

ANNUAL TOWN REPORT



CHELMSFORD 1989

IN MEMORIAM

Edward DeSaulnier
1921-1989

Town Moderator
Town Counsel
State Representative

Gerald J. Lannan
1921-1989

Board of Selectmen
1966-1975

Cover Photo by Jean Sougnez

Student Prints: David Koshiol (Monument); Brian Rea (Cemetery); Fred Breusseau (Church)

ANNUAL REPORT

of the

Town of Chelmsford



FOR THE YEAR ENDING DECEMBER 31,

1989

GENERAL INFORMATION

Incorporated	May, 1655
Type of Government	Town Meeting
Location	Eastern Massachusetts, bordered by Lowell and Tyngsboro on the North, Billerica on the East, Carlisle on the South, and Westford on the West. It is 24 miles from Boston, 40 miles from Worcester, and 225 miles from New York City.
County	Middlesex
Land Area:	22.54 Square Miles
Population 1989:	31,866
Assessed Valuation Rate 1989	\$2,379,037,369 (Real Estate) \$36,102,597 (Personal Property)
Tax Rate:	\$22.15 (\$10.70 Residential—\$11.45 Commercial)
United States Senators in Congress:	
5th Congressional District	Chester G. Atkins, Concord
State Senator	Carol C. Amick, Bedford (resigned November 1989)
Representative in General Court	
16th Middlesex District	Carol C. Clevon, Chelmsford
Accounting Department	Monday thru Friday 8:30 a.m.-5:00 p.m.
Assessors Office	Monday thru Friday 8:30 a.m.-5:00 p.m. Monday Evenings 7:00 p.m.-8:00 p.m. (Except June, July & August)
Board of Health	Monday thru Friday 8:30 a.m.-4:30 p.m.
Highway Department	
Office	Monday thru Friday 8:00 a.m.-4:30 p.m.
Garage	Monday thru Friday 7:00 a.m.-3:30 p.m.
Public Libraries	
Adams Library	Monday thru Thursday 9:00 a.m.-9:00 p.m. Friday & Saturday 9:00 a.m.-5:30 p.m. Sunday 2:00 p.m.-5:00 p.m.
Children's House	Monday thru Thursday 9:00 a.m.-8:00 p.m. Friday & Saturday 9:00 a.m.-5:30 p.m.
McKay Library	Monday thru Thursday 9:00 a.m.-8:00 p.m. Friday & Saturday 9:00 a.m.-5:30 p.m.
School Superintendent	Monday thru Friday 8:00 a.m.-4:30 p.m.
Selectmen's Office	Monday thru Friday 8:30 a.m.-5:00 p.m.
Town Clerk	Monday thru Friday 8:30 a.m.-5:00 p.m. Monday Evenings 7:00 p.m.-8:00 p.m. (Except June, July & August)
Tax Collector & Treasurer	Monday thru Friday 8:30 a.m.-5:00 p.m. Monday Evenings 7:00 p.m.-8:00 p.m. (Except June, July & August)
Veterans' Agent	Monday thru Friday 8:30 a.m.-5:00 p.m.

MEETINGS

Annual Election	First Tuesday in April	9 Precincts
Annual Town Meeting	Last Monday in April	McCarthy Jr. High
Selectmen	7:00 p.m.-every other Monday	Town Offices
School Committee	7:30 p.m.-every other Tuesday	Parker School
Planning Board	7:30 p.m.-2nd & 4th Wed. of month	Town Offices
Appeals Board	7:30 p.m.-4th Thursday	Town Offices
Conservation Commission	8:00 p.m.-1st & 3rd Tuesdays	Town Offices
Board of Health	7:00 p.m.-1st Tuesday of month	Town Offices
Housing Authority	7:30 p.m.-1st Tuesday of month	10 Wilson Street

CHELMSFORD BOARD OF SELECTMEN

Front Row: (left to right) Henrick R. Johnson, Jr., Chairman; Bonita A. Towle, Vice Chairman
Second Row: (left to right) Bradford O. Emerson; Roger A. Blomgren; Dennis J. Ready, Clerk

BOARD OF SELECTMEN

The Board of Selectmen held their 1989 re-organizational meeting on Wednesday, April 5, 1989 following the Annual Town Election in which Selectmen Dennis J. Ready and Henrick R. Johnson, Jr. were both re-elected for three year terms. Mr. Johnson was voted Chairman of the Board, Bonita A. Towle, Vice Chairman and Mr. Ready Clerk. Bradford O. Emerson and Mr. Blomgren are the other two members.

Chelmsford's first Charter was voted in on April 4th, and the first task of the Board of Selectmen was to appoint a Town Manager Screening Committee. This was done on April 18th, with the following persons appointed: Barry Balan, John Carson, Thomas Cobery, Eileen Duffy, B. Jay Finnegan, Joan Gauthier, George Simonian, Max Ward and Thomas Welch.

The committee put in many long, hard hours of work in narrowing 72 applicants for the Town Manager's job down to three finalists. Chairman Balan told the Board on August 21st that they feel any one of the three is well qualified. After interviewing the three finalists, the Board appointed Bernard F. Lynch, Executive Secretary, as Chelmsford's first Town Manager on September 11, 1990.

The Board of Selectmen continued their active role in the Massachusetts Selectmen's Association, the Northern Middlesex Area Commission, the Middlesex County Advisory Board and the Massachusetts Municipal Association. Individual Selectmen also served as liaisons between the Board of Selectmen and various town and regional boards and commissions during the year.

Due to the fact that national and state legislative decisions have a great impact on Town affairs, the Board of Selectmen maintained regular contact with Congressman Atkins' office as well as with Senator Carol Amick and State Representative Carol Clevin. Senator Amick resigned in the Fall, and the Board wished her well in her new position and thanked her for her years of dedicated service representing the Town of Chelmsford. The Selectmen wish to express their gratitude to Congressman Atkins and Representative Clevin for their help and cooperation during the past year.

In closing, the Selectmen, on behalf of the citizens of Chelmsford, wish to express their gratitude to the various Town boards and committees for their accomplishments during the year. It should be remembered that these boards and committees are composed of unpaid volunteers who take many long hours out of their free time to work on issues and projects that benefit the Town of Chelmsford. The Board would also like to recognize our competent and dedicated office staff of Mrs. Judith Carter, Mrs. Beth Kinney and Mrs. Marian Currier.

Henrick R. Johnson, Jr., Chairman
 Bonita A. Towle, Vice Chairman
 Dennis J. Ready, Clerk
 Bradford O. Emerson, Member
 Roger A. Blomgren, Member

TOWN MANAGER

Dear Citizens of Chelmsford:

It is with great pride that I file the first Town Manager Annual Report for the Town of Chelmsford. Surely one of the most important events of 1989 was the passage of the Chelmsford Home Rule Charter in April of 1989, the subsequent election of the first Town Meeting Representatives and the appointment of the first Town Manager. I am proud to have been selected Town Manager and am anxious to serve the citizens of Chelmsford and improve the quality of services that are delivered by the Town as well as the manner in which the local government manages its resources.

The year 1989 had other high and low points worthy of attention. The Town did embark upon a bi-weekly curbside recycling program that is designed to reduce costs as well as promote environmental protection. The program is not designed to be a money maker in its first year of operation; however, as trash tipping fees continue to escalate and new recycling markets develop the Town should realize cost savings by year two or three of the program.

In October the new Senior Center on Groton Road opened its doors for the first time and stands as an example of hard work and volunteerism. The new facility provides ample space for all of the Senior activities that currently exist and those that will be needed or wanted in the future. The nearly \$2 million project was exempted from the constraints of Proposition 2½ and will be paid by 1993.

The Town also moved ahead in 1989 in meeting its affordable housing needs with the groundbreaking for The Commons (now known as The Courtyard) at the old Route 110 Chelmsford Drive-In site. This 168 unit condominium development will provide needed housing opportunities to a variety of populations, including 50 first time homebuyers. The Town has made great strides in addressing affordable housing; however, environmental concerns required denial of another affordable housing project on Richardson Road. The subsequent decision by the Massachusetts Housing Appeals Committee to grant this project a permit to proceed resulted in a legal appeal by the Town to the judicial system. As of this date the courts have not heard the case.

The most pressing and distressing occurrence of 1989 was the withholding by the Governor of local aid funds that, for Chelmsford, totalled nearly \$1.2 million. The timing of this was the most disturbing as the Town was already one month into the FY90 Budget. In order to balance the Budget a Special Town Meeting was required in October to make the necessary cuts in the School and Town Departments. The cuts reflected reduced services and increased belt tightening.

The Special Town Meeting also utilized available funds to fund a new teachers' contract as well as the long negotiated Fire Union contract. I am hopeful the Fire settlement closed this chapter of tense Fire/Town relations.

Much of my time after being appointed Town Manager was focused on implementing the various components of the Charter and the Charter itself. Primary of the changes brought by the Charter was the consolidation of various public works commissions, boards and departments into one Department of Public Works. Recognizing talent within the existing organization, I appointed the Town Engineer James Pearson as the Director of the D.P.W. in October of 1989. This new department will improve services and cost effectiveness as there is better coordination of effort, increased planning of work and less duplication.

Other Charter induced or management related initiatives begun in 1989 include a multi-year fiscal forecast, centralized purchasing and personnel systems, performance based compensation, inventory of Town assets, master plan, infrastructure maintenance plans and overall changes in the organizational culture so as to promote excellence in service delivery. This latter initiative includes promotion of the citizen as a customer deserving of respectful service and accessibility. To this end I have tried to make myself accessible through regular office hours to citizens so as to help them solve whatever problems they might have, or receive their input and ideas. I look to the employees and the citizens of the Town for innovative solutions to the problems that face us.

The upcoming year of 1990 will produce more challenges as the initiatives of 1989 move forward. During the upcoming year we will also grapple with additional financial woes as State Aid decreases or levels off, property growth slows, miscellaneous receipts decrease and reserves are exhausted. These downward trends in revenues require finding new sources of funds, decreased services or new methods of service delivery. The preferred means of maintaining services within existing resources is restructuring of departments, elimination of unneeded personnel and downsizing of the least used services. These actions, however, are not done without difficulty as people resist change, oppose reductions or seek to unrealistically keep all services, great and small. In short, difficult times and decisions lie ahead as some want and others resist organizational change at all costs.

In closing, I wish to thank the Board of Selectmen, the office staff of Judy Carter, Marian Currier and Beth Kinney, all of the Department Heads and Town employees and the citizens of the Town for their help and support over the past year. I look forward to working with all of you in 1990.

Respectfully Yours,

Bernard F. Lynch
Town Manager

TOWN CLERK

Mary E. St.Hilaire, Town Clerk
Elizabeth L. Delaney, Assistant Town Clerk

<u>Sporting Licenses</u>	<u>Dog Licenses</u>	<u>Kennel Licenses</u>	<u>Recorded Mortgages</u>
1452	3027	9	802
<u>Births inc.</u>	<u>Deaths</u>	<u>Marriages</u>	<u>Intentions</u>
374	188	311	308

**WARRANT FOR THE
ANNUAL TOWN MEETING
April 4, 1989 and April 24, 1989**

MIDDLESEX, SS.

To the constable, or any other suitable person of the Town of Chelmsford:

GREETING:

In the name of the Commonwealth aforesaid, you are hereby requested to notify and warn the legal voters of said Chelmsford to meet in their several polling places, Viz:

- Precinct 1. Town Office Building Gymnasium
- Precinct 2. Harrington Elementary School Gymnasium
- Precinct 3. Harrington Elementary School Gymnasium
- Precinct 4. Westlands School Cafeteria
- Precinct 5. Byam School Cafeteria
- Precinct 6. Westlands School Cafeteria
- Precinct 7. McCarthy Middle School Small Gymnasium
- Precinct 8. McCarthy Middle School Small Gymnasium
- Precinct 9. Town Office Building Gymnasium

On, Tuesday, the fourth (4th) day of April, 1989, being the first Tuesday in said month, at 7:00 A.M., for the following purposes:

To bring in their vote for the following officers and questions:

Two Selectmen for three years; One Assessor for three years; One Cemetery Commissioner for three years; One Member of Board of Health for three years; One Park Commissioner for three years; One Sewer Commissioner for three years; One Sewer Commissioner unexpired, one year term to fill vacancy; Two Members of Public Library Trustees for three years; One Constable for three years; Two Members of School Committee for three years; Two Planning Board Members for three years.

Question 1. Shall the Town of Chelmsford approve the new charter recommended by the charter commission summarized below?

Yes
No

Summary: If adopted the proposed charter would: establish a 162 member representative town meeting, 18 representatives elected for terms of three years each from each of the town's 9 precincts; establish the office of town manager, with responsibility for daily management of the town's business; provide for the election by the voters of a five member board of selectmen, the moderator, a five member school committee, a seven member planning board, a three member board of health, a seven member board of library trustees, a three member cemetery commission, a five member sewer commission, the housing authority and the constable; provide for strengthened financial procedures, the creation of a department of public works and flexibility to reorganize town agencies in the future; provide for the right of voters to recall elected officials.

Question 2. Shall the Town of Chelmsford be allowed to exempt from the provisions of Proposition two and one-half (2½), so called, the amounts required to pay for the bonds to be issued in order to design and construct sewers, pump stations and force mains to complete the Town's Sewering Project to serve the Phase II and Phase III areas as defined in the Town's Facilities Plan for Wastewater management as amended dated August, 1986, and additional "targeted need" areas; such amounts to be reduced by State and Federal grants that are made available for the projects?

Yes
No

The polls will be open from 7:00 A.M. to 8:00 P.M.; and to meet in the McCarthy Middle School Gymnasium on Monday, the twenty-fourth (24th) day of April 1989, at 7:30 P.M. o'clock in the evening, then and there to act upon the following Articles, Viz:

ANNUAL TOWN ELECTION April 4, 1989

*indicates Candidate for re-election

	Pct 1	Pct 2	Pct 3	Pct 4	Pct 5	Pct 6	Pct 7	Pct 8	Pct 9	Total
SELECTMAN (2) 3 yrs.										
Dennis J. Ready*	329	230	288	280	347	352	369	265	287	2747
Henrick R. Johnson, Jr.*	346	282	311	311	347	390	384	319	287	2977
All Others	0	0	0	0	0	0	1	4	0	5
Blanks	393	368	415	401	434	450	452	444	390	3747
TOTAL	1068	880	1014	992	1128	1192	1206	1032	964	9476
ASSESSOR 3 yrs.										
Ruth K. Delaney*	396	328	370	395	409	439	435	358	337	3467
Blanks	138	112	137	101	155	157	168	158	145	1271
TOTAL	534	440	507	496	564	596	603	516	482	4738
CEMETERY COMMISSIONER 3 yrs										
Gerald L. Hardy	375	320	346	360	389	418	419	354	325	3306
Blanks	159	120	161	136	175	178	184	162	157	1432
TOTAL	534	440	507	496	564	596	603	516	482	4738
BOARD OF HEALTH 3 yrs										
Paul J. Canniff*	375	312	364	345	394	412	416	344	331	3293
Blanks	159	128	143	151	170	184	187	172	151	1445
TOTAL	534	440	507	496	564	596	603	516	482	4738
PARK COMMISSIONER 3 yrs										
Eileen M. Duffy*	369	316	359	353	376	418	407	352	336	3286
Blanks	165	124	148	143	188	178	196	164	146	1452
TOTAL	534	440	507	496	564	596	603	516	482	4738
SEWER COMMISSIONER 3 yrs										
John P. Emerson, Jr.*	373	278	329	333	363	401	382	319	305	3083
All Others	0	0	0	0	0	0	0	1	0	1
Blanks	161	162	178	163	201	195	221	196	177	1654
TOTAL	534	440	507	496	564	596	603	516	482	4738
SEWER COMMISSIONER unexp 1 yr.										
Robert P. Joyce	369	288	336	340	361	390	395	334	298	3111
Blanks	165	152	171	156	203	206	208	182	184	1627
TOTAL	534	440	507	496	564	596	603	516	482	4738
LIBRARY TRUSTEE (2) 3 yrs.										
Sarah L. Warner	326	170	231	274	293	323	317	246	293	2473
Janet B. Hendl*	244	167	273	235	270	312	301	240	220	2262
Lynda Reid Warren	212	300	264	207	258	220	279	264	180	2184
Blanks	286	243	246	276	307	337	309	282	271	2557
TOTAL	1068	880	1014	992	1128	1192	1206	1032	964	9476
CONSTABLE 3 yrs.										
William E. Spence*	372	316	342	376	365	416	416	348	313	3264
Blanks	162	124	165	120	199	180	187	168	169	1474
TOTAL	534	440	507	496	564	596	603	516	482	4738
SCHOOL COMMITTEE (2) 3 yrs.										
Carl A. Olsson*	340	286	324	336	358	418	388	317	291	3058
Wendy C. Marcks	339	248	319	291	353	353	364	292	305	2864
Blanks	389	346	371	365	417	421	454	423	368	3554
TOTAL	1068	880	1014	992	1128	1192	1206	1032	964	9476
PLANNING BOARD (2) 3 yrs.										
Ann H. McCarthy*	287	226	307	298	289	366	346	297	231	2647
Samuel J. Brink	269	207	209	200	246	224	247	206	312	2120
John F. McCarthy*	226	202	222	245	302	294	288	238	149	2166
Blanks	286	245	276	249	291	308	325	291	272	2543
TOTAL	1068	880	1014	992	1128	1192	1206	1032	964	9476
QUESTION 1 (Charter)										
Yes	298	144	298	227*	262	322*	335	253	269*	2408*
No	227	294	207	265*	299	267	265	257	211*	2292*
Blanks	9	2	2	6*	3	7*	3	6	3*	41*
TOTAL	534	440	507	498*	564	596	603	516	483*	4741*
*results of a recount held on April 26, 1989 for all pcts. except Pct. 7 request by petition										
QUESTION 2 (Sewer)										
Yes	346	229	306	271	319	363	378	312	340	2864
No	175	203	187	208	233	215	217	187	131	1756
Blanks	13	8	14	17	12	18	8	17	11	118
TOTAL	534	440	507	496	564	596	603	516	482	4738

ANNUAL TOWN MEETING April 24, 1989

The Annual Town Meeting was called to order at the McCarthy Middle School Gymnasium, at 7:40 PM by the Moderator Dennis McHugh who recognized the presence of a quorum. There were 528 voters present.

The Moderator explained the town meeting rules and regulations. He also mentioned that this will probably be the last annual open town meeting. Pending the recount of the charter question which passed at the annual town election of April 4th, the Town voted to accept a charter and will have representative town meeting starting next year. The recount is scheduled for Wednesday April 26th.

The Moderator announced that Thursday April 27th is Student Government Day at Chelmsford High School. The students who are participating in the event were present in the hall and they are as follows:

Selectmen

Jennifer Howard
David Beaton
David Raukty
Paul Ricciardi

Housing Authority

Jamie Athanasoulas
Lisa Provencher

Town Accountant

Matthew Cody

Planning Board

Richard F. Burt
Edward Morris
Judianne Rigazio

Police Chief

Gregg Silver

Board of Assessors

John Duggan
Keith Cournoyer
Jeffrey Dean

Assistant Police Chief

Jeff Hoyt

Board of Health

Teresa Chehna
Brian Grzymiski
Manjula Sastry

Fire Chief

Stacy Tyrrell

Assistant Fire Chief

Rob Gramer

State Senator

Brian Ritchie

Supt. of Streets

Mike Scollo

Library Trustee

Jennifer Bush
Patti Lee

Cemetery Supt.

Deborah Coffey

Treasurer and Tax Collector

Jennifer Roche

Building Inspector

Steven Kelts

Town Clerk

Karen Boss

Supt. of Schools

John Edwards

State Representative

Bryan White
Melissa Johnson

Ex. Sec. to Selectman

Amy Hiltz

Veteran's Agent

Lauren Thomas

Town Engineer

Eric Pearson

Sewer Commission

Chris Backman
Chris Davis
Ben Winther

Finance Committee

Neil Costa
Nicole Demoulpied
Mike Flanagan

School Committee

Kim Marsella
Stacey Kelley
Kelsa Main
Carolyn McCarthy

The Moderator asked for a round of applause and thanked the students for their participation.

Selectman Johnson moved that the reading of the Constable's return of service and the posting of the warrant be waived. It was so voted, unanimously. Selectman Johnson then moved that the reading of the entire warrant be waived. It was so voted, unanimously.

The Moderator asked permission from the Town Meeting Body to allow Bernard Lynch, Thomas Carroll, and William Mullen, to address the voters during the meeting. These people are Town Officials and Department Heads who are non-residents of the Town, who may be called upon to explain the articles. Motion carried, unanimously.

UNDER ARTICLE 1 Selectman Henrick J. Johnson, Jr. moved that the Town hear reports of the Town Officers and Committees.

Selectman Johnson moved to nominate Norbert McHale to the Varney Playground Commission. Selectman Ready seconded. The Moderator asked if there were any other nominations, hearing none, he closed the nominations. He then asked for a voice vote, motion carried. This is one of the issues that could be decided by another article within the Town Meeting. When that time comes a decision will be made.

The Moderator announced a Special Town Meeting has been scheduled for 8:00 PM. Selectman Johnson moved to adjourn the Annual Town Meeting, and it will reconvene immediately following the Special Meeting. Motion carried, unanimously. The meeting adjourned at 8:00 PM.

SPECIAL TOWN MEETING April 24, 1989

The Special Town Meeting was called to order at the McCarthy Middle School Gymnasium, at 8:00 PM by the Moderator Dennis McHugh who recognized the presence of a quorum. There were 529 voters present.

Selectman Johnson moved that the reading of the Constable's return of service and the posting of the warrant be waived. It was so voted, unanimously. Selectman Johnson then moved that the reading of the entire warrant be waived. It was so voted, unanimously.

UNDER ARTICLE 1 Selectman Henrick R. Johnson Jr. moved the Town vote to transfer and appropriate (1) the sum of \$400,000 from Surplus Revenue and (2) the sum of \$100,000 from line item #146 Unemployment Benefits to Insurance (Life and Medical) Line Item #144.

Bernard Lynch Executive Secretary to the Board of Selectmen explained the article. This article will transfer money from available funds to replenish the health insurance trust fund for the employees of the town. Due to changes in the law, the town is running a shortfall in the trust fund. The Finance Committee recommended the article. Motion carried unanimously.

UNDER ARTICLE 2 Selectman Henrick R. Johnson Jr. moved that the Town vote to transfer and appropriate the sum of \$1581 from the Insurance Sinking Trust Fund to line item #19 Liability Insurance in order to reimburse the Town of Chelmsford's insurance carrier for payments made within the deductible provisions of said policy.

Bernard Lynch explained that the insurance company paid the deductible for claims and now the Town must reimburse the insurance company. The Finance Committee supported the article. Motion carried, unanimously.

UNDER ARTICLE 3 Selectman Henrick R. Johnson Jr. moved that the Town vote to transfer and appropriate (1) the sum of \$17,768 from the unexpended proceeds of the amount authorized by Article 11 of the Special Town Meeting of May 9, 1988 and (2) the sum of \$2,232 from the unexpended proceeds of the amount authorized by Article 13 of the 1986 Annual Town Meeting, for the following purpose: Police Department, Hot Top Existing Parking Lot and Driveways.

Bernard Lynch explained that this would be the money left from capital improvement funds. If projects come in under bid, then the money can be transferred to another project by Town Meeting vote. The Police Department needed smoke detectors installed and the expense was less than anticipated, therefore the money left from this project if transferred will be used to apply to the bid of hot topping the areas mentioned at the Police Station which came in with a higher bid price than anticipated. The Finance Committee recommended the article. Motion carried, unanimously.

UNDER ARTICLE 4 Selectman Henrick R. Johnson Jr. moved that the town vote to transfer and appropriate the sum of \$12,500 from Article 14 of the Special Town Meeting of September 25, 1986 to line item #77 Police Department Expenses (Emergency 911).

The Finance committee recommended the article. Motion carried, unanimously.

UNDER ARTICLE 5 Selectman Henrick R. Johnson Jr. moved that the town vote to transfer and appropriate the sum of \$209,968 from available funds (Chapter 90 Highway Funds Due from State) for the purpose of Chapter 90 Highway construction.

Bernard Lynch explained the article. A change in the law requires that Town now vote the actual monies needed for the Chapter 90 fund. The Finance Committee recommended the article. Motion carried, unanimously.

UNDER ARTICLE 6 Selectman Henrick R. Johnson Jr. moved that the town vote to transfer and appropriate the sum of \$8,042 from line item #146 Unemployment Benefits to veterans Benefits Department Salaries line item #126.

Bernard Lynch explained that this was the amount needed for sick leave by back for an employee who has retired. The Finance Committee recommended the article. Motion carried, unanimously.

UNDER ARTICLE 7 Selectman Henrick R. Johnson Jr. and Chairman of the Capital Planning Committee James Doukaszewicz moved that the town vote to authorize the transfer of unexpended funds from Article 17 of the 1987 Annual Town Meeting in the amount of \$67,000.00 to an account to fund the following capital projects:

1. Van for the Town Engineer Dept. \$15,000.00
2. Masks for firefighters to conform
with new regulations \$12,000.00
3. Water back-flow installation at
three school buildings \$40,000.00

James Doukaszewicz explained that this is money left over from other capital planning projects. The Engineer Department presently have a van which is unusable. Due to the different projects around the town a van is needed to get from site to site. The new masks for the firefighters are to conform with the new law concerning the health factor of smoke inhalation. The back-flow installation is to prevent the tap water not being used from flowing back into the town wells and system. This would prevent a health hazard, because bacteria and infection could get into the system. If voted tonight the bids could go out immediately and the projects could be started before the fiscal year ends. The Finance Committee recommended the article. Motion carried, unanimously.

UNDER ARTICLE 8 Chairman of the Sewer Commission John Emerson moved that the Town vote to appropriate \$39,000,000 as the local share of the cost for designing and constructing sewers, pump stations and force mains to complete the Town's Sewering Project to serve the Phase II and Phase III areas as defined in the Town's Facilities Plan for Wastewater Management, as amended, dated August 1986, and additional targeted "needs areas", including related legal, administrative and other pertinent expenses and the acquisition by purchase, eminent domain or otherwise of all necessary easements and rights in land; that to meet this appropriation, the Treasurer with the approval of the Selectmen, is authorized to borrow \$39,000,000 under G.L. c.44, s 8(15); that the Sewer Commission is authorized to contract for and expend any federal, state, or other aid available for the project; that betterments shall be assessed based on sewer construction in accordance with the applicable provisions of the General Laws; and that the Sewer Commission is authorized to take any other action necessary to carry out this project.

John Emerson explained that this is the funding needed to continue the present sewerage project. It will show to the State the Town's obligation to go forward and finish the project. The Finance Committee recommended the article. The Board of Selectmen also recommended the article. The motion carried, unanimously.

UNDER ARTICLE 9 Selectman Henrick R. Johnson Jr. moved that the town vote to transfer and appropriate the sum of \$800 from line item #146 Unemployment Benefits to Recreation Salaries line item #134, for the purpose of paying certain Recreation Commission salaries.

Bernard Lynch explained that this money is to cover unforeseen expenses that occurred last year at the Varney Playground area. There was an ongoing situation that required additional personnel to patrol the area, and this is a reimbursement to that line item to cover that expense. The Finance Committee recommended the article. Motion carried, unanimously.

UNDER ARTICLE 10 Selectman Henrick R. Johnson Jr. moved that the town vote to authorize the Board of Selectmen, for consideration to be determined, to convey and transfer all right, title and interest, if any held by the Town, in certain parcels of land on Dover Street, shown as Lots 25 and 28 on Assessor's Map 45.

Gary Bevis, a resident who abuts this property, explained that he wants to purchase the land for his own use. The Finance Committee recommended the article. Motion carried, unanimously.

UNDER ARTICLE 11 Selectman Henrick R. Johnson Jr. moved that the town vote to authorize the Board of Selectmen, for consideration to be determined, to convey and transfer all right, title and interest, if any held by the town, in a certain parcel of land on Mallory and Dover Streets, shown as Lot 30 on Assessor's Map 45.

Thomas Bastien explained that because of a steep slope on his property, he wanted to purchase the land to improve his property. The Finance Committee recommended the article. Motion carried, unanimously.

UNDER ARTICLE 12 Selectman Henrick R. Johnson Jr. moved that the town move to authorize the Board of Selectmen, for consideration to be determined, to convey and transfer all right, title and interests if any held by the Town, in a certain parcel of land on Mallory and Dover Streets, shown as Lot 23 on Assessor's Map 45.

Gary Bevis expressed his interest in purchasing this property, it abuts his property. The Finance Committee recommended the article. Motion carried, unanimously.

UNDER ARTICLE 13 Selectman Henrick R. Johnson Jr. moved that the town vote to authorize the Board of Selectmen, for consideration to be determined, to convey and transfer all right, title and interest, if any held by the Town in certain parcels of land on Eighth Avenue, shown as Lots 68 and 69 on Assessor's Map 67.

Gary Bevis explained that he no longer owns the property that this land abuts, and wants to withdraw his interest in this lot or the one in Article 14. The Finance Committee did not recommend the article. The Moderator asked for a voice vote. Motion defeated.

UNDER ARTICLE 14 The Moderator explained that since Gary Bevis expressed in the previous article that he wished to withdraw his interest in this article, the Moderator accepted this as a formal withdrawal, and moved on to the next article.

UNDER ARTICLE 15 Selectman Henrick R. Johnson Jr. moved that the town vote to authorize the Board of Selectmen, for consideration to be determined, to convey and transfer all right, title and interest, if any held by the Town in the following parcels of land located in the Crystal Lake Area of the town of Chelmsford, shown as the following lots:

Map 62, Lot 14 containing approximately 6400 square feet
Map 62, Lot 16 containing approximately 4020 square feet

Sara Quinn who abuts this property mentioned, wanted the property in order to extend her present garden area. The Finance Committee recommended the article. Motion carried, unanimously.

UNDER ARTICLE 16 Selectman Henrick R. Johnson Jr. moved that the town vote to transfer and appropriate the sum of \$3800 from line item #146 Unemployment Benefits to Selectmen Expenses line item 45 for the purpose of providing hepatitis B shots for firefighters, police officers and auxiliary police officers.

Bernard Lynch explained that almost all the Town's Public safety officers received these shots last year. Once this money is transferred then those who needed the shots would get them. The total cost will be approximately \$16,000.00 The Finance committee recommended the article. Motion carried, unanimously.

UNDER ARTICLE 17 Selectman Henrick R. Johnson Jr. moved that the town vote to transfer and appropriate from the Stabilization Fund the sum of \$7500 to engage a private engineering firm to conduct a study relative to the depression of utility lines in Chelmsford Center.

Selectman Ready explained that this would be a study for putting the utilities underground around the center of town. The Finance Committee recommended the article. A number of residents spoke against the article. A discussion followed. The Moderator asked for a voice vote. motion defeated. There was a request for a hand count, the following tellers came forward: Margaret Johnson, Norman LeBrecque, Ruth Delaney, Cheryl Warshafsky, Gail Klemmer, Jean Horgan, John Fudge, Jocelyn Anthony, Edward Marshall, and George Simonian.

The Moderator attempted a show of hands before sending the tellers into the audience. He declared the motion defeated.

William Dalton wanted a point of information answered concerning article 1. The Moderator explained that before any information could be given the Town Meeting body would have to vote to reconsider article 1. William Dalton moved to reconsider article 1. He questioned where did the surplus revenue of \$400,000 come from? The Finance Committee explained that they were against the motion to reconsider the article that this money was free cash. Bernard Lynch explained that this was funds left over from fiscal year 1988. Money that the Town didn't expend through appropriations. Example, some expenses aren't what they were predicted to be, or additional receipts were received by the Town that weren't projected. The money is used for emergency purposes. Last year the money was used to fund the county retirement. A discussion followed. William Dalton said if the money was spent tonight then there would be in fact no more free cash available to fund any additional requests. Bernard Lynch said that the Town would have to turn to other ways via overrides or raising and appropriating any additional monies needed for the 1989 fiscal expenditures. William Dalton wanted to table article 1 for a later date. The Moderator explained that before that motion could be accepted the body would have to vote on whether or not to first consider the article. The Moderator asked for a voice vote on the motion to reconsider article 1. Motion defeated. The chair was questioned on the voice vote. The Moderator asked for a show of hands, he then asked the tellers to come forward and take a hand count. The result: Yes 171; No 233. The motion was defeated.

The Moderator declared the Special Town Meeting adjourned at 9:00 PM.

Dennis McHugh,
Moderator

Mary E. St. Hilaire,
Town Clerk

He then reconvened the Adjourned Annual Town Meeting at 9:01 PM.

ADJOURNED ANNUAL TOWN MEETING April 24, 1989

Selectman Johnson explained that due to the recount of the Charter being scheduled for Wednesday that a number of articles would be tabled pending the outcome of the recount. Articles 5, 7, 33, 35, 37 & 38. Articles 9 & 29 were already passed in the Special so there would be no need to act on them. Article 27, the assault weapon by-law, is going to be withdrawn by the Board of Selectmen. Due to Federal and State legislation pending the Board felt that the article would be redundant. The Board did not feel comfortable with the article, nor did the Chief of Police. Selectman Johnson assured the Town Meeting body that this article would not be brought up for reconsideration during this annual Town Meeting.

Selectman Johnson asked to officially withdraw article 27. The Finance Committee recommended the article to be withdrawn. A discussion took place concerning the motion to withdraw. Joseph Paolilli wanted to have the article heard as advertised. He moved to take the article out of order. The Moderator explained that there was a motion already before the Body to withdraw this article. The Board of Selectmen agreed to withdraw their motion to withdraw the article, therefore this would allow any discussion of the article to take place. Matthew Whiting spoke in favor of taking the article out of order. The Moderator asked for a voice vote on the motion to take the article out of order. This left the chair in doubt, he then asked for a show of hands, motion carried.

UNDER ARTICLE 27 The Moderator read the article. The Finance Committee did not have any knowledge or opinion on the article. Selectman Johnson explained that especially since the Chief of Police was against this article the Board of Selectmen were all in favor of withdrawing the article. Selectman Johnson asked the Chief of Police Raymond McKeon to come forward and express his concerns. He said that the by-law was not his intent nor the Board of Selectmen's to hurt the sportsmen. The by-law does not differentiate between military weapons and hunting weapons. Until better wording is presented he will be against any assault weapon by-law. Carleton McCauley spoke about his concerns of the rights of the citizens being taken away. Selectman Johnson moved the question to stop debate. The Moderator asked for a show of hands. It left the chair in doubt, he asked for a voice vote, motion carried, unanimously. He then asked for a voice vote on the main motion. Motion defeated. (see warrant for wording) Raymond Jones wanted to reconsider the article in order to be guaranteed no further attempts to change the vote. The Moderator explained that this procedure has changed. In the past if an article once voted was brought up again for reconsideration and the motion for reconsideration was defeated then the article couldn't be brought up again anytime during the night of the meeting. However, the by-law has changed and an article can be brought back for reconsideration at any time during the night it was voted. This avoids special interest groups leaving the meeting once their article has been passed. Raymond Jones withdrew his motion to reconsider the article.

UNDER ARTICLE 2 Elizabeth Delaney Chairman of the Personnel Board told the Body that the Board consists of two other members, Joan Gauthier, Hal Matzkin and herself and that the Board makes the following recommendations. She proceeded to go through each of the twelve items appearing in the article and explained the purpose of the amendments. The Finance Committee supported the article in its entirety. Selectman Johnson moved to amend the article by deleting item 2 in its entirety. The Board felt that under the new charter this power of appointment will now be given to the Town Manager and not the Moderator as stated in the article. The Board feels that the Town Manager should have this power. Under Item 3 the Board wanted to delete this section also in its entirety. The Board was against implementing five weeks vacation. It would apply to a large number of employees and would cause budgetary constraints. It would be for the best interest of the entire town. The Finance committee does not support

the motion to amend. These employees effective would be within the management positions and there would be no cost factor involved. Elizabeth Delaney explained that there would be ten employees qualified for this fifth week as of July 1st. Presently there are an estimated ninety employees under the board's jurisdiction.

Fifty-two full-time employees and nine regular part-time employees, and the rest are part-time hourly. Only twenty-four of these employees, which includes the ten employees eligible for the fifth week, are receiving four weeks vacation after ten years of service. She listed yearly the future employees who would be eligible beginning in 1990 thru 1997. It resulted in ten more employees. A salary survey done revealed that other towns offer this to their employees. Plus two unions within the town already have this benefit and the supervisors under the Personnel Board are supervising these union employees. Elias Safdie supported the request for the fifth week. William Cady questioned if item 5 the personal leave was a new section? It was explained that all full-time employees have had three days of personal leave since 1978—this amendment would apply to the regular part-time employees with twenty hours or more, which would be nine employees. More discussion took place concerning adding the additional members to the Board. Elizabeth Delaney explained that the Board wrote their article in December regardless of charter passing or not. The Board felt that their request was justified. There is a workload because of salary surveys and evaluations. The Board hopes to be able to add at least one member who is familiar in the area of compensation. Selectman Ready questioned again the appointment factor. He felt that the Selectmen should make the appointment because there will not be a Town Manager until some time in the fall. As far as the Personnel Board is concerned, it didn't matter who did the appointment or when it is done. The intention is to add two more members. Selectman Johnson said that the Board would withdraw the amendment due to the Personnel Board's statement of willing to wait. The Moderator stated that if the Charter becomes effective on Wednesday then no appointment will be made until the Town Manager is appointed. The Moderator asked for a voice vote on the motion to withdraw. Motion carried. The Moderator then asked for a voice vote on the Selectmen's motion to delete the request of five weeks vacation. Motion defeated. Barry Bell questioned adding the Ass't Dog position. Bernard Lynch explained the money brought in from revenues will pay for the position. More discussion followed. A question was raised about the cost of living increase, number of steps in between the salary range and the total percentage given. There is a 3% cost of living increase recommended. There are eleven steps in the salary range with a 2½% merit increase between each one, for a total of 5½%. The Moderator asked for further discussion hearing none he asked for a voice vote on the article. Motion carried. Article reads as follows:

Chairman of the Personnel Board, Elizabeth Delaney moved that the Town vote to amend the Personnel Wage and Salary By-Law to be effective July 1, 1989 as follows:

1. Under Section 6 subtitled "Classification of Town Employees", amend Subsection (E)—"Wage and Salary Schedule" by deleting the existing schedule and substituting the following:

**E. WAGE AND SALARY SCHEDULE
JULY 1, 1989—JUNE 30, 1990**

Grade Level	Salary Range
1	\$ 8,312 - \$10,349
1A	13,501 - 16,809
1B	15,260 - 18,999
1C	17,022 - 21,192
1D	20,543 - 25,576
2	25,827 - 32,155
3	34,632 - 43,116
4	39,916 - 49,695
5	45,201 - 56,275

2. Under Section 3 subtitled "Personnel Board" by deleting paragraphs 1 and 2 and substituting the following:

"The plan shall be administered by a personnel board, consisting of five members, four of whom shall be known as public members and shall be appointed by the Town Moderator for two years; two in odd number years and the other two in even number years. Each term shall expire at the end of the appropriate fiscal year. The Town Moderator shall fill the unexpired term of any public member who resigns his appointment.

The fifth member, to be known as the personnel member, shall be elected by town employees who are subject to this by-law and whose name appears on the town payroll list for the Wednesday prior to the election or who otherwise is identified as an eligible voter. Each voter must be 18 years of age or over on the day of the election. The term of office shall be for two years and shall expire on July 1 of each odd numbered year. The election of the personnel member shall be secret and shall be supervised by a board of three Election officers appointed by the Town Moderator. The election shall be held in June to be effective in July. Special elections shall be held to fill the unexpired term of the personnel member who resigned before the term has expired. All elections shall be held between the hours of 10 a.m. and 3 p.m. on a weekday selected by the above mentioned board of three election officers. Each permanent full-time employee or part-time regular employee with a work schedule over twenty (20) or more hours per week will be granted one vote. All other eligible voters will be granted ½ vote each."

3. Under Section 14 subtitled "Vacation" by deleting Subsection (B) paragraph (IV) and adding the following:

IV. Employees who have been continuously employed for less than twenty years but more than ten years shall be granted four weeks vacation with pay.

V. Employees who have been continuously employed for twenty years or more shall be granted five weeks vacation with pay.

4. Under Section 17 subtitled “**Leaves of Absence**” by deleting Subsections (A), (B), (C) and substituting the following:

A. Without Pay: Leaves of absence may be granted by the appropriate Department Head but shall be without compensation.

B. With Pay: A maximum of 10 days per year will be provided for persons called into temporary active duty of any unit of U.S. Reserves or the State National Guard. Employees will be paid the difference between their regular pay and the pay which they receive from the state or federal government.

5. By adding a new section subtitled “**Personal Leave**” as follows:

Section 18 Personal Leave

A. All full-time employees are limited to three days leave with pay for personal reasons.

B. Personal leave shall be granted to part-time regular employees with a work schedule over twenty (20) or more hours a week on a pro-rated basis.

C. Personal reasons may include business, legal, religious or other matters not covered elsewhere by the leave provisions of these by-laws. Personal leave will be granted for the remedy of problems which cannot be conveniently resolved at times other than during the customary work day. Specific personal reasons need not be given to supervisors but, except in cases of emergency when oral requests may be granted, requests for personal leave should be given in writing to supervisors at least 48 hours prior to the time the leave is to begin. Unused personal days will be added to sick days for accrual purposes.

6. Under Section 19 subtitled “**Hours of Work**” by deleting under Subsection (A) the following:

V. Youth Center 37½ hours per week.

7. Under Section 4 subtitled “**Scope of Plan and Authority of the Personnel Board**” by adding the following subsection D:

D. The words “**permanent full-time employee(s)**” as appearing in these by-laws shall have the same meaning as “**full-time employee(s)**.”

8. Under Section 24 subtitled “**Job Titles and Standard Rates of Wage and Salaries of the Personnel Wage and Salary By-Law**” by deleting the following positions:

Administrative and Clerical

15. Human Resources Director

Other Positions

7. Assistant Dog Officer

10. Clock Winder

9. Under Section 24 Subtitled “**Job Titles and Standard Rates of Wages and Salaries of the Personnel Wage and Salary By-Law**” by renumbering the following positions:

Administrative and Clerical

15. Town Clerk

16. Town Treasurer/Collector

17. Assessor

18. Assessor, Part-Time

Other Positions

6. Van Driver

7. Sealer of Weights and Measures

8. Animal Inspector

9. Town Engineer

10. Assistant Town Engineer

11. Respite Care Program Director

12. Home Delivered Meals Coordinator

13. Superintendent of Buildings

14. Senior Citizens Activities Coordinator

15. Assistant Dog Officer

10. Under Section 24 Subtitled “**Job Titles and Standard Rates of Wages and Salaries of the Personnel Wage and Salary By-Law**” by adding the following positions:

Town Police Department

5. Civilian Dispatcher

Sewer Commission

1. Sewer Superintendent

2. Sewer Maintenance Mechanic

11. Under Section 25 Subtitled “**Compensation for Academic Achievement**” by deleting the entire section.

12. By renumbering the following Sections:

18. Personal Leave

19. Jury Duty

20. Bereavement and Funeral Leave

21. Hours of Work

22. The Work Week

23. Business Hours

24. Amendment

25. Repealer

26. Job Titles and Standard Rates For Wages and Salaries of the Personnel Wage and Salary By-Law.

UNDER ARTICLE 2A Elizabeth Delaney Chairman of the Personnel explained that this is the Board’s recommendation of grade levels for all positions that come under the Board’s jurisdiction. She proceeded to go through each section and explained the amendments and added positions where necessary. The Finance Committee recommended the article. The Board of Selectmen recommended the article. Discussion took place concerning hourly rate of the Asst. Dog Officer and the hourly rate and responsibility of the Civilian Dispatcher. More discussion took place. Donna Luedcke questioned the Ass’t Dog Officer’s hours and what qualifications were needed to be a Civilian Dispatcher. Bernard Lynch explained that the Ass’t Dog Officer

would rarely work more than fifteen hours a week. He is to work evenings and cover the weekends when the Dog Officer isn't available. Concerning the Civilian Dispatcher there is training available and the employees will be encouraged to take advantage of this. A question was raised by Edward Nolet concerning the number of Deputy Chief positions available. Elizabeth Delaney explained that this is the grade level only of the position and doesn't reflect the actual number of people holding the position. Barry Balan moved the question to stop debate. The Moderator asked for a voice vote. Motion carried unanimously. The Article reads as follows:

Chairman of the Personnel Board, Elizabeth Delaney moved that the Town vote to amend the Personnel Wage and Salary By-Law by further amending Section 26, "Job Titles and Standard Rates for Wages and Salaries of the Personnel Wage and Salary By-Law", to conform to rates of pay negotiated by the Town with certain labor organizations, pursuant to General Laws Chapter 150E, and to reflect current salaries and grade levels under the Personnel By-Law as follows:

	7/88 - 7/89 Current Level	7/89 - 7/90 Proposed Level
ADMINISTRATIVE AND CLERICAL		
1. Executive Secretary	5	5
2. Town Accountant	3	3
3. Veterans' Agent	2	2
4. Council of Aging Director	2	2
5. Assistant to Assessors	1D	1D
6. Assistant Town Clerk	2	2
7. Assistant Treasurer	2	2
8. Clerk, Senior	1C	1C
9. Clerk, Junior	1B	1B
10. Clerk, Part-Time	1A	1A
11. Town Counsel	\$500 P.A.	\$500 P.A.
12. Board of Registrars, Three Members	\$500 EA.	\$500 EA.
13. Assistant Town Accountant	2	2
14. Admin. Assistant to the Executive Secretary	1D	1D
15. Town Clerk	3	3
16. Town Treasurer/Collector	3	3
17. Assessor	3	3
18. Assessor, Part-Time	1	1
CONSERVATION, PARKS AND CEMETERY		
1. Cemetery Superintendent	2	2
2. Supt. of Insect & Pest Control	\$1,250 P.A.	\$1,250 P.A.
3. Landscaper—Park	1A	1A
4. Laborer—Park	1A	1A
5. Unskilled Laborer	#2,#3	#2,#3
6. Skilled Forest Workman Conservation	1A	1A
7. Equipment Operator	1C	1C
8. Park Superintendent	2	2
CUSTODIAL		
1. Custodial	1B	1B
LIBRARY		
1. Library Director	4	4
2. Library Department Head	1D	2
3. Library Specialist	1C	1C
4. Library Assistant	1B	1B
5. Library Clerk	1A	1A
6. Maintenance Assistant	1B	1B
7. Page	#2,#3	#2,#3
8. Library Assistant Director	2	3
9. Maintenance Specialist	1C	1C
HIGHWAY DEPARTMENT		
1. Highway Superintendent	3	3
2. Highway Foreman	2	2
TOWN FIRE DEPARTMENT		
1. Fire Chief	#2	#2
2. Deputy Fire Chief	4	4
3. Captain	#2	#2
4. Truck Mechanic (Fire and Police)	2	2
5. Auto Mechanic (Fire and Police)	1D	1D
TOWN POLICE DEPARTMENT		
1. Police Chief	5	5
2. Deputy Chief	4	4
3. Captain	3	3
4. Trainee	\$359.50 P.W.	\$359.50 P.W.
5. Civilian Dispatcher	1C	1C

RECREATION

1. Waterfront Director	1A	1A
2. Swimming Instructor	1A	1A
3. Lifeguard	1A	1A
4. Program Supervisor	1B	1B
5. Recreation Specialist	1A	1A
6. Recreation Leader	1A	1A

SEWER COMMISSION

1. Sewer Superintendent	3	3
2. Sewer Maintenance Mechanic	2	2

OTHER POSITIONS

1. Building Inspector	3	3
2. Electric Inspector	2	2
3. Local Inspector	2	2
4. Gas Inspector	#2 \$8,500 P.A.	#2 \$9,500 P.A.
5. Dog Officer	1D	1D
6. Van Driver	1B	1B
7. Sealer of Weights and Measures	#2 \$2,000 P.A.	#2 \$2,000 P.A.
8. Animal Inspector	#2 \$1,000 P.A.	#2 \$1,000 P.A.
9. Town Engineer	3	4
10. Assistant Town Engineer	2	2
11. Respite Care Program Director	1D	1D
12. Home Delivered Meals Coordinator	1A	1A
13. Superintendent of Buildings	1D	1D
14. Senior Citizens Activities Coord.	1B	1B
15. Assistant Dog Officer	1B	1B

FOOTNOTES

#1—Represented by Collective Bargaining

#2—Not in "Job Rating Plan"

#3—\$4.25/Hr. first year, \$4.75/Hr. second year, \$5.25/Hr. third year

UNDER ARTICLE 3 Town Treasurer James Doukszewicz moved that the Town vote to raise and appropriate, the sum of \$22,500 to engage a private accounting firm to prepare and audit of all accounts in all departments in the Town of Chelmsford.

James Doukszewicz explained that this is a yearly request that the Town must do in order to comply with state law. The Finance Committee and the Board of Selectmen recommended the article. Motion carried, unanimously.

UNDER ARTICLE 4 Selectman Henrick R. Johnson Jr. moved that the Town vote to raise and appropriate the sum of \$193 with which to meet bills of previous years.

Selectman Johnson explained that this was a clothing bill submitted by the Police Department. The Finance Committee recommended the article. Motion carried, unanimously.

UNDER ARTICLE 5 James Harrington moved that the Town vote to accept provisions of Section 12 of Chapter 188 of the Acts of 1985, the School Improvement Act in relation to the Equal Educational Opportunity Grant in the amount of Seventeen Thousand Nine Hundred Twenty Dollars (\$17,920.00), for the Nashoba Valley Technical High School, conditioned upon the funding of said programs by any source other than the Town of Chelmsford, and further conditioned upon, to the extent permitted by law, that said professional grant programs, and any monies paid to any employee of the Nashoba Valley Technical High School, shall not be used or considered a past practice for the purpose of collective bargaining and shall be nonrecurring lump sum payment not built into school employees salary schedules.

The Finance Committee recommended the article. Dwight Hayward explained that this is a routine article. The Board of Selectmen supported the article. Motion carried, unanimously.

UNDER ARTICLE 7 Chairman of the School Committee Barbara Ward moved to withdraw the article on the advice of Town Counsel. The Finance Committee and the Board of Selectmen were in favor of the motion. Motion carried, unanimously. (see warrant for wording)

UNDER ARTICLE 8 Selectman Henrick R. Johnson Jr. moved that the Town vote to transfer and appropriate from the Stabilization Fund the sum of \$60,000 for the purpose of purchasing Four (4) Police Cruisers for the Police Department and to sell by good and sufficient bill of sale Four (4) obsolete vehicles: and moved that the Town vote to authorize the Board of Selectmen to negotiate and execute all necessary and proper contracts and agreements thereto.

The Finance Committee recommended the article. Motion carried, unanimously.

UNDER ARTICLE 9 Chairman of the Capital Planning Committee James Doukszewicz, moved to dismiss this article. The Finance recommended dismissal of the article. This article was already passed in the special town meeting under article 7. Motion carried, unanimously.

UNDER ARTICLE 10 Chairman of the Capital Planning Committee James Doukszewicz, explained the article. The Capital Planning process began from October 1988 through January 31, 1989. The items shown are the recommended list from the review process. He proceeded to read each line item and explained the request. The Finance Committee recommended the article. A discussion followed. Mike McTeague, Edward Fultz, Matthew Whiting, asked questions about the different items. A lengthy discussion took place about item 21, numerous questions were asked. Thomas Carroll of the School Department explained the request. More discussion took place. Matthew Whiting moved to amend the article by deleting line item 21 from article. The Finance Committee and the Board of Selectmen were against the motion to amend. Discussion took place. Selectman Johnson moved the question to stop debate. Motion carried unanimously. The Moderator asked for a voice vote on the motion to delete item 21, motion defeated. A question was raised on item 9 by William White. Would the police department be receiving semi automatic weapons? Bernard Lynch said the the whole department would be supplied semi automatic weapons. William White wanted to know if the citizens will be able to purchase the old hand guns. James Doukszewicz explained that the dollar amount shown included the trade-in value of the old guns. After more discussion Scott McCaig moved the question to stop debate. Motion carried, unanimously. The Moderator asked for a voice vote on the article, motion carried, unanimously. The article reads as follows:

Chairman of the Capital Planning Committee James Doukszewicz, and Selectman Henrick Johnson moved that the Town vote to borrow the sum of \$1,546,823. for the following capital projects:

SEWER COMMISSION

- 1. Truck for foreman \$14,000.00

- 2. Completion of draining facilities plan \$237,123.00
- 3. Funds for alleviation of drainage problems \$30,000.00

CEMETERY COMMISSION

- 4. Data processing equipment \$14,000.00

HIGHWAY DEPARTMENT

- 5. Two ½-ton pick-up trucks \$28,000.00
- 6. Road resurfacing \$400,000.00
- 7. Sand screening plant \$40,000.00
- 8. One cab and frame truck with sander \$48,000.00

POLICE DEPARTMENT

- 9. Replace handguns \$14,000.00

FIRE DEPARTMENT

- 10. New pumping engine \$195,000.00
- 11. Improvements to station 03 building . . \$10,000.00

LIBRARY

- 12. Exterior siding & insulation work for Carriage House, Children's House and Adams Library? \$40,000.00

PUBLIC BUILDINGS

- 13. Chairlift for Old Town Hall & installation \$20,000.00

BOARD OF SELECTMEN

- 14. Rte. 129 traffic study \$50,000.00

SCHOOL DEPARTMENT

- 15. Gas burners at Byam School replaced \$31,000.00
- 16. Septic system & treatment plant at High School \$10,000.00
- 17. South Row Roof work \$225,000.00
- 18. McCarthy Roofs recoated \$10,200.00
- 19. New generator for McCarthy School \$25,500.00
- 20. Restroom conversion work for handicap access \$75,000.00
- 21. 15 word processors for Grade 06 at McCarthy plus modems, wiring and installation \$30,000.00

TOTAL \$1,546,823.00

Michael McTeague moved to ajourn the meeting until Monday evening May 1, 1989 at 7:30 PM, the McCarthy Middle School Gymnasium. A point of order was raised by Gregg Jones about the assault weapon by-law. Could this article be brought up again this year once this meeting adjourns? The Moderator explained that the article could not be brought back at anytime during this annual meeting. An article would have to be submitted for another Annual or Special Town Meeting. It could not be brought up again on Monday May 1st. The Moderator asked for a voice vote on the motion to adjourn, motion carried, unanimously. The Meeting adjourned at 11:00 PM.

Dennis McHugh,
Moderator

Mary E. St. Hilaire,
Town Clerk

**ADJOURNED
ANNUAL TOWN MEETING
May 1, 1989**

The Adjourned Annual Town Meeting was called to order at the McCarthy Middle School Gymnasium, at 7:40 PM by the Moderator Dennis McHugh who recognized the presence of a quorum. There were 558 voters present.

The Moderator explained the town meeting rules and regulations. He also pointed out the fire exits within the gymnasium.

Selectman Henrick Johnson moved to ask permission from the Town Meeting Body to allow Bernard Lynch, Thomas Carroll, and William Mullen, to address the voters during the meeting. These people are Town Officials and Department Heads who are non-residents of the Town, who may be called upon to explain the articles. Motion carried, unanimously.

Selectman Johnson moved to take article 5 off the table. Motion carried, unanimously. Selectman Johnson moved to dismiss this article. With the ratification of vote of the Charter last Wednesday this article now comes under the jurisdiction of the new charter and it is not necessary for the body to act on it. The Finance Committee recommended the motion to withdraw. Motion carried, unanimously.

UNDER ARTICLE 11 Selectman Henrick Johnson Jr. moved that the Town vote to authorize the Board of Selectmen to acquire in fee simple by purchase, eminent domain or otherwise, a certain parcel of property situated at Hunt and Littleton Roads, more particularly described on a Plan entitled "Plan of land, Chelmsford, Massachusetts, prepared by Howe Survey, Associates, March 16, 1989" and on file with the Town Engineer, for highway purposes and I move that the town raise and appropriate the sum of \$1500 to defray all necessary costs, fees and expenses in connection with the acquisition of said land and for paying any damage which may be awarded as the result of any such taking.

Selectman Johnson explained that this is property needed to correct one of the most dangerous intersections in Town. The fee is not a large one. The Finance committee recommended the article. Norman LeBrecque questioned if the taking was a friendly one. James Harrington explained that the money amount shown is the exact appraisal value of the land. The Moderator asked for a voice vote, motion carried, unanimously.

UNDER ARTICLE 12 Selectman Henrick R. Johnson Jr. moved that the Town vote to authorize the Board of Selectmen, to lease for a ten year term, a certain parcel of land shown as Lot 51 on Assessors Map 46 with provisions for removing sand from the property for municipal purposes: and to raise and appropriate the sum of \$20,000 for the first year of said lease.

Bernard Lynch explained that presently the Town is paying \$8.00 per yard for sand. The land in this article is six

acres and contains an estimate of 90,000 yards of sand. The cost per yard would be \$2.00 per yard. Even after paying the ten year lease the savings would be \$300,000. The Finance Committee recommended the article, but reminded the body that the Town will be paying \$20,000 per year for ten years. A discussion took place. The Moderator asked for a voice vote, motion carried, unanimously.

UNDER ARTICLE 13 Selectman Henrick R. Johnson Jr. moved that the Town vote to accept the provisions of Clause 41C and Clause 17D of Chapter 59, Section 5 of the General Laws of Massachusetts which permit limited property tax exemptions for qualifying low income residents.

John Shepardson who submitted the article explained that it would be a benefit for the many elderly taxpayers who are on a fixed income. The Finance Committee did not support the article because it will mean less revenue for the town. The Board of Selectmen recommended it. Town Treasurer James Doukzewicz explained that the money for the abatements comes from the abatement reserve funds, not from the actual tax money. Assessor Diane Philips explained that this would also include any widow regardless of age. She gave an estimate of the number of abatements and the dollar amount involved. The Moderator asked for a voice vote, motion carried.

UNDER ARTICLE 14 The Moderator explained that he would go through and read each department's total budget figure and ask if there was any need for discussion. He began with the Accounting Department and went as far as Cable TV Commission. A question was asked concerning this budget. Jacob Sartz explained that the money is used for the local cable channel 43 to do live broadcasts such as town meetings, Selectmen and School Committee Meetings. The Moderator read from Conservation Commission to the Insurance (Liability) budget. Richard Codling wanted to know exactly what type of insurance this pertained to. Bernard Lynch explained that this included a number of different types of insurance policies. It included the General liability of the Town. Motor vehicle insurance, equipment liability. Police special liability, workman's compensation. The Moderator read the Law Department budget. William Dalton raised a question about line item 24. He wanted to know what was special counsel? Bernard Lynch explained that this was the expense of special counsel used for labor negotiations. A discussion took place. The Moderator read from Medical Bills Retired Police & Fire through Public Buildings. Norman LeBrecque asked why the salary account was reduced. Bernard Lynch explained that the custodian staff was being reduced by a half of person. The Moderator read from the Registrars Department to the Dog Officer Budget. Richard Tevlin questioned the care of live animals having a zero figure. Bernard Lynch said that the Selectment wanted to amend the figure. The Moderator read the motion. Selectman Henrick Johnson moved to increase line item 56 under the Dog Officer Budget by \$1800 for a total hearing budget of \$36,886. The Moderator asked for any discussion, hearing none he asked for a voice vote on the motion to amend. Motion carried, unanimously. He proceeded to read from Emergency Management Agency to the Fire Department where a discussion took place. William Dalton wanted to know why the salaries line item increased. Bernard Lynch explained

that this was the cost of living increase and projected merit increases for the employees under the personnel board, and the clerical union, plus the additional deputy chief. William Dalton questioned why the deputy chief was added and not four lieutenants and six firefighters. Bernard Lynch said that the decision was made by the Fire Chief. The study did recommend the additional changing staff, however it said due to the problem of the minimum manning clause this would defeat the purpose of adding the additional men. More discussion took place concerning the salaries. William Dalton stated that the men only make \$10.52 an hour. The Moderator read the Hydrant Service and Selectman Dennis Ready made a statement thanking the Water Department for their cooperation in maintaining the hydrants and reducing this to a zero budget. Under Inspect/Pest Control a discussion took place. James Sousa questioned why there is such a difference from what has been expended from previous years to what is being requested for this year's budget. He used line item 67 and also line items 2, 24, 41, 56, as an example. Bernard Lynch explained that these budget figures reflect transfers which are made for unforeseen circumstances that happen through the year. Richard Day explained the insect pest control is done only at certain time of the year. And the higher figure is what the state expected the town to spend on control. Due to budget constraints the decision was made to ask for only what would really be needed for the time being. The Moderator proceeded to read from the Inspection Department to the Highway Department, where Norman LeBrecque questioned line item 68 under the Inspection Department. Bernard Lynch explained that this included a one time sick by-back figure for an employee. Under the Highway Department Selectman Henrick Johnson moved to increase line item 85 Salary to read \$614,914 and decrease line item 86 expenses to read \$436,440 for a total Highway Department of \$1,321,354. The Finance Committee supported the motion to amend. Norman LeBrecque questioned why if there is an increase in the figure that the figure is still lower than the amount requested. There is definitely a need for work to be done on the streets and other areas in town. Why does it seem like the work force is being reduced. This department is always being cut back. Bernard Lynch explained the difference in the figures. The Moderator asked for a voice vote on the motion to amend, motion carried, unanimously. The Moderator read from Street Lighting through Sewer Department. A question was asked why the salary line item was increased? John Emerson explained that this figure reflected the salary of the two new employees, the Superintendent and the

Maintenance Mechanic. Under the Waste Collection a discussion took place. Voters voiced their concerns about the rising cost. It was mentioned that the unfairness of other budgets being cut back while this one is increasing without any control above the 2½ % increase allowed. Under the School Department budget Chairman of the School Committee Barbara Ward moved to amend the bottom line to be increased by \$10,000. This is the appropriation from Public Law 874 in the amount of \$10,000 for a net School Department of \$21,131,513. The School Committee just received this figure. The amount will be reimbursed by the Federal Government, but it must show in the budget before any reimbursement will be made. Basically it will be a washout. The Finance Committee supported the motion to increase. The Moderator asked for a voice vote on the motion to increase, motion carried, unanimously. Under the Council on Aging Henrick Johnson moved to reduce line item 114 to read \$98,030 for a total budget figure of \$121,780. The Finance Committee was in favor of the motion. Motion carried, unanimously, by voice vote. The Moderator read from Cultural Council through the Recreation Department. A question was asked concerning the salary increase. Bernard Lynch explained that this reflects the cost of covering the additional fields and Varney Playground. The Moderator read from Varney Playground through the Debt and Interest Budget. Dwight Hayward moved to reduce line 147 interest payment by the amount of available overlay surplus reserve of \$81,618, for a total budget figure of \$2,004,182. Dwight Haywood explained that this is money that has become available and according to state law must be used to reduce a budget. The Finance Committee selected this budget as the one where the money will be used. The Moderator asked for a voice vote on the motion, motion carried. The Moderator asked that the Town Meeting Body vote to raise and appropriate the amount of \$42,660,214 plus the transfer from PL874 of \$10,000, and the transfer from the overlay surplus reserve account of \$81,618 for the total operating budget figure of \$42,751,832. A discussion took place concerning the funding of the School Department and Fire Department contracts. Dwight Haywood explained that there would be a number of options available. Either a user's fee could be used for the trash pick up. An override is another option. As July 1st free cash will be available as well as other departmental receipts such as collection of back real-estate taxes. The Moderator asked for further discussion, hearing none he asked for a voice vote on the total operating figure of \$42,751,832. Motion carried unanimously. The article reads as follows:

	FY88 Expended	FY89 Appropriated (Includes Special Town Meetings and Reserve Fund Transfers)	FY90 Finance Committee Recommendation (For Balanced Budget)
GENERAL GOVERNMENT: 5% OF TOTAL BUDGET			
ACCOUNTING DEPARTMENT			
1. Salary	\$ 105,621	\$ 112,430	\$ 118,321
2. Expense	9,519	3,000	3,000
3. Outlay	0	1	1
Total Accounting Department	\$ 115,140	\$ 115,431	\$ 121,322

	FY88 Expended	FY89 Appropriated (Includes Special Town Meetings and Reserve Fund Transfers)	FY90 Finance Committee Recommendation (For Balanced Budget)
ASSESSORS DEPARTMENT			
4. Salary	\$ 141,512	\$ 160,861	\$ 158,718
5. Expense	58,830	56,970	56,555
6. Outlay	1,100	800	500
7. Out-of-State	0	0	1
8. Legal Services	1,665	6,610	5,000
9. Revaluation Update	2,100	33,000	33,000
Total Assessors Department	\$ 205,207	\$ 258,241	\$ 253,774
BOARD OF APPEALS			
10. Expense	\$ 7,137	\$ 26,317	\$ 6,449
	<i>1988 Annual Receipts: \$7,395</i>		
CABLE TV COMMISSION			
11. Expense	\$ 3,500	\$ 3,650	\$ 4,000
	<i>1988 Annual Receipts: \$3,673</i>		
CONSERVATION COMMISSION			
12. Salary	\$ 4,381	\$ 6,398	\$ 6,815
13. Expense	2,859	7,615	4,150
Total Conservation Commission	\$ 7,240	\$ 14,013	\$ 10,965
	<i>1988 Annual Receipts: \$1,474</i>		
CONSTABLE			
14. Salary	\$ 361	\$ 500	\$ 500
DATA PROCESSING			
15. Expense	\$ 9,435	\$ 18,670	\$ 15,670
ELECTIONS			
16. Wages & Expenses	\$ 18,699	\$ 30,569	\$ 27,585
FINANCE COMMITTEE			
17. Expense	\$ 2,551	\$ 3,150	\$ 3,150
HISTORICAL COMMISSION			
18. Expense	\$ 332	\$ 1,560	\$ 1,712
HISTORIC DISTRICT COMMISSION			
19. Expense	\$ 1,220	\$ 1,500	\$ 1,575
INSURANCE (LIABILITY)			
20. Expense	\$ 673,258	\$ 662,009	\$ 718,800
LAW			
21. Salary	\$ 500	\$ 500	\$ 500
22. Expense	741	750	750
23. Legal Services	48,848	55,000	58,750
24. Special Counsel	39,840	15,000	15,000
Total Law Department	\$ 89,929	\$ 71,250	\$ 75,000
MEDICAL BILLS RETIRED POLICE & FIRE			
25. Expense	\$ 4,329	\$ 2,500	\$ 2,500

	FY88 Expended	FY89 Appropriated (Includes Special Town Meetings and Reserve Fund Transfers)	FY90 Finance Committee Recommendation (For Balanced Budget)
MOBILE HOME RENT CONTROL BOARD			
26. Expense	\$ 1,372	\$ 1	\$ 1
MODERATOR			
27. Salary	\$ 300	\$ 300	\$ 300
28. Expense	75	75	75
Total Moderator	\$ 375	\$ 375	\$ 375
NMAC			
29. Expense	\$ 9,000	\$ 9,068	\$ 9,068
PERSONNEL BOARD			
30. Expense	\$ 579	\$ 800	\$ 1,200
PLANNING BOARD			
31. Salary	\$ 18,421	\$ 20,113	\$ 20,459
32. Expense	3,498	4,326	4,502
33. Outlay	0	1	1
Total Planning Board	\$ 21,919	\$ 24,440	\$ 24,962
<i>1988 Annual Receipts: \$9,250</i>			
PUBLIC BUILDINGS			
34. Salary	\$ 61,921	\$ 80,401	\$ 73,811
35. Expense	60,459	66,850	60,174
36. Outlay	2,917	4,000	3,500
Total Public Buildings	\$ 125,297	\$ 151,251	\$ 137,485
<i>1988 Annual Receipts: \$35,160</i>			
REGISTRARS DEPARTMENT			
37. Salary	\$ 24,418	\$ 26,257	\$ 27,677
38. Expense	9,888	10,320	11,925
39. Outlay (Net of \$3,400 Grant)	0	1	1
Total Registrars Department	\$ 34,306	\$ 36,578	\$ 39,603
SELECTMEN DEPARTMENT			
40. Salary	\$ 95,607	\$ 108,489	\$ 115,878
41. Expense	33,145	22,200	21,800
42. Outlay	0	1	0
43. Out of State	580	1,500	1,500
Total Selectmen Department	\$ 129,332	\$ 132,190	\$ 139,178
<i>1988 Annual Receipts: \$108,088</i>			
TOWN CLERK			
44. Salary	\$ 108,609	\$ 109,507	\$ 115,263
45. Expense	5,767	6,700	6,650
46. Out of State	153	801	800
47. Outlay	400	1	1
Total Town Clerk Department	\$ 114,929	\$ 117,009	\$ 122,714
<i>1988 Annual Receipts: \$26,994</i>			
TOWN CLOCK			
48. Expense	\$ 600	\$ 1	\$ 0

	FY88 Expended	FY89 Appropriated (Includes Special Town Meetings and Reserve Fund Transfers)	FY90 Finance Committee Recommendation (For Balanced Budget)
TOWN & FINANCE COMMITTEE REPORTS			
49. Expense	\$ 5,200	\$ 6,500	\$ 6,500
TREASURER/COLLECTOR			
50. Salary	\$ 167,121	\$ 179,021	\$ 180,997
51. Expense	41,200	34,624	37,975
52. Outlay	460	5,780	1
Total Treasurer/Collector	\$ 208,781	\$ 219,425	\$ 218,973
<i>1988 Annual Receipts: \$543,884</i>			
<u>PUBLIC SAFETY: 13.5% OF TOTAL BUDGET</u>			
DOG OFFICER			
53. Salary	\$ 26,671	\$ 22,025	\$ 28,586
54. Expense	3,224	8,000	6,500
55. Pound Rental	1,000	1	0
56. Care of Live Animals	1,786	1,800	1,800
Total Dog Officer Department	\$ 32,681	\$ 31,826	\$ 36,886
<i>1988 Annual Receipts: \$27,057</i>			
EMERGENCY MANAGEMENT AGENCY			
57. Expense	\$ 1,348	\$ 2,190	\$ 1,758
58. Outlay	1,020	1,101	1,105
Total Emergency Management Agency	\$ 2,368	\$ 3,291	\$ 2,863
FIRE DEPARTMENT			
59. Salary	\$ 2,403,274	\$ 2,459,282	\$ 2,526,290
60. Expense	129,251	157,010	175,460
61. Out of State	0	1,000	1,500
62. Outlay	13,360	18,485	16,910
Total Fire Department	\$ 2,545,885	\$ 2,635,777	\$ 2,720,160
Appropriation from Revenue Sharing	30,000	0	0
Net Cost to Fire Department	\$ 2,515,885	\$ 2,635,777	\$ 2,720,160
<i>1988 Annual Receipts: \$4,052</i>			
HYDRANT SERVICE			
63. Center	\$ 54,700	\$ 0	\$ 0
64. North	19,300	0	0
65. East	7,000	0	0
Total Hydrant Service	\$ 81,000	\$ 0	\$ 0
INSECT/PEST CONTROL			
66. Salary	\$ 1,250	\$ 1,250	\$ 1,250
67. Expense	10,680	5,800	5,800
Total Insect/Pest Control	\$ 11,930	\$ 7,050	\$ 7,050
INSPECTION DEPARTMENT			
68. Salary	\$ 169,359	\$ 179,126	\$ 194,544
69. Expense	15,025	17,251	16,905
70. Out-of-State	384	500	500
71. Outlay	0	1	1
Total Inspection Department	\$ 184,768	\$ 196,878	\$ 211,950
<i>1988 Annual Receipts: \$313,572</i>			

	FY88 Expended	FY89 Appropriated (Includes Special Town Meetings and Reserve Fund Transfers)	FY90 Finance Committee Recommendation (For Balanced Budget)
POLICE DEPARTMENT			
72. Salary	\$ 2,232,928	\$ 2,377,449	\$ 2,499,792
73. Expense	269,239	212,309	234,400
74. Out-of-State	1,350	1,500	1,500
75. Outlay	25,809	1	5,300
76. Expense—Auxiliary	3,070	2,631	3,000
77. Outlay—Auxiliary	0	100	500
78. Police Mutual Aid	2,000	1	0
Total Police Department	\$ 2,534,396	\$ 2,593,991	\$ 2,744,492
Appropriation from Revenue Sharing	30,000	0	0
Net Cost to Police Department	\$ 2,504,396	\$ 2,593,991	\$ 2,744,492
<i>1988 Annual Receipts: \$289,397</i>			
SEALER OF WEIGHTS & MEASURES			
79. Salary	\$ 2,100	\$ 2,100	\$ 2,100
80. Expense	112	300	300
Total Sealer of Weights & Measures	\$ 2,212	\$ 2,400	\$ 2,400
<i>1988 Annual Receipts: \$1,380</i>			
TRAFFIC & SAFETY COMMITTEE			
81. Expense	\$ 21,594	\$ 49,300	\$ 32,500
TREE WARDEN DEPARTMENT			
82. Salary	\$ 1,000	\$ 1,000	\$ 1,000
83. Expense	13,874	13,875	12,875
84. Outlay	0	1	1
Total Tree Warden Department	\$ 14,874	\$ 14,876	\$ 13,876
HIGHWAYS: 3.6% OF TOTAL BUDGET			
HIGHWAY DEPARTMENT			
85. Salary	\$ 665,497	\$ 659,945	\$ 614,914
86. Expense	464,994	458,593	436,440
87. Snow & Ice	484,825	270,000	270,000
Total Highway Department	\$ 1,615,316	\$ 1,388,538	\$ 1,321,354
Appropriation from Revenue Sharing	0	7,200	0
Net Cost Highway Department	\$ 1,615,316	\$ 1,381,338	\$ 1,321,354
STREET LIGHTING			
88. Expense	\$ 132,399	\$ 140,000	\$ 140,000
TOWN ENGINEER			
89. Salary	\$ 77,765	\$ 84,492	\$ 86,664
90. Expense	9,374	10,885	13,750
91. Out-of-State	0	1	1
92. Outlay	531	1,000	1
Total Town Engineer	\$ 87,670	\$ 96,378	\$ 100,416
<i>1988 Annual Receipts: \$2,649</i>			

	FY88 Expended	FY89 Appropriated (Includes Special Town Meetings and Reserve Fund Transfers)	FY90 Finance Committee Recommendation (For Balanced Budget)
--	------------------	---	--

HEALTH & SANITATION: 4.6% OF TOTAL BUDGET**ANIMAL INSPECTOR**

93. Salary	\$ 1,000	\$ 1,000	\$ 1,000
94. Expense	200	400	400
Total Animal Inspector	\$ 1,200	\$ 1,400	\$ 1,400

LOWELL MENTAL HEALTH

95. Expense	\$ 8,695	\$ 12,000	\$ 9,000
-------------------	----------	-----------	----------

HEALTH DEPARTMENT

96. Salary	\$ 116,177	\$ 123,256	\$ 131,413
97. Expense	28,419	32,225	33,850
98. Out-of-State	0	1	1
99. Outlay	0	1	1
100. Mosquito Control	2,528	10,000	10,000
Total Health Department	\$ 147,124	\$ 165,483	\$ 175,265

*1988 Annual Receipts: \$44,584***SEWER COMMISSION**

101. Salary	\$ 36,414	\$ 91,999	\$ 124,866
102. Expense	19,240	45,000	85,500
103. Out-of-State	2,167	5,000	5,000
104. Outlay	0	1	1
105. Professional Fees	54,992	65,000	65,000
Total Sewer Commission	\$ 112,813	\$ 207,000	\$ 280,367

WASTE COLLECTION

106. Expense	\$ 1,182,333	\$ 1,182,334	\$ 1,500,000
--------------------	--------------	--------------	--------------

CHELMSFORD SCHOOL DEPARTMENT: 49.5% OF TOTAL BUDGET**CHELMSFORD SCHOOL DEPARTMENT**

107. Salary	\$ 15,394,906	\$ 16,070,546	\$
108. Expense	4,272,925	4,707,016	
Total School Department	\$ 19,667,831	\$ 20,777,562	\$ 21,131,513

NASHOBA: 1.5% OF TOTAL BUDGET**NASHOBA VALLEY TECHNICAL HIGH SCHOOL**

109. Total Town Assessment	\$ 637,520	\$ 677,490	\$ 630,776
----------------------------------	------------	------------	------------

COMMUNITY SERVICE: 2.7% OF TOTAL BUDGET**CEMETERY DEPARTMENT**

110. Salary	\$ 138,574	\$ 155,564	\$ 137,947
111. Expense	26,424	28,702	30,930
112. Out-of-State	500	1	500
113. Outlay	3,094	2,800	3,600
Total Cemetery Department	\$ 168,592	\$ 187,067	\$ 172,977

1988 Annual Receipts: \$21,045

	FY88 Expended	FY89 Appropriated (Includes Special Town Meetings and Reserve Fund Transfers)	FY90 Finance Committee Recommendation (For Balanced Budget)
COUNCIL ON AGING			
114. Salary	\$ 83,782	\$ 89,331	\$ 104,915
115. Expense	24,463	15,160	23,750
Total Council on Aging	\$ 108,245	\$ 104,491	\$ 128,665
<i>1988 Annual Receipts: \$25,241</i>			
CULTURAL COUNCIL			
116. Expense	\$ 95	\$ 100	\$ 150
ELDER SERVICES OF MERRIMACK VALLEY			
117. Expense	\$ 1,800	\$ 1,800	\$ 1,800
COMMISSION ON HANDICAPPED AFFAIRS			
118. Expense	\$ 94	\$ 1,900	\$ 300
LIBRARY DEPARTMENT			
119. Salary	\$ 443,667	\$ 486,176	\$ 529,554
120. Expense	79,137	89,220	86,157
121. Out-of-State	0	550	500
122. Outlay	0	1	1
123. Books & Periodicals	112,512	120,750	129,200
Total Library Department	\$ 635,316	\$ 696,647	\$ 745,412
<i>1988 Annual Receipts: \$16,830</i>			
VETERANS BENEFITS			
124. Salary	\$ 51,087	\$ 58,237	\$ 55,855
125. Expense	4,425	4,470	4,605
126. Outlay	100	1	1
127. Cash & Material Grant	54,266	55,120	55,120
Total Veterans Benefits Department	\$ 109,878	\$ 117,828	\$ 115,581
<i>Grant Reimbursement @75%</i>			
PARKS & RECREATION: .3% OF TOTAL BUDGET			
EDWARDS MEMORIAL BEACH			
128. Expense	\$ 0	\$ 700	\$ 1
PARK DEPARTMENT			
129. Salary	\$ 35,193	\$ 41,902	\$ 42,916
130. Expense	4,786	6,700	6,700
131. Outlay	0	1	1
Total Park Department	\$ 39,979	\$ 48,603	\$ 49,617
RECREATION DEPARTMENT			
132. Salary	\$ 41,360	\$ 44,843	\$ 53,500
133. Expense	23,593	16,833	24,742
134. Outlay	0	1	1
Total Recreation Department	\$ 64,953	\$ 61,677	\$ 78,243
VARNEY PLAYGROUND			
135. Salary	\$ 3,979	\$ 3,308	\$ 0
136. Expense	1,273	2,099	0
137. Outlay	0	3,300	0
Total Varney Playground	\$ 5,252	\$ 8,707	\$ 0

	FY88 Expended	FY89 Appropriated (Includes Special Town Meetings and Reserve Fund Transfers)	FY90 Finance Committee Recommendation (For Balanced Budget)
PUBLIC CELEBRATION: .0% OF TOTAL BUDGET			
HOLIDAY DECORATING COMMITTEE			
138. Expense	\$ 750	\$ 750	\$ 250
MEMORIAL DAY COMMITTEE			
139. Expense	\$ 1,000	\$ 1,000	\$ 1,000
TOWN CELEBRATION COMMITTEE			
140. Expense	\$ 2,213	\$ 1,500	\$ 1,500
EMPLOYEE BENEFITS: 8.1% OF TOTAL BUDGET			
COUNTY RETIREMENT ASSESSMENT			
141. Expense	\$ 1,182,316	\$ 1,288,092	\$ 1,454,049
INSURANCE (LIFE & MEDICAL)			
142. Expense	\$ 500,055	\$ 1,300,656	\$ 1,886,148
MEDICARE TAX (FICA)			
143. Expense	\$ 22,630	\$ 32,500	\$ 40,000
UNEMPLOYMENT BENEFITS (STATE)			
144. Expense	\$ 10,764	\$ 200,000	\$ 75,000
VETERANS PENSION CLAIMS			
145. Expense	\$ 6,068	\$ 6,630	\$ 6,895
DEBT SERVICE: 6.8% OF TOTAL BUDGET			
DEBT & INTEREST			
PRINCIPAL PAYMENTS:			
Westland and Harrington Schools ...	\$ 70,000	\$ 0	\$ 0
Byam School	100,000	100,000	100,000
School Bldg. Capital Improv #6	540,150	0	0
Sewer Plans & Design	252,000	250,000	250,000
Capital Improv. Art. 13-1986	0	575,000	575,000
Capital Improv. Art. 17-1987	0	0	500,000
Sewer Construction Phase 1***	0	500,000	1,300,000
Conservation Land Purchase	0	175,000	175,000
146. Total Principal Payments	\$ 962,150	\$ 1,600,000	\$ 2,900,000
INTEREST PAYMENTS:			
Anticipation and other temporary loans	\$ 337,116	\$ 230,000	\$ 230,000
Bond Anticipation Notes***	0	550,000	575,000
Westland and Harrington Schools ...	3,010	0	0
Byam Elem. School	15,000	9,000	3,000
School Bldg. Capital Improv.	24,307	0	0
Sewer Plans & Design	32,446	21,340	10,340
Capital Improv. Art. 13-1986	57,375	100,375	71,625
Capital Improv. Art. 17-1987	0	58,190	105,500
Capital Improv. Art. 13-1988	0	0	119,810
Senior Citizen Ctr.***	0	0	69,545
Sewer Construction Phase 1***	0	342,000	854,400
Conservation Land Purchase	0	58,480	46,580
147. Total Principal Payments	\$ 469,254	\$ 1,369,385	\$ 2,085,800
***Exempt Principal and Interest \$2,789,945			
Minus Transfer from Overlay Surplus Fund			81,618
Net Total			2,004,182
<hr/>			
Total Operating Budget	\$ 35,046,203	\$ 39,113,405	\$ 42,751,832

UNDER ARTICLE 15 Chairman of the Finance Committee Dwight Hayward, moved that the town vote to raise and appropriate the sum of \$200,000 to be used as a Reserve Fund at the discretion of the Finance Committee, as provided in General Laws, Chapter 40, Section 6.

Dwight Hayward explained that this is the money set aside for the Finance Committee to have when departments have emergency requests through the year. The Moderator asked for a voice vote, motion carried, unanimously.

UNDER ARTICLE 16 Treasurer James Doukaszewicz, moved that the Town vote to authorize the Town Treasurer, to enter into compensating balance agreements, during Fiscal Year 1990, as permitted by General Laws Chapter 41, Section 53F.

James Doukaszewicz explained that this allows the town to invest monies with banks and in return the banks will provide the payroll service and data processing service at no charge to the town. It saves the town an estimated \$8,000 a year. The Finance Committee recommended the article. Motion carried, unanimously by voice vote.

UNDER ARTICLE 17 Treasurer James Doukaszewicz, moved that the Town vote to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow money from time to time in anticipation of the revenue of the Financial year beginning July 1, 1989, in accordance with the provisions of General Laws, Chapter 44, Section 4, and to issue a note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17 and 17(a).

James Doukaszewicz explained this is a yearly item that gives the Treasurer permission to borrow until the revenue comes in from the tax bills. The Finance Committee recommended the article. Motion carried, unanimously.

UNDER ARTICLE 18 Chairman of the Cemetery Commission, Charlotte DeWolf moved that the Town vote to transfer the sum of \$15,000 from the sale of graves and lots to the Improvement and Development Fund of the Cemetery Department.

Cemetery Superintendent Frank Peterson explained the article. The Finance committee recommended the article. Motion carried, unanimously.

UNDER ARTICLE 19 Chairman of the Planning Board moved that the Town vote to amend the Chelmsford Zoning By-law by deleting the present zoning map and substituting the redrafted map proposed by the Planning Board, as filed with the Town Clerk, and displayed at the Annual Town Meeting.

Ann McCarthy read the Planning Board's recommendation:

At the Planning Board meeting of February 8, 1989 the Planning Board voted unanimously (6-0) of the proposal to amend the zoning by-laws and zoning map from (P) Public to Roadside (CB).

Ann McCarthy explained that this land was the Landry Gas Station on Route 27 Acton Road. It should not have been zoned public land. A mistake was made on the map and it should have always been zoned CB roadside commercial. The Finance Committee recommended the article. The Board of Selectmen support the article. A 2/3's vote is required. The Moderator asked for a voice vote, motion carried unanimously.

UNDER ARTICLE 20 John McCarthy moved that the Town vote to accept the provisions of paragraph 13 of General Law Chapter 41 Section 81U, authorizing the Planning Board, with Selectmen approval, to use subdivision construction bond or deposit proceeds without appropriation, if the total amount of such proceeds do not exceed \$100,00.00.

Ann McCarthy read the Planning Board's recommendation:

At the Planning Board meeting if April 12, 1989 the Planning Board voted unanimously (6-0) to recommend Article 20 of the Annual Town Meeting Warrant.

Ann McCarthy explained that this would allow the Board to use bond money from the subdivisions control law for appropriations rather than having to float a bond then come back to Town Meeting for appropriations. Town Counsel James Harrington verified this information. The Finance Committee recommended the article. The Moderator asked for a voice vote, motion carried, unanimously.

UNDER ARTICLE 21 The Moderator asked permission from the Town Body to waive the requirement of him not to read the entire article. Motion carried. Bernard Lynch explained that this article updates the proceeds currently listed in the present by-law as recommended by the Town Engineer. The Finance Committee recommended the article. The Moderator asked for a voice vote, motion carried, unanimously. The article reads as follows:

Chairman of the Board of Selectman Henrick Johnson moved that the Town vote to amend the General By-Law, Article V Streets and Sidewalks, as follows:

1. Under Section 2, **Plans, Surveys, Measurements and Control** by deleting Section 2.1 in its entirety and substituting in its place the following:

2.1 Unless specifically waived by the Highway Superintendent, all applications for a permit under this By-Law shall be accompanied with the following:

2. Under Section 8, subtitled **Construction Standards**, by deleting Subsection 8.12 Grading, Rolling and Finishing in its entirety and substituting the following:

8.12 Grading, Rolling and Finishing

8.12.1 The word "approved" as appearing in Section 8 shall mean conforming to Massachusetts Department of Public Works Specifications, as amended.

8.12.2 The trench in the street must be filled and temporarily resurfaced on the same day it is opened unless otherwise directed by the Highway Superintendent or his designee. The trench shall be backfilled with approved excavated materials to within nineteen and one-half (19½) inches of the top. Eighteen (18) inches shall consist of approved gravel (State DPW Spec. M1.03.0 type b) and the remaining one and one-half (1½) inches shall consist of temporary bituminous surface. Road surface shall be pre-cut to avoid damaging surfaces surrounding the trench. If the temporary road surface is not placed the first day, then as soon as directed by the Highway Superintendent, the gravel sub-base shall be excavated to the required grade in order to place one and one-half (1½) inches of temporary bituminous surface. The temporary pavement shall be placed and raked to a uniform surface, rolled to the required thickness and to a grade that will match the existing bituminous road surface.

The Permittee shall maintain the temporary surfacing and shall promptly fill with similar material any depressions and holes that may occur so as to keep the surfacing in a safe and satisfactory condition for traffic. Temporary resurfacing must be a minimum of one and one-half (1½) inches compacted thickness and may consist of either so-called "Cold Patch" or plant mixed hot-asphalt aggregate, all as produced in accordance with the standard specifications of the Massachusetts Department of Public Works. The bituminous concrete surface shall not be placed until the expiration of 30 days from the date of completion of the temporary surface. The temporary sub-base shall be excavated to the grade required by these by-laws prior to placement of the bituminous concrete surface.

3. Under Section 8, **Construction Standards**, by deleting Subsection 8.13, **Bituminous Concrete Pavement Replacement** in its entirety and substituting the following:

8.13 **Restoration of Permanent Paving** The Permittee shall remove and dispose of, in accordance with acceptable construction standards, all excavated material before proceeding with the remainder of the work and shall thoroughly compact the surface of the sub-base. Any broken or irregular edges of existing pavements shall be cut away in straight lines as directed by the Highway Superintendent, leaving a solid vertical face. The bituminous concrete base and top shall be laid and rolled in two (2) courses. The binder (base course) shall not be less than the existing roadway base course and shall not be less than two (2) inches in depth and the top course shall be one and one-half (1½) inches in depth. The

minimum total thickness of both courses, measured after rolling, shall be three and one-half (3½) inches. The base course of the permanent pavement shall be placed and carefully raked to minimum surface and thoroughly rolled to the required thickness. Before placing the base course of the permanent pavement, the edge of the original bituminous surfacing shall receive an application of approved asphalt emulsion so that the new pavement material may be properly bonded to the existing pavement. All seams shall be sealed with an approved emulsified liquid asphalt and sand. The top course of the permanent paving shall be placed to a grade that will match the existing bituminous surface after rolling. The permanent paving shall not overlap the existing pavement and shall not have to be applied with a mechanical spreader unless otherwise directed by the Highway Superintendent. The Permittee shall furnish, place, grade, and compact Bituminous Concrete Pavement of Class I Type I-1 as shown and specified in the latest Massachusetts State Department of Public Works Standard Specifications for Highways and Bridges. Unless otherwise approved by the Highway Superintendent, a full width overlay will be required if greater than 50% of the roadway pavement width will be disturbed. In these cases, pavement overlay shall consist of one and one-half (1½) inches of dense graded bituminous concrete and shall extend at least 30 feet beyond the street opening. Excavations shall be made in open cut. Tunneling will be allowed by special permission of the Superintendent. All excavations and trenches shall be braced and sheathed when necessary as required by OSHA specifications. Street openings shall be maintained by the Permittee for a period of two (2) years from the date of completion. No additional permits shall be issued to the permittee or contractor who has any outstanding unmaintained street openings. After a new full width permanent surface is laid, street surface openings shall be prohibited for a period of 3 years for major and minor arterial roads and 2 years for collector and local roads, except in cases where a variance is obtained pursuant to Section 14 of these by-laws. The list of streets as classified by the Highway Superintendent shall be kept on file at that Highway Department. All permanent pavement markings, including but not limited to crosswalks, traffic and center lines that are obliterated or damaged during the construction shall be repainted by or under the direction of the Highway Superintendent at the expense of the Permittee.

4. Under Section 8, **Construction Standards**, by deleting Subsection 8.16, **Concrete Sidewalk Replacement** and substituting in its place the following:

- 8.16 **Concrete Sidewalk Replacement** Cement concrete sidewalks shall be repaired by making a new concrete block or blocks through the trench passes. Pre-formed expansion joints, when deemed necessary, will be installed against buildings, walls, steps, foundations or existing concrete blocks. The new cement concrete square shall consist of Entrained Class "A" (3500 p.s.i.) mix. All concrete must be cured by covering all material in accordance with acceptable construction standards or as directed by the Highway Superintendent. All walks shall be laid over a minimum of twelve (12) inches of well compacted gravel. Cement concrete shall be treated with silicone or linseed oil sealer for salt damage prevention.

5. By deleting Section 16, **Municipal Department**, and substituting in its place the following:

Section 16 Municipal Department
Municipal Departments of the Town of Chelmsford shall be exempt from the fees associated with this By-Law, but shall conform to all other aspects of this by-law.

6. Under Section 1 **Permit** by adding the following Subsections:

- 1.9.1 All construction work performed under Article V shall be performed by a contractor licensed by the Highway Superintendent.

- 1.9.2 Contractors licensed to perform work under Article V shall carry Comprehensive Public Liability with minimum limits as follows:

- a) Bodily Injuries-
\$100,000 per person,
\$300,000 aggregate
- b) Property Damage-
\$100,000 per occurrence

Contractor shall deliver a current Certificate of Insurance to the Highway Superintendent before performing work under this Article and shall post a \$5,000 performance bond with the Town securing work to be performed within the public right of way. On projects where the Highway Superintendent determines that the cost of construction is \$10,000 or greater, the contractor shall post a performance bond payable to the Town securing 100% of the construction cost. The bond shall be released upon approval of the work by the Highway Superintendent.

- 1.9.3 Violations of the provisions of Article V shall result in the revocation, by the Superintendent, of the contractor's license to perform work in the Town of Chelmsford.

Richard Codling asked for a point of order. Due to the fact that Town Meeting was going to be history because of the new charter he wanted to submit a list to the Town Clerk, of those voters in attendance, who would be interested in becoming Town Meeting Members. Town Clerk Mary St. Hilaire, explained that the members had to take out nomination papers which would become available at her office on June 1st. The filing deadline would be August 1st and that 25 certified signatures would be required.

UNDER ARTICLE 22 Chairman of the Recreation Commission, Robert Charpentier, moved that the Town vote to direct the Board of Selectmen to petition the Great and General Court of the Commonwealth of Massachusetts to enact Special Legislation establishing a Recreation Commission Self-supporting Service Revolving Fund for the purpose of operating self-supporting recreation services, paying employee salaries, and purchasing equipment, in general conformity with the provisions of Mass. General Laws, Chapter 44 Section 53D.

Bernard Lynch explained this would allow the recreation to set up a \$10,000 revolving fund and pay the salaries out of that fund. The Finance committee is in favor of the article. Motion carried, unanimously.

Norman LeBrecque wanted to reconsider article 21. He questioned how this by-law would effect the sewer construction and the average homeowner. It was explained that this does not effect the homeowner at all. It will only apply to the developers of subdivisions. The motion was withdrawn to reconsider.

UNDER ARTICLE 23 Selectman Johnson explained that this would prevent future stores from being able to add automatic amusement devices. Due to a number of complaints in neighborhoods where these stores are with the devices, the Board felt it would be in the best interest of the Town to ban any further licensing. Presently any stores who have these devices would be grandfathered. This is to prevent any future requests. A lengthy discussion followed. A number of voters spoke against the article. Richard Jerome, Norman LeBrecque, Gregory Jones, Barry Balan. Selectman Johnson moved the question to stop debate. Motion carried to stop debate. The Moderator then asked for a voice vote on the article, which left the chair in doubt. He asked for a show of hands, motion defeated. (see warrant for wording)

UNDER ARTICLE 24 Chairman of the School Committee Barbara Ward explained that this was a by-law already in the town. The School Committee wanted to address the issue of motor vehicles on the school property. Therefore they were adding sections A, B, and C. The issue was raised because of a safety and liability insurance factor. A number of voters spoke against the article. The concern was that of the issue of skateboarding. Barbara Ward explained that the Town would be held responsible if any one injured themselves on a skateboard. Jacob Sartz spoke against the article. As did Richard Jerome, Elias Safdie, Linda Allen. Sam Poulton spoke in favor. David McLachlan moved to delete Item J from the By-law. He felt that he or any one else should be able to use the grounds while school was in session. Evelyn DesMarais and John Conrad

spoke against this motion to amend. After more discussion Scott McCaig moved the question to stop debate. Motion Carried. The Moderator asked for a voice vote on the motion to delete Item J, motion defeated. The Moderator asked for further discussion on the main motion. Scott McCaig moved the question to stop debate. Motion carried, unanimously. The Moderator asked for a voice vote on the article. Motion carried. The article reads as follows:

Chairman of the School Committee, Barbara Ward moved that the Town vote to amend the General By-Laws, Article IX, **School Building and Grounds**, by deleting Section 1, "**Certain Uses of School Grounds Prohibited**" in its entirety and substituting the following:

SECTION 1: Certain Uses of School Grounds Prohibited

The use of school grounds for the following activities is prohibited except where the user receives written authorization from the Superintendent or his designee:

- A) Operation of any uninsured or unregistered motorized vehicle, including, but not limited to, automobiles, trucks, motorcycles, mini-bikes, snowmobiles, and all-terrain vehicles.
- B) Racing of motor vehicles including, but not limited to automobiles, trucks, motorcycles, mini-bikes, snowmobiles, and all-terrain vehicles.
- C) Operation of any motor vehicle, including, but not limited to automobiles, trucks, motorcycles, mini-bikes, snowmobiles, and all-terrain vehicles, off the driveways and parking areas.
- D) Repair and maintenance of any vehicle.
- E) Horseback riding.
- F) Camping.
- G) Golfing.
- H) Powered model airplane or rocket activities.
- I) Skate Boarding.
- J) Any non-school related use of school grounds while school is in session.

UNDER ARTICLE 25 Selectman Henrick R. Johnson, moved that the Town vote to accept the following mentioned streets, as laid out by the Board of Selectmen and shown by their reports duly filed in the office of the Town Clerk:

- 1. Armand Drive
- 2. Poplar Lane
- 3. Wiggin Street

Providing all of the construction of the same meets with the requirement of the Board of Selectmen, and subject to the withholding of any remaining bonds until such requirements have been met and authorize the Board of

Selectmen to acquire any and all temporary and/or permanent easements, and any property in fee simple, with trees thereon, by purchase, eminent domain, or otherwise, for the purpose of securing traffic safety and road improvements, and move that the Town vote to raise and appropriate the sum of six (\$6.00) to defray all necessary costs, fees and expenses in connection with the acquisition of said land and for paying any damages which may be awarded as a result of any such taking: and to authorize the Board of Selectmen to negotiate and execute all necessary and proper contracts and agreements thereto.

Selectman Johnson explained that the streets originally listed Michael's Drive, Sara Lane and Scotty Hollow Drive, bonds have not been released because the streets are not yet completed. The Finance Committee recommended the article. The Moderator asked for a voice vote motion carried, unanimously.

UNDER ARTICLE 26 Selectman Johnson moved to dismiss this article. Due to litigations going on and it would be premature for the town to vote on the article. The Finance Committee was in favor of the article to withdraw. Motion carried, unanimously. (see warrant for wording)

UNDER ARTICLE 28 Chairman of the Sewer Commission, John P. Emerson moved that the Town vote to amend Section 5.1- Private Sewer Extension, of the Chelmsford Sewer Commission Betterment Assessment and Sewer Privilege Fees, dated September 18, 1986, as prepared by Weston & Sampson Engineers, Inc., copies of which are on file with the Office of the Board of Selectmen, and Town Clerk, by deleting in line 12 of Section 5.1 the letter "s" in the word "Sections" and the words "and 4.3".

Norman Lebreque asked for an explanation. John Emerson explained that this is a change in the current rules and regulations. It would require a private developer or a person other than the Town of Chelmsford who constructs a sewer extension to the public sewer system to pay fee at the time of the connection. The Moderator asked for more discussion. Hearing none, he asked for a voice vote, motion carried, unanimously.

UNDER ARTICLE 29 Chairman of the Sewer Commission John Emerson asked to dismiss this article. The action already took place under article 8 of the Special Town Meeting of April 24th. The Finance Committee recommended the dismissal. Motion Carried, unanimously.

UNDER ARTICLE 30 Selectman Henrick Johnson and Chairman of the Conservation Commission, James McBride moved that the Town vote to accept the Special Legislation dated November 30, 1987 entitled "**An Act to Establish the Chelmsford-Carlisle Regional Conservation District in the Town of Chelmsford and Carlisle**" a copy of which is on file in the Office of the Conservation Commission of the Town of Chelmsford, said Special Legislation creating a Conservation District to encompass the property purchased by the Town of Chelmsford and the Town of Carlisle known as the Cranberry Bogs as described in a deed to the Town of Chelmsford, recorded in Middlesex North district Registry of Deeds, Book 3841, Page 244, and to the Town of Carlisle recorded in the Middlesex North Registry of Deeds, Book 3841, Page 268.

James McBride explained that this is the last step in going to the State Legislation. If this is voted it could free up \$463,000.00 for the Town of Chelmsford. He publicly thanked Judy Hass for all the work she has done. The Finance Committee recommended the article. The Moderator asked for a voice vote, motion carried, unanimously.

UNDER ARTICLE 31 The Moderator read the article and asked for the Planning Board's recommendation. Ann McCarthy read the Board's recommendation:

The Planning Board held a public hearing on April 3, 1989 and voted in favor (6-0) to see if the Town will amend the Chelmsford Zoning by-law by deleting Article V. Definitions "Lot Area" and substituting in its place the following:

Lot, area. The horizontal area of the lot exclusive of any area in a street or recorded way open to public use. At least eighty (80) percent of the lot area required for zoning compliance shall be contiguous land other than that under any water body, bog, swamp, wet meadow, marsh, or other wetland, as defined in Section 40, Chapter 131, G.L. as amended.

The Finance Committee recommended the article. The Board of Selectmen supported the article. James McBride of the Conservation explained that the Conservation asked for the Planning Board's co-operation on amending their by-laws to reflect this information. The Moderator asked for a voice vote on the article, motion carried, unanimously.

UNDER ARTICLE 32 Chairman of the Conservation Commission, James McBride, moved that the Town vote to amend the General By-law Article XI **General Wetland By-Law** as follows:

1. Under Section 8 amend the subtitle to read "Section 8 Relationship to Chapter 131 Section 40 and 310CMR" and amend the text by adding the following:

"All reference in the by-law to Chapter 131 Section 40 shall include the provisions of regulations promulgated pursuant to said statute as codified in 310CMR."

2. Under Section 3: **Notice of Intent** by deleting the last paragraph in its entirety and substituting in its place the following:

"Copies of the Notice of Intent shall be sent by the applicant, at the same time, by certified mail to all parties in interest. Parties in interest shall mean the petitioner, abutters, owners of land directly opposite on any public or private street or way, and abutters to abutters within 300 foot of the property line of the petitioner or the boundary of the wetland area under consideration, whichever is greater all as they appear on the most recent applicable tax list, not withstanding that the land of any such owner is located in another city or town."

James McBride explained that the first section adopts the new Wetland By-laws of the state and that the second section will mean that all abutters in a 300 foot radius will be notified just like all other boards do. The Finance Committee recommended the article. The Moderator asked for a voice vote. Motion carried, unanimously.

UNDER ARTICLE 33 Selectman Henrick Johnson moved to dismiss this article because it falls under the jurisdiction of the Recreation Commission because of the adoption of the Charter. Motion carried, unanimously to dismiss.

UNDER ARTICLE 34 Chairman of the Trash Advisory Committee Barbara Scavezze moved that the Town vote to amend the General By-laws Article VIII Waste Disposal by deleting Section 1 Dumping, in its entirety and substituting in its place the following:

SECTION 1 Dumping

- a) It shall be unlawful for any person to dump any refuse or other solid waste as defined in General Laws Chapter 16 Section 18 on either public or private property other than an area approved and licensed by the Board of Health or the Department of Environmental Quality Engineering. Violators of this by-law shall be punishable by a fine of \$300.00 for each offense and shall be required to remove the illegally dumped, refuse and dispose of in accordance with town, state and federal regulations. Any violator shall be responsible for all costs and expenses incurred in the removal and disposal of said waste. Said penalties shall be cumulative with fines and penalties under any federal or state criminal or civil statute.

Barbara Scavezze asked Raymond Gatti to explain the article. Raymond Gatti explained that the present by-law is outdated and that this by-law would enable the town to enforce a fine if violators are found. The Finance committee recommended the article. Scott McCaig moved to amend the article by increasing the fee to be \$500.00. Town Counsel James Harrington explained that the Committee originally wanted the figure to be \$500.00 but statute would only allow the limit to be \$300.00. Scott McCaig withdrew his motion. The Moderator asked for a voice vote on the article, motion carried, unanimously.

UNDER ARTICLE 35 Selectman Henrick Johnson moved to dismiss the article. The matter of the article is now addressed in the Charter. The Finance Committee supported the motion. Motion carried, unanimously.

UNDER ARTICLE 36 Selectman Henrick Johnson moved that the town vote to transfer the care, custody, management, and control of Center School from the School Committee to the Board of Selectmen for another municipal purpose in accordance with General Law Chapter 40, Section 15A. Said school being shown a plan entitled "Compiled Plan of Land Prepared for the Town of Chelmsford; Scale 1" = 100', October 1981, Fleming, Bienvenu, Associates, Inc."

Selectman Johnson explained that the Town had an opportunity to enter into a contract with an agency interested in renting the property. The Board of Selectmen also have a re-opener clause added to the contract as the School Committee's requested in case the School Committee did in fact need the school at a later time. He asked the body for their support in the passage of the article. The Finance Committee also recommended the article. The Moderator asked for a voice vote, motion carried, unanimously.

UNDER ARTICLE 37 William Dalton explained now that the Charter will be in effect there is no need to have this article and he moved to withdraw or defeat this article. A discussion followed. The Moderator asked for a voice vote. Motion defeated by voice vote.

UNDER ARTICLE 38 William Dalton asked for this article to be withdrawn or defeated. Motion defeated by voice vote.

UNDER ARTICLE 39 Chairman of the Finance Committee, Dwight Hayward moved that the Town vote to instruct the Board of Assessors to issue the sum of \$754,149.00 from Free Cash in the Treasury for the reduction of the tax rate. A discussion followed. It was explained that in order to be able to set the tax rate the Body had to vote this figure. The Moderator asked for a voice vote. Motion carried unanimously. The Moderator seeking no further business at hand declared the meeting closed. The Meeting adjourned at 11:05 PM.

Dennis McHugh,
Moderator

Mary E. St. Hilaire,
Town Clerk

SPECIAL TOWN MEETING October 12, 1989

The Special Town Meeting was called to order at 7:35 PM at the McCarthy Middle School Auditorium by the Moderator Dennis E. McHugh. There were 157 representatives present.

The Moderator went over the town meeting procedures. He explained that the body had a copy of the motions to be acted upon during the meeting. If any representative wanted to amend the motion then they could do so in writing and a vote would be taken on the amendment. If passed, a vote would be required on the main motion as amended. Selectman Bonita Towle moved that the reading of the Constable's return of service and the posting of the warrant be waived. It was so voted, unanimously. Selectman Towle then moved that the reading of the entire warrant be waived. It was so voted, unanimously.

The Moderator explained that Town Counsel was asked to give an opinion at this meeting concerning the conflict of interest in regards to town meeting members voting on issues. He then proceeded to read the opinion of Town Counsel James Harrington which was addressed to Dennis McHugh, as follows:

"Pursuant to your request for an opinion relative to the potential conflict of interest of a town meeting member in voting on any issue in which he has an interest, pecuniary or otherwise, the following is rendered.

The conduct of public officials and employees is regulated by Massachusetts General laws, Chapter 268A. Specific sections of this Chapter cover the conduct of a municipal employee. A municipal employee is defined by Section (I) (g) as "a person performing services for or holding an office, position, employment, or membership in a municipal agency, whether by election, appointment, contract of hire or engagement, whether serving with or without compensation, on a full or part-time, intermittent or consultant basis but excluding (1) elected members of a town meeting and (2) members of a charter commission established under Article LXXXIX of the Amendments to the Constitution."

By definition all elected town meeting members are specifically exempted from the provision of Chapter 268A, the conflict of interest statute. As they are exempt from the provisions of this Chapter a town meeting member will not be found to have a conflict of interest on any issue at town meeting and may deliberate and vote on all matters regardless of any personal interest he may have in the subject matter.

This office has conferred with Stuart A. Kaufman, Esquire, General Counsel to the State Ethics commission who has concurred with this opinion with the caveat that any elected or appointed town official or other municipal employee should designate the capacity in which they are addressing town meeting prior to speaking, as elected town meeting member or in their capacity as a town official."

Robert Sexton precinct 9, asked for a point of order. He wanted the opinion to be incorporated into the town meeting records. The Moderator assured him that by reading the opinion to the body that the clerk would indeed record the opinion in its entirety.

UNDER ARTICLE 1 Selectman Towle moved that the Town vote to transfer and appropriate from free cash in the treasury the sum of \$250,000 to Line Item 59 Fire Department Salary.

Selectman Johnson explained that this was the ratification of the Fire Department's union contract. After many months of arbitration, both sides felt that it was in the best interest of the town to ratify the contract and avoid any additional months of further arbitration. He explained the language of the contract the first year is a 5% raise broken down 3% the first 6 months and 2% the next six months. The second year is 2% the first 6 months and 3% the second six months. The third year is a 4% raise.

The Finance Committee supported the article. The Moderator asked for any discussion. James Doukzewicz asked if the figure shown was the full amount of the contract or is this the amount after the deductions? Town Manager, Bernard Lynch said it was the full amount of the contract. Harry Foster precinct 2, asked for the actual breakdown of the figures. Town Manager Bernard Lynch explained \$130,000 of the figure is the amount needed for the retro-active pay for the last fiscal year that there was a contract. The remaining \$120,000 is for the end of this fiscal year of June 30th. A question was raised on where the funding was going to come from for this article and the next article? Mr. Lynch explained that there is \$996,000 in free cash already raised, the money will come from there. For the future years the money will have to be raised and appropriated. The Moderator asked for a voice vote. George Merrill precinct 2 asked for a point of order. He wanted all votes taken on warrant articles to be by roll call, due to people being in the hall are not all voting representatives. The Moderator explained that when a voice vote is taken he will determine if a hand count is needed. The body also has the privilege of questioning his judgement as long as seven other members question his call. The Moderator asked for a voice vote on the article. Motion carried unanimously.

UNDER ARTICLE 2 Selectman Bonita Towle moved that the Town vote to transfer and appropriate the sum of \$535,000.00 from free cash in the Treasury to the Chelmsford School Department line item titled "Total School Department."

Chairman of the School Committee Barbara Ward asked permission to allow Thomas Carrol, a non-resident to be able to speak to the body if necessary to answer questions about the article. The Moderator asked for a voice vote, motion carried. She explained that the figures shown is what is needed to balance the School Department's budget after all the cuts have been made and contracts settled. The Finance Committee supported the article. A discussion took place. The Moderator asked for a voice vote, motion carried, unanimously.

UNDER ARTICLE 3 Selectman Bonita Towle moved that the Town vote to transfer and appropriate (1) the sum of \$88,703 from Free Cash in the Treasury and (2) the sum of \$11,297 received from the state as a result of the flood in 1986 to Line item #106, Waste Collection Expenses.

Town Manager Bernard Lynch explained that this was the additional money needed for the Solid Waste Collection (Recycling Program). The program had started in July, at that time an estimate was given on the expense of collecting recyclable items throughout the Town. The program itself is successful, however more money is needed at this point to continue the process. The Finance committee supported the article. A question was raised concerning Bernard Lynch who is a non-resident speaking without first obtaining permission from the body. The Moderator explained that this was addressed in the charter. Any department head including the Town Manager are allowed to speak in order to explain an article. Roger Blomgren asked for support of this article. He felt that the recyclable pro-

gram was working, and less tonnage of trash was being hauled away and that the savings may be small at this point, but at least it is a positive start on trying to curb future expenses. A question was raised on how much tonnage is recyclable from the weekly trash pickup? Bernard Lynch gave some estimated figures. The town has averaged 11,050 tons of solid waste per month over the last three months. The bi-weekly recyclable pickup has averaged between 228-230 tons of recyclables. The bulk item week generated 65 tons of trash. The Moderator asked for a voice vote, motion carried. he then went on to article 4 but stopped to make a point of order. Article 3 required a $\frac{2}{3}$'s vote or a unanimous voice vote, therefore he had to return to article 3 to justify the vote. The Moderator attempted another voice vote, which left the chair in doubt. The following tellers came forward and a hand count was taken: Marc Vanderbulcke, Howard Hall, Helen Manahan, John Hanlon, Stanley Norkunas, and Tom Mills. Result of the hand count: Yes 132; No 18; $\frac{2}{3}$'s is 100, motion carried.

UNDER ARTICLE 4 Selectman Bonita Towle moved that the Town vote to transfer and appropriate the sum of \$13,088.00 from free cash in the Treasury to line item 50, Treasurer/Collection Salary.

Selectman Johnson spoke in favor of the article. he explained that this was the amount needed for payment of sick days for a retired Town Employee. The employee had worked 26 years for the Town and according to the Personnel Board By-law, any accumulated sick time is paid for at the time of retirement. The Finance Committee supported the article only because it was a by-law. They hope that in the future this will not be necessary. A discussion took place. A number of the Town meeting Members spoke for and against the article. Scott McCaig made a motion to move the question to stop debate. The Moderator asked for a voice vote, motion carried, unanimously. The Moderator asked for a voice vote on the article, motion carried, unanimously.

UNDER ARTICLE 5 Selectman Bonita Towle moved that the Town vote to transfer and appropriate from free cash in the Treasury the sum of \$7,845.00 to line item 40 Selectmen Salaries.

Selectman Johnson explained that the Town has adopted the position of Town Manager as stated in the Charter and this is the amount needed to fund it. Due to the Town already being three months into the fiscal year this is for the remaining nine months. The Finance Committee is in favor of the article. Jeffrey Stallard precinct 2, read a letter of opposition that was in the Merrimack Valley Advertiser. He asked why the salary was so high. Selectman Johnson explained that the Screening Committee had set up the criteria, before the final applicants were chosen. They were seventy-two original applicants and after due process they were narrowed down to five applicants. The committee chose three finalists and presented them to the Board of Selectmen for their final choice. Bernard Lynch was chosen unanimously by the Board of Selectmen. The Selectmen surveyed surrounding Towns with a population like Chelmsford's and the average salary was \$66,939.80. He felt if any of the other applicants had been chosen then

the salary wouldn't have been an issue. The Board felt Bernard Lynch deserved the job of town Manager because he qualified for it. Not because Bernard Lynch was the prior Executive Secretary to the Board of Selectmen. A number of the Town Meeting members spoke in favor of the article. Henry Sullivan moved the question to stop debate. The Moderator asked for a voice vote, motion carried. The Moderator attempted a voice vote on the article, which failed. The Tellers came forward and a hand count was taken. The result of the hand count was: Yes 140; No 4; $\frac{3}{5}$'s is 96 the motion carried.

UNDER ARTICLE 6 Selectman Bonita Towle moved that the town vote to dismiss Article 6 in its entirety.

James Harrington Town Counsel explained that the Planning Board wanted to be able to further study this zoning bylaw definition change, and would bring it back for a vote at the annual meeting. The Moderator asked for a voice vote, motion carried, unanimously.

UNDER ARTICLE 7 Selectman Bonita Towle moved that the town vote pursuant to General laws Chapter 82, Section 21, that public convenience and necessity require that a portion of Brook Street, as hereinafter described shall be discontinued and all public rights in any and all portions of said Street, and/or town ways relative to said street shall be henceforth discontinued and abandoned; said street is more particularly described as follows:

That portion of Brook Street as shown on a plan entitled "Proposed Discontinuance Brook Street" on file with the Town Clerk.

And move that the Town vote to authorize the Board of Selectman for consideration to be determined to convey and transfer all right, title and interest, if any, held by the Town in the above parcel of land located on the discontinued portion of said way/road to the owners abutting said property.

Selectman Johnson stated that the original Brook Street as layed out 100 years ago abuts Leonard MacElvoy's land, and he asked Mr. MacElvoy to come forward and explain the article. Leonard MacElroy explained why he wanted the road discontinued. It was formerly owned by Deacon David Perham over 100 years ago. In 1889 a strip of land was surveyed as being 32 feet wide and 220 feet long which lead to an area called Perham Park. The park was a gift to the town that was never accepted. Since David Perham passed away, nobody paid the taxes on the land. The piece of land known as Perham Park has long been disposed of by the town. Mr. MacElroy wants to get the strip of land left, back on the tax rolls. The strip is to be divided in half. He will take the half which abuts his property and the other half will go to John Gioumbakis, the abutter on the other side of the strip of land. The Finance committee recommended the article. The Moderator asked for a voice vote, motion carried, unanimously.

UNDER ARTICLE 8 Selectman Bonita Towle moved that the Town vote to dismiss Article 8 in its entirety.

Town Counsel James Harrington explained that this was land the Cemetery commissioners wanted to purchase. An offer has been made to the owner of the 5,000 sq ft piece of land. However, an agreement hasn't been reached yet. The Commissioners are now in the process of petitioning the Middlesex County Commissioners. Once an agreement has been made, then the article will be placed on a future town meeting Warrant for consideration. The Finance Committee recommended the dismissal. The Moderator asked for a voice vote on the motion to dismiss, motion carried, unanimously.

UNDER ARTICLE 9 the Moderator read the article and a discussion took place. Town Manager Bernard Lynch explained that the Town did vote a balanced budget at the time of the Annual Town Meeting. However, in July after the fiscal year had already begun, the Commonwealth of Massachusetts took away 1.2 million dollars of anticipated funding. This immediately threw the Town's budget out of balance. This has prevented certifying a tax rate and the Town had to go back into the budget and find ways to make it balance. The only way to make it balance is to cut or get more revenue. Difficult decisions had been made. He tried to spread the reduction around so that not just one department was cut. Also to avoid citizens feeling that scare tactics were being used to prove a point that money wasn't available. The figures that appear are the result of the effort made. He asked for support of this article so that the 1990 budget can be balanced in order to be able to move on and start working on the 1991 budget and hopefully eliminate some of the difficult decisions in the future. The Finance Committee supported the article. These are the figures needed to balance the budget. Richard DeFreitas precinct 2, moved that line item 107 in article 8 be discussed and voted on separately. The Finance committee was against the motion.

They feel that the article should be voted on as presented. There was no need to have any separate discussion or vote. The Moderator asked for a voice vote, motion defeated. James DeProfio precinct 2, expressed that the School Department cannot afford to take any further cuts in the future and that this should be the final cut. A question was raised concerning if the Departments had a choice on where the cuts are to be made. Mr. Lynch said that they did. Richard DeFreitas precinct 2, expressed that he felt unnecessary cuts were being made in the teaching personnel and not cutting back any administrative personnel. Barbara Ward Chairman of the School Committee explained that the administrative has in fact been cut. The committee did consider all the personnel needed in order to maintain a school system. Samuel Poulten, School Committee member, stated that the budget is voted on at open sessions of the School Committee Meetings. People are allowed at that time to express where and what exactly should be cut. The School Committee has to come up with a bottom line figure which is the figure needed to run the department. The figure shown is what will be minus from the bottom line figure. If voted then the committee will decide further on where exactly the cuts will be made. Cheryl Boss explained that the State of Massachusetts has a law which allows only the five members of the School Committee to decide where the cuts are to be made, regard-

less on where the Town Meeting Body wants them made. The School Committee depends on the professional people that they hire to assist them with this process.

William Dalton precinct 8, asked where the \$50,000.00 cut is going to be made in the Fire Department budget? If the contractual agreements are involved, how are they going to be addressed? Mr. Lynch said he would try to explain without getting into the specifics of bargaining. It was the Board's intention to try and cut back on overtime and that would involve the sporadic closing of the West Fire Station. Mr. Dalton asked if the Board intended to violate the contract? It was not intended, Mr. Lynch stated. After the Special Mr. Lynch wants to sit down and discuss the facts. Mr. Dalton felt it should have been discussed prior. Mr. Lynch said that they couldn't because they didn't have any definite cuts in the budget. Once it's done they will sit down and try to work those things out. The Board wants to avoid layoffs and go for just technical things. Mr. Dalton asked if the Town was looking for new revenue then why was the Town classified the way it was. Selectman Brad Emerson replied that it doesn't matter what vote the Board of Selectmen take on the tax classification, whatever ratio is determined a vote is not going to bring in any new revenue, it just puts the source in different categories. Mr. Dalton felt that the Town should classify the businesses higher like some of the surrounding cities and towns. There wouldn't be any need for an override. The businesses would be paying for the services provided to them by the Town. Scott McCaig precinct 1, wanted to delete Line Item 16 Elections, from the article. He felt it was important for the voters to vote at the polls. If any more money is cut then the voters won't have the opportunity to do so. The Finance Committee was against the motion. The Moderator asked for a voice vote on the motion, motion defeated. Susan Olsen precinct 2, asked a question concerning the Traffic and Safety line item. She wanted the body to be made aware of the projects being cut, and asked for an explanation to be given. Mr. Lynch explained the \$15,000.00 is the fee for the shared Regional Traffic Engineer thru NMAC. The \$45,000.00 are funds that were appropriated for ongoing projects that will simply be terminated at this time. The specific areas that will receive less attention right now are Chelmsford Center. Less money will be on hand for the intersections of Acton & Parker Road and Boston Road and Summer Street. On Boston Road and Summer Street, he hoped that the town might get a private developer who is doing work in the area to make a contribution to implement the plans that the Town has prepared. At this time John Emerson precinct 3, moved the question to stop debate. A point of order was made that speaker was trying to be heard prior to the motion, the Chair did not recognize her. Mr. Emerson withdrew his motion in order to allow the speaker the floor. Bonnie Foster precinct 2, questioned the closing of the West Fire Station and the safety issue on doing so. Mr. Lynch explained that the goal he has for all stations is the minimum response time of three minutes. The reason the West is being considered is because it can be easily accessed from the North Fire Station, Center Station and some cases the South Station. It's the one with the minimum impact to the residents of that area. The time delay would not be 3 minutes to ten minutes, but in the area of 3 minutes to 6 minutes. He's hoping to be able to work with the unions on the sporadic closing. She asked

when would the closing be, is there a specific time? Mr. Lynch said no specific time, that still has to be worked out. It will be based upon when a shift is not being filled then it would simply not be filled. John Emerson moved the question. The Moderator asked for a voice vote, motion carried, unanimously. The Moderator asked for a voice on the article, motion carried and read as follows:

Selectman Bonita Towle moved that the Town vote to reconsider the fiscal 1990 Annual Town budget, approved as Article 14 at 1989 Annual Town Meeting by decreasing the following departmental accounts as follows:

Line Item	Decrease
5. Assessors	\$10,000.00
16. Elections	2,759.00
32. Planning Board	450.00
35. Public Buildings	6,017.00
38. Registrars	1,193.00
41. Selectmen	2,180.00
45. Clerk	665.00
51. Treasurer	1,898.00
53. Dog Officer	5,460.00
54. Dog Officer	650.00
59. Fire	50,000.00
60. Fire	8,773.00
67. Insect Control	580.00
68. Inspection	7,000.00
	2,000.00
72. Police	50,000.00
73. Police	11,720.00
81. Traffic & Safety	15,000.00
	45,000.00
83. Tree Warden	1,287.00
86. Highway	47,044.00
90. Engineer	1,375.00
97. Health	3,385.00
100. Health	5,350.00
102. Sewer	8,550.00
103. Sewer	2,000.00
107. School	486,440.00
109. Nashoba Valley	29,964.00
110. Cemetery	2,500.00
111. Cemetery	2,500.00
113. Cemetery	1,600.00
115. Council on Aging	1,187.00
120. Library	8,616.00
123. Library	5,000.00
127. Veterans	7,500.00
129. Park	2,500.00
130. Park	670.00
133. Recreation	2,474.00
141. County Retirement	207,667.00
	Total \$1,048,954.00

UNDER ARTICLE 10 Selectman Bonita Towle moved that the Town vote to transfer and appropriate the sum of \$5,000.00 from the Insurance Sinking Trust to line item #20, Liability Insurance, in order to reimburse the Town of Chelmsford's insurance carrier for payments made within the deductible provisions of said policy.

The Finance Committee recommended the article. Motion carried, unanimously.

UNDER ARTICLE 11 Selectman Bonita Towle moved that the Town vote to reconsider Article 15 of the 1989 Annual Town Meeting by decreasing \$20,036 from the Reserve Fund.

Town Manager Bernard Lynch explained the article. The Reserve Fund, is money put aside for "emergency" transfers that happen throughout the year. Unnecessary transfers will not take place. Dwight Haywood of the Finance committee said the Finance committee supported the article. They must turn back money from their budget just like the other departments. The Moderator asked for a voice vote, motion carried, unanimously.

UNDER ARTICLE 12 Selectman Bonita Towle moved that the Town vote to transfer and appropriate from free cash in the Treasury the sum of \$3,750 to Line Item 110 Cemetery Department Salary.

Town Manager Bernard Lynch explained that this is the monies needed for the Cemetery Union. The Union settled after the Town Meeting ended in the Spring. They received a 5% increase and agreed to cut back the work force by 25%, from four people to three. The Finance Committee supported the article. Motion carried, unanimously.

UNDER ARTICLE 13 the Moderator read the article and a discussion took place. Selectman Dennis Ready moved to amend the article by adding the following sentence to the end: "The member from each precinct shall not hold an elective office in the Town of Chelmsford other than Town Meeting Member." Selectman Ready explained that this would force the opportunity for new faces and fresh ideas and avoid the public feeling that the same people are on all committees. The Finance Committee supports the motion to amend. Richard DeFreitas precinct 2, spoke in favor of the motion to amend. Samuel Poulten stated the wording of his motion and wanted to add clarification of the wording of the article. The Moderator said that this couldn't be done because it dealt with the body of the main motion. William Keohane precinct 8, explained that he is presently an elected member of the Chelmsford Housing Authority, which is mandated by the State. He felt he should be able to be on the committee and he moved to amend the motion. By adding: to exempt elected members of the Chelmsford Housing Authority from being excluded from serving on this committee. William Spence precinct 1, expressed concern about the motion to amend. As Constable, he too is an elected official and felt that he shouldn't be excluded from serving on a committee if he so desired. A discussion took place. The Moderator asked for a voice vote on the motion to amend the motion to amend (Ready's Motion), motion defeated. He asked for further discussion. Samuel Poulten of the School Committee moved to amend the main motion. He said that four members of the School Committee were in favor of this motion, it reads as follows: by adding after the wording Town Treasurer, the Superintendent of Schools or his/her designee. And to clarify the wording of head of a large department, head of a small department,

president of a large union, president of a small union, etc. The Finance Committee and the Board of Selectmen were in favor of the motion to amend. The Moderator asked for a voice vote which left the chair in doubt, he asked for a show of hands, motion carried. Susan Olsen precinct 2, moved to amend the motion as amended by adding a member of the Finance Committee. The Finance Committee was in favor of the motion. Selectman Ready was against it. He said it would defeat the purpose of the committee by having the same people on it. The Moderator asked for a voice vote on the motion to amend, motion defeated. Town Manager Bernard Lynch asked for support on the article. Harry Foster precinct 2 spoke against the article. Evelyn Thoren precinct 5, moved to delete the word implementation and word the sentence "charge to study and organize ways of increasing revenues to fund and supplement, etc." The Finance committee is in favor of the motion to amend. The Moderator asked for a voice vote, motion carried, unanimously. Selectman Roger Blomgren spoke in favor of article as amended. Robert Sexton precinct 9, moved to table the article. He felt that provisions are not stated on how the Town Meeting members are to be chosen. The Moderator explained that unless a date and time are established on when the article would be brought up again in effect the article would be defeated. He asked for a voice vote on the motion to table the article, which left the chair in doubt, he asked for a show of hands, motion defeated. More discussion took place. Harry Foster precinct 2, moved to amend the main motion as amended by adding this committee has this proposal placed in the Town Clerk's Office six weeks prior implementation or final decision by this committee or selectmen—or present it to a town meeting. The Finance Committee was not in favor of the motion to amend. Bernard Lynch explained that this committee needed to act now and not wait until the April Town Meeting to report back before any decisions could be made. Edward Hilliard precinct 7, asked for a privilege motion he wanted to recess the Special Town Meeting for ten minutes in order for the Town Meeting Members to caucus among themselves and select nine members for the committee. The Moderator asked for a voice vote, motion defeated. William Logan precinct 1, spoke against Harry Foster's motion to amend and asked for support of the article as amended. Scott McCaig precinct 1, moved the question to stop debate. The Moderator asked for a voice vote on the motion to amend, motion carried, unanimously. The Moderator asked for a voice vote on the motion to amend, motion defeated. David McLachlan precinct 6, moved the question to stop debate on the main motion as amended. Motion carried, unanimously. He then asked for a voice vote on the main motion as amended, it left the chair in doubt, he asked for a show of hands, motion carried. The article reads as follows:

Selectman Bonita Towle moved that the town vote to instruct the Board of Selectmen to form a committee charged to study and organize ways of increasing revenues to fund and supplement the town's 1991 budget, said committee to be known as the Fiscal Planning Advisory Board, and to be comprised of the Town Manager, the Town Accountant, the Town Treasurer, the Superintendent of Schools or his/her designee, and a Head of a large department, a Head of a small department, a President of a large union,

A President of a small union and one member from each precinct elected by that delegation of newly elected Town Meeting Representatives.

Scott McCaig precinct 1, moved to adjourn the meeting at this time. A speaker asked for a point of order. She wanted to reconsider an article at this time. The Moderator told her that because a motion was already made to adjourn, that had to be voted on first. If it is defeated then she can bring up whatever article she wishes. The Moderator asked for a voice vote on the motion to adjourn, motion carried. The meeting adjourned at 10:30 PM.

Dennis E. McHugh, Moderator	Mary E. St. Hilaire, Town Clerk
Town Appropriations	(-\$ 109,307.00)
Reduce Rasie & Appropriate	(-\$1,068,990.00)
Transfers from Available Funds:	
Free Cash	\$898,386.00
Special Revenue	11,297.00
Prior Yr Approp.	45,000.00
Trust Fund	5,000.00
TOTAL	959,683.00 (-\$ 109,307.00)

INFORMAL ORIENTATION MEETING FOR REPRESENTATIVE TOWN MEETING MEMBERS

The Meeting was called to order at 7:45 PM at the McCarthy Middle School auditorium. The Moderator, Dennis McHugh welcomed all the newly elected Representative Town Meeting Members. The Town voted in April to have a Charter for Chelmsford. This meant that there would now be a Town Manager and Representative Town Meeting. A Special Election took place on Tuesday September 19th in which 18 voters were elected from each of the nine precincts. A total of 162 members were elected. There were 154 members present at the meeting.

The Moderator then asked the members to go over the information that was supplied by the Town Clerk. In their packages were: copies of the Open Meeting Law, the Warrant for the STM of October 12th, the Charter, and RTM practices and procedures prepared by the Moderator, and I.D. badges. He explained that the badges are to be worn at all times during the meetings. Only those voters wearing the badges will be allowed to sit in the designated area and counted if a hand count is conducted. Temporary ones will be issued by the Town Clerk if a RTM member doesn't have theirs the night of a meeting.

The Moderator then introduced the Town Clerk Mary E. St. Hilaire. The Town Clerk asked for all the RTM members present from precincts 2, 4, 6, 7, 9, to please rise and take the oath of office. On September 25th precincts 1, 3, 5, and 8 were sworn in at the Town Office Building when

tie breaking ballots were cast for their precincts. She then explained that everyone present received and signed for copies of the Open Meeting Law, and proceeded to go over certain areas of the law. If the individual precincts meet to discuss town meeting articles or anything pertaining to town business, they are subject to the Open Meeting Law and must post 48 hours in advance prior to any meeting. She urged the members to read the law so they won't be in any violation.

The Moderator then introduced the Town Manager, Bernard F. Lynch. The Town Manager had passed out prior to the meeting a booklet explaining proposition 2½ and the Town Status for FY 90 and a financial forecast up to FY 1994. Questions were asked concerning the Free Cash line item in the forecasted figures. A lengthy discussion took place concerning proposition 2½. Bernard Lynch explained the effects of it and what has happened to the town since 2½ has been established.

The RTM Members asked if it would be possible to review the STM articles. The Moderator explained that any explanation would have to take place the night of the meeting because all parties involved with an article would be present and would be responsible for their own explanation.

Robert Sexton asked for a ruling on the Conflict of Interest Law, and how if any it would effect the RTM Members. It was explained that RTM Members do not come under this law or the Campaign Finance Law. The Town Counsel was requested to have an opinion on the Conflict of Interest Law available for the October 12th meeting.

The Moderator asked if there were any further questions. Hearing none, he reminded the RTM Members to bring their badges and copy of the warrant to the October 12th meeting. He closed the meeting at 9:30 PM.

REPRESENTATIVE TOWN MEETING MEMBERS

PRECINCT 1

NAME	TERM
William R. Logan	1993
John P. Clancy	1993
Susan G. Koeckhoven	1993
Sandra A. Kilburn	1993
Barry B. Balan	1993
Robert P. Joyce	1993
Philip L. Currier	1992
John G. Coppinger	1992
Marian D. Currier	1992
Robert E. Olson	1992
Carl W. Seidel	1992
Scott J. McCaig	1992
John G. Mamalis	1991
Charles W. Frye	1991
Martha McClure	1991
William E. Spence	1991
Robert M. Schneider	1991
Jean B. Rook	1991

PRECINCT 2

NAME	TERM
Richard E DeFreitas	1993
George L. Merrill	1993
Francis G. Miskell	1993
Harry A. Foster	1993
Susan M. Olsen	1993
Harold I. Matzkin	1993
Bonnie I. Foster	1992
Loretta A. Gelenian	1992
Barry T. Bell	1992
George F. Abley	1992
Kathryn A. Schmitz	1992
David G. Conrad	1992
Jeffrey W. Stallard	1991
Patricia A. Jamros	1991
Karen S. Vandenbulcke	1991
James A. DeProfio	1991
Mary Jo Welch	1991
Albert Leman	1991

PRECINCT 3

NAME	TERM
Carole A. Marcotte	1993
D. Lorraine Lambert	1993
Priscilla A. Rega	1993
Brenda A. McDermott	1993
Kathleen S. Fitzpatrick	1993
Jane S. McKersie	1993
John P. Emerson Jr.	1992
Judith Haas	1992
Stephen A. Gould	1992
Thomas P. Regan	1992
Michael F. Curran	1992
Christine A. Gleason	1992
Cynthia M. Sullivan	1991
Thomas J. Welch	1991
Robert D. Marazzi	1991
Thomas E. Moran	1991
Pamela S. Amway	1991
Thomas F. Carey Jr.	1991

PRECINCT 4

NAME	TERM
Ruth K. Delaney	1993
John T. Conrad Jr.	1993
Bonita Towle	1993
Gerald W. Pacht	1993
John B. Sousa Jr.	1993
Thomas E. Firth Jr.	1993
Frances T. McDougall	1992
Lynn M. Marcella	1992
Linda J. Allen	1992
Gary R. Wilson	1992
Jeffrey A. Brem	1992
Martha W. Shelton	1992
Kay E. Roberts	1991
Donald P. Ayer	1991
Beverly A. Koltookian	1991
Daniel J. Sullivan III	1991
Steven B. Hadley	1991
Michael R. Parquette	1991

PRECINCT 5

NAME	TERM
Arnold J. Lovering	1993
Barbara H. Ward	1993
James M. Creegan	1993
Wendy C. Marcks	1993
Kathleen F. Hillman	1993
David P. McLaughlin	1993
Ronald W. Wetmore	1992
J. Ronald Gamache	1992
Evelyn S. Thoren	1992
Dean Carmeris	1992
Glenn R. Thoren	1992
Violet R. Stone	1992
Steven J. Temple	1991
Jonathan A. Stevens	1991
Robert E. Brooks	1991
W. Allen Thomas Jr.	1991
Frederick C. Marcks	1991
Catherine Brown	1991

PRECINCT 6

NAME	TERM
John W. Carson	1993
Raymond P. McKeon	1993
Margaret A. Johnsion	1993
Bradford O. Emerson	1993
Janet G. Dubner	1993
M. Elizabeth Marshall	1993
David J. McLachlan	1992
Aileen R. McCarthy	1992
Roger A. Blomgren	1992
Edward S. Marshall	1992
Martin A. Gruber	1992
Cherul M. Wharshafsky	1992
Mary E. Frantz	1991
Brian J. Stanton	1991
James A. Sousa	1991
Earl C. Burt	1991
Francis X. Roark	1991
John Demers	1991

PRECINCT 7

NAME	TERM
Dennis J. Ready	1993
Susan J. Gates	1993
Edward H. Hilliard	1993
Joan M. Gauthier	1993
Bernard A. Ready	1993
Mark W. Gauthier	1993
John F. Geary, Jr.	1992
Andrew V. Silinish	1992
Kathryn Brough	1992
Bruce A. Kunkel	1992
Leonard W. Doolan III	1992
Dwight M. Hayward	1992
Carol A. Stark	1991
Frederick W. Wikander	1991
Nicholas G. Gavriel	1991
Charles A. Cook	1991
Stratos G. Dukakis	1991
Margaret A. Schloeman	1991

PRECINCT 8

NAME	TERM
Walter A. Clevon	1993
Stuart G. Weisfeldt	1993
Doris J. Mahoney	1993
William P. Keohane	1993
William F. Dalton	1993
Richard J. Day	1993
Cynthia A. Walcott	1992
Carrie A. Steiman	1992
Henry E. Sullivan	1992
Richard P. Greska	1992
Daniel W. Burke	1992
Reginald M. Larkin	1992
Cheryl Adkins Boss	1991
Bruce J. Harper, Sr.	1991
Alexander W. Gervais	1991
Peter G. Johnson	1991
Samuel Poulten	1991
Evelyn P. Bell	1991

PRECINCT 9

NAME	TERM
Eleanor D. Abbott	1993
Alan R. Pajak	1993
John S. Fudge Jr.	1993
Roland E. Linstad	1993
Elizabeth A. McCarthy	1993
Doris A. Tereshko	1993
Alan L. Moyer	1992
Barbara J. Scavezze	1992
Samuel J. Brink	1992
Donald L. Elias	1992
James P. Good	1992
Donald N. Keirstead	1992
Allan T. Galpin Jr.	1991
Robert M. Sexton Jr.	1991
Cynthia J. Kaplan	1991
Frank R. Peterson	1991
Edward A. Cady	1991
George M. Goguen	1991

ELECTED TOWN OFFICIALS

Moderator

Dennis E. McHugh
Term Expires 1990

Town Clerk

Mary E. St.Hilaire
Term Expires 1990

Board of Assessors

Elected 3 Yr Term

Diane M. Phillips, Chairman Term Expires 1990
Ruth K. Delaney Term Expires 1992
Richard P. Tevlin Term Expires 1991

Cemetery Commission **Elected 3 Yr Term**
Charlotte P. DeWolf, Chairman Term Expires 1990
Gerald L. Hardy Term Expires 1992
Everett V. Olsen Term Expires 1991
Cemetery Superintendent: Frank R. Peterson

Constable **Elected 3 Yr Term**
William E. Spence Term Expires 1992

Board of Health **Elected 3 Yr Term**
Mark W. Gauthier, Chairman Term Expires 1990
Paul J. Canniff, Clerk Term Expires 1992
Paul F. McCarthy, Vice Chairman . . Term Expires 1991
Appt. Dr. Michael Dean,
Director: Richard J. Day
Nurse: Judy Dunigan

Chelmsford Housing Authority **Elected 5 Yr Term**
Lynn M. Marcella Term Expires 1992
William P. Keohane Term Expires 1991
Ruth K. Delaney, Chairman Term Expires 1990
Robert L. Hughes Term Expires 1993
Pamela Turnbull GovApt 7/93
Lisa Royce, Director

Library Trustees **Elected 3 Yr Term**
Elizabeth A. McCarthy, Tres. Term Expires 1990
D. Lorraine Lambert Term Expires 1990
Janet B. Hendl, Vice Chairman Term Expires 1992
Susan G. Cantin Term Expires 1991
Mark W. Gauthier, Chairman Term Expires 1991
Sarah L. Warner, Sec Term Expires 1992

Park Commission **Elected 3 Yr Term**
Abolished 4/4/89
Passage of Charter-Sec. 5-2-see DPW
Mary P. Bennett Term Expires 1990
Eileen M. Duffy Term Expires 1992
Walter L. Kivlan Term Expires 1991

Planning Board **Elected 3 Yr Term**
Eugene E. Gilet Term Expires 1990
Thomas E. Firth, Jr. Term Expires 1990
Ann H. McCarthy, Chairman Term Expires 1992
John F. McCarthy Term Expires 1992
Kim J. MacKenzie, Vice Chairman . . Term Expires 1991
James P. Good Term Expires 1991
Christine A. Gleason, Clerk Term Expires 1991
Clerk Joan Garland

School Committee **Elected 3 Yr Term**
Samuel Poulten Term Expires 1990
Carol W. Merriam, Vice Chairman . Term Expires 1990
Carl A. Olsson Term Expires 1992
Barbara H. Ward, Chairman Term Expires 1991
Wendy C. Marcks Term Expires 1992

Selectmen **Elected 3 Yr Term**
Roger A. Blomgren Term Expires 1990
Dennis J. Ready, Clerk Term Expires 1992
Henrick R. Johnson, Jr., Chairman . Term Expires 1992
Bonita A. Towle, Vice Chairman . . Term Expires 1991
Bradford O. Emerson Term Expires 1991

Sewer Commissioners Elected 3 Yr Term
 Robert P. Joyce, Clerk Term Expires 1990
 John P. Emerson, Jr., Chairman 1992
 Barry B Balan, Vice Chairman 1991

Town Treasurer/Tax Collector Elected 3 Yr Term 1990
 James R. Doukzewicz

Tree Warden Elected 3 Yr Term 1990
 Abolished 4/4/89
 Passage of Charter-Sec. 5-2-see DPW
 Frank Wojtas

Varney Playground Commission
 Elec ATM Vote 3 Yr Term
 Abolished 4/4/89
 Passage of Charter-Sec. 5-2-see DPW
 Donald T. Wholey Term Expires 1991
 Norbert J. McHale Term Expires 1992
 Harry J. Ayotte Term Expires 1990

BOARD OF ASSESSORS

Diane M. Phillips, M.A.A., Chairman
 Ruth K. Delaney, M.A.A. Richard Tevlin

Nancy L. Maher, Assistant to the Assessors

Personnel

Marie Ronan, Principal Clerk
 Elaine McBride, Principal Clerk
 Elaine Meyers, Senior Clerk
 Elizabeth Day, Part-Time Clerk

Fiscal 1989 was an extremely busy year for the Assessors office. The state mandated re-certification program was completed, and final bills were sent out in the spring. Due to the large increase in land values this office was kept busy with more than usual requests from the taxpayers concerning their values. Requests for abatements increased about 20% over the last (1986) re-certification year.

Sincerely,

Diane Phillips, M.A.A.
 Board of Assessors

CEMETERY COMMISSION

ACTIVITIES

Interments in 1989 decreased 29% making this year the slowest since 1972. As a recreation to the decreased activity the Commission ordered a reduction in manpower which began in July, 1989.

Master planning for future development of available land at Pine Ridge and Fairview cemeteries, announced last year, is proceeding at a satisfactory rate. This activity provides for the orderly and planned future layout of these two major town cemeteries.

Work to expand the existing inventory of grave space is actively underway at Heart Pond cemetery. This area is being prepared to be available for use in the spring of 1991. In the meantime minimal space is available for use in this cemetery.

Work has also begun at Pine Ridge Cemetery to provide additional burial space before the existing inventory runs out. A lead time of four years is planned so that space will become available as the existing inventory runs out.

Future work in cemetery development contains plans to use a grave density of 1000 or more per acre. This compares to older developed parts of the cemetery system where grave density of 460 to 630 per acre can be found.

FUNDING

Sources of funds paid to the Town Treasurer have been as follows:

	1987	1988	1989
Sale of Graves	\$36,245	\$48,241	\$56,035
Interment and Other Fees	12,870	18,378	13,156
Foundation Installation	0	11,792	8,640
Veterans' Grave Rehabilitation	0	2,100	0
Total	\$49,115	\$80,511	\$77,831

Sale of graves increased by 8% over 1988, which appears to reflect a continuing industry campaign to promote pre-need sales of funeral services.

Income from sales increased a total of 16% over 1988. Included in this increase is over \$10,000 received as the result of an aggressive effort to collect overdue bills for graves previously sold.

Interment and Other Fees decreased by 28% due principally to the decrease in interments in this period. This was partially offset by increases in some cemetery fees.

Foundation installation also decreased in step with interments.

OTHER CONCERNS

In recognition of its environmental concerns the Commission began a program of leaf composting and wood

chipping in 1987. These efforts are now bearing fruit as sources of loam and replacement for bark mulch in the cemeteries.

The use of road salt and sand in the town cemeteries has been replaced with sand only, and has resulted in decreased grass kill along cemetery roads and noticeably slowed down road deterioration.

The Commission is encouraged by the response to its request for volunteer help. Among the more notable projects are included the Girl Scout project for documenting the engraving on older tombstones in the town's two oldest cemeteries. We hope this can be accomplished before the ravages of time, acid rain and the like, erase them forever.

The Commission takes this opportunity to thank the citizens of Chelmsford for their support in providing Cemeteries and associated dignified services to the townspeople when and as needed.

HEALTH DEPARTMENT

Board of Health Members

Chairman	Mark Gauthier
Vice Chairman	Paul McCarthy
Clerk	Paul Canniff

Health Department Personnel

Director of Public Health	Richard J. Day
Health Inspector/Asst.	John P. Emerson, Jr.
Departmental Assistant	Diana L. Wright
Town Nurse	Judith Dunigan, R.N.
Town Physician	Michael Dean, M.D.

Septage and Wastewater Abatement Program

In 1989 the Septage and Wastewater Abatement Program continued its effort to clean up our waterways. The Board of Health has continued to run its dye testing and water sampling program and positive results are being seen. Numerous tests have been performed by the Board of Health along with the issuance of one-hundred twenty-four septic system permits for repairs and thirty-eight septic system permits for new construction with an increasing percentage of commercial, industrial and condominium buildings. The Board has again instituted new regulations to more specifically address further protection of water quality in town.

Administration and Management

Income for various services and permits is listed below:

Percolation Tests—47	\$ 2,350
Deep Tests—230	11,500
Sewage Repair Permits—124	3,100
Sewage Construction Permits—38	1,900
Miscellaneous License & Fees	12,685

Complaint and Inspectional Services

During 1989 four inspections were made at new and existing day care centers; eighty-two inspections were made for Chapter II Housing; eight school inspections; two-hundred sixty complaints received and checked; Camp Paul inspections; thirty bathing beaches inspections; two International Certificates of Vaccination, restaurant and retail food store inspections; one-hundred eight establishments in town inspected twice a year.

Hazardous Waste and Industrial Wastewater

Richard J. Day (Director of Public Health) was reappointed by the Board of Selectmen as the town's Hazardous Waste Coordinator and Municipal Coordinator to enforce the "Right-to-Know" law for this town. Mr. Day has initiated a Right-To-Know program for all town employees. The position encompasses actions between State, Federal agencies, the business community and the general public.

Household Hazardous Waste Day

Hazardous Waste and Industrial Wastewaters has opened up a whole new area to be monitored. A continuing number of incidents have required a cooperative effort between the town and DEQE officials. It is the goal of the Board of Health, along with other town departments, to keep abreast of all current changes and updates in the handling and disposal of all toxic wastes and to supersede any state and federal standards where it would best serve to protect this community and its precious water supplies. With this in mind, the Board of Health has held a special Waste Oil Only Collection on June 24, 1989 and its annual Household Hazardous Waste Day on November 4, 1989. They were both great successes, removing thirty-five barrels of hazardous waste, 1,700 gallons of waste oil and four dozen batteries from the town.

Communicable Disease Program

The Massachusetts Department of Public Health mandates that an epidemiological investigation be undertaken on approximately forty-eight communicable diseases. When a communicable disease is reported to the Health Department by a physician or hospital, the nurse contacts the person involved to ascertain if a probable source of the infection can be determined. In some communicable diseases it is necessary that food handlers or family members are removed from their jobs during the period of communicability. The follow-up report is submitted to the Massachusetts Department of Public Health. Reports on the following diseases were completed during 1989:

Amebiasis	1
Hepatitis B	1
Salmonella	10
Campylobacter Enteritis	15
Giardiasis	2
Fifth Disease	13
Measles	2
Viral Meningitis	2
Active Tuberculosis	1
Tuberculosis Control Program*	42

*Referrals received from the Lowell Chest Clinic and Middlesex Community Hospital TB Clinic.

The testing of persons exposed to tuberculosis and those persons whose employment require certification of freedom from that disease is another responsibility of the Town Nurse. One-hundred twenty-one mantoux (TB) tests were given to town residents for pre-employment and to household contacts of active cases in compliance with the Massachusetts Department of Public Health regulations. Home visits and telephone calls are made to families of active and some inactive tuberculosis cases on a periodic basis to insure understanding of the illness and that adequate medical follow-up is achieved. Numerous medical records are kept and updated on residents who have a positive (TB) mantoux test and are receiving medication prophylactically and being followed radiologically at the Lowell Chest Clinic.

AIDS and Venereal Disease are reported by the physician directly to the State Department of Public Health to maintain patient confidentiality.

Immunization Program

The Board of Health and Council on Aging sponsored two flu clinics this year. Twenty-nine persons were immunized with pneumonia vaccine and seven-hundred fifty-eight persons were immunized with flu vaccine at clinics. An additional two-hundred doses were given to nursing homes, thirty doses to school nurses for staff, ten home visits were made to handicapped or house-bound residents and thirty doses to McFarlin Manor and Chelmsford Arms residents. A total of one-thousand sixty-three doses of flu vaccine were administered in town, provided free by the Massachusetts Department of Public Health.

Several immunizations were administered to update students records in compliance with the Massachusetts School Immunization Laws and prophylactically to residents traveling to underdeveloped countries.

Hypertension Screening Program

Blood pressure screenings for residents are held the first Thursday of every month from 9:00 to 12:00 at the Board of Health, Town Offices.

Diabetic Screening Program

This procedure takes a short time, involves a small sample of blood by finger prick method, and can be done either fasting or two hours after meals. Residents may call the Health Department office and make an appointment with the nurse at 250-5243.

Cholesterol Screening Program

Cholesterol screenings were offered to residents several times during the year. A nominal fee was charged and the dates were announced in the newspapers several weeks prior to the screening. Three-hundred thirty-eight residents were screened for cholesterol.

Lead Paint Screening Program

The Health Department offers free lead paint testing of children between ages nine months and six years. The procedure takes a short time and involves a small sample of blood by finger prick method. The blood sample is then sent to the State lab for testing. We will forward the results to your physician. Residents may call the Health Dept. at

250-5243 and make an appointment with the nurse. One-hundred twenty-seven children were screened for lead paint.

Health Fair

The Town's sixth Health Fair will be held on Saturday, April 7, 1990 from 9:00 a.m. to 1:00 p.m. at the McCarthy Middle School, North Road. This will be held in conjunction with the Westford Health Department and be open to both Chelmsford and Westford residents. Free screenings to be offered include: blood pressure, height, weight, vision, glaucoma, blood sugar, blood chemistry to include a cardiac risk profile plus many more. Details will be announced in the newspapers or call the Health Dept. at 250-5243.

Mammography Screenings

Two Mammography Screenings were held at the Town Hall and ninety-eight residents attended. The next screening will be held November, 1990. Call for an appointment.

Hypnotherapy Sessions

Two hypnotherapy sessions to Quit Smoking and one for Weight Loss were offered to residents. These were well attended sessions and several people reported successful results.

Vial of Life Program

The Chelmsford Health Department and Council on Aging in conjunction with St. Joseph's Hospital, Lowell, will be offering the Vial of Life Program to elderly residents of Chelmsford and anyone else with chronic illnesses or medical problems, including children. This Vial of Life will help you provide valuable medical information to those responding in an emergency.

The vial is a plastic tube which contains vital medical information and persons to contact in case of an emergency. The vial is placed inside the refrigerator on the top shelf, and a Vial of Life sticker is placed on the outside of the refrigerator on the top right corner to alert rescue squad personnel in the event of an emergency.

The vials are free of charge and may be picked up at the Council on Aging, 75 Groton Road; the Chelmsford Board of Health, Town Offices, 50 Billerica Road and the Adams Library, Boston Road.

CHELMSFORD HOUSING AUTHORITY

The Chelmsford Housing Authority Board of Commissioners worked diligently over the past year with Town and State Officials to begin work on the new elderly and family developments. The Commissioners held a ground breaking on Sheila Avenue in February 1989 for the forty-eight (48) units of elderly and eleven (11) units of family. The elderly are all one bedroom, a 4 bedroom congregate unit is housed within the elderly complex. All family units are three bedroom with one of the units set up for a physically handicapped member. The elderly development is located

on Sheila Avenue. The family units are on three different sites: Sheila Avenue, Mill Road and the corner of James and John Streets. MGIA are the architects and Cresta Corporation is the Contractor for these developments.

The Chelmsford Housing Authority programs, as of June 31, 1989, provide a total of 271 units of low income housing, 140 elderly, 13 handicapped, 119 family. Five of the Authority's programs are funded by the Commonwealth of Massachusetts through the Executive Office of Communities & Development under Chapter 667, Chelmsford Arms completed in 1974, fifty-six regular units and eight handicapped units; the Community Residence purchased in 1974 for the mildly to moderately retarded, eight units; six condominiums in Pickwick Estates were purchased in 1984, McFarlin Manor completed in 1981, forty-three regular units, three handicapped units, one four-bedroom congregate unit which serves the "semi-independent elderly." Under Chapter 707, the Authority's "scattered site" program began in 1974, there are thirty-two units under lease in the private market. The Section 8 Existing Housing Program presently has fifty-eight certificates under lease and fifty-three certificates leased under the Section 8 Voucher Program. The Chelmsford Housing Authority year ending financial statement lists assets at \$7,113,842, liabilities at \$7,113,842 for all developments. All developments are formally inspected annually by maintenance and administrative staff. The Authority is especially grateful to those organizations which express special concern for the Chelmsford Housing Authority residents, and to the Chelmsford Garden Club for their assistance in the beautification of the developments every year.

Members of the staff include, Mary E. Royce, Executive Director, Helen Cantara, Administrative Assistant, Linda Dalton, Junior Clerk, Robert Trainor, Full-time Maintenance Mechanic and Richard O'Neil, Part-Time Maintenance Laborer. Regular meetings are held at McFarlin Manor, 10 Wilson Street at 7:30 p.m. on the first Tuesday each month. The Annual meeting is the first Tuesday in May. All meetings are opened to the public. The Chelmsford Housing Authority Board of Commissioners would like to thank the residents of Chelmsford and Town Officials for their continued support and cooperation.

Respectfully Submitted,

BOARD OF COMMISSIONERS

NAME	TITLE	TERM EXPIRES
Ruth K. Delaney	Chairman	1990
Robert L. Hughes	Vice Chairman	1993
William P. Keohane	Treasurer	1991
Lynn Marcella	Asst. Treasurer	1992
Pamela A. Turnbull	Member	1993
	(State Appointee)	

NASHOBA VALLEY TECHNICAL HIGH SCHOOL

Serving the Towns of Chelmsford, Groton, Littleton, Pepperell, Shirley, Townsend and Westford.

DISTRICT SCHOOL COMMITTEE

Thomas Carey, Chairman	Chelmsford
J. James Howells, Vice-Chairman	Westford
Ellen Hargraves, Secretary	Groton
Howard Burns	Pepperell
John Donohoe	Chelmsford
Stratos Dukakis	Chelmsford
Augustine Kish	Littleton
Irene Macheimer	Townsend
Robert Manning	Shirley
Charlotte Scott	Westford

ALTERNATES

Harvey Atkins, Jr.	Littleton
Jerilyn Bozicas	Pepperell
Stephen Dunbar	Townsend
Kevin Finnegan	Westford
L. Peter Noddin	Shirley
Jordan Waugh	Groton
Ronald Wetmore	Chelmsford

ADMINISTRATION

Bernholdt Nystrom	Superintendent-Director
David McLaughlin	Assistant Director/Principal
Victor Kiloski	Academic Coordinator
Paul Royte	Guidance Director
Paula Page	Special Education Coordinator
Thomas Eng	Dean of Students

Nashoba Valley Technical High School's enrollment, as of October 1, 1989 is as follows:

Chelmsford	111
Groton	47
Littleton	27
Pepperell	71
Shirley	42
Townsend	57
Westford	88
Tuitioned	40
Total	483

Nashoba Valley Technical High School is accredited by the New England Association of Schools and Colleges, Inc. and provides its students with on-the-job training, saleable skills, co-op program, a high school diploma, a trade certificate, an opportunity for further education at a college of their choice and job placement.

Over the past decade, the record of employment for our graduates has averaged approximately 90%. Each year qualified seniors may elect to take advantage of our Co-op Training Program which allows senior students to work in industry during their shop weeks and receive valuable training in their chosen fields as well as a salary.

The following programs are offered at Nashoba Technical High School:

Technical Programs

Auto Body	Horticulture/Landscaping
Automotive	Machine
Carpentry	Medical Occupations
Culinary Arts and Baking	Metal Fabrication
Data Processing	and Welding
Drafting	Painting and Decorating
Electrical	Plumbing and Heating
Electronics	Printing

Academic Programs

English	Geometry
Social Studies	Trigonometry
U.S. History	Advanced Mathematics
Consumer Education	Biology
General Mathematics	Physics
Algebra	Chemistry
How to Start Your Own Business	

In addition to the technical and academic programs, a full Inter-Scholastic Athletic Program is offered to the students.

ADULT EDUCATION

Nashoba Valley Technical High School's Adult Education Program is open to anyone of high school age or over. Residents from all communities are welcome to participate in the many diversified courses which are offered during both the fall and spring semesters. This year 488 students enrolled in our Adult Education Program during the fall semester.

PERSONNEL BOARD

Members

Elizabeth L. Delaney, Chairman
 Joan M. Gauthier
 Harold I. Matzkin
 Jacqueline J. Hall
 John Demers

Clerk

Louise Beauchesne

The Personnel Board meets on the second Tuesday of each month at the Town Offices building. Special work sessions are scheduled when necessary.

Implementation of the Chelmsford Home Rule Charter has affected the membership and charge of this Board. Prior to the Charter change, the Personnel Board consisted of three persons (two appointed by the Town Moderator and one elected by non-union Town employees) whose duties included administering directly the Town Personnel By-Laws as those addressed issues regarding personnel administration practices, wages, benefits, performance evaluations, job descriptions and organization changes. The Board also reviewed position reclassifications, and was responsible for recommending to Town Meeting by-law changes designed to ensure that non-union employees' wages and benefits compared favorable with those of Town employees.

An extensive salary survey was completed, and the Board developed further existing contact with personnel boards in other communities, exchanging information and ideas concerning how best to plan for the Town's personnel needs.

After the Charter went into effect, the Board was expanded to five members (four appointed by the Town Manager and one elected by non-union Town employees). The Board assumed and continues to exercise an advisory rule; it no longer administers directly the Personnel By-Laws. Rather, it reviews all personnel actions proposed by the Town manager, making recommendations to him concerning those actions based upon established Town policy and the latest information available regarding personnel issues.

In this role, the Personnel Board supports fair, equitable personnel practices affecting current Town employees and it perpetuates Chelmsford's reputation for attracting highly skilled and motivated employees.

The current Board consists of: Acting Chairman Harold I. Matzkin (term expires July, 1990); Joan M. Gauthier (serving her second term, which expires January, 1992); Jacqueline J. Hall (term expires October, 1991); and John Demers (term expires October, 1991). During the past year, Elizabeth L. Delaney (re-elected by non-union town employees to a term expiring June, 1991) served as Chairperson of the Board until her resignation in December, 1989; an election to fill Ms. Delaney's position will be held.

CHELMSFORD PLANNING BOARD

Front Row: (left to right) Christine A. Gleason; Ann H. McCarthy, Chairman; John F. McCarthy
Back Row: (left to right) Eugene E. Gilet; Kim J. MacKenzie; Thomas E. Firth, Jr.; James P. Good

PLANNING BOARD

Ann H. McCarthy, Chairman
 Kim J. MacKenzie, Vice Chairman
 Christine A. Gleason, Clerk
 Thomas E. Firth, Jr.
 Eugene E. Gilet
 James P. Good
 John F. McCarthy

The Chelmsford Planning Board experienced another very busy year in 1989, meeting regularly on the second and fourth Wednesday evenings of each month. In addition, the Board held Special and Subcommittee meetings to address problems and concerns related to land use and Zoning By-Laws. The Board meetings were well attended, many with very lengthy agendas and standing room only conditions.

The Board held Public Hearings and acted upon six subdivision applications as required by Massachusetts General Laws, Chapter 41. The Board also reviewed and acted upon 41 applications and plans for endorsement by the Planning Board that "subdivision approval is not required," as provided in Massachusetts General Laws, Chapter 41 (section 81).

Acting as the special permit granting authority under Chapter 40A, the Planning Board held Public Hearings, reviewed, and acted upon:

- 11 Site Plan applications (Section 1420)
- 5 Applications for reduction in parking (Section 3100)
- 8 Applications for Major Business Complexes (Section 4500)
- 1 Application for Retirement Facility in Aquifer Protection District (Section 4800)

The Special Permits were associated with nursing home, bank, office, retail, hotel, commercial, industrial, and non-profit educational uses.

The Planning Board collected application fees totalling \$6,500.00 in 1989, for Special Permit and Subdivision applications.

As the Town's open space becomes more scarce, the Planning Board's role grows increasingly more difficult. While fewer projects were presented in 1989 than during the housing and commercial "boom" years, greater scrutiny is required than was necessary when prime, quality land was plentiful. The recent addition of municipal sewers also opens up areas that were previously considered unsuitable for development. Conversion of existing uses is also becoming more common.

The Board expects to submit one or more articles for 1990 Town Meeting action in response to the continuing need to update and improve the Zoning By-Law to meet current Town requirements.

The Planning Board is sincerely grateful for the inval-

able assistance that we receive from the many boards, departments, and individuals who provide help in our decision making process, and in the day to day operation of the Planning Board office.

Respectfully submitted,

Ann H. McCarthy, Chairman

CHELMSFORD PUBLIC LIBRARY

Adams Library, 25 Boston Road, Chelmsford Center

Anna C. MacKay Memorial Branch Library
 Newfield Street, North Chelmsford

Library Trustees

Mark Gauthier, Chairperson
 Janet Hendl, Vice Chairperson
 Elizabeth McCarthy, Treasurer
 Susan Warner, Secretary
 D. Lorraine Lambert
 Susan G. Cantin

Collections and Circulations: Overall circulation of materials was up 11% in 1989 with MacKay Branch Library showing an increase of 37%. A new microfiche/film reader/printer was purchased for the Reference area at Adams—also a magazine index on compact disc subscribed to by the Friends of the Library. Both the video and compact disc collections have grown by popular demand. And MacKay introduced special collections on health and recovery for families with drug problems and another for adults over 50. Book delivery service to the homebound was resumed thanks to our volunteers and Friends.

Programs: Children's storytime at both Adams and MacKay continue to be well attended. The "Hats Off" summer reading program drew a record number of participants. "Lit Kits" for day care/nursery schools were launched this year with a start-up gift from Chelmsford Newcomers Club. A discussion series on myths and legends, a day-long workshop on AIDS, and a wide variety of other programs capped by a standing-room-only-night with Linda Weltner made this an interesting year.

Personnel: Ellen Rauch resigned as Director in October. New Director, Mary Mahoney, will join us in February, 1990. Roger Anderson was hired to fill a part-time custodial position. Judith Hildebrandt resigned as Reference Department Head. The Library also enjoyed the good fortune of some excellent volunteers this year.

Facilities: Planning for the future in yesterday's facilities remains a constant challenge for trustees and staff. With no building plan in the immediate future, we must keep the collection pared and continue to offer less than adequate service within these constraints.

Goals: 1990 will see us finally realizing a long-term goal of our automation system—patron access terminals in all library buildings to provide more direct service to our library users. Collection improvements will again be important, but fiscal limits may slow our progress here. All goals seem more realistic as we look at the enthusiastic support of our Friends of the Library, Trustees, Staff, volunteers, and many patrons.

Statistical Reports

Monies deposited with Town Treasurer
from fines, fees & lost materials \$20,167.06
Circulation: 304,666
Staff: (full-time) 13
 (part-time) 11 (FTE's)
 (pages) 1.6 (FTE's)

Departments:

Children's: Cheryl Zani
Circulation: Linda Robinson
Community Services: Judy Buswick
MacKay Branch: Rona Call
Maintenance/custodial: John Reslow
Reference: Judy Hildebrandt
Technical Services: Gloria Jacobs
Assistant Director: Sandra Yensen

Respectfully submitted,

Sandra Yensen
Acting Director

BOARD OF REGISTRARS

Richard F. Burt, Jr.

Judith A. Olsson
Chairman

John F. Ketcham

Mary E. St.Hilaire
Ex Officio

Voting strength as of December, 1989

ENROLLED VOTERS

PRECINCT	DEMOCRATIC	REPUBLICAN	UNENROLLED	TOTAL REGISTERED
1	612	354	979	1,945
2	651	366	1,116	2,133
3	536	298	1,051	1,885
4	724	344	868	1,936
5	663	383	1,215	2,261
6	622	412	984	2,018
7	628	434	1,181	2,243
8	637	343	975	1,955
9	568	411	1,081	2,060
TOTALS	5,641	3,345	9,450	18,436

CHELMSFORD SCHOOL COMMITTEE

Front Row: (left to right) Kimberly Marsella, Student Representative; William Mullin, Superintendent; Barbara Ward, Chairman
Second Row: (left to right) Samuel Poulten, Vice Chairman; Wendy Marcks, Secretary; Carol Merriam; Carl Olsson

CHELMSFORD SCHOOL COMMITTEE

It is becoming increasingly apparent that the fiscal constraints resulting from Proposition 2½ on the local level and the State's financial indecision continue to affect our schools and will undoubtedly continue into the foreseeable future.

The secondary level enrollment indicates a leveling off. The elementary enrollment is beginning to show an increase. The School Committee is keeping a close watch on the changing demographics and population shifts within Chelmsford.

The budget changes and fluxuations that occurred after the town meeting caused considerable upheaval before school opened in September 1989. The notice of a substantial additional cut in revenue came late in August. Adjustments of very severe nature were made just before the opening day of school. The effects of these adjustments are still very evident.

The School Committee faced the task of replacing the Superintendent and Assistant Superintendent in July 1990. The Budget Director also gave notice that he too would be leaving in February 1990.

None of the School Committee's responsibilities is more important than maintaining quality of education even with a shrinking dollar. With this concept in mind the Committee commissioned the Superintendent to reorganize the administrative structure of the Central Office. The new reorganization will answer the many needs facing the Chelmsford Public Schools.

The following reports written by school personnel will provide you with a sampling of the accomplishments of our young people as well as better understanding of the learning environment and practical experiences in our schools today.

FROM THE PRINCIPAL OF CHELMSFORD HIGH SCHOOL

Our students have exemplified excellence and have lived up to our school district's motto "Quest for Quality."

The Class of 1989 had over 89 percent pursue higher education. The dropout rate for the entire school last year was 2.1 percent, compared to the national average of 40 percent. The Scholastic Aptitude Test results of the Chelmsford High School students were 25 to 75 percent higher than the state and national averages on both the verbal and the math portions of the test. There are eight (8) National Merit Semi-Finalists and twenty-two (22) winners of Letters of Commendation in the Class of 1990.

In addition to our academic accomplishments, Chelmsford High School has set an unprecedented record of winning the Division I Ernest Dalton Trophy for the seventh consecutive year.

Our extra-curricular program offerings were expanded to include the Outreach Program which incorporated our entire student population in the extra-curricular life of our school; the Thomas Jefferson Forum which formed a partnership between our students and the senior citizens; and the Student Activist Group for the Environment.

Respectfully submitted,
George J. Betzes
Principal

CHELMSFORD HIGH SCHOOL SOCIAL STUDIES DEPARTMENT

The Social Studies curriculum at Chelmsford High School includes Political Science in grade 9, World History or Ancient History in grade 10, United States History or American Studies in grade 11, and numerous electives for grade 12 or when the students' schedules allow. The program is designed to develop well informed citizens capable of successfully participating in a complex, diverse world.

The well qualified, experienced teaching staff also encourages students to participate in programs that extend beyond the regular school day. These include Harvard and Bentley Model United Nations, History Day, Century III Leadership Contest, Student Government Day, and the Framingham State Essay Contest.

W. Allen Thomas, Jr.
Social Studies
Department Head

FROM THE HIGH SCHOOL ENGLISH DEPARTMENT HEAD

The High School English Department is pleased with the results of its continued efforts on behalf of the Chelmsford students during the academic year 1988-89. Through the expertise of our professional staff, our students are performing exceptionally well in the area of language arts.

Our ninth grade students once again placed first in the state and twelfth nationally in the Language Arts Olympiad, a contest involving over 190 private and public freshmen throughout the United States. Freshman Raj Prasad and sophomore Keith Patton won cash prizes in the UMass Excellence in Expository Writing Program. Then junior Lisa Blackman was among 700 winners representing all 50 states to receive recognition, along with the Chelmsford High English Department, by the National Council of Teachers of English, for superior performance in writing. Twenty-three of our twenty-five senior English Advanced Placement students qualified for college credit on the national standardized test. In addition, then senior Ben King was selected for The Bard College Prize for Critical Writing.

FROM THE HIGH SCHOOL SCIENCE DEPARTMENT HEAD

In an effort to stay abreast with the ever changing sciences, several of our staff have taken courses or participated in workshops. Mr. Frank Turner completed a course in quantitative analysis at the University of Lowell. Mr. Ralph Sherwood completed an in-service chemistry workshop sponsored by the Boston Museum of Science. Mr. Michael Winn, Mr. Michael Tate, Mr. Donald Parkhurst, and Mr. Andrew Sorenson participated in a week long summer workshop at the University of Lowell on the use of two-way television in the science classroom.

There were also two workshops held at the high school during the summer, one on the interfacing of science equipment with the computer and the other to write a curriculum for the popular science course. The computer workshop was attended by Mr. Tate, Mr. Parkhurst, Mr. Sherwood, Mr. Sorenson and Mr. John Mosto. The other workshop was attended by Mr. Tate, Mr. Sorenson and Mr. Parkhurst.

Three curriculum workshops were held during the month of December. They were attended by the teachers of biology, chemistry, and physics. The tools that we use to teach science have become high-tech, and we are doing our best to become proficient in the utilization of these tools.

Submitted by,
Mike Tate

FROM THE DEPARTMENT HEAD OF TECHNOLOGY EDUCATION 7-12

Students at the McCarthy Middle School enjoy the designing and construction of a race car and the design and construction of a dream house. Home design and repair has been added to the curriculum in the 8th grade course. Although every student has technology education classes for only one quarter of the school year, they seem to benefit from the class and receive a great deal of insight into the world of technology that is just ahead for them.

Grades 9-12 saw a reduction in the number of course opportunities for the students to choose from and the class size was increased significantly.

Electronics classes are showing an increase in student enrollment especially at the freshman level. The Robot, Hero, is our best salesman. In technical drawing and architectural drawing, the purchase of a C.A.D. system through grant money; is being phased into the curriculum. It has the capability of doing house designs, three dimensional drawings, bills of materials and much more. It will eventually be utilized in the house construction class as well as the fine furniture class to aid students in the design and drawings necessary for their projects.

Classes in small engine repair have been enjoyed by many students who are able to work on their own lawn mowers and snow blowers to repair and maintain them.

It is my hope that parents will research these courses and encourage their daughters and sons to sign up and take a few of these courses while at C.H.S.

Submitted by,
Barry T. Bell
Department Head for
Technology Education

FROM THE HIGH SCHOOL MATHEMATICS DEPARTMENT HEAD

The Chelmsford High School Mathematics Department continues to adapt its curriculum to meet the needs of each individual student. The Pre-Algebra course, initiated last year as a replacement for the two year Algebra One sequence for low achievers, appears to be a success. This course provides a transition year for students whose skills are weak. Successful completion of this course qualifies a student to elect college Algebra One for the following school year. Due to decline in enrollment and budgetary constraints, level three Calculus was not offered last year and it appears that it will be dropped from the Program of Studies. Further reductions in staff will cause more courses to be eliminated. This will definitely have an adverse affect on the quality of education that our children will receive in the future.

The Town of Chelmsford remains fortunate to employ a well-qualified, highly-motivated, dedicated and diversified Mathematics teaching staff. However, we will greatly miss Paul Toomy and Richard Graham who retired last year after twenty years of dedicated service to the Town.

FROM THE DEPARTMENT HEAD FOR PHYSICAL EDUCATION

The Physical Education Department, through its participation in CTAPE (City and Town Administrators of Physical Education in Massachusetts) planned several workshops that encompassed various grade levels and curricular areas. "Personal Fitness," conducted by Manny Harageones from the Florida State Department of Education, presented an outline of a personal fitness concepts course for high school students. A follow up workshop on "Personal Fitness" is planned at the high school level to explore the possibility of inclusion of a personal fitness elective in the curriculum. "Improving Teacher Effectiveness: Everyone's Responsibility," conducted by Johanne Smith of Bridgewater State College, focused on lesson content, time analysis, instructional feedback, and student practice. A statewide "Elementary Physical Education Grading Procedures Survey and Workshop" resulted in a useful packet of information for analyzing and updating grading policies. A workshop of general interest with Dr. William Castelli of the Framingham Heart Study is in place for March. The topic will be the role of physical activity in the cholesterol game.

FROM THE DEPARTMENT HEAD FOR ART

All schools are now feeling the effects of the school budget constraints in the form of increased class sizes, greater teacher work load, lack of funds for curriculum and staff development and decreased availability of supplies. However, due to the dedication of our art teaching staff, we are still able to provide a quality visual art program.

In 1989, computer graphics were introduced to students and staff in all schools, both within the art curriculum as well as in an inter-disciplinary approach. The focus of computer graphics applications has been on informational design and presentation. Both hardware and software were purchased through grant funding and capital improvement expenditures, and therefore did not impact the school budget. The introduction, training and utilization of this equipment, however, has been severely restricted due to a lack of funds for teacher training and for personnel to instruct students and supervise the computer labs.

Students in the high school art portfolio program have continued to excel. 1989 saw a record number of Boston Globe Scholastic Art Award winners, as well as a record number of students continue their art education at the college level. Well over \$200,000 in merit scholarships in art were awarded to this year's graduates. C.H.S. students received three of the five 4-year, full tuition Chancellor's Award for Art scholarships to the University of Massachusetts.

A student art exchange program was initiated with the Affiliated Middle School of the Guangzhou Academy of Fine Arts, People's Republic of China, and Arts Lottery Grants were awarded for the following projects:

- student fieldtrips to the Museum of Fine Art, Boston (Parker & South Row Schools)
- American Art History slide lectures for art and social study students (C.H.S.)
- murals program (C.H.S.)

FROM THE DEPARTMENT HEAD OF MUSIC EDUCATION

The Music Department strives to assist students in discovering and developing their musical talents for better understanding and enjoyment of a wide variety of musical styles.

The Westlands School has two part-time music specialists, with all other elementary schools having one music specialist each, who is responsible for all music

education in the building, except for instruction on band and orchestral instruments. Each elementary school has weekly lessons in music with a multi-level performing choral group of approximately 115 students. These schools have recorder concerts, and the use of ORFF instruments in both classroom instruction and public performances. Some schools also have guitar clubs.

General music at the McCarthy is given to all sixth, seventh and eighth grade students. General music in these grades is basically designed for non-performing students: for many it is their last formal contact with music education. All McCarthy students have the opportunity to join one of the performing choral groups which number approximately 200 students.

Instrumental music in our schools provides an experience not found in other areas within the music department. Instruction in playing orchestral string instruments is offered starting in grade three, and in all band and orchestral instruments from grades four through twelve. Each participating student is offered one small group lesson each week. In addition, there is the opportunity to participate in small group and larger ensembles during and after school. The "elementary select orchestra" is made up of the more advanced orchestra students from four of our elementary schools. They rehearse after school on Thursdays. There are approximately 800 students participating in our instrumental music program, grade three through twelve while the choral program totals approximately 900 students.

Instrumental and choral ensembles perform in school and community concerts and other programs throughout the school year. McCarthy and High School students have the opportunity to audition for the M.M.E.A Northeastern Jr. and Senior District concerts as well as the all-state concert. Several of our secondary school music groups will perform for the A.C.D.A. and M.I.C.A. competitions. This year our high school symphony orchestra is planning a Great Britain concert tour in May. Some of our community concerts include: McCarthy Elderly Luncheon, "Downtown Crossing" Boston and tours of local nursing homes. Our high school music department will present its annual Broadway Musical this May. The music department will hold its annual band and choral festivals this March while the orchestra festival is scheduled for May.

The Chelmsford Friends of Music, a parental support group, has continued to show their support to the total music department. They are responsible for the after school private lesson program and their scholarship program includes: Private lesson grants, summer music camp and college scholarships. This year they are also underwriting the cost of our music festival concerts.

Our plans for the future are to continue to update and coordinate the music curriculum with increased sensitivity of modern technology in the field while also keeping with traditional music teaching.

FROM THE DEPARTMENT HEAD OF FOREIGN LANGUAGE

The 1988-89 school year was one full of activities in the Foreign Language Department, both at CHS and McCarthy.

At McCarthy, Mrs. Deschene again accompanied a group of French students on a four-day trip to Quebec, and Mr. Tymowicz's students prepared a variety of interesting dishes for his annual two-day international food festival. It is an event anticipated and enjoyed by students and staff.

Students at CHS involved in the Foreign Language Club held an international costume party at Halloween, participated in a variety of activities to mark National Foreign Language Week in March, and traveled to Montreal for a two-day excursion during April vacation. The French and Spanish Honor Societies included a total of 48 new members. Monies raised through fund-raising activities by the French Honor Society provided two graduating seniors with scholarships. Forty French students also participated in the National French Exam in March. Once again, the French and Spanish Exchanges completed another successful year hosting foreign students and traveling abroad.

In the area of curriculum, initial work was begun to revamp the sequencing of courses in French and Spanish. A committee of teachers met several times in the late spring to discuss consolidating courses at CHS and incorporating some proficiency-based objectives into the language curriculum. During 1989-90, further work will be done in this area, and implementation of changes will begin in September 1990. The changes will include eliminating beginning 8th grade Spanish and French and moving the FLEX Course from 7th to 8th grade.

FROM THE HOME ECONOMICS DEPARTMENT HEAD

The goal of the Home Economics Department is to provide students in grades 7 through 12 with practical life skills. Because both parents are often working, there is a need for young people to accept responsibility at an early age.

The mandatory 10 week program in the seventh and eighth grades introduces both sexes to the basic skills in cooking, sewing, consumerism and decision making. Because of the success of this curriculum, many students opted for the Home Economics I full year comprehensive course, thus earning 10 practical arts credits.

One Home Economics teacher retired this past year, and since this position was not filled. We lost all of our popular foods classes. In our nutrition conscious society, this has been a great loss for our students.

The Early Childhood Education program, using the Community Education sponsored pre-school as a laboratory for the high schoolers, continues to be successful. Some of our students continued their education in this field, as more caregiving services are needed. Education for childcare and parenting will become more important in the next decade.

A mini grant from the Chelmsford Education Foundation funded a nutrition computer program which will be utilized in High School classes. As personal computers become standard equipment in many homes, our students are offered hands on opportunities in diet analysis, recipe evaluation, job applications and pre-school software.

The Home Economics staff attends workshops and conferences offered by the Massachusetts Home Economics Association in a concerted effort to keep up with new information in our field.

FROM THE PRINCIPAL OF THE McCARTHY MIDDLE SCHOOL

The 1988-1989 school year saw the advent of a Special Projects teacher whose responsibility it was to staff the computer laboratory facility. The addition of this staff person allowed complete utilization of the computers. It became possible for students to work on independent as well as class projects. The increased usage of the laboratory has shown the need for an additional facility with state of the art machines.

The guidance staff saw the addition of the position of crisis counselor. This staff person provides outreach to families of our students and acts as a liaison to local social service agencies. With the advent of this new dimension to the counseling staff, we are better able to provide for the social and emotional needs of our students.

The Odyssey of the Mind program became a major event, not only for the McCarthy Middle school but also for the town of Chelmsford. The McCarthy Middle school hosted the regional competition for northern Massachusetts. Students from the seacoast to the western border of the state spent a Saturday in competition for the regional awards as well as the honor of representing their school in the state finals. The event was an overwhelming success and would not have been possible except for the efforts of the staff and parents, and the support of the central administration and the school committee.

The staff and administration of the McCarthy Middle school continues to look forward to the challenges of meeting the educational, physical, social, and emotional needs of the students of Chelmsford in this period of increasing fiscal constraints.

FROM THE DEPARTMENT HEAD FOR SOCIAL STUDIES, GRADES 6-8

The McCarthy Social Studies Department sponsored the National Geography Bee for grades 6-8. It will run a News Quiz 1990, has encouraged students to enter various contests, such as, The Great Explorers Contest and has done an excellent job with bulletin boards celebrating certain holidays, i.e. Veterans Day. A model United Nations program was initiated in grade seven and a travel fair, featuring the study of Europe, was held in grade six. Project 300 was an enormous success.

FROM THE DEPARTMENT HEAD FOR SCIENCE, GRADES 6-8

The major goal of the science curricula, grades six through eight, is to develop in the students the skills of scientific investigation which involves not only measurement and laboratory techniques but also problem-solving situations. To accomplish this goal, the science teachers employ a variety of techniques which involve notetaking along with the keeping of a notebook, audio-visuals, oral exercises, laboratory activities and homework. These techniques are used to develop organizational, listening, critical thinking and research skills. The sixth grade content involves units in the life, earth and physical sciences as well as health and environmental education, while the seventh grade curriculum stresses the life sciences and the eighth grade program involves geology, astronomy, meteorology and oceanography.

During the 1989-90 school year, the science staff in addition to their regular classwork has been active with 1) curricular activities for the spring NASA Seeds Projects experiments and the planned outdoor education trips for sixth graders in May, 2) courses and workshops in the areas of computers and recycling, and 3) textbook appraisals for updated text selections. Also, the science department has been continuously updating safety standards in the science classroom.

FROM THE DEPARTMENT HEAD FOR ENGLISH, GRADES 6-8

During the past year the language arts staff has done much to encourage writing at McCarthy Middle School. Many classes have become more involved in the computer lab where youngsters have been learning word processing skills. Students have created crossword puzzles, children's stories, poetry, multiple examples of original prose, and illustrations for various original works. With the major assistance of the computer instructor, an original story was even animated! To encourage writing further, papers are regularly displayed in classrooms, submitted to the school literary magazine, and submitted to professional publications in which several of our students' works have been

published. In addition, several McCarthy students have placed quite well in various essay contests. Process writing procedures are used with most assignments, and students are encouraged to use these procedures when writing in other content areas.

FROM THE DEPARTMENT HEAD OF MATHEMATICS, GRADES 6-8

The mathematics department at McCarthy Middle School has studied the new standards recommended by the National Council of Teachers of Mathematics and has implemented a program that emphasizes problem solving strategies and the use of calculators with all students. A National Science Foundation Grant has supported the purchase of teaching materials and calculators for our mathematics classes and will continue to support both materials and teacher training during 1990.

FROM THE DIRECTORS OF HUMANITIES AND SCIENCE

Accomplishments in 1989 were many. The kindergarten program including an exit criteria was made available for staff and parents. The whole language movement continues to grow throughout our system. The Zaner Bloser handwriting system was introduced in September. Several pilot studies are underway in various facets of the curriculum.

A goal for 1990 is to review and integrate the reading and language arts scope and sequence of skills.

It has been a busy and difficult year, with the budget constraints, however, we look forward to 1990 with hope for continued progress toward our Quest for Quality.

FROM THE DIRECTOR OF CHAPTER I

Chapter I is the bedrock on which federal aid to elementary schools has been built. Chapter I grants are given to school systems who qualify, and are focused on low-achieving, disadvantaged students. Chapter I programs have been very successful nationwide and also in Chelmsford.

New Computers have been added to the Chapter I program as well as some new materials. Chapter I teachers work in small groups and strive to supplement and enhance classroom instruction. A very dedicated staff, well planned curriculum and cooperation with the classroom teacher and parents make the Chapter I project in Chelmsford a very successful venture.

FROM THE SUPERVISOR OF INSTRUCTIONAL MEDIA

The staff, student aides and parent volunteers in the libraries, Instructional Media Center, and Cable 43 have all helped to make the school-year goals productive.

The following are highlights of successful events and activities. The circulation rate continues to climb with a combined total of 138,010 for all school libraries. On the elementary level, reading programs such as "A Poem in Your Pocket," the "Community Read-In" which brought 72 adult readers into 80 classrooms, and "Parent As Reading Partners" were well received. The McCarthy Library expanded into the telecommunications arena with the installation of a modem for the KITES Program (Kids Interactive Telecommunications Experienced by Satellite) established by the University of Lowell. A teleconference via satellite with students in W. Germany was the culminating activity held at Digital. At the Chelmsford High School Library, online data base searching involved demonstrations for 450 students, 100 individual searches, and an introductory workshop for faculty. School Improvement funds made possible the purchase of paperback books, a MacView frame for computer demonstrations and a 16 mm film projector. A CD-ROM player and the Academic Encyclopedia disk were purchased to expand students' research skills.

In the Instructional Media Center, the collection was weeded and an AV Booklet of all its holdings with grade levels was published and distributed. The entire Massachusetts Educational Television (MET) programming was videotaped off-air and catalogued for circulation. Over 3000 audio-visual items circulated throughout the school system, and steps have been taken to automate the AV collection. A grant was received from the Chelmsford Cultural Council to produce "Art: A Bridge To Understanding," and a videodisc demonstration was held.

Highlights of Cable 43 include: winning six awards for four programs produced by students, a public access producer and the staff which received local, regional and/or national recognition: facilitating the following two-way interactive distance learning projects (KITES, McCarthy; BI-TECH, South Row; STARS, Chelmsford High); sponsoring a successful "Cable 43 Open House" in conjunction with the National Federation of Local Programmers; inviting administrators and department heads to participate in the first of a series of teleconferencing programs designed specifically for educators; sponsoring two fund raising activities, a golf tournament and theatre party.

FROM THE ADMINISTRATOR OF SPECIAL EDUCATION

Massachusetts' Chapter 766 and the Federal Government's Public Law 94-142, the Education of Handicapped Children Act, were enacted to assure that all handicapped children have a free and appropriate education to be provided by the local community.

The Special Education Department in Chelmsford is responsible for providing effective programs and services for children, ages three through twenty-one, who are found to have special needs.

Part of this responsibility is to assure that each handicapped student receives an education designed to meet his or her unique learning needs and to receive the services in the least restrictive environment.

As of December 1, 1989 the Special Education Department had 847 students registered to receive special education services, which represents 16.6 percent of Chelmsford's total school enrollment.

A staff of seventy-one special education personnel develop and implement the individualized educational plans for these students. For those students with severe learning and/or emotional needs, Chelmsford provides for placement in private day or residential schools as approved by the State Department of Education.

For the 1989-1990 school year, the Chelmsford Special Education Department has a budget of \$3,230,458, of which \$255,799. is provided through grants by the federal government.

The Special Education Department will continue its quest to provide effective and cost efficient programs and services for the children we serve.

FROM THE DIRECTOR OF COMMUNITY EDUCATION

The 1988-1989 school year has seen continued growth in our Community Education Programs. Adult Education Evening programs continue to service approximately 3000 students per year and offer over 100 courses per semester from Northeastern University, Middlesex Community College, Lesley College as well as our own community interest classes. Summer School classes held at Chelmsford High School met the needs of our own students as well as young people from over twenty surrounding schools. Plans are now being made to offer college credit classes through Middlesex Community College for the Summer of 1990.

Our various Childcare programs continue to include morning and afternoon Extended day programs, regular and integrated preschool programs, vacation programs and full day Kindergarten/Childcare. New for 1988-1989 was a seven week Summer Camp run at the Parker School. Our Out-of-Town Tuition student program continues to attract students from surrounding communities and this past year returned \$60,000.00 to the regular school budget.

Community Education is pleased to offer these various services to the Chelmsford community on a self supporting, user fee basis. Brochures listing courses and programs are mailed to all homes during August, December and March.

GUIDANCE DEPARTMENT

Post Secondary Education Placements

In 1989, there were 490 graduates. Of those graduates, 437 went on to post-secondary education which represents 89%.

4 year colleges	364	(74%)
2 year colleges	65	(13%)
technical schools	8	(2%)
	<u>437</u>	<u>89%</u>

In terms of non-educational placements, 45 students (9%) elected employment and 3 students joined the military.

Advanced Placement Program

In May of 1989, 93 students took 135 Advanced Placement examinations at Chelmsford High School with 85.2% of the grades falling in the 3-5 range. The program grades on a five-point college-level scale:

- 5—extremely well qualified
- 4—well qualified
- 3—qualified
- 2—possibly qualified
- 1—no recommendation

Generally, AP grades of 4 and 5 are comparable to college grades of A and grades of 3 and 2 most comparable to college grades of B and C, respectively. Many colleges will award a third to a full year of placement and credit to successful AP candidates.

Drop Out Rate:

The drop out rate at Chelmsford High School continues to be low. During the 1988-89 academic year, CHS had a total student enrollment of 1712. The number of drop outs was 36, which represents a drop out rate of 2.1%.

ACADEMIC YEAR 1988-89				
	Employment	Req. to Leave	Voluntary Withdrawal	Total
Boys	5	2	16	23
Girls	2		11	13
Total	7	2	27	36

Scholastic Aptitude Test Scores (SAT)

Chelmsford High School average scores for the Class of 1989 continue to be higher than the average Massachusetts and National scores.

In the verbal area, Chelmsford scored 453 which is 21 points higher than the State average (432) and 26 points higher than the National average (427).

In the math area, Chelmsford scored 499 which is 26 points higher than the State average (473) and 23 points higher than the National average (476).

Service Study and Career Exploration Programs

In the 1988-89 academic year, 172 students enrolled in ten Service Study and Career Exploration programs.

The Service Study Program is a voluntary elective designed to combine practical experience with the students' academic studies as they use their free time to pursue an area similar to their chosen field. In addition to assisting our athletic trainer, several programs are designed for students who are interested in working with special needs children. This year the Outreach Program for high school special needs students was added to their choices.

The Career Exploration Program gives an opportunity to all students to supplement their schedule and gain insight and experience as they volunteer to work as an assistant in our offices, library, science lab, television studio, or our Graphic Arts Department.

Scheduling for these programs is flexible, and the electives may be taken for one semester or the entire year. All students are placed in their preferred area and credits are distributed according to the number of periods they work, their performance and attendance.

Career Center

The Chelmsford High School Career Center continues to be a model for student awareness of college, vocational and career information. Students and parents use this facility for college search, occupations, descriptions and various career options, employment and also a study area.

The following events took place in the Career Center from September 1988 to June 1989:

- 141 college representatives
- 25 Chelmsford High School Alumni participated in our Reverse College Day
- 20 Speakers on various careers
- 45 Students enrolled for the A.S.V.A.B. Test.
- Test was given on June 2, 1989.

Various military personnel visited the Center during the school year.

Counselors and teachers brought classes and home-rooms to introduce students to the facility.

The Career Center is stocked with up-to-date college catalogues, financial aid information and college applications. Additionally, computers and V.C.R.s are available to search for colleges.

The Career Center is open to students, parents and the Chelmsford community at large.

FROM THE DIRECTOR OF DATA PROCESSING

Since 1981, when the School Department started its own in-house computerization effort, all major school business related applications have been automated on our computer systems. These systems include a DEC 11/44, VAX 750, and various microcomputers. In-house staff now maintain all data bases on students, accounting, personnel, census, scheduling, attendance, report cards and a plethora of other applications.

Other town departments serviced in some way by the school computer include: Council on Aging, Town Candidates for Office, Town Library, Selectmen's School Warrant Report, Community Education, PTA, Booster Club, Nashoba Valley Technical Vocational School, Police Department, Commission on Handicapped, Sewer Commission and Planning Board.

Future involvements will revolve around networking computers, data communications and telecommunications. Technical obstacles to these formidable endeavors are being evaluated and have the potential to significantly increase the productivity of the schools.

FROM THE PROGRAM SUPERVISOR FOR ATHLETICS

The Chelmsford High School Athletic Department during the 1988-89 school year fielded 26 varsity teams, 13 junior varsity teams, 1 sophomore team, and 7 freshman teams. An overall record from 338 varsity contests was 228-98-12 with a total of 1,020 athletes competing. The department earned an unprecedented 7th consecutive Dalton Trophy as the most winning program in all of Division I.

IN CONCLUSION:

The School Committee conducted a town-wide goals survey. Based on the results of the educational goals survey, the long-term objective of the Chelmsford School System is to return educational excellence as a priority in

Chelmsford taking into consideration the severe limitations of our present resources. It is the position of the Chelmsford School Committee that the Chelmsford School System should focus initially on in-service for its entire professional staff. The School Committee feels that if a comprehensive program can be developed that will assist in updating teaching skills, that the Chelmsford School System will be well on its way towards achieving the common goal of our educational programs to develop the knowledge current skills, processes and attitudes which our students will need to be productive, responsible, and self-fulfilled members of our school and society.

Sincere thanks are once again extended to the town officials and boards, to the school personnel, to the parents, teacher organizations, to the many advisory committees, to the School Improvement Councils, school volunteer workers, and to the citizens for their cooperation and assistance this past year.

The School Committee wishes to extend its deep appreciation to the following staff member for their years of loyal and meritorious service and who have retired this past year:

Ella Sue LaCerva—Guidance—Chelmsford High School
Richard Graham—Teacher—Chelmsford High School
Paul Toomey—Teacher—Chelmsford High School
Edgar Theriault—Custodian—McCarthy Middle School
Mary Jane MacDonald—Teacher—Chelmsford High School
Laurette Brady—ESP—McCarthy Middle School
Ann Rooney—Secretary—Media Center
Ruth Dooley—Teacher—South Row School
Arnold Porter—Teacher—Westlands School
Katherine Sullivan—Teacher—Westlands School
Doris Tereshko—Teacher—South Row School
Leo Clermont—Custodian—Harrington School
Bruce Mellin—Teacher—Chelmsford High School
Rebecca Burnett—Teacher—Chelmsford High School
Robert Noy—Principal—Westlands

In Memoriam

The community and the school department were grieved by the death of Raymond St. Onge, Director of Guidance. He was loved and respected by everyone. He will be long remembered for his dedicated service to the school system and his devotion to the children of the Town of Chelmsford.

CHELMSFORD SEWER COMMISSION

Barry B. Balan, Vice Chairman; John P. Emerson, Jr., Chairman; Robert P. Joyce, Clerk

THE SEWER COMMISSION

1989 marked the first time in history that public sewerage was available to residents of the Town of Chelmsford. In June, North Chelmsford residents were permitted to hook-up to the sewer system when the Southwell Field Pump Station went on line. In November, flow commenced in the Chelmsford Center Area including the Chelmsford Center Industrial Sewer District when the Katrina Road Pump Station commenced acceptance of flow.

Construction was intense in Chelmsford Center, particularly in the Route 110 business district in 1989. The public endured traffic delays and detours along Routes 4, 27, 129 and 110. By the end of the year, 95% of the main line sewer had been installed in the Center Area. The Chelmsford Sewer Commission is extremely grateful to the Chelmsford Police Department for the fine work of the uniformed traffic officers directing detours and the residents of Chelmsford for their patience and understanding during the unavoidable delays. Final paving in the Center Area is scheduled for the spring of 1990.

Construction began in two additional neighborhood areas of Town in 1989. These areas were the Kensington Drive Area and the Golden Cove Road Area. Bids were opened and construction commenced in these areas as described below:

Project Name	Contractor	Start/Finish Date	Bid Amount	% Complete 12/31/89
Kensington Drive Area Lateral Sewers (Contract 88-2)	DiGregorio Const. Co.	6/89-1/91	\$2,590,606	51%
Golden Cove Rd. Area Lateral Sewers (Contract 88-3)	Albanese Bros., Inc.	11/89-11/90	\$868,051	17%
TOTAL			\$3,458,657	

The 1989 bid prices were 26% lower than the original estimates. These prices proved to be even more competitive than the 1988 bid prices. The trend for competitive prices has been apparent since 1986 and was even more evident as activity in the construction industry slowed in 1989.

At the April 1989 Annual Town Meeting the voters unanimously approved the continuation of the Town's overall sewer program, appropriating \$39,000,000 for construction in identified residential needs areas. The construction has been scheduled with a phased approach. The first targeted areas are the South Chelmsford neighborhoods of Old Stage, Domenic Drive and Farms II. Design in these areas began in 1989 and construction is expected to commence in mid 1990. Of the estimated \$9.1 million cost for this portion of the project, approximately \$4 million in State Grants is anticipated.

Due to the start-up of the North Chelmsford and Chelmsford Center Sewer systems, the Commission expanded the Chelmsford Sewer Department staff by hiring James Casparro as Sewer Superintendent and Joseph Witts as Maintenance Mechanic. Their responsibilities include operation and maintenance of the new multimillion dollar wastewater collection system as well as supervision and inspection of all private sewer connections.

During Calendar Year 1989, the Chelmsford Sewer Department approved the following connections:

	Residential	Commercial
North Chelmsford	312	6
Chelmsford Center	4	6
Industrial District	6	3
TOTAL	322	15

Residents are reminded that the Town By-Laws require connection within one year of the date the sewer system in front of their property is approved for use. In 1990, it is anticipated that the Department will be extremely busy coping with many additional connections as the remaining tie-ins in the North and most of the connections in the Center will be made.

The following revenues were collected by the Sewer Commission in 1989 and are summarized as follows:

Source	Amount
Betterments—Town	\$320,000
Betterments—Industrial District	350,481
Connection Permit Fees	35,750
Installer License Fees	6,579
TOTAL	\$712,810

Work on the Town Wide Drainage Facilities Plan continued in 1989 and completion is expected in mid 1990. The plan will identify and analyze specific drainage problems throughout the Town. A recommended plan for, and costs of remediation of identified problem areas will also be outlined.

The Commission expects 1990 to be just as successful as 1989 as more and more properties connect to the sewer system resulting in the environmental and public health protection that the system was designed to provide.

Respectfully submitted,

CHELMSFORD SEWER COMMISSION
 John P. Emerson, Jr., Chairman
 Barry B. Balan, Vice Chairman
 Robert P. Joyce, Clerk

SOLID WASTE ADVISORY COMMITTEE

The Board of Selectmen awarded a 3 year contract to Browning-Ferris Industries for regular trash collection, and a 3 year contract for curbside recycling collection to Environmental Ideas/a Vining Company. The recycling program began on July 3. Residents put their recyclables at the curb with their regular trash every 2 weeks. Materials collected are newspapers, glass bottles and jars, tin cans, aluminum cans, plastic milk, water, juice and detergent bottles, and returnable bottles and cans. In the first 6 months of the new contracts, 1148 tons of recyclables were collected and 7037 tons of trash were collected.

On November 4 and December 2, Environmental Ideas collected leaves placed at the curb in paper leaf bags. On November 18, Environmental Ideas donated the use of a dumpster for a drop-off at the Highway Yard. A total of 350 tons of leaves were delivered to Charlie Laughton's farm in Westford for composting. About 900 Christmas trees were delivered to the highway yard on January 6, which were chipped by the Department of Public Works for use in their projects.

OFFICE OF THE TREASURER-TAX COLLECTOR

DEPT. MEMBERS:

James R. Doukszewicz, Treasurer-Tax Collector
 Carol R. Lambert, Asst. Treasurer
 Margaret M. Mullen, Dept. Asst. to Tax Collector
 Lorraine D. Parkhurst, Payroll Co-ordinator
 Bettie A. Osborne, Accts. Payable/Receivable Clerk
 Donna M. Rogers, Data Processing Clerk
 Judith A. Olsson, Legal Document Prep. Clerk (part-time)

Dept. Notes:

The retirement of Florence M. Ramsay in September of 1989 as Asst. Treasurer left a void in the staff, which is quickly being filled by her replacement, Carol R. Lambert. Florence had served the Town of Chelmsford for twenty-plus years and had been an instrumental part in maintaining quality records for audit purposes and State reporting requirements. She was a main factor in the Town's bond rating review process, having seen the rating raised once and held at the higher level despite uncertain financial times at the state level recently. Her years ahead spent in retirement are certainly well-deserved.

On the collection side of the office operations, there has been a sharp increase in the number of tax accounts that are in arrears. This will mean more liens will be placed against the titles of properties in Town and more licenses will be suspended through the Registry of Motor Vehicles.

The sewer project is well on its way now with flow to Lowell becoming a reality this year. The costs of the project are being borne by taxpayers and system users equally. The costs to date have caused the average household to be taxed an additional \$150.00 per year. Future costs associated with the remainder of the sewer project could see the average household taxed approximately \$300.00

more per year than current levels. As the project winds down, taxes should decline since bonds will be retired beginning in the year 1999, and ending approx. in the year 2005.

Revenues aren't keeping up with cost increases in wages and fixed expenditure areas. This has produced service cut-backs in public education and some government operations. The trend shows future budgets will have severe revenue deficiencies when compared to known costs. This will pose a serious threat to maintaining Town services at a level equal to past years. Each dept. in Town will feel some affect from this revenue shortfall, even though many cuts are still in the process of being analyzed by the Town Manager.

APPOINTED TOWN OFFICIALS

Town Manager
 Bernard F. Lynch

Department of Public Works
Director

James Pearson

Highway Division

Michael Crory, Superintendent

Engineering Division

James Pearson, Town Engineer

Recreation Commission

Lorraine Murphy, Clerk

Public Buildings Division

Robert Deletetsky, Superintendent

Parks Division

Donald Gray, Superintendent

Sewer Division

James Casparro, Superintendent

Finance Committee

Three Year Term—Appointed by Moderator

Brian R. Sullivan

Dwight M. Hayward (Chmn.)

Myra Silver

Donald L. Elias

William R. Logan

George Simonian

Cheryl A. Boss

Peter V. Lawlor (resigned 9/89)

Stephen A. Cain (resigned 6/89)

Clerk Susan Olsen

Fire Chief

Robert L. Hughes

Deputy Chief

James Sousa

Charles Galloway

Police Chief

Raymond McKeon

Deputy Chief

Pennryn Fitts

James Greska

TOWN OF CHELMSFORD, MASSACHUSETTS
COMBINED STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
ALL GOVERNMENTAL FUND TYPES AND TRUST & AGENCY FUNDS
YEAR ENDED JUNE 30, 1989

REVENUES:	GENERAL	SPECIAL REVENUE	CAPITAL PROJECTS	TRUST AND AGENCY	(COMBINED MEMORANDUM ONLY)
Property Taxes	\$25,764,508	—	—	—	\$25,764,508
Intergovernmental	10,103,594	3,372,794	—	—	13,476,388
Motor Vehicle Excise Tax	2,362,380	—	—	—	2,362,380
Investment Income	451,727	15,270	—	114,987	581,984
Departmental	1,285,859	1,923,351	—	843,124	4,052,334
Total Revenues	39,968,068	5,311,415	—	958,111	46,237,594
EXPENDITURES:					
General Government	4,103,398	862,325	86,359	1,027,235	6,079,317
Public Safety	5,493,758	0	192,413	772,985	6,459,156
Education	21,564,843	1,954,571	529,701	—	24,049,115
Public Works	1,598,901	110,719	647,185	—	2,356,805
Health and Sanitation	1,491,806	3,289,384	7,535,071	—	12,316,261
Human Services	448,376	13,708	746,132	—	1,208,216
Culture and Recreation	815,808	32,855	55,154	2,014	905,831
Maturing Debt and Interest	2,969,965	—	7,106	—	2,977,071
State and County Assessments	193,320	—	—	—	193,320
Total Expenditures	38,680,175	6,263,562	9,799,121	1,802,234	56,545,092
Excess (Deficiency) of Revenues Over Expenditures	1,287,893	(952,147)	(9,799,121)	(844,123)	(10,307,498)
OTHER FINANCING SOURCES (USES):					
Bond Proceeds	—	—	11,554,094	—	11,554,094
Operating Transfers In	247,438	12,471	3,481	1,345,754	1,609,144
Operating Transfers Out	(1,131,997)	(408,118)	—	(69,029)	(1,609,144)
Total Other Financing Sources (Uses)	(884,559)	(395,647)	11,557,575	1,276,725	11,554,094
Excess (Deficiency) of Revenues and Other Financing Sources Over Expenditures and Other Uses	403,334	(1,347,794)	1,758,454	432,602	1,246,596
Fund Balance at Beginning of Year	2,714,966	2,227,851	3,374,848	1,237,669	9,555,334
Fund Balance at End of Year	\$3,118,300	\$880,057	\$5,133,302	\$1,670,271	\$10,801,930

TOWN OF CHELMSFORD, MASSACHUSETTS
COMBINED BALANCE SHEET—ALL FUND TYPES AND ACCOUNT GROUP
JUNE 30, 1989

ASSETS:	GOVERNMENTAL FUND TYPES			FIDUCIARY FUND TYPE	ACCOUNT GROUP	TOTAL (MEMORAN- DUM) ONLY)
	GENERAL	SPECIAL REVENUE	CAPITAL PROJECTS	TRUST AND AGENCY	GENERAL LONG-TERM DEBT	
Cash and Temporary Investments	\$2,205,596	829,236	\$6,313,166	\$1,788,088	—	\$11,136,086
Property Taxes Receivable:						
Current Year	1,369,792	—	—	—	—	1,369,792
Prior Years	0	—	—	—	—	0
Accounts Receivable:						
Intergovernmental:						
Chelmsford Center Industrial Sewer District	122,764	—	—	—	—	122,764
Commonwealth of Mass.	691,839	329,968	2,603,001	—	—	3,624,808
Other Accounts Receivable:						
Motor Vehicle Excise:						
Current Year	157,067	—	—	—	—	157,067
Prior Years	108,033	—	—	—	—	108,033
Tax Title	315,347	—	—	—	—	315,347
Departmental	4,472	38,699	—	14,100	—	57,271
DEF Tax CH59 CL41A	62,863	—	—	—	—	62,863
Tax Foreclosures	32,683	—	—	—	—	32,683
Due from (to) Other Funds	(4,900)	(1,891)	—	6,791	—	0
Amount to be Provided for Payment of Notes	—	—	6,057,575	—	—	6,057,575
Amount to be Provided for Retirement of General Long-Term Debt	—	—	—	—	17,365,000	17,365,000
Total Assets	<u>\$5,065,556</u>	<u>\$1,196,012</u>	<u>\$14,973,742</u>	<u>\$1,808,979</u>	<u>\$17,365,000</u>	<u>\$40,409,289</u>
LIABILITIES:						
Accounts Payable	\$240,962	\$157,256	\$282,865	\$124,608	—	\$805,691
Payroll Withholdings	150,970	—	—	—	—	150,970
Other Liabilities	39,977	—	—	—	—	39,977
Deferred Revenue	1,385,284	38,699	—	14,100	—	1,438,083
Reserve for Abatements and Exemptions	130,063	—	—	—	—	130,063
Notes Payable	—	120,000	9,557,575	—	—	9,677,575
Bonds Payable	—	—	—	—	17,365,000	17,365,000
Total Liabilities	<u>1,947,256</u>	<u>315,955</u>	<u>9,840,440</u>	<u>138,708</u>	<u>17,365,000</u>	<u>29,607,359</u>
FUND EQUITY:						
Reserved:						
Encumbrances	877,853	—	—	—	—	877,853
Appropriation Deficit	(16,339)	—	—	—	—	(16,339)
Over Assessments	(12,162)	—	—	—	—	(12,162)
Endowments	—	—	—	—	—	0
Unreserved:						
Designated	835,767	880,057	5,133,302	1,670,271	—	8,519,397
Undesignated	1,433,181	—	—	—	—	1,433,181
Total Fund Equity	<u>3,118,300</u>	<u>880,057</u>	<u>5,133,302</u>	<u>1,670,271</u>	<u>0</u>	<u>10,801,930</u>
Total Liabilities and Fund Equity	<u>\$5,065,556</u>	<u>\$1,196,012</u>	<u>\$14,973,742</u>	<u>\$1,808,979</u>	<u>\$17,365,000</u>	<u>\$40,409,289</u>

TOWN OF CHELMSFORD, MASSACHUSETTS
GENERAL FUND
SCHEDULE OF TAXES RECEIVABLE
YEAR ENDED JUNE 30, 1989

	UNCOLLECTED TAXES JULY 1, 1988	COMMITMENTS	LESS ABATEMENTS AND ADJUSTMENTS	LESS TRANSFERS TO TAX TITLE	LESS NET COLLECTIONS	UNCOLLECTED TAXES JUNE 30, 1989
Real Estate						
1989	\$0	\$25,912,577	\$277,477	\$0	\$24,274,535	\$1,360,565
1988	810,860	0	2,009	254,533	554,318	0
1987	86,631	0	8,277	53,985	24,369	0
1986	15,992	0	7,065	5,267	3,660	0
	<u>\$913,483</u>	<u>\$25,912,577</u>	<u>\$294,828</u>	<u>\$313,785</u>	<u>\$24,856,882</u>	<u>\$1,360,565</u>
Personal Property						
1989	0	413,375	3,068	0	401,080	9,227
1988	13,230	0	3,158	0	10,072	0
1987	5,710	0	3,449	0	2,261	0
1986	1,923	0	2,208	0	(285)	0
	<u>20,863</u>	<u>413,375</u>	<u>11,883</u>	<u>0</u>	<u>413,128</u>	<u>9,227</u>
	<u>\$934,346</u>	<u>\$26,325,952</u>	<u>\$306,711</u>	<u>\$313,785</u>	<u>\$25,270,010</u>	<u>\$1,369,792</u>
Motor Vehicle Excise						
1989	0	1,573,653	69,457	—	1,347,130	157,066
1988	553,459	508,028	60,726	—	933,864	66,897
1987	82,725	46,869	9,589	—	78,869	41,136
1986	25,857	0	23,341	—	2,516	0
	<u>\$662,041</u>	<u>\$2,128,550</u>	<u>\$163,113</u>	<u>\$0</u>	<u>\$2,362,379</u>	<u>\$265,099</u>
Farm Animal Excise						
1989	0	0	0	—	0	0
1988	406	0	0	—	406	0
	<u>\$406</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$406</u>	<u>\$0</u>

TOWN OF CHELMSFORD, MASSACHUSETTS
GENERAL FUND STATEMENT OF REVENUES, TRANSFERS, AVAILABLE FUNDS, EXPENDITURES
AND PRIOR YEARS' DEFICITS RAISED—BUDGET AND ACTUAL
YEAR ENDED JUNE 30, 1989

	<u>ORIGINAL BUDGET</u>	<u>FINAL BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE FAVORABLE (UNFAVORABLE)</u>
REVENUES:				
Real and Personal Property Taxes	\$25,914,011	\$25,914,011	\$25,915,334	\$ 1,333
Motor Vehicle Excise Taxes	1,711,138	1,711,138	2,362,380	651,242
Intergovernmental	10,092,096	10,092,096	10,103,594	11,498
Investment Income	259,879	259,879	451,727	191,848
Departmental	1,200,453	1,200,453	1,285,859	85,406
Total Revenues	<u>39,177,577</u>	<u>39,177,577</u>	<u>40,118,904</u>	<u>941,327</u>
	13,263,566			
EXPENDITURES:				
General Government	4,936,879	5,350,949	4,017,731	1,333,218
Public Safety	5,518,389	5,592,889	5,521,132	71,757
Education	21,455,052	21,455,052	21,633,250	(178,198)
Public Works	1,610,516	1,610,516	1,578,979	31,537
Health and Sanitation	1,768,217	1,768,217	1,697,972	70,245
Human Services	413,086	421,128	421,965	(837)
Culture and Recreation	819,684	820,484	813,486	6,998
Maturing Debt and Interest	2,969,385	2,969,385	2,969,965	(580)
State and County Assessments	181,157	181,157	193,320	(12,163)
Total Expenditures	<u>39,672,365</u>	<u>40,169,777</u>	<u>38,847,800</u>	<u>1,321,977</u>
Excess (Deficiency) of Revenues Over Expenditures	<u>(494,788)</u>	<u>(992,200)</u>	<u>1,271,104</u>	<u>2,263,304</u>
OTHER FINANCING SOURCES (USES):				
Transfer from Fund Balance	654,613	1,150,444	1,150,444	0
Operating Transfers In	55,000	56,581	231,938	175,357
Operating Transfers Out	0	0	(1,128,733)	(1,128,733)
Prior Year Deficits Raised	(214,825)	(214,825)	(214,825)	0
Total Other Financing Sources	<u>494,788</u>	<u>992,200</u>	<u>38,824</u>	<u>(953,376)</u>
Excess (Deficiency) of Revenues and Other Financing Sources Over Expenditures and Other Uses	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$1,309,928</u>	<u>\$1,309,928</u>

TOWN OF CHELMSFORD, MASSACHUSETTS
SCHEDULE OF BONDS AND NOTES PAYABLE
YEAR ENDED JUNE 30, 1989

DESCRIPTION	DATE OF ISSUE	DATE OF MATURITY	INTEREST RATE	ORIGINAL PRINCIPAL AMOUNT	AMOUNT			
					OUTSTANDING AT JUNE 30, 1988	ADDITIONS	RETIREMENTS	
							OUTSTANDING AT JUNE 30, 1989	
Bonds:								
Byam School	07-15-69	07-15-89	6.00%	2,075,000	200,000	0	100,000	100,000
Sewer Plans—Design	11-15-86	10-15-90	4.40%	860,000	610,000	0	250,000	360,000
Sewer Construction	01-15-88	01-15-98	6.80%	5,000,000	5,000,000	0	500,000	4,500,000
Sewer Construction	02-15-89	02-15-99	6.84%	8,000,000	0	8,000,000	0	8,000,000
Conservation Land Purchase	01-15-88	01-15-93	6.80%	860,000	860,000	0	175,000	685,000
Capital Improvements 1987	07-01-87	07-01-91	5.00%	2,295,000	2,295,000	0	575,000	1,720,000
Capital Improvements 1988	07-15-88	07-15-92	6.00%	2,000,000	0	2,000,000	0	2,000,000
Total Bonds Payable				8,965,000	10,000,000	1,600,000	17,965,000	
Bond Anticipation Notes:								
Sewer Construction	Various	Various	Various	6,000,000	6,000,000	5,346,000	8,000,000	3,346,000
Senior Citizen Center	Various	Various	Various	0	0	1,000,000	0	1,000,000
Capital Improvements 1988	Various	Various	Various	2,003,481	2,003,481	0	2,003,481	0
Capital Improvements 1989	Various	Various	Various	0	0	1,711,575	0	1,711,575
Total Bond Anticipation Notes Payable				8,003,481	8,057,575	10,003,481	10,003,481	6,057,575
Reimbursement Notes Payable:								
Sewer Construction (State)	04-11-89	09-14-89	7.89%	0	0	3,500,000	0	3,500,000
Highway Chap. 90 (State)	04-26-89	09-14-89	7.85%	0	0	120,000	0	120,000
Total Reimbursement Notes Payable				0	3,620,000	3,620,000	0	3,620,000
Total Debt Payable				\$16,968,481	\$21,677,575	\$11,603,481	\$27,042,575	

TOWN OF CHELMSFORD
TRUST AND INVESTMENT ACCOUNTS
JUNE 30, 1989

TRUST AND INVESTMENT FUNDS:

In Custody of Treasurer	\$1,521,318
In Custody of Library Trustees	127,170
In Custody of Selectmen	1,064
In Custody of Veterans Emergency Fund Committee	13,928

IN CUSTODY OF TREASURER:

Geo. W. Barris-Varney Playground	\$ 5,992
Wright Reservation	26,463
Stabilization Fund	598,542
Insurance Sinking Fund	74,914
Educational Collaborative	997
Police Special Account	1,457
Group Ins. Claims Chap 32B	215,418
Cemetery Funds:	
Geo. W. Barris Memorial	10,488
Perpetual Care	568,266
Adam Emerson	1,387
Christopher Roby	13,422
Vileata S. Douglas	2,596
Baptist Pond Cemetery	1,376
	<u>1,521,318</u>

IN CUSTODY OF LIBRARY TRUSTEES:

Amos F. Adams	35,739
Geo. W. Barris	308
Frances Clark	9,557
Clement Fund	34,639
Albert H. Davis	1,457
Frederick B. Edwards	4,960
Nathan B. Edwards	444
Victor E. Edwards	2,419
Adam Emerson	298
Ora Flint	1,906
George Memorial	3,749
Thomas P. Proctor	24,174
Serlina Richardson	795
Joseph E. Warren	339
Gertrude Wright	2,899
Aaron George-Cemetery Fund	3,437
Endowment Fund	50
	<u>127,170</u>

IN CUSTODY OF SELECTMEN:

Emma Gay-Varney Playground	<u>1,064</u>
----------------------------	--------------

IN CUSTODY OF VETERANS:**EMERGENCY FUND COMMITTEE:**

Veterans Emergency Fund	13,928
-------------------------	--------

\$1,663,480

\$1,663,480

FISCAL YEAR 1989—EXPENDITURES BY FUND

DEPARTMENT	GENERAL FUND	SPECIAL REVENUE	CAPITAL PROJECTS	TRUST & AGENCY	COMBINED TOTALS
GENERAL GOVERNMENT:					
Accounting	137,805				137,805
Assessors	300,988		10,438		311,426
Bills of Prior Years	2,332				2,332
Board of Appeals	28,080				28,080
Cable TV Commission	3,649				3,649
Charter Commission	21,543				21,543
Conservation Commission	6,837			15,711	22,548
Constable	441				441
Data Processing	14,256				14,256
Elections	27,962	2,879			30,841
Employee Benefits:					
Chapter 32B Insurance	680,568			1,004,524	1,685,092
County Retirement Assessment	1,288,092				1,288,092
Medicare Tax	38,751				38,751
Unemployment Compensation	36,211				36,211
Finance Committee	2,736				2,736
Historic District Commission	1,493				1,493
Historical Commission	816				816
Law	134,744				134,744
Liability Insurance	627,510				627,510
Medical—Retired Police/Fire	3,519				3,519
Mobile Home Rent Control	1,121				1,121
Moderator	300				300
NMAC Assessment	9,067				9,067
Personnel Board	792				792
Planning Board	21,739				21,739
Public Buildings	143,349		59,770		203,119
Registrars	37,238				37,238
Selectmen	142,395	70,671	16,151	7,000	236,217
Town Clerk	117,256				117,256
Town Reports	6,500				6,500
Treasurer	236,761				236,761
Total General Government	4,074,851	73,550	86,359	1,027,235	5,261,995
PUBLIC SAFETY:					
Dog Officer	27,020				27,020
Emergency Management	3,086				3,086
Fire	2,635,010		136,031		2,771,041
Insect Pest Control	7,050				7,050
Inspection	191,006				191,006
Police	2,592,596		43,814	772,985	3,409,395
Sealer Weights & Measures	2,388				2,388
Traffic & Safety Committee	21,081		12,568		33,649
Tree Warden	14,521				14,521
Total Public Safety	5,493,758	0	192,413	772,985	6,459,156
EDUCATION:					
Public Schools	20,887,353	1,954,571	529,701		23,371,625
Nashoba Regional Tech HS	677,490				677,490
Total Education	21,564,843	1,954,571	529,701	0	24,049,115
PUBLIC WORKS:					
Highway	1,369,782	819,330	647,185		2,836,297
Street Lighting	132,308				132,308
Town Engineer	96,811				96,811
Total Public Works	1,598,901	819,330	647,185	0	3,065,416
HEALTH & SANITATION					
Animal Inspector	1,400				1,400
Board of Health	155,272	469			155,741
Lowell Mental Health	8,695				8,695
Sewer Commission	144,105	3,288,915	7,535,071		10,968,091
Waste Collection	1,182,334				1,182,334
Total Health & Sanitation	1,491,806	3,289,384	7,535,071	0	12,316,261

HUMAN SERVICES:

Cemetery	213,653	714	15,070		229,437
Commission on Handicapped	1,894				1,894
Council on Aging	105,110	12,994	731,062		849,166
Elder Services of Mer. Valley	1,800				1,800
Sr. Citizen Center	28,547				28,547
Veterans Benefits	125,920				125,920
Total Human Services	476,924	13,708	746,132	0	1,236,764

CULTURE AND RECREATION:

Cultural Council	100	20,805			20,905
Holiday Decorating Comm.	750				750
Library	696,247	6,940	44,411	2,014	749,612
Memorial Day	1,000				1,000
Park	46,745				46,745
Recreation Commission	64,711	85,274	10,743		160,728
Town Celebration	1,518				1,518
Varney Playground	4,736				4,736
Total Culture & Recreation	815,807	113,019	55,154	2,014	985,994

MATURING DEBT & INTEREST:

Principal Payments	1,597,633				1,597,633
Interest Payments	1,372,332		7,106		1,379,438
Total Debt & Interest	2,969,965	0	7,106	0	2,977,071

STATE & COUNTY ASSESSMENTS:

County	33,507				33,507
State	159,813				159,813
Total Assessments	193,320	0	0	0	193,320
Total Expenditures	\$38,680,175	\$6,263,562	\$9,799,121	\$1,802,234	\$56,545,092

FISCAL YEAR 1989—REVENUE BY FUND

DEPARTMENT	GENERAL FUND	SPECIAL REVENUE	CAPITAL PROJECTS	TRUST & AGENCY	COMBINED TOTALS
Property Tax	25,764,508				25,764,508
Motor Vehicle Excise Tax	2,362,380				2,362,380
Farm Animal Excise Tax	406				406
Hotel-Motel Excise Tax	160,021				160,021
Interest—Property Taxes	126,168				126,168
Intergovernmental—State	10,103,594	2,421,743			12,525,337
Intergovernmental—Federal		951,051			951,051
Fees	108,917				108,917
Rentals	37,050				37,050
Departmental	112,694	1,923,351		843,123	2,879,169
Licenses and Permits	465,861				465,861
Fines and Forfeits	242,416				242,416
Investment Income	451,727	15,270		114,987	581,984
Lowell Regional Transit	20,467				20,467
Misc.	11,859				11,859
Total Revenue	39,968,068	5,311,415	0	958,111	46,237,594
OTHER FINANCING SOURCE:					
Bond Proceeds	0	0	11,554,094		11,554,094
Operating Transfers In	247,438	12,471	3,481	1,345,754	1,609,144
Operating Transfers Out	(1,131,997)	(408,118)		(69,029)	(1,609,144)
Total Other Finance Source	(884,559)	(395,647)	11,557,575	1,276,725	11,554,094
Total Revenue and Other Financing Source	39,083,509	4,915,768	11,557,575	2,234,836	57,791,688
Excess of Revenues Over Expenditures	403,334	(1,347,794)	1,758,454	432,602	1,246,596

FIRE DEPARTMENT

During Fiscal 1989, Captain Charles Galloway a 24 year veteran of the Fire Department was promoted to Deputy Chief of Operations and Firefighter Michael Burke a 13 year veteran was promoted to Captain assigned to Fire Prevention under the direction of Deputy Chief James Sousa. Fire preventions continued expansion is a necessity in this day and age. Some of our top priorities are upgrading SARA III, inservice inspections and training. This was a small part of implementing a professional study that was requested by the officials of the Town of Chelmsford.

I would like to congratulate the officers and members of the department for continuing the high standards of service to the townspeople of Chelmsford under the trying times of the past year.

I would also express my thanks to all town officials and employees for the cooperation during the past year that the Chelmsford Fire Department has received.

Despite the fact that when times get severe this departments services increase, our aim is to continue to protect the life and property of the townspeople as well as we can under the budget restraints that we are facing. Because of our fire station locations, our response time and fire loss was again kept at a minimum while medical calls and all other responses increased over last year.

Again I would like to thank everyone involved in implementing the Chelmsford Fire Department's mission to the townspeople.

Respectfully submitted,

Robert L. Hughes
Fire Chief

FIREFIGHTERS

NAME	POSITION
Adley, Walter	Firefighter
Anderson, Arthur	Firefighter
Bennett, Robert	Firefighter
Boormeester, J.	Captain
Burke, William	Captain
Cady, William	Firefighter
Campbell, David	Firefighter
Campbell, Wm.	Firefighter
Carroll, John	Firefighter
Cincevich, A.	Firefighter
Clancy, David	Firefighter
Clarke, Kevin	Firefighter
Conlin, F.J.	Firefighter
Conlin, Mark	Firefighter
Curran, James	Firefighter
Curran, Michael	Captain
Curran, William	Firefighter
Cutter, James	Firefighter
Dalton, William	Firefighter
DePalma, John	Firefighter
Desaulnier, Martha	Senior Clerk
Donovan, Bruce	Firefighter
Drew, Donald	Firefighter
Durkin, James	Firefighter
Flaherty, James	Firefighter
Foster, Jesse	Firefighter
Frobese, Ernest	Firefighter
Galloway, Charles	Deputy
Gelineau, David	Firefighter
Goode, Terrance	Firefighter
Grenon, Richard	Firefighter
Griffin, Anna	Junior Clerk
Hadley, David	Firefighter
Hadley, Jack	Firefighter
Hadley, William	Firefighter

CHELMSFORD FIRE DEPARTMENT CALLS—1989

	Vehicle Auto	Building	Medical Assistance	Mutual Aid	Invest.	Outdoor	Service Calls	False Alarms	Totals
January	6	6	43	—	51	9	15	3	133
February	5	9	58	1	49	7	15	4	148
March	9	5	35	4	60	16	9	8	146
April	6	2	45	—	43	31	3	27	157
May	5	5	56	2	50	13	5	39	175
June	6	4	69	1	49	6	—	30	165
July	7	6	79	1	35	9	5	39	181
August	5	2	44	1	50	5	10	60	177
September	5	2	49	—	53	2	8	41	160
October	4	4	57	—	36	2	9	34	146
November	13	7	59	—	35	9	6	29	158
December	7	8	58	—	48	3	10	29	163
Total	78	60	652	10	559	112	95	343	1909

Hayes, Paul D.	Firefighter
Henderson, Paul	Firefighter
Houle, Henry	Firefighter
Hughes, Robert	Fire Chief
Jamer, William	Firefighter
Johnson, Peter	Firefighter
Keeley, James	Mechanic
Keohane, Dennis	Firefighter
Keohane, William	Firefighter
Kydd, Raymond	Firefighter
Magiera, Emil	Firefighter
Martin, Leo	Firefighter
McTeague, Michael	Firefighter
Merrill, Leslie	Firefighter
Miller, Richard	Firefighter
Miskell, Thomas	Firefighter
Nolet, Edward	Firefighter
O'Neil, Richard	Firefighter
Reid, Daniel	Firefighter
Reid, James	Firefighter
Reid, John	Firefighter
Ridlon, Michael	Firefighter
Rivard, Arthur	Firefighter
Robinson, John	Firefighter
Schramm, Charles	Captain
Sousa, James	Deputy
Spinazzola, Joseph	Firefighter
Spinney, James	Captain
Stanton, Brian	Firefighter
Ubele, John D.	Firefighter
Vaccaro, Anthony	Mechanic
Vargeletis, Dennis	Firefighter
Wetherbee, Peter	Firefighter

HIGHWAY DEPARTMENT

I hereby respectfully submit my report of the Highway Department for the year ending December 31, 1989.

The maintenance of all town streets was carried out in the usual manner. This includes street sweeping, basin cleaning and repairs, the cleaning of brooks, culverts and drainage easements, patching pot holes and washouts, replacement and erection of street signs, the painting of traffic lines and cross walks, guard rail repair, roadside mowing and brush trimming. In the winter months the department sanded, salted, snow plowed and removed snow when necessary, to insure safe travel for the public.

The following roads were resurfaced with an oil and stone sealing: Cambridge Street, Mt. Auburn Street, Green Way, Belmont Drive, Roberts Street, South Row Street, Hall Road Ext., Parker Road, Fay Street, Green Valley Drive, Drew Circle, Tuttle Road, Proctor Road, Park Road, Greenacre Lane, Maple Road, Parkerville Road, Elm Street, Forrest Street, McFarlin Road, Donald Avenue, Lillian Avenue, Carleton Avenue, Sprague Avenue, Moore Street, Clarke Avenue.

The following roads were resurfaced with bituminous concrete: Locust Road (Entire Length); High Street (From Robin Hill Road to brook before Hunt Road); Smith Street (From Balsam Drive to brook); Parkhurst Road at Drum Hill Road; Dunstable Road (From Tyngsboro Line to Westford Line).

Drainage: Drainage work this year consisted of easement cleaning in various areas of Town, pipe replacement and the repair or installation of numerous catch basins and manholes.

This department has been incorporated into the new Department of Public Works. This will allow us to consolidate and coordinate manpower and equipment in an orderly and timely fashion.

Due to reductions in the budget, we were forced to eliminate a foreman's position. We want to thank Frederick "Rick" Dillon for his many years of dedicated service to the Town.

I would also like to thank the men in the department for their cooperation throughout the year and to express my appreciation to other Town Departments for their help throughout the year. A special thanks goes to Pearl Koulas and Shirley Fletcher for all their extra time and effort in keeping the office running smoothly and to the Foremen, Bobby Lloyd and Roy Costa for all their help and advice.

Respectfully submitted,
Michael A. Croy
Supt. of Streets

POLICE DEPARTMENT

I herein respectfully submit for your information and review the Annual Report of the Police Department for the year 1989.

At the present time, the department is made up of 55 permanent officers.

Chief of Police
Raymond P. McKeon

Deputy Chief of Administration
James C. Greska

Deputy Chief of Operations
Pennryn D. Fitts

Captains

Armand J. Caron

John J. Mack

Phillip N. Molleur

Sergeants

Leslie H. Adams

Lance Cunningham

Steven Burns

John O. Walsh

Raymond G. McCusker

**Department Criminal Prosecutor—
Lowell District Court
Sergeant Robert M. Burns**

**Criminal Bureau
Sergeant
William R. McAllister**

Inspectors

Brian F. Mullen Eugene W. Walsh
James F. Murphy Ernest R. Woessner, Jr.
Timothy F. O'Connor

**Drug/Alcohol Control Unit
Sergeant
Francis X. Roark**

Inspectors

Jared S. Finnegan Roland E. Linstad

**Community Services & Safety Officer
Patrick W. Daley**

**Crime Prevention Officer
Joseph R. Gamache**

**Juvenile Officer
Kenneth R. Duane**

Patrolmen

Richard A. Adams Debra Metcalf
Edgar L. Auger James F. Midgley
Paul E. Cooper Thomas A. Niemaszky
Alan Cote John E. Redican
Bruce A. Darwin Paul Richardson
John J. Donovan Chandler J. Robinson
James T. Finnegan E. Michael. Rooney
William J. Floyd, III Mark St.Hilaire
Daniel Houston Michael M. Stott
Gail Hunter William S. Strobel
Francis P. Kelly Francis Teehan
Martin Krikorian Robert Trudel
Russell H. Linstad Scott Ubele
David MacKenzie Robert Villare
John M. McGeown William R. Walsh
Peter C. McGeown

Matrons

Susan Boucher Karen Leonard
Deborah Clark Kimberly Martin
Barbara Ducharme Jo-Ann Molleur
Donna Fox

Principal Clerks

Marie K. DiRocco Karen M. Leonard Jo-Ann Molleur

Senior Clerk

Mary Jane Grant

Jr. Clerk

Donna Fox

Civilian Dispatchers

Barbara Ducharme Frederick Flynn
Brian Fernald Frank Lane

RECEIPTS TURNED OVER TO TOWN

	1988	1989
Photocopying Machine	\$4,525.00	\$3,291.00
Firearms Permit	3,910.00	4,733.00
Bicycle Registrations	23.50	1.00
Firearms Identification Cards	462.00	356.00
Court Fines	226,083.50	245,882.50
Photographs	788.00	708.00
Police Detail Account		
Service Charge	27,767.69	43,191.07
Miscellaneous	9,880.00	9,625.00
Parking Fines	12,980.00	15,680.00
Restitution	18,345.00	6,065.00
Total Receipts returned to the Town	<u>\$304,764.69</u>	<u>\$329,532.57</u>

ARRESTS

	1988	1989
Crimes Against Persons	36	75
Crimes Against Property	129	189
Crimes Against Public Order	293	342

DISPOSITION OF CASES IN 1989

	1988	1989
Fines	108	68
Placed On Probation	19	34
Suspended Sentence & Placed on Probation	8	12
Placed On File	38	73
Not Guilty Finding	0	3
Dismissed With Probable Cause	4	4
Ordered to Pay Court Costs & Continued Without A Finding	7	38
Committed to Youth Services Board	3	5
Committed to M.C.I. Cedar Junction	0	2
Committed to M.C.I. Concord	0	0
Committed to House of Correction, Billerica	22	16
Turned Over to Other P.D.'s & Courts	55	103
Cases Pending & Continued in Court	170	216
Placed in Alcohol Safety Program	19	20

MISCELLANEOUS STATISTICS

	1988	1989
Calls Answered by Cruisers	10,689	13,187
Summons Served	643	717
Licenses Suspended or Revoked	300	293
Accidents Reported	1,791	1,479
Personal Injury Accidents	475	273
Fatal Accidents	2	3
Mileage on Cruisers	485,434	475,416
Special Property Checks (Aux. Police)	34,800	33,700
Station Lockups	513	606
Citations Issued	5,858	4,545
Parking Violations	998	1,329
Doors & Windows Found Open	69	69
Detoxification Unit	80	83
Restraining Orders Served	0	71

CIVILIAN DISPATCHERS

For the first time, the department is now employing Civilian Radio Dispatchers. At this time, we have two dispatchers appointed on a full-time basis and two dispatchers appointed part-time. Subsequently, all will be appointed full-time. This concept should reflect a considerable savings to the department.

FIREARMS CONVERSION

In the interests of enhanced safety and increased firepower, the department has converted over from .357 magnum revolvers to 9 Milimeter, 15 shot semi-automatic.

911

The 911 Emergency Telephone System has been installed at the police station and all 911 emergency calls in the town are now facilitated by the police radio dispatcher. The system is working very well.

COLOR GUARD

An 8 Officer Color Guard Unit has been undertaken within the department and judging by appearances thus far at police and other official town functions, funerals, parades, etc., the unit is proving to be a credit to both, the department and the town.

COMMUNICATIONS CENTER

The installation of a state-of-the-art communication center in the radio room was finalized this past year and served to enhance communications in general, safety and the concept of professionalism.

PARKING LOT PAVING

Finalized the paving of the department parking lot in its entirety. This will prove to be a cost-effective move in the long-term.

The efforts of this department served to generate the sum of \$329,532.57 which reverted back into the general fund of the Town.

I would like to express my sincerest appreciation to the Board of Selectmen and all town officials, departments, and committees for the excellent cooperation given to the Police Department and also congratulate all police and civilian personnel of this department for once again, maintaining their high performance standards.

Sincerely,

Raymond P. McKeon
Chief of Police

AUXILIARY POLICE REPORT

This past year the Auxiliary continued to expand our training program for our officers. All Auxiliary Officers have been recruited in CPR (Cardio Pulmonary Resuscitation) First Aid and Firearms. The unit had seven officers graduate from the Massachusetts Criminal Justice Training Council Reserve Officers Academy in Tewksbury. This

past year, Auxiliary Officers assisted the town at numerous events such as the Early Bird Road Race, Memorial Day Parade, Flag Day Ceremonies, Middlesex County Kennel Club Dog Show, Odyssey of the Mind (McCarthy School), Town Clean Up Day, Chelmsford High School Graduation exercises, July 3rd festivities, July 4th Parade, Vietnam Veterans Day, Halloween, and Thanksgiving Football security for the schools, Chelmsford Elks Carnival and Lazer Show. The Explorer Scouts and the Auxiliary assisted the regular department with a search for a lost child in the Chelmsford Town Forest.

Operation House Check was in operation on 310 nights. The statistics were: vacant house checks 5,100; school checks 10,660; town property checks 17,940 for a total of 33,700. The men and women of the Auxiliary over the last year have donated to the town a total of 17,307 man hours performing their duties. The Auxiliary continues to sponsor the Explorer Scout Law Enforcement Post #370 and we assist them with training and planning their activities. The young men and women of the post have assisted the Auxiliary at every event and I would like to thank them for all their help over the past year. The Auxiliary Officers assisted the department with the sewer construction details for traffic control.

I would like to thank the members of the Auxiliary and their families for donating so much of their time to make Chelmsford a better place to live. I would like to thank the Board of Selectmen and the Town Manager for their support, the Chief and Deputy Chiefs and the Officers of the Police Department for their assistance and support over the past year,

Respectfully submitted,

Sergeant Raymond G. McCusker

Auxiliary Roster

Director—Sgt. Raymond C. McCusker
Chelmsford Police Department

Auxiliary Officers

Mike Beaudoin	Bradford Poole
William Beaumont	Edward Quinn
John Bell	James Quinn
Joseph Eriksen	Ralph Roscoe
George Fetzter	Kevin Ross
Eric Gordon	John Roberts
David Irvine	James Spinney
David Leo	Michael Taplin
Kim Martin	William Tessier
Steven Manning	David Tyler
Daniel McLarney	William Vaughn
Erick Merrill	Steven Vowels
John Oczkowski	Craig Walsh

VETERANS' SERVICES

To the Honorable Board of Selectmen and residents of the Town of Chelmsford, I am submitting the annual report of activities of this department as Veterans' Agent and Investigator for the year of 1989.

Veterans' Benefits is a state mandated organization duly authorized under Chapter 115, MGL Section 1 through 5. Two valued services are provided. One pertains to assistance with federal benefits under the Veterans' Administration, the other to financially aid and give assistance to qualified veterans and their dependents under Veterans' Benefits.

The Cash and Material Grant of \$53,000.00 from the Town of Chelmsford is reimbursed 75% by the Commonwealth of Massachusetts. On a state level my case load varies between 22 and 28 families.

The Town of Chelmsford's Health Benefits Coordinator is Roberta K. Doukzewicz. She is responsible for the record keeping of all active and retired employees who carry any of the town medical insurance plans. Additional duties include: keeping record of monies received from Teachers Retirement Board and adding, deleting, changing members policies as needed. Analyzing the town's monthly medical statements and paying premiums to all insurance carriers. Also, collecting and distributing monthly data to Blue Cross Blue Shield and HMO insurance consultants. Ms. Doukzewicz's office is now in the Veterans Services Department.

The Veterans' Agent has also assumed the duties of Employee Assistance Program Counselor and Substance Abuse Program Counselor.

Presently, I serve as Vice-Chairman of the Auditing and Finance Committee for the Massachusetts Veterans' Agent Association. Also, I serve on the Executive Board. I continue to be active with Middlesex County Veterans' Agents association and hold membership in American Society of Notaries. I wish to express my appreciation to town Officials, "Spirit of Christmas," American Legion Posts 212 and 313 and other civic organizations for their continued cooperation during the past year.

Respectfully submitted,

Mary K. McAuliffe, LSW
Certified Veterans' Agent

BOARD OF APPEALS ANNUAL REPORT 1989

Members

Robert Kydd, Chairman
Gustave Fallgren, Vice Chairman
Daniel Burke, Clerk
Eileen Duffy
Harold Organ, Jr.

Alternates

Robert Scharn Karen Wharton Ronald Pare

Secretary

Marjorie Hennessy

Hearing Statistics:

	Total	Granted	Denied	Withdrawn
Variations	67	52	13	2
Special Permits	27	20	7	0
Comprehensive Permits	0	0	0	0
Total	94	72	20	2

I would like to take this opportunity to thank all the members of the Board for their efforts over the past year. It has been a pleasure serving with this group. I would also like to thank Town Manager Bernie Lynch, the Board of Selectmen, Town Counsel Jim Harrington, Town Engineer Jim Pearson and all the other Town Boards for their cooperation during the year of 1989.

Respectfully submitted,

Robert L. Kydd, Chairman

CHELMSFORD COMMISSION ON HANDICAPPED AFFAIRS

The Chelmsford Commission on Handicapped Affairs accomplished a great deal in 1989. A town-wide survey on disability-related issues was conducted in early 1989 and results tabulated. The data collected will enable the commission to focus efforts on the specific needs of Chelmsford residents.

The commission actively pursued the accessibility of publicly-used buildings and this crucial task will be an ongoing process.

The commission's seven members are: Paul Logan, chairman; Ralph Hickey, treasurer; Cathy Favreau, secretary; Alice Beauvais, Nancy Desjardins, Carol Miller and Mary St.Hilaire. Long-time member and former chairman Regina Wojcik resigned in late 1989 and received thanks from the board for her hard work.

Thank you,

Paul M. Logan
Chairman, C.C.H.A.

**CONSERVATION COMMISSION
ANNUAL REPORT
1989**

Members	Responsibilities	Term Exp.
W. Robert Greenwood	Chairman	1991
David J. McLachlan	Clerk & Wetlands	1990
Karen G. Flynn	Wetlands	1992
Charles Galloway	Reservation Mgt.	1991
James H. McBride	Wetlands	1992
John D. Scott	Treasurer & Wetlands	1991
John Droescher	Wetlands	1990
Marjorie Hennessy	Secretary	

The Conservation Commission continues to keep as its primary goal the preservation of the natural and desirable aspects of the Town of Chelmsford.

The duties associated with the local administration of the Wetlands Protection Act easily absorb most of the time and effort of the Commission members. A total of nineteen public hearings were held this year in accordance with Chapter 131, Section 40 of the Massachusetts General Laws. After careful review of each proposed plan, the Commission issued eighteen Orders of Conditions and denied one. Twenty-one hearings were also held for Determination of Applicability of the Wetlands Protection Act and eighteen Negative and two Positive Determinations were issued. One was continued.

Community involvement in advising the Commission when wetlands transgressions begin to happen has been a tremendous help in assisting the Commission with the protection of the Town's wetland areas. Cooperation between Town Boards has enabled the Commission to inform a developer at the beginning stages of the development that a filing with the Commission would be necessary. This helps to avoid costly and unnecessary expenses on the part of the town and the developer.

Work continues at the Wright Reservation. The new parking lot has been built and the granite sign has been installed.

COUNCIL ON AGING

1989 was a historic year for the Council on Aging and the Town of Chelmsford for it marked the opening of a beautiful new Senior Center. From the formation of a study committee in 1984 to the ribbon-cutting ceremony on October 27, 1989 the commitment and desire was admirable. For all of Chelmsford's residents it was a joyous accomplishment. While today's older citizens will benefit immediately, the legacy will affect many generations to come.

The Council on Aging wishes to acknowledge the fine work of the Friends of the Senior Center for its major contribution in making this building a reality. During the past

three years a massive effort was made to raise money for furnishing and support services. The results of this determination and effort were the realization of over \$150,000. All of the monies raised were and will be put directly into the building for its enhancement and upkeep. The new Center is a proud accomplishment for the Town and the pride should be shared by all. Our older citizens provided the desire and dedication to purpose, but it could not have been achieved without true community spirit and generosity...and to this reality we are thankful to all.

Submitted by

Martin J. Walsh, Director
for the Chelmsford C.O.A.

Members of the C.O.A.

Annette Holtzman, Chairperson
Robert Clough, Vice Chairperson
Hazel Emerson, Secretary
Verne Woodward, Treasurer
C. Wilbur Davis
Howard Moore
Franchon Larson
Jean Mark
Ashton Ricker
Fern Ricker
Kathleen McDonald

Directors of the Friends of the Senior Center

Donna Johnson, President
Helen Palmgren, Treasurer
Annette Holtzman, Clerk
Robert Clough
Howard Moore
Gene Raby
Joseph Shanahan, Jr.

CHELMSFORD CULTURAL COUNCIL

Members—

Jan. 1-June, 1989

Eric Hoover, Chairman
Bette Gagnon, Vice Chairman
Sandy Stewich, Secretary
Jim Turcotte, Treasurer
Flavia Cigliano
Pat Fitzpatrick
Eleanor Bragdon
Marion Gould
Karen Leonard

Members—

Sept., 1989

Eric Hoover, Chairman
Bette Gagnon, Vice Chairman
Sandy Stewich, Secretary
Jim Turcotte, Treasurer
Eleanor Bragdon
Karen Leonard
Joyce McKenzie
Evelyn Newman
Jeffrey Brem

MEETINGS:

1st Monday of the Month
Twice a month during Arts Lottery reviews

The principal function of the Chelmsford Cultural Council is to administer funds allocated to the Town of Chelmsford by the Massachusetts Arts Lottery Council. Twice annually, grant applications are available to non-

profit cultural organizations for projects benefiting the Chelmsford community.

In 1989 thirty-two grant proposals were either partially or fully funded by the Cultural Council. Grant applications ranged from individuals who received funds to underwrite the publication of Chelmsford's history or an original play to large groups undertaking townwide productions.

Another facet of the Mass. Arts Lottery funding is P.A.S.S. (Performing Arts Students' Series). This program provides funds for the public school students of the Town to attend performing arts events. Initiated in November, 1986, the program is increasing in popularity with both elementary and secondary teachers taking advantage of the funds to attend musical and theatrical events with their students.

The Chelmsford Cultural Council is also closely involved with the functioning of the Old Town Hall that serves as Chelmsford's Cultural Center. Numerous town-based organizations are the Hall for special events or for regular rehearsals and meetings.

Other accomplishments this year include a Cultural Assessment Survey with the development of a Cultural Plan and the purchase of a new Cultural Events changeable copy sign to be used by any cultural organization having a function at the Old Town Hall. The Council also participated in the annual convention of statewide arts councils.

Heartfelt thanks were extended to Flavia Cigliano, Marion Gould and Pat Fitzpatrick for having served 6 years on the Council. The resignation of Eric Hoover was regretfully accepted.

In addition to continuing the projects above, in 1990 the Chelmsford Cultural Council will hold an Open Forum for the benefit of Arts Lottery Applicants to assist them in writing grants in accordance with State requirements. A brochure, explaining the function of the Arts Lottery Council will be made available to the community.

Respectfully submitted,

The Chelmsford Recreation Commission is appointed by the Town Manager. The Commission is responsible for developing, administering and supporting programs and facilities designed to fill the recreation needs of the residents of the Town.

The major portion of the Commission's activities is connected with organized youth activities. The Commission provides very limited funding for these activities

Participation in the Recreation Summer Program continues to increase with the following activities being offered through the Summer months:

Outside and inside basketball, tennis lessons, playground programs at Varney Playground, Westlands, South Row and Byam Schools, swimming and swimming lessons at Freeman Lake, and track and field activity at High School track. Our WOW Wednesdays, a six week series of free entertainment for children, continues to be very well attended.

The first annual Activities Fair was held June, 89 at McCarthy Middle School. This enabled parents to register for all Summer events in one place at one time. This included all Sports Clinics and Camps taking place during the Summer months. The large response was a surprise, and as is the case in most firsts, we saw areas where improvements could be made. These improvements have been made and we look forward to 1990 Activities Fair being another successful event.

Club 365 is a year round activities club for children with special needs. In August of 1989, Recreation sponsored a 1 week integrated Day Camp which was held at Varney Playground in North Chelmsford. This was such a success that Club 365 would like to expand this Day Camp longer than one week in 1990.

Our Summer Brochure is distributed each year through the schools in Town. This brochure gives a complete calendar of activities, listing all programs and sports clinics taking place in summer. These brochures are also available at the libraries and in the Town Offices. They are distributed toward the end of the school year.

Chelmsford residents are now enjoying the new soccer fields at Mill Road and the new lighted Southwell complex in North Chelmsford.

RECREATION COMMISSION

MEMBERS

Ron Zylich	Chairman
Robert Hayes	Vice Chairman
Michael Ablove	
Robert Charpentier	
Paul Murphy	
Joan Murray	
Evelyn Newman	
Dennis Sullivan	
Lorraine Murphy	Clerk

VETERANS' EMERGENCY FUND COMMITTEE

This is the Forty-Second report of the Veteran's Emergency Fund Committee. The fund was established in 1947 by a Town Meeting vote at which time the funds were accepted from a town committee which was active during World War II and which sold surplus materials. It was understood at that time that the fund would be administered by a committee of World War II Veterans, and would be used for

their benefit in the years ahead. Each year a veteran is appointed by the Selectmen to represent each of the voting precincts.

The present balance of the fund which is comprised of a Savings Account and two Term Deposit Certificate Accounts is \$14,456.33.

During the calendar year of 1989 no applications for assistance were received by the committee. In most cases in the past applications are first received and investigated by the Veteran's Agent, after which the committee studies the needs of the applicant.

There was a change in membership of the committee during 1989. Mr. Melvin deJager, a member for a considerable length of time, was unable to continue his membership from Precinct 9. We now wish to acknowledge his service to the Town and for his assistance in the past.

Assistance is always in the form of material grants such as payments for rent, fuel, utilities, medical needs and clothing.

Our present committee members are listed as follows:

Precinct 1: Russell E. Starck
 Precinct 2: Russell E. Butterfield
 Precinct 3: James J. Walker
 Precinct 4: John J. McNulty
 Precinct 5: George F. Waite
 Precinct 6: Alfred H. Coburn
 Precinct 7: Robert T. Clough
 Precinct 8: Thomas F. Balfrey
 Precinct 9: Lloyd C. Greene, Jr.

The committee members extend their appreciation to the various town officers, the Veteran's Agent and staff, and to other town employees who have helped the committee in the past.

VETERANS' EMERGENCY FUND

Treasurer's Report to the Board of Selectmen
 January 1st, 1989 through December 31st, 1989

RECEIPTS AND DISBURSEMENTS

Balance on Hand as of January 1st, 1989:	\$13,424.40
Add Receipts:	
The Central Savings Bank, Lowell, Mass.	
Interest:	218.55
The Comfed Savings Bank, Lowell, Mass.	
Interest:	333.76
The Lowell Five Cent Savings Bank, Lowell, Mass.	
Interest:	479.62
Total Interest Received:	1,031.93
Total Balance on Hand as of January 1st, 1989 and Receipts:..	14,456.33
Deduct Disbursements	None
Balance on Hand as of December 31st, 1989	14,456.33

ASSETS

Central Savings Bank	
Account No. 128790	4,085.08
Comfed Savings Bank	
Account No. 4574000012	4,394.28
Lowell Five Cent Savings Bank	
Account No. 440007431	5,976.97
Total Assets	14,456.33
Total Liabilities	None
Total Assets, Less Liabilities	\$14,456.33

Respectfully yours,

Town of Chelmsford
 Veterans' Emergency Fund Committee,

Alfred H. Coburn, Treasurer

INDEX

	Page
Application for Appointments to Town Committees	79
Appointed Town Officials	57
Board of Appeals	70
Board of Assessors	38
Board of Health	39
Board of Registrars	45
Board of Selectmen	4
Cemetery Commission	38
Chelmsford Commission on Handicapped Affairs	70
Conservation Commission	71
Council on Aging	71
Cultural Council	71
Elected Town Officials	37
Fire Department	66
General Information	2
Highway Department	67
Housing Authority	40
Nashoba Valley Technical High School	41
Personnel Board	42
Planning Board	44
Police Department	67
Police—Auxiliary	69
Public Libraries	44
School Committee	47
Sewer Commission	56
Solid Waste Advisory Committee	57
Town Accountant	58
Town Clerk	5
Warrant for Annual Town Meeting April 4 and April 24, 1989	6
Annual Town Elections Results	7
Annual Town Meeting—April 24, 1989	8
Special Town Meeting—April 24, 1989	8
Adjourned Annual Town Meeting—April 24, 1989	11
Adjourned Annual Town Meeting—May 1, 1989	16
Representative Town Meeting Members	35
Informational Orientation Meeting for Representative Town Meeting Members	35
Special Town Meeting—October 12, 1989	30
Town Directory	Back Cover
Town Manager	4
Treasurer/Tax Collector	57
Veterans' Emergency Fund Committee	72
Veterans' Services	70

NOTES

NOTES

NOTES

NOTES



BOARD OF SELECTMEN
TOWN OFFICES
50 BILLERICA ROAD
CHELMSFORD, MASS. 01824-2777

CITIZENS ACTIVITY RECORD

"GOOD GOVERNMENT STARTS WITH YOU"

If you are interested in serving on an appointed town committee, please fill out this form and mail to: Executive Secretary, Board of Selectmen, Town Offices, 50 Billerica Road, Chelmsford, MA 01824. The filling out of this form in no way assures appointment. All committee vacancies will be filled by citizens deemed most qualified to serve in a particular capacity.

NAME.....HOME PHONE.....BUSINESS PHONE....

ADDRESS.....AMOUNT OF TIME AVAILABLE.....

INTEREST IN WHAT TOWN COMMITTEES.....

.....

PRESENT BUSINESS AFFILIATION AND WORK.....

.....

BUSINESS EXPFRIENCE.....

.....

.....

EDUCATION OR SPECIAL TRAINING.....

.....

DATE APPOINTED

TOWN OFFICES HELD

TERM EXPIRED

.....

.....

.....

REMARKS.....

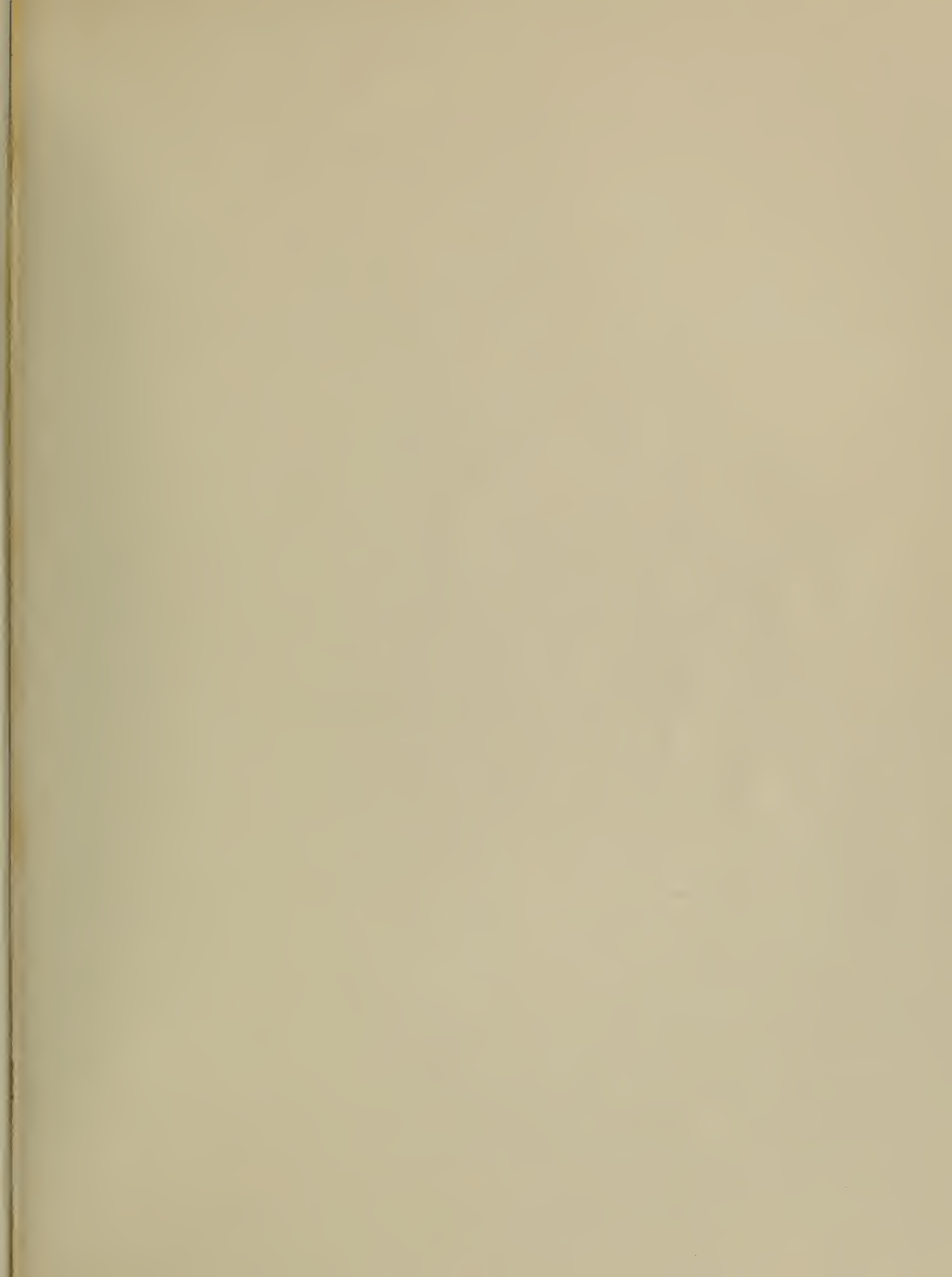
.....

.....



Faint, illegible text centered on the page, possibly a title or header.

Main body of the page containing several paragraphs of extremely faint, illegible text. The text is too light to be transcribed accurately.



TOWN DIRECTORY

Accounting: 250-5215
Assessors: 250-5220
Board of Appeals: 250-5247
(12:30-4:30 pm)
Building Inspector: 250-5225
(Yard Sales, Kennel & Bldg. Permits)
Cemetery: 250-5245
Community Teamwork: 459-0551
Conservation Commission: 250-5247
(12:30-4:30 pm)
Council on Aging: 256-0013
Dog Officer: 256-0754
Fire Department: 256-2541
All Other Fire Business: 250-5265
Gas Inspector: 250-5225
Health Department: 250-5241
Highway Department: 250-5270
Garage: 250-5271
High School: 251-8729
Housing Authority: 256-7425
Libraries: Adams: 256-5521
McKay: 251-3212
Mass. Electric Co.: 458-1431
Park Dept. Garage: 256-5073
Planning Board Clerk: 250-5231
Plumbing Inspector: 250-5225
Police Department: 256-2521
Post Office (Center): 256-2361
Recreation Commission: 250-5262
(8:30 am-12:30 pm)
Registry of Deeds (Lowell): 458-8474
Registry of Motor Vehicles: 459-9397
School Administration: 251-4981
Selectmen: 250-5201
Sewer Commission: 250-5233
Supt. of Public Bldgs: 250-5249
Town Clerk: 250-5205
Town Engineer: 250-5228
Treasurer/Tax Collector: 250-5210
Veterans' Agent: 250-5238
Water Dept: 256-2381
Welcome Wagon: 663-4030
Welfare (Lowell): 454-8061
Wiring Inspector: 250-5225
24-hr. Junior Hotline 1-800-792-5117

POLL LOCATIONS FOR ELECTIONS

Precinct 1: Town Offices Gym
Precinct 2: Harrington School Gym
Precinct 3: Harrington School Gym
Precinct 4: Westlands School
Precinct 5: Byam School Cafetorium
Precinct 6: Westlands School
Precinct 7: McCarthy Middle School
Precinct 8: McCarthy Middle School
Precinct 9: Town Offices Gym

U.S. Senator Edward M. Kennedy
JFK Federal Bldg. Boston, MA 02202
431 Russell Office Building
Washington, DC 20510

U.S. Senator John F. Kerry
10 Park Plaza
Boston, MA 02116
362 Russell Office Building
Washington, DC 20510

Congressman Chester G. Atkins
1429 Longworth House Bldg.
Washington, D.C. 20515
Lowell no. 459-0101

State Representative Carol Clevon
Room 36 State House
Boston, MA 02133 722-2552
Home: 4 Arbutus Ave., Chelmsford
256-5043

Middlesex County Commissioners
Superior Courthouse 494-4100
East Cambridge, MA 02141