

# ANNUAL TOWN REPORT



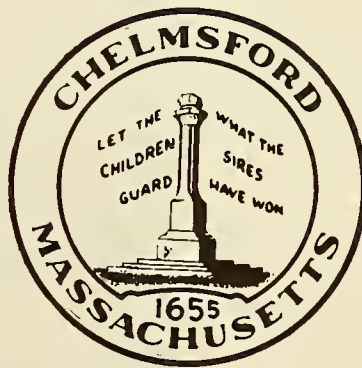
# CHELMSFORD 1983

## **IN MEMORIAM**

**ARTHUR A. COOKE**  
Police Chief 1936 - 1941  
Highway Department 1953 - 1954  
Welfare Director 1954 - 1966  
Council on Aging 1979-1983

**HAROLD M. TUCKE**  
Wiring Inspector 1958 - 1979

ANNUAL REPORT  
of the  
**Town of Chelmsford**



FOR THE YEAR ENDING DECEMBER 31,

**1983**

## GENERAL INFORMATION

Incorporated .....	May, 1655
Type of Government .....	Town Meeting
Location .....	Eastern Massachusetts, bordered by Lowell and Tyngsboro on the North, Billerica on the East, Carlisle on the South, and Westford on the West. It is 24 miles from Boston, 40 miles from Worcester, and 225 miles from New York City.
County .....	Middlesex
Land Area: .....	22.54 Square Miles
Population, 1983: .....	31,247
Assessed Valuation 1983 .....	\$812,528,705 (Real Estate) \$ 25,165,440 (Personal Property)
Tax Rate: .....	\$20.50
United States Senators in Congress:	
5th Congressional District .....	James M. Shannon, Lawrence
State Senator .....	Carol C. Amick, Bedford
Representative in General Court:	
16th Middlesex District .....	Bruce N. Freeman, Chelmsford
Accounting Department .....	Monday thru Friday ..... 8:30 a.m.-5:00 p.m.
Assessors Office .....	Monday thru Friday ..... 8:30 a.m.-5:00 p.m. Monday Evenings ..... 7:00 p.m.-8:00 p.m. (Except June, July & August)
Board of Health .....	Monday thru Friday ..... 8:30 a.m.-5:00 p.m.
Highway Department	
Office .....	Monday thru Friday ..... 8:30 a.m.-5:00 p.m.
Garage .....	Monday thru Friday ..... 8:30 a.m.-5:00 p.m.
Public Libraries	
Adams Library .....	Closed Monday Tuesday thru Thursday ..... 9:00 a.m.-9:00 p.m. Friday and Saturday ..... 9:00 a.m.-6:00 p.m. Monday, Wed. and Friday .. 10:00 a.m.-6:00 p.m. Tuesday and Thursday ..... 2:00 p.m.-8:00 p.m. Saturday ..... 10:00 a.m.-5:00 p.m. Monday, Tuesday and Thursday . . . 1 p.m.-8 p.m. Closed Wednesday and Friday
Children's House .....	Saturday ..... 9:00 a.m.-5:00 p.m.
McKay Library .....	Monday thru Friday ..... 8:00 a.m.-4:30 p.m.
School Superintendent .....	Monday thru Friday ..... 8:30 a.m.-5:00 p.m.
Selectmen's Office .....	Monday thru Friday ..... 8:30 a.m.-5:00 p.m.
Town Clerk .....	Monday thru Friday ..... 8:30 a.m.-5:00 p.m. Monday Evenings ..... 7:00 p.m.-8:00 p.m. (Except June, July & August)
Tax Collector & Treasurer .....	Monday thru Friday ..... 8:30 a.m.-5:00 p.m. Monday Evenings ..... 7:00 p.m.-8:00 p.m. (Except June, July & August)
Veterans Agent .....	Monday thru Friday ..... 8:30 a.m.-5:00 p.m.

## MEETINGS

Annual Election	First Saturday in April	12 Precincts
Annual Town Meeting	Last Monday in April	McCarthy Jr. High
Selectmen	Every other Monday 7:30 p.m.	Town Offices
School Committee	Every other Tuesday 8:00 p.m.	High School
Planning Board	7:30 p.m.-2nd & 4th Wed. every month	Town Offices
Appeals Board	7:30 p.m.-4th Thursday every month	Town Offices
Conservation Commission	8:00 p.m.-1st & 3rd Tues. every month	Town Offices
Board of Health	7:30 p.m.-2nd & 4th Mon. every month	Town Offices
Housing Authority	7:30 p.m.-1st Tuesday every month	10 Wilson Street

## ELECTED TOWN OFFICIALS

### Moderator

Dennis E. McHugh  
(Term Expires 1984)

### Town Clerk

Mary E. St.Hilaire  
(Term Expires 1984)

### Board of Selectmen

Claude A. Harvey	Term Expires 1984
Bonita A. Towle	Term Expires 1985
Bradford O. Emerson	Term Expires 1985
Paul C. Hart	Term Expires 1986
Dennis J. Ready	Term Expires 1986

### Treasurer & Tax Collector

James R. Doukszewicz	Term Expires 1984
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### Board of Assessors

Janet Lombard	Term Expires 1984
James H. McBride	Term Expires 1985
Ruth K. Delaney	Term Expires 1986

### Cemetery Commissioners

Charlotte DeWolf	Term Expires 1984
Everett V. Olsen	Term Expires 1985
Gerald L. Hardy	Term Expires 1986

### Chelmsford Housing Authority

Ruth K. Delaney	Term Expires 1985
William P. Keohane	Term Expires 1986
Claude A. Harvey	Term Expires 1987
Robert L. Hughes	Term Expires 1988
Pamela Turnbull	Term Expires 1988

### Board of Health

Peter Dulchinos	Term Expires 1984
Paul F. McCarthy	Term Expires 1985
Paul J. Canniff	Term Expires 1986

### Park Commissioners

Arthur L. Bennett	Term Expires 1984
Robert L. Wetmore	Term Expires 1985
Eileen Duffy	Term Expires 1986

### Planning Board

Carolyn J. Fenn	Term Expires 1983
Thomas Firth	Term Expires 1984
Eugene E. Gilet	Term Expires 1984
Rosalind M. Boyle	Term Expires 1985
Henrick R. Johnson, Jr.	Term Expires 1985
Charles A. Parlee	Term Expires 1985
Ann McCarthy	Term Expires 1986
John F. McCarthy	Term Expires 1986

### School Committee

Edward H. Hilliard	Term Expired 1983
Kenneth C. Taylor	Term Expired 1983
Carol C. Cleven	Term Expires 1984
Samuel Poulten	Term Expires 1984
Nicholas G. Gavriel	Term Expires 1985
Carl A. Olsson	Term Expires 1986
James Brough	Term Expires 1986

### Sewer Commissioners

Dennis J. Ready	Term Expires 1984
Burton A. Segall	Term Expires 1985
John P. Emerson, Jr.	Term Expires 1986

### Trustees of Public Libraries

Elizabeth A. McCarthy	Term Expires 1984
Howard K. Moore	Term Expires 1984
Roger P. Welch	Term Expires 1985
James W. Cooper	Term Expires 1985
Janet B. Hendl	Term Expires 1986
Brenda M. McDermott	Term Expires 1986

### Constable

William E. Spence	Term Expires 1986
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### Tree Warden

Donald P. Gray	Term Expires 1984
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### Varney Playground Commissioners (Elected at Town Meeting)

Bernard Battle	Term Expired 1983
Harry J. Ayotte	Term Expires 1984
Robert C. McManimon	Term Expires 1985
Reginald Tobias	Term Expires 1986

### Finance Committee (Appointed by Moderator)

Mary B. Pease	Term Expired 1983
Thomas L. Gorndt	Term Expires 1984
Martin Ames	Term Expires 1984
Dwight M. Hayward	Term Expires 1984
James Decker	Term Expires 1985
Marion E. Marshall	Term Expires 1985
David J. McLachlan	Term Expires 1986
George Ripsom	Term Expires 1986
William Edge	Resigned
George Nelson	Resigned
Roger Blomgren	Resigned





### BOARD OF SELECTMEN

(Rear): Dennis J. Ready, Bradford O. Emerson, Paul C. Hart. (Front): Bonita A. Towle, Claude A. Harvey.

On April 4, 1983, following the Town Elections, the Board of Selectmen met and elected Claude A. Harvey as Chairman, Bonita A. Towle as Vice Chairman and Bradford O. Emerson as Clerk. The membership of the Board also includes Paul C. Hart and Dennis J. Ready.

Highlights of 1983 are summarized below:

During January of 1983 the town had the biggest snow storm since the "Blizzard of 1978" with a total cost of nearly \$47,000 for snow and ice removal. The restoration of the Old Town Hall in Chelmsford Centr was begun during January. Also during January a new Cultural Council was appointed with new goals and directions.

The month of February brought continued complaints relative to Lowell Cable T.V.'s service to Chelmsford residents. Also during February, and after much discussion and controversy, the Selectmen turned down a request from Burger King to locate a new restaurant on Chelmsford Street.

During March the Selectmen and the Board of Health agreed on a plan to close the Swain Road Landfill. The Department of Public Works held a formal Public Hearing on phone service in the "251" area of Chelmsford. As a result of this hearing, which was called at the request of the Selectmen, a new switching system was installed in December of 1983. During March the Selectmen began the search for a suitable site for a new Dog Pound.

Other than Town Meeting (elsewhere in this report) the big event in April was the first live telecast of the Selectmen's Meeting on Channel 43, the public access channel.

May, in addition to bringing warm weather, brought Youth Government Day in Chelmsford. This annual event, sponsored by the Elks, places High School students in various Town elected and appointed positions. Groundbreaking for the new Tambone development on Billerica Road was held in early June. Also construction of the new Heritage Inn on Chelmsford Street was begun.

During July the Selectmen began exploring ways of providing improved ambulance service, including the stationing of an ambulance in Chelmsford. A Police Officer stationed in Central Square was re-instated and a bothersome rest area on Route 3 was finally closed at the request of the Selectmen.

The major issue during August and September was the sale of the Middlesex County Training School in North Chelmsford. After months of urging by the Selectmen, the County Commissioners finally agreed to sell the property. Final rules and regulations governing video games were promulgated by the Selectmen in September. During October the Selectmen approved the recommendation of the School Municipal Coordinating Committee to purchase voting machines. The Selectmen also unanimously voted to support the Wang/University of Lowell proposal to purchase the Training School in North Chelmsford.

A Drug and Alcohol Abuse Committee was appointed by the Selectmen during November. The County Commissioners finally agreed to sell the County Training School to Wang and the University of Lowell. Also a Committee was formed to study the feasibility of the Town hiring a full-time Town Engineer, and the newly formed Holiday Decorations Committee began to plan for the Holiday Season.

During December the major issue confronting the Board was the quality of programming and service being provided by Lowell Cable T.V.

In review, the major accomplishments during 1983 were the final sale of the Training School, the completion of the Restoration of the Old Town Hall, improved telephone service in the "251" area, and the purchase of voting machines.

The Board of Selectmen continued their active role in the Massachusetts Selectmen's Association, the Middlesex County Selectmen's Association, the Northern Middlesex Area Commission, the Middlesex County Advisory Board and the Massachusetts Municipal Association. Individual Selectmen also served as liaisons between the Board of Selectmen and various town and regional boards and commissions during the year.

Due to the fact that National and State legislative decisions have a great impact on Town affairs, the Board maintained constant contact with Congressman Shannon's office as well as with Senator Carol Amick and State Representative Bruce Freeman. The Selectmen wish to express their gratitude to Congressman Shannon, Senator Amick and Representative Freeman for their help and cooperation during the past year.

In closing, the Selectmen, on behalf of the citizens of Chelmsford, wish to express their sincere gratitude to the various Town boards and committees for their accomplishments during the past year. It should be remembered that these boards and committees are composed of unpaid volunteers who take many long hours out of their free time to work on issues and projects that benefit the Town of Chelmsford. The Board also would like to recognize our competent and dedicated office staff of Mrs. Judith Carter and Mrs. Evelyn Newman.

Respectfully submitted,

Claude A. Harvey, Chairman  
Bonita A. Towle, Vice Chairman  
Bradford O. Emerson, Clerk  
Paul C. Hart, Member  
Dennis J. Ready, Member

Norman E. Thidemann, Executive Secretary

## TOWN CLERK

Mary E. St.Hilaire, Town Clerk  
Elizabeth L. Delaney, Ass't. Town Clerk

<u>Sporting Licenses</u>	<u>Dog Licenses</u>	<u>Kennel Licenses</u>	<u>Marriage Intentions</u>
1325	2858	11	265
<u>Recorded Mortgages etc.</u>	<u>Births (Inc.)</u>	<u>Marriage Licenses</u>	<u>Deaths</u>
687	274	264	229

**WARRANT FOR  
SPECIAL TOWN MEETING**

February 10, 1983

**COMMONWEALTH OF  
MASSACHUSETTS**

MIDDLESEX, SS.

To the Constable, or any other suitable person of the Town of Chelmsford:

**GREETING:**

In the name of the Commonwealth, aforesaid, you are hereby requested to notify and warn the legal voters of said Chelmsford to meet in the McCarthy Junior High School Gymnasium on Thursday evening, the tenth day of February, 1983, at 7:30 o'clock P.M., then and there to act upon the following Articles, Viz:

ARTICLE 1. To see if the Town will vote to raise and appropriate the sum of \$294,000 for the purpose of resurfacing portions of certain streets throughout the Town with Type 1 Bituminous Concrete, and other road materials; or act in relation thereto.

Finance Committee

ARTICLE 2. To see if the Town will vote to rescind the action of the 1982 Annual Town Meeting under Article 13, authorizing the Board of Selectmen to transfer from the Stabilization Fund a sum of \$294,000 for the purpose of resurfacing portions of certain streets throughout the Town with Type 1 Bituminous Concrete, and other road materials; or act in relation thereto.

Finance Committee

ARTICLE 3. To see if the Town will vote to raise and appropriate the sum of \$36,000 for the purpose of alleviating certain drainage problems existing in the Town, said work to be performed under the supervision of the Board of Selectmen; or act in relation thereto.

Finance Committee

ARTICLE 4. To see if the Town will vote to rescind the action of the 1982 Annual Town Meeting under Article 14, authorizing the Board of Selectmen to transfer from the Stabilization Fund a sum of \$36,000 to alleviate certain drainage problems existing in the Town; or act in relation thereto.

Finance Committee

ARTICLE 5. To see if the Town will vote to raise and appropriate the sum of \$10,490 for the purchase of equipment for the Fire Department, such purchase to be made under the supervision of the Board of Selectmen, as follows:

- a. Six (6) Self Contained Breathing Apparatus
- b. One Thousand (1000) feet of 2½ inch hose
- c. One (1) Portable Radio;

or act in relation thereto.

Finance Committee

ARTICLE 6. To see if the Town will vote to rescind the action of the 1982 Annual Town Meeting under Article 17, authorizing the Board of Selectmen to transfer from the Stabilization Fund a sum of \$10,490 for the purchase of equipment for the Fire Department, such purchase to be made under the supervision of the Board of Selectmen, as follows:

- a. Six (6) Self Contained Breathing Apparatus
- b. One Thousand (1000) feet of 2½ inch hose
- c. One (1) Portable Radio;

or act in relation thereto.

Finance Committee

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said meeting.

Given under our hands this Twenty-fifth day of January, A.D. 1983.

Dennis J. Ready, Chairman  
Claude A. Harvey, Vice Chairman  
Bradford O. Emerson, Clerk  
Bonita A. Towle  
Paul C. Hart

**COMMONWEALTH OF MASSACHUSETTS**

MIDDLESEX, SS.

January 27, 1983

Pursuant to the within Warrant, I have notified and warned the Inhabitants of the Town of Chelmsford by posting up attested copies of same at the following places to wit: The New Town Office Building Gym; North Congregational Church Hall; Parker School Band Room; East Chelmsford School; Byam School Cafetorium; Westlands School Cafeteria; North Congregational Church Hall; McCarthy Junior High School, Small Gymnasium; South Row School Auditorium; South Row School Auditorium; Westlands School Cafeteria; McCarthy Junior High School, Small Gymnasium; fourteen days at least before the time appointed for holding the meeting aforesaid.

William E. Spence  
Constable of Chelmsford

A True Copy Attest,  
William E. Spence, Constable of Chelmsford



## SPECIAL TOWN MEETING

February 10, 1983

The Special Town Meeting was called to order by the Moderator Dennis E. McHugh, who recognized the presence of a quorum, at 7:40 PM. Selectman Ready moved that the reading of the Constable's return of service and the posting of the warrant be waived. It was so voted. Selectman Ready then moved that the reading of the entire warrant be waived. It was so voted, unanimously.

Norman Labrecque questioned the quorum present, the Moderator called for the following tellers to come forward and conduct a hand count:

Richard Burt	David McLachlan	Dorothy Lerer
Sandra Kilburn	Edward Hilliard	Carol Stark
Vicki Cooper	Carl Olsson	Barbara Ward
	Sue Cantin	

There were 291 voters present, Town By-Law requires 300 voters for a quorum. Keith Edholm moved to adjourn the Special Town Meeting, the tellers came forward and a hand count was taken on the motion to adjourn: 94 Yes, 180 No, motion defeated. The Moderator then asked for a hand count to establish the presence of a quorum. The tellers counted 309 voters present (the actual check in sheet reflects 324 present during the course of the meeting). The Special Town Meeting continued.

UNDER ARTICLE 1 George Ripsom, Chairman of the Finance Committee moved that the Town vote to raise and appropriate the sum of \$294,000. for the purpose of resurfacing portions of certain streets throughout the Town with Type I Bituminous Concrete, and other road materials.

George Ripsom then gave a presentation explaining the purpose of having a Special Town Meeting. The articles were already voted and passed at the Annual Town Meeting of 4/82, and the monies were transferred from the stabilization fund, and raising and appropriate the required amount. This can be done due to the fact that the tax rate has not yet been set, these transfers would reflect 40¢ per thousand on the tax rate. Mr. Ripsom asked for the support of the Town Meeting body for passage of this and the other articles.

Selectmen Ready stated that the Board of Selectmen were not in favor of any of the articles.

The Moderator asked for a voice vote on article 1, motion defeated. (a  $\frac{2}{3}$ 's vote required)

George Ripsom of the Finance Committee moved to withdraw articles 2,3,4,5,&6. The Moderator asked for a voice vote on the motion, motion carried.

Selectman Ready moved to adjourn the Special Town Meeting, Sine die, motion carried. The meeting adjourned at 8:25 PM.

Dennis E. McHugh,  
Moderator

Mary E. St.Hilaire,  
Town Clerk

## WARRANT FOR THE ANNUAL TOWN MEETING

APRIL 2, 1983 and APRIL 25, 1983

MIDDLESEX, SS.

To the Constable, or any other suitable person of the Town of Chelmsford:

GREETING:

In the name of the Commonwealth aforesaid, you are hereby requested to notify and warn the legal voters of said Chelmsford to meet in their several polling places, Viz:

- Precinct 1. The New Town Office Building Gym
- Precinct 2. North Congregational Church Hall
- Precinct 3. Parker School Band Room
- Precinct 4. East Chelmsford School
- Precinct 5. Byam School Cafetorium
- Precinct 6. Westlands School Cafeteria
- Precinct 7. North Congregational Church Hall
- Precinct 8. McCarthy Junior High School, Small Gymnasium
- Precinct 9. South Row School Auditorium
- Precinct 10. South Row School Auditorium
- Precinct 11. Westlands School Cafeteria
- Precinct 12. McCarthy Junior High School, Small Gymnasium

On Saturday, the second day of April, 1983, being the first Saturday in said month, at 10:00 A.M., for the following purposes:

To bring in their vote for the following officers:

Two Selectmen for three years

One Member of the Board of Assessors for three years

One Member of the Board of Assessors for two years to fill vacancy

One Cemetery Commissioner for three years

One Cemetery Commissioner for one year to fill vacancy

One member of Housing Authority for five years

One member of Board of Health for three years

- One Park Commissioner for three years
- Two members of Planning Board for three years
- Two members of School Committee for three years
- One Sewer Commissioner for three years
- Two members of Public Library Trustees for three years
- One Constable for three years

The polls will be open from 10:00 A.M. to 8:00 P.M.; and to meet in the McCarthy Junior High School Gymnasium on Monday, the twenty-fifth (25th) day of April, 1983, at 7:30 P.M. o'clock in the evening, then and there to act upon the following Articles, Viz:

ARTICLE 1. To hear reports of Town Officers and Committees, or act in relation thereto.

Board of Selectmen

ARTICLE 2. To see if the Town will vote to amend the Personnel Wage and Salary By-Law to be effective July 1, 1983 as follows:

1. Under Section 6, "Classification of Present Town Employees", amend Subsection (E)—"Wage and Salary Schedule"—by deleting the existing schedule and substituting the following:

**E. WAGE AND SALARY SCHEDULE**  
July 1, 1983 — June 30, 1984

Grade Level	Salary Range
1	\$ 7,980-\$11,012
2	9,177-12,664
3	10,374-14,316
4	11,570-15,967
5	12,768-17,620
6	13,965-19,271
7	15,162-20,923
8	16,359-22,575
9	17,555-24,226
10	18,753-25,880
11	19,950-27,530
12	21,147-29,183
13	22,344-30,835
14	23,540-32,485
15	24,738-34,139
16	25,935-35,790
17	27,132-37,442
18	28,328-39,094
19	29,525-40,745
20	30,723-42,398

2. Under Section 24 subtitled "Job Titles and Standard Rates for Wages and Salaries of the Personnel Wage and Salary By-Law" by deleting the following positions and footnotes:

**LIBRARY**

1. Library Director
2. Library Assistant Director
3. Branch Librarian, Part-Time
4. Librarian, Department Head
5. Technical Services Department Head
6. Fine Arts Department Head, Part-Time
7. Library Specialist—Circulation
8. Library Specialist—Reference Lib.
9. Library Specialist—Sec./Rec.
10. Technical Services Assistant
11. Librarian Assistant
12. Librarian Clerk
13. Aides
14. Supervisor—Maintenance
15. Maintenance Assistant

**MISCELLANEOUS**

1. Animal Inspector
2. Building Inspector
3. Gas Inspector
4. Electric Inspector
5. Sealer of Weights and Measures
6. Dog Officer
7. Assistant Dog Officer
8. Clock Winder
9. Local Inspector
10. Van Driver

**FOOTNOTES**

#6—Salary will be 84% of the Fire Chief;

And further amending Section 24 by adding the following positions:

**LIBRARY**

1. Library Director
2. Library Department Head
3. Library Specialist
4. Library Assistant
5. Library Clerk
6. Maintenance Assistant
7. Page

**OTHER POSITIONS**

1. Building Inspector
2. Electric Inspector
3. Local Inspector
4. Gas Inspector
5. Dog Officer
6. Assistant Dog Officer
7. Van Driver
8. Sealer of Weights and Measures
9. Animal Inspector
10. Clock Winder;

or act in relation thereto.

Personnel Board

ARTICLE 3. To see if the Town will vote to amend the Personnel Wage and Salary By-Law by further amending Section 24, Job Titles and Standard Rates for Wages and Salaries of the Personnel Wage and Salary By-Law, to



conform to rates of pay negotiated by the Town with certain labor organizations, pursuant to General Laws, Chapter 150E, and to reflect current salaries and grade levels under the Personnel By-Law as follows:

	7/83-6/84 Proposed Level	Proposed Salary
<b>ADMINISTRATIVE &amp; CLERICAL</b>		
1. Executive Secretary .....	16	
2. Town Accountant .....	13	
3. Veteran's Agent .....	8	
4. Town Aide .....	8	
5. Assistant to Assessors .....	6	
6. Assistant Town Clerk .....	6	
7. Assistant Treasurer .....	6	
8. Clerk, Senior .....	5	
9. Clerk, Junior .....	2	
10. Clerk, Part-Time .....	2	
11. Town Counsel .....	—	\$500 P.A.
12. Bd. of Reg., Three members .....	—	\$360 EA.
<b>CONSERVATION, PARKS &amp; CEMETERY</b>		
1. Cemetery Superintendent .....	9	
2. Supt. of Insect & Pest Control .....	—	\$1,250 P.A.
3. Landscaper — Park .....	2	
4. Laborer — Park .....	1	
5. Unskilled Laborer .....	#2, #4	
6. Skilled Forest Workman — Conservation .....	1	
7. Equipment Operator .....	4	
8. Park Superintendent .....	9	
<b>CUSTODIAL</b>		
1. Custodian .....	2	
<b>LIBRARY</b>		
1. Library Director .....	12	
2. Library Department Head .....	5	
3. Library Specialist .....	4	
4. Library Assistant .....	3	
5. Library Clerk .....	2	
6. Maintenance Assistant .....	2	
7. Page .....	#2, #4	
<b>HIGHWAY DEPARTMENT</b>		
1. Highway Superintendent .....	13	
2. Highway Foreman .....	9	
<b>TOWN FIRE DEPARTMENT</b>		
1. Fire Chief .....	#2, #5	
2. Deputy Chief .....		
3. Captain .....	#1	
4. Mechanic (Fire & Police) .....	6	
<b>TOWN POLICE DEPARTMENT</b>		
1. Police Chief .....	20	
2. Deputy Chief .....	17	
3. Captain .....	15	
<b>RECREATION</b>		
1. Director/Youth Coordinator .....	9	
2. Clerk, Part-Time .....	2	
3. Waterfront Director .....	\$5.00/Hr.	#2
4. Swimming Instructor .....	4.00/Hr.	#2
5. Lifeguard .....	3.75/Hr.	#2
6. Playground Supervisor .....	5.00/Hr.	#2
7. Recreation Specialist .....	4.00/Hr.	#2
8. Recreation Leader .....	3.50/Hr.	#2
9. Youth Center Supervisor .....	4	
10. Youth Center Leaders .....	2	
<b>OTHER POSITIONS</b>		
1. Building Inspector .....	12	
2. Electric Inspector .....	9	
3. Local Inspector .....	8	
4. Gas Inspector .....	#2	\$5,000 P.A.
5. Dog Officer .....	4	
6. Assistant Dog Officer .....	2	
7. Van Driver .....	3	
8. Sealer of Weights and Measures .....	#2	2,000 P.A.
9. Animal Inspector .....	#2	1,000 P.A.
10. Clock Winder .....	#2	100 P.A.

**FOOTNOTES**  
 #1 — Represented by Collective Bargaining  
 #2 — Not in "Job Rating Plan"

#4 — Federal Minimum Hour Wage  
 #5 — Salary will be 200% of the highest paid union firefighters established by State law;

or act in relation thereto.

Personnel Board

ARTICLE 4. To see if the Town will vote to raise and appropriate such sums of money as may be required to defray Town charges for the fiscal period from July 1, 1983 to June 30, 1984; or act in relation thereto.

Town Treasurer

ARTICLE 5. To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 1983; in accordance with the provisions of General Laws, Chapter 44, Section 4, and to issue a note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17; or act in relation thereto.

Town Treasurer

ARTICLE 6. To see if the Town will vote to transfer the Department of Revenue, Division of Accounts of the Commonwealth of Massachusetts, to make an audit of all accounts in all departments in the Town of Chelmsford; or act in relation thereto.

Town Treasurer

ARTICLE 7. To see if the Town will vote to raise and appropriate or transfer from available funds a certain sum of money with which to meet bills for previous years; or act in relation thereto.

Board of Selectmen

ARTICLE 8. To see if the Town will vote to raise and appropriate or transfer from available funds a certain sum of money to match LEAA Federal Funds, for the purpose of providing mutual aid programs for the Police Department; or act in relation thereto.

ARTICLE 9. To see if the Town will vote to raise and appropriate or transfer from available funds a certain sum of money to pay the Treasurer of the Middlesex County Retirement System, the said amount being the Town's share of the pension expense and military service funds; or act in relation thereto.

Board of Selectmen

ARTICLE 10. To see if the Town will vote to raise and appropriate or transfer from available funds a certain sum of money to be used as a Reserve Fund at the discretion of the Finance Committee, as provided in General Laws, Chapter 40, Section 6; or act in relation thereto.

Finance Committee

ARTICLE 11. To see if the Town will vote to raise and appropriate or transfer from available funds a certain sum of money to pay reasonable hospital, medical and surgical, chiropractic, nursing, pharmaceutical, prosthetic and related expenses, and reasonable charges for podiatry pursuant to the provisions of Chapter 41, Section 100B, for certain retired police officers and fire-fighters as classified under Chapter 41, Section 100B of the Massachusetts General Laws, accepted by vote of the 1979 Annual Town Meeting; or act in relation thereto.

Board of Selectmen

ARTICLE 12. To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$1,800.00 to be used to join or buy into Elder Services of Merrimack Valley, Inc. for the purpose of obtaining services for the care of the Town's Older Americans; or act in relation thereto.

Board of Selectmen

ARTICLE 13. To see if the Town will vote to raise and appropriate or transfer from available funds a certain sum of money for the purpose of Chapter 90 Construction; or act in relation thereto.

Board of Selectmen

ARTICLE 14. To see if the Town will vote to raise and appropriate or transfer or borrow from available funds, or appropriate and transfer from the Stabilization Fund, a certain sum of money for the purpose of resurfacing portions of certain streets throughout the Town with Type I Bituminous Concrete, and other road materials; or act in relation thereto.

Board of Selectmen

ARTICLE 15. To see if the Town will vote to raise and appropriate, transfer from available funds or appropriate and transfer from the Stabilization Fund a certain sum of money to alleviate certain drainage problems existing in the Town; or act in relation thereto.

Board of Selectmen

ARTICLE 16. To see if the Town will vote to raise and appropriate, transfer from available funds or appropriate and transfer from the Stabilization Fund a certain sum of money for the purpose of purchasing five (5) new four door sedan police cruisers, said purchase to be made under the supervision of the Board of Selectmen; or act in relation thereto.

ARTICLE 17. To see if the Town will vote to raise and appropriate, transfer from available funds or appropriate and transfer from the Stabilization Fund a certain sum of money for the purchase of equipment for the Highway Department, such purchase to be made under the supervision of the Board of Selectmen, as follows:

- a. One (1) Asphalt Paver
- b. One (1) Brush Chipper

- c. One (1) Compactor
- d. One (1) Sand Blaster
- e. One (1) Diesel Dump Truck
- f. One (1) Hydraulic Lift

or act in relation thereto.

Board of Selectmen

ARTICLE 18. To see if the Town will vote to raise and appropriate, transfer from available funds or appropriate and transfer from the Stabilization Fund a certain sum of money for the purpose of completing the following repairs and replacements to Fire Department buildings and equipment, under the supervision of the Board of Selectmen:

1. Roof repairs—Central Fire Station
2. Replacement of fire alarm recorder with a digitized alarm box recorder
3. Repair the body of Engine 3;

or act in relation thereto.

Board of Selectmen

ARTICLE 19. To see if the Town will vote to authorize the Board of Selectmen to sell by good and sufficient bill of sale equipment presently being used by the Highway Department, Police Department and Fire Department; or act in relation thereto.

Board of Selectmen

ARTICLE 20. To see if the Town will vote to transfer the sum of \$10,000.00 from the sales of graves and lots to the Cemetery Improvement and Development Fund; or act in relation thereto.

Cemetery Commission

ARTICLE 21. To see if the Town will vote to raise and appropriate, transfer from available funds or appropriate and transfer from the Stabilization Fund a certain sum of money for the purpose of completing the following repairs and purchasing the following equipment for the Police Department, said contracts to be made under the supervision of the Board of Selectmen.

- a. Two (2) Electric Typewriters
- b. One (1) Computer
- c. NEMLEC Update Radio Equipment
- d. Four (4) Mobil Radio Units
- e. One (1) Tire Changing Machine
- f. Repairs to Police Station Roof;

or act in relation thereto.

Board of Selectmen

ARTICLE 22. To see if the Town will vote to accept the following mentioned streets as laid out by the Board of Selectmen and shown by their reports and plans duly filed in the Office of the Town Clerk:



Tanglewood Drive  
 Driftwood Drive  
 Downing Place  
 Kimberly Court  
 Regina Driver  
 Delpha Lane  
 Roy Clough Lane

Providing all construction of same meets with the requirements of the Board of Selectmen, and subject to the withholding of any remaining bonds until such requirements have been met;

or act in relation thereto.

Board of Selectmen

ARTICLE 23. To see if the Town will vote to raise and appropriate, transfer from available funds or appropriate and transfer from the Stabilization Fund the sum of \$31,600.00 for the purpose of automating the Chelmsford Public Library; or act in relation thereto.

Library Trustees

ARTICLE 24. To see if the Town will vote to accept the provisions of Massachusetts General Laws, Chapter 32B, Section 9D, providing that the Town shall pay one-half of the premium costs payable by the surviving spouse of an employee or retired employee for group general, or blanket hospital, surgical, medical, dental or other health insurance; or act in relation thereto.

Board of Selectmen

ARTICLE 25. To see if the Town will vote to accept the provisions of Chapter 32B, Section 7A as amended, "Shall the Town in addition to the payment of fifty percent of a premium for contributory group life and health insurance for employees in the service of the town and their dependents, pay a subsidiary or additional rate?"; or act in relation thereto.

Petition

ARTICLE 26. In the event of an affirmative vote on the foregoing Article, to see if the Town will vote to pay 90% or some lesser percentage of the premiums for contributory group life and health insurance for town employees; or act in relation thereto.

Petition

ARTICLE 27. To see if the Town will vote to raise and appropriate, transfer from available funds or appropriate and transfer from the Stabilization Fund a certain sum of money for the purpose of completing Engineering Design and securing all necessary plans and specifications for implementation of Traffic Design at Central Square and Vinal Square, and further to authorize the Board of Selectmen to complete all applications and take all necessary steps to apply for Federal and State funds for the implementation of these plans and specifications; and further to authorize the Board of Selectmen to enter any and

all contracts for the implementation of those plans and specifications, and for the expenditure of all Federal and State funds available to the Town for said implementation; or act in relation thereto.

Board of Selectmen

ARTICLE 28. To see if the Town will vote to amend the Zoning By-Law, Article I—Administration and Procedure—Section 1400, Planning Board—Subsection 1424, Site Plan, by adding thereto after subparagraph (f) the following:

"(g) All site plans submitted to the Planning Board for review must be accompanied by a \$200.00 fee, payable to the Town of Chelmsford, to cover engineering expenses incurred by the Planning Board during the Site Plan review";

or act in relation thereto.

Planning Board

ARTICLE 29. To see if the Town will vote to raise and appropriate, transfer from available funds or appropriate and transfer from the Stabilization Fund a certain sum of money for the purpose of preparing engineering design and purchase and installation of equipment to implement emergency dialing number 911 in the Town of Chelmsford; or act in relation thereto.

Board of Selectmen

ARTICLE 30. To see if the Town will vote to reject as unworkable the relocation plan prepared by the Massachusetts Civil Defense Agency in conjunction with the Federal Emergency Agency that calls for the evacuation of Chelmsford residents to Claremont, New Hampshire, in the event of nuclear crisis; or act in relation thereto.

Petition

ARTICLE 31. To see if the Town will vote to raise and appropriate, transfer from available funds or appropriate and transfer from the Stabilization Fund the sum of \$12,000.00 for the purpose of preparing engineering design plans for the closure of the Swain Road landfill; or act in relation thereto.

Board of Health

ARTICLE 32. To see if the Town will vote to raise and appropriate, or transfer from available funds the sum of \$2,500.00 for the purpose of implementing Article X—"Control and Management of Hazardous Materials," to be supervised by the Chelmsford Board of Health; or act in relation thereto.

Board of Health

ARTICLE 33. To see if the Town will vote to amend the General By-Laws of the Town of Chelmsford by deleting therefrom the Article entitled "By-Law relating to the Establishment and Administration of Rent Regulation,

Minimum Standards for Use and Occupancy, and the Control of Evictions in Mobile Home Park Accommodations in the Town of Chelmsford", as adopted under Article 2 at the Special Town Meeting, November 8, 1982, in its entirety; or act in relation thereto.

Petition

ARTICLE 34. To see if the Town will vote to petition the Great and General Court of the Commonwealth of Massachusetts to enact special legislation for the purpose of rescinding the legislated Rent Control Law enacted by the Legislature under ST. 82 Ch. 237; or act in relation thereto.

Petition

ARTICLE 35. To see if the Town will vote to raise and appropriate or transfer from available funds a certain sum of money for the purpose of Mosquito Control, under the supervision of the Board of Health; or act in relation thereto.

Board of Health

ARTICLE 36. To see if the Town will vote to amend the General By-Laws, Article IV—Financial Regulations—Section 2—Contracts Exceeding \$300.00, as follows:

1. Delete Section 2 in its entirety, and insert therein the following:

**"Section 2—Contracts Exceeding \$1,000.00**

- a. Prior to the awarding of any contract or purchase of any materials, equipment or supplies, or engaging any services by any Board, Committee, Officer or Department of the Town at a cost or estimated cost exceeding One Thousand Dollars (\$1,000.00), the said Board, Committee, Officer or Department shall secure quoted prices or bids from sufficient vendors of the goods or services to ensure the Town securing the lowest available price. The lowest quoted price or bid shall be accepted in every case, provided the vendor is financially responsible, and the bid is reasonable and complies with all conditions imposed by the awarding authority. In any event, the awarding authority may reject any or all bids if it is in the best interest of the Town to do so.
- b. No contract or purchase shall be so divided as to bring the amount below One Thousand Dollars (\$1,000.00) for the purpose of evading the provisions of this By-Law.
- c. In the event the option of securing bids is elected, these bids shall be obtained either by publication in a newspaper circulated within the Town or by circular letter sent to a sufficient number of vendors to ensure fair competition.

d. The provisions of this By-Law shall not be applicable in the event of an emergency requiring immediate action.

e. Contracts for services of an official or professional nature or services performed by municipal employees shall be exempt from the provisions of this By-Law.

f. No contract having a value in excess of One Thousand Dollars (\$1,000.00) shall be enforceable against the Town unless it is in writing, signed by a majority of the Board, Committee, Officer or Department Head controlling the appropriation against which said obligation is incurred. Provided, however, a Board or Committee may by vote delegate the authority to execute said contract to a municipal employee, who shall act in its name.

g. Every Board, Committee, Officer and Department Head shall make a record of every such contract in a book which shall be a public record of the Town;

or act in relation thereto.

Board of Selectmen

ARTICLE 37. To see if the Town will vote to authorize the Board of Selectmen, for consideration of \$28,000.00, to convey by good and sufficient quitclaim deed, all right, title and interest held by the Town in a certain parcel of property known as the East School to the Greater Lowell Council, Inc.—Boy Scouts of America, and further authorize the Board of Selectmen to negotiate the terms of the sale, including reversionary rights, use reservations and the land area to be conveyed; or act in relation thereto.

Board of Selectmen

ARTICLE 38. To see if the Town will vote to amend the Chelmsford Zoning By-Laws and Zoning Map by establishing new lines and striking out the designation "RB" District, and substituting in place thereof new lines and the designation "1A" District insofar as said Zoning By-Laws and Map relate to the following described premises: The land on the south side of Mill Road in said Chelmsford, consisting of approximately 9.8 acres, bounded and described as follows:

Beginning at a point on the Chelmsford/Billerica town line, located 800.00 feet southwesterly from the intersection of the westerly sideline of Route #3 and said town line; thence

SOUTHEASTERLY by the town line, 350.00 feet; thence

SOUTHWESTERLY by a line running northwesterly at an angle of 90° from said town line, 1230 feet, more or less; thence



NORTHWESTERLY by the northwesterly sideline of Mill Road, 355 feet more or less, along the existing zone line; thence

NORTHEASTERLY by said zone line 1200 feet, more or less, to the point of beginning intersecting the Chelmsford/Billerica town line at an angle of 90°;

or act in relation thereto.

Petition

ARTICLE 39. To see if the Town will vote to amend the General By-Laws, Article VII—Miscellaneous—by adding the following section:

“Section 9. Sodium Vapor Lamps Prohibited. The use of sodium vapor lamps for exterior lighting is prohibited within the boundaries of the Chelmsford Historic District;”

or act in relation thereto.

Historic District Commission

ARTICLE 40. To see if the Town will vote to authorize the Board of Selectmen, for consideration to be determined, to convey all right, title and interest, if any, held by the Town in a certain parcel of land located on Perley Avenue, North Chelmsford, shown as Lot 53 on Assessor’s Plat 14, containing 3,466 square feet of land, and more fully described in a deed recorded in Middlesex North District Registry of Deeds, Book 2224, Page 376; or act in relation thereto.

Board of Selectmen

ARTICLE 41. To see if the Town will vote to authorize the Board of Selectmen, for consideration to be determined by appraisal and public bidding, to convey all right, title and interest, if any, held by the Town in a certain parcel of land located on Monmouth Street, Chelmsford, shown as Lot 33 on Assessor’s Map 114, containing 15,000 square feet of land, and more fully described in a deed recorded in Middlesex North District Registry of Deeds, Book 2539, Page 82; or act in relation thereto.

Board of Selectmen

ARTICLE 42. To see if the Town will vote to amend the Zoning By-Law, Article II—District Regulations—Section 2300—Use Regulations Schedule, by adding under Assessorly Uses the following:

Home Child Care											
RA	RB	RC	RM	CA	CB	CC	1A	1S	RMH		
P	P	P	O	O	O	O	O	O	P		

or act in relation thereto.

Petition

ARTICLE 43. To see if the Town will vote to raise and appropriate, transfer from available funds or appropriate and transfer from the Stabilization Fund a certain sum of money for the purpose of construction of a dog pound on Town owned land near the Drum Hill Rotary; or act in relation thereto.

Board of Selectmen

ARTICLE 44. To see if the Town will vote to raise and appropriate or transfer from available funds a certain sum of money for the purpose of publishing a Town History from 1916 to 1975; or act in relation thereto.

Board of Selectmen

ARTICLE 45. To see if the Town will vote to accept the provisions of Massachusetts General Laws, Chapter 148, Section 26G, an act further regulating the installation of automatic sprinkler systems; or act in relation thereto.

Fire Department

ARTICLE 46. To see if the Town will vote to accept the provisions of Massachusetts General Laws, Chapter 148, Section 26E, an act further regulating the installation of smoke detectors in certain residential buildings and structures; or act in relation thereto.

Fire Department

ARTICLE 47. To see if the Town will vote to transfer from available funds the sum of \$76,663.00 for the purpose of School Building Capital Improvements and Preservation and authorize the School Committee to proceed with said project and to execute all necessary and proper contracts and agreements in respect thereto and to do all other acts necessary; or act in relation thereto.

School Committee

ARTICLE 48. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a certain sum of money for the purpose of School Building Capital Improvements and Preservation and authorize the School Committee to proceed with said project and to execute all necessary and proper contracts and agreements in respect thereto, and to do all other acts necessary; or act in relation thereto.

School Committee

ARTICLE 49. To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$5.00 for the purpose of providing annual compensation in the amount of \$1.00 for each member of the School Committee; or act in relation thereto.

School Committee

ARTICLE 50. To see if the Town will vote to raise and appropriate, transfer from available funds, or appropriate and transfer from the Stabilization Fund a certain sum of money for the purpose of purchasing a 12 foot

Cargo Van with Hydraulic Tailgate for the School Department; or act in relation thereto.

School Committee

ARTICLE 51. To see if the Town will vote to raise and appropriate or transfer from available funds a certain sum of money for the operation of the Chelmsford Public Schools, said sum to be reduced by the use of available and anticipated Federal Funds and Educational Collaborative Funds; or act in relation thereto.

School Committee

ARTICLE 52. To see if the Town will vote to amend the General By-Laws, Article VIII – Waste Disposal – by adding Section 5 as follows:

“Section 5. Maintenance of Wastewater and Sewage Disposal Systems.

To ensure compliance with the requirements of the Board of Health, every owner, agent or occupant of premises on which there is a private wastewater or sewage disposal system shall keep such system in proper operational order, and shall provide a reasonable means of access for inspection and pumping. Residential properties shall have such system pumped every three (3) years. All commercial, industrial and other non-residential establishments shall have their system pumped every two (2) years. Such pumping shall be made by private operators duly licensed by the Board of Health. More frequent pumpings may be ordered as deemed necessary by the Board of Health for the proper operation of the subsurface septic system;”

or act in relation thereto.

Sewer Commission

ARTICLE 53. To see if the Town will vote to amend the General By-Laws, Article VIII – Waste Disposal – by adding Section 6 as follows:

“Section 6. Connection to Public Sewer.

The owners of all dwellings, buildings and other structures used for human occupancy, employment, recreation or other related use abutting on any public or private way, alley or right-of-way in which there is now located or may be located a public sanitary sewer of the Town, shall be required at their expense to install suitable toilet facilities therein, and to connect such facilities directly with the public sewer in accordance with Sewer Commission Regulations, within one (1) year from the date of official notice by the Sewer Commission. Provided, however, that the Board of Health may order any person to connect with the public sewer at any time if deemed to be in the best interest of the Town, upon giving thirty (30) days notice to do so;”

or act in relation thereto.

Sewer Commission

ARTICLE 54. To see if the Town will vote to authorize the Sewer Commission to negotiate and execute an Agreement with the City of Lowell and other municipalities for treatment and disposal of wastewater and septage from the Town of Chelmsford; or act in relation thereto.

Sewer Commission

ARTICLE 55. To see if the Town will vote to authorize the Board of Selectmen, for consideration to be determined, to convey all right, title and interest, if any, held by the Town in a certain parcel of land, known as the North School Property, to a grantee to be selected by the Board of Selectmen for the purpose of developing Elderly Housing, and take all necessary steps to apply for or assist in the application for Federal grants available through the Department of Housing and Urban Development; or act in relation thereto.

Board of Selectmen

ARTICLE 56. To see if the Town will vote to instruct the Board of Assessors to issue a certain sum of money from Free Cash in the Treasury for the reduction of the Tax Rate for the current fiscal period; or act in relation thereto.

Finance Committee

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said meeting.

Given under our hands this Twenty-third day of March, A.D. 1983.

Dennis J. Ready, Chairman  
Claude A. Harvey, Vice Chairman  
Bradford O. Emerson, Clerk  
Bonita A. Towle  
Paul C. Hart

COMMONWEALTH OF MASSACHUSETTS

Middlesex, SS

March, 1983

Pursuant to the within Warrant, I have notified and warned the Inhabitants of the Town of Chelmsford by posting up attested copies of same at the following places, to wit; The New Town Office Building Gym; North Congregational Church Hall; Parker School Band Room, East Chelmsford School; Byam School Cafetorium; Westlands School Cafetria; North Congregational Church Hall; McCarthy Junior High School, Small Gymnasium; South Row School Auditorium; South Row School Auditorium; Westlands School Cafeteria; McCarthy Junior High School Small Gymnasium; Seven days at least before the time appointed for holding the meeting aforesaid.

William E. Spence  
Constable of Chelmsford

A True Copy Attest,  
William E. Spence Constable



## TOWN ELECTION

### April 2, 1983

	Pct 1	Pct 2	Pct 3	Pct 4	Pct 5	Pct 6	Pct 7	Pct 8	Pct 9	Pct 10	Pct 11	Pct 12	Total
<b>SELECTMEN 3 Yrs (2)</b>													
Paul C. Hart Re-election	286	178	390	86	252	276	175	209	187	278	234	276	2827
Dennis J. Ready Re-election	287	157	383	89	305	273	166	212	183	274	222	281	2832
All Others	1	4	0	1	1	0	0	0	0	3	0	1	11
Blanks	218	113	245	54	234	207	85	149	136	235	150	230	2056
<b>TOTAL</b>	<b>792</b>	<b>452</b>	<b>1018</b>	<b>230</b>	<b>792</b>	<b>756</b>	<b>426</b>	<b>570</b>	<b>506</b>	<b>790</b>	<b>606</b>	<b>788</b>	<b>7726</b>
<b>ASSESSOR 3 Yrs</b>													
Ruth K. Delaney Re-election	324	181	397	91	294	318	178	225	200	302	252	296	3058
All Others	0	0	0	0	0	0	1	0	0	0	0	0	1
Blanks	72	45	112	24	102	60	34	60	53	93	51	98	804
<b>TOTAL</b>	<b>396</b>	<b>226</b>	<b>509</b>	<b>115</b>	<b>396</b>	<b>378</b>	<b>213</b>	<b>285</b>	<b>253</b>	<b>395</b>	<b>303</b>	<b>394</b>	<b>3863</b>
<b>ASSESSOR 2 Yrs to fill Vacancy</b>													
Albert R. Hobbs	51	68	74	20	41	63	67	37	32	48	52	51	604
James H. McBride	312	131	365	84	295	269	131	198	186	294	212	271	2748
All Others	0	0	0	0	0	0	0	0	0	0	0	0	0
Blanks	33	27	70	11	60	46	15	50	35	53	39	72	511
<b>TOTAL</b>	<b>396</b>	<b>226</b>	<b>509</b>	<b>115</b>	<b>396</b>	<b>378</b>	<b>213</b>	<b>285</b>	<b>253</b>	<b>395</b>	<b>303</b>	<b>394</b>	<b>3863</b>
<b>CEMETERY COMMISSIONER 3 Yrs</b>													
Gerald L. Hardy Re-election	292	176	385	88	279	303	175	208	187	276	237	271	2877
All Others	1	0	0	0	0	0	0	0	0	0	0	0	1
Blanks	103	50	124	27	117	75	38	77	66	119	66	123	985
<b>TOTAL</b>	<b>396</b>	<b>226</b>	<b>509</b>	<b>115</b>	<b>396</b>	<b>378</b>	<b>213</b>	<b>285</b>	<b>253</b>	<b>395</b>	<b>303</b>	<b>394</b>	<b>3863</b>
<b>CEMETERY COMMISSIONER 1 Yr to fill Vacancy</b>													
Charlotte P. DeWolf	308	178	394	91	287	311	184	210	199	298	249	294	2993
All Others	0	0	0	0	0	0	0	0	0	0	0	0	0
Blanks	88	48	175	24	109	67	29	75	54	107	54	100	870
<b>TOTAL</b>	<b>396</b>	<b>226</b>	<b>509</b>	<b>115</b>	<b>396</b>	<b>378</b>	<b>213</b>	<b>285</b>	<b>253</b>	<b>395</b>	<b>303</b>	<b>394</b>	<b>3863</b>
<b>HOUSING AUTHORITY 5 Yrs</b>													
Brian D. Leonard	136	69	135	38	135	115	70	86	106	183	97	146	1316
Robert L. Hughes Re-election	208	139	293	64	186	215	130	148	116	162	172	175	2008
All Others	0	0	0	0	0	0	0	0	0	0	0	0	0
Blanks	52	18	81	13	75	48	13	51	31	50	34	73	539
<b>TOTAL</b>	<b>396</b>	<b>226</b>	<b>509</b>	<b>115</b>	<b>396</b>	<b>378</b>	<b>213</b>	<b>285</b>	<b>253</b>	<b>395</b>	<b>303</b>	<b>394</b>	<b>3863</b>
<b>BOARD OF HEALTH 3 Yrs</b>													
Paul J. Canniff Re-election	291	167	380	86	276	306	175	204	191	281	229	266	2852
All Others	0	0	0	0	0	0	0	0	0	0	0	0	0
Blanks	105	59	129	29	120	72	38	81	62	114	74	128	1011
<b>TOTAL</b>	<b>396</b>	<b>226</b>	<b>509</b>	<b>115</b>	<b>396</b>	<b>378</b>	<b>213</b>	<b>285</b>	<b>253</b>	<b>395</b>	<b>303</b>	<b>394</b>	<b>3863</b>
<b>PARK COMMISSIONER 3 Yrs</b>													
Eileen M. Duffy Re-election	314	182	398	92	292	308	179	222	192	301	255	282	3017
All Others	0	0	0	0	0	0	0	0	0	0	0	0	0
Blanks	82	44	111	23	104	70	34	63	61	94	48	112	846
<b>TOTAL</b>	<b>396</b>	<b>226</b>	<b>509</b>	<b>115</b>	<b>396</b>	<b>378</b>	<b>213</b>	<b>285</b>	<b>253</b>	<b>395</b>	<b>303</b>	<b>394</b>	<b>3863</b>
<b>PLANNING BOARD 3 Yrs (2)</b>													
John F. McCarthy	177	104	175	69	168	161	102	102	176	195	149	132	1710
Ann M. McCarthy Re-election	265	141	325	67	236	262	138	180	138	254	204	262	2472
Paul F. Bartel	176	100	238	35	196	162	98	149	66	167	113	190	1690
All Others	0	0	0	0	0	0	0	0	0	0	0	0	0
Blanks	174	107	280	59	192	171	88	139	126	174	140	204	1854
<b>TOTAL</b>	<b>792</b>	<b>452</b>	<b>1018</b>	<b>230</b>	<b>792</b>	<b>756</b>	<b>426</b>	<b>570</b>	<b>506</b>	<b>790</b>	<b>606</b>	<b>788</b>	<b>7726</b>
<b>SCHOOL COMMITTEE 3 Yrs (2) 4</b>													
James Brough	149	111	203	83	181	112	80	111	97	169	103	127	1481
Edward H. Hilliard Re-election	105	61	134	27	88	95	58	53	60	81	75	119	956
Carl A. Olsson	220	143	255	80	268	257	120	166	168	232	223	174	2306
Elias Safdie	103	20	146	19	86	76	43	66	57	109	42	143	910
Kenneth C. Taylor Re-election	127	73	216	38	125	140	88	120	75	133	91	167	1393
All Others	1	0	0	0	0	0	0	0	0	0	0	0	1
Blanks	87	44	64	28	44	76	37	54	49	66	72	58	679
<b>TOTAL</b>	<b>792</b>	<b>452</b>	<b>1018</b>	<b>230</b>	<b>792</b>	<b>756</b>	<b>426</b>	<b>570</b>	<b>506</b>	<b>790</b>	<b>606</b>	<b>788</b>	<b>7726</b>
<b>SEWER COMMISSIONER 3 Yrs</b>													
John P. Emerson, Jr. Re-election	306	179	379	99	276	302	177	208	190	279	239	265	2899
All Others	1	0	0	0	1	0	0	0	0	0	0	0	2
Blanks	89	47	130	16	119	76	36	77	63	116	64	129	962
<b>TOTAL</b>	<b>396</b>	<b>226</b>	<b>509</b>	<b>115</b>	<b>396</b>	<b>378</b>	<b>213</b>	<b>285</b>	<b>253</b>	<b>395</b>	<b>303</b>	<b>394</b>	<b>3863</b>

**LIBRARY TRUSTEE 3 Yrs (2)**

Janet B. Hendl Re-election	203	108	299	55	220	217	100	160	139	239	178	238	2156
D. Lorraine Lambert	155	151	256	56	166	148	147	116	110	140	113	150	1708
Brenda M. McDermott Re-election	263	119	309	65	255	258	104	184	142	265	191	240	2395
All Others	0	0	0	0	0	0	0	0	0	0	0	0	0
Blanks	171	74	154	54	151	133	75	110	115	146	124	160	1467
<b>TOTAL</b>	<b>792</b>	<b>452</b>	<b>1018</b>	<b>230</b>	<b>792</b>	<b>756</b>	<b>426</b>	<b>570</b>	<b>506</b>	<b>790</b>	<b>606</b>	<b>788</b>	<b>7726</b>

**CONSTABLE 3 Yrs**

William E. Spence Re-election	305	187	400	107	286	314	180	210	195	297	245	277	3003
All Others	3	0	1	0	0	0	0	0	0	0	0	0	4
Blanks	88	39	108	8	110	64	33	75	58	98	58	117	856
<b>TOTAL</b>	<b>396</b>	<b>226</b>	<b>509</b>	<b>115</b>	<b>396</b>	<b>378</b>	<b>213</b>	<b>285</b>	<b>253</b>	<b>395</b>	<b>303</b>	<b>394</b>	<b>3863</b>

## WARRANT FOR SPECIAL TOWN MEETING

May 16, 1983

MIDDLESEX, SS:

To the Constable, or any other suitable person of the Town of Chelmsford:

GREETING:

In the name of the Commonwealth aforesaid, you are hereby requested to notify and warn the legal voters of said Chelmsford to meet in the McCarthy Junior High School Gymnasium on Monday evening, the sixteenth day of May, 1983 at 8:00 o'clock P.M., then and there to act upon the following Articles, viz:

**ARTICLE 1.** To see if the Town will vote to raise and appropriate or transfer from available funds a certain sum of money for the purpose of construction of a dog pound; or act in relation thereto.

Board of Selectmen

**ARTICLE 2.** To see if the Town will vote to determine that there exists an emergency with respect to the housing of a substantial number of citizens in the Town of Chelmsford, which emergency has been created by excessive, abnormally high and unwarranted rent increases imposed by some owners of mobile home parks located therein; that unless mobile home park rents and eviction of tenants are regulated and controlled, such emergency will produce serious threats to the public health, safety, and general welfare of the citizens of said Town, particularly the elderly; that such emergency should be met immediately and with due record for the rights and responsibilities of the citizenry of the Town of Chelmsford by petitioning the Great and General Court of the Commonwealth of Massachusetts to enact special Legislation enabling the Town of Chelmsford to amend its code for the purpose of controlling rents and evictions in Mobile Home Parks. Such Legislation shall read as follows:

### Mobile Home Park Rent Control By-Law

A By-Law establishing a MOBILE HOME PARK RENT CONTROL BOARD in the Town of Chelmsford, setting forth the powers and duties of the MOBILE HOME PARK RENT CONTROL BOARD, establishing standards and procedures:

**Section 1.** This By-Law shall be known and may be cited as the "MOBILE HOME PARK RENT CONTROL ACT."

**Section 2. Definitions:** For the purposes of this By-Law, the following terms, phrases, words and their derivations shall have the meaning given herein, unless the context in which they are used clearly requires a different meaning.

- (1) "Rent Board" and "Board" mean the MOBILE HOME PARK RENT CONTROL BOARD as established herein.
- (2) "Mobile Home" shall mean a dwelling unit built on a chassis and containing complete electrical, plumbing and sanitary facilities, and designed to be installed on a temporary or a permanent foundation for permanent living quarters.
- (3) "Mobile Home Park" means a park licensed by the Board of Health pursuant to Massachusetts General Laws, Chapter 140, Section 32B.
- (4) "Rules and Regulations" means rules and regulations as promulgated by the BOARD.
- (5) "Shall" is mandatory; "May" is permissive.

**Section 3. Mobile Home Park Rent Control Board:** There is hereby established a Mobile Home Park Rent Control Board consisting of five residents of the Town of Chelmsford to be appointed by the Board of Selectmen of the Town of Chelmsford.

### Section 4. Duties and Powers:

- (1) The BOARD shall set maximum rents, set minimum standards for use or occupancy of Mobile Home Parks and evictions of tenants therefrom; may require information of said owners relating to their parks under penalties of perjury.
- (2) The BOARD may make rules and regulations, sue and be sued, compel attendance of persons and the production of papers and information and issue appropriate orders which shall be binding on both the owner and tenants of such Mobile Home Park accommodations.

### Section 5. Standards for Adjusting Rents:

- (1) The BOARD may make individual or general adjustments, either upward or downward, as may be necessary to assure that tenants for Mobile Home Park accommodations are established on levels which yield to owners a fair net operating income for such units.
- (2) Fair net operating income shall be that income which will yield a return, after all reasonable operating expenses, on the fair market value of the property, equal to the debt service rate generally available from institutional first mortgage lenders or such other rates of return as the BOARD, on the basis of evidence presented before it, deems more appropriate to the circumstances of the case.
- (3) Fair market value shall be the assessed valuation of the property or such other valuation as



the BOARD, on the basis of evidence presented before it, deems more appropriate to the circumstances of the case.

- (4) The BOARD may establish further standards and rules consistent with the foregoing.

**Section 6. Summary Process:** The BOARD may regulate evictions of tenants at Mobile Home Parks and may issue orders which shall be a defense to an action of Summary Process for possession.

**Section 7. Review:**

- (1) The BOARD and its actions shall be subject to the provisions of Massachusetts General Laws, Chapter 30A, (Administrative Procedures Act) as if the BOARD were an agency of the Commonwealth of Massachusetts.
- (2) The District Court of Lowell shall have original jurisdiction, concurrently with the Superior Court, of all petitions for review brought pursuant to Section Fourteen of Chapter 30A of the General Laws.
- (3) The Superior Court shall have jurisdiction to enforce the provisions of this By-Law, and may restrain by injunction violations thereof.

**Section 8. Maximum Rent:**

- (1) The maximum rent of a Mobile Home Lot or Unit shall be the rent charged the occupant for the month six months prior to the acceptance of this Article by Town Meeting. If the rental unit was unoccupied at that time but was occupied at any time prior to acceptance of this act, the maximum rent shall be the rent charged therefore for the month closest to and prior to six months prior to the acceptance of this Article by Town Meeting.
- (2) If the maximum rent is not otherwise established, it shall be established by the BOARD. Any maximum rent may be subsequently adjusted under the provisions of Sections 4 and 5.

**Section 9. Penalties:** Violations of this By-Law or any other of the Board shall be punishable by a fine of not more than One Thousand (\$1,000.00) Dollars for any one offense.

**Section 10. Severability:** If any provisions of this By-Law shall be held invalid, the validity of the remainder of this By-Law shall not be affected thereby.

or act in relation thereto.

Petition

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said meeting.

Given under our hands this Twenty-eighth day of April, A.D. 1983

Claude A. Harvey, Chairman  
 Bonita A. Towle, Vice Chairman  
 Bradford O. Emerson, Clerk  
 Paul C. Hart  
 Dennis J. Ready

COMMONWEALTH OF MASSACHUSETTS

Middlesex, SS

April 29, 1983

Pursuant to the within Warrant, I have notified and warned the Inhabitants of the Town of Chelmsford by posting up attested copies of same at the following places to wit: The New Town Office Building Gym; North Congregational Church Hall; Parker School Band Room; East Chelmsford School; Byam School Cafetorium; Westlands School Cafeteria; North Congregational Church Hall; McCarthy Junior High School, Small Gymnasium; South Row School Auditorium; South Row School Auditorium; Westland School Cafeteria; McCarthy Junior High School, Small Gymnasium; fourteen days at least before the time appointed for holding the meeting aforesaid.

William E. Spence  
 Constable, Town of Chelmsford

A True Copy Attest,  
 William E. Spence, Constable

ANNUAL TOWN MEETING

April 25, 1983

The Annual Town Meeting was called to order at 7:45 PM by the Moderator Dennis McHugh, who recognized the presence of a quorum. There were 742 voters present.

The Moderator then recognized the students that were present at the meeting as members of Student Government, which will be on Thursday, April 28, 1983. The Moderator read the names and the offices that the students will be holding, they are as follows:

<b>Elected Officials</b>	
<b>Board of Selectmen</b>	<b>Veterans Agent</b>
Dana Cashman	Thea Dukakis
Karen Currier	
Rick Homann	<b>Library Trustee</b>
Nancy Russell	Cathy Sullivan
Matt St. Hilaire, Chairman	



<b>School Committee</b> Michelle Adams Tom Krause Wendy Marshall Jennifer Zucowska Paul Arenstam, Chairman	<b>Finance Committee</b> Kellie Dunn Laura Dinnigan Larissa Shyjan
<b>Board of Health</b> Beth Bellmore Sue Bungard Debbie Pepper	<b>Town Aide</b> Tim McIlvenna
<b>Board of Assessors</b> Karen Johnson Michelle MacQuarrie Gina Signorello	<b>Executive Secretary to Selectmen</b> Judy Harrington
<b>Town Clerk</b> Erin Sheehy	<b>Supt. of Public Buildings</b> Donna Goodwill
<b>Treasurer/Tax Collector</b> Julie Burns	<b>Superintendent of Schools</b> Laure Novellina
<b>Appointed Officials</b> <b>Planning Board</b> Janice Calileo Amy Costa Karen Powers	<b>Building Inspector</b> Rachel Geary
<b>Housing Authority</b> Nancy Chang Karen Ames	<b>Wiring Inspector</b> Tom St. Germain
<b>Town Accountant</b> Deana Sullivan	<b>Cemetery Superintendent</b> Keith Silver
	<b>Superintendent of Streets</b> Jeff Reisert
	<b>Fire Chief</b> Steve Jurius
	<b>Police Chief</b> Tom Vargeletis

The Moderator moved that the reading of the constable's return of service and the posting of the warrant be waived. It was so voted unanimously. Selectman Harvey then moved that the reading of the entire warrant be waived. It was so voted, unanimously.

George Ripsom, Chairman of the Finance Committee moved to recess the Annual Town Meeting at 7:55 PM in order to conduct a Public Budget Hearing of Federal Revenue Sharing Funds. The Annual Town Meeting will reconvene at the end of the Federal Revenue hearing. Motion carried, unanimously.

George Ripsom, Chairman of the Finance Committee, discussed the Federal Revenue Sharing. The sum of \$240,000. will be available for use in the fiscal year 1983-1984 be allocated as follows: Fire Department Salaries \$120,000.00, Police Department Salaries \$120,000.00. The transfer and appropriation of these funds will be through approval of respective departmental budgets as they are brought before the body for action. The sum of \$240,000.00 represents approximately 29¢ on the tax rate. Mr. Ripsom moved to have the Town Meeting body accept for approval the Federal Revenue Sharing Funds Budget as presented.

Mr. Ripsom moved to reconvene the Annual Town Meeting at 8:00 PM, motion carried.

UNDER ARTICLE 1. Selectman Claude Harvey moved that the Town hear reports of Town Officers and Committees.

Selectman Harvey moved to hear nominations from the floor for the Varney Playground Commission. Motion carried. Selectman Hart moved to nominate Reginald Tobias for a three year term. The Moderator asked for any more nominations from the floor, hearing none, the Moderator declared that nominations were closed. The Moderator asked for a voice vote on the nomination of Reginald Tobias as Varney Playground Commissioner, it was so voted unanimously.

Paul D. Henderson moved to take out of order articles 24, 25 & 26, in sequence. The Finance Committee was not in favor of taking article 24 out of order at this time, but agreed to take articles 25 & 26 out of order. The Selectmen were in favor of taking all three articles out of order. The Moderator asked for a voice vote on the motion to take the three articles out of order, which was questioned. The following tellers came forward, and a hand count was taken:

Myra Silver	Dorothy Lerer	Margaret Johnson
Barbara Ward	Edward Mashall	Edward Hilliard
Jane Drury	William Drury	Carolyn Fenn
Ina Greenblatt	David McLachlan	

Result of the hand count: Yes 424, No 160, motion carried.

UNDER ARTICLE 24. Selectmen Harvey moved that the Town vote to accept the provisions of Massachusetts General Laws, Chapter 32B, Section 9D, providing that the Town shall pay one-half of the premium costs payable by the surviving spouse of an employee or retired employee for group general, or blanket hospital, surgical, medical, dental or other health insurance.

The Finance Committee was not in favor of this article. The Board of Selectmen supported the article. A discussion took place, William Drury moved to table this article until after the outcome of articles 25 & 26. The Moderator attempted a voice vote, which left the chair in doubt, the tellers came forward and a hand count was taken: Yes 181, No 405, motion defeated. The Moderator asked for a voice vote on the article, which left him in doubt, he then asked for a show of hands, motion carried.

UNDER ARTICLE 25. Grace Dunn moved that the Town vote to accept the provisions of Chapter 32B, Section 7A as amended, "Shall the Town in addition to the payment of fifty percent of a premium for contributory group life and health insurance for employees in the service of the Town and their dependents, pay a subsidiary or additional rate?"

George Ripsom, Chairman of the Finance Committee, stated the reasons why the Finance Committee was against passage of this article. He explained that if this article was passed, that budgets would have to be cut in order to absorb the cost.

Chris Simorellis spoke in favor of articles 25 & 26. He explained that this article was not a negotiable item, and that it could only be raised on town meeting floor. He presented eight reasons explaining why Town employees should receive the increase benefit.

Selectman Emerson stated that the Board of Selectmen were against passage of this article. A lengthy discussion took place, a lot of questions were raised and answered, Grace Dunn moved the question. The Moderator asked if the Town Meeting body wanted to hear any further debate, if not then he would take a vote on the article. Hearing none he moved to vote on the article. George Ripsom, Chairman of the Finance Committee moved for a secret ballot vote on the article. The Moderator explained the details involved for having a secret ballot. The Moderator asked for a voice vote on the motion for a secret ballot, motion defeated. The Moderator then asked for a voice vote on the main motion, which left the chair in doubt. A hand count was taken: Yes 366, No 288 motion carried.

UNDER ARTICLE 26. The Finance Committee was against passage of this article. Selectman Emerson said that the Selectmen were against passage also. Spotswood Bowers moved to amend the article to read no more than 70%. A lengthy discussion followed. Robert Sexton moved to dismiss the article by laying it on the table. After much discussion the Moderator asked for a 15 minute recess, in order to obtain a legal opinion from James Harrington, Town Counsel, on the motion to dismiss. The meeting recessed at 9:45 PM. The Moderator reconvened the meeting at 10:00 PM and Town Counsel explained that according to the General By-laws if an article is put on the table then it could be brought up at any time within the time span of the Annual Town Meeting. The Moderator asked for a voice vote on the motion to table, Motion defeated. More discussion took place and Bernard Ready, moved to amend the article to read pay 75%. The Moderator asked for a voice vote on the motion, motion defeated. The Moderator then explained that the main motion as amended (no more than 70%) was now on the floor again for discussion.

Frank McGurk moved to table this article, in order for the Finance Committee to prepare figures of percentages. The Moderator asked for a voice vote on the motion to table, motion defeated. Paul Henderson moved the question to stop debate. The Moderator asked if the Town Meeting body wanted to hear any further debate, if not then he would take a vote on the article as amended. Hearing none he moved to a voice vote, motion defeated. Paul Henderson moved to stop debate on the original motion (pay 90%). The Moderator asked for a voice vote on the motion to stop debate, motion defeated. After more lengthy discussion, Selectman Ready moved to amend the article to substitute the figure of 60% for 90%. The Board of Selectmen were in favor of this percentage figure as were the Finance Committee. The Moderator asked for a voice vote on the motion which left the chair in doubt, the tellers came forward and a hand count was taken: Yes 334, No 261, motion carried. The Moderator then asked for a voice vote on the main motion as amended, which left the chair in doubt, the tellers came forward

and a hand count was taken. Result of the count Yes 335, No 258, motion carried and the article reads as follows:

Grace Dunn moved that the Town vote to pay 60% of the premiums for contributory group life and health insurance for Town employees.

Selectman Emerson moved to adjourn the Annual Town Meeting until Monday, May 9th, at 7:30 PM at the McCarthy Jr. High Gym. Motion Carried, by voice vote. The meeting adjourned at 10:35 PM.

Dennis McHugh  
Moderator

Mary E. St.Hilaire  
Town Clerk

## ADJOURNED ANNUAL TOWN MEETING

May 9, 1983

The Moderator Dennis McHugh called the meeting to order at 7:35 PM, there were 252 voters present. Representative Bruce N. Freeman then presented and read to the Town Meeting body a proclamation pertaining to Blood Blitz days in the Town of Chelmsford. Donald Boucher, Dean at CHS is in charge of the drive which will be on May 20th & 21st. Chairman of the Board of Selectmen, Claude Harvey accepted the proclamation.

UNDER ARTICLE 2. Alan Murphy, Chairman of the Personnel Board moved that the Town vote to amend the Personnel Wages and Salary By-Law to be effective July 1, 1983, as follows:

1. Under Section 6, "Classification of Present Town Employees", amend Subsection (E)—"Wage and Salary Schedule"—by deleting the existing schedule and substituting the following:

### E. WAGE AND SALARY SCHEDULE

July 1, 1983 — June 30, 1984

Grade Level	Salary Range
1	\$ 7,980-\$11,012
2	9,177-12,664
3	10,374-14,316
4	11,570-15,967
5	12,768-17,620
6	13,965-19,271
7	15,162-20,923
8	16,359-22,575
9	17,555-24,226
10	18,753-25,880
11	19,950-27,530
12	21,147-29,183
13	22,344-30,835
14	23,540-32,485
15	24,738-34,139
16	25,935-35,790
17	27,132-37,442



18	28,328-39,094
19	29,525-40,745
20	30,723-42,398

2. Under Section 24 subtitled "Job Titles and Standard Rates for Wages and Salaries of the Personnel Wage and Salary By-Law" by deleting the following positions and footnotes:

**LIBRARY**

1. Library Director
2. Library Assistant Director
3. Branch Librarian, Part-Time
4. Librarian, Department Head
5. Technical Services Department Head
6. Fine Arts Department Head, Part-Time
7. Library Specialist – Circulation
8. Library Specialist – Reference Lib.
9. Library Specialist – Sec./Rec.
10. Technical Services Assistant
11. Librarian Assistant
12. Librarian Clerk
13. Aides
14. Supervisor – Maintenance
15. Maintenance Assistant

**MISCELLANEOUS**

1. Animal Inspector
2. Building Inspector
3. Gas Inspector
4. Electric Inspector
5. Sealer of Weights and Measures
6. Dog Officer
7. Assistant Dog Officer
8. Clock Winder
9. Local Inspector
10. Van Driver

**FOOTNOTES**

#6 – Salary will be 84% of the Fire Chief;

And further amending Section 24 by adding the following positions:

**LIBRARY**

1. Library Director
2. Library Department Head
3. Library Specialist
4. Library Assistant
5. Library Clerk
6. Maintenance Assistant
7. Page

**OTHER POSITIONS**

1. Building Inspector
2. Electric Inspector
3. Local Inspector
4. Gas Inspector
5. Dog Officer
6. Assistant Dog Officer
7. Van Driver
8. Sealer of Weights and Measures
9. Animal Inspector
10. Clock Winder

The Finance Committee recommended the article. Alan Murphy, Chairman of the Personnel Board spoke briefly about the article. The Moderaor asked for a voice vote, motion carried, unanimously.

UNDER ARTICLE 3. Alan Murphy, Chairman of the Personnel Board moved that the Town vote to amend the Personnel Wage and Salary By-law by further amending Section 24, Job Titles and Standard Rates for wages and salaries of the Personnel Wage and Salary By-law, to conform to rates of pay negotiated by the Town with certain labor organizations, pursuant to General Laws, Chapter 150E, and to reflect current salaries and grade levels under the Personnel By-Law as follows:

	7/83-6/84 Proposed Level	Proposed Salary
<b>ADMINISTRATIVE &amp; CLERICAL</b>		
1. Executive Secretary .....	16	
2. Town Accountant .....	13	
3. Veteran's Agent .....	8	
4. Town Aide .....	8	
5. Assistant to Assessors .....	6	
6. Assistant Town Clerk .....	6	
7. Assistant Treasurer .....	6	
8. Clerk, Senior .....	5	
9. Clerk, Junior .....	2	
10. Clerk, Part-Time .....	2	
11. Town Counsel .....	—	\$500 P.A.
12. Bd. of Reg., Three members .....	—	\$360 E.A.
<b>CONSERVATION, PARKS &amp; CEMETERY</b>		
1. Cemetery Superintendent .....	9	
2. Supt. of Insect & Pest Control .....	—	\$1,250 P.A.
3. Landscaper – Park .....	2	
4. Laborer – Park .....	1	
5. Unskilled Laborer .....	#2, #4	
6. Skilled Forest Workman – Conservation .....	1	
7. Equipment Operator .....	4	
8. Park Superintendent .....	9	
<b>CUSTODIAL</b>		
1. Custodian .....	2	
<b>LIBRARY</b>		
1. Library Director .....	12	
2. Library Department Head .....	5	
3. Library Specialist .....	4	
4. Library Assistant .....	3	
5. Library Clerk .....	2	
6. Maintenance Assistant .....	2	
7. Page .....	#2, #4	
<b>HIGHWAY DEPARTMENT</b>		
1. Highway Superintendent .....	13	
2. Highway Foreman .....	9	
<b>TOWN FIRE DEPARTMENT</b>		
1. Fire Chief .....	#2, #5	
2. Deputy Fire Chief .....	#2	
3. Captain .....	#1	
4. Mechanic (Fire & Police) .....	6	
<b>TOWN POLICE DEPARTMENT</b>		
1. Police Chief .....	20	
2. Deputy Chief .....	17	
3. Captain .....	15	
<b>RECREATION</b>		
1. Director/Youth Coordinator .....	9	
2. Clerk, Part-Time .....	2	
3. Waterfront Director .....	\$5.00/Hr.	#2
4. Swimming Instructor .....	4.00/Hr.	#2
5. Lifeguard .....	3.75/Hr.	#2
6. Playground Supervisor .....	5.00/Hr.	#2
7. Recreation Specialist .....	4.00/Hr.	#2
8. Recreation Leader .....	3.50/Hr.	#2
9. Youth Center Supervisor .....	4	
10. Youth Center Leaders .....	2	

**OTHER POSITIONS**

1. Building Inspector .....	12	
2. Electric Inspector .....	9	
3. Local Inspector .....	8	
4. Gas Inspector (*5,500) .....	#2	\$5,000 P.A.
5. Dog Officer .....	4	
6. Assistant Dog Officer .....	2	
7. Van Driver .....	3	
8. Sealer of Weights and Measures .....	#2	2,000 P.A.
9. Animal Inspector .....	#2	1,000 P.A.
10. Clock Winder .....	#2	100 P.A.

**FOOTNOTES**

- \*motion to amend  
 #1—Represented by Collective Bargaining  
 #2—Not in "Job Rating Plan"  
 #4—Federal Minimum Hour Wage  
 #5—Salary will be 200% of the highest paid union firefighters established by State law;

The Finance Committee recommended the article. Building Inspector Ronald Wetmore, moved to amend the gas inspector's figure from \$5,000. to \$5,500. The Moderator asked for a voice vote on the motion to amend, motion carried, unanimously. The Moderator asked for a voice vote on the main motion as amended, motion carried.

**UNDER ARTICLE 4.** James R. Doukzewicz, Treasurer moved that the Town vote to raise and appropriate such sums of money as may be required to defray Town Charges for the fiscal period from July 1, 1983 to June 30, 1984.

The Moderator explained that the budgets will not be voted on individually, but may be discussed individually. A vote will be taken on the entire budget at the end of the last budget, (waste collection).

The following budget line items were amended by George Ripsom, of the Finance Committee as they came on the floor for discussion. The Moderator took a voice vote on each, motion carried, on each.

**Debt and Interest** Line item 22: Total Interest \$222,967. (was \$177,967); **Highway Department** Line item 40: Snow and Ice \$270,000. (was \$225,000); **Insurance Department** Delete the line item #'s presently appearing (51 & 52) and identify the item "Total Insurance Department" as line item #51/52. Change the amount of line item 51/52 to \$1,025,513. (was \$914,513).

Under the Hydrant service budget, Robert Harmon, Water Commissioner for the Center Water District, explained why it was necessary for the Town to have and maintain this budget. (Finance Committee recommended \$0.00 for the total budget.) George Ripsom of the Finance Committee explained why the Finance Committee felt that the individual Water Commissioners should be responsible for the monies required. J. Paul Bienvenu, Water Commissioner and Treasurer of the Center Water District, moved to amend the budget to read as follows:

Line 42 Center	43,500
43 North	18,300
44 East	7,000
45 South	5,500
<b>TOTAL</b>	<b>74,300</b>

After a lengthy discussion, Ronald Wetmore moved the question to stop debate. The Moderator explained that if there was no more need for discussion then he would take a vote on the motion to amend as presented. Hearing none, he asked for a voice vote on the motion to amend, motion carried and the Hydrant service budget was reinstated.

Norman LeBrecque moved to amend the Police Department Budget by reducing the salaries line item #68 by 5% (\$1,563,577). Motion defeated by voice vote.

George Ripsom, of the Finance Committee then explained that the figure voted on as amended under the Debt & Interest Budget (line item 22) of \$222,967. was wrong and amended the figure to now read \$212,967., which would reflect the total amount for the debt and interest to be \$1,051,028. The Moderator asked for a voice vote on the motion with the new figure of \$212,967., motion carried.

Harry Ayotte of the Varney Playground Commission moved to amend this budget to reflect the following figures:

Line item 125 Labor-Part time	\$3,000. (was 3,500)
Line item 126 Expenses	\$1,999. (was 1,499)

The Moderator asked for a voice vote on the motion to amend, motion carried.

George Ripsom of the Finance Committee moved that the following figures be accepted: The gross departmental budget of \$25,479,795. less the transfers of Revenue Sharing \$240,000., Cemetery P/C interest \$15,000. and Library State Aid \$15,587. for a total transfer figure of \$270,587., for a total Raise and Appropriate sum of \$25,209,208. to defray Town charges for the fiscal period from July 1, 1983 to June 30, 1984. Motion carried, unanimously. The budget reads as follows:

	<b>Finance</b>
<b>ACCOUNTING DEPARTMENT</b>	<b>Comm. Recom.</b>
1. Wages and Salaries	\$ 66,101.
2. Expenses	1,500.
3. Outlay	3,000.
<b>TOTAL ACCOUNTING DEPT.</b>	<b>70,601.</b>
<b>ANIMAL INSPECTOR DEPARTMENT</b>	
4. Inspectors Salary	1,000.
5. Expenses	400.
<b>TOTAL ANIMAL INSPECTORS DEPT.</b>	<b>1,400.</b>
<b>BOARD OF APPEALS</b>	<b>4,986.</b>
<b>ASSESSOR'S DEPARTMENT</b>	
7. Salaries	92,280.
8. Expenses	24,450.
9. Outlay	5,000.
10. Legal Services	1.
<b>TOTAL ASSESSORS DEPT.</b>	<b>121,731.</b>



**CEMETERY DEPARTMENT**

11. Salaries	100,250.
12. Expenses	18,618.
13. Out of State	300.
14. Outlay	1,000.
Total Cemetery Department	120,168.
Transfer from P/C Interest	15,000.
<b>NET COST CEMETERY DEPT.</b>	<b>105,168.</b>

**CIVILIAN DEFENSE**

15. Expenses	2,040.
16. Outlay	1,026.
<b>TOTAL CIVILIAN DEFENSE</b>	<b>3,066.</b>

**CONSERVATION COMMISSION**

17. Expenses	9,575.
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**CONSTABLE**

18. Constable's Salary	150.
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**COUNCIL ON AGING-TOWN AIDE**

19. Salaries	34,125.
20. Expenses	15,880.
<b>TOTAL COA-TOWN AIDE</b>	<b>50,005.</b>

**DEBT AND INTEREST**

21. Total Debt	838,061.
22. Total Interest	212,967.
<b>TOTAL DEBT AND INTEREST</b>	<b>1,051,028.</b>

**DOG OFFICER**

23. Wages and Salaries	21,000.
24. Expenses	2,100.
25. Pound Rental	7,900.
26. Care of Deceased Animals	1,500.
<b>TOTAL DOG OFFICER</b>	<b>32,500.</b>

**EDWARDS MEMORIAL BEACH**

27. Expenses	1,000.
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**ELECTIONS**

28. Wages and Expenses	15,935.
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**FINANCE COMMITTEE**

29. Expenses	1,250.
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**FIRE DEPARTMENT**

30. Salaries	1,856,250.
31. Expenses	86,852.
32. Out of State	1.
33. Outlay	8,600.
Total Fire Department	1,951,703.
Appropriation from Revenue Sharing for Salaries	120,000.
<b>NET COST TO FIRE DEPT.</b>	<b>1,831,703.</b>

**HEALTH AND SANITATION DEPARTMENT**

34. Salaries	75,918.
35. Expenses	12,751.
36. Out of State Expense	0.
37. Outlay	1.
<b>TOTAL HEALTH DEPT.</b>	<b>88,670.</b>

**HIGHWAY DEPARTMENT**

38. Salaries	457,240.
39. Expenses	265,001.
40. Snow & Ice	270,000.
<b>TOTAL HIGHWAY DEPT.</b>	<b>992,241.</b>

**HISTORICAL COMMISSION**

41. Expenses	1,000.
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**HYDRANT SERVICE**

42. Center	43,500.
43. North	18,300.
44. East	7,000.
45. South	5,500.
<b>TOTAL HYDRANTS</b>	<b>74,300.</b>

**INSECT PEST CONTROL**

46. Superintendents Salary	1,250.
47. Expense	10,735.
<b>TOTAL INSECT PEST CONTROL</b>	<b>11,985.</b>

**INSPECTION DEPARTMENT**

48. Salaries	101,648.
49. Expenses	13,056.
50. Out of State Expenses	200.
<b>TOTAL INSPECTION DEPT.</b>	<b>114,904.</b>

**INSURANCE DEPARTMENT**

51/52. Total Insurance Department	1,025,513.
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**LAW DEPARTMENT**

53. Town Counsel	500.
54. Legal Services	40,000.
55. Misc. Exp. & Assoc. Dues	750.
<b>TOTAL LAW DEPT.</b>	<b>41,250.</b>

**LIBRARY DEPARTMENT**

56. Salaries	254,321.
57. Expenses	40,892.
58. Books & Periodicals	72,000.
59. Outlay	1.
Total Library Department	367,214.
Less State Funds Received	15,587.
<b>NET COST LIBRARY DEPT.</b>	<b>351,627.</b>

**MODERATOR**

60. Moderator's Salary	300.
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**NASHOBA VALLEY TECHNICAL  
HIGH SCHOOL**

28.67% assessment	489,936.
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**PARK DEPARTMENT**

62. Wages and Salaries	29,400.
63. Expenses	3,400.
64. Outlay	1.
<b>TOTAL PARK DEPT.</b>	<b>32,801.</b>

**PERSONNEL BOARD**

65. Expenses	650.
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**PLANNING BOARD**

66. Expenses	13,100.
67. Outlay	<u>1.</u>
<b>TOTAL PLANNING BOARD</b>	<b>13,101.</b>

**POLICE DEPARTMENT**

68. Salaries	1,604,670.
69. Expenses	181,901.
70. Chief's Out of State	1,050.
71. Outlay	1.
72. Auxiliary Police	
73. Expense	3,070.
74. Outlay	<u>400.</u>
Total Police Department	1,791,092.
Appropriation from Revenue Sharing	<u>120,000.</u>
<b>NET COST POLICE DEPT.</b>	<b>1,671,092.</b>

**PUBLIC BUILDINGS**

75. Wages & Salaries	35,792.
76. Expenses	36,500.
77. Supervision fee	5,500.
78. Outlay	<u>2,000.</u>
<b>TOTAL PUBLIC BUILDINGS</b>	<b>79,792.</b>

**RECREATION COMMISSION**

79. Salaries	11,510.
80. Expenses	18,375.
81. Outlay	<u>500.</u>
<b>TOTAL RECREATION</b>	<b>30,385.</b>

**REGISTRARS DEPARTMENT**

82. Wages and Salaries	14,929.
83. Expenses	8,820.
84. Outlay	<u>1.</u>
<b>TOTAL REGISTRAR'S DEPT.</b>	<b>23,750.</b>

**SCHOOL DEPARTMENT**

85. Total School Department	15,798,307.
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**SEALER OF WEIGHTS AND MEASURES**

86. Salary	2,000.
87. Expenses	<u>300.</u>
<b>TOTAL SEALER OF WEIGHTS &amp; MEASURES</b>	<b>2,300.</b>

**SELECTMEN'S DEPARTMENT**

88. Salaries	67,232.
89. Expenses	22,920.
90. Outlay	1.
91. Out of State Expense	<u>750.</u>
<b>TOTAL SELECTMEN'S DEPT.</b>	<b>90,903.</b>

**SEWER COMMISSION**

92. Professional Fees	12,500.
93. Expenses	<u>3,250.</u>
<b>TOTAL SEWER COMMISSION</b>	<b>15,750.</b>

**STREET LIGHTING**

94. Street Lighting	121,200.
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**TOWN CELEBRATION COMMITTEE**

95. Expenses	500.
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**TOWN CLERK DEPARTMENT**

96. Salaries	65,551.
97. Expenses	4,730.
98. Outlay	<u>1.</u>
<b>TOTAL TOWN CLERK DEPT.</b>	<b>70,282.</b>

**TREASURER AND COLLECTOR**

99. Salaries	103,335.
100. Expenses	23,003.
101. Outlay	<u>2,500.</u>
<b>TOTAL TREASURER/COLLECTOR DEPT.</b>	<b>128,838.</b>

**TREE WARDEN DEPARTMENT**

102. Salaries	1,000.
103. Expenses	13,875.
104. Outlay	<u>1.</u>
<b>TOTAL TREE WARDEN DEPT.</b>	<b>14,876.</b>

**UNCLASSIFIED DEPARTMENT**

105. Ambulance Service	1.
106. Bus Transportation Subsidy	1.
107. Clerk of Committees	1.
108. Cultural Council	100.
109. Energy Committee	1.
110. Home Rule Advisory Committee	1.
111. Industrial Development Comm.	1.
112. Lowell Mental Health	8,695.
113. Memorial Day Expense	1,000.
114. N.M.A.C. Assessment	8,016.
115. Preliminary Project Studies	5,000.
116. Share, Inc. (Drug Rehab.)	1.
117. Sign Advisory Committee	100.
118. Town Clock Expense	525.
119. Town & Finance Comm. Reports	6,000.
120. Unemployment Benefits Due State	30,000.
121. Veterans Pensions Claims	6,000.
122. Historic District Comm.	850.
123. Cable T.V. Comm.	2,250.
124. Negotiated Clerical Salary Increases	<u>*10,000.</u>
<b>TOTAL UNCLASSIFIED DEPTS.</b>	<b>78,543.</b>

\*The Finance Committee Chairman, George Ripsom explained that certain monies would be transferred to other various wage line items of certain departments upon approval of the Board of Selectmen.

**VARNEY PLAYGROUND**

125. Labor—Part Time	3,000.
126. Expenses	1,999.
127. Outlay	<u>1.</u>
<b>TOTAL VARNEY PLAYGROUND</b>	<b>5,000.</b>

**VETERANS BENEFITS DEPARTMENT**

128. Wages & Salaries	32,931.
129. Expenses	3,575.
130. Outlay	130.
131. Cash & Material Grants	<u>55,000.</u>
<b>TOTAL VETERANS BENEFITS DEPT.</b>	<b>91,636.</b>

**WASTE COLLECTION**

132. Expenses	447,678.
<b>TOTAL WASTE COLLECTION</b>	<b>447,678.</b>

George Ripsom read the total budget figure of \$25,479,795.00 minus the transfer figures of \$270,587.00 for a net figure of \$25,209,208.00. The Moderator asked for a voice vote on the net figure of \$25,209,208.00, motion carried, unanimously.

UNDER ARTICLE 5. James R. Doukaszewicz, Town Treasurer, moved that the Town vote to authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 1983; in accordance with the provisions of General Laws, Chapter 44, Section 4, and to issue a note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17.

The Finance Committee recommended the article, motion carried, unanimously.

UNDER ARTICLE 6. James R. Doukaszewicz, Town Treasurer, moved that the Town vote to request the Department of Revenue, Division of Accounts of the Commonwealth of Massachusetts, to make an audit of all accounts in all departments in the Town of Chelmsford.

The Finance Committee recommended the article, motion carried, unanimously.

UNDER ARTICLE 7. Selectman Claude Harvey moved to withdraw this article. Motion carried, unanimously.

UNDER ARTICLE 8. Selectman Claude Harvey moved that the Town vote to raise and appropriate the sum of \$2,000.00 to match LEAA Federal Funds, for the purpose of providing mutual aid programs for the Police Department.

The Finance Committee recommended the article, motion carried, unanimously.

UNDER ARTICLE 9. Selectman Claude Harvey moved that the Town vote to raise and appropriate the sum of \$723,800.00 to pay the Treasurer of the Middlesex County Retirement System, the said amount being the Town's share of the pension expense and military service funds.

The Finance Committee recommended the article. Richard Codling spoke against the article, he felt that if the Town didn't send the money into the County, it would show a protest against the way the County government is treating Chelmsford. Selectman Ready explained that the monies named in this article was the Town employees retirement benefits, and that the County Commissioners would not be hurt at all. The Moderator asked for a voice vote on the motion, motion carried.

UNDER ARTICLE 10. George Ripsom of the Finance Committee, moved that the Town vote to raise and appropriate the sum of \$200,000.00 to be used as a Reserve Fund at the discretion of the Finance Committee, as provided in General Laws, Chapter 40, Section 6.

Motion Carried, unanimously.

UNDER ARTICLE 11. Selectman Claude Harvey moved that the Town vote to raise and appropriate the sum of \$1,000.00 to pay reasonable hospital, medical and surgical, chiropractic, nursing, pharmaceutical, prosthetic and related expenses, and reasonable charges for podiatry pursuant to the provisions of Chapter 41, Section 100B, for certain retired police officers and firefighters as classified under Chapter 41, Section 100B of the Massachusetts General Laws, accepted by vote of the 1979 Annual Town Meeting.

The Finance Committee recommended the article, motion carried, unanimously.

UNDER ARTICLE 12. Selectman Claude Harvey moved that the Town vote to raise and appropriate the sum of \$1,800.00 to be used to join or buy into Elder Services of Merrimack Valley, Inc. for the purpose of obtaining services for the care of the Town's Older Americans.

The Finance Committee recommended the article, motion carried, unanimously.

UNDER ARTICLE 13. Selectman Claude Harvey moved that the Town vote to raise and appropriate the sum of \$219,146.00 for the purpose of Chapter 90 Construction.

The Finance Committee recommended the article, motion carried, unanimously.

UNDER ARTICLE 14. Selectman Claude Harvey moved that the Town vote to appropriate and transfer from the Stabilization Fund the sum of \$250,000.00 for the purpose of resurfacing portions of certain streets throughout the Town with Type I Bituminous Concrete, and other road materials.

The Finance Committee recommended the article. A  $\frac{2}{3}$ 's vote was required, motion carried, unanimously.

UNDER ARTICLE 15. Selectman Claude Harvey moved that the Town vote to raise and appropriate the sum of \$19,200.00 to alleviate certain drainage problems existing in the Town.

The Finance Committee recommended the article, motion carried.

UNDER ARTICLE 16. Selectman Claude Harvey moved that the Town vote to appropriate and transfer from the Stabilization Fund the sum of \$45,000.00 for the purpose of purchasing five (5) new four door sedan police cruisers, said purchase to be made under the supervision of the Board of Selectmen.

The Finance Committee recommended the article, motion carried, unanimously.

UNDER ARTICLE 17. Selectman Claude Harvey moved that the Town vote to raise and appropriate the sum of \$91,000.00 for the purchase of equipment for the Highway Department, such purchase to be made under



the supervision of the Board of Selectmen, as follows:

- a. one (1) Asphalt Paver
- b. one (1) Brush Chipper
- c. one (1) Compactor
- d. one (1) Sand Blaster
- e. one (1) Diesel Dump Truck
- f. one (1) Hydraulic Lift

George Ripsom of the Finance Committee moved to amend the article to read "To Transfer from the Stabilization Fund a sum of \$91,000." George Ripsom explained the purpose of taking the monies from the Stabilization Fund. The Moderator asked for a voice vote on the motion to amend, motion carried. The Moderator then explained that a  $\frac{2}{3}$ 's vote was required, or an unanimous voice vote, voice vote was taken, motion carried, unanimously.

UNDER ARTICLE 18. Selectman Claude Harvey moved that the Town vote to appropriate and transfer from the Stabilization Fund the sum of \$28,000.00 for the purpose of completing the following repairs and replacements to Fire Department buildings and equipment, under the supervision of the Board of Selectmen:

- 1. Roof repairs—Central Fire Station
- 2. Replacement of fire alarm recorder with a digitized alarm box recorder
- 3. Repair the body of Engine 3.

The Finance Committee recommended the article, motion carried, unanimously.

UNDER ARTICLE 19. Selectman Claude Harvey moved that the Town vote to authorize the Board of Selectmen to sell by good and sufficient bill of sale equipment presently being used by the Highway Department, Police Department and Fire Department.

The Finance Committee recommended the article, motion carried, unanimously.

UNDER ARTICLE 20. Gerald Hardy, Chairman of the Cemetery Commission, moved that the Town vote to transfer the sum of \$10,000.00 from the sales of graves and lots to the Cemetery Improvement and Development Fund.

The Finance Committee recommended the article, motion carried, unanimously.

UNDER ARTICLE 21. Selectman Claude Harvey moved that the Town vote to appropriate and transfer from the Stabilization Fund the sum of \$26,743.00 for the purpose of completing the following repairs and purchasing the following equipment for the Police Department, said contracts to be made under the supervision of the Board of Selectmen.

- a. Two (2) Electric Typewriters
- b. One (1) Computer
- c. NEMLEC Update Radio Equipment

- d. Four (4) Mobil Radio Units
- e. One (1) Tire Changing Machine
- f. Repairs to Police Station Roof

George Ripsom of the Finance Committee moved to amend the article to read "transfer from the Stabilization Fund the sum of \$21,743.00, and delete line f. Repairs to Police Station roof. George Ripsom spoke about the article. A number of questions were raised and answered. The Moderator asked for a voice vote on the motion to amend, motion carried unanimously. The moderator attempted a voice vote, which had to be an unanimous vote, so the Moderator called the following tellers forward and a hand count was taken: ( $\frac{2}{3}$ 's vote required)

David McLachlan	Sandra Kilburn	William O'Connell
William Drury	Carol Stark	Edward Marshall
Dorothy Lerer	Margaret Johnson	Ruth Delaney
	Carolyn Fenn	

Result of the hand count, Yes 108, No 31, motion carried.

Spotsworth Bowers moved to adjourn the meeting. After a discussion Mr. Bowers said that he would be in favor of not adjourning the meeting, if the body was willing to stay. The Moderator asked for a voice vote, motion defeated. The Moderator asked for a voice vote on the main motion as amended, motion carried.

UNDER ARTICLE 22. Selectman Claude Harvey moved that the Town vote to accept the following mentioned streets as laid out by the Board of Selectmen and shown by their reports and plans duly filed in the Office of the Town Clerk:

Tanglewood Drive  
 Driftwood Drive  
 Downing Place  
 Kimberly Court  
 Regina Drive  
 Delpha Lane  
 Roy Clough Lane

Providing all construction of same meets with the requirements of the Board of Selectmen, and subject to the withholding of any remaining bonds until such requirements have been met.

The Finance Committee recommended the article, motion carried, unanimously.

UNDER ARTICLE 23. Brenda McDermott, Chairman of the Library Trustees moved that the Town vote to raise and appropriate the sum of \$17,100.00 for the purpose of automating the Chelmsford Public Library.

The Finance Committee recommended the article, motion carried, unanimously.

Selectman Claude Harvey moved to adjourn the meeting until Monday evening May 16th at 7:30 PM. The Finance Committee was against the motion, the Moderator took a voice vote, motion defeated.

Town Counsel James Harrington moved to take articles 33 & 34 out of order. The Finance Committee was against this. James Harrington moved to withdraw his motion to take the two articles out of order. The Moderator asked for a voice vote on the motion to withdraw, motion carried, unanimously.

UNDER ARTICLE 27. Town Counsel, James Harrington moved to table this article until a later date, due to the fact that a public hearing has not yet been held. The Finance Committee was in favor of the motion. The Moderator attempted a voice vote, which left the chair in doubt, the tellers came forward and a hand count was taken: Yes 97, No 33 motion carried.

UNDER ARTICLE 28. Henrick R. Johnson, Jr. moved that the Town vote to amend the Zoning By-Law, Article I—Administration and Procedure—Section 1400, Planning Board—Subsection 1424, Site Plan, by adding thereto after subparagraph (f) the following:

“(g) All site plans submitted to the Planning Board for review must be accompanied by a \$200.00 fee, payable to the Town of Chelmsford, to cover engineering expenses incurred by the Planning Board during the Site Plan review.”

Planning Board Member Ann McCarthy read the Board's recommendation: The Planning Board held a public hearing on this article on April 13, 1983 and voted unanimously to recommend in favor of this article. Site Plan Review has become one of the main functions of the Planning Board over the past few years. Because of the complexity of some of the plans being submitted for the Board's review, advice and recommendations by the Planning Board Engineer are essential for the Board to make comprehensive decisions. We feel that the applicant, rather than the Town, should be responsible for the expenses incurred during this review process. We evaluated fees charged by surrounding towns and feel that a \$200.00 fee would be applicable.

Norman Lebreque spoke against the article. Ronald Wetmore, Building Inspector spoke in favor and asked for support of the article. The Finance Committee was in favor of the article. A 2/3's vote is required, the motion carried, unanimously by voice vote.

UNDER ARTICLE 29. Selectman Claude Harvey moved that the Town vote to raise and appropriate the sum of \$6,400.00 for the purpose of preparing engineering design and purchase and installation of equipment to implement emergency dialing number 911 in the Town of Chelmsford.

George Ripsom of the Finance Committee moved to amend the article as follows:

To see if the Town will vote to raise and appropriate the sum of \$6,400.00 for the purpose of conducting a feasibility study concerning implementation of emergency dialing number E-911 in the Town of Chelmsford. The Moderator asked for a voice vote on the motion to amend, motion carried unanimously. The Moderator

then asked for a voice vote on the main motion as amended, motion carried, unanimously.

UNDER ARTICLE 30. James Brough moved that the Town vote to reject as unworkable the relocation plan prepared by the Massachusetts Civil Defense Agency in conjunction with the Federal Emergency Agency that calls for the evacuation of Chelmsford residents to Claremont, N.H. in the event of nuclear crisis.

James Brough spoke briefly on the article. The Finance Committee recommended passage of the article. The Moderator asked for a voice vote, motion carried.

Edward Hilliard, moved to take article 49 out of order. Motion defeated by voice vote.

UNDER ARTICLE 31. Peter Dulchinos, Chairman of the Board of Health, moved that the Town vote to raise and appropriate the sum of \$12,000.00 for the purpose of preparing engineering design plans for the closure of the Swain Road Landfill.

The Finance Committee recommended the article, motion carried, unanimously.

UNDER ARTICLE 32. Vice Chairman of the Board of Health, Paul McCarthy moved to table this article until a further time due to the possibility of other alternative funding. Motion carried, by voice vote to table this article.

UNDER ARTICLE 33. Town Counsel James Harrington moved to withdraw this article. Motion carried, unanimously by voice vote.

UNDER ARTICLE 34. Town Counsel James Harrington moved to withdraw this article. Motion carried, unanimously by voice vote.

UNDER ARTICLE 35. Board of Health Chairman, Peter Dulchinos, moved that the Town vote to raise and appropriate the sum of \$15,000.00 for the purpose of Mosquito Control, under the supervision of the Board of Health.

The Finance Committee recommended the article. Motion carried, unanimously.

Selectmen Dennis Ready moved to adjourn this meeting after the completion of article 37, until Monday, May 16th at 7:30 PM, motion carried.

UNDER ARTICLE 36. Selectman Claude Harvey moved that the Town vote to amend the General By-Laws, Article IV—Financial Regulations—Section 2—Contracts Exceeding \$300.00, as follows:

I. Delete Section 2 in its entirety, and insert therein the following:



**"Section 2—Contracts Exceeding \$1,000.00"**

- a. Prior to the awarding of any contract or purchase of any materials, equipment or supplies, or engaging any services by any Board, Committee, Officer or Department of the Town at a cost or estimated cost exceeding One Thousand Dollars (\$1,000.00), the said Board, Committee, Officer or Department shall secure quoted prices or bids from sufficient vendors of the goods or services to ensure the Town securing the lowest available price. The lowest quoted price or bid shall be accepted in every case, provided the vendor is financially responsible, and the bid is reasonable and complies with all conditions imposed by the awarding authority. In any event, the awarding authority may reject any or all bids if it is in the best interest of the Town to do so.
- b. No contract or purchase shall be so divided as to bring the amount below One Thousand Dollars (\$1,000.00) for the purpose of evading the provisions of this By-Law.
- c. In the event the option of securing bids is elected, these bids shall be obtained either by publication in a newspaper circulated within the Town or by circular letter sent to a sufficient number of vendors to ensure fair competition.
- d. The provisions of this By-Law shall not be applicable in the event of an emergency requiring immediate action.
- e. Contracts for services of an official or professional nature or services performed by municipal employees shall be exempt from the provisions of this By-Law.
- f. No contract having a value in excess of One Thousand Dollars (\$1,000.00) shall be enforceable against the Town unless it is in writing, signed by a majority of the Board, Committee, Officer or Department Head controlling the appropriation against which said obligation is incurred. Provided, however, a Board or Committee may by vote delegate the authority to execute said contract to a municipal employee, who shall act in its name.
- g. Every Board, Committee, Officer and Department Head shall make a record of every such contract in a book which shall be a public record of the Town.

The Finance Committee recommended the article, motion carried, unanimously.

UNDER ARTICLE 37. Selectman Claude Harvey moved that the Town vote to authorize the Board of Selectmen, for consideration of \$28,000.00 to convey by good and sufficient quitclaim deed, all right, title and in-

terest to the Greater Lowell Council, Inc. — Boy Scouts of America and further authorize the Board of Selectmen to negotiate the terms of the sale, including reversionary rights, use reservations and the land area to be conveyed.

Martin Ames spoke briefly about the article, stating that the Scouts have been presently occupying this building for the last five years. The Finance Committee was in favor of the article. The Moderator asked for a voice vote on the motion, motion carried, unanimously.

The Moderator then moved to adjourn the meeting per Selectman Ready's motion until Monday evening at 7:30 PM May 16th, at the McCarthy Jr. High Gym. The meeting adjourned at 11:20 PM.

Dennis McHugh  
Moderator

Mary E. St.Hilaire  
Town Clerk

**ADJOURNED  
ANNUAL TOWN MEETING**

**May 16, 1983**

The Moderator Dennis McHugh, called the meeting to order at 7:40 PM.

Selectman Dennis Ready moved to take article 27 from the table, motion carried by voice vote.

Moderator McHugh then explained to the Town Meeting body that this article pertains to Central Square and Vinal Square, and because he is a property owner in Central Square, he was removing himself as the Moderator at this time and was appointing Town Counsel James Harrington as Temporary Moderator for this article. Town Clerk Mary E. St.Hilaire swore Attorney Harrington in as Temporary Moderator.

UNDER ARTICLE 27. Selectman Claude Harvey moved that the Town vote to raise and appropriate the sum of \$50,000.00 for the purpose of completing Engineering Design and securing all necessary plans and specifications for implementation of Traffic Design at Central Square and Vinal Square all as set forth and limited by the recommendations contained in a report of SEA Consultants, Inc. dated May 16, 1983 to be presented at this Town Meeting and preliminary design plans entitled "figure 1, alternate 6, Central Square" and "figure 2, Vinal Square" said plans having been prepared by SEA Consultants, Inc. and presented at a public hearing on May 12, 1983 and to be presented at this Town Meeting and further to authorize the Board of Selectmen to complete all applications and take all necessary steps to apply for Federal and State funds for the implementation of these plans and specifications; and further to authorize the Board of Selectmen to enter any and all contracts for the implementation of these plans and specifications, and for the expenditure of all Federal and State funds available to the Town for said implementation:



The Finance Committee recommended the article. Selectman Ready presented a proposed traffic pattern for the two squares and explained why the Town needed to have this done. Normand Labrecque spoke against the article. The Temporary Moderator attempted a voice vote, which left the chair in doubt, the following tellers came forward and a hand count was taken:

Margaret Johnson	Dorothy Lerer	Ruth Delaney
Sandra Kilburn	William O'Connell	David McLachlan
Carol Stark	Edward Marshall	Pennryn Fitts
Jane Drury		William Drury

Yes 160, No 210 motion defeated.

Selectman Emerson moved to adjourn the meeting at this time due to the fact that a Special Town Meeting was scheduled for 8:00 PM and would reconvene at the end of the special. Motion carried, unanimously.

## SPECIAL TOWN MEETING

May 16, 1983

The Special Town Meeting was called to order at 8:10 PM by the Moderator Dennis McHugh. Selectman Emerson moved that the reading of the Constable's return of service and the posting of the warrant be waived. It was so voted, unanimously. Selectman Emerson then moved that the reading of the warrant be waived. Motion carried, unanimously.

UNDER ARTICLE 1. Selectman Claude Harvey moved that the Town vote to transfer the sum of \$50,000.00 from the Sale of Real Estate Account for the purpose of construction of a dog pound.

The Finance Committee was asked for their recommendation, and stated that they would give the recommendation after the Dog Pound Committee and the Board of Selectmen gave theirs.

The Moderator also at this time recognized the presence of a quorum. There were 480 voters present.

Selectman Paul Hart spoke about the article, stating that the Board of Selectmen were not in favor of the article, and felt that the present location was where the pound should be kept. Thomas Christiano, Chairman of the Dog Pound Committee, explained that he and Robert Carlson, also a member of the committee, and a local vet would present to the Town Meeting body a presentation on why a new facility was necessary. Both committeemen explained that due to various health factors, as well as the savings that will occur over the years by having a Town owned facility. A discussion followed. Mr. Christiano moved to amend the article by adding after the last sentence, On Town owned property on North Road located behind the Police station. The Finance Committee supported the article and the amendment. After more lengthy discussion, in which residents of the Chelmsford

Village Condominiums spoke against such location, Rodger Currie moved the question to stop debate. The Moderator explained that if there was no need for any further discussion, then he would ask for a voice vote on the motion to amend, motion carried to amend, the article reads as follows:

UNDER ARTICLE 1. Selectman Claude Harvey moved that the Town vote to transfer the sum of \$50,000.00 from the Sale of Real Estate Account for the purpose of construction of a dog pound. On Town owned property on North Road located behind the Police Station.

More discussion took place, Henrick Johnson moved the question. The Moderator asked for a voice vote motion carried, unanimously to stop debate. The Moderator attempted a voice vote on the article which left the chair in doubt, the tellers came forward and a hand count was taken, Yes 276, No 137, motion carried.

UNDER ARTICLE 2. James Pennel, Petitioner of this article, moved that the Town vote to determine that there exists an emergency with respect to the housing of a substantial number of citizens in the Town of Chelmsford, which emergency has been created by excessive, abnormally high and unwarranted rent increases imposed by some owners of mobile home parks located therein; that unless mobile home park rents and eviction of tenants are regulated and controlled, such emergency will produce serious threats to the public health, safety, and general welfare of the citizens of said town, particularly the elderly; that such emergency should be met immediately and with due regard for the rights and responsibilities of the citizenry of the Town of Chelmsford by petitioning the Great and General Court of the Commonwealth of Massachusetts to enact special Legislation enabling the Town of Chelmsford to amend its code for the purpose of controlling rents and evictions in Mobile Home Parks. Such Legislation shall read as follows:

### Mobile Home Park Rent Control By-Law

A By-Law establishing a MOBILE HOME PARK RENT CONTROL BOARD in the Town of Chelmsford, setting forth the powers and duties of the MOBILE HOME PARK RENT CONTROL BOARD, establishing standards and procedures:

**Section 1.** This By-Law shall be known and may be cited as the "MOBILE HOME PARK RENT CONTROL ACT."

**Section 2. Definitions:** For the purposes of this By-Law, the following terms, phrases, words and their derivations shall have the meaning given herein, unless the context in which they are used clearly requires a different meaning.

- (1) "Rent Board" and "Board" mean the MOBILE HOME PARK RENT CONTROL BOARD as established herein.

- (2) "Mobile Home" shall mean a dwelling unit built on a chassis and containing complete electrical, plumbing and sanitary facilities, and designed to be installed on a temporary or a permanent foundation for permanent living quarters.
- (3) "Mobile Home Park" means a park licensed by the Board of Health pursuant to Massachusetts General Laws, Chapter 140, Section 32B.
- (4) "Rules and Regulations" means rules and regulations as promulgated by the BOARD.
- (5) "Shall" is mandatory; "May" is permissive.

**Section 3. Mobile Home Park Rent Control Board:** There is hereby established a Mobile Home Park Rent Control Board consisting of five residents of the Town of Chelmsford to be appointed by the Board of Selectmen of the Town of Chelmsford.

**Section 4. Duties and Powers:**

- (1) The BOARD shall set maximum rents, set minimum standards for use or occupancy of Mobile Home Parks and evictions of tenants therefrom; may require information of said owners relating to their parks under penalties of perjury.
- (2) The BOARD may make rules and regulations, sue and be sued, compel attendance of persons and the production of papers and information and issue appropriate orders which shall be binding on both the owner and tenants of such Mobile Home Park accommodations.

**Section 5. Standards for Adjusting Rents:**

- (1) The BOARD may make individual or general adjustments, either upward or downward, as may be necessary to assure that tenants for Mobile Home Park accommodations are established on levels which yield to owners a fair net operating income for such units.
- (2) Fair net operating income shall be that income which will yield a return, after all reasonable operating expenses, on the fair market value of the property, equal to the debt service rate generally available from institutional first mortgage lenders or such other rates of return as the BOARD, on the basis of evidence presented before it, deems more appropriate to the circumstances of the case.
- (3) Fair market value shall be the assessed valuation of the property or such other valuation as the BOARD, on the basis of evidence presented before it, deems more appropriate to the circumstances of the case.

- (4) The BOARD may establish further standards and rules consistent with the foregoing.

**Section 6. Summary Process:** The BOARD may regulate evictions of tenants at Mobile Home Parks and may issue orders which shall be a defense to an action of Summary Process for possession.

**Section 7. Review:**

- (1) The BOARD and its actions shall be subject to the provisions of Massachusetts General Laws, Chapter 30A, (Administrative Procedures Act) as if the BOARD were an agency of the Commonwealth of Massachusetts.
- (2) The District Court of Lowell shall have original jurisdiction, concurrently with the Superior Court, of all petitions for review brought pursuant to Section Fourteen of Chapter 30A of the General Laws.
- (3) The Superior Court shall have jurisdiction to enforce the provisions of this By-Law, and may restrain by injunction violations thereof.

**Section 8. Maximum Rent:**

- (1) The maximum rent of a Mobile Home Lot or Unit shall be the rent charged the occupant for the month six months prior to the acceptance of this Article by Town Meeting. If the rental unit was unoccupied at that time but was occupied at any time prior to acceptance of this act, the maximum rent shall be the rent charged therefore for the month closest to and prior to six months prior to the acceptance of this Article by Town Meeting.
- (2) If the maximum rent is not otherwise established, it shall be established by the BOARD. Any maximum rent may be subsequently adjusted under the provisions of Sections 4 and 5.

**Section 9. Penalties:** Violations of this By-Law or any other of the Board shall be punishable by a fine of not more than One Thousand (\$1,000.00) Dollars for any one offense.

**Section 10. Severability:** If any provisions of this By-Law shall be held invalid, the validity of the remainder of this By-Law shall not be affected thereby.

The Finance Committee was against the article. Selectman Emerson stated that the majority of the Board of Selectmen were against the article. James Penuel, petitioner of this article spoke in favor, and asked for voters support. He stated his reasons establishing the existence of an emergency as mentioned in the article. He also explained why due to past and present situations this article was appearing before the Town Meeting body again. A number of residents of the trailer park spoke about why



the Town should declare an emergency, as they spoke in favor of the article. Pauline Taylor asked if her attorney could speak for her. Attorney London was not a Chelmsford resident and the Moderator asked for a ruling from James Harrington, Town Counsel, concerning this factor. Town Counsel ruled that it was at the Moderator's discretion. The Moderator allowed Attorney London the privilege of addressing the Town Meeting body. Attorney London explained in lengthy detail why a number of residents in the Park, as well as the owners were against passage of this article. Attorney London stated a number of reasons why this article shouldn't pass. Richard Sterling, attorney for the petitioners commented on Attorney London's remarks, and stated the reasons why the petitioners need this bylaw. Selectmen Ready spoke in favor of the article. After a lengthy discussion, Cheryl Warshafsky moved the question. Motion carried unanimously by voice vote. The Moderator attempted a voice vote, which left the chair in doubt. The tellers came forward and a hand count was taken: Yes 233, No 144, the motion carried.

Selectman Emerson moved to adjourn the Special Town Meeting at 10:30 PM, and to reconvene the adjourned Annual Town Meeting.

Dennis McHugh  
Moderator

Mary E. St.Hilaire  
Town Clerk

UNDER ARTICLE 38. Attorney James M. Geary representing Raymond A. Carye, moved to withdraw this article. Motion carried by voice vote.

UNDER ARTICLE 39. Paul Canniff, Chairman of the Historic District Commission, moved that the Town vote to amend the General By-Laws, Article VII—Miscellaneous—by adding the following section:

**“Section 9. Sodium Vapor Lamps Prohibited.**

The use of sodium vapor lamps for exterior lighting is prohibited within the boundaries of the Chelmsford Historic District.”

The Finance Committee recommended the article, motion carried. Halvar Peterson moved to take article 55 out of order. Motion defeated by voice vote.

UNDER ARTICLE 40. Selectman Claude Harvey moved that the Town vote to authorize the Board of Selectmen, for consideration to be determined, to convey all right, title and interest, if any, held by the Town in a certain parcel of land located on Perley Avenue, North Chelmsford, shown as Lot 53 on Assessor's Plat 14, containing 3,466 square feet of land, and more fully described in a deed recorded in Middlesex North District Registry of Deeds, Book 2224, Page 376.

Evelyn Desmarais spoke about why she wanted to purchase the land. This land abuts her property. Motion carried, unanimously by voice vote.

UNDER ARTICLE 41. Selectman Claude Harvey moved that the Town vote to authorize the Board of Selectmen, for consideration to be determined by appraisal and public bidding, to convey all right, title and interest, if any, held by the Town in a certain parcel of land located on Monmouth Street, Chelmsford, shown as Lot 33 on Assessor's Map 114, containing 15,000 square feet of land, and more fully described in a deed recorded in Middlesex North District Registry of Deeds, Book 2539, Page 82.

Patricia Kasila's land abuts this property, she was interested in purchasing the land in order to prevent any further development on the street. Harold Linstad wanted the Town to keep the land, because one of the interested parties wanted to put a house on the land and he felt that this would take away from the neighborhood. The Moderator attempted a voice vote on the article which left the chair in doubt, he then asked for a show of hands, motion defeated.

UNDER ARTICLE 42 Susan Eckhart, petitioner of this article moved that the Town vote to amend the Zoning By-Law, Article II—District Regulations—Section 2300—Use Regulations Schedule, by adding under Accessory uses the following:

Home Child Care

RA	RB	RC	RM	CA	BC	CC	IA	IS	RMH
P	P	P	O	O	O	O	O	O	P

Chairman of the Planning Board Henrick Johnson, read the Board's recommendation: The Planning Board held a public hearing on Article 42 on March 9, 1983, and voted unanimously to recommend in favor of this Article. The Planning Board felt that the RMH zone was inadvertently excluded when the Home Child Care Amendment was passed at the 1982 Town Meeting. The Board agreed that if the Home Child Care provider in the Mobile Home Zone can meet the requirements in Section 4110A—“Special Regulations—Home Child Care” then they should be allowed this opportunity.

4110A—Home Care providers shall be registered with and have obtained all applicable licenses from the Commonwealth of Massachusetts Department of Children, and shall be in full compliance with all applicable Rules and Regulations promulgated by the Department of Children. Providers shall also comply with the provisions of the Life Safety code adopted by the National Fire Protection Association. Section 10-9 Family Child Day Care Homes and any amendments or revisions thereto. Sections 4112, 4113, 4114, 4115, and 4116 of the Zoning By-Law shall apply to Home Day Care Homes.

Barry Warshafsky spoke in favor of the article. Attorney Edward London, spoke for Anthony Cali and spoke against the article. After a lengthy discussion, Marion Wilson moved the question to stop debate. the Moderator asked if there was any further need of discussion, hearing none he asked for a voice vote on this article, which left the chair in doubt, the tellers came forward and a hand count was taken. A 2/3's vote is required Yes 167, No 52, motion carried.



Selectman Dennis Ready moved to reconsider article 27. Moderator Dennis McHugh had Town Counsel James Harrington become the Temporary Moderator, due to Mr. McHugh owning property in Chelmsford Square. Selectman Ready asked for reconsideration in order to amend the article to read \$25,000.00 instead of \$50,000.00. After a discussion the Temporary Moderator asked for a voice vote on the motion to reconsider, motion defeated. Dennis McHugh assumed the position of Moderator.

UNDER ARTICLE 43. Selectman Emerson moved to withdraw this article. Motion carried, unanimously.

Marion Wilson moved to adjourn the meeting, until Monday, May 23rd. The Finance Committee was against the motion. The Board of Selectmen were in favor. A discussion took place, and the Moderator asked for a voice vote, which left the chair in doubt, a show of hands was taken, motion carried. The meeting adjourned at 11:10 PM, until Monday, May 23, 1983, and the location will be at the McCarthy Jr. High Gym.

Dennis McHugh  
Moderator

Mary E. St.Hilaire  
Town Clerk

## ADJOURNED ANNUAL TOWN MEETING

May 23, 1983

The Adjourned Annual Town Meeting was called to order at 7:35 PM, by the Moderator Dennis McHugh. There were 207 voters present.

John Emerson moved to take article 32 from the table, motion carried.

UNDER ARTICLE 32. Chairman of the Board of Health, Peter Dulchinos, moved that the Town vote to raise and appropriate the sum of \$2,500.00 for the purpose of implementing Article X—"Control and Management of Hazardous Materials," to be supervised by the Chelmsford Board of Health.

John Emerson, Health Inspector explained the article and asked for the support of the Town Meeting body. The Finance Committee recommended the article. The Moderator asked for a voice vote, motion carried, unanimously.

UNDER ARTICLE 44. The Finance Committee voted to withdraw this article, and the Board of Selectmen agreed. However, the Moderator pointed out that the motion was originally the Board of Selectmen's and that they would have to be the party to withdraw. Selectman Claude Harvey moved to withdraw the article. The Finance committee agreed with the motion. Motion carried, by voice vote, unanimously.

UNDER ARTICLE 45. Frederick H. Reid, Fire Chief, moved that the Town vote to accept the provisions of Massachusetts General Laws, Chapter 148, Section 26G, an act further regulating the installation of automatic sprinkler systems.

The Finance Committee recommends the article. Motion carried.

UNDER ARTICLE 46. Deputy Chief James Sousa, of the Fire Department moved to have this article withdrawn. Presently there is new legislation with better wording, and the Fire Department would rather wait and adopt that particular law if passed. The Finance Committee supported this motion. Motion carried, unanimously.

UNDER ARTICLE 47. Samuel Poulten, Chairman of the School Committee moved that the Town vote to transfer from available funds the sum of \$76,663.00 for the purpose of School Building Capital Improvements and Preservation and authorize the School Committee to proceed with said project and to execute all necessary and proper contracts and agreements in respect thereto and to do all other acts necessary.

The motion carried, by voice vote.

UNDER ARTICLE 48. Samuel Poulten, Chairman of the School Committee, moved to table this article until after article 56. Motion carried, unanimously.

UNDER ARTICLE 49. Samuel Poulten, Chairman of the School Committee, moved that the Town vote to raise and appropriate the sum of \$5.00 for the purpose of providing annual compensation in the amount of \$1.00 for each member of the School Committee.

The Finance Committee was against the article. Edward Hilliard, spoke against the article. Samuel Poulton spoke about the article and explained the purpose of the law. After a lengthy discussion, the Moderator asked for a voice vote, motion defeated.

UNDER ARTICLE 50. Samuel Poulten, Chairman of the School Committee, moved that the Town vote to appropriate and transfer from the Stabilization Fund the sum of \$22,000.00 for the purpose of purchasing a 12 foot Cargo Van for the School Department.

The Finance Committee recommended the article. The Moderator attempted a voice vote, which left the chair in doubt, the following tellers came forward and a hand count was taken:

Edward Marshall	Sandra Kilburn	William O'Connell
Carol Stark	Clem McCarthy	Betty McCarthy
Jim McBride	Dorothy Lerer	Margaret Johnson
	David McLachlan	

Yes 135, No 23 a 2/3's vote needed, motion carried.

UNDER ARTICLE 51. Samuel Poulten, Chairman of the School Committee moved to withdraw this article. Motion carried, unanimously.

UNDER ARTICLE 52. The Finance Committee recommended this article, and asked for support from the Town Meeting body. John Emerson, Chairman of the Sewer Commission explained the purpose of the article. After much discussion, in which a lot of residents spoke against the article, Harry Foster moved to amend the article, by deleting the words every three years and substituting when necessary. After more lengthy discussion, Edward Marshall moved the question to stop debate. The Moderator explained that if there was no more need for discussion, then he would ask for a voice vote on the motion to amend. Hearing none, he asked for the voice vote, motion defeated. The Town Meeting body questioned the voice vote, the Moderator asked for a show of hands motion carried, to amend. The Moderator then asked for a voice vote on the article as amended, motion carried. Article 52 reads as follows:

John Emerson, Chairman of the Sewer Commission, moved that the Town vote to amend the General By-Laws, Article VIII—Waste Disposal—by adding Section 5 as follows:

**“Section 5. Maintenance of Wastewater and Sewage Disposal Systems.**

To ensure compliance with the requirements of the Board of Health, every owner, agent or occupant of premises on which there is a private wastewater or sewage disposal system shall keep such system in proper operational order, and shall provide a reasonable means of access for inspection and pumping. Residential properties shall have such system pumped when necessary. All commercial, industrial and other non-residential establishments shall have their system pumped every two (2) years. Such pumping shall be made by private operators duly licensed by the Board of Health. More frequent pumpings may be ordered as deemed necessary by the Board of Health for the proper operation of the subsurface septic system.”

UNDER ARTICLE 53. John Emerson, Chairman of the Sewer Commission, moved that the Town vote to amend the General By-Laws, Article VIII—Waste Disposal—by adding Section 6 as follows:

**“Section 6. Connection to Public Sewer.**

The owners of all dwellings, buildings and other structures used for human occupancy, employment, recreation or other related use abutting on any public or private way, alley or right-of-way in which there is now located or may be located a public sanitary sewer of the Town, shall be required at their expense to install suitable toilet facilities therein, and to connect such facilities directly with the public sewer in accordance with Sewer Commission Regulations, within (1) year from the date of

official notice by the Sewer Commission. Provided, however, that the Board of Health may order any person to connect with the public sewer at any time if deemed to be in the best interest of the Town upon giving thirty (30) days notice to do so.”

The Finance Committee recommended the article. Barbara Langworthy, of the League of Women Voters also supported the article. A discussion followed, Dennis Ready moved the question, to stop debate. The Moderator asked if there was any need for further debate, hearing none he asked for a voice vote on the article, motion carried, unanimously.

UNDER ARTICLE 54. John Emerson, Chairman of the Sewer Commission, moved that the Town vote to authorize the Sewer Commission to negotiate and execute an Agreement with the City of Lowell and other municipalities for treatment and disposal of wastewater and septage from the Town of Chelmsford.

The Finance Committee recommended the article, motion carried, unanimously.

UNDER ARTICLE 55. Claude Harvey, Chairman of the Board of Selectmen, moved to withdraw this article. The Finance Committee was in favor of this motion. Ruth Delaney, Chairman of the Housing Authority said that her Board was also in favor of the motion. Selectman Harvey said that it was a majority vote of his board that voted to withdraw. Selectman Ready stated that he was against this motion, he felt that the Town Meeting body should have the opportunity to discuss and vote on the article. The Moderator asked for a voice vote on the motion to withdraw, motion carried.

UNDER ARTICLE 56. George Ripsom, Chairman of the Finance Committee moved that the Town vote to instruct the Board of Assessors is issue a sum not to exceed \$799,593.00 from Free Cash in the Treasury for the reduction of the Tax Rate for the current fiscal period.

Motion carried, unanimously.

Chairman of the School Committee, Samuel Poulten, moved to take article 48 from the table. Motion carried, unanimously.

UNDER ARTICLE 48. Superintendent of the School Department, Alan Bradshaw, moved to amend the figure of \$375,037.00 to \$358,037. Mr. Bradshaw presented a list showing where the monies were to be spent and the amounts required. The Finance Committee moved to amend the amendment by inserting the figure of \$293,037.00. The Finance Committee also stated where the monies were to be spent and the amounts required. After a lengthy discussion, the Moderator asked for a voice vote, which left the chair in doubt, a show of hands still left the chair in doubt. The tellers came forward and a hand count was taken: Yes 70, No 81, the Finance Committee's motion was defeated. More discussion followed, and the Moderator asked for a voice vote on Mr. Bradshaw's motion to amend with the figure of \$358,037.00,



motion carried, unanimously. The Moderator asked for a voice vote on the main motion as amended, motion carried unanimously. Article 48 reads as follows:

Samuel Poulton, Chairman of the School Committee, moved that the Town borrow the sum of \$358,037.00 for the purpose of School Building Capital Improvements and Preservation and authorize the School Committee to proceed with said project and to execute all necessary and proper contracts and agreements in respect thereto, and to do all other acts necessary:

Ducting and ventilating of High School	40,000.00
McCarthy Junior High Roof Repair	44,700.00
Parker Roof Repairs	135,000.00
Asbestos removal and refurbishing McCarthy Jr. High	150,000.00
Resurface High School Tennis Courts (6) Double course surface — 5 yr. warranty	65,000.00
Minus trapped energy money from 1982-83 borrowed	-76,663.00
Total requested borrowing	358,037.00

William Keohane moved to adjourn the meeting *Sine die*, motion carried. The meeting adjourned at 9:55 PM.

Dennis McHugh  
Moderator

Mary E. St. Hilaire  
Town Clerk

## WARRANT FOR SPECIAL TOWN MEETING

December 12, 1983

COMMONWEALTH OF MASSACHUSETTS

MIDDLESEX, SS.

To the Constable, or any other suitable person of the Town of Chelmsford:

GREETING:

In the name of the Commonwealth, aforesaid, you are hereby requested to notify and warn the legal voters of said Chelmsford to meet in the McCarthy Junior High School Gymnasium on Monday evening, the twelfth day of December, 1983, at 7:30 o'clock P.M., then and there to act upon the following Articles, Viz:

ARTICLE 1. To see if the Town will vote to raise and appropriate or transfer from available funds a certain sum of money for the purpose of purchasing voting machines; or act in relation thereto.

Board of Selectmen

ARTICLE 2. To see if the Town will vote to raise and appropriate or transfer from available funds a certain sum of money to the appropriate salary and expense line

items to fund approved wage and salary increases and expense allocations in the following departmental accounts:

Accounting Department  
Assessor's Department  
Cemetery Department  
Council on Aging  
Fire Department  
Health Department  
Highway Department  
Inspection Department  
Library Department  
Park Department  
Public Buildings Department  
Registrar's Department  
Selectmen's Department  
Town Aide  
Town Clerk's Department  
Treasurer/Collector's Department  
Veteran's Benefits Department

and any other departmental budget recommended by the Board of Selectmen at Town Meeting; or act in relation thereto.

Board of Selectmen

ARTICLE 3. To see if the Town will vote to reduce the sum of money authorized to be borrowed pursuant to Article 48 of the 1983 Annual Town Meeting by a certain sum of money; or act in relation thereto.

School of Department

ARTICLE 4. To see if the Town will vote to raise and appropriate or transfer from available funds a certain sum of money for the purpose of paying bills from a previous fiscal year; or act in relation thereto.

Board of Selectmen

ARTICLE 5. To see if the Town will vote to grant longevity benefits to all permanent employees of the Highway Department in accordance with a schedule to be presented at Town Meeting; or act in relation thereto.

Board of Selectmen

ARTICLE 6. To see if the Town will vote to amend the General By-Laws by adding the following as the "Mobile Home Park Rent Control By-Law" and further to find and vote to declare a public emergency in the Town of Chelmsford with respect to housing as contained in Section 1 of said By-Law:

Section 1. The Town of Chelmsford finds and declares that a public emergency exists in the Town of Chelmsford with respect to the housing of a substantial number of citizens of the Town, which emergency has been created by excessive, abnormally high and unwarranted rental increases imposed by some owners of mobile home parks located therein; that unless mobile home park rents and



eviction of tenants are regulated and controlled, such emergency and the further inflationary pressures resulting therefrom will produce serious threats to the public health, safety and general welfare of the citizens of Chelmsford, particularly the elderly; that such emergency should be met by the Commonwealth immediately and with due regard for the rights and responsibilities of the Town of Chelmsford by enabling the Town of Chelmsford to amend its code for the purpose of controlling rents and evictions in mobile home parks to enact a by-law to establish a mobile home park rent control board in said Town, said by-law shall set forth the powers and duties of such board and which shall establish standards and procedures.

Section 2: The Town of Chelmsford hereby adopts the following nine sections as a Town by-law which shall be known and may be cited as the "Mobile Home Rent Control By-Law."

Section 3: For the purpose of this by-law, the following terms, phrases, words and their derivations shall have the meaning given herein, unless the context in which they are used clearly requires a different meaning.

- (1) "Rent Board" and "Board" means the Mobile Home Park Rent Control Board as established herein.
- (2) "Mobile Home" shall mean a dwelling unit built on a chassis and containing complete electrical, plumbing and sanitary facilities, and designed to be installed on a temporary or a permanent foundation for permanent living quarters.
- (3) "Mobile Home Park" means a park licensed by the Board of Health pursuant to Section Thirty-Two B of Chapter One Hundred and Forty of the General Laws.
- (4) "Rules and Regulations" means rules and regulations as promulgated by the Board.
- (5) "Shall" is mandatory; "May" is permissive.

Section 4: There is hereby established a mobile home park rent control board consisting of five residents of the Town of Chelmsford to be appointed by the Board of Selectmen of the Town of Chelmsford.

Section 5:

- (1) The Board shall set maximum rents, set minimum standards for use or occupancy of mobile home parks and evictions of tenants therefrom; may require information of said owners relating to their parks under the penalties of perjury.

- (2) The Board may make rules and regulations, sue and be sued, compel attendance of persons and the production of papers and information, and issue appropriate orders which shall be binding on both the owner and tenants of such mobile home park accommodations.

Section 6:

- (1) The Board may make individual or general adjustments, either upward or downward, as may be necessary to assure that tenants for mobile home park accommodations are established on levels which yield to owners a fair net operating income for such units.
- (2) Fair net operating income shall be that income which will yield a return, after all reasonable operating expenses, on the fair market value of the property, equal to the debt service rate generally available from institutional first mortgage lenders or such other rates of return as the Board, on the basis of evidence presented before it, deemed more appropriate to the circumstances of the case.
- (3) Fair market value shall be the assessed valuation of the property or such other valuation as the Board, on the basis of evidence presented before it, deemed more appropriate to the circumstances of the case.
- (4) The Board may establish further standards of rules consistent with the foregoing.

Section 7: The Board may regulate evictions of tenants of mobile home parks and may issue orders which shall be a defense to an action of summary process for possession.

Section 8:

- (1) The Board and its actions shall be subject to the provisions of Chapter Thirty A of the General Laws as if the Board were an agency of the Commonwealth.
- (2) The District Court of Lowell shall have original jurisdiction, concurrently with the Superior Court, of all petitions for review brought pursuant to Section Fourteen of Chapter Thirty A of the General Laws.
- (3) The Superior Court shall have jurisdiction to enforce the provisions of this by-law, and may restrain by injunction violations thereof.

Section 9:

- (1) The maximum rent of a mobile home lot or unit shall be the rent charged the occupant for the month six months prior to the acceptance of this by-law by Town Meeting. If the rental

unit was unoccupied at that time but was occupied at any time prior to acceptance of this act, the maximum rent shall be the rent charged therefor, or the month closest to and prior to six months prior to the acceptance of this by-law by Town Meeting.

- (2) If the maximum rent is not otherwise established, it shall be established by the Board. Any maximum rent may be subsequently adjusted under the provisions of Sections Five and Six.

Section 10: Violations of this by-law or any order of the board shall be punishable by a fine of not more than one thousand dollars for any one offense.

Section 11: If any provisions of this by-law shall be held invalid, the validity of the remainder of this by-law shall not be affected thereby;

or act in relation thereto.

Petition

Hereof fail not and make return of this Warrant with your doings at the time and place of said meeting.

Given unto our hands this twenty-fifth day of November, A.D. 1983.

Claude A. Harvey, Chairman  
Bonita A. Towle, Vice Chairman  
Bradford O. Emerson, Clerk  
Paul C. Hart  
Dennis J. Ready

COMMONWEALTH OF MASSACHUSETTS

MIDDLESEX, SS. November 28, 1983

Pursuant to the within Warrant, I have notified and warned the Inhabitants of the Town of Chelmsford by posting up attested copies of same at the following places, to wit: The New Town Office Building Gym; North Congregational Church Hall; Parker School Band Room; East Chelmsford School; Byam School Cafetorium; Westlands School Cafeteria; North Congregational Church Hall; McCarthy Junior High School, Small Gymnasium; South Row School Auditorium; South Row School Auditorium; Westlands School Cafeteria; McCarthy Junior High School, Small Gymnasium; fourteen days at least before the time appointed for holding the meeting aforesaid.

William E. Spence  
Constable of Chelmsford

A True Copy Attest,  
William E. Spence, Constable of Chelmsford

SPECIAL TOWN MEETING

December 12, 1983

The Special Town Meeting was called to order at 8:05 PM by the Moderator Dennis E. McHugh, who recognized the presence of a quorum. Selectman Harvey moved that the reading of the Constable's return of service and the posting of the warrant be waived. Motion carried, unanimously. Selectman Harvey then moved that the reading of the entire warrant be waived. Motion carried, unanimously. Normand LaBrecque questioned the presence of a quorum. The Moderator then called for the following tellers to come forward and conduct a hand count to determine the number of registered voters in attendance:

Sandra Kilburn      Bruce Gullion      Margaret Johnson  
Ruth Delaney      Dorothy Lerer      Richard Burt  
Carl Olsson      Myra Silver      Carol Gullion  
William O'Connell

The result of the hand count: 297 voters present.

John Verrill then moved that another hand count be taken due to the fact that more voters had arrived after the first hand count. The tellers came forward; another hand count was taken. The result was: 304 voters present, the Special Town Meeting continued, Town By-Law requires 300 present to conduct a meeting.

UNDER ARTICLE 1 Selectman Harvey, moved that the Town vote to raise and appropriate the sum of \$40,790.00 for the purpose of purchasing electronic voting machines, or equipment.

The Finance Committee was in favor of the article. Motion carried.

UNDER ARTICLE 2 Selectman Harvey moved that the Town vote to transfer from Free Cash the sum of \$43,511.00 and transfer to the following salary and expense line items in the indicated specific amounts to fund approved wage and salary increases and expense allocations in the following departmental accounts:

Accounting Department:	
Line Item #1: Wages and Salaries	\$ 2,550.00
Board of Appeals:	
Line Item #6: Expense	58.00
Assessor's Department:	
Line Item #7: Salaries	2,268.00
Cemetery Department:	
Line Item #11: Salaries	735.00
Conservation Commission:	
Line Item #17: Expense	87.00



Council On Aging/Town Aide:	
Line Item #19: Salaries	893.00
Dog Officer Department:	
Line Item #23. Wages and Salaries	518.00
Fire Department:	
Line Item #30. Salaries	2,044.00
Line Item #31. Expense	9,050.00
Highway Department:	
Line Item #38. Salaries	1,802.00
Inspection Department:	
Line Item #48. Salaries	2,196.00
Library Department:	
Line Item #56. Salaries	6,347.00
Park Department:	
Line Item #62. Wages and Salaries	721.00
Police Department:	
Line Item #68. Salaries	6,349.00
Public Buildings Department:	
Line Item #75. Wages and Salaries	782.00
Registrar's Department:	
Line Item #82. Wages and Salaries	338.00
Selectmen's Department:	
Line Item #88. Salaries	1,795.00
Town Clerk's Department:	
Line Item #96. Salaries	1,606.00
Treasurer/Collector Department:	
Line Item #99. Salaries	2,539.00
Veteran's Benefits Department:	
Line Item #128. Wages and Salaries	833.00
TOTAL	\$43,511.00

The Finance Committee recommended the article. Norman LaBrecque spoke against the article. The Moderator asked for a voice vote, motion carried.

UNDER ARTICLE 3 Chairman of the School Committee, Samuel Poulten moved that the town vote to reduce the sum of money authorized to be borrowed pursuant to Article 48 of the 1983 Annual Town Meeting by the amount of \$65,000.00, reducing the total sum authorized to be borrowed pursuant to said Article 48 to \$293,037.00.

The Finance Committee recommended the article. Motion carried, unanimously.

UNDER ARTICLE 4 Selectman Harvey moved that the Town vote to transfer from Overlay Surplus Reserve the sum of \$642.00 for the purpose of paying bills from a previous fiscal year.

The Finance Committee recommended the article. Motion carried, unanimously.

UNDER ARTICLE 5 Selectman Harvey moved that the Town vote to grant longevity benefits to all union employees of the Highway Department effective July 1, 1984, in accordance with the following schedule:

After 5 years of employment, 1½% of base;  
 After 10 years of employment, 3% of base;  
 After 15 years of employment, 4½% of base;  
 After 20 years of employment, 6% of base;

The Finance Committee was not in favor of this article. A number of voters spoke against the article. Selectman Harvey spoke in favor. Treasurer James Doukzewicz, explained where the monies would come from. After a lengthy discussion, Selectmen made a motion to move the question. The Moderator asked if there was a need for any further discussion, if not then he would just ask for a voice vote on the article. A voice vote was asked for on the article, motion carried.

UNDER ARTICLE 8 The Finance Committee was not in favor of the article. Pauline Taylor questioned the quorum. The tellers came forward and a hand count was taken. There were 286 voters present. Cheryl Warshafsky moved for a 15 minute recess, the Moderator asked for a voice vote on the motion, motion carried. The meeting recessed at 8:55 PM.

The Moderator called the meeting back to order at 9:10 PM. Pauline Taylor questioned the quorum. The tellers came forward and a hand count was taken. There were 276 voters present. Carol Levine moved to adjourn the meeting until Monday, January 9th, 1984, at 7:30 PM at the McCarthy Jr. High Auditorium. Motion carried by voice vote. The meeting adjourned at 9:20 PM.

Dennis McHugh  
 Moderator

Mary E. St.Hilaire  
 Town Clerk



## BOARD OF ASSESSORS

Janet Lombard, Chairman

Ruth K. Delaney  
Diane M. Phillips, Assistant to the Assessors  
Evelyn M. Philbrook, Principal Clerk

James McBride

The hectic pace which began with the revaluation project in 1982 continued in 1983. Final tax bills based on the new real estate values were sent out in May and resulted in 350 appeals by taxpayers, which represents approximately three percent of the properties in town. The average revaluation usually produces anywhere from ten to fifteen percent appeals. In addition, there was a fifty percent increase in building permit activity, a local reflection of the improved economy and Chelmsford's prominent place in the high technology industry in Massachusetts. The year brought an eighty-two percent increase in permits for new buildings, a doubling of commercial and industrial permits, two new condominium developments, and the relocation of a number of dwellings as a result of industrial development in the Billerica Road area.

Between fiscal 1982 and fiscal 1983, the total assessed value of the town increased from \$291,837,245 to \$812,528,705 (278%) which dramatically illustrates the increase in property values since the last revaluation in 1972. The effective tax rate, however, dropped from \$29.20 per thousand to \$23.50 per thousand. Although the law now permits residential, commercial and industrial, and personal property to be taxed at different rates, the Board of Selectmen after holding a public hearing chose to tax all property at the same rate, \$20.50 per thousand dollars of valuation.

There are now sixteen properties classified as farms, four as forest land and one as recreational land under state law (G.L.C. Chapters 61, 61A, and 61B). This, too, is a fallout from the higher land values resulting from the revaluation. The law allows land to be valued at its current use rather than its potential market value if the owner agrees not to develop it for a period of ten years or to pay roll-back taxes if he does.

The assessors office has not yet implemented in-house computer capability for maintaining property values and updating them every three years as required by state law. The Board is, however, currently evaluating the available options and in-house computerization is high on the list of priorities. In light of the three year update cycle, there is an ongoing reinspection of all taxable real estate at the rate of one third a year. This will be a continuous process to circumvent the expense of another massive revaluation project in another three years.

In the midst of the furor, both Ruth Delaney and James McBride were re-elected to their positions on the Board. This year, also, Evelyn Philbrook was promoted to principal clerk, a much-overdue recognition of her twenty-plus years contribution to the efficient operation of this office—for this we are truly grateful.

Respectfully submitted,

Janet Lombard, Chairman

## CEMETERY COMMISSION

### COMMISSION MEMBERS

Mrs. Charlotte P. DeWolf  
Dr. Everett V. Olsen  
Mr. Gerald L. Hardy  
Cemetery Superintendent  
Mr. George E. Baxendale

In 1983 the total number of burials in the Chelmsford cemeteries was 122, 74 in Pine Ridge, 31 in Fairview, 7 in West Chelmsford, 8 in Heart Pond, 1 in Riverside and 1 in Forefathers. The total number of lots sold was 65.

The Cemetery Commission is pleased to have this opportunity to report to the citizens of Chelmsford on those activities in the various town cemeteries considered particularly noteworthy.

1. **Fairview Cemetery....** Utilizing Cemetery and Highway Department personnel, on an overtime basis, the Cemetery Department cleared and prepared about three acres at the rear of this cemetery for future burial uses. The Town Engineer surveyed and staked out the area being cleared, marked certain trees to be kept, staked out roadways in the new area and provided grades for an extension of a drainage line in the cemetery. Using these lines and levels, the Town's own employees did an outstanding job in developing this new area. In addition the department had new gates installed at the entrances where they were needed and restored and painted others. The new area in this cemetery should provide about 2000 additional burial lots for sale to the citizens of Chelmsford. The 1984 plans call for developing an equivalent area in the other side of the cemetery to maintain the beauty and appearance of the entire area.

All of this work was accomplished with Cemetery Department funds—not appropriated funds. This work will NOT be reflected on anyone's tax bill.

2. **Forefathers Cemetery....** This cemetery is the oldest cemetery in town and is one of particular historical importance. In 1983 one of the older tombs in this cemetery was repaired to maintain it properly and to preserve its antiquity. Together with the urging, advice, and assistance of the Chelmsford Historical Commission the Cemetery Department planted many shrubs considered important in marking out and maintaining the historical character of this burial ground.

3. **Pine Ridge Cemetery....** Following the development, in prior years, of an area close to the main entrance to this cemetery, the Cemetery Department opened this same area (behind the flagpole) for sale to the citizens of Chelmsford. This provides access to new burial lots approximating 2000 for use by the citizens of our town.

4. **Riverside Cemetery....** Activities in this cemetery, also one of the older ones, centered about the repair and painting of certain fence sections. In 1984 the repair and paving of a roadway at the rear of this cemetery is an ab-

solute necessity in order to prevent further deterioration and erosion of the lots bordering on this access way.

5. **Heart Pond Cemetery**.... The activities of the staff in this cemetery were limited to a general repair of fences – primarily replacement of broken or missing pickets.

6. **West Chelmsford Cemetery**.... Fence repair and replacement, together with certain fence painting, were the chief activities in this cemetery.

The Cemetery Commission is pleased to report that two young men, candidates for Eagle Scout badges, volunteered to repair and improve some of the cemetery fences. Joel C. Conner was responsible for the improvements in the fences at the West Chelmsford Cemetery, and Rodney D. Davis provided for the improvements in the fence at the Riverside Cemetery. These young men have the thanks and appreciation not only of the Cemetery Department but of the citizens of Chelmsford for their eagerness and abilities to provide needed public service to our town. They each merit our sincere thanks.

The year 1983 has brought much in the way of improvements to our cemeteries. The year 1984 should reflect a continuation of the progress and redevelopment of these burial areas.

In 1984 plans call for continuing the work of expansion and improvement in Fairview Cemetery; plans also call for continued restoration of fences and other cemetery protective devices and areas for the betterment of the cemeteries as well as improvements in appearance and presentability.

**HEALTH DEPARTMENT**

Chairman Peter Dulchinos  
 Vice-Chairman Paul McCarthy  
 Clerk Paul Canniff D.D.S.

**Health Department Personnel**

Director of Public Health Richard J. Day  
 Health Inspector John P. Emerson, Jr.  
 Secretary Diana L. Wright  
 Town Nurse Judith Dunigan  
 Physician Michael A. Gilchrist M.D.

**Septage and Wastewater Abatement Program**

In 1983 the Septage and Wastewater Abatement Program continued its effort to clean up our waterways. The Board of Health has been running an extensive dye testing and water sampling program and positive results are being seen. More than two-hundred and fifty tests have been performed by the Board of Health along with the issuance of one-hundred forty-nine septic system permits (repair) and one-hundred twenty-three septic system permits (new).

**Administration and Management**

Income for various services and permits is listed below:

Percolation tests— 135	\$3,375
Deep Tests— 255	6,375
Sewage Repair Permits— 149	2,235
Sewage Construction Permits— 123	4,244
Miscellaneous Licenses and Fees	5,541
Trailer Park Fees	20,240
<b>Total</b>	<b>\$42,010</b>

**Rabies Clinic**

Administered by Martin Gruber, D.V.M., a total of one-hundred sixty-eight dogs were inoculated against rabies.

**Complaint and Inspectional Services**

During 1983 four inspections were made of nursing homes; twenty-six inspections made for Chapter II Housing; school inspections eighteen; complaints received and checked three-hundred five; stable inspections six; Camp Paul inspections (new construction), fourteen times; bathing beaches, thirty inspections; Certify International Travel Vaccination Books, thirteen; restaurants and retail food store inspections, one-hundred seventy-eight.

**Hazardous Waste and Industrial Wastewater**

The Board of Health, because of the new local and state laws and public awareness in the areas of hazardous waste disposal, has been called upon to coordinate all phases of hazardous waste activities.

Mr. Richard J. Day (Director of Public Health) has been appointed by the Board of Selectmen to be Hazardous Waste Coordinator for this town between the State and Federal agencies, business community and the general public.

Hazardous Waste and Industrial Wastewaters has opened up a whole new area to be monitored. It is the goal of the Board of Health, along with other town departments, to keep abreast of all current changes and updates in the handling and disposal of all toxic wastes and to supersede any State or Federal Standards where it would best serve to protect this community.

**Communicable Disease Program**

Part of the duties of the Public Health Nurse include follow-up on approximately forty-three communicable diseases as mandated by the Massachusetts Department of Public Health. An epidemiological investigation is undertaken by the Town Nurse and the report is submitted to the Department of Public Health. Follow-up phone calls or home visits are then made as necessary. Reports on the following diseases were completed during 1983:

Hepatitis	3
Meningitis	0
Meningo Encephalitis	1
Mumps	0
Pertussis	0
Rubella (German Measles)	0
Rubeola (Measles)	0
Salmonella	11



Shigellosis	3
Giardiasis	1
Tuberculosis	0 Active
	I Primary Inactive

The testing of persons exposed to tuberculosis and those persons whose employment require certification of freedom from that disease is another responsibility of the Town Nurse. One-hundred ninety mantoux tests were given to town residents for pre-employment and town firms in compliance with the Massachusetts Department of Public Health regulations. Home visits and telephone calls are made to families of active and some inactive tuberculosis cases on a periodic basis to insure understanding of the illness and that adequate medical follow-up is achieved. Numerous medical files are kept and updated on residents who have a positive tuberculosis test and are receiving medication and being seen in follow-up at the Lowell Chest Clinic.

#### Maternal/Child Health Services

Telephone correspondence is made to families with premature infants. Home visits are made by the nurse when deemed necessary to assist the mother and alleviate apprehension over the care of a premature infant. Other home visits are made by physician referral. These follow-ups are not only made for health supervision, but for education and referrals when indicated. Four premature births were reported for 1983.

#### Immunization Program

The Board of Health and Council on Aging sponsored two flu clinics this year. The vaccine was offered to the elderly and chronically ill persons as recommended by the Massachusetts Department of Public Health. One-hundred twenty persons were immunized with pneumonia vaccine and six-hundred seventy-five persons were immunized with flu vaccine. Two-hundred doses were given to nursing homes and twenty doses to the school nurses. Several home visits were made to bedridden or house-bound residents to administer flu vaccine.

#### Hypertension

Screening clinics were held the first Thursday of every month for town employees and residents. A separate screening clinic was held several months for members of the Police Department at Police Headquarters. Several screening clinics were conducted at the Chelmsford Mall during the past year. Blood pressure screenings for residents will be held at the Board of Health office the first Thursday of each month from 9:00 to 12:00.

#### Community Health

Since good health maintenance is a concern of everyone's, the Public Health Nurse also acts as a resource person in making proper referrals and in implementing health screening programs that can be efficiently offered to residents. Diabetic screening programs will be implemented this winter and the town's first Health Fair will take place this spring. The Health Fair will bring together numerous health exhibitors and offer free health screenings to promote and encourage health awareness and maintenance.

## CHELMSFORD HOUSING AUTHORITY

The Chelmsford Housing Authority continues to be active in applying for additional rental assistance programs. During the past year the authority received ten additional Section 8 Existing units and five additional Chapter 707 units. The award of these additional units brings our total of Section 8 units to fifty-eight and Chapter 707 to thirteen units.

Our on-going improvement programs included such items as painting, new fencing, carpeting, and new kitchen linoleum at our North Chelmsford Community Residence and painting the hallways at Chelmsford Arms. An energy audit for Chelmsford Arms was conducted last year. The housing authority received funds from the Executive Office of Communities and Development to implement several of the improvements suggested by the audit to make the development energy efficient. Such improvements were insulation of the hot water tanks and changing incandescent lighting to fluorescent lighting.

The Chelmsford Housing Authority has received, for the second year in a row, a commendable rating from the Executive Office of Communities and Development.

Five of our programs are funded by the Commonwealth of Massachusetts through the Executive Office of Communities and Development under Chapter 667; Chelmsford Arms, completed in 1974, fifty-six regular units and eight handicapped units; the Community Residence purchased in 1974, eight units; six condominiums in Pickwick Estates were purchased in 1981; McFarlin Manor completed in 1981, forty-three regular units, three handicapped units, one four-bedroom congregate unit which serves the "frail elderly". Under Chapter 707 our "scattered site" program which started in 1975, we have eight units under lease in the private market and five new units coming under lease. Our most recent financial statement lists assets at \$3,866,761.33, liabilities at \$3,866,761.33 for all developments.

Our programs now provide a total of one hundred and ninety-two units of low-income housing: Forty-six family; twenty-one handicapped; one hundred and twenty-five elderly. We submitted an application for 28 more Section 8 units and are waiting for word of that application from HUD. The past year EOCD did not receive any additional funding for public housing, however, the Chelmsford Housing Authority does keep updating the application information so we may submit our application as quickly as possible once notification is received.

All developments of the Authority are formally inspected every six months by staff and once a year by members of the Authority. This year the members inspected the Community Residence in September, Pickwick Estates in November, McFarlin Manor in October, and Chelmsford Arms in May. The inspections noted that only minor repairs were needed.



Because of the expanded responsibility of the Chelmsford Housing Authority office staff, the housing authority negotiated with a local bank to provide data processing services. Members of the staff include Helen Cantara, Senior Clerk; John Lovett, Maintenance Mechanic; Richard O'Neil, Maintenance Laborer and Lisa Shanahan, Executive Director.

Regular meetings are held at McFarlin Manor, 10 Wilson Street at 7:30 p.m. on the first Tuesday of each month. The Annual Meeting is the first Tuesday in May. All meetings are open to the public.

We would like to thank the residents of Chelmsford and the Town Officials for their continued support and cooperation.

Respectfully submitted,

Ruth K. Delaney, Chairman  
Robert L. Hughes, Vice Chairman  
William P. Keohane, Treasurer  
Claude A. Harvey, Assistant Treasurer  
Pamela Turnbull, Member

## PARK COMMISSION

We feel that we have had another good year. Our maintenance program progressed pretty well on schedule with the seeding of several areas. Our flower planting program is much smaller but we hope for better times ahead. We are able to maintain our Memorial Day plantings as well as some others during the summer season.

We had the flag pole on the North Common painted as well as the one in Central Square opposite the Town Hall.

The department has continued with their limited maintenance of the recreational areas.

We look forward to another enjoyable year, helping to make our town a pleasant place for us to call our home.

Respectfully submitted,

Robert W. Wetmore, Chairman  
Eileen M. Duffy  
Arthur L. Bennett  
Donald P. Gray, Superintendent

## PLANNING BOARD

1983

Henrick R. Johnson, Jr., Chairman  
Thomas E. Firth, Jr., Vice Chairman  
Ann H. McCarthy, Clerk  
Eugene E. Gilet  
Charles A. Parlee  
Rosalind M. Boyle  
John F. McCarthy  
Recording Clerk, Kris Gleason  
Planning Board Engineer, John A. Visniewski

The Chelmsford Planning Board began 1983 with Mrs. Carolyn Fenn as Chairperson. Mrs. Fenn chose not to run for re-election in April. Mr. John F. McCarthy was elected to the Board at the Annual Town Election. The Board re-organized and appointed Mr. Henrick R. Johnson, Jr. as Chairman, Thomas E. Firth, Jr., as Vice Chairman, and Ann H. McCarthy as Clerk and Eugene E. Gilet as representative to the Northern Middlesex Area Commission. Mrs. Jacqueline Sheehy resigned in October and Kris Gleason was appointed as Recording Clerk.

After conducting public hearings, the Planning Board approved five two-lot subdivisions this year at various locations in Town under the Subdivision Control Law, waiving road construction on all these subdivisions. The Board also granted final approval on the forty lot subdivision off Garrison Road and an eight lot subdivision off Acton Road. Under Subdivision Control Not Required, forty new lots were approved by the Planning Board.

A great deal of the Board's time this year was devoted to reviewing site plans for new buildings and additions to existing buildings, subject to review and approval by the Planning Board. Twelve site plans were approved. Ten of these were for industrial development in the following locations: off Industrial Avenue and Delmore Drive, Billerica Road, School Street, Riverneck Road, Elizabeth Drive, Patricia Drive, and Mill Road. Two major multi-family condominium complexes were approved off Wellman Avenue and off Littleton Road.

After lengthy discussions with concerned residents about the increase in industrial development on Mill Road and the Billerica Road areas, the Planning Board requested a traffic analysis of the Northern Middlesex Area Commission. The final draft of Phase I of that review is under advisement by the Planning Board for implementation in 1984.

Two amendments to the zoning by-laws were adopted at the Annual Town Meeting. The first was on the proposed zoning amendment to Section 1424 to allow a \$200 Site Plan Review fee. The second was an amendment that would allow day care homes in the Mobile Home Park.

1983 has been a productive and industrious year for the Planning Board requiring increased hours for both Planning Board Members and staff. The Planning Board analyzes each situation on a case by case basis. The projections for 1984 indicate that with the current growth in

industrial and commercial development, the Board will be spending more and more of its time studying and analyzing the impact of this growth in Chelmsford.

Respectfully submitted,

Henrick R. Johnson, Jr.  
Chairman

## CHELMSFORD PUBLIC LIBRARY

Adams Library, Boston Road, Chelmsford Center

Anna C. MacKay Memorial Branch Library  
Newfield Street, North Chelmsford

### Library Trustees

Brenda McDermott, Chairperson  
Jim Cooper, Vice-chairperson  
Elizabeth McCarthy, Treasurer  
Janet Hendl, Secretary  
Howard K. Moore  
Roger P. Welch

The computer project consumed a great deal of time for both staff and volunteers, who alone contributed nearly 1200 hours, inputting the CPL book collection into the data-base. Staff and volunteers have proven their dedication and perseverance by inputting a total of 60,000 books, 3,500 patrons, 8,000 paperbacks, 3,000 records and cassettes and nearly 1,000 magazines. All indications point to an on-line date of March 19, 1984 as scheduled.

The staff was reorganized to achieve clearer lines of communication, and, as a result, the assistant director's position was eliminated, and a Community Services Specialist, Judy Buswick, was hired on a part-time basis. Other staff changes included the resignation of Joan Allard, Reference Department Head, and the hiring of Nell Haederle to replace her. As a result of the reorganization and particularly the creation of the Community Services Specialist position, the library has experienced an increase in programming for the public, including film series, book discussion groups, and musical performances funded by an Arts Lottery grant. In addition, the Community Services Specialist acts as volunteer coordinator and the number of volunteers has increased at all library agencies.

A book selection policy was adopted by the Trustees and in the plans for 1984 is a staff policy manual. The Friends of the Library contributed a great deal of time and energy to the two fund-raisers: the Spring Fair and the Annual Book Sale, both of which were successful financially.

Plans for the future include automating the business and administrative functions of the library with the acquisition of a microcomputer. The library is also seeking grant funds to support children's activities during the summer of '84 as well as continuing to support the music programs which will begin in the fall of '84.

In conclusion, I want to stress my appreciation for the continued commitment on the part of trustees, staff, Friends, volunteers and community members to maintaining the strength and viability of the Chelmsford Public Library.

## STATISTICAL REPORT

Monies deposited with the Town Treasurer	\$20,789
Circulation	229,729
New Cards issued	1,377
Employees (full time)	10
Employees (part time)	21
Department Heads:	
Goldie Creamer (MacKay Branch/Fine Arts)	
Bea Beaubien (Children's House)	
Nell Haederle (Reference)	
Nancy Jo Brown (Technical Services)	
Linda Robinson (Circulation)	

Respectfully Submitted,

Ann E. Gallmeyer  
Director

**BOARD OF REGISTRARS**

Richard F. Burt, Jr., Chairman

Judith A. Olsson

Janet F. Bonica

Mary E. St.Hilaire, Ex officio

Voting strength as of December 31, 1983

PRECINCT	REGISTERED VOTERS	ENROLLED VOTERS		UNENROLLED VOTERS
		DEMOCRATIC	REPUBLICAN	
1	1,550	500	320	730
2	1,068	429	164	475
3	1,910	612	233	1,065
4	640	325	70	245
5	2,005	681	332	992
6	1,452	554	238	660
7	1,074	409	155	510
8	1,198	387	232	579
9	1,071	403	130	538
10	1,884	660	285	939
11	1,101	427	183	491
12	1,617	575	220	822
<b>TOTALS</b>	<b>16,570</b>	<b>5,962</b>	<b>2,563</b>	<b>8,046</b>

**SCHOOL COMMITTEE**

Samuel Poulten, Chairman

Nicholas G. Gavriel, Vice-Chairman

Carol C. Clevon, Secretary

Carl A. Olsson

James Brough

Eric King, Student Member

Kelly Howland, Student Member



## THE ANNUAL REPORT FOR 1983

Years	COMPARATIVE DATA				
	Student Enrollment	Teaching Positions (Including) Specialists	Administrative (Bldg. & Central Office)	Other <sup>1</sup> Personnel	Budget <sup>2</sup>
1977-78	8,936	550	41	257	13,024,958
1978-79	8,390	539	41	232	13,270,419
1979-80	7,940	526	39	234	14,435,848
1980-81	7,477	513	39	222	15,496,000
1981-82	6,980	390	31	212	14,543,772
1982-83	6,512	371	30	207	15,050,709
1983-84	6,103	371	29	207	15,798,307
Projected 1984-85	5,699	356	28	206	16,716,207

The calendar year 1983 included the end of the 1982-83 school year, events occurring during the summer period, and the beginning of a new 1983-84 school year. These overlaps of time have special significance because they call attention to the fact that education does not stop...nor does it simply start...it continues. The very process of education emphasizes the veneration that it deserves. In the past...in the present...and for the future, education represents the best hope of mankind.

The 1982-83 school year was challenging and productive for the Chelmsford Public Schools. The accomplishments were diverse, some large, some small, and some just beginning steps on large projects. But all were exciting and attest to the vitality of the school system. Declining enrollment, staffing, evaluation, curriculum, collective bargaining and a myriad of national reports and recommendations dealing with the condition of education in the United States were all part of the challenge which the School Department tackled with vigor and purpose.

The ongoing accumulation of knowledge and the changing nature of scholarly interpretation were recognized by a dynamic Chelmsford staff which participated in curriculum review and development, and which also continued its own study in college or in specially designed in-service courses and workshops.

The tests of a school system are how well the students learn, and whether the parents and the community are happy with their schools. Based on test data; on local, state and national competitions; and on formal and informal surveys, the Chelmsford School System has been successful. However, neither the schools nor the community should be satisfied with past performance. Both must work for better communications, better understanding, and even higher levels of expectation. It is important that citizens participate actively in school issues and express their concerns to the School Committee in order to ensure that the best decisions possible are made for the education of the young people of Chelmsford. The school system welcomes suggestions from any and all individuals.

The budget format analyzes the proposed school budget in three different ways:

1. Line items (salaries, texts, supplies, utilities, transportation, etc.)
2. Program areas (English, Math, Reading, Science, Special Ed., etc.)
3. Cost centers (Byam, Harrington, Parker, South Row, Westlands, Junior High School, and High School)

The format is part of a continuing process by which Chelmsford school programs are developed, implemented, funded and evaluated. This budget format serves to focus the committee's attention on both effective and weak programs, enabling the committee to monitor spending rates and levels of program achievement. By studying implementation of the budget throughout the year, the committee is able to ascertain the programs that need greater or less financial support and to identify the factors that guide the budget.

The School Committee believes that the budget contained in this Annual Town Report lives up to the town's educational expectations. The budget process, over the last several years, has produced a tighter, more efficiently managed budget. The committee feels that the overall condition of the school system remains strong. Where an orderly contraction of the system appears advisable, the Committee will consider its implementation.

The Chelmsford Public Schools have been responsive to the needs of students while being sensitive to community needs and problems. Demands upon the staff increase progressively. It is axiomatic that planning teaching strategies and supplying materials to encourage students to progress according to their needs is no easy task. Planning for and teaching individual students require effort and learning extending far beyond the limits of the normal school day. But the primary function of a school is not to teach, but to instill the desire to learn.

The following reports written by school personnel will provide you with a sampling of the accomplishments of our young people as well as a better understanding of the

learning environment and the practical experiences present in our schools today.

### FROM THE PRINCIPAL OF CHELMSFORD HIGH SCHOOL

In the fall of 1982, a thirteen member committee spent three days at Chelmsford High School evaluating programs and staff and submitted its final report in March, 1983. The report includes numerous commendations as well as recommendations to improve what the committee rated an excellent high school. It seems fitting to quote some of the comments and observations of the visiting committee, in order to highlight its impression of Chelmsford High School.

"It was made abundantly clear to the visiting committee that Chelmsford High School is a valued resource in the community."

"The statement of philosophy and objectives is put forth clearly. It is an ambitious one, reflecting the commitments to a total education for the students."

"An extensive and comprehensive student services program is provided..."

"The teaching staff is perceived to be a highly qualified and dedicated one, sufficient in numbers to attain the objectives of the school. The staff maintains a sympathetic understanding of student needs, demonstrates a high degree of professionalism overall."

"The visiting committee garnered the view that the administration of Chelmsford High School clearly focus upon the student and services therefor."

"The committee was impressed with the school facility."

"We sensed a positive atmosphere in the school. The students are of the opinion that staff members and administrators are approachable and concerned."

Many of the educational achievements of previous years were matched or surpassed in 1983. The Math Team was first in the Merrimack Valley and rose to the number one spot in New England. Ninety-three new members were inducted in the National Honor Society. The Class of 1983 was comprised of 630 graduates. This class had the lowest percentage of students who did not meet graduation requirements. In addition to the many awards and scholarships conferred by various colleges and universities, members of the Class of 1983 received \$34,000 in scholarships awarded at graduation.

Nineteen hundred eighty-three was a highly successful year for Chelmsford High School in its cultural pursuits. Several students in the band, chorus, and orchestra qualified in allstate competition. The jazz and concert bands were invited to play at the finish line in the Boston-to-Providence run sponsored by Channel 5, Sheraton Boston, and the *Boston Herald*. The music department was most successful in its production of *Showboat*. In February, the Drama Club became semi-finalists in the

State Drama Festival. In November, the club continued its string of acclaimed productions with the *The Murder Room*.

Another source of pride for Chelmsford High School was the Columbia University Scholastic Press Association award for the second successive year of a first place certificate to the school newsmagazine, *The Voice*. Art students were awarded a record number of Gold Keys in the *Boston Globe* Art Contest. Finally, the Chelmsford High School Faculty Association's production of *Dirty Tricks in High Places* raised a substantial amount for the Town of Chelmsford Scholarship Fund.

An atmosphere of internationalism continued to permeate Chelmsford High School. Again this year students from abroad attended our school, and five Chelmsford students spent their summers in Chile, Kenya, Brazil, Japan, and Panama. Two students took part in a year-long program in Japan and Greece. American Field Service students from Portugal, Greenland, and France, and American International Field Service students from Japan and Spain, were hosted by Chelmsford families. Exchange programs between France, Venezuela, and Chelmsford High School continued working toward greater world understanding for all students involved.

Athletic teams earned acclaim in sports, winning conference championships in girls basketball, boys swimming, boys cross-country, volleyball, girls tennis, boys tennis, and softball. In addition to being conference champions, the boys cross-country team captured the Division I Conference Massachusetts championship. The highlight of the sports season was the award by the *Boston Globe* of the Dalton Trophy to Chelmsford High School in Division I competition, in recognition of accomplishments in the total athletic program.

Students continued their commitment to service and community endeavors. Over 200 pints of blood were again donated to the Red Cross. Once again, students took part in the physical therapy program at the YMCA. Key Club members again hosted the Special Ed Prom.

The Parents Advisory Council again hosted the Prom Breakfast, which attracted twice as many students as in the previous year. The PAC continues to inform the community of school happenings through publicity releases and newsletters. Staff Appreciation Day, when the entire High School staff is honored, was again greatly appreciated.

The establishment of a new program at Chelmsford High School, Students Against Driving Drunk (SADD), is making an impact on the student body and the entire town.

In May, the John T. Conrad Gymnasium and the Thomas L. Rivard Media Center were dedicated in ceremonies honoring two educational administrators who devoted many years of service to the school children of Chelmsford.



## FROM THE PRINCIPAL OF SOUTH ROW SCHOOL

The longer one serves as the principal of a school the more strongly reinforced the notion becomes that the single school is, indeed, a unique community organization. Students, parents, support personnel, teachers and administrator comprise a social system, a kind of micro-society, established to convey knowledge and develop skills and abilities needed by citizens living and functioning in a democracy. Naturally, this system of interrelationships functions best when all the interdependent elements work together in an atmosphere that is characterized by cooperativeness and dedication, and where the welfare of each student is paramount. Our staff, students and parents have worked hard to make this a reality for South Row School.

Our student body, perhaps because of its youthfulness and its eight-year age span, has as one would expect a divergent range of expectations, levels of aspiration and, of course, maturity. Yet our students have many common attributes. They are generally well-behaved, quite caring about each other, and have a willingness to work together and to assume responsibility. Increasingly, our students have shown greater concern about global humanity and their environment.

South Row School parents continue to give excellent support to their school in a variety of ways. Many parents freely donate time to work as library volunteers, kindergarten helpers, room mothers, and chaperones on educational field trips. The school's P.T.O. members work extremely hard to promote special programs, activities, and educational field trips. The officers and executive board members of the P.T.O. give a great deal of time and energy to support the school not only by raising funds and working on activities but by serving as a sounding board to the principal and staff and by giving advice and counsel. On an individual basis, parents are in partnership with the school's staff, working together to provide their children with successful education.

The school's staff continually strives to perform its myriad tasks effectively. The staff recognizes each individual's worth and knows that a feeling of success is essential for growth. The staff believes that all students are capable of learning and expects them to learn. The instructional program reflects this belief.

The micro-society of the school in many ways reflects the strengths and weaknesses of the larger society of which it is part. As the larger society continues to seek solutions to its problems, this school community also remains committed in its efforts to improve its effectiveness.

## FROM CURRICULUM SPECIALIST FOR ART AND MUSIC EDUCATION

The Art Department serves all the schools, and at every grade level its concerns are for the growth and development of the child. The curriculum is used as a guide to ensure that the basic objectives are applied equally in every classroom.

The emphasis at the primary level is to guide children in visual, manipulative and coordinative skills. These skills are often integrated with other areas of the curriculum.

The upper elementary grades continue the conceptual approach, with more concentration on specific goals such as color, perspective, and basic design.

At Junior High school level, we offer a broad range of experiences to the students to make them more aware of themselves, their ideas, their talents, and their world.

At the High School, we have a consolidated program which gives every student in the first two years a knowledge of the ways of developing and expressing an idea in a variety of forms...in clay, weaving, painting, sculpture or graphics. The third and fourth years of the program are spent in developing special skills and needs for each student on an individual basis. Many of them will go on to art schools and colleges, and much of their work is directed towards building up a presentational portfolio.

The Music Department strives to help students discover and develop their musical talents for better understanding and enjoyment of all kinds of music.

Each elementary school has a music specialist who is responsible for all music education in the building, with the exception of instruction on band and orchestral instruments. Each school has weekly lessons in music along with a performing choral group. All schools have song flute ensembles and/or recorder consorts. Some schools have guitar clubs or Orff bands.

Our curriculum guide is based on the conceptual approach. We have a spiral curriculum that begins in Kindergarten and continues through junior high school.

General music instruction in the Junior High School is given to all seventh and eighth graders. General music in seventh and eighth is basically designed for non-performing students; for many, it is their last formal contact with school music. Choral groups are maintained for all junior high students who wish to join them.

The High School offers courses for both performing and nonperforming students. A staff of three instructors offers courses in music, theory, guitar classes, small and large vocal and instrumental ensembles, and instrumental instruction; practice rooms are available for individual study.

Instrumental music in our schools provides an experience not found in other areas within the Music Department. Instruction in playing orchestral string instruments is offered starting in grade 3, and in all band and orchestral instruments from grades 4 through 12. Every student has an opportunity to participate in small-group and ensemble instruction during school hours or after school as part of the extra-curriculum program.



Instrumental and choral ensembles play in school and community concerts and programs throughout the school year. Junior high and high school students perform in district and state festivals and competitions.

The Chelmsford Friends of Music, continuing to support the music programs in all schools, have contributed a great deal of support to scholarships and to the private lesson program.

### FROM THE DEPARTMENT HEAD OF BUSINESS EDUCATION

Student enrollment in the Business Education Department remains consistent with enrollment figures in 1982-83.

#### Curriculum changes introduced include:

1. The updating of the curriculum materials in the Computer Data Entry course. This course now includes training on SuperCalc, the electronic spreadsheet, which is used to solve a variety of math and business-related problems and WORDSTAR, a word processing software program. By using these programs, students are able to create, compose, edit, and record research in business and other relevant personal-use data on the Z-89 microcomputers.
2. Development of curriculum materials for instruction on the Apple IIe microcomputers in the advanced accounting classes.
3. Programming in BASIC on the Apple IIe microcomputers, which arrived in November, 1983.
4. A full year of Typing I now replaces semester courses in Typing.
5. Microcomputer applications on the Apple IIe are part of the curriculum in the Office Simulation course and in Fashion Retailing. Toward the end of the school year, students in the Introduction to Business and Recordkeeping courses will complete a unit assignment on the terminals.
6. Materials for the preparation of the Distributive Education Clubs of America competitions are now a part of the Fashion Retailing curriculum. Students in this course will be competing on the district, state, and national levels for the first time this year.

Such constant revision and evaluation of courses by staff members ensures the vitality of the Business Education curriculum.

The equipment inventory in the department continues to increase as a result of Federal Grant project writing. In July, 1983, eight Apple IIe microcomputers and three Epson dot matrix printers were granted to the Business Education Department. The Business Education Department equipment purchased with federal grant money now includes: 9 Apple IIe microcomputers, 4 Apple IIe microcomputers, 8 Epson dot matrix printers, 2 Silver

Reed electronic typewriters, 4 Shart electronic desktop calculators, 11 Adler self-correcting typewriters, 1 IBM Memory typewriter, 17 Zenith 89 microcomputers, 2 NEC Spinwriters, and 2 Olivetti word processors.

A five-year plan for the purchase and updating of office equipment and computer terminals is in its preliminary stage. Input will be gathered from local businesses and state agencies.

Enrollments in Accounting I, Accounting IA, and Basic Programming are high and a good indication of the need for these courses. It is hoped that in the upcoming school years, more students will select Computer Data Entry, soon to be called "Electronic Information Processing". This is a one-semester course that provides students with an opportunity to learn the operation of a microcomputer for the purpose of recording and processing data, a skill applicable to a wide range of careers. Enrollment figures in Stenography are low. Due to time restrictions, many Business Education students are selecting a computer course over Stenography. The two skills complement each other, each with different purposes, in carrying out an office's activities; they should be regarded as "partners in productivity". Gregg shorthand is still in demand in the modern business office.

The Business Education Occupational Skill Center, funded through federal monies, is in its second productive year. A full-time teacher and teacher aide work in consultation with Guidance personnel and the Business Education staff in planning, implementing, and evaluating goals and objectives for each business student enrolled in this center.

The Distributive Education program at Chelmsford High provides students with group instruction in general marketing techniques, merchandising, and management. The experience gained in class, in working in the school store, on field trips, by listening to guest speakers, and being involved in school and community projects, provides students with knowledge and employment skills. The Cooperative Work Experience Program is available to students enrolled in the second year of the Distributive Education Program. The students in this program are which holds district, state, and national competitions for its members every year. For the past three years, Chelmsford High students have walked away with honors at both the district and state competitions. Last spring, two of our graduates went on to compete in the national competition.

Support staff of the Business Education program includes two job counselors who are housed in the Career Education Center and work closely with all Guidance personnel and Business Education staff members in counseling students in career decision-making, providing job placement services, and comprehensive occupational interest testing. The counselors help students in making a smooth transition from the school environment to full-time employment. The counselors hosted a breakfast in December for local business/executives as a step towards bridging the gap between education and industry. The formation of a Business Advisory Council, a job-

shadowing program, and an internship program are projects under development as a result of this breakfast meeting. A Job Fair and a Fashion Show, given by the students in the Fashion Retailing course, will involve local businesses in providing students with practical experience.

The Business Education staff wants the citizens of Chelmsford to make use of the department's facilities, technology, and equipment in preparing for the world of tomorrow. Several adults are enrolled in both the day and evening programs. Community education is a beginning, and we look forward to seeing its future expansion.

#### FROM THE DIRECTOR OF CHAPTER I

Title I of the 1965 Elementary and Secondary Act (ESEA) was passed by the United States Congress to help local schools overcome educational deprivation. Under the law, the federal government appropriates money annually to school districts throughout the nation. The funds received by each community are determined by the government.

Project proposals are written by the director, Beverly J. Hedison, and sent to the State Department of Education to be initiated in each area as a compensatory educational program.

Chapter I has been part of the Chelmsford School System since 1975. The children are instructed in reading and mathematics at the Parker School (grades 4-6) and the Westlands School (grades 1-6). Westlands' students have the opportunity to work with part of the computer program. The use of this added tool of learning has proven to be very popular and has produced great results.

A child's participation in this project does not mean that a student is not capable, but only that he/she is not, for one reason or another, working to his or her potential. Instruction in the past has proven beneficial in mathematics and reading, as well as in improving the child's self-image. With the combined efforts of the teaching staff, administration and interested parents, we are preparing the whole child for the future as well as the present.

#### FROM THE DIRECTOR OF COMMUNITY EDUCATION

The Chelmsford School Committee appointed the first Director of Community Education on July 12, 1983.

The first major task has been to restructure our adult education program. Brochures offering over forty courses were mailed last fall to very home in Chelmsford, and the winter course listings contained over eighty morning, afternoon and evening courses. "Adult Education" has been replaced by Community Education, and students of junior high school age and older have been invited to attend.

Northeastern University has also arrived at Chelmsford High School this year, with its fourteenth extension campus open on Tuesday and Thursday evenings.

In December, Community Education co-sponsored a business/education breakfast with Chelmsford High School. Over sixty representatives of companies in the area attended. As a result, a Business Advisory Council has been formed at the High School.

Other major projects which are being explored are an extended day program for current elementary students, a pre-school program for three- and four-year olds, child care and summer camp. In combined efforts with the League of Women Voters, a questionnaire centered on these needs was sent to all residents in December, and programs may begin as early as next September.

The Community Education Committee, consisting of volunteer residents, held its first meeting in November and has been meeting one evening a month to discuss programs and activities. Any interested community member is invited to attend by contacting Scott Johnson, Director of Community Education, at 256-4981.

#### FROM THE DIRECTOR OF COMMUNITY TELEVISION SERVICES

Cable 43 began with the signing of an agreement between Lowell Cable and Chelmsford. The company agreed to provide two local access channels and \$75,000 of new color equipment with which to produce television programs. The School Department proposed that the equipment be based in the High School television studio and agreed to hire a full-time director to oversee the production of television programs and provide funds for maintenance and expansion.

On December 22, 1982, Cable 43 began telecasting community messages twenty-four hours per day. On March 27, 1983, the first programs were telecast. Regularly scheduled programs include *Crafting*, *Young at Heart*, *The Lion's Tale*, *Story Time*, *Trivia Time*, *Fun and Fitness Time*, *Energize thru Exercise*, *Easy Does It*-. School Committee and Selectmen's meetings. In addition, many special events have been telecast, such as Town Meetings, the League of Women Voters' Candidates' Night, CHS Graduation, Elks Current Events News Quiz, concerts and lectures. Currently, Cable 43 telecasts an average of 18 and  $\frac{3}{4}$  hours of programs each week.

Chelmsford High students may opt to take a course titled "Introduction to TV Production." Following the successful completion of this course, students may enroll in a service study program as a TV production assistant. These students produce *The Lion's Tale* and constitute the crews for other programs. Chelmsford teachers have also participated in several workshops in which they receive hands-on training in the use of television equipment. Over thirty adult volunteers have helped with Cable 43 programs or have produced their own.



In the future, Cable 43 hopes to expand its programming to include more sports events and other programs of community interest. Cable 43 is also looking for ways to privately fund its operations.

### FROM THE DIRECTOR OF DATA PROCESSING

Since the installation of our own "in-house" Digital 11/44 minicomputer, many administrative tasks have been computerized. This automation of business applications, started in October of 1981, continues even now since the computer is a cost-effective time and work saver. The objectives of this computerization effort are to reduce paperwork; provide faster and more accurate retrieval of student and school information; share and create school information that is useful and transferable among the various types of computer hardware and applications; provide teachers and administrative staff with computer management systems to keep better track of student records, performance and needs. These goals have been achieved with the implementation and refinement of computer business systems in student record keeping, school accounting, personnel, facilities inventory, transportation, forecasting, and special-needs tracking.

With the installation of administrative microcomputers in September, 1983, the staff at every school enjoys the benefits of word processing, electronic spreadsheet capability, a data-base system capability, and computer literacy training.

In-house workshops have been conducted for the school and town staff word processing, microcomputer operations, and supercalc (electronic spreadsheet). Future workshops will expound on various relevant microcomputer topics.

The administrative microcomputers enable every school to tailor a specific application to its particular needs. Furthermore, student data can now be transferred to the next school or grade without additional keying in of information. These microcomputers can also transfer data to the system's minicomputer for analysis of data or updating of information. With this capability, the schools now have computer business systems dealing with purchase orders; teacher attendance and schedules; library overdue lists; inventory systems; student health immunization records; conference and field trip records; budget preparation; and full word processing capabilities.

The School Department and the Board of Registrars/Town Clerk's Office have implemented a voter registration and town census data base. This year will see the second run of the town census on the school computer. The Town Clerk's Office provides all the labor to update and maintain the system, while the School Department provides the computer resources and technical expertise to store and print all pertinent data. This alliance of school and municipal resources has resulted in faster reporting

and information retrieval at lower cost.

The Police Department and the School Department have embarked on an effort to computerize parking tickets for the town. The Police Department has purchased a microcomputer for this task, and the project is in its final stages of development. The Police Department also utilizes its microcomputer for internal record keeping, ensuring the privacy of its own data.

The High School and Junior High School have collaborated on an automatic telephone (robot) calling system to notify parents of a student's absence, a project which is presently being evaluated for prospective purchase. The Chelmsford School Department was the first school system on the east coast to implement "robot calling." By helping to increase student attendance, the School Department receives a larger dollar reimbursement from the federal government.

Future projects will be geared to developing a plotting and graphing capability for business applications; refining the capability to interface the microcomputers with the main computer; devising a telephone cost analysis system; studying the use of cable television for computer data communications; and supporting the existing business applications in the town and the schools.

### FROM THE DEPARTMENT HEAD OF FOREIGN LANGUAGE

Encouraged by the many recent reports which emphasize the importance of foreign language study, the administration and the foreign language staff spent much time in studying ways to enhance its program. Staff committees worked on new language offerings and foreign language as a graduation requirement. Guidance also helped in surveying what colleges in the area were doing in language offerings and requirements at the post-secondary level. Based on their work, the staff made several recommendations to the administration, some of which will be implemented in the 1984-85 school year. A pilot course in Russian will be offered next year at the High School, where German will also be retained as part of the program. Ways of increasing language courses at the Junior High were also explored.

In 1982-83, approximately 38% of junior high and 63% of high school students enrolled in language classes. Spanish, French and Latin continue to have strong appeal, but we look forward to expanding our offerings. At present, students at almost any academic level can be accommodated in our programs; and although we are encouraged by renewed interest in and emphasis on foreign language, we are anxious to maintain and expand the programs in light of budget constraints and the imminent decline in enrollment at the secondary level.

The exchange programs to Venezuela and France continue to be important. The exchange with France has become so popular that, for the second successive year, two groups of C.H.S. students went to France in the spr-



ing. Recent economic problems in Venezuela have severely limited that country's participation; however, C.H.S. was one of the few U.S. schools to continue in the exchange, in this case with a new "link" school in Barquisimeto. Preparation courses for taking part in both exchanges are now part of the foreign language curriculum. Selected students are required to enroll in the appropriate course, for which they receive five graduation credits.

### FROM THE RESOURCE INSTRUCTOR FOR GIFTED AND TALENTED

The Enrichment Program of Chelmsford (EPOCH) is now in the second year. It is designed to enhance the learning experience supplied in the classroom.

The program is based on the Enrichment TRIAD Revolving Door Identification Model which identifies three types of learning experience. Type I focuses on general exploration using speakers, slides, films, etc. Type II involves group training in such subjects as creative thinking, creative problem-solving, research and time management. Type III links Type I and Type II into product-oriented follow-ups. Each student is expected to do a Type III research project, which is an in-depth investigation into a topic of his or her interest.

The program has been extended to the Junior High School this year. It is voluntary, and the students meet after school in small groups with the instructor.

Other after-school programs have been planned for elementary students through the Community Education Director. A variety of topics are offered and presented at the elementary schools throughout the town.

A series of teacher workshops will be offered again this year, funded through the Commonwealth-In-Service Institute as was done last year. A growing number of teachers are expressing interest in participating.

An evaluation of EPOCH was completed in August by private consultants with a questionnaire circulated to students and parents, teachers and principals. Positive results were forthcoming from all groups. Most of the specific recommendations that were made have already been implemented.

## FROM THE DIRECTOR OF GUIDANCE

Following are pertinent facts and figures for the Class of 1983. Also included is a page combining Chelmsford High School and Nashoba Tech statistics for an overview of Chelmsford public school graduates:

	1979	1980	1981	1982	1983
Number of graduates	611	630	647	611	620
Four-year colleges	351 57.5%	366 58.1%	391 60.4%	379 62%	384 62%
Two-year colleges	69 11.3%	55 8.7%	83 12.8%	89 14.6%	77 12.4%
Other Post-Secondary	32 5.2%	24 3.8%	16 2.5%	17 2.8%	20 3.2%
Total Post-Secondary	452 74%	445 70.6%	490 75.7%	485 79.4%	481 77.6%
Employment	139 22.7%	142 22.5%	146 22.6%	102 16.7%	105 16.9%
Undecided	3 .4%	25 3.9%	9 1.4%	10 1.6%	23 3.7%
Military	16 2.6%	13 2.1%	2 .3%	12 2%	9 1.45%
Marriage	1	5 .07%		2 .3%	

### Highlights:

Seventy-eight percent of the graduates will continue their education. After two years of increase from (71% in 1980, to 76% in 1981, to 79% in 1982) there is an apparent leveling off this year at 78%.

Sixty-two percent of the total will attend four-year schools, the same percentage as in 1982.

Thirty percent will attend four-year Massachusetts state colleges/universities. This is a four percent drop.

One-hundred percent of the top 20% of graduate students (124) will enter college in September. It was 98% last year.

Business Management continues to be an important career direction, but Math and Science related careers far outdistance all others.

Here is a summary of career choices:

- 307 The professional field: medicine, law, teaching, engineering, etc.
- 143 Managers, proprietors and officials: (manage a business, own your own business, etc.)
- 58 Clerical, secretarial, office work
- 26 Skilled worker-craftsman (a foreman with a trade)
- 13 Semi-skilled worker (truck driver, factory worker)
- 9 Unskilled worker (construction)
- 13 Other not listed
- 51 Undecided
- 620 Total

Sixty-one candidates took 95 advanced/placement exams with 78 of that total in the college credit category—an 82% success rate.

Seven of the top 62 will attend the University of Lowell; six the University of Vermont; four Rensselaer Polytech.

Fifteen students failed to graduate for academic reasons, one-half the total of the previous year.

1,874 transcripts were processed for the Class of 1983, 686 for past graduates.



**ADDENDUM TO INCLUDE ALL  
CHELMSFORD PUBLIC SECONDARY  
STUDENTS, CHELMSFORD HIGH  
& NASHOBA TECH**

	Total Post- Secondary	Total Others	(employment, military, etc.)
Chelmsford High seniors	481	139	620
Nashoba Tech (Chelmsford Srs.)	9	44	53
	<hr/> 490	<hr/> 183	<hr/> 673

**PERCENTAGES**

Chelmsford High seniors	77.6	22.4
Nashoba Tech (Chelmsford Srs.)	16.9	83.1

COMBINED 72.8%

**TOP SIXTY-TWO STUDENTS—CLASS OF 1983  
(Top 10%)**

1. M.I.T.	Chemical Engineering
2. Tufts	Biochemistry
3. Washington University	Pre-Med
4. Brown	Engineering
5. Cornell	Engineering
6. Brandeis	Chemistry
7. Colgate	Undecided
8. Rensselaer Polytech	Electrical Engineering
9. Univ. of California/Berkeley	Business Management
10. Worcester Polytech	Chemical Engineering
11. Rensselaer Polytech	Engineering
12. Univ. of Massachusetts	Math
13. Clark	Psychology
14. Ohio State	Electrical Engineering
15. A.F.S.	
16. Northeastern	Computer Science
17. Rice University	Geology
18. Univ. of Vermont	Biology
19. Colgate	Sociology
20. Case Western Reserve	Engineering
21. Cornell	Psychology
22. Bowdoin	French
23. Boston University	Biology
24. Univer. of New Hampshire	Science
25. Williams	Biology or Math
26. Brandeis	American Studies
27. Syracuse	Architecture
28. Holy Cross, College of	Pre-Med
29. Middlebury	Undecided
30. Univ. of Lowell	Business Management
31. Dartmouth	Undecided
32. Assumption	Foreign Language
33. Syracuse	Electrical Engineering
34. Univ. of Lowell	Chemistry
35. Boston College	Nursing
36. Univ. of New Hampshire	Computer Engineering
37. Univ. of Vermont	Engineering
38. Brigham Young University	Economics
39. Univ. of New Hampshire	Computer Science
40. Univ. of Vermont	Electrical Engineering
41. Univ. of Vermont	Biochemistry
42. Univ. of Lowell	Electrical Engineering
43. Univ. of Lowell	Math
44. Cortland State	Undecided
45. Fitchburg	Communications
46. Goucher	Dance Therapy
47. Babson	Business/Accounting
48. Boston College	Math
49. Rensselaer Polytech	Electrical Engineering
50. Univ. of Lowell	Nursing
51. Providence College	Math
52. Bucknell	Political Science
53. Dartmouth	Engineering
54. Tufts	Liberal Arts
55. Rivier	Executive Secretary
56. Salem State College	Math/Computer Science
57. Univ. of Vermont	Liberal Arts
58. Rensselaer Polytech	Management Studies
59. Univ. of Lowell	Science
60. Univ. of Vermont	Pre-Legal
61. Fitchburg State College	Business Administration
62. Univ. of Lowell	Business Administration

**TOP SIXTY-TWO STUDENTS  
COLLEGE CHOICE SUMMARY**

A.F.S.	1
Assumption	1
Babson College	1
Boston College	2
Boston University	1
Bowdoin	1
Brandeis	2
Brigham Young University	1
Brown	1
Bucknell	1
California, Univ. of at Berkeley	1
Case Western Reserve	1
Clark	1
Colgate	2
Cornell	2
Cortland State	1
Dartmouth	2
Fitchburg State	2
Goucher	1
Holy Cross, College of	1
Lowell, University of	7
Massachusetts, University of	1
Mass. Institute of Technology	1
Middlebury	1
New Hampshire, University of	3
Northeastern	1
Ohio State	1
Providence College	1
Rensselaer Polytech Institute	4
Rice	1
Rivier	1
Salem State	1
Syracuse	2
Tufts	2
Vermont, University of	6
Washington University at St. Louis	1
Williams	1
Worcester Polytech Institute	1

**TOP SIXTY-TWO STUDENTS  
SUMMARY OF CAREER PLANS**

American Studies	1
A.F.S.	1
Architecture	1
Biochemistry	2
Biology	3
Business Management	5
Chemistry	2
Communications	1
Computer Science	3
Dance Therapy	1
Engineering	5
Computer	1
Chemical	2
Electrical	6
Economics	1
Executive Secretary	1
French	1
Foreign Language	1
Geology	1

Liberal Arts	2
Management Studies	1
Math	5
Nursing	2
Political Science	1
Pre-Med	2
Psychology	2
Science	2
Sociology	1
Undeclared	4

### ADVANCED PLACEMENT TESTING RESULTS

School Year 1982-83 Test Date—May 1983

61 Candidates took 95 exams

	No. of Reports
Colleges receiving A/P Scores (30)	
Case Western Reserve University	1
Assumption College	1
University of New Hampshire	5
Brown University	1
Colgate University	2
University of Lowell	8
Mass. Institute of Technology	1
Rensselaer Polytech Institute	5
University of Mass. -Amherst	3
Clark University	1
Williams College	1
Suffolk University	1
Dartmouth College	1
Tufts University/Jackson Colleges	2
University of Rochester	1
Boston University	3
Cornell University	2
Goucher College	1
New York University-Undergrad. Div.	1
Rice University	1
University of Vermont	4
Boston College	2
Northeastern University	1
Brandeis University	2
University of California-Berkeley	1
College of the Holy Cross	1
Bowdoin College	1
Clarkson College	1
University of Notre Dame	1
Worcester Polytech Institute	1

Scores are reported on a scale ascending from one to five. College credit is usually granted for 3, 4, and 5; occasionally 2's receive limited recognition.

Chelmsford High Scores:	Score Range					Total Tests	
	1	2	3	4	5		
Subject	1	2	3	4	5		
American History	0	4	4	1	0	5	9
Biology	0	0	2	1	0	3	3
Chemistry	0	4	7	1	3	11	15
English Comp & Lit.	0	2	2	0	2	4	6
English Lang & Comp	0	0	5	5	0	10	10
French Language	0	1	5	2	0	7	7
Math-Calculus AB	0	4	12	6	0	18	22
Math-Calculus BC	1	0	4	5	6	15	16
*Physics B	1	1	0	0	0	0	2
Spanish Language	0	0	4	0	1	5	5
TOTALS	2	15	45	21	12	78	95

\*AP Course not offered 82-83  
College credit possible in 78 out of 95 tests taken

College  
Credit  
Possible

### FROM THE HOME ECONOMICS DEPARTMENT HEAD

The goal of the Home Economics program is to prepare students to cope with daily living. The curriculum starts at the seventh grade level in a ten week co-educational course, emphasizing basic skills for family life. Foods and nutrition, sewing, building a good self image and human relations are stressed. The eighth grade course expands on this knowledge. Consumer awareness, decision making, machine sewing, comparison shopping and practical skills in the foods laboratory are included. Activities are designed to meet a wide range of student needs, interests and abilities.

Since boys have been introduced to the Home Economics program in the seventh and eighth grades, the Chef's course at the High School has become very popular. Students are involved in food selection, preparation and the serving of meals. Careers in these categories are explored. Teachers from other disciplines are invited to give demonstrations of their culinary specialties.

The Home Economics teachers attend workshops, in-service programs and courses offered through colleges in the area. Curriculum in the courses is constantly being revised and updated to keep abreast of current methods and products. A new child development course is being introduced in 1984 to include a pre-school learning center. An International Foods Day at the Junior High is a yearly event, held in cooperation with the Foreign Language Department.

The Home Economics Department strives to help each individual student to gain the skills and self-confidence to achieve a productive and fulfilling family life.

### FROM THE DEPARTMENT HEAD OF INDUSTRIAL ARTS

Chelmsford schools were cited as an outstanding system by a visiting committee of the New England Association of Schools and Colleges (NRACC) during its recent visit to Chelmsford for purposes of school accreditation. This commendation stems in part from the diversity of programs offered to the students and the community. Industrial Arts plays a vital role in maintaining this diversity with our courses providing life-sustaining instruction, avocational opportunities, vocational investigation, and consumer awareness.

The importance of practical arts has been evidenced by the increase in the High School's graduation requirements from ten to fifteen credits and in the co-ed program at the Junior High. The programs are continually evaluated to match the needs of the students and stay abreast of an ever-changing technical world.

At the Junior High School, every student takes two one-term units, one in seventh grade and another in eighth. The seventh grade curriculum deals with safety in the laboratory, problem solving, product design and production, and the use of hand tools and power equipment (band saw, planer, radial arm saw, drill press and



sanders). The eighth grade curriculum covers cooperation in the workplace. A simulation of industry's production-line techniques involves students in product ideas and design, planning and production of jig and fixtures, the flowcharting of products and production of a specific number of finished items.

The High School program offers a choice of fifteen electives, ranging from full-year courses to semester courses and independent study. Our Industrial Arts I course is a full-year program divided into four one-term units (Basic Electricity, Woodworking, Metalworking and Technical Drawing). The other full-year courses are Technical Drawing I & II, Electronics I, II, and Independent Study; and Architectural Drawing I, II, and Independent Study. The semester courses include General Metals, Small Engine Repair, House Construction, Fine Furniture Construction, and General Drafting, which is a course for next year.

By-products of these courses are services provided to the community, school and staff. Part of the Electronics, Small Engine Repair, House Construction, Fine Furniture, and Architectural Drawing courses are practical applications of course material. To place students in situations as close to "real" as possible, work is solicited from various sources. House Construction students design, construct, and assemble on-site storage sheds for people willing to buy the materials. Small Engine Repair students study theory, rebuild an engine, and troubleshoot equipment. The troubleshooting unit needs equipment such as lawnmowers, rototillers, weed cutters, and pumps to repair. The only cost to the "customer" is for parts. Similar situations exist in Electronics and Drawing.

The comprehensive Industrial Arts program is continually being upgraded. New course offerings at the High School and some modifications of programs at the Junior High are some of the possibilities being considered to better serve the students and community.

#### FROM THE SUPERVISOR OF INSTRUCTIONAL MEDIA

In each elementary school library the instructional program focused on how information is organized, how to locate and select appropriate materials, and the skills needed to use the available resources. Scavenger hunts and reference question search lessons continued to elicit good responses from the fifth and sixth grade students. The unit on the use of the almanac was a popular exercise. The effectiveness of the library skills is evidenced by the fact that the sixth grade students performed on the reference question section of the Science Research Associates test at the grade equivalent level of the seventh grade, ninth month, and at the 66.8 percentile. These tests were administered in the early fall of 1983, and the scores reflect what the students had learned by the end of the fifth grade.

Story hours have been a traditional part of the elementary library program, and their scope has grown to include book reviews, book talks and discussions about authors. Some story hours were videotaped and broadcast

over cable television. At the South Row School, all grades were involved in story hours. At the Harrington School, the students enjoyed read-to-yourself sessions. The "question of the week" contest was popular at the Westlands School. The Parker School library held a book fair. Instruction on how to use computers fascinated students at the Byam School. As in the past, a great deal of research was done by the students, particularly by those in grades four through six. Trivia quizzes, chess, backgammon, checkers tournaments, favorite book contests and book mark design competitions were popular. Displays of student work—book reports, dioramas, art work and puppet shows—added another dimension.

At the close of the school year, every elementary student was given a summer reading list of books available at both the school and public libraries. A series of workshops was held for the library assistants. These were concerned with how to prepare annual reports, how to teach students search strategies, developing students' library skills, and methods of book selection.

The McCarthy Junior High School library was the scene of much activity. Library orientation tours were given to all seventh grade students, introducing them to both the browsing collection housed in Room 213, and the reference and non-fiction collection in Room 206. These tours were conducted under the auspices of the English Department.

Throughout the year, teachers brought their classes to the reference/non-fiction collection for research. During these visitations, the librarian gave informal instruction, generally to small groups, and frequently on a person-to-person basis. A total of 349 such classes was conducted. The English Department's "oral communications" unit, which involves all eighth grade students, placed a heavy demand on the library. The unit required students to review their library skills, fostering the development of search strategies. The librarian became actively involved in teaching the whole gamut of library science and helped students in preparing their research papers.

An active reading program, conducted by the English Department and the six reading teachers, created a great need for paperback books, which comprise 80-85% of the total book circulation.

A four-day paperback book fair was held in November; a repeat performance is planned for the next school year.

A helpful cadre of student helpers was formed to work at the circulation desk, shelve books and prepare overdue book notices. In addition, there were two volunteer mothers who did much to assist the library program.

Because of the asbestos removal effort during the summer vacation, all library materials in Room 206 were packed in cartons labeled to facilitate re-shelving in the fall.

The total circulation figure for the year was, 16,510 items, 3,250 more than in 1981-82. This figure includes periodicals and audio visual materials as well as books.

The High School library continued to meet the growing demands for services and materials. The library was open from 7:45 A.M. to 2:00 P.M. Monday through Friday, with hours extended to 3:00 P.M. on Tuesday, Wednesday and Thursday afternoons. Library services were expanded to accommodate High School and McCarthy students working on History Day projects.

During the year, approximately 1,500 students used the library facilities each day. Faculty members reserved time and space in the library for their classes to do research; an average of three classes a day were scheduled, while at times the number rose to ten. Collections of books on specific subjects were placed on reserve to facilitate research for these students. Upon request, the librarian provided instruction on library usage, reference sources and periodicals research methods. Early in the school year, all ninth grade students were given orientation tours of the library.

The service study course for student assistants was an important aspect of the program. The thirty-five students who enrolled gained practical experience and a sense of belonging while the library benefited from their services. At the Senior Academic Awards Night, the library awarded prizes to two outstanding seniors for their exceptional contributions.

Other activities included the construction of a permanent gallery for the display of students' studio art, and ongoing displays of student projects in English, Fashion Merchandising, History, Industrial Arts, Reading and Science. Meetings, whose purpose was to explore cooperative efforts and information exchange, were held with elementary, junior high, high school and public libraries. A total of 1,550 books and 340 materials were added to the collection. Newspaper and periodical subscriptions, as well as the collection of microfilms expanded opportunities for student research.

The total circulation figure of 10,043 volumes for the school year does not reflect the tremendous on-site use of the reference and general collection during student visitations to the library.

Working with students and faculty, the graphic artist provided a variety of services for the school system. Overhead transparencies and graphics were created for School Committee and Finance Committee meetings. Sound/slide programs, transparencies, audio tapes and other instructional materials were produced upon request for faculty members and students. The sixteen-millimeter collection was repaired and inspected on a regular basis, helping to prolong the life of this resource.

The repair technician performed a multitude of functions, repairing projectors, television sets, filmstrip projectors, while maintaining the public address system in every school. During the summer months, he systematically cleaned and repaired, where necessary, all audio visual equipment in the system.

The central cataloging office continued to serve the whole school library system, cataloging and processing all

items added to the schools' collections. The central files were kept up-to-date in anticipation of computerizing their stored information in the future. The cataloger and a clerical assistant spent many hours entering the audio visual software on data on a computer, looking toward the publication of a computerized list of all data for every school and thus making each item more accessible for borrowing. The centralized collection of audio visual software—filmstrip, films, video tapes, soundfilmstrips and recordings housed in the High School—was heavily drawn upon.

With the burgeoning of printed and non-printed information, it becomes increasingly important for students to know how information is organized and how to locate it in whatever form it is to be found. This is one of the goals of the library instructional curriculum.

### **FROM THE COORDINATOR OF LANGUAGE ARTS/READING/BASIC SKILLS**

#### **Basic Skills**

Chelmsford's system-wide Basic Skills Improvement Program provides the framework for curriculum design, staff development, competency testing, and follow-up instructional programs in reading, writing, mathematics, and listening. Basic skills curriculum guides which explain the program are available in all school libraries. This information will be helpful to parents who want to know more about the nature and scope of the Basic Skills Improvement Program.

Basic Skills encompass all aspects of the educational process and go far beyond focusing on achievement at a minimum competency level. Accordingly, we have expanded our basic skills program to include study skills. In October, 1983, a system-wide Study Skills Committee was organized to review and select appropriate study skills materials for implementation in all content areas. The committee consists of twenty-seven staff members including teachers, specialists, and administrators. The final report of the committee will be completed in August, 1984.

A state mandate requires local school districts to test for minimum competency in reading, writing, mathematics, and listening at both elementary and secondary levels. Chelmsford meets this requirement by testing for reading, writing, and mathematics in grades 3, 5 and 8, and for listening in grades 2, 4, and 7. The results of basic skills testing for the 1982-83 school year were positive and reassuring, showing overall progress in all areas tested. The test results in listening were especially noteworthy with close to 100 percent of all students passing the test.

Indications are that the Massachusetts Department of Education intends to play a greater role in setting standards and in expanding required testing for local school districts during the coming years.



## Language Arts

Chelmsford's writing program consists of word, sentence, and paragraph objectives for each grade level from kindergarten to grade 12. To monitor the progress of each student in writing, student folders containing selected writing samples were kept in grades 3 to 12. Our writing program has received national recognition from the National Council of Teachers of English and has been adopted by many school systems throughout the country.

The High School is to be congratulated for winning the first place national award from Columbia Press Association for its newsmagazine, *The Voice*. Ninth grade students and teachers are also to be congratulated for coming within one point of the thirty top high schools in the country in the English Olympiad. The Olympiad consists of standardized tests in the mechanical skills of writing, including grammar and punctuation.

Under the direction of the newly appointed department head, the ninth grade English program was completely revised during a summer workshop. A multi-genre approach was established, with appropriate core readings for each academic level. It should also be noted that all high school English teachers have written course syllabi which were issued to parents, along with the student's first quarter mid-term report. Every course syllabus includes attendance policies, materials required, homework assignments, makeup policies, grading procedures, and a description of the course's content.

To facilitate the teaching of language arts in areas other than English and reading, the Junior High School science teachers developed materials in a summer workshop for incorporating reading, writing, and listening skills into seventh and eighth grade science lessons. The lessons, developed for all ability levels, provide specific procedures for teaching basic skills.

## Reading

Chelmsford's curriculum guides for reading and listening follow the same format as the curriculum guide for writing—presenting a sequence of objectives for each grade level. The specifications for reading and listening provided by the Massachusetts Department of Education were used as the basis for generating the objectives. The objectives are skill focused, making it possible for teachers in all subject areas to reinforce each other's efforts in teaching reading and listening.

The Basal Text Chart, a guide developed by elementary teachers to assist in the selection of appropriate reading materials, indicates by grade level and ability group the basal texts that meet the required objectives. This ensures the consistent use of materials within a particular building and from building to building. It also eliminates the possibility of duplication of books for children who may be assigned to a different school in the future.

Last February, all elementary schools successfully participated in the MS READaTHON, a national program

to raise money for multiple sclerosis. The program calls for children to find sponsors for each book that they read. The MS READaTHON is endorsed by The International Reading Organization and the United States Office of Education.

The secondary reading program consists of three levels—remedial, developmental and enrichment. The courses meet the needs of the full range of student abilities. Each reading course is highly structured with required pre- and post-testing, proven management techniques, and specific objectives. Student progress is monitored through individual reading folders. Test results have shown that the secondary reading program has been extremely successful in helping students to overcome deficiencies in reading.

To promote the development of higher level reading skills in grades 3 to 12, ten teachers from both elementary and secondary levels participated in the Leader Training Course for Great Books. The Great Books is a program of interpretive reading and discussion that encourages students to read critically and to support their views with evidence.

Despite Proposition 2½, declining enrollment, increased class size, and limited resources, the Chelmsford School System continues to do an excellent job of providing students with varied opportunities to grow to the fullest of their potential as readers, writers, listeners, and speakers. To maintain the quality and high standard of education in Chelmsford, however, requires continued concern for, commitment to, and support of educational programs that meet the needs and interests of all students.

## FROM THE COORDINATOR OF MATHEMATICS/COMPUTER SCIENCE:

The elementary mathematics program continues to emphasize the basic skills needed by our students to succeed in junior high and high school mathematics.

In addition to the normal elementary program, an experimental continuous progress program is being tried at the Byam School. In conjunction with this, we are using a new computerized management system to help track student progress. If this system proves effective, it will be introduced at other schools.

This year, through the use of block grant funds, we have been able to meet our goals of installing four microcomputers at each elementary school, allowing greater hands on experience for the students. Over the past year, a great deal of in-house teacher training has been completed, leading to more effective use of the computers in the classroom.

The Junior High mathematics program continues to offer diversified courses, ranging from remedial to an advanced course in geometry. Over the past year, we have had a successful basic skills follow-up program to provide help for students who failed the State basic skills test. This program has reduced by two-thirds the number of

students who have not achieved passing scores.

At present, a computer unit is being developed which will be added to the mathematics curriculum in September. This year, five microcomputers for the Junior High were bought with block grant funds, and we are planning to add ten more next year.

The mathematics and computer science programs at the High School continue to provide students with the knowledge necessary to deal with our increasingly technical society. This summer Chelmsford High was selected to take part in the Northeast Regional Exchange's "Study of Exemplary Mathematics Programs." And a complete revision was made of courses for non-college bound students. With a thirty-credit graduation requirement in mathematics, it is vital that a comprehensive and attainable program be presented to these students.

There has been a large increase in the numbers of students taking computer courses. A new course added to the computer curriculum will prepare students for the new CEEB Advanced Placement Computer exam which will be given for the first time in May.

#### **FROM THE DEPARTMENT HEAD FOR PHYSICAL EDUCATION**

The Physical Education curriculum is a progressive sequence of activities tailored for the needs and abilities of students at various age levels. This fall, several workshops were held to discuss revisions of the curriculum, and plans for a summer workshop are in the making. The workshop's purpose is to expand the overall program, emphasize self-testing regimens, and pursue a health-related physical fitness program.

The elementary school curriculum stresses the exploration of individual skills and development, leading up to sport skills and athletic activities. Sportsmanship and social spirit are also stressed.

The junior high curriculum continues the development of team sports and physical fitness, with the addition of individual and dual sports and Project Adventure—a self-testing and trust experience. The program is elective.

During the course of this year, the Junior High School participated in the National Children and Youth Fitness Study conducted by the U.S. Office of Disease Prevention and Health Promotion. The testing program was designed to compile national data on the physical fitness of youth for the first time since 1975. In addition to the benefits of being involved in the study itself, the school received permanent possession of the testing equipment used in the study for use in its own physical education program. The emphasis in fitness testing is changing from athletic-related fitness to a health-related fitness approach.

The high school curriculum is made up of individual, dual and team sports, as well as a variety of conditioning and fitness activities. Karate, Ti Chi, and self-defense are

offered on a limited basis. At present, the curriculum comprises 26 different activities offered on an elective basis. Major emphasis is placed on lifetime activity sports.

Proposition 2½ hit the high school physical education program very hard. Staff cuts resulted in the cancellation of the junior-senior physical education program and an increase in class size, resulting in a pared down curriculum. At present, the junior-senior program has been restored on a limited, once-a-week basis, as mandated by the State; the elective program has begun to be reinstated; and curriculum revisions are being investigated. However, class size and the one-period-a-week program for the juniors and seniors still remain as obstacles that continue to weaken the physical education program.

Every school also has an intramural program in which students can further enjoy activities and improve their skills. The extent and variety of each program is dependent on the availability of staff and transportation, and on space limitations.

#### **FROM THE DEPARTMENT HEAD OF JUNIOR HIGH SCIENCE**

The Junior High program teaches Life Science and Earth Science in the seventh and eighth grades, thus extending the elementary program and producing greater understanding of the interdependence of life and its home, the earth.

The Junior High staff has been developing new curricula in two areas this year. First, increased awareness, reinforcement and incorporation of basic skills in the classroom and curriculum have become a major objective. Second, a part of the continuous updating and revision of the program, members of the department have been attending workshops, writing curricula, testing computer software, and integrating computers into the science classroom.

The major goals of the department are to obtain more computers and computer software and to keep abreast of the new trends in studies for the Junior High.

#### **FROM THE COORDINATOR OF SOCIAL STUDIES**

Students entering High School have the opportunity to select from a developed sequence of social studies courses; few are required, most are elective. Three years of social studies are needed for graduation from Chelmsford High School.

Nineteen social studies courses comprise a balance of history, social science and interdisciplinary studies. Students are encouraged to take courses in each of these areas. Most students elect social studies in each of their four years at Chelmsford High.

A typical social studies progression in grades nine through twelve would be as follows:

- Political science in grade 9: required for all students



- A world history course in grade 10: selection from several electives
- United States history in grade 11: selection from several options to meet the State requirements
- Social science, history or interdisciplinary electives in grades 12.

This progression prepares our students for further post-secondary study. It also offers substantial choices for those entering the job market after high school.

Social studies courses cover four levels of skill and ability. Level One courses are for Honors and Advanced Placement (AP) studies. Honors courses are offered in world and United States history, law and Asian studies. Advanced Placement courses are given in United States and European history.

Level Two courses are for students with above-average skills and ability who intend to continue their studies after high school. Most of the social studies courses are offered at this level.

Level Three courses benefit students who are going on to further post-secondary education but who may read more slowly and may need additional instruction in basic skills. Many of the social studies courses are also available on this level.

Level Four courses, designed primarily for students entering careers after graduation, stress basic skills, including life skills of value in both employment and personal life. These courses include: consumer economics, legal rights and responsibilities, modern problems, and Level Four classes in political science, world and United States history.

In its aim to meet the needs of every student, Chelmsford High offers more social studies courses than almost any other high school in the Commonwealth. The social studies courses are listed below.

### SUMMARY OF SOCIAL STUDIES COURSES

HISTORY	SOCIAL SCIENCES	INTERDISCIPLINARY
Full Year	One Semester	One Semester
Ancient History	Economics	Computerized Social Science
World History H (Inquiry)	Consumer Economics	Art & Architecture in America (Sem II)
Modern History A	Psychology	American Studies
Modern History	Legal Rights & Responsibilities	Asian Studies (II) (Sem I)
Modern History B	Comprehensive Study of the Law (II) (Sem I&II)	
European History AP	Full Year	Full Year
American History AP	Political Science A	International Relations
U.S. History H	Political Science	Modern Problems
U.S. History A (Inquiry)	Political Science B	
U.S. History A		
U.S. History		
U.S. History B		

AP (Advanced Placement)

H (Honors)

A (Above Average and College Preparatory)

B (Non-college)

### FROM THE ADMINISTRATOR OF SPECIAL EDUCATION

Since September, 1974, the Special Education Department has implemented Chapter 766, The Massachusetts Comprehensive Special Education Law of 1972. In September 1978, P.L. 94-142, the Education of the Handicapped Children act became effective. Both laws entitle special needs students the right to a free and appropriate education. Students, ages three through twenty-one years, who have not received a high school diploma or its equivalent, and who have been determined by the evaluation Team to have a special need, are eligible for special education services.

The Chelmsford Special Education Department began the September, 1983, school year with 678 students registered to receive special education services—11.1 percent of Chelmsford's total school enrollment, an increase of .9 percent over the 1982-83 school year.

Chelmsford has a comprehensive program to serve the special needs children in our community. To develop and implement the individualized educational plans, the staff includes specialists in learning disabilities, speech pathology, adaptive physical education, occupational therapy, visual impairment, hearing impairment, psychological services, social services, and vocational services. For students who require more specialized educational programs, there are twelve resource classes staffed by special education teachers who are assisted by instructional aides. Private day and residential schools provide students with severe learning and/or emotional needs.

In September, 1983, the Special Education Department began to computerize all report data required by the State Department of Education. This will enable staff to retrieve data for state reports as well as information for the servicing of students as required by Chapter 766.

The Merrimack Special Education Collaborative, in which Chelmsford participates, continues to provide effective and cost-efficient programs for children with low-incidence disabilities. Classes, held in Dracut, Billerica, and Tewksbury, serve the needs of children from Chelmsford, Billerica, Dracut, Tewksbury and Westford.

For the current school year, the Chelmsford Special Education Department has a budget of \$1,676,005.00. In addition, the town will receive \$130,749.00 from the federal government for educational and vocational programs.

The department provides a variety of pre-vocational and vocational programs. The Center for Occupational Awareness and Placement (Project C.O.A.P.), a collaborative program, has placed students in on-site jobs. After completing the C.O.A.P. Program, students have been able to obtain full-time employment. The department considers pre-vocational and vocational programs as a priority and will continue its efforts to expand these opportunities for the special needs students.

The administrative staff has written a staff manual describing policies, procedures, and programs. It is available in every school.

The Special Needs Service Booklet describing the Chapter 766 process and services for parents, students, and community members is available at the McKay and Adams libraries and at the Special Education Office.

### CONCLUSION (By the Superintendent)

The year 1984-85 will bring new challenges and problems. As we plan for the future, our concern for the economy of the town, state and nation emphasizes the need of total commitment from all facets of the community in order to guarantee the best use of the tax dollars and still achieve excellence in educational programs and opportunities. The School Committee has continued to effect economies in the development of the 1984-85 budget with a clearer documentation and presentation of program needs related to budget requests and declining enrollments. The School Committee recognizes that qualitative dimensions of the school system's programs can only be measured in terms of what the town wants and how it values the return on its investment.

There must continue to be shared responsibilities with students, parents, teachers, administrators and school committee working together. With the commitment of Chelmsford school personnel, parents, students and citizens, one cannot help but feel a sense of confidence that Chelmsford can and will meet these challenges.

Sincere thanks for their cooperation and support are once again extended to all who have assisted us in any

way—all town boards and committees; school personnel; police, fire and highway departments; parent-teacher organizations; League of Women Voters; Chelmsford Women Jaycees; Chelmsford Elks; Rotary and other service organizations; advisory study committees; school volunteer workers, and citizens.

The School Committee wishes to extend its deep appreciation for the years of loyal, and meritorious service of the following staff members who retired in 1983.

Eunice Gray, Grade 5 Teacher, South Row School  
Francis Larkin, Custodian, Parker School  
George Eastman, Custodian, Byam School  
Maureen Long, School Food Service, High School

The community and the school department were grieved to learn this past year of the deaths of the former assistant principal of the High School, one of the McCarthy Junior High School housemasters, and a teacher of mathematics. These fine people held the love and respect of everyone. They will long be remembered for their dedication to the students and staff, past and present of the Chelmsford Public Schools.

### IN MEMORIAM

**Miss C. Edith McCarthy**  
former vice principal, High School

**Mr. John "Jack" Sargent**  
housemaster, McCarthy Jr. High School

**Mr. Thomas DeLuca**  
McCarthy Junior High School teacher of mathematics

## SEWER COMMISSION

The following is the Annual Report for the year ending December, 1983.

The Sewer Commission is pleased to report on their progress to date regarding the Facilities Plan for Wastewater Management currently being conducted for the Town by Weston & Sampson Engineers, Inc.

On September 26, 1983, the Commission held the second Public Meeting on the Project, at which time the alternative solutions available to the Town to solve its wastewater disposal problems were discussed. (The location and extent of the Town's wastewater disposal problems areas had been discussed at a previous Public Meeting.) The meeting was well attended. Those in attendance learned of the options and relative costs of the wastewater management techniques available to the Town, on a neighborhood-by-neighborhood basis. The Commission gained additional information from those residents in attendance that will be useful in fine-tuning the proposed sewer service area. The Commission will also attempt to incorporate the input received at the Meeting concerning methods of allocating local costs (i.e. betterment assessments and user fees) in the final financ-

ing and implementation plan, which is to be developed in concert with other Town Boards and Commissions.

Following the Public Meeting, the Commission and its engineers met with State officials prior to detailed development of the selected plan. The State gave its preliminary approval of the plan, as well as an indication as to those facilities that would be eligible for State and Federal grants.

A Final Public Hearing, tentatively scheduled for March, 1984, will be held to discuss the plan in detail. The overall wastewater collection system plan, and associated construction costs, typical homeowner costs, and financing and implementation arrangements will be presented at that time. Public input will be solicited and taken into consideration by the Commission to insure that the selected plan reflects the best interests of the entire Town.

The Commission anticipates including the necessary Articles on the Annual Town Meeting Warrant to appropriate the local share of funds necessary for design, and possibly construction of the initial phases of the project. It is assumed that the design will be completed in one year.



During the past year, Town Meeting voters approved an Article requiring sewer abutters to connect to the sewer system within one year of completion of construction. This will ensure that existing pollution sources will be promptly eliminated, and that State and Federal reimbursements of a portion of the lateral and interceptor sewer costs will be expedited. In addition, an Article was passed which authorizes the Sewer Commission to negotiate with the City of Lowell to provide for wastewater conveyance and treatment at the Duck Island Wastewater Treatment Plant. The Commission has met with Lowell officials toward development of a mutually acceptable Inter-Municipal Agreement.

The Sewer Commission will continue to strive toward completing and implementing a reasonable and affordable plan that will insure proper treatment and disposal of wastewater from all sources within the Town. Such a plan will eliminate the contamination of surface water and groundwater within the Town, and eliminate the very real threat to our drinking water supplies.

Respectfully submitted,

CHELMSFORD SEWER COMMISSION  
John P. Emerson, Jr., Chairman  
Burton A. Segall, Vice Chairman  
Dennis J. Ready, Clerk

## TREASURER & TAX COLLECTOR

Balance as of July 1, 1982	\$ 4,263,973.00
Receipts thru June 30, 1983	<u>56,923,349.00</u>
Paid on warrants	<u>(51,173,984.00)</u>
Balance as of June 30, 1983	\$10,013,338.00

### BREAKDOWN OF BALANCE AS OF JUNE 30, 1983:

Cash in Banks**	\$ 9,740,821.00
Certificates of Deposit	00.00
Federal Revenue Sharing Funds	61,798.00
Non-Revenue Funds*	<u>210,719.00</u>
	\$10,013,338.00

\*These funds are the unexpended proceeds from Bond Issues

\*\*Funds in Money Market Accounts included in this figure

See Town Accountant balance sheet for all uncollected levies by years.

### DEPARTMENT MEMBERS

Jim Doukszewicz—Town Treasurer & Tax Collector  
Florence Ramsay—Asst. Town Treasurer  
Margaret Mullen—Dept. Asst. to Tax Collector  
Lorraine Parkhurst—Principal Clerk (Treas.)  
Joan Bolvig—Computer Operator

Roberta Doukszewicz—Junior Clerk  
Marian Doyle—Part-Time Clerk

This past year saw quite a situation develop when the property tax bills could not be mailed out before 12-31-83. All staff were busy at year's end, but we appreciated the large response by the taxpayers. Some \$1,750,000.00 was voluntarily paid towards the tax bills not yet issued, and this helped the town avert a longer borrowing cycle.

Many back levy years were also serviced in the excise area, resulting in many license suspensions, and many accounts being paid.

Lands were sold after foreclosure to developer Raymond Carye at an auction held on lots off Turnpike Road. Future development of these lots should help the growth revenues of the town in upcoming tax years.

Many pieces of property in tax-title will be foreclosed in 1984, and another group of properties will be lienied as well.

Respectfully submitted,

James R. Doukszewicz  
Treasurer & Tax Collector

## TREE DEPARTMENT

This past year we have continued with our safety pruning and elevating program.

Our work is done by a hired contractor, usually in the winter months, except for our emergency work. More could be done, but I feel, at present, we can keep the town reasonably safe with our present budget.

I would like to thank those who have assisted me in the past and hope for continued cooperation with other town departments.

Respectfully submitted,

Donald P. Gray  
Tree Warden

**APPOINTED TOWN OFFICIALS**

**Town Accountant**  
Ernest F. Day Term Expires 1985

**Board of Selectmen's Executive Secretary**  
Norman E. Thidemann Term Expires 1984

**Town Counsel**  
James M. Harrington, Esq. Term Expires 1984

**Police Chief**  
Raymond P. McKeon Term Expires 1984

**Deputy Police Chiefs**  
Pennryn D. Fitts James C. Greska

**Fire Chief**  
Frederick H. Reid

**Deputy Fire Chief**  
James A. Sousa

**Cemetery Superintendent**  
George E. Baxendale Term Expires 1984

**Park Superintendent**  
Donald P. Gray Term Expires 1984

**Director of Public Health**  
Richard J. Day Term Expires 1984

**Assistant Director of Public Health**  
John P. Emerson Term Expires 1984

**Board of Health Physician**  
Michael A. Gilchrist, M.D. Term Expires 1984

**Superintendent of Streets**  
Harold E. Gray Term Expires 1984

**Inspector of Animals**  
Dr. Martin A. Gruber Term Expires 1984

**Building Inspector**  
Ronald W. Wetmore Term Expires 1984

**Local Inspector**  
Bruce H. Clark Term Expires 1984

**Wiring Inspector**  
Francis E. Cunningham Term Expires 1984

**Gas Inspector**  
Neal C. Stanley Term Expires 1984

**Plumbing Inspector**  
William H. Shedd Term Expires 1984

**Sealer of Weights & Measures**  
Anthony C. Ferreira Term Expires 1984

**Town Aide and Council on Aging**  
Kathleen M. Robinson Term Expires 1984

**Assistant Town Clerk**  
Elizabeth D. Zamanakos

**Assistant Treasurer**  
Florence M. Ramsay

**Planning Board Clerk**  
Christine Gleason  
Jacqueline A. Sheehy (Resigned)

**Board of Selectmen's Clerks**  
Judith E. Carter  
Evelyn L. Newman

**Board of Appeals Clerk**  
Conservation Commission Clerk  
Marjorie Hennessy

**Finance Committee Clerk**  
Sharon Galpin

**Insect Pest Control Officer**  
Donald P. Gray

**Superintendent of Public Buildings**  
William W. Edge

**Veterans' Graves Officer**  
George E. Baxendale

**Veteran's Agent**  
Mary K. McAuliffe

**Dog Officer**  
Frank Wotjas, Jr.

**Part-time Dog Officer**  
Neal Stanley, Jr.

**Highway Department Foremen**  
Pearl Koulas Arthur Deschaine Frederick Greenwood



**TOWN ACCOUNTANT**  
**BALANCE SHEET—JUNE 30, 1983**

**REVENUE ACCOUNTS**

**ASSETS**

Cash:			
General:			
In Banks		\$ 9,740,821.	
Federal Revenue Sharing:			
Invested		61,798.	
Accounts Receivable:			
Taxes:			
Levy of 1976			
Personal Property	3,586.		
Real Estate	363.		
Levy of 1977			
Personal Property	3,255.		
Real Estate	1,953.		
Levy of 1978			
Personal Property	7,021.		
Real Estate	5,006.		
Levy of 1979			
Personal Property	9,492.		
Real Estate	4,611.		
Levy of 1980			
Personal Property	10,406.		
Real Estate	17,851.		
Levy of 1981			
Personal Property	13,303.		
Real Estate	37,472.		
Levy of 1982			
Personal Property	16,840.		
Real Estate	116,556.		
Levy of 1983			
Personal Property	37,694.		
Real Estate	1,003,069.	1,288,478.	
Motor Vehicle Excise:			
Levy of 1973	347.		
Levy of 1974	357.		
Levy of 1975	3,925.		
Levy of 1976	42,461.		
Levy of 1977	43,383.		
Levy of 1978	42,292.		
Levy of 1979	55,172.		
Levy of 1980	55,868.		
Levy of 1981	27,342.		
Levy of 1982	31,492.		
Levy of 1983	180,680.	483,319.	
Farm Animal Excise:			
Levy of 1981	195.		
Levy of 1982	216.		
Levy of 1983	111.	522.	
Tax Titles and Possessions:			
Tax Titles	112,286.		
Tax Possessions	19,292.	131,578.	
Departmental:			
Off Duty Work Details	40,429.		
Public Buildings	150.		
Cemetery	6,633.	47,212.	
Water Districts:			
Lien Added to Taxes:			
Levy of 1981	66.		
Levy of 1982	241.		
Levy of 1983	666.	973.	
Aid To Highways:			
State		284,671.	
Loans Authorized:			
Sewer Construction	1,200,000.		
School Building Improvements	358,037.	1,558,037.	

Transfers Authorized:			
Revenue Sharing	280,674.		
Perpetual Care Trust	15,000.		
Stabilization Fund	682,710.	978,384.	
Underestimated Assessments:			
Mosquito Control	855.		
Regional Transit Authority	388.	1,243.	
Revenue:			
Appropriations Voted For			26,429,154.
Fiscal 1984			<u>\$41,006,190.</u>

**LIABILITIES AND RESERVES**

Warrants Payable		7,059,992.	
Payroll Deductions			376,729.
Guarantee Deposits:			
Planning Board	1,850.		
School Department	1,500.		
Public Buildings	900.	4,250.	
Tailings:			
Unclaimed Checks			17,722.
Agency:			
County—Dog Licenses			911.
Sale of Real Estate			4,767.
Sale of Cemetery Lots			15,082.
Gifts from Individuals:			
Library-Carriage House	3,586.		
Library Department	4.		
Cemetery Department	250.		
Recreation Department	550.	4,390.	
Federal and State Grants:			
Revenue Sharing	61,798.		
Department of EPA	48,967.		
Department of MEOER	106.		
Department of HUD	1,080.		
Public Law 81-874	26,890.		
Other School Grants	11,356.	150,197.	
Revolving Funds:			
School—Lunch	74,932.		
School—Athletics	321.		
School—Civic Activities	10,061.		
School—Adult Education	717.		
School—Loss of Books	4,467.		
School—Summer School	28,415.		
Merrimack Education Center	2,426.		
Recreation Commission	1,632.	122,971.	
Loans Authorized and Unissued			1,558,037.
Appropriation Balances Forwarded			672,028.
Appropriations Authorized From:			
Federal Revenue Sharing:			
Fire—Salaries	120,000.		
Police—Salaries	120,000.		
Sidewalks—Acton Road	40,016.		
Preliminary Project Studies	658.		
Perpetual Care Trust:			
Cemetery Department	15,000.		
Stabilization Fund:			
Resurface Streets	265,652.		
Highway Equipment	91,000.		
Police Equipment	76,058.		
Fire Equipment	28,000.		
School Equipment	22,000.		
North School Property			
Renovations	200,000.	978,384.	
Reserve Fund—Overlay Surplus			67,097.

Overlay Reserved for Abatements:			
Levy of 1979	17,872.		
Levy of 1980	48,889.		
Levy of 1981	46,595.		
Levy of 1982	51,474.		
Levy of 1983	21,921.	186,751.	
Revenue Reserved Until Collected:			
Motor Vehicle Excise	483,319.		
Farm Animal Excise	522.		
Tax Titles & Possessions	131,578.		
Departmental	47,212.		
Aid To Highways	284,671.		
Water Liens	973.	948,275.	
Overestimated Assessments:			
County Tax	11,987.		
Special Education	4,146.		
State Parks	8,311.		
Air Pollution	1,413.	25,857.	
Surplus Revenue:			
Restricted	799,593.		
Unrestricted	1,558,416.	2,358,009.	
Appropriation Control Fiscal 1984:			
Revenue	26,429,154.		
Transfers	25,587.	26,454,741.	
		<u>\$41,006,190.</u>	

**NON-REVENUE ACCOUNTS**  
June 30, 1983

Cash - In Banks		210,719.	
		<u>210,719.</u>	
Appropriation Balances:			
School Building Improvements		208,425.	
School Computer Purchase		2,294.	
		<u>210,719.</u>	

**DEBT ACCOUNTS**

Net Funded or Fixed Debt:			
Inside Debt Limit			
General:		473,061.	
Outside Debt Limit			
General:		<u>1,510,000</u>	
		<u>1,983,061.</u>	
Serial Loans and Notes:			
Inside Debt Limit			
General:		473,061.	
Schools			
Outside Debt Limit			
General:		<u>1,510,000.</u>	
Schools		<u>1,983,061.</u>	

**TRUST AND INVESTMENT ACCOUNTS**  
June 30, 1983

Trust and Investment Funds:			
Cash and Securities:			
In Custody of Treasurer		1,964,139.	
In Custody of Library Trustees		86,706.	
In Custody of Board of Selectmen		661.	
In Custody of Veterans Emergency Fund Committee		<u>9,363.</u>	
		<u>2,060,869.</u>	
In Custody of Treasurer:			
Geo. W. Barris-Varney Playground		3,722.	
Conservation Fund		49,911.	
Conservation-Wright Reservation		2,642.	

Stabilization Fund		1,457,739.	
Insurance Sinking Fund		53,874.	
Cemetery Funds:			
Geo. W. Barris Memorial		8,052.	
Perpetual Care		367,275.	
Adams Emerson		862.	
Christopher Roby		11,758.	
Vileata S. Douglas		7,304.	
Baptist Pond Cemetery		1,000.	1,964,139.
In Custody of Library Trustees:			
Amos F. Adams		26,003.	
Geo. W. Barris		482.	
Frances Clark		3,690.	
Clement Fund		19,886.	
Albert H. Davis		1,048.	
Frederick B. Edwards		5,104.	
Nathan B. Edwards		1,054.	
Victor E. Edwards		1,739.	
Adam Emerson		213.	
Ora Flint		4,967.	
George Memorial		2,683.	
Thomas H. Proctor		13,748.	
Serlina Richardson		569.	
Joseph E. Warren		243.	
Gertrude Wright		2,817.	
Aaron George-Cemetery		2,460.	86,706.
In Custody of Board of Selectmen:			
Emma Gay-Varney Playground			661.
In Custody of Veterans Emergency Fund Committee:			
Veterans Emergency Fund			<u>9,363.</u>
			<u>2,060,869</u>

**EDUCATIONAL COLLABORATIVE BOARD FUND**  
Section 4-E Chapter 40 General Laws

Cash-In Custody of Treasurer		<u>717.</u>
Unexpended Balance		<u>717.</u>

**FEDERAL REVENUE SHARING FUNDS**  
Fiscal Year 1982-1983

Balance July 1, 1982		77,049.99
Plus Receipts:		
Entitlements	474,258.00	
Interest Earned	12,006.29	
		<u>486,264.29</u>
		563,314.28
Less: Authorized Appropriations		
Fire Department-Wages	250,000.00	
Police Department-Wages	250,000.00	
Sidewalks-Acton Road	40,015.38	
Preliminary Project Studies	2,175.00	
		<u>542,190.38</u>
		21,123.90
Appropriations Forwarded To Fiscal 1984:		
Sidewalks-Acton Road	40,015.38	
Preliminary Project Studies	658.34	
		<u>40,673.72</u>
Balance June 30, 1983		<u>61,797.62</u>

**CHANGES IN SURPLUS REVENUE**  
Fiscal Year 1982-1983

Balance July 1, 1982		1,959,027.63
Deductions:		
Audit Adjustments	1,070.72	
Tax Titles Taken	204,410.07	
Appropriations STM 11-8-82	282,224.00	
		<u>487,704.79</u>
		1,471,322.84

Additions:		
Omitted Assessments	2,397.00	
Excess Assessments	5,894.83	
Tax Titles Redeemed	154,582.56	



Unexpended Appropriations	120,379.28	
Excess Receipts	<u>603,432.23</u>	886,685.90
Balance June 30, 1983		<u>2,358,008.74</u>
Surplus Revenue-Restricted		799,593.00
Surplus Revenue-Unrestricted		<u>1,558,415.74</u>
		<u>2,358,008.74</u>

## DEBT STATEMENT

Bond Issue	Interest Rate	Outstanding 6-30-82	Payments 1983	Outstanding 6-30-83	Principal Due 1984	Interest Due 1984
Junior High School	3.25	205,000.	105,000.	100,000.	100,000.	3,250.
Westland-Harrington Schools	4.30	860,000.	160,000.	700,000.	160,000.	30,100.
Byam School	6.00	815,000.	105,000.	710,000.	105,000.	39,450.
School Building Capital Improvements #3	8.425	00.	00.	473,061.	473,061.	40,167.
School Building Capital Improvement #2	9.25	200,000.	200,000.	00.	00.	00.
School Computer Purchase	9.50	168,000.	168,000.	00.	00.	00.
1972 High School #2	4.40	850,000.	850,000.	00.	00.	00.
<b>TOTALS</b>		<u>3,098,000.</u>	<u>1,588,000.</u>	<u>1,983,061.</u>	<u>838,061.</u>	<u>112,067.</u>

## DISBURSEMENTS

General Government:	1982	1983	Public Health:		
Moderator	300.	300.	Salaries & Expense	71,587.	79,776.
Selectmen	80,916.	90,962.	Sewer Commission:		
Accounting	62,754.	64,835.	Expenses	2,765.	922.
Treasurer/Collector	134,474.	129,209.	Professional Fees	39,537.	11,051.
Assessors	87,571.	93,355.	Facilities Plan (Grant)	19,299.	121,580.
Town Clerk	62,072.	66,431.	Total Sewer Commission	<u>61,601.</u>	<u>133,553.</u>
Public Buildings	67,258.	80,660.	Highway Department:		
Law	36,626.	33,960.	Salaries	341,267.	425,825.
Elections	10,596.	24,125.	Expenses	242,411.	233,305.
Registrars	24,514.	27,923.	Waste Collection	418,000.	447,676.
Finance Committee	991.	1,087.	Snow and Ice	359,548.	268,969.
Planning Board	10,406.	12,843.	Sidewalks	28,430.	9,848.
Board of Appeals	3,921.	4,336.	Purchase of Equipment	00.	20,180.
Personnel Board	343.	355.	Drainage Construction	83,577.	34,913.
Conservation Commission	14,563.	11,854.	Resurface Streets	99,500.	278,348.
Historical Commission	892.	786.	Chapter 90 Construction	109.	233,365.
Historic District Commission	803.	913.	Total Highway Department	<u>1,572,842.</u>	<u>1,952,429.</u>
Constable	15.	127.	Street Lighting:	116,719.	116,749.
Council On Aging	41,718.	38,896.	Veterans Benefits:		
Town Celebration Committee	00.	427.	Salaries & Expenses	32,401.	35,554.
Town Aide	17,237.	18,766.	Cash and Material Grants	53,403.	58,493.
Total General Government	<u>657,970.</u>	<u>702,150.</u>	Total Veterans Benefits	<u>85,804.</u>	<u>94,047.</u>
Public Safety:			Libraries:		
Police Department:			Wages & Salaries	202,835.	240,716.
Salaries	1,286,212.	1,468,352.	Expense	41,194.	39,484.
Expense and Outlay	199,622.	192,946.	Books and Periodicals	66,661.	66,800.
Purchase Cruisers	71,875.	26,685.	Outlay	00.	3,300.
Mutual Aid	1,285.	1,205.	Carriage House Renovations	1,398.	1,547.
Purchase Radios	00.	17,000.	Gifts From Individuals	2,017.	998.
Total Police Department	<u>1,558,994.</u>	<u>1,706,188.</u>	Automation of Records	00.	60,047.
Fire Department:			Total Libraries	<u>314,105.</u>	<u>412,892.</u>
Salaries	1,601,252.	1,723,910.	Parks and Recreation:		
Expense and Outlay	84,006.	92,275.	Parks	30,040.	31,952.
Total Fire Department	<u>1,685,258.</u>	<u>1,816,185.</u>	Varney Playground	4,022.	4,067.
Misc. Protection:			Recreation Commission	19,825.	24,557.
Hydrant Service	74,726.	74,726.	Edwards Memorial Beach	986.	890.
Tree Warden	14,755.	9,836.	Total Parks and Recreation	<u>54,873.</u>	<u>61,466.</u>
Insect Pest Control	11,856.	12,113.	Insurance:		
Inspection	103,555.	112,825.	Property Liability & All Types	250,324.	285,916.
Dog Officer	22,285.	19,604.	Chapter 32B	407,526.	505,181.
Animal Inspector	1,200.	1,200.	Total Insurance	<u>657,850.</u>	<u>791,097.</u>
Sealer of Weights & Measures	2,000.	2,126.			
Civilian Defense	3,221.	10,860.			
Total Misc. Protection	<u>233,598.</u>	<u>243,290.</u>			





Div. of Water Pollution Control	12,700.	18,945.	Tailings	9,337.	2,351.
Dept. of Energy Resources	40,008.	00.	Performance Bonds	3,000.	900.
Dept. of Environmental Affairs	00.	150,000.	Sinking Fund	00.	24,000.
Arts Lottery Council	00.	1,081.	Other Trust Funds	00.	18,111.
Chapter 90 Reimbursement	00.	147,471.			
Total Grants From State	<u>7,917,136.</u>	<u>8,158,682.</u>	Total Agency, Trust & Investment	<u>6,278,350.</u>	<u>7,067,090.</u>
Individuals:			Total Receipts	<u>40,014,756.</u>	<u>56,923,349.</u>
Library-Carriage House	2,782.	2,423.	Cash Balance On Hand July 1	<u>5,809,623.</u>	<u>4,263,973.</u>
Library-Purchase of Books	17.	1,002.	Total	<u>45,824,379.</u>	<u>61,187,322.</u>
Cemetery Department	250.	00.			
Recreation Commission	550.	00.			
Total Gifts From Individuals	<u>3,599.</u>	<u>3,425.</u>			
Lowell Regional Transit Authority	<u>24,045.</u>	<u>21,221.</u>			
Departmental Receipts:					
Selectmen	11,681.	7,464.			
Treasurer Collector	7,875.	19,920.			
Town Clerk	2,512.	4,936.			
Police	18,653.	20,542.			
Public Buildings	11,615.	13,800.			
Highway	627.	1,932.			
Dog Officer	2,115.	1,240.			
Veterans Benefits	6,913.	4,294.			
Misc.	10,661.	14,725.			
Sale of Town Property	70,800.	14,000.			
Recreation-Revolving Fund	1,056.	982.			
	<u>144,508.</u>	<u>103,835.</u>			
School:					
Cafeteria Lunch Sales	489,357.	535,941.			
Tuition, Rents & Misc.	52,199.	78,480.			
Athletic Programs	29,266.	41,680.			
Educational Collaborative Fund	8,300.	15,500.			
	<u>579,122.</u>	<u>671,601.</u>			
Library:					
Fines	5,740.	5,916.			
Cemetery:					
Sale of Lots & Graves	10,000.	11,755.			
Internments	13,945.	16,445.			
P C Care Bequests	19,380.	22,412.			
	<u>43,325.</u>	<u>50,612.</u>			
Total Departmental Receipts	<u>772,695.</u>	<u>831,964.</u>			
Municipal Indebtedness:					
Anticipation of Revenue	5,000,000.	14,500,000.			
Note-School Renovation	200,000.	473,061.			
Note-School Computer	168,000.	00.			
Total From Borrowings	<u>5,368,000.</u>	<u>14,973,061.</u>			
Interest Income:					
Taxes	89,495.	106,076.			
Deposits	359,461.	148,017.			
Federal Revenue Sharing	36,200.	12,006.			
Com Dev. Program HUD	4,822.	00.			
Misc.	213.	93.			
Total Interest Income	<u>490,191.</u>	<u>266,192.</u>			
Unpaid Warrants-Current Year	<u>1,115,096.</u>	<u>7,059,992.</u>			
Refunds	<u>39,333.</u>	<u>20,876.</u>			
Agency, Trust and Investment:					
Payroll Withholdings	5,886,006.	6,352,041.			
Cemetery P C Interest	32,761.	33,100.			
Cemetery Douglas Trust	4,729.	00.			
Licenses Due County	8,124.	6,427.			
Licenses Due State	9,020.	2,080.			
Conservation Fund	42,785.	00.			
Library Trust Funds	8,472.	9,249.			
Water District Liens	10,233.	6,280.			
Stabilization Fund	00.	335,678.			
Police Outside Detail	143,883.	186,873.			
Merrimack Education Center	120,000.	90,000.			

## INSPECTOR OF BUILDINGS

**Building Department**  
 Ronald W. Wetmore  
 Inspector of Buildings

**Wire Inspector**  
 Francis E. Cunningham

**Local Inspector**  
 Bruce H. Clark

**Plumbing Inspector**  
 William Shedd

**Gas Inspector**  
 Neal Stanley

**Elevator Inspector**  
 Joseph E. Morrissey

**Senior Clerk**  
 Karen C. Flynn

**Principal Clerk**

Catherine R. Curran

To the Honorable Board of

Selectmen:

This Office has experienced a tremendous growth during this calendar year. Permits were dramatically up in every department. A total of 3,676 permits were issued, a difference of 771 from last years totals. At this time last year I was confident that the department would become self sufficient. This has happened as we collected \$171,485., with a budget of \$118,000. The total valuation is estimated to be in excess of \$40,000,000. in new building this past year. A lot of this growth is Industrial and Commercial; however, Single Family homes and Condominium development was very high and will continue that way for the next several years. I expect in excess of 200 permits in the coming year to be Single Family and Condominiums. The amount of addition permits last year remains on a par with the year before and I feel this will always be a mainstay.

My expectation for the coming year is more growth on a par with this year. I expect to collect about the same amount in fees or more. And I foresee this growth pattern not changing for five years or more. I feel that we have maintained a quality level of service to the Town and expect that quality to continue. To that end I again thank my fellow Inspectors and also my Clerks for their support and loyalty to me this past year, and I look forward to working with them in the coming years. I also wish to thank all the Town Departments for their cooperation this past year.

The following is a breakdown of the permits issued for the year:

1983 Number of Permits	1983 Total Fees Collected
Building	770 \$112,953.-
Wires	820 23,091.-
Gas	698 \$ 10,097.-
Plumbing	761 \$ 16,479.-
Signs	76 \$ 2,124.-
Cert. of Occup.	51 \$ 2,017.-
Cert. of Insp.	66 \$ 2,470.-
Yard Sales	239 \$ 1,195.-
Elevator	7 \$ 844.-

Maps	121	\$	182.-
Copies	67	\$	33.-
<b>TOTAL</b>	3,676	\$	\$171,485.-

Respectfully submitted,

Ronald W. Wetmore  
 Building Inspector

## FIRE DEPARTMENT

To The Honorable Board of Selectmen:  
 Town of Chelmsford, Ma.

Dear Board Members,

Fiscal "83" was a "banner year" for the Fire Department in regard to fire losses which were at a minimum as compared to other years. We feel this was due to our Fire Prevention Program, In-Service Inspections and Smoke Detectors.

This year in keeping with our Capital Outlay Program, we are requesting a new 1000 GPM pumper to replace a 1957 Maxim. We are also requesting repair on the roofs at the south and north fire stations and requesting funds to implement phase two in updating the fire alarm equipment.

Many thanks to all town officials and employees for the excellent cooperation given to the fire department during the past year, and again congratulations and thanks to the men of the department for continuing to maintain the high standard of courage and ability that has been shown in the past.

Respectfully submitted,

Frederick H. Reid  
 Fire Chief



## PERSONNEL

## Fire Chief

Frederick H. Reid

## Deputy Fire Chief

James A. Sousa

## Captains

Thomas Curran                      Charles S. Galloway, Jr.  
 James M. Spinney                  Ronald J. Sawicki  
 Charles Schramm

## Firefighters†

Arthur G. Anderson                  Wallace V. Maybury, Jr. (Res. 6 15 83)  
 Bertrand E. Dixon, Jr. (Ret. 7 16 83) William V. Cady, Jr.  
 Robert K. Adams                      William F. Curran  
 Alvin F. Wetmore                      Daniel T. Reid  
 Jack D. Hadley                          Joseph J. Spinazola  
 Robert A. Bennett                      Michael McTeague  
 Robert R. Gagnon                      Ernest J. Frobese  
 Harold J. Pierce, Jr.                      James P. Curran  
 Donald A. Weber                          Peter C. Johnson  
 Paul D. Henderson                      William M. Burke, Jr.  
 Peter T. Wetherbee                      Edward J. Nolet  
 Francis J. Conlin                          Michael F. Curran  
 Donald A. Drew                          Michael D. Ridlon  
 James T. Cutter                          William H. Jamer  
 Gerald D. Tonks                          Raymond R. Kydd  
 Richard P. O'Neil                          James Boermeester  
 Robert L. Hughes                          William Dalton  
 James P. Flaherty                          Thomas D. Miskell  
 Joseph F. Lynch                          David Gelineau  
 Paul D. Hayes                              Brian J. Stanton  
 Terrance A. Goode                          Richard Miller  
 William H. Hadley                          Dennis Keohane  
 Leo A. Martin                              John L. Carroll  
 Emil P. Magiera                          David C. Campbell  
 Philip Dube                                  William Campbell  
 John P. DePalma                          James F. Reid  
 Walter F. Adley, Jr.                          James J. Durkin (Res. 9 10 83)  
 Dennis Vargeletis                          Francis Mark Conlin  
 Richard L. Grenon                          David P. Clancy  
 Bruce R. Donovan                          John D. Ubele

## Dept. Asst.

Mary Ann Koulas

## Mechanic

George Fetzer

## FIRE DEPARTMENT RESPONSES FOR 1983

Month	# of Alarms	Buildings	Auto	Outdoor	Mutual Aid	Medical	Service	Investigation	False
January	91	10	5	6	1	17	15	20	17
February	78	10	7	1	0	23	5	20	12
March	79	7	4	8	0	19	7	24	10
April	96	5	2	15	2	30	15	22	5
May	81	3	6	4	0	30	10	24	1
June	125	5	8	14	4	35	14	38	7
July	114	5	7	20	1	23	15	37	6
August	116	7	4	22	1	16	16	48	2
September	96	2	9	11	1	34	12	22	5
October	104	8	11	12	1	22	9	34	7
November	103	4	6	10	2	26	15	36	4
December	108	7	7	7	1	32	13	36	5
<b>Total</b>	<b>1191</b>	<b>73</b>	<b>76</b>	<b>130</b>	<b>14</b>	<b>307</b>	<b>146</b>	<b>364</b>	<b>81</b>

## HIGHWAY DEPARTMENT

To the Honorable Board of Selectmen  
Town of Chelmsford, MA

Dear Board Members:

I hereby submit my report of the Highway Department for the year ending December 31, 1983.

I wish to express my appreciation to all town officials for the fine co-operation given to me and to the members of the Highway Department.

I also would like to thank all of the residents who called and wrote to me expressing their gratitude.

Last, but not least, I take this opportunity to say to my men "thanks for a job well done".

The Department, in general, is a smooth operating facility. The work schedule grows larger each year and projects completed each year are more numerous than ever before. Every step is now taken in the right direction.

Once again, I commend the personnel of the Highway Department for continuing to maintain a high standard.

The equipment should be updated on a yearly basis. Something new each year is the way I would like to see the updating process progress. Some of the equipment is in poor, poor condition.

The maintenance of all streets was carried out in the usual manner. This includes the street sweeping, basin cleaning, cleaning of culverts and brooks, repairing washouts and graveling roads. The patching of pot holes, erection of signs, painting of traffic lines and cross walks. Keeping guard rails in repair and signal lights, the plowing, salting, sand and snow removal.

All other types of general maintenance was performed.

### Chapter 90 Funds

**Graniteville Road** was rebuilt from Richardson Rd. to Old Westford Rd. - 2190'

**Parkhurst Road** was rebuilt from North Road to the Route 3 overpass. -2200'

### Streets overlaid with Bituminous Concrete:

Dalton Road (from Cortez Street to Chelmsford Street)	1511.27 Ton
Steadman Street (from Chelmsford Street to 100' beyond Dalton Rd.)	661.86 Ton
Boston Road (from Russell Mill Pond to Harvey Road)	1527.71 Ton
Chelmsford Street (at the railroad tracks)	134.01 Ton
Total tons	3834.85 Ton

### Streets resurfaced with a stone, sand, and asphalt mix:

Bridge St. (Portion)	Lord Road	Perham Street
Pine Street	Parker Road	Fay Street
Putnam Ave.	Glenn Ave. (Portion)	Mill Road (Portion)
Marinel Ave. (Depression)	Hildreth Street	Village View Rd. (Portion)
Empire Street	State Street	Maple Road (over R.R. Tracks)
Queen Street	Noble Drive	Old Stage Rd. (Off Parker Rd.)
Hugo Lane	Ledge Road	Plum Street
Bentley Lane	Albina Street	Oak Street
Gifford Lane	Beaulieu Street	Russell Road
Abbott Lane (Portion)	Oak Knoll Road	Rogers Road
Bishop Street	New Spaulding St.	Larkin Ave.
Sands Place	New Fletcher St.	James Street
Freeman Road	Grove Street	Town Hall Parking Lot
Road between Town Hall & Center School	Cemetery Lane	

### Streets sealed with liquid asphalt:

Waverly Avenue	Navillus Street	Manahan Street
Rutledge Ave.	Francis Street	Glenn Avenue
Housatonic Ave.	Woodbine Street	B. Street
Bowl Road	Woodbine St. Ext.	C. Street
Lancaster Ave.	Westland Avenue	Sandra Drive
St. Nicholas Ave.	Juniper Street	Elm Street
Clinton Avenue	Wildwood Street	Proctor Road
Fuller Road	Fern Street	Hugo Lane
Delwood Road	Cypress Street	Mill Road
Hilltop Terrace	Subway Ave.	Pine Street
Sylvan Avenue	Subway Ave. Ext.	Bridge Street
Sunset Avenue	Seneca Avenue	Crosby Lane
Oriole Street	Maple Street	Grandview Road
Arlington Street	Morgan Drive	Berkeley Drive
Ledge Road		

### Drainage projects completed in 1983 are as follows:

Graniteville Rd. (at High School Driveway)	— 235 feet—10" aluminum pipe, two catch basins, one manhole, three tree stumps removed.
Dunstable Rd. (#250, #251)	— 160 feet—12" aluminum pipe, 40 feet—12" asphalt coated pipe, 30 feet—10" aluminum pipe, two catch basins, one manhole. Trees cut down, landscaped, loamed and seeded.
Freeman Rd.	— 120 feet—15" aluminum pipe.
Perham & Plum Streets	— 150 feet—12" coated pipe, two catch basins.
Thomas Dr. (#21)	— 204 feet—8" perforated pipe, two catch basins.



Thomas Dr. (#41) — Two catch basins installed.

Garrison Rd. — 340 feet— 12" aluminum pipe, two catch basins.

Hunt Rd. — 340 feet— 12" steel coated pipe, two catch basins, one manhole.

Brick Kiln Rd. — Clean entrance and exit of culvert.

Scotty Hollow Brook — Relocated 500 feet to Sportsmens Club Pond.

Old Westford Rd. (#128) — Install catch basin.

Clarissa Rd. — 20 feet — 10" pipe, one manhole.

Ripley St. — One catch basin.

North Rd. (#190) — Rebuild catch basin. Pipe to basin.

Purcell & Meehan Drive — 100 feet 12" aluminum pipe, 80 feet 12" steel coated pipe, four catch basins installed.

Bailey Terrace — 410 feet 12" aluminum pipe, two catch basins, one manhole installed. Rebuild existing catch basin.

Blodgett Park — 250 feet — 8" steel pipe, one manhole.

Lillian Ave. — 115 feet — 15" steel pipe, one manhole.

Elm St. — 65 feet — 18" concrete pipe.

North Road (#34) — One catch basin installed.

#### Curbing and Sidewalk Construction

Central Square Curbing reset. Bituminous concrete surface. — 300 feet

North Road 120 feet curbing installed. Bituminous concrete surface.

Littleton Road 295 feet curbing installed. Bituminous concrete surface.

Dalton Road 198 feet curbing installed. Bituminous concrete surface.

Gay Street 150 feet curbing installed. Bituminous concrete surface.

Middlesex Street 150 feet curbing installed. 200 feet bituminous concrete surface.

Dalton Rd. @ Chelmsford St. New traffic island and curb installed.

Highway Department Personnel is as follows:

**Supt. of Streets**  
Harold E. Gray

**Foremen**  
Arthur G. Deschaine Frederick W. Greenwood

**Supervisor**  
Pearl Koulas

**Grader Operator**  
Arthur L. Newcomb

**Mechanics—Heavy Equipment**  
Bobby Loyd John C. Ferreira, Jr.

**Engineering Equipment Operators**  
Roy J. Costa Walter J. McLaughlin, Jr.  
David G. Harvey Richard J. Soucier

**Truck Drivers, Laborers**  
Gary E. Beaulieu Lawrence J. Ferreira  
Lee Carkin Dennis J. Greenwood  
John J. Cronin Ernest A. Howland  
James T. Crotty Joseph C. Oczkowski  
Frederick J. Dillon Anthony L. Sousa

**Laborers**  
Kenneth R. Burroughs Leslie L. Dukeshire, Jr.  
Stephen K. Harvey

Respectfully submitted,

Harold Gray  
Supt. of Streets

## POLICE DEPARTMENT

Board of Selectmen  
Town Hall  
Billerica Road  
Chelmsford, Massachusetts 01824

Dear Board Members:

I herein respectfully submit for your information and review, the Annual Report of the Police Department for the year 1983.

At the present time the department is made up of 49 permanent men.

**Chief of Police**  
Raymond P. McKeon

**Deputy Chief of Administration**  
James C. Greska

**Deputy Chief of Operations**  
Pennryn D. Fitts

### Captains

Armand J. Caron                      Walter W. Edwards, Jr.  
Phillip N. Mollleur

### Sergeants

Leslie H. Adams                      William R. McAllister  
Steven A. Burns                      Raymond G. McCusker  
Lance R. Cunningham                Francis X. Roark  
John O. Walsh

### Patrolmen

Richard A. Adams                      John M. McGeown, Jr.  
Edgar L. Auger                        Peter C. McGeown  
Mark L. Burlamachi, Jr.                James F. Midgley  
Robert M. Burns                        Brian F. Mullen  
Paul E. Cooper                         James F. Murphy  
Patrick W. Daley                        Thomas A. Niemaszyk  
Bruce A. Darwin                        Timothy F. O'Connor  
John J. Donovan                        John E. Redican  
Kenneth R. Duane                        Chandler J. Robinson  
Jared S. Finnegan                        Edward M. Rooney  
James T. Finnegan                        E. Michael Rooney  
William J. Floyd, III                      Michael W. Stott  
Joseph R. Gamache                      William S. Strobel  
Francis P. Kelly                         Robert J. Trudel  
James J. Kerrigan                        Daniel J. Walsh  
Roland E. Linstad                        Eugene W. Walsh  
Russell H. Linstad                        William R. Walsh  
Henry R. McEnany                        Ernest R. Woessner, Jr.

### Matrons

Nora F. Clifford                        Barbara Power  
Barbara W. Gibb                        Linda H. Reid  
Mary Long                                Paula Rogers

### Senior Clerks

Nora F. Clifford                        Paula B. Gervais  
Paula Rogers

**Junior Clerk**  
Linda H. Reid

**Custodian**  
John P. Curran

## RECEIPTS TURNED OVER TO THE TOWN

	1982	1983
Photocopying Machine . . . . .	2,253.00	2,577.00
Firearm Permits . . . . .	1,866.00	2,960.00
Bicycle Registrations . . . . .	21.50	15.50
Firearm Identification Cards . . . . .	426.00	404.00
Court Fines . . . . .	193,033.00	181,382.00
Photographs . . . . .	808.00	852.00
Police Detail Account		
Service Charge . . . . .	6,390.00	7,732.54
Miscellaneous . . . . .	1,385.10	4,238.00
Parking Fines . . . . .	9,142.00	10,225.00
Restitution . . . . .		10,554.00
Total Receipts returned to the Town . . . . .		220,940.04

## ARRESTS

Crimes Against Persons . . . . .	100
Crimes Against Property . . . . .	248
Crimes Against Public Order . . . . .	128

## DISPOSITION OF CASES IN 1983

Fined . . . . .	108
Placed on Probation . . . . .	31
Suspended Sentence and Placed on Probation . . . . .	18
Placed on File . . . . .	18
Not Guilty Finding . . . . .	7
Dismissed with Probable Cause . . . . .	16
Ordered to Pay Court Costs and Continued Without a Finding . . . . .	82
Committed to Youth Service Board . . . . .	8
Committed to M.C.I. Walpole . . . . .	1
Committed to M.C.I. Concord . . . . .	0
Committed to M.C.I. Billerica . . . . .	39
Turned over to other out-of-town Police Depts. & Courts . . . . .	67
Cases Pending and Continued in the Courts . . . . .	134
Placed on Alcohol Safety Program . . . . .	70

## MISCELLANEOUS STATISTICS

	1982	1983
Calls Answered by Cruisers . . . . .	12,090	11,667
Summons Served . . . . .	674	461
Licenses Suspended . . . . .	85	143
Accidents Reported . . . . .	1,674	1,606
Personal Injuries Reported . . . . .	292	206
Fatal Accidents . . . . .	1	2
Mileage of Cruisers . . . . .	342,470	349,795
Special Property Checks (Aux. Police) . . . . .	8,256	7,100
Station Lockups . . . . .	622	561
Citations Issued . . . . .	3,206	3,819
Parking Violations . . . . .	1,262	1,105
Doors and Windows Found Open . . . . .	109	50
Detoxification Unit . . . . .	176	197

Captain Walter W. Edwards, Jr. retired from the Police Department after 30 years of service. Sgt. John J. Mack, Jr. who has been with this department for 10 years was promoted to the position of Captain. Officer Lance R. Cunningham, with the department for 8 years was promoted to the rank of Sergeant and assigned to Lowell District Court as Court Prosecutor for the Chelmsford Police Department. Officer John J. Bell with our department for 25 years, and Officer Ronald A. Leach with our department for 23 years, retired. Four men graduated from Mass. State Police Academy Basic Recruit Course and were appointed as permanent patrolmen. They were, Peter C. McGeown, James F. Murphy, Brian F. Mullen and Paul E. Cooper. Susan M. Parkhurst resigned her position as Senior Clerk in the Police Department.

A new Micro Computer was purchased, and is compatible to the main computer at the School Department. This new concept will serve to facilitate our payroll, billing and personnel records in a more efficient and expeditious manner in the best interest of the Town.

The Chelmsford Police Department with 16 other surrounding cities and towns this past year, formed the Northeast Police Regional Institute located on the grounds of the Tewksbury State Hospital. This new school will be used as an in-service training program at a minimal cost to the Town. Every Police Officer in our Department will attend this school for 1 week each year, to be upgraded in Criminal Law, Court Procedures, Officer Survival, Evidence, Use of Force, Civil Liability, Crisis Intervention, Stress and Sensitivity training. This new concept in training is the first effort by a Municipal Department in the Commonwealth of Massachusetts.

In a continuing effort to upgrade the quality of Police Service to the Town of Chelmsford, many officers attended specialized training schools run by the Mass. Criminal Justice Training Council, to increase their expertise in the Law Enforcement Field.

#### SCHOOLS & SEMINARS ATTENDED 1983

Basic Photography .....	2 men
Officer's Command Training School .....	5 men
Child Abuse Seminar .....	3 men
Crime Search School .....	3 men
First Responder Course .....	1 man
Interview & Interrogation School .....	1 man
Chins Seminar .....	2 men
Cars Seminar .....	2 men
Rape Investigation Seminar .....	1 man
Advanced Fingerprint School .....	1 man
Identi-Kit School .....	3 men
Hostage Management Seminar .....	1 man
Police Liability Program .....	2 men
Alarm Theory & Application .....	1 man
Fraudulent Check Seminar .....	4 men
Basic Fingerprint School .....	2 men
Criminal Investigator's School .....	5 men
Advanced Motor Cycle Operation & Enforcement School .....	1 man
Shot Gun - Second Weapon School .....	1 man
Officer Survival School .....	2 men

Forgery Seminar .....	2 men
Teenage Alcohol & Drug Abuse Seminar .....	2 men
OUI Enforcement Seminar .....	2 men
Courtroom Testimony Seminar .....	2 men
Arrest Search & Seizure School .....	3 men
Liability for Police Actions Seminar .....	1 man
Suicide Seminar .....	1 man
Training Officer's Training Seminar .....	1 man
Civil Liability Seminar .....	3 men
Officer's Training Seminar .....	2 men
Recruit Selection Seminar .....	1 man
Firearms Update .....	1 man
Auto Reduction Seminar .....	4 men
Drug Investigator Course .....	1 man
Domestic Violence Seminar .....	1 man
Credit Card Seminar .....	2 men
Drug Abuse Seminar .....	1 man
Criminal Law Seminar .....	1 man
Fraudulent Check Association Seminar .....	2 men
Anti-Crime Seminar .....	2 men
Print Index School .....	2 men
Drug Raid Seminar .....	1 man

At the present time 21 members of the Police Department have received College Degrees to date, and 17 additional officers are presently enrolled in Degree Colleges and Universities.

Education will continue to be a prime goal in our department during 1984.

This year, as in the past several years, the Town was able to save several thousand dollars by purchasing four new police cruisers through the Greater Boston Police Council.

I would like to express my sincerest appreciation to the Board of Selectmen and all town officials, departments, and committees for the excellent cooperation given to the Police Department and also congratulate all police and civilian personnel of this department for once again, maintaining their high performance standards.

Sincerely,

Raymond P. McKeon  
Chief of Police

#### AUXILIARY POLICE

During 1983 the Auxiliary Police Unit participated in several events, Elks Road Race, Lowell Regatta Race, Boston Marathon, local road races, parades, Halloween, security for schools, JayCees Spook House, Middlesex County Kennel Club Dog Show, Chelmsford High School Graduation Exercises, July 4th festivities, as well as assisting the regular force at numerous motor vehicle accidents. They also assisted with crowd and traffic control at the Central Congregational Church fire.

The Auxiliary currently has six new officers attending the Mass. Criminal Justice Training Council Reserve Officers Training Academy. The course meets 3 hours a



week for 14 weeks and covers Criminal and Motor Vehicle Law, traffic control, report writing, and police procedure. Also all officers must be certified in C.P.R., Cardio Pulmonary Resuscitation, First Aid and Firearms. The on service training is also continuing monthly at the Auxiliary building and all members have been recertified in C.P.R.

Operation House Check was again a success. It operated 120 nights with the unit checking over 4,000 vacant homes. In addition to homes, the unit checks all schools and town property for security. The Auxiliary cruiser covered over 16,000 miles during its assigned duties. The men donated 3,300 man hours to the town during the year.

The Auxiliary is pleased to sponsor the Boy Scout Law Enforcement Post 370. The post members are young men and women between the ages of 14 and 21 who are interested in learning about a Law Enforcement career. The post meets and conducts its training at the Auxiliary building. The Scouts have assisted the Auxiliary Officers at many events.

Our thanks to the officers and men of the Police Department for their support and assistance.

#### ROSTER

##### Director:

Sergeant Raymond McCusker  
Chelmsford Police Department

##### Co-Ordinator:

Basil Larkin, Sergeant (Retired)  
Chelmsford Police Department

Daniel Ahern	Dale Maybury
Elizabeth Berger	Frederick Meehan
Kenneth Berger	Edward Nelson
Richard Carkin	Edward Norton
Neal Casales	David Perry
Carol Dearborn	Bradford Poole
Larry Dillon	Joyce Poole
Paul Ericksen	James Quinn
Eric Gordon	Dave Ramsay
Alan Grekula	Ralph Roscoe
John Hardy	Susyn Stecchi
Ellen Klimm	Paul Villare
Robert Klimm	

## ANIMAL INSPECTORS REPORT

To the Honorable Board of Selectmen  
Town of Chelmsford, Massachusetts

Gentlemen:

The following is the animal inspection report for the year 1983.

Number of dog bites	29
Number of cattle	146
Number of horses	61
Number of swine	105
Number of goats	2

Respectfully submitted,

Martin A. Gruber, DVM

## BOARD OF APPEALS

#### Members

Daniel Burke, Chairman	Gustav Fallgren
Thomas Welch, Vice Chairman	Robert Kydd
Harold Organ, Jr.	

#### Alternates

Dennis Valdinocci	Robert Scharn
Eileen Duffy	

#### Clerk

Marjorie Hennessy

#### Hearing Statistics:

	Total	Granted	Denied	Withdrawn
Variances	62	45	12	5
Spec. Permits	26	24	1	1
Total	88	69	13	6

In 1983 the majority of hearings have continued to be commercial/industrial property, home occupations, additions and zoning violations found when lending institutions require conformance to the zoning bylaw prior to issuing mortgages.

On behalf of the Board, I would like to take this opportunity to thank all Town Boards and Officials for their cooperation during 1983.

Respectfully submitted,  
Daniel W. Burke  
Chairman

## CONSERVATION COMMISSION

Members	Responsibilities	Term Exp.
James McBride	Chairman	1986
John Droscher	Land Acquisition	1984
Charles Galloway	Clerk & Reservation Mgt.	1985
Judith Hass	Land Acquisition	1984
Brian Leonard	Wetlands & Land Acquisition	1986
Henry McEnany	Reservation Mgt.	1985
John Scott	Treasurer & Land Acquisition	1985
Marjorie Hennessy	Secretary	

The Conservation Commission continues to keep as its primary goal the preservation of the natural and desirable aspects of the Town of Chelmsford.

The duties associated with the local administration of the Wetlands Protection Act easily absorb most of the time and effort of the Commission members. A total of nineteen hearings were held this year in accordance with Chapter 131, Section 40 of the Massachusetts General Laws. After careful review of each proposed plan, the Commission issued seventeen Orders of Conditions. Two proposals were denied by the Commission and subsequently appealed.

Community involvement in advising the Commission when wetlands transgressions begin to happen has been a tremendous help in assisting the Commission with the protection of the Town's wetland areas.

Cooperation between Town Boards has enabled the Commission to inform a developer at the beginning stages of the development that a filing with the Commission will be necessary. This helps to avoid costly and unnecessary expenses on the part of the Town and the developer.

### Land Acquisition

The Conservation Commission has made no new land acquisitions this year but is in the process of pursuing some in the future.

### Reservation Management

The Commission continues to not only maintain the local reservations but is constantly trying to find ways to upgrade these natural areas. The Commission at the present time is studying a proposal from a professional forester to up-grade the reservation at Mill Road Forest. An extensive brush clearing was done at Crooked Spring and Wright Reservations.

## CHELMSFORD COUNCIL ON AGING

The Council on Aging continued during 1983 to strive to improve the quality of life for Chelmsford's older residents targeting efforts toward the most frail. The Louise Bishop Senior Center has directly provided many services and has served as an important link in the existing network of agencies which assist the elderly. The Council has aimed to centralize information and referral services as well as maximizing access to appropriate community resources through coordination and outreach.

The following information is offered to highlight activities available in 1983:

Transportation for the elderly was provided by the Roadrunner and the COA Van Service. The COA Van Service made 5821 passenger trips in 1983 and because it is under direct control has proven more flexible and less costly to the Town. Boston medical transportation was offered by the Roadrunner.

Nutritious meals were delivered to the homebound and provided at the McCarthy Junior High School through the efforts of the Chelmsford School Food Services and many dedicated volunteers. A total of more than 23,000 meals were served during the year, including for the first time home delivered meals during the summer. It should be noted that time limitations at the school do not allow for extended socialization and maybe this situation could be addressed in the future.

The Council successfully sponsored a respite care program utilizing Department of Elder Affairs formula grant monies and private funds. This program provides relief to the family from the daily care of an older member. It is a service that is extremely important if families are to continue to care for aging relatives. More than forty families used services throughout the year.

Other activities were offered at the Senior Center during 1983 including monthly health education workshops, podiatry clinics, hearing and dental screening, fuel assistance, crafts and recreational programs. The size of the facility does limit its use as evidenced by the relocation of the exercise-dance class to the Town Office Gym.

Other residents once again participated in the Silver Haired Legislature Elections and the distribution of surplus cheese and butter. Older persons also volunteered numerous hours of service to the community in areas such as producing the Cable T.V. 'Young at Heart' program, knitting hats and mittens for needy children, delivering meals to homebound and providing companionship to lonely elders.

Through programs sponsored by the Area Agency on Aging, Elder Services of the Merrimack Valley, Inc. many elderly residents received the necessary services in order to remain independent including case management, homemaker, chore, guardianship, and protective services. A "waiting list" for services was established for the first time in 1983 but was resolved with the passage of



a supplemental budget. Elder Services also funded legal and elderly health maintenance programs which Chelmsford's older residents participated in along with income tax assistance and telephone reassurance. Kathleen Robinson served throughout the year as Chelmsford Representative to the Board of Directors.

Chelmsford once again benefited from the excellent work of four Senior Aides assigned to the Council - Mary Barron, Lois Manty, Gerrie McIntosh and Helen Palmgren. The Senior Aides primary function is outreach among the frail elderly; that is, to identify needs, provide individual advocacy in working with service agencies and establish a personal relationship with clients. In addition to the more than 3000 contacts made during 1983, the Senior Aides played an important role in the operation of the nutrition program and senior center.

The Council also launched a Town-wide survey of the 60<sup>+</sup> population in 1983. This assessment of more than 3600 residents should be completed by the summer of 1984 and will provide valuable information for future program planning.

The year was also marked by the death of Council members Arthur Cooke and Chad Ward and Senior Aide Mary Barron who had served the community for many years with enthusiasm and dedication.

Long-time Council on Aging members Sara Dunigan and William Marson resigned because of health problems and were designated as honorary members. During the year, the Board of Selectmen appointed Paul Bartel, Allen Bennett, Esther Christensen, John Cryan, Halvar Peterson and Barbara Renison to fill several vacancies on the Council.

The Council extends sincere appreciation to the many community groups and churches which have organized special activities during the year and also to the many volunteers, young and old, who have devoted their time toward helping the elderly of Chelmsford.

Respectfully submitted,

Christina Ahern, Treasurer  
 Paul Bartel  
 Allen Bennett  
 Esther Christensen  
 John Cryan  
 Paul Dube, Vice Chairman  
 Lillian Gould  
 Kathleen McDonald, Secretary  
 Howard Moore, Chairman  
 Halvar Peterson  
 Barbara Renison  
 Sara Dunigan (Honorary Member)  
 Mary McAuliffe (Honorary Member)  
 William Marson (Honorary Member)

## CULTURAL COUNCIL

### Members of the Council

Marion Gould Chairperson	Bonnie Wilder Vice Chairperson
Patricia Fitzpatrick Secretary	Katherine Sullivan Treasurer
Alice Gossett Member	Flavia Cigliano Member

The 1983 Cultural Council is a newly formed Council of nine members. We lost four members in the first year. Edward Mazur Jr., a very active Chairman, moved to another town. Madeline Ellis became Chairperson but resigned due to illness in her family. Elizabeth Weber found her business was taking all her time. Julie Gagnon has asked for a leave for a year or so for personal reasons. All were assets to the Council and are sorely missed. Two new members, Patricia Fitzpatrick and Flavia Cigliano were added. This leaves three openings at present.

The disbursements of the Mass. Art Lottery fund are twice a year. The deadlines are: May 1st, with funding in July; and November 1st, with funding in January.

The 1983 Council has recommended to the State Council both the May, in the amount of \$3,701 and November allotment of \$6,225 funding. These funds were all granted as requested with the State congratulating the committee for excellent work.

This council is aiding the Selectmen in the use of the Old Town Hall. Guidelines have been written and been approved by the Selectmen for activities and job descriptions of the Council.

The Council in 1984 hopes to further promote cultural activities for the Town of Chelmsford and in the Old Town Hall.

## DOG OFFICER

The following is a report of my services as Dog Officer for the year ending December 31, 1983.

Stray dogs picked up	211
Lost dogs returned to owners	151
Stray dogs sold as pets	11
Stray dogs sent to Lowell Humane	49
Calls received	1,936
Calls investigated	1,242
Dead animals picked up	361
Miles traveled	21,709
Dogs licensed in 1983	2,866

Respectfully submitted,

Frank Wojtas, Jr.  
 Dog Officer



## CABLE COMMISSION

### Members of the Commission

Richard Ste. Marie	Chairman
Norman C. Locke	Vice Chairman and Secretary
John Fisher	Treasurer
Ford Cavallari	Member
Walter Kivlan	Member
Marianne Pareskey	Member
Gary Francis	Member
Jacob Sartz	Member
Patt Moser	Director, Community TV (non-voting)

The members of the commission developed plans for working in cooperation with other Massachusetts Cable Commissions and interested agencies toward seeking legislative revision of the subscribers rate due the communities from cable operators, from 50¢ per subscriber to 3% of the cable companies total yearly revenue.

Commission members also investigated the necessary for the additional surcharges which the cable companies had instituted during 1983, and are currently considering means by which the surcharges may be lowered or eliminated.

The members also interviewed representatives from various town agencies who were interested in informing the townspeople of their activities via Channel 43 and discussed the most effective ways that they could be accomplished.

The commission is developing plans by which local programming may be supported by local institutions and commercial establishments, in a means similar to the way non commercial programming is sponsored in public broadcasting stations. We expect this to provide a revenue base which can be used for providing increased quality programming for the people of Chelmsford.

The members of the commission wish to express their appreciation and thanks to the Executive Secretary and the Board of Selectmen for all their support through the year.

Respectfully submitted,

Norman C. Locke  
Vice Chairman and Secretary

## CELEBRATIONS COMMITTEE

Walter R. Hedlund, Chairman

Dana Caffelle	James K. Gifford
Raymond Day	Charles Marderosian

The Celebrations Committee wish to thank once again the Chelmsford Lodge of Elks No. 2310 for the funding of the 1983 Annual Fourth of July Parade, the Chelmsford Minutemen Coordinating Committee funding, planning and efforts for the success of the annual Fair on the common, the Chelmsford Arts Society for the Arts Festival. The committee acknowledges and thanks the efforts of the Police, Fire and Public Works Departments for their assistance and cooperation, during the successful long Fourth of July weekend, also special thanks for the many volunteer hours by the Chelmsford Auxiliary Police Department and their Explorers Troop.

Respectfully submitted,

Walter R. Hedlund, Chairman

## CIVIL DEFENSE COMMITTEE

Walter R. Hedlund, Director

George J. Brown	William W. Edge
Kathryn Brough	Walter W. Edwards
Melvin P. DeJager	Charles S. Galloway
George R. Dixon	Donald Savage
Raymond Day	

The Civil Defense Committee, has been meeting the 2nd. Tuesday of each month, preparing all necessary reports and papers for the State and Federal Emergency Management Agencies, for matching funding and surplus equipment. The Chelmsford Emergency Operating Center (E.O.C.) is now in the basement of the Town Offices at 50 Billerica Road, is nearing completion, with radio communications established with Police, Fire and Highway Departments. Various surplus equipment has been obtained this past year from the Mass. Surplus Warehouse in Taunton.

I wish to thank the Executive Secretary, Board of Selectmen and all Department Heads and personnel for their cooperation during this past year.

Respectfully submitted,

Walter R. Hedlund,  
Director

## HISTORICAL COMMISSION

John P. Richardson, Chairman  
 Martha Sanders, Clerk  
 Jane B. Drury  
 Dr. D. Lawrence Fadjo  
 Joseph V. Kopycinski  
 Stephen Stowell

Member Leaving During The Year  
 George Adams Parkhurst

This year the regular monthly meetings were held on the last Monday of the month. Meetings were held at the 1802 schoolhouse and also, inventory workshop meetings were held at 24 Buckman Drive, as posted.

Through an arrangement with the Massachusetts Historical Commission, the inventory data for historically significant buildings and sites of Chelmsford are being submitted in draft form in order to expedite completion of the town inventory. With such a large amount of buildings, a more streamlined system was sorely needed. Thirty new inventories have been completed, bringing the total to 152.

The Commission plans to cooperate with the Historic District Commission in providing markers on the roads entering into the Center Historic District. The marking will highlight the district to visitors in town and also they will serve as a guide to new residents and businesses moving into the area.

Respectfully submitted,

John P. Richardson

## HISTORIC DISTRICT COMMISSION

### MEMBERS

Paul J. Canniff, D.M.D., Chairman  
 Leon LeMaire, III, Vice Chairman  
 John P. Richardson  
 Richard O. Lahue, Sr.  
 Harold J. Davis

### Alternate

Richard Burkinshaw

### Clerk

Mary E. Caffelle

The Historic District Commission met regularly at the 1802 Schoolhouse on the first Monday of each month. Special meetings were scheduled, as required, to accommodate applicants who expressed a need for an earlier decision by the Commission on the appropriateness of their proposal.

The Commission accepted 15 applications for a Certificate of Appropriateness. There were 5 public hearings held. 8 public hearings were waived by the Commission

when the architectural features involved were deemed to have an insubstantial effect on the Historic District and after the owners of all adjoining property were notified and had expressed no objection.

There were 13 Certificates of Appropriateness and 2 Certificates of Non-applicability of Hardship issued by the Commission during the year.

The Commission will continue to make every effort to preserve and protect the distinctive characteristics of the Historic District by encouraging appropriate features that are compatible with the existing settings and architecture.

It is only with the continuing cooperation and support of the townspeople of Chelmsford, especially the property owners within the District, that an aesthetically sound district can be maintained. The Commission extends its thanks to all who have contributed during the year.

Respectfully submitted,

Paul J. Canniff, D.M.D.  
 Chairman

## CHELMSFORD INDUSTRIAL DEVELOPMENT COMMISSION

Eugene J. Doody  
 L. James Glinos

Thomas A. St. Germain  
 John L. Sullivan, Jr.  
 Timothy J. Hehir

Industrial and Commercial growth continued in Chelmsford during 1983. The Industrial Development Commission continued to receive and to respond to developer inquiries regarding available land and building space in the Town of Chelmsford.

Industrial growth continued in the Mill Road, Turnpike Road and Route 129 areas. Activity also continues in the Drum Hill area and in East Chelmsford. The sale of the Training School in North Chelmsford to Wang and the University of Lowell will also be creating new opportunities in North Chelmsford.

This development activity has generated jobs for Chelmsford area residents and tax income to the Town of Chelmsford. Since 1980 tax income from industrial and commercial properties increased over 50% from \$2,150,000 to \$3,265,220 in 1983. Further expansion of this tax base is anticipated in 1984 and 1985.

The Commission is grateful to the Board of Assessors for providing the necessary quantitative data for this report.

For the Commission

Eugene J. Doody, Chairman

## INSECT PEST CONTROL DEPARTMENT

The department has continued with the removal of the dead oak and elm trees resulting from the past Gypsy Moth infestation as well as the Dutch Elm disease. Each year we hope for less removals but as yet we haven't seen it.

With the assistance of the State workers, and equipment for a week, the department was able to spray a minimal amount of poison ivy. I feel the program should continue on a limited basis.

Respectfully submitted,

Donald P. Gray

## NASHOBA VALLEY TECHNICAL HIGH SCHOOL

### DISTRICT SCHOOL COMMITTEE

Robert Manning, Chairman	Shirley
Stratos Dukakis, Vice-Chairman	Chelmsford
William Buxton, Secretary	Pepperell
Jane Barry	Groton
Randolph Brumagim	Chelmsford
Augustine Kish	Littleton
Irene Machermer	Townsend
Charlotte Scott	Westford
David Snow	Chelmsford
Cecile Stefanski	Westford

### ALTERNATES

Harvey Atkins, Jr.	Littleton
Kevin Finnegan	Westford
Edward Mitchell	Townsend
L. Peter Noddin	Shirley
Jordan Waugh	Groton
Paul Wright	Pepperell
To be appointed	Chelmsford

### ADMINISTRATION

Bernholdt Nystrom	Superintendent-Director
Charles Valera	Assistant Director/Principal
David McLaughlin	Technical Coordinator
Paul Royte	Director of Guidance
Thomas Eng	Dean of Students

For the fourth consecutive year, the Nashoba Valley Technical High School District plans to maintain a level assessment. This will be accomplished through additional state aid, the utilization of federal, state and local reimbursements and the maximization of our investments by our Treasurer, Thomas St. Germain.

With more and more students opting for vocational training, we feel confident that the school district will be able to maintain its full capacity enrollment of 850 students. Over the past decade, the record of employment for our graduates has averaged over 95%. Each year qualified seniors may elect to take advantage of our

Co-op Training Program which allows senior students to work in industry during their shop weeks and receive valuable training in their chosen fields as well as a salary.

Nashoba Valley Technical High School is accredited by the New England Association of Schools and Colleges, Inc. and provides its students with on-the-job training, saleable skills, co-op program, high school diploma, trade certificate and an opportunity for further education and job placement.

The following programs are offered at Nashoba Tech:

### Technical Programs

Air Conditioning/Refrigeration	Electronics
Auto Body	Horticulture/Landscaping
Automotive	Machine
Baking	Medical Occupations
Carpentry	Metal Fabrication
Culinary Arts	Painting and Decorating
Data Processing	Plumbing and Heating
Drafting	Printing
Electrical	Welding

### Academic Programs

English	Geometry
Social Studies	Trigonometry
U.S. History	Advanced Mathematics
Consumer Education	Biology
General Mathematics	Physics
Algebra	Chemistry
How to Start Your Own Business	

In addition to the technical and academic programs, a full Interscholastic Athletic Program is offered to the students.

### Enrollment as of October 1, 1982

Chelmsford	239
Groton	78
Littleton	77
Pepperell	105
Shirley	82
Townsend	75
Westford	202
Tuitioned	3
Total	861



## NORTHERN MIDDLESEX AREA COMMISSION

The Northern Middlesex Area Commission had its formal beginnings twenty years ago this year. It was in December 1963 that the Commonwealth of Massachusetts Department of Commerce made its findings that the nine communities of the Greater Lowell area form "an effective region for planning purposes." The Commission counts almost two hundred Selectmen, City Councillors, Planning Board Members and alternates who have represented the City and Towns over the past two decades. The complete list is in the program notes for the annual meeting this past September.

Although the Commission worked without staff and budget during the first few years, the record shows that the Commission debated many issues of significance to the Greater Lowell area, especially in the period of economic decline. Some of these remain outstanding today. A new Merrimack River Bridge, industrial development, solid waste disposal, water quality protection, and vocational education were high on the agenda in the early years.

By 1967 the Commission hired staff and projects began on sewer and water, land use, highway circulation and a regional data base.

In the early 1970's the Commission increased the level of services to the local communities and dedicated a greater portion of the budget to local technical assistance.

Legislation was enacted in 1972 which distinguishes the Northern Middlesex Area Commission from other regional planning commissions in the Commonwealth. A Selectman from each town and a City Councillor from Lowell were added to the Commission, which, up until then, included Planning Board Members and alternates. This legislation successfully involved the Commission in the full range of community issues.

Responding to Congressional mandates, the Commission became extensively involved in transportation planning with the Massachusetts Department of Public Works and the Federal Urban Mass Transportation Administration.

Today the Commission serves as the planning arm of the Metropolitan Planning Organization consisting of the Executive Office of Transportation and Construction, Massachusetts Department of Public Works, Lowell Regional Transit Authority and Northern Middlesex Area Commission. This planning effort has resulted in the new bus fleet and capital facilities of the Lowell Regional Transit Authority and the definition of the scale and location of a new Merrimack River Bridge, the concept of the auto-restricted zone in downtown Lowell to facilitate traffic movement in the region, and numerous cooperative local, State and Federal plans and projects, such as Billerica Center, Route 129, Air Quality Compliance, and Route 38. The Commission recently com-

pleted a nationwide survey for the U.S. Department of Transportation on energy considerations essential to transportation planning and led a program for carpooling and vanpooling and subscription bus services among the major employers in the greater Lowell and Route 128 area. Both projects were specially funded by the U.S. Department of Transportation.

Definitive land use and environmental plans for the region were embodied in a Wastewater Management Plan funded by the U.S. Environmental Protection Agency. These have assisted the many water quality projects underway in the region and designs for river protection and preservation.

Over the years, NMAC has helped obtain extensive rehabilitation assistance for member communities resulting in housing rehabilitation in various town and neighborhood centers. Particular attention has been paid to the historic values of the region.

Project review and referrals from other agencies developed and evolved, and the Commission in the past year processed about \$90,000,000 of projects for industrial financing and Federal grants and aids. In addition, the Commission serves as clearinghouse for State and Federal environmental assessments.

The Commission is well established as a source of regional data and information for various interests on both the public and private side, and maintains an extensive data base and planning and governmental affairs library, including aerial photographs and grant information.

In 1984 NMAC's work will include a Route 3 Corridor Study, a traffic study in the Route 129 area, the completion of the Tyngsborough Master Plan, the beginning of the Dracut Land Use/Zoning Plan, more local traffic problem assistance, technical assistance to the Lowell Regional Transit Authority. The completion of projects to develop a Transit Mall at Kearney Square with the Lowell Regional Transit Authority, a pedestrian bridge from the Market Street Garage to Central Street in cooperation with the Lowell Historic Preservation Commission and the City, and downtown parking awarded to NMAC by the Federal Highway Administration in a National competition.

The Commission will closely monitor feasibility studies of alternative water supplies for the Boston Metropolitan Areas now being conducted by the Metropolitan District Commission. One of the alternatives is the Merrimack River above Pawtucket Falls.

A feasibility study for shared traffic engineering will be undertaken with a grant from the State Executive Office of Communities and Development. Under contract with the Bureau of Solid Waste, NMAC will provide an educational program on hazardous waste.

NMAC will continue to be a central source of data and planning information essential to project development and review, and for articulation of regional policies for

balanced physical, social and economic growth in our area.

A list of fifty-six reports published by the Commission in 1982 and 1983 accompanies this report.

Respectfully submitted,

Dennis J. Ready, Selectman  
Eugene E. Gilet, Planning Board  
and Treasurer, NMAC  
Norman E. Thidemann, Alternate

### 1982 REPORTS

Prepared by the Northern Middlesex Area Commission

- Travel Time Study - January, 1982
- Surplus Municipal Report - Developer's Kit - April, 1982
- Reasonably Available Control Measures - Impact of Increased Participation In Shared Ride Modes -Middlesex Turnpike - April, 1982
- Long Range Element: Transportation - March, 1982
- Gallagher Transportation Terminal: Development and Use Potential - Fall, 1982
- Ridesharing Information Office Evaluation Report -Fall, 1982
- Comparison of Commuter Rail and Bus Service Operations In Northern Middlesex Area - Fall, 1982
- Energy Contingency Plan - Fall, 1982
- Accident Reduction Strategies in the NMAC Area -March, 1982
- Accident Occurrences and Poor Roadway Conditions in the Northern Middlesex Area - Working Paper -Fall, 1982
- Transportation Systems Management Evaluation -February, 1982
- An Assessment of Traffic and Parking Problems in the ULowell and Pawtucketville Neighborhood Area - May, 1982
- Fare and Elasticity Report - Fall, 1982
- Transportation Improvement Program Consistency Statement - Air Quality - March, 1982
- Linear Roadway Management Study - spring, 1982
- Reasonably Available Controlled Measures - Nashua, New Hampshire Park-N-Ride Lots - May, 1982
- Tyngsborough Master Plan Interim Report: Overview of Growth and Development Issues - May, 1982
- Unified Work Program - April, 1982
- Reasonably Available Control Measures - Route 3 Additional Lanes - April, 1982
- Rail Bed Use Identification Study - July, 1982
- Annual Report - May, 1982
- Comprehensive Transportation Plan Update - June, 1982
- Transportation Element of the State Implementation Plan - June, 1982
- Main Street Development Issues - Tewksbury - July, 1982
- Reasonably Available Control Measures Packaging - July, 1982

- FY '83 Transportation Improvement Program - August, 1982
- Phase I Citizen Survey - Tyngsborough - September, 1982
- Elderly & Handicapped Transportation: A Description of LRTA's Section 504 Special Efforts Program - September, 1982
- Vanpooling For Profits: A Review - October, 1982
- Analysis of Growth Trends in the NMAC Region - October, 1982
- Traffic Flow Improvements - Andover Street, Pawtucket Boulevard, Lowell and Route 113, Dunstable - April, 1982
- Incorporating Energy Conservation Into the Transportation Planning Process - November, 1982
- Commuter Rail Service in the NMAC Region: Short and Long Range Options - December, 1982
- Population Projection for the Town of Pepperell - December, 1982
- Potential Unsubsidized Special Transit Service Alternatives - December, 1982

### 1983 REPORTS

- An Assessment of the Need to Provide Downtown Lowell Fringe Parking Facilities - December, 1983
- LRTA Employee Subscription Bus Service - January, 1983
- Commuter Bus Service for the Middlesex Turnpike - January, 1983
- Tyngsborough Master Plan: Phase I Data Resource Inventory - February, 1983
- Study Design - Intersection Signalization - February, 1983
- Tyngsborough Phase I Final Report - March, 1983
- Study Design Route 3 Corridor Planning Study - April, 1983
- Bridge Repair Deferment Study - April, 1983
- Unified Planning Work Program - April, 1983
- Informational Sign System Analysis Working Paper - May, 1983
- Vehicle Occupancy and Classification Study - May, 1983
- Travel Time/Speed and Delay Study - June, 1983
- Signalized Intersection Study - June, 1983
- Main Street - Strategies for Improvement- July, 1983
- Integrating Taxi Service With Public Transportation in the NMAC Region - August, 1983
- Proposal for Employer Subsidized Commuter Bus Route - August, 1983
- Transportation Improvement Program FY '84 - August, 1983
- Route 129 Chelmsford Traffic Study: Phase One - October, 1983
- Transit Revenue Optimization - October, 1983
- LRTA Paratransit Improvement Strategies - November, 1983
- Summary Report of Master Plan Committee Discussions - November, 1983



## PERSONNEL BOARD

The Personnel Board is composed of three members, two of whom are appointed by the Town Moderator. The third member of the Board is elected by non-union town employees. Current members are Mr. Alan Murphy, Chairman, Mr. J. Rene Scutt and Mr. Pennryn Fitts who replaced Ms. Linda Robinson. The clerk to the Board is Ms. Bernice O'Neil. Mr. Murphy has served as chairman since July 1980. Regular meetings of the Board are held on the first Monday night of each month at the Town Hall.

The purpose of the Board is to formulate and implement policy regarding personnel administrative practices, wages, benefits, performance evaluations, job descriptions and organization changes. In addition, the Board maintains personnel records and approves starting salaries and salary increases.

During 1983, the Board recommended and the town meeting approved the first phase of a new salary classification plan that will ensure equal pay for equal work. The second phase of the new salary classification plan plus nine changes to the Personnel Board by-laws were prepared for consideration by the 1984 town meeting. The by-law changes will provide additional benefits to employees under the jurisdiction of the Board that are now enjoyed by other town employees.

During 1984, the Board will work closely with all town departments to implement personnel practices in a way that is fair and equitable to town employees. The Board will also review existing personnel policies and procedures so that the town can continue to attract and maintain highly skilled and motivated employees.

## RECREATION COMMISSION

### COMMISSION MEMBERS

Jack Bilodeau	Chairman
Joan Murray	Vice Chairman
Harry Ayotte	Member
Robert Charpentier	Member
Gerald Coutu	Member
Bruce MacDonald	Member
Paul Murphy	Member
David Roberts	Member
Evelyn Newman	Part-time Clerk

The Chelmsford Recreation Commission is composed of a maximum of nine members appointed by the Board of Selectmen. It is charged with the responsibility of developing, administering and supporting programs and facilities designed to fill the recreation needs of the residents of Chelmsford.

The major portion of the Commission's activities is, and always has been, connected with organized youth activities. A corps of dedicated volunteers runs these programs, most of which provide athletic activities for youths from six to eighteen years of age. The Commission pro-

vides very limited funding for these activities; its main contribution to their success is as a liaison between the organizations and other Town authorities, including the School Committee, the Board of Selectmen, the Parks Department and the Varney Commission.

Indeed, the success of these youth activities would not be possible without the continued cooperation of these community authorities. Their gracious cooperation with the Commission and the organizations it supports is gratefully appreciated.

The Recreation Commission Summer Program continues to attract several hundred residents at the Physical Education Program which is held in the High School gymnasium and Weight Training Room, the outside and inside Basketball program, tennis lessons at the McCarthy Tennis Courts, playground programs offered at the Westlands School and at the Varney Playground, a swim and swimming lessons program at Crystal Lake, Cross Country and Track and Field at the High School Track, a seven-week series of free programs for children on Wednesday mornings including Gerwick Puppets, Patchwork Theatre productions, Dan Grady Marionettes, magic and juggling, Photography for children, the Little Red Wagon and Mr. Mysto the Magician all at the Town Offices gymnasium, and a series of Concerts on the Common by the Chelmsford Community Band.

Currently, the aim of the Recreation Commission is to expand programs to serve the total recreational needs of Chelmsford, as well as to continue to sponsor volunteer organizations. The Commission welcomes input from Chelmsford residents on how it can better meet the community's recreational needs.

## SIGN ADVISORY COMMITTEE

### COMMITTEE MEMBERS

John Harrington  
Jean Rook  
Debbie Dion  
Wells McDonald  
Mitch Korbey

As Chairman of the Sign Advisory Committee for the year ending 1983, I was pleased with the attendance of committee members John Harrington, Jean Rook and Debbie Dion. Their interest and enthusiasm was sparkling.

Recalling the judgments and decisions that we made during this time I noticed that our actual input and attentiveness were needed only in a few instances. After discussions among ourselves and with the Building Inspector, Ron Wetmore, our feelings on these few matters were later sent to the Board of Appeals for final judgment.

It is my feeling that Mr. Wetmore handled all of the applications and discrepancies with proper effectiveness. Mr. Wetmore has controlled the signs in the Town of



Chelmsford according to the wishes of the Sign Advisory Committee with the utmost care and ease.

As Chairman, I feel that the Sign Advisory Committee has served a meaningful and worthwhile purpose since its inception, but that its services are no longer needed to make sure of the proper etiquette for signs. I feel that Mr. Wetmore can handle all of the sign applications with his knowledge of the Town Sign By-Laws. In this way the Town of Chelmsford could use the aggressive members of this committee for other important services.

Respectfully submitted,  
Wells W. McDonald  
Chairman

## DEPARTMENT OF VETERANS' SERVICES

To the Honorable Board of Selectmen and the residents of the Town of Chelmsford, I am submitting the Annual Report from this department, as Veterans' Agent and Investigator for the period 31 December 1982 thru 31 December 1983.

The effectiveness of Chapter 115 continues to prove itself as a praise-worthy effort in alleviating suffering, financial anxiety and a valuable sociological framework within which to operate.

The Veterans' Service Department serves as a one-stop center for veterans and their dependents, in addition to our duties to aid, assist and advise as stated in Chapter 115 of MGL. This office counsels, files claims, explores every avenue of resource and revenue.

### VETERANS' SERVICES/ FEDERAL EXPENDITURES

Recipients aided (ordinary benefits)	302
Medically aided	86
Fuel assistance	245
Investigations	713
Services to others under the Code of Human Services	410
Disability Compensation and Widow's Pension applications	98
Screening and Assistance-Social Security Disability, Social Security Supplemental Income for the Aged, Blind or Disabled	66
Hospitalization-Out patient aid and assistance	294
Veterans Administration and State Hospital Medical and Psychiatric admissions	28
Counselling for V.A. pension, medicaid, medicare, champus, medical insurance, geriatrics and V.A. questionnaire filing	326
Bonus application filing assistance	29
School Application assistance-college, dependent children, Vocational schools and Vocational rehabilitation	208
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disabilities, widow's pensions, school assistance for dependent children, Civil Service retirements, life insurance awards, Social Security retirements, disabilities and supplemental income	212
Appointments (Power of Attorney)	340

As Veterans' Agent, I am a member of the Middlesex County Veteran Service Agents Association (serving as Vice-President), Merrimack Valley Health Care Social Workers Association and American Society of Notaries.

Veteran Services wishes to thank the Board of Selectmen, Town Officials, Veteran Organizations, Town Employees and Civic Organizations for their kind assistance and cooperation during the past year.

Respectfully submitted,

Mary K. McAuliffe LSW  
Veterans' Agent

## VETERANS' EMERGENCY FUND COMMITTEE

The Veterans' Emergency Fund Committee received no applications for assistance during 1983. This may be due to a general improvement in the national and particularly the local economy.

When an application is received, usually through the office of the Veteran's Agent of the Town, the committee studies each aspect of the veteran's request very carefully.

If the application for assistance is approved, and in most cases this does occur, aid is always granted in the form of material grants, such as payment of medical bills, utility bills, rental assistance, and no cash payments to the applicant are authorized.

The fund was established by Town Meeting Vote in 1947 and during the intervening years a number of veterans of World War II have been helped. The fund is administered by veterans of World War II who are appointed annually by the Board of Selectmen.

Our assets consist of two bank accounts; one a regular passbook savings account for easy access for emergency cases. A second account is presently in the form of a Term Deposit Certificate earning at the rate of 10.2%, and where interest additions are compounded and added to the principal. During 1983 \$670.04 was added to the two accounts. The total value of the fund's assets are reflected in the Treasurer's Report, printed elsewhere in the Annual Town Report.

One new member, Charles McEnnis, was appointed during 1983 as the representative from Precinct 9, to replace Peter Saulis, who was a member of the committee for a number of years, and because of reason of health, has retired.

We list the names of present committee members in the event future applicants may wish to submit requests for information or applications for assistance:

<b>Precinct 1:</b> Robert E. Donaldson	<b>Precinct 7:</b> Carl J. Lebedzinski
<b>Precinct 2:</b> Russell S. Butterfield	<b>Precinct 8:</b> Herbert T. Knutson
<b>Precinct 3:</b> James J. Walker	<b>Precinct 9:</b> Charles McEnnis
<b>Precinct 4:</b> John J. McNulty	<b>Precinct 10:</b> Melvin P. deJager
<b>Precinct 5:</b> George F. Waite	<b>Precinct 11:</b> Harold C. Giffin
<b>Precinct 6:</b> Alfred H. Coburn	<b>Precinct 12:</b> Robert T. Clough

The Committee wishes to extend its appreciation to various other town officials who have assisted during the past year.

Respectfully yours,

Veteran's Emergency Fund Committee  
of the Town of Chelmsford

Alfred H. Coburn, Chairman

## VETERANS' EMERGENCY FUND

### Treasurer's Report to the Board of Selectmen January 1st, 1983 through December 31, 1983 RECEIPTS AND DISBURSEMENTS

Balance on Hand as of January 1, 1983 .....	\$9,036.45
Add Receipts:	
The Central Savings Bank, Lowell, Mass. Interest .....	339.04
The Lowell Five Cent Savings Bank, Lowell, Mass. Interest: .....	<u>331.00</u>
Total Interest: .....	<u>670.04</u>
Total Balance on Hand as of January 1, 1983 and Receipts: .....	9,706.49
Deduct Disbursements: .....	None
Balance on Hand as of December 31, 1983: .....	<u>9,706.49</u>

#### ASSETS

Central Savings Bank, Lowell, Mass. Acct. #128790 .....	\$6,337.50
Lowell Five Cent Savings Bank, Lowell, Mass. Term Deposit Certificate, Acct. #440007431 .....	<u>3,368.99</u>
	\$9,706.49

#### LIABILITIES

Total Liabilities: .....	\$ None
Total Assets, Less Liabilities: .....	<u>\$9,706.49</u>

Respectfully yours,

Town of Chelmsford  
Veterans' Emergency Fund Committee

Alfred H. Coburn, Treasurer



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**BOARD OF SELECTMEN  
TOWN OFFICES  
50 BILLERICA ROAD  
CHELMSFORD, MASS. 01824-2777**

**CITIZENS ACTIVITY RECORD**

**"GOOD GOVERNMENT STARTS WITH YOU"**

If you are interested in serving on an appointed town committee, please fill out this form and mail to: Executive Secretary, Board of Selectmen, Town Offices, 50 Billerica Road, Chelmsford, MA 01824. The filling out of this form in no way assures appointment. All committee vacancies will be filled by citizens deemed most qualified to serve in a particular capacity.

NAME.....HOME PHONE.....BUSINESS PHONE.....

ADDRESS.....AMOUNT OF TIME AVAILABLE.....

INTEREST IN WHAT TOWN COMMITTEES.....

PRESENT BUSINESS AFFILIATION AND WORK.....

BUSINESS EXPERIENCE.....

EDUCATION OR SPECIAL TRAINING.....

DATE APPOINTED                      TOWN OFFICES HELD                      TERM EXPIRED

REMARKS.....













## TOWN DIRECTORY

Accounting: 256-3621  
Assessors: 256-2031  
Board of Appeals Clerk: 256-7164  
Building Inspector: 256-8346  
(Yard Sales, Kennel Permits & Bldg. Permits)  
Cemetery Garage: 256-8671  
Community Teamwork: 459-0551  
Conservation Commission: 256-7164  
Council on Aging: 256-0013  
Dog Officer: 256-3549 (Police Station: 256-0754)  
Fire Department: 256-2543  
Gas Inspector: 256-8347  
Health Department: 256-2061  
Highway Department: 256-2161  
Garage: 251-4841  
High School, Richardson Rd.: 251-8792  
Housing Authority, Wilson St.: 256-7425  
Housing for the Elderly, Wilson St.: 256-7425  
Libraries: Adams—256-5521; McKay—251-3212  
Massachusetts Electric Co.: 459-1431  
Park Department Garage: 256-5073  
Planning Board Clerk: 256-6491  
Plumbing Inspector: 453-2746  
Police Department: 256-2521  
Post Office (Center): 256-2361  
Recreation Comm: 256-2441  
Registry of Deeds: 458-8474  
Registry of Motor Vehicles: 459-9397  
School Dept., 75 Graniteville Rd. 251-4981  
Selectmen: 256-2441  
Town Aide: 256-0013  
Town Clerk: 256-4104  
Treasurer/Tax Collector: 256-2122  
Veterans' Agent: 256-8713  
Water Department (Center): 256-2381  
Welcome Wagon: 256-0847

Welfare: 454-8061, 33 Middle St. Lowell  
Wiring Inspector: 256-8347  
24-hr. Juror Hot Line (Toll Free) 800-792-5117  
POLL LOCATIONS FOR ELECTIONS:  
Precinct 1: Town Offices, 50 Billerica Rd.  
Precinct 2: North Congregational Church, Shaw Street  
Precinct 3: Parker School, Graniteville Rd.  
Precinct 4: East School, Carlisle St.  
Precinct 5: Byam School, Maple Rd.  
Precinct 6: Westlands School, Dalton Rd.  
Precinct 7: North Congregational Church, Shaw Street  
Precinct 8: Small Gymnasium, McCarthy  
Junior High School  
Precinct 9: South. Row School, Boston Rd.  
Precinct 10: South Row School, Boston Rd.  
Precinct 11: Westlands School, Dalton Rd.  
Precinct 12: Small Gymnasium, McCarthy  
Junior High School  
**Senators Edward Kennedy & Paul Tsongas**  
JFK Federal Building, Government Center,  
Boston, MA 02203  
Russell Office Bldg. Washington, D.C.  
Senator Kennedy: 202-224-4543  
Senator Tsongas: 202-224-2742  
**Rep. Bruce Freeman:** Room 146, State House, Boston,  
MA 02133 727-2560 (Office)  
Home: 7 Kenwood St., Chelmsford, 256-2944  
**Senator Carol Amick:** Room 416A, State House,  
Boston, MA 02133 722-1571 (Office)  
Home: 18 Crescent Rd., Bedford, 275-2644  
**Congressman James M. Shannon:** 459-0101  
352 Merrimack Street, Lowell  
226 Cannon Office Bldg., Washington, D.C.  
202-225-3411  
**Middlesex County Commissioners:** 494-4100  
Superior Courthouse, E. Cambridge, MA 02141