



TOWN OF
CHELMSFORD

Annual Report

FOR THE YEAR ENDING DECEMBER 31, 1963

ANNUAL REPORT

of the

Town of Chelmsford



For the Year Ending December 31

1963

TOWN OFFICIALS

Elected Town Officials

Moderator

Daniel J. Coughlin, Jr.
(Term expires 1966)

Town Clerk

Charlotte P. DeWolf
(Term expires 1966)

Selectmen and Board of Public Welfare

Raymond J. Greenwood	Term expires 1964
Howard E. Humphrey	Term expires 1965
Charles Egerton	Term expires 1966

Treasurer and Tax Collector

Charlotte P. DeWolf
(Term expires 1966)

Board of Assessors

Claude A. Harvey	Term expires 1964
Warren Wright	Term expires 1965
Charles A. House	Term expires 1966

Tree Warden

Myles J. Hogan
(Term expires 1966)

Board of Health

Oliver A. Reeves	Term expires 1964
Byron D. Roseman	Term expires 1965
Edward L. Tyler, Jr.	Term expires 1966

School Committee

Gerald C. Tucke	Term expires 1964
Harold E. Clayton, Jr.	Term expires 1965
Henrick R. Johnson	Term expires 1966

Park Commissioners

David P. Ramsey	Term expires 1964
Ralph E. House	Term expires 1965
Arthur L. Bennett	Term expires 1966

Cemetery Commissioners

Arne R. Olsen	Term expires 1964
Frank H. Hardy	Term expires 1965
Arthur J. Colmer	Term expires 1966

Trustees of Public Libraries

Ethel Booth	Term expires 1964	Roger P. Welch
Eustace B. Fiske	Term expires 1965	Marjorie B. Scoboria
Raymond S. Kroll	Term expires 1966	Howard K. Moore

Sinking Fund Commissioners

Harold A. Fraser	Term expires 1964
Daniel E. Walker	Term expires 1965
Eustace B. Fiske	Term expires 1966

Planning Board

Robert Colbath, Engineer	Appoint. 9/19/58
Bradford O. Emerson	Term expires 1964
Thomas A. St. Germain	Term expires 1965
Louis L. Anthony	Term expires 1966
Myles J. Hogan	Term expires 1966
Robert McKittrick	Term expires 1967
David P. Dutton	Term expires 1967
Thomas E. Firth, Jr.	Term expires 1968

Constable

Ralph J. Pedersen
(Term expires 1965)

Varney Playground Commissioners

John W. Dixon	Term expires 1964
H. Franklin Gill	Term expires 1965
Rudolph T. Hansen	Term expires 1966

*Appointed Town Officials***Town Accountant**

Nathaniel M. Sweet
(Term expires 1966)

Board of Selectmen Recording Clerk

Alfred H. Coburn
(Term expires 1964)

Financial Clerk

Frances B. Cummings
(Term expires 1964)

Finance Committee

Richard T. McDermott, Chairman	Term expires Oct. 31, 1964
William W. Edge	Term expires Oct. 31, 1964
Edward S. Marshall	Term expires Oct. 31, 1964
Jefferson R. Mansfield, Jr.	Term expires Oct. 31, 1964
Edgar P. George	Term expires 1966
Peter Curran	Term expires 1966

Superintendent of Streets

Frederick R. Greenwood
(Term expires 1964)

Chief of Police

Ralph J. Hulslander

Inspector of Animals

Dr. Winslow E. Merrill
(Term expires 1964)

Fire Chief

Ernest G. Byam

Registrars of Voters

Edward T. Brick	Term expires 1964
John J. Carr	Term expires 1965
Dorothy Borrows	Term expires 1966
Charlotte P. DeWolf	Ex-Officio

Town Counsel

Vernon R. Fletcher
(Term expires March, 1964)

Janitors of Public Halls

Roland F. Cossette	Center Town Hall
Lulack Jamros	North Town Hall

Sealer of Weights and Measures

Civil Service
Anthony C. Ferreira

Dog Officer

Frank J. Wojtas
(Term expires 1964)

Welfare Investigator

Civil Service
Arthur Cooke

Slaughtering Inspector

Hubert R. Scoble
(Term expires 1964)

Director of Public Health

Peter J. Saulis
(Term expires 1964)

School Nurses

Helen M. Jewett
Marie C. Warren
Dorothy R. Clements

Mosquito Control Officer

Donald T. Fenton

Building Inspector

William A. Anderson
(Term expires 1964)

Wire Inspector

Harold M. Tucke, Jr.
(Term expires 1964)

Gas Inspector

Neal C. Stanley
(Term expires 1964)

Milk Inspector

Peter J. Saulis
(Term expires 1964)

Plumbing Inspector

(Civil Service)
George E. Gagnon

Intermittent Plumbing Inspector

William H. Shedd

Town Forest Committee

Robert T. Clough	Term expires March, 1964
Edward B. Russell	Term expires March, 1965
Martin K. Bovey	Term expires March, 1966

Board of Health Physicians

Raymond J. Horan
Benjamin J. Blechman
(Terms expire 1964)

Moth Superintendent

Myles J. Hogan
(Term expires 1964)

Zoning Appeal Board

Richard B. Carr Term expires 1964
 Stanley J. Polack Term expires 1965
 (to fill unexpired term Willis E. Buckingham)
 Edward W. Murphy Term expires 1966
 Richard L. Monahan Term expires 1967
 Paul W. O'Neil Term expires 1968

Alternates

James O. Robinson Term Expires 1964
 S. Anthony DiCiero Term Expires 1964

Veterans Emergency Committee

(Terms expire 1964)

George Archer Joseph Sadowski Perry Snow
 John J. McNulty George F. Waite Alfred H. Coburn

Honor Roll Committee

(Terms expire 1964)

Robert M. Hood George R. Dixon Thomas E. Firth, Jr.

Civil Defense Committee

(Terms expire 1964)

Bertram T. Needham William Edge Charles Koulas

Veterans' Agent

Terence E. O'Rourke Term expires 1964

Constable

Ralph J. Hulslander

(Term expires December 1964)

Memorial Day Committee

(Terms expire 1964)

Post 212

Charles N. LaRock Donald A. House Charles E. Searles

Post 313

Carl F. Reedy B. C. Smith Frank J. Gervais

Post 366

Arthur E. Morrell Vincent J. McCann Richard P. Delmore

Personnel Board

L. Warren DeSaulnier Term expires Nov. 18, 1965
 William Barnett Term expires Jan. 1, 1966
 John J. Kenney Term expires Jan. 1, 1966

Industrial Commission

Arthur F. Haley	Term expires 1963
Albert E. Walker	Term expires 1963
Gerald J. Lannon	Term expires 1964
Kenneth E. Koch	Term expires 1964
Alfred J. Badger, Jr. (Appointed July 30, 1962)	Term expires 1964
Industrial Consultant	William Hazeltine

Fence Viewers

(Terms expire 1964)

Thomas E. Firth, Jr.	Reginald Furness
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Weighers of Merchandise

(Terms expire 1964)

Simeon T. Desruisseaux	Alex F. Coluchi, Jr.	Joseph P. McKean
Eugene Gauthier	Manuel Ferreira	Vital Ledoux
J. Henry Duffy	Clifford Hoyt	Eugene E. Gilet
Frederick W. Knox	John J. Hehir	William Jones
Francis J. Sakalinski	Edgar Theriault	Arthur Soucy
Mederic Tousignant	Hormisdas J. Cote	Ovila Sirois
Arthur Beaulieu	Francis C. Fadden	Frederick H. Harris
George Noval	Albert J. Drouin	Clifford Lambert

Conservation Commission

Peter F. Curran (Resigned 6/63)	Term expires 1963
Clifford J. Holmes	Term expires 1964
Charles A. House	Term expires 1964
Edwin H. Warren	Term expires 1964
Martin K. Bovey	Term expires 1965
Margaret R. Mills	Term expires 1965
Edmund Polubinski	Term expires 1966
Franklin J. Campbell	Term expires 3/1966

Home Rule Advisory Committee (Article 30)

Annual Town Meeting of March 1963 (All terms expire 3/1964)

Donald Goetz	Raymond T. Osborn
William R. Kiernan, Jr.	Timothy F. O'Connor

Historic District Study Committee

Arnold C. Perham	Margaret R. Mills	William H. Drury
Helen P. Mason	Arthur Englund	William J. Hennessy
	Robert E. Picken	

Recreation Commission

(Terms expire 3/1964)

Harry J. Ayotte	Harold Farnum
George C. Hedrick—Resigned 5/6/63	Leslie Adams, Jr.
Mrs. Mary S. Carlson	Robert Ware
Mrs. Nathalie I. Cannavo	Richard Moschen
Haworth C. Neild	Robert Armstrong, Jr.



BOARD OF SELECTMEN

Raymond J. Greenwood, Chairman

Howard E. Humphrey

Charles Egerton

Residential, commercial and industrial expansion was the theme in our 308th year, 1963. Problems associated with this growth continued to occupy the efforts of local officials.

The year was marked by the completion of two studies authorized by vote of prior town meetings. One, a committee to study forms of town government, and the other a study by the Planning Board of a new master plan of zoning. These recommendations were presented to the townspeople at a special town meeting in the fall. The attendance was disappointing considering the importance of both issues. The master plan was adopted by a large majority with but slight alteration. However, the town manager form of government recommended by the study committee was defeated after a long discussion.

The necessity of eliminating some of the everyday burdens of the Board of Selectmen is generally recognized, but the method to accomplish this has created a sharp difference of opinion. One school of thought is the town manager; the other an executive secretary of the board. This question and its solution is sure to be an issue in the near future.

The town's position remains financially sound despite the burden placed on it's services by the ever expanding residential growth. Fortunately, the commercial and industrial growth has provided tax income to help defray school and other expenses not usually compensated for by the average real estate tax on the homeowner. While industrial expansion has not been spectacular, now that Route 3 and 495 are complete and opened to travel, it is hoped that it will greatly increase.

A new police station was authorized by the voters at the special meeting in the fall. The funds to build and equip it were taken from the surplus account, thereby paying cash and saving interest on loans. Even with this amount taken out of the fund, it is expected to be over \$500,000 dollars by the end of the year. It is hoped that the new station, built on a town-owned site next to the new High School, will be ready for occupancy in October 1964. The removal of the police department from the Town Hall will make available some much needed space.

The fire department will begin a town wide program to extend its fire alarm network. The construction of homes in the southerly end of town indicates that a fire station will have to be built there within two or three years to provide the necessary protection. When this is accomplished, the department will operate from the three permanently manned stations and close the outlying call stations.

The sidewalks have been plowed this year by the new plow purchased for the highway department. This is a renewal of a service last done many years ago by horse drawn plows. The highway department now has 4 waste trucks working full time: it had one ten years ago. These services, the increase in number of new streets, drainage, and related problems of expansion have kept the department fully occupied.

While growing pains are not particular to any one department, we have tried in this report to outline some of the changes, problems, and plans of a few. We feel the position of the town indicates sound management through the years and the board is proud to have taken a part in its course.

We wish to take this opportunity to thank the various town officials and their departments for the cooperation and support we have enjoyed throughout the year. We would also like to thank the townspeople for the proud privilege of serving them as their Board of Selectmen.

Respectfully submitted,

Raymond J. Greenwood, Chairman
Howard E. Humphrey
Charles Egerton

REPORT OF TOWN CLERK

Charlotte P. De Wolf

**LICENSES, ETC.**

Year	Sporting Licenses	Dog Licenses	Kennels	Marriage Intentions	Mortgages, etc. Recorded
1963	955	1487	18	160	586
	Births to Residents		Marriages		Deaths of Residents
1963	534		181		165

REPORT OF TOWN TREASURER

Balance January 1, 1963	\$1,491,289.66
Receipts to December 31, 1963	5,785,314.48
	7,276,604.14
Paid out on 192 Warrants	6,195,380.36
	1,081,223.78
Balance December 31, 1963	1,081,223.78

REPORT OF TAX COLLECTOR

Balance of Recommitted Taxes December 31, 1962	\$ 47,441.44
Balance of Recommitted Taxes December 31, 1963	7,504.64
1962 Poll Taxes Committed	9,404.00
Outstanding December 31, 1963	42.00
1962 Personal Property Taxes outstanding Dec. 31, 1962	12,080.90
Outstanding December 31, 1963	8,939.10
1962 Real Estate Taxes Outstanding Dec. 31, 1962	108,056.48
Outstanding December 31, 1963	7,463.12
1963 Poll Taxes Committed	11,192.00
Balance outstanding Dec. 31, 1963	1,104.00
1963 Personal Property	261,206.55
Outstanding Dec. 31, 1963	8,363.25
1963 Real Estate Taxes committed	2,300,857.31
Outstanding December 31, 1963	51,023.87

Further details of these collections may be found in the report of the Town Accountant.

TOWN OF CHELMSFORD—JURY LIST—JUNE, 1962

1. Ahearn, Everett	8 Gail Street	Salesman
2. Bacon, George W.	14 Main St.	Const. Worker
3. Bates, John B.	75 Locke Rd.	Electro-Mech. Designer
4. Begley, James A.	1 Joyce St.	Salesman
5. Bovill, Thomas	4 Davis Rd.	Supervisor
6. Breen, John A.	14 Naylor St.	Ins. Adjustor
7. Brick, Edward T.	157 Middlesex St.	Retired
8. Brooks, Norman E.	18 Subway Ave.	Br. Bank Manager
9. Brown, Clifton	31 Grove St.	Product. Mgr.
10. Brown, William	7 Acton Rd.	Computer Progrmr.
11. Callery, Thomas C.	6 Dorrence Ave.	Tel. Co. Employee
12. Campbell, Edward L.	14 Roosevelt Ave.	Toolmaker
13. Canelas, Thomas	137 Mill Rd.	Truck Driver
14. Clark, Harry P.	3 Warren Ave.	Chemical Eng'r
15. Clement, Homer	245 Mill Road	Tester
16. Craig, Jack P.	6 Clear St.	Engineer
17. DeSaulnier, Sr., Edward J.	12 Fuller Rd.	Retired
18. Downs, William J.	36 Glen Ave.	Store Prop.
19. Evans, Jr., Harold L.	15 Northgate Rd.	Research Machinist
20. Farrington, Maroe P.	24 Boston Rd.	Housewife
21. French, Walker G.	26 Woodbine St.	Tel. Testman
22. Fuller, Charles G.	13 Parkhurst Rd.	Tel Co. Employee
23. Gale, Jr., James H.	67 Byam Rd.	Foreman
24. Galus, Frederick	210 Billerica Rd.	Machinist
25. Greenblatt, Edward J.	99 High St.	Paper Dealer
26. Griffin, David	3 Parlee Rd.	Inspector
27. Grondalski, Stanley J.	6 St. Nicholas Ave.	Design Engineer
28. Hagopian, Joseph B.	237 Graniteville Rd.	Publicitns. Superv.
29. Hedison, Kazar L.	9 Northgate Rd.	Engin. Analyst
30. Holbrook, John	84 Littleton Rd.	Retired
31. Hood, Edward H.	28 Montview Rd.	Salesman
32. Huslander, Jr., Ralph J.	74 Smith St.	Salesman
33. Johannessen, Dag O.	18 Castlewood Drive	Acctg. Mgr.
34. Kamien, Zelman C.	9 Lauderdale Rd.	Engineer
35. Kelly, Joseph J.	56 Hornbeam Hill Rd.	Const. Superv.
36. Kokoska, Ralph A.	30 Arbor Rd.	Prod. Cont. Spec.
37. Lane, Clayton R.	6 Sunset Ave.	Ins. Secy. & Treas.
38. Lapoint, William E.	26 Chamberlain Rd.	Engineer
39. Laughlin, F. Bailey	69 Park Rd.	Box Mfg. Exec.
40. Lytle, Alfred Y.	2 Berkeley Drive	Supervisor
41a. Lear, Jr., Leslie K.	14 Brian Rd.	Marketing Mgr.

41. Martin, Ralph A.	40 Pine Hill Rd.	Electronic Engineer
42. McCarthy, Mary E.	4 Fern St.	Bookkeeper
43. McGeown, John M.	9 Highland Ave.	Sales Supervisor
44. McMahan, Laurence	108 North Rd.	Chemist
45. Millard, Donald	9 Kensington Dr.	Asst. Engr.
45a. Monsen, George	185 High St.	Carpenter
46. Oates, Edward V.	108 Westford St.	Engineer
47. Parker, Jr., Everett N.	16 Montview Rd.	Ins. Spec. Agent
48. Phelps, Madeline C.	15 Hornbeam Hill Rd.	Ret. Store Prop.
49. Remick, Eliot W.	219 Westford St.	Auctioneer, Lecturer
50. Richards, Margaret E.	7 Flint St.	Personnel Manager
51. Roberts, William M.	263 Old Westford Rd.	Dairy Farmer
52. Schnepfer, Leon P.	27 Jordan St.	Elect. Engineer
53. Stowell, Matthew J.	16 Edgelawn Ave.	Computer Progrmr.
54. Symmes, Vivian	35 High St.	Housewife
55. Thomas, Jr., William F.	26 Woodlawn Ave.	Ins. Agt. & Brkr.
56. Thorburn, T. Bradford	11 Pine Hill Rd.	Retail Store Supt.
57. Upton, George H.	16 Gorham St.	Bank Director
58. Welch, Jr., George R.	1 Cottage Row	Laborer
59. Zaher, Lewis	41 Davis Rd.	Furnace Operator

JURORS DRAWN 1963

No.		No.	
53.	January 4, 1963	20.	Deceased
16.	January 4, 1963	2.	August 5, 1963
51.	January 28, 1963	33.	August 5, 1963
49.	January 28, 1963	44.	August 5, 1963
48.	January 28, 1963	35.	August 26, 1963
8.	March 6, 1963	11.	August 26, 1963
3.	March 6, 1963	40.	August 26, 1963
9.	March 6, 1963	38.	September 23, 1963
21.	March 27, 1963	27.	September 23, 1963
43.	March 27, 1963	45a.	October 7, 1963
23.	March 27, 1963	6.	October 7, 1963
54.	March 27, 1963	41a.	October 7, 1963
4.	March 27, 1963	19.	October 28, 1963
18.	April 22, 1963	30.	October 28, 1963
24.	April 22, 1963	46.	October 28, 1963
36.	April 22, 1963	26.	October 28, 1963
55.	May 1, 1963	34.	December 2, 1963
42.	May 1, 1963	22.	December 2, 1963
17.	May 20, 1963	29.	December 2, 1963

JURY LIST—NOVEMBER 1963

- | | | |
|------------------------------------|----------------------------|---------------------------|
| 1. Armstrong, Nell M. | 37 Bartlett St. | Book Pub. & Designer |
| 2. Baldwin, Leroy D. | 2 Abbott Lane | Engineer |
| 3. Barris, Arthur R. | 20 Charlemont Court .. | General Foreman |
| 4. Baxendale, George | 215 Graniteville Rd. | Custodian |
| 5. Benson, Jr., Bernard | 8 Biscayne Dr. | Quality Control Engr. |
| 6. Bernstein, Alan J. | 6 Craig Rd. | Home Solicitor |
| 7. Bilder, Byron K. | 270 Littleton Rd. | Elec. Technician |
| 8. Boland, Bernice R. | 47 Ansie Rd. | Sales Correspondent |
| 9. Bomal, Stephen J. | 77 Tyngsboro Rd. | Gas Station Opertor |
| 10. Bradshaw, Wilbur | 20 Wildes Rd. | Electronic Engineer |
| 11. Brick, Edward T. | 157 Middlesex St. | Custodian |
| 12. Buck, Edward J. | 5 Gail St. | Employ.-Mngmt. Rel. Spec. |
| 13. Carroll, John J. | 19 Pleasant St. | Tel. Co. Employee |
| 14. Cate, Richard A. | 11 State St. | Mechanical Engineer |
| 15. Chafe, James C. | 17 Janet Rd. | Production Sales |
| 16. Cody, Esther S. | 44 Ledge Rd. | Presser |
| 17. Conlon, Robert F. | 4 Walnut Rd. | Ins. Health Speclst. |
| 18. Cummings, Grace H. | 184 Princeton St. | Practical Nurse |
| 19. Davis, Austin G. | 5 Holmes St. | Electronics Technician |
| 20. Dee, Richard O. | 85 Crooked Spring Rd. | Admin. Assist. |
| 21. DeFreitas, Joaquin | 12 Evergreen St. | Hoisting Engineer |
| 22. Dempster, Jr., William A. | 89 Crooked Spring Rd. | Adv. Manager |
| 23. Dittmer, John W. | 14 Bradford Rd. | Bank Officer |
| 24. Doly, Philip A. | 3 Gristone Rd. | Buyer |
| 25. Donaldson, Charles F. | 5 Mission Rd. | Library Aide |
| 26. Drapeau, Elizabeth E. | 172 North Rd. | Housewife |
| 27. Eaton, Lisle A. | 154 Dunstable Rd. | Foreman |
| 28. Edelberg, Alan K. | 7 Judith Rd. | General Manager |
| 29. Eldering, Herman G. | 7 Gristone Rd. | Physicist |
| 30. Eppes, Jr., Robert E. | 55 Hall Rd. | Analyst & Programmer |
| 31. Evans, Sr., Harold L. | 15 Northgate Rd. | Toolmaker |
| 32. Everett, Jr., Frances H. | 12 Warren Ave. | Filing Clerk |
| 33. Fielding, Alice M. | 36 Stedman St. | Office Supervisor |
| 34. Fitzgerald, James E. | 6 Stedman St. | Offset Pressman |
| 35. Fox, Margaret Catherine .. | 142 Boston Rd. | At home |
| 36. Grezeszak, Raymond A. | 8 Monument Hill Rd. | Physicist |
| 37. Hannigan, John P. | Glen Ave. | Shoe Salesman & Buyer |
| 38. Harrington, Louise M. | 145 Boston Rd. | Store Secretary |
| 39. Harper, Wesley M. | 9 Miner Ave. | Retail Store Manager |

40. Hedlund, Robert B.	29	Marinel Ave.	Installer & Repairman
41. Hickey, John B.	10	Bentley Lane	Photolith. Supr.
42. Hutchins, John A.	27	Porter Rd.	Psychologist
43. l'Anson, Harold N.	20	Sunset Ave.	Facilities Assigner
44. Jones, James	7	Radcliff Rd.	Sales Representative
45. King, Thomas J.	39	Ansie Rd.	Sales Representative
46. Koch, Walter D.	51	Ansie Rd.	Electronics Engineer
47. Kopp, David J.	3	Muriel Rd.	Electronics Technician
48. Kukulski, Joseph	26	First St.	Carpenter
49. Lane, Clayton R.	8	Sunset Ave.	Insurance
50. Laverty, Edward H.		Glen Ave.	Plant Supt.
51. LoCicero, Vincent R.	136	Old Westford Rd.	Contract Mngr.
52. Lehan, Charles M.	17	Parlee Rd.	Facilities Assigner
53. Luxton, Leonora K.	19	Old Stage Rd.	Lecturer & Writer
54. Mack, William A.	8	Westford St.	Funeral Director
55. Mancini, Armando	16	Donna Rd.	Mathematician
56. Marley, Frank J.	29	Temi Rd.	Electronics Engineer
57. Mason, David H.	9	Hornbeam Hill Rd.	Mkt. Staff Spec.
58. McCallum, Richard G.	22	Sandra Dr.	Training Specialist
59. McDowell, Leslie G.	15	Kristin Dr.	Programmer
60. McFall, William	14	Queen St.	Engineer
61. McGillicuddy, Daniel	6	Raymond Rd.	Sales District Mngr.
62. McKittrick, Raymond W.	32	Grandview Rd.	Treas. & Gen. Mgr.
63. Meuse, Jr., Leonard F.	30	Clarissa Rd.	Tech. Pub. Supr.
64. Miller, Lorraine I.	4	Brian Rd.	Telephone Operator
65. Mitchell, Harold I.	15	Rainbow Ave.	Salesman
66. Morand, Donald J.	47	Kensington Dr.	Engineer
67. Morash, Jr., James A.	4	Charlesgate Rd.	Engineer
68. Nastasia, Peter J.	18	Stedman St.	Production Planner
69. Novak, James V.	13	Judith Rd.	Technica Writer
70. O'Meara, Richard H.	22	Westford St.	Ins. Dist. Manager
71. Palmer, Jr., William H.	100	Old Westford Rd.	Technician
72. Paquette, Norman E.	25	Garland Rd.	Accountant
73. Paul, Raymond V.	304	Boston Rd.	Hoisting Engineer
74. Peterson, Halvar	11	Bradford Rd.	Machine Repairman
75. Peterson, Richard H.	8	Southgate Rd.	Tractor-Trailer Opr.
76. Phair, Irene L.	87	North Rd.	Housewife
77. Poole, Donald R.	12	Drexel Dr.	Chemical Engineer
78. Schmidt, John W.	13	Samuel Rd.	Air Traffic Cont. Spec.

79. Schnepfer, Leon P.	27	Jordan St.	Electronics Engineer
80. Scholefield, Doris G.	9	Mt. Pleasant St.	Housewife
81. Scholefield, George F.	9	Mt. Pleasant St.	Moulder
82. Schwarz, Jr., Mark E.	15	Castlewood Dr.	Engineer
83. Sevigny, Armand Y.	29	Arbor Rd.	Jewelry Salesman
84. Shay, John A.	5	Westchester Rd.	Electrical Engin'r
85. Silance, William H.	14	Algonquin Rd.	Gov't Employee
86. Simpson, Jr., James E.	132	Robin Hill Rd.	Maintenance Man
87. Smith, George M.	11	Drexel Dr.	Prod. Cont. Dispatcher
88. Smith, William V.	14	Ruthellen Rd.	Product Manager
89. Ten Broeck, David L.	7	Grandview Rd.	Club Manager
90. Webb, Robert E.	8	Chatham Rd.	Elect. Motor Reader

JURORS DRAWN 1963

No.		No.
69.	December 9, 1963	89.
		December 9, 1963

PLUMBING INSPECTOR

Gentlemen:

A total of 346 applications for Permits to do Plumbing were issued to Master Plumbers.

Of this number 293 were for new construction and 38 for old buildings, 15 were for Hot Water Storage tanks.

It was necessary to make 732 inspections before they were approved.

Respectfully submitted,

GEORGE E. GAGNON
Plumbing Inspector

GAS INSPECTOR

To the Board of Selectmen

To the Citizens of Chelmsford

Gentlemen:

A total of 293 Gas Permits were issued:

New and Old Homes	271
Public Buildings	12
Gas Appliances	10

Amount collected and turned in to Town Treasurer \$1,465.00.

Respectfully submitted,

NEAL C. STANLEY
Gas Inspector

**WARRANT FOR SPECIAL TOWN MEETING
JANUARY 7, 1963
COMMONWEALTH OF MASSACHUSETTS**

MIDDLESEX, ss.

To Ralph J. Pedersen, Constable, or any other suitable person of the Town of Chelmsford:

GREETING:

In the name of the Commonwealth aforesaid, you are hereby requested to notify and warn the legal voters of the Town of Chelmsford to meet in the High School Gymnasium at Chelmsford, on the 7th day of January, 1963 at 8:00 o'clock in the evening, then and there to act upon the following articles, viz:

AND YOU ARE DIRECTED to serve this Warrant by posting attached copies thereof at the Post Offices in Chelmsford Center, South Chelmsford, North Chelmsford and West Chelmsford, and at the Schoolhouse in East Chelmsford and the Westlands Schoolhouse, seven days, at least, before the time appointed for holding the meeting aforesaid.

HEREOF FAIL NOT and make return of the Warrant with your doings thereon to the Town Clerk at the time and place of holding this meeting aforesaid.

GIVEN UNDER OUR HANDS this twenty-eighth day of December, 1962.

Robert F. McAndrew
Raymond J. Greenwood
Howard E. Humphrey
Selectmen of Chelmsford

COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss.

December 28, 1962

Pursuant to the within Warrant, I have notified and warned the inhabitants of the Town of Chelmsford by posting up attested copies of same at the following places, to wit: Post Offices in Chelmsford Center, South Chelmsford, North Chelmsford and West Chelmsford, and the Schoolhouse in East Chelmsford, and the Westlands Schoolhouse, seven days, at least, before the time appointed for holding the meeting aforesaid.

Ralph J. Hulslander
Constable of Chelmsford

**SPECIAL TOWN MEETING
MONDAY EVENING, JANUARY 7, 1963**

The meeting was called to order in the gymnasium at 8:10 P.M. by the Moderator Daniel J. Coughlin. On motion of Selectman, Raymond J. Greenwood, it was voted to adjourn the meeting to the High School auditorium. The meeting re-convened in the High School auditorium at 8:15 P.M. Selectman, Robert F. McAndrew moved that the reading of the warrant be waived. The quorum was questioned and the following tellers were appointed and sworn: Bertram Needham, Douglas Hall, John Sowyrda, Robert DiFazio and Robert Kierce. They reported 229 present.

ARTICLE 1. To see if the Town will vote to raise and appropriate a sufficient sum of money with which to meet the bills for previous years; or act in relation thereto.

UNDER ARTICLE 1.

Mr. Raymond J. Greenwood moved that the Town vote to raise and appropriate the sum of \$759.36 with which to meet the bills for previous years.

This was voted unanimously.

ARTICLE 2. To see if the Town will vote to raise and appropriate a certain sum of money to purchase a Bookkeeping Machine for use by the Town Offices; or act in relation thereto.

UNDER ARTICLE 2.

Mrs. Charlotte P. DeWolf moved that the Town vote to raise and appropriate the sum of \$6,500.00 to purchase a Bookkeeping Machine for use by the Town Offices.

This was voted unanimously.

ARTICLE 3. To see if the Town will vote to change the name of Town Way, which was accepted by vote under Article 87 at the Annual Town Meeting held March 6, 1961, to Village View Road; or act in relation thereto.

UNDER ARTICLE 3.

Mr. William V. York moved that the Town vote to change the name of Town Way, which was accepted by vote under Article 87 at the Annual Town Meeting held March 6, 1961, to Village View Road.

It was so voted.

ARTICLE 4. To see if the Town will vote to raise and appropriate or transfer from available funds the sum of Seventy-Five Hundred Dollars (\$7,500.00) to be used by the Elementary School Needs Committee for the purpose of securing preliminary plans, specifications and cost for the construction of a Junior High School and for such additions

or alterations as may be necessary to renovate the old High School and the McFarlin School buildings for elementary school purposes; or act in relation thereto.

UNDER ARTICLE 4.

Mr. Cristy Pettee moved that the Town vote to raise and appropriate the sum of Seventy-Five Hundred Dollars (\$7,500.00) to be used by the Elementary School Needs Committee for the purpose of securing preliminary plans, specifications and cost for the construction of a Junior High School and for such additions or alterations as may be necessary to renovate the old High School and the McFarlin School buildings for elementary school purposes.

After some discussion a hand vote was taken:

182 for the affirmative

22 in the negative

It was more than the required two-thirds and the motion carried.

ARTICLE 5. To see if the Town will vote to release by appropriate instrument a drainage easement on the Westerly side of Chelmsford Street and shown on a plan of land recorded in Middlesex North District Registry of Deeds, Plan Book 71, Plan 79; or act in relation thereto.

UNDER ARTICLE 5.

Mr. Robert F. McAndrew moved that the Town vote to release by appropriate instrument a drainage easement on the Westerly side of Chelmsford Street and shown on a plan of land recorded in Middlesex North District Registry of Deeds. Plan Book 71, Plan 79.

On motion of Mr. Raymond J. Greenwood and seconded by Edgar P. George, the meeting adjourned at 9:20 P. M.

Daniel J. Coughlin, Moderator

Charlotte P. DeWolf, Town Clerk

**WARRANT FOR THE ANNUAL TOWN MEETING
MARCH 4, 1963 and MARCH 11, 1963
COMMONWEALTH OF MASSACHUSETTS**

MIDDLESEX, ss.

To Ralph J. Pedersen, Constable, or any other suitable person of the Town of Chelmsford:

GREETING:

In the name of the Commonwealth aforesaid, you are hereby requested to notify and warn the legal voters of said Chelmsford to meet in their several polling places, viz:

- Precinct 1. McFarlin School Cafeteria, Chelmsford Center
- Precinct 2. Town Hall, North Chelmsford
- Precinct 3. Fire House, West Chelmsford
- Precinct 4. School House, East Chelmsford
- Precinct 5. Liberty Hall, South Chelmsford
- Precinct 6. Westlands School House

On Monday, the fourth day of March, 1963, being the first Monday in said month, at 10 o'clock A.M. for the following purposes:

To bring in their votes for the following officers:

- One Moderator for three years.
- One Town Clerk for three years.
- One Selectman for three years.
- One Member of the Board of Public Welfare for three years.
- One Treasurer-Collector for three years.
- One Member of the Board of Assessors for three years.
- One Tree Warden for three years.
- One Member of the Board of Health for three years.
- One Member of the School Committee for three years.
- One Park Commissioner for three years.
- One Cemetery Commissioner for three years.
- Two Public Library Trustees for three years.
- One Sinking Fund Commissioner for three years.
- One Member of the Planning Board for five years.

The polls will be open from 10:00 A.M. to 8:00 P.M., and to meet in the Chelmsford High School Gymnasium on the following Monday, the eleventh day of March 1963 at 7:30 o'clock in the evening, then and there to act upon the following articles, viz:

TOWN ELECTION, MARCH 4, 1963

CANDIDATE	P-1	P-2	P-3	P-4	P-5	P-6	Totals
MODERATOR FOR 3 YEARS							
Daniel J. Coughlin, Jr.							
21 Subway Avenue	915	562	279	185	327	699	2967
Leslie L. Dukeshire							
15 Edgewood Street	291	250	76	120	111	166	1014
Blanks	40	64	20	8	8	23	163
Total	1246	876	375	313	446	888	4144
TOWN CLERK FOR 3 YEARS							
Charlotte P. DeWolf							
12 Park Place	1153	760	341	284	407	802	3747
Blanks	93	116	34	29	39	86	397
Total	1246	876	375	313	446	888	4144
SELECTMAN FOR 3 YEARS							
Charles Egerton							
190 Groton Road	654	622	135	152	215	479	2257
James H. Schultz							
10 Radcliffe Road	584	247	239	156	229	403	1858
Blanks	8	7	1	5	2	6	29
Total	1246	876	375	313	446	888	4144
BOARD OF PUBLIC WELFARE MEMBER FOR 3 YEARS							
Charles Egerton							
190 Groton Road	643	616	143	154	217	457	2230
James H. Schultz							
10 Radcliffe Road	590	252	229	155	224	416	1866
Blanks	13	8	3	4	5	15	48
Total	1246	876	375	313	446	888	4144
TOWN TREASURER AND TAX COLLECTOR FOR 3 YEARS							
Charlotte P. DeWolf							
12 Park Place	1145	752	340	286	408	793	3724
Blanks	101	124	35	27	38	95	420
Total	1246	876	375	313	446	888	4144
ASSESSOR FOR 3 YEARS							
Charles A. House							
20 Proctor Road	1135	760	333	282	413	799	3722
Blanks	111	116	42	31	33	89	422
Total	1246	876	375	313	446	888	4144

SCHOOL COMMITTEE FOR 3 YEARS

Henrick R. Johnson								
9 Housatonic Ave.	919	593	272	118	327	675	2904	
Timothy F. O'Connor								
45 Gorham Street	309	262	90	190	113	209	1173	
Blanks	18	21	13	5	6	4	67	
Total	1246	876	375	313	446	888	4144	

BOARD OF HEALTH MEMBER FOR 3 YEARS

Edward L. Tyler, Jr.								
155 Boston Road	1125	748	332	275	408	784	3672	
Blanks	121	128	43	38	38	104	472	
Total	1246	876	375	313	446	888	4144	

TREE WARDEN FOR 3 YEARS

Myles J. Hogan								
163 Billerica Road	1122	759	332	275	404	780	3672	
Blanks	124	117	43	38	42	108	472	
Total	1246	876	375	313	446	888	4144	

PARK COMMISSIONER FOR 3 YEARS

Arthur L. Bennett								
152 Dalton Road	1118	737	334	263	408	806	3666	
Blanks	128	139	41	50	38	82	478	
Total	1246	876	375	313	446	888	4144	

CEMETERY COMMISSIONER FOR 3 YEARS

Arthur J. Colmer								
28 Stedman Street	1118	733	331	267	399	801	3649	
Blanks	128	143	44	46	47	87	495	
Total	1246	876	375	313	446	888	4144	

SINKING FUND COMMISSIONER FOR 3 YEARS

Eustace B. Fiske								
1 Billerica Rd.	1091	720	330	257	400	759	3557	
Blanks	155	156	45	56	46	129	587	
Total	1246	876	375	313	446	888	4144	

PUBLIC LIBRARY TRUSTEE FOR 3 YEARS

Raymond S. Kroll							
43 Proctor Rd.	1000	669	300	241	379	716	3305
Howard K. Moore							
5 Stevens St.	991	645	306	220	326	735	3223
Blanks	501	438	144	165	187	325	1760
Total	2492	1752	750	626	892	1776	8288

PLANNING BOARD MEMBER FOR 5 YEARS

Thomas E. Firth, Jr.							
105 Carlisle St.	515	539	146	198	203	472	2073
Herbert W. Wallace							
17 Abbott Lane	664	251	193	106	215	355	1784
Blanks	67	86	36	9	28	61	287
Total	1246	876	375	313	446	888	4144

AND YOU ARE DIRECTED to serve this Warrant by posting attested copies thereof at the Post Offices in Chelmsford Center, South Chelmsford, North Chelmsford and West Chelmsford, and at the Schoolhouse in East Chelmsford and the Westlands Schoolhouse no later than twelve o'clock, noon, on the first day of February, 1963.

HEREOF FAIL NOT and make return of the Warrant with your doings thereon to the Town Clerk at the time and place of holding this meeting aforesaid.

GIVEN UNDER OUR HANDS this 31st day of January, 1963.

Signed:

Robert F. McAndrew
Raymond J. Greenwood
Howard E. Humphrey
Selectmen of Chelmsford

COMMONWEALTH OF MASSACHUSETTS

MIDDLESEX, ss.

February 1, 1963

Pursuant to the within Warrant, I have notified and warned the inhabitants of the Town of Chelmsford by posting up attested copies of same at the following places, to wit: Post Offices in Chelmsford Center, South Chelmsford, North Chelmsford and West Chelmsford, and the Schoolhouse in East Chelmsford, and the Westlands Schoolhouse, before twelve o'clock noon on February 1, 1963.

(Signed) RALPH J. PEDERSEN
Constable of Chelmsford

**ANNUAL BUSINESS MEETING
MARCH 11, 1963**

The meeting was called to order by the Moderator, Daniel J. Coughlin, Jr., at 7:43 P.M. After instruction to the voters concerning his method of handling Article 2, he declared a quorum present. Mr. Raymond J. Greenwood moved waiving of the reading of the warrant.

ARTICLE 1. To hear reports of Town Officers and Committees; or act in relation thereto.

UNDER ARTICLE 1:

The Moderator called for reports of Town Committees.

The Committee for Study of Town Government, headed by Royal Shawcross, presented a printed report of their study. Mr. Shawcross urged the continuance of all his committee members except himself.

The meeting elected two Commissioners for the Varney Playground Commission as follows:

H. Franklin Gill elected for a 2 year term.

Rudolph T. Hanson elected for a 3 year term.

ARTICLE 2. To see if the Town will vote to amend section 24, subtitled "Job Titles and Standard Rates for Wages and Salaries of the Personnel, Wage and Salary By-Law" to read as follows:

A. ADMINISTRATIVE AND CLERICAL	1963
*1. Agent, Veterans Services	\$ 1,200.00
2. Clerk, Senior	3,440.00
3. Clerk, Junior	3,100.00
*4. Town Accountant	5,750.00
*5. Town Counsel	500.00
*6. Selectmen's Recording Clerk	1,200.00
*7. Board of Registrars Clerk	250.00
*8. Clerk (Part-time)	1.75 hr.
*9. Planning Board Clerk	1.75 hr.
*10. Board of Registrars (3 members)	650.00
B. CONSERVATION AND CEMETERY	
1. Cemetery Superintendent	\$ 5,600.00
1a. Cemetery Attendant	2.20 hr.
*2. Moth Superintendent	385.00
*3. Laborer, Park	2.05 hr.
*4. Laborer, Skilled, Tree Climber	2.35 hr.
*5. Unskilled Laborer	1.25 hr.
C. CUSTODIAL AND MAINTENANCE	
*1. Clock Winder	\$ 100.00
2. Custodian (Center Town Hall)	4,000.00
3. Custodian (North Town Hall)	32.50 wk.

*Part-time

D. LIBRARY

1. Librarian (in charge of libraries)	\$ 5,000.00
2. Branch Librarian	2,300.00
3. Assistant Librarians	1.75 hr.
4. Clerk (part-time)	1.45 hr.
5. Library Aids	1.20 hr.
6. Custodian	1.95 hr.

E. MECHANICAL AND CONSTRUCTION

1. Highway Superintendent	\$ 7,500.00
2. Motor Equip. Operator & Truck Driver	2.25 hr.
3. Tractor Operator	2.35 hr.
4. Roller Operator	2.35 hr.
5. Grader Operator	2.75 hr.
6. Shovel Operator	2.75 hr.
7. Laborer	2.05 hr.
8. Laborer, Skilled, Mason, Carpenter	2.20 hr.
9. Repairman, Mechanic	2.50 hr.
10. Working Foreman	2.50 hr.
11. Laborer, Ashes and Waste	2.15 hr.
12. Truck Driver, Ashes and Waste	2.30 hr.

F. PUBLIC SAFETY AND INSPECTION—FIRE

1. Chief	\$ 7,500.00
1a. Deputy Chief	6,500.00
2. Captain, Permanent	5,900.00
*3. Captain, Call	240.00 yr. & 2.20 hr.
4. Lieutenant, Permanent	5,550.00
*5. Lieutenant, Call	120.00 yr. & 2.10 hr.
6. Regular Firefighter	5,250.00
*7. Firefighter, Call	60.00 yr. & 2.00 hr.
8. Janitor	160.00 yr.

PUBLIC SAFETY AND INSPECTION—POLICE

9. Chief	7,500.00
10. Sergeant	6,300.00
11. Patrolman	5,400.00
*11. Special Police	2.20 hr.
*12a. School Traffic Supervisor	2.20 hr.
*13. Animal Inspector	750.00
*14. Building Inspector	1,500.00 yr.
Plus \$3.00 per inspection visit	
*15. Beach Attendant	70.00 wk.
*16. Dog Officer	350.00 yr.

*Part-time

*17. Sealer of Weights and Measures	400.00 yr.
*18. Electrical Inspector	3.00 per inspection visit
*19. Gas Inspector	3.00 per inspection visit

UNDER ARTICLE 2:

A. ADMINISTRATION AND CLERICAL	1963
*1. Agent, Veterans Services	\$ 1,200.00
2. Clerk, Senior	3,440.00
3. Clerk, Junior	3,100.00
4. Town Accountant	5,750.00
*5. Town Counsel	500.00
*6. Selectmen's Recording Clerk	1,200.00
*7. Board of Registrars Clerk	250.00
*8. Clerk (Part-time)	1.75 hr.
*9. Planning Board Clerk	1.75 hr.
*10. Board of Registrars (3 members)	650.00
B. CONSERVATION AND CEMETERY	
1. Cemetery Superintendent	\$ 6,000.00
1a. Cemetery Attendant	2.20 hr.
*2. Moth Superintendent	385.00
*3. Laborer, Park	2.05 hr.
*4. Laborer, Skilled, Tree Climber	2.35 hr.
*5. Unskilled Laborer	1.25 hr.
C. CUSTODIAL AND MAINTENANCE	
*1. Clock Winder	\$ 100.00
2. Custodian (Center Town Hall)	3,850.00
3. Custodian (North Town Hall)	32.50 wk.
D. LIBRARY	
1. Librarian (in charge of libraries)	\$5,000.00
2. Branch Librarian	2,300.00
3. Assistant Librarians	1.75 hr.
4. Clerk (part-time)	1.40 hr.
5. Library Aids	1.15 hr.
6. Custodian	3,850.00
E. MECHANICAL AND CONSTRUCTION	
1. Highway Superintendent	\$ 7,500.00
2. Motor Equip. Operator and Truck Driver	2.25 hr.
3. Tractor Operator	2.35 hr.
4. Roller Operator	2.35 hr.
5. Grader Operator	2.75 hr.

*Part-time

6. Shovel Operator	2.75 hr.
7. Laborer	2.05 hr.
8. Laborer, Skilled, Mason, Carpenter	2.20 hr.
9. Repairman, Mechanic	2.50 hr.
10. Working Foreman	2.50 hr.
11. Laborer, Ashes and Waste	2.15 hr.
12. Truck Driver, Ashes and Waste	2.30 hr.

F. PUBLIC SAFETY AND INSPECTION—FIRE

1. Chief	\$ 7,500.00
1a. Deputy Chief	6,400.00
2. Captain, Permanent	5,900.00
*3. Captain, Call	240.00 yr. & 2.20 hr.
4. Lieutenant, Permanent	5,550.00
*5. Lieutenant, Call	120.00 yr. & 2.10 hr.
6. Regular Firefighter	5,250.00
*7. Firefighter, Call	60.00 yr. & 2.00 hr.
8. Janitor	160.00 yr.

PUBLIC SAFETY AND INSPECTION—POLICE

9. Chief	7,500.00
10. Sergeant	6,300.00
11. Patrolman	5,595.00
*12. Special Police	2.20 hr.
*12a. School Traffic Supervisor	2.20 hr.
*13. Animal Inspector	750.00
*14. Building Inspector	1,500.00 yr. Plus \$3.00 per inspection visit
*15. Beach Attendant	70.00 wk.
*16. Dog Officer	350.00 yr.
*17. Sealer of Weights and Measures	400.00 yr.
*18. Electrical Inspector	3.00 per inspection visit
*19. Gas Inspector	3.00 per inspection visit

*Part-time

Recommended

Personnel Board

UNDER B—CONSERVATION AND CEMETERY

Item #1—Arthur J. Colmer moved that salary be amended from \$5,540 to \$6,000.

Yes	288	
No	198	This motion carried

 UNDER F—PUBLIC SAFETY AND INSPECTION—FIRE

Chief Byam moved amendments to items 1A, 2, 4 and 6.

Yes 227 No 262 Motion failed.

UNDER F—PUBLIC SAFETY AND INSPECTION—POLICE

Peter Fitts moved that the figure \$5,350.00 be amended to read \$5,595.00.

After lengthy discussion on hand vote was taken.

Yes 295

No 214

Several motions to reconsider failed under both Fire and Police Categories.

Roger W. Boyd moved that Article #2 be accepted as amended.

The following voters acted as tellers:

Robert Kierce

John Saunders

Thomas Molloy

Don Ennis

Raymond J. Greenwood moved at 10:30 that the meeting adjourn to Monday Evening March 18 at 7:30 p.m.

MARCH 18, 1963

Moderator Daniel J. Coughlin called the meeting to order at 7:45 P.M. recognizing a quorum present the business of the evening began with Article 3.

ARTICLE 3. To raise and appropriate such sums of money as may be required to defray Town charges for the current year; or act in relation thereto.

UNDER ARTICLE 3:

Mr. Edward S. Marshall moved that the Town raise and appropriate the following such sums of money as may be required to defray Town charges for the current year:

GENERAL GOVERNMENT

SELECTMEN'S DEPARTMENT

Salaries:

1. Chairman	\$	750.00
2. Board Members		1,000.00
3. Recording Clerk		1,200.00
		<hr/>
	\$	2,950.00

Expenses:

4. Expenses	1,250.00		
5. Selectmen's Out-of-State Expense	None		
		\$	1,250.00
		\$	4,200.00

ACCOUNTING DEPARTMENT

Salaries:

6. Accountant	\$	5,750.00
7. Senior Clerk		3,440.00
8. Additional Clerk Hire		1,190.00
8a. Junior Clerk		3,100.00
	\$	13,480.00

Expenses:

9. Expenses	750.00
10. Outlays	135.00

Total Accounting Department ... \$ 885.00 \$ 14,365.00

TREASURER AND COLLECTOR DEPARTMENT

Salaries:

11. Treasurer and Collector	\$	4,050.00
12. Senior Clerk		6,880.00
13. Junior Clerk		3,100.00
14. Additional Clerk Hire		1,000.00
	\$	15,030.00

Expenses:

15. Stationery and Postage	1,500.00
16. Printing, Advertising and Binding	1,000.00
17. Bonds	580.05
18. Other Expenses	1,000.00
19. Outlays	650.00

Total Treasurer and Collector
Department \$ 4,730.05 \$ 19,760.05

ASSESSORS' DEPARTMENT

Salaries:

20. Chairman	\$	5,600.00
21. Board Member		5,400.00
22. Board Member (Part-time)		1,700.00
23. Senior Clerk		3,440.00
24. Junior Clerk		3,100.00
	\$	19,240.00

Expenses:

25. Office Supplies, Printing and Advertising	\$ 1,400.00	
26. Transportation and Expenses	650.00	
27. Other Expenses	700.00	
28. Outlays, Cutting of Maps and New Plans	3,800.00	
	<hr/>	
Total Assessors' Department.....	\$ 6,550.00	\$ 25,790.00

TOWN CLERK DEPARTMENT

Salaries:

29. Town Clerk	\$ 2,700.00
30. Additional Clerk Hire	None
31. Senior Clerk	3,440.00
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	\$ 6,140.00

Expenses:

32. Other Expenses	1,000.00
33. Outlays	None
34. Board of Appeals—Variance Rec. Fees	25.00
35. Printing By-Law Books	100.00
	<hr/>

Total Town Clerk's Department \$ 1,125.00 \$ 7,265.00

REGISTRARS' DEPARTMENT

Salaries:

36. Registrars (3)	\$ 650.00
37. Ass't. Registrars: Wages & Mileage	2,341.40
38. Clerk	250.00
	<hr/>
	\$ 3,241.40

Expenses:

39. Printing: Men-Women Directory	600.00
40. Printing: Voters' List	600.00
41. Other Expenses	600.00
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Total Registrars' Department \$ 1,800.00 \$ 5,041.40

PUBLIC BUILDINGS DEPARTMENT

Salaries:

42. Salaries of Janitors	\$ 5,540.00
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Expenses:

43. Fuel, Light and Water	4,500.00
44. Repairs, Equipment and Expenses	2,000.00
45. Outlays	4,000.00
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Total Public Buildings

Department \$ 10,500.00 \$ 16,040.00

LAW DEPARTMENT

Salaries:

46. Town Counsel	\$	500.00	
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Expenses:

47. Prosecution and Defense			
Law Suits		3,000.00	
48. Settlement of Claims and Suits		None	
49. Legal Services		3,000.00	
50. Land Transactions		None	

Total Law Department	\$	6,000.00	\$ 6,500.00
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MISCELLANEOUS DEPARTMENT

51. Moderator's Salary	\$	75.00	
52. Constable's Salary		24.00	
53. Elections (Wages & Expenses)		2,000.00	
54. Board of Appeals—Clerk Hire		500.00	
55. Board of Appeals—Expenses		750.00	
56. Planning Board—Clerk Hire		1,000.00	
57. Planning Board—Expenses		600.00	
58. Planning Board—Consultant		None	
58a. Planning Board—Outlays		300.00	
59. Personnel Board		300.00	
60. Finance Committee		100.00	
61. Town Forest Committee		840.00	
62. Conservation Commission		350.00	
63. Recreation Commission		8,000.00	

Total Miscellaneous Department			\$ 14,839.00
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POLICE DEPARTMENT

Salaries:

64. Chief	\$	7,500.00	
65. Sergeants		25,200.00	
66. Patrolmen		99,910.00	
67. Special Account		20,592.00	
68. Clerk Senior		3,440.00	

	\$	156,642.00	
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Expenses:

69. Auto Maintenance and Repairs		3,200.00	
70. Gasoline		4,500.00	
71. Telephone Service		1,200.00	
72. Radio Service		1,000.00	
73. Uniforms		2,300.00	
74. Chief's Out-of-State Expense		150.00	
75. Other Expenses		2,060.00	
76. Outlays		90.00	

Total Police Department	\$	14,500.00	\$ 171,142.00
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FIRE DEPARTMENT

Salaries:

77. Chief	\$ 7,500.00
77a. Deputy Chief	6,400.00
78. Captains	12,280.00
79. Lieutenants	11,460.00
80. Regular Firemen	105,000.00
81. Substitutes	11,000.00
82. Call Firefighters	2,340.00
83. Labor at Fires and Emergencies ...	3,600.00
84. Janitors	480.00

\$ 160,060.00

Expenses:

85. Maintenance of Fire Alarm System	1,500.00
86. Fuel, Light, Water & Telephone...	4,100.00
87. Automobile and Radio	
Repairs and Services	2,500.00
88. Building Repairs and Maintenance	1,100.00
89. Equipment, Supplies for Men,	
Stations	1,200.00
90. Other Expenses	300.00
91. Outlays	1,200.00
92. Fire Department Fund	None

Total Fire Department \$ 11,900.00 \$ 171,960.00

HYDRANT SERVICE DEPARTMENT

93. Center District	\$ 12,000.00
94. North District	6,000.00
95. East District	4,300.00
96. South District	2,500.00

Total Hydrant Service Department \$ 24,800.00

SEALER OF WEIGHTS AND MEASURES

97. Salary	\$ 400.00
98. Expenses	50.00

Total Sealer of Weights
and Measures

\$ 450.00

TREE WARDEN'S DEPARTMENT

Salaries:

99. Tree Warden	\$ 688.00
100. Wages for Laborers	2,816.00

Expenses:

101. Other Expenses	4,050.00
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Total Tree Warden's Department \$ 7,554.00

MOTH DEPARTMENT

Salaries:

102. Superintendent	\$	385.00
103. Wages for Laborers		1,410.00

Expenses:

104. Expenses		2,100.00
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Total Moth Department	\$	3,895.00
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DUTCH ELM CONTROL DEPARTMENT

Salaries:

105. Superintendent	\$	800.00
106. Wages for Laborers		2,970.00

Expenses:

107. Expenses		3,000.00
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Total Dutch Elm Control Department	\$	6,770.00
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POISON IVY CONTROL DEPARTMENT

108. Wages for Laborers	\$	250.00
109. Expenses		725.00

Total Poison Ivy Control Department	\$	975.00
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MOSQUITO CONTROL DEPARTMENT

Salaries:

110. Superintendent	\$	415.00
111. Wages for Laborers		1,500.00

Expenses:

112. Expenses		6,000.00
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Total Mosquito Control Dept.....	\$	7,915.00
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DOG OFFICER DEPARTMENT

113. Salary — Dog Officer	\$	350.00
114. Fees (For Killings)		25.00

Total Dog Officer Department	\$	375.00
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BUILDING INSPECTOR'S DEPARTMENT

115. Inspector's Salary and Fees	\$	5,500.00
116. Expenses		200.00

Total Building Inspector's Department	\$	5,700.00
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WIRING INSPECTOR'S DEPARTMENT

117. Inspector's Salary	\$	3,000.00
118. Expenses		50.00

Total Wiring Inspector's Department	\$	3,050.00
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GAS PIPING & FIXTURES INSPECTOR

119. Salary and Expense	\$	2,800.00
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ANIMAL INSPECTOR'S DEPARTMENT

120. Inspector's Salary	\$	750.00
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CIVILIAN DEFENSE DEPARTMENT

121. Expenses	\$	650.00
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122. Outlays		3,750.00
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Total Civilian Defense Department	\$	4,400.00
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HEALTH AND SANITATION DEPARTMENT

Salaries:

123. Chairman	\$	295.00
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124. Board Members		525.00
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125. Sanitation and Milk Inspector		6,100.00
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126. Senior Clerk & Laboratory Ass't.		3,550.00
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127. Senior School Nurse		4,950.00
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128. Junior School Nurse		7,900.00
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129. Slaughtering Inspector		100.00
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130. Plumbing Inspector—Fees & Trans.		6,000.00
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131. Physicians		500.00
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132. Sickness Account		250.00
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132a. Professional Services		400.00
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\$	30,570.00
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Expenses:

133. Quarantine & Contagious Diseases	4,500.00
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134. Vaccine Treatment	200.00
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135. Care of Premature Children	500.00
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136. Collection of Garbage	19,300.00
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137. Animal Disposal Fees	700.00
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138. Transportation, Sanitation and Nurses	1,600.00
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139. Laboratory Supplies	200.00
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140. Vision & Hearing Testing Program	3,400.00
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141. Other Expenses	750.00
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142. Outlays	300.00
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143. Mental Health and Child Guidance	750.00
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Total Health and Sanitation

Department	\$	32,200.00	\$	62,770.00
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HIGHWAY DEPARTMENT

Salaries:

144. Superintendent	\$ 7,500.00
145. Secretary	3,440.00
146. Engineer's Fees	3,000.00
147. Transportation, Supt.-Foreman	None

\$ 13,940.00

Expenses:

148. Gas and Oil for Equipment	9,000.00
149. Fuel, Light and Water	2,500.00
150. Telephone and Office Supplies	700.00
151. Street Signs	800.00
152. Miscellaneous Expenses	350.00

Highways, Bridges and Drainage:

153. Highway Materials	25,000.00
154. Misc. Equipment and Small Tools	1,800.00
155. Machinery Depreciation	6,000.00
156. Machinery Hire — Other	2,500.00
157. Labor — Men	129,044.00
158. Vacations and Sickness	12,200.00
159. Labor — Overtime	3,200.00
160. Repairs to Highway Garage	None

Road Machinery Account:

161. Repairs	14,000.00
162. Mechanic's Wages	None
163. Snow and Ice Removal	55,000.00
164. Highway, Bridges and Drainage Construction	20,000.00
165. Chapter 90, Maintenance	1,500.00
166. Sidewalks	None
167. Street Lighting	20,560.00

\$ 304,154.00

Total Highway Department \$ 318,094.00

WELFARE DEPARTMENT

Salaries:

168. Board Chairman	\$ 190.00
169. Board Members (2)	320.00
170. Director	7,020.00
171. Social Worker #1	5,220.00*
172. Social Worker #2	4,260.00*
173. Senior Clerk #1	3,440.00
174. Senior Clerk #2	3,440.00
175. Bureau of Old Age Assistance	750.00*
176. Court and Attorney Fees	200.00

\$ 14,610.00

* For approval only—Not included in total

Expenses:

177. Cash Grants	5,000.00
178. Material Grants and Burials	3,000.00
179. State Institutions	1,000.00
180. Relief Other Cities and Towns	4,000.00

Cash and Material Grants:

181. Disability Assistance	5,000.00
182. Aid to Dependent Children	20,000.00
183. Old Age Assistance	80,000.00

\$ 118,000.00

Total Welfare Department	\$ 132,610.00
For approval only	\$ 10,230.00

VETERANS' BENEFITS DEPARTMENT

184. Salary of Veterans' Agent	\$ 1,200.00
185. Expenses	200.00
186. Cash and Material Grants	24,000.00

Total Veterans' Benefit

Department

\$ 25,400.00

Mr. Gerald C. Tucke moved that the sum of \$1,842,581.00 be raised and appropriated for the operation of the Chelmsford Public Schools, including Vocational Education and the Adult Evening Education Program, for the 1963 year.

It was so voted.

LIBRARY DEPARTMENT

Salaries:

204. Librarians	\$ 5,000.00
205. Branch Librarian	2,300.00
206. Assistant Librarians	17,645.00
207. Library Aides	130.00
208. Janitors	3,140.00
208a. Vacation and Sickness	400.00

\$ 28,615.00

Expenses:

209. Repair and Maintenance of Buildings	\$ 1,125.00
210. Fuel, Light and Water	2,600.00
211. Books and Periodicals	16,000.00
212. Other Expenses	2,250.00
213. Outlays	6,300.00

Total Library Department

\$ 28,275.00 \$ 56,890.00

PARK DEPARTMENT

214. Labor	\$ 3,600.00
215. Expenses	900.00
216. Outlays	535.00

Total Park Department	\$ 5,035.00
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VARNEY PLAYGROUND

217. Labor	\$ 450.00
218. Expenses	200.00
219. Outlays	100.00

Total Varney Playground Dept.	\$ 750.00
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EDWARDS MEMORIAL BEACH

220. Labor	\$ 1,200.00
221. Expenses	200.00
221a. Outlays	100.00

Total Edwards Memorial Beach Department	\$ 1,500.00
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UNCLASSIFIED DEPARTMENTS

222. Town and Finance Committee Reports	\$ 4,000.00
223. Workmen's Compensation Claims ..	1,144.00
224. Expenses for Memorial Day	1,000.00
225. Expenses for Town Clock	300.00
226. Development and Industrial Commission	3,500.00

Total Unclassified Depts.	\$ 9,944.00
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INSURANCE DEPARTMENT

227. Prop., Liab. and All Types Insurance	\$ 36,000.00
228. Chapter 32B Ins. — Employees ...	32,000.00

Total Insurance Department	\$ 68,000.00
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DEBT AND INTEREST

Maturing Debt:

229. North School Loan	\$ 30,000.00
230. Center Fire Station Loan	5,000.00
231. Center School Loan	55,000.00
232. North Fire Station Loan	1,000.00
233. High School Loan #1	50,000.00
234. High School Loan #2	90,000.00
235. Highway Garage Loan	5,000.00
236. Boston Road Elementary School Loan	50,000.00
236a. Addition to High School	50,000.00

\$ 336,000.00

Interest:

237. North School Loan	\$ 4,505.00	
238. Center Fire Station Loan	210.00	
239. Center School Loan	8,775.00	
240. North Fire Station Loan	162.50	
241. High School Loan #1	25,375.00	
242. High School Loan #2	43,040.00	
243. Highway Garage Loan	2,125.00	
244. Anticipation of Revenue and Reimbursement Loans	30,000.00	
245. Boston Road Elem. School Loan ...	30,625.00	
245a. Addition to High School	13,230.00	
Total Debt and Interest	\$ 158,047.50	\$ 494,047.50

CEMETERY DEPARTMENT

Salaries:

246. Commissioners (3)	\$ 150.00
247. Superintendent	6,000.00
248. General Labor	6,600.00
249. Special Labor for Lot Owners	450.00

Expenses:

250. Interments and Liners	3,000.00
251. Repairs to Headstones and Stone Posts	100.00
252. Repairs to Equipment	750.00
253. Transportation — Superintendent ..	250.00
254. Expenses	2,460.00
255. Outlays	875.00
256. Town Clerk — Salary	250.00
257. Town Clerk — Expenses	50.00
258. Beautification—Perpetual Care Area	2,000.00

Total Cemetery Department \$ 22,935.00

Budget Total to be raised by taxation \$3,566,892.95

Budget Total of the Budget for approval only 10,230.00

ARTICLE 4. To see if the Town will authorize the Selectmen to act as its agent in any suit or suits which may arise during the current year, with authority to settle and adjust claims or demands for or against the Town; and to employ counsel whenever in their judgment it is necessary; or act in relation thereto.

UNDER ARTICLE 4:

Mr. Charles Egerton moved that the Town vote to authorize the Selectmen to act as its agent in any suit or suits which may arise during the current year, with authority to settle and adjust claims or demands for or against the Town; and to employ counsel whenever in their judgment it is necessary.

It was so voted.

ARTICLE 5. To see if the Town will authorize the Treasurer with the approval of the Selectmen, to borrow money in the year 1964 in anticipation of revenue of the year 1964; or act in relation thereto.

UNDER ARTICLE 5:

Mr. Howard E. Humphrey moved that the Town vote to authorize the Treasurer, with the approval of the Selectmen, to borrow money in the year 1964 in anticipation of revenue of the year 1964.

It was so voted.

ARTICLE 6. To see if the Town will vote to raise and appropriate a sufficient sum of money with which to meet bills for previous years; or act in relation thereto.

UNDER ARTICLE 6:

Mr. Raymond J. Greenwood moved that the Town vote to raise and appropriate the sum of \$151.00 with which to meet bills for previous years.

It was voted unanimously.

ARTICLE 7. To see if the Town will vote to raise and appropriate the sum of \$40,280.11 to pay to the Treasurer of the Middlesex County Retirement System, the said amount being the Town's share of the pension, expense and military service funds; or act in relation thereto.

UNDER ARTICLE 7:

Mr. Charles Egerton moved that the Town vote to raise and appropriate the sum of \$40,280.11 to pay to the Treasurer of the Middlesex County Retirement System, the said amount being the Town's share of the pension, expense and military service funds.

It was so voted.

ARTICLE 8. To see if the Town will vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000) or some other sum, to be used as a Reserve Fund at the discretion of the Finance Committee, as provided in General Laws, Chapter 40, Section 6; or act in relation thereto.

UNDER ARTICLE 8:

Mr. Edward Marshall moved that the Town vote to raise and appropriate the sum of \$20,000.00 to be used as a Reserve Fund at the discretion of the Finance Committee, as provided in General Laws, Chapter 40, Section 6.

It was so voted.

ARTICLE 9. To see if the Town will vote to raise and appropriate a certain sum of money for the purpose of purchasing four (4) 1963 Deluxe Tudor Police Cruisers to be used by the Police Department, said purchase to be made under the supervision of the Board of Selectmen; or act in relation thereto.

UNDER ARTICLE 9:

Mr. Howard E. Humphrey moved that the Town vote to raise and appropriate the sum of \$5,945.00 for the purpose of purchasing four 1963 Deluxe Tudor Police Cruisers to be used by the Police Department, said purchase to be made under the supervision of the Board of Selectmen.

It was so voted.

ARTICLE 10. In the event of an affirmative vote under above article, to see if the Town will vote to authorize the Selectmen to sell by good and sufficient Bill of Sale the four 1962 Police Cruisers now being used by the Police Department; or act in relation thereto.

UNDER ARTICLE 10:

Mr. Raymond J. Greenwood moved that the Town vote to authorize the Selectmen to sell by good and sufficient Bill of Sale the four 1962 Police Cruisers now being used by the Police Department.

It was so voted.

ARTICLE 11. To see if the Town will vote to raise and appropriate, or transfer from available funds in the Treasury, a sum of money for Chapter 90 Construction; or act in relation thereto.

UNDER ARTICLE 11:

Mr. Raymond J. Greenwood moved that the Town vote to transfer from the Excess and Deficiency Fund the sum of \$12,600.00 for Chapter 90 Construction. Said amount being for the reconstruction of Old Westford Road.

It was so voted.

ARTICLE 12. To see if the Town will vote to raise and appropriate a certain sum of money for the purpose of purchasing or renting voting machines for the Town of Chelmsford; or act in relation thereto.

UNDER ARTICLE 12:

William A. Dempster, Jr. moved that this article regarding Voting Machines be dismissed. It was so voted.

ARTICLE 13. To see if the Town will vote that the Town of Chelmsford shall hereafter be closed to hunting within its boundaries.

UNDER ARTICLE 13:

Vernon R. Fletcher, Town Counsel, moved that this article regarding hunting be dismissed.

It was so voted.

ARTICLE 14. The Annual Town Meeting will be held on the first Saturday following the annual Town Election and will begin at 9:30 A.M. and continue until all articles have been voted upon. This change to become effective with the annual Town Meeting in the year Nineteen Hundred and Sixty-Four (1964).

UNDER ARTICLE 14:

Roger W. Boyd moved the annual Town Meeting will be held on the first Saturday following the annual Town Election and will begin at 9:30 A.M. and continue until all articles have been voted upon. This change to become effective with annual Town Meeting in the year Nineteen Hundred and Sixty Four (1964).

It was defeated.

ARTICLE 15. To see if the Town will vote to raise and appropriate or transfer from available funds a certain sum of money for the purchase of one (1) two ton truck chassis for the Highway Department, such purchase to be made under the supervision of the Board of Selectmen; or act in relation thereto.

UNDER ARTICLE 15:

Mr. Howard E. Humphrey moved that the Town vote to transfer from the Road Machinery Account the sum of \$3,224.00 for the purchase of one (1) two ton truck chassis for the Highway Department, such purchase to be made under the supervision of the Board of Selectmen.

It was so voted.

ARTICLE 16. To see if the Town will vote to raise and appropriate or transfer from available funds a certain sum of money for the purchase of one (1) front end loader and plow for the Highway Department, such purchase to be made under the supervision of the Board of Selectmen; or act in relation thereto.

UNDER ARTICLE 16:

Mr. Raymond J. Greenwood moved that the Town vote to transfer from the Excess and Deficiency Fund the sum of \$12,773.32 for the purchase of one (1) front end loader and plow for the Highway Department such purchase to be made under the supervision of the Board of Selectmen.

It was so voted.

ARTICLE 17. In the event of an affirmative vote under Article 16, to see if the Town will authorize the Selectmen to sell by good and sufficient bill of sale the two front end loaders now being used by the Highway Department; or act in relation thereto.

UNDER ARTICLE 17:

Mr. Charles Egerton moved that the Town vote to authorize the Board of Selectmen to sell by good and sufficient bill of sale the two front end loaders now being used by the Highway Department.

It was so voted.

ARTICLE 18. To see if the Town will vote to raise and appropriate or transfer from available funds a certain sum of money for the purchase of one Street Sweeper for the Highway Department, such purchase to be made under the supervision of the Board of Selectmen; or act in relation thereto.

UNDER ARTICLE 18:

Mr. Howard E. Humphrey moved that the Town vote to transfer from the Excess and Deficiency Fund the sum of \$13,000.00 for the purchase of one Street Sweeper for the Highway Department, such purchase to be made under the supervision of the Board of Selectmen.

It was so voted.

ARTICLE 19. To see if the Town will vote to raise and appropriate or transfer from available funds a certain sum of money for the purchase of one (1) Sidewalk Snow Plow for the Highway Department, such purchase to be made under the supervision of the Selectment; or act in relation thereto.

UNDER ARTICLE 19:

Mr. Raymond J. Greenwood moved that the Town vote to transfer from the Road Machinery Account the sum of \$5,000.00 for the purchase of one (1) Sidewalk Snow Plow for the Highway Department such purchase to be made under the supervision of the Board of Selectmen.

It was defeated.

ARTICLE 20. To see if the Town will vote to appoint a committee to engage the services of an architect or engineer to make plans and specifications for the construction of a building for the use of the Police Department and to raise and appropriate a certain sum of money for use by said committee for such purpose; or act in relation thereto.

UNDER ARTICLE 20:

Mr. Raymond J. Greenwood moved that the Town vote to authorize the Board of Selectmen to appoint a committee to engage the services of an architect or engineer to make plans and specifications for the construction of a building for the use of the Police Department and to raise and appropriate the sum of \$1,500.00 for use by said committee for such purpose.

It was so voted.

ARTICLE 21. To see if the Town will vote to raise and appropriate or transfer from the sale of Graves and Lots Account the sum of Two Thousand Dollars (\$2,000) for the purpose of hot-topping roads and beautifying sections in the Pine Ridge Cemetery; or act in relation thereto.

UNDER ARTICLE 21:

Mr. Arthur Colmer moved that the Town vote to raise and transfer from the sale of graves and lots Account the sum of \$2,000.00 for the purpose of hot-topping roads and beautifying sections in the Pine Ridge Cemetery.

It was so voted.

ARTICLE 22. To see if the Town will vote to raise and appropriate a certain sum of money for the purpose of building a new garage for the Cemetery Department in the Pine Ridge Cemetery, the cost of which is to be partially or fully paid back to the Town from cemetery income; or act in relation thereto.

UNDER ARTICLE 22:

Mr. Frank H. Hardy moved that the Town vote to raise and appropriate the sum of \$10,500.00 for the purpose of building a new garage for the Cemetery Department in the Pine Ridge Cemetery, the cost of which is to be fully paid back to the Town from Cemetery income.

It was so voted.

ARTICLE 23. To see if the Town will vote to authorize the Cemetery Commissioners to sell, by good and sufficient bill of sale, un-usable machinery in the Department; or act in relation thereto.

UNDER ARTICLE 23:

Mr. Arne Olsen moved that the Town vote to authorize the Cemetery Commissioners to sell, by good and sufficient Bill of Sale, un-usable machinery in the Department.

It was so voted.

ARTICLE 24. To see if the Town will vote to change the Personnel, Wage and Salary By-Law effective from March 15, 1954 Paragraph 19, Line 11 to read (Cemetery Employees allowed to work over forty hours per week) and line 4 to read (Cemetery employees allowed overtime pay at the regular rate of pay) instead of compulsory time off; or act in relation thereto.

UNDER ARTICLE 24:

Mr. Arthur Colmer moved that the Town vote to change the Personnel, Wage and Salary By-Law effective from March 15, 1954, Paragraph 19, Line 11 to read (Cemetery Employees allowed to work over forty hours per week) and line 4 to read (Cemetery employees allowed overtime pay at the regular rate of pay) instead of compulsory time off.

It was so voted.

ARTICLE 25. To see if the Town will vote to raise and appropriate the sum of \$1,000.00 for the purpose of purchasing a new plow for the Cemetery Department; or act in relation thereto.

UNDER ARTICLE 25:

Mr. Frank H. Hardy moved that the Town vote to raise and appropriate the sum of \$1,000.00 for the purpose of purchasing a new plow for the Cemetery Department.

It was defeated.

ARTICLE 26. To see if the Town will vote to lease the Middlesex Canal Toll House, and the former School House in Forefather's Cemetery now used by the Cemetery Department as a garage, to the Chelmsford Historical Society for the amount of one dollar (\$1.00) per year; or act in relation thereto.

UNDER ARTICLE 26:

(Mdsx. Toll House and former School House)

Margaret Mills moved that this article regarding leasing of Cemetery Tool Shedd be dismissed.

It was so voted.

ARTICLE 27. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury a sum of money for highway construction purposes in accordance with Chapter 782 of the Acts of 1962, Massachusetts General Laws; or act in relation thereto.

UNDER ARTICLE 27:

Mr. Raymond J. Greenwood moved that the Town vote to authorize the Board of Selectmen to expend the Town's share of funds received under Chapter 782 of the Acts of 1962, Massachusetts General Laws for the purpose of reconstructing portions of Boston Road, Billerica Road and Chelmsford Street including drainage.

It was so voted.

ARTICLE 28. To see if the Town will vote to amend the By-Laws as follows, — No Special Town Meeting shall be held without a quorum of 300 qualified voters.

UNDER ARTICLE 28:

Leslie Dukeshire moved that this Article regarding quorum be dismissed. A hand vote was taken:

Yes..... 142

No..... 200 So the motion failed

Stuart Sargent moved that "Annual Town Meeting" be included in the motion. This amendment failed.

Lesie Lear moved that the original motion be amended to include the Annual Town Meeting. The Moderator refused to entertain the motion. Vote came on original motion of Mr. Dukeshire that the Town vote to amend the By-Laws as follows, No Special Town Meeting shall be held without a quorum of 300 qualified voters. A hand vote was taken:

Yes.....191

No.....138 The motion carried

ARTICLE 29. To see if the Town will vote to fill the vacancy that presently exists on the Elementary School Needs Committee; or act in relation thereto.

UNDER ARTICLE 29:

The School Committee moved that the Town vote to appoint Mr. Ralph A. Martin, 40 Pine Hill Road, to fill the vacancy that presently exists on the Elementary School Needs Committee, due to the resignation of Mr. Cristy Pettee.

It was so voted.

ARTICLE 30. To see if the Town will vote to establish an Advisory Committee on Home Rule for the purpose of examining state-local relations and of reporting thereon to the Selectmen from time to time; or act in relation thereto.

UNDER ARTICLE 30:

Mr. Howard E. Humphrey moved that the Town vote to establish an Advisory Committee on Home Rule for the purpose of examining state-local relations and of reporting thereon to the Selectmen from time to time.

It was so voted.

ARTICLE 31. To see if the Town will raise and appropriate a certain sum of money for application to the Conservation Fund or act in relation thereto.

UNDER ARTICLE 31:

Mr. Clifford Holmes moved that the Town vote to raise and appropriate the sum of \$1,500.00 for application to the Conservation Fund.

It was so voted.

ARTICLE 32. To see if the Town will vote to take appropriate action relative to the elimination of the turn-around on Monument Hill Road; or act in relation thereto.

UNDER ARTICLE 32:

Mr. Robert McKittrick moved that the Town vote to take appropriate action relative to the elimination of the turn-around on Monument Hill Road.

It was so voted.

ARTICLE 33. To see if the Town will vote to authorize the Board of Health to file in behalf of the Town, an application (in form and manner required by the United States, and in conformity with P.L. 560, 83rd Congress as amended by P.L. 345, 84th Congress) and do whatever else is required to obtain an advance from the Housing and Home Finance Agency of the Federal Government to aid in financing cost of an engineering report on a comprehensive plan for a sanitary sewerage system for the Town of Chelmsford; and to authorize the Board of Health to accept any offers of the Federal Government; and to authorize the Board of Health to approve such report when submitted; or act in relation thereto.

UNDER ARTICLE 33:

Mr. Oliver Reeves moved that the Town vote to authorize the Board of Health to file in behalf of the Town, an application (in form and manner required by the United States, and in conformity with P.L. 560, 83rd Congress as amended by P.L. 345, 84th Congress) and do whatever else is required to obtain an advance from the Housing and Home Finance Agency of the Federal Government to aid in financing cost of an engineering report on a comprehensive plan for a sanitary sewerage system for the Town of Chelmsford; and to authorize the Board of Health to accept any offers of the Federal Government; and to authorize the Board of Health to approve such report when submitted.

It was so voted.

ARTICLE 34. To see if the Town will authorize the Board of Health to employ an engineer to prepare an engineering report on a comprehensive plan for a sanitary sewerage system for the Town of Chelmsford; or act in relation thereto.

UNDER ARTICLE 34:

Mr. Edward Tyler moved that the Town vote to authorize the Board of Health to employ an engineer to prepare an engineering report on a comprehensive plan for a sanitary sewerage system for the Town of Chelmsford.

It was so voted.

ARTICLE 35. To see if the Town will vote to establish the office of Town Engineer, provide for his appointment and fix the duties of his office; or act in relation thereto.

UNDER ARTICLE 35:

Reginald J. Furness moved that the Board of Selectmen shall annually upon their organization appoint a person skilled in the practice of civil engineering who shall be registered under the laws of the Commonwealth of Massachusetts to serve for a term of one year unless sooner removed who shall be known as Town Engineer; and said town engineer shall, under the direction of said board, perform all civil engineering services as shall be required by the various officers, boards, committees of the town, and such other duties as the selectmen may prescribe. He shall keep in a place to be provided by the said Board of Selectmen records of all surveys and other engineering services made and performed by him as such Town Engineer, including all field notes which shall be kept in bound books which shall be suitably indexed; and all original plans as shall be prepared or drawn by him, and all copies of plans which shall have been prepared by others and in any way relate to the Town and required by him in the performance of his duties, shall be properly filed and indexed.

It was defeated.

ARTICLE 36. In the event of an affirmative vote under Article 35 to see if the Town will vote to raise and appropriate the sum of \$8,000.00 for the salary of said Town Engineer.

UNDER ARTICLE 36:

Roger Boyd moved that this article regarding salary for Town Engineer be dismissed.

It was so voted.

ARTICLE 37. In the event that the Town votes to establish the Office of Town Engineer and fixes his salary therefore, to see if the Town will vote to provide for clerical help and office equipment thereof and to raise and appropriate the sum of \$4,000.00 for such equipment and clerical help; or act in relation thereto.

UNDER ARTICLE 37:

Roger Boyd moved that this article regarding salary for Engineers' clerk and office equipment be dismissed.

It was so voted.

Raymond J. Greenwood moved that the meeting be adjourned to Monday, March 25 at 7:30 P.M.

March 25, 1963

Moderator, Daniel J. Coughlin called the meeting to order at 7:48 P.M. recognizing a quorum present the business of the evening began with Article 38.

ARTICLE 38. To see if the Town will vote to continue the present Chelmsford Town Government Study Committee for the purpose of preparing a Selectmen-Town Manager Plan of Administration for the Town, such plan to be presented for consideration by the voters at a Special Town Meeting to be held not later than November 15, 1963; or act in relation thereto.

UNDER ARTICLE 38:

Mr. Royal Shawcross moved that the Town vote to continue the present Chelmsford Town Government Study Committee for the purpose of preparing a Selectmen-Town Manager Plan of Administration for the Town, such plan to be presented for consideration by the voters at a Special Town Meeting to be held not later than November 15, 1963.

It was so voted.

ARTICLE 39. To see if the Town will adopt the following by-laws: The removal of soil, loam, sand, or gravel forming a part of the town, except when necessarily incidental to or in connection with the construction, at the site of removal, of a building for which a permit has been issued within the past six months or for grading or otherwise improving the premises of which such building is a part, shall not be permitted except in accordance with the following conditions:

a. A permit must first be obtained from the Board of Appeals following written application and submission of a plan showing existing grades in the area from which the material is to be removed, together with proposed finished grades at the conclusion of the operation. The Board of Appeals is empowered to issue said permit upon proper application of provisions b., c., d., and e. below. The permit shall be subject to and include a time limit as set by the Board of Appeals; and furthermore, prior to issuance of the permit, the applicant shall be required to post with the Town a performance bond having a value set at the discretion of the Board of Appeals and sufficient in their judgment to insure conformance by the applicant with the applicable provisions of this by-law. The Board of Appeals shall hold a public meeting or hearing on the matter, of which public notice shall be given.

b. No soil, loam, sand, or gravel shall be removed from any land lower than one foot above the grade level of any adjacent street or way, except when such removal is incidental to highway improvement or construction at the site of removal.

c. No soil, loam, sand, or gravel shall be removed in any one year to a depth greater than 20% at the place of removal, except for local agricultural or horticultural use, or incidental to the construction or highway improvement purposes must be disposed of within the Town. This by-law will not apply to any greenhouse owners in Town.

d. The natural topography surrounding the pit or site of removal shall not be disturbed within 100 feet of any abutting land, road, or way.

e. No bank shall exceed a slope of one foot of vertical rise in three of horizontal distance except in the case of ledge rock.

f. Upon completion of removal and prior to release of the performance bond, a minimum of five (5) inches of top soil shall be applied to the area affected. Trees at least five (5) feet in height and of the hardwood variety shall be planted at a density of 1 tree to every 40 square feet of land, except ledge rock, within the affected area. Shrubs of a suitable variety, as designated by the Tree Warden, shall be planted on all slopes at a density adequate to prevent soil erosion.

g. All necessary measures shall be taken to assure proper drainage during and after the removal operation. The Board of Appeals and the Building Inspector shall be empowered to impose additional specific measures if in their judgment such measures are necessary to assure proper drainage; however, failure to impose such specific measures does not relieve the holders of the permit from complying with this provision.

h. Variances for the removal of soil, loam, sand, or gravel, may be amended from time to time at the discretion of the Board of Appeals during the operation, consistent with the provisions of this by-law.

i. At least two inspections of the removal site shall be made by designated representatives of the Board of Appeals and the Building Inspector. When the Building Inspector ascertains that the provisions of this by-law have been carried out, or are in the process of being carried out to his satisfaction, he shall so certify in writing to the Board of Appeals. No sooner than eight (8) months after the date of receipt by the Board of Appeals of the aforesaid certification, another inspection of the removal site shall be made as before. If the Building Inspector finds that all provisions not carried out have now been satisfied to completion, he shall so certify in writing to the Board of Appeals, who shall then be permitted to release the performance bond.

UNDER ARTICLE 39:

Mr. Robert A. McKittrick moved that this article regarding soil, loam, sand or gravel be dismissed. By voice vote motion failed.

William C. Dempster moved that the removal of soil, loam, sand or gravel forming a part of the town, except when necessarily incidental to or in connection with the construction, at the site of removal, of a building for which a permit has been issued within the past six months or for grading or otherwise improving the premises of which such building is a part, shall not be permitted except in accordance with the following conditions:

a. A variance must first be obtained from the Board of Appeals following written application and submission of a plan showing existing grades in the area from which the material is to be removed, together with proposed finished grades at the conclusion of the operation. The Board of Appeals is empowered to issue said variance upon proper application of provisions b., c., d., and e. below. The variance shall be subject to and include a time limit as set by the Board of Appeals; and furthermore prior to issuance of the variance, the applicant shall be required to post with the Town a performance bond having a value set at the discretion of the Board of Appeals and sufficient in their judgment to insure conformance by the applicant with the applicable provisions of this by-law. The Board of Appeals shall hold a public meeting or hearing on the matter, of which public notice shall be given.

b. No soil, loam, sand, or gravel shall be removed from any land lower than one foot above the grade level of any adjacent street or way, except when such removal is incidental to highway improvement or construction at the site of removal.

c. No soil, loam, sand, or gravel shall be removed in any one year to a depth greater than 20% at the place of removal, except for local agricultural or horticultural use, or incidental to the construction of dwellings or other structures. Material removed for construction or highway improvement purposes must be disposed of within the town. This by-law will not apply to any greenhouse owners in Town.

d. The natural topography surrounding the pit or site of removal shall not be disturbed within 100 feet of any abutting land, road, or way.

e. No bank shall exceed a slope of one foot of vertical rise in three of horizontal distance except in the case of ledge rock.

f. Upon completion of removal and prior to release of the performance bond, a minimum of five (5) inches of top soil shall be applied to the area affected. Trees at least five (5) feet in height and of the hardwood variety shall be planted at a density of 1 tree to every 400 square feet of land, except ledge rock, within the affected area. Shrubs of a suitable variety, as designated by the Tree Warden, shall be planted on all slopes at a density adequate to prevent soil erosion.

g. All necessary measures shall be taken to assure proper drainage during and after the removal operation. The Board of Appeals and the Building Inspector shall be empowered to impose additional specific measures if in their judgment such measures are necessary to assure proper drainage; however failure to impose such specific measures does not relieve the holders of the variance from complying with this provision.

h. Variances for the removal of soil, loam, sand, or gravel, may be amended from time to time at the discretion of the Board of Appeals during the operation, consistent with the provisions of this by-law.

i. At least two inspections of the removal site shall be made by designated representatives of the Board of Appeals and the Building Inspector. When the Building Inspector ascertains that the provisions of this by-law have been carried out, or are in the process of being carried out to his satisfaction, he shall so certify in writing to the Board of Appeals. No sooner than eight (8) months, after the date of receipt by the Board of Appeals of the aforesaid certification, another inspection of the removal site shall be made as before. If the Building Inspector finds that all provisions not previously carried out have now been satisfied to completion, he shall so certify in writing to the Board of Appeals, who shall then be permitted to release the performance bond. This latter inspection may be waived and the performance bond released if the original inspection discloses that all other provisions of this by-law have been carried out to completion. In such case, the Building Inspector shall certify in writing to the Board of Appeals precedent to release of the performance bond.

It was so voted.

ARTICLE 40. To see if the Town will vote to exclude all vehicles whose gross weight exceeds two (2) tons from using Crooked Spring Road without first having obtained a special permit, in writing, from the Board of Selectmen. This by-law shall not apply to Federal, State, County or Town vehicles, or vehicles under hire by the Federal, State, County or Town governments, or moving vans.

UNDER ARTICLE 40:

William A. Dempster moved that this article regarding Truck Traffic on Crooked Spring Road be dismissed.

It was so voted.

ARTICLE 41. To see if the Town will adopt the following: Be it recorded that the Town of Chelmsford is in favor of the inclusion in its by-laws of a provision for the recall of elected officials and that therefore the Town-Government Study Commission is instructed to report a proposed version or versions of such a by-law for inclusion in the town meeting warrant of March, 1964.

UNDER ARTICLE 41:

William A. Dempster moved that the recall of elected officials, was to have been studied by the Town Government Study Committee, but due to lengthy discussions of other matters this item was not seriously discussed. This article would instruct this committee to discuss his matter in detail, and report a version or versions for consideration by the voters on next year's warrant.

It was defeated.

ARTICLE 42. To see if the Town will vote to amend the Chelmsford Zoning By-Laws now in force and effect by substituting or amending and substituting the Proposed Zoning By-Laws and Zoning Map which were prepared by the Chelmsford Planning Board, as filed in the office of the Town Clerk, advertised in the Lowell Sun on February 8, 1963, and February 15, 1963, and on which a public hearing was held on February 25, 1963; or act in relation thereto.

UNDER ARTICLE 42:

Leslie Dukeshire moved that the Planning Board be directed to make a long study of the proposed Zoning By Laws as filed in the Office of the Town Clerk, advertised in the Lowell Sun on February 9, 1963 and February 15, and on which a Public Hearing was held on February 25, 1963 and to make a final report at the Annual Town Meeting in 1966, (Nineteen Hundred and Sixty-Six.)

The motion was defeated.

Mr. Robert A. McKittrick moved that this article regarding zoning study be dismissed.

It was so voted.

ARTICLE 43. To see if the Town will adopt the following: Be it recorded that the Town of Chelmsford is in favor of a study of the incorporation of public kindergartens into the Chelmsford Public School System and that, therefore, the School Committee is instructed to study and report no later than the Annual Town Meeting of March, 1964, its recommendations with respect to the aforesaid kindergartens.

UNDER ARTICLE 43:

William A. Dempster moved that the Town of Chelmsford make a study of the incorporation of public kindergartens into the Chelmsford Public School System and that, therefore, the School Committee is instructed to study and report no later than the Annual Town Meeting of March 1964, its recommendations with respect to the aforesaid kindergartens.

Motion was defeated.

ARTICLE 44. To see if the Town will vote to raise and appropriate a certain sum of money for the preparation and distribution among the residents of a Citizens' Resource Card for the purpose of obtaining information which will aid the town officers in the selection of members for various town boards and committees.

UNDER ARTICLE 44:

William A. Dempster moved that the Town vote to raise and appropriate \$280.00 for the preparation and distribution among the residents of a Citizens' Resource Card for the purpose of obtaining information which will aid the town officers in the selection of members for various town boards and committees.

It was defeated.

ARTICLE 45. To see if the Town will vote to accept Bishop Street as laid out by the Board of Selectmen and shown by their report and plan duly filed in the Office of the Town Clerk; and to raise and appropriate, or transfer from available funds, a certain sum of money for the purpose of reconstructing Bishop Street; or act in relation thereto.

UNDER ARTICLE 45:

Mr. Raymond J. Greenwood moved that the Town vote to accept Bishop Street as laid out by the Board of Selectmen and shown by their report and plan duly filed in the Office of the Town Clerk.

It was so voted.

ARTICLE 46. To see if the Town will vote to accept Bradford Road Extension as laid out by the Board of Selectmen, and shown by their report and plan duly filed in the Office of the Town Clerk; and to raise and appropriate, or transfer from available funds, a certain sum of money for the purpose of reconstructing Bradford Road Extension; or act in relation thereto.

UNDER ARTICLE 46:

Mr. Howard E. Humphrey moved that the Town vote to accept Bradford Road Extension as laid out by the Board of Selectmen, and shown by their report and plan duly filed in the Office of the Town Clerk.

It was so voted.

ARTICLE 47. To see if the Town will vote to accept Butt Hinge Road as laid out by the Board of Selectmen, and shown by their report and plan duly filed in the Office of the Town Clerk, and to raise and appropriate, or transfer from available funds, a certain sum of money for the purpose of reconstructing Butt Hinge Road; or act in relation thereto.

UNDER ARTICLE 47:

Mr. Charles Egerton moved that the Town vote to accept Butt Hinge Road as laid out by the Board of Selectmen and shown by their report and plan duly filed in the Office of the Town Clerk and to transfer from Excess and Deficiency Fund the sum of \$125.00 for the purpose of reconstructing Butt Hinge Road.

It was so voted.

ARTICLE 48. To see if the Town will vote to accept Cathy Road as laid out by the Board of Selectmen, and shown by their report and plan duly filed in the Office of the Town Clerk; and to raise and appropriate, or transfer from available funds, a certain sum of money for the purpose of reconstructing Cathy Road; or act in relation thereto.

UNDER ARTICLE 48:

Mr. Raymond J. Greenwood moved that the Town vote to accept Cathy Road as laid out by the Board of Selectmen, and shown by their report and plan duly filed in the Office of the Town Clerk.

It was so voted.

ARTICLE 49. To see if the Town will vote to accept Clover Hill Drive as laid out by the Board of Selectmen, and shown by their report and plan duly filed in the Office of the Town Clerk, and to raise and appropriate, or transfer from available funds a certain sum of money for the purpose of reconstructing Clover Hill Drive; or act in relation thereto.

UNDER ARTICLE 49:

Mr. Howard E. Humphrey moved that the Town vote to accept Clover Hill Drive as laid out by the Board of Selectmen and shown by their report and plan duly filed in the Office of the Town Clerk; and to transfer from Excess and Deficiency Fund the sum of \$375.00 for the purpose of reconstructing Clover Hill Drive.

It was so voted.

ARTICLE 50. To see if the Town will vote to accept Courtland Street as laid out by the Board of Selectmen, and shown by their report and plan duly filed in the Office of the Town Clerk; and to raise and appropriate, or transfer from available funds, a certain sum of money for the purpose of reconstructing Courtland Street; or act in relation therein.

UNDER ARTICLE 50:

Mr. Charles Egerton moved that the Town vote to accept Courtland Street as laid out by the Board of Selectmen, and shown by their report and plan duly filed in the Office of the Town Clerk.

It was so voted.

ARTICLE 51. To see if the Town will vote to accept Dayton Street as laid out by the Board of Selectmen, and shown by their report and plan duly filed in the Office of the Town Clerk; and to raise and appropriate, or transfer from available funds, a certain sum of money for the purpose of reconstructing Dayton Street; or act in relation thereto.

UNDER ARTICLE 51:

Mr. Raymond J. Greenwood moved that the Town vote to accept Dayton Street as laid out by the Board of Selectmen, and shown by their report and plan duly filed in the Office of the Town Clerk.

It was so voted.

ARTICLE 52. To see if the Town will vote to accept Dominic Drive as laid out by the Board of Selectmen, and shown by their report and plan duly filed in the Office of the Town Clerk; and to raise and appropriate, or transfer from available funds, a certain sum of money for the purpose of reconstructing Dominic Drive; or act in relation thereto.

UNDER ARTICLE 52:

Mr. Howard E. Humphrey moved that the Town vote to accept Dominic Drive as laid out by the Board of Selectmen, and shown by their report and plan duly filed in the Office of the Town Clerk.

It was so voted.

ARTICLE 53. To see if the Town will vote to accept Dunshire Road as laid out by the Board of Selectmen, and shown by their report and plan duly filed in the Office of the Town Clerk; and to raise and appropriate, or transfer from available funds, a certain sum of money for the purpose of reconstructing Dunshire Road; or act in relation thereto.

UNDER ARTICLE 53:

Mr. Charles Egerton moved that the Town vote to accept Dunshire Road as laid out by the Board of Selectmen, and shown by their report and plan duly filed in the Office of the Town Clerk.

It was so voted.

ARTICLE 54. To see if the Town will vote to accept Empire Street as laid out by the Board of Selectmen, and shown by their report and plan duly filed in the Office of the Town Clerk, and to raise and appropriate, or transfer from available funds, a certain sum of money for the purpose of reconstructing Empire Street; or act in relation thereto.

UNDER ARTICLE 54:

Mr. Raymond J. Greenwood moved that the Town vote to accept Empire Street as laid out by the Board of Selectmen, and shown by their report and plan duly filed in the Office of the Town Clerk.

It was so voted.

ARTICLE 55. To see if the Town will vote to accept Garland Road as laid out by the Board of Selectmen, and shown by their report and plan duly filed in the Office of the Town Clerk; and to raise and appropriate, or transfer from available funds, a certain sum of money for the purpose of reconstructing Garland Road; or act in relation thereto.

UNDER ARTICLE 55:

Mr. Howard E. Humphrey moved that the Town vote to accept Garland Road as laid out by the Board of Selectmen, and shown by their report and plan duly filed in the Office of the Town Clerk; and to transfer from Excess and Deficiency Fund the sum of \$400.00 for the purpose of reconstructing Garland Road.

It was so voted.

ARTICLE 56. To see if the Town will vote to accept Gilbert Road as laid out by the Board of Selectmen, and shown by their report and plan duly filed in the Office of the Town Clerk; and to raise and appropriate, or transfer from available funds, a certain sum of money for the purpose of reconstructing Gilbert Road; or act in relation thereto.

UNDER ARTICLE 56:

Mr. Charles Egerton moved that the Town vote to accept Gilbert Road as laid out by the Board of Selectmen, and shown by their report and plan duly filed in the Office of the Town Clerk; and to transfer from Excess and Deficiency Fund the sum of \$90.00 for the purpose of reconstructing Gilbert Road.

It was so voted.

ARTICLE 57. To see if the Town will vote to accept Hugo Lane as laid out by the Board of Selectmen, and shown by their report and plan duly filed in the Office of the Town Clerk; and to raise and appropriate, or transfer from available funds, a certain sum of money for the purpose of reconstructing Hugo Lane; or act in relation thereto.

UNDER ARTICLE 57:

Mr. Raymond J. Greenwood moved that the Town vote to accept Hugo Lane as laid out by the Board of Selectmen, and shown by their report and plan duly filed in the Office of the Town Clerk.

It was so voted.

ARTICLE 58. To see if the Town will vote to accept Lantern Lane as laid out by the Board of Selectmen, and shown by their report and plan duly filed in the Office of the Town Clerk; and to raise and appropriate, or transfer from available funds, a certain sum of money for the purpose of reconstructing Lantern Lane; or act in relation thereto.

UNDER ARTICLE 58:

Mr. Howard E. Humphrey moved that the Town vote to accept Lantern Lane as laid out by the Board of Selectmen, and shown by their report and plan duly filed in the Office of the Town Clerk; and to transfer from Excess and Deficiency Fund the sum of \$600.00 for the purpose of reconstructing Lantern Lane.

It was so voted.

ARTICLE 59. To see if the Town will vote to accept Longmeadow Road as laid out by the Board of Selectmen, and shown by their report and plan duly filed in the Office of the Town Clerk; and to raise and appropriate, or transfer from available funds, a certain sum of money for the purpose of reconstructing Longmeadow Road; or act in relation thereto.

UNDER ARTICLE 59:

Mr. Charles Egerton moved that the Town vote to accept Longmeadow Road as laid out by the Board of Selectmen, and shown by their report and plan duly filed in the Office of the Town Clerk; and to transfer from Excess and Deficiency Fund the sum of \$300.00 for the purpose of reconstructing Longmeadow Road.

It was so voted.

ARTICLE 60. To see if the Town will vote to accept Manwell Road as laid out by the Board of Selectmen, and shown by their report and plan duly filed in the Office of the Town Clerk; and to raise and appropriate, or transfer from available funds, a certain sum of money for the purpose of reconstructing Manwell Road; or act in relation thereto.

UNDER ARTICLE 60:

Mr. Raymond J. Greenwood moved that the Town vote to accept Manwell Road as laid out by the Board of Selectmen and shown by their report and plan duly filed in the Office of the Town Clerk; and to transfer from Excess and Deficiency Fund the sum of \$1,400.00 for the purpose of reconstructing Manwell Road.

It was so voted.

ARTICLE 61. To see if the Town will vote to accept McIntosh Road as laid out by the Board of Selectmen, and shown by their report and plan duly filed in the Office of the Town Clerk; and to raise and appropriate, or transfer from available funds, a certain sum of money for the purpose of reconstructing McIntosh Road; or act in relation thereto.

UNDER ARTICLE 61:

Mr. Raymond J. Greenwood moved that the Town vote to accept McIntosh Road as laid out by the Board of Selectmen, and shown by their report and plan duly filed in the Office of the Town Clerk.

It was so voted.

ARTICLE 62. To see if the Town will vote to accept Muriel Road as laid out by the Board of Selectmen, and shown by their report and plan duly filed in the Office of the Town Clerk; and to raise and appropriate, or transfer from available funds, a certain sum of money for the purpose of reconstructing Muriel Road; or act in relation thereto.

UNDER ARTICLE 62:

Mr. Charles Egerton moved that the Town vote to accept Muriel Road as laid out by the Board of Selectmen, and shown by their report and plan duly filed in the Office of the Town Clerk.

It was so voted.

ARTICLE 63. To see if the Town will vote to accept Porter Road as laid out by the Board of Selectmen, and shown by their report and plan duly filed in the Office of the Town Clerk; and to raise and appropriate, or transfer from available funds, a certain sum of money for the purpose of reconstructing Porter Road; or act in relation thereto.

UNDER ARTICLE 63:

Mr. Raymond J. Greenwood moved that the Town vote to accept Porter Road as laid out by the Board of Selectmen, and shown by their report and plan duly filed in the Office of the Town Clerk.

It was so voted.

ARTICLE 64. To see if the Town will vote to accept Queen Street as laid out by the Board of Selectmen, and shown by their report and plan duly filed in the Office of the Town Clerk; and to raise and appropriate, or transfer from available funds, a certain sum of money for the purpose of reconstructing Queen Street; or act in relation thereto.

UNDER ARTICLE 64:

Mr. Howard E. Humphrey moved that the Town vote to accept Queen Street as laid out by the Board of Selectmen, and shown by their report and plan duly filed in the Office of the Town Clerk.

It was so voted.

ARTICLE 65. To see if the Town will vote to accept Raymond Road as laid out by the Board of Selectmen, and shown by their report and plan duly filed in the Office of the Town Clerk; and to raise and appropriate, or transfer from available funds, a certain sum of money for the purpose of reconstructing Raymond Road; or act in relation thereto.

UNDER ARTICLE 65:

Mr. Charles Egerton moved that the Town vote to accept Raymond Road as laid out by the Board of Selectmen, and shown by their report and plan duly filed in the Office of the Town Clerk.

It was so voted.

ARTICLE 66. To see if the Town will vote to accept Ridgewood Road as laid out by the Board of Selectmen, and shown by their report and plan duly filed in the Office of the Town Clerk; and to raise and appropriate, or transfer from available funds, a certain sum of money for the purpose of reconstructing Ridgewood Road; or act in relation thereto.

UNDER ARTICLE 66:

Mr. Raymond J. Greenwood moved that the Town vote to accept Ridgewood Road as laid out by the Board of Selectmen, and shown by their report and plan duly filed in the Office of the Town Clerk; and to transfer from Excess and Deficiency Fund the sum of \$150.00 for the purpose of reconstructing Ridgewood Road.

It was so voted.

ARTICLE 67. To see if the Town will vote to accept Ruthellen Road as laid out by the Board of Selectmen, and shown by their report and plan duly filed in the Office of the Town Clerk; and to raise and appropriate or transfer from available funds, a certain sum of money for the purpose of reconstructing Ruthellen Road; or act in relation thereto.

UNDER ARTICLE 67:

Mr. Howard E. Humphrey moved that the Town vote to accept Ruthellen Road as laid out by the Board of Selectmen, and shown by their report and plan duly filed in the Office of the Town Clerk.

It was so voted.

ARTICLE 68. To see if the Town will vote to accept Samuel Road as laid out by the Board of Selectmen, and shown by their report and plan duly filed in the Office of the Town Clerk; and to raise and appropriate, or transfer from available funds, a certain sum of money for the purpose of reconstructing Samuel Road; or act in relation thereto.

UNDER ARTICLE 68:

Mr. Charles Egerton moved that the Town vote to accept Samuel Road as laid out by the Board of Selectmen, and shown by their report and plan duly filed in the Office of the Town Clerk.

It was so voted.

ARTICLE 69. To see if the Town will vote to accept Spruce Street as laid out by the Board of Selectmen, and shown by their report and plan duly filed in the Office of the Town Clerk; and to raise and appropriate, or transfer from available funds, a certain sum of money for the purpose of reconstructing Spruce Street; or act in relation thereto.

UNDER ARTICLE 69:

Mr. Raymond J. Greenwood moved that the Town vote to accept Spruce Street as laid out by the Board of Selectmen, and shown by their report and plan duly filed in the Office of the Town Clerk; and to transfer from Excess and Deficiency Fund the sum of \$150.00 for the purpose of reconstructing Spruce St.

It was so voted.

ARTICLE 70. To see if the Town will vote to accept State Street as laid out by the Board of Selectmen, and shown by their report and plan duly filed in the Office of the Town Clerk; and to raise and appropriate, or transfer from available funds, a certain sum of money for the purpose of reconstructing State Street; or act in relation thereto.

UNDER ARTICLE 70:

Mr. Howard E. Humphrey moved that the Town vote to accept State Street as laid out by the Board of Selectmen, and shown by their report and plan duly filed in the Office of the Town Clerk.

It was so voted.

ARTICLE 71. To see is the Town will vote to accept Stony Brook Road as laid out by the Board of Selectmen, and shown by their report and plan duly filed in the Office of the Town Clerk; and to raise and appropriate, or transfer from available funds, a certain sum of money for the purpose of reconstructing Stony Brook Road; or act in relation thereto.

UNDER ARTICLE 71:

Mr. Raymond J. Greenwood moved that this article regarding Stony Brook Road be dismissed.

It was so voted.

ARTICLE 72. To see if the Town will vote to accept Vincent Road as laid out by the Board of Selectmen, and shown by their report and plan duly filed in the Office of the Town Clerk; and to raise and appropriate, or transfer from available funds, a certain sum of money for the purpose of reconstructing Vincent Road; or act in relation thereto.

UNDER ARTICLE 72:

Mr. Charles Egerton moved that the Town vote to accept Vincent Road as laid out by the Board of Selectmen, and shown by their report and plan duly filed in the Office of the Town Clerk.

It was so voted.

ARTICLE 73. To see if the Town will vote to accept Walnut Road as laid out by the Board of Selectmen, and shown by their report and plan duly filed in the Office of the Town Clerk; and to raise and appropriate, or transfer from available funds, a certain sum of money for the purpose of reconstructing Walnut Road; or act in relation thereto.

UNDER ARTICLE 73:

Mr. Howard E. Humphrey moved that the Town vote to accept Walnut Road as laid out by the Board of Selectmen, and shown by their report and plan duly filed in the Office of the Town Clerk; and to transfer from Excess and Deficiency Fund the sum of \$200.00 for the purpose of reconstructing Walnut Road.

It was so voted.

ARTICLE 74. To see if the Town of Chelmsford will vote to entirely abandon, and to entirely release to the East Gate Realty Corporation, a Massachusetts Corporation having its usual place of business in said Chelmsford, by appropriate instrument sealed with the seal of said Town and signed, acknowledged and delivered, in the name and behalf of said Town, by its selectmen, the easements (for a more particular description whereof reference is hereby made to the instruments hereinafter mentioned, and which easements are shown as "Easement 7 Feet Wide" on a plan entitled "Easement Plan prepared for the Town of Chelmsford by J. C. & W. T. Monahan, Civil Engineers and Surveyors" recorded in the Middlesex North District Registry of Deeds in Book of Plans 71, Plan 69) taken by said Town in, by and under two certain instruments of taking one dated October 9, 1947 and recorded in the said Registry of Deeds in Book 1078, Page 545, and the other dated the (blank) day of October 1947, and recorded on October 21, 1947 in said Registry of Deeds in Book 1079, Page 453, insofar as said easements and each of them exist over land of said East Gate Realty Corporation, or any part or parts of said land, which land is situated on the northerly side of and northerly of Chelmsford Street in said Chelmsford; or act in relation thereto.

UNDER ARTICLE 74:

Mr. Vernon R. Fletcher moved that the Town vote to entirely abandon, and to entirely release to the East Gate Realty Corporation, a Massachusetts Corporation having its usual place of business in said Chelmsford, by appropriate instrument sealed with the seal of said Town and signed, acknowledged and delivered, in the name and behalf of said Town, by its Selectmen, the easements (for a more particular description whereof reference is hereby made to the instruments hereinafter mentioned, and which easements are shown as "Easement 7 Feet Wide" on a plan entitled "Easement Plan prepared for the Town of Chelmsford by J. C. & W. T. Monahan, Civil Engineers and Surveyors" recorded in the Middlesex North District Registry of Deeds in Book of Plans 71, 69) taken by said Town in, by and under two certain instruments of taking one dated October 9, 1947 and recorded in the said Registry of Deeds in Book 1078, Page 545, and the other dated the (blank) day of October 1947, and recorded on October 21, 1947 in said Registry of Deeds in Book 1079, Page 453, insofar as said easements and each of them exist over land of said East Gate Realty Corporation, or any part or parts of said land, which land is situated on the northerly side of and northerly of Chelmsford Street in said Chelmsford.

It was so voted.

ARTICLE 75. To see if the Town will vote to accept an easement from East Gate Realty Corporation of a strip of land for drainage purposes situated on the northerly side of Chelmsford Street and more particularly described in an instrument to be recorded in Middlesex North District Registry of Deeds; or act in relation thereto.

UNDER ARTICLE 75:

Mr. Vernon R. Fletcher moved that the Town vote to accept an easement from East Gate Realty Corporation of a strip of land for drainage purposes situated on the northerly side of Chelmsford Street and more particularly described in an instrument to be recorded in Middlesex North District Registry of Deeds.

It was so voted.

ARTICLE 76. To see if the Town will vote to transfer the money now in the Fire Department Stabilization Fund to an account to be known as the Fire Department Fund and thereby abolishing the account set up under Article 50 of the Annual Town Meeting held on March 14, 1960; or act in relation thereto.

UNDER ARTICLE 76:

Mr. Edward Marshall moved that the Town vote to transfer the sum of \$18,158.10 now in the Fire Department Stabilization Fund established at the annual town meeting in 1960, to the General Stabilization Fund established at the annual town meeting held in 1952.

It was voted unanimously.

ARTICLE 77. To see if the Town will vote to raise and appropriate a certain sum of money for the purpose of establishing a General Stabilization Fund under the provisions of Chapter 40, Section 58 of the General Laws; or act in relation thereto.

UNDER ARTICLE 77:

Mr. Edward Marshall moved that this article regarding the Town vote, raise and appropriate a sum of money to be added to the General Stabilization Fund to be dismissed.

It was so voted.

ARTICLE 78. To see if the Town will vote to instruct the Board of Assessors to use the sum of Two Hundred Thousand Dollars (\$200,000.00), or some other sum, from Free Cash in the Treasury for the reduction of the 1963 Tax Rate; or act in relation thereto.

UNDER ARTICLE 78:

Mr. Raymond J. Greenwood moved that the Town vote for the Board of Assessors to use the sum of \$200,000.00 from Free Cash in the Treasury for the reduction of the 1963 Tax rate.

It was so voted.

On motion of Mr. Raymond Greenwood and seconded by Howard Humphrey, the meeting adjourned at 9:30 P.M.

Total to be raised by taxation	\$3,646,769.06
Total for approval only	10,230.00
Total to be transferred	265,545.42

DANIEL J. COUGHLIN
Moderator

CHARLOTTE P. DeWOLF
Town Clerk

**WARRANT FOR SPECIAL TOWN MEETING
JUNE 17, 1963**

COMMONWEALTH OF MASSACHUSETTS

MIDDLESEX, SS.

To Ralph J. Pedersen, Constable, or any other suitable person of the Town of Chelmsford:

GREETING:

In the name of the Commonwealth aforesaid, you are hereby requested to notify and warn the legal voters of the Town of Chelmsford to meet in the High School Auditorium at Chelmsford, on the 17th day of June, 1963 at 8:00 o'clock P.M., then and there to act upon the following articles, viz:

AND YOU ARE DIRECTED to serve this warrant by posting attested copies thereof at the Post Offices in Chelmsford Center, South Chelmsford, North Chelmsford, and West Chelmsford, and at the Schoolhouse in East Chelmsford and the Westlands Schoolhouse, seven days, at least, before the time appointed for holding the meeting aforesaid.

HEREOF FAIL NOT and make return of the warrant with your doings thereon to the Town Clerk at the time and place of holding this meeting aforesaid.

GIVEN UNDER OUR HANDS this tenth day of June, 1963.

RAYMOND J. GREENWOOD
HOWARD E. HUMPHREY
CHARLES EGERTON

COMMONWEALTH OF MASSACHUSETTS

June 10, 1963

MIDDLESEX, SS.

Pursuant to the within Warrant: I have notified and warned the inhabitants of the Town of Chelmsford by posting up attested copies of same at the following places, to wit: Post Offices in Chelmsford Center, South Chelmsford, North Chelmsford and West Chelmsford, and the Schoolhouse in East Chelmsford, and the Westlands Schoolhouse, seven days, at least, before the time appointed for holding the meeting aforesaid.

RALPH J. HULSLANDER
Constable of Chelmsford.

A true copy; attest:
RALPH HULSLANDER
Constable of Chelmsford

SPECIAL TOWN MEETING**MONDAY EVENING, JUNE 17, 1963**

The meeting was called to order in the High School Auditorium at 8:15 p.m. by the moderator, Daniel J. Coughlin. The moderator recognized the presence of a quorum. Selectmen Raymond J. Greenwood moved that the reading of the warrant be waived, and it was so voted.

ARTICLE 1. To see if the Town will vote to acquire by purchase or eminent domain for school purposes a certain parcel of land in Chelmsford described as follows: Beginning at a drill hole on the northerly side of Graniteville Road and the easterly line of land now or formerly of Chester M. Whitney; Thence northerly along land of said Whitney 1091.51 feet to a drill hole at the southerly line of Crooked Spring Road; Thence southeasterly by the southerly line of Crooked Spring Road by six courses 97.20 feet, 88.29 feet, 105.09 feet, 191.82 feet, 198.87 feet and 52.29 feet to land now or formerly of Town of Chelmsford; Thence southwesterly by land of Town of Chelmsford 846.94 feet to the northerly line of Graniteville Road; Thence southwesterly by the northerly line of Graniteville Road; 371.64 feet to the point of beginning; Containing 15.25 Acres and shown on plan entitled "Plan of Land in Chelmsford, Mass., surveyed for the Town of Chelmsford; Scale 100 feet to the inch; January 18, 1960; Brooks, Jordan and Graves, Civil Engineers, Lowell, Mass.

UNDER ARTICLE 1:

Mr. Charles D. Harrington moved that the Town vote and that the Selectmen be authorized and empowered to purchase or seize by right of eminent domain for school purposes a certain parcel of land in Chelmsford described as follows: Beginning at a drill hole on the northerly side of Graniteville Road and the easterly line of land now or formerly Chester M. Whitney; Thence northerly along land of said Whitney 1091.51 feet to a drill hole at the southerly line of Crooked Spring Road; Thence southeasterly by the southerly line of Crooked Spring Road by six courses 97.20 feet, 88.29 feet, 105.09 feet, 191.82 feet, 198.87 feet and 52.29 feet to land now or formerly Town of Chelmsford; Thence southwesterly by land of Town of Chelmsford 846.94 feet to the northerly line of Graniteville Road; Thence southwesterly by the northerly line of Graniteville Road 371.64 feet to the point of beginning; containing 12.55 acres and shown on plan entitled "Plan of Land in Chelmsford, Mass. Surveyed for the Town of Chelmsford; Scale 100 feet to an inch; Jan. 18, 1960. Brooks, Jordan and Graves, Civil Engineers, Lowell, Mass." This was voted unanimously.

ARTICLE 2. To see if the Town will vote to raise and appropriate transfer from available funds or borrow a sum of money for the purpose of constructing and originally equipping and furnishing a Junior High

School in Chelmsford; determine how the money shall be provided for, by taxation, by appropriation from available funds in the treasury, by borrowing from time to time under authority of Chapter 44 of the General Laws and Chapter 645 of the Acts of 1948, as amended, or take any action in relation thereto.

UNDER ARTICLE 2:

Mr. Charles D. Harrington moved that the sum of \$2,200,000.00 be raised and appropriated for the purpose of constructing a Junior High School Building, and for originally equipping and furnishing said building; and that to meet said appropriation the sum of \$25,000.00 be appropriated from available funds in the Treasury, and that the Treasurer, with the approval of the Selectmen and subject to the approval of the State Emergency Finance Board, be authorized and directed to issue and sell as one issue or from time to time as two or more separate issues, serial bonds or notes of the Town aggregating \$2,175,000.00 in principal amount under authority of Chapter 645 of the Acts of 1948, as amended, and that all of the bonds or notes be issued and sold in accordance with the applicable provision of said Chapter 44 of the General Laws, as amended, but each issue of bonds or notes to be a separate loan which shall be paid in not more than twenty (20) years from the date thereof; and that, in the event Federal Funds are available for the construction and originally equipping and furnishing of said building, said Federal Funds be used first for equipment and then for construction of said building.

And that the Treasurer be authorized to adjust downward the amount of the bond issue by the sum of monies awarded by the Federal government. This was voted unanimously.

ARTICLE 3. To see if the Town will vote to authorize the Elementary School Needs Committee to proceed with the construction, originally equipping and furnishing of said Junior High School voted upon under Article 2, and to enter into all necessary and proper contracts and agreements in respect thereto and to do all other acts necessary for constructing said project; or act in relation thereto.

UNDER ARTICLE 3:

Mr. Charles D. Harrington moved that the Town vote to authorize the Elementary School Needs Committee to proceed with the construction of said Junior High School and to enter into all necessary and proper contracts and agreements in respect thereto and to do all other acts necessary for constructing said project; or act in relation thereto. This was voted unanimously.

ARTICLE 4. To see if the Town will vote to transfer from available funds a certain sum of money for the purchase of one (1) Sidewalk Plow for the Highway Department, such purchase to be made under the supervision of the Board of Selectmen; or act in relation thereto.

UNDER ARTICLE 4:

Mr. Raymond J. Greenwood moved that the Town vote to transfer from the Excess & Deficiency the sum of \$5,800.00 for the purchase of one (1) Sidewalk Snow Plow for the Highway Department, such purchase to be made under the supervision of the Board of Selectmen. A hand vote was taken. 493 voted in the affirmative; 27 voted in the negative. Motion carried.

ARTICLE 5. To see if the Town will vote to prohibit hunting by any means and the use or possession of firearms of any description whatsoever within the boundaries of the Town Forest known as the Thanksgiving Ground Forest; or act in relation thereto.

UNDER ARTICLE 5:

Mr. Martin Bovey moved that the Town vote to prohibit hunting by any means and the use or possession of firearms of any description whatsoever within the boundaries of the Town Forest known as the Thanksgiving Ground Forest. It was so voted.

ARTICLE 6. To see if the Town will vote to change the name of Haymarket Street to the name of Alpine Lane; or act in relation thereto.

UNDER ARTICLE 6:

Mr. Raymond J. Greenwood moved that the Town vote to change the name of Haymarket Street to the name of Alpine Lane. It was so voted.

ARTICLE 7. To see if the Town will vote to authorize the Varney Playground Commissioners to sell a used lawn mower; or act in relation thereto.

UNDER ARTICLE 7:

Mr. Charles Egerton moved that the Town vote to authorize the Varney Playground Commissioners to sell a used lawn mower. It was so voted.

ARTICLE 8. To see if the Town will vote to adopt the following by-law: No person shall fire or discharge any firearms or explosives of any kind on any private property, except with the consent of the owner or legal occupant thereof; provided, however, that this by-law shall not apply to the lawful defense of life or property nor to any law enforcement officer acting in the discharge of his duties.

UNDER ARTICLE 8:

Regarding discharge of firearms or explosives on private property, this motion failed on voice vote.

ARTICLE 9. To see if the Town will vote to amend the Chelmsford Zoning By-law now in force and effect by substituting or amending and substituting the proposed Zoning By-law and Zoning Map which were prepared by the Chelmsford Planning Board, and dated May, 1963 as filed in the office of the Town Clerk, and on which a public hearing was held on June 12, 1963, notice of which was advertised in the Lowell Sun, May 28, 1963 and June 4, 1963; or act in relation thereto.

UNDER ARTICLE 9:

Mr. Robert McKittrick moved that the Town vote to amend the Chelmsford Zoning By-law now in force and effect by substituting or amending and substituting the proposed Zoning By-law and Zoning Map which were prepared by the Chelmsford Planning Board, and dated May, 1963, as filed in the office of the Town Clerk, and on which a public hearing was held on June 12, 1963, notice of which was advertised in the Lowell Sun, May 28, 1963 and June 4, 1963.

The following tellers were appointed by the moderator: William S. Wadsworth, Robert Kierce, Blake Watson, Wesley Harper.

A hand vote was taken: 350 voted in the affirmative; 28 voted in the negative, which was more than the required two-thirds, therefore the by-law was accepted.

ZONING BY-LAWS

MAY, 1963

SECTION 1—PURPOSE

1.1 **Purpose**—In order to promote the health, safety, convenience, morals or general welfare of its inhabitants, to lessen the danger from fire and congestion, and to improve the Town under the provisions of General Law, Chapter 40A, the use, construction, repair, alteration and height of buildings and structures and the use of premises in the Town are hereby restricted and regulated as hereinafter provided.

SECTION II—DEFINITIONS

2.1 **Definitions**—In this By-Law the following terms, unless a contrary meaning is required by the context or is specifically prescribed, shall have the following meanings. Words used in the present tense include the future, and the plural includes the singular; the word "lot" includes the word "plot"; the word "building" includes the word "structure"; the word "shall" is intended to be mandatory; "occupied" or "used" shall be considered as though followed by the words "or intended, arranged or designed to be used or occupied". The word "person" includes a corporation as well as an individual.

Accessory Building—A subordinate building located on the same lot with the main building or use, the use of which is customarily incidental to that of the main building or to the use of the land.

Accessory Use—A use customarily incidental to that of the main building or to the use of the land.

Alterations—As applied to a building or structure, a change or re-arrangement in the structural parts or in the exit facilities, or an enlargement whether by extending on a side or by increasing in height, or the moving from one location or position to another.

Airport—Airport for the service of small private craft, including the incidental sale, storage and repair of such craft, but only to the extent specifically authorized by the Board of Appeals.

Amusement, Indoor—Movie theater, bowling alley, or other commercial recreation wholly carried on indoors.

Amusement, Outdoor—Drive-in theater, driving range, bathing beach, boat or canoe livery, or other commercial recreation carried on in whole or in part outdoors.

Animal Hospital—Facility for the care and treatment of domestic animals.

Apartment House—A building arranged, intended or designed to be occupied by three or more families, living independently of each other.

Area, Building—The total of areas taken on a horizontal plane at the largest floor level of the principal building and all accessory buildings exclusive of uncovered porches, terraces and steps.

Area, Net Site—The total area within the property lines excluding external streets.

Auto Court—A building or group of buildings, whether detached or in connected units, used as individual sleeping or dwelling units designed primarily for transient automobile travelers and providing for accessory off-street parking facilities. The term "auto court" includes buildings designated as tourist courts, motor lodges, motels and by similar appellations.

Auto Salesroom—Premises licensed for First and Second Class auto sales.

Basement—A story partly underground but having at least one-half of its clear height above the average level of the adjoining ground.

Boarding House—Any dwelling in which more than 2 persons not members of the family residing on the premises, either individually or as families, are housed or lodged for hire with or without meals. A rooming house or a furnished rooming house shall be deemed a boarding house.

Boathouse, Private—Facility for storage of boats for private use and not for hire.

Boathouse, Public—A structure for the storage of boats for remuneration or hire, but not including boat or fuel sales or major boat repairs.

Building—The word building shall be deemed to include the word structure and in addition, shed, garage, stable, greenhouse, or other accessory building.

Building Coverage—That percentage which the building area is of the net site area.

Building, Detached—A building completely surrounded by open space on the same lot.

Building, Front Line of—The line of that face of the building nearest the front line of the lot. This face includes sun parlors and covered porches whether enclosed or unenclosed but does not include steps.

Building Height—The vertical distance measured from the average elevation of the proposed finished grade at the front of the building to the highest point of the roof for flat roofs, to the deck line of mansard roofs, and to the mean height between eaves and ridge, for gable, hip and gambrel roofs.

Building, Principal—A building in which is conducted the main or principal use of the lot on which said building is situated.

Bulk Storage—Exposed storage tanks for oil, gas, etc.; outside storage of sand, lumber, or other materials.

Business Offices—Facility for the transaction of business exclusive of the receipt, sale, or processing of merchandise.

Camping Ground, Commercial—Premises used for tenting or camping where admission or other fees are charged.

Cellar—A story partly underground and having more than one-half of its clear height below the average level of the adjoining ground.

Club—An organization catering exclusively to members and their guests, or premises and buildings, for recreational or athletic purposes, which are not conducted primarily for gain, provided there are not conducted any vending stands, merchandising or commercial activities except as required generally for the membership and purposes of such club.

Commercial Greenhouses—Greenhouses where plants and plant produce are raised for sale.

Conversion of Dwelling Units—Change in construction or occupancy of a dwelling to accommodate families in addition to the number by which the structure was occupied at the time of this By-Law.

Coverage—That percentage of the plot or lot area covered by the building area.

Dog Kennel—A structure used for the harboring of more than three dogs that are more than six months old, whether commercially operated or not.

Drive-In Restaurant—Restaurant where any food is served to persons outside of the principal structure in view of a public way.

Dump—A lot of land or part thereof used for the disposal by abandonment, dumping, burial, burning or any other means and for whatever purpose, of garbage, sewage, trash, refuse, junk, discarded machinery, vehicles or parts thereof, or waste material of any kind.

Dwelling—A building designed or used exclusively as the living quarters for one or more families.

Dwelling, Single Family—A detached dwelling designed for and occupied by a single family and having no party wall, or walls in common with an adjacent house or houses.

Dwelling, Two Family—A detached dwelling designed for two families.

Earth Removal—Extraction of sand, gravel, top soil, or other earth for sale or for use at a site removed from the place of extraction, exclusive of the grading of a lot preparatory to the construction of a building for which a building permit has been issued, or the grading of streets in accordance with an approved Definitive Plan, and exclusive of granite operations.

Erect—To build, construct, reconstruct, move upon, or conduct any physical development of the premises required for a building. To excavate, fill, drain, and the like preparation for building shall also be considered to erect.

Family—Any number of individuals living and cooking together on the premises as a single housekeeping unit.

Farm—Any parcel of land containing at least five acres which is used for gain in the raising of agricultural products, livestock, poultry and dairy products. It includes necessary farm structures within the prescribed limits and the storage of equipment used. It excludes the raising of fur bearing animals, hogs, riding academies, livery or boarding stables and dog.

Filling Station—Any area of land, including structures thereon, that is used for the supply of gasoline or oil or other vehicle fuel and which may include facilities used or designed to be used for polishing, greasing, washing, spraying or otherwise cleaning or servicing such motor vehicles. Such use shall not include body work or the painting of vehicles or other than minor repair work.

Floor Area of a Building—The sum of the gross horizontal area of the several floors of a building and its accessory buildings on the same lot, excluding cellars, but including the area of basements, roofed porches and roofed terraces. All dimensions shall be measured between exterior faces of walls.

Floor Area, Livable—The sum of the gross horizontal area of the floors of a dwelling used or intended to be used for living, sleeping, cooking, or eating purposes, excluding cellar or basement floor areas where the window area does not exceed 10% of the floor area, garages, breezeways, carports, porches, and the area with less than five foot clear headroom under sloping ceilings.

Floor Area Ratio—The ratio of the floor area of a building or buildings on one lot to the total area of the lot.

Funeral Home—Facility for the conduction of funerals and related activities such as embalming.

Garage, Private—A garage used for storage purposes only and having a capacity of not more than three automobiles. If space thereon is used for more than one commercial vehicle, or for vehicles exceeding two ton capacity, or if space is rented for more than one vehicle of other than the occupants of the building to which such garage is accessory the garage shall be considered a Transport Terminal.

Golf Course—An unlighted area of at least 30 acres, with nine or more holes and customary accessory buildings.

Granite Operations—The removal and processing of granite for construction use, not including stone crushing.

Home Occupation—An occupation or a profession which:

- (a) Is customarily carried on in a dwelling unit or in a building or other structure accessory to a dwelling unit, and
- (b) Is carried on by a member of the family residing in the dwelling unit, and
- (c) Is clearly incidental and secondary to the use of the dwelling unit for residential purposes, and
- (d) Which conforms to the following additional conditions:
 - (1) The occupation or profession shall be carried on wholly within the principal building or within a building or other structure accessory thereto, provided that no more than twenty-five (25%) percent of the floor area of the residence is used for the purpose of the home occupation or the professional use.
 - (2) Not more than one person outside the family shall be employed in the home occupation.

(3) There shall be no exterior display, no exterior sign except as permitted under Section IX, no exterior storage of materials and no other exterior indication of the home occupation or variation from the residential character of the principal building.

(4) No offensive noise, vibration, smoke, dust, odors, heat or glare shall be produced.

In particular, a home occupation includes, but is not limited to the following:

- Art Studio
- Dressmaker, millinery, handicraft
- Musician
- Professional office of a physician, surgeon, dentist, lawyer, engineer, architect, landscape architect or clergyman, within a dwelling occupied by the same
- Real estate offices, broker, insurance
- Hair dresser

However, a Home Occupation shall not be interpreted to include the following:

- Clothing rental
- Tourist home
- Barber shops
- Commercial stables and kennels
- Restaurants and tea rooms
- Dancing instruction
- Band instrument instruction
- Convalescent homes
- Mortuary establishments
- Stores, trades or business not herein excepted

Junk—Any article or material or collection thereof which is worn out, cast off or discarded and which is ready for destruction or has been collected or stored for salvage or conversion. Any article or material which, unaltered or unchanged and without further reconditioning, can be used for its original purpose as readily as when new shall not be considered junk. Unregistered inoperative automobiles stored outdoors for more than six months shall be considered junk.

Junk Yard—The use of any area of any lot, whether inside or outside a building, for the storage, keeping, or abandonment of junk, or scrap or discarded materials, or the dismantling, demolition or abandonment of automobile(s) or other vehicle(s) or machinery or parts thereof.

Light Industry—Fabrication, assembly, processing, finishing work or packaging in such a manner that regulations of Section VII are conformed to.

Lodge Building—Structure occupied by a non-profit social or civic organization.

Lot—A continuous parcel of land meeting the minimum lot requirements of this By-Law for the district in which said land is situated, and if occupied by a building or buildings, meeting the minimum yard requirements of that district, and having the required frontage on a street or on such other means of access as may be determined in accordance with the provisions of the law to be adequate as a condition of the issuance of a building permit.

Lot, Corner—A lot which has an interior angle of less than 135 degrees at the intersection of two street lines. A lot abutting a curved street shall be considered a corner lot if the tangents to the curve at the points of intersection of the side lot lines intersect at an interior angle of less than 135 degrees.

Lot, Depth of—The mean distance from the street line of the lot to its opposite rear line measured in the general direction of the side lines of the lot.

Lot Frontage—That portion of a lot fronting upon a street or public way, said frontage to be measured continuously along one street line between its side lot lines and their intersection with the street line.

Lot, Interior—A lot other than a corner lot.

Lot Lines—The lines bounding a lot as defined herein.

Lot, Through—An interior lot having frontage on two parallel or approximately parallel streets.

Lot, Width of—The mean width at the building line measured at right angles to its depth.

Motor Vehicle Repair Shop—A building, or portion of a building, arranged, intended or designed to be used for making repairs to motor vehicles.

Non-conforming Use of Land or Building—A building or land lawfully occupied at the time of adoption of this By-Law by a use that does not conform to the adopted regulations of the district in which it is situated.

Nursing or Convalescent Home—Any building with sleeping rooms where persons are housed or lodged and furnished with meals and nursing care for hire.

Nursery School—A school designed to provide daytime care or instruction for two or more children from two to five years of age inclusive and operated on a regular basis.

Occupancy Permit—A permit issued by the Building Inspector authorizing the occupancy and the use of land and/or structures and buildings.

Open Space—An unoccupied space open to the sky on the same lot with a building, free of all structures, parking, pavement or other uses that preclude landscaping.

Parking Space—The area required for parking one automobile, which in this By-Law is held to be an area 9 feet wide and 20 feet long, not including passageways.

Parking, Private—Space for parking, accessory to a principal use, not to include parking for fee or parking of more than one commercial vehicle except on farms.

Parking, Public—Parking of non-commercial vehicles for fee, whether enclosed or not.

Porch, Covered—Part of a structure having a roof and floor either with or without enclosing walls or windows.

Research, Experimental and Testing Laboratory—Premises used for research in such manner that the requirements of Section VII are adhered to.

Restaurant—Structure for indoor sale and consumption of meals. Does not include “drive-ins”.

Retail Stores and Services—Premises used for the retail sale of goods for personal or household use, with storage or processing occupying not more than 50% of the gross floor area, and also premises used for personal, business or household services.

Riding Academy—Any establishment where horses are kept for riding, driving, or stabling for compensation, or incidental to the operation of any club, association or similar establishment.

Roadside Stand—A structure of a semi-permanent or temporary type located in a district in which agricultural uses are allowed, from which raw produce, the major portion of which is grown on the premises, is offered for sale to the public.

Sign—Any structure or part thereof attached thereto or painted or represented thereon, which shall display or include any letter, word, model, banner, flag, pennant, insignia, device or representation used as, or which is in the nature of an announcement, direction or advertisement. The word sign includes the word “billboard” but does not include the flag, pennant or insignia of any nation, state, or other political unit, or of any political, educational, charitable, philanthropic, civic, professional, religious or like campaign, drive, movement or event.

Sign, Area of—The area of a free-standing sign shall be considered to include all lettering, wording, and accompanying designs and symbols, together with the background, whether open or enclosed, on which they are displayed. The supporting framework, open or enclosed, may be part of the design, but for purposes of this By-Law shall not be considered part of the sign area unless used for lettering, wording or symbols. When the sign consists of individual letters or symbols attached to or painted on a surface, building, wall or window, the area shall be considered to be that of the smallest rectangular or other regular shape which encompasses all of the letters and symbols.

Stable, Private—An accessory building in which horses are kept for private use and not for hire, remuneration or sale.

Stable, Public—A building in which horses are kept for remuneration, hire or sale.

Story—That portion of a building included between the surface of any floor and the surface of the floor next above it, or if there be no floor above it, then the space between any floor and the ceiling next above it.

Story, Half—A story under a gable, hip or gambrel roof, the wall plates of which on at least two opposite exterior walls are not more than two feet above the floor of such story.

Street—A way other than a private way, which affords the principal means of access to abutting properties.

Street Line—The line between the lot and the street layout.

Structure—Anything constructed or erected, the use of which requires location on the ground, or attachment to something located on the ground except a boundary wall or fence.

Temporary Structure—Tent or construction shanty to be used for less than one year.

Tourist Home—A domicile or private residence where rooms are rented to overnight guests.

Trailer House—Any portable or mobile vehicle used for living purposes and standing on wheels or on rigid supports.

Transport Terminal—Yards or structures for the storage and/or servicing of two or more commercial vehicles or of one or more trucks over two-tons.

Use—The specific purpose for which land or a building is designed, arranged, intended, or for which it is or may be occupied or maintained. The term "Permitted Use" or its equivalent shall not be deemed to include any non-conforming use.

Warehouse and Open Storage—Storage of bulk goods either indoors or out for distribution but not for retail sale on premises.

Way, Private—A way which has not been accepted by the Town as a public way, or one which has not been dedicated to public use, or one which is not part of an approved subdivision, or one in which the public has not acquired right of usage by prescription.

Wholesaling—Sale of goods except at retail, without outdoor storage.

Wildlife Raising—The non-commercial propagation of wildlife through watercourse changes, placement of feeding stations, and other actions not including the construction of substantial structures.

Wood Operation—Forests, wood lots, portable wood-working mills and machinery located on the property for use in connection with the forest and wood lot operations of the owner only.

Yard—An unoccupied space, open to the sky, on the same lot with the building or structure.

Yard, Front—An open unoccupied space on the same lot with a main building, extending the full width of the lot and situated between the street line and the front line of the main building projected to the side line of the lot.

Yard, Rear—An open space on the same lot with a main building, unoccupied, except as hereinafter permitted, extending the full width of the lot and situated between the rear line of the lot and the rear line of the main building projected to the side line of the lot.

Yard, Side—An open unoccupied space on the same lot with the building, situated between the building and the side line of the lot and extending from the front yard to the rear yard. Any lot line not a rear line or a front line shall be deemed a side line.

SECTION III—ESTABLISHMENT OF DISTRICTS

3.1 Establishment of Districts—For the purpose of promoting the public health, safety, morals and general welfare, the Town of Chelmsford is hereby divided into the following types of districts:

Single Residence District	RA
Single Residence District	RB
General Residence District	RC
Neighborhood Commercial District	CA
Roadside Commercial District	CB
Shopping Center District	CC
General Commercial District	CD
Limited Industrial District	IA
General Industrial District	IB

The boundaries of each of the said districts are hereby established as shown, defined, and bounded on the map accompanying this By-Law and on file with the Clerk of the Town of Chelmsford, entitled "Zoning Map", dated May 1963. All explanatory matter thereon is hereby made a part of this By-Law.

(a) Where the boundary lines are shown upon said map as approximately following the street lines of public and private ways or railways, the center lines of such ways shall be the boundary lines.

(b) Where the boundary lines are shown approximately on the location of property lot lines, and the exact location of property, lot, or boundary lines is not indicated by means of dimensions shown in figures, then the property or lot lines shall be the boundary lines.

(c) Boundary lines located outside of street lines and shown approximately parallel thereto shall be regarded as parallel to such street lines, and dimensions shown in figures placed upon said map between such boundary lines and street lines are the distance in feet of such boundary lines from such street lines; such distances being measured at right angles to such street lines unless otherwise indicated.

(d) In all cases which are not covered by other provisions of this Section, the location of boundary lines shall be determined by the distance in feet, if given, from other lines upon said map, by the use of identifications as shown on the map, or by the scale of the map.

(e) Where a district boundary line divides any lot existing at the time such line is adopted, the regulations for any district in which the lot has frontage on a street may be extended not more than thirty feet into the other district.

(f) Where the district boundary lines follow a stream, lake, or other body of water, said boundary line shall be construed to be at the thread or channel of the stream, or at the limit of the jurisdiction of the Town of Chelmsford, unless otherwise indicated.

SECTION IV—APPLICATION OF REGULATIONS

4.1 Application of Regulations—Except as hereinafter provided:

(1) No building or land shall hereafter be used or occupied and no building or part thereof shall be erected, moved, or altered unless in conformity with the regulations herein specified for the district in which it is located.

(2) No building shall hereafter be erected or altered to accommodate or house a greater number of families; to occupy a greater percentage of lot area; or to have narrower or smaller rear yards, front yards, side yards, than is specified herein for the district in which such building is located.

(3) No part of a yard or other open space about any building required for the purpose of complying with the provisions of this By-Law shall be included as part of a yard or other open space similarly required for another building.

11, 1.2 herein

SECTION V—USE AND INTENSITY REGULATIONS

5.1 Conditions—In the districts specified in Section 3.1 no building or structure shall be erected or used and no premises shall be used except as set forth in the “Use Regulations Schedule” and “Intensity of Use Schedule”. Symbols employed shall mean the following:

P—A permitted use

O—An excluded or prohibited use

A—Use authorized under special permits as provided for in Section

5.2 Permitted Uses—Permitted uses and uses authorized by the

Board of Appeals shall be in conformity with the provisions of Sections 5.3, 5.4, 5.5, and VII.

5.3 Use Regulations Schedule

	RA	RB	RC	CA	CB	CC	CD	IA	IB
Residential Uses									
Single Family Dwelling	P	P	P	A	P	O	O	O	O
Two Family Dwelling	O	O	P	O	P	O	O	O	O
Apartment House	O	O	A	O	A	O	A	O	O
Conversion of Dwellings ²	A	A	P	P	P	P	P	A	A
Tourist Home	O	O	P	O	P	O	P	O	O
Boarding House ³	O	A	P	O	P	O	P	O	O
Garage, Private	P	P	P	P	P	P	P	P	P
Trailer House ⁴	O	O	O	O	O	O	O	O	O
Auto Court	O	O	A	O	P	O	O	O	O
Recreational Uses									
Club or Lodge Building	O	O	P	O	P	O	P	O	O
Amusement, Indoor	O	O	O	O	P	P	A	O	O
Amusement, Outdoor	O	O	O	O	O	O	O	O	O
Stables, Private ⁵	O	P	O	O	A	O	O	O	O
Stables, Public ⁶	O	A	O	O	A	O	O	O	O
Boathouse, Private	O	P	P	O	P	O	O	O	O
Boathouse, Public	O	O	O	O	O	O	O	O	O
Riding Academy	O	A	A	O	A	O	O	O	O
Golf Course	O	A	O	O	O	O	O	O	O
Camping Ground, Commercial	O	O	O	O	O	O	O	O	O
Rural Uses									
Farm (crops)	O	P	O	P	O	O	O	O	P
Farm (stock) ⁷	O	P	O	O	O	O	O	O	O
Farm (poultry)	O	P	O	O	O	O	O	O	O
Roadside Stand ⁸	O	P	O	P	P	O	O	O	O
Wood Operation ⁹	O	P	O	O	O	O	O	O	P
Wildlife Raising	O	O	O	O	O	O	O	O	O
Business Uses									
Commercial Greenhouses	O	O	O	O	P	O	O	P	O
Home Occupation ¹⁰	O	A	P	P	P	O	P	O	O
Retail Stores & Service	O	O	O	P	P	P	P	O	O
Auto Salesroom	O	O	O	O	P	A	O	O	O

¹ (Footnote No. 1 Omitted)

² See General Regulation 6.7

³ Not more than five boarders

⁴ Including temporary storage

⁵ See General Regulations 6.8

⁶ Provided that no stables are within 200 feet of a lot or street line

⁷ Hogs and fur bearing animals not permitted

⁸ See General Regulations 6.6

⁹ Provided there is no storage of products within 100 feet of a street line

¹⁰ In existing dwellings only

	RA	RB	RC	CA	CB	CC	CD	IA	IB
Business Uses									
Wholesaling	O	O	O	O	P	O	O	O	O
Business Office	O	O	O	A	P	O	P	P	O
Funeral Home	O	O	A	O	P	O	O	O	O
Motor Vehicle Repair ¹¹	O	O	O	O	P	O	O	O	O
Filling Station ¹¹	O	O	O	O	P	A	O	O	O
Dog Kennel	O	O	O	O	A	O	O	O	O
Animal Hospital	O	O	O	O	A	O	O	O	O
Printing Shop	O	O	O	O	P	O	P	P	P
Private Parking	P	P	P	P	P	P	P	P	P
Public Parking	O	O	O	P	P	P	P	P	P
Restaurants	O	O	O	O	P	P	P	O	O
Nursery School	O	A	P	A	P	O	O	O	O
"Drive-In" Restaurant	O	O	O	O	O	O	O	O	O
Nursing or Convalescent Home	O	A	P	A	P	O	O	O	O
Industrial Uses									
Earth Removal ¹²	O	O	O	O	O	O	O	A	A
Light Industry	O	O	O	O	O	O	O	P	P
Warehouses	O	O	O	O	O	O	O	P	P
Junk Yard	O	O	O	O	O	O	O	O	O
Transport Terminal	O	O	O	O	O	O	O	P	P
Bulk Storage	O	O	O	O	O	O	O	P	P
Cafeteria for Use of employees only, as an accessory use	O	O	O	O	O	O	O	P	P
Dump	O	O	O	O	O	O	O	O	O
Granite Operations	O	O	O	O	O	O	O	O	P
Research, experimental & Testing Laboratory	O	O	O	O	O	O	O	P	P
Institutional Uses									
Municipal Building	P	P	P	P	P	P	P	P	P
Public Utility	A	A	A	A	A	O	O	P	P
Public Utility with Service Yard	O	O	O	O	O	O	O	P	P
Hospital	O	A	P	O	P	O	O	O	O
Public or Semi-Public Institution of an historical philanthropic or charitable character	A	A	A	O	A	O	P	O	O
Cemetery	O	P	O	O	O	O	O	P	O
Other Uses									
Signs ¹³	P	P	P	P	P	P	P	P	P
Airport	O	O	O	O	O	O	O	P	P
Temporary Structure	P	P	P	P	P	P	P	P	P

¹¹ No structures permitted within 50 feet of a residential district¹² See Section X¹³ See Section IX

5.4 Intensity of Use Regulations

No lot on which a building is located in any district shall be reduced or changed in size or shape so that the lot fails to conform to the intensity of use schedule, except when a portion of a lot is taken or conveyed for a public purpose.

No building shall be erected or used or premises used except in conformity with the intensity of use schedule, with the exception that for lots shown as separate parcels on definitive plans approved by the Planning Board and duly recorded or filed in the Registry of Deeds or Land Court subsequent to June 11, 1956, and prior to adoption of this By-Law, the lot area, yard, and frontage requirements in effect when that definitive plan was approved shall apply.

5.5 Intensity of Use Schedule

	RA	RB	RC	CA	CB	CC	CD	IA&B
Minimum Lot Requirements								
Area (1,000 s.f.)	40	40	20a	40b	40b	100	—b	40
Width (feet)	150	150	125	150	150	200	—b	150
Depth (feet)	150	150	125	150	—b	200	—b	150
Frontage (feet)	250	150	125	150	150	200	—b	150
Minimum Yard Requirements								
c Front (feet)	40	40	20	20	20	20	0	40e
Side (feet)	25	25	12	0d	0d	0d	0d	40e
Rear (Feet)	30	30	20	20	20	0d	0d	30e
Maximum Building								
Coverage	15%	15%	20%	30%	30%	25%	40%	30%
Height (feet)	35	35	45	35	45	35	45	45
Landscaped Open Space								
(% of Lot area)	—	—	2000 s.f./ unit	10%	—	10%f	—	10%f
Maximum Floor Area Ratio	—	—	0.4	0.4	0.4	0.25	0.6	0.3

For apartment houses, 10,000 sq. ft. per unit for first two units, 5000 sq. ft. for the next two families to be accommodated and thereafter one thousand (1000) sq. ft. of lot area for each additional family accommodated.

b-Requirements for RC district shall apply to residential uses permitted in CA, CB and CD districts.

c-Corner lot shall maintain front yard requirements for each street frontage.

d-Increase to 20 feet when abutting a residential district or use. Required side and rear yards to be landscaped open space.

e-Increase to 100 feet when abutting a residential district. Twenty feet of this shall be landscaped open space.

f-Required in front yard.

SECTION VI—GENERAL REGULATIONS

6.1 Nonconforming Uses—The lawful use of any structure or land existing at the time of the enactment or subsequent amendment of this By-Law may be continued although such structure or use does not conform with provisions of the By-Law, subjected to the following conditions and exceptions:

6.1.1 Abandonment—A nonconforming use which has been abandoned or discontinued for a period of one year shall not be re-established and any future use shall conform with the By-Law, except in the case of land used for agriculture, horticulture, or floriculture when such non-use shall have existed for a period of five (5) consecutive years.

6.1.2 Alterations—A nonconforming structure may not in any one year be altered or reconstructed if the cost of such alterations exceeds 50% of the replacement value of the structure at the time of the change.

6.1.3 Extension—No increase in the area or extent of the nonconforming use of a structure or land may be made.

6.1.4 Restoration—No nonconforming structure damaged by fire, storm or other causes to the extent of more than 75% of its replacement value shall be repaired or rebuilt except in conformity with the By-Law, and further provided that such restoring shall be completed within two (2) years after such catastrophe.

6.1.5 Changes—Once changed to a conforming use, no structure or land shall be permitted to revert to a nonconforming use.

6.1.6 Discontinuance—The non-conforming non-agricultural use of land and buildings shall be discontinued within five years of June, 1963, or the date the use became non-conforming, whichever is later, in each of the following cases:

- a) Where no buildings are employed with such use,
- b) Where the only buildings employed are accessory or incidental to such use,
- c) Where such non-conforming use or land is maintained in connection with a conforming building,
- d) Where non-conforming use is being made of a residential structure in a residential district.

6.2 Accessory Building—No accessory building or structure, except a permitted sign or a roadside stand, shall be located within a required front yard area. A detached accessory building may be located in the rear yard areas and on the same lot as the principal building, provided that not more than twenty-five (25%) percent of the required yard area shall be so occupied, and further provided that an accessory building shall

not be located nearer than ten (10) feet from the principal building and at least five (5) feet from any side of rear lot line, and subject to the yard requirements of the district in which it is located. An accessory building attached to its principal building or within ten feet of it shall be considered an integral part thereof and as such shall be subject to the front, side and rear yard requirements applicable to the principal building.

6.3 Parking Requirements—The following parking requirements shall apply to all premises in all districts, except that any isolated lot or combination of contiguous lots under common ownership in the CD district which at the time of adoption of this By-Law had less than 20,000 square feet of area shall be exempted. The use of no premises shall be authorized or extended, and no building or structure shall be erected or enlarged, unless there is provided sufficient off-street parking space on paved areas within a reasonable distance of the principal building for all vehicles whose occupants are using the premises. Minimum requirements are as follows:

6.3.1 Stores-Retail Business—At least two spaces for each establishment or one space for each 100 square feet of floor space devoted to retail selling, which ever is larger, plus one space for each two employees or nearest multiple thereof.

6.3.2 Offices-Banks and Similar Business—One space for each 150 square feet of floor area plus one space for each three employees or nearest multiple thereof.

6.3.3 Theater, Funeral Homes and Places of Assembly—One space for each four seats, or 100 square feet of floor area.

6.3.4—Hotels, Motels, Tourist Homes, etc.—One space for each two sleeping accommodations plus one space for each four employees. Each double bed to be considered two sleeping accommodations.

6.3.5 Restaurants—Places serving food or beverages: One space for each four seats plus one space for each three employees or nearest multiple thereof.

6.3.6 Residential Areas—Two spaces for each individual dwelling unit except in the case of apartments where one space shall be provided for each dwelling unit.

6.3.7 Nonresidential Uses—In all other cases of non-residential uses there shall be provided at least one space for each three employees plus one space for each 150 square feet of gross floor area.

6.3.8 Industrial, Manufacturing and Wholesale Uses—One space for each two employees based on the maximum number of employees the plant is designed to employ.

6.3.9 Bowling Alleys—Four spaces for each alley.

6.3.10 Boarding House—One space for each sleeping room.

6.3.11 Medical or Dental Center or Professional Offices—Four spaces for each 800 square feet of floor area plus one space for each two employees.

6.3.12 Other Uses—All other types of commercial and industrial uses not specifically mentioned shall have at least one space for each three employees plus one space for each 150 square feet ground floor area. One space shall be provided for each 300 square feet on other than ground floor.

6.3.13 Egress—Not more than one entrance and one exit shall be permitted onto a street from any parking area per 200 feet of frontage in a commercial district and per 300 feet of frontage in other districts. Each entrance and exit may not be more than forty feet in width.

6.4 Loading Requirements—The following minimum loading requirements shall apply to all industrial and commercial premises in all districts, except that any isolated lot or combination of contiguous lots in the CD district under common ownership totaling less than 20,000 square feet of area shall be exempted.

6.4.1 Retail Store and Service Establishments—For each retail store or service establishment with gross floor area from 5,000 to 8,000 square feet at least one berth. Additional berths at the rate of one berth for each additional 8,000 square feet or nearest multiple thereof.

6.4.2 Office Buildings—For each office building with gross floor area of 4,000 square feet or more at least one berth shall be provided.

6.4.3 Manufacturing-Industrial Uses—For manufacturing and industrial plants and similar use up to 8,000 square feet at least one berth shall be provided. For larger floor areas additional berths shall be provided as required by the Board of Selectmen, adequate for off street loading and unloading.

6.5 Minimum Residential Livable Floor Area—No dwelling shall be erected, reconstructed, remodelled or altered so that the livable floor area is less than 768 square feet, or less than 400 square feet per dwelling unit in apartment houses or two family dwellings, except for remodelling or alteration which increases the livable floor area per dwelling unit.

6.6 Roadside Stands—Roadside stands, where permitted, shall be located at least 15 feet back from the street line and 20 feet from any lot line. Other than permanent or semi-permanent stands, all others shall be removed during seasons when not in use.

6.7 Conversion of Dwelling Units—Alteration of a single family dwelling existing at the time of the adoption of this By-Law for occu-

pancy by not more than two families is permitted (subject to Section 5.3) provided that the lot contains not less than fifteen thousand (15,000) square feet, that the exterior design of the structure is not changed from the character of a single dwelling, and further provided that at least six hundred (600) square feet of floor space shall be provided for each resulting dwelling unit.

6.8 Non-Farm Animals—Except on farms, not more than the equivalent of one horse per acre shall be kept, the following being considered equivalent:

One horse, cow, donkey, or burro

Two sheep or goats

Ten poultry or rabbits

Structures for housing such animals shall be not less than 50 feet from the nearest lot line.

6.9 Lowland Regulations—Land below 100' elevation (above mean sea level) along Stony Brook, below 170' elevation along Beaver Brook south of Littleton Road and west of Second Bridge, below 120' elevation along Scotty Hollow and Deep Brook west of Swains Pond, below 110' elevation around Swains Pond and below 110' elevation along Hale's Brook shall not be developed or filled for any use except on special permit by the Board of Appeals, which shall be issued only upon demonstration that such use or filling will not increase hazard nor be detrimental to any property within the Town.

SECTION VII—NOISE, DIRT AND SMOKE STANDARDS

7.1 No activity shall be permitted in any district unless its operation is conducted such that any noise, vibration, or flashing is not normally perceptible above street noise without instruments either at any point more than 350 feet from the premises or at any point within a residence district more than 150 feet beyond the nearest boundary of said district, whichever is further from the premises for an activity in an industrial district, or more than 50 feet beyond the premises for an activity in other districts, and that all resulting cinders, dust, fumes, gases, odors, smoke, radiation and electromagnetic interference is effectively confined to the premises or disposed of so as to avoid any air pollution. Smoke density shall not exceed No. 2 of the Ringelmann Scale for more than 10% of the time, and at no time shall exceed No. 3 on that scale. The activity shall not be detrimental to neighboring property by reason of special danger of fire or explosion.

SECTION VIII—OMITTED

SECTION IX—SIGNS**9.1 General Prohibitions**

9.1.1 Motion of Signs—Signs, any part of which moves or flashes, or signs of the traveling light or animated type, and all beacons and flashing devices whether a part of, attached to, or apart from a sign, are prohibited.

9.1.2 Illumination of Signs—All illumination of signs shall be so arranged as not to be directed towards any portion of a public way or upon another lot than that upon which it is located.

9.2 Signs in Residential Districts—In districts RA, RB and RC the following signs are permitted:

9.2.1 One sign for each family residing on the premises indicating the owner or occupant or pertaining to a permitted accessory use, provided that no sign shall exceed one square foot in area.

9.2.2 One sign not over nine square feet in area pertaining to permitted buildings and uses of the premises other than dwellings and their accessory uses.

9.2.3 One temporary unlighted sign not over six square feet in area pertaining to the sale, rent or lease of the premises.

9.2.4 Unlighted directional signs not exceeding one square foot each in area pertaining to permitted buildings and uses of premises other than dwellings and their accessory uses.

9.3 Signs in Business Districts—In districts CA, CB, CC and CD the following signs are permitted:

9.3.1 One sign mounted on the face or roof of the building not to exceed in area more than 15 percent of the front wall area of said building if occupied by a single business; or one sign mounted on the face or roof of the building for each separate business jointly occupying a divided building, each sign not to exceed 15 percent of the front wall area of that section of the building occupied by any individual business; and provided that in either circumstance the sign does not extend above a flat roof or the elevation of the front wall by more than 20 percent of the average height of the front elevation of said building.

9.3.2 One free standing sign located within the front yard area of a building and not exceeding 15 percent of the front wall area of the building, or 60 square feet, whichever is the smaller, provided that the building has a minimum set back of 30 feet and the sign is so located as to be set back 15 feet from the street line and 20 feet from any side line.

9.3.3 Directional signs each not to exceed 3 square feet in area.

9.3.4 One window sign for each window of the building not to exceed in area 20 percent of the area of any window upon which located.

9.4 Signs in Industrial Districts—In districts IA and IB the following signs are permitted:

9.4.1 One sign mounted on the face or roof of the main building not aggregating in area more than 15 percent of the front wall area of said building as determined by orientation to the principal trafficway or street, and not extending above a flat roof or the elevation of the front wall by more than 20 percent of the average height of the front elevation of said building.

9.4.2 One free standing sign located within the front yard area of the building and not exceeding in area 15% of the front wall area of the main building or 60 square feet, whichever is the smaller, provided said sign is set back a minimum of 20 feet from the street line and located a minimum of 30 feet from lot lines.

9.4.3 Unlighted directional signs each not to exceed 3 square feet in area.

SECTION X—EARTH REMOVAL

10.1 General—The removal of sod, loam, peat, humus, clay, sand or gravel forming a part of the real estate of the Town, except when necessarily incidental to or in connection with the construction at the site of removal of a building for which a permit has been issued within the past six months or for grading or otherwise improving the premises of which such building is a part, shall not be permitted except in accordance with the following conditions and procedures:

10.2 Permit or variance from Board of Appeals—Written application for a permit or variance must be made to the Board of Appeals. The Board of Appeals shall hold a public hearing, giving legal notice, prior to issuing a permit or variance. The following shall be conditions for such issuance:

10.2.1 The application shall be accompanied by a plan showing existing grades in the area from which the above material is to be removed, and in surrounding areas, together with the proposed finished grades at the conclusion of the operation, and the proposed cover vegetation and trees.

10.2.2 A performance bond in an amount determined by the Board of Appeals has been posted in the name of the Town assuring satisfactory performance in the fulfillment of the requirements of this By-Law and such other conditions as the Board of Appeals may impose as conditions to the issuance of its permit or variance in the interests of

safe-guarding the district and the Town against injury, the future use of the land after operations are completed, or to control the transportation of such material through the Town. Upon failure to comply and forfeiture of the bond, monies therefrom shall be utilized by the Town for the purpose of fulfilling these requirements.

10.2.3 A written Agreement has been executed specifying compliance with all provisions of this By-Law, and with such additional conditions as the Board of Appeals may require.

10.2.4 No permit or variance shall be valid for more than one year.

10.2.5 Before granting a permit or variance, the Board of Appeals shall give due consideration to the location of the proposed earth removal, to the general character of the neighborhood surrounding such location, and to the general safety of the public on the public ways in the vicinity.

10.3 Removal—Removal operations shall be subject to the following conditions:

10.3.1 Removal shall not take place at any grade less than one foot above the grade level of any adjacent street or way, or below a level that would reasonably be considered a desirable grade for the later development of the area, or below the grades specified on the plan accompanying the permit or variance application.

10.3.2 During removal operations no slope shall exceed 1 foot vertical rise to 1½ foot horizontal distance or the natural angle of repose of the material in a dry state, whichever is the lower, except in ledge rock.

10.3.3 Provision shall be made for safe drainage of water, and for prevention of wind or water erosion carrying material onto adjoining properties.

10.3.4 Soil shall not be disturbed within 100 feet of the boundaries of the premises, excepting at the conclusion of operations if required in order to improve the overall grading.

10.4 Restoration—Forthwith following the expiration or withdrawal of a permit or variance or upon voluntary cessation of operations, or upon completion of removal in a substantial area, that entire area shall be restored as follows:

10.4.1 All land shall be so graded that no slope exceeds 1 foot vertical rise in 3 feet horizontal distance, and shall be so graded as to safely provide for drainage without erosion.

10.4.2 All boulders larger than ½ cubic yard shall be removed or buried.

10.4.3 The entire area excepting exposed ledge rock shall be covered with not less than 5" of good quality loam, which shall be planted with cover vegetation adequate to prevent soil erosion, using either grasses or ground cover, depending upon conditions.

10.4.4 Bond shall not be released until sufficient time has lapsed to ascertain that the vegetation planted has successfully been established and that drainage is satisfactory.

10.5 Additional Conditions—The Board of Appeals may set conditions in addition to the above before issuance of a permit or variance, including but not limited to: duration of the permit or variance, hours of the day during which removal may be permitted, hours during which vehicles may be permitted to leave the premises, trees to be planted, and the use of covers on loaded vehicles.

10.6 Renewal or Revocation of Permit or Variance—A permit or variance may be renewed only upon application and following a public hearing.

Prior to renewal, inspection of the premises shall be made by the building inspector to determine that the provisions of this By-Law are being complied with. The Board of Appeals, after hearing and proof of violation of the conditions of the Agreement (10.2.3), of the permit or variance, or of this By-Law, shall withdraw the permit or variance, after which the operation shall be discontinued and the area restored in accordance with Section 10.4.

SECTION XI—ADMINISTRATION

11.1 Board of Appeals—There is hereby established a Board of Appeals of five members and two associates all of whom shall be residents of the Town of Chelmsford to be appointed by the Selectmen, as provided in Chapter 40A of the General Laws, which shall act on all matters within its jurisdiction under this By-Law in the manner prescribed in Chapter 40A of the General Laws. The Board of Appeals shall have the following powers:

11.1.1 Appeals—To hear and decide any appeal taken by any person aggrieved by reason of his inability to obtain a permit from any administrative official under the provisions of Chapter 40A, General Laws, or by any officer or board of the Town, or by any person aggrieved by any order or decision of the inspector of buildings or other administrative official in violation of any provision of Chapter 40A, General Laws, or by this By-Law. Appeals shall be based upon the belief that the applicant has been aggrieved by an administrative error with reference to interpretation of this By-Law, and decision by the Board of Appeals shall be based upon reasons essentially in compliance with the fulfillment of the intent and purpose of this By-Law and in accordance with its objectives.

11.1.2 Special Permits—To grant a special permit for an exception as provided by sections of this By-Law when the Board shall have found that the use involved will not be detrimental to the established or future character of the neighborhood and/or district and town, and subject to appropriate conditions or safe-guards as deemed necessary.

11.1.3 Variances—To authorize upon appeal, or upon petition in cases where a particular use is sought for which no permit is required, with respect to a particular parcel of land or to an existing building thereon a variance from the terms of this By-Law where, owing to conditions but not affecting such parcel or such building but not affecting generally the zoning district in which it is located, literal enforcement of the provision of this By-Law would involve substantial hardship, financial or otherwise to the appellant, and where desirable relief may be granted without substantial detriment to the public good and without nullifying or substantially derogating from the intent or purpose of this By-Law, but not otherwise. Variances shall not be granted as a result of desires and personal hardship but upon extenuating physical conditions existing on the land.

11.1.4 Public Hearings—The Board of Appeals shall hold public hearings in accordance with the provisions of Chapter 40A on all appeals and petitions brought before it. Notice of such public hearings shall be sent to all abutters by registered mail.

11.2 Enforcement—This By-Law shall be enforced by the Building Inspector, who shall be appointed by the Board of Selectmen. He shall grant no permit for the construction, alteration, relocation, occupancy or use of any building, structure or premises in violation of any provision of this By-Law. Whenever any permit or license is refused because of some provision of this By-Law, the reason therefore shall be clearly stated in writing. The Building Inspector may, with approval of the Board of Selectmen, institute appropriate legal proceedings to enforce the provisions of this By-Law or to restrain by injunction any violation thereof; or both, and shall do all further acts, revoke the permit for occupancy, institute and take any and all such action as may be necessary to enforce full compliance with any and all of the provisions of this By-Law. Applications for building permits shall be accompanied by two prints of a plan of the lot, drawn to scale, showing the actual dimensions of the lot, and the exact location and size of any existing or proposed buildings, and showing streets and ways adjacent to the lot. No building hereafter erected, altered, or relocated shall be used and no change shall be made of the use of any building or any parcel of land, unless an occupancy permit signed by the Building Inspector has been granted to the owner or occupant of such land or building. Such permit shall not be granted unless the proposed use of the land or building and all accessory uses comply in all respects with this By-Law and no use shall be made of such land or buildings except the use or uses authorized by such occupancy permits.

11.3 Penalty—Any person violating any of the provisions of this By-Law may be fined not more than \$50.00 for the first offense, \$100.00 for the second offense, and \$200.00 for the third and subsequent offenses. Each day that such violation continues shall constitute a separate offense.

11.4 Amendments—This By-Law may from time to time be changed by amendment, addition or repeal by the Town Meeting in the manner provided in Section six (6) of Chapter Forty A (40A) of the General Laws, and any amendments therein.

11.5 Validity—The invalidity of any section or provision of this By-Law shall not invalidate any other section or provision thereof. When this By-Law imposes a greater restriction of the use of buildings, structures, or premises, or on height of buildings, or requires larger yards, or open spaces than are imposed or required by any regulations or permits, or by any restrictions, easements, covenants or agreements, the provisions of this By-Law shall control.

11.6 Repetitive Petition—The acceptance of this By-Law includes the acceptance of Chapter Forty A (40A) Sections Eight and Twenty (8) and (20), of the General Laws of the Commonwealth of Massachusetts and any amendments thereof.

11.7 Effective Date—This By-Law shall take effect upon adoption by the Town, subject to the approval of the Attorney General of the Commonwealth of Massachusetts, and publication, as provided by law. Upon its effective date, this By-Law shall amend, and be substituted for, the existing Zoning By-Laws of the Town of Chelmsford, but shall not affect such rights or duties that have matured; penalties that were incurred; proceedings that were begun or appointments made before its effective date pursuant to the previously existing zoning by-laws.

Raymond J. Greenwood moved to adjourn at 10 p.m.

DANIEL J. COUGHLIN, JR.
Moderator

CHARLOTTE P. DeWOLF
Town Clerk

WARRANT FOR SPECIAL TOWN MEETING
NOVEMBER 4, 1963
COMMONWEALTH OF MASSACHUSETTS

MIDDLESEX, ss.

To Ralph J. Pedersen, Constable, or any other suitable person of the Town of Chelmsford:

GREETING:

In the name of the Commonwealth aforesaid, you are hereby requested to notify and warn the legal voters of the Town of Chelmsford to meet in the Chelmsford High School at Chelmsford, on the 4th day of November, 1963 at 8:00 o'clock P.M., then and there to act upon the following articles, viz:

AND YOU ARE DIRECTED to serve this warrant by posting attested copies thereof at the Post Offices in Chelmsford Center, South Chelmsford, North Chelmsford and West Chelmsford, and at the Schoolhouse in East Chelmsford and the Westlands Schoolhouse, seven days, at least, before the time appointed for holding the meeting aforesaid.

HEREOF FAIL NOT and make return of the warrant with your doings thereon to the Town Clerk at the time and place of holding this meeting aforesaid.

GIVEN UNDER OUR HANDS this twenty-fifth day of October, 1963.

Raymond J. Greenwood
Howard E. Humphrey
Charles Egerton

Board of Selectmen

COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss.

October 28, 1963

Pursuant to the within Warrant, I have notified and warned the inhabitants of the Town of Chelmsford by posting up attested copies of same at the following places, to wit: Post Offices in Chelmsford Center, South Chelmsford, North Chelmsford and West Chelmsford, and the Schoolhouse in East Chelmsford, and the Westlands Schoolhouse, seven days, at least, before the time appointed for holding the meeting aforesaid.

RALPH J. HULSLANDER,
Constable of Chelmsford

SPECIAL TOWN MEETING**MONDAY EVENING, NOVEMBER 4, 1963**

Moderator Daniel J. Coughlin appointed the following as Tellers: William Riney, Peter Joseph McHugh, Edmund Gunther, David Dutton.

The Meeting was called to order in the High School Gymnasium at 8:05 P.M.

ARTICLE 1. To see if the Town will vote to change the name of Kristin Road to Kristin Drive; or act in relation thereto.

UNDER ARTICLE 1:

Mr. Raymond J. Greenwood moved that the Town vote to change the name of Kristin Road to Kristin Drive.

It was so voted.

ARTICLE 2. To see if the Town will vote to change the name of Deborah Terrace to Hillside Lane; or act in relation thereto.

UNDER ARTICLE 2.

Mr. Howard E. Humphrey moved that the Town vote to change the name of Deborah Terrace to Hillside Lane.

It was so voted.

ARTICLE 3. To see if the Town will vote to change the name of Jensen Street to Jensen Avenue; or act in relation thereto.

UNDER ARTICLE 3:

Mr. Charles Egerton moved that the Town vote to change the name of Jensen Street to Jensen Avenue.

It was so voted.

ARTICLE 4. To see if the Town will vote to instruct the Moderator to appoint a committee of three voters without compensation to report to the Annual Town Meeting in March, 1964 concerning the feasibility of up-dating the Chelmsford Town Histories; or act in relation thereto.

UNDER ARTICLE 4:

Mr. Cristy Pettee moved that the Town vote to instruct the Moderator to appoint a committee of three voters without compensation to report to the Annual Town Meeting in March 1964 concerning the feasibility of up-dating the Chelmsford Town Histories.

It was so voted.

ARTICLE 5. To see if the Town will vote to transfer from available funds a certain sum of money for the purpose of constructing and originally equipping and furnishing a Police Station Building in the Town of Chelmsford; or act in relation thereto.

UNDER ARTICLE 5:

Mr. Malcolm Weeks moved that the Town vote to transfer from the Excess and Deficiency Fund the sum of \$107,500.00 for the purpose of constructing and originally equipping and furnishing a Police Station Building in the Town of Chelmsford.

A hand vote was taken.

113 voted in the affirmative

29 voted in the negative.

This being more than the required two-thirds necessary the motion carried.

ARTICLE 6. To see if the Town will vote to authorize the Board of Selectmen to appoint a committee to proceed with the constructing and originally equipping and furnishing of said Police Station Building voted upon under Article 5; or act in relation thereto.

UNDER ARTICLE 6:

Mr. Malcolm Weeks moved that the Town vote to authorize the Board of Selectmen to appoint a committee to proceed with the constructing and originally equipping and furnishing of said Police Station Building voted upon under Article 5.

It was so voted.

ARTICLE 7. To see if the Town will vote to transfer a certain portion of land adjacent to Chelmsford High School from the jurisdiction of the School Committee to the jurisdiction of the Board of Selectmen for the purpose of constructing a Police Station Building and other Town buildings thereon; or act in relation thereto.

UNDER ARTICLE 7:

Mr. Malcolm Weeks moved that the Town vote to transfer a certain portion of land adjacent to Chelmsford High School from the jurisdiction of the School Committee to the jurisdiction of the Board of Selectmen for the purpose of constructing a Police Station Building and other Town buildings thereon.

It was so voted.

ARTICLE 8. To see if the Town will vote to adopt the Town Manager Plan as submitted by the Town Government Study Committee to this Town Meeting, and to instruct the Selectmen to petition the General Court for the acceptance of said plan; or act in relation thereto.

UNDER ARTICLE 8:

Mr. Donald Ennis moved that the Town vote to adopt the Town Manager Plan as submitted by the Town Government Study Committee to this Town Meeting, and to instruct the Selectmen to petition the General Court for the acceptance of said plan.

After considerable discussion a hand vote was taken

162 voted in the affirmative

208 voted in the negative.

Motion was lost.

ARTICLE 9. To see if the Town will vote that the Chelmsford Town Government Study Committee be continued in effect until terminated by vote of the Town and that any vacancies shall be filled by the original appointing authority; or act in relation thereto.

UNDER ARTICLE 9:

Mr. Donald Ennis moved dismissal regarding continuation of Town Government Study Committee.

It was so voted.

ARTICLE 10. To see if the Town will vote to transfer from the Prosecution and Defense of Lawsuits account a certain sum of money to the Legal Services account in the Law Department; or act in relation thereto.

UNDER ARTICLE 10:

Mr. Vernon R. Fletcher moved that the Town vote to transfer from the Proceusation and Defense of Lawsuits account \$1500.00 to the Legal Services account in the Law Department.

It was so voted.

ARTICLE 11. To see if the Town will vote to accept a deed of land from Raymond A. Carye, being a triangular parcel of land situated on the Southerly side of Billerica Road, the Northeasterly side of Turnpike Road and the Southeasterly side of an unnamed street between Turnpike Road and Billerica Road. Said conveyance is to be made on the condition that title to said land is to vest in the Town of Chelmsford forever and said conveyance being made for no other purpose; or act in relation thereto.

UNDER ARTICLE 11:

Mr. Louis Bennett moved that the Town vote to accept a deed of land from Raymond A. Carye, being a triangular parcel of land situated on the Southerly side of Billerica Road, the Northeasterly side of Turnpike Road and the Southeasterly side of an unnamed street between Turnpike Road and Billerica Road. Said Conveyance is to be made on the condition that title to said land is to vest in the Town of Chelmsford forever and said conveyance being made for no other purpose.

It was so voted.

On motion of Raymond J. Greenwood the meeting adjourned at 9:55 P.M.

Daniel J. Coughlin, Moderator

Charlotte P. DeWolf, Town Clerk

TOWN ACCOUNTANT

Nathaniel M. Sweet

The expenditures for the year 1963 amounted to \$6,195,380.36, and the Receipts for the year 1963 amounted to \$5,785,314.48.

The books, records and reports, in further detail, are always open to townspeople and the Accounting Dept. is always willing to assist any voter or resident, in answering any questions regarding same.

RECEIPTS

	1963	1962
GENERAL REVENUE:		
Poll Taxes	\$ 9,262.00	\$ 9,331.00
Personal Property Taxes	254,552.31	261,708.40
Real Estate Taxes	2,245,003.11	2,053,745.40
Farm Animal Excise Taxes	387.92	363.13
Motor Vehicle Excise Taxes	431,287.70	413,658.95
Special Taxes—Estate of Deceased Persons		806.00
Tax Title Redemptions	72.67	
	<u>\$ 2,940,565.71</u>	<u>\$ 2,739,612.88</u>
 From State:		
Income Taxes	\$ 32,379.00	115,389.88
Corporation Business Taxes	69,422.08	67,100.08
School—Chapter 69, 70, 71	212,540.76	97,844.23
Old Age Meals Taxes	7,320.26	7,337.28
	<u>\$ 321,662.10</u>	<u>\$ 287,671.47</u>
Court Fines	438.96	575.24
Permits, Fees and Licenses	21,804.00	20,818.00
	<u>\$ 22,242.96</u>	<u>\$ 21,393.24</u>
 Grants and Gifts:		
County:		
Dog Licenses	\$ 2,135.83	\$ 2,394.76
Chapter 90—Highway Funds	8,156.94	13,199.81
	<u>\$ 10,292.77</u>	<u>\$ 15,594.57</u>

Federal Government:		1963	1962
Disability Assistance	\$	8,870.35	\$ 10,035.69
Aid to Dependent Children		23,634.90	19,827.66
Old Age Assistance		73,661.30	71,573.94
Medical Aid to Aged		60,803.47	45,142.59
Under Public Law 874		44,761.57	81,228.52
Under Public Law 815		55,001.76	70,000.00
Total Grants and Gifts from Federal Government		\$ 266,733.35	\$ 297,808.40
State:			
Chapter 90—Highway Funds	\$	14,813.89	\$ 24,899.62
Aid to Industrial Schools		2,517.43	1,926.39
Highway Improvement—Chapter 782		23,048.72	
Reimbursement—Const., Furnishing & Equipping New Schools		130,572.68	139,077.69
Abatement Real Estate Taxes— Paraplegic Veterans		2,848.50	2,143.60
School Aid & Transportation		119,935.00	101,651.35
Tuition & Transportation—State Wards School Cafeteria—Reimbursement from State		3,062.19	4,126.28
Youth Service Board—Counsellors		53,229.28	46,980.86
George Barden Vocational Fund		4,500.00	4,500.00
Aid to Public Libraries		1,875.00	2,500.00
		3,782.50	3,782.50
Total Grants & Gifts from State		\$ 360,185.19	\$ 331,588.29
Total Grants & Gifts		\$ 637,211.31	\$ 644,991.26
Departmental Receipts:			
Selectmen	\$	246.50	\$ 260.75
Treasurer & Collector		926.00	954.59
Town Clerk		3,267.00	2,841.35
Assessors		87.00	96.00
Registrars		216.50	152.50
Board of Appeals		950.00	650.00
Planning Board		174.00	158.00
Public Buildings		352.50	725.00
Police		287.50	245.25
Fire		77.93	81.00
Building Inspection		6,363.00	4,225.00
Sealer, Weights & Measures		186.55	189.30
Wire Inspection		2,780.00	2,860.00
Gas Piping Inspection		1,465.00	2,385.00
Health		289.71	560.90
Highway		6,666.50	10,758.52
Dog Officer		264.00	423.00
Unclassified			2,803.52

	1963	1962
Welfare:		
General Relief—Other Cities & Towns		
& Individuals	\$ 2,776.94	\$ 1,359.77
Disability Assistance from State	6,998.73	7,678.43
Aid to Dependent Children from State	13,178.37	13,255.35
Old Age Assistance from State	27,223.37	33,795.26
Old Age Assistance from Other Cities		
& Towns	1,667.12	2,250.33
Old Age Assistance from Recoveries	11,939.15	26,436.21
Medical Aid to Aged	41,464.79	30,776.85
Veterans' Benefits from State	10,683.51	5,796.83
School:		
Lunch—Cafeteria Cash from Sales	\$ 127,993.01	\$ 114,793.82
Tuition, Rent & Miscellaneous Receipts	6,154.31	7,742.32
Athletic Program	6,367.95	9,299.25
Library:		
Adams Library	\$ 1,808.89	\$ 1,303.13
MacKay Library	124.94	149.66
Miscellaneous	46.50	
Cemetery:		
Sale of Lots & Graves	\$ 1,452.00	\$ 1,708.00
Interments, Labor, Materials, Use of		
Equipment	4,563.50	5,248.00
Annual Care	2,084.00	1,152.00
Reimbursement to Town for Care of		
Lots & Graves	8,000.00	4,000.00
Miscellaneous Receipts	75.00	267.75
Total Departmental Receipts	\$ 299,201.77	\$ 297,382.64
Municipal Indebtedness:		
Temporary Loans:		
Anticipation of Bond Issue & Premium	\$ 100,000.00	
Anticipation of Revenue from Taxes	994,787.78	\$ 500,000.00
Anticipation of Reimbursement—		
Chapter 90	23,000.00	40,650.00
Addition to High School Loan		508,000.00
Loan Premium	4.86	1,564.57
Interest:		
Taxes	3,632.69	4,621.10
Deposits	5,359.04	10,222.84
Total from Loans & Interest	\$ 1,126,784.37	\$ 1,065,058.51
Miscellaneous Receipts:		
Refunds Received—Sundry Accounts	\$ 14,117.73	\$ 7,795.15
Demands—Tax Delinquents	3,506.24	3,881.55
Warrants—Tax Delinquents		1.00
Total Miscellaneous Receipts	\$ 17,623.97	\$ 11,677.70

Deductions & Agency Accounts:	1963	1962
Withheld from Employees:		
Federal Taxes	\$ 299,820.54	\$ 247,319.91
State Taxes	24,411.98	18,909.23
County Retirement	38,837.10	34,645.95
Blue Cross—Blue Shield—P.I.C.	11,268.57	11,522.10
Group Life Insurance	1,254.47	1,490.73
Cemetery Perpetual Care Bequests	5,485.00	6,430.00
License Fees Collected for County (Dogs)	3,256.50	3,046.25
State's Share — Bottling License	10.00	
Cash in Lieu of Bonds	6,268.25	1,822.50
State's Share—		
Sunday Entertainment Licenses	300.00	350.00
Town's Share—State Withholding Tax	141.67	
Insurance Claims	1,111.90	
Miscellaneous	14.10	
Transfer from Library Funds		
for Expenditures	27,842.21	1,845.40
Total Deductions & Agencies	\$ 420,022.29	\$ 327,382.07
Total Receipts	\$ 5,785,314.48	\$ 5,395,169.77
Cash on Hand as of January 1st	1,491,289.66	1,367,852.54
Total Receipts & Cash on Hand—January 1st	\$ 7,276,604.14	\$ 6,763,022.31

DISBURSEMENTS

GENERAL GOVERNMENT

Moderator's Salary	\$ 75.00	\$ 75.00
Selectmen—Salaries, Expense, Outlay	4,035.28	3,752.12
Town Accountant — Salaries,		
Expenses, Outlay	15,982.44	11,398.89
Treasurer — Collector—Salaries,		
Expenses, Outlay	21,171.99	19,979.09
Assessors—Salaries, Expenses, Outlay	24,295.84	24,038.24
Town Clerk—Salaries, Expenses, Outlay	8,809.30	9,598.48
Law—Salary, Legal Services, Expense	5,773.20	6,491.20
Elections—Wages & Expense	1,604.67	3,652.93
Registrars — Salaries & Expense	4,357.94	3,328.80
Finance Committee — Expense	21.20	25.00
Planning Board — Clerk Hire,		
Expense & Outlay	1,887.02	1,401.03
Board of Appeals—Clerk Hire & Expense	1,082.40	546.35
Personnel Board — Expense	78.58	81.70

	1963	1962
Industrial Development Commission		
Expense	1,842.50	2,116.79
Public Buildings (Town Halls),		
Salaries, Expense, Outlay	12,303.45	12,855.53
Town Forest Committee—Expense	377.63	528.99
Conservation Commission — Expense	110.08	50.16
Recreation Commission	7,370.64	5,990.22
Total General Government	\$ 111,179.16	\$ 105,910.52

PUBLIC SAFETY:

Police Department:

Salaries	\$ 153,862.61	\$ 129,562.37
Expenses & Outlays	14,646.13	12,841.52
Four Cruisers Purchased	5,945.00	7,050.00
Construction New Police Station	1,813.50	
Total Police Protection	\$ 176,267.24	\$ 149,453.89

Fire Department:

Salaries	\$ 160,333.88	\$ 142,570.97
Expenses & Outlays	11,994.22	11,252.83
Stabilization Fund—Fire Equipment		7,500.00
Aerial Ladder Truck		39,482.94
Total Fire Department	\$ 172,328.10	\$ 200,806.74

Miscellaneous Protection:

Moth, Tree Warden, Dutch Elm, Mosquito, Poison Ivy, Labor & Expense	\$ 21,177.05	\$ 27,004.49
Hydrant Service	24,800.00	24,800.00
Wire Inspection—Salary & Expense	2,812.11	2,910.38
Dog Officer—Salary & Fees (Killings)	374.00	350.00
Animal Inspector — Salary	750.00	500.00
Building Inspection — Salary, Fees & Expense	5,245.59	4,477.38
Sealer, Weights & Measurer— Salary & Expense	435.05	325.00
Gas Inspection—Salary & Expense	971.81	1,943.87
Civilian Defense—Expenses & Outlays ..	4,330.64	2,469.55
Total Miscellaneous Protection	\$ 60,896.25	\$ 64,780.67
Total Public Safety	409,491.59	415,041.30

HEALTH DEPARTMENT:	1963	1962
Salaries & Expense	\$ 30,974.31	\$ 30,147.32
Quarantine & Contagious Diseases & Vaccine Treatment	5,157.78	652.50
Collection of Garbage	19,300.00	15,800.00
Animal Disposal Fees	468.00	668.00
Visual & Hearing Testing Program	3,396.00	3,164.00
Care of Premature Children	792.00	
Outlay	426.65	2,116.04
Mental Health & Child Guidance	750.00	750.00
Total Health Department	\$ 61,264.74	\$ 53,297.86

HIGHWAY DEPARTMENT:		
Salaries & Wages	\$ 157,403.25	\$ 148,150.17
Gasoline & Oil	9,387.08	8,998.04
Fuel, Light & Water	2,959.65	2,726.25
Telephone & Office Expense	714.07	724.57
Street Signs	836.47	1,024.85
Miscellaneous Expense	356.14	290.76
Highways, Bridges & Drainage—Materials	24,369.69	21,536.21
Miscellaneous Equipment & Small Tools	1,489.62	1,684.07
Construction	19,935.48	19,467.23
Road Machinery Repairs	13,918.22	16,289.46
Snow & Ice Removal	64,161.67	53,928.71
Chap. 90, Maintenance & Reconstruction	49,712.38	31,127.77
Reconstruction—Various Streets (Approved — Town Mtg.)	3,559.50	4,189.32
Purchase of Road Equipment	34,388.00	23,845.00
Construction — Highway Garage	693.00	52.85
Machinery Hire	8,054.00	8,266.00
Middlesex Street Drainage	301.64	8,910.68
Chap. 782—Highway Improvement	22,358.98	
Total Highway Department	\$ 414,598.84	\$ 351,211.94

STREET LIGHTING:		
Expense of Street Lights	\$ 19,783.78	\$ 19,000.00

CHARITIES DEPARTMENT:		
Salaries	\$ 24,460.85	\$ 22,488.88
General Welfare:		
Relief—Other Cities & Towns	1,291.97	1,559.25
Relief—Cash & Material Grants & Burials	6,544.76	6,697.13
Disability Assistance	20,777.80	22,017.38

	1963	1962
Aid to Dependent Children	41,430.65	41,396.43
Old Age Assistance & Medical Assistance to Aged	235,966.40	233,232.66
Total Charities Department	\$ 330,472.43	\$ 327,391.73
VETERANS' BENEFITS DEPARTMENT:		
Salaries & Expense	\$ 1,318.09	\$ 1,218.03
Cash & Material Grants	20,174.14	19,732.98
Total Veterans' Benefits Department	\$ 21,492.23	\$ 20,951.01
SCHOOL DEPARTMENT:		
Salaries	\$ 1,401,654.68	\$ 1,162,403.68
Administration	9,487.89	8,007.39
Educational Supplies & Services	86,008.55	69,987.54
Fuel, Light & Water	55,880.13	45,508.52
Repairs	30,738.21	30,739.64
Janitors' & Nurses' Supplies & Expense	9,038.59	7,696.49
New & Replacement of Equipment	12,992.97	13,068.51
Playgrounds	989.64	982.59
Transportation	157,826.56	133,072.39
Vocational School Expense	5,567.22	7,661.53
Adult Evening Education	2,219.33	
Total School Expense	\$ 1,772,403.77	\$ 1,479,128.28
SCHOOL REVOLVING FUNDS:		
Cafeteria Expenses	\$ 181,581.93	\$ 158,290.92
Athletic Program	11,979.27	14,161.58
Public Law #874	34,308.93	85,693.61
Public Law #815	92,656.96	46,344.80
George Barden Vocational Fund	2,701.00	812.00
Total School Revolving Funds	\$ 323,228.09	\$ 305,302.91
Construction of New School Buildings	484,002.75	561,854.79
Elementary School Needs Committee	1,223.05	343.13
Total School Department	\$ 2,580,857.66	\$ 2,346,629.11
LIBRARY DEPARTMENT:		
Salaries	\$ 27,654.47	\$ 19,543.17
Repairs & Maintenance of Buildings	905.49	997.29
Fuel, Light & Water	2,340.88	2,195.60
Books & Periodicals	15,987.24	10,000.00
Other Expense	2,424.87	3,687.00
Outlays	32,563.17	2,313.00
Trust Fund Expenditures	2.32	1,904.82
Total Library Department	\$ 81,878.44	\$ 40,640.88

	1963	1962
RECREATIONAL & UNCLASSIFIED ACCOUNTS:		
Park Department—Wages, Expense, Outlays	\$ 4,640.72	\$ 4,898.83
Varney Playground—Wages, Expense, Outlays	492.77	428.83
Edwards Memorial Beach—Wages, Expenses, Outlays	1,249.50	1,048.84
Unpaid Bills of Previous Years	910.36	682.11
Memorial Day Expense	987.59	733.78
Town Clock—Winding & Maintenance	243.46	258.44
Discrepancies in Cash		2,803.52
Insurance:		
Life & Health Employees—Town Share	30,334.51	25,015.24
General	35,747.73	30,182.69
Town & Finance Committee Reports	3,168.67	2,645.11
Workmen's Compensation Claims	1,144.00	1,144.00
Microfilming of Certain Town Records		25.00
Constable's Salary	36.00	60.00
Purchase of Land and/or Seizure:		
Riverneck & Lexington Roads— for Cemetery Purposes		600.00
Purchase of Bookkeeping Machine	6,500.00	
Veterans' Emergency Fund	100.00	
Purchase of Land for School Purposes— Graniteville & Richardson Rds.	22,400.00	
Total Recreational & Unclassified Accounts	\$ 107,955.31	\$ 70,526.39

CEMETERY DEPARTMENT:

Salaries	\$ 6,150.00	\$ 5,450.00
Special Labor for Lot Owners	415.30	449.19
Labor — General	6,595.16	5,998.99
Interments & Liners	2,735.16	3,328.12
Repairs to Equipment & Expenses	3,370.13	2,067.26
Additional Salary of Town Clerk	250.00	250.00
Supplies & Expenses of Town Clerk	40.56	
Improvement Projects—		
Various Cemeteries	2,306.67	4,112.94
Outlays	862.13	892.05
Purchase of Backhoe		6,692.40
Superintendent's Transportation	250.00	
New Cemetery Garage	10,500.00	
Total Cemetery Department	\$ 33,475.11	\$ 29,240.95

NON-REVENUE ACCOUNTS:	1963	1962
Carbonated Beverage Permits		
Due the State	\$ 10.00	\$ 10.00
Sunday Entertainment Licenses		
Due the State	300.00	350.00
Payroll Deductions—Federal, State Taxes—		
County Retirement, Blue Cross &		
Life Insurance	359,784.58	353,922.22
County Retirement, Pension Expense	40,280.11	35,790.20
Premiums for Loans		1,474.58
State & County Assessments	66,693.47	64,609.05
Dog License Fees Due County	5,311.00	2,974.25
From Sale of Dogs for County	129.00	258.00
Cemetery Perpetual Care Bequests		
& Interest	8,262.34	9,345.58
Tax Levy Refunds	31,344.06	40,983.00
Miscellaneous Refunds	4.50	19.24
Reimbursements to Town—From		
Cemetery Dept.		4,000.00
Performance Bonds—Custody of Treasurer	522.50	3,750.25
Interest on Stabilization Fund	36.13	389.07
Treasurer—Collector Shortage		123.41
Employees' Pay Trusteed		48.44
Article 19, Purchase of Cabinet		469.85
Settlement Personal Injury Claim		1,250.00
Insurance Claims	1,105.90	
Total Non-Revenue Accounts	\$ 513,783.59	\$ 519,767.14
INTEREST AND MATURING DEBT:		
Interest — Bonded Debt	\$ 128,047.50	\$ 123,500.00
Interest—Anticipation of Revenue &		
Reimbursement Loans	4,449.98	6,523.82
Bonded Debt	336,000.00	286,000.00
Anticipation of Revenue &		
Reimbursement Loans	1,040,650.00	556,100.00
Total Interest & Maturing Debt	\$ 1,509,147.48	\$ 972,123.82
Total Payments for the Year	6,195,380.36	5,271,732.65
Cash on Hand as of December 31st	1,081,223.78	1,491,289.66
Total Payments & Cash on Hand		
December 31st	\$ 7,276,604.14	\$ 6,763,022.31

TOWN OF CHELMSFORD
BALANCE SHEET as of DECEMBER 31, 1963

GENERAL ACCOUNTS

Assets		Liabilities and Reserves	
Cash — General		Payroll Deductions:	
Advance for Petty Cash:		Federal Taxes	\$ 84,258.14
Treasurer	\$ 50.00	States Taxes	7,035.79
Collector	100.00	County Retirement	3,903.66
Town Clerk	25.00	Blue Cross, Blue Shield, PIC	933.12
	<hr/>	Group Insurance	24.27
			<hr/>
Accounts Receivable:		Tailings:	
Taxes:		Unclaimed Checks	354.98
Levy of 1957:		Treas. & Coll. Overage	414.70
Personal Property	48.82		<hr/>
Real Estate	381.43	Gifts and Bequests:	
	<hr/>	School—Estate of Susan	
Levy of 1958:		B. MacFarlin	100.00
Poll Taxes	12.00	Trust Funds:	
Personal Property	306.60	Veteran's Emergency Fund	136.38
Real Estate	124.09	Performance Bonds—	
	<hr/>	Custody of Treasurer	6,828.25
Levy of 1959:			<hr/>
Poll Taxes	36.00	Recoveries:	
Personal Property	157.95	Old Age Assistance	19,280.02
Real Estate	23.40	Medical Assistance to Aged	153.00
	<hr/>		<hr/>
			<hr/>
			<hr/>

19,433.02

Levy of 1960:			
Poll Taxes	50.00		
Personal Property	71.65		
Real Estate	108.43	230.08	
Levy of 1961:			
Poll Taxes	74.00		
Personal Property	1,896.00		
Real Estate	4,288.27	6,258.27	
Levy of 1962:			
Poll Taxes	42.00		
Personal Property	8,939.10		
Real Estate	7,463.12	16,444.22	
Levy of 1963:			
Poll Taxes	1,104.00		
Personal Property	8,363.25		
Real Estate	51,023.87	60,491.12	
Motor Vehicle & Trailer Excise Taxes:			
Levy of 1957	191.78		
Levy of 1958	791.04		
Levy of 1959	429.83		
Levy of 1960	4,553.83		
Levy of 1961	3,723.24		
Levy of 1962	4,765.43		
Levy of 1963	65,328.83	79,783.98	
Federal Grants:			
Disability Assistance:			
Administration			3,879.05
Aid			3,817.15
Aid to Dependent Children:			
Administration			8,159.08
Aid			4,696.60
Old Age Assistance:			
Administration			7,386.98
Aid			17,117.92
Medical Assistance to Aged:			
Administration			6,085.95
Aid			16,181.16
Revolving Funds:			
School Lunch			7,288.54
School Athletics			48.29
Aid Pub. Law 874			20,874.26
George Barden Vocational Fund			862.00
Non Revenue Accounts:			
Construction, Addition to High School			39,469.36
Construction, Boston Rd. School			125,054.14
Construction, Addition to North School			9,926.42

67,323.84

29,073.09

Farm Animal Excise Taxes:			
Levy of 1957	16.88		
Levy of 1958	19.02		
Levy of 1959	.65		
Levy of 1960	16.25		
Levy of 1961	31.88		
Levy of 1962	32.61		
Levy of 1963	67.20		
Estate of Deceased Persons:			
Special Taxes			
Tax Titles & Possessions:			
Tax Titles	6,609.72		
Tax Possessions	825.83		
Departmental Accounts:			
Public Welfare	2,224.14		
Aid to Dependent Children	4,790.88		
Veterans' Benefits	4,770.85		
Cemetery	2,105.50		
Cemetery P/C Bequests	220.00		
Aid to Highways:			
State (1962)	11,786.11		
State (1963)	26,700.00		
County (1962)	5,893.06		
County (1963)	14,100.00		
Construction, Highway Garage		717.63	
Construction, Junior High School		69,222.00	244,389.55
Loans in Anticipation of Reimbursement and Bond Issue:			
Chapter 90 Highway:			
State & County		23,000.00	
Temporary Loan, Const. Jr. High School		100,000.00	123,000.00
Sale of Real Estate			812.62
Sale of Cemetery Lots			1,281.50
Reserve for Road Machinery Fund			12,671.20
Reserve for Conservation Fund			3,000.00
Dog Licenses due the County			101.75
Reserve Fund—Overlay Surplus		4,041.64	
Overlay Reserved for Abatements:			
Levy of 1958		698.98	
Levy of 1960		1,398.61	
Levy of 1961		1,527.56	
Levy of 1963		10,791.36	18,458.15
184.49			
1,837.26			
7,435.55			
14,111.37			
58,479.17			

Overlays for Deficits:			
Levy of 1957	31.48	Appropriation Balances	18,646.35
Levy of 1959	217.37	Construct New Police Sta. . .	105,686.50
Levy of 1962	4,032.44	Plans & Specifications,	
		New Police Station	1,500.00
		Elementary School Needs	7,044.75
Due from State Parks & Reservations 1963	819.81		
Due from County Tax	199.87	Revenue Reserve until Collected:	
Refund Due—Tuberculosis Hospital	2,013.25	Motor Vehicle & Trailer	
Loan Authorized—Construction Jr. H.S. . . .	2,175,000.00	Excise	79,783.98
Discrepancy in Cash as of Mar. 23, 1962	962.33	Farm Animal Excise	184.49
		Estate of Deceased Persons	1,837.26
		Tax Title and Possessions	7,435.55
		Departmental Accounts	14,111.37
		State & County Aid	
		to Highways	17,800.00
			121,152.65
		Reserve for Petty Cash	175.00
		Loan Authorized & Unused	2,075,000.00
		Surplus Revenue (E & D Account)	558,636.85
Total Assets	\$ 3,511,021.13	Total Liabilities & Reserves	\$ 3,511,021.13

DEBT ACCOUNTS

Net Funded or Fixed Debt:	
Inside Debt Limit:	Serial Loans:
General \$ 839,000.00	Inside Debt Limit:
Outside Debt Limit:	General:
General 3,040,000.00	Fire Stations \$ 9,000.00
	Schools 770,000.00
	Highway Garage 60,000.00
	\$ 839,000.00
	Outside Debt Limit:
	General 3,040,000.00
Total Net Funded or Fixed Debt	Total Serial Loans <u>\$3,879,000.00</u>

TRUST AND INTEREST ACCOUNTS

December 31, 1963

	Balance 1/1/63	New Funds & Income	Payments	Balance 12/31/63
Custody of Library Trustees:				
Amos F. Adams	\$ 12,086.60	\$ 550.63		\$ 12,637.23
Albert H. Davis	368.90	15.81		384.71
Mary Proctor	11,675.88	493.10		12,168.98
George Memorial	2,339.69	94.50		2,434.19
George Cemetery	1,124.49	45.40		1,169.89

Joseph E. Warren	617.10	24.92	642.02
Adams Emerson	78.02	3.14	81.16
Selina Richardson	208.08	8.40	216.48
Frances Clark	565.62	24.27	589.89
Victor E. Edwards	1,115.55	47.91	1,163.46
Clements	8,319.42	357.32	8,676.74
N. B. Edwards	1,000.56	40.40	1,040.96
Charles W. Flint	1,846.24	74.58	1,920.82
General Fund	5,024.11	215.76	5,239.87
Frederick B. Edwards	48,894.80	2,693.80	28,059.53
Custody of Sinking Fund Commissioners:			
Insurance Investment	55,445.75	2,386.16	57,831.91
Custody of Town Treasurer:			
Stabilization Fund—General	903.19	18,976.78	19,879.97
Stabilization Fund—Fire	18,158.10		18,158.10
Adams Emerson	290.00	11.70	301.70
Cemetery P/C	95,477.15	10,367.54	101,844.69
Custody of Selectmen:			
Emma Gay Varney Playground—Fund	219.69	9.41	229.10
Custody of Veterans' Emergency Committee	3,571.31	151.99	3,723.30*
	<u>\$269,330.25</u>	<u>\$ 36,593.52</u>	<u>\$255,236.60</u>
		<u>\$ 50,687.17</u>	

* This amount does not include \$136.38 which is in General Cash Funds.

TRUST ACCOUNTS

December 31, 1963

<p>Trust and Investment Funds:</p> <p>Cash and Securities:</p> <p style="padding-left: 20px;">In Custody of</p> <p style="padding-left: 40px;">Library Trustees \$ 71,425.93</p> <p style="padding-left: 40px;">Board of Selectmen 229.10</p> <p style="padding-left: 40px;">In Custody of Sinking Fund Commissioners 57,831.91</p> <p style="padding-left: 40px;">In Custody of Veterans' Emergency Fund Committee 3,723.30*</p> <p style="padding-left: 40px;">In Custody of Town Treasurer 122,026.36</p>	<p style="padding-left: 20px;">In Custody of Library Trustees:</p> <p style="padding-left: 40px;">Library Funds:</p> <p style="padding-left: 60px;">Amos F. Adams \$ 12,637.23</p> <p style="padding-left: 60px;">Albert H. Davis 384.71</p> <p style="padding-left: 60px;">Mary Proctor 12,168.98</p> <p style="padding-left: 60px;">George Memorial Hall 2,434.19</p> <p style="padding-left: 60px;">Aaron George Cemetery Care 1,169.89</p> <p style="padding-left: 60px;">Joseph E. Warren 642.02</p> <p style="padding-left: 60px;">Adams Emerson 81.16</p> <p style="padding-left: 60px;">Selina Richardson 216.48</p> <p style="padding-left: 60px;">Frances Clark 589.89</p> <p style="padding-left: 60px;">Victor E. Edwards 1,163.46</p> <p style="padding-left: 60px;">Clement 8,676.74</p> <p style="padding-left: 60px;">N. B. Edwards 1,040.96</p> <p style="padding-left: 60px;">Charles W. Flint 1,920.82</p> <p style="padding-left: 60px;">Frederick B. Edwards 23,059.53</p> <p style="padding-left: 60px;">General Funds 5,239.87</p> <p style="padding-left: 40px;">\$ 71,425.93</p>
<p style="padding-left: 20px;">In Custody of Selectmen:</p> <p style="padding-left: 40px;">Emma Gay Varney Playground Fund 229.10</p>	
<p style="padding-left: 20px;">In Custody of Sinking Fund Commissioners:</p> <p style="padding-left: 40px;">Insurance Investment Fund 57,831.91</p>	

In Custody of Veterans'
 Emergency Committee:
 Emergency Fund 3,723.30*

In Custody of Town Treasurer:
 Stabilization Fund—General
 Adams Emerson Cemetery
 Fund 301.70
 Cemetery P/C Bequests
 Funds 101,844.69 122,026.36
 Total Trust and Investment Funds \$255,236.60

* This amount does not include \$136.38
 which is in General Cash Funds.

\$255,236.60

Total Trust and Investment Funds
 * This amount does not include \$136.38
 which is in General Cash Funds.

DEBT STATEMENT

Construction Loan	Interest		Outstanding		Paid in		Outstanding		Principal		Interest	
	Rate		12/31/62		1963		12/31/63		Due in 1964		Due in 1964	
North School	1.70%		\$ 280,000.00	\$	30,000.00		\$ 250,000.00	\$	30,000.00		\$ 3,995.00	
Center Fire Station	2.10%		10,000.00		5,000.00		5,000.00		5,000.00		105.00	
Center School	2.70%		325,000.00		55,000.00		270,000.00		55,000.00		7,290.00	
North Fire Station	3.25%		5,000.00		1,000.00		4,000.00		1,000.00		130.00	
High School #1 Issue	3.50%		750,000.00		50,000.00		700,000.00		50,000.00		23,625.00	
High School #2 Issue	3.20%		1,390,000.00		90,000.00		1,300,000.00		90,000.00		40,160.00	
Highway Garage	3.40%		65,000.00		5,000.00		60,000.00		5,000.00		1,955.00	
Boston Road School	3.50%		900,000.00		50,000.00		850,000.00		50,000.00		28,875.00	
Addition to High School	2.70%		490,000.00		50,000.00		440,000.00		50,000.00		11,880.00	
			<u>\$4,215,000.00</u>	\$	<u>336,000.00</u>		<u>\$3,879,000.00</u>	\$	<u>336,000.00</u>		<u>\$ 118,015.00</u>	



POLICE DEPARTMENT

Ralph J. Hulslander, Chief

To The Honorable Board of Selectmen
Town of Chelmsford

Gentlemen:

I hereby submit my report of the Police Department and Roster for the year ending December 31, 1963.

Chief of Police Ralph J. Hulslander

Sergeants

Raymond E. Harmon	Basil J. Larkin	Leslie H. Adams, Jr.
	Richard F. Campbell	

Patrolmen

	Allan H. Adams (Deceased)	
Donald J. Butler	Walter W. Edwards	Ronald E. Leach
James J. Kerrigan	Peter F. Fitts	Pennryn D. Fitts
Robert E. Germann	Bernard L. George	Henry R. McEnany
John J. Bell	Charles H. Hadley	John B. Sousa
Thomas A. Palmer	Edwin R. Hodgson	Frank Baran
John P. Campbell	William McAllister	James F. Midgley

Intermittent Patrolmen

Henry F. Mullen	Robert F. McAndrew	Robert G. Peterson
John J. O'Rourke	Edward M. Rooney	Raymond P. McKeon
Herbert E. Ringerson	Frederick C. Dillon	Eugene W. Walsh

Intermittent Police Woman

Christina N. Park

Crimes Against Person	18
Crimes Against Property	25
Crimes Against Public Order	256

TOTAL	299
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DISPOSITIONS—Worcester State Hospital 5; Not Guilty 5; Dismissed 2; Youth's Service Board 7; State Prison 3; Fined 157; Released 19; Filed 18; Defaulted 1; Turned over to State Police 1; Turned over to Concord Police 1; Turned over to Billerica Police 1; Turned over to Lawrence District Court 1; Turned over to Lowell District Court 33; Turned over to Middlesex County Training School 3; Turned over to

Westford Police 1; Bedford V. A. Hospital 2; Turned over to Malden District Court 1; Continued 4; Held for Probable Cause 1; Probation 21; Suspended 4; House of Correction 8. Total 299.

Statistics of the Police Department for the year 1963. Number of accidents and persons claiming injuries in 1963. January 32, injured 18; February 45, injured 39; March 41, injured 22; April 21, injured 22; May 26, injured 32; June 28, injured 31; July 37, injured 20; August 28, injured 21; September 31, injured 29; October 37, injured 26, fatal 1; November 40, injured 25; December 63, injured 37, fatal 1. Total accidents 429. Total injured 322. Fatafs 2.

Police answered 3,886 calls, served 657 summons for out of town Police Departments, recovered 27 stolen cars, found 166 business places unlocked, made 299 arrests. The four cruisers patrolled 287,692 miles in 1963. The cruisers answered 427 more calls in 1963 than they did in 1962. The cruisers patrolled 32,678 more miles in 1963 than they did in 1962. We investigated 80 more accidents, served 102 more summons and found 48 more business places unlocked in 1963 than in 1962. Arrests were down slightly from the 1962 figure.

The year 1963 was a busy year for your Police Department as you can see by the preceding statistics.

As the town grows a greater demand is placed on your Police Department for various services, in particular the number of homes to be checked when residents are on vacations, this is a very important phase of police work and I urge all residents to notify the Police Department when they are leaving on vacation so that we may better serve you.

Heavy road construction came to an end this year when the last segment of Route 495 in Chelmsford was completed.

At a Special Town Meeting last Fall funds were made available for a new Police Station to be built on North Road, near the High School. This new station will be modern in every respect and will enable the Police Department to better serve you. The Station should be completed in late summer or early fall of 1964.

The Auxiliary Police Band under the able direction of Sergeant Basil Larkin plans to continue the Band Concerts again this year as they have the past several years, which I feel brings a great deal of pleasure to young and old alike.

At the present time we have thirty Auxiliary Police Officers, completely uniformed and well trained in all phases of police work which they would be called upon to perform in case of an emergency. Sergeant Basil Larkin is in charge of the Auxiliary Police Unit.

I wish to express my thanks to the Board of Selectmen and all other town officials and employees and also to the general public for

the excellent cooperation given to the Police Department during the past year.

Signed:

RALPH J. HULSLANDER
Chief of Police



IN MEMORIAM

Allan H. Adams was a Patrolman of the Police Department of the Town of Chelmsford, having been appointed as an Intermittent Officer May 30, 1931, and Regular Patrolman February 12, 1934. He died on February 5, 1963 after a short illness.

His experience of many years is greatly missed and his faithfulness to duty will long be remembered by his fellow workers and the Townspeople of Chelmsford.



FIRE DEPARTMENT

Ernest G. Byam, Chief

To the Honorable Board of Selectmen:

The past year has been an extremely busy one for this Department. We responded to a total of 732 requests for assistance during 1963 which was an increase of 179 over the previous year. A number of these calls were caused by the severe drought during the summer and fall. The situation during September and October was explosive and we were very fortunate not to have had more serious fires.

The people of Chelmsford were aware of this danger and are to be commended for their carefulness during the dry spell. The most serious fire at this time occurred at the Thanksgiving Ground Forest, where over 15 acres burned over, and was only then brought under control after hours of hard and dangerous work by your firefighters. This fire was not declared out for eight days, and had to be watched continually.

The Town Dump was another source of danger at this time, and only through the cooperation of Superintendent Fred Greenwood of the Highway Department and of Isadore Needham, the caretaker of the dump, were we able to prevent a very serious fire, and I take this opportunity to thank them both.

Two other very serious emergencies that occurred the past year was the Boston and Maine train wreck and the fire at the Grossman Lumber Company, both of which could have been much more serious and could have caused a much bigger loss than they did.



Continued attention has been given to the work of fire prevention, it being one of the essential parts of our work. During the year, working in conjunction with the State and Town Building Inspector, inspections were made in all schools, churches and public buildings. Every three months throughout the year all convalescent and nursing homes were inspected to eliminate fire hazards.

Maintenance work on the fire alarm system consisted of general and emergency repairs, and pole changeovers. Approximately three miles of new wire was strung from the Center Station to the North Station, in order to tie the North circuit into the Center, and to enable us to sound the North whistle from the Center Station. This work was all done by the firefighters while on duty, in order to save the cost of letting the work out.

The firefighters on their regular tour of duty took care of all the maintenance work necessary at all five fire stations, and most of the apparatus repairs.

For this year I recommend that the Town vote to replace our pick-up truck which is now 13 years old, and for the immediate future I recommend that a permanently manned station should be considered so that we could have this ready by the end of 1966 at the latest.

The following amounts of explosives of all classes stored in the Town of Chelmsford are: Magazine #1, 21,500 lbs., Magazine #2, 22,570 lbs., Magazine # 3, 2,500 lbs.

WIRE INSPECTOR

Harold Tucke, Jr.

The following is a report of the Wire Inspection Department for the year 1963.

There were 595 applications for inspection issued. 20 of these were for the electrical installations in commercial and industrial buildings. 311 were issued for the wiring of new homes or the rewiring of old ones. The remaining 264 were issued for minor installations such as, oil burners, hot water tanks, range and dryer outlets, service changes, etc.



BOARD OF ASSESSORS

Warren Wright, Chairman

Charles A. House

Claude A. Harvey

The following table is presented as a comparison of the financial and physical growth of the Town in the last six years:

	1958	1963	Increase	Per Cent
Number of Motor Vehicles	6,987	10,756	3,769	54%
Number of Dwellings	3,765	5,851	2,086	55%
Real Estate Valuation	\$14,958,240	\$25,537,545	\$10,579,305	70%
Personal Property Valuation	1,741,465	2,902,295	1,160,830	66%
Motor Vehicle Excise Tax ..	207,334	458,984	251,650	121%

An analysis of the above figures gives some indication of the tremendous increase in the activities and work load of your Assessors' Department.

RECAPITULATION 1963

Town Appropriations:

(Voted by Town Meetings)	\$3,773,561.78
State Assessments	17,221.45
County Tax and Hospital Assessments	49,726.34
Overlay	93,467.99
	\$3,933,977.56
Gross Amount to be Raised	

ESTIMATED RECEIPTS

Town (All Revenue Derived from Motor Vehicle Excise and all Departmental Receipts)	\$ 312,599.17
Income Tax (Collected by State and Returned to Town)	250,688.40
Corporation Tax (Collected by State)	67,091.96
Meal Tax (Collected by State)	7,127.64
	\$ 637,507.17

Available Funds (From Excess and Deficiency Account: Unexpended balances from Previous Years)	\$ 725,874.79
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Total Estimated Receipts and Available Funds	\$1,363,381.96
Total to be Raised by Taxation	<u>\$2,570,595.60</u>

\$2,570,595.60 to be Raised on Poll, Personal and Real Estate Taxes (Levied and Collected by the Town.)

The Board wishes at this time to thank all town officials and departments for the cooperation extended to them during the past year and wishes to especially extend their appreciation to the members of our staff who have performed so conscientiously and efficiently.

BOARD OF APPEALS

Richard B. Carr, Chairman

Stanley J. Polak
Edward F. Murphy

Richard L. Monahan
Paul W. O'Neil

Alternate Members

James O. Robinson

Anthony S. DiCiero

During the past year the Board of Appeals conducted 42 Hearings. Disposition of the 42 Hearings was as follows:

Variances and Special Permits	granted..... 33
Variances	denied..... 7
Variances	withdrawn..... 1
Variances	No decision to date..... 1
	<u>42</u>

The Board wishes to take this opportunity to thank all Town Officials and Townspeople for their cooperation during the year.

DOG OFFICER

To the Honorable Board of Selectmen:
Town of Chelmsford

The following is a report of my services as Dog Officer for the year 1963.

Dogs sold to individuals	49
Dogs sent to Medical School	49
Injured or sick dogs disposed of	13
	<u>111</u>

Lost dogs located and returned to owners	31
Complaints and miscellaneous calls investigated	168

Respectfully submitted,
FRANK WOJTAS
Dog Officer

WELFARE DEPARTMENT

Arthur Cooke, Director
 Howard Humphrey, Chairman
 Raymond Greenwood Charles Egerton



In 1963 the cost of Welfare was \$309,870.08 as compared to \$289,258.70 in 1962. The Town was reimbursed from Federal, State and other sources in the amount of \$255,467.02. There were 110 new cases, 5 withdrawn, and 2 denied. These included 49 Medical Aid to Aged, 15 Old Age Assistance, 24 Aid to Dependent Children, 3 Disability Assistance and 19 General Relief cases.

	Total Spent		Cost to		Ret. to Town	Other Cities and Towns
	Chelmsford	U.S. Grants	Chelmsford	State		
Old Age Assistance and Medical Aid to Aged	\$217,653.60	\$ 28,249.66	\$ 28,249.66	\$ 64,519.99	\$ 1,778.67	
General Relief	7,303.58	4,812.05	4,812.05	1,589.23	902.30	
Aid to Dependent Children	38,138.29	8,669.56	17,508.50	11,960.23		
Disability Assistance	21,154.08	7,175.10	7,282.40	6,696.58		
Administration Expenses	25,620.53	5,496.69	14,668.70	5,455.14		
Recoveries on Liens						
TOTALS	\$309,870.08	\$ 54,403.06	\$162,564.88	\$ 90,221.17	\$ 2,680.97	\$ 13,524.78



PARK COMMISSIONERS

David P. Ramsay, Chairman

Arthur L. Bennett

Ralph E. House

To the Board of Selectmen

Chelmsford, Mass.

The Park Commissioners organized in the Spring for 1963 and members Ralph E. House and Arthur L. Bennett elected David P. Ramsay, Chairman. Harold E. Eriksen was again appointed superintendent.

As soon as the weather permitted, the parks were raked and cleaned of the winter accumulation of debris. Loam, fertilizer and grass seed were spread and many plants were set out in all the parks.

Purchases during the year included a power mower and several smaller tools. Two new American flags were also required for the flag poles in the Center and North Sections.

At a special town meeting, it was voted to accept a piece of land at the intersection of Billerica and Turnpike Rds. This land will be cleaned up and graded. It will then be maintained by the Park Department.

The flags of the Chelmsford parks were at half-staff during the thirty day period of mourning for President Kennedy.

Appreciation is expressed by the Commissioners for the co-operation received from groups and individuals during the year.

Respectfully submitted,

DAVID P. RAMSAY

RALPH E. HOUSE

ARTHUR L. BENNETT



HIGHWAY DEPARTMENT

Frederick R. Greenwood, Supt. of Streets

To the Honorable Board of Selectmen:

Year	No. of Highway Employees
1945	10
1950	16
1955	21
1960	22
1963	26

The above figures do not include waste collection employees. The following is a breakdown for waste collections.

Year	No. of Waste Col. Employees	Labor Expended
1954	3	\$ 8,104.30
1957	5	19,955.78
1960	10	32,556.77
1963	13	53,265.66

Twenty-eight new streets or 6.02 miles of road were accepted in 1963.

Considerable time was spent on drainage projects this year and projects completed are listed as follows:

Sylvan Avenue—188 feet 12" R.C. pipe, 2 catch basins installed.

Hidden Way—40 feet 10" metal pipe, 12 feet 10" pipe, 1 manhole installed.

Manwell Road—316 feet 12" pipe, 60 feet 12" metal pipe, 4 catch basins installed.

Park Road—432 feet 12" plain pipe, 24 feet 12" R.C. pipe, 25 feet metal pipe, 2 catch basins installed.

Dunstan Road—290 feet 12" R.C. pipe, 2 catch basins installed.

Manning Road—774 feet 12" plain pipe, 66 feet 12" R.C. pipe, 20 feet metal pipe, 7 catch basins installed.

Riverneck Road—550 feet 12" plain pipe, 54 feet 12" R.C. pipe, 4 catch basins installed.

Longmeadow Road—450 feet trench dug along side of road, seepage bed installed. 16 feet 4" pipe installed.

Graniteville Road—280 feet 12" pipe, 24 feet 10" asphalt coated pipe, 2 catch basins installed.

Academy Street—236 feet 10" pipe, 1 manhole installed.

Westland Avenue—164 feet 12" R.C. pipe, 440 feet 12" plain pipe, 26 feet 13x22 metal pipe, 120 feet 15" plain pipe, 3 catch basins installed.

Sunset Avenue—240 feet 12" R.C. pipe, 1 manhole installed.

Fletcher Street—66 feet 10" pipe, 1 catch basin installed.

Bradford Road—486 feet 10" pipe installed.

Mill Road—54 feet 30" metal pipe installed.

Turnpike Road—212 feet 12" plain pipe, 22 feet 12" R.C. pipe, 2 catch basins installed.

The Chapter 90 Construction program proceeded on schedule on Old Westford Road with roadway excavation, placing 12" of gravel foundation and surface treatment on approximately 4000 feet. In the later part of the summer months a two course bituminous concrete surface was constructed with 1¼" of top being placed over 1¾" base course. Bituminous concrete berms were installed on grades of 3% and over to control the water flow. In the spring, clean-up and fine grading of the shoulder areas will be completed.

The Chapter 90 maintenance project included hot topping approximately 2300 feet on Boston Road.

This year, the Town received \$23,048.72 from the State which is known as Chapter 782 funds. This money was spent to resurface sections of Boston Road and Billerica Road. A new trunk line drainage system was installed, consisting 896 feet of 15" R.C. pipe and 3 manholes, through school department land to help alleviate a drainage problem on Chelmsford Street.

New equipment purchased in 1963 include 1 four-wheel drive front-end loader, 1 power sweeper broom, 1 two ton truck chassis and one side-walk plow.

The usual oiling of streets, brush cutting, installing of street signs, sanding, snow plowing and snow removal, drainage, and general maintenance was performed throughout the year.

I wish to thank the townspeople for their kind consideration and cooperation and the Police Department for notifying the department of dangerous conditions on the roads during the winter months.

FREDERICK R. GREENWOOD
Supt. of Streets

CONSERVATION COMMISSION

Clifford J. Holmes, Chairman

Martin K. Bovey

Franklin J. Campbell

Charles A. House

Margaret E. Mills

Edmund Polubinski

Edwin H. Warren

A major effort was spent during early 1963 to assist the Planning Board in developing sound long range regulations for the protection of the Town's streams. The Conservation Commission requested the establishment of flood plain zones in certain critical areas. However, it was felt that this type of zoning might be controversial, and flood plain zoning was not made a part of the new zoning bylaw as adopted by the Town.

The only sure method to control the use of land is by getting legal control over the land, either by purchase or other means such as easements. The purchase of land is made easier by the Commonwealth's Self-help Land Acquisition Program. Under this program, the Department of Natural Resources will reimburse the Town up to one half of the purchase price paid for approved parcels of land. The Conservation Commission is making every attempt to negotiate for only those properties which may be approved for State aid under the Self-Help program.

Two properties were under negotiation at the end of 1963. Preliminary application for State approval was in progress at the time of this report, and articles for the warrant were being prepared. It is fortunate that the land now being offered to the Town lies in an area where there is no public land available for recreational purposes. Acquisition of the land will then protect an important watershed, provide space for recreation and at the same time preserve a part of the rapidly dwindling amount of open land in Chelmsford.

One more piece of land has been proposed to the Conservation Commission, and this one may come to the Town at little or no cost. It is again located on a stream; it is land in a development area which can much better be devoted to conservation purposes than be filled, channeled and divided into lots.



CEMETERY COMMISSION

Arne R. Olsen, Chairman

Arthur J. Colmer

Frank H. Hardy

To the Citizens of Chelmsford

The past year saw another busy one in the Cemetery Department with a continued program of general improvements in all Cemeteries to turf, roads, fences, etc. Lime and fertilizer was applied in all Cemeteries. A large section of Fairview Cemetery was top-dressed and seeded. Smaller sections were done in the West and Hart Pond Cemeteries.

Forefathers Cemetery was the scene on two separate occasions of much vandalism. Several historical stones were broken and must be repaired.

The new riding mower purchased last year proved to be a great asset to this department.

The erection of another long section of wrought iron fence along Riverneck Road in the Pine Ridge Cemetery, a gift to the Town by Mr. George Barris of North Chelmsford and Mr. Raymond Osborn of the Center Section, adds greatly to the beautification of the Cemetery. More fencing has been donated by Mr. Barris and Mr. Osborn and will be installed this year.

The gift of a new flag pole by the Box 7 Associates in memory of deceased firemen was installed in Pine Ridge Cemetery.

The large flag was a gift of the American Legion Post 212 and many favorable comments have been received regarding these gifts.

The drainage system was continued with four catch basins and approximately 600' of 12" trunk lines being installed. Much hauling of fill and grading sections was done at the new entry to Pine Ridge Cemetery.

The new garage voted at last year's Town Meeting was built on Billerica Road and proved to be very beneficial to the operation of this department.

The transfer of another \$4,000 to the Town General Fund was made from Cemetery Funds.

During the year 88 interments were made as follows:

Pine Ridge	52	Forefathers	6
West	13	Fairview	5
Riverside	7	Hart Pond	5

During the year 36 lots were sold as follows:

Pine Ridge	26	West Cemetery	5
Fairview	6	Hart Pond	1

Five thousand four hundred and eighty-five dollars (\$5485.00) was added to the Perpetual Care Account in 1963.

The total revenue from all sources amounted to \$18,211.54.

The Cemetery Commissioners and Supt. A. R. Jordan wish to thank Mr. Fred Greenwood of the Highway Department, and Mr. George Stewart of the Water Department for their continued assistance again during the past year. Their cooperation during times of storms, frost, etc., over the years is very much appreciated.

Respectfully submitted,

Cemetery Commissioners

ARNE R. OLSEN, Chairman
 ARTHUR J. COLMER
 FRANK H. HARDY

INSPECTOR OF ANIMALS

To the Honorable Board of Selectmen
 Chelmsford, Massachusetts

Gentlemen:

The following is the report for the year 1963:

Number Dog bites	115
" Dogs showing physical signs of rabies	0
" Dogs submitted for laboratory examination	0
" Premises keeping cattle	23
" Premises keeping domestic animals other than cattle ..	18
" Cattle and young stock	366
" Swine	715
" Horses	41
" Sheep	14
" Cattle released from interstate shipment	Permits 8
	Cattle 34

Respectfully submitted,

WINSLOW E. MERRILL, V.M.D.



Robert A. McKittrick

REPORT OF THE PLANNING BOARD

The volume of activity was again high for the Planning Board in 1963. Building in Chelmsford has continued at a high rate despite the one acre minimum lot size, and due to our new subdivision control laws, more scrutiny is required of the Planning Board to make certain that the interests of both the town of Chelmsford and the purchaser of new homes are safe-guarded. (The high building rate that Chelmsford is experiencing is indicative we think, of the attractiveness of the town and the confidence that builders have that Chelmsford will continue to be a desirable place in which to live).

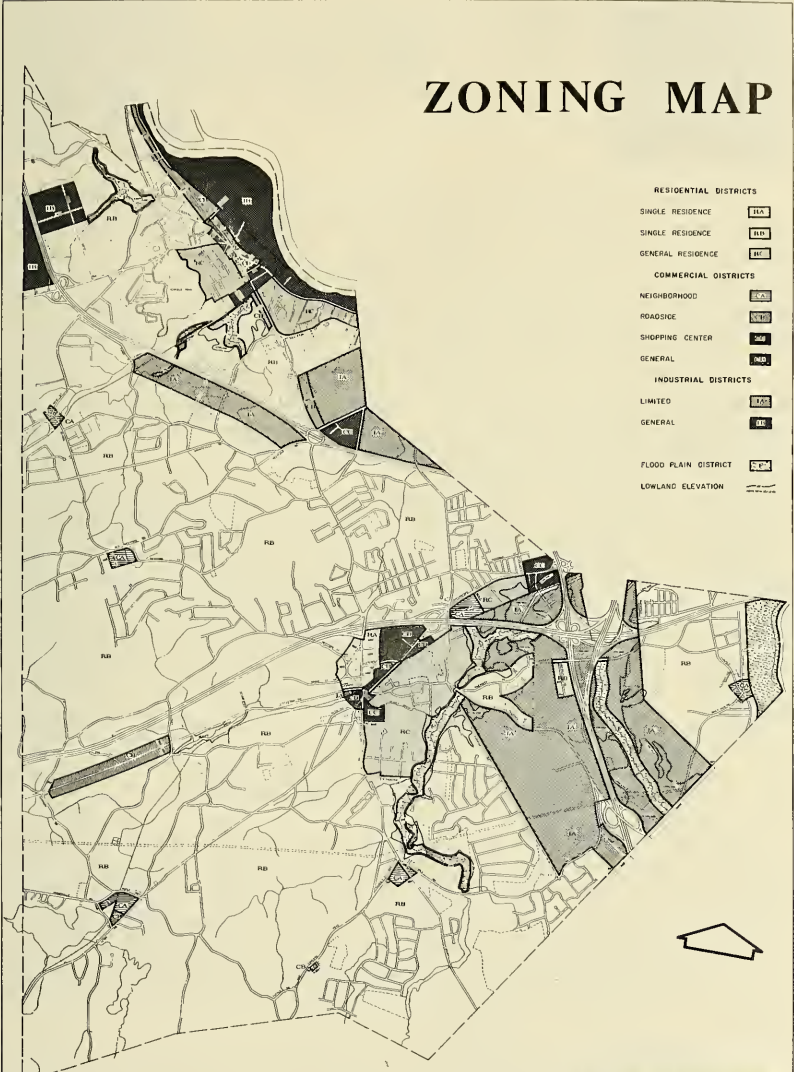
In addition to the normal activity of administering the subdivision control laws, the Planning Board completed its work on the Master Plan which was authorized by the voters of Chelmsford at the 1961 Town Meeting. Through 1962, the work completed under the Master Plan included preparation of a new basic land use map, a neighborhood analysis study, population study, sewerage study, and perhaps most importantly, a complete revision of the subdivision control regulations.

With the completion of the Master Plan in 1963, the following studies were finished: Economic bases, community facilities, traffic circulation, capital budget, and a new set of zoning regulations.

In preparing the zoning by-law, the Planning Board held a series of conferences with all of the town departments, the various town departments, the various town committees, interested civic groups and finally, a public hearing was held in each of the six precincts of the town. The Planning Board made every effort to explain the proposed zoning by-laws and took under advisement, as the result of the foregoing conferences, a number of suggestions, many of which were incorporated into the final zoning proposal which was presented to the voters of the town and approved by them at the special Town Meeting in June of 1963.

The Planning Board feels that the work accomplished under the terms of the Master Plan has been and will continue to be of benefit to the town. Both concrete objectives—subdivision regulations and zoning by-laws, and long-range forecasts—have been achieved which serve the need of Chelmsford.

ZONING MAP



MARCH 1963

ECONOMIC DEVELOPMENT ASSOCIATES INC. BOSTON

PLANNING BOARD · CHELMSFORD MASSACHUSETTS



TREE DEPARTMENT

Myles J. Hogan, Tree Warden

The long drought this year has had a serious effect on many of our shade trees, especially the maples. Dry weather and salt used on the roads is suspected to be the major cause of the decline in this species of tree. Many of these trees could have been saved had money been available for this work. Most of our funds were used in the removal of such trees and replacements made if a tree was desirable in that location.

A careful watch was kept to see that all complied with the town tree planting ordinance. As tree warden I have requested that all building bonds be held until such time as trees are planted as the law prescribes and inspections are made.

Considerable time was spent this year with local utility companies, due to the growth of the town and increase in power needed. This work involves a survey of all the trees in route of proposed work, and when removal is necessitated by the utility company the abutters are notified and the situation is explained. The trees are then posted and a public hearing is held, before any work is started. Any tree considered an asset to the town is replaced by the utility company at no cost to the town. This work is supervised and carried out by the tree warden personally.

DUTCH ELM AND MOTH DEPARTMENT

A large number of diseased trees were removed this year up till May 1st. As of that date the conflict of interest law took effect. This department was left with its hands tied as the break down of funds (Expense and Labor) was not set up to comply with the awarding of contracts. Much time lapsed until this situation was clarified and the work could be continued. Due to this delay there was only sufficient time left to award one contract which called for the most pressing removals.

In place of the customary two sprays, only one application was applied to the trees this year. This was awarded to the lowest bidder and consisted of a low toxic chemical called Sevin. Contract price prohibited the application of a second spray.

Respectfully submitted,

MYLES J. HOGAN



BUILDING INSPECTOR

William A. Anderson

Board of Selectmen
Town of Chelmsford

Gentlemen:

As Building Inspector for the Town of Chelmsford I submit the following report of this Department records.

		Total Value
Dwellings	458 @ \$15.00 = \$6,870.00	\$6,870,000.00
Remodeling	14 @ 5.00 = 70.00	24,475.00
Attached Garages	31 @ 7.00 = 217.00	37,150.00
Unattached Garages	19 @ 5.00 = 95.00	14,885.00
Additions	64 @ 7.00 = 448.00	86,093.00
Industrial Bldgs.	1 @ 10.00 per sq. 1000 ft. = 15.00	15,000.00
Churches	1 @ 1.00 per \$1,000.00 val. = 100.00	150,000.00
Gas Stations	3 @ 1.00 per \$1,000.00 val. = 45.00	45,000.00
Apartments	3 @ 1.00 per \$1,000.00 val. = 300.00	500,000.00
Stores	4 @ 1.00 per \$1,000.00 val. = 70.00	65,000.00
Additions to Stores	3 @ 1.00 per \$1,000.00 val. = 21.00	12,500.00
Schools	1 @ 1.00 per \$1,000.00 val. = 100.00	300,000.00
Others	32 @ 1.00 per \$1,000.00 val. = 454.00	193,200.00
TOTAL	634	\$8,805.00 \$8,313,303.00

Salary	1,500.00
Insp. Fees	3,739.50
Expenses	6.09
Total	\$5,245.59

Respectfully Submitted,

WILLIAM A. ANDERSON



HEALTH DEPARTMENT

Oliver A. Reeves, Chairman

Byron D. Roseman, M.D. Edward L. Tyler, Jr.

HEALTH DEPARTMENT PERSONNEL

Director of Public Health

Peter J. Saulis, R.S.

Senior Clerk and Laboratory Assistant

Mrs. Florence M. Dutton

School Nurses

Mrs. Helen M. Jewett, Senior School Nurse

Mrs. Marie C. Warren, Junior School

Mrs. Dorothy R. Clements, Junior School Nurse

Board of Health Physicians

Dr. Benjamin Blechman

Dr. John J. Barry

Plumbing Inspector

George E. Gagnon

Permanent Intermittent Plumbing Inspector

William H. Shedd

Animal Disposal Officer

Donald J. Bickford

Slaughter Inspector

Hubert Scoble

Mosquito Control Officer

Donald T. Fenton

COMMUNICABLE DISEASES

During the past year the incident rate for childhood diseases was proportional with previous years except for measles which showed a marked drop. Included in the report were two cases of spinal meningitis which were considered in the nature of sporadic occurrence. A successful Oral Polio Clinic was conducted the first part of the year and will be repeated in 1964.

GENERAL ENVIRONMENTAL SANITATION

A total of 491 sub-surface sewage permits were issued during the year. Nuisance complaints have not diminished and continue to be a time consuming factor. There was an increase in requests for bacterial analysis of private drinking water supplies. Inspections of schools, public eating and drinking establishments were routinely conducted. Markets, milk

plants, piggeries, trailer camps, day care centers for children, nursing and rest homes were also routinely inspected. A total of 168 newly installed individual Sewage Systems were inspected.

PROGRESS REPORT OF THE PROPOSED STUDY OF COMPREHENSIVE PLANS FOR TOWN SEWERAGE

The request for a \$22,000.00 federal loan has been approved by the Housing and Home Finance Agency and the Survey for municipal sewage is well under way. This Survey or study is to be completed on or before August 5, 1964 by the Engineering Firm and will be submitted to the Board of Health for approval.

MOSQUITO CONTROL DEPARTMENT

The Town Counsel rendered an opinion in a letter to the Selectmen in which he stated that the Board of Health has the responsibility for the Mosquito Program and for the appointment of a Superintendent in the Mosquito Control Department. On April 29, 1963 the Board of Health met with the Board of Selectmen at which time the Selectmen formally notified the Board of Health of its new responsibilities. Mr. Donald T. Fenton was appointed a Mosquito Officer on June 11, 1963.

Mosquito Control during the past summer was carried out in a highly successful manner. Two aerial sprays were carried out during the months of July and August and many low lying and restricted areas were covered by a fogging machine. The material used for spraying was 9% DDT, 2% Lethane in Kerosene.

SCHOOL NURSE REPORT

There are three school nurses in this town. These nurses work closely with administration and all personnel for a purposeful and well rounded school health program.

Ten Sabin polio clinics were held during January, March and May. Adults, preschool and classroom children were immunized.

Diphtheria, tetanus and whooping cough clinics were held in March, April and May. All classroom children in grades 1 and 6, with parental consent, were inoculated. Small pox vaccination clinics were held in May.

In October, flu serum was given by Dr. Blechman to all town employees who desired this protection.

Physical examinations were done by the three school doctors.

The vision and hearing program is conducted by two technicians. The nurses do the follow-up work on the results of these examinations.

Classroom discussions and individual health lectures are conducted by the nurses. Each nurse works toward improved physical and mental health and accident prevention. Home visits are made and parent conferences are held whenever necessary. With the ever increasing population and the modern educational advances within the school system, the nurses carry out a full program. We appreciate the cooperation of all concerned.

TOWN FOREST COMMITTEE

To the Board of Selectmen
Chelmsford, Mass.

The Thanksgiving Ground Forest continues to get increased usage by young and old including Boy and Girl Scouts and Brownies.

Hence, the bulk of your committee's efforts were in this forest. The thinning of young pines to prevent large areas being taken over by impenetrable stands of pine was continued, trails were improved, and, because of a forest fire, the trail from the water hole just south of the Great Rocks to the south end of Russell Mill Pond is being widened so that fire trucks will be able to reach the pond near the Carlisle line.

In 1962 we had a small fire near the pond. This year — in early October — we had a much larger and far more serious fire that started just south of the Great Rocks and swept rapidly south and east. Only the fast and effective work of the Fire Department kept the flames from sweeping through a very substantial part of the forest's forty-six acres. As it was, all but the very largest pines were destroyed on approximately six acres inside the forest and another six immediately to the south on land belonging to Edward B. Russell.

We are already at work cutting and burning the dead pines. Fortunately the hardwoods — largely young oaks — do not appear to have been seriously injured, so a year or two hence, when the clean-up has been completed, the area should once more be attractive.

Your committee again reminds everyone that fires are allowed only in the established fireplaces at the three campsites along the pond and then only with the permission of the Fire Department.

Last spring, at the Janet Road entrance to the forest, we put in the first plants of what we hope will eventually be an attractive mass of mountain laurel.

The Thanksgiving Ground Forest playground was used a great deal by the neighborhood youngsters for informal play and also by an organized play group under the supervision of the Recreation Commission.

The Annual town meeting voted to transfer the administration of that part of Old Middlesex Turnpike which lies between Mill Road and the Billerica line from the Highway Department to this committee. With the construction of Dominic Drive and Queen Street, this portion of the Turnpike is no longer needed as a thoroughfare, but is being preserved as an old New England country road bordered by stone walls and arched by good-sized trees of various kinds. It is an attractive bit of green belt in the midst of the new Kings Grant Estates development.

Respectfully submitted,

MARTIN K. BOVEY, Chairman
ROBERT T. CLOUGH
EDWARD B. RUSSELL

RECREATION COMMISSION

Chairman-Harry J. Ayotte
Mrs. Vincent Cannavo
Harold Varnum

Mary Carlson
Robert Ware
Haworth Neild

Robert Armstrong
Richard Moschen
Leslie Adams

Francis Dinneen and George Hedrick were also members of the Recreation Commission at the beginning of this term, however, due to the Conflict of Interest clause, they have resigned.

During the year 1963, The Chelmsford Recreation Commission has expanded its activities in the following program areas:

A complete swimming program for school-age children was held during the summer at Baptist Pond in So. Chelmsford and at Crystal Lake in No. Chelmsford. This program was sanctioned by the American National Red Cross, with all the necessary waterfront equipment, and the instructions were given by certified Water Safety Instructors. Double Sessions were held at Crystal Lake for eight weeks. Adult classes were held in the evening.

There were four playgrounds in continuous operation throughout the summer at the following locations: The East School, The Westland School, Janet Road Playground and the Varney Playground. Each playground had two qualified supervisors. The children were instructed in arts and crafts, softball, flag football, volley-ball, tennis, horseshoes, games and other playground activities. Field trips were made to Benson's Wild Animal Farm and the Museum of Science in Boston.

The Recreation Commission supported 12 baseball teams this year. The boys' league, ages 9-12, grew to six teams this past season. Their games were played at the Highland School Playground. There were five teams in the Junior League, ages 13-15. This encompassed approximately 75 boys; their home base is Varney Playground in No. Chelmsford. This league had a very successful and productive year. There was also a team in the Greater Lowell Baseball League, sponsored by the Chelmsford Recreation Commission.

The football league was again in full swing with four fully-equipped teams participating for its third successful year.

A golf tournament was sponsored this year at the Nabnasset Country Club with approximately 40 participants.

The Recreation Commission would like to thank all the citizens and public officials who gave their assistance to the Recreation Program this past year.

VARNEY PLAYGROUND COMMISSION
and
EDWARD'S BEACH

Honorable Board of Selectmen
Citizens of Chelmsford

The year 1963 was a very busy one for the Varney Playground Commission. Early in the spring the commissioners organized for the year and welcomed our new member, H. Franklin Gill.

In the spring clay was spread on the baseball diamond and the field was put in shape for early use by the High School Junior Varsity baseball team for all their home games. The playground and beach area was raked clean of the winter accumulation of debris. The usual mowing and watering of grass was carried on during the summer months.

The Chelmsford Recreation Commission requested use of the playground and beach for their summer program. Under their supervision a Junior Baseball League was conducted for seven weeks, from July 8 to August 23rd. This was an evening program from 5:30 p.m. to 8:00 p.m. The playground program was held daily from 9:00 a.m. to 11:30 a.m. and 1:00 p.m. to 4:00 p.m. for a period of eight weeks. The swimming program was conducted daily from July 22 to August 30, with two sessions daily. One was from 1:00 a.m. to 12:00 noon and the other from 1:00 p.m. to 3 p.m.

The supervision of these programs was excellent and our congratulations goes to the Chelmsford Recreation Commission and their supervisors for a well planned program.

The one tennis court was in constant use by both our young people and adults as well. With the help of the Selectmen and the Finance Board, we hope to have another tennis court in the near future.

After the usual clean up in the fall, fifty tons of sand was purchased and spread on Edward's Beach. Some damage was done by vandals which required repairing doors and locks and replacing a First Aid Kit that was stolen.

We hope in the near future to remove the old bleachers that have been in constant use since the playground was first opened and are in constant need of repairs. We do not believe that these need to be replaced at the present time.

Edward's Beach was also used more this past year especially during the hot spell in June and July.

Most of the credit for the work done at the Varney Playground and

Edward's Beach must go to John Dixon, chairman of the Varney Playground Commission, who made daily visits to supervise the work done by our employees.

Our thanks go to the Board of Selectmen, The Finance Board, and our employees for their cooperation during the year 1963.

Respectfully submitted,

Varney Playground Commissioners
 JOHN DIXON, Chairman
 RUDOLPH T. HANSEN, Clerk
 H. FRANKLIN GILL

DEPARTMENT OF VETERANS' SERVICES

Terence E. O'Rourke, Agent

To the Honorable Board of Selectmen:
 Town of Chelmsford
 Gentlemen:

During the fiscal year 1963, monetary aid was granted to 43 cases representing 107 persons.

Your Agent continues to work in close co-operation with the Veterans' Administration and has assisted numerous veterans' and their dependents in obtaining benefits to which they are entitled.

	Budget	Expenditures
1961	\$16,700.00	\$14,959.00
1962	20,000.00	19,550.00
1963	24,000.00	19,451.02

TERENCE E. O'ROURKE
 Veterans' Agent

VETERANS' EMERGENCY FUND**TREASURER'S REPORT TO THE BOARD OF SELECTMEN
RECEIPTS AND DISBURSEMENTS**

January 1, 1963 to December 31, 1963

Balance on Hand January 1, 1963	\$3,807.69
Add — Receipts:	
The Central Savings Bank, Lowell, Mass.	
Dividends	\$ 41.49
First Federal Savings and Loan Association of Lowell	
Dividends	110.50
	<hr/>
Total Receipts	151.99
	<hr/>
TOTAL	3,959.68
Deduct — Disbursements:	
Veterans' Assistance	100.00
	<hr/>
Balance on Hand December 31, 1963	\$3,859.68

ASSETS

December 31, 1963

Town of Chelmsford — General Treasury	
Deposit	\$ 136.38
The Central Savings Bank, Lowell, Mass.	
Book No. 128790	\$1,068.05
Deposit in transit	55.25
	<hr/>
	1,123.30
First Federal Savings and Loan Association of Lowell, formerly Middlesex Co-operative Bank, Lowell, Mass.	
10 Paid-up Shares, Certificate No. 3025	2,000.00
3 Matured Shares, Certificate No. 2380	600.00
	<hr/>
	2,600.00
	<hr/>
TOTAL ASSETS	\$3,859.68

LIABILITIES

December 31, 1963

None

Respectfully submitted,

**TOWN OF CHELMSFORD VETERANS'
EMERGENCY FUND****PERRY T. SNOW, Treasurer**

January 6, 1964

CHELMSFORD INDUSTRIAL AND DEVELOPMENT COMMISSION 1963

MEMBERS: Gerald Lannan, Chairman; Dr. Arthur Haley Jr., Vice Chairman; Albert E. Walker, Secretary; Forrest Dupee, Commissioner; Kenneth Koch, Commissioner; Alfred Badger, Commissioner; William Hazeltine, Consultant.

The year 1963, has been a particularly active and rewarding year for the Commission and the Town of Chelmsford.

During the past year, this commission has investigated and followed 15 prospective companies who had expressed a desire to relocate their manufacturing facilities and were considering Chelmsford along with other locations. These companies represented a cross section of industry, such as electronics, shoe, machine parts and were considered desirous for Chelmsford.

Alpha Industrial Park, established by Mr. P. Cayre, continues to grow with the addition of 3 new plants this past year. This Park is located in the "Golden Triangle" at the junction of Routes 3 and 495 has since its establishment in 1960 increased to 7 plants. The commission wishes to publicly thank Mr. Cayre for his cooperation and wish him continued success.

This past year has seen a notable change in the industrial climate of Chelmsford for the years ahead.

During the past year, this commission has worked closely with the Planning Board during the development of the Master Plan, which was adopted by the people of Chelmsford at a special town meeting in June.

Prior to its adoption Chelmsford had 4000 acres of choice land zoned for industry. This has been reduced to 1200 acres.

Our efforts were concentrated in maintaining the same amount of land for industrial growth. Unfortunately the feelings of the commission regarding Chelmsford's industrial growth potential or its need for industry was not shared by those responsible for the establishment of the Master Plan.

The members of this commission have felt that Chelmsford's industrial potential was about to come into its own and that the people of Chelmsford wanted industry. However the recent vote reducing the land zoned for industry limits this potential.

The area offering the greatest potential was along the inner belt road known as Route 495. This area has been rezoned to residential eliminating a potential broadening of our tax base without additional school assessments.

However, though reduced, there remains some choice sites available for new industry. We shall continue to work to develop these areas.

For the last four years, this commission has engaged the professional services of Mr. Wm. Hazeltine as our consultant. It is now felt that with the change in the climate of Chelmsford's industrial picture, his services will no longer be required, and have reduced our 1964 budget accordingly.

Mr. Hazeltine during his employ, has for the first time in our history completed an economic survey of Chelmsford, as well as updating zoning maps, listing and cataloguing available land. In addition he has through his contacts with realtors and industrial developers been able to place Chelmsford in contention for industrial plants.

We are grateful to him for his untiring efforts in our behalf.

Your commission still feels optimistic towards Chelmsford's industrial future.

We feel from talks with business men and women that industry is not necessarily looking for give away programs. The majority are willing to pay their fair share of the tax load. A receptive attitude by the townspeople for industry to locate in town, on land already zoned for industry, in a town which has the assets of Chelmsford, meets the basic requirements of most industries.

Your commission meets on the fourth Thursday of the month at the Center Town Hall and welcomes all to attend.

A. E. Walker

SEALER OF WEIGHTS AND MEASURES

To The Honorable Board of Selectmen:

Gentlemen:

As Sealer of Weights and Measures, I wish to submit my report for the year 1963.

In performing my duty, I have sealed the following:

- 108 Gasoline pumps
- 20 Kerosene, oil and grease meters
- 45 Scales over 100 lbs. to 5,000 lbs.
- 64 Scales under 100 lbs.
- 54 Weights

Money received from seals, the sum of \$198.30 has been turned over to the Town Treasurer.

Respectfully submitted,

ANTHONY C. FERREIRA
Sealer of Weights and Measures



PUBLIC LIBRARIES

Adams Library, Chelmsford Center

Anna MacKay Memorial, (branch) North Chelmsford

Trustees: Chairman, Marjorie Scoboria, Ethel Booth, Eustace Fiske, Raymond Kroll, Howard Moore, and Roger Welch.

Staff: Librarian, Edith M. Pickles. Assistant librarians: May Files, Muriel Hardy, Goldie Creamer, and Stella Donovan. Part-time aides: Linda Webb, Emma Greenwood, Maralyn Campbell and Leo Garneau. Part-time bookkeeper: Evelyn Fox.

The services and needs of your libraries continue to grow with the increasing population. The emphasis of the book purchasing this year has been on increasing and improving the reference collection. There has also been an increase in periodical subscriptions for both libraries. Adams now carry several daily newspapers. As usual the remainder of the book budget has been allocated to replace worn copies of classics and popular works and to purchase the best in current material.

We have received many gifts of books and magazines. We would like to especially acknowledge the gift of \$350.00 for the purchase of children's books. This was given by the Welcome Wagon Newcomer's Club.

A generous collection of new books was also given by the Girl Scouts. This gift was made possible through a fund started many years ago by Mrs. Paul Dutton, pioneer of Girl Scouting in Chelmsford.

As in years past, the Garden Club places arrangements in both libraries each month from October through March.

The big library news this year is the addition to MacKay Library and the complete renovation of the already existing ground floor. Although work has necessitated closing the library for several months, the patrons of this branch should feel well repaid for their patience. The large attractive area is arranged to accommodate separate sections for children, youth, adults and reference. Several hundred new books have been added. This great improvement and expansion has been financed by the Edwards Fund. The library trustees have given unstintingly of time and thought to provide this improved facility for the people of North Chelmsford.

Story hours and book clubs have been special features enjoyed by the children of each library.

The library personnel strives to give service that will be both pleasing and helpful to you, the public. Special state courses in library science and service are attended whenever possible, that we may be better equipped to serve you.

Respectfully submitted,

EDITH M. PICKLES
Librarian

To the Board of Selectmen:

LIBRARY
Town of Chelmsford, Massachusetts

The following is a list of the Trust Funds of the Library Department showing the interest earned and the amount of the Funds as of December 31, 1963.

December 31, 1963

ADAMS LIBRARY	12/31/62	Interest	Deposit	*Withdrawal	Withdrew	12/31/63
Amos F. Adams	\$12,086.60	\$ 550.63				\$12,637.23
Albert H. Davis	368.90	15.81				384.71
Mary Proctor	11,675.88	493.10				12,168.98
George Memorial	2,339.69	94.50				2,434.19
George Cemetery	1,124.49	45.40				1,169.89
Joseph E. Warren	617.10	24.92				642.02
Adams Emerson	78.02	3.14				81.16
Selina Richardson	208.08	8.40				216.48
Frances Clark	565.62	24.27				589.89

MacKAY LIBRARY

Victor E. Edwards	\$29,064.38	\$1,260.17				\$30,324.55
Clements	\$ 1,115.55	\$ 47.91				\$ 1,163.46
N. B. Edwards	8,319.42	357.32				8,676.74
Flint	1,000.56	40.40				1,040.96
General Fund	1,846.24	74.58				1,920.82
Frederick B. Edwards	5,024.11	215.76				5,239.87
	48,894.80	2,023.80	670.00	*27,667.34	861.73	23,059.53

TOTAL FUNDS

	66,200.68	2,759.77	670.00	27,667.34	861.73	41,101.38
	\$95,265.06	\$4,019.94	\$670.00	\$27,667.34	\$861.73	\$71,425.93

Respectfully Submitted,

EUSTACE B. FISKE

Treasurer of Library Trustees

*For MacKay Library Renovation

BOARD OF REGISTRARS

Edward T. Brick, Chairman

Dorothy Borrowes

John J. Carr

Charlotte P. DeWolf, Ex-Officio

Year	Number of Registered Voters	Votes Cast at Annual Town Election	Votes Cast at State & Presidential Elections
1963	9261	4144	none

At the Town Election held March 4, 1963, 4144 votes were cast, or approximately 46% of the registered voters of that date.

The voting strength of the six precincts as of October 5, 1962 after the Biennial Revision is as follows:

Precincts	Republicans	Democrats	Independents	Total
1	1101	524	1302	2927
2	618	586	644	1848
3	213	149	408	770
4	168	220	184	572
5	295	130	541	966
6	671	502	662	1835
Totals	3066	2111	3741	8918

The Board of Registrars holds six sessions for registration of voters, one in each precinct preceding every election. All sessions in all precincts, except Precinct 1, Chelmsford Center, are held from 7:30 p.m. to 9 p.m. The final day of registration, the session is always held at the Town Hall, Chelmsford Center, from 12 noon until 10 p.m. Naturalized citizens must bring their final papers in order to become registered voters.

To vote in all elections, a person must be:

1. A citizen of the United States
2. 21 years of age or more
3. A resident of Massachusetts for at least 1 year on Election Day
4. A resident of Chelmsford for at least 6 months on Election Day
5. A registered voter, qualified before the Board of Registrars and signed the official list.

Registration is permanent. Once registered as a Chelmsford voter a citizen may vote in all elections as long as he continues to maintain a residence in Chelmsford except if a voter changes his name, either by marriage or by court action, or moves to another precinct, he must register again.

A Board of Registrars, under state law, has charge of the registration of voters. They prepare the annual Register of Voters divided according to Precincts and listing the voters by street address and with political party designations. This Register of Voters is used at the polls at elections.

The 3 Registrars are appointed for a 3-year term by the Selectmen on a bi-partisan basis. The Town Clerk is an ex-officio member of the Board.

THE ELEMENTARY SCHOOL NEEDS AND BUILDING COMMITTEE

Charles D. Harrington, Chairman

Philip E. Campbell, Secretary

Harold E. Clayton, Jr.

Howard E. Humphrey

Henrick R. Johnson

Ralph A. Martin

Gerald C. Tucke

Planning for the new junior high school was completed during the past year. Bids will be opened early in February for its construction and it is sincerely hoped that work will start once the ground is clear early in the spring. The contract calls for the work to be completed so the building may be put into use in September of 1965.

At a subsequent town meeting, your committee will submit recommendations for alterations needed at the old high school so that it may be used as a self-contained elementary school, along with the McFarlin building now used for junior high purposes.

Looking ahead, your committee, by projecting present enrollment and making a minimum estimate of newcomers to the school system, can foresee that measures will have to be taken to alleviate the elementary school housing again so that additional quarters may be available for the start of the 1967 school year.

This coming year there will be double sessions for some of the elementary pupils, but this condition will be corrected once the new junior high school is ready.

However, the continued growth of the town presents a problem which cannot be by-passed.

By September of 1967, we will have approximately 4196 pupils in the elementary grades. Even with the old junior high setup changed into elementary classrooms and continuing to use the East, Quessy and Highland Schools, we will have quarters for only about 3600 children. By the following year, 1968, the shortage will be from a need of 4395 to available rooms for approximately 3600.

This means that 20 to 24 new classrooms must be available by 1967, and 8 to 12 more by the following September.

We do not project beyond 1968, as we are holding to facts and figures available at this time and we do not believe that anyone today can project any further, for events in the next five years could bring radical changes.

Our population today is nearing the 20,000 mark, and by 1968 it will be well beyond this figure on the basis of current growth, barring some unforeseen disaster.

Through 1968 we believe that the pupils in the 7th through 12th grades, by judicious use of the facilities of the already enlarged high school and the new junior high school, can be adequately housed. However, we know that we have insufficient space for the elementary school children.

During the next few months, this matter will be studied further and whatever proposal seems best for the town will be submitted not later than the annual town meeting in 1965.

In closing, we wish to extend our thanks to the school officials and to the people of the town for their endless cooperation in our activities.

SINKING FUND COMMISSION

December 31, 1963

	12/31/62	Interest	1/31/63
*Central Savings #78370	\$ 8,165.40	\$ 350.69	\$41,570.92
Central Savings #147157	31,453.86	1,350.97	
U. S. Treasury Bonds	5,070.59	250.00†	5,070.59
Lowell Five Cent Savings Bank #105588	9,110.32	368.04	9,478.36
Lowell Five Cent Savings Bank #99250	1,645.58	66.46	1,712.04
	<u>\$55,445.75</u>	<u>\$2,386.16</u>	<u>\$57,831.91</u>

* This book consolidated into #147157.

† Interest on these bonds is included in Central Savings Bank Book #147157.

Respectfully submitted,

INSURANCE SINKING FUND COMMISSIONERS

DANIEL E. WALKER, Chairman
HAROLD A. FRASER, Secretary
EUSTACE B. FISKE, Treasurer



SCHOOL COMMITTEE

Gerald C. Tucke, Chairman

Henrick R. Johnson, Secretary

Harold E. Clayton, Jr.

Thomas L. Rivard, Ed.D., Superintendent of Schools

The School Committee report is presented to assist the citizens of Chelmsford in gaining a clearer understanding of the organization, progress and needs of the school. For, in the final analysis, it is the citizens through their selected officials who have the responsibility for making important decisions which will determine the kind and quality of education which they desire for their children. Such decisions can be wisely made only when there is sufficient understanding of the issues involved and the consequences of the proposed action.

As noted in each of our reports for recent years, steadily increasing pupil enrollments, higher educational standards, and higher salary rates have continued to impose new problems and requirements on our educational system. A summary of the major developments in 1963 follows:

STUDENT ENROLLMENT

As predicted earlier, the overall school enrollment continues to increase rapidly and will continue to do so until the current building rate levels off. The following table, in addition to showing the rapid pupil growth over the past years, is also the basis of some specific predictions of the school system's future size and future needs.

GRADE	PAST					PRESENT 1963	FUTURE			PROJECTION	
	1954	1959	1960	1961	1962		1964	1965	1966	1967	1968
1	273	354	424	409	545	631	715	730	740	745	750
2	254	334	362	429	418	541	660	715	730	740	745
3	250	286	349	411	441	447	551	660	715	730	740
4	206	293	278	373	422	449	458	551	660	715	730
5	193	288	290	311	388	445	467	458	551	660	715
6	173	289	289	336	335	419	461	467	458	551	660
Spec. Class	5	29	34	39	40	48	50	50	55	55
TOTAL 1-6	1349	1849	2021	2303	2588	2972	3360	3631	3904	4196	4395

7	180	304	317	328	355	351	444	461	467	458	551
8	163	283	315	327	350	364	380	444	461	467	458
TOTAL 7 & 8	343	587	632	655	705	715	824	905	928	925	1009
9	138	207	298	345	331	351	376	380	444	461	467
10	104	204	213	293	347	343	358	376	380	444	461
11	101	153	189	217	300	354	347	358	376	380	444
12	80	143	149	187	194	290	358	347	358	376	380
TOTAL 9-12	423	707	849	1042	1172	1338	1439	1461	1558	1661	1752
GRAND TOTAL	2115	3143	3502	4000	4465	5025	5623	5997	6390	6782	7156

SCHOOL HOUSING

As early as 1959, it became obvious to the School Committee that the pupil population surveys indicated that Chelmsford was again approaching a school housing problem. The building of the North School addition, the South Row School, and the addition to the High School has not alleviated this problem. It has, in fact, become more pressing with each passing day. The conversion of large tracts of land into housing areas has served to increase the projected pupil population in all school districts. So serious is the present housing problem, double sessions for some grades will become an actuality next September. The opening of the new Junior High School in September of 1965 will only temporarily ease the pupil housing problem. Additional school sites should now be purchased and future school construction planned if we are to meet the educational needs of our children in the decade ahead.

STAFF

The number of teachers in our system continues to increase in response to the growing pupil enrollment. In the fall of 1961, the number of teachers and principals was 181. In 1962, this total increased to 207. It increased again in 1963 to 231, and our present estimate of the number required for the opening of school in 1964 is 260.

In common with other communities, Chelmsford continues to feel the pressures being generated by the universal competition for qualified and competent teachers. The supply of trained competent professionals continues to fall short of the rapidly expanding demand and the result has been a continued upward movement in teaching and administrative salary schedules. In order to keep Chelmsford competitive, the salary schedule was revised. Regardless of all other factors, our schools will be good only because of excellence in teaching. Excellence in teaching means the continued employment of competent, qualified teachers. In addition to the monetary aspects of salary schedules, consideration must be given to the area of fringe benefits. It is apparent that revisions of salary policies will be a matter of concern for some time to come.

TRANSPORTATION

Pupil transportation has become a major item in our budget. It is the policy of the School Committee to review the transportation policy annually and to establish procedures that will keep pace with the growth

of the town, contribute to the safety of the pupils, and effect such economies as may be determined to be safe and equitable. The management of our program of transportation is an involved and time-consuming one. The fact that the transportation program operates at such a relatively safe and efficient level is a real tribute to the cooperative efforts of the Marinel Transportation Company and to the school administration.

CURRICULUM

There are many interesting and significant things going on in the Chelmsford Public Schools which are probably unknown to the average citizen and yet which quite likely have a direct or indirect influence upon him or his children.

The kind of educational program we have in Chelmsford is neither developed casually nor paid for cheaply. Our schools are in business for a single purpose only, to educate our children. Each change in our curriculum is an effort to improve the quality and effectiveness of the school system. We are indeed fortunate to have the leadership personnel to guide us in meeting our responsibilities in seeking new ways to help pupils develop their full potential.

The Chelmsford Public Schools have gained a respected position for providing its pupils with a broad, sound, and well-balanced education.

The administration and teachers have taken full advantage of the released time on Monday afternoons to further the improvement of instruction and curriculum development.

The in-service training of teachers, inaugurated four years ago, has become a basic need if we are to continue to bring quality instruction to the pupils in all of our classrooms.

Careful experimentation must be carried on in our schools if we are to continue to improve instruction.

The improvements and modifications in the curriculum mentioned in our last report have been continued and the indications are that they have been most successful.

Television

Educational television has matured and is now a most important teaching tool in the curriculum. Pupils are regularly receiving carefully prepared lessons in music, physical education, phonetics, science, art, speech therapy, and guidance.

These televised lessons offer certain distinct advantages in that they do provide content or materials which cannot be presented as effectively in the regular classroom. Educational television, in itself, carries additional motivational factors which aid learning. It is possible to bring to many pupils at one time the advantages of relatively close

contact with personalities who have a great deal to offer in the way of general or specific information. At the same time, one can reduce the time of the personality involved while maintaining the teaching advantage of working with a relatively small group within easy viewing distance of the speaker and his materials.

Elementary

The curriculum in the elementary schools, while continuing to stress the traditional three R's, remains flexible enough for each child to develop not only the basic skills, but habits, attitudes, ideals, and appreciations necessary for everyday living.

The services of the reading teachers have given the elementary coordinators additional time with which to work more closely with the principals, speech therapist, and adjustment counsellor; especially with children who need special counselling and/or testing, or who are not as happy nor as successful in school as they might be, because of some emotional or social problem.

Experimental projects in phonics as well as investigation of several techniques in reading are taking place. Such programs, together with our basic reading system, help children gain greater independence in reading and related subjects. The reading test scores demonstrate that our continued effort to strengthen the reading program is bearing fruit. Much credit for this fine achievement goes to our elementary coordinators.

The workshops in mathematics and social studies and the resulting curriculum guides and resource materials have greatly strengthened these areas.

Early next February, the entire field of language arts will be evaluated when the workshop, under the direction of a consultant, begins. All elementary teachers will participate in this study.

Educational television has added a whole new dimension to the elementary curriculum and has become the "most used" of all the equipment in the schools.

Junior High School

The expansion of library services has been made possible through the PTA, which has supplied library assistants from among its membership. In addition, 500 books have been added to the reference shelves. The circulation has more than doubled during the year.

This year a different approach is being tried out in some areas by teachers who work in "teams" in the planning of their programs with apparently good results. A small venture of this sort impresses one with the great possibilities to be explored in such arrangements.

There has been an increase in the number of students electing French. This now causes a large increase in the number of French classes in the high school. Consequently, this necessitates a reevaluation of the French program at that level.

The steadily increasing pupil enrollment continues to impose new problems on the overtaxed facilities of the present buildings. However, the new junior high school scheduled to open in September of 1965 should ease temporarily many of our present housing and curriculum problems.

High School

Programs for the varying levels of academic ability are provided. Honors Courses in Science, English, and Mathematics have been introduced. These courses provide an opportunity for the academically talented students, those with a high degree of intellectual curiosity and a capacity for rigorous academic work, to learn to a depth and at a rate commensurate with their ability.

Methods and materials are continually being evaluated in order to provide maximum learning opportunities in our college and non-college courses. The Industrial Arts and Home Economics Departments have reorganized their course offerings to provide a series of learning experiences which move from the many general skills to the more complex skills related to specific vocational and avocational endeavors. Students are provided with an increasing range of learning choices to meet their wide range of abilities and needs.

The new addition to the high school provides eight classrooms which can be converted in seconds to four double rooms for instruction of larger classes employing a team teaching approach. The new lecture hall, seating 104 students, is used by many departments for large group instruction of material basic to a unit of study. The physical facilities and the learning environment of the lecture hall provide a valuable resource in meeting the present needs of our educational program.

Courses of study are being developed and revised in all secondary subjects. This involves a great deal of time and effort on the part of all teachers, supervisors, and administrators in building functional course plans which establish objectives, methods, and materials of teaching and learning.

This year some of the programmed learning materials, which were recommended by the Study Group of the Chelmsford Citizens' Committee, are being tried out. Some of the material appears to have great possibilities for students who wish to advance at their own pace, or who need remedial help; but no formal conclusions have been reached.

The high school library, subject departments, and individual teachers are provided with an increasing amount of reference materials to supplement the basic texts. As the body of knowledge in all areas increases at

an accelerated pace, our teachers and students are being provided with the necessary additional source materials.

The evaluation of student learning provided by our curriculum is a crucial consideration in our attempts to continue to improve our educational program. One important means of evaluation is the teacher-made test. If our evaluation is to be valid, our tests must be valid. This year the Cooperative Test Division of the Educational Testing Service devised an in-service teacher training program designed to improve teacher-made tests. We are using this program to help our teachers to plan, construct, and analyze their tests. Our "released time" permitted joint meetings of the high school and junior high school staffs to discuss and plan effective testing procedures which will meet the needs of their students. Many after school meetings of the various subject departments were likewise devoted to this in-service program.

Our progress in curriculum can be judged best by the product the school system is producing. This year Chelmsford High School continued to place finalists in the National Merit Scholarship Program, and had students who won special recognition in science, technical drawing, art, mathematics, and industrial arts. The high school has maintained its high percentage of placement of its graduates in institutions of higher learning despite the shortage of these facilities.

TESTING

The Chelmsford Public Schools have adopted the STANINE method of reporting standardized test scores to pupils, parents, teachers and administrators. The use of the STANINE method enables us to place all standardized test scores on a common base and allows us to report scores in easily understandable terms.

STANINE scores are reported in numbers ranging from a low of one to a high of nine with the average scores reported as five.

The STANINE system meets the following criteria for good test score reporting procedures:

- a) Parents are entitled to accurate information about their children's scores on standardized tests.
- b) Score reporting procedures must be easily understood by all who receive the scores; they all must interpret the scores in the same manner.
- c) Test scores should be reported in simple terms on a broadly based scale. Percentiles, grade equivalents, and IQ's are not nearly as precise as they appear to be and explanations of "standard error of measurement" is apt to be misunderstood.

Chelmsford uses the STANINE method because it meets the above criteria and is precise enough for our purposes. It enables us to compare

individual performance on different tests and subtests of a test battery, and enables us to establish a relationship between an individual's scores and the scores of the rest of the grade being tested. With the use of STANINES, we are able to compare a student's scores on ability tests with his scores on achievement tests and thus rapidly identify underachievement and locate strengths and weaknesses.

The testing program in the Chelmsford Public Schools utilizes ability tests in grades two, four, six, eight, nine and ten; achievement tests in all grades two through eight, and ten, and special tests for aptitude, and vocational interest in the secondary schools.

Chelmsford pupils consistently score above the national median scores on standardized tests administered to all pupils, and Chelmsford High School pupils have consistently placed high on College Board Examinations and on the National Merit Scholarship Examinations.

IN GENERAL

The Art, Music, and Physical Education Programs are an integral phase of the total education of the pupils. The programs of these areas are being studied and revisions made to provide a well-rounded program that will be continuous from Grade One through Grade Twelve.

The Citizens Advisory Committee, which serves as a study group for the school committee, has completed two more projects which have been accepted by the school committee. The first project was an exhaustive study of "Team Teaching and its Implications for the Chelmsford Public Schools." The second was "Programmed Instruction and Machine Teaching." This committee is made up of fifteen citizens who possess not only a desire to improve the schools but also a willingness to give freely of their time. They are to be commended for the outstanding work which they are doing.

Again this year Chelmsford has taken advantage of available federal funds. This year under Public Law 874 which provides financial assistance for these local educational agencies upon which the Federal Government has placed financial burdens determined under the Act, Chelmsford received \$28,853.00 to date. Under Public Law 864, commonly known as the National Defense Education Act, \$21,858.57 was received this year to be used on a matching basis for the improvement of instruction of science, mathematics, modern language, and guidance.

To a large degree these Federal Funds have made possible the great improvement in the educational standards of the Chelmsford School System as one of the criteria for a good school system are the materials and aids used in its instructional program. This has been accomplished through the use of these funds without any direct effect on the tax rate. Without this aid, it would have been most difficult to have attained our present high educational standards.

The Adult Evening Classes which began November 5, 1962, and closed May 7, 1963 had a total enrollment of 416 students. The new fall term started on October 7, 1963 and as of this date has an enrollment of 469 students (an increase of 53 over last year). Eleven vocational and nine general courses are offered.

The summer school and Saturday morning classes continue to be both popular and self-supporting. Chelmsford is meeting the challenge of a changing world by using its plant and educational facilities on practically a year round basis.

REGIONAL VOCATIONAL SCHOOL

Another problem created by the rapid growth of our school system is the increasing need for vocational education on the part of our pupils who are not planning to attend college. Many high school graduates who do not attend college find that the traditional sources of jobs for high school graduates are not supplying employment. Many available jobs require a technical background and training not possessed by them.

The need for trained qualified employees is evidenced by the keen competition among various industrial organizations for the services of vocational school graduates.

Until quite recently our students were permitted to enroll in the Lowell Vocational School along with the other communities in the greater Lowell area. Now, due to local applications, Lowell is unable to accept many non-Lowell students. Some of our Chelmsford students manage to find vocational schools in the Boston area that have classroom space to accept them while others that do not want an academic program drop out of school.

For the past two years, your school committee has been studying this serious problem along with the towns of Groton, Littleton, and Westford. A regional vocational school for this area has definite financial and educational advantages which must be explored further. Consequently, your school committee has voted to insert an article which would create a committee for the purpose of studying the advisability of establishing a Regional Vocation School District in the warrant of the annual town meeting next March.

IN CONCLUSION

During the past several years, a conscientious attempt has been made to improve school and parent communications. Special bulletins, schedules of special events, and other items of parent interest have been sent home or published. School-parent activities included: PTA meetings, Parent Orientation meetings, Open House, Science Fair, Parent Conferences, Annual Play, Talent Show, Music Concerts, and special elementary programs. Excellent attendance at these affairs indicated strong parent interest and appreciation of the overall school program. Through-

out the year many individual conferences have been held by parents with teachers, guidance counselors and administrators, as it is a definite policy of the school to encourage these individual conferences. We are grateful to all who have assisted us in any way — all Town Boards and Committees, the Police, Fire and Highway Departments, the Parent-Teacher Associations, the Elementary School Needs Committee, the Citizens Committee, and all interested citizens.

This report should not close without a word of appreciation for the devotion, professional alertness and competence of the personnel. Chelmsford schools form an enviable physical environment, but without the personnel, there could be no schools. Chelmsford's schools have a reputation for excellence as evidenced every year by the new families moving here because of the educational advantages. Maintaining and improving this quality is the responsibility of the personnel of the school system.

The staff can take pride in a year of progress. There will be no complacency, for the present and the future present new challenges, issues, and decisions which again will be met in the best interests of the students of Chelmsford.

BUDGET ANALYSIS

This year's proposed budget again reflects the growth in school population as well as improved teaching services. The impact of the current building in the town is reflected in the provision, among others, for an additional 29 teachers.

The School Committee shares the general concern over the fact that adequate support of our public school system appears to involve the imposition of an increasingly heavy burden on our local tax structure. This concern has prompted us to attempt every possible economy in operations which does not threaten to impair our present educational standards or facilities. We still consider it our duty, however, to work for the continued maintenance and improvement of our standards.

A summary of income and expenditures of the Chelmsford Public Schools for the year 1963 and the budget recommended for 1964 follows:

CHELMSFORD SCHOOL DEPARTMENT — 1964 BUDGET

SALARIES:	Expended 1962	Appropriated 1963	Expended 1963	Requested 1964
Teachers & Supervisors	\$1,026,860.02	\$1,285,390.00	\$1,230,136.72	\$1,490,047.00
Janitors	96,807.65	116,812.00	114,773.54	128,325.00
Administration	19,909.68	32,987.00	32,656.22	37,462.00
Secretaries	16,951.33	20,280.00	20,167.14	29,177.00
Physicians	1,500.00	2,250.00	2,250.00	3,000.00
Attendance Officer	375.00	400.00	400.00	500.00
TOTAL SALARIES	1,162,403.68	1,458,119.00	1,400,383.62	1,688,511.00
EXPENSES:				
Educational Supplies & Services	69,987.54	86,700.00	86,695.80 (2)	100,026.00
Fuel, Light & Water	45,508.52	56,400.00	55,880.13	55,000.00
Repairs	30,739.64	30,740.00	30,738.21 (3)	30,000.00
Playgrounds	982.59	1,000.00	989.64	1,000.00
Janitors' & Nurses' Supplies	7,696.49	9,100.00	9,038.59	9,100.00
Transportation	134,419.25	163,150.00	157,826.56	193,195.00
New & Replacement of Equipment	13,068.51	13,000.00	12,992.97 (4)	11,000.00
Athletic Program	5,000.00	5,500.00	5,500.00	6,500.00
Vocational	6,314.67	5,000.00*	5,567.22 (1)	5,000.00*
Administration	8,007.39	9,200.00	8,800.64	9,100.00
Adult Evening Education	- -	4,672.00	3,490.43	6,490.00
TOTAL EXPENSES	321,724.60	384,462.00	377,520.19	426,411.00
TOTAL SALARIES & EXPENSES	\$1,484,128.28	\$1,842,581.00	\$1,777,903.81	\$2,114,922.00

RECEIPTS:

	Actual 1962	Actual 1963	Estimated 1964
State Education Aid Law	\$ 194,574.76	\$ 221,679.76	\$ 241,700.00
Tuition & Transportation of State Wards	4,126.28	3,062.19	3,500.00
Tuition	4,050.00	2,100.00	700.00
School Transportation	101,651.35	119,935.00	154,445.00
Rental of Auditoriums	270.00	471.00	500.00
Vocational Reimbursement	1,926.39	2,517.43	2,500.00
Special Education	15,994.35	17,966.01	18,000.00
School Adjustment Counsellor	4,568.28	4,885.55	4,800.00
Dog Licenses	2,394.76	2,135.83	2,200.00
Miscellaneous	362.32	243.61	300.00
Adult Evening Education	- - -	3,339.70	5,675.00
	<hr/>	<hr/>	<hr/>
TOTAL RECEIPTS	329,918.49	378,336.08	434,320.00
NET COST TO CHELMSFORD	\$1,154,209.79	\$1,399,567.73	\$1,680,602.00

* Plus Dog Tax

- (1) Includes Dog Tax
- (2) Plus \$14,937.43 from Public Law 864 and 874
- (3) Plus \$5,319.03 from Public Law 874
- (4) Plus \$14,052.47 from Public Law 874 and 864

1964 BUDGET
CHELMSFORD SCHOOL DEPARTMENT
ADULT EVENING EDUCATION PROGRAM

SALARIES:

Teachers & Director	\$7,600.00	
Clerk	200.00	
Custodians	640.00	
	8,440.00	
Less 50% Vocational Class Teachers'		
Salaries paid in advance by Federal Funds	2,350.00	
Net Total Salaries		\$6,090.00

EXPENSES:

Equipment	250.00	
Miscellaneous	150.00	
Total Expenses		400.00
TOTAL SALARIES & EXPENSES:		\$6,490.00

RECEIPTS:

Registration and Tuition Fees	4,500.00	
Vocational Reimbursement	1,175.00	
TOTAL RECEIPTS:		\$5,675.00
NET COST TO CHELMSFORD:		\$ 815.00

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