

Annual Report
of the
Town of Chelmsford



for the year ending December 31,
1981

IN MEMORIAM



RALPH E. HOUSE
Park Commissioner 1956-1976

ANNUAL REPORT OF THE TOWN OF CHELMSFORD



For the Year ending December 31

1981

GENERAL INFORMATION

Incorporated	May, 1655
Type of Government	Town Meeting
Location	Eastern Massachusetts, bordered by Lowell and Tyngsboro on the North, Billerica on the East, Carlisle on the South, and Westford on the West. It is 24 miles from Boston, 40 miles from Worcester, and 225 miles from New York City.
County	Middlesex
Land Area:	22.54 Square Miles
Population, 1981:	31,145
Assessed Valuation 1981	\$291,837,245 (Real Estate) \$ 12,551,505 (Personal Property)
Tax Rate:	\$52.60
United States Senators in Congress:	
5th Congressional District	James M. Shannon, Lawrence
State Senator	Carol C. Amick, Bedford
Representative in General Court:	
16th Middlesex District	Bruce N. Freeman, Chelmsford
Accounting Department	Monday thru Friday 8:30 a.m.-5:00 p.m.
Assessors Office	Monday thru Friday 8:30 a.m.-5:00 p.m. Monday Evenings 7:00 p.m.-8:00 p.m. (Except June, July & August)
Board of Health	Monday thru Friday 8:30 a.m.-5:00 p.m.
Highway Department	
Office	Monday thru Friday 8:30 a.m.-5:00 p.m.
Garage	Monday thru Friday 8:30 a.m.-5:00 p.m.
Public Libraries	
Adams Library	Closed Monday Tuesday thru Thursday 9:00 a.m.-9:00 p.m. Friday and Saturday 9:00 a.m.-6:00 p.m. Monday, Wed. and Friday . . . 10:00 a.m.-6:00 p.m. Tuesday and Thursday 2:00 p.m.-8:00 p.m. Saturday 10:00 a.m.-5:00 p.m. Monday, Tuesday and Thursday 1 p.m.-8 p.m. Closed Wednesday and Friday
Children's House	Saturday 9:00 a.m.-5:00 p.m. Monday thru Friday 8:00 a.m.-4:30 p.m.
McKay Library	Monday thru Friday 8:30 a.m.-5:00 p.m. Monday thru Friday 8:30 a.m.-5:00 p.m. Monday Evenings 7:00 p.m.-8:00 p.m. (Except June, July & August)
School Superintendent	Monday thru Friday 8:30 a.m.-5:00 p.m.
Selectmen's Office	Monday thru Friday 8:30 a.m.-5:00 p.m.
Town Clerk	Monday thru Friday 8:30 a.m.-5:00 p.m. Monday Evenings 7:00 p.m.-8:00 p.m. (Except June, July & August)
Tax Collector & Treasurer	Monday thru Friday 8:30 a.m.-5:00 p.m. Monday Evenings 7:00 p.m.-8:00 p.m. (Except June, July & August)
Veterans Agent	Monday thru Friday 8:30 a.m.-5:00 p.m.

MEETINGS

Annual Election	First Saturday in April	12 Precincts
Annual Town Meeting	Last Monday in April	McCarthy Jr. High
Selectmen	Every other Monday 7:30 p.m.	Town Offices
School Committee	Every other Tuesday 8:00 p.m.	High School
Planning Board	7:30 p.m.-2nd & 4th Wed. every month	Town Hall
Appeals Board	7:30 p.m.-4th Thursday every month	Town Hall
Conservation Commission	8:00 p.m.-1st & 3rd Tues. every month	Town Hall
Board of Health	7:30 p.m.-2nd & 4th Mon. every month	Town Hall
Housing Authority	7:30 p.m.-1st Tuesday every month	1 Smith Street

ELECTED TOWN OFFICIALS**Moderator**

Dennis E. McHugh
(Term Expires 1984)
Daniel J. Coughlin, Jr.
(Resigned 1981)

Town Clerk

Mary E. St.Hilaire
(Term Expires 1984)

Board of Selectmen

John W. Carson	Term Expired 1981
Bonita Towle	Term Expires 1982
Bradford O. Emerson	Term Expires 1982
Paul C. Hart	Term Expires 1983
Dennis J. Ready	Term Expires 1983
Claude A. Harvey	Term Expires 1984

Treasurer & Tax Collector

James R. Doukaszewicz	Term Expires 1984
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Board of Assessors

Julian H. Zabierek	Resigned 1981
Victor E. Stewart	Term Expires 1982
Ruth K. Delaney	Term Expires 1983
Janet Lombard	Term Expires 1984

Cemetery Commissioners

Everett V. Olsen	Term Expires 1982
Gerald L. Hardy	Term Expires 1983
Arthur J. Colmer	Term Expires 1984

Chelmsford Housing Authority

Richard L. Monahan	Term Expired 1981
Claude A. Harvey	Term Expires 1982
Pamela Turnbull	Term Expires 1983
Robert L. Hughes	Term Expires 1983
Ruth K. Delaney	Term Expires 1985
William P. Keohane	Term Expires 1986

Board of Health

Paul F. McCarthy	Term Expires 1982
Paul J. Canniff	Term Expires 1983
Peter Dulchinos	Term Expires 1984

Park Commissioners

Robert L. Wetmore	Term Expires 1982
Eileen Duffy	Term Expires 1983
Arthur Bennett	Term Expires 1984

Planning Board

Henrick R. Johnson, Jr.	Term Expires 1982
Rosalind M. Boyle	Term Expires 1982
Charles A. Parlee	Term Expires 1982
Ann H. McCarthy	Term Expires 1983
Carolyn J. Fenn	Term Expires 1983
Eugene E. Gilet	Term Expires 1984
Thomas Firth	Term Expires 1984

School Committee

John W. Peters	Term Expired 1981
Myra Silver	Term Expires 1982

Kenneth C. Taylor	Term Expires 1983
Edward H. Hilliard	Term Expires 1983
Carol C. Cleven	Term Expires 1984
Samuel Poulten	Term Expires 1984

Sewer Commissioners

Burton A. Segall	Term Expires 1982
John P. Emerson, Jr.	Term Expires 1983
Dennis J. Ready	Term Expires 1984

Trustees of Public Libraries

Roger P. Welch	Term Expires 1982
James W. Cooper	Term Expires 1982
Janet B. Hendl	Term Expires 1983
Brenda M. McDermott	Term Expires 1983
Elizabeth A. McCarthy	Term Expires 1984
Howard K. Moore	Term Expires 1984

Constable

William E. Spence	Term Expires 1983
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Tree Warden

Donald P. Gray	Term Expires 1984
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Varney Playground Commissioners**(Elected at Town Meeting)**

Robert C. McManimon	Term Expires 1982
Bernard Battle	Term Expires 1983
Harry J. Ayotte	Term Expires 1984

Finance Committee**(Appointed by Moderator)**

Marion Marshall	Term Expires 1982
James Decker	Term Expires 1982
Mary Pease	Term Expires 1983
George Ripsom	Term Expires 1983
Roger Blomgren	Term Expires 1982
William Edge	Term Expires 1984
George Nelson	Term Expires 1981



Seated: Paul C. Hart, Chairman; Standing (left to right) Dennis J. Ready, Vice Chairman; Bonita A. Towle; Bradford O. Emerson, Clerk; Claude A. Harvey

BOARD OF SELECTMEN

On April 6, 1981, following the Town election, the Board met and elected Paul C. Hart as Chairman, Dennis J. Ready as Vice Chairman, and Bradford O. Emerson as Clerk. In addition to Bonita Towle, who was elected in 1979, the Board welcomed its newest member, Claude A. Harvey.

Calendar 1981 was an extremely busy year for the Board of Selectmen. Events of the year are highlighted below:

January brought the beginning of the budget process for Fiscal 1982. Prop. 2½, the uncertainty of State Aid and unexpected costs all combined to make budget and revenue projections difficult.

The month of February brought the spectacular North School fire. This fire, of suspicious origin, destroyed about 80 percent of the North School; only 6 classrooms and the Gym were left standing. The final insurance settlement on the fire was in excess of 1.7 million dollars. Also during February and March the paring of Town budgets continued to bring them in line with the mandates of Prop. 2½.

During April the Town was ordered to pay an additional \$450,000 beyond the original purchase price for the Conservation land on Mill Road. During early May, while inspecting the Town Clock in the First Parish Church, Ralph House fell and was fatally injured. At this point the Board ordered that the Town Clock not be wound until repairs were made to the steeple. At this same time a fund drive to repair the steeple and the clock was begun.

During July the Board held a Public Hearing relative to the leasing of the Scout House (former Grange Hall) in South Chelmsford. The building was subsequently leased to the Friends of Scouting. Also during July the School-

Municipal Administrative Coordinating Committee met to discuss issues of joint concern. Despite reduced manpower and revenue, the Highway Department had a productive summer, including a major re-building of Wilson Street.

October 2, 1981 was moving day as the Town Offices located in the Center Town Hall were moved into new quarters in the new Town Offices on Billerica Road. During November the Center School was leased to Wang for a period of three years. Also during November, the first of several discussions with residents of North Chelmsford and New England Telephone Company occurred over telephone service in the 251 area.

Calendar 1981 was indeed a busy year. In addition to the events listed above, other issues dominated the Selectmen's efforts throughout the year, including:

- Continued discussions about the location of an additional bridge across the Merrimack River
- Telephone service in North Chelmsford
- Traffic problems in Vinal and Central Squares
- Cable television
- Hazardous Waste
- Chelmsford Mobile Home Park

The Board of Selectmen was also active during the year selling or leasing surplus Town property, including:

- Center School—leased to Wang for three years
- Steadman Street School—sold
- North Town Hall—in process of being leased
- Grange Hall—leased
- East School—in process of being leased

The Board of Selectmen continued their active role in the Massachusetts Selectmen's Association, the Middlesex County Selectmen's Association, the Middlesex County Advisory Board, the Northern Middlesex Area Commission, and the Massachusetts Municipal Association. Individual Selectmen also served as liaisons between the Board of Selectmen and various town and regional

boards and commissions during the year.

Due to the fact that National and State legislative decisions have a great impact on Town affairs, the Board maintained constant contact with Congressman Shannon's office as well as with Senator Carol Amick and State Representative Bruce Freeman. The Selectmen wish to express their gratitude to Congressman Shannon, Senator Amick and Representative Freeman for their help and cooperation during the past year.

In closing, the Selectmen, on behalf of the citizens of Chelmsford, wish to express their sincere gratitude to the various Town boards and committees for their accomplishments during the past year. It should be remembered that these boards and committees are composed of unpaid volunteers who take many long hours out of their free time to work on issues and projects that benefit the Town of Chelmsford.

TOWN CLERK

Mary E. St.Hilaire, Town Clerk
Elizabeth D. Zamanakos, Ass't. Town Clerk

<u>Sporting Licenses</u>	<u>Dog Licenses</u>	<u>Kennel Licenses</u>	<u>Marriage Licenses</u>
1428	2700	11	278
<u>Recorded Mortgages etc.</u>	<u>Births (Inc.)</u>	<u>Marriage Intentions</u>	<u>Deaths</u>
564	317	271	201

**WARRANT FOR
THE ANNUAL TOWN MEETING
April 4, 1981 and April 27, 1981**

MIDDLESEX, SS.

To the Constable, or any other suitable person of the Town of Chelmsford:

GREETING:

In the name of the Commonwealth aforesaid, you are hereby requested to notify and warn the legal voters of said Chelmsford to meet in their several polling places, viz:

- Precinct 1. Center School Auditorium
- Precinct 2. North Congregational Church Hall
- Precinct 3. Parker Junior High School Band Room
- Precinct 4. East Chelmsford School
- Precinct 5. Byam School Cafetorium
- Precinct 6. Westlands School Cafeteria
- Precinct 7. North Congregational Church Hall
- Precinct 8. McCarthy Junior High School, Small Gymnasium
- Precinct 9. South Row School Auditorium
- Precinct 10. South Row School Auditorium
- Precinct 11. Westlands School Cafeteria
- Precinct 12. McCarthy Junior High School, Small Gymnasium

On Saturday, the fourth day of April, 1981, being the first Saturday in said month, at 10:00 A.M., for the following purposes:

To bring in their vote for the following officers:

One Moderator for three years

One Town Clerk for three years.

One Selectman for three years

One Treasurer and Tax Collector for three years

One Member of the Board of Assessors for three years

One Member of the Board of Assessors for one year to fill vacancy

One Tree Warden for three years

One Member of Board of Health for three years

Two members School Committee for three years

One Cemetery Commissioner for three years

One member of Housing Authority for five years

One Park Commissioner for three years

Two Trustees of Public Library for three years

Two members Planning Board for three years

One Sewer Commissioner for three years

And to vote on the following question:

QUESTION 1: (THIS QUESTIONS IS NON-BINDING)
"Shall the public water supply for domestic use in the Town of Chelmsford be floridated?" Yes
No

The polls will be open from 10:00 A.M. to 8:00 P.M.; and to meet in the McCarthy Junior High School Gymnasium on Monday, the twenty-seventh (27th) day of April, 1981, at 7:30 P.M. o'clock in the evening, then and there to act upon the following articles, viz:

ARTICLE 1. To hear reports of Town Officers and Committees; or act in relation thereto.

ARTICLE 2. To see if the Town will vote to amend the Personnel Wage and Salary By-Law, to be effective July 1, 1981, as follows:

1. Under Section 3, "**Personnel Board**," delete the last paragraph that reads "all members of the Personnel Board shall be registered voters of the Town of Chelmsford," and insert in its place the following:

"All members of the Personnel Board shall be residents of the Town of Chelmsford."

2. Under Section 6, "**Classification of Present Town Employees**", amend Subsection (g)—"Wage and Salary Schedule", by deleting the existing schedule and substituting the following:

**Wage and Salary Schedule
July 1, 1981 - June 30, 1982**

Grade Level	Salary Range
1	\$ 7,276-10,034
2	8,367-11,545
3	9,459-13,057
4	10,550-14,554
5	11,642-16,066
6	12,733-17,577
7	13,824-19,074
8	14,916-20,586
9	16,007-22,083
10	17,099-23,595
11	18,190-25,106
12	19,281-26,603
13	20,373-28,115
14	21,464-29,626
15	22,556-31,124
16	23,647-32,635
17	24,738-34,132
18	25,830-35,644
19	26,921-37,155
20	28,013-38,653

3. Under Section 7, "**Hiring of New Employees**", delete Subsection (a) and substitute the following:

"7 (a) The wage or salary of a new employee may be set by an appointed or elected Board provided the Board is in majority agreement and the salary is between Step 1 and Step 5.

If the Board is not in majority agreement or requests a salary in excess of Step 5, the Personnel Board must approve the request."

4. Under Section 8, "**Increases Within Grade Levels and promotions**", delete Subsection (a) and substitute the following:

"8 (a) Newly hired employees and employees who are promoted or placed in a new position shall be given a performance evaluation upon completion of six (6) months in the new position. These employees may be recommended for a merit increase at this time. Such increases must be recommended by the employee's department head and approved by the Personnel Board. Employees with less than six months employment as of the first day of the fiscal year must wait until their sixth month to receive any merit treatment."

5. Under Section 8, "**Increases Within Grade Levels and Promotions**", delete Subsection (b) and substitute the following:

"8 (b) Any employee who is at Step 1 or above may be advanced to a higher step on the first day of the fiscal year. Such increases are to be based on the employee's job performance and development during the previous year. Performance evaluations for all employees must be submitted to the Personnel Board by the first day in May. Increases greater than one step must be presented in person by the employee's department head or equivalent to the Personnel Board."

6. Under Section 8, "**Increases Within Grade Levels and Promotions**", delete Subsection (d) and substitute the following:

"8 (d) The promotion of an employee must be approved by the Personnel Board. An employee receiving a promotion shall be placed in the step of the new grade which corresponds closest to the salary he would have received from a 3 step increase in his pre-

vious grade level or the minimum of his grade level whichever is higher."

7. Under Section 16, "**Sick Leave**", delete Subsection (a) and substitute the following:

"16 (a) All permanent employees of the Town regardless of their length of service will earn up to twelve (12) days sick leave per year at the rate of one day per month. At the end of the calendar year, each employee may carry over any unused sick leave balance so that 120 days may be accrued."

8. Under Section 16, "**Sick Leave**", add Subsection (d) as follows:

"16 (d) Sick leave shall be granted to part-time regular employees with a work schedule over twenty (20) or more hours a week on a pro-rated basis."

9. Under Section 24, "**Job Titles and Standard Rates for Wage and Salaries of the Personnel Wage and Salary By-Law**" by deleting the following positions:

Recreation: line 3, Swimming Director; line 5, Playground Director; line 7, Playground Instructor; line 8, Sports Instructor; line 9, Lifeguard.

Youth Center: line 1, Youth Center Supervisor; line 2, Clerk-Youth;

and further amending Section 24 by adding the following positions:

Recreation: line 3, Water Front Director; line 5, Lifeguard; line 7, Recreation Specialist; line 8, Recreation Leader; line 9, Youth Center Supervisor; line 10, Youth Center Leader;

Miscellaneous: line 10, Van Driver;

and further amending Section 24 by deleting the following positions:

LIBRARY:

1. Library Director
2. Library Assistant Director
3. Branch Librarian
4. Librarian, Department Head
5. Library Specialist—Bookkeeper
6. Library Specialist—Cataloger
7. Library Specialist—Reference Lib.
8. Library Specialist—Sec./Rec.
9. Librarian Assistants
10. Librarian Clerk
11. Aides
12. Supervisor—Maintenance
13. Maintenance Assistant

and further amending Section 24 by adding the following positions:

LIBRARY

- 1. Library Director
- 2. Library Assistant Director
- 3. Branch Librarian—Part-Time
- 4. Librarian, Department Head
- 5. Technical Services Department Head
- 6. Fine Arts Department Head, Part-Time
- 7. Library Specialist—Bookkeeper
- 8. Library Specialist—Circulation
- 9. Library Specialist—Reference Lib.
- 10. Library Specialist—Sec./Rec.
- 11. Librarian Assistants
- 12. Librarian Clerk
- 13. Aides
- 14. Supervisor—Maintenance
- 15. Maintenance Assistant

10. Under Section 28, "Advertisement for Opening of Jobs", delete the existing section in its entirety and substitute the following:

"28 New positions as well as vacancies in existing positions covered by this By-Law, must be advertised. Openings for positions under the jurisdiction of the Personnel Board will be posted on bulletin boards at Town Hall, Adams Library, McKay Library, School Superintendent's Office, and in local newspapers by the department filling the position. These openings should include the title of the job, a brief job description, the maximum starting salary and salary range for the job and how and where applications for employment should be made. A copy for employment should be made. A copy of the opening and subsequent filling of the position should be forwarded to the Personnel Board."

or act in relation thereto.

Personnel Board

ARTICLE 2A. To see if the Town will vote to amend the Personnel Wage and Salary By-Law by further amending Section 24, "Job Titles and Standard Rates for Wages and Salaries of the Personnel Wage and Salary By-Law" to conform to rates of pay negotiated by the Town with certain labor organizations, pursuant to General Laws Chapter 150E, and to reflect current salaries and grade levels under the Personnel By-Law as follows:

7/1/81-6/30/82/7/1/81-6/30/82
Proposed Level Proposed Salary

ADMINISTRATIVE AND CLERICAL

1. Veteran's Agent	8	
2. Clerk, Senior	4	
3. Town Accountant	12	
4. Assistant Treasurer	5	
5. Town Counsel	-	\$500 p.a.
6. Executive Secretary	15	
7. Board of Registrar's Clerk	-	850 p.a.
8. Board of Reg., three members	-	360 ea.

9. Clerk, part-time	2	
10. Town Aide	7	
11. Assistant Town Clerk	5	

CONSERVATION, PARKS & CEMETERY

1. Cemetery Superintendent	9	
2. Supt. of Insect & Pest Control	-	\$1,250 p.a.
3. Landscaper—Park	2	
4. Laborer—Park	1	
5. Unskilled Laborer	#4, #2	
6. Skilled Forest Workman—Conservation	1	
7. Equipment Operator	4	
8. Park Superintendent	9	

CUSTODIAL

1. Custodian	2	
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LIBRARY

1. Library Director	12	
2. Library Assistant Director	7	
3. Branch Librarian, Part-Time	4	
4. Librarian, Department Head	4	
5. Technical Services Department Head	4	
6. Fine Arts Department, Head, Part-Time	3	
7. Library Specialist—Bookkeeper	3	
8. Library Specialist—Circulation	3	
9. Library Specialist—Reference Lib.	3	
10. Library Specialist—Sec./Rec.	3	
11. Librarian Assistants	2	
12. Librarian Clerk	1	
13. Aides	#2	
14. Supervisor—Maintenance	4	
15. Maintenance Assistant	2	

HIGHWAY DEPARTMENT

1. Highway Superintendent	12	
2. Highway Foreman	9	

TOWN FIRE DEPARTMENT

1. Fire Chief,	#2, #5	
2. Deputy Fire Chief	2, #6	
3. Mechanic. (Fire & Police)	6	

TOWN POLICE DEPARTMENT

1. Police Chief	20	
2. Deputy Chief	18	
3. Captain	16	

RECREATION

1. Director Youth Center Co-ordinator	9	
2. Clerk, Part Time	2	
3. Water Front Director	\$5.00/hr.	#2
4. Swimming Instructor	4.00/hr	#2
5. Lifeguard	3.75/hr.	#2
6. Playground Supervisor	5.00/hr.	#2
7. Recreation Specialist	4.00/hr.	#2
8. Recreation Leader	3.50/hr.	#2
9. Youth Center Supervisor	4	
10. Youth Center Leaders	2	

MISCELLANEOUS

1. Animal Inspector	#2	\$1,000 p.a.
2. Building Inspector	10	
3. Gas Inspector	#2	5,000 p.a.
4. Electric Inspector	9	
5. Sealer of Weights & Measures	#2	2,000 p.a.
6. Dog Officer	2	
7. Assistant Dog Officer	1	
8. Clock Winder	#2	100 p.a.
9. Local Inspector	7	
10. Van Driver	3	

FOOTNOTES

- #1 - Represented by Collective Bargaining
- #2 - Not in "Job Rating Plan"
- #4 - Federal Minimum Hour Wage
- #5 - Salary will be 200% of the highest paid union firefighter established by State Law
- #6 - Salary will be 84% of the Fire Chief

or act in relation thereto.

Personnel Board

ARTICLE 3. To see if the Town will vote to raise and appropriate such sums of money as may be required to defray town charges for the fiscal period from July 1,

1981 to June 30, 1982; or act in relation thereto.

Town Treasurer

ARTICLE 4. To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 1981; in accordance with the provisions of General Laws, Chapter 44, Section 4, and to issue a note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17; or act in relation thereto.

Town Treasurer

ARTICLE 5. To see if the Town will vote to request the Department of Revenue, Division of Accounts of the Commonwealth of Massachusetts, to make an audit of all accounts in all departments in the Town of Chelmsford; or act in relation thereto.

Town Treasurer

ARTICLE 6. To see if the Town will vote to raise and appropriate a certain sum of money with which to meet bills for previous years; or act in relation thereto.

Board of Selectmen

ARTICLE 7. To see if the Town will vote to raise and appropriate or transfer from available funds a certain sum of money to match LEAA Federal Funds, for the purpose of providing mutual aid programs for the Police Department; or act in relation thereto.

Board of Selectmen

ARTICLE 8. To see if the Town will vote to raise and appropriate or transfer from available funds a certain sum of money to pay the Treasurer of the Middlesex County Retirement System, the said amount being the Town's share of the pension expense and military service funds; or act in relation thereto.

Board of Selectmen

ARTICLE 9. To see if the Town will vote to raise and appropriate or transfer from available funds a certain sum of money to be used as a Reserve Fund at the discretion of the Finance Committee, as provided in General Laws, Chapter 40, Section 6; or act in relation thereto.

Finance Committee

ARTICLE 10. To see if the Town will vote to raise and appropriate or transfer from available funds a certain sum of money to pay reasonable hospital, medical and surgical, chiropractic, nursing, pharmaceutical, prosthetic and related expenses, and reasonable charges for podiatry, pursuant to the provisions of Chapter 41, Section 100B, for certain retired Police Officers and Firefighters as classified under Chapter 41, Section 100B of the Massachusetts General Laws, accepted by vote of the

1979 Annual Town Meeting; or act in relation thereto.

Board of Selectmen

ARTICLE 11. To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$1,800.00 to be used to join or buy into Elder Services of Merrimack Valley, Inc. for the purpose of obtaining services for the care of the Town's Older Americans; or act in relation thereto.

Board of Selectmen

ARTICLE 12. To see if the Town will vote to raise and appropriate or transfer from available funds a certain sum of money for the purpose of purchasing four (4) new 1982 four door sedans to be used by the Police Department, said purchase to be made under the supervision of the Board of Selectmen, and to authorize the Board of Selectmen to transfer by good and sufficient bill of sale, title to four (4) cruisers now being used by the Police Department; or act in relation thereto.

Board of Selectmen

ARTICLE 13. To see if the Town will vote to raise and appropriate or transfer from available funds a certain sum of money for Chapter 90 Construction under Chapter 356, Section 2b, Acts of 1977; or act in relation thereto.

Board of Selectmen

ARTICLE 14. To see if the Town will vote to raise and appropriate or transfer from available funds a certain sum of money for the purpose of resurfacing portions of certain streets throughout the Town with Type I Bituminous Concrete; or act in relation thereto.

Board of Selectmen

ARTICLE 15. To see if the Town will vote to raise and appropriate or transfer from available funds a certain sum of money for the construction of sidewalks; or act in relation thereto.

Board of Selectmen

ARTICLE 16. To see if the Town will vote to raise and appropriate or transfer from available funds a certain sum of money to alleviate certain drainage problems existing in the vicinity of Warren Avenue and Cushing Place; or act in relation thereto.

Board of Selectmen

ARTICLE 17. To see if the Town will vote to authorize the expenditure by the Conservation Commission of the sum of \$42,500 from the Conservation Trust Fund to alleviate certain drainage problems existing in the vicinity of Donna Road, said work to be performed under the supervision of the Board of Selectmen; or act in relation thereto.

Conservation Commission

ARTICLE 18. To see if the Town will vote to raise and appropriate or transfer from available funds a certain sum of money to purchase Energy Weather Monitoring Equipment; or act in relation thereto.

Energy Advisory Committee

ARTICLE 19. To see if the Town will vote to raise and appropriate or transfer from available funds a certain sum of money for the purpose of eradicating mosquitoes by means of aerial spraying or other appropriate means, under the supervision of the Board of Health; or act in relation thereto.

Board of Selectmen

ARTICLE 20. To see if the Town will vote to amend the General By-Laws, Article VII—"Miscellaneous"—Section 1—Dog Leash Law, as follows:

1. Delete the first sentence of subsection enumerated 2 and insert in its place the following:
"No owner or keeper of any dog shall permit such dog to run at large at any time."
2. Add the following subsection:
"5. Every owner or keeper of a dog shall exercise proper care and control of their dog so as to prevent said dog from becoming a public nuisance. It shall be deemed a public nuisance if any dog should trespass upon public or private property and deposit feces thereon, unless said feces are immediately removed by the owner or keeper of said dog. Any violation of this subsection shall be punishable as set forth in Article 1 of this By-Law."

or act in relation thereto.

Board of Selectmen

ARTICLE 21. To see if the Town will vote to authorize the Conservation Commission to grant an access and use easement to the Chelmsford Water District on land owned by the Town of Chelmsford, through its Conservation Commission for administration, control and maintenance under the provisions of Massachusetts General Laws, Chapter 40, Section 8C, as amended, said parcel containing 16.3 acres of land located off Meadowbrook Road, all as shown on "Plan of Land prepared for Chelmsford Conservation Commission, November, 1976, by Emmons, Fleming and Bienvenu, Civil Engineers and Surveyors", for the purpose of installing and maintaining a water well, pump and system with all necessary appurtenances on said land, provided however, that said land and access shall remain under the administration, control and maintenance of the Conservation Commission, and shall be, and all rights shall be, retained for conservation and passive recreation use, as set forth in Chapter 40, Section 8C of the Massachusetts General Laws; or act in

relation thereto.

Conservation Commission

ARTICLE 22. To see if the Town will vote to approve the filing of a petition in the General Court to approve the access and use easement grant to the Chelmsford Water District, as required by Article 97 of Amendments to the Constitution of Massachusetts; or act in relation thereto.

Conservation Commission

ARTICLE 23. To see if the Town will vote to amend the Zoning By-Laws Article III—"General Regulations," Section 3300—"Signs and Outdoor Lighting"—as follows:

1. Under Subsection 3330—"Signs Permitted in Business Districts"—add the following subparagraph:
"3331 (e) A building located at an intersection fronting on two public ways may divide the allowable sign area between two signs, each sign to be attached to a different wall of the building, and the total allowable sign area shall not exceed an area equivalent to 20% of the front wall area of said building, or 80 square feet, whichever is smaller."
2. Under Subsection 3330—"Signs Permitted in Business Districts"—delete subparagraph 3332 in its entirety and substitute in its place the following:
"3332 (a) **Freestanding Signs.** One freestanding sign located within the front yard area of a building and not exceeding five percent of the front wall of the building, or 40 square feet, whichever is smaller, provided that the building has a minimum setback of 30 feet and the sign is so located as to be set back 15 feet from the street line and 20 feet from any side lot line. On Special Permit from the Board of Appeals the allowable sign area may be increased to sixty square feet."
"3332 (b) **Directory Signs.** A freestanding "directory" sign, a sign representing multi-tenants, must have uniformity of size and color and the overall sign must meet the criteria for freestanding signs."
3. Under Subsection 3330—"Signs Permitted in Business Districts"—delete subparagraph 3333 in its entirety and substitute in its place the following:
"3333. **Directional Signs.** No more than two directional signs per driveway, said signs to contain

no advertising and shall not exceed an area of 5 square feet each."

4. Under Subsection 3700—"Sign Advisory Committee"—subparagraph 3371—"Membership"—delete the words "one person trained in architecture or landscape design" and the word "other."

or act in relation thereto.

Sign Advisory Committee

ARTICLE 24. To see if the Town will vote to amend the Zoning By-Laws, Article III—"General Regulations", Section 3300—"Signs and Outdoor Lighting"—as follows:

1. Under Subsection 3330—"Signs Permitted in Business Districts"—subparagraph 3334—"Window Signs"—delete the word "unlighted."
2. Under Subsection 3330—"Signs Permitted in Business Districts"—subparagraph 333I, delete (b) in its entirety and substitute the following:
 "(b) Allowable sign area may be divided between two signs, each sign to be attached to a different wall of the building, and the total allowable sign area shall not exceed an area equivalent to 20% of the front wall area of said building or 80 square feet, whichever is smaller."

or act in relation thereto.

Building Inspector

ARTICLE 25. To see if the Town will vote to revise Article 50 passed at the Town Meeting of May 21, 1979 which states that "No Self-Service Stations be permitted in the Town of Chelmsford" as follows:

"Self-Service" and/or "Split Island" Service Stations be permitted in the Town of Chelmsford subject to compliance with safety requirements as determined by the local Fire Department and the Massachusetts State Fire Marshall."

or act in relation thereto.

Petition

ARTICLE 26. To see if the Town will vote to allow the Chelmsford Housing Authority to erect another new housing project for the elderly persons of low income, as determined by the Authority to be reasonably necessary and feasible; or act in relation thereto.

Housing Authority

ARTICLE 27. To see if the Town will vote to allow the Chelmsford Housing Authority to purchase condominiums for elderly persons of low income who will be displaced, as determined by the Authority to be both reasonably necessary and feasible; or act in relation thereto.

Housing Authority

ARTICLE 28. To see if the Town will vote to authorize the Board of Selectmen to sell by good and sufficient bill of sale equipment presently used by the Highway Department, determined by the Board of Selectmen to be surplus; or act in relation thereto.

Board of Selectmen

ARTICLE 29. To see if the Town will vote to authorize the Board of Selectmen to convey, during fiscal year 1982, for consideration to be determined, all right, title or interest, if any, held by the Town in real estate currently being used for school purposes, provided the School Committee shall, by vote, determine that said property is no longer needed for school purposes, and further votes to turn control of said property over to the Board of Selectmen; or act in relation thereto.

ARTICLE 30. To see if the Town will vote to amend the General By-Laws, Article II—"Town Meeting"—Section 3—"Town Meeting Rules of Order"—by adding the following subsections:

"13.1 So long as the Town shall be required by any law or by-law to operate under the constraints of an established levy limit, no motion shall be accepted which would amend any budget line item or warrant article to increase any expenditure above that recommended by the Finance Committee, unless said amendment also contains within its wording the specific line item(s) or warrant article(s) for which the expenditure is to be correspondingly reduced. Any motion to amend the Finance Committee recommended expenditure, which does not meet these requirements, shall be ruled Out of Order."

or act in relation thereto.

Finance Committee

ARTICLE 31. To see if the Town will vote to amend the Chelmsford Zoning By-Law by deleting the present zoning map and substituting the redrafted map proposed by the Planning Board, as filed with the Town Clerk, and displayed at the Town Meeting; or act in relation thereto.

Planning Board

ARTICLE 32. To see if the Town will vote to amend the Zoning By-Law and accompanying zoning map to change from Single Family Residence District (RB) to Single Family Residence District (RA) the following described parcel of land owned by the South Chelmsford Gun and Rod Club, Inc.:

Beginning at a point on the westerly side of Turnpike Road; thence in a northwesterly direction along land now or formerly of Frank A.P. Coburn et als. to a point; thence south 58 degrees west, 8 rods to a point of the land now or formerly of A. and E.G. Spalding; thence south 14 degrees east 31 rods to a point; thence south 5 degrees west 6.4 rods to a point; thence south 27 degrees west 55.89 rods to a point; thence south 88 degrees west 33.85 rods to a point; thence north 86.45 minutes west 18.9 rods to a point; thence north 85 degrees 15 minutes west 13 rods to a point; thence north 82 degrees west 3.95 rods to a point; thence south 20 degrees 30 minutes west 24.7 rods to a stack and stone located 62 degrees west and eleven feet from the corner of a stone wall; thence south 47 degrees east 12.2 rods to a stone bound; thence south 41 degrees east 3.65 rods; thence south 51 degrees east 5.4 rods to a point on the northerly side of Mill Road; thence north 86 degrees 45 minutes east 39.4 rods along the northerly side of said Mill Road to a point; thence south 83 degrees 30 minutes east 17 rods to a point; thence north 61 degrees east 16 rods to a point; thence north 67¼ degrees east 7 rods; thence north 84½ degrees east 4 rods to a point of the land now or formerly of A.G. Green; thence north 20 degrees 15 minutes east 15 rods along the wall of the land of A.G. Green to a point; thence north 45 degrees east 6 rods to a point; thence north 37 degrees 15 minutes east 9 rods to a point; thence south 84 degrees 45 minutes east 11.75 rods; thence south 35 degrees east 5.75 rods to a point; thence north 68 degrees 30 minutes east 8.2 rods to a point; thence north 73 degrees east 7 rods to a point on the westerly side of Turnpike Road; thence northwesterly along the westerly side of said Turnpike Road to the point of beginning.

All as shown on "Plan of Woodlot situated in southeasterly part of Chelmsford, surveyed for the Town of Chelmsford on October A.D. 1887 by Thomas E. Symmes, Scale "ten rods to the inch".

Being a portion of the premises conveyed in a deed from the Inhabitants of the Town of Chelmsford, to the South Chelmsford Gun and Rod Club, Inc., dated August 21, 1953, and being the first parcel described on said deed recorded in Middlesex Registry of Deeds North District in Book 1243, Page 227;

or act in relation thereto.

Board of Selectmen

ARTICLE 33. To see if the Town will vote to authorize the Board of Selectmen to convey all right, title and in-

terest, if any, held by the Town, in a certain parcel of land, located on Turnpike Road, containing approximately 12 acres of land, as more fully described in a deed from the Inhabitants of the Town of Chelmsford to the South Chelmsford Gun and Rod Club, Inc., recorded in Middlesex North District Registry of Deeds in Book 1243, Page 227, for consideration of one dollar, said interest of the Town of Chelmsford being a right of reversion as set forth in said deed as follows:

"If at any time, the grantees shall cease to use the land for Club purposes, except that portion below described, the land shall then revert back to the Town of Chelmsford;"

or act in relation thereto.

Board of Selectmen

ARTICLE 34. To see if the Town will vote pursuant to the authority of Massachusetts General Laws, Chapter 262, Section 34, to amend the General By-Laws, Article 111—"Town Officers"—Section 4, "Fees—Town Clerk and Treasurer" by adding the following paragraph to set fees charged by the Town Clerk, effective July 1, 1982, as follows:

- (1) For filing and indexing assignment for the benefit of creditors \$5.00
- (11) For entering amendment of a record of the birth of an illegitimate child subsequently legitimized. 5.00
- (12) For correcting errors in a record of birth. 5.00
- (13) For furnishing certificate of a birth. 3.00
- (13A) For furnishing an abstract copy of a record of birth. 2.00
- (14) For entering delayed record of birth. 5.00
- (20) For filing certificate of a person conducting business under any title other than his real name. 10.00
- (21) For filing by a person conducting business under any title other than his real name of statement of change of his residence, or of his discontinuance, retirement or withdrawal from, or of a change of location of such business. 5.00
- (22) For furnishing certified copy of certificate of person conducting business under any title other than his real name or a statement by such person of his discontinuance, retirement or withdrawal from such business. 3.00
- (24) For recording the name & address, the date and number of the certificate issued to a person registered for the practice of podiatry in the Commonwealth. 10.00
- (29) For correcting errors in a record of

death.	5.00	
(30) For furnishing a certificate of death.	3.00	
(30A) For furnishing an abstract copy of a record of death.	2.00	
(42) For entering notice of intention of marriage and issuing certificates thereof.	10.00	
(43) For entering certificate of marriage filed by persons married out of the Commonwealth.	3.00	
(44) For issuing certificate of marriage.	3.00	
(44A) For furnishing an abstract copy of a record of marriage.	2.00	
(45) For correcting errors in a record of marriage	5.00	
(54) For recording power of attorney.	5.00	
(57) For recording certificate of registration granted to a person to engage in the practice of optometry, or issuing a certified copy thereof.	10.00	
(58) For recording the name of the owner of a certificate of registration as a physician or osteopath in the Commonwealth.	10.00	
(62) For recording order granting locations of poles, piers, abutments or conduits, alterations or transfers thereof, and increase in number of wires and cable or attachments under the provisions of Sec. 22 of Chap. 166.	25.00	
Additional fee for each street or way included in such order.	5.00	
(66) For examining records or papers relating to birth, marriage or deaths upon the application of any person, the actual expense thereof, but not less than \$5.00.	Actual Expense	
(67) For copying any manuscript or record pertaining to a birth, marriage or death.	3.00	
(69) For receiving & filing of a complete inventory of all items to be included in a "closing out sale", etc.	2.00 per pg.	
(75) For filing a copy of written instrument or declaration of trust by the trustees of an association or trust, or any amendment thereof as provided by Sec. 2, Chap. 182.	10.00	
(78) For recording deed of lot or plot in a public burial place or cemetery.	5.00	
(79) Recording any other documents.	5.00	
	1st pg.	
	2.00	
	each additional page.	
or act in relation thereto.		

Town Clerk

ARTICLE 35. To see if the Town will vote to authorize the Board of Selectmen, for consideration to be determined, to convey all right, title and interest, if any, held by the Town in a certain parcel of land located on Boston Road and Hall Road, shown as Lot 6/2 on Assessors Map 168, conveyed to the Town of Chelmsford by Treasurer's Deed recorded in Middlesex North District Registry of Deeds in Book 2224, Page 376, containing approximately 4,400 square feet; or act in relation thereto.

Board of Selectmen

ARTICLE 36. To see if the Town will vote to authorize the Board of Selectmen, for consideration to be determined, to convey all right, title and interest, if any, held by the Town in a certain parcel of land located on Monmouth Street, shown as Lot 68 on Assessors Plat 115, containing 5,000 square feet of land; or act in relation thereto.

Board of Selectmen

ARTICLE 37. To see if the Town will vote to authorize the Board of Selectmen, for consideration to be determined, to convey all right, title and interest, if any, held by the Town in a certain parcel of land adjacent to Route 3, shown as Lot 66B on Assessors Plat 126, conveyed to the Town by Treasurer's deed dated June 10, 1975 and recorded in Middlesex North District Registry of Deeds in Book 2153, Page 300, containing approximately .43 acres; or act in relation thereto.

Board of Selectmen

ARTICLE 38. To see if the Town will vote to authorize the Board of Selectmen for consideration to be determined, to convey all right, title and interest, if any, held by the Town in a certain parcel of land located on Fairmount Street, shown as Lot 13 on a plan entitled "Plan of Building Lots in North Chelmsford, Mass., belonging to John A. Walker, Jr., dated April 24, 1905, by Smith and Brooks, C.E.'s," recorded in Middlesex North District Registry of Deeds in Plan Book 22, Plan 14, being a portion of the premises conveyed to the North Chelmsford Fire District, its successors or assigns, by deed dated March 5, 1907, and recorded in said Registry of Deeds in Book 401, Page 305, containing approximately 4,675 square feet of land; or act in relation thereto.

Board of Selectmen

ARTICLE 39. To see if the Town will vote to authorize the Board of Selectmen, for consideration to be determined, to convey all right, title and interest, if any, held by the Town in a certain parcel of land located on Pine Hill Road, as described in an Order of Taking, dated March 13, 1970 and recorded in Middlesex North District Registry of Deeds in Book 1915, Page 721, and shown on a plan entitled "Plan of Land in Chelmsford, Massachusetts, surveyed for Chelmsford Elementary School Needs Committee, Scale 1 inch=100 feet, dated February, 1970, by Emmons, Fleming and Bienvenu, Inc., Engineers and Surveyors, Billerica, Massachusetts," containing 31.52 acres as shown on said plan. The granting of this deed shall be conditional upon the granting to the

Town of Chelmsford an Agricultural Preservation Restriction, as defined in Massachusetts General Laws, Chapter 184, Section 31 in perpetuity, said restriction to be in conformity with the applicable provisions of the Massachusetts General Laws; or act in relation thereto.

ARTICLE 40. To see if the Town will vote to authorize the Board of Selectmen, for consideration to be determined, to convey all right, title and interest, if any, held by the Town in a certain parcel of land located on Pine Hill Road, as described in an Order of Taking dated March 13, 1970, and recorded in Middlesex North District Registry of Deeds in Book 1915, Page 721, and shown on a plan entitled "Plan of Land in Chelmsford, Massachusetts, surveyed for Chelmsford Elementary School Needs Committee, Scale 1 inch = 100 feet, dated February, 1970, by Emmons, Fleming and Bienvenu, Inc., Engineers and Surveyors, Billerica, Massachusetts", containing 31.52 acres as shown on said plan; or act in relation thereto.

Board of Selectmen

ARTICLE 41. To see if the Town will vote to transfer the following unexpended balance totaling \$8,674.12 of School Building Construction Bond issues to the current School Building Capital Improvement project account:

Byam School	\$1,281.03
Harrington School	7,312.05
Parker Jr. High School	81.04
	<hr/>
	\$8,674.12

or act in relation thereto.

School Committee

ARTICLE 42. To see if the Town will vote to accept the following mentioned streets as laid out by the Board of Selectmen and shown by their reports and plans duly filed in the Office of the Town Clerk, and to raise and appropriate or transfer from available funds a certain sum of money for the purpose of reconstructing the following mentioned streets:

Tanglewood Drive
Downing Place
Loiselle Lane
Maynard Circle
Roan Drive
Elizabeth Drive
Kastraki Place

Providing all construction of same meets with the requirements of the Board of Selectmen, and subject to the withholding of any remaining bonds until such requirements have been met.

or act in relation thereto.

Board of Selectmen

ARTICLE 43. To see if the Town will vote to convey, for consideration to be determined, all right, title and interest, if any, held by the Town in a certain parcel of land located on Harding Street, being shown as Lot 7 on a plan of land entitled "Taking Plan for Proposed School Lot, North Chelmsford, Mass., Scale 50 feet to an inch,

surveyed December, 1950, Brooks, Jordan and Graves, Civil Engineers", and being a portion of an Order of Taking dated January 17, 1951 recorded in Middlesex North District Registry of Deeds in Book 1161, Page 258, containing according to said plan, 10,849 square feet of land; or act in relation thereto.

Board of Selectmen

ARTICLE 44. To see if the Town will vote to authorize the Board of Selectmen, for consideration to be determined, to convey all right, title and interest, if any, held by the Town in a certain parcel of land and buildings located on Proctor Road, shown as Lot 264 on Assessors Plat 225, conveyed to the Town by deed of John R. Parker, dated June 10, 1907 and recorded in Middlesex North District Registry of Deeds in Book 405, Page 352, and to further authorize the Board of Selectmen to set forth any conditions of sale regarding use of buildings contained thereon, as may be in the best interests of the Town; or act in relation thereto.

Board of Selectmen

ARTICLE 45. To see if the Town will vote to authorize the Board of Selectmen to appropriate and expend a certain sum of money from the anticipated proceeds to be paid to the Town in payment of claims made by the Town for damages sustained as a result of a fire loss at the North Elementary School Building, for the payment of debt and interest due in fiscal 1982; or act in relation thereto.

Board of Selectmen

ARTICLE 46. To see if the Town will vote to authorize the Board of Selectmen to execute a Feasibility Study Loan Agreement and Promissory Note with the United States of America, Department of Energy, for a loan to help defray expenses to be incurred in preparing a study to determine the technical and economic feasibility and environmental acceptability of undertaking a small hydroelectric power project known as Crystal Lake Hydroelectric Project Application Number F01050, as authorized by Title IV. of P.L. 95-617 and Department of Energy Regulations (10 CFR 797), and to raise and appropriate or transfer from available funds a certain sum of money to defray expenses to be incurred in preparing said study; or act in relation thereto.

Board of Selectmen

ARTICLE 47. To see if the Town will vote to rescind the acceptance of the provisions of Massachusetts General Laws, Chapter 48, Section 42, or corresponding provisions of earlier laws, as accepted at the Annual Town Meeting 1954 establishing a fire department to be under the control of an officer to be known as the chief of the department, and to further vote to accept the provisions of Massachusetts General Laws, Chapter 48, Section 42A, establishing a fire department under the direction of the Selectmen; or act in relation thereto.

Board of Selectmen

ARTICLE 48. To see if the Town will vote to amend the General By-Laws, Article II—"Town Meeting"—Section 3—"Town Meeting Rules of Order"—Subsection 3—"Order of Precedence of Motions", as follows:

Delete within line (h) under column "Can be Reconsidered" the word "Yes" and substitute in its place the word "No";

or act in relation thereto.

Board of Selectmen

ARTICLE 49. To see if the Town will vote to instruct the Board of Assessors to issue a certain amount of money from Free Cash in the Treasury for the reduction of the tax rate; or act in relation thereto.

Finance Committee

Hereof fail not and make return of this Warrant with your doings at the time and place of said meeting.

Given unto our hands this 18th day of March, 1981.

Paul C. Hart
Bonita A. Towle
John W. Carson
Bradford O. Emerson
Dennis J. Ready

COMMONWEALTH OF MASSACHUSETTS

MIDDLESEX, SS.

MARCH, 1981

Pursuant to the within warrant, I have notified and warned the Inhabitants of the Town of Chelmsford by posting up attested copies of same at the following places, to wit: Center School Auditorium, North Congregational Church Hall; Parker Junior High School Band Room; East Chelmsford School; Byam School Cafetorium; Westlands School Cafeteria; North Congregational Church Hall; Small Gymnasium, McCarthy Junior High School; South Row School Auditorium; South Row School Auditorium; Westlands School Cafeteria; Small Gymnasium McCarthy Junior High School; seven days at least before the time appointed for holding the meeting aforesaid.

William E. Spence
Constable of Chelmsford

A True Copy Attest,
William E. Spence,
Constable of Chelmsford

TOWN ELECTION

April 4, 1981

	Pct 1	Pct 2	Pct 3	Pct 4	Pct 5	Pct 6	Pct 7	Pct 8	Pct 9	Pct 10	Pct 11	Pct 12 ^a	Total
MODERATOR 3 years													
James A. Paisley	103	66	145	40	193	99	78	102	50	92	70	126	1164
Dennis E. McHugh	224	222	251	102	233	227	220	191	149	235	195	235	2484
All Others	1	0	0	0	0	1	0	0	0	0	0	0	2
Blanks	18	20	35	2	17	17	19	22	11	11	8	29	209
TOTAL	346	308	431	144	443	344	317	315	210	338	273	390	3859
TOWN CLERK 3 years													
Mary E. St. Hilaire (re-election)	301	269	364	130	377	311	280	256	177	271	238	324	3298
All Others	0	0	1	0	0	0	0	0	0	1	0	0	2
Blanks	45	39	66	14	66	33	37	59	33	66	35	66	559
TOTAL	346	308	431	144	443	344	317	315	210	338	273	390	3859
SELECTMAN 3 years													
Claude A. Harvey	253	233	304	127	344	266	257	220	149	243	222	271	2889
All Others	1	0	3	1	1	0	0	2	2	0	0	4	14
Blanks	92	75	124	16	98	78	60	93	59	95	51	115	956
TOTAL	346	308	431	144	443	344	317	315	210	338	273	390	3859
TREASURER/TAX COLLECTOR 3 years													
James R. Doukzewicz (re-election)	299	254	348	128	369	296	273	253	171	269	238	310	3208
All Others	0	0	0	1	0	0	0	0	0	0	0	0	1
Blanks	47	54	83	15	74	48	44	62	39	69	35	80	650
TOTAL	346	308	431	144	443	344	317	315	210	338	273	390	3859
ASSESSOR 3 years													
Janet Lombard (re-election)	284	240	337	112	349	281	256	239	160	261	215	289	3023
All Others	2	0	0	0	0	0	0	0	0	0	0	0	2
Blanks	60	68	94	32	94	63	61	76	50	77	58	101	834
TOTAL	346	308	431	144	443	344	317	315	210	338	273	390	3859
ASSESSOR 1 year to fill vacancy													
Richard F. Burt Jr.	152	153	170	59	98	161	186	134	75	103	130	157	1578
Victor E. Stewart	142	95	175	65	291	133	100	116	91	171	104	145	1628
All Others	0	0	0	0	0	0	0	0	0	0	0	0	0
Blanks	52	60	86	20	54	50	31	65	44	64	39	88	653
TOTAL	346	308	431	144	443	344	317	315	210	338	273	390	3859
TREE WARDEN 3 years													
Donald P. Gray (re-election)	284	248	336	123	356	298	266	242	163	253	230	282	3081
All Others	0	0	0	1	0	1	0	0	0	0	0	0	2
Blanks	62	60	95	20	87	45	51	73	47	85	43	108	776
TOTAL	346	308	431	144	443	344	317	315	210	338	273	390	3859
MEMBER OF BOARD OF HEALTH 3 years													
Peter Dulchinos (re-election)	266	233	345	120	342	278	255	233	161	247	204	286	2970
All Others	1	0	0	0	0	0	1	0	0	0	0	1	3
Blanks	79	75	86	24	101	66	62	81	49	91	69	103	886
TOTAL	346	308	431	144	443	344	317	315	210	338	273	390	3859
MEMBER OF SCHOOL COMMITTEE 3 years (2)													
Carol C. Cleven (re-election)	217	136	257	62	261	200	159	190	119	209	157	240	2207
John W. Peters (re-election)	193	124	220	73	233	184	120	190	109	157	154	188	1945
Samuel Poulten	175	200	248	90	259	182	224	153	122	199	138	235	2225
All Others	1	0	0	0	0	0	0	0	0	0	1	0	2
Blanks	106	156	137	63	133	122	131	97	70	111	96	117	1339
TOTAL	692	616	862	288	886	688	634	630	420	676	546	780	7718
CEMETERY COMMISSIONER 3 years													
Arthur J. Colmer (re-election)	278	249	326	122	353	283	264	236	158	244	224	279	3016
All Others	0	0	0	0	0	1	0	0	0	0	0	0	1
Blanks	68	59	105	22	90	60	53	79	52	94	49	111	842
TOTAL	346	308	431	144	443	344	317	315	210	338	273	390	3859
HOUSING AUTHORITY 5 years													
Timothy F. O'Connor	110	92	134	68	129	110	90	78	60	109	92	101	1173
William P. Keohane	177	189	211	70	234	192	193	163	111	155	142	188	2025
All Others	0	0	0	0	0	0	0	2	0	0	0	0	2
Blanks	59	27	86	6	80	42	34	72	39	74	39	101	659
TOTAL	346	308	431	144	443	344	317	315	210	338	273	390	3859
PARK COMMISSIONER 3 years													
Arthur L. Bennett (re-election)	271	240	313	119	342	290	260	228	150	237	217	266	2933
All Others	0	0	0	1	0	0	0	1	0	0	0	1	3
Blanks	75	68	118	24	101	54	57	86	60	101	56	123	923
TOTAL	346	308	431	144	443	344	317	315	210	338	273	390	3859

PUBLIC LIBRARY TRUSTEE 3 years (2)

Howard K. Moore (re-election)	205	44	170	62	223	170	65	153	94	157	109	198	1650
Frances M. Meidell	66	72	160	27	121	87	100	109	84	111	78	139	1154
Elizabeth A. McCarthy (re-election)	252	75	216	97	245	202	93	196	120	202	173	207	2078
William D. Goodhue Jr.	52	149	137	28	122	63	142	63	42	70	57	90	1015
Harry A. Foster	50	190	102	31	67	89	174	50	33	48	70	52	956
All Others	0	0	0	0	0	0	0	0	0	0	0	0	0
Blanks	67	86	77	43	108	77	60	59	47	88	59	94	865
TOTAL	692	616	862	288	886	688	634	630	420	676	546	780	7718

PLANNING BOARD MEMBER 3 years (2)

Eugene E. Gilet (re-election)	247	221	311	102	316	256	243	222	146	222	199	265	2750
Thomas E. Firth (re-election)	241	193	285	119	306	241	225	204	142	213	179	243	2591
All Others	1	0	0	0	0	0	0	3	1	0	0	0	5
Blanks	203	202	266	67	264	191	166	201	131	241	168	272	2372
TOTAL	692	616	862	288	886	688	634	630	420	676	546	780	7718

SEWER COMMISSIONER 3 years

Dennis J. Ready (re-election)	228	185	232	91	297	223	208	181	126	188	193	239	2391
Michael J. Fedele	83	91	157	39	107	95	80	99	60	112	57	108	1088
All Others	0	0	0	0	0	0	0	0	0	0	0	0	0
Blanks	35	32	42	14	39	26	29	35	24	38	23	43	380
TOTAL	346	308	431	144	443	344	317	315	210	338	273	390	3859

QUESTION

Yes	142	85	176	47	176	115	104	128	74	123	109	163	1442
No	180	176	216	79	227	183	169	151	117	177	129	190	1994
Blanks	24	47	39	18	40	46	44	36	19	38	35	37	423
TOTAL	346	308	431	144	443	344	317	315	210	338	273	390	3859

**WARRANT FOR
SPECIAL TOWN MEETING
April 29, 1981**

COMMONWEALTH OF MASSACHUSETTS

MIDDLESEX, SS.

To the Constable, or any other suitable person of the Town of Chelmsford:

GREETING:

In the name of the Commonwealth, aforesaid, you are hereby requested to notify and warn the legal voters of said Chelmsford to meet in the McCarthy Junior High School Auditorium on Wednesday Evening, the twenty-ninth day of April, 1981, at 7:30 o'clock P.M., then and there to act upon the following Articles, viz:

ARTICLE 1. To see if the Town will vote to approve the filing of a Petition in the General Court for an act to exempt the proceeds payable to the Town of Chelmsford by an insurance company for damages sustained to its property known as the North Elementary School Building as the result of a fire on or about February 28, 1981, from the restrictions provided in Massachusetts General Laws, Chapter 44, Section 63, and that the proceeds shall be applied to the payment of indebtedness incurred in the acquiring of such real estate, or if no such indebtedness is outstanding said proceeds shall be used for any purpose or purposes for which the Town is authorized to incur debt for a period of ten (10) years or more, and the Town of Chelmsford is further authorized to expend said proceeds for payment of current debt and interest due and payable during the Fiscal Year 1982 or any subsequent Fiscal Year; or act in relation thereto.

Board of Selectmen

ARTICLE 2. To see if the Town will vote to amend the Chelmsford Zoning By-Laws and Zoning Map to change from Single Residence District (RB), and to create a new District, Mobile Home Residence District (RMH), the land situated on the southerly side of Littleton Road, (Route 110), beginning at land, now or formerly of Giras; thence in a southerly direction by two courses by land of Giras and Howard, 630 feet, more or less, and 115 feet, more or less, to a point; thence, in a southwesterly direction by two courses by land, now or formerly, of St. Onge, 325 feet, more or less, and 945 feet more or less, to Beaver Brook; thence in a westerly direction by said Beaver Brook, 750 feet, more or less, to a point at land of the Chelmsford Elks; thence, in a northwesterly direction by said land, 845 feet, more or less, to the southerly side of said Littleton Road (Route 110); thence in a northeasterly direction by the southerly side of said Littleton Road, 1750 feet, more or less, to the point of beginning.

Containing 38 acres, more or less, and being, in part, Land Court Case No. 9771A.;

or act in relation thereto.

Petition

ARTICLE 3. To see if the Town will vote to amend the Chelmsford Zoning By-Law, Section 2300—Use Regulation Schedule, Residential Uses, in an RMH District (Mobile Home Residential District) by adopting the same Use Schedule as presently authorized in an RB District except that Mobile Home shall be a Permitted Use (P), and by adding Footnote 6 to said By-Law as follows:

6. Intensity of use shall be limited to permit a maximum of 7 units per acre and a maximum of 254 units per RMH District;

or act in relation thereto.

Petition

Hereof fail not and make return of this Warrant with your doings at the time and place of said meeting.

Given unto our hands this 13th day of April, 1981.

Paul C. Hart
Dennis J. Ready
Bradford O. Emerson
Claude A. Harvey
Bonita A. Towle

COMMONWEALTH OF MASSACHUSETTS

MIDDLESEX, SS.

April 14, 1981

Pursuant to the within Warrant, I have notified and warned the Inhabitants of the Town of Chelmsford by posting up attested copies of same at the following places, to wit: Center School Auditorium; North Congregational Church Hall; Parker Junior High Band Room; East Chelmsford School; Byam School Cafetorium; Westlands School Cafeteria; North Congregational Church Hall; Small Gymnasium, McCarthy Junior High School; South Row School Auditorium; South Row School Auditorium; Westlands School Cafeteria; Small Gymnasium, McCarthy, Junior High School; fourteen days at least before the time appointed for holding the meeting aforesaid.

William E. Spence
Constable of Chelmsford

A true copy, Attest:

William E. Spence
Constable of Chelmsford

SPECIAL TOWN MEETING April 29, 1981

The Special Town Meeting was called to order at 7:35 PM by the Moderator Dennis E. McHugh, who recognized the presence of a quorum. There were 429 voters present. The Moderator made the following announcements. Thursday April 30th is Student Government Day at Chelmsford High School, Melissa Micol was elected as the Town Clerk and was present at this meeting. The following members of the Webelos Pack 170 Den 4, also attended the meeting: William Wagner, Mark Buliszak, Paul Harrison, Jay Rourke, Brett Borghetti, Fred Penney, Scott Warren, Phillip Heinrick, Chad Rogers and Paul McKenzie.

Selectman Dennis Ready moved that the reading of the Constable's return of service and the posting of the warrant be waived. It was so voted, unanimously. Selectman Ready then moved that the reading of the entire warrant be waived. It was so voted, unanimously.

UNDER ARTICLE 1. Selectmen Paul C. Hart moved that the Town vote to approve the filing of a Petition in the General Court for an act to exempt the proceeds payable to the Town of Chelmsford by an insurance company for damages sustained to its property known as the

North Elementary School Building as the result of a fire on or about February 28, 1981, from the restrictions provided in Massachusetts General Laws, Chapter 44, Section 63, and that the proceeds shall be applied to the payment of indebtedness incurred in the acquiring of such real estate, or if no such indebtedness is outstanding said proceeds shall be used for any purpose or purposes for which the Town is authorized to incur debt for a period of ten (10) years or more, and the Town of Chelmsford is further authorized to expend said proceeds for payment of current debt and interest due and payable during the Fiscal Year 1982 or any subsequent Fiscal Year.

Selectman Ready spoke in favor of the article. The Finance Committee was in favor of the article. Myra Silver, Chairman of the School Committee, gave a presentation of the article. The Moderator asked for a voice vote on the article. Motion carried. The Moderator then felt that a hand count should be taken for clarification purposes, first a unanimous voice vote was attempted. Having failed to achieve the unanimous voice vote the following tellers came forward:

Sandra Kilburn, Gordon Reed, Paul Bienvenu, Bruce Gullion, Bruce Clark, Ronald Wetmore, Vicki Cooper, Jack Peters, Edward Marshall and Nancy Maher.

The result of the hand count: YES 343 NO 37. Motion Carried.

UNDER ARTICLE 2. Joan E. Linehan moved that the Town vote to amend the Chelmsford Zoning By-laws and Zoning Map to change from Single Residence District (RB), and to create a new District, Mobile Home Residence District (RMH), the land situated on the southerly side of Littleton Road, (Route 110), beginning at land, now or formerly of Giras; thence in a southerly direction by two courses by land of Giras and Howard, 630 feet, more or less, and 115 feet, more or less, to a point; thence in a southwesterly direction by two courses by land, now or formerly, of St. Onge, 325 feet, more or less, and 945 feet, more or less, to Beaver Brook; thence in a westerly direction by said Beaver Brook, 750 feet, more or less, to a point at land of the Chelmsford Elks; thence, in a northwesterly direction by said land, 845 feet, more or less, to the southerly side of said Littleton Road, (Route 110); thence, in a northeasterly direction by the southerly side of said Littleton Road, 1750 feet, more or less, to the point of beginning.

Containing 38 acres, more or less, and being, in part, land Court Case No. 9771A.

Carrie Fenn, Chairman of the Planning Board, read the Board's recommendation on the article. Based on its review of this amendment and the public hearing held on April 22, 1981, the majority of the Planning Board voted to recommend in favor of this article. The vote was 5 to 1.

James Geary spoke in favor of the article. The Board of Selectmen were in favor of the article. The Finance Committee felt that all the discussion had taken place at the prior Special Town Meeting and at this time the board would not recommend against the article or for passage

of the article. A voice vote was taken, motion carried, unanimously.

UNDER ARTICLE 3. Joan E. Linehan moved that the Town vote to amend the Chelmsford Zoning By-law Section 2300—Use Regulation Schedule, Residential Uses, in an RMH District (Mobile Home Residential District) by adopting the same Use Schedule as presently authorized in an RB District except that Mobile Home shall be a Permitted Use (P), and by adding footnote 6 to said by-law as follows:

- 6. Intensity of use shall be limited to permit a maximum of 7 units per acre and a maximum of 254 units per RMH District.

Carrie Fenn, Chairman of the Planning Board, read the Board's recommendation on the article. Based on its review of this amendment and the Public Hearing held on April 22, 1981, the majority of the Planning Board voted to recommend in favor of this article. The vote was 5 to 1.

The Finance Committee supported this article. A voice vote was taken on the article. Motion carried unanimously.

The Moderator moved to adjourn Sine die, Motion Carried unanimously. The Special Town Meeting adjourned at 8:20 PM

Dennis E. McHugh
Moderator

Mary E. St.Hilaire
Town Clerk

**WARRANT FOR
ANNUAL TOWN MEETING
June 1, 1981**

COMMONWEALTH OF MASSACHUSETTS

MIDDLESEX, SS.

To the Constable, or any other suitable person of the Town of Chelmsford:

GREETING:

In the name of the Commonwealth aforesaid, you are hereby requested to notify and warn the legal voters of said Chelmsford to meet in the McCarthy Junior High School Gymnasium on Monday Evening, the first day of June, 1981 at 7:30 p.m. o'clock then and there to act upon the following articles, viz:

ARTICLE 1. To hear reports of Town Officers and Committees; or act in relation thereto.

ARTICLE 2. To see if the Town will vote to amend the Personnel Wage and Salary By-Law, to be effective July 1, 1981, as follows:

1. Under Section 3, "**Personnel Board**," delete the last paragraph that reads "all members of the Personnel Board shall be registered voters of the Town of Chelmsford," and insert in its place the following:

"All members of the Personnel Board shall be residents of the Town of Chelmsford."

2. Under Section 6, "**Classification of Present Town Employees**", amend Subsection (g)—"Wage and Salary Schedule", by deleting the existing schedule and substituting the following:

**Wage and Salary Schedule
July 1, 1981 - June 30, 1982**

Grade Level	Salary Range
1	\$ 7,276-10,034
2	8,367-11,545
3	9,459-13,057
4	10,550-14,554
5	11,642-16,066
6	12,733-17,577
7	13,824-19,074
8	14,916-20,586
9	16,007-22,083
10	17,099-23,595
11	18,190-25,106
12	19,281-26,603
13	20,373-28,115
14	21,464-29,626
15	22,556-31,124
16	23,647-32,635
17	24,738-34,132
18	25,830-35,644
19	26,921-37,155
20	28,013-38,653

3. Under Section 7, "**Hiring of New Employees**", delete Subsection (a) and substitute the following:

"7 (a) The wage or salary of a new employee may be set by an appointed or elected Board provided the Board is in majority agreement and the salary is between Step 1 and Step 5.

If the Board is not in majority agreement or requests a salary in excess of Step 5, the Personnel Board must approve the request."

4. Under Section 8, "**Increases Within Grade Levels and Promotions**", delete Subsection (a) and substitute the following:

"8 (a) Newly hired employees and employees who are promoted or placed in a new position shall be given a performance evaluation upon completion of six (6) months in the new position. These employees may be recommended for

a merit increase at this time. Such increases must be recommended by the employee's department head and approved by the Personnel Board. Employees with less than six months employment as of the first day of the fiscal year must wait until their sixth month to receive any merit treatment."

5. Under Section 8, "Increases Within Grade Levels and Promotions", delete Subsection (b) and substitute the following:

"8 (b) Any employee who is at Step 1 or above may be advanced to a higher step on the first day of the fiscal year. Such increases are to be based on the employee's job performance and development during the previous year. Performance evaluations for all employees must be submitted to the Personnel Board by the first day in May. Increases greater than one step must be presented in person by the employee's department head or equivalent to the Personnel Board."

6. Under Section 8, "Increases Within Grade Levels and Promotions", delete Subsection (d) and substitute the following:

"8 (d) The promotion of an employee must be approved by the Personnel Board. An employee receiving a promotion shall be placed in the step of the new grade which corresponds closest to the salary he would have received from a 3 step increase in his previous grade level or the minimum of his grade level whichever is higher."

7. Under Section 15, "Sick Leave", delete Subsection (a) and substitute the following:

"16 (a) All permanent employees of the Town regardless of their length of service will earn up to twelve (12) days sick leave per year at the rate of one day per month. At the end of the calendar year, each employee may carry over any unused sick leave balance so that 120 days may be accrued."

8. Under Section 16, "Sick Leave", add Subsection (d) as follows:

"16 (d) Sick leave shall be granted to part-time regular employees with a work schedule over twenty (20) or more hours a week on a pro-rated basis."

9. Under Section 24, "Job Titles and Standard Rates for Wage and Salaries of the Personnel Wage and Salary By-Law" by deleting the following positions:

Recreation: line 3, Swimming Director; line 5, Playground Director; line 7, Playground Instructor; line 8, Sports Instructor; line 9, Lifeguard.

Youth Center: line 1, Youth Center Supervisor; line 2, Clerk-Youth;

and further amending Section 24 by adding the following positions:

Recreation: line 3, Water Front Director; line 5, Lifeguard; line 7, Recreation Specialist; line 8, Recreation Leader; line 9, Youth Center Supervisor; line 10, Youth Center Leader;

Miscellaneous: line 10, Van Driver;

and further amending Section 24 by deleting the following positions:

LIBRARY:

1. Library Director
2. Library Assistant Director
3. Branch Librarian
4. Librarian, Department Head
5. Library Specialist – Bookkeeper
6. Library Specialist – Cataloger
7. Library Specialist – Reference Lib.
8. Library Specialist – Sec./Rec.
9. Librarian Assistants
10. Librarian Clerk
11. Aides
12. Supervisor – Maintenance
13. Maintenance Assistant

and further amending Section 24 by adding the following positions:

LIBRARY

1. Library Director
2. Library Assistant Director
3. Branch Librarian – Part-Time
4. Librarian, Department Head
5. Technical Services Department Head
6. Fine Arts Department Head, Part-Time
7. Library Specialist – Bookkeeper
8. Library Specialist – Circulation
9. Library Specialist – Reference Lib.
10. Library Specialist – Sec./Rec.
11. Librarian Assistants
12. Librarian Clerk
13. Aides
14. Supervisor – Maintenance
15. Maintenance Assistant

10. Under Section 28, "Advertisement for Opening of Jobs", delete the existing section in its entirety and substitute the following:

"28 New positions as well as

vacancies in existing positions covered by this By-Law, must be advertised. Openings for positions under the jurisdiction of the Personnel Board will be posted on bulletin boards at Town Hall, Adams Library, McKay Library, School Superintendent's Office, and in local newspapers by the department filling the position. These openings should include the title of the job, a brief job description, the maximum starting salary and salary range for the job and how and where applications for employment should be made. A copy for employment should be made. A copy of the opening and subsequent filling of the position should be forwarded to the Personnel Board."

or act in relation thereto.

Personnel Board

ARTICLE 2A. To see if the Town will vote to amend the Personnel Wage and Salary By-Law by further amending Section 24, "Job Titles and Standard Rates for Wages and Salaries of the Personnel Wage and Salary By-Law" to conform to rates of pay negotiated by the Town with certain labor organizations, pursuant to General Laws Chapter 150E, and to reflect current salaries and grade levels under the Personnel By-Law as follows:

	7/1/81-6/30/82 Proposed Level	7/1/81-6/30/82 Proposed Salary
ADMINISTRATIVE AND CLERICAL		
1. Veteran's Agent	8	
2. Clerk, Senior	4	
3. Town Accountant	12	
4. Assistant Treasurer	5	
5. Town Counsel	—	\$500 p.a.
6. Executive Secretary	15	
7. Board of Registrar's Clerk	—	850 p.a.
8. Board of Reg., three members	—	360 ea.
9. Clerk, part-time	2	
10. Town Aide	7	
11. Assistant Town Clerk	5	
CONSERVATION, PARKS & CEMETERY		
1. Cemetery Superintendent	9	
2. Supt. of Insect & Pest Control	—	\$1,250 p.a.
3. Landscaper - Park	2	
4. Laborer - Park	1	
5. Unskilled Laborer	#1, #2	
6. Skilled Forest Workman - Conservation	1	
7. Equipment Operator	4	
8. Park Superintendent	9	
CUSTODIAL		
1. Custodian	2	
LIBRARY		
1. Library Director	12	
2. Library Assistant Director	7	
3. Branch Librarian, Part-Time	4	
4. Librarian, Department Head	4	
5. Technical Services Department Head	4	
6. Fine Arts Department, Head, Part-Time	3	
7. Library Specialist - Bookkeeper	3	
8. Library Specialist - Circulation	3	
9. Library Specialist - Reference Lib.	3	
10. Library Specialist - Sec./Rec.	3	
11. Librarian Assistants	2	

12. Librarian Clerk	1
13. Aides	#2 #4
14. Supervisor - Maintenance	4
15. Maintenance Assistant	2

HIGHWAY DEPARTMENT

1. Highway Superintendent	12
2. Highway Foreman	9

TOWN FIRE DEPARTMENT

1. Fire Chief	#2, #5
2. Deputy Fire Chief	2, #6
3. Mechanic, (Fire & Police)	6

TOWN POLICE DEPARTMENT

1. Police Chief	20
2. Deputy Chief	18
3. Captain	16

RECREATION

1. Director/Youth Center Co-ordinator	9	
2. Clerk, Part-Time	2	
3. Water Front Director	\$5.00/hr.	#2
4. Swimming Instructor	4.00/hr.	#2
5. Lifeguard	3.75/hr.	#2
6. Playground Supervisor	5.00/hr.	#2
7. Recreation Specialist	4.00/hr.	#2
8. Recreation Leader	3.50/hr.	#2
9. Youth Center Supervisor	4	
10. Youth Center Leaders	2	

MISCELLANEOUS

1. Animal Inspector	#2	\$1,000 p.a.
2. Building Inspector	10	
3. Gas Inspector	#2	5,000 p.a.
4. Electric Inspector	9	
5. Sealer of Weights & Measures	#2	2,000 p.a.
6. Dog Officer	2	
7. Assistant Dog Officer	1	
8. Clock Winder	#2	100 p.a.
9. Local Inspector	7	
10. Van Driver	3	

FOOTNOTES

- #1 - Represented by Collective Bargaining
- #2 - Not in "Job Rating Plan"
- #4 - Federal Minimum Hour Wage
- #5 - Salary will be 200% of the highest paid union firefighter established by State Law
- #6 - Salary will be 84% of the Fire Chief

or act in relation thereto.

Personnel Board

ARTICLE 3. To see if the Town will vote to raise and appropriate such sums of money as may be required to defray town charges for the fiscal period from July 1, 1981 to June 30, 1982; or act in relation thereto.

Town Treasurer

ARTICLE 4. To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 1981; in accordance with the provisions of General Laws, Chapter 44, Section 4, and to issue a note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17; or act in relation thereto.

Town Treasurer

ARTICLE 5. To see if the Town will vote to request the Department of Revenue, Division of Accounts of the Commonwealth of Massachusetts, to make an audit of all accounts in all departments in the Town of Chelmsford; or act in relation thereto.

Town Treasurer

ARTICLE 6. To see if the Town will vote to raise and appropriate a certain sum of money with which to meet bills for previous years; or act in relation thereto.

Board of Selectmen

ARTICLE 7. To see if the Town will vote to raise and appropriate or transfer from available funds a certain sum of money to match LEAA Federal Funds, for the purpose of providing mutual aid programs for the Police Department; or act in relation thereto.

Board of Selectmen

ARTICLE 8. To see if the Town will vote to raise and appropriate or transfer from available funds a certain sum of money to pay the Treasurer of the Middlesex County Retirement System, the said amount being the Town's share of the pension expense and military service funds; or act in relation thereto.

Board of Selectmen

ARTICLE 9. To see if the Town will vote to raise and appropriate or transfer from available funds a certain sum of money to be used as a Reserve Fund at the discretion of the Finance Committee, as provided in General Laws, Chapter 40, Section 6; or act in relation thereto.

Finance Committee

ARTICLE 10. To see if the Town will vote to raise and appropriate or transfer from available funds a certain sum of money to pay reasonable hospital, medical and surgical, chiropractic, nursing, pharmaceutical, prosthetic and related expenses, and reasonable charges for podiatry, pursuant to the provisions of Chapter 41, Section 100B, for certain retired Police Officers and Firefighters as classified under Chapter 41, Section 100B of the Massachusetts General Laws, accepted by vote of the 1979 Annual Town Meeting; or act in relation thereto.

Board of Selectmen

ARTICLE 11. To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$1,800.00 to be used to join or buy into Elder Services of Merrimack Valley, Inc. for the purpose of obtaining services for the care of the Town's Older Americans; or act in relation thereto.

Board of Selectmen

ARTICLE 12. To see if the Town will vote to raise and appropriate or transfer from available funds a certain sum of money for the purpose of purchasing four (4) new 1982 four door sedans to be used by the Police Department, said purchase to be made under the supervision of the Board of Selectmen, and to authorize the Board of Selectmen to transfer by good and sufficient bill of sale, title to four (4) cruisers now being used by the Police Department; or act in relation thereto.

Board of Selectmen

ARTICLE 13. To see if the Town will vote to raise and appropriate or transfer from available funds a certain sum of money for Chapter 90 Construction under Chapter 356, Section 2b, Acts of 1977; or act in relation thereto.

Board of Selectmen

ARTICLE 14. To see if the Town will vote to raise and appropriate or transfer from available funds a certain sum of money for the purpose of resurfacing portions of certain streets throughout the Town with Type I Bituminous Concrete; or act in relation thereto.

Board of Selectmen

ARTICLE 15. To see if the Town will vote to raise and appropriate or transfer from available funds a certain sum of money for the construction of sidewalks; or act in relation thereto.

Board of Selectmen

ARTICLE 16. To see if the Town will vote to raise and appropriate or transfer from available funds a certain sum of money to alleviate certain drainage problems existing in the vicinity of Warren Avenue and Cushing Place; or act in relation thereto.

Board of Selectmen

ARTICLE 17. To see if the Town will vote to authorize the expenditure by the Conservation Commission of the sum of \$42,500 from the Conservation Trust Fund to alleviate certain drainage problems existing in the vicinity of Donna Road, said work to be performed under the supervision of the Board of Selectmen; or act in relation thereto.

Conservation Commission

ARTICLE 18. To see if the Town will vote to raise and appropriate or transfer from available funds a certain sum of money to purchase Energy Weather Monitoring Equipment; or act in relation thereto.

Energy Advisory Committee

ARTICLE 19. To see if the Town will vote to raise and appropriate or transfer from available funds a certain sum of money for the purpose of eradicating mosquitoes by means of aerial spraying or other appropriate means, under the supervision of the Board of Health; or act in relation thereto.

Board of Selectmen

ARTICLE 20. To see if the Town will vote to amend the General By-Laws, Article VII—"Miscellaneous"—Section 1—Dog Leash Law, as follows:

1. Delete the first sentence of subsection enumerated 2 and insert in its place the following:
"No owner or keeper of any dog

shall permit such dog to run at large at any time.”

2. Add the following subsection:

“5. Every owner or keeper of a dog shall exercise proper care and control of their dog so as to prevent said dog from becoming a public nuisance. It shall be deemed a public nuisance if any dog should trespass upon public or private property and deposit feces thereon, unless said feces are immediately removed by the owner or keeper of said dog. Any violation of this subsection shall be punishable as set forth in Article I of this By-Law.”

or act in relation thereto.

Board of Selectmen

ARTICLE 21. To see if the Town will vote to authorize the Conservation Commission to grant an access and use easement to the Chelmsford Water District on land owned by the Town of Chelmsford, through its Conservation Commission for administration, control and maintenance under the provisions of Massachusetts General Laws, Chapter 40, Section 8C, as amended, said parcel containing 16.3 acres of land located off Meadowbrook Road, all as shown on “Plan of Land prepared for Chelmsford Conservation Commission, November, 1976, by Emmons, Fleming and Bienvenu, Civil Engineers and Surveyors”, for the purpose of installing and maintaining a water well, pump and system with all necessary appurtenances on said land, provided however, that said land and access shall remain under the administration, control and maintenance of the Conservation Commission, and shall be, and all rights shall be, retained for conservation and passive recreation use, as set forth in Chapter 40, Section 8C of the Massachusetts General Laws; or act in relation thereto.

Conservation Commission

ARTICLE 22. To see if the Town will vote to approve the filing of a petition in the General Court to approve the access and use easement grant to the Chelmsford Water District, as required by Article 97 of Amendments to the Constitution of Massachusetts; or act in relation thereto.

Conservation Commission

ARTICLE 23. To see if the Town will vote to amend the Zoning By-Laws Article III—“General Regulations,” Section 3300—“Signs and Outdoor Lighting”—as follows:

1. Under Subsection 3330—“Signs Permitted in Business Districts”—add the following subparagraph: “3331 (e) A building located at an intersection fronting on two public ways may divide the allowable

sign area between two signs, each sign to be attached to a different wall of the building, and the total allowable sign area shall not exceed an area equivalent to 20% of the front wall area of said building, or 80 square feet, whichever is smaller.”

2. Under Subsection 3330—“Signs Permitted in Business Districts”—delete subparagraph 3332 in its entirety and substitute in its place the following:

“3332 (a) **Freestanding Signs.** One freestanding sign located within the front yard area of a building and not exceeding five percent of the front wall of the building, or 40 square feet, whichever is smaller, provided that the building has a minimum setback of 30 feet and the sign is so located as to be set back 15 feet from the street line and 20 feet from any side lot line. On Special Permit from the Board of Appeals the allowable sign area may be increased to sixty square feet.”

“3332 (b) **Directory Signs.** A freestanding “directory” sign, a sign representing multi-tenants, must have uniformity of size and color and the overall sign must meet the criteria for freestanding signs.”

3. Under Subsection 3330—“Signs Permitted in Business Districts”—delete subparagraph 3333 in its entirety and substitute in its place the following:

“3333. **Directional Signs.** No more than two directional signs per driveway, said signs to contain no advertising and shall not exceed an area of 5 square feet each.”

4. Under Subsection 3700—“Sign Advisory Committee”—subparagraph 3371—“Membership”—delete the words “one person trained in architecture or landscape design” and the word “other.”

or act in relation thereto.

Sign Advisory Committee

ARTICLE 24. To see if the Town will vote to amend the Zoning By-Laws, Article III—“General Regulations,” Section 3300—“Signs and Outdoor Lighting”—as follows:

1. Under Subsection 3330—“Signs Permitted in Business Districts”—subparagraph 3334—“Window Signs”—delete the word “unlighted.”
2. Under Subsection 3330—“Signs Permitted in Busi-

ness Districts"—subparagraph 3331, delete (b) in its entirety and substitute the following:

"(b) Allowable sign area may be divided between two signs, each sign to be attached to a different wall of the building, and the total allowable sign area shall not exceed an area equivalent to 20% of the front wall area of said building or 80 square feet, whichever is smaller."

or act in relation thereto.

Building Inspector

ARTICLE 25. To see if the Town will vote to revise Article 50 passed at the Town Meeting of May 21, 1979 which states that "No Self-Service Stations be permitted in the Town of Chelmsford" as follows:

"Self-Service" and/or "Split Island" Service Stations be permitted in the Town of Chelmsford subject to compliance with safety requirements as determined by the local Fire Department and the Massachusetts State Fire Marshall."

or act in relation thereto.

Petition

ARTICLE 26. To see if the Town will vote to allow the Chelmsford Housing Authority to erect another new housing project for the elderly persons of low income, as determined by the Authority to be reasonably necessary and feasible; or act in relation thereto.

Housing Authority

ARTICLE 27. To see if the Town will vote to allow the Chelmsford Housing Authority to purchase condominiums for elderly persons of low income who will be displaced, as determined by the Authority to be both reasonably necessary and feasible; or act in relation thereto.

Housing Authority

ARTICLE 28. To see if the Town will vote to authorize the Board of Selectmen to sell by good and sufficient bill of sale equipment presently used by the Highway Department, determined by the Board of Selectmen to be surplus; or act in relation thereto.

Board of Selectmen

ARTICLE 29. To see if the Town will vote to authorize the Board of Selectmen to convey, during fiscal year 1982, for consideration to be determined, all right, title or interest, if any, held by the Town in real estate currently being used for school purposes, provided the School Committee shall, by vote, determine that said pro-

perty is no longer needed for school purposes, and further votes to turn control of said property over to the Board of Selectmen; or act in relation thereto.

ARTICLE 30. To see if the Town will vote to amend the General By-Laws, Article II—"Town Meeting"—Section 3—"Town Meeting Rules of Order"—by adding the following subsections:

"13.1 So long as the Town shall be required by any law or by-law to operate under the constraints of an established levy limit, no motion shall be accepted which would amend any budget line item or warrant article to increase any expenditure above that recommended by the Finance Committee, unless said amendment also contains within its wording the specific line item(s) or warrant article(s) for which the expenditure is to be correspondingly reduced. Any motion to amend the Finance Committee recommended expenditure, which does not meet these requirements, shall be ruled Out of Order."

or act in relation thereto.

Finance Committee

ARTICLE 31. To see if the Town will vote to amend the Chelmsford Zoning By-Law by deleting the present zoning map and substituting the redrafted map proposed by the Planning Board, as filed with the Town Clerk, and displayed at the Town Meeting; or act in relation thereto.

Planning Board

ARTICLE 32. To see if the Town will vote to amend the Zoning By-Law and accompanying zoning map to change from General Residence District (RC) to Single Family Residence District (RB) the following described parcel of land owned by the South Chelmsford Gun and Rod Club, Inc.:

The land in Chelmsford, Middlesex County, Massachusetts, situated westerly of Turnpike Road in said Chelmsford and being shown as "Parcel A" on a plan of land entitled "Compiled Plan Land in Chelmsford, Mass., prepared for S. Chelmsford Rod and Gun Club, Scale 1"=100', Richard L. McGlinchey, R.L.S., March 28, 1981."

Being bounded and described as follows:

Beginning at the intersection of the northerly corner of the granted premises and Turnpike Road as shown on said plan; thence

Southerly: along said Turnpike Road, 1,030 feet, more or less, to a point at land of Chelmsford Water District; thence
Westerly: along land of Chelmsford Water District,

250 feet, more or less, to a point; thence
 Southerly: still along land of said Water District, 230 feet, more or less, to a point; thence
 Westerly: along land of McClure, 130 feet to a point; thence
 Northwesterly: 40 feet, more or less, to a point; thence
 Southwesterly: 540 feet, more or less, to a point; thence
 Northwesterly: 390 feet, more or less, to a point; thence
 Northeasterly and Northerly: by land entitled "Chelmsford Acres II", shown on a plan recorded in said Registry of Deeds in plan book 92, plan 52, 1,600 feet, more or less; thence
 Easterly: 43 feet, more or less, to the point of beginning.
 Containing 12 acres of land, more or less.
 Being a portion of the premises conveyed in a deed from the Inhabitants of the Town of Chelmsford to the South Chelmsford Gun and Rod Club, Inc., dated August 21, 1953, recorded in Middlesex Registry of Deeds North District in Book 1243, Page 227;

or act in relation thereto.

Board of Selectmen

ARTICLE 33. To see if the Town will vote to authorize the Board of Selectmen, for consideration of one dollar, to convey all right, title and interest, if any, held by the Town, in a certain parcel of land, located on Turnpike Road, containing approximately 12 acres of land and being a portion of the premises conveyed to South Chelmsford Gun and Rod Club, Inc., by deed of the Inhabitants of the Town of Chelmsford, recorded in Middlesex North District Registry of Deeds in Book 1243, Page 227, said parcel being the land in Chelmsford, Middlesex County, Massachusetts, situated westerly of Turnpike Road in said Chelmsford and being shown as "Parcel A" on a plan of land entitled "Compiled Plan Land in Chelmsford, Mass., prepared for S. Chelmsford Rod and Gun Club, Scale 1"=100', Richard L. McGlinchey, R.L.S., March 28, 1981."

Being bounded and described as follows:

Beginning at the intersection of the northerly corner of the granted premises and Turnpike Road as shown on said plan; thence

Southerly: along said Turnpike Road, 1,030 feet, more or less, to a point at land of Chelmsford Water District; thence

Westerly: along land of Chelmsford Water District, 250 feet, more or less, to a point; thence

Southerly: still along land of said Water District, 230 feet, more or less, to a point; thence

Westerly: along land of McClure, 130 feet to a point; thence

Northwesterly: 40 feet, more or less, to a point,

thence

Southwesterly: 540 feet, more or less, to a point; thence

Northwesterly: 390 feet, more or less, to a point; thence

Northeasterly and Northerly: by land entitled "Chelmsford Acres II", shown on a plan recorded in said Registry of Deeds in plan book 92, plan 52, 1,600 feet, more or less; thence

Easterly: 43 feet, more or less, to the point of beginning.

Containing 12 acres of land, more or less.

Said interest being a right of reversion set forth in said deed as follows:

"If at anytime, the grantees shall cease to use the land for Club purposes, except that portion below described, the land shall then revert back to the Town of Chelmsford;"

or act in relation thereto.

Board of Selectmen

ARTICLE 34. To see if the Town will vote pursuant to the authority of Massachusetts General Laws, Chapter 262, Section 34, to amend the General By-Laws, Article III—"Town Officers"—Section 4, "Fees—Town Clerk and Treasurer" by adding the following paragraph to set fees charged by the Town Clerk, effective July 1, 1982, as follows:

- | | |
|---|--------|
| (1) For filing and indexing assignment for the benefit of creditors | \$5.00 |
| (11) For entering amendment of a record of the birth of an illegitimate child subsequently legitimized. | 5.00 |
| (12) For correcting errors in a record of birth. | 5.00 |
| (13) For furnishing certificate of a birth. | 3.00 |
| (13A) For furnishing an abstract copy of a record of birth. | 2.00 |
| (14) For entering delayed record of birth. | 5.00 |
| (20) For filing certificate of a person conducting business under any title other than his real name. | 10.00 |
| (21) For filing by a person conducting business under any title other than his real name of statement of change of his residence, or of his discontinuance, retirement or withdrawal from, or of a change of location of such business. | 5.00 |
| (22) For furnishing certified copy of certificate of person conducting business under any title other than his real name or a statement by such person of his discontinuance, retirement or withdrawal from such business. | 3.00 |

(24) For recording the name & address, the date and number of the certificate issued to a person registered for the practice of podiatry in the Commonwealth.	10.00		1st pg. 2.00 each addi- tional page.
(29) For correcting errors in a record of death.	5.00	or act in relation thereto.	Town Clerk
(30) For furnishing a certificate of death.	3.00		
(30A) For furnishing an abstract copy of a record of death.	2.00		
(42) For entering notice of intention of marriage and issuing certificates thereof.	10.00		
(43) For entering certificate of marriage filed by persons married out of the Commonwealth.	3.00		
(44) For issuing certificate of marriage.	3.00		
(44A) For furnishing an abstract copy of a record of marriage.	2.00		Board of Selectmen
(45) For correcting errors in a record of marriage.	5.00		
(54) For recording power of attorney.	5.00		
(57) For recording certificate of registration granted to a person to engage in the practice of optometry, or issuing a certified copy thereof.	10.00		Board of Selectmen
(58) For recording the name of the owner of a certificate of registration as a physician or osteopath in the Commonwealth.	10.00		
(62) For recording order granting locations of poles, piers, abutments or conduits, alterations or transfers thereof, and increase in number of wires and cable or attachments under the provisions of Sec. 22 of Chap. 166.	25.00		
Additional fee for each street or way included in such order.	5.00		Board of Selectmen
(66) For examining records or papers relating to birth, marriage or deaths upon the application of any person, the actual expense thereof, but not less than \$5.00.	Actual Expense		
(67) For copying any manuscript or record pertaining to a birth, marriage or death.	3.00		
(69) For receiving & filing of a complete inventory of all items to be included in a "closing out sale", etc.	2.00 per pg.		
(75) For filing a copy of written instrument or declaration of trust by the trustees of an association or trust, or any amendment thereof as provided by Sec. 2, Chap. 182.	10.00		Board of Selectmen
(78) For recording deed of lot or plot in a public burial place or cemetery.	5.00		
(79) Recording any other documents.	5.00		

ARTICLE 35. To see if the Town will vote to authorize the Board of Selectmen, for consideration to be determined, to convey all right, title and interest, if any, held by the Town in a certain parcel of land located on Boston Road and Hall Road, shown as Lot 6/2 on Assessors Map 168, conveyed to the Town of Chelmsford by Treasurer's Deed recorded in Middlesex North District Registry of Deeds in Book 2224, Page 376, containing approximately 4,400 square feet; or act in relation thereto.

ARTICLE 36. To see if the Town will vote to authorize the Board of Selectmen, for consideration to be determined, to convey all right, title and interest, if any, held by the Town in a certain parcel of land located on Monmouth Street, shown as Lot 68 on Assessors Plat 115, containing 5,000 square feet of land; or act in relation thereto.

ARTICLE 37. To see if the Town will vote to authorize the Board of Selectmen, for consideration to be determined, to convey all right, title and interest, if any, held by the Town in a certain parcel of land adjacent to Route 3, shown as Lot 66B on Assessors Plat 126, conveyed to the Town by Treasurer's deed dated June 10, 1975 and recorded in Middlesex North District Registry of Deeds in Book 2153, Page 300, containing approximately .43 acres; or act in relation thereto.

ARTICLE 38. To see if the Town will vote to authorize the Board of Selectmen for consideration to be determined, to convey all right, title and interest, if any, held by the Town in a certain parcel of land located on Fairmount Street, shown as Lot 13 on a plan entitled "Plan of Building Lots in North Chelmsford, Mass., belonging to John A. Walker, Jr., dated April 24, 1905, by Smith and Brooks, C.E.'s," recorded in Middlesex North District Registry of Deeds in Plan Book 22, Plan 14, being a portion of the premises conveyed to the North Chelmsford Fire District, its successors or assigns, by deed dated March 5, 1907, and recorded in said Registry of Deeds in Book 401, Page 305, containing approximately 4,675 square feet of land; or act in relation thereto.

ARTICLE 39. To see if the Town will vote to authorize the Board of Selectmen, for consideration to be determined, to convey all right, title and interest in a certain parcel of land with the buildings thereon, if any, situated at 7 Fourth Avenue, and being the premises taken by the

Town of Chelmsford by an instrument of taking, dated December 27, 1973 and recorded in Middlesex North Registry of Deeds, in Book 2096, Page 686, and shown on Assessors Map 66 as Lot 68, containing approximately 3,240 square feet of land; or act in relation thereto.

Board of Selectmen

ARTICLE 40. To see if the Town will vote to amend the Zoning By-Law, Article IV—"Special Regulations"—Section 4100—"Accessory Uses and Structures", by adding the following subsections:

- 4190. **Height Restrictions on Certain Accessory Uses and Structures.**
Tall Structures and Roof Mounted or Attached Structures shall comply with the following requirements, conditions and guidelines:
- 4191. **Tall Structures**—Any freestanding man made device (lattice, mast, pole, windmill, wind turbine, spire, tower, antennae, etc.) which exceeds 35 feet in height.
- 4192. **Tall Structure Encroachment Zone**—An area equal to the area of a circle with radius equal to the tall structure height, as measured from the base of said tall structure. This encroachment area must lie within the property lines mutual to all abutting property. More than one tall structure may be erected on a lot or parcel provided that the encroachment area derived from the sum of the combined heights of the tall structures does not exceed the area of the lot. No tall structure shall be located within a required front or side yard area.
- 4193. **Roof Mounted or Attached Structures**—(Masts, poles, towers, antennae, etc.) may not exceed twenty (20) feet above the uppermost part of the structure (dwelling, chimney, etc.) to which attached, but in no event, nearer to the lot line than the total height of the mounted or attached structure.

or act in relation thereto.

Building Inspector

ARTICLE 41. To see if the Town will vote to transfer the following unexpended balance totaling \$8,674.12 of School Building Construction Bond issues to the current School Building Capital Improvement project account:

Byam School	\$1,281.03
Harrington School	7,312.05
Parker Jr. High School	81.04
	<hr/>
	\$8,674.12

or act in relation thereto.

School Committee

ARTICLE 42. To see if the Town will vote to accept the following mentioned streets as laid out by the Board of Selectmen and shown by their reports and plans duly filed in the Office of the Town Clerk, and to raise and appropriate or transfer from available funds a certain sum of money for the purpose of reconstructing the following mentioned streets:

- Loiselle Lane
- Maynard Circle
- Roan Drive
- Elizabeth Drive
- Kastraki Place

Providing all construction of same meets with the requirements of the Board of Selectmen, and subject to the withholding of any remaining bonds until such requirements have been met.

or act in relation thereto.

Board of Selectmen

ARTICLE 43. To see if the Town will vote to convey, for consideration to be determined, all right, title and interest, if any, held by the Town in a certain parcel of land located on Harding Street, being shown as Lot 7 on a plan of land entitled "Taking Plan for Proposed School Lot, North Chelmsford, Mass., Scale 50 feet to an inch, surveyed December, 1950, Brooks, Jordan and Graves, Civil Engineers", and being a portion of an Order of Taking dated January 17, 1951 recorded in Middlesex North District Registry of Deeds in Book 1161, Page 258, containing according to said plan, 10,849 square feet of land; or act in relation thereto.

Board of Selectmen

ARTICLE 44. To see if the Town will vote to authorize the Board of Selectmen, for consideration to be determined, to convey all right, title and interest, if any, held by the Town in a certain parcel of land and buildings located on Proctor Road, shown as Lot 264 on Assessors Plat 225, conveyed to the Town by deed of John F. Parker, dated June 10, 1907 and recorded in Middlesex North District Registry of Deeds in Book 405, Page 352, and to further authorize the Board of Selectmen to set forth any conditions of sale regarding use of buildings contained thereon, as may be in the best interests of the Town; or act in relation thereto.

Board of Selectmen

ARTICLE 45. To see if the Town will vote to authorize the Board of Selectmen to appropriate and expend a certain sum of money from the anticipated proceeds to be paid to the Town in payment of claims made by the Town for damages sustained as a result of a fire loss at the North Elementary School Building, for the payment of debt and interest due in fiscal 1982; or act in relation thereto.

Board of Selectmen

ARTICLE 46. To see if the Town will vote to authorize the Board of Selectmen to execute a Feasibility Study

Loan Agreement and Promissory Note with the United States of America, Department of Energy, for a loan to help defray expenses to be incurred in preparing a study to determine the technical and economic feasibility and environmental acceptability of undertaking a small hydroelectric power project known as Crystal Lake Hydroelectric Project Application Number F01050, as authorized by Title IV. of P.L. 95-617 and Department of Energy Regulations (10 CFR 797), and to raise and appropriate or transfer from available funds a certain sum of money to defray expenses to be incurred in preparing said study; or act in relation thereto.

Board of Selectmen

ARTICLE 47. To see if the Town will vote to rescind the acceptance of the provisions of Massachusetts General Laws, Chapter 48, Section 42, or corresponding provisions of earlier laws, as accepted at the Annual Town Meeting 1954 establishing a fire department to be under the control of an officer to be known as the chief of the department, and to further vote to accept the provisions of Massachusetts General Laws, Chapter 48, Section 42A, establishing a fire department under the direction of the Selectmen; or act in relation thereto.

Board of Selectmen

ARTICLE 48. To see if the Town will vote to amend the General By-Laws, Article II—"Town Meeting"—Section 3—"Town Meeting Rules of Order"—Subsection 3—"Order of Precedence of Motions", as follows:

Delete within line (h) under column "Can be Reconsidered" the word "Yes" and substitute in its place the word "No";

or act in relation thereto.

Board of Selectmen

ARTICLE 49. To see if the Town will vote to authorize the Board of Selectmen to convey, for consideration to be determined, all right, title and interest, if any, held by the Town in a certain parcel of land with the buildings thereon, if any, situated at the intersection of Woodbine Street and Westland Avenue, shown as Lot 184 on Assessor's Map 88, conveyed to the Town by Treasurer's deed dated December 8, 1976, recorded in the Middlesex North District Registry of Deeds in Book 2224, Page 376, containing approximately 4,500 square feet of land; or act in relation thereto.

Board of Selectmen

ARTICLE 50. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sum of money for the purpose of school building capital improvements and preservation, including energy conservation components and removal of architectural barriers for the handicapped, and authorize the School Committee to proceed with the work of said project and to enter into all necessary and proper contracts and agreements in respect thereto, and to do all other acts necessary; or act in relation thereto.

School Committee

ARTICLE 51. To see if the Town will vote to instruct the Board of Assessors to issue a certain amount of money from Free Cash in the Treasury for the reduction of the tax rate; or act in relation thereto.

Finance Committee

Hereof fail not and make return of this Warrant with your doings at the time and place of said meeting.

Given unto our hands this 4th day of May, 1981.

Paul C. Hart
Dennis J. Ready
Bradford O. Emerson
Claude A. Harvey
Bonita A. Towle

COMMONWEALTH OF MASSACHUSETTS

MIDDLESEX, SS.

May 5, 1981

Pursuant to the within warrant, I have notified and warned the Inhabitants of the Town of Chelmsford by posting up attested copies of same at the following places, to wit: Center School Auditorium, North Congregational Church Hall; Parker Junior High School Band Room; East Chelmsford School; Byam School Cafetorium; Westlands School Cafeteria; North Congregational Church Hall; Small Gymnasium, McCarthy Junior High School; South Row School Auditorium; South Row School Auditorium; Westlands School Cafeteria; Small Gymnasium McCarthy Junior High School; seven days at least before the time appointed for holding the meeting aforesaid.

William E. Spence
Constable of Chelmsford

A True Copy Attest,
William E. Spence,
Constable of Chelmsford

ANNUAL TOWN MEETING June 1, 1981

The Annual Town Meeting was called to order at 7:45 PM by the Moderator Dennis McHugh who recognized the presence of a quorum. There were 785 voters present. The Moderator then recognized his predecessor Daniel J. Coughlin Jr. who had twenty years of service as the prior Town Moderator.

The Moderator then introduced to the Town Meeting body two A.F.S exchange students who were attending the meeting and had spent the past year living with Chelmsford families and attending Chelmsford High School. The students were: Marina Vienna from Udine, Italy, and Tete Navarette from Malaga, Spain. A third student Marc Hallais from Hagen, Germany was not present, he had to return to Germany. Marina Vienna then presented to the Moderator a book on Udine, Italy, which will be given to the Town Library. The Moderator recognized Fran Meidell who is the President of the A.F.S. Adult Chapter.

Selectman Hart moved that the reading of the Constable's return of service and the posting of the warrant be waived. It was so voted, unanimously. Selectman Hart then moved that the reading of the entire warrant be waived. It was so voted, unanimously.

Selectman Hart moved to recess the Annual Town Meeting at 7:50 PM, in order to conduct a Public Budget Hearing of Federal Revenue Sharing Funds. Motion carried, unanimously. George Ripsom, Chairman of the Finance Committee discussed the Federal Revenue Sharing. The sum of \$816,264.00 will be available for use in fiscal 1981-1982 and proposes that the funds be appropriated as follows: Fire Department Salaries \$408,132.00, Police Department Salaries \$408,132.00. The transfer and appropriation of these funds will be through approval of the respective departmental budgets as they are brought before the Town Meeting body for action. The sum of \$816,264.00 represents approximately \$2.72 on the tax rate. Mr. Ripsom moved to have the Town Meeting Body accept for approval the Federal Revenue Sharing Funds amounts as presented. Motion carried, unanimously by voice vote.

The Moderator spoke about Prop. 2½ and the effect it will have on the Town Meeting, especially article 3. At this time he explained one vote will be taken on the whole article 3 at the end of the last budget. The actual Raise and Appropriate figure will then be given. The budgets will be handled individually for questions and comments and motions may be made to reduce or increase a budget if so desired. The Moderator then asked George Ripsom of the Finance Committee to explain how the Finance Committee handled the budgets as a result of Prop. 2½. Mr. Ripsom then gave an explanation.

Selectman Hart moved to reconvene the Annual Town Meeting at 8:45 PM.

UNDER ARTICLE 1 Selectman Hart moved that the reports of Town Officers and Committees be heard.

Selectman Hart moved to nominate Harry Ayotte to the Varney Playground Commission for a three year term. The Moderator asked for any more nominations from the floor, hearing none, the Moderator declared nominations closed. The Town Meeting body then voted on Harry Ayotte, Commissioner of the Varney Playground. It was so voted by voice, unanimously.

Paul Henderson moved to take Article 47 out of order. George Ripsom, of the Finance Committee spoke against taking the article out of order. The Selectmen were against the motion. A voice vote was taken on the motion, which left the chair in doubt, the Moderator then asked for a showing of hands, motion carried.

UNDER ARTICLE 47 Selectman Paul C. Hart moved that the Town vote to rescind the acceptance of the provisions of Massachusetts General Laws, Chapter 48, Section 42, or corresponding provisions of earlier laws, as accepted at the Annual Town Meeting 1954 establishing a fire department to be under the control of an officer to be known as the chief of the department, and to further vote

to accept the provisions of Massachusetts General Laws, Chapter 48, Section 42A, establishing a fire department under the direction of the Selectmen.

Selectman Ready spoke in favor of the article. The Finance Committee was against the article. A discussion followed. The Moderator made a point of order concerning reconsideration of an article. According to Article 35 of the Annual Town Meeting of April 28, 1980, once an article is voted, it may be brought back up on the Town Meeting floor for reconsideration more than once any time during the night of the meeting in question. A voice vote was taken on the article, Motion defeated.

UNDER ARTICLE 2 Alan Murphy of the Personnel Board moved that the Town vote to amend the Personnel Wage and Salary By-Law, to be effective July 1, 1981.

Alan Murphy spoke on the article. The Finance Committee recommends the article. The Selectmen support the article. Ronald Wetmore spoke against #1 of the article. Barbara Ward moved to amend by deleting #1 of the article. The Moderator asked for a voice vote on the motion to amend, Motion carried.

Pennryn Fitts moved that the figure in #7 be amended to read 135 sick days instead of 120 sick days. The Finance Committee spoke against the motion. The Moderator asked for a voice vote on the motion. Motion defeated. The Moderator asked for a voice vote on Article 2 in its entirety as amended, Motion carried. Article 2 reads as follows:

2. Under Section 6, "Classification of Present Town Employees", amend Subsection (g)—"Wage and Salary Schedule", by deleting the existing schedule and substituting the following:

**Wage and Salary Schedule
July 1, 1981 - June 30, 1982**

Grade Level	Salary Range
1	\$ 7,276-10,034
2	8,367-11,545
3	9,459-13,057
4	10,550-14,554
5	11,642-16,066
6	12,733-17,577
7	13,824-19,074
8	14,916-20,586
9	16,007-22,083
10	17,099-23,595
11	18,190-25,106
12	19,281-26,603
13	20,373-28,115
14	21,464-29,626
15	22,556-31,124
16	23,647-32,635
17	24,738-34,132
18	25,830-35,644
19	26,921-37,155
20	28,013-38,653

3. Under Section 7, "**Hiring of New Employees**", delete Subsection (a) and substitute the following:

"7 (a) The wage or salary of a new employee may be set by an appointed or elected Board provided the Board is in majority agreement and the salary is between Step 1 and Step 5.

If the Board is not in majority agreement or requests a salary in excess of Step 5, the Personnel Board must approve the request."

4. Under Section 8, "**Increases Within Grade Levels and Promotions**", delete Subsection (a) and substitute the following:

"8 (a) Newly hired employees and employees who are promoted or placed in a new position shall be given a performance evaluation upon completion of six (6) months in the new position. These employees may be recommended for a merit increase at this time. Such increases must be recommended by the employee's department head and approved by the Personnel Board. Employees with less than six months employment as of the first day of the fiscal year must wait until their sixth month to receive any merit treatment."

5. Under Section 8, "**Increases Within Grade Levels and Promotions**", delete Subsection (b) and substitute the following:

"8 (b) Any employee who is at Step 1 or above may be advanced to a higher step on the first day of the fiscal year. Such increases are to be based on the employee's job performance and development during the previous year. Performance evaluations for all employees must be submitted to the Personnel Board by the first day in May. Increases greater than one step must be presented in person by the employee's department head or equivalent to the Personnel Board."

6. Under Section 8, "**Increases Within Grade Levels and Promotions**", delete Subsection (d) and substitute the following:

"8 (d) The promotion of an employee must be approved by the Personnel Board. An employee receiving a promotion shall be placed in the step of the new grade which corresponds closest to the salary he would have received from a 3 step increase in his pre-

vious grade level or the minimum of his grade level whichever is higher."

7. Under Section 16, "**Sick Leave**", delete Subsection (a) and substitute the following:

"16 (a) All permanent employees of the Town regardless of their length of service will earn up to twelve (12) days sick leave per year at the rate of one day per month. At the end of the calendar year, each employee may carry over any unused sick leave balance so that 120 days may be accrued."

8. Under Section 16, "**Sick Leave**", add Subsection (d) as follows:

"16 (d) Sick leave shall be granted to part-time regular employees with a work schedule over twenty (20) or more hours a week on a pro-rated basis."

9. Under Section 24, "**Job Titles and Standard Rates for Wage and Salaries of the Personnel Wage and Salary By-Law**" by deleting the following positions:

Recreation: line 3, Swimming Director; line 5, Playground Director; line 7, Playground Instructor; line 8, Sports Instructor; line 9, Lifeguard.

Youth Center: line 1, Youth Center Supervisor; line 2, Clerk-Youth;

and further amending Section 24 by adding the following positions:

Recreation: line 3, Water Front Director; line 5, Lifeguard; line 7, Recreation Specialist; line 8, Recreation Leader; line 9, Youth Center Supervisor; line 10, Youth Center Leader;

Miscellaneous: line 10, Van Driver;

and further amending Section 24 by deleting the following positions:

LIBRARY:

1. Library Director
2. Library Assistant Director
3. Branch Librarian
4. Librarian, Department Head
5. Library Specialist – Bookkeeper
6. Library Specialist – Cataloger
7. Library Specialist – Reference Lib.
8. Library Specialist – Sec./Rec.
9. Librarian Assistants
10. Librarian Clerk
11. Aides
12. Supervisor – Maintenance
13. Maintenance Assistant

and further amending Section 24 by adding the following positions:

LIBRARY

1. Library Director
2. Library Assistant Director
3. Branch Librarian— Part-Time
4. Librarian, Department Head
5. Technical Services Department Head
6. Fine Arts Department Head, Part-Time
7. Library Specialist— Bookkeeper
8. Library Specialist— Circulation
9. Library Specialist— Reference Lib.
10. Library Specialist— Sec./Rec.
11. Librarian Assistants
12. Librarian Clerk
13. Aides
14. Supervisor— Maintenance
15. Maintenance Assistant

10. Under Section 28, "Advertisement for Opening of Jobs", delete the existing section in its entirety and substitute the following:

"28 New positions as well as vacancies in existing positions covered by this By-Law, must be advertised. Openings for positions under the jurisdiction of the Personnel Board will be posted on bulletin boards at Town Hall, Adams Library, McKay Library, School Superintendent's Office, and in local newspapers by the department filling the position. These openings should include the title of the job, a brief job description, the maximum starting salary and salary range for the job and how and where applications for employment should be made. A copy of the opening and subsequent filing of the position should be forwarded to the Personnel Board."

UNDER ARTICLE 2A Alan Murphy moved that the Town vote to amend the Personnel Wage and Salary By-Law by further amending Section 24, "Job Titles and Standard Rates for Wages and Salaries of the Personnel Wage and Salary By-Law" to conform to rates of pay negotiated by the Town with certain labor organizations, pursuant to General Laws Chapter 150E, and to reflect current salaries and grade levels under the Personnel By-Law as follows.

The Finance Committee recommends the article. Motion carried, unanimously. Article 2A reads as follows:

	7/1/81-6/30/82	7/1/81-6/30/82
	Proposed Level	Proposed Salary

ADMINISTRATIVE AND CLERICAL

1. Veteran's Agent	8	
2. Clerk, Senior	4	
3. Town Accountant	12	
4. Assistant Treasurer	5	
5. Town Counsel	—	\$500 p.a.

6. Executive Secretary	15	
7. Board of Registrar's Clerk	—	850 p.a.
8. Board of Reg., three members	—	360 ea.
9. Clerk, part-time	2	
10. Town Aide	7	
11. Assistant Town Clerk	5	

CONSERVATION, PARKS & CEMETERY

1. Cemetery Superintendent	9	
2. Supt. of Insect & Pest Control	—	\$1,250 p.a.
3. Landscaper— Park	2	
4. Laborer— Park	1	
5. Unskilled Laborer	#4, #2	
6. Skilled Forest Workman— Conservation	1	
7. Equipment Operator	4	
8. Park Superintendent	9	

CUSTODIAL

1. Custodian	2	
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LIBRARY

1. Library Director	12	
2. Library Assistant Director	7	
3. Branch Librarian, Part-Time	4	
4. Librarian, Department Head	4	
5. Technical Services Department Head	4	
6. Fine Arts Department, Head, Part-Time	3	
7. Library Specialist— Bookkeeper	3	
8. Library Specialist— Circulation	3	
9. Library Specialist— Reference Lib.	3	
10. Library Specialist— Sec./Rec.	3	
11. Librarian Assistants	2	
12. Librarian Clerk	1	
13. Aides	#2 #4	
14. Supervisor— Maintenance	4	
15. Maintenance Assistant	2	

HIGHWAY DEPARTMENT

1. Highway Superintendent	12	
2. Highway Foreman	9	

TOWN FIRE DEPARTMENT

1. Fire Chief	#2, #5	
2. Deputy Fire Chief	2, #6	
3. Mechanic, (Fire & Police)	6	

TOWN POLICE DEPARTMENT

1. Police Chief	20	
2. Deputy Chief	18	
3. Captain	16	

RECREATION

1. Director/Youth Center Co-ordinator	9	
2. Clerk, Part-Time	2	
3. Water Front Director	\$5.00/hr.	#2
4. Swimming Instructor	4.00/hr.	#2
5. Lifeguard	3.75/hr.	#2
6. Playground Supervisor	5.00/hr.	#2
7. Recreation Specialist	4.00/hr.	#2
8. Recreation Leader	3.50/hr.	#2
9. Youth Center Supervisor	4	
10. Youth Center Leaders	2	

MISCELLANEOUS

1. Animal Inspector	#2	\$1,000 p.a.
2. Building Inspector	10	
3. Gas Inspector	#2	5,000 p.a.
4. Electric Inspector	9	
5. Sealer of Weights & Measures	#2	2,000 p.a.
6. Dog Officer	2	
7. Assistant Dog Officer	1	
8. Clock Winder	#2	100 p.a.
9. Local Inspector	7	
10. Van Driver	3	

FOOTNOTES

- #1— Represented by Collective Bargaining
- #2— Not in "Job Rating Plan"
- #4— Federal Minimum Hour Wage
- #5— Salary will be 200% of the highest paid union firefighter established by State Law
- #6— Salary will be 84% of the Fire Chief

UNDER ARTICLE 3 James R. Doukszewicz, Town Treasurer, moved that the Town vote to raise and appropriate the sum of \$22,121,728.00 to defray Town Charges for the fiscal period from July 1, 1981 to June 30, 1982.

Selectman Emerson moved to stop debate. The purpose of this motion was to vote the entire budget with the figures recommended by the Finance Committee. The Finance Committee recommended the figures as presented, however, felt that the Town Meeting Body should have the opportunity to discuss the budgets. The Moderator asked for a voice vote on the motion to stop debate, which left the chair in doubt, the following tellers came forward:

Ruth K. Delaney	Margaret Johnson	Carl Olsson
Bruce Gullion	Edward Marshall	Carol Stark
Norman LaBrecque	Sandra Kilburn	Nancy Maher
	Richard Burt	

The result of the hand count Yes 350 No 220 a $\frac{2}{3}$'s vote needed for passage, the motion to stop debate was defeated. Edward Hilliard moved to table Article 3 until after all other articles have been resolved. A voice vote was taken on the motion, Motion Defeated. The Moderator then proceeded to take up article three:

Note (A) Wages subject to Collective Bargaining

	Finance Committee Recommendation
ACCOUNTING DEPARTMENT	
1. Wages and Salaries (A)	\$54,058.
2. Expenses	1,270.
3. Outlay	1.
TOTAL ACCOUNTING DEPT.	<u>55,329.</u>

ANIMAL INSPECTOR DEPARTMENT

4. Inspector's Salary	1,000.
5. Expenses	200.
TOTAL ANIMAL INSPECTOR'S DEPT.	<u>1,200.</u>

BOARD OF APPEALS

6. Clerk - Part Time	2,918.
7. Expenses	1,329.
TOTAL BOARD OF APPEALS	<u>4,247.</u>

ASSESSOR'S DEPARTMENT

Salaries	
8. Assessor (Full Time)	21,859.
9. Board Members (Part Time)	10,495.
10. Wages and Salaries (A)	39,676.
11. Office Expenses	3,820.
12. Transportation	850.
13. Outlay	1.
14. Data Processing (Tax Billing)	8,260.
15. Education	1,000.
16. Legal Services	1.
TOTAL ASSESSORS DEPT.	<u>85,962.</u>

INSPECTION

Salaries:	
17. Building Inspector	22,203.
18. Building - Local Inspector	16,074.
19. Plumbing Inspector (Fees & Transfers)	7,060.
20. Gas Inspector	5,000.
21. Wire Inspector	19,517.
22. Clerical (A)	18,092.
Total Salaries	<u>87,886.</u>

Expenses:	
23. Office Expense	3,000.
24. Transportation	8,176.
25. Out of Town Expenses	600.
Total Expenses	<u>11,776.</u>

TOTAL INSPECTION DEPT. 99,662.

CEMETERY DEPARTMENT

26. Administration	21,064.
27. Wages and Salaries	62,118.
Total	<u>83,182.</u>

Expenses	
28. Transportation - Superintendent	1,000.
29. Expenses	10,367.
30. Outlay	1.
31. Out of State	300.
32. Restore Historical Cemeteries	1.
Total	<u>11,669.</u>

Total Cemetery Department	94,851.
Transferred from P/C Interest (TWN MTG. approv not req)	10,200.
TOTAL COST, CEMETERY DEPT.	<u>84,651.</u>

CIVILIAN DEFENSE

33. Expenses	2,040.
34. Outlay	1,091.
TOTAL CIVILIAN DEFENSE	<u>3,131.</u>

CONSERVATION COMMISSION

35. Expenses	8,950.
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CONSTABLE

36. Constable's Salary	150.
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COUNCIL ON AGING

37. Salary (Van Driver)	10,744.
38. Expenses	9,050.
39. Transportation Expenses	4,000.
TOTAL COUNCIL ON AGING	<u>23,794.</u>

UNDER DEBT AND INTEREST George Ripsom of the Finance Committee moved to table this budget until called forward by this body. Motion Carried.

George Ripsom of the Finance Committee moved to take Article 45 out of order. Mr. Ripsom then explained the purpose of requesting this article to be taken out of order. A question was asked on how much the town would receive in settlement for the North School fire. Mr. Ripsom explained that due to negotiations, figures could not be given at this time. A voice vote was taken on the motion to take Article 45 out of order, Motion Carried, unanimously.

UNDER ARTICLE 45 Selectman Paul C. Hart moved that the Town vote to authorize the Board of Selectmen to appropriate and expend the sum of \$250,000.00 from the anticipated proceeds to be paid to the Town in payment of claims made by the Town for damages sustained

as a result of a fire loss at the North Elementary School Building, for the payment of debt and interest due in Fiscal 1982.

George Ripsom of the Finance Committee explained the purpose of this article. The Moderator asked for a voice vote on the article, Motion Carried, unanimously.

George Ripsom moved to remove from the table the Debt and Interest Budget. Motion Carried.

UNDER DEBT AND INTEREST George Ripsom moved to amend the Debt and Interest funding item by adding, after the line titled "Total Debt and Interest", the following two lines:

Expenditure from proceeds of North Fire Insurance Settlement \$250,000. as approved under Art. 45. And Cost to Town \$1,825,335.

A voice vote was taken on the motion, Motion Carried, unanimously. The Debt and Interest Budget reads as follows:

	Finance Committee Recommendation
Principal Payments:	
40. South Row Elem. School	0.
41. Junior High School	105,000.
42. Westland & Harrington Elem. School	160,000.
43. Byam Elem. School	105,000.
44. High School—1972 #1	850,000.
45. High School—1972 #2	0.
46. School Bldg. Capital Imp.	596,000.
Total Debt	1,816,000.

Interest:

47. Anticipation of Revenue & Other Temporary Loans	60,000.
48. South Row Elem. School	0.
49. Junior High School	10,075.
50. Westland & Harrington Elem. School	43,860.
51. Byam Elem. School	52,050.
52. High School—1972 #1	56,100.
53. High School—1972 #2	0.
54. School Bldg. Capital Imp.	37,250.
Total Interest	259,335.
Total Debt and Interest	2,075,335.
Expenditure from proceeds of North Fire Ins. Settlement as voted per Art. 45	250,000.
TOTAL COST TO TOWN	1,825,335.

DOG OFFICER

55. Wages and Salaries	18,490.
56. Expenses	2,169.
57. Care of Deceased Animals	2,500.
TOTAL DOG OFFICER	23,159.

EDWARDS MEMORIAL BEACH

58. Expenses	1,000.
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ELECTIONS

59. Wages and Expenses	11,310.
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FINANCE COMMITTEE

60. Expenses	1,275.
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FIRE DEPARTMENT

Salaries:

61. Officers and Administration	180,370.
62. Regular and Substitute Account	1,358,154.
63. Severance Pay	1.
Total Salaries	1,538,525.

Expenses:

64. Maintenance and Equipment	79,846.
65. Outlay	4,200.
66. Out of State	1.
67. Stabilization Fund (Equipment)	1.

Total Expenses 84,048.

Total Fire Department 1,622,573.

Appropriation from Revenue Sharing for Salaries

408,132.

COST TO TOWN

1,214,441.

HEALTH AND SANITATION DEPARTMENT

68. Board Members Salaries	828.
69. Wages and Salaries	49,448.
70. Physicians	1,000.
71. Health and Professional Services	4,000.
72. Mosquito Control Study	1.
73. Transportation Director	2,775.
74. Other Expenses	2,430.
75. Out of State Expenses	300.
76. Outlay	1.
77. Blood Program	150.
78. Inspector Transportation	2,775.

TOTAL HEALTH DEPT.

63,708

HIGHWAY DEPARTMENT

A numerous amount of questions were asked and answered concerning this budget.

Salaries

79. Administration	86,143.
80. Labor—Men	262,287.
Total Salaries	348,430.

Expenses:

81. Engineers Fees	5,000.
82. Utilities, Materials, Misc.	121,290.
83. Waste Collection	418,000.
84. Stabilization Fund	1.
85. Machine Hire—Other	10,000.
86. Snow and Ice	215,000.
87. Sidewalks	7,280.

Total Expenses 776,571.

TOTAL HIGHWAY DEPARTMENT

1,125,001.

HISTORICAL COMMISSION

88. Expenses	1,000.
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HOME RULE ADVISORY COMMITTEE

89. Expenses	1.
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HYDRANT SERVICE

90. Center	44,250.
91. North	17,976.
92. East	7,000.
93. South	5,500.

TOTAL HYDRANT SERVICE

74,726.

INSECT PEST CONTROL

94. Superintendent's Salary	1,250.
95. Expenses	10,735.
TOTAL INSECT PEST CONTROL	11,985.

INSURANCE DEPARTMENT

96. Prop. Liab. and All Types	270,000.
97. Chapter 32B	358,000.
TOTAL INSURANCE DEPARTMENT	628,000.

LAW DEPARTMENT

98. Town Counsel	500.
99. Legal Services	25,000.
100. Misc. Expenses & Assoc. Dues.	750.
TOTAL LAW DEPARTMENT	26,250.

LIBRARY DEPARTMENT

101. Wages and Salaries	193,632.
102. Repair and Maint. of Buildings	4,143.
103. Fuel, Lights and Water	19,639.
104. Books and Periodicals	53,661.
105. Other Expenses	12,688.
106. Outlay	1.
Total Library Department	283,764.
State Funds Received	15,874.
NET LIBRARY DEPARTMENT	267,890.

MODERATOR

107. Moderator's Salary	300.
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NASHOBA VALLEY TECHNICAL HIGH SCHOOL

Assessment to Town 35.73%	585,591.
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PARK DEPARTMENT

108. Wages and Salaries	25,276.
109. Expenses	3,250.
110. Outlay	1.
TOTAL PARK DEPARTMENT	28,527.

PERSONNEL BOARD

111. Expenses	650.
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PLANNING BOARD

112. Planning Board Engineer	7,000.
113. Clerk Hire	3,100.
114. Expenses	2,000.
115. Outlay	1.
116. Consultant	1,000.
TOTAL PLANNING BOARD	13,101.

POLICE DEPARTMENT

Salaries:	
117. Officers and Administration	326,912.
118. Regular and Special Account	994,650.
Total Salaries	1,321,562.

Expenses:

119. Maintenance and Equipment	174,253.
120. Chief's Out of State Expenses	1,050.
121. Outlay	3,200.
122. Special & Education - Out of State	5,500.
123. Regional Tactical Unit	1.

124. Entrant & Promotional Consultant	1,600.
125. Education In State	1,800.
Total Expenses	187,404.

Auxiliary Police:

126. Expenses	3,070.
127. Outlay	601.
Total Auxiliary Police	3,671.

Total Police Department	1,512,637.
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127a. Appropriation from Federal Revenue Sharing for Salaries	408,132.
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TOTAL COST TO TOWN	1,104,505.
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PUBLIC BUILDINGS DEPARTMENT

128. Wages and Salaries (A)	17,400.
129. Fuel, Lights and Water	35,000.
130. Repairs, Equipment, Expenses	5,000.
131. Outlay	1,500.
132. Public Bldg-Supervision (Fee)	5,500.
TOTAL PUBLIC BUILDINGS	64,400.

RECREATION COMMISSION

133. Salaries	6,300.
134. Expenses	3,699.
135. Outlay	1.
TOTAL RECREATION	10,000.

REGISTRAR'S DEPARTMENT

136. Wages and Salaries (A)	12,031.
137. Printing: Men-Women Directory	1,690.
138. Printing: Voters Lists	150.
139. Other Expense	600.
140. Data Processing	3,735.
141. Census	3,765.
TOTAL REGISTRAR'S DEPARTMENT	21,971.

SCHOOL DEPARTMENT

Myra Silver moved that the sum of \$13,905,648.00 be raised and appropriated for the operation of the Chelmsford Public Schools including vocational education, said sum to be reduced by the use of available and anticipated Federal funds of \$105,300.00 and educational collaborative funds of \$8,300. to \$13,792,048.00.

Chairman of the School Committee Myra Silver gave a brief presentation on the school budget. Elias Safdie moved that the school department budget be increased by the amount of \$135,353.00 said money to be transferred from the following areas: Police Dept. \$75,631.00, Fire Department \$60,722. The final budgets shall be: School Dept. \$13,928,401.00, Police Dept. \$1,437,005.00, Fire Dept. \$1,153,719.00. After a lengthy discussion the Moderator asked for a voice vote on the motion to amend, Motion Defeated. The School Department Budget is as follows:

142. School Committee	36,195.
143. Superintendent's Office	349,769.
144. Supervision	210,144.
145. Principals	629,142.
146. Teaching	7,505,326.
147. Textbooks	113,245.

148. Library	205,671.
149. Audio-Visual	117,390.
150. Guidance	389,663.
151. Career Education	0.
152. School Attendance	25,680.
153. Health Services	102,155.
154. Transportation	713,799.
155. Food Services	34,630.
156. Athletics	106,600.
157. Other Student Activities	38,810.
158. Custodial	708,347.
159. Utilities	864,825.
160. Maintenance of Grounds	32,450.
161. Maintenance of Buildings	42,300.
162. Maintenance of Equipment	94,490.
163. Moving Expenses & Storage	36,000.
164. Adult Education	0.
165. Programs with Other Schools	12,000.
Sub Total	12,368,631.
Chapter 766	1,537,017.
Total	13,905,648.
Minus PL 874	105,300.
Sub Total	13,800,348.
Minus Educational Collaborative Fund	8,300.
TOTAL TOWN FUNDS	13,792,048.

SEALER OF WEIGHTS AND MEASURES

173. Salary	2,000.
174. Expenses	300.
TOTAL SEALER OF WEIGHTS & MEASURES	2,300.

SELECTMEN'S DEPARTMENT

175. Chairman—Salary	1,500.
176. Board Members—Salaries	4,000.
177. Wages and Salaries	51,720.
178. Office Expenses	10,000.
179. Conference Expenses	750.
180. Outlay	1.
181. Out of State	1.
182. Purchasing Agent Expense	1.
183. Photo Copy Machine	8,500.
184. Transportation	400.
TOTAL SELECTMEN'S DEPARTMENT	76,873.

SEWER COMMISSION

185. Professional Fee	12,500.
186. Expense	3,250.
TOTAL SEWER COMMISSION	15,750.

STREET LIGHTING

187. Street Lighting	94,500.
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TOWN AIDE

188. Salaries	16,339.
189. Expenses	830.
TOTAL TOWN AIDE	17,169.

TOWN CELEBRATION COMMITTEE

190. Expenses	1.
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TOWN CLERK DEPARTMENT

191. Town Clerk Salary	21,719.
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192. Wages and Salaries (A)	34,438.
193. Expenses	3,627.
194. Printing By-Law Books	1.
195. Outlay	1.
TOTAL TOWN CLERK DEPT.	59,786.

TOWN FOREST COMMITTEE

196. Expenses	1.
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TREASURER AND COLLECTOR

197. Treasurer-Collector Salary	24,700.
198. Wages and Salaries (A)	59,820.
199. Postage	12,100.
200. Expenses	6,400.
201. Bonds	900.
202. Outlay	1.
203. Data Processing (Payroll)	17,050.
TOTAL TREASURER-COLLECTOR DEPT.	120,971.

TREE WARDEN DEPARTMENT

Salaries:	
204. Tree Warden	1,000.
205. Fees	1.
Total Salaries	1,001.

Expenses:

206. Other Expenses	13,875.
207. Outlay	1.
Total Expenses	13,876.
TOTAL TREE WARDEN DEPT.	14,877.

UNCLASSIFIED DEPARTMENTS

Mr. Robert Geary moved to amend the School Budget by decreasing line #217 Unemployment Benefits due State, \$200,000.00, and adding this amount to the School Budget. The Moderator asked for a voice vote, Motion Defeated.

208. Town & Finance Com. Reports	7,000.
209. Expenses For Town Clock	525.
210. Ambulance Service	1.
211. Lowell Mental Health Assoc.	8,695.
212. Veterans Pension Claims	5,520.
213. D.P.W. Committee	0.
214. Bus Transportation Subsidy	1.
215. Share Inc. (Drug Rehab.)	23,737.
216. N.M.A.C. Assessment Benefits	8,592.
217. Unemployment Benefits Due State	300,000.
218. Cable T.V. Commission	750.
219. Memorial Day Expenses	1.
220. Historic District Commission	750.
221. Preliminary Project Study	1.
222. Clerk of Committees	1.
223. Cultural Council	100.
224. Sign Advisory Committee	100.
225. Energy Committee	100.
226. Town Festival Committee	0.
227. Industrial Dev. Committee	100.
TOTAL UNCLASSIFIED DEPARTMENTS	355,974.

VARNEY PLAYGROUND

228. Labor—Part Time	3,500.
229. Expenses	1,499.

230. Outlay	1.
TOTAL VARNEY PLAYGROUND	5,000.
VETERANS BENEFITS DEPARTMENT	
231. Wages and Salaries (A)	27,800.
232. Expenses	2,975.
233. Outlay	1.
234. Cash and Material Grants	64,500.
TOTAL VETERANS BENEFITS DEPT.	95,276.

Jack Luskin made the following motion:

A. To direct that the allocation of any additional monies, that are received by the town from the state be in the same proportion as is represented in the current (80) town budget.

B. To direct the School Committee to use these additional funds in the following manner:

- (1) to keep operating all currently operating school buildings with classrooms.
- (2) to hire as many teachers as the remaining money allows, and,
- (3) after fulfilling the above two conditions, remaining money will be spent at the discretion of the School Committee.

Town Counsel James Harrington ruled the above motion out of order.

The Moderator moved that the Town Meeting Body accept the total Departmental Budgets figure of \$23,187,-992.00, minus the transfer of Revenue Sharing figures of \$816,264.00 and the authorization expenditure of article 45 of \$250,000.00 which will equal the total raise and appropriate figure of \$22,121,728.00. Motion Carried.

Selectman Hart moved to adjourn the meeting until Monday evening June 8th, 1981 at the McCarthy Jr. High. Motion Carried. The meeting adjourned at 11:00 PM.

Dennis McHugh
Moderator

Mary E. St. Hilaire
Town Clerk

ADJOURNED ANNUAL TOWN MEETING June 8, 1981

The Adjourned Annual Town Meeting was called to order at 7:35 PM, by the Moderator Dennis McHugh who recognized the presence of a quorum, there were 374 voters present.

UNDER ARTICLE 4 James R. Doukszewicz, Town Treasurer, moved that the Town vote to authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 1981; in accordance with the provisions of General Laws, Chapter 44, Section 4, and to issue a note or notes as may be given for a period of less than one year in accordance with

General Laws, Chapter 44, Section 17.

The Finance Committee recommends passage. Motion carried, unanimously.

UNDER ARTICLE 5 James R. Doukszewicz, Town Treasurer, moved that the Town vote to request the Department of Revenue, Division of Accounts of the Commonwealth of Massachusetts, to make an audit of all accounts in all departments in the Town of Chelmsford.

The Finance Committee recommends passage. Motion carried, unanimously.

UNDER ARTICLE 6 Selectman Paul C. Hart moved that the Town vote to raise and appropriate the sum of \$2,666.90 with which to meet bills for previous years.

The Finance Committee recommends passage. Motion carried, unanimously.

UNDER ARTICLE 7 Selectman Paul C. Hart moved that the Town vote to raise and appropriate the sum of \$1.00 to match LEAA Federal Funds for the purpose of providing mutual aid programs for the Police Department.

The Finance Committee recommends passage. Motion carried, unanimously.

UNDER ARTICLE 8 Selectman Paul C. Hart moved that the Town vote to raise and appropriate the sum of \$630,919.92 to pay the Treasurer of the Middlesex County Retirement System, the said amount being the Town's share of the pension expense and military service funds.

The Finance Committee supports this article. Motion carried, unanimously.

UNDER ARTICLE 9 George Ripsom Chairman of the Finance Committee moved that the Town vote to raise and appropriate the sum of \$250,000.00 to be used as a Reserve Fund at the discretion of the Finance Committee, as provided in General Laws, Chapter 40, Section 6.

Motion Carried, unanimously.

UNDER ARTICLE 10 Selectman Paul C. Hart moved that the Town vote to raise and appropriate the sum of \$1.00 to pay reasonable hospital, medical and surgical, chiropractics, nursing, pharmaceutical, prosthetic and related expenses, and reasonable charges for podiatry, pursuant to the provisions of Chapter 41, Section 100B, for certain retired Police Officers and Firefighters as classified under Chapter 41, Section 100B of the Massachusetts General Laws, accepted by vote of the 1979 Annual Town Meeting.

The Finance Committee approved of the article. Motion Carried, unanimously.

UNDER ARTICLE 11 Selectman Paul C. Hart moved that the Town vote to raise and appropriate the sum of \$1,800.00 to be used to join or buy into Elder Services of

Merrimack Valley, Inc. for the purpose of obtaining services for the care of the Town's Older Americans.

The Finance Committee approves of the article. Motion Carried, unanimously.

UNDER ARTICLE 12 Selectman Paul C. Hart moved that the Town vote to raise and appropriate the sum of \$36,000.00 for the purpose of purchasing four (4) new 1982 four door sedans to be used by the Police Department, said purchase to be made under the supervision of the Board of Selectmen, and to authorize the Board of Selectmen to transfer by good and sufficient bill of sale, title to four (4) cruisers now being used by the Police Department.

The Finance Committee recommends the article. Motion carried, unanimously.

UNDER ARTICLE 13 Selectman Paul C. Hart moved that the Town vote to raise and appropriate the sum of \$1.00 for Chapter 90 Construction under Chapter 356, Section 2b Acts of 1977.

The Finance Committee recommends the article. Motion Carried, unanimously.

UNDER ARTICLE 14 Selectman Paul C. Hart moved that the Town vote to raise and appropriate the sum of \$99,500.00 for the purpose of resurfacing portions of certain streets throughout the Town.

The Finance Committee recommends the article. Motion carried, unanimously.

UNDER ARTICLE 15 Selectman Paul C. Hart moved that the Town vote to raise and appropriate the sum of \$1.00 for the construction of sidewalks.

The Finance Committee recommends passage. Motion carried, unanimously.

UNDER ARTICLE 16 Selectman Paul C. Hart moved that the Town vote to raise and appropriate the sum of \$43,000.00 to alleviate certain drainage problems existing in the vicinity of Warren Avenue and Cushing Place.

The Finance Committee recommends passage. Motion carried, unanimously.

UNDER ARTICLE 17 Judith Hass, Chairman of the Conservation Committee, moved that the Town vote to authorize the expenditure by the Conservation Commission of the sum of \$42,500.00 from the Conservation Trust Fund to alleviate certain drainage problems existing in the vicinity of Donna Road, said work to be performed under the supervision of the Board of Selectmen.

Barbara Longworthy, President of the League of Women Voters, speaking on behalf of the league, felt that there was no alternative to this motion, because of the Donna Road situation, but felt the future Town Meetings should not use conservation monies to solve

drainage problems. George Ripsom, of the Finance Committee, stated that if at all possible the money used will be replaced at a future Town Meeting. Bruce Gullion questioned if a $\frac{2}{3}$'s vote was required for passage of this article. Town Counsel James Harrington, said that only a majority vote was needed for passage. Judith Hass, of the Conservation Commission, made a point of order, stating that according to the Ma. Conservation Law Foundation a $\frac{2}{3}$'s vote is required. The Moderator asked for a brief recess in order for the Town Counsel to check the law. Town Counsel ruled that a $\frac{2}{3}$'s vote is required for passage of this article. The Moderator attempted for a unanimous vote, which failed and the following tellers came forward:

Ruth Delaney	Richard Burt	Bruce Gullion
Sandra Kilburn	Dorothy Lerer	Margaret Johnson
Carl Olsson	Carolyn Fabien	William Keohane
Mary Jo Deleppo	Bruce Clark	Edward Hilliard
	Samuel Poulten	

The result of the hand count Yes 240 No 38 $\frac{2}{3}$'s vote needed, Motion carried.

UNDER ARTICLE 18 Jean Paul Gravel of the Energy Committee, moved that the Town vote to raise and appropriate the sum of \$590.00 to purchase Energy Weather Monitoring Equipment.

David Fenn, of the Energy Committee spoke in favor of the article. The Finance Committee did not recommend the article. Motion defeated.

UNDER ARTICLE 19 Selectman Paul C. Hart moved that the Town vote to raise and appropriate the sum of \$1.00 for the purpose of eradicating mosquitoes by means of aerial spraying or other appropriate means, under the supervision of the Board of Health.

The Finance Committee recommends the article. Motion carried.

UNDER ARTICLE 20 Selectman Paul C. Hart moved that the Town vote to amend the General By-Laws, Article VII—"Miscellaneous"—Section 1—Dog Leash Law, as follows:

1. Delete the first sentence of subsection enumerated 2 and insert in its place the following:
"No owner or keeper of any dog shall permit such dog to run at large at any time."
2. Add the following subsection:
"5. Every owner or keeper of a dog shall exercise proper care and control of their dog so as to prevent said dog from becoming a public nuisance. It shall be deemed a public nuisance if any dog should trespass upon public or private property and deposit feces thereon, unless said feces are immediately removed by the owner or keeper of said dog. Any violation

of this subsection shall be punishable as set forth in Article I of this By-Law."

The Finance Committee recommends the article. The Board of Selectmen spoke about the article, stating that the purpose of this article is due to the residents having to put their trash out the night before because of the early pick up requirements with the new trash company, the residents were complaining about the dogs tearing apart the trash. The Selectmen were in favor of the article. A number of residents spoke against the article. A discussion followed. Vicki Cooper moved the question to stop debate. The Moderator attempted for a unanimous vote, which failed, a $\frac{2}{3}$'s vote required and the tellers came forward, a hand count was taken. Yes 248 No 23 Motion carried to stop debate. A voice vote was taken on the article motion, carried.

UNDER ARTICLE 21 Judith Hass, Chairman of the Conservation Commission, moved that the Town vote to authorize the Conservation Commission to grant an access and use easement to the Chelmsford Water District on land owned by the Town of Chelmsford, through its Conservation Commission for administration, control and maintenance under the provisions of Massachusetts General Laws, Chapter 40, Section 8C, as amended, said parcel containing 16.3 acres of land located off Meadowbrook Road, all as shown on "Plan of Land prepared for Chelmsford Conservation Commission, November, 1976, by Emmons, Fleming and Bienvenu, Civil Engineers and Surveyors", for the purpose of installing and maintaining a water well, pump and system with all necessary appurtenances on said land, provided however, that said land and access shall remain under the administration, control and maintenance of the Conservation Commission, and shall be, and all rights shall be, retained for conservation and passive recreation use, as set forth in Chapter 40, Section 8C of the Massachusetts General Laws.

The Finance Committee recommends the article. A discussion followed. The Moderator attempted for an unanimous vote, which failed, the tellers came forward and a hand count was taken, $\frac{2}{3}$'s vote required. The result of the hand count Yes 258 No 2 motion carried.

UNDER ARTICLE 22 Judith Hass, Chairman of the Conservation Commission, moved that the Town vote to approve the filing of a petition in the General Court to approve the access and use easement grant to the Chelmsford Water District, as required by Article 97 of Amendments to the Constitution of Massachusetts.

The Finance Committee recommends the article. Motion carried, unanimously.

UNDER ARTICLE 23 The Finance Committee moved to amend this article: George Ripsom of the Finance Committee moved to amend Article 23, item 1 by deleting that item in its entirety and substituting the following wording:

1. Under Subsection 3330—"Signs Permitted in Business Districts"—subparagraph 3331, Delete (b) in its entirety and Substitute the following:

(B) Allowable sign area may be divided between two signs, each sign to be attached to a different wall of the building, and the Total allowable sign area shall not exceed an area of equivalent to 20% of the front wall area of said building or 80 square feet, whichever is smaller,"

Mr. Ripsom spoke on the motion to amend. Jean Rook, of the Sign Advisory Committee spoke against the motion to amend. A voice vote was taken on the motion to amend. Motion defeated.

Carolyn Fenn, Chairman of the Planning Board, read the Board's recommendation concerning this article:

Based on its review of the proposed amendment and its public hearing held on April 8, 1981, the majority of the Planning Board Recommends adoption of this article. The vote was four in favor and three against.

Ronald Wetmore the Building Inspector spoke on the affects of this article. The Moderator attempted a voice vote, Motion, carried unanimously. Article 23 reads as follows:

Charles Marderosian of the Sign Advisory Committee, moved that the Town vote to amend the Zoning By-Laws Article III—"General Regulations", Section 3300—"Signs and Outdoor Lighting" as follows:

1. Under Subsection 3330—"Signs Permitted in Business Districts"—add the following subparagraph:
"3331 (e) A building located at an intersection fronting on two public ways may divide the allowable sign area between two signs, each sign to be attached to a different wall of the building, and the total allowable sign area shall not exceed an area equivalent to 20% of the front wall area of said building, or 80 square feet, whichever is smaller."
2. Under Subsection 3330—"Signs Permitted in Business Districts"—delete subparagraph 3332 in its entirety and substitute in its place the following:
"3332 (a) **Freestanding Signs.** One freestanding sign located within the front yard area of a building and not exceeding five percent of the front wall of the building, or 40 square feet, whichever is smaller, provided that the building has a minimum setback of 30 feet and the sign is so located as to be set back 15 feet from the street line and 20 feet from any side lot line. On Special Permit from the Board of Appeals the allowable sign area may be in-

creased to sixty square feet.”

“3332 (b) **Directory Signs.** A free-standing “directory” sign, a sign representing multi-tenants, must have uniformity of size and color and the overall sign must meet the criteria for freestanding signs.”

3. Under Subsection 3330—“Signs Permitted in Business Districts”—delete subparagraph 3333 in its entirety and substitute in its place the following:
“3333. **Directional Signs.** No more than two directional signs per driveway, said signs to contain no advertising and shall not exceed an area of 5 square feet each.”
4. Under Subsection 3700—“Sign Advisory Committee”—subparagraph 3371—“Membership”—delete the words “one person trained in architecture or landscape design” and the word “other.”

UNDER ARTICLE 24 Chairman of the Planning Board, Carolyn Fenn read the Board’s recommendation concerning this article:

Based on its review of the proposed amendment and its public hearing held on April 8, 1981, the majority of the Planning Board recommends adoption of this article. The vote was four in favor and three against.

The Finance Committee spoke against passage of the article. Barbara Langworthy moved to amend this article by deleting the following:

1. Under subsection 3330—“Signs Permitted in Business Districts”—subparagraph 3334—“Window Signs”—delete the word “unlighted”.

The Selectmen were against the motion to amend. John Harrington spoke against the motion. A discussion followed. The Moderator attempted a voice vote on the motion to amend. This left the chair in doubt a showing of hands was taken. Motion carried to amend. The Moderator attempted for a unanimous vote on the motion as amended, which failed, the tellers came forward and a hand count was taken. The result of the hand count Yes 201 No 63 a $\frac{2}{3}$ ’s vote is needed. Motion carried. Article 24 reads as follows:

Ronald Wetmore, Building Inspector moved that the Town vote to amend the Zoning By-Laws, Article III—“General Regulations”, Section 3300—“Signs and Outdoor Lighting”—as follows:

2. Under Subsection 3330—“Signs Permitted in Business Districts”—subparagraph 3331, delete (b) in its entirety and substitute the following:
(b) Allowable sign area may be divided between two signs, each sign to be attached to a different

wall of the building, and the total allowable sign area shall not exceed an area equivalent to 20% of the front wall area of said building or 80 square feet, whichever is smaller.”

James Cooper moved to reconsider Article 24. Motion defeated by voice vote.

UNDER ARTICLE 25 James Geary moved that the Town vote to revise Article 50 passed at the Town Meeting of May 21, 1979, which states that “No Self-Service Stations be permitted in the Town of Chelmsford” as follows:

“Self-Service” and/or “Split Island” Service Stations be permitted in the Town of Chelmsford subject to compliance with safety requirements, as determined by the Local Fire Department and the Massachusetts State Fire Marshall,”

James Geary representing Bill Boyle who petitioned for this change explained the purpose of this article. The Finance Committee was against this article. Chief Reid of the Fire Department spoke against the motion. A discussion followed. Sameul Poulten moved to amend the article by deleting the word “self-service”. Motion to amend was defeated by a voice vote. More discussion followed. David McLachlan moved the question and stopped debate. Motion carried, unanimously. A voice vote was taken on the article, Motion defeated.

John Harrington moved to reconsider Article 24. Motion defeated by voice vote.

UNDER ARTICLE 26 Ruth Delaney Chairman of the Housing Authority moved that the Town vote to allow the Chelmsford Housing Authority to erect another new housing project for the elderly person of low income, as determined by the Authority to be reasonably necessary and feasible.

The Finance Committee recommends and supports the article. Motion carried, unanimously.

UNDER ARTICLE 27 Ruth Delaney Chairman of the Housing Authority moved that the Town vote to allow the Chelmsford Housing Authority to purchase condominiums for elderly persons of low income who will be displaced, as determined by the Authority to be both reasonably necessary and feasible.

The Finance Committee recommends the article. Motion carried.

UNDER ARTICLE 28 Selectman Paul C. Hart, moved that the Town vote to authorize the Board of Selectmen to sell by good and sufficient bill of sale equipment presently used by the Highway Department determined by the Board of Selectmen to be surplus.

The Finance Committee recommends the article. Motion Carried.

UNDER ARTICLE 29 Selectman Paul C. Hart, moved that the Town vote to authorize the Board of Selectmen to convey, during fiscal year 1982, for consideration to be determined, all right, title or interest, if any, held by the Town in real estate currently being used for school purposes, provided the School Committee shall, by vote, determine that said property is no longer needed for school purposes, and further votes to turn control of said property over to the Board of Selectmen.

The Finance Committee recommends the article. Edward Hilliard, spoke against the article. He felt that the Selectmen should not have the power to convey any real estate without Town Meeting approval. A number of residents spoke against the motion. Myra Silver spoke in favor. James Doukzewicz spoke in favor. The Moderator asked for a voice vote. Motion defeated.

UNDER ARTICLE 30 George Ripsom of the Finance Committee, moved to dismiss this article. Motion Carried.

UNDER ARTICLE 31 Henrick R. Johnson Jr. of the Planning Board, moved that the Town vote to amend the Chelmsford Zoning By-Law by deleting the present zoning map and substitute the redrafted map proposed by the Planning Board, as filed with the Town Clerk, and displayed at the Town Meeting.

Carolyn Fenn, Chairman of the Planning Board read the Board's recommendation concerning this article:

Based on its review of the proposed map and its public hearing held on April 22, 1981, the Planning Board unanimously recommends adoption of this redrafted zoning map.

The Finance Committee recommends the article. Motion Carried, unanimously.

UNDER ARTICLE 32 Julian Zabierek, moved to dismiss this article. Mr. Zabierek then explained the reason for his motion. Mr. Gerald Crow spoke against dismissing the article. Claude Harvey spoke against the article. A lengthy discussion followed. The Moderator asked for a voice vote on the motion to dismiss. Motion carried.

UNDER ARTICLE 33 Julian Zabierek, moved to dismiss this article. Gerald Crow, spoke against the motion to dismiss, and gave a presentation stating the reasoning for wanting passage of this article. A lengthy discussion followed. Donald Savage spoke against the article. Edward Marshall moved the question to stop debate. The Moderator attempted for a unanimous vote, which failed. The tellers came forward and a hand count was taken, result Yes 245 No 47 a $\frac{2}{3}$'s vote was needed motion carried. A voice vote was taken on the motion to dismiss the article, motion carried.

UNDER ARTICLE 34 Mary E. St.Hilaire, Town Clerk, moved that the Town vote pursuant to the authority of Massachusetts General Laws, Chapter 262, Section 34, to amend the General By-Laws, Article III - "Town Officers" - Section 4, "Fees - Town Clerk and Treasurer"

by adding the following paragraph to set fees charged by the Town Clerk, effective July 1, 1981, as follows:

(1) For filing and indexing assignment for the benefit of creditors	\$5.00
(11) For entering amendment of a record of the birth of an illegitimate child subsequently legitimized.	5.00
(12) For correcting errors in a record of birth.	5.00
(13) For furnishing certificate of a birth.	3.00
(13A) For furnishing an abstract copy of a record of birth.	2.00
(14) For entering delayed record of birth.	5.00
(20) For filing certificate of a person conducting business under any title other than his real name.	10.00
(21) For filing by a person conducting business under any title other than his real name of statement of change of his residence, or of his discontinuance, retirement or withdrawal from, or of a change of location of such business.	5.00
(22) For furnishing certified copy of certificate of person conducting business under any title other than his real name or a statement by such person of his discontinuance, retirement or withdrawal from such business.	3.00
(24) For recording the name & address, the date and number of the certificate issued to a person registered for the practice of podiatry in the Commonwealth.	10.00
(29) For correcting errors in a record of death.	5.00
(30) For furnishing a certificate of death.	3.00
(30A) For furnishing an abstract copy of a record of death.	2.00
(42) For entering notice of intention of marriage and issuing certificates thereof.	10.00
(43) For entering certificate of marriage filed by persons married out of the Commonwealth.	3.00
(44) For issuing certificate of marriage.	3.00
(44A) For furnishing an abstract copy of a record of marriage.	2.00
(45) For correction errors in a record of marriage.	5.00
(54) For recording power of attorney.	5.00
(57) For recording certificate of registration granted to a person to engage in the practice of optometry, or issuing a certified copy thereof.	10.00
(58) For recording the name of the owner of	

a certificate of registration as a physician or osteopath in the Commonwealth.	10.00
(62) For recording order granting locations of poles, piers, abutments or conduits, alterations or transfers thereof, and increase in number of wires and cable or attachments under the provisions of Sec. 22 of Chap. 166.	25.00
Additional fee for each street or way included in such order.	5.00
(66) For examining records or papers relating to birth, marriage or deaths upon the application of any person, the actual expense thereof, but not less than \$5.00.	Actual Expense
(67) For copying any manuscript or record pertaining to a birth, marriage or death.	3.00
(69) For receiving & filing of a complete inventory of all items to be included in a "closing out sale", etc.	2.00 per pg.
(75) For filing a copy of written instrument or declaration of trust by the trustees of an association or trust, or any amendment thereof as provided by Sec. 2, Chap. 182.	10.00
(78) For recording deed of lot or plot in a public burial place or cemetery.	5.00
(79) Recording any other documents.	5.00
	1st pg.
	2.00 each additional page.

The Finance Committee recommends the article. Motion carried, unanimously.

UNDER ARTICLE 35 Selectman Paul C. Hart, moved that the Town vote to authorize the Board of Selectmen, for consideration to be determined, to convey all right, title and interest, if any, held by the Town in a certain parcel of land located on Boston Road and Hall Road, shown as Lot 6/2 on Assessors Map 168, conveyed to the Town of Chelmsford by Treasurer's Deed recorded in Middlesex North District Registry of Deeds in Book 2224, Page 376, containing approximately 4,400 square feet.

George Ripsom of the Finance Committee explained that this article and the next four articles are pieces of land that directly abutts certain residents in the Town. These residents will appear before the Town Meeting Body and explain why they want the land in question. After the resident in question speaks, the Finance Committee will then give their recommendation. Mr. Ripsom stated that if a resident in question did not speak on his/her behalf, then the Finance Committee would not recommend passage of the article.

The Moderator asked for a voice vote on Article 35, Motion defeated.

UNDER ARTICLE 36 Selectman Paul C. Hart, moved that the Town vote to authorize the Board of Selectmen, for consideration to be determined, to convey all right, title and interest, if any, held by the Town in a certain parcel of land located on Monmouth Street, shown as Lot 68 on Assessors Plat 115, containing 5,000 square feet of land.

Mr. McKennedy stated that by being able to purchase this land he owns land on both sides of the parcel in question and this would allow him to be able to join his land.

The Finance Committee recommends this article. Motion carried, unanimously.

UNDER ARTICLE 37 Selectman Paul C. Hart, moved that the Town vote to authorize the Board of Selectmen, for consideration to be determined, to convey all right, title and interest, if any, held by the Town in a certain parcel of land adjacent to Route 3, shown as Lot 66B on Assessors Plat 126, conveyed to the Town by Treasurer's Deed dated June 10, 1975 and recorded in Middlesex North District Registry of Deeds in Book 2153, Page 300, containing approximately 43 acres.

James Geary Representing Raymond Carye, stated why Mr. Carye wanted to obtain this land. The Finance Committee recommends passage. The Moderator attempted an unanimous vote, which failed. The tellers came forward and a hand count was taken. Result Yes 143 No 24, Motion carried (a $\frac{2}{3}$'s vote required)

UNDER ARTICLE 38 Selectmen Paul C. Hart, moved that the Town vote to authorize the Board of Selectmen, for consideration to be determined to convey all right, title and interest, if any, held by the Town in a certain parcel of land with the buildings thereon, if any, situated at 7 Fourth Avenue, and being the premises taken by the Town of Chelmsford by an instrument of taking, dated December 27, 1973 and recorded Middlesex North District Registry of Deeds, in Book 2096, Page 686, and shown on Assessors Map 66 as Lot 68, containing approximately 3,240 square feet of land.

The Finance Committee does not support this article. Motion defeated.

Selectman Ready moved to adjourn this meeting until Monday evening June 15th, 1981 at the McCarthy Jr. High. Motion defeated, by voice vote.

UNDER ARTICLE 40 Ronald Wetmore, Building Inspector, moved that the Town vote to amend the Zoning By-Law, Article IV—"Special Regulations"—Section 4100—"Accessory Uses and Structures", by adding the following subsections:

4190. **Height Restrictions on Certain Accessory Uses and Structures.**
Tall Structures and Roof Mounted or Attached Structures shall comply with the following requirements, conditions and guidelines:

4191. **Tall Structures**—Any freestanding man made device (lattice, mast, pole, windmill, wind turbine, spire, tower, antennae, etc.) which exceeds 35 feet in height.
4192. **Tall Structure Encroachment Zone**—An area equal to the area of a circle with radius equal to the tall structure height, as measured from the base of said tall structure. This encroachment area must lie within the property lines mutual to all abutting property. More than one tall structure may be erected on a lot or parcel provided that the encroachment area derived from the sum of the combined heights of the tall structures does not exceed the area of the lot. No tall structure shall be located within a required front or side yard area.
4193. **Roof Mounted or Attached Structures**—(Masts, poles, towers, antennae, etc.) may not exceed twenty (20) feet above the uppermost part of the structure (dwelling, chimney, etc.) to which attached, but in no event, nearer to the lot line than the total height of the mounted or attached structure.

Carolyn Fenn, Chairman of the Planning Board read the Board's recommendation concerning this article:

Based on its review of this amendment and its public hearing held on May 27, 1981, the majority of the Planning Board recommends against adoption of this article. The vote was four against and two in favor.

The Finance Committee recommends the article. Building Inspector Ronald Wetmore spoke in favor of the article. Barbara Ward moved the question to stop debate. The Moderator asked for a voice vote on the motion to stop debate, Motion carried, unanimously. The Moderator then asked for a voice vote on the article, Motion carried, unanimously.

UNDER ARTICLE 41 Myra Silver, Chairman of the School Committee, moved that the Town vote to transfer the following unexpended balance totaling \$8,674.12 of School Building Construction Bond issues to the current School Building Capital Improvement project account:

Byam School	\$1,281.03
Harrington School	7,312.05
Parker Jr. High School	81.04
	<hr/>
	\$8,674.12

The Finance Committee recommends the article, Motion Carried, unanimously.

UNDER ARTICLE 42 Selectman Paul C. Hart, moved that the Town vote to accept the following mentioned streets as laid out by the Board of Selectmen and shown by their reports and plans duly filed in the Office of the Town Clerk:

Loiselle Lane

Maynard Circle
Roaen Drive
Elizabeth Drive
Kastraki Place

Providing all construction of same meets with the requirements of the Board of Selectmen, and subject to the withholding of any remaining bonds until such requirements have been met.

The Finance Committee approves the article. Motion carried, unanimously.

UNDER ARTICLE 43 Selectman Paul C. Hart, moved to dismiss this article. Mr. David Roberts was the resident who was requesting the purchasing of this land. He stated that tonight was the first time he had heard that the article was going to be dismissed, and wanted to know the reasoning behind the motion. Selectman Ready explained that the land in question was connected to the North School property and due to the recent developments (Fire destroyed the school) the Board felt that the land at this time should stay in tact with the rest of the school property. Mrs. Roberts stated that at the time when she and her husband appeared before the Board asking for permission to buy the land it was decided at that time that the land did not affect the School property and could not see any reason on why the Roberts' shouldn't be able to purchase it. The Moderator asked for a voice vote on the motion to dismiss, motion defeated. The article reads as follows:

Selectman Paul C. Hart, moved that the Town vote to convey, for consideration to be determined, all right, title and interest, if any, held by the Town in a certain parcel of land located on Harding Street, being shown as Lot 7 on a plan of land entitled "Taking Plan for Proposed School Lot, North Chelmsford, Mass., Scale 50 feet to an inch, surveyed December, 1950, Brooks, Jordan and Graves, Civil Engineers", and being a portion of an Order of Taking dated January 17, 1951 recorded in Middlesex North District Registry of Deeds in Book 1161, Page 258, containing according to said plan, 10,849 square feet of land.

The Finance Committee approves the article, Motion carried, unanimously.

UNDER ARTICLE 44 Selectman Paul C. Hart, moved that the Town vote to authorize the Board of Selectmen, for consideration to be determined, to convey all right, title and interest, if any, held by the Town in a certain parcel of land and buildings located on Proctor Road, shown as Lot 264 on Assessors Plat 225, conveyed to the Town by deed of John R. Parker, dated June 10, 1907 and recorded in Middlesex North District Registry of Deeds in Book 405, Page 352, and to further authorize the Board of Selectmen to set forth any conditions of sale regarding use of buildings contained thereon, as may be in the best interests of the Town.

The Finance Committee recommends the article. Gordon Isleib asked a question concerning this article. George Brown spoke against the article. The Moderator

asked for a voice vote on the motion, Motion defeated.

(Article 45 was voted on and discussed on 6-1-81)

UNDER ARTICLE 46 Selectman Paul C. Hart, moved that the Town vote to authorize the Board of Selectmen, to execute a Feasibility Study Loan Agreement and Promissory Note with the United States of America, Department of Energy, for a loan to help defray expenses to be incurred in preparing a study to determine the technical and economic feasibility and environmental acceptability of undertaking a small hydroelectric power project known as Crystal Lake Hydroelectric Project Application Number F01050, as authorized by Title IV. of P.L. 95-617 and Department of Energy Regulations (10 CFR 797)

The Finance Committee recommends the article. Motion carried, unanimously

(Article 47 was voted on and discussed on 6-1-81)

UNDER ARTICLE 48 Selectman Paul C. Hart, moved that the Town vote to amend the General By-Laws, Article II—"Town Meeting"—Section 3—"Town Meeting Rules of Order"—Subsection 3—"Order of Precedence of Motions", as follows:

Delete within line (h) under column "Can be Reconsidered" the word "Yes" and substitute in its place the word "No";

The Finance Committee was not in favor of this article. Motion defeated.

UNDER ARTICLE 49 Selectman Paul C. Hart, moved that the Town vote to authorize the Board of Selectmen to convey, for consideration to be determined, all right, title and interest, if any, held by the Town in a certain parcel of land with the buildings thereon, if any, situated at the intersection of Woodbine Street and Westland Avenue, shown as Lot 184 on Assessor's Map 88, conveyed to the Town by Treasurer's deed dated December 8, 1976, recorded in the Middlesex North District Registry of Deeds in Book 2224, Page 376, containing approximately 4,500 square feet of land.

Donald Higgins told the Town Meeting Body the reason for wanting this land. The Finance Committee recommends passage, Motion carried unanimously.

UNDER ARTICLE 50 Selectman Paul C. Hart, moved that the Town vote to borrow the sum of \$200,000.00 for the purpose of school building capital improvements and preservation, including energy conservation components and removal of architectural barriers for the handicapped, and authorize the School Committee to proceed with the work of said project and to enter into all necessary and proper contracts and agreements in respect thereto, and to do all other acts necessary.

The Finance Committee recommends passage. Motion carried, unanimously.

UNDER ARTICLE 51 George Ripsom of the Finance Committee moved that the Town vote to instruct the Board of Assessors to issue the sum of \$1,305,000.00 from Free Cash in the Treasury for the reduction of the tax rate.

The Finance Committee recommends the article. Motion carried, unanimously.

Having completed all the business at hand, the Moderator declared the Annual Town Meeting adjourned Sine die. Motion carried, unanimously. The Moderator thanked everyone who attended. The Meeting adjourned at 11:40 PM.

Dennis McHugh
Moderator

Mary E. St.Hilaire
Town Clerk

WARRANT FOR SPECIAL TOWN MEETING August 17, 1981

COMMONWEALTH OF MASSACHUSETTS

MIDDLESEX, SS:

To the Constable, or any other suitable person of the Town of Chelmsford:

GREETING:

In the name of the Commonwealth, aforesaid, you are hereby requested to notify and warn the legal voters of said Chelmsford to meet in the McCarthy Junior High School Auditorium on Monday evening, the seventeenth day of August, 1981, at 8:00 o'clock P.M., then and there to act upon the following Articles, viz:

ARTICLE 1. To see if the Town will vote to rescind the action of the 1981 Annual Town Meeting under Article 51 instructing the Board of Assessors to issue the amount of \$1,300,000.00 from Free Cash in the Treasury for the reduction of the tax rate; or act in relation thereto.

Finance Committee

ARTICLE 2. To see if the Town will vote to rescind the action of the 1981 Annual Town Meeting Under Article 45 authorizing the Board of Selectmen to appropriate and expend the sum of \$250,000.00 from the proceeds paid to the Town in payment of claims made by the Town for damage sustained as a result of a fire loss at the North Elementary School, for the payment of debt and interest due in Fiscal 1982; or act in relation thereto.

Finance Committee

ARTICLE 3. To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$250,000.00 for payment of debt and interest due in Fiscal 1982; or act in relation thereto.

Finance Committee

ARTICLE 4. To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$225,000.00 to the School Department Budget for the purpose of defraying charges for the Fiscal Year July 1, 1981 to June 30, 1982; or act in relation thereto.

Finance Committee

ARTICLE 5. To see if the Town will vote to raise and appropriate or transfer from available funds a certain sum of money to the School Department Budget for the purpose of defraying charges for the Fiscal Year July 1, 1981 to June 30, 1982; or act in relation thereto.

School Committee

ARTICLE 6. To see if the Town will vote to transfer the sum of \$20,000.00 from the Sale of Graves and Lots to the Cemetery Improvement and Development Fund; or act in relation thereto.

Cemetery Commissioners

ARTICLE 7. To see if the Town will vote to raise and appropriate or transfer from available funds a certain sum of money to the Highway Department Budget, line item 82—Utilities, Materials, Misc.; or act in relation thereto.

Finance Committee

ARTICLE 8. To see if the Town will vote to amend the General By-Laws of the Town of Chelmsford by adding thereto the following:

ARTICLE—CONTROL AND MANAGEMENT OF HAZARDOUS MATERIALS

SECTION 1. PURPOSE—There is hereby adopted the following measures to provide adequate safeguards from hazardous materials which pose substantial present or potential hazards to public health, welfare, safety, and to the environment, and to establish a program to provide for safe management of all such hazardous materials.

SECTION 2. DEFINITIONS—In this By-Law the following terms shall have the following meaning:

- (a) By-Law: Town of Chelmsford By-Law entitled "Control and Management of Hazardous Materials"
- (b) Disposal: The unlawful discharge, deposit, injections, dumping, spilling, leaking, incineration or placing of hazardous materials into or on any land or water so that such hazardous materials or any constituent thereof may enter the environment or be emitted into the air or discharged into any waters, including groundwaters.
- (c) Hazardous Materials: A substance, or combination of substances, which because of its

quantity, concentration, or physical, chemical or infectious characteristics may cause, or significantly contribute to an increase in mortality or an increase in serious irreversible, or incapacitating reversible illness or pose a substantial present or potential hazard to human health, safety or welfare or to the environment when improperly treated, stored, transported, used or disposed of, or otherwise managed, however not to include solid or dissolved material in domestic sewage, or solid or dissolved materials in irrigation return flows or industrial discharges which are point sources subject to permits under section 402 of the Federal Water Pollution Control Act of 1967 as amended, or source, special nuclear, or byproduct material as defined by the Atomic Energy Acts of 1954. Those substances considered to be hazardous materials shall include but shall not be limited to substances considered to be toxic or hazardous by the Division of Hazardous Waste of the Commonwealth of Massachusetts under the provision of Massachusetts General Laws, Chapter 21(c).

- (d) Storage: The actual or intended containment of hazardous materials in a safe manner so as to prevent unlawful disposal.
- (e) Hazardous Material Disposal Facility

1—Primary Facility—a primary Hazardous Material Disposal Facility is defined herein as one that is established and approved for the disposal of hazardous material generated either at the site where the facility is located or at other locations.

2—Secondary Facility—a secondary Hazardous Material Disposal Facility is defined herein as one that is approved for the disposal of hazardous materials generated in or used in operations performed exclusively at the facility site.

SECTION 3. PROHIBITIONS

- (a) The disposal of treated, untreated or neutralized hazardous materials within the Town of Chelmsford is hereby prohibited except at an approved Hazardous Waste Disposal Facility established and maintained in accordance with applicable law and the following:

1—Hazardous Waste Disposal Facilities shall be located on sites having a minimum size of 20 acres with location of the actual disposal area being as close to the center of the site as practicable.

2—Proposed Hazardous Waste Disposal Facilities shall be located a minimum of 1000 feet from any rivers, brooks, lakes, ponds, wells, streams, wetland areas of residences and a minimum of ½ mile from any public water

supplies.

3—A listing of all hazardous wastes proposed for treatment in a disposal facility shall be provided to the Board of Health and Board of Selectmen with the request for approval of a proposed disposal facility together with a description of the treatment(s) to be used to neutralize or otherwise render harmless each material together with an estimated maximum annual disposal quantity for each material proposed for disposal in the facility.

A public hearing shall be held by the Board of Selectmen prior to approval of any Hazardous Waste Disposal Facilities or approval of any changes in the listing of materials approved for disposal at a previously approved facility. A recommendation shall be submitted to the Board of Selectmen by the Board of Health and Conservation Commission prior to each such hearing.

5—Approval of any Hazardous Waste Disposal Facilities shall be by the Board of Selectmen—Changes in the listing of hazardous materials approved for disposal or annual quantities of such materials to be processed shall require Board of Selectmen approval following a public hearing and recommendations of Board of Health and Conservation Commission.

6—Approval of a Hazardous Waste Disposal Facility shall be identified as primary or secondary. Off-site generated waste shall not be disposed of in a secondary facility. Change in a facility's status shall be only following a public hearing and completion of the formal approval process.

- (b) Occupancy of any existing or new premises, other than residential dwellings, is hereby prohibited except in conformance with provisions of this By-Law.

SECTION 4. CONTROL STANDARDS

- (a) All hazardous materials shall be properly stored within a building in product tight containers protected from corrosion, accidental damage or vandalism, and shall be used and handled in a manner which does not constitute disposal. An inventory of such hazardous materials stored or handled in quantities that could pose a present or potential hazard shall be maintained and reconciled with purchase, use, sales and disposal records at sufficient intervals to detect product loss.
- (b) No hazardous materials shall be present in materials disposed on the site. Waste materials composed in part or entirely of hazardous materials shall be retained in product tight

containers for removal and disposal by a hazardous waste licensee, or as directed by the Board of Health or its Enforcement Officer.

SECTION 5. ADMINISTRATION—The provisions of this By-Law shall be enforced by the Board of Health or by a designated Enforcement Officer appointed by the Board of Health.

(a) CERTIFICATE OF COMPLIANCE

1—NEW PREMISES. Owners or occupants of new premises, other than residential dwellings, for which permit is issued after the effective date of this By-Law shall obtain a Certificate of Compliance prior to occupying the premises.

2—EXISTING PREMISES. Owners or occupants of existing premises, other than residential dwellings, shall obtain a Certificate of Compliance before January 1, 1983 or upon any change in use of occupancy requiring a Certificate of Use and Occupancy under Section 119.0 of the Massachusetts Building Code, whichever occurs first.

3—REQUIREMENTS. The Certificate of Compliance shall be issued by the Board of Health or by its Enforcement Officer upon demonstration by the owner or occupant that the use and occupancy of the premises are in conformance with the requirements of this By-Law; or, in the case of existing premises not in compliance, shall specify a compliance schedule which is reasonable with regard to the public health threat involved and the difficulty of compliance.

- (b) COMPLIANCE REVIEW: Application for an original Certificate of Compliance shall be forwarded by the Board of Health or its Enforcement Officer to the Board of Selectmen, Conservation Commission, Fire Department and Water Department for determination that the proposed use meets all control standards. All information necessary to demonstrate compliance must be submitted, including, but not limited to the following:

1—A complete list of all chemicals, pesticides, fuels and other potentially hazardous materials to be used or stored on the premises in quantities that could pose a present or potential hazard accompanied by a description of measures to protect from corrosion, accidental damage or vandalism, leakage or any disposal together with provision to control any accidental disposals; and

2—A description of hazardous materials to be generated, indicating the type of storage and the method and place of disposal.

Any information, record, or particular part

thereof, obtained by the Board of Health or its Enforcement Officer pursuant to the provisions of this By-Law, shall, upon request, be kept confidential and not considered to be public record when it is deemed by the Board that such information, record or report relates to secret processes, methods of manufacture or production or that such information, record or report if made public would divulge a trade secret. This section shall not prevent disclosure of any information necessary for an enforcement action. The Board of Health or its Enforcement Officer shall act upon an application within thirty (30) days of a filing. Upon failure of the Board of Health or its Enforcement Officer to act within said thirty (30) days, the Certificate of Compliance shall be deemed to be granted.

- (c) **RENEWAL APPLICATION.** Application shall be made for renewal of the Certificate of Compliance upon change in use or occupancy requiring a Certificate of Use and Occupancy under the Massachusetts Building Code or upon significant change in materials used or stored on the premises from those described in the original application.
- (d) **REPORT OF SPILLS AND LEAKS.** Any person having knowledge of a spill, leak or other disposal of hazardous materials or violation of this By-Law shall report the same to the Board of Health or its Enforcement Officer within two hours of detection.
- (e) **ENFORCEMENT.** The Board of Health or its Enforcement Officer may, according to law, enter upon any premises at any reasonable time to inspect for compliance with the provisions of this By-Law. Upon demand by the owner or person in control of the premises, however, the Board of Health or its Enforcement Officer shall obtain a warrant authorizing such entry and inspection. Information necessary to demonstrate compliance shall be submitted by the occupants of the premises at the request of the Board of Health or its Enforcement Officer. If requested, samples of hazardous materials shall be provided to the Board of Health or its Enforcement Officer for testing. All records pertaining to hazardous materials, disposal and removal shall be retained for no less than five (5) years, and shall be made available for review within 48 hours of a request.
- (f) **VIOLATION.** Upon determination by the Board of Health of a violation of this By-Law, the Board may issue such order as it deems appropriate to remedy the violation. The order may include a compliance schedule for those activities which the Board of Health deems reasonably necessary to abate the violation.
- (g) **PENALTY.** Violation of this By-Law shall be

punishable by a fine of \$50.00 for each offense. Each day that such violation continues shall constitute a separate offense.

SECTION 6. SEVERABILITY—It is hereby declared that the provisions of this By-Law are severable, and if any provision of this By-Law shall be declared unlawful by a valid judgment or decree of any court of competent jurisdiction, such invalidity shall not affect any of the remaining provisions of this by-Law;

or act in relation thereto.

Petition

ARTICLE 9. To see if the Town will raise and appropriate or transfer from available funds a certain sum of money to be expended for the timely alleviation of the Gypsy Moth Infestation in affected areas of the Town; or act in relation thereto.

Board of Selectmen

ARTICLE 10. To see if the Town will vote to authorize the Board of Selectmen to convey, for consideration to be determined, all right, title and interest if any, held by the Town in a certain parcel of land with the buildings thereon, situated on the westerly side of Stedman Street, formerly Old Middlesex Road, known as the Stedman Street School Property, conveyed to the Inhabitants of the Town of Chelmsford by a deed from Joseph M. Fletcher, dated July 14, 1896 and recorded in Middlesex North District Registry of Deeds in Book 278 at Page 550 containing approximately one half acre of land; or act in relation thereto.

Board of Selectmen

ARTICLE 11. To see if the Town will vote to authorize the Board of Selectmen for consideration to be determined, to convey all right, title and interest if any, held by the Town in a certain parcel of land located on Boston Road and Hall Road, shown as Lot 6/2 on Assessors Map 168, conveyed to the Town of Chelmsford by Treasurer's Deed recorded in Middlesex North District Registry of Deeds in Book 2224, Page 376, containing approximately 4,400 square feet; or act in relation thereto.

Board of Selectmen

ARTICLE 12. To see if the Town will vote to authorize the Board of Selectmen, for consideration to be determined, to convey all right, title and interest if any, held by the Town in a certain parcel of land with the buildings thereon, if any, situated at 7 Fourth Avenue, and being the premises taken by the Town of Chelmsford by an instrument of taking, dated December 27, 1973 and recorded in Middlesex North District Registry of Deeds, in Book 2096, Page 686, and shown on Assessors Map 66 as Lot 68, containing approximately 3,240 square feet of land; or act in relation thereto.

Board of Selectmen

ARTICLE 13. To see if the Town will vote to authorize the Board of Selectmen to convey, for consideration to be determined, all right, title and interest if any, held by the Town in a certain parcel of land with the buildings thereon, if any, situated on Fifth Avenue, Crystal Lake Park in North Chelmsford, being lot 198 as shown on a plan recorded in Middlesex North District Registry of Deeds in Plan Book 50, Plan 82 containing approximately 1,650 square feet of land, conveyed to the Town by Collectors' Deed dated August 24, 1940, and recorded in Middlesex North District Registry of Deeds in Book 950, Page 485; or act in relation thereto.

Board of Selectmen

ARTICLE 14. To see if the Town will vote to authorize the Board of Selectmen to convey, for consideration to be determined, all right, title and interest, if any, held by the Town in a certain parcel of land with the buildings thereon, if any, situated on Fifth Avenue in said Chelmsford, being lot 199 on a plan of land entitled Anglus Park, recorded in Middlesex North District Registry of Deeds in Book of Plans 48, Plan 73, containing approximately 1,650 square feet of land, being Parcel One in a deed dated May 31, 1966, to the Inhabitants of the Town of Chelmsford from William Haffey recorded in Middlesex North District Registry of Deeds in Book 1856, Page 383; or act in relation thereto.

Board of Selectmen

ARTICLE 15. To see if the Town will vote to authorize the Board of Selectmen to convey, for consideration to be determined, all right, title and interest, if any, held by the Town in a certain parcel of land with the buildings thereon, if any, situated on Sixth Avenue in said Chelmsford, being lot 43 on Assessors Map 67, Block 23 containing approximately 6,600 square feet of land conveyed to the Town of Chelmsford by Treasurer's Deed dated June 10, 1975 and recorded in Middlesex North District Registry of Deeds in Book 2153, Page 300; or act in relation thereto.

Board of Selectmen

ARTICLE 16. To see if the Town will vote to borrow the sum of \$168,000.00 for the purpose of purchasing a computer system and support software for use of the School Department and to authorize the School Committee to execute all necessary and proper contracts and agreements in respect thereto, and to do all other acts necessary; or act in relation thereto.

School Committee

ARTICLE 17. To see if the Town will appropriate and transfer the sum of \$1,720,224.00 from the proceeds paid to the Town in payment of claims made by the Town for damages sustained as a result of a fire loss at the North Elementary School, for the purpose of establishing or adding to a Stabilization Fund; or act in relation thereto.

Finance Committee

ARTICLE 18. To see if the Town will vote to instruct the Board of Assessors to issue the sum of \$1,000,000.00 from Free Cash in the Treasury for the reduction of the tax rate; or act in relation thereto.

Finance Committee

Hereof fail not and make return of this Warrant with your doings at the time and place of said meeting.

Given unto our hands this 31st day of July, A.D. 1981.

Paul C. Hart, Chairman
Dennis J. Ready, Vice Chairman
Bradford O. Emerson, Clerk
Claude A. Harvey
Bonita A. Towle

COMMONWEALTH OF MASSACHUSETTS

MIDDLESEX, SS.

July 31, 1981

Pursuant to the within warrant, I have notified and warned the Inhabitants of the Town of Chelmsford by posting up attested copies of same at the following places, to wit: Center School Auditorium; North Congregational Church Hall; Parker Junior High School Band Room; East Chelmsford School; Byam School Cafetorium; Westlands School Cafeteria; North Congregational Church Hall; Small Gymnasium, McCarthy Junior High School; South Row School Auditorium; South Row School Auditorium; Westlands School Cafeteria; Small Gymnasium, McCarthy Junior High School; fourteen days at least before the time appointed for holding the meeting aforesaid.

William E. Spence
Constable of Chelmsford

A True Copy Attest,

William E. Spence,
Constable of Chelmsford

SPECIAL TOWN MEETING August 17, 1981

The Special Town Meeting was called to order at 8:10 PM by the Moderator Dennis McHugh, who recognized the presence of a quorum. There were 800 voters present.

Selectman Hart moved that the reading of the Constable's return of service and the posting of the warrant be waived. It was so voted, unanimously. Selectman Hart then moved that the reading of the entire warrant be waived. It was so voted, unanimously.

George Ripsom, Chairman of the Finance Committee, gave a brief explanation concerning the articles as they appear on the warrant.

UNDER ARTICLE 1 George Ripsom, Chairman of the Finance Committee moved to table this article until

immediately before the Town Meeting body acts upon Article 18. Motion Carried, unanimously.

UNDER ARTICLE 2 David McLachlan of the Finance Committee moved to withdraw this article. Motion carried.

UNDER ARTICLE 3 David McLachlan of the Finance Committee moved to withdraw this article. Motion carried.

UNDER ARTICLE 4 David McLachlan of the Finance Committee moved to withdraw this article. Motion carried.

UNDER ARTICLE 5 Myra Silver, Chairman of the School Committee moved that the Town vote to raise and appropriate the sum of \$638,124.00 to the School Department Budget for the purpose of defraying charges for the Fiscal Year July 1, 1981.

George Ripsom of the Finance Committee moved to amend the figure from \$638,124.00 to read \$500,000.00. Mr. Ripsom then explained why the Committee felt that the \$500,000.00 was an adequate amount. Myra Silver, Chairman of the School Committee, gave a presentation explaining why the total amount requested was needed. A lengthy discussion followed. Samuel Poulten moved the question to stop debate. A $\frac{2}{3}$'s vote is needed. The Moderator attempted for an unanimous vote, which failed. The following tellers came forward and a hand count was taken:

Ruth Delaney	Norman LeBrecque	Sandra Kilburn
Jane McKersie	Margaret Johnson	Richard Burti
Dorothy Lerer	Edward Marshall	Harold Organ
Carol Stark	Arnold Lovering	Carolyn Fenn

The result of the hand count was 685 Yes 9 No, Motion Carried. A voice vote was taken on the motion to amend. Motion defeated. John Carpenter questioned the voice vote, a show of hands was asked by the Moderator of the Town Meeting Body indicating those in favor and those against the motion to amend. The motion was defeated by the showing of hands. The moderator then asked for a voice vote on the main motion, which left the chair in doubt. A $\frac{2}{3}$'s or unanimous vote is required, the tellers came forward and a hand count was taken. Yes 485 No 226, Motion carried.

UNDER ARTICLE 6 Everett V. Olson, Cemetery Commissioner, moved that the Town vote to transfer the sum of \$20,000.00 from the Sale of Graves and lots to the Cemetery Improvement and Development Fund.

The Finance Committee recommends the article. Motion Carried.

UNDER ARTICLE 7 George Ripsom of the Finance Committee moved that the Town vote to raise and appropriate the sum of \$90,000.00 to the Highway Department Budget, line item 82 – Utilities, Materials, misc.

The Finance Committee recommends the article. Motion carried, unanimously.

UNDER ARTICLE 8 Richard Lynch moved to amend this motion:

1—Section 5 (In paragraph following part (b) .2) In third line—change from thirty (30) days—, to sixty (60). This will assure compliance with Section 16, Chapter 508, of 1980 Acts and Resolves, Commonwealth of Massachusetts. Delete last sentence “upon failure of Board of Health” This will remove automatic certification from By-law.

2—Section 5 (In this section (e) Add new sentence following sentence number 4 as follows, “Cost of test samples and testing to be borne by operator of hazardous material disposal facility”. This will assure that cost of periodic testing is not borne by Town of Chelmsford”

3—Section 5 (In Section (g) Change first sentence from by a fine of \$50.00 for— to by the maximum allowable fine of \$200.00. This will allow future changes in Town general By-laws to be in effective for this By-law.

The Finance Committee approves the motion with the amendment. Richard Lynch spoke about the article. Barbara Langworthy, President of the League of Women Voters supports the article. James McBride of the Conservation Commission moved to further amend the motion by adding the following:

“Samples of discharge materials shall be taken under the supervision of the Board of Health or its enforcement officer for testing. All testing to be paid for by the owner or occupant of said business. All discharge samples to be taken at the discretion of the Board of Health or its enforcement officer.

A lengthy discussion followed. The Moderator asked for a voice vote on Richard Lynch's motion to amend. Motion carried. The Moderator then asked for a voice vote on James McBride's motion to amend. Motion carried, unanimously. The Moderator then asked for a voice vote as amended, the motion carried unanimously, and reads as follows:

Richard Lynch moved that the Town vote to amend the General By-Laws of the Town of Chelmsford by adding thereto the following:

ARTICLE 10—CONTROL AND MANAGEMENT OF HAZARDOUS MATERIALS

SECTION 1. PURPOSE—There is hereby adopted the following measures to provide adequate safeguards from hazardous materials which pose substantial present or potential hazards to public health, welfare, safety, and to the environment, and to establish a program to provide for safe management of all such hazardous materials.

SECTION 2. DEFINITIONS—In this By-law the following terms shall have the following meaning:

(a) By-Law: Town of Chelmsford By-law entitled “Control and Management of Hazardous

Materials”

- (b) Disposal: The unlawful discharge, deposit, injections, dumping, spilling, leaking, incineration or placing of hazardous materials into or on any land or water so that such hazardous materials or any constituent thereof may enter the environment or be emitted into the air or discharged into any waters, including groundwaters.
- (c) Hazardous Materials: A substance, or combination of substances, which because of its quantity, concentration, or physical, chemical or infectious characteristics may cause, or significantly contribute to an increase in mortality or an increase in serious irreversible, or incapacitating reversible illness or pose a substantial present or potential hazard to human health, safety or welfare or to the environment when improperly treated, stored, transported, used or disposed of, or otherwise managed, however not to include solid or dissolved material in domestic sewage, or solid or dissolved materials in irrigation return flows or industrial discharges which are point sources subject to permits under section 402 of the Federal Water Pollution Control Act of 1967 as amended, or source, special nuclear, or byproduct material as defined by the Atomic Energy Acts of 1954. Those substances considered to be hazardous materials shall include but shall not be limited to substances considered to be toxic or hazardous by the Division of Hazardous Waste of the Commonwealth of Massachusetts under the provision of Massachusetts General Laws, Chapter 21(c).
- (d) Storage: The actual or intended containment of hazardous materials in a safe manner so as to prevent unlawful disposal.
- (e) Hazardous Material Disposal Facility

1—Primary Facility—a primary Hazardous Material Disposal Facility is defined herein as one that is established and approved for the disposal of hazardous material generated either at the site where the facility is located or at other locations.

2—Secondary Facility—a secondary Hazardous Material Disposal Facility is defined herein as one that is approved for the disposal of hazardous materials generated in or used in operations performed exclusively at the facility site.

SECTION 3. PROHIBITIONS:

- (a) The disposal of treated, untreated or neutralized hazardous materials within the town of Chelmsford is hereby prohibited except at an approved Hazardous Waste Disposal Facility established and maintained in accordance with

applicable law and the following:

1—Hazardous Waste Disposal Facilities shall be located on sites having a minimum size of 20 acres with location of the actual disposal area being as close to the center of the site as practicable.

2—Proposed Hazardous Waste Disposal Facilities shall be located a minimum of 1000 feet from any rivers, brooks, lakes, ponds, wells, streams, wetland areas or residences and a minimum of ½ mile from any public water supplies.

3—A listing of all hazardous wastes proposed for treatment in a disposal facility shall be provided to the Board of Health and Board of Selectmen with the request for approval of a proposed disposal facility together with a description of the treatment(s) to be used to neutralize or otherwise render harmless each material together with an estimated maximum annual disposal quantity for each material proposed for disposal in the facility.

4—A public hearing shall be held by the Board of Selectmen prior to approval of any Hazardous Waste Disposal Facilities or approval of any changes in the listing of materials approved for disposal at a previously approved facility. A recommendation shall be submitted to the Board of Selectmen by the Board of Health and Conservation Commission prior to each such hearing.

5—Approval of any Hazardous Waste Disposal Facilities shall be by the Board of Selectmen—Changes in the listing of hazardous materials approved for disposal or annual quantities of such materials to be processed shall require Board of Selectmen approval following a public hearing and recommendations of Board of Health and Conservation Commission.

6—Approval of a Hazardous Waste Disposal Facility shall be identified as primary or secondary. Off-site generated waste shall not be disposed of in a secondary facility. Change in a facility’s status shall be only following a public hearing and completion of the formal approval process.

- (b) Occupancy of any existing or new premises, other than residential dwellings, is hereby prohibited except in conformance with provisions of this By-law.

SECTION 4. CONTROL STANDARDS

- (a) All hazardous materials shall be properly stored within a building in product tight containers protected from corrosion, accidental damage or vandalism, and shall be used and

handled in a manner which does not constitute disposal. An inventory of such hazardous materials stored or handled in quantities that could pose a present or potential hazard shall be maintained and reconciled with purchase, use, sales and disposal records at sufficient intervals to detect product loss.

- (b) No hazardous materials shall be present in materials disposed on the site. Waste materials composed in part or entirely of hazardous materials shall be retained in product tight containers for removal and disposal by a hazardous waste licensee, or as directed by the Board of Health or its Enforcement Officer.

SECTION 5. ADMINISTRATION—The provisions of this By-law shall be enforced by the Board of Health or by a designated Enforcement Officer appointed by the Board of Health.

(a) **CERTIFICATE OF COMPLIANCE**

1. **NEW PREMISES.** Owners or occupants of new premises, other than residential dwellings, for which permit is issued after the effective date of this By-law shall obtain a Certificate of Compliance prior to occupying the premises.

2. **EXISTING PREMISES.** Owners or occupants of existing premises, other than residential dwellings, shall obtain a Certificate of Compliance before January 1, 1983 or upon any change in use or occupancy requiring a Certificate of Use and Occupancy under Section 119.0 of the Massachusetts Building Code, whichever occurs first.

3. **REQUIREMENTS.** The Certificate of Compliance shall be issued by the Board of Health or by its Enforcement Officer upon demonstration by the owner or occupant that the use and occupancy of the premises are in conformance with the requirements of this By-law; or, in the case of existing premises not in compliance, shall specify a compliance schedule which is reasonable with regard to the public health threat involved and the difficulty of compliance.

- (b) **COMPLIANCE REVIEW:** Application for an original Certificate of Compliance shall be forwarded by the Board of Health or its Enforcement Officer to the Board of Selectmen, Conservation Commission, Fire Department, and Water Department for determination that the proposed use meets all control standards. All information necessary to demonstrate compliance must be submitted, including, but not limited to the following:

1. A complete list of all chemicals, pesticides, fuels and other potentially hazardous materials to be used or stored on the premises in quan-

ties that could pose a present or potential hazard accompanied by a description of measures to protect from corrosion, accidental damage, or vandalism, leakage or any disposal together with provision to control any accidental disposals; and

2. A description of hazardous materials to be generated, indicating the type of storage and the method and place of disposal.

Any information, record, or particular part thereof, obtained by the Board of Health or its Enforcement Officer pursuant to the provisions of this By-law, shall, upon request, be kept confidential and not considered to be public record when it is deemed by the Board that such information, record, or report relates to secret processes, methods of manufacture, or production or that such information, record, or report if made public would divulge a trade secret. This section shall not prevent disclosure of any information necessary for an enforcement action. The Board of Health or its Enforcement Officer shall act upon an application within sixty (60) days of a filing.

- (c) **RENEWAL APPLICATION.** Application shall be made for renewal of the Certificate of Compliance upon change in use or occupancy requiring a Certificate of Use and Occupancy under the Massachusetts Building Code or upon significant change in materials used or stored on the premises from those described in the original application.
- (d) **REPORT OF SPILLS AND LEAKS.** Any person having knowledge of a spill, leak or other disposal of hazardous materials or violation of this By-law shall report the same to the Board of Health or its Enforcement Officer within two hours of detection.
- (e) **ENFORCEMENT.** The Board of Health or its Enforcement Officer may, according to law, enter upon any premises at any reasonable time to inspect for compliance with the provisions of this By-law. Upon demand by the owner or person in control of the premises, however, the Board of Health or its Enforcement Officer shall obtain a warrant authorizing such entry and inspection. Information necessary to demonstrate compliance shall be submitted by the occupant of the premises at the request of the Board of Health or its Enforcement Officer. If requested, samples of Hazardous materials shall be provided to the Board of Health or its Enforcement Officer for testing. Cost of test samples and testing to be borne by operator of Hazardous' material disposal facility. All records pertaining to hazardous materials disposal and removal shall be retained for no less than five years, and shall be made available for review within 48 hours of a re-

quest. Samples of discharge materials shall be taken under the supervision of the Board of Health or its enforcement officer for testing. All testing to be paid for by the owner or occupant of said business. All discharge samples to be taken at the discretion of the Board of Health or its enforcement officer.

- (f) VIOLATION. Upon determination by the Board of Health of a violation of this By-Law, the Board may issue such order as it deems appropriate to remedy the violation. The order may include a compliance schedule for those activities which the Board of Health deems reasonably necessary to abate the violation.
- (g) PENALTY. Violation of this By-law shall be punishable by maximum allowable fine of \$200.00 for each offense. Each day that such violation continues shall constitute a separate offense.

SECTION 9. SEVERABILITY—It is hereby declared that the provisions of this By-Law are severable, and if any provision of this by-law shall be declared unlawful by a valid judgment or decree of any court of competent jurisdiction, such invalidity shall not affect any of the remaining provisions of this By-Law or act in relation thereto.

UNDER ARTICLE 9 Selectman Paul C. Hart moved that the Town raise and appropriate the sum of \$80,000.00 to be expended for the timely alleviation of the Gypsy Moth Infestation in all affected areas of the town by the means of aerial spraying with the chemical Sevin.

Alfred Coburn spoke about the article and urged the Town Meeting Body to vote for it. Elias Safdie former member of the Gypsy Moth and Mosquito Committee spoke about the effects of using the Chemical Sevin and asked for a no vote. A lengthy discussion followed.

The Moderator asked for a voice vote, which left the chair in doubt, a $\frac{2}{3}$'s vote was needed the tellers came forward and a hand count was taken: Yes 334 No 252 390 needed for $\frac{2}{3}$'s vote the motion is defeated.

William O.J. Covenno moved that Article 5 be reconsidered. The Finance Committee supports the motion for reconsideration. John Arnold moved to adjourn the Town Meeting until the following Monday. A question was asked concerning the motion to adjourn, if the Town Meeting Body adjourns and a quorum is not fulfilled the following Monday then articles 1 and 18 can not be voted upon and all the action that was voted on during this meeting can not be funded. George Ripsom of the Finance Committee spoke against adjourning the meeting. John Arnold withdrew his motion to adjourn. The Moderator asked for a voice vote on the motion to reconsider article 5. Motion defeated.

Edward Hilliard moved to take article 16 out of order. The Moderator asked for a voice vote on the motion,

which left the chair in doubt, he then asked for a show of hands (majority vote needed) motion carried.

UNDER ARTICLE 16 Myra Silver, Chairman of the School Committee moved that the Town vote to borrow the sum of \$168,000.00 for the purpose of purchasing a computer system and support software for use of the School Department and to authorize the School Committee to execute all necessary and proper contracts and agreements in respect thereto, and to do all other acts necessary.

The Finance Committee supports the article. Edward Hilliard, member of the School Committee explained the purpose of the article. A $\frac{2}{3}$'s vote was required, motion carried, unanimously.

UNDER ARTICLE 10 Selectman Paul C. Hart moved that the Town vote to authorize the Board of Selectmen to convey, for consideration to be determined, all right, title and interest, if any, held by the Town in a certain parcel of land with the buildings thereon, situated on the westerly side of Stedman Street, formerly Old Middlesex Road, known as the Stedman Street School Property, conveyed to the Inhabitants of the Town of Chelmsford by a deed from Joseph M. Fletcher dated July 14, 1896 and recorded in Middlesex North District Registry of Deeds in Book 278 on Page 550 containing approximately one half acre of land.

The Finance Committee supports the article. Motion carried, unanimously.

UNDER ARTICLE 11 Selectman Paul C. Hart moved that the Town vote to authorize the Board of Selectmen, for consideration to be determined, to convey all right, title and interest, if any, held by the Town in a certain parcel of land located on Boston Road and Hall Road, shown as Lot 6/2 on Assessors Map 168, conveyed to the Town of Chelmsford by Treasurer's Deed recorded in Middlesex North District Registry of Deeds in Book 2224, Page 376, containing approximately 4,400 square feet.

George Ripsom of the Finance Committee stated that if the party is present and speaks on the article in question then the committee will support selling the property to them. If the party in question is not present then the committee would not support selling the land in question.

Robert Greenwood was present and interested in purchasing the land in question concerning this article. A $\frac{2}{3}$'s vote is needed. The Moderator asked for a voice vote, motion carried, unanimously.

UNDER ARTICLE 12 Selectman Paul C. Hart moved that the Town vote to authorize the Board of Selectmen, for consideration to be determined, to convey all right, title and interest, if any, held by the Town in a certain parcel of land with the buildings thereon, if any., situated at 7 Fourth Avenue, and being the premises taken by the Town of Chelmsford by an instrument of taking, dated December 27, 1973 and recorded in Middlesex North District Registry of Deeds, in Book 2096, Page 686, and shown on Assessors Map 66 as Lot 68, con-

taining approximately 3,240 square feet of land.

The interested party was not present. Motion defeated by voice.

UNDER ARTICLE 13 Selectman Paul C. Hart moved that the Town vote to authorize the Board of Selectmen to convey, for consideration to be determined, all right, title and interest, if any, held by the Town in a certain parcel of land with the buildings thereon, if any, situated on Fifth Avenue, Crystal Lake Park in North Chelmsford, being lot 198 as shown on a plan recorded in Middlesex North District Registry of Deeds in Plan Book 50, Plan 82 containing approximately 1,650 square feet of land, conveyed to the Town by Collectors' Deed dated August 24, 1940, and recorded in Middlesex North District Registry of Deeds in Book 950, Page 485.

Robert Blanchard was present and interested in purchasing the land in this article and the following two articles. Motion carried, unanimously.

UNDER ARTICLE 14 Selectman Paul C. Hart moved that the Town vote to authorize the Board of Selectmen to convey, for consideration to be determined, all right, title and interest, if any, held by the Town in a certain parcel of land with the buildings thereon, if any, situated on Fifth Avenue in said Chelmsford, being lot 199 on a plan of land entitled Anglus Park, recorded in Middlesex North District Registry of Deeds in Book of Plans 48, Plan 73, containing approximately 1,650 square feet of land, being Parcel One in a deed dated May 31, 1966, to the Inhabitants of the Town of Chelmsford from William Haffey recorded in Middlesex North District Registry of Deeds in Book 1856, Page 383.

The Moderator asked for a voice vote, motion carried, unanimously.

UNDER ARTICLE 15 Selectman Paul C. Hart moved that the Town vote to authorize the Board of Selectmen to convey, for consideration to be determined, all right, title and interest, if any, held by the Town in a certain parcel of land with the buildings thereon, if any, situated on Sixth Avenue in said Chelmsford, being lot 43 on Assessors Map 67, Block 23 containing approximately 6,600 square feet of land conveyed to the Town of Chelmsford by Treasurer's Deed dated June 10, 1975 and recorded in Middlesex North District Registry of Deeds in Book 2153, Page 300.

The Moderator asked for a voice vote, motion carried, unanimously.

UNDER ARTICLE 17 George Ripsom of the Finance Committee, moved that the Town vote to appropriate and transfer, upon enactment of Special Legislation by the General Court filed pursuant to Town Meeting action taken under Article 1, April 29, 1981, the sum of \$1,500,000.00 from the proceeds paid to the Town in payment of claims made by the Town for damages sustained as a result of a fire loss at the North Elementary School, for the purpose of establishing or adding to a stabilization fund.

George Ripsom explained the purpose of the article. The Moderator asked for a voice vote, motion carried, unanimously.

William T. McDonough moved to reconsider article 9. Motion defeated.

UNDER ARTICLE 1 George Ripsom of the Finance Committee moved that the Town vote to rescind the action of 1981 Annual Town Meeting under Article 51 instructing the Board of Assessors to issue the amount of \$1,305,000.00 from Free Cash in the Treasury for the reduction of the tax rate. Motion carried, unanimously.

UNDER ARTICLE 18 George Ripsom of the Finance Committee moved that the Town vote to instruct the Board of Assessors to issue a sum not to exceed \$830,000. from Free Cash in the Treasury for the reduction of the tax rate. Motion carried, unanimously.

The Moderator adjourned the Special Town Meeting Sine Die. The meeting adjourned at 11:45 PM

Dennis E. McHugh
Moderator

Mary E. St.Hilaire
Town Clerk

WARRANT FOR SPECIAL TOWN MEETING December 14, 1981

COMMONWEALTH OF MASSACHUSETTS

MIDDLESEX, SS:

To the Constable, or any other suitable person of the Town of Chelmsford:

GREETING:

In the name of the Commonwealth, aforesaid, you are hereby requested to notify and warn the legal voters of said Chelmsford to meet in the McCarthy Junior High School Auditorium on Monday evening, the fourteenth day of December, 1981, at 7:30 o'clock P.M., then and there to act upon the following Articles, viz:

ARTICLE 1. To see if the Town will vote to transfer from available funds the sum of \$10,000.00 for the purpose of Architectural and Engineering design and study, and for the renovation of the Old Town Hall Building; or act in relation thereto.

Board of Selectmen

ARTICLE 2. To see if the Town will vote to accept the provisions of Massachusetts General Laws, as most recently amended, Chapter 90, Section 20A½, Chapter 90, Section 20C, Chapter 90, Section 20D, and Chapter 90, Section 20E acts providing for disposition, penalties and administration of charges for violation of motor vehicle parking rules, regulations, etc.; or act in relation thereto.

Board of Selectmen

ARTICLE 3. To see if the Town will vote to transfer from available funds a certain sum of money to the following named accounts in the Fire Department Budget:

Salaries:

Line Item 61.—Officers and Administration

Line Item 62.—Regular and Substitute Account;

or act in relation thereto.

Board of Selectmen

ARTICLE 4. To see if the Town will vote to transfer from available funds a certain sum of money to specific line items in the Library Department Budget; or act in relation thereto.

Library Trustees

ARTICLE 5. To see if the Town will vote to transfer from available funds a certain sum of money for the timely alleviation of the gypsy moth infestation in all affected areas of the Town by the means of the aerial spraying of the chemical Sevin under the supervision of the Superintendent of Insect Pest Control; or act in relation thereto.

Board of Selectmen

ARTICLE 6. To see if the Town will vote to petition the Great and General Court of the Commonwealth of Massachusetts to enact special Legislation enabling the Town of Chelmsford to amend its Code for the purpose of controlling rents and evictions in Mobile Home Parks. Such Legislation shall read as follows:

MOBILE HOME PARK RENT CONTROL BY-LAW

A By-Law establishing a MOBILE HOME PARK RENT CONTROL BOARD in the Town of Chelmsford, setting forth the powers and duties of the MOBILE HOME PARK RENT CONTROL BOARD, establishing standards and procedures:

SECTION 1. This By-Law shall be known and may be cited as the "MOBILE HOME PARK RENT CONTROL ACT."

SECTION 2. Definitions: For the purposes of this By-Law, the following terms, phrases, words, and their derivations, shall have the meaning given herein, unless the context in which they are used clearly requires a different meaning.

- (1) "Rent Board" and "Board" mean the MOBILE HOME PARK RENT CONTROL BOARD as established herein.
- (2) "Mobile Home" shall mean a dwelling unit built on a chassis and containing complete electrical, plumbing and sanitary facilities, and designed to be installed on a temporary or a permanent foundation for permanent living quarters.

- (3) "Mobile Home Park" means a park licensed by the Board of Health pursuant to Massachusetts General Laws, Chapter 140, Section 32B.
- (4) "Rules and Regulations" means rules and regulations as promulgated by the BOARD.
- (5) "Shall" is mandatory; "May" is permissive.

SECTION 3. Mobile Home Park Rent Control Board: There is hereby established a Mobile Home Park Rent Control Board consisting of the five Selectmen of the Town of Chelmsford.

SECTION 4. Duties and Powers:

- (1) The BOARD shall set maximum rents, set minimum standards for use or occupancy of Mobile Home Parks and evictions of tenants therefrom; May require information of said owners relating to their parks under penalties of perjury.
- (2) The BOARD may make rules and regulations, sue and be sued, compel attendance of persons and the production of papers and information, and issue appropriate orders which shall be binding on both the owner and tenants of such Mobile Home Park accommodations.

SECTION 5. Standards for Adjusting Rents:

- (1) The BOARD may make individual or general adjustments, either upward or downward, as may be necessary to assure that tents for Mobile Home Park accommodations are established on levels which yield to owners a fair net operating income for such units.
- (2) Fair net operating income shall be that income which will yield a return, after all reasonable operating expenses, on the fair market value of the property, equal to the debt service rate generally available from institutional first mortgage lenders or such other rates of return as the BOARD, on the basis of evidence presented before it, deems more appropriate to the circumstances of the case.
- (3) Fair market value shall be assessed valuation of the property or such other valuation as the BOARD, on the basis of evidence presented before it, deems more appropriate to the circumstances of the case.
- (4) The BOARD may establish further standards and rules consistent with the foregoing.

SECTION 6. Summary Processes: The BOARD may regulate evictions of tenants at Mobile Home Parks and may issue orders which shall be a defense to an action of Summary Process for possession.

SECTION 7. Review:

- (1) The BOARD and its actions shall be subject to the provisions of Massachusetts General Laws, Chapter 30A (Administrative Procedures Act) as if the BOARD were an agency of the Commonwealth of Massachusetts.
- (2) The District Court of Lowell shall have original jurisdiction, concurrently with the Superior Court, of all petitions for review brought pursuant to Section Fourteen of Chapter 30A of the General Laws.
- (3) The Superior Court shall have jurisdiction to enforce the provisions of this By-Law, and may restrain by injunction violations thereof.

SECTION 8. Maximum Rent:

- (1) The maximum rent of a Mobile Home Lot or Unit shall be the rent charged the occupant for the month six months prior to the acceptance of this Article by Town Meeting. If the rental unit was unoccupied at that time but was occupied at any time prior to acceptance of this act, the maximum rent shall be the rent charged therefore for the month closest to and prior to six months prior to the acceptance of this Article by Town Meeting.
- (2) If the maximum rent is not otherwise established, it shall be established by the BOARD. Any maximum rent may be subsequently adjusted under the provisions of Sections 4 and 5.

SECTION 9. Penalties: Violations of this By-Law or any order of the BOARD shall be punishable by a fine of not more than One Thousand (\$1,000.00) Dollars for any one offense.

SECTION 10. Severability: If any provisions of this By-Law shall be held invalid, the validity of the remainder of this By-Law shall not be affected thereby;

or act in relation thereto.

Petition

ARTICLE 7. To see if the Town will vote to transfer from available funds a certain sum of money to the following Departmental Accounts:

Accounting Department
Line Item 1 – Wages and Salaries

Assessor's Department
Line Item 10 – Wages and Salaries

Inspection
Salaries:
Line Item 22 – Clerical

Fire Department

Salaries:

Line Item 61 – Officers and Administration

Police Department

Salaries:

Line Item 117 – Officers and Administration

Public Buildings Department

Line Item 128 – Wages and Salaries

Registrar's Department

Line Item 136 – Wages and Salaries

Town Clerk

Line Item 192 – Wages and Salaries

Treasurer-Collector

Line Item 198 – Wages and Salaries

Veteran's Benefits

Line Item 231 – Wages and Salaries

or act in relation thereto.

Board of Selectmen

Hereof fail not and make return of this Warrant with your doings at the time and place of said meeting.

Given unto our hands this 25th day of November, A.D. 1981.

Paul C. Hart, Chairman
Dennis J. Ready, Vice Chairman
Bradford O. Emerson, Clerk
Claude A. Harvey
Bonita A. Towle

COMMONWEALTH OF MASSACHUSETTS

MIDDLESEX, SS.

November 25, 1981

Pursuant to the within Warrant, I have notified and warned the Inhabitants of the Town of Chelmsford by posting up attested copies of same at the following places, to wit: Center School Auditorium; North Congregational Church Hall; Parker Junior High School Band Room; East Chelmsford School; Byam School Cafetorium; Westlands School Cafeteria; North Congregational Church Hall; Small Gymnasium, McCarthy Junior High School; South Row School Auditorium; South Row School Auditorium; Westlands School Cafeteria; Small Gymnasium, McCarthy Junior High School; fourteen days at least before the time appointed for holding the Meeting aforesaid.

William E. Spence
Constable of Chelmsford

A True Copy Attest:

William E. Spence
Constable of Chelmsford

SPECIAL TOWN MEETING December 14, 1981

The Special Town Meeting was called to order at 7:40 PM by the Moderator Dennis E. McHugh, who recognized the presence of a quorum. There were 505 voters present. The Moderator moved that the reading of the Constable's return of service and the posting of the warrant be waived. It was so voted, unanimously. The Moderator then moved that the reading of the entire warrant be waived. It was so voted, unanimously.

George Ripsom of the Finance Committee commented about the forthcoming articles. The Moderator then recognized the two new members of the Finance Committee Mary Pease and Roger Blomgren.

UNDER ARTICLE 1 Paul C. Hart moved that the Town vote to transfer from Free Cash the sum of \$10,000.00 for the purpose of Architectural and Engineering design and study, and for the renovation of the Old Town Hall Building.

The Finance Committee was in favor of the article. Motion Carried.

UNDER ARTICLE 2 Paul C. Hart moved that the Town vote to accept the provisions of Massachusetts General Laws, as most recently amended, Chapter 90, Section 20A½, Chapter 90, Section 20C, Chapter 90, Section 20D, and Chapter 90, Section 20E acts providing for disposition penalties and administration of charges for violation of motor vehicle parking rules, regulations, etc. The Finance Committee recommended the article. Motion carried, unanimously.

UNDER ARTICLE 3 Paul C. Hart moved that the Town vote to Transfer from Free Cash the sum of \$69,837.00 to the following named account in the Fire Department Budget:

Salaries:

Line Item 62. Regular and Substitute Account.

The Finance Committee recommended the article. Norman Lebrecque spoke against the article. Paul C. Hart, Chairman of the Board of Selectmen spoke in favor of the article and asked the voters for support on the article. Motion carried, unanimously.

UNDER ARTICLE 4 James W. Cooper moved that the Town vote to transfer from Free Cash the sum of \$25,000.00 to the following named items in the Library Department Budget:

Line Item 101.	Wages & Salaries	\$5,500.00
Line Item 103.	Fuel, Light & Water	6,500.00
Line Item 104.	Books & Periodicals	13,000.00

The Finance Committee recommended the article. Motion Carried, unanimously.

UNDER ARTICLE 5 Paul C. Hart moved that the

Town vote to transfer from Free Cash the sum of \$115,000.00 for the timely alleviation of the gypsy moth infestation in all affected areas of the Town by the means of the aerial spraying of the chemical Sevin under the supervision of the Superintendent of Insect Pest Control.

Eli Safdie spoke about the article. Bruce Gullion spoke against the article. The moderator asked for a voice vote, motion defeated.

UNDER ARTICLE 6 George Ripsom of the Finance Committee spoke against the Article. Selectman Ready stated that the Board of Selectmen were in favor of the article. Richard Sterling moved to amend the article by deleting section 3, and adding the following:

SECTION 3. Mobile Home Park Rent Control Board: There is hereby established a Mobile Home Park Rent Control Board consisting of Five (5) residents of the Town of Chelmsford. Said Board members are to be appointed by a majority vote of the Board of Selectmen. The member in the first instance shall be appointed for terms of One (1), Two (2), Three (3), Four (4), and Five (5) years. Upon expiration of a term of office, the subsequent term shall be for a period of two (2) years.

The moderator asked for a voice vote on the motion to amend, motion carried.

A lengthy discussion followed, a number of residents spoke in favor and against the article. The Moderator accepted a motion to stop debate, and attempted a voice vote which left the chair in doubt, the following tellers came forward and a hand count was taken:

George Baxendale	Ruth Delaney	Norman Lebrecque
Sandra Kilburn	Bruce Gullion	Julian Zabierek
Carolyn Fenn	Mary Jo Deleppo	Margaret Johnson
	Pennryn Fitts	

The result of the hand count: 405 in favor 13 against, motion to stop debate carried. The Moderator attempted a voice vote on the entire article as amended, which left the chair in doubt. The tellers came forward and a hand count was taken: 246 in favor 180 against. A majority vote was needed, motion carried and reads as follows:

UNDER ARTICLE 6 Paul Hart moved that the Town vote to petition the Great and General Court of the Commonwealth of Massachusetts to enact special Legislation enabling the Town of Chelmsford to amend its Code for the purpose of controlling rents and evictions in Mobile Home Parks. Such Legislation shall read as follows:

MOBILE HOME PARK RENT CONTROL BY-LAW

A By-Law establishing a MOBILE HOME PARK RENT CONTROL BOARD in the Town of Chelmsford, setting forth the powers and duties of the MOBILE HOME PARK RENT CONTROL BOARD, establishing standards and procedures:

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- (1) "Rent Board" and "Board" mean the MOBILE HOME PARK RENT CONTROL BOARD as established herein.
- (2) "Mobile Home" shall mean a dwelling unit built on a chassis and containing complete electrical, plumbing and sanitary facilities, and designed to be installed on a temporary or a permanent foundation for permanent living quarters.
- (3) "Mobile Home Park" means a park licensed by the Board of Health pursuant to Massachusetts General Laws, Chapter 140, Section 32B.
- (4) "Rules and Regulations" means rules and regulations as promulgated by the BOARD.
- (5) "Shall" is mandatory; "May" is permissive.

SECTION 3. Mobile Home Park Rent Control Board: There is hereby established a Mobile Home Park Rent Control Board consisting of Five (5) residents of the Town of Chelmsford. Said Board members are to be appointed by a majority vote of the Board of Selectmen. The Members in the first instance shall be appointed for terms of One (1), Two (2), Three (3), Four (4) and Five (5) years. Upon expiration of a term of office, the subsequent term shall be for a period of two (2) years.

SECTION 4. Duties and Powers:

- (1) The BOARD shall set maximum rents, set minimum standards for use or occupancy of Mobile Home Parks and evictions of tenants therefrom; May require information of said owners relating to their parks under penalties of perjury.
- (2) The BOARD may make rules and regulations, sue and be sued, compel attendance of persons and the production of papers and information, and issue appropriate orders which shall be binding on both the owner and tenants of such Mobile Home Park accommodations.

SECTION 5. Standards for Adjusting Rents:

- (1) The BOARD may make individual or general adjustments, either upward or downward, as may be necessary to assure that rents for Mobile Home Park accommodations are established on levels which yield to owners a fair net operating income for such units.
- (2) Fair net operating income shall be that income which will yield a return, after all reasonable

operating expenses, on the fair market value of the property, equal to the debt service rate generally available from institutional first mortgage lenders or such other rates of return as the BOARD, on the basis of evidence presented before it, deems more appropriate to the circumstances of the case.

- (3) Fair market value shall be assessed valuation of the property or such other valuation as the BOARD, on the basis of evidence presented before it, deems more appropriate to the circumstances of the case.
- (4) The BOARD may establish further standards and rules consistent with the foregoing.

SECTION 6. Summary Process: The BOARD may regulate evictions of tenants at Mobile Home Parks and may issue orders which shall be a defense to an action of Summary Process for possession.

SECTION 7. Review:

- (1) The BOARD and its actions shall be subject to the provisions of Massachusetts General Laws, Chapter 30A (Administrative Procedures Act) as if the BOARD were an agency of the Commonwealth of Massachusetts.
- (2) The District Court of Lowell shall have original jurisdiction, concurrently with the Superior Court, of all petitions for review brought pursuant to Section Fourteen of Chapter 30A of the General Laws.
- (3) The Superior Court shall have jurisdiction to enforce the provisions of this By-Law, and may restrain by injunction violations thereof.

SECTION 8. Maximum Rent:

- (1) The maximum rent of a Mobile Home Lot or Unit shall be the rent charged the occupant for the month six months prior to the acceptance of this Article by Town Meeting. If the rental unit was unoccupied at that time but was occupied at any time prior to acceptance of this act, the maximum rent shall be the rent charged therefore for the month closest to and prior to six months prior to the acceptance of this Article by Town Meeting.
- (2) If the maximum rent is not otherwise established, it shall be established by the BOARD. Any maximum rent may be subsequently adjusted under the provisions of Sections 4 and 5.

SECTION 9. Penalties: Violations of this By-Law or any order of the BOARD shall be punishable by a fine of not more than One Thousand (\$1,000.00) Dollars for any one offense.

SECTION 10. Severability: If any provisions of

this By-Law shall be held invalid, the validity of the remainder of this By-Law shall not be affected thereby.

UNDER ARTICLE 7 Paul C. Hart moved that the Town vote to transfer from Free Cash the sum of \$30,901.00 to the following Departmental Accounts:

- Accounting Department
Line Item 1 – Wages and Salaries \$4,255.00
- Assessor's Department
Line Item 10 – Wages and Salaries 5,065.00
- Inspection
Salaries:
Line Item 22 – Clerical 489.00
- Fire Department
Salaries:
Line Item 61 – Officers and Administration 510.00
- Police Department
Salaries:
Line Item 117 – Officers and Administration 6,244.00

- Public Buildings Department
Line Item 128 – Wages and Salaries 2,163.00
- Registrar's Department
Line Item 136 – Wages and Salaries 1,292.00
- Town Clerk
Line Item 192 – Wages and Salaries 2,583.00
- Treasurer-Collector
Line Item 198 – Wages and Salaries 7,040.00
- Veteran's Benefits
Line Item 231 – Wages and Salaries 1,260.00

The Finance Committee supported the article. Norman LeBrecque spoke against the article. Selectman Paul Hart explained the amounts required and that no new personnel were being added to the departments. Motion Carried.

Moderator Dennis McHugh moved to adjourn the Special Town Meeting Sine die. Motion carried, un-animously. The Meeting adjourned at 9:20 PM.

Dennis E. McHugh
Moderator

Mary E. St.Hilaire
Town Clerk

BOARD OF ASSESSORS

- Janet Lombard, Chairman
- Victor E. Stewart
- Ruth K. Delaney
- Diane M. Phillips, Ass't. to the Assessors

This year has been an eventful one for the Assessors Office. In an appointment made jointly by the Boards of Assessors and Selectmen, Richard Burt replaced Julian Zabierek until town elections in April when Victor E. Stewart was elected to serve for the remaining year of the term. Vic comes to us with a background in revaluation work and with assessing experience. The Assessors also appointed John Gagnon as Assistant Assessor to enable him to remain active in the County Assessors Association despite his retirement from the Westford Board.

The Personnel Board approved a new designation for Diane Phillips as Assistant to the Assessors. This position truly recognizes her responsibilities and knowledge of the assessing profession. The efficient and pleasant atmosphere of the office reflects her capable administration.

Although Proposition 2½ set a limit on town spending, an appeal by the Assessors increased our levy limit by

\$530,000 to reflect actual growth in the tax base. This was an important gain as the figure will be used as a base for future spending limits. Despite this, the tax rate for Fiscal 1982 dropped from \$58.50 to \$52.60 per thousand or about ten percent.

Revaluation finally got under way when the Department of Revenue signed a contract with the firm of McGee and Magane in August. The Assessors concurred with their choice of a firm although they were not a part of the contracting process. The cost to the town will be approximately \$308,000 which will be billed by the State through the cherry sheet. The new values are to be implemented by Fiscal 1983.

Building activity continues to reflect the economy. The major activity was in wood stoves, additions, remodeling, condominium construction and conversion, and industrial development, while permits for new dwellings decreased by about 50%. The number of condominium units increased from 207 last year to 333 this year with a 48% increase in their valuation. The industrial tax base also increased by 40% and we look forward to a similar increase this year. Each year shows a growth in permits for solar modifications.

The following charts recap the year's activity:

JANUARY-DECEMBER 1981

M.V. Excise Levy of 81	No. Issued	27,159	Total Tax	\$ 823,022.87
Abatements Levy of 81	No. Granted	2,557	Total Abated	54,015.01
M.W. Excise Levy of 80	No. Issued	1,151	Total Tax	28,438.33
Abatements Levy of 80	No. Granted	628	Total Abated	18,522.85
M.V. Excise Levy of 79	No. Issued	0	Total Tax	0
Abatements Levy of 79	No. Granted	36	Total Abated	2,911.04

Excise Abatements

Levy of 78	No. Granted	23	Total Abated	1,477.58
Levy of 77	No. Granted	24	Total Abated	800.26
Levy of 76	No. Granted	24	Total Abated	1,623.62
Levy of 75	No. Granted	25	Total Abated	2,265.65
Levy of 74	No. Granted	24	Total Abated	1,848.29

JANUARY-DECEMBER 1981

	No. Issued	Total Tax
Real Estate Tax	10,239	\$15,359,431.78
Real Estate Omitted Assessment	0	
Personal Property	608	660,209.41

Number of Dwellings

Residential	8335	Condominium	333
Commercial	243		
Industrial	90		

	No. Abated	Total Abated
Clause 41 (Elderly)	170	\$82,702.67
Clause 22 (Veterans)	507	93,746.12
Clause 37 (Blind)	18	7,875.00
Clause 17&18 (Age Infirmary, Financial Conditions Widows)	32	8,843.05
Clause 41A (Tax Deferrals)	7	9,557.42
Clause 42 (Surviving Spouse)	1	700.00
Real Estate Abatements (Overvalue, Erroneous, Etc.)	34	35,316.36
Personal Property	69	9,994.53

The Board wishes to acknowledge the office staff, Evelyn Philbrook, Nancy Maher and Marie Ronan, for their heroic efforts during the move to our new offices and for their important contribution to the smooth functioning of the assessing department.

Respectfully submitted,

Janet Lombard, Chairman

CEMETERY COMMISSION

Everett V. Olsen, Chairman
Gerald L. Hardy
Arthur J. Colmer

George E. Baxendale, Cemetery Superintendent

In 1981 there were 107 burials in the Chelmsford Cemeteries: 74 in Pine Ridge, 17 in Fairview, 5 in West Chelmsford, 3 in Riverside, 7 in Heart Pond, and 1 in Forefathers. The number of lots sold in 1981 was 77.

In Pine Ridge Cemetery about an acre and a half has been developed and should be ready for sales in the Spring.

The \$25,000 loan which was used for the addition to the Maintenance Garage has now been repaid to the Town.

All cemeteries were limed, fertilized and kept in repair for the past year.

HEALTH DEPARTMENT

Paul McCarthy, Chairman
Peter Dulchinos
Paul J. Canniff D.D.S.

Health Department Personnel

Director of Public Health
Richard J. Day
Health Inspector
John P. Emerson Jr.

Secretary
Diana L. Wright

Town Nurse
Jean Sinausky
Board of Health Physician
Michael A. Gilchrist M.D.

Septage and Wastewater Abatement Program

In 1981 the Septage and Wastewater Abatement Program continued its effort to clean up our waterways. The Board of Health has been running an extensive dye testing and water sampling program and positive results are being seen. More than 315 tests have been performed by the Department along with the issuance of 166 septic system permits (repair) and 65 septic system permits

(new).

Administration and Management

Income for various services and permits is listed below:	
Percolation tests—127	\$3,175
Deep Tests—188	4,700
Sewage Repair Permits—166	1,660
Sewage Construction Permits—65	1,300
Miscellaneous Licenses and Fees	3,495

Rabies Clinic

Administered by Martin Gruber, D.V.M., a total of 186 dogs were inoculated against rabies.

Complaint and Inspectional Services

During 1981 six inspections were made of Nursing Homes; 24 inspections made for Chapter 2 Housing; school inspections 18; complaints received and checked 280; stable inspections 14; Camp Paul inspected 16 times; bathing beaches, 25 inspections; Certify International Travel Vaccination Books 26; restaurants and retail food store inspections, 132.

Hazardous Waste and Industrial Waste Water

The Board of Health, because of the new laws and public awareness in the areas of hazardous waste disposal, has been called upon to coordinate all phases of hazardous waste activities.

Mr. Richard J. Day (Director of Public Health) has been appointed by the Board of Selectmen to be Hazardous Waste Coordinator for this town between State and Federal agencies, business community and the general public.

Hazardous Waste and Industrial Waste Waters has opened up a whole new area to be monitored. It is the goal of the Board of Health, along with other town departments, to keep abreast of all current changes and updates in the handling and disposal of all toxic wastes and to supersede any State or Federal Standards where it would best serve to protect this community.

Communicable Disease Program

Part of the duties of the Public Health Nurse include follow-up on certain reportable diseases as mandated by the Mass. Department of Public Health. An epidemiological investigation is undertaken by the Town Nurse and the report is submitted to the Department of Public Health. Reports on the following diseases were completed during 1981:

Tuberculosis	3 Active Cases
Hepatitis	None
Shigella	None
Pertussis	None
Salmonella	4
Rubella	None
Menigitis	1
Mumps	1

The testing of persons exposed to tuberculosis and those persons whose employment require certification of freedom from that disease is another responsibility of the

Town Nurse. One-hundred fifty-five mantoux tests were given to town residents and town firms. Home visits and telephone calls are made to families with active tuberculosis on a periodic basis to insure understanding of the illness and that adequate medical follow-up is achieved.

Maternal Child Health Services

Telephone correspondence are made to families with newborns and premature infants. Home visits are made to same families by physician referral. Follow-ups are made for health supervision, education and referrals when indicated. Twelve cases of premature births were reported for 1981.

Immunization Program

The Board of Health and Council on Aging sponsored two flu clinics this year. The vaccine was offered to the elderly and chronically ill persons as recommended by the Massachusetts Department of Public Health. One-hundred persons were immunized with pneumonia vaccine and five-hundred persons were immunized with flu vaccine. Fifty doses were given to nursing homes.

Hypertension

Screening clinics are held the first Tuesday of every month for the town employees.

Immunization Program

The Board of Health worked with the school nurses in implementing an immunization program for school age children. Booster immunizations were offered to all students in accordance with public health laws.

Respectfully submitted,

Paul McCarthy
Chairman

CHELMSFORD HOUSING AUTHORITY

The major undertaking of the Housing Authority during the past year was the completion of McFarlin Manor. It was a most interesting development that involved weekly construction meetings, many special meetings in addition to our regular monthly meetings. We accepted the building at 12 Noon on December 30th and now look forward to opening it for use by the new tenants. Our pilot program to buy condominiums for elderly tenants being displaced by a local apartment building being converted to condominiums was also completed at the end of June when we passed papers on six one bedroom units in Pickwick Village.

During the year our modernization program for the Community Residence at 34 Middlesex Street was completed. We also received a grant to repair the roofs at Chelmsford Arms at 1 Smith Street. Both of these grants were from the Executive Office of Communities and Development by the Commonwealth of Massachusetts.

The Authority is now involved in five ongoing programs: Chelmsford Arms at 1 Smith Street, the Community Residence at 34 Middlesex Street, the condominiums at Pickwick Village, McFarlin Manor at 10

Wilson Street and the Chapter 707 "scattered site" program—all of which are funded by the Commonwealth of Massachusetts through the Executive Office of Communities and Development and are managed according to the eligibility criteria set forth by them. Chelmsford Arms was completed in 1974 and has sixty-four units, fifty-six elderly and eight handicapped. The Community Residence was purchased in 1974 and has eight units. The Condominium Program was completed in 1981 and has six units. The Chapter 707 was established in 1975 and has eight units under lease in the private market. McFarlin Manor was completed in 1981 and has fifty units, forty-three conventional units, three regular handicapped units and a four bedroom congregate unit, two for handicapped and two conventional.

We also have forty units under HUD Section 8 Federal Funding. These units are managed by Community Teamwork, Inc. of Lowell. Our Executive Director, Lisa Shanahan, has now passed her certification and we look forward to bringing the management of these units back to the Housing Authority in the near future.

These programs are providing a total of one hundred and seventy six units of low income housing, nineteen are family and one hundred and fifty-seven are for elderly. We submitted an application this year for an additional sixty units of elderly housing and were considered in the second round of funding but were not successful. However, we will continue to seek and apply for additional funding whenever possible more housing for families and the elderly. Our most recent financial statement lists our assets at \$5,897,243.33 and our liabilities at \$5,839,384.49.

Richard Monahan chose not to run for re-election this year and William Keohane is our new member. Fred Grant, our part-time maintenance man and former part-time Executive Director retired. He was replaced by John Lovett who serves as our full time maintenance man.

Our regular monthly meetings are held at the McFarlin Manor, 10 Wilson Street, at 7:30 pm on the first Tuesday of each month. The annual meeting is held the first Tuesday in May. All meetings are open to the public.

We would like to thank the residents of Chelmsford and the Town Officials for their continued support and cooperation.

Respectfully submitted,

Ruth K. Delaney, Chairman
Robert L. Hughes, Vice Chairman
Claude A. Harvey, Treasurer
Pamela Turnbull, Asst. Treasurer
William Keohane

PARK COMMISSION

Donald P. Gray, Superintendent

The Park Commissioners reappointed Donald P. Gray Park Superintendent and elected Robert W. Wetmore Chairman of the Commission at the annual meeting.

The department continued with its maintenance program and upgraded areas where necessary. The department requested curbing on the Academy Street side of the Center Common and permission was granted by the Historic District Commission.

We have continued with our annual plantings with the cooperation of the local garden clubs to whom we are very appreciative.

The department has been very fortunate in receiving the cooperation of other town departments for which we are thankful and look forward to another very lucrative year, making our town a more attractive place to live.

Respectfully submitted,

Robert W. Wetmore, Chairman
Eileen M. Duffy
Arthur L. Bennett



CHELMSFORD PLANNING BOARD

(Standing Left to Right:) Henrick R. Johnson, Jr., Eugene E. Gilet, Thomas E. Firth, Jr., John A. Visniewski, Planning Board Engineer. (Seated Left to Right:) Ann H. McCarthy, Clerk, Carolyn J. Fenn, Chairperson, Rosalind M. Boyle, Vice Chairperson, Jacqueline A. Sheehy, Recording Secretary. Member Charles A. Parlee is missing from photo.

PLANNING BOARD

1981

Carolyn J. Fenn, Chairperson	Eugene E. Gilet
Rosaline M. Boyle, Vice Chairperson	Thomas E. Firth, Jr.
Ann H. McCarthy, Clerk	Charles A. Parlee
Henrick R. Johnson, Jr.	Jacqueline A. Sheehy, Recording Clerk
John A. Visniewski, Planning Board Engineer	

After the re-election of members Thomas Firth and Eugene Gilet, the Planning Board re-organized and elected Carolyn J. Fenn as Chairperson and Rosaline M. Boyle as Vice Chairperson. Mrs. Ann McCarthy retained her position as Clerk. John A. Visniewski was hired as

Planning Board Engineer.

During the past year, the Board carefully reviewed thirty-one plans for approval under Subdivision Control Law not required. All lots met the zoning requirements of area and frontage on an approved road. Twelve site plans were reviewed and approved in the following locations in Town: two multi-tenant buildings on Alpha Road, an office building on Courthouse Lane, one multi-tenant building and one R&D building on Elizabeth Drive, a building addition to Frequency Sources on Maple Road, two office buildings on Kidder Road, a building to house the Burger King restaurant at Drum Hill, revisions to the Caldor Shopping area, forty-seven condominium units off Wellman Avenue and a motel to be located off Chelmsford Street and Alpine Lane.

Under the Subdivision Control Law, eight subdivisions were reviewed and approved creating a total of thirty-one new building lots located in the following areas: 2 lots on Sheehan Drive off Pinehill Road, 8 lots on Regina Drive Extension, 2 lots on Steeple Drive off Robin Hill Road, 2 lots on Rivard Lane off Progress Avenue, 8 lots at Old Town Estates off Old Westford Road, 7 lots on Matthew Lane off Steadman Street and 2 lots on Betsy Lane off East Putnam Avenue.

The Planning Board also conducted five public hearings for zoning amendments to be presented at the 1981 Town Meetings. Updated zoning maps and zoning by-law booklets are now available through the efforts of the Planning Board.

The next major project to be reviewed by the Planning Board will be the proposed industrial park at the Drum Hill Area.

Respectfully submitted,

Carolyn J. Fenn
Chairperson

CHELMSFORD PUBLIC LIBRARY

Adams Library, Boston Road, Chelmsford Center

Anna C. MacKay Memorial Branch Library
Newfield Street, North Chelmsford

Library Trustees

Roger Welch, Chairman
Elizabeth McCarthy, Treasurer
Howard K. Moore
Brenda McDermott
Jim Cooper
Janet Hendl

1981 was a year punctuated by financial cut backs precipitated first by the loss of the auto excise tax and secondly by Proposition 2½ resulting in severely reduced staff, hours and service. In addition two valued employees retired: Lillian Storey, a friendly face at the Adams Library circulation desk and Marion Lord, who

performed behind the scenes work from bookkeeping to cataloging.

Because of the limitations imposed by Proposition 2½, automating library functions is now considered a necessity in order to accommodate future cuts without reducing service. And this is the immediate and long term goal of the Chelmsford Public Library—to automate the purely clerical tasks involved in the circulation of library materials, the collection and reporting of circulation statistics, the sending of overdue and reserve notices to library patrons, the maintenance of patron files and the maintenance of a computerized catalog.

I would like to sincerely acknowledge the commitment to excellent library service experienced by dedicated staff members who experienced increased work loads, frustration and constant change in 1981. My thanks also to the Friends of the Chelmsford Public Library, who raised a record amount of money at their Annual Book Sale and as a result were able to fund, in part repairs to the video equipment, energy saving measures, a continuing education fund for staff members, and signs for the Carriage House. And my sincere appreciation to the Trustees, who continue to support excellent library service for Chelmsford residents.

Statistical Report

Monies deposited with the Town Treasurer	\$20,395
Circulation	252,864
New Cards Issued	1,324
Employees (Full Time)	10
Employees (Part Time)	15

Assistant Director: Susanne Sullivan

Department Heads:

Goldie Creamer (MacKay Branch/Fine Arts)
Bea Beaubien (Children's House)
Joan Allard (Reference)
Nancy Jo Brown (Technical Services)
Linda Robinson (Circulation)

Respectfully submitted,

Ann E. Gallmeyer
Director

BOARD OF REGISTRARS

Janet F. Bonica, Chairman

Herbert F. Bennett

Carl A. Olsson

Mary E. St.Hilaire, Ex officio

Voting strength as of December 31, 1981

PRECINCT	REGISTERED VOTERS	ENROLLED VOTERS		UNENROLLED VOTERS
		DEMOCRATIC	REPUBLICAN	
1	1,577	436	349	792
2	1,123	454	179	490
3	1,973	639	253	1,081
4	685	340	79	266
5	2,154	584	360	1,210
6	1,522	563	266	693
7	1,133	402	179	552
8	1,238	359	254	625
9	1,106	387	141	578
10	1,855	574	277	1,004
11	1,152	429	223	500
12	1,636	496	238	902
TOTALS	17,154	5,663	2,798	8,693



SCHOOL COMMITTEE

Myra J. Silver, Chairman

Kenneth C. Taylor, Vice-Chairman
Carol C. Cleven, Secretary

Edward H. Hilliard
Samuel Poulten

Lucy Simonian, Student Member
Alan Bradshaw, Superintendent of Schools

THE ANNUAL REPORT FOR 1981

Years	Enrollment	Teachers' (Including) Specialists	Administrative (Bldg. & Central) Office)	Other ¹ Personnel	Budget ²
1976-77	9,311	565	41	295	12,348,725.
1977-78	8,936	550	41	257	13,024,958.
1978-79	8,395	539	41	232	13,270,419.
1979-80	7,940	526	39	234	14,435,848.
1980-81	7,477	513	39	222	15,496,000.
1981-82	6,980	390	31	212	14,543,772.
Projected 1982-83	6,489	369	31	207	15,181,599.

¹Includes part time personnel

²Includes Federal Funds

CLASS SIZE

Years	Kindergarten	Gr. 1	Gr. 2-6	Jr. High School	High School
1976-77	24.4	24.1	26.5	22.8	25.0
1977-78	21.5	24.6	27.9	23.0	23.8
1978-79	18.6	22.2	26.6	21.7	23.5
1979-80	21.5	22.7	25.8	22.5	23.1
1980-81	21.9	22.4	24.4	20.8	22.9
1981-82	23.3	24.3	26.9	25.8	25.2
Projected 1982-83	23.9	26.3	26.4	26.8	24.7

The Chelmsford School Department experienced many changes during 1981. The loss of the North School by a devastating fire has surely left a void in this community. This resulted in all the staff and students of the North School being re-assigned to the Harrington School. Both

populations had to share facilities, materials and equipment for the remainder of the 1980-81 school year, and the Harrington School operated A.M. and P.M. sessions.

As a result of declining student enrollment and the im-

plementation of Proposition 2½, the Chelmsford Public Schools have undergone several significant changes. In June 1981, the Center School was closed and is presently being leased by Wang Laboratories, Inc. as a Day Care Facility. As a result of the loss of the North School and the closing of the Center School, extensive redistricting of elementary students was necessitated. Furthermore, all of the town's 9th grade students were re-assigned to the High School; all of the grade 7 & 8 students at Parker were transferred to McCarthy, and Parker became a grade 4-6 elementary school serving the Math/Harrington district, while the Harrington serves grades K-4 of this same district. In further cost saving measures, the School Committee closed the Steadman Street School and the North Town Hall. This meant that the Administrative, Special Education, Food Service and Title I offices had to be moved to one wing of the Parker School. All of the above took a great deal of planning and cooperation. Thanks to hard work and cooperative efforts of all staff members, we had an exceptionally smooth opening in September 1981.

In June 1981, Dr. Thomas L. Rivard retired after serving as Chelmsford's Superintendent of Schools for twenty-six years. He was succeeded in this position by Alan Bradshaw. Mr. Bradshaw reports that, although we are operating in the first year under Proposition 2½, the loss of direct services to the children has been minimized. Although it was unfortunate that many employees had to be let go, those remaining have continued to grow professionally and provide quality education for all our children. In the fall of 1981, the Data Processing Department purchased its own equipment. This has allowed us to reduce many service contracts and has given us extended capacity for performing other services. It is the School Committee's intent to offer the use of the computer facility to other departments.

The format for the budget is to analyze it in three different ways: line items, the cost to operate individual program areas, and cost centers (i.e., What is the total cost of all programs, staff, materials, utilities, etc., within a given building). This format is part of an ongoing process by which Chelmsford School budgets are developed and administered, and in which school programs are funded and evaluated. In a time of shrinking resources, this budget format serves to focus the Committee's attention on both effective and weak programs. The School Committee receives computer printouts twice a month detailing several hundred sub-accounts of the school budget which enable the committee to monitor spending rates and levels of the school programs. By studying the budget implementation throughout the year, the Committee is able to ascertain the programs that need more or less financial support and to identify the factors that guide the budget.

The School Committee has made the following budget assumptions in preparing the budget for FY 82-83.

1. To maintain and/or improve the quality of education for all children in the Chelmsford Schools.
2. To accommodate citizens' wishes to reduce spending or to hold spending at a constant level whenever feasible.

3. To maintain the overall balance in curriculum between skill development and conceptual understanding.
4. To reduce staff proportionate to the 6-7% annual rate of declining enrollment.
5. To be aware that inflation continues to erode the financial resources available to the school, especially in relation to energy.
6. To ensure that the normal operational maintenance of the property entrusted to us is responsibly kept up.
7. To maintain the current level and quality of services.

This budget takes into account a decrease in overall pupil enrollments and reflects salary increases contractually negotiated. Approximately 80% of the school budget is for salaries.

The School Committee believes that the budget presented in the Finance Committee's Annual Report is consistent with the town's educational expectations. The forces of inflation and planned reductions have put the town in a position where the 1982-83 school budget will be substantially less in purchasing power than was the case a few years ago. This process, over the last several years, has produced a tighter, better controlled budget. The Committee feels that the overall condition of the school system remains strong. Where an orderly contraction of the system appears in order, the Committee will consider it.

During this school year there have been many educational highlights of which we are all very proud. Chelmsford Public Schools believes that it has the responsibility of meeting individual students' needs and of simultaneously being sensitive and responsive to the needs of our community. Our staff is committed to this goal, and as a result our children are the beneficiaries. The following reports written by school personnel will provide you with a sampling of the accomplishments of our young people as well as a better understanding of the learning environment and practical experiences present in our schools today.

FROM THE PRINCIPAL OF THE HIGH SCHOOL

1981 was an eventful, fruitful year for Chelmsford High School. Many of the traditions were upheld and some new ground was broken. For the first time since 1968 the ninth grade was housed in the high school, bringing the enrollment to over 2500 students and 144 staff members.

The school was involved in an intense self-evaluation procedure in anticipation of a visit by the New England Association of Schools and Colleges evaluation team in the fall of 1982. This evaluation will determine the length of accreditation for the high school.

Heading the list of those winning honors for the high school, as usual, was the Math Team. The team won the Conference Championship, Middlesex County Championship and came in first in the Massachusetts Regional Competition. The Chess Team won the Merrimack Valley Conference Championship.

A number of students distinguished themselves in all academic areas as evidenced by 14 National Merit Letters of Commendation and the induction of 106 new members to the National Honor Society. The high school Faculty Association continued to recognize academic excellence by presenting plaques to outstanding seniors in each academic area, as well as recognizing outstanding contributions to the extra-curricular program.

A further example of academic achievement was the fact that over \$30,000 in scholarships was awarded at graduation. This amount is in addition to awards or scholarships conferred by the colleges and universities. The class of 1981 numbered 660 graduates.

The Arts were not without their achievements as the Orchestra completed a year long quest with a successful concert tour of the British Isles. The high school Band was invited by Public Broadcasting System through its affiliate WGBH-TV Channel 2 to participate in a special feature titled, **The Great American Fourth of July**. It will be aired in the Spring of 1982.

The students of the Performing Arts Clubs won acclaim for their presentation of **Lil Abner** and **The Diary of Anne Frank**.

Chelmsford High continued to be a source of cultural exchange as a number of students participated in the AFS exchange program. Chelmsford played host to students from Argentina and Denmark while Chelmsford students travelled to Africa, Italy and Greece.

The athletic program continued to promote healthful, competitive interaction and sportsmanship with several teams winning championships. The Track Team placed second in the State Championship in the Winter and first in the State and second in the New England in the Spring. The girl's Volleyball Team continued its undefeated streak by winning the Conference Championship and the State Championship. The Field Hockey Team had a successful season as it emerged as conference champion.

The Greater Lowell Basketball Officials, for the fifth consecutive year, voted the Nathan Aldrich Award to Chelmsford High School. This award says in part, "for the highest degree of sportsmanship, character and ethics among its players, coaches and spectators in the conduct of its basketball program." We are all proud of this honor.

A good part of 1981 has been spent in adjusting to the restrictions of Proposition 2½ and its impact on education at Chelmsford High School. Through dedication and hard work from all professionals in the system the impact has been minimized.

FROM THE BUILDING MASTER OF THE McCARTHY JUNIOR HIGH SCHOOL

This is the 4th year of McCarthy Junior High School's house plan. The McCarthy Junior High School is divided into two houses. They are referred

to as the Red and White Houses. The Red House rooms 101-135 including Science, Social Studies, Music, Art, Industrial Arts, Home Economics, Physical Education, Health Education and Special Education Departments. The White House rooms 201-236, English, Social Studies, Mathematics, Foreign Language and Health Education Departments plus the Library.

Each "House" has grades 7 and 8 within it. The names of the two houses, Red and White, are our school's colors. A student will remain in the house and homeroom as long as he/she is at McCarthy Junior High School.

The House plan at McCarthy has been successfully implemented for the past four years and some of the overall objectives have continued, such as a closer relationship between the administrators, students, teachers and parents.

Some of the policies instituted to assist the students in assuming their responsibilities have also been very effective:

1. Detentions—the students must provide their own transportation home.
2. Calling students on absentee list—helped to cut down truancy and open more channels of communication.
3. Mid-terms and deficiency notices each marking term.
4. Letters to parents.

Other channels to help and support the overall success:

1. Faculty Senate continues to be an effective tool to keep the teachers and administration informed—weekly meetings.
2. Student Council has been reorganized and functioning to give the student's input.
3. McCarthy Advisory Council—to keep open the lines of communication with the school.

FROM THE PRINCIPAL OF THE SOUTH ROW SCHOOL

Students in South Row School are considered as individuals and as members of various groups in order to help them to work toward their fullest potential academically and socially.

The School is organized as a modified self contained school. Each child is placed in a heterogeneously grouped classroom at his/her grade level and has the opportunity to identify strongly with an adult and peers in such a setting.

Within the classroom the child is placed homogeneously in a reading group. Each classroom has either three or four reading groups performing at various levels. When appropriate, children change reading groups even if it means reading with a group in another classroom. Reading is considered to be the most important educational tool taught in the school. Children are grouped

homogeneously for math instruction and often have another teacher for math.

Teachers provide group instruction for students in a variety of subject areas with attention to obvious individual needs. Teachers provide varied opportunities for creative activities and projects to supplement prescribed curriculum. Classrooms contain a variety of learning centers that are used to encourage the child to develop skills and special interests.

Art, music, and physical education are taught by specialists. These areas are coordinated by the specialists and classroom teachers so that true interdisciplinary learning experiences take place.

Individual attention is given to children by teachers in skills where they need extra help. Should they require help for a special need, various specialists are available, and a schedule is arranged to meet the child's needs.

We have attempted to establish an atmosphere at South Row School that is both respectful and friendly.

We firmly believe that one of the most critically important aspects of what we do in the school is to develop a child's self-concept.

We try to see that a child's interaction with all adults in the school is positive.

We try to develop in each child a sense of independence and responsibility.

We believe that a child's dignity is vital to his or her self-realization.

We try to create a safe environment by placing reasonable and understandable limits and expectations on children.

We try to develop in each child a respect for the rights of others.

We try to temper a reprimand with a sense of fairness and tolerance and with no loss of a child's self-respect.

FROM THE PROGRAM SUPERVISOR OF SECONDARY GUIDANCE

Following are pertinent facts and figures for the Class of 1981. Also included is a page combining Chelmsford High School and Nashoba Tech statistics for an overview of Chelmsford public school graduates:

	1978	1979	1980	1981
Number of graduating students	685	611	630	647
Four-year colleges	375 54.7%	351 57.5%	366 58.1%	391 60.4%
Two-year colleges	79 11.5%	69 11.3%	55 8.7%	83 12.8%
Tech specialized, plus business	30 4.3%	32 5.2%	24 3.8%	16 2.5%
Total Post-Secondary	484 70.6%	452 74%	445 70.6%	490 75.7%
Employment	178 26%	139 22.7%	142 22.5%	146 22.6%
Undecided	11 1.6%	3 .4%	25 3.9%	9 1.4%
Military	12 1.7%	16 2.6%	13 2.1%	2 .3%
Marriage		1	5 .07%	

Highlights:

75.7% of the graduates will continue their education. This is a significant increase over the previous year.

Sixty percent of the total will attend 4 year schools. This is an increase over 1980.

Thirty-five percent of the graduates will attend 4 year state schools. This is up from 25% the previous year.

Twelve of the Top 65 (top 10%) students will attend University of Lowell; 4 to Bentley; 4 to University of Massachusetts, Amherst; 4 to University of Vermont; 3 each to Boston University, M.I.T., and Rensselaer Polytech Institute.

Sixteen of the top 65 students will major in the Engineering field; 10 will major in Math; 10 in Biology or Pre-Med; 6 in Computer Science; 4 in Business Administration.

2,661 transcripts were process for the Class of 1981; 738 for past graduates.

Twenty-one boys and 17 girls dropped out during the school year. Thirty did not graduate for academic reasons. (Six have since earned their diploma through Summer School.)

TOP SIXTY-FIVE STUDENTS—CLASS OF 1981 (Top 10%)

1. Mt. Holyoke	Bio/Engineering
2. Smith	Biology
3. Smith	Biology
4. Rensselaer Polytech Institute	Math
5. Cornell	Undecided
6. Dartmouth	Engineering
7. Boston University	Occupational Therapy
8. Rensselaer Polytech Institute	Engineering
9. Boston College	Math
10. U. of Maine (Orono)	Business Administration

11. Bowdoin	Math
12. Coast Guard Academy	
13. Brandeis	Liberal Arts
14. M.I.T.	Engineering
15. Rensselaer Polytech Institute	Math
16. M.I.T.	Engineering
17. U. of Lowell	Computer Science
18. Worcester Polytech Institute	Engineering
19. U. of Lowell	Computer Science
20. U. of Mass. (Amherst)	Public Health
21. College of the Holy Cross	Pre-Med
22. Virginia Tech	Engineering
23. McGill	Biology
24. Boston University	Bio/Med Engineering
25. U. of Vermont	Mechanical Engineering
26. U. of New Hampshire	Engineering
27. Merrimack	Computer Science
28. McGill	Math
29. U. of Lowell	Engineering
30. College of the Holy Cross	Biology
31. U. of Lowell	Biology
32. U. of Lowell	Computer Science
33. M.I.T.	Computer Science
34. Hamilton	Pre-Med
35. Mt. Holyoke	Psychology
36. U. of Lowell	Engineering
37. Boston University	Biomedical Engineering
38. U. of Lowell	Electrical Engineering
39. Case Western Reserve	Engineering
40. Yale	Economics
41. Stonehill	Math
42. Tufts	Chemical Engineering
43. Rhode Island School of Design	Architecture
44. U. of Lowell	Math
45. Bentley	Accounting
46. U. of Vermont	Business
47. Bentley	Accounting
48. Old Dominion	Mechanical Engineering
49. Bentley	Computer Science
50. U. of Vermont	Math
51. Rutgers	Engineering
52. U. of Mass. (Amherst)	Undeclared
53. U. of Mass. (Amherst)	Business
54. Bentley	Economics/Finance
55. U. of Lowell	Political Science
56. U. of Lowell	Music
57. Regis	History
58. Middlesex Community College	Medical Secretary
59. U. of Lowell	Undeclared
60. Northeastern	Math
61. U. of Vermont	Engineering
62. U. of New Hampshire	Marine Biology
63. Syracuse	Math
64. U. of Lowell	Business Administration
65. U. of Mass.	Medical Technology

TOP SIXTY-FIVE STUDENTS COLLEGE CHOICE SUMMARY

Bentley	4
Boston College	1
Boston University	3
Bowdoin	1
Brandeis	1
Case Western Reserve	1
Cornell	1
Dartmouth	1
Hamilton	1
Holly Cross, College of	2
Lowell, University of	12
Maine, University of	1
Massachusetts, University of	4
Mass. Institute of Technology	3
McGill	2
Merrimack	1
Middlesex Community College	1
Mt. Holyoke	2
New Hampshire, University of	2
Northeastern	1

Old Dominion	1
Regis	1
Rensselaer Polytech Institute	3
Rhode Island School of Design	1
Rutgers	1
Smith	2
Stonehill	1
Syracuse	1
Tufts	1
U.S. Coast Guard Academy	1
Vermont, University of	4
Virginia Tech	1
Worcester Polytech Institute	1
Yale University	1

TOP SIXTY-FIVE STUDENTS SUMMARY OF CAREER PLANS

Accounting	2
Architecture	1
Bioengineering	3
Biology	5
Biology, Marine	1
Business Administration	4
Computer Science	6
Economics	2
Engineering	12
Chemical	1
Mechanical	2
Electical	1
History	1
Liberal Arts	1
Math	10
Medical Secretary	1
Medical Technician	1
Music	1
Occupational Therapy	1
Political Science	1
Pre-Med	2
Psychology	1
Public Health	1
Service Academy	1
Undeclared	3

ADDENDUM TO INCLUDE ALL CHELMSFORD PUBLIC SECONDARY STUDENTS, CHELMSFORD HIGH & NASHOBA TECH

	Total Post- Secondary	Total Others	(employment, military, etc.)
Chelmsford High Seniors	490	157	647
Nashoba Tech (Chelmsford Srs.)	unknown	59	59
			706

ADVANCED PLACEMENT TESTING RESULTS School Year 1980-81 Test Dates—May 18-22 48 Candidates took 81 exams

Colleges receiving A/P Scores (20)	No. of Reports
Boston University	1
Rensselaer Polytech Institute	2
Regis College	2
College of the Holy Cross	2
U.S. Military Academy	1

Middlebury College	1
McGill University	2
Mt. Holyoke College	1
University of Vermont	3
Smith College	1
Worcester Polytech Institute	1
University of New Hampshire	1
University of Lowell	3
Hamilton College	1
University of Mass.-Amherst	1
Bowdoin College	1
Villanova University	1
Case Western Reserve Univ.	1
Cornell University	1
Trinity College	1

Scores are reported on a scale of 1 to 5, with five being the highest. College credit is usually granted for 3, 4 and 5; occasionally two's receive limited recognition.

Chelmsford High Scores:	Score Range					No. Rec. College Credit	Total Tests
	Low	High					
Subject	1	2	3	4	5		
American History	0	3	4	3	0	7	10
Chemistry	1	2	6	2	1	9	12
English Comp & Lit.	1	1	6	8	2	16	18
French Language	3	1	1	0	1	2	6
Math-Calculus AB	0	1	3	0	1	4	5
Math-Calculus BC	1	5	3	3	4	16	17
Physics B	0	1	2	2	0	4	5
Physics C Mech.	1	1	0	0	0	0	2
Physics C. Elect Magn	1	0	0	0	0	0	1
Spanish Language	0	1	3	1	0	4	5
TOTALS	8	16	29	19	9	62	81

CHELMSFORD HIGH SCHOOL CAREER CENTER

The Chelmsford High School Career Center evolved from a small corner of the library in 1975-76 when the new high school first opened, to the first Career Center on the first level adjacent to Home Economics, (1977-1980), to its current location in the former Senior Commons.

The conversion of the Senior Commons into a Career Center was accomplished during the summer of 1980 through the expertise of School Department carpenter Joe Ferreira. Since that time, it has grown in popularity as a result of its emphasis on careers for all students, not just those interested in college. College counseling does, however, continue to be an important point of emphasis, since Chelmsford High School does send 3 out of 4 students on to post-secondary education and out of necessity the Center stocks the latest resources used in that respect. Additionally, speakers from scores of colleges pay visits to the Career Center each year informing students of application procedures, programs and providing information about their respective schools.

Most important about the Center is that it is used by all curriculum areas, not just the Guidance Department. Classroom teachers bring groups in to do related career research: to hear a speaker from Wang, for instance, tell about high technology opportunities in the area; to hear a secretary from Raytheon speak on secretarial skills needed in today's business world; or just to use the M.O.I.S. Computer in career exploration.

Guidance Counselors do provide the leadership for the infusion of career education into the mainstream of Chelmsford High School's curriculum. Although not solely a guidance function, the counselors are responsible for providing leadership and assistance to the teaching staff either through direct classroom involvement or by assisting teachers in group work using the resources of the Career Counseling Center.

The major thrust of the counselor's efforts shall be to:

1. Stimulate interest in students to think seriously about themselves and their future.
2. Provide students with necessary direction to follow through after the interest has been stimulated.
3. Be available to respond to teacher requests when the need arises in regular classrooms.
4. Arrange to provide students with the opportunity to "shadow" occupations in the greater Chelmsford community.
5. Work with Career Center personnel in overseeing the successful utilization of the Center's resources.
6. Make recommendations for speakers to be featured from high interest career areas.
7. Make recommendations for updating resources in the Center.
8. Provide creativeness in improving career and college counseling.
9. Work with C.H.S. and D.E.S. Employment Counselor in placing students in appropriate positions.
10. Assist Occupational Guidance Project Counselor in her work with business students.

Mrs. Claire Lynch, Career Center Aide, oversees the day-to-day operation of the Center and she is assisted by Mrs. Virginia Wilkins, Service Study Aide. Also, the Career Center through the cooperation of the Division of Employment Security, has the services of Ms. Mary Grondine, Employment Counselor, 3 days a week. Additionally, a federally funded project makes Ms. Leslie Maloomian available from January to June to work with students in the Business Department in their job placement efforts. Last year Ms. Grondine and Ms. Maloomian placed over 200 students in part time employment and this year's figures are running ahead of last year's.

The Career Center developed under the leadership of Guidance Director, Edward Balcom, has hopes of becoming a Community Career Resource Center.

FROM THE CURRICULUM SPECIALIST FOR FOREIGN LANGUAGE

Because of the impacts of the decline in the student population and of Proposition 2½, 1981 was a period of retrenchment for the Foreign Language Department. Specifically, in French and Spanish, cutbacks in personnel required the elimination of all cultural semester electives in the senior year. With the reduction of curricular options, the department returned to a more traditional curriculum of comprehensive year-long courses at every level. Fortunately, enrollments justified retention of the Advanced Placement courses which allow the department

to continue to challenge our gifted and talented youngsters.

The Latin and German programs stand to gain in enrollments with the arrival of Grade 9 at the high school. For the first time in recent memory, these two options are available, along with French and Spanish, at the Grade 9 decision point when many students enter the language program. This is a big step in equalizing language offerings for our students.

The exchange programs in France and Venezuela remain a strong co-curricular component of the Foreign Language program. This year students in the French exchange are required to enroll in a special preparation course for which they receive 5 graduation credits. With this administrative support, the French exchange experience is thoroughly integrated into the academic and cultural aspects of the French program. A similar integration has been planned and approved for the Venezuelan program in 1982.

FROM THE COORDINATOR OF SCIENCE AND HEALTH EDUCATION

Today science education is suffering setbacks from all levels of government. Major casualties in recent budget cutbacks have been the National Science Foundation's recommended curriculums, developed during the 60's and 70's. The current national administration has proposed killing federal programs that would improve science instruction. If the current trends continue and science education were to decline on a national level, a crisis situation will soon exist. Efforts to improve industrial productivity and defense through more advanced technology are doomed to complete failure if we do not provide the people who must do these jobs with the essential scientific and technological education.

In Chelmsford, the science program has been concerned with development of student interest in the beauty and wonder of science. At the early grade levels, the program focuses on discovery as well as reading for scientific content. This is the first year that the elementary grades have been fully involved in the Holt Science program. This program provides a well-integrated program that develops concepts in the general areas of life, earth, and the physical sciences.

At the junior high level, we are totally involved in the study of life and earth science. Each program is oriented towards laboratory experimentation. Some of the topics that were studied at the elementary level are further developed and examined with greater intensity and depth.

The high school level has seen a smooth transition with the inclusion of the ninth grade program at the high school. Students follow a traditional pattern of physical science, biology, chemistry, and physics. The program offered at Chelmsford High offers classes at different ability levels for these traditional programs. The Advanced Chemistry (AP) program, although quite rigorous, continues to attract students each year. The Biology Level II—Anatomy and Physiology—has been developed into a

more unified program and continues to attract a large segment of the senior science students. The past year saw the phasing out of the Action Chemistry and Photography programs. This action has regrettably created a void for a segment of the student population. At the present time, we are attempting to develop more topics to be covered in another section of popular science.

The recent addition of two micro-computers has permitted us to begin work in computer-assisted instruction in the areas of earth science, physics, chemistry, and biology. As we become increasingly adept in the use of the computer in these areas, many concepts will be developed through simulations. In the next few years, heavy emphasis will be placed on computer technology in the study of science.

While the Chelmsford Science program has long been respected as being progressive and sound, we must not become complacent. An effective science program for the 80's will utilize the human being, human potential, human advances, and human adaptation. Too often there has been little or no emphasis in the current programs on the human and his/her environment.

A second goal of an effective program will be an emphasis on current problems and issues.

A third goal in an effective science program is increasing practice in decision-making skills.

Science education in the 80's must close the gap between what is commonly taught in science courses and the evolution of science, technology, and society.

Health Education

Health education continues to be an integral part of Chelmsford's curriculum.

The elementary program has been strengthened with the inclusion of such units as "The Careful Kid," "Poison Prevention," fire safety, and physical maturation.

The inclusion of Health Education at the ninth grade now provides us with instruction at all three organization levels. The ninth grade program includes such topics as first aid, CPR, hazardous substance abuse prevention, and human sexuality.

Currently, we are in the planning stages of working towards a junior-senior health elective that will provide an in-depth study of the individual's role in the family, society, and the environment.

As we enter the 80's, we are working towards a program in Health Education that will provide students with the background to make intelligent decisions in health and medically related areas.

FROM THE DIRECTOR OF TITLE I PROGRAM

Title I has begun its seventh year at the Westlands School and its first year at Parker. Prior to Parker, we were at the North School. Title I services children in grades one through six. It is funded by the Federal

Government.

Concentrating in the areas of Mathematics and Reading and stressing the basic skills which are deemed so important by educators, we have augmented our program through the use of computer terminals at Westlands School. We are in the third year of the use of these added tools of learning, which have proven to be very popular to all concerned and have produced great results as measured last year.

Our specific goals which remain the same, are as follows:

1. To produce a measurable effect on pupil growth in Reading and/or Mathematics.
2. To diagnose, design, and implement individualized instruction utilizing Pre-Post testing used only in this program and the use of multi-media materials.
3. To improve self-image and build confidence in children.
4. To provide reinforcement and feedback to each student and appropriate personnel and parents so that they are aware of successes rather than failures.
5. To stress better communication with all parents and interested supporters enlightening them on the achievements of the program through monthly Newsletters, the individualized handbooks, personal phone calls, written correspondence, and our P.A.C. meetings.

We wish to have all understand that a child's participation in this Project does not mean that a student is not capable, but just that he/she is, for one of many reasons, not at the present working to his/her potential. Our school instruction in the past has corrected over 90% of this problem with the cooperation of all concerned.

We, in Chelmsford, are very fortunate to have a support program such as Title I. May it continue for the good of our children.

FROM THE ADMINISTRATOR OF SPECIAL EDUCATION

Since September 1974, the Special Education Department has implemented Chapter 766, the Massachusetts Comprehensive Special Education Law of 1972. In September 1978, P.L. 94-142, the Education of Handicapped Children Act became effective. Both laws entitle special needs students to the right of a free and appropriate education. Students ages three through twenty-one years who have had a team evaluation and have not received a high school diploma (or its equivalent), and for whom it has been determined by the evaluation team to have a special need, are eligible for special education services.

The Chelmsford Special Education Department began the September, 1981 school year with 624 students

registered to receive special education services. This represents 8.9 percent of Chelmsford's total school enrollment.

Chelmsford has a comprehensive special education program to serve the special needs of children in our community. To develop and implement the individualized educational plans, the staff includes specialists in the areas of learning disabilities, speech pathology, adaptive physical education, occupational therapy, visual impairment, hearing impairment, psychological services, social services, and vocational services. To serve the needs of students who require more specialized educational programs, there are thirteen resource classes staffed by special education teachers who are assisted by instructional aides. Private day and residential schools are provided for students who have severe learning and/or emotional needs.

The Merrimack Special Education Collaborative, in which Chelmsford participates, continues to provide effective and cost efficient programs for children with low incidence disabilities. Classes are located in the towns of Dracut and Billerica and serve the needs of children from Chelmsford, Billerica, Dracut, Tewksbury and Westford.

For the current school year, the Chelmsford Special Education Department has a budget of \$1,537,017.00. In addition, the town will receive \$147,313.00 from the Federal Government for educational and vocational programs.

The Special Education Department continues to provide a variety of pre-vocational and vocational programs. The Center for Occupational Awareness and Placement (Project C.O.A.P.), a collaborative program, has been able to place students in onsite job placements. It is encouraging to note that several of our students have been offered employment opportunities. The Special Education Department will continue its endeavors to expand the pre-vocational and vocational programs to special needs students.

The Administrative Staff of the Special Education Department has written a Special Needs Booklet, describing the 766 process and the services offered by the Chelmsford Public Schools. The booklets have been distributed to local libraries, parents, physicians, private schools and service agencies. Additional booklets are available at the Special Education Office.

The Chelmsford School Committee believes that all special needs students should have an opportunity to succeed in school. The committee is ever mindful of the fiscal responsibilities and is continually exploring means to provide effective programs while maintaining a responsible budget.

REPORT FROM DIRECTOR OF DATA PROCESSING

In order to provide administrative support and improve decision making, the school department has purchased a small/medium sized, business oriented "in-

house" minicomputer. The computer hardware consists of a DEC 11/44 processor with 256 KB of memory, two disk drivers, one 1600 BPI magnetic tape, line printer, two mini-cassette drives, four cathode ray tubes, two hard copy terminals, and assorted data communications equipment. Software was also purchased to perform school applications such as attendance, report cards, scheduling, registration, accounts payable and personnel.

The DEC computer was delivered in the first week of October, 1981. By the second week of October, the hardware and software were installed and ready to go. The third week of October was the beginning of the loading of various data bases to implement accounting, attendance, report cards and scheduling. Before the end of 1981, service bureau contracts in the area of accounting, attendance, report cards and scheduling had been terminated. We are now performing these administrative tasks on our own "in-house" computer.

Short term goals for the year 1982 are to fine-tune attendance, registration, and report cards; finish off the scheduling cycle; implement a personnel and inventory data base; provide administrative/computer support for the proposed school budget 1982/83; and produce final state reports in the various administrative areas.

Long term goals are payroll implementation; testing and scoring; salary forecasting; purchasing and facilities; library/audiovisual; bus scheduling; guidance vocational information; graduate follow-up; basic competency testing; and municipal applications.

FROM THE PROGRAM FACILITATOR OF INDUSTRIAL ARTS

All students in grades 7 and 8 are involved in co-educational curriculum we hope is exciting and rewarding to the student. All students revolve through four areas of learning—Music, Art, Home Economics and Industrial Arts.

The Industrial Arts program at the high school is career cluster oriented. Students become involved with five career clusters identified by the United States Office of Education. During the first and second years, students will rotate each nine weeks through eight different courses. These courses include Wood Materials, Industrial Graphics I, Metal Materials, Basic Electricity, House Design, Industrial Graphics II, Industrial and Power Technology I, and Career Planning.

Once students have been acquainted with these areas, they may elect to take any of the semester courses available to them. These include Industrial and Power Technology II, Small Engine Repair, General Metalworking, Fine Furniture Construction, or House Construction.

Many of the engineering and technical colleges expect students to obtain a good technical drawing background in high school. It is for this reason that C.H.S. offers Technical Drawing I, Technical Drawing II, Architec-

tural Drawing I and Architectural Drawing II to its students. These courses are designed to afford the student, both boys and girls, the opportunity to acquire a fundamental knowledge of the graphic language in preparation for engineering and technical studies on the college level.

Students interested in electronics may become involved in two programs; Electronics I and Electronics II. Electronics I is for the technically oriented student in the college course and concerned with basic electronics. Electronics II is primarily a digital electronics course designed for students to continue their study of electronics technology.

All Industrial Arts courses at the high school level are classified as Practical Arts and therefore help to satisfy a portion of the students graduation requirements.

FROM THE PROGRAM FACILITATOR OF HOME ECONOMICS

The co-educational program at the Junior High level which is required for all seventh and eighth grade girls and boys is increasingly well accepted by the students. Sex stereotyping is becoming a thing of the past as both males and females enjoy the curriculum in the Home Economics and Industrial Arts areas.

Enrollment at the High School level increased as many ninth graders chose Home Economics as an elective. This is a general course covering a broad scope of Home Economics subjects.

A Practical Living Education course for seniors was added to the Home Economics department this year. This course is designed for all academic levels. The objective is to prepare students to cope with the realities of consumer problems which will face them as young adult members of the community. Handling money, taxation, insurance and family health and security are stressed. The course makes use of many of our community resources by projects done in conjunction with community work.

The Home Economics program has been increasingly well publicized through newspaper articles. Other members of the faculty at the High School level have accepted invitations to demonstrate their skills in Home Economics classes. A Home Economics newsletter has been published at the High School this year. This has been an attempt to increase the visibility of the department both in the school system and the community.

FROM THE PROGRAM FACILITATOR OF BUSINESS EDUCATION

Student enrollment in the Business Education Program continues to be on the increase. New courses offered in the Business Education Department during the school year 1981-82 include: Computer Data Entry, Word Processing, and Accounting IA (an advanced accounting course for seniors only). Computer Data entry and Word Processing are functioning as the result of Federal Project writing and are producing the expected outcomes. Ac-

counting IA student enrollment figures are high which is a good indicator of the need for such a course. Many of these students are planning to pursue a career in business or major/minor in business administration in college. These courses enhance the curriculum in the Business Education Department. Constant revision and evaluation of courses by staff members ensure the vitality of the curriculum.

A study was conducted to analyze the factors influencing the students of the Class of 1983 in their selection of Business Education courses. Questionnaires were administered to 135 randomly selected students and their parents.

Based on the findings of this study, 54 percent of the students selected a Business Education course because they want to. "Works Skills for Employment" and "Personal Use Skills" comprise the majority of reasons as to why students selected Business Education courses. Data revealed that the other reasons students selected Business Education courses were on the advice of their parents, guidance counselors, and teachers.

The following courses received top priority as courses parents would recommend to their children: Type 1, Data Processing, Computer Programming, Word Processing, and Computer Data Entry.

The addition of six micro computers and a quality printer in the Business Education Computer Laboratory is the result of a Federal Project written during 1981. The equipment in the Business Education Computer Laboratory now includes 17 micro computers, 2 tiger printers, and 2 Spinwriters (quality printers for Word Processing). Hands-on experience on this sophisticated business and office equipment encompassed with a flexible curriculum using multi-stimuli methods encourage student participation in the learning process.

The Business Education Department at Chelmsford High School recognizes each student regardless of his/her deficiencies or disadvantages. With this recognition in mind as well as the facilities, technology, and equipment available at Chelmsford High School, the staff members of the Business Education Department are ready to help prepare today's youth for tomorrow's jobs in business and office related employment. They are also ready to provide educational opportunities for students preparing in fields other than business to acquire business knowledge and skills needed to function effectively in those careers.

FROM THE COORDINATOR OF MATHEMATICS/COMPUTER SCIENCE:

During the past year the mathematics program in the Chelmsford School System has continued to serve the two-fold purpose of providing students with the skills, and developing the interest and understanding, necessary to enable them to become productive and successful members of our ever increasingly technical society.

At the elementary level, our main focus is still to teach the basic skills students will need as they progress through

school as well as to develop concepts so that they will be able to apply these skills. The area of metric education continues to be a strong point as evidenced by students who now "think metric."

There have been very few changes at the junior high school other than the obvious consolidation of the two junior high schools and the movement of the ninth grade to the high school. One of the main objectives at the junior high school is to analyze the results of the second year of Competency Testing in Mathematics. As part of this testing program, we are continuing to work on the development of components for the follow-up program for those students who failed the test.

The ninth grade mathematics program has made a very smooth transition to the high school with only one change in curriculum, the addition of Honors Geometry.

This past September, six micro computers and one printer were added to the mathematics laboratory. This additional equipment has enabled us to better meet the needs of the students in the programming classes.

The mathematics department at the high school is also going through a general review of curriculum as part of the reaccreditation process.

Looking to the future, major projects include the development of additional education computer software to be able to make even better use of the computer equipment and provide a strong program of Computer Aided Instruction.

A review of the texts in use at all levels, especially at the elementary and high school, is an effort to present as unified a curriculum as possible.

FROM THE PROGRAM SUPERVISOR OF INSTRUCTIONAL MEDIA

The Chelmsford school library program continued to operate in accord with its stated goals: to stimulate the students' natural capacity, intellectual curiosity, and a desire for lifelong learning.

At the elementary level in each school, story hours were held regularly, and appealing book and student art work displays were exhibited. Instruction in library usage was given at all grade levels, from the care of books at the kindergarten level to graduated formal instruction in library science in grades one through six. Emphasis on reference materials was the focal point of instruction for the sixth grade. The SRA tests revealed that the instruction was productive, for the sixth graders performed at the seventh grade sixth month level. Over 107,000 books were circulated during the school year.

The fire at the North School destroyed everything in the library. Only the books which children had at home were saved. From March until the end of the year, the North and Harrington Schools' students shared the Harrington library and its book collection. The two library assistants, working together, made this shared use plea-

sant for students and staff alike.

The library assistants participated in four workshops: Puppetry as a Teaching Tool, Care and Repair of Audio Visual Equipment, Evaluation of the Almanac Instruction Unit, and Teaching the Use of the Encyclopedia.

In anticipation of the closing of the Center School, preparation was made to redistribute the holdings of its library. Summer reading lists were prepared featuring books which were available in both the school and public libraries for three grade levels.

The Byam School library held a chess tournament; the North School children made puppets and put on puppet plays and sent Valentines to their favorite authors; the Harrington School held an "In What Book?" contest. The News Quiz program developed a steady demand for weekly news magazines.

There were many parents who volunteered their time, thereby making a tremendous contribution to the smooth, efficient running of the elementary school libraries. In appreciation of their efforts, the twelfth annual volunteer workers tea was held for them at the Westlands School library in June.

The two junior high schools, the Parker and McCarthy schools were the scene of constant activity and use. At both schools the seventh grade students received, via their English classes, library orientation presented by the librarians. Between the two schools five hundred and seventy-four classes accompanied by teachers utilized the libraries for research projects, and over 20,000 items circulated.

Special education students at the Parker Junior High School made weekly visitations to the library. Also, at the Parker, the career education center which was in operation from September through December, was heavily used; over thirty-five classes came to use the Massachusetts Occupational Information Service computer.

The library at the Parker Junior High School closed on the fifth of June to facilitate the redistribution of its collection, some of which would be sent to the High School; other books, particularly those orientated to the seventh and eighth grade curriculum have been sent to the McCarthy Junior High School.

Provision for efficient and effective service and the maintenance of a stimulating learning environment from which the students could benefit remained as the primary goals of the High School library. Service activities included bibliographic instruction on library resources, reference service, selection of new acquisitions, providing ready access to materials, and helping faculty and students in research for class and individual study activities.

To provide a smooth transition to the High School for all sophomores, general Media Center orientations were presented to each tenth grade English class. Teachers were then encouraged to bring their classes for an in-depth subject orientation of library resources before star-

ting extended research projects. An average of five classes, accompanied by teachers, visited the Media Center daily; this was in addition to the 1,500 students who use the library for individual study. The annual circulation was 7,700 books; there was further heavy utilization of the extensive reference collection on a daily basis.

Each semester approximately fifteen students worked in the Media Center under the supervision of the librarians and the library aides. By performing a variety of tasks such as checking in and out books and magazines, shelving books, photocopying, sorting mail, retrieving audiovisual equipment and other related duties, these students earned service-study credits while they provided needed assistance and, hopefully, gained new skills.

In June, 1981 a comprehensive inventory of High School materials was completed. The library holds approximately 29,000 books, 4,000 audiovisual software items and an extensive microfilm collection. Over two hundred periodical titles were subscribed to.

The Chelmsford High School television studio gained official status as an extra-curricular activity with a staff of twenty-five student volunteers. Four students received service study credit for their production work. The studio did original production at the High School and at other sites for the English, Foreign Language, Social Studies, Music, Physical Education and Special Education departments. Over sixteen hundred hours of pre-recorded programming were broadcast via the closed circuit capability at the High School. Over seventy new titles were added to the videotape collection.

The repair technician repaired audio visual equipment during the school year, and, during the summer months systematically inspected, cleaned and repaired, where necessary, all equipment system-wide.

The centralized services provided by the office of the Instructional Media Center, shipping audio visual software from the central collection to the various schools upon request, inspecting and cleaning the 16mm film collection, and the various services performed by the Graphic Artist were in heavy demand. The cataloging and processing staff continued to provide its essential service to all the Chelmsford school libraries.

FROM THE CURRICULUM SPECIALIST FOR ART AND MUSIC EDUCATION

The Art Department serves all of the schools, and at every grade level the concerns are directly related to the growth and development of the child.

The curriculum is used as a guide to assure that the basic objectives are applied equally in every classroom. The emphasis at the primary level is to guide children in the visual, manipulative, and coordinative skills. The direction of these skills is always pacing the growth and the needs of the child; and in so doing, we are able to develop and accent many areas which are critical in transferred application in such areas as Reading and Math.

The upper elementary grades have additional goals. At these levels, the Art Specialists are developing more specific skills dealing with such areas as color, perspective, and the basic rules of design. The visual and discriminatory skills are constantly being challenged. In every elementary school, there are many varied and unusual Art activities going on. Many of them are geared to supplement and enrich other academic areas and to give new meaning and greater understanding of the total school curriculum.

At the Junior High School, we have dynamic programs going on. At this level, we offer a broad range of experiences to the student in order to make him more aware of themselves, their ideas, their talents, and their world.

At the High School, we have a consolidated program which gives every student in the first two years a varied tour of the many ways of working and expressing an idea in various forms...such as in clay, weaving, painting, sculpture, or graphics. This program has been developed to encourage students to develop an idea and then to repeat it in varied media. The third and fourth years of the program are spent developing special skills and needs for each student on an individual basis. Many of these students will go on to Art schools and colleges, and much of their work is directed towards a presentation portfolio.

The purpose of music education in the public schools of Chelmsford is to assist students to appreciate, understand, participate, and respond with sensitivity to the aesthetic effect of music, according to their individual capacities.

The Music Department is committed to excellence in music at all levels and strives to help students discover and develop their musical talents for better understanding and enjoyment of all kinds of music.

Each elementary school has a resident music specialist who is responsible for all music education in the building, with the exception of instruction on band and orchestral instruments. Each school has weekly lessons in music along with a performing choral group. All schools have song flute ensembles and/or recorder consorts. Some schools have guitar clubs, dance groups, or Orff bands.

Our curriculum guide is based on the conceptual approach. We have a spiral curriculum that begins in kindergarten and continues through junior high school.

General music in the junior high school is required of all seventh and eighth graders, and is available to ninth graders on an elective basis. General music in seven and eight is basically designed for non-performing students and, for many, it is their last formal contact with school music. Choral groups are available on an elective basis to all junior high students.

The high school has course offerings for both performing and non-performing students. A staff of two and one-third instructors offer courses in music appreciation, theory, guitar class, small and large vocal and instrumental ensembles, instrumental instruction, and practice rooms for individual study.

Instrumental music in our schools provides an experience not found in other areas within the Music Department. Orchestral string instruments are offered starting in Grade 3, while all band and orchestral instruments are included from Grades 4 through 12. Every interested student has an opportunity to participate in small-group instruction during school time, and ensembles during school time, or after school as part of the extra-curricular program. We have seen a declining student population with an increasing number of instrumental students—from 362 in June of 1971 to over 1000 as of January, 1982.

Instrumental and choral ensembles participate in school and community concerts and programs throughout the school year. Junior high and high school students participate in district and state festivals and competitions.

The Chelmsford Friends of Music continued to support the music programs in all schools, and have contributed a great deal of support to scholarships, the private lesson program, exchange concerts, and trips. Their purpose is to create interest in and to give moral and financial support to the music program, and each year their goals become more evident.

FROM THE COORDINATOR OF SOCIAL STUDIES

Social studies teachers were challenged last fall by the closing of one junior high, moving all grades seven and eight to McCarthy, and placing the ninth grade in the high school. Several thousand social studies texts, workbooks, trade books moved, along with students, teachers, and classroom equipment.

That this logistical operation proceeded so smoothly is a tribute to the cooperative efforts of the social studies staff, administrators, students, and custodians. At McCarthy, several classrooms formerly used for other subjects had to be equipped for social studies. At the high school, the teachers of political science had to reorganize learning materials and deploy themselves for curriculum teaming. These changes were largely completed by the end of the first week of school. Students experienced a smooth opening of school in social studies as in other subject areas.

Social studies teachers continue to engage in professional growth activities, thus improving instruction and service to students and schools. Besides attending local and regional professional conferences, several teachers take courses at area colleges. Most social studies teachers already have Masters' degrees, some also holding Certificates of Advanced Graduate Study (C.A.G.S.). Because of this high level of educational achievement, most social studies staff take in-service, staff development courses, and workshops through the Merrimack Education Center (M.E.C.) and Chelmsford's own In-Service Commission (C.I.C.)

The Chelmsford In-Service Commission (C.I.C.) was established to foster professional growth and to improve instruction among a seasoned, experienced professional

staff. The C.I.C. schedules workshops on "released time" (half days) during the school year. Students are dismissed early on these half days; all staff remain to participate in in-service workshops.

The CIC was established two years ago as a cooperative effort of administrators and teachers. Co-Chairs of the C.I.C. are a curriculum specialist (currently the Coordinator of Social Studies) and the President of the Chelmsford Federation of Teachers (Jeffrey Murray). The C.I.C. has offered hundreds of workshops for teachers, administrators, nurses, secretaries, and aides. Workshop needs are assessed annually and choices are offered to staff based on these assessments. Of all the various professional growth activities available to staff, the C.I.C. workshops are the most cost effective; usually conveniently located in school buildings; directly address local needs and concerns; draw upon the expertise of our own staff as well as outstanding outside presenters.

Social studies workshops offered by the C.I.C. have included:

- computer simulations for social studies
- teaming for basic skill instruction
- Middle East culture at Harvard University

- Lowell history at the Lowell National Park
- craft and village at Old Sturbridge
- classroom economics activities
- food, water, and energy activities

This year the C.I.C. has expanded its efforts to include after-school mini-courses. "Creative Experience in The Elementary Classroom," taught by Mr. Fritz Bell, was presented to a capacity group of interested teachers this winter.

A special thrust of the C.I.C. has been to offer workshops on the education of gifted and talented students. In 1980-81, Chelmsford received a federal grant to offer a series of five elementary gifted and talented awareness workshops for teachers, administrators, and parents. During the present school year, additional gifted and talented workshops have focused upon concrete, practical classroom activities, strategies, and learning centers for these special students. From these workshops and also from educator and parent interest has come a Study Committee on Gifted & Talented Education in Chelmsford. Thus, the needs assessed by the C.I.C. are met in a variety of ways, reaching out to all staff and to the community at large.

FROM THE COORDINATOR OF LANGUAGE ARTS/READING/BASIC SKILLS

1981 has been a very busy and productive year for Chelmsford's English teachers and reading specialists. They have been working very hard, helping students to learn and to master basic skills in reading, writing, listening, and speaking. They have also assisted in scoring competency writing samples, in pilot testing composition tests and listening skills objectives, and in providing follow-up instruction for those students failing the competency tests. The diligence and professionalism of staff members are further illustrated by their participation in state and national conferences, conventions, and workshops. The school system in turn reaps the benefits of teachers being exposed to new and exciting ideas that can be used in our programs. English teachers and reading specialists are and will continue to be an integral part of designing and developing the curriculum that they themselves teach in the classroom. The following is an update of Chelmsford's basic skills, language arts, and reading

programs.

Basic Skills

The state mandate requiring competency testing is more than a testing program to identify non-competent performance. The Massachusetts Basic Skills Improvement Policy and Regulations constitutes a basic skills framework for every aspect of the educational process. In addition to testing and reading, writing, mathematics, and listening, the policy requires curriculum development, follow-up instructional programs, community and staff input, and publicity. Accordingly, Chelmsford's Basic Skills Program encompasses all of these areas, with programs developed by teachers that determine what students should know and be able to do. After programs are developed, tests are devised and used to determine the competency level of the student in a basic skills area.

The following chart shows the results of competency tests in reading, writing, and mathematics in grades 3, 5 and 8 for the 1980-1981 school year:

Percentage of Students Achieving Minimum Standards	GRADE 3			GRADE 5			GRADE 8		
	Reading	Writing	Math	Reading	Writing	Math	Reading	Writing	Math
	91	83	99	92	90	96	84	82	97

Children in grades 3 and 5 were given criterion-referenced competency tests developed and fieldtested by the Chelmsford professional staff. All eighth graders took the Massachusetts Department of Education's "Test of Basic Skills" in reading, writing, and mathematics. The minimal competency standard or "cut-off" level for all tests was determined by teachers. It should be noted that minimal competency standards can be changed through

a recommendation of the Basic Skills Committee and approval by the Superintendent and the School Committee.

The results of all competency tests are recorded in the student's cumulative file. Students who fail the competency test are required to participate in a follow-up instructional program in the subject failed. An outline of follow-up instructional programs for each subject area

follows:

I. Reading

A. Secondary

1. The reading specialist will administer a diagnostic test to determine specific basic skills weaknesses in reading.
2. The competency reading test itself along with diagnostic tests or other pertinent information will be placed in a reading folder provided by a reading specialist.
3. The student will be placed in a reading course, if he/she is not already scheduled to take a reading course.
4. The reading specialist will communicate with all content-area teachers regarding the modifications necessary to assist the student in basic reading skills.
5. The reading test folders will be made readily available to parents, teachers, specialists, administrators, or others who may assist in the growth of the student's writing.

B. Elementary

1. If the student is not presently being serviced by a learning disabilities or reading specialist, the reading specialist will administer a diagnostic test to determine specific basic skills weaknesses in reading.
2. The reading specialist will communicate with all classroom teachers regarding the modifications necessary to assist the student in basic reading skills.

II. Writing

A. Secondary

1. The English/Language arts teacher will review the test with the student-pointing to strengths and weaknesses in the student's performance.
2. The English/Language arts teacher will provide assignments and materials consistent with the student's capabilities in writing (e.g., working on appropriate objectives in **Composition: K-12**, providing individualized materials, etc.) and will monitor the progress of the student in basic skills areas in writing.
3. The English/Language arts teacher will place the competency writing sample in the student's writing folder.
4. The writing folder will follow the student from year to year and will be readily available to parents, teachers, specialists, administrators, or others who may assist in the growth of the student's writing.

B. Elementary (same as secondary)

III. Mathematics

A. Secondary

1. The mathematics classroom teacher will review the test with the student-pointing to strengths and weaknesses in the student's performance.
2. The mathematics classroom teacher will provide

assignments and materials for the student with special attention given to the identification and remediation of weaknesses and the maintenance of strengths.

3. Students will be placed, when appropriate, in specialized classes for those having difficulty in mathematics. These classes emphasize individualized attention in areas defined by the state basic skills test.

B. Elementary (same as numbers 1 and 2 of secondary level)

Plans for a comprehensive listening skills program that include testing and follow-up instruction for grades 2, 4 and 7 must be submitted for approval to the Massachusetts Department of Education by August 1, 1982. Chelmsford's system-wide Listening Skills Committee consists of teachers, specialists, and administrators who have been working with outside consultants funded by a **Title II Commonwealth In-Service Institute Grant. Listening: K-12**, a curriculum guide developed by the Listening Skills Committee for teaching state-mandated listening skills, is presently being fieldtested and will be made available to all teachers in the spring of 1982.

Language Arts

Chelmsford's writing program consists of word, sentence, and paragraph objectives for each grade level from kindergarten to grade 12. To monitor the progress of each student in writing, student folders containing selected writing samples are kept in grades 3 to 12. Parents who wish to review the contents of a writing folder can do so by contacting the school. Additional information about the writing program can be found in **Composition: K-12**, the composition curriculum guide for the Chelmsford School System. This guide is in language that is understandable to the layman and is available to students and parents who are interested in understanding the framework, goals, and materials of our writing program.

Congratulations are in order for the high school Honors/Advanced Placement Program in English. Approximately 90 percent of the Advanced Placement seniors who took the College Board Advanced Placement Examination in English last May passed the test and received college credit. This is an outstanding achievement for both the students and teachers in the program. The Honors/Advanced Placement program, instituted at the high school three years ago, is a sequential three year program for students who are highly motivated and have excellent abilities in literature and writing.

Reading

Chelmsford's curriculum guide for reading, **Reading: K-8**, follows the same format as the curriculum guide for writing — presenting a sequence of objectives from kindergarten to grade 8. The minimum specifications for reading provided by the Massachusetts Department of Education were used as the framework for generating the objectives. These objectives are skill focused, making it possible for teachers in all subject areas to reinforce the efforts of one another in teaching reading.

Next year, the high school ninth grade reading program will be expanded to grade 10. This will enable tenth grade students to elect one of three levels of full year reading courses—remedial/corrective, developmental, or enrichment.

In January, 1982, a reading committee consisting of elementary teachers and reading specialists will be formed to develop criteria, materials, and evaluative instruments for each grade level in reading, kindergarten to grade 6. The committee will report its recommendations for the elementary reading program by December, 1982.

Despite Proposition 2½, declining enrollment, increased class size, and limited resources, the Chelmsford School System continues to do an excellent job of providing students with varied opportunities to grow to the fullest of their potential as readers, writers, listeners, and speakers. To maintain the quality and high standard of education in Chelmsford, however, requires continued community concern for, commitment to, and support of educational programs that meet the needs and interests of all students.

CONCLUSION (by Supt.)

We are now experiencing a period of exceedingly rapid change in education. We are beginning a decade in which the pace of change undoubtedly will increase. Public schools, if they are to survive, will need to be alert and responsive to the new demands.

The choice before us is not new. We may accept the tendencies of the times in which we find ourselves and develop school programs which reflect social forces. Or, we may appraise the tendencies of the times and provide the leadership to develop school programs through which the learners can help shape social forces. The School Committee will continue to provide the direction for our school system by continuing to effect budget economies while maintaining a quality educational system. The School Committee recognizes that a school system is measured both qualitatively and quantitatively as it reflects the needs of the community and its values. Given the wealth of human resources of our staff, parents, community-at-large and students, we are confident that Chelmsford has the talent and the will to meet the challenge of the eighties.

Sincere thanks once again are extended to the town officials and boards, to the school personnel, to the Parent-Teacher Organizations, to advisory study committees, school volunteer works, and to the citizens for their cooperation and assistance this past year.

The School Committee is most appreciative of the assistance rendered by the Chelmsford Jayceettes when its members coordinated the efforts of local organizations and citizens in sponsoring the town-wide Pre-School Vision Screening Clinic on September 19, 1981.

The School Committee wishes to extend its deep appreciation for years of dedicated and meritorious service to staff members who retired in 1981.

Mrs. Joan Beddoe, Program Supervisor of Art
Mrs. Pauline Breen, Secretary, North School
Mr. Arthur Burndrett, Asst. Supervisor,
Maintenance
Mrs. Louise Campbell, Cafeteria, High School
Mrs. Anita Charpentier, Guidance, Counselor,
High School
Mr. Joseph Chancey, Custodian, South Row School
Mrs. Grace Clancy, Teacher, North School
Mrs. Bridgit Cronin, Teacher Aide, South Row
School
Mr. George Dixon, Head Custodian, High School
Mr. Joseph Ferreira, Maintenance Department
Mrs. Lorraine Gates, Teacher, North School
Mrs. Irene Glennon, Teacher, Westlands School
Mrs. Mary Guenard, Science Teacher, McCarthy
Jr. High
Mrs. Arlene Hall, Cafeteria, North School
Mr. Paul Hoar, Guidance Counselor, High School
Mr. John LeClere, Program Supervisor, Industrial
Arts & Career Education, High School
Mrs. Alberta Mooney, Assistant Principal, Parker
Jr. High School
Mrs. Margaret Mongovan, Manager, Cafeteria,
North School
Mrs. Eileen O'Brien, Teacher Aide, Parker Jr.
High School
Mr. Philip O'Brien, Head Custodian, Center School
Mrs. Jean Palmer, Cafeteria, Harrington School
Dr. Thomas L. Rivard, Superintendent of Schools
Mrs. Norma Simard, Director, Title I Program
Mr. James Stanewicz, Head Custodian, Parker Jr.
High School
Mr. Nathan Todaro, Coordinator, Physical Edu-
cation & Athletics
Mr. H. Francis Wiggin, Principal, North School

IN MEMORIAM

As we knew them in life, so shall we remember them.

Mr. John Purol, Custodian, Westlands School
Mr. George Ouellette, Maintenance Department

SEWER COMMISSION

The following is the annual report for the 1981 year.

This year was an extremely busy and productive year for the Chelmsford Sewer Commission in seeking a satisfactory conclusion to Chelmsford's sewage problems either by sewerage and or alternatives to sewerage.

The year began with the informal agreement between the Engineering Firm of Weston & Sampson and the Chelmsford Sewer Commission. Weston & Sampson was chosen over a large field of consulting engineering firms because of their expertise and prior job knowledge of this type of study.

Applications for the Step 1 Facilities Plan were made to DEQE, Water Resource Commission, Division of Water

Pollution Control and the United States Environmental Protection Agency Region I. Both grants were approved for a total sum of \$265,977 of this amount, \$55,655, which came in a direct payment to the town, would not have been reimbursed to the town had it not been for the study undertaken by the commission. The Town's indebtedness of this share would have been over \$20,000 more had this amount not been recovered through the commission's study. This is one of the largest single grants given to any community for this type of study.

The study will consist of sewerage and alternatives to sewerage as the town has so many varying needs and conditions.

A contract was formalized with Weston & Sampson in August of 1981 to go forth with the Step I Facilities Plan Update for the Town of Chelmsford. A great deal of work has been done to date and the spring of 1982 will bring extensive field study work in a neighborhood by neighborhood and house to house study by Weston & Sampson.

This study is of the utmost importance to determine the feasibility of sewerage and alternatives in those designated areas.

In conclusion, the Chelmsford Sewer Commission with the townspeople's cooperation in this in-depth study, would hope to present to the Town at the 1983 Annual Town Meeting, their recommendations and hopefully, a plan, whereby the Town of Chelmsford would begin to solve the wastewater disposal now confronting us.

Respectfully submitted,

Chelmsford Sewer Commission
Burton A. Segall, Chairman
John P. Emerson, Jr., Vice-Chairman
Dennis J. Ready, Clerk

TOWN TREASURER

Balance as of July 1, 1980	\$ 4,776,806.74
Receipts thru June 30, 1981	77,795,053.90
	<u>\$82,571,860.64</u>
Paid out on warrants	(76,762,237.06)
Balance as of June 30, 1981	\$ 5,809,623.58

BREAKDOWN OF BALANCE AS OF JUNE 30, 1981:

Cash in Banks	\$ 1,393,247.93
Certificates of Deposit	3,600,000.00
Federal Revenue Sharing Funds	348,541.13
Federal Grants Funds	324,359.36
Non-Revenue Funds**	143,475.16
	<u>\$ 5,809,623.58</u>

(**these are the unexpended proceeds from bond issues).

TAX COLLECTOR

Balances as of June 30, 1981

Levy of 1973:	
Excise	\$ 45,964.17
Levy of 1974:	
Excise	\$ 27,270.50
Levy of 1975:	
Excise	\$ 53,621.49
Levy of 1976:	
Excise	\$ 48,055.51
Real Estate	1,194.11
Personal Property	5,669.89
Levy of 1977:	
Excise	\$ 46,183.10
Real Estate	6,035.32
Personal Property	6,663.63
Levy of 1978:	
Excise	\$ 33,694.27
Real Estate	18,011.78
Personal Property	12,313.25
Farm Animal Excise	140.25
Levy of 1979:	
Excise	\$ 88,863.16
Real Estate	60,045.61
Personal Property	18,178.68
Farm Animal Excise	116.65
Levy of 1980:	
Excise	\$ 85,219.84
Real Estate	167,316.56
Personal Property	17,864.35
Farm Animal Excise	220.80
Levy of 1981:	
Excise	\$ 97,080.21
Real Estate	512,279.80
Personal Property	31,337.27
Farm Animal Excise	363.55

NOTES: (TOWN TREASURER)

In the last calendar year, the Town adhered to its traditional borrowing cycle of two borrowings per year in anticipation of tax revenues. However, the amounts borrowed were somewhat lower than in previous years, and the terms of the borrowings were shorter than in previous years. In calendar year 1982, I hope to reduce the term for these borrowings from the usual 45-60 days down to 20-30 days.

(TAX COLLECTOR)

The economic slump of 1981 has resulted in many accounts becoming past due. Our policy of "fair yet aggressive" collections' procedures to collect past due accounts will stay in effect in 1982, although with decreased help and increased work loads in this area, this task is fast becoming a highly formidable one.

Respectfully submitted,

James R. Doukszewicz
Town Treasurer/Collector of Taxes

TREE DEPARTMENT

The department has completed another safe year accomplishing much of our planned work. As in the past, safety pruning, removal of dead limbs, and elevating has used the major part of the budget.

Increased operating cost continue to plague the department but we feel we are able to continue to operate efficiently.

Respectfully submitted,

Donald P. Gray
Tree Warden

APPOINTED TOWN OFFICIALS

Town Accountant

Ernest F. Day Term Expires 1982

Board of Selectmen's Executive Secretary

Norman E. Thidemann Term Expires 1982

Town Counsel

James M. Harrington, Esq. Term Expires 1982

Police Chief

Raymond P. McKeon Term Expires 1982

Deputy Police Chiefs

James C. Greska Pennryn D. Fitts

Fire Chief

Frederick H. Reid Term Expires 1982

Cemetery Superintendent

George Baxendale Term Expires 1982

Park Superintendent

Donald P. Gray Term Expires 1982

Director of Public Health

Richard J. Day Term Expires 1982

Board of Health Physician

Michael A. Gilchrist, M.D. Term Expires 1982

Superintendent of Streets

Harold E. Gray Term Expires 1982

Inspector of Animals

Dr. Martin A. Gruber Term Expires 1982

Building Inspector

Ronald W. Wetmore Term Expires 1982

Local Inspector

Bruce H. Clark

Wiring Inspector

Francis E. Cunningham

Gas Inspector

Neal C. Stanley

Plumbing Inspector

William H. Shedd

Sealer of Weights & Measures

Anthony C. Ferreira

Town Aide and Council on Aging

Kathleen M. Robinson

Assistant Town Clerk

Elizabeth D. Zamanakos

Assistant Treasurer

Florence M. Ramsay

Planning Board Clerk

Jacqueline A. Sheehy

Board of Appeals Clerk

Velma Munroe

Insect Pest Control Officer

Donald P. Gray

Superintendent of Public Buildings

William W. Edge

Veterans' Graves Officer

George E. Baxendale

Recreation Commission Clerk

Evelyn L. Newman

Highway Department Foremen

Pearl Koulas

John Fantozzi

Arthur Deschaine

Veteran's Agent

Mary McAuliffe

Dog Officer

Frank Wojtas, Jr.

Assistant Dog Officer

Stasia Wojtas

TOWN ACCOUNTANT

BALANCE SHEET—JUNE 30, 1981

REVENUE ACCOUNTS

ASSETS

Cash:

General:

In Banks	1,393,247.93	
Invested	3,600,000.00	4,993,247.93

Federal Revenue Sharing:

Invested		348,541.13
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Federal Grants:

In Banks	224,359.36	
Invested	100,000.00	324,359.36

Accounts Receivable:

Taxes:

Levy of 1976		
Personal Property	5,669.89	
Real Estate	1,194.11	

Levy of 1977

Personal Property	6,663.63	
Real Estate	6,035.32	

Levy of 1978

Personal Property	12,313.25	
Real Estate	18,011.78	

Levy of 1979

Personal Property	18,178.68	
Real Estate	60,045.61	

Levy of 1980

Personal Property	17,864.35	
Real Estate	167,316.56	

Levy of 1981

Personal Property	31,337.27	
Real Estate	512,279.80	856,910.25

TRUST AND INVESTMENT ACCOUNTS
June 30, 1981

Trust and Investment Funds:		
Cash and Securities:		
In Custody of Treasurer	529,509.77	
In Custody of Library Trustees	72,909.21	
In Custody of Board of Selectmen	543.74	
In Custody of Veterans Emergency Fund Committee	8,395.79	
	<u>611,358.51</u>	
In Custody of Treasurer:		
Geo. W. Barris-Varney Playground	3,036.82	
Conservation Fund	78,969.13	
Conservation-Wright Reservation	2,466.28	
Stabilization Fund	46,277.92	
Insurance Sinking Fund	70,116.34	
Cemetery Funds:		
Geo. W. Barris Memorial	6,656.36	
Perpetual Care	311,592.02	
Adams Emerson	712.36	
Christopher Roby	9,682.54	529,509.77
In Custody of Library Trustees:		
Amos F. Adams	22,799.22	
Geo. W. Barris	792.90	
Frances Clark	2,566.30	
Clement Fund	15,535.82	
Albert H. Davis	937.84	
Frederick B. Edwards	4,565.08	
Nathan B. Edwards	943.13	
Victor E. Edwards	1,556.61	
Adam Emerson	190.62	
Ora Flint	4,443.06	
George Memorial	3,179.12	
Thomas P. Proctor	10,357.31	
Serlina Richardson	509.02	
Joseph E. Warren	1,149.96	
Gertrude Wright	1,182.97	
Cemetery Fund-A. George	2,200.25	72,909.21
In Custody of Board of Selectmen:		
Emma Gay-Varney Playground	543.74	
In Custody of Veterans Emergency Fund Committee:		
Veterans Emergency Fund	8,395.79	
	<u>611,358.51</u>	

EDUCATIONAL COLLABORATIVE BOARD FUND
Section 4-E Chapter 40 General Laws

Cash-In Custody of Treasurer	16,490.86
Unexpended Balance	<u>16,490.86</u>

NON-REVENUE ACCOUNT

Cash-In Banks	143,475.16
	<u>143,475.16</u>
Appropriation Balances:	
School Building Improvements	143,475.16
	<u>143,475.16</u>

DEBT ACCOUNTS

Net Funded or Fixed Debt:	
Inside Debt Limit	
General:	596,000.00
Outside Debt Limit	
General:	3,950,000.00
	<u>4,546,000.00</u>
Serial Loans:	
Inside Debt Limit	
General:	596,000.00
Schools	
Outside Debt Limit	
General:	3,950,000.00
Schools	4,546,000.00

FEDERAL REVENUE SHARING FUNDS
Fiscal Year 1980-1981

Balance July 1, 1980		167,414.99
Plus Receipts:		
Entitlements	508,110.00	
Interest Earned	27,372.39	535,482.39
		<u>702,897.38</u>
Less: Authorized Appropriations		
Fire Department-Wages	172,500.00	
Police Department-Wages	172,500.00	
Sidewalks-Acton Road	40,015.38	
Preliminary Project Studies	20,000.00	405,015.38
		<u>297,882.00</u>
Appropriations Forwarded To Fiscal 1982:		
Sidewalks-Acton Road	40,015.38	
Preliminary Project Studies	10,643.75	50,659.13
Balance June 30, 1981		<u>348,541.13</u>

CHANGES IN SURPLUS REVENUE
Fiscal Year 1980-1981

Balance July 1, 1980		1,639,335.64
Deductions:		
Audit Adjustments	215.82	
Subsequent Taxes Added To Tax Titles	1,203.10	1,418.92
		<u>1,637,916.72</u>
Additions:		
Omitted Property Tax Assessments	2,914.45	
Excess Assessments 1981		
Recap Sheet	25.06	
Recommitment Of Taxes		
Previously Abated	405.35	
Sale Of Tax Title Property	3,804.99	
Sale Of Tax Possession Property	675.00	
Audit Adjustment	1.12	
Unexpended Appropriations	455,905.29	
Excess 80-81 Receipts	46,570.43	510,301.69
Balance June 30, 1981		<u>2,148,218.41</u>
Surplus Revenue-Unrestricted		
		1,318,218.41
Surplus Revenue-Restricted		
		<u>830,000.00</u>
		<u>2,148,218.41</u>

DEBT STATEMENT

Bond Issue	Interest Rate	Outstanding 6-30-80	Payments 1981	Outstanding 6-30-81	Principal Due 1982	Interest Due 1982
So. Row School	3.50	45,000.	45,000.	00.	00.	00.
1972 High School #1	4.90	240,000.	240,000.	00.	00.	00.
1972 High School #2	4.40	2,550,000.	850,000.	1,700,000.	850,000.	56,100.
Junior High School	3.25	415,000.	105,000.	310,000.	105,000.	10,075.
Westland-Harrington Schools	4.30	1,180,000.	160,000.	1,020,000.	160,000.	43,860.
Byam School	6.00	1,025,000.	105,000.	920,000.	105,000.	52,050.
School Building Capital Improvements	6.25	00.	00.	596,000.	596,000.	37,250.
TOTALS		<u>5,455,000.</u>	<u>1,505,000.</u>	<u>4,546,000.</u>	<u>1,816,000.</u>	<u>199,335.</u>

DISBURSEMENTS

General Government:	1980	1981
Moderator	300.	225.
Selectmen	76,813.	90,242.
Accounting	49,921.	53,335.
Treasurer/Collector	122,930.	131,242.
Assessors	80,785.	82,496.
Town Clerk	49,906.	57,847.
Public Buildings	50,553.	44,230.
Law	33,492.	51,745.
Elections	14,567.	20,426.
Registrars	24,991.	23,797.
Finance Committee	1,142.	1,070.
Planning Board	12,609.	12,648.
Board of Appeals	5,044.	5,056.
Personnel Board	739.	604.
Conservation Commission	6,478.	9,449.
Historical Commission	1,415.	1,118.
Historic District Commission	798.	804.
Constable	170.	120.
Home Rule Advisory Committee	429.	117.
Council On Aging	26,690.	32,006.
Town Celebration Committee	4,783.	4,749.
Town Aide	11,847.	15,153.
Total General Government	576,402.	638,479.
Public Safety:		
Police Department:		
Salaries	1,126,474.	1,203,439.
Expense and Outlay	156,625.	172,199.
Purchase Cruisers	67,550.	—
Mutual Aid	—	2,297.
Gasoline Storage Tank	—	22,450.
Total Police Department	1,350,649.	1,400,385.
Fire Department:		
Salaries	1,363,047.	1,524,959.
Expense and Outlay	70,490.	123,754.
Purchase New Auto	6,703.	—
Purchase New Pumper	—	107,071.
Total Fire Department	1,440,240.	1,755,784.
Misc. Protection:		
Hydrant Services	66,906.	74,726.
Tree Warden	17,498.	16,494.
Insect Pest Control	27,624.	11,325.
Building Inspector	44,667.	52,300.
Wire Inspector	19,028.	29,374.
Gas Inspector	5,126.	5,911.
Plumbing Inspector	2,400.	9,905.
Dog Officer	17,886.	22,638.
Animal Inspector	1,100.	1,200.
Scaler of Weights & Measures	2,000.	2,165.
Civilian Defense	5,732.	2,090.
Total Misc. Protection	209,967.	228,128.
Public Health:		
Salaries & Expenses	58,094.	57,828.
Mosquito Aerial Spray	11,976.	5,801.
Study Septic Disposal	6,439.	—
Total Public Health	76,509.	63,629.
Sewer Commission:		
Expenses	981.	1,191.
Professional Fees	91.	252.
Total Sewer Commission	1,072.	1,443.
Highway Department:		
Administration	79,866.	82,723.
Engineers Fees	8,637.	8,053.
Labor—Men	557,632.	452,702.
Utilities—Materials—Misc.	205,400.	248,542.
Waste Collection	72,539.	418,000.
Stabilization Fund	10,000.	10,000.
Machine Hire—Other	16,394.	11,073.

Snow and Ice	95,620.	169,371.
Sidewalks	188,447.	17,233.
Purchase of Equipment	102,240.	112,101.
Drainage Construction	161,536.	101,912.
Resurface Streets	—	111,786.
Total Highway Department	1,498,311.	1,743,496.
Street Lighting:	95,361.	118,052.
Veterans Benefits:		
Salaries & Expenses	27,116.	29,261.
Cash and Material Grants	86,843.	84,224.
Total Veterans Benefits	113,959.	113,485.
Libraries:		
Salaries	191,999.	223,480.
Repairs and Maintenance	5,093.	3,673.
Fuel, Light and Water	16,423.	18,068.
Books and Periodicals	59,775.	60,313.
Other Expenses	11,871.	11,782.
Outlays	1,056.	2,695.
Carriage House Renovations	10,261.	2,468.
Total Libraries	296,478.	322,479.
Parks and Recreation:		
Parks	31,191.	31,008.
Varney Playground	6,752.	7,055.
Recreation Commission	189,211.	145,202.
Edwards Memorial Beach	980.	1,155.
Recreation-Soccer Fields	22,488.	3,000.
Total Parks and Recreation	250,622.	187,420.
Insurance:		
Property Liability & All Types	236,785.	244,273.
Chapter 32B	369,245.	387,046.
Total Insurance	606,030.	631,319.
Schools:		
School Committee	54,964.	72,702.
Superintendents Office	313,178.	337,785.
Supervision	257,367.	294,578.
Principals	668,507.	718,494.
Teachers	8,197,761.	8,842,468.
Textbooks	106,185.	119,908.
Library	268,771.	248,793.
Audio-Visual	115,285.	93,028.
Guidance	417,536.	442,733.
Attendance	22,000.	24,000.
Health Services	109,635.	136,811.
Transportation	715,303.	752,895.
Food Services	60,472.	46,691.
Athletics	148,136.	154,140.
Student Activities	41,896.	35,343.
Custodial	702,537.	718,412.
Utilities	696,668.	728,237.
Maint. of Grounds	54,212.	36,770.
Maint. of Buildings	69,871.	47,295.
Maint. of Equipment	84,525.	107,547.
Adult Education	10,423.	6,860.
Civic Activities	6,334.	—
Programs w/o Schools	10,999.	6,894.
Career Education	13,189.	—
Chapter 766	1,388,145.	1,446,971.
Total School Department	14,533,899.	15,419,355.
School Revolving Funds:		
Cafeteria	677,997.	664,990.
Athletics	14,998.	19,684.
Adult Education	12,349.	11,709.
Civic Activities	19,401.	26,226.
Title I	97,281.	97,024.
Title IV	12,108.	32,870.
Title VI	153,008.	200,901.
Ed. Collaborative Fund	6,162.	6,310.
Total Revolving Funds	993,304.	1,059,714.
Regional Vocational School	578,593.	611,538.

			RECEIPTS	
			1980	1981
Cemeteries:				
Salaries	77,792.	86,328.		
Internments	4,852.	3,500.		
Labor for Lot Owners	1,000.	1,000.		
Repairs, Expense & Outlays	26,354.	20,038.		
Restore Old Cemeteries	1,500.	—		
Improv. and Devel. Fund	2,774.	9,226.		
Purchase Equipment	19,292.	—		
Total Cemeteries	<u>133,564.</u>	<u>120,092.</u>		
Unclassified:				
Memorial Day	1,859.	2,000.		
Town Clock	373.	419.		
Ambulance Service	00.	1.		
Town & Fin. Com. Reports	6,354.	5,674.		
Regional Drug Program	23,737.	23,737.		
Mental Health Program	8,695.	8,695.		
Elder Services of Merr. Valley	1,800.	1,800.		
NMAC Assessment	8,592.	8,592.		
Unemployment Benefits	52,943.	69,104.		
Cultural Council	263.	179.		
CATV Committee	15.	146.		
Renovate McFarlin Building	45,674.	586,177.		
Central Sq.-Engineer Fees	690.	—		
Bus Trns. Subsidy	4,515.	—		
Landfill Development	17,845.	—		
Salt Storage Shed	4,288.	—		
Purchase Land-Conservation	8,500.	—		
DPW Committee	750.	—		
Court Judgement-Land Taking	—	450,000.		
Vinal Sq. Rehab. Project	—	100,438.		
Vinal Sq.-Central Sq. Study	—	12,000.		
Energy Committee	—	556.		
Town Festival Committee	—	15.		
Bills of Prior Years	—	791.		
Medical Expense Ret. Police & Fire	—	565.		
Repair Vinal Sq. Parking Lot	—	222.		
Guard Rail-Main & Wilson	—	2,995.		
Demolition—Westland School	—	25,779.		
Total Unclassified	<u>186,893.</u>	<u>1,299,885.</u>		
Agency, Trust & Investments				
Fees & Licenses-State & County	23,590.	27,786.		
Payroll Deductions	5,608,124.	5,973,265.		
Retirement-Pension Expense	444,184.	561,395.		
State & County Assessments	623,827.	753,297.		
Cemetery P/C Bequests	18,140.	20,515.		
Tax Levy Refunds	114,981.	103,418.		
Performance Bonds	2,226.	—		
Misc. Trust Funds	35,180.	20,587.		
Water District Liens	9,582.	18,366.		
Police Outside Detail	97,990.	112,056.		
Merrimack Education Center	127,145.	113,791.		
Total Agency, Trust & Investment	<u>7,104,969.</u>	<u>7,704,476.</u>		
Interest-Loans:				
Anticipation Loans	46,476.	53,043.		
Bonded Debt	296,902.	229,413.		
Total Interest	<u>343,378.</u>	<u>282,456.</u>		
Principal-Loans:				
Anticipation of Revenue	5,000,000.	5,000,000.		
Bonded Debt	1,510,000.	1,505,000.		
Total Principal	<u>6,510,000.</u>	<u>6,505,000.</u>		
School Construction	71,883.	—		
School Renovations	—	461,199.		
	<u>71,883.</u>	<u>461,199.</u>		
Warrants-Previous Years	—	565,254.		
Total Disbursements	<u>36,972,083.</u>	<u>41,233,068.</u>		
Cash Balance On Hand-June 30	4,211,552.	5,809,623.		
TOTAL	<u>41,183,635.</u>	<u>47,042,691.</u>		
General Revenue:				
Taxes:				
Personal Property	556,841.	631,357.		
Real Estate	14,500,399.	16,101,412.		
Farm Animal Excise	624.	512.		
Motor Vehicle Excise	2,055,453.	1,109,550.		
Tax Title Redemptions	5,825.	3,805.		
Lieu of Taxes-State Property	4,298.	3,039.		
Lieu of Taxes-Veterans	—	—		
Abatements	9,362.	10,151.		
Elderly Exemptions	33,543.	35,259.		
Total Taxes	<u>17,166,345.</u>	<u>17,895,085.</u>		
Fines and Permits:				
Court Fines	125,640.	153,729.		
Permits, Fees & Licenses	102,965.	169,046.		
Alcoholic	23,865.	23,460.		
Total Fines and Permits	<u>252,470.</u>	<u>346,235.</u>		
Grants and Gifts:				
County:				
Dog Fund	3,344.	4,240.		
Total Grants From County	<u>3,344.</u>	<u>4,240.</u>		
Federal Government:				
Public Law 874	26,882.	147,831.		
Revenue Sharing Funds	459,580.	508,110.		
Com. Devel. Program HUD	—	255,000.		
EDA Grant	—	160,000.		
Total Grants from Fed'l. Government	<u>486,462.</u>	<u>1,070,941.</u>		
State:				
Aid To Education	3,921,169.	3,927,750.		
School Building Assistance	1,018,385.	1,012,325.		
School Lunch Program	258,304.	206,222.		
Tuition, Trans. of State Wards	56,683.	117,339.		
School Transportation	319,234.	345,249.		
Aid To Public Libraries	11,906.	15,874.		
Highway-Chapter 81	233,580.	120,902.		
Highway & Transit Development	163,953.	148,672.		
Local Aid Fund	809,014.	851,599.		
Veterans Benefits	24,646.	40,442.		
Conservation Grant	45,250.	—		
Dept. of Elder Affairs	9,104.	6,250.		
School Programs	348,306.	340,881.		
Governors Safety Program	11,908.	—		
Dept. of Community Affairs	—	12,000.		
Total Grants From State	<u>7,231,442.</u>	<u>7,145,505.</u>		
Individuals:				
Library-Carriage House	3,003.	2,734.		
Library-Purchase of Books	—	2,000.		
Total Gifts From Individuals	<u>3,003.</u>	<u>4,734.</u>		
Lowell Regional Transit Authority	15,777.	19,896.		
Departmental Receipts:				
Selectmen	1,255.	24,323.		
Treasurer/Collector	18,509.	17,527.		
Town Clerk	1,034.	1,901.		
Police	14,533.	13,945.		
Public Buildings	5,487.	3,355.		
Highway	7,783.	6,264.		
Dog Officer	1,693.	1,730.		
Veterans Benefits	6,801.	9,458.		
Misc.	15,439.	4,820.		
Sale of Town Property	21,450.	20,350.		
Fire Ins. Proceeds-North School	—	1,776,883.		
Recreation-Revolving Fund	—	200.		
Total Departmental Receipts	<u>93,984.</u>	<u>1,880,756.</u>		
School:				
Cafeteria Lunch Sales	405,792.	465,924.		
Tuition, Rents & Misc.	43,176.	70,666.		
Athletic Programs	13,660.	21,512.		

Educational Collaborative Fund	75,848.	28,110
	<u>538,476.</u>	<u>586,212.</u>
Library:		
Fines	5,445.	4,644.
Cemetery:		
Sale of Lots & Graves	9,215.	8,545.
Internments	18,013.	17,025.
P/C Requests	18,390.	20,515.
	<u>45,618.</u>	<u>46,085.</u>
Total Departmental Receipts	<u>683,523.</u>	<u>2,517,697.</u>
Municipal Indebtedness:		
Anticipation of Revenue	5,000,000.	5,000,000.
Bond Issue-School Renovation		596,000.
Interest:		
Taxes	69,621.	71,962.
Deposits	182,875.	424,725.
Federal Revenue Sharing	36,860.	27,372.
Total From Loans & Interest	<u>5,289,356.</u>	<u>6,120,059.</u>
Unpaid Warrants-Current Year	<u>—</u>	<u>413,006.</u>
Refunds	<u>21,043.</u>	<u>23,402</u>
Agency, Trust & Investment:		
Payroll Withholdings	5,488,558.	6,278,653.
Cemetery-P/C Interest	20,000.	12,500.
Dog Licenses Due County	7,404.	8,180.
Licenses-Due State	2,364.	1,058.
Conservation Fund	4,500.	1,116.
Douglas-Cemetery Fund	4,205.	3,867.
Registry Fees Due State	10.	1,070.
Library Trust Funds	11,180.	12,731.
Water District Liens	9,583.	18,308.
Stabilization Fund	12,767.	107,071.
Fish & Game Licenses Due State	14,429.	17,476.
Police Outside Detail	97,953.	120,391.
Merrimack Education Center	128,585.00	120,000.
Tailings	6,849.	2,663.
Total Agency, Trust & Investment	<u>5,808,387.</u>	<u>6,705,084.</u>
Total Receipts	36,961,152.	42,265,884.
Cash Balance On Hand-July 1,	4,222,483.	4,776,807.
TOTAL	<u>41,183,635.</u>	<u>47,042,691.</u>

INSPECTOR OF BUILDINGS

Building Department
 Ronald W. Wetmore
 Inspector of Buildings

Wire Inspector
 Francis E. Cunningham

Local Inspector
 Bruce H. Clark

Plumbing Inspector
 William Shedd

Gas Inspector
 Neal Stanley

Elevator Inspector
 Joseph E. Morrissey

Senior Clerk
 Catherine R. Curran

Junior Clerk
 Karen C. Flynn

To the Honorable Board of Selectmen:

As was predicted last year in my report, the Town experienced a greater Industrial/Commercial growth than Residential. The latter falling off, not because of unavailability of land for development, but because of the economic conditions. A large number of additions, some very large, were built, which in my mind signifies that a large number of homeowners have enlarged their homes rather than move or build somewhere else.

The total number of permits increased again this year with 3230 permits issued compared to 3034 last year. We collected \$95,630.75 this year, up from \$74,737.00 the year before. Our total expenses for the Office was \$99,764.59 this year. This means that we came within \$4,133.00 of being self-sufficient.

We hope in the coming year to offer the Town a completely self-sufficient Office with no reduction of services. The Town has appointed an Elevator Inspector at no cost to the Town. Expanded revenue will result in the appointment, however, as monies that went to the State before will not be collected and stay in Town. Industrial growth is going to continue, it seems, at least for the next several years. Also Residential growth is expected with the approval of three Condominium projects presently in Town.

I thank every one of the Inspectors for their assistance as well as the various other Departments and Boards in Town for their assistance in presenting a unified front in the enforcement of the State Codes as well as the Town's By-laws.

The following is a breakdown of the permits issued for the year:

Building Permits	648	\$54,293.75
Signs	92	2,147.00
Yard Sales	234	1,210.00
Certificate of Inspections	166	2,451.00
Certificate of Occupancy	56	1,175.00
Gas Permits	638	7,920.00
Wire Permits	659	15,773.00
Plumbing Permits	620	10,515.00

Maps

117 147.00

TOTAL

\$95,630.75

Respectfully submitted,

Ronald W. Wetmore
 Building Inspector

FIRE DEPARTMENT

To The Honorable Board of Selectmen:
 Town of Chelmsford, Ma.

Dear Board Members,

Fiscal "82" has been a very trying year for the Fire Department. We suffered one of our greatest losses in the history of the Town with the loss of the North School. Proposition 2½ has given us some anxious moments, but with the cooperation of the Finance Committee, Board of Selectmen and voters at the Town Meeting we were able to cope with such without loss of manpower.

I would, at this time, like to thank the voters of the Town of Chelmsford for the tremendous support given the department in retaining its "Strong Chief" as chief administrator. The department has been operating successfully under this system since 1954.

We are proud that 40% of the department have achieved some degree of college credits with 10% of the department already having received Associates Degrees in Fire Science, Law Enforcement and Business Management. Education continues to play a major part in today's fire service.

I wish to express my thanks to all town officials and employees for the excellent cooperation given to the fire department during the past year, and again like to congratulate and thank the men of the department for continuing to maintain the high standard of courage and ability that has been shown in the past.

Respectfully submitted,

Frederick H. Reid
 Fire Chief

PERSONNEL

Fire Chief
 Frederick H. Reid

Deputy Fire Chief
 Edward G. Quinn — Retired 2/10/81
 Charles S. Galloway, Jr. (Acting Deputy Chief)

Captains
 Thomas Curran (Acting) Ronald J. Sawicki
 James M. Spinney James A. Sousa
 Charles Schramm

Firefighters

Thomas P. Miskell
 Arthur G. Anderson
 Bertrand E. Dixon, Jr.
 Charles Ferriera (Ret. 2/7/81)
 Robert K. Adams
 Alvin F. Wetmore
 Jack D. Hadley
 Harvey M. Miller
 Robert A. Bennett
 Robert R. Gagnon
 Harold J. Pierce, Jr.
 Donald A. Weber
 Paul D. Henderson
 Peter T. Wetherbee
 Francis J. Conlin
 Donald A. Drew

Joseph E. Staveley (Res. 5/13 81)
 John P. DePalma
 Walter F. Adley, Jr.
 Dennis Vargeletis
 Richard L. Grenon
 Wallace V. Maybury, Jr.
 William V. Cady, Jr.
 William F. Curran
 Daniel T. Reid
 Joseph J. Spinazola
 Michael McTeague
 Ernest J. Frobese
 Peter C. Johnson
 William M. Burke, Jr.
 Edward J. Nolet

James T. Cutter
 Gerald D. Tonks
 Richard P. O'Neil
 Robert L. Hughes
 James P. Flaherty
 Joseph F. Lynch
 Paul D. Hayes
 Terrance A. Goode
 William H. Hadley
 Leo A. Martin
 Emil P. Magiera
 Philip Dube

Michael F. Curran
 Michael D. Ridlon
 William H. Jamer
 Raymond R. Kydd
 James Boormeester
 William Dalton
 Thomas D. Miskell
 David Gelineau
 Brian J. Stanton
 Richard Miller
 Dennis Keohane
 John L. Carroll
 David C. Campbell

Secretary
 Mary Ann Koulas

Mechanic
 Jack Smith

ANNUAL FIRE REPORT—1981

	No. of		Medical			Mutual		Misc.
	Alarms	Dwelling	Auto	Assist.	Brush	False	Aid	
January:	98	21	6	20	4	16	2	29
February:	101	9	7	29	7	14	1	34
March:	165	13	5	35	64	12	2	34
April:	180	7	5	28	91	13	6	30
May:	134	9	7	39	39	7	1	32
June:	109	5	13	35	22	9	1	24
July:	105	6	12	41	10	10	0	26
August:	105	7	9	36	10	14	2	27
September:	84	6	7	32	11	10	1	17
October:	100	15	10	23	11	7	0	34
November:	117	17	5	31	26	7	1	30
December:	87	16	10	28	6	16	1	10
Totals:	1385	131	96	377	301	135	18	327

HIGHWAY DEPARTMENT

To the Honorable Board of Selectmen
 Town of Chelmsford, MA

Dear Board Members:

I hereby submit my report of the Highway Department for the year ending December 31, 1981.

The major problem in the Highway Department is a shortage of man power and equipment, failure, due mostly to drastic cuts in the budget. However, I would like to commend the members of the Department for their accomplishments during the past year. With a few more men and some updating of equipment, the excellent work of the Highway Department will continue.

I wish to express my appreciation to all town officials for the fine co-operation given to me and the Highway Department.

A special thanks to all the residents who called and wrote to me expressing their gratitude.

Drainage projects constructed by Highway Department personnel include the following:

- Parkhurst Road — 548 feet 12" Steel Coated pipe, 1 catch basin, 1 manhole installed.
- Clarissa Road — 195 feet 12" Steel Coated Pipe, 1 Manhole installed.
- Southgate Road — 220 feet 18" Steel Coated Pipe, 1 Manhole installed.
- Dalton Road — 720 feet 12" Aluminum Pipe, 4 (At Murray Hill Manholes, 3 catch basins installed. Rd.)
- Woodlawn Ave. — 111 feet 12" Aluminum Pipe.
- Ansie Road — 54 feet 15" Aluminum Pipe. (at Woodhead Rd.)
- Manwell Road — 30 feet 18" Aluminum Pipe.
- Mission Road — 50 feet 24" Steel Coated Pipe.
- New Town Hall — 120 feet 6" perforated aluminum pipe.

The Highway Department worked on a large drainage project in the Chelmsford Farms I area. This project will be completed before Spring as the cold and stormy weather caused a halt in construction, however, precast concrete box type culverts have been installed as follows:

Sandra Drive — 90 feet
 Donna Road — 95 feet
 Temi Road — 85 feet

The culvert under Janet Road was cleaned. Farley Brook, from Janet Road toward Russell Mill Pond, a distance of 600 feet was excavated and graded.

Farley Brook, from Janet Road upstream toward Temi Road to Donna Road to Sandra Drive, has been excavated and graded. Upstream from Sandra Drive, a distance of 300 feet, remains to be done. The culprit in that area, the willow trees, have been cut and the stumps removed. With a minimum of maintenance, the flooding conditions in the area should cease to exist. It was a tedious, nerve racking job, and those people involved should be congratulated.

On Warren Avenue, a 4' x 10' x 50' long precast concrete box culvert was installed at Meadow Brook. This much needed work replaces three smaller metal pipes that had rusted through and caused the road, at intervals, to collapse. At the time of this writing, the project is 90% completed. Hot topping and landscaping will be finished in the Spring. This work was contracted to Pecora Construction Co. of Woburn, MA under the direction of the Highway Department and J. Paul Bienvenu, Consulting Engineer.

Bituminous Concrete Type I-1 surface was applied on the following streets:

Richardson Rd. (From Crooked Spring Rd. to Graniteville Rd.)
 Boston Road (A distance of 1000' in the vicinity of Russell Mill Pond)
 Kristin Drive (At extension of turn-around)
 Dalton Road (From North Road to Hornbeam Hill Road)
 Wilson Street (Entire length)

Robin Hill Road (from High Street to Summit Ave.) was reconstructed. The road was excavated, regravelled, resurfaced with binder and top course of bituminous concrete Type I-1. Shoulders of the roadway were landscaped.

Fifty eight (58) streets, including all the streets in East Chelmsford, were treated with liquid asphalt using a total of 83,788 gallons of asphalt.

A new parking lot at the rear of the new Town Offices Building on Billerica Road was constructed. Access roads to the parking lot were built. The parking lot in front of the building was extended and bituminous concrete Type I-1 surface applied.

A portion of the street on Boston Road at the Adams Avenue and Boston Road Traffic Island was excavated, refilled, granite slope curbing installed, and a bituminous concrete surface applied. The area was loamed and seeded.

The hot top at the Traffic Island on (Little) Dalton Road was dug up and rubble paving blocks were installed. The corners of the island were contoured and the area loamed and seeded.

The maintenance of all streets was carried out in the usual manner. This includes the street sweeping, the basin cleaning, cleaning of culverts and brooks, patching pot holes and washouts, erection of signs, painting of traffic lines, guard rail repair, graveling of some streets, sanding, salting, snow plowing and snow removal, and other types of general maintenance.

Respectfully submitted,

Harold Gray
 Supt. of Streets

POLICE DEPARTMENT

Board of Selectmen
 Town Hall
 Billerica Road
 Chelmsford, Massachusetts 01824

Dear Board Members:

I herein respectfully submit for your information and review, the Annual Report of the Police Department for the fiscal year 1981.

At the present time the department is made up of 48 permanent men.

Chief of Police
 Raymond P. McKeon

Deputy Chief of Administration
 James C. Greska

Deputy Chief of Operations
 Pennryn D. Fitts

Captains

Armand J. Caron
 Phillip N. Molleur
 Walter W. Edwards, Jr.

Sergeants

Leslie H. Adams
 Steven A. Burns
 John J. Mack
 William R. McAllister
 Raymond G. McCusker
 John O. Walsh

Patrolmen

Richard A. Adams
 Edgar L. Auger
 John J. Bell
 Mark L. Burlamachi
 Roland E. Linstad
 Russell H. Linstad
 Henry R. McEnany
 John M. McGeown, Jr.

DISPOSITION OF CASES IN 1980

Fined227
 Placed on Probation73
 Suspended Sentence and Placed on Probation46
 Placed on file48
 Not Guilty Finding6
 Dismissed with Probable Cause56
 Ordered to Pay Court Costs and Continued
 Without a Finding144
 Committed to Youth Service Board32
 Committed to M.C.I. Walpole0
 Committed to M.C.I. Concord0
 Committed to M.C.I. Billerica43
 Turned over to other out of town Police Depts.
 & Courts96
 Cases Pending and Continued in the Courts181
 Placed on Alcohol Safety Program108

Sergeants Philip Molleur, Armand Caron and Walter Edwards were promoted to the position of Captain as replacements to fill the three (3) open vacancies. Officer Steven Burns was promoted to the position of Sergeant. Sergeant John Mack was assigned as Prosecutor to Lowell District Court to replace Captain Edwards. Officer Charles D. Harvey resigned on June 18, 1981 after six (6) years of service. Officer David C. Campbell resigned on September 3, 1981 after three (3) years of service and Officer Robert A. Popplewell retired on October 29, 1981 after six (6) years of service as a result of a service connected disability.

The front police station remodeling was completed and this has enhanced the department in a practical manner and has served to make it a more secure facility.

After a year of research and legal acceptances the department's juvenile court diversion program was instituted in October 1980. The first 12 months of the program saw the enrollment of 24 youths. Twenty of these youths have been successfully diverted from court actions and completed the program. An 88% program completion is an impressive figure in an age of drastically increasing juvenile crime. The program has been extended by the appointment of a civilian counselor with an office in a neutral building. The addition of Mrs. Joan Bernstein has added a very necessary and objective dimension to this expanding program.

The department's parent-oriented anti-drug program H.E.L.P. (Help Educate Loyal Parents) has been very well received in the community and the informative booklets have been made available at the police station and at the various crime prevention programs. The Chief extends his appreciation to the local merchants for their generosity in making this program a reality.

A Dodge Van purchased as a result of a donation by the Chelmsford Lodge of Elks #2310 and additional cosmetic support of Nashoba Valley Technical High School and Mr. William Spence now serves as the department's Crime Prevention Mobile Unit.

Comprehensive psychological testing for new recruits has been continuing and has proven a very necessary and successful venture. Since innovating this program, other

- | | |
|--------------------|-------------------------|
| Robert M. Burns | James F. Midgley |
| Lance Cunningham | Thomas A. Niemaszyk |
| Patrick W. Daley | Timothy F. O'Connor |
| Bruce A. Darwin | John E. Redican |
| John J. Donovan | Chandler Robinson |
| Kenneth R. Duane | Francis X. Roark |
| *Blair J. Finnegan | Edward C. Rooney |
| Jared S. Finnegan | Michael Rooney |
| James Finnegan | William S. Strobel, Jr. |
| William J. Floyd | Robert J. Trudel |
| Joseph R. Gamache | Daniel J. Walsh |
| Francis P. Kelly | Eugene W. Walsh |
| James J. Kerrigan | William R. Walsh |
| Ronald A. Leach | Ernest R. Woessner, Jr. |

*On Leave of Absence

Intermittent Patrolmen

- | | |
|-------------------|------------------|
| Francis M. Conlon | William R. Ryder |
| Michael W. Stott | |

Police Matrons

- | | |
|-----------------------|------------------|
| Patricia A. Caparella | Mary Long |
| Nora F. Clifford | Emily Peake |
| Barbara W. Gibb | Barbara A. Power |

Senior Clerks

- | | |
|-----------------------|------------------|
| Patricia A. Caparella | Nora F. Clifford |
| Pauline B. Gervais | |

Custodian

- John P. Curran

MISCELLANEOUS STATISTICS

	1980	1981
Calls Answered by Cruisers	14,494	13,534
Summons Served	740	827
Licenses Suspended	64	137
Accidents Reported	1,451	1,596
Personal Injuries Reported	347	317
Fatal Accidents	4	1
Mileage of Cruisers	409,390	357,121
Special Property Checks		
(Aux. Police)	7,556	6,860
Station Lockups	820	600
Citations Issued	5,311	4,050
Parking Violations	1,976	2,204
Doors and Windows Found Open	195	149
Detoxification Unit	182	183

RECEIPTS TURNED OVER TO THE TOWN

	1980	1981
Photocopying Machine	\$4,415.00	\$4,807.00
Firearm Permits	2,464.00	2,576.00
Bicycle Registrations	27.00	15.00
Firearm Identification Cards	542.00	528.00
Court Fines	142,120.00	153,729.00
Photographs	704.60	808.00
Police Detail Account		
Service Charge	3,928.00	5,020.00
Miscellaneous		1,991.00

ARRESTS

Crimes Against Persons	62
Crimes Against Property	185
Crimes Against Public Order	280

departments are realizing the importance of the process and are following suit. Chelmsford was one of less than twenty departments in the state utilizing this concept a year ago.

A unique concept was undertaken with the forming of the Chelmsford Police Community Action Foundation. The Foundation was chartered as a non-profit corporation in June 1981 and is composed of a board of directors consisting of a cross-section of business and professional leaders throughout the community. Its purpose is to provide for the continuance and expansion of important police support services in the best interests of the community. It is the only such foundation of its kind in New England.

The police station was equipped with closed-circuit television. All important areas of the building, including the cell blocks, are constantly monitored for safety and security purposes.

Three men graduated from the Massachusetts State Police Academy basic recruit course and were appointed as permanent patrolmen as replacements. They were John N. McGeown, James Finnegan and Jared S. Finnegan.

Officer Francis Kelly has been appointed the Crime Prevention Officer to replace Charles "Danny" Harvey who resigned to relocate to Florida.

The Ident-A-Kit, a sophisticated composite drawing investigative tool, has been added to the Criminal Bureau to increase the expertise relative to serious investigations. Inspectors are being trained in the use of this modern technique and have already realized successful results.

At the present time, 20 members of the Chelmsford Police Department have received college degrees to date; and 20 additional officers are presently enrolled in degree courses in area colleges and universities.

In a continuing effort to upgrade the quality of Police service to the town of Chelmsford many officers attended specialized training schools to increase their expertise in the law enforcement field.

1981 SCHOOLS ATTENDED

State Police Academy	3 men
Sexual Assault Seminar	2 men
Basic Fingerprint Classification	3 men
Rape Investigation	1 man
Administration of Police Records	1 man
Police Civil Liberty	1 man
Defensive Tactics Course	3 men
Law Enforcement Seminar	3 men
Defensive Driving Course	2 men
Radar Training	1 man
Police Firearms Instructor School	1 man
Burglary Reduction Course	1 man
Clandestine Laboratory Seminar	1 man
Hypnosis for Police Personnel	2 men
Use of Minimal Force—Aikido	3 men

Hazardous Materials & Emergencies	6 men
Shotgun—Police Second Weapon	3 men
Identi-Kit School	2 men
Command Training Program	1 man
Armorer's School	2 men
Officers Survival Course	3 men
On Scene Accident Investigation	1 man

Education will continue to be a prime goal of our Department during 1982.

I would like to express my sincerest appreciation to the Board of Selectmen and all town officials, departments and committees for the excellent cooperation given to the Police Department and also congratulate all police and civilian personnel of this department for once again, maintaining their high performance standards.

Sincerely,

Raymond P. McKeon
Chief of Police

AUXILIARY POLICE

During 1981 the Auxiliary Police participated in sixteen (16) events, the Boston Marathon, Elks Road Race, VFW Road Race, Parades, Halloween Spook Houses, Dog Show, July 4th festivities and the North School Fire.

The Auxiliary unit completed the Department of Transportation certified First Responders Course as well as being re-certified in C.P.R. (Cardio-Pulmonary Resuscitation). An additional five (5) officers graduated from the Massachusetts Criminal Justice Training Council Reserve Officers Academy. Through the sponsorship of Chief Raymond P. McKeon, members of the Auxiliary also attended various Massachusetts Criminal Justice Training Council seminars for specific additional training.

Operation House Check was in operation 168 nights checking 4,664 homes as well as 3,528 school and town property checks as well as assisting the regulars at numerous accidents, fires and other activities. A total of 17,050 miles and 1,695 man hours were put into Operation House Check for 1981.

The breakdown of hours for 1981 is as follows: Training—2,340, Duty—3,097 and Work Projects—250 for a total of 5,437 man hours.

The Auxiliary celebrated its 25th year in November 1981 and looks forward to its continued ability to serve the town.

In 1981, Sergeant Raymond McCusker was appointed Director succeeding Captain Walter W. Edwards, Jr. who had served the previous 11 years as our Director. The Auxiliary wishes to formally thank Captain Edwards for his devotion, leadership, patience and support.

Roster**Director:**

Sergeant Raymond McCusker
Chelmsford Police Department

Co-Ordinator:

Basil Larkin, Sergeant (Retired)
Chelmsford Police Department

Lloyd Anstey	Costos Kevghas
George Brown	Frank Poirer
Carol Dearborn	James Quinn
Anne Grekula	Ralph Roscoe
Edward Norton	Richard Carkin
Joyce Poole	Sherwin Borden
D. Scott Ringerson	Steven Daneau
Paul Villare	Alan Grekula
Kenneth Berger	Frederic Mehan
Joseph Caries	Bradford Poole
Richard Demers	David Ramsay
	Michael Taplin

ANIMAL INSPECTORS REPORT

To the Honorable Board of Selectmen
Town of Chelmsford, Massachusetts

Gentlemen:

The following is the animal inspection report for the year 1981.

Number of dog bites	42
Number of cattle	139
Number of horses	59
Number of swine	195
Number of sheep	11
Number of goats	2

Respectfully submitted,

Martin A. Gruber, DVM

BOARD OF APPEALS**Members**

Daniel Burke	Carolyn Bennett
Gustave Fallgren	Florence Kelley
	Robert Kydd

Alternates

Denis Valdinocci	Thomas Welch
Michael Erhartic	

Clerk

Velma Munroe

Hearing Statistics:

	Granted	Denied	Withdrawn
Variances	22	19	4
Spec. Permits	15	4	0
Total	37	23	4

The majority of hearings during the past year have been Commercial Property, Home Occupations, Additions, and Zoning Violations found when lending institutions demand conformance prior to issuing mortgages.

On behalf of the Board, I would like to take this opportunity to thank all other Town boards and officials for their cooperation during 1981.

Respectfully submitted,
Daniel W. Burke
Chairman

CABLE COMMISSION**Members of the Commission**

Richard Ste.Marie	Harold Witt
Chairman	Vice Chairman
Norman Locke	Ford Cavallari
Secretary	Member
Richard Arcand	
Member	

During the calendar year 1981, the Chelmsford Cable Commission, in response to its charter granted by the Board of Selectmen, performed the following functions:

(a) Monitored the activities of Lowell Cable Television, Inc. to determine compliance to all rules and regulations required by the terms of a one-year provisional license.

(b) Recommended to the Board of Selectmen, as a result of the favorable performance of Lowell Cable during the provisional license period, that a final license of 15 years' duration be awarded to Lowell Cable.

(c) Consulted with and advised the Management of Lowell Cable on construction and implementation schedules which would most favorably serve the people of Chelmsford.

Plans for 1982 include:

(a) Coordination of programming requests for local access TV including the utilization of \$65,000. worth of equipment supplied to the Town by Lowell Cable.

(b) Inspection and monitoring of Lowell Cable service files and performance to insure satisfactory service to the townspeople.

(c) Planning, in conjunction with Lowell Cable, for future modifications to the cable system which will enhance the utility of the system by the community.

CELEBRATIONS COMMITTEE

Walter R. Hedlund, Chairman
Dana Caffelle
Raymond Day
James K. Gifford
Charles Marderosian

The Celebrations Committee, has been active in coor-

dinating and making preparations for the annual Fourth of July Celebration. Due to Proposition 2½, the committee this past year received no funding, many thanks must go to the Chelmsford Lodge of Elks, No. 2130, for the funding of the 1981 4th of July Parade. The Chelmsford Minutemen Coordinating Committee, are once again complimented for their efforts, funding and planning for the success of the annual Fair on the Common.

The committee thanks and acknowledges the efforts of the Police, Fire, Park and Public Works Departments for their cooperation and many efforts and assistance, also thanks to the Chelmsford Auxiliary Police for their many volunteer hours & the Chelmsford Art Society for the Art Festival.

The committee is now in the process of coordinating with the Chelmsford Lodge of Elks and Chelmsford Minutemen Coordinating Committee for the 1982 Fourth of July Celebration.

Respectfully submitted,

Walter R. Hedlund, Chairman

CIVIL DEFENSE COMMITTEE

Walter R. Hedlund, Director

George J. Brown
Melvin P. DeJager
George R. Dixon
Raymond Day

William W. Edge
Walter W. Edwards
Charles S. Galloway
Donald Savage

The Civil Defense Committee, has been meeting the 2nd. Tuesday of each month, preparing all necessary reports and papers for the State and Federal Emergency Management Agency, for surplus equipment and matching funds.

Chelmsford Emergency Operating Center, is now in the process of being located in the basement of the Town Offices at 50 Billerica Road.

The Communications Center, will be participating in monthly radio drills with Area No. 1 Civil Defense Headquarters in Tewksbury and other Emergency Operating Centers in other cities and towns.

The Auxiliary Police volunteers have been very active this past year, assisting Chelmsford Police Department at various functions in town, as well as Vacation House Check.

I wish to thank the Executive Secretary, Board of Selectmen and all Department Heads and personnel for their cooperation this past year.

Respectfully submitted,

Walter R. Hedlund
Director

CONSERVATION COMMISSION

Members	Responsibilities-1981	Term Exp.
James McBride	Chairman	1983
John Droescher	Land Acquisition	1984
Charles Galloway	Clerk & Reservation Mgt.	1982
Judith Hass	Land Acquisition	1984
George LeMasurier	Wetlands	1982
Edward Marshall	Treasurer, Wetlands & Land Acquisition	1983
Henry McEnany	Reservation Mgt.	1982

The Conservation Commission continues to keep as its primary goal the preservation of the natural and desirable aspects of the Town of Chelmsford.

The duties associated with the local administration of the Wetlands Protection Act easily absorb most of the time and effort of the Commission members. A total of fourteen hearings were held this year in accordance with Chapter 131, Section 40 of the Massachusetts General Laws. After careful review of each proposed plan, the Commission issued thirteen Orders of Conditions. One proposal was denied by the Commission and subsequently appealed to the Department of Environmental Quality Engineering by the applicant.

Community involvement in advising the Commission when wetlands transgressions begin to happen has been a tremendous help in assisting the Commission with the protection of the Town's wetland areas.

Cooperation between Town Boards has enabled the Commission to inform a developer at the beginning stages of the development that a filing with the Commission will be necessary. This helps to avoid costly and unnecessary expenses on the part of the Town and the developer.

Land Acquisition

The Conservation Commission has made no new land acquisitions this year.

Reservation Management

The Commission continues to not only maintain the local reservations but is constantly trying to find ways to upgrade these natural areas. Particular attention was given this year to the Crooked Spring Reservation where extensive brush clearing has been done and two new picnic tables have been added to the parking lot. A new bridge over the brook has been installed at the George B. Wright Reservation and due to many complaints by the townspeople, gates have been installed across certain roads at four reservations to prevent use by unauthorized people. The relocation of Scotty Hollow Brook adjacent to the Swain Road landfill facility is now in progress.

Open Space/Self-Help Program

The Commission developed an updated map depicting the open space land in Chelmsford to accompany its application to the State's Self-Help program.

CHELMSFORD COUNCIL ON AGING

Throughout 1981, the Council on Aging members, staff, volunteers and agencies demonstrated a level of cooperation and degree of commitment aimed toward the goal of improving the lives of Chelmsford's older citizens. Recently compiled reports show that approximately 60% of the Town's older residents have participated in programs. The Senior Citizen Drop In Center served a vital role in the community by offering services directly and by linking clients with other elderly network agencies. The following information highlights services which were available during the year:

Transportation: 6672 trips were made during the year. A new vehicle with a hydraulic lift was obtained in September and a fare structure was instituted at that time.

Nutrition: 12,000 meals were served at the McCarthy Jr. High School in addition to 7,200 meals on wheels delivered by volunteers.

Health: 415 individuals participated in the Elder Service sponsored health clinics offered regularly throughout Town by the Lowell Visiting Nurse Association. 200 persons received podiatry services and approximately 500 residents received flu/pneumonia vaccinations.

Senior Aide Outreach: Over 2,100 contacts were made to residents in need of assistance.

Home Care: 95 residents received the necessary assistance to remain in their homes through Elder Service sponsored chore, homemaker and casemanagement services.

Legal Services: 53 individuals took advantage of Merrimack Valley Legal Services programs.

Respite Care: 48 families received services during the year.

Fuel Assistance: 225 seniors received assistance.

Telephone Reassurance: 2,103 contacts were made to older residents.

Income Tax Assistance: 48 individuals participated in this year's VITA program.

Recreation: 450 persons enjoyed activities at the Center along with Town sponsored trips to New England attractions.

It should be noted that 1981 evidenced an increased community awareness of the Senior Center, not only by program participants but also by individuals, businesses, and community groups seeking to reach out and help. Our success in attempting to meet the needs of the Town's older population is enhanced by this spirit. The Council extends appreciation to everyone.

Looking ahead to 1982, the Council will work to implement new programs as appropriate in our efforts to address the physical, social and emotional needs of older persons.

Respectfully submitted,

H. Chadbourne Ward, Chairman
 William Marson, Vice chairman
 Edna Nelson, Treasurer
 Kathleen Robinson, Secretary
 Christina Ahern
 Louise Bishop
 Mary McAuliffe (honorary member)
 Sara Dunigan
 Lillian Gould
 Arthur Cooke
 Kathleen McDonald
 Howard Moore

DOG OFFICER

The following is a report of my services as Dog Officer for year ending December 31, 1981.

Stray dogs sold to individuals	22
Stray dogs sent to Medical School	103
Stray dogs disposed of	5
	<hr/>
	130
Complaints investigated	930
Miscellaneous calls	2,100
Dead animals picked up	345
Miles traveled	17,615
Lost dogs returned to owners	230

Respectfully submitted,

Frank Wojtas, Jr.
 Dog Officer

HISTORIC DISTRICT COMMISSION

Members

John P. Richardson, Chairman
 Jeanne L. Parlee, Vice Chairman
 Richard O. Lahue, Sr.
 Paul J. Canniff, D.M.D.
 Leon O. LeMaire, III

Alternates

Harold J. Davis
 Richard P. Burkinshaw

Clerk

Mary E. Caffelle

Robert P. LaPorte, Jr. — resigned during the year

During the year 1981, the Historic District Commission met regularly at the 1802 School House on the first Monday of each month, with other meetings scheduled as deemed necessary to expedite applicants requests. The following Certificates of Appropriateness were issued by the Commission:

D. Eric Thomson
Central Savings Bank
Emerson House

May 4, 1981—Removal and re-location of the two Carrier Heat Pump/Air Conditioning unit condensers. Proposal to reinstall at the rear of the building. Screening will be done with some form of evergreen.

Vivian Chaput
Chelmsford Profes-
sional Ctr.
18 North Rd.

May 4, 1981—Installation of a Lennox air conditioning unit approximately 2 ft. by 3 ft. and 2½ ft. high in the planting bed at the SW corner of the building with 2 protective lally columns approximately 4 inches in diameter and 3 ft. high. A shrub will screen the unit from the street.

Harold J. Davis
Unitarian Church
Town Clock Comm.

July 3, 1981—a 4'x8' sign: white background, flat black clock with gold numerals, red description lettering to be placed on the front of the church.

Rev. Joseph Smyth
St. Mary's Church

July 6, 1981—Certificate of Non-Applicability or Hardship for the CCD building rear entrance. 1) Remove present 4x4 posts (wood). Support canopy with wood or wrought iron brackets instead. 2) Remove present rotted out wood platform and steps. Replace them with concrete platform and steps. This area is not visible from the street.

James McClutchy
Lot 1A-Packard Lane

August 17, 1981—Change originally approved plan by the Historic District Commission in regards to the windows to conform to egress laws by the State Building Code.

Edward Redstone
Fiske House
1 Billerica Rd.

September 14, 1981—Replace lighting fixtures at path between parking area and NW facade of building. 2) Repair sash window. 3) Install 2 air conditioner compressors 2'x2'x2' at SW corner of the building. Landscape to screen compressors. 4) Install wood air louver. 5) Install 2 6"x6" vents on south elevation. 6) Install 2 wall mounted doorlights to match existing lights.

Peter Whiting
4 Westford St.

September 14, 1981—Construction of two (2) small A-Style dormers in the roof on the North side of the house. (facing Bridge St.)

Harold Gray
Highway Department

October 5, 1981—Certificate of Non-Applicability issued for a catch basin between the railroad tracks and the old Town Hall. Also a drainage pipe to run along the side of the tracks towards Chelmsford St.

Donald Gray
Park Department

December 7, 1981—Installation of approximately 320' of 5" curbing on Academy St. from North Rd. to the existing curbing at the intersection of Academy St. and Westford St.

Through decisions designed to preserve and protect the distinctive characteristics of the buildings and places in the Historic District, the Commission has endeavored to promote the general welfare of the public. These efforts would not have been possible without the cooperation of the property owners in the District and the continuing support of the townspeople.

As storefronts and signs are the most eye catching and noticeable aspects of an historic preservation area, the Commission plans to encourage more appropriate signage within the District. Good signage, consistent with the period of the associated building, can add greatly to the authenticity of the District and increase the potential of attracting shoppers and business clients.

Respectfully submitted,

John P. Richardson
Chairman

INSECT PEST CONTROL DEPARTMENT

The department operated this year with emergencies and safety as its number one priority.

The department removed a number of dead and diseased trees throughout the town.

With our limited budget and increase in operating cost we are still able to operate efficiently and safely.

The department looks forward to another safe and successful year.

Respectfully submitted,

Donald P. Gray

CHELMSFORD INDUSTRIAL DEVELOPMENT COMMISSION

Eugene J. Doody
L. James Glinos

Thomas A. St. Germain
John L. Sullivan, Jr.
Timothy J. Hehir

1981 continued as a year of industrial and commercial growth for the Town of Chelmsford. The Industrial Development Commission continued to receive inquiries concerning available industrial and commercial land and building space in Chelmsford.

All inquiries received a reply with many of the inquiries being referred to Chelmsford-based realtors and industrial development organizations for follow-up action.

The Industrial Development Commission continued to encourage the development of industry appropriate to the community which would provide employment opportunities for Chelmsford-area residents while broadening the community's tax base.

During fiscal 1981, industrial and commercial properties increased in valuation to \$41,844,000. This increased valuation provided tax revenue to the community of \$2,447,000, a net increase to the Chelmsford tax base of over \$294,000 since 1980.

For the Commission

Eugene J. Doody, Chairman

LOWELL REGIONAL TRANSIT AUTHORITY

The Lowell Regional Transit Authority finances regular route bus service between Chelmsford Center and Lowell, North Chelmsford and Lowell, a curb-to-curb transportation service called the Chelmsford Road Runner and the Chelmsford Council on Aging van mini-bus service.

Regular route service operates Monday through Saturday. The first bus leaves North Chelmsford at 6:55 A.M., and the last bus leaves Lowell for North Chelmsford at 5:35 P.M. The first bus leaves Chelmsford Center at 7:15 A.M., and the last bus leaves Lowell for Chelmsford Center at 6:05 P.M. The service is provided by LoLaw Transit Management, Inc. under contract to the Lowell Regional Transit Authority. The maximum fare is 45¢ and minimum fare 15¢. Reduced fares for Senior Citizens, other than within Chelmsford are 25¢. The Chelmsford Center route was altered to enable passengers to get to and from the Chelmsford Mall. Changes were made in the North Chelmsford route to better serve the Middlesex St. and Princeton St. areas. New schedules were printed and distributed throughout Chelmsford. The LRTA is currently studying alternatives to provide service in the area of the new Town Hall. Chelmsford residents benefited from all LRTA sponsored promotions including the Free Santa's Jolly Trolley during the Christmas Holidays. Ridership was 103,032 in 1981,

representing approximately a 19% increase over 1980. For information on regular route service, residents should call 452-6161.

Chelmsford Road Runner is a curb-to-curb transportation service available on advance reservation basis to Chelmsford residents who are 60 years of age or older or handicapped. Chelmsford Road Runner service operates Monday through Friday, 8:00 A.M. to 5:00 P.M. It can be used for medical trips (top priority), shopping, recreation, visiting friends and relatives, the Nutrition Program and other special reasons. Road Runner costs 15¢ per one way trip within Chelmsford and 30¢ per one way trip to Lowell. Chelmsford Road Runner ridership was 5,557 in 1981. A trip can be arranged by calling 256-4140 at least one day in advance.

Chelmsford Council on Aging offers transportation services to Chelmsford residents 60 years of age or older. It operates Monday through Friday from 8:00 a.m. to 5:00 p.m. In August of 1981 the Chelmsford Council on Aging formally dedicated and promptly put into service its new minibus. The vehicle is air conditioned and equipped with a wheelchair lift. It can accommodate 11 seated plus two wheelchair passengers. The total cost of the vehicle was \$23,329.00. 80% of the cost was provided by the Federal government; 10% by the Commonwealth of Massachusetts; and the remaining 10% by the Town of Chelmsford. Effective September 15, 1981, fares were instituted whereby a one way trip within Chelmsford costs 15¢ and a one way trip outside of Chelmsford costs 10¢. Council on Aging ridership in 1981 was 6,677, representing approximately a 15% increase over 1980. A trip can be arranged by calling 256-0013 at least one day in advance.

Chelmsford is represented on the Lowell Regional Transit Authority Advisory Board by Mr. Norman Thidemann who is also the Vice-Chairman of the Advisory Board. Ms. Kathy Robinson is alternate representative.

Respectfully submitted,

Norman Thidemann

Rosalind M. Boyle

Term Expires 1982

NASHOBA VALLEY TECHNICAL HIGH SCHOOL

DISTRICT SCHOOL COMMITTEE

Mrs. Jane Barry, Chairman	Groton
Mr. Randolph Brumagim, Vice-Chairman	Chelmsford
Mr. Stratos Dukakis, Secretary	Chelmsford
Mr. William Buxton	Pepperell
Mr. Louis Kelly	Chelmsford
Mr. Augustine Kish	Littleton
Mrs. Irene Machermer	Townsend
Mr. Robert Manning	Shirley
Mrs. Charlotte Scott	Westford
Mrs. Cecile Stefanski	Westford

ALTERNATES

Mr. Harvey Atkins, Jr.	Littleton
Mr. Kevin Finnegan	Westford
Mr. Rodney Huff	Shirley
Mr. John Keating	Chelmsford
Mrs. Mary Pierce	Townsend
Mr. Rudolph Schultz	Pepperell
Mr. Jordan Waugh	Groton

ADMINISTRATION

Mr. Bernholdt Nystrom	Superintendent-Director
Mr. Charles Valera	Assistant Director/Principal
Mr. David McLaughlin	Technical Coordinator
Mr. Paul Royte	Director of Guidance
Mr. Thomas Eng	Dean of Students
Mr. John McCarthy	Director of Special Needs

Construction of the new addition to the Nashoba Valley Technical High School was completed and dedicated on March 29, 1981. This addition provided space for the additional students from three new towns—Pepperell, Shirley and Townsend.

With the retirement of Mr. Thomas Lafionatis, Mr. Bernholdt Nystrom, who was appointed Superintendent-Director, assumed his duties on July 1, 1981.

This year, due to Proposition 2½, our District, as many other school systems, had to curtail some proposed programs and projects and had to reduce and eliminate some positions. The Administration and the School Committee worked diligently on the budget in order to maintain viable, quality vocational programs.

Nashoba Tech was represented at the Massachusetts Bakers Association Annual Contest at which two of our students received awards; Marilyn McLatchy of Westford won first prize in Specialty Cake Decorating and Robert McConnell of Littleton won first prize in Specialty Breads.

The students in our Carpentry, Electrical, Plumbing and Heating, Painting and Decorating, Horticulture/Landscaping and Metal Fabrication Departments were all involved in our House Building Project. Each year the school advertises for district citizens who wish to have a house built by the students at Nashoba Tech and a drawing is then held to determine the client. During the 1980-81 school year, a house was built on Robin Hill Road in Chelmsford for Mr. Donald McGillivray, and an Open House was held on June 21, 1981.

In conjunction with our project for the construction of the addition, students of the various departments have done much of the in-house portion of the project such as: the Carpentry Department has done the entire interior finish of the restaurant and also constructed the library shelving, the Painting and Decorating Department has done the painting of the new classrooms and shops, the Metal Fabrication Department constructed the ventilating and light ducts and the Electrical Department wired the new equipment.

Each year the district towns utilize the school's training facilities for municipal projects, especially the Printing Department which does much of the district town's printing requirements. In addition, the Auto Body Department refurbished and painted a police safety cruiser and water department van for the Town of Chelmsford and a fire department emergency truck for the Town of Littleton, and our Electrical Department rewired the Adams Library Carriage House in Chelmsford. Many other small municipal projects were done by our departments throughout the year.

To insure that our students continue to receive a well-rounded background, we have revised our curriculum to provide our students with additional English, Mathematics and Science courses. Our continual aim is to provide our students with training on updated equipment which meets modern technological and industrial standards; in keeping with this approach, we have replaced our aging computer with a new Digital computer and supporting equipment.

Senior students at Nashoba Tech may elect to take advantage of the cooperative program with the Middlesex Community College which allows qualified seniors to take college credit programs at the college while completing their senior studies at Nashoba. This program has been very successful, and all of the Nashoba Tech students who were enrolled in the program at Middlesex Community College during the '81 Fall Semester were on the Dean's List.

Each year qualified seniors may elect to take advantage of our Co-op Training Program which allows senior students to work in industry during their shop weeks and receive valuable training in their chosen field as well as a salary. 83% of the students in the 1981 graduating class took advantage of this program.

The Class of 1981 was comprised of 156 graduates; of this number, 126 are gainfully employed, 5 entered the military and 13 went on to higher education. During the past five years, over 97% of our graduates were placed in the "World of Work".

Nashoba Valley Technical High School is an accredited secondary school and provides its students with on-the-job training, saleable skills, Co-op Program, high school diploma, trade certificate, an opportunity for further education and job placement. The following programs are offered at Nashoba Tech:

Technical Programs

Air Conditioning/Refrigeration	Electronics
Auto Body	Horticulture/Landscaping
Automotive	Machine
Baking	Medical Occupations
Culinary Arts	Metal Fabrication
Data Processing	Mill and House Carpentry
Diesel	Painting and Decorating
Drafting	Plumbing and Heating
Electrical	Printing
W e l d i n g	

Academic Programs

English	Geometry
Social Studies	Trigonometry
U.S. History	Advanced Mathematics
Consumer Education	Biology
General Mathematics	Physics
Algebra	Chemistry

In addition to the technical and academic programs, a full Interscholastic Athletic Program is offered to the students.

Enrollment as of October 1, 1981

Chelmsford	249
Groton	54
Littleton	81
Pepperell	86
Shirley	61
Townsend	41
Westford	190
Out-of-District	9
Total	771

NORTHERN MIDDLESEX AREA COMMISSION

The Northern Middlesex Area Commission's regional planning program, during 1981, continued emphasis on transportation, environmental, and community revitalization issues. These programs, collectively, are aimed at the Commission's overall policy of allocating growth and development in the region where it can be best accommodated. This long standing NMAC policy is especially important in this decade when limited financial and energy resources demand that every decision, public and private, bring about maximum efficiencies, and a clear understanding of the interactions between seemingly diverse policies and functions.

Like all other governmental organizations, Northern Middlesex Area Commission found 1981 to be a year of substantial adjustment. New directions in Federal policy and the budgetary limitations voted in Massachusetts have made it necessary to stretch program budgets as far as possible without giving up the principal objectives of the Commission. The Commission believes that it can play a significant role in this period of governmental adjustment. In many cases cost-effective local solutions to municipal problems may be best reached by two or more communities working cooperatively. Sometimes analysis will indicate that the greatest efficiency can be achieved by the community alone. In any event, it is a careful analysis of the short and long term implications of a decision through the planning process that can provide the basis of a well informed decision. The Commission is dedicated to providing just such information.

During the past year, the Commission engaged in a number of specific activities in the context of its overall regional comprehensive planning mandate. These include:

1. **Center Development Studies in Chelmsford and Pepperell.** These studies in the older commercial areas were aimed at revitalization in the commercial and residential areas around these centers. This program continued an effort of several years which has touched upon the older centers and neighborhoods of every town in the region and has targeted funding and low interest loan assistance.
2. **Historic Preservation** is a concern to every community in the Northern Middlesex area, and the Commission's program extended advice to all of the Historic Commissions. The particular emphasis during the past year was on Billerica's Mill Village, a historic area of North Billerica. Working closely with the Historic Commission, the Historical Society, the School Department, and other interested local officials the program evaluated and reported this area's historical significance and provided considerable encouragement for future revitalization activities in the neighborhood.
3. **Sub-Division Roads** were analyzed in the Towns of Westford and Tyngsborough with a view towards improved and more sensitive regulatory procedures that would enable better design and more realistic regulatory procedures.
4. **Hazardous Waste** was given increased emphasis by recent State regulatory procedures. The Commission endeavored to provide Hazardous Waste Coordinators with as much information as is available and to respond responsibly to the issues raised by the proposed site in the Town of Westford.
5. **Transportation Planning** comprises the bulk of the Commission's budget and involves planning for road, transit, and related facilities. This planning is undertaken cooperatively with the State's Executive Office of Transportation and Construction, the State Department of Public Works, the Lowell Regional Transit Authority, and the Commission. Together these agencies form a "Metropolitan Planning Organization" to meet the planning requirements for Federal assistance. The Commission's efforts in 1981 resulted in a number of achievements:
 - Support and encouragement for a long awaited Environmental Impact Report on an additional bridge crossing over the Merrimack River.
 - Traffic management in highly commercial "strips" on major corridors with particular focus on Route 38 in Tewksbury.
 - Survey and analysis of neighborhood traffic and circulation problems in the selected "development centers" for which other NMAC planning was underway.
 - Analysis of air quality implications of the region's transportation network.
 - A major program in downtown Lowell to improve

pedestrian circulation, transit facility, parking and truck traffic movement in the downtown. This project which involves cooperation between the Commission, the Transit Authority, Lowell's Preservation Commission, and the City was one of thirty-seven selected "transportation systems management" programs funded nationwide during the past year.

- Transit planning and analysis was continued to assist the Lowell Regional Transit Authority in monitoring and planning its services and efficiencies.
 - **Transportation Improvement Program** was prepared which focused the various transportation programs for which area communities seek Federal funding was forwarded to State and Federal officials for inclusion in overall statewide priorities.
6. **Data Mangement**, especially in light of the 1980 Census figures, was a continuing NMAC service. The Commission became an affiliate Data Center in cooperation with the Commonwealth and the Bureau of the Census. This service is extensively utilized by all communities and by other public and private interests which serve or wish to serve our region.
 7. A **Clearinghouse** for many State and Federal programs is maintained by the Commission. This Clearinghouse receives notice of many categories of Federal and State decision pending, including grants and aids, housing assistance, environmental impact reviews, and industrial development financing. The Commission circulates notice of these pending mat-

ters to the communities and interests which are impacted and forwards this advice and comments for consideration by the State and Federal decision maker. Over \$247,000,000 in projects were reviewed in 1981.

There are numerous other areas of involvement in planning and technical assistance to local boards and committees and to others interested in the region and its communities. The items reported above are intended to provide an overview and sense of NMAC concern and direction.

In FY 1981 the Commission expended just under \$281,000 of which \$60,000 was paid by assessment of the nine (9) member communities on a per capita basis. It is expected that the 1982 budget will reflect a slight reduction in the per capita assessment.

The Commission invites full participation in its planning process by all citizens of the nine communities of our region. There are various ways to participate on advisory committees, workshops and the like. In the final analysis, NMAC's effectiveness depends on the voluntary cooperation of the communities we serve. We are grateful for the assistance support and encouragement we have received in 1981 and in past years.

Respectfully submitted,

Eugene Gilet, Planning Board
Bernard Lynch, Alternate
John Carson, Selectman
also served in 1981.



PERSONNEL BOARD

Seated: Alan Murphy (Chairman); Linda Robinson. Standing: Bernice O'Neil (Clerk); J. Rene Scutt

PERSONNEL BOARD

The Personnel Board is composed of three members, two of whom are appointed by the Town Moderator. The third member of the Board is elected by non-union town employees. Current members are Mr. Alan Murphy, Chairman, Mr. J. Rene Scutt and Ms. Linda Robinson

who was elected to fill the position held by Ms. Patricia Garrigan whose two year term expired on July 1, 1981. The clerk to the Board is Ms. Bernice O'Neil. Mr. Murphy has served as Chairman since July, 1980.

The purpose of the Board is to formulate and implement policy regarding personnel administrative practices, wages, benefits, performance evaluations, job

descriptions and organization changes. In addition, the Board maintains personnel records and approves starting salaries and salary increases.

During 1981, the Board recommended and the town meeting approved administrative procedures that made the application of personnel practices more efficient. The most important of these was the establishment of July 1st as a common anniversary date for performance evaluations and merit salary treatment of all employees under the jurisdiction of the Board. In addition, the number of salary steps was reduced from twenty to fifteen which allows an employee to progress at a faster rate to the top of the salary grade. Illness benefits were extended to part-time regular employees.

New job descriptions were requested and reviewed for all employees. These descriptions form the basis of performance evaluations and salary surveys.

Other activities undertaken by the Board during the past year included the development of reduction in work force procedures and approval of newly created positions of Branch Librarian (part-time), Technical Services Department Head, Technical Services Assistant, Fine Arts Department Head (part-time) and Assistant to the Assessors.

During 1982 the Board will work closely with all town departments to implement personnel practices in a way that is fair and equitable to town employees. The Board will also review existing personnel policies and procedures so that the town can continue to attract and maintain highly skilled and motivated employees.

RECREATION COMMISSION

Commission Members

Jack Bilodeau	Chairman
Paul Murphy	Vice Chairman
Harry Ayotte	Member
Robert Charpentier	Member
Bruce MacDonald	Member
Joan Murray	Member
Bette Ressel	Member
Evelyn Newman	Part-time Clerk

Summary of Calendar Year 1981 activities:

The activities/services provided by the Commission were greatly diminished due to the financial impact of Proposition 2 1/2. Our operating budget was reduced from a proposed amount of approximately \$180,000 to \$10,000 (FY '82). These allocated funds plus a small amount of carryover funds from the previous year were expended by the Commission to provide as broad-based a recreation program as possible.

The Commission's Summer Program provided a swim and instruction program at Crystal Lake, a gymnastic program (High School gymnasium complex), arts and crafts (Varney Playground) and the Commission continued to schedule fields and gymnasiums. In addition,

limited funding was provided to football, baseball, basketball and soccer organizations. Liaison with Chelmsford athletic and recreation organizations was continued. Given the financial constraints and the loss of its full-time Director, the Commission considers that the program was very successful in reaching a large segment of Chelmsford's youth population.

Plans for Calendar Year 1982

The Commission intends to provide a somewhat expanded program this year. Activities planned include, swim, gymnastics, tennis, arts and crafts, field trips, zoomobile and other special events. Limited funding of previously sponsored athletic and recreation organizations is being pursued and we will continue to schedule fields and gymnasiums.

Respectfully submitted,

Jack Bilodeau, Chairman
Recreation Commission

SIGN ADVISORY COMMITTEE

The purpose of the Sign Advisory Committee is to work in conjunction with the Building Inspector and the Board of Appeals in attempting to control "visual pollution" due to improper or unauthorized signs and to review and comment on all sign applications, especially those involving the Appeals Board.

The committee reviewed 65 sign applications. Sign by-law changes were proposed and adopted by Town Meeting.

Jean Rook
Deborah Dion
John Harrington
Mitchell Korbey

TOWN AIDE

This department continued during 1981 to seek and encourage low income residents to take advantage of all available programs which might benefit them. Many programs are sponsored by Community Teamwork, Inc. but much assistance has been available through Merrimack Valley Legal Services, Elder Services of the Merrimack Valley, local hospitals and mental health association. The following statistical breakdown summarizes many of the recruitment and referral activities provided and includes the financial impact for 1981.

HeadStart	\$11,500.
Vocational Advancement through Skill Training (11 enrollees)	20,678.
Family Day Care	19,700.
Foster Grandparent Program	8,683.
Section 8 Rental Assistance	13,864.
Neighborhood Youth Corps	42,976.
Retired Senior Volunteer Program	22,850.
Energy	178,486.

This office also directly provides advocacy as well as referral, offering the extra support that some of our residents may need to cope with difficult times.

Respectfully submitted,

Kathleen M. Robinson
Town Aide



**VARNEY PLAYGROUND
and
EDWARDS'S MEMORIAL BEACH
COMMISSION**

The past year has been an active one for the playground and beach. From the beginning of Spring to Labor Day the baseball field has seen almost continuous daily play by all ages; Senior Little League, Babe Ruth, Northeast, and the Stan Musial Eastern Massachusetts Leagues. The beach, (with much thanks to the Recreation Commission) was staffed with highly professional lifeguards who ran a well-attended swimming program as well as cared for the daily safety concerns of the swimmers.

During the past year the Commission has upgraded the bathroom facilities with the installation of new steel doors, the partitioning of the facilities, a new electric service and the creation of a storage area for the lifeguards.

The Commission has attempted to cut expenditures by reverting to part-time labor rather than to hire a full-time maintenance person at the park and beach.

Plans for the coming summer will hopefully include a new shingle roof for the field house, new sand for the beach, and an improvement of the areas on either side of the field house to make it more safe for visitors and stop erosion. We also hope to add new playground facilities for young children.

It should be noted that the field needs work. It is built on a former dump site and the field, due to settling, is becoming unsafe. Due to budget considerations we have not requested monies to rectify this situation this year but we hope the town will look favorably upon our request in the future.

Our hope for the future is that this park will remain a beautiful, shady (if the gypsy moths cooperate!) and recreational area to be enjoyed by all townspeople.

Respectfully submitted,

Bernard Battle, Chairman
Harry Ayotte, Clerk
Robert McManimon, Treasurer

**DEPARTMENT OF
VETERANS' SERVICES**

To the Honorable Board of Selectmen, and residents of the Town of Chelmsford, I am submitting the Annual Report of the activities of this department, as Veterans' Agent and Investigator for the period of 31 December 1980 thru 31 December 1981.

Veterans' Benefits is a State Mandated organization, duly authorized under Chapter 115, Massachusetts General Laws, Sections 1 through 15.

Recipients aided (ordinary benefits)	301
Medically aided	65
Fuel aided	285
Investigations	683
Total Cases (12 month period)	651

**VETERAN SERVICES/
FEDERAL EXPENDITURES**

**Services to others under the Code of Human Services	396
Disability Compensation and Widow's Pension applications	105
Screening and Assistance—Social Security Disability, Social Security Supplemental Income for the Aged, Blind or Disabled	72
Instructions and Assistance—Food Stamps applications, Fuel Assistance, Emergency Housing	39
Hospitalization—Out-patient Aid and Assistance	285
Veterans Administration and State Hospital Medical and Psychiatric Admissions	26
Counselling for V.A. Pension, Medicaid, Medicare, Champus, CB/BS Health Insurance, Geriatrics and V.A. Questionnaire Filing	325
Bonus Application Filing Assistance	18
School Application Assistance—College, Dependent Children, Vocational Schools and Vocation Rehabilitation	206
Application Assistance—On-the-job training Pensions Commissioned (12 month period)	15
—V.A. Service and Non-service Connected Disabilities, Widow's Pensions, School Assistance for Dependent Children, Civil Service Retirements, Life Insurance Awards, Social Security Retirements, Disabilities	

and Supplemental Income 220
 Appointments (Power of Attorney) 382

**The Administrative procedure has been complicated by the State requirement of the Code of Human Services Regulation, which stipulates that services must be extended to include individuals who are not Veterans and are not dependents of Veterans. This work includes those individuals in need of Emergency Housing, Food Stamps, Fuel Assistance and instructions as to the Agency which could assist in their time of need.

As Veterans' Agent, I am a member of the Massachusetts Veteran Services Association, Middlesex County Veteran Service Agents Association (currently holding office), the Merrimack Valley Health Care Social Workers Association and the American Society of Notaries.

Veteran Services wishes to thank the Board of Selectmen, Town Officials, Veteran Organizations, Town Employees and Civic Organizations for their kind assistance and Cooperation during the past year.

Respectfully submitted,
 Mary K. McAuliffe
 Veterans' Agent

**VETERANS' EMERGENCY FUND
 COMMITTEE**

The Veterans' Emergency Fund Committee did not receive any requests for assistance from Veterans of World War II, nor from the Veterans' Agent of the Town of Chelmsford during the year 1981.

This fund was established during 1947 by Town Meeting vote and is administered by appointed committee members. The Board of Selectmen annually appoint Veterans of World War II to serve.

An established procedure is followed when applications for assistance are received. They are always forwarded to the town's Veterans' Agent to determine if that town department can assist the veteran as a portion of the aid given is reimbursed by the Commonwealth of Massachusetts. If it is determined that the town cannot assist in a particular case, the application then comes to the Emergency Fund Committee for further study. If assistance is approved, it is always granted in the form of Material Grants, such as medical, fuel, housing, utility, food and clothing.

The Emergency Fund is comprised of two bank accounts; one a regular savings passbook account which can be used in the event of an emergency payment. The second account is a Variable Rate Certificate, with a substantial balance, and currently earning twelve percent annually.

Once again during 1981 the total assets of the Fund have increased with the addition of \$636.97 in interest and dividends. The total value of the fund has increased

nearly \$5,800.00 since its inception.

During 1981 there were no changes in the membership of the Committee.

Once again we list the names of members of our committee in the event that future applicants might care to submit requests for information or applications for assistance.

The members are:

- | | |
|---|--|
| Precinct 1:
Robert E. Donaldson | Precinct 7:
Carl J. Lebedzinski |
| Precinct 2:
Victor W. Fetro | Precinct 8:
Dr. Kenneth A. Cooke |
| Precinct 3:
James J. Walker | Precinct 9:
Peter J. Saulis |
| Precinct 4:
John J. McNulty | Precinct 10:
Melvin P. deJager |
| Precinct 5:
George F. Waite | Precinct 11:
Herbert T. Knutson |
| Precinct 6:
Alfred H. Coburn | Precinct 12:
Gerard A. Vayo |

The Committee wishes to extend their appreciation to the various town Officials for the assistance given in past years.

Respectfully yours,

Veteran's Emergency Fund Committee
 of the Town of Chelmsford

Alfred H. Coburn, Chairman

VETERANS' EMERGENCY FUND

**Treasurer's Report to the Board of Selectmen
 January 1st, 1981 through December 31, 1981
 RECEIPTS AND DISBURSEMENTS**

Balance on Hand as of January 1st, 1981	\$8,081.76
Add Receipts:	
The Central Savings Bank, Lowell, Mass. Interest	\$321.61
The Commonwealth Federal Savings and Loan Association, Lowell, Mass. Dividends	\$315.36
Total Receipts:	\$636.97
Total Balance on Hand as of January 1st, 1981 and Receipts:	\$8,718.73
Deduct Disbursements	None
Balance on Hand as of December 31st, 1981:	<u>\$8,718.73</u>

ASSETS

Central Savings Bank, Lowell, Mass. On Deposit, Bank Book Number 128790: . . .	\$6,104.06
Commonwealth Federal Savings and Loan Association, Lowell, Mass. On Deposit, Variable Rate Certificate, Account Number 05-605-022:	<u>2,614.67</u>
Total Assets:	<u>\$8,718.73</u>

LIABILITIES

Total Liabilities:\$ None
 Total Assets, Less Liabilities:\$8,718.73

Respectfully yours,

Town of Chelmsford
 Veterans' Emergency Fund Committee

Alfred H. Coburn, Treasurer

HISTORICAL COMMISSION

John P. Richardson, Chairman

Martha Sanders, Clerk

Jane B. Drury

George A. Parkhurst

Joseph V. Kopycinski

Julian H. Zabierek

The Historical Commission met regularly at the 1802 Schoolhouse on the last Thursday of each month during the year.

The Commission has continued to compile the historical data on significant buildings and sites in all town areas, as a basis for preparation of formal documentation to be included in the Town's historical asset inventory. Much valuable information concerning the North Chelmsford Mill Complex is included in this year's collection. Five historically significant buildings have been documented and placed in the inventory.

Mrs. Jane Drury has been especially active in a project to compile an inventory of the contents of old town record books and documents, which are under the care of the Town Clerk.

The Chelmsford second graders had the opportunity to attend a four hour class in the 1802 Schoolhouse, as part of the social studies program and several non-profit groups have made use of the school building for various functions and meetings during the year.

The Historical Commission plans to continue to research and record data on the significant historical sites and buildings of the town and would be pleased to assist any resident interested in researching their own property.

Respectfully submitted,

John P. Richardson, Chairman

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**BOARD OF SELECTMEN
TOWN HALL
1 NORTH ROAD
CHELMSFORD, MASS. 01824**

CITIZENS ACTIVITY RECORD

“GOOD GOVERNMENT STARTS WITH YOU”

If you are interested in serving on an appointed town committee, please fill out this form and mail to: Administrative Assistant, Board of Selectmen, Town Hall, Chelmsford, Massachusetts 01824. The filling out of this form in no way assures appointment. All committee vacancies will be filled by citizens deemed most qualified to serve in a particular capacity.

NAME HOME PHONE BUSINESS PHONE#

ADDRESS AMT. OF TIME AVAILABLE

INTEREST IN WHAT TOWN COMMITTEES

.....

PRESENT BUSINESS AFFILIATION AND WORK

.....

BUSINESS EXPERIENCE

.....

.....

EDUCATION OR SPECIAL TRAINING

.....

DATE APPOINTED

TOWN OFFICES HELD

TERM EXPIRED

.....

.....

.....

REMARKS

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TOWN DIRECTORY

Accounting: 256-3621
Assessors: 256-2031
Board of Appeals Clerk: 256-6400
Building Inspector: 256-8346
(Yard Sales, Kennel Permits & Bldg. Permits)
Cemetery Garage: 256-8671
Chamber of Commerce—Chelmsford: 256-3063
20 Chelmsford St. (Wed. only)
Community Teamwork: 459-0551
Conservation Commission: 256-7164
Council on Aging: 256-0013
Dog Officer: 256-5340 (Police Station: 256-0754)
Fire Department: 256-2543
Gas Inspector: 256-8347
Health Department: 256-2061
Highway Department: 256-2161
Garage: 251-4841
High School, Richardson Rd.: 251-8792
Housing Authority: 256-7425
Housing for the Elderly, Wilson St.: 256-7425
Libraries: Adams—256-5521; McKay—251-3212
Mass. Electric: 458-1431
Park Department Garage: 256-5073
Planning Board Clerk: 256-6491
Plumbing Inspector: 453-2746
Police Department: 256-2521
Post Office: 256-2361
Recreation Comm: 256-2441
Registry of Deeds: 458-8474
Registry of Motor Vehicles: 459-9397
School Dept., 75 Graniteville Rd. 251-4961
Selectmen: 256-2441
Town Aide: 256-0013 or 256-6632
Town Clerk: 256-4101
Treasurer/Tax Collector: 256-2122
Veterans' Agent: 256-8713

Water Department: 256-2381
Welcome Wagon: 251-2551
Welfare: 454-8061 33 Middle St. Lowell
Wiring Inspector: 256-8347
24-hr. Juror Hot Line (Toll Free) 800-792-5117
POLL LOCATIONS FOR ELECTIONS:
Precinct 1: Town Offices, Billerica Rd.
Precinct 2: North Congregational Church, Shaw Street
Precinct 3: Moses Parker School, Graniteville Rd. ..
Precinct 4: East School, Carlisle St.
Precinct 5: Byam School, Maple Rd.
Precinct 6: Westlands School, Dalton Rd.
Precinct 7: North Congregational Church, Shaw Street
Precinct 8: Small Gymnasium, C. Edith McCarthy
Jr. High
Precinct 9: So. Row School, Boston Rd.
Precinct 10: So. Row School, Boston Rd.
Precinct 11: Westlands School, Dalton Rd.
Precinct 12: Small Gymnasium, C. Edith McCarthy
Jr. High
Senators Edward Kennedy & Paul Tsongas
JFK Federal Building, Government Center, 02203
Russell Office Bldg. Washington, D.C.
Sen. Kennedy: 202-224-4543
Sen. Tsongas: 202-224-2742
Rep. Bruce Freeman: Room 146, State House, Boston,
Mass. 02133 Office: 727-2560
Home: 7 Kenwood St., Chelmsford, MA 01824 256-2944
Senator Carol Amick: Room 519, State House, Boston,
Mass.02133 Office: 727-2571
Home: 18 Crescent Rd., Bedford, MA 01730 275-2644
Congressman James M. Shannon: 459-2600
142 East Haverhill St., Lawrence, MA
Middlesex County Commissioners: 1-494-4100
Superior Courthouse, E. Cambridge, MA 02141