

TOWN
OF
CHELMSFORD

Annual Report



FOR THE YEAR ENDING DECEMBER 31

1993

GENERAL INFORMATION

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Incorporated	May, 1655
Type of Government	Town Meeting
Location	Eastern Massachusetts, bordered by Lowell and Tyngsboro on the North, Billerica on the East, Carlisle on the South, and Westford on the West. It is 24 miles from Boston, 40 miles from Worcester, and 225 miles from New York City.
County	Middlesex
Land Area	22.54 Square Miles
Population 1993	32,035
Assessed Valuation Rate for 1993	\$2,125,696,827 (Real Estate) \$48,336,128 (Personal Property)
Tax Rate	Flat Rate \$16.26 (\$16.00 Residential-\$17.08 Commercial)
United States Senators in Congress:	
5th Congressional District	Martin Meehan, Lowell, MA
State Senator	Lucile C. Hicks, Wayland, MA
Representative in General Court	
16th Middlesex District	Carol C. Clevon, Chelmsford, MA
Accounting Department	Monday thru Friday 8:30 a.m. - 5:00 p.m.
Assessors Office	Monday 8:30 a.m. - 6:30 p.m.* Tuesday thru Friday 8:30 a.m. - 5:00 p.m.
Board of Health	Monday thru Friday 8:30 a.m. - 4:30 p.m.
Building Department	Monday thru Friday 8:30 a.m. - 4:30 p.m.
Highway Department	
Office	Monday thru Friday 8:00 a.m. - 4:30 p.m.
Garage	Monday thru Friday 7:00 a.m. - 3:30 p.m.
Public Libraries	
Adams Library	Monday, Tuesday & Wednesday 9:00 a.m. - 9:00 p.m. Thursday 1:00 p.m. - 9:00 p.m. Friday & Saturday 9:00 a.m. - 5:30 p.m.
Children's House	Monday, Tuesday & Wednesday 9:00 a.m. - 8:00 p.m. Thursday - Closed Friday & Saturday 9:00 a.m. - 5:30 p.m.
McKay Library	Monday & Wednesday 1:00 p.m. - 8:00 p.m. Tuesday 1:00 p.m. - 6:00 p.m. Thursday, Friday & Saturday... 9:00 a.m. - 1:00 p.m.
School Superintendent	Monday thru Friday 8:00 a.m. - 4:30 p.m.
Selectmen's Office	Monday thru Friday 8:30 a.m. - 5:00 p.m.
Town Clerk	Monday 8:30 a.m. - 6:30 p.m.* Tuesday thru Friday 8:30 a.m. - 5:00 p.m.
Tax Collector & Treasurer	Monday 8:30 a.m. - 6:30 p.m.* Tuesday thru Friday 8:30 a.m. - 5:00 p.m.
Veterans' Agent	Monday thru Friday 8:30 a.m. - 5:00 p.m.

*[Except June, July & August]

MEETINGS

Annual Town Election	First Tuesday in April	9 Precincts
Annual Town Meeting	Last Monday in April	McCarthy Middle Sch.
Annual Town Meeting	Third Monday in October	McCarthy Middle Sch.
Selectmen	7:00 p.m. - Every other Monday	Town Offices
School Committee	7:30 p.m. - Every other Tuesday	Parker School
Planning Board	7:30 p.m. - 2nd & 4th Wednesday	Town Offices
Appeals Board	7:30 p.m. - 2nd & 4th Thursday	Town Offices
Conservation Commission	8:00 p.m. - 1st & 3rd Tuesday	Town Offices
Board of Health	7:00 p.m. - 1st Tuesday of Month	Town Offices
Housing Authority	7:30 p.m. - 1st Tuesday of Month	10 Wilson Street

TOWN DIRECTORY

Accounting	250-5215
Assessors	250-5220
Board of Appeals	250-5247
(8:30-2:30)	
Building Inspector.	250-5225
(Yard Sales & Bldg. Permits)	
Cemetery.	250-5245
Community Teamwork	459-0551
Conservation Commission	250-5247
(8:30-2:30)	
Council on Aging	251-0533
Dog Officer	256-0754
Fire Department	256-2541
All Other Fire Business	250-5265
Gas Inspector	250-5225
Health Department	250-5241
Highway Department	250-5270
Garage	250-5271
High School	251-8729
Housing Authority	256-7425
Libraries: Adams	256-5521
McKay	251-3212
Mass. Electric Co.	683-9511
Planning Board Clerk	250-5231
Plumbing Inspector	250-5225
Police Department	256-2521
Post Office (Center)	256-2361
Recreation Commission	250-5262
(9:00-2:00)	
Registry of Deeds (Lowell)	458-8474
Registry of Motor Vehicles	459-9397
School Administration	251-4981
Selectmen	250-5201
Sewer Commission	250-5233
Supt. of Public Bldgs.	250-5249
Town Clerk	250-5205
Town Engineer	250-5228
Town Manager	250-5201
Treasurer/Tax Collector	250-5210
Veterans' Agent	251-0123
Water Dept	256-2381
Welfare, Lowell	454-8061
Wiring Inspector	250-5225
24-hr. Juror Hotline	1-800-792-5117

POLL LOCATIONS FOR ELECTIONS

Precinct 1: Town Offices Gym
Precinct 2: Harrington School Gym
Precinct 3: Harrington School Gym
Precinct 4: Westlands School
Precinct 5: Byman School Cafetorium
Precinct 6: Westlands School
Precinct 7: McCarthy Middle School
Precinct 8: McCarthy Middle School
Precinct 9: Town Office Gym

U.S. Senator Edward M. Kennedy
JFK Federal Bldg. Boston, MA 02202
431 Russell Office Building
Washington, DC 20510
1-202-224-4543

U.S. Senator John F. Kerry
10 Park Plaza
Boston, MA 02116
362 Russell Office Building
Washington, DC 20510

Congressman Martin T. Meehan
1429 Longworth House Bldg.
Washington, DC 20515
508-459-0101 (Lowell) Office

State Representative Carol Cleven
Room 36 State House
Boston, MA 02133
617-722-2552
Home: 4 Arbutus Avenue
Chelmsford, MA
508-256-5043

State Senator Lucile C. Hicks
Room 413G - State House
Boston, MA 02133
617-722-1572

Middlesex County Commission
Superior Courthouse
East Cambridge, MA 02141
617-494-4100

**TOWN OF CHELMSFORD
ELECTED OFFICIALS**

CEMETERY COMMISSION - 3 Yr Term

1996 James F. Dolan
1995 Gerald L. Hardy, **CHMN**
1994 Jean R. McCaffrey *repl. E. Olsen
*Everett V. Olsen *resigned 8/93

CONSTABLE - 3 Yr Term

1995 William E. Spence

BOARD OF HEALTH - 3 Yr Term

1995 Paul J. Canniff, **VCHMN**
1994 Paul E. McCarthy, **CHMM**
1994* Peter Dulchinos, **CLERK** repl.
*Unexp. 2 year term-exp. 1996
Mark W. Gauthier resigned 10/93

HOUSING AUTHORITY - 5 Yr Term

1998 Robert L. Hughes
1998 Pamela Turnbull
(Governor Appointed)
1997 Lynn M. Marcella
1996 William P. Keohane
1995 Ruth Delaney

LIBRARY TRUSTEES - 3 Yr Term

1996 Elizabeth A. McCarthy, **CHMN**
1996 D. Lorraine Lambert, **VCHMN**
1996 Lynda Reid Warren
1995 Susan Koeckhoven
1995 Sarah L. Warner
1994 Kay Roberts, **SEC**
1994 Nancy Knight

MODERATOR - 3 Yr Term

1996 Dennis E. McHugh

PLANNING BOARD - 3 Yr Term

1996 Eugene E. Gilet, **CLK**
1996 Thomas E. Firth, Jr.
1995 James M. Creegan
1995 John F. McCarthy
1994 Christine A. Gleason, **CHMN**
1994 Kim J. MacKenzie, **VCHMN**
1994 James P. Good

SCHOOL COMMITTEE - 3 Yr Term

1996

Judith B. Mallette

1996

Mary E. Frantz, **SEC**

1995

A. Olsson, **VCHRM**

1995

Wendy Marcks

1994

Barbara H. Ward, **CHMN**

SELECTMEN - 3 Yr Term

1996

Robert P. Joyce, **CLK**

1995

Jeffrey A. Brem

1995

Peter V. Lawlor, **VCHMN**

1994

William R. Logan

1994

Richard E. DeFreitas, **CHMN**

SEWER COMMISSION - 3 Yr Term

1996

Thomas E. Moran

1996

Richard J. Day, **VCHMN**

1995

John P. Emerson, Jr., **CHMN**

1995

Barry B. Balan

1994

George Abely, **CLK**

APPOINTED TOWN OFFICIALS

TOWN MANAGER

Bernard F. Lynch

TOWN ACCOUNTANT

Bernard Meyler Resigned 5/93

Jean D. Sullivan

BOARD OF ASSESSORS

Diane M. Phillips

Bruce Symmes

Joseph B. Shanahan, Sr.

BUILDING INSPECTOR

Anthony F. Zagzoug

TOWN CLERK

Mary E. St. Hilaire

DPW DIRECTOR

James E. Pearson

FINANCE COMMITTEE

Dwight M. Hayward, CHMN

Beverly A. Koltookian

Harold I. Matzkin

John E. Morrison

Michael McCall

Charles A. Piper

Barbara Skaar

Cheryl Boss Resigned

Myra Silver Resigned

FINANCE DIRECTOR

Charles F. Mansfield

FIRE CHIEF

Robert L. Hughes Retired 6/93

ACTING FIRE CHIEF

James Sousa

POLICE CHIEF

Raymond P. McKeon Retired 6/93

ACTING POLICE CHIEF

Armand Caron

TREASURER/TAX COLLECTOR

Charles F. Mansfield

TOWN MEETING REPRESENTATIVES

PRECINCT 1

TERM	NAME
1996	Elizabeth A. McCarthy
1996	Philip L. Currier
1996	Robert P. Joyce
1996	Marian D. Currier
1996	Sandra A. Kilburn
	Mark W. Gauthier Resigned 10-8-93
1996	Cynthia J. Kaplan moved up 10-8-93
1995	William E. Spence
1995	Ronald W. Wetmore
1995	Kathryn Brough
1995	Nina S. Lewin
	Jean M. Gauthier Resigned 8-18-93
1995	Martha McClure moved up 8-19-93
	Scott J. McCaig Resigned 7-1-93
1995	Sandra B. Martinez moved up 7-1-93
	Susan G. Koeckhoven Resigned 10-8-93
1994	Richard G. Allison moved up 10-8-93
1994	Jean B. Rook
1994	Frances T. McDougall
1994	Catherine R. Brown
1994	William L. Harvey III
1994	James P. Good

PRECINCT 2

TERM	NAME
1996	Francis G. Mistell
1996	Bernard V. Clark
1996	George L. Merrill
1996	Patrick Mike Curran
1996	Bruce J. Harper Sr.
1996	Richard E. Carkin
1995	Jeffrey W. Stallard
1995	Harry A. Foster
1995	Mary Jo Welch
1995	Stanley W. Norkunas
1995	Barry T. Bell
1995	Bonnie I. Foster
1994	William F. Dalton
1994	Loretta A. Gelenian
1994	Linda H. Dalton
1994	Jesse C. Foster
1994	Francis M. Conlin
1994	Catherine L. Turley

PRECINCT 3

TERM	NAME
1996	D. Lorraine Lambert
1996	Michael F. McCall
1996	Christine A. Gleason
1996	Susan M. Olsen
1996	George F. Abely
*1996	Michael F. Curran
*1995	Nancy J. Knight
1995	Carol W. Merriam
1995	John P. Emerson Jr.
1995	Henry R. McHany
	Robert J. Schiarn Resigned 11-9-93
1995	Harold I. Matzkin moved up 11-9-93
1995	Thomas J. Welch
1994	Thomas E. Moran
1994	Adrienne M. Jerome
1994	Kathryn M. Fisher
1994	Douglas L. Wright
	Robert D. Marazzi removed 12/17/93
1994	Christopher T. Garrahan moved up 12/17/93
1994	Gerard J. Lyons

* reps voted 4/22/93 and broke tie to determine term of office

TOWN MEETING REPRESENTATIVES

PRECINCT 4

TERM	NAME
1996	Henrick R. Johnson Jr.
1996	Thomas E. Firth Jr.
1996	Barry B. Balan
1996	Kathleen M. Redican
1996	Lynn M. Marcella
1996	John G. Coppinger
1995	Carl W. Seidel
1995	Daniel J. Sullivan III
1995	Jacob P. Sartz III
1995	John R. Hibbard
1995	John G. O'Sullivan Sr.
1995	Helen A. Manahan
1994	Kay E. Roberts
1994	Gerald W. Pacht
1994	Linda J. Allen
1994	William D. Martin
	Arthur W. Blomgren removed 12/17/93
1994	Joel M. Karp moved up 12/17/93
1994	Beverly A. Koltlookian

PRECINCT 5

TERM	NAME
1996	Stephen J. Mallette
	Barbara H. Ward removed 12/17/93
1994	17 remaining reps must choose
1996	Bonnie G. Wilder
1996	John W. Wilder
1996	Robert E. Brooks
1996	Denise A. Temple
1995	Steven J. Temple
1995	Jonathan A. Stevens
1995	Patricia Wojtas
1995	Matthew J. Doyle
1995	W. Allen Thomas Jr.
1995	Dean Cameris
1994	Kathleen F. Hillman
1994	Glenn R. Thoren
1994	David P. McLaughlin
1994	James M. Creegan
1994	Michael N. Sockol
1994	Evelyn S. Thoren

PRECINCT 6

TERM	NAME
1996	John W. Carson
	Ruth K. Delaney removed 12/17/93
1996	Cheryl M. Warsbafsky moved up 12/17/93
1996	Peter V. Lawlor
1996	Mary E. Frantz
	Jeffrey A. Brem resigned 1/14/94
1996	Howard J. Hall moved up 1/18/94
	Raymond P. McKeon removed 12/17/93
1996	Ralph M. Nebalski moved up 12/17/93
1995	Margaret A. Johnson
1995	Janet G. Dubner
1995	Arthur J. Moores
1995	Michael R. Parquette
1995	Martin A. Gruber
1995	Edward S. Marshall
1994	Michael R. Donoghue
1994	M. Elizabeth Marshall
1994	Robert L. Hughes
1994	Earl C. Burt
1994	David J. McLachlan
1994	Steven B. Hadley

TOWN MEETING REPRESENTATIVES

PRECINCT 7

TERM	NAME
1996	Dennis J. Ready
1996	Bradford O. Emerson
1996	Judith Hass
1996	Bernard A. Ready
1996	Roger A. Blomgren removed 12/17/93
1996	Francis J. Mirethe moved up 12/17/93
1996	Kathleen S. Fitzpatrick
1995	Susan J. Gates removed 12/17/93
1995	Jonathan C. Stubbs moved up 12/17/93
1995	Frederick W. Wilkander
1995	Paul F. Gleason
1995	Peter Dulchinos
1995	Linda G. Morabito
1994	Stephen P. Leo
1994	Brian S. Deshaies
1994	Thomas E. Mills
1994	Leonard W. Doolan III
1994	David A. Carpenter
1994	Dwight M. Hayward
1994	Carol A. Stark

PRECINCT 8

TERM	NAME
1996	Walter A. Clevon
1996	Stuart G. Weisfeldt
1996	Ralph J. Huislander Jr.
1996	James A. Sousa
1996	Richard J. Day
1996	Marie M. Fitzgerald
1995	William P. Keohane
1995	Alexander W. Gervais
1995	Peter G. Johnson
1995	John E. Abbott
1995	Katherine C. Harbison
1995	Robert P. Mackey
1994	Doris J. Mahoney removed 12/17/93
1994	15 remaining reps must choose
1994	Shawn M. Kraft removed 12/17/93
1994	15 remaining reps must choose
1994	Diane Lewis removed 12/17/93
1994	15 remaining reps must choose
1994	Samuel Poulten
1994	Gail E. Poulten
1994	Bernice F. Poulten

PRECINCT 9

TERM	NAME
1996	Alan R. Pajak
1996	John S. Fudge Jr.
1994	John G. Harrington removed 12/17/93
1994	17 remaining reps must choose
1996	Charles A. Piper
1996	Daniel F. Mahoney Jr.
1996	Alan L. Moyer
1995	Francis J. Barre
1995	Eleanor D. Abbott
1995	Phyllis M. Elias
1995	Michael E. Bahia
1995	Allan T. Galpin Jr.
1995	Frank R. Peterson
1994	C. Thomas Christano
1994	Henry T. Emmet
1994	Donald L. Elias
1994	Paul J. Tower
1994	Edward A. Cady
1994	Joseph M. Erbacher

BOARD OF SELECTMEN



Front (L to R) Peter V. Lawlor, Vice Chairman; Richard E. DeFreitas, Chairman.
(Rear L to R) Robert P. Joyce, Clerk; Jeffrey A. Brem, and William R. Logan.

BOARD OF SELECTMEN

This year, the Board of Selectmen lost a nine-year veteran as a result of the annual Town Election. Selectman Roger Blomgren will always be remembered as a Selectman who meticulously did his homework on the critical issues that faced the Town during his three terms in office. The remaining members of the board welcomed Robert P. Joyce as the newest freshman member. This was the first year that all of the members of the Board were elected after the implementation of the "new" charter adopted in 1989. As a result, all of the Selectmen were still serving in their first term.

The Board reorganized after the Election and elected Richard E. DeFreitas, Chairman, Peter V. Lawlor, Vice Chairman, and Robert P. Joyce, Clerk. Jeffery A. Brem and William R. Logan held the fourth and fifth seats respectively.

The new board announced its intention to work diligently in resolving the issues that it was about to face. Many issues to come before the Board this year were of major significance. But, unlike prior years, this Board initiated the Sub-Committee approach to dig beneath the surface of these issue and make recommendations to the entire Board prior to taking any action. This Sub-Committee approach made the Board very visible and created a working partnership with the Town Manager in approaching each issue and its course of action. The result was a greater sense of accountability for both the Town Manager and the Board of Selectmen.

The first Sub-Committee was formed to find a replacement for Bernard Meyler, Town Accountant who resigned to accept another position out of Town. The Board subsequently appointed Jean Sullivan to the position of Town Accountant. Jean has been outstanding and has returned a sense of stability to that office.

As the year progressed, the Early Retirement program created a multitude of vacancies in both the Police and Fire Departments.. including their Chiefs. This led to a reorganization of these Departments into a new Public Safety Consolidated Department.

Two distinct Sub-Committees were created to address this major Reorganization. First, Selectman Logan and Selectman Lawlor served on the Public Safety Sub-Committee which recommended the plan. The Second Sub-Committee consisted of Selectman Brem and Selectman Joyce who worked with the Town Manager to fill the new Public Safety Director's position.

Many other critical issues were addressed by the Board, such as Water District Consolidation and the recall of the Center School.. both of which were difficult issues. The Board also continued to address Long Term Planning and developed a Mission Statement for the Town of Chelmsford.. a critical step into the future.

During the year the Board met with the Finance Committee and School Committee to discuss financial issues. And.. for the second year in succession, the Board met with the department heads to promote better understanding of each department's concerns.

The Board also became involved in several State and Federal issues which would directly impact the Town. Cooperation with Senator Hicks, Representative Clevon and Congressman Meehan enabled the Board to continue monitoring ongoing legislation. We appreciate their support.

On behalf of the residents of the Town of Chelmsford, the Board of Selectmen would like to, once again, thank those townspeople who offer their time and energy on the different elected and appointed boards. We would also like to recognize the efforts put forth by employees throughout the Town.. their dedication and commitment are meritorious.

Finally, many thanks to our very patient and very helpful staff of Judy Carter, Marian Currier, Mary Casali and Jeanne Parziale. Their understanding and diligence are most appreciated.

Respectfully Submitted,

Richard E. DeFreitas, Chairman
Peter V. Lawlor, Vice Chairman
Robert P. Joyce, Clerk
Jeffrey A. Brem
William R. Logan

TOWN MANAGER

In 1993 the Town of Chelmsford continued to recover from the unstable fiscal period that occurred in the late 1980's through 1990. As such we were able to proceed with reinstating and expanding various programs through a strategy of rightsizing our operations. It is imperative that we continue to exercise prudence in our management of the Town in order to provide the array of governmental services that the citizenry expect at a cost that the people of the Town can afford.

While we have weathered the worst of the economic storms during the recent recession we continue to face challenges and problems. The single greatest issue that will require our attention appears to be the adequacy of our school budget in light of demands caused by the Massachusetts Educational Reform Act and the growing student population. Additionally, the Town has a number of large facility and infrastructure needs that require our focus and attention. The sewer project continues to be a priority of many residents and now accounts for approximately 10% of all tax bills. We have also identified a need for an expanded Library facility as well as a new centrally located public safety facility. Other issues on the horizon include a new Public Works facility and demands for a recreation/community service center.

In order to meet the needs of the future we must build upon the progress that we have made over the past several years in controlling costs. This progress has been accomplished through restructurings, firm contract negotiations and competitive procurement practices. These actions need to continue.

The FY94 Budget that was passed in FY93 sought to address the needs of schools and public safety through the re-opening of the West fire station. The budget did not provide for any lay-offs or service reductions and was balanced without any Prop. 2 1/2 overrides or increases in fees.

In 1993 the Town implemented an early retirement program which attracted nearly forty long time employees. We have appreciated their efforts over the years. We utilized the opportunity of these retirements to eliminate positions, restructure and bring on less expensive employees. The area experiencing the greatest impact of early retirements was public safety in which we lost both Chiefs, two Deputy Chiefs, two of our three Police Captains, and seven firefighters. These retirements have allowed us to proceed with implementing a Public Safety consolidation that will improve services through increased cooperation and provide cost savings that should exceed \$250,000 per year. While controversial in its acceptance, I am confident that this new structure will serve the long term interests of the Town.

Public Safety has also been our focus for several other initiatives including five new police officers and seven new firefighters, preparatory work towards bringing the ambulance service in-house, and implementing a 1978 recommendation of removing the Police Chief from Massachusetts Civil Service.

In 1993 we also saw the Town continue its efforts towards computerization with primary efforts in finance and public safety. This automation should result in more efficiency in our operations and less costs.

Our efforts in economic development continue with more space being filled in our industrial areas as well as new retail establishments. These businesses create jobs and taxes and will contribute to commercial property values that will shift the tax burden away from the residential sector.

The outlook for 1994 includes continued efforts at automation and economic development. The direct and indirect benefits of such efforts will improve our operations and overall financial condition. We will also continue our focus on Public Safety through implementation of our restructuring and exploring alternative service delivery mechanisms. We will also be continuing our work in

strategic planning for the Town looking at our operational, structural and facility goals for the future. I am confident that we have the ability to meet the challenges that lie ahead.

With 1993 now behind us and 1994 upon us, I want to take this opportunity to thank the many qualified and committed employees and volunteers that give so much to the Town. In particular I want to thank the staff of outstanding individuals who work in the Executive Office including Judy Carter, Mary Casali, Marian Currier and Jeanne Parziale. I also want to thank the Board of Selectmen for their support and direction over the past twelve months including Richard DeFreitas, Peter Lawlor, Robert Joyce, Jeffrey Brem and William Logan as well as Roger Blomgren.

Finally, I want to thank the citizens of Chelmsford for the opportunity to serve the Town as its Manager. I will continue to work to bring financial stability and quality to our municipal government.

Sincerely,

Bernard F. Lynch
Town Manager

TOWN CLERK

Mary E. St.Hilaire, CMC, CMMC
Town Clerk

Elizabeth L. Delaney
Assistant Town Clerk

Elizabeth K. Ferreira

Janet M. Hart

Sporting Licenses
1096

Dog Licenses
2739

Kennel Licenses
9

Intentions
218

Birth Inc.
364

Deaths
248

Marriages
218

The Town Clerk's Office Staff has accomplished many tasks in 1993. After 1992 being a heavy election year 1993 was a year of much needed catch up. A new part-time 30 hour a week position was reinstated. The added personnel has enabled many of the hand written/typed records to be transferred to various computer based programs. All daily receipts and dog licenses are now logged on and printed out via a custom computer program that was designed with tremendous input from the staff. Due to the program being extremely user friendly, various surrounding Town Clerk's have expressed much interest as a future endeavor.

One of the main functions of the Town Clerk's Office is that of keeper of records. Different records are also now being maintained and issued with ease due to the use of computer programs.

(NOTE: Any and all Election/Town Meeting results/minutes can be found starting on page 122.)

BOARD OF REGISTRARS

Richard F. Burt, Jr

Judith A. Olsson,
Chairman

John F. Ketcham

Sandra A. Kilburn,
Principal Clerk

Mary E. St. Hilaire,
Ex Officio

Voting Strength as of December 1993 Enrolled Voters:

VOTERS	PRECINCTS									TOTAL
	1	2	3	4	5	6	7	8	9	
Total Democrats	545	508	541	587	557	640	580	541	475	4,974
Total Republicans	395	246	293	276	374	403	390	317	391	3,085
Total Unenrolled	1,087	1,010	1,337	1,115	1,333	1,289	1,408	1,203	1,255	11,037
Total New Alliance	0	0	0	0	0	0	0	0	0	0
Total United We Stand	0	0	0	0	0	0	0	0	0	0
Total Int. 3rd Party	0	0	0	0	0	0	0	0	0	0
Total New World Council	0	0	0	0	0	0	0	0	0	0
Total Green Party USA	0	0	0	0	0	0	0	0	0	0
Total Socialist	0	0	0	0	0	0	0	0	0	0
Total Libertarians	1	0	0	0	0	0	0	0	0	1
Total Prohibitions	0	0	0	0	3	0	0	0	0	3
TOTAL VOTERS	2,028	1,764	2,171	1,978	2,267	2,332	2,378	2,061	2,121	19,100

HEALTH DEPARTMENT

Board of Health Members:

Paul F. McCarthy, Chairman
Paul J. Canniff, Vice-Chairman
Mark W. Gauthier, Clerk
Peter Dulchinos

Health Department Personnel:

Richard J. Day, Director of Public Health
John P. Emerson, Asst. Director/Health Inspector
Diana L. Wright, Departmental Assistant
Judith Dunigan, R.N., Town Nurse
Eric P. Kaplan, M.D., Town Physician

Septage and Wastewater Abatement Program

In 1993 the Septage and Wastewater Abatement Program continued its effort to clean up our waterways. The Board of Health, with the advent of a central sewer system in the Town of Chelmsford, is now embarking on certain enforcement activities to insure compliance with local by-laws which will insure a safe water supply. Dye testing, water sampling and issuance of septic system permits will continue in all the non-sewered areas.

Administration and Management

Income for various services and permits is listed below:

Percolation Tests-53	\$ 2,650
Deep Tests-129	6,450
Sewage Repair Permits-50	1,250
Sewage Construction Permits-49	2,450
Miscellaneous License & Fees	<u>19,165</u>
	\$31,965

During 1993 five inspections were made at existing day care centers; Two-hundred one inspections were made for Chapter II Housing; eight school inspections; five-hundred ninety complaints received and checked; Camp Paul inspections; thirty bathing beaches inspections; five International Certificates of Vaccination, restaurant and retail food store inspections, one-hundred thirty establishments in town inspected twice a year.

Hazardous Waste and Industrial Wastewater Program

Richard J. Day (Director of Public Health) was reappointed by the Board of Selectmen as the town's Hazardous Waste Coordinator and Municipal Coordinator to enforce the "Right-to-Know" law for this town.

The Board of Health held two Household Hazardous Waste Collection Days this year which were held on May 1, 1993 and November 6, 1993. We properly disposed of the following quantities of materials:

1. 61 barrels of Hazardous Materials
2. 1,500+ Gallons of Automotive Waste Oil
3. 130 Car Batteries

New Regulations for the Protection of the Public Health

1993 was another productive year for the Board of Health. During this time frame the Board of Health implemented, initiated or upgraded regulations to control the area "Governing The Practice of Massage/Muscular Therapy".

Communicable Disease Program

Reports of the following diseases were completed during 1993 for the Massachusetts Department of Public Health:

Hepatitis A	1
Hepatitis B	3
Salmonella	14
Campylobacter Enteritis	8
Giardiasis	13
Tuberculosis Control Program*	15
E. Coli	1
Pertussis	1
Meningitis	4
Shigellosis	2

* Referrals received form the Lowell Chest Clinic and Middlesex Community Hospital TB Clinic.

The testing of persons exposed to tuberculosis and those persons whose employment require certification of freedom from that disease is another responsibility of the Town Nurse. One-hundred ninety-nine Mantoux (TB) tests were given to town residents for pre-employment and to household contacts of active cases in compliance with the Massachusetts Department of Public Health regulations.

Home visits and telephone calls are made to families of active and some inactive tuberculosis cases on a periodic basis to insure understanding of the illness and that adequate medical follow-up is achieved. Numerous medical records are kept and updated on residents who have a positive (TB) Mantoux test and are receiving medication prophylactically and being followed radiologically at the Lowell Chest Program and Middlesex TB Clinic. When necessary, TB testing is done at places of business if employees are exposed to an active case of TB.

Immunization Program

The Board of Health sponsored two flu clinics this year. One-hundred forty-six persons were immunized with pneumonia vaccine and one-thousand three-hundred sixty-five persons were immunized with flu vaccine at clinics. Additional doses were given to nursing homes, school nurses for staff, nine home visits were made to handicapped or house-bound residents and fifty doses to McFarlin Manor and Chelmsford Arms residents. A total of one-thousand nine-hundred nineteen doses of flu vaccine were administered in town.

Two-hundred thirteen immunizations were administered to adults and students in compliance with the Massachusetts Immunizations Laws and prophylactically to residents traveling to underdeveloped countries.

Hypertension Screening Program

Blood pressure screenings for residents are held the first Thursday of every month from 9:00 to 12:00 at the Board of Health, Town Offices. Four hundred forty-six residents attended the screenings.

Cholesterol Screening Program

Cholesterol screenings were offered to residents several times during the year. A nominal fee was charged and the dates were announced in the newspapers several weeks prior to the screening.

Lead Paint Screening Program

The Health Department offers lead paint testing for children between the ages of nine months and six years. Residents may call the Health Department at 250-5243 and make an appointment with the nurse. Sixty-nine children were screened for lead paint.

Other screenings offered by the Health Department include Diabetes and Mammography. Dates of these programs will be advertised in advance.

A Health Fair will be held in conjunction with Westford every other year, finances permitting. This year's Health Fair is in Chelmsford, Senior Center, June 11, 1994 from 9:00 am to 1:00 pm. All residents eighteen years and older are welcome.

CENTRAL MASSACHUSETTS MOSQUITO CONTROL PROJECT

The Central Massachusetts Mosquito Control Project provides its services to twenty five cities and towns throughout Middlesex and Worcester Counties.

The project is headquartered in a modern facility located at 111 Otis Street, Northboro, MA. Tours can be arranged by calling the office in advance.

The project continues to utilize an Integrated Pest Management approach to mosquito control. This type of a program blends several methods and techniques with expertise, experience, and scientific research to provide the member communities with modern environmentally sound, cost effective mosquito control.

One of our goals this past year was to increase our public education efforts. We instituted a Mosquito Awareness Program aimed towards elementary school children and offered the program to all schools within the project. The response was tremendous. We were able to meet with many children who learned a great deal about mosquito biology, mosquito habitat, and what they and their families can do to prevent mosquitoes from breeding around their homes. The program includes a slide talk show, handouts and coloring books, samples of live mosquito larvae, and the opportunity for students and teachers to ask questions and meet members of our staff.

Due to the response from students, teachers and school administrators this program will again be offered to member communities in the spring of 1994.

The projects' Water Management Programs continue to show positive results. By cleaning clogged and overgrown waterways, mosquito breeding is reduced, wetlands are restored, and water quality is improved.

Areas where mosquito larvae are found are treated with BTi mosquito larvicide to prevent their emergence. We encourage the public to notify us as to any areas they suspect could breed mosquitoes. Field crews will investigate all such sites and treat as needed.

The project strives to handle all mosquito problems with water management or larviciding but recognizes that there are times when adult mosquito spraying is the only viable solution. In such cases residential and recreational areas are treated with either handheld or pick-up truck mounted sprayers.

The project's surveillance program monitors adult mosquito and larval population density and is the backbone for prescribing various control techniques.

The project's video "Working for You" is available to anyone interested in learning more about mosquito control and the services provided by the Central Massachusetts Mosquito Control Project.

**DEPARTMENT OF
PUBLIC WORKS**

ENGINEERING DIVISION

Department Member:

George LeMasurier, Assistant Town Engineer

The Engineering Division this year spent much time assisting other Departments with matters relating to drainage, layouts, trees, grading, tax maps, etc. The Engineering Division reviewed fifteen projects for the Planning Board and inspected new construction on nine streets. Engineering coordinated the installation of the traffic lights at the intersection of Littleton Road and Hunt Road, prepared the traffic improvement plans and State applications for Vinal Square, provided technical support for the sidewalk improvement project, prepared the bid package and contract for the Middlesex Street Bridge Deck Repair, and provided layout and grades for handicap ramp behind Town Hall. Engineering also designed, prepared plans, and coordinated the construction of the culvert replacement on Deep Brook near the Southwell Fields.

Tony Ma resigned his position as Assistant Town Engineer that he held for the past seven years. This year, Tony accomplished the difficult task of acquiring his Professional Engineer registration. Tony accepted a position in his native Hong Kong and hopes to return to the United States in a few years. We all wish him well in his future endeavors.

George LeMasurier accepted the position of Assistant Town Engineer in June. George is well experienced in the engineering/surveying field and will be a valuable asset to the Town.

HIGHWAY DIVISION

Department Members:

John Long, Superintendent
Roy Costa, Foreman
Lawrence Ferreira, Foreman
Marie Burns, Office
Gary Beulieu, Operator
Kenneth Burroughs, Laborer
James Crotty, Driver
Robert Dearborn, Driver
John Ferreira, Lead Mechanic
Dennis Greenwood, Operator
Richard Jenson, Mechanic
Arthur Newcomb, Operator
Raymond Mayberry, Driver
Joseph Erikson, Driver
Audie Boudreau, Driver
David Palmer, Driver
David Eacrett, Driver
Todd Chase, Driver
David Irvine, Driver
Paul Winegar, Driver

The Highway Division maintains and improves all the streets, culverts, catch basins and manholes, street signs, traffic signs and traffic signals for approximately 200 miles of roadway.

Streets Resurfaced

Boston Road - Town line to Roberts
Concord Road - Portions
Carlisle Street - Rt 3A to Marshall Street
Park Road - Acton Road to Proctor
Old Westford Road - Drum Hill to Westford Street
High Street - Rt 27 to Robin Hill
Trotting Road - Entire
Conestoga Road - Entire
Jordan Road - Entire
Wotton Lane - Entire

The crew reconstructed all of Westchester and Danforth Streets. These roads were in very poor condition due to improper road foundation and lack of adequate drainage facilities.

Handicapped ramps were installed at the town offices. This will facilitate the entry to the gymnasium which is used for voting, meetings, and recreational activities.

A weir wall was built to maintain drainage at the Southwell Field. The structure was designed by the Engineering Division. The excavation, site preparation and backfill was completed by the Highway Department. The wooden handrails were constructed by resident Tony Brown as part of his community service requirements for his Eagle Scout award.

During the winter, the Town experienced one of the snowiest seasons in a long time. Over seven feet of snow fell and was handled by the dedicated employees and hired contractors who often work extended periods without sleep in order to maintain open roads so the emergency vehicles could access every property.

In June the division lost five of our more experienced and dedicated employees to retirement. We wish Foreman Bobby Loyd, Equipment Operator Walter McLaughlin, Driver-Laborers John Cronin and Joseph Oczkowski and Laborer Leslie Dukeshire a happy and healthy retirement.

The division welcomed new employees David Palmer, David Eacrett, Todd Chase, David Irvine and Paul Winegar.

PARKS DIVISION

Department Member:

Edward Jamros, Groundskeeper

The Parks Division, staffed by one full time employee, Ed Jamros, maintains all the parks and recreational facilities owned by the Town. This includes at least 20 areas such as the town commons, athletic fields, traffic islands, etc. Once again this year Eric Newman was hired as a temporary employee to assist with cutting during the growing seasons and with special projects.

Special projects this year included the completing of the Varney Fieldhouse bathroom renovation, and the complete reconstruction of the Varney Field infield area which was substantially completed during the Fall. This was a joint effort of the Parks, Engineering and Highway Divisions. Harry Ayotte also contributed with his advice and baseball experience. The project is due to be completed in the upcoming Spring season.

A new flagpole was installed at the East Chelmsford veteran's monument. The area was cleaned, scraped and repainted as well.

During the off season Ed Jamros has been at work maintaining the equipment, painting at the Old Town Hall and assisting with the snow plowing effort.

PUBLIC BUILDINGS DIVISION

Department Members:

Theodore Godfroy, Superintendent
Patrick Murtagh, Head Custodian
Gerald Johnson, Custodian

The Public Buildings Division staff consists of the Superintendent and two custodians, Pat Murtagh and Jerry Johnson. This year saw a change in the Superintendent position as Bob Deletetsky retired after many years of devoted service both at the Town Offices and the School Department. We wish Bob a long, healthy retirement in Florida. Ted Godfroy was hired as Superintendent. Ted brings his many years of experience to the Town and his creativity and energy have been evident in the projects undertaken in the building.

This year's special projects included the installation of a new "used" emergency generator in the basement of the Town Offices. This is especially important since the building is the control center of the Civil Defense and has been utilized in actual emergency situations several times in recent years.

Other projects such as patching and painting have utilized the new senior citizen program administered by Marty Walsh of the Senior Center.

SEWER DIVISION

Department Members:

James Casparro, Inspector
Joseph Witts, Mechanic
Evelyn Newman, Department Assistant
Jacqueline Sheehy, Principal Clerk
Gail Loiselle, Clerk
Michael Vosnakis, Technician

The Sewer Division continued to expand again this year. The addition of the Lord Road, Vincent Road, Western Avenue, and Janet Road Pumping Stations brings the total number of pumping stations to twelve. On-line sewer users have increased by 459 over the past year for a total of almost 3,000.

With new sewer construction continuing to expand into more areas of the Town, the office staff keeps extremely busy preparing and processing the Sewer Betterment Assessments, Sewer User bills, the Sewer Commission agendas, meeting minutes, contracts and general correspondence.

An equipment preventative maintenance program is being implemented in order to minimize equipment failure and down time. With the addition of a maintenance technician to the staff, a much needed service vehicle was added to the Sewer Division. A plow setup was added to the new truck in order to assist the Highway Division during snow emergencies.

Thanks go to the three Water Districts for their cooperation with water meter readings and backflow prevention device testing, and to the Fire and Police Departments for monitoring pumping stations' alarms. Special thanks go to the Sewer Commission for their cooperation throughout the year.

I would like to thank the clerical staff for their cooperation and their flexibility. Finally, I would like to thank all the employees of the Department of Public Works who don't often get recognition but are the individuals who are on the job during snowstorms, flooding incidents, sewer backups, windstorms, etc., maintaining the emergency accesses and the Town's infrastructure.

Respectfully Submitted,

James E. Pearson, P.E.
Director, Town Engineer

CEMETERY COMMISSION

The Cemetery Commission is pleased to report to the citizens of Chelmsford some major accomplishments of 1993.

Mr. Frank Peterson retired as Superintendent of Cemeteries after serving the Town for over six years. The Commission would like to recognize Mr. Peterson for the significant strides made in the development of new burial space and for the computerization of records that occurred under his leadership. He has been succeeded by John Sousa, Jr.

The Commission wishes to express its appreciation to Dr. Everett Olsen for the many contributions he made as a member of the Cemetery Commission for nearly seventeen years.

The number of interments reached a record high of 149, making 1993 the busiest year in the history of the Chelmsford Cemeteries. Cremation interments totaled 22 for the year and accounted for 15% of total interments. There were 78 lots sold during the year. There were two incidents of vandalism in the cemeteries.

Receipts turned over to the Town in FY 1993 include:

Sale of Graves & Lots	\$14,205
Interments & Other Fees	\$50,365
Foundation Installations	<u>\$15,673</u>
TOTAL	\$80,243

In the historical section of West Chelmsford Cemetery, all trees were pruned and a project was undertaken to improve storm drainage.

The Commission would like to express its gratitude to Mrs. Jane Drury for her continuing work on the completion of an accurate inventory of historical gravestones in the cemeteries. By using information collected from this project and working in cooperation with Mrs. Drury, the Cemetery staff was able to restore four vandalized monuments from the early 1820's to their proper locations in Heart Pond Cemetery.

Goals for 1994 include:

- o Continue the restoration of vandalized historical monuments in Forefathers and Riverside Cemeteries.
- o Repair all broken components of the Pine Ridge pump house and irrigation systems.
- o Complete the numbering of burial lots in Section I, Pine Ridge Cemetery. This area will provide space for over 1,700 graves when opened in 1994.

The Commission also expresses its thanks to our cemetery staff for providing compassionate and professional service to the townspeople at their most sensitive time of need.

Cemetery Department Personnel:

John Sousa, Jr., Superintendent
Jorge Caires, Working Foreman
Kenneth Frazier, Backhoe Operator
Patrick Caires, Truck Driver
Eileen Johnson, P.T. Clerk
Jose Teixeira, Seasonal Landscaper

Respectfully Submitted,

John Sousa, Jr.
Superintendent of Cemeteries and
Secretary to the Commission

FINANCE DEPARTMENT

ACCOUNTING DEPARTMENT

Department Members:

Jean Sullivan, Town Accountant
Renee Young, Assistant Town Accountant
Patricia Tucker, Principal Clerk
Christine Dowd, Payroll Coordinator

In FY 1993 Mary Villare, Assistant Town Accountant, retired from our office after 21 years of dedicated service. Renee Young replaced Mary and was promoted to the position of Assistant Town Accountant. Christine Dowd was promoted to Payroll Coordinator replacing Renee Young.

In the upcoming year, an in-house computer system will be introduced with the implementation of the general ledger, accounts payable and cash receipts functions.

Respectfully Submitted,

Jean Sullivan
Town Accountant

ASSESSORS' DEPARTMENT

Board Members:

Diane M. Phillips, M.A.A., Chairman
Bruce A. Symmes, C.M.A., R.M.A., M.A.A
Joseph B. Shanahan, Sr.

Eric R. Josephson, M.A.A., Assistant Assessor
Nancy L. Maher, Administrative Assistant
Elaine McBride, Principal Clerk
Elaine Myers, Principal Clerk

The office has had a change in personnel this year. Marie Ronan who has been with the Assessors Office since 1978 retire in June. Her position was not filled, instead we have hired an assistant assessor, Eric Josephson who will be helping the board with the next triennial recertification. The Assessors will be doing most of the recertification, using a minimal of outside help. With the added help of the new assistant, plus computer ability, we have now achieved what we sought to do over the last few years, which is to do the revaluation work in-house.

Respectfully Submitted,

Board of Assessors

DATA PROCESSING

Fiscal Year 1993 has been a busy one for the Data Processing Department. The Accounting/Town, IBM/UNIX system has finally been installed and is used by the Accounting, Data Processing and Treasurer's Department. The Novell network has increased to approximately 40 users that can use this system and averages 30 users a day on the system.

The Police/Fire Department's computer was also installed this year into the Police Department. The Fire Department is expected to be installed July/August of 1994, and have full functionality as does the Police Department by September/October of 1994.

The Assessor's Department database program (MITAS-Real Property) was upgraded to work with the current VISION (Personal Property) program. This package will now enable the Novell system users to use the full capacity of memory installed.

FY95 goals include the continuing upgrade to the Novell System. The Fire Departments installation and connection to the Police/Fire System. The Police/Fire System connection to the Town Hall Offices via the Accounting/Town's Unix System. Phase II of the Accounting/Town's Unix system. In-house training in Lotus will also be available starting in FY95.

Respectfully Submitted,

Judy Dunn
Data Processing Coordinator

TREASURER/TAX COLLECTOR BRANCH

Department Members:

Charles F. Mansfield, Finance Director
Carol R. Lambert, Assistant Treasurer
Bettie A. Osborne, Departmental Assistant
Judith A. Olsson, Part-time Legal Clerk
Joan L. Garland, Data Processing Clerk
Anna M. Griffin, Accounts Payable/Receivable Clerk

This past year saw a tremendous increase in the number of municipal liens issued. This was due to homeowners refinancing because of low mortgage rates. A new computer program was installed to meet this demand.

We have successfully foreclosed on some lots of land for unpaid taxes.

We suspended numerous drivers licenses for failure to pay excise taxes.

With the high number of bankruptcies being filed all uncollected funds must be aggressively sought out and the towns interest secured with liens. I will devote much of my time and effort to reducing unpaid accounts to a bear minimum.

Respectfully Submitted,

Charles F. Mansfield
Finance Director

FIRE DEPARTMENT

The Fire Department has had a fine year in 1993 with many improvements and changes.

One that must be viewed as bittersweet is the retirement of Chief Robert L. Hughes, Deputy Charles S. Galloway and Firefighters Robert A. Bennett, Paul D. Henderson, Peter T. Wetherbee, Richard P. O'Neil, James P. Flaherty, Terrace A. Goode and Richard L. Grennon. We view this change with joy because they have received the recognition and rewards due them for their service to our community, yet we are saddened to lose the skills that they brought to our organization each day. We will deeply miss their friendship and brotherhood.

We celebrate our eight new Firefighters Donald E. Peterson, Gary Ryan, Kevin O'Brien, Michael Donoghue, George E. Ryan, Jr., Kevin M. Sheehy, Martin Boormeester, Jr., Leo F. Manley and our eight new dispatchers David DeFreitas, Richard Demers, William Vaughan, Richard Marchand, Michael Cassella, Edward Overn, James P. Flaherty, Terrace A. Goode and welcome them to a rewarding career.

Engine 3 in West Chelmsford was opened without increasing our budget. I am proud of the cooperation and effort that our Officers and Firefighters put forth to bring about the necessary changes in our procedures to make this happen.

I would like to thank the Town Manager, the Board of Selectmen, all Town Employees, and the community in general for their help and cooperation this past year.

I invite you to join us and our new Chief John E. Parow in reorganizing and improving our organization to best provide the services that you want, need and should have.

Respectfully Submitted,

James A. Sousa
Acting Fire Chief

DEPARTMENTAL PERSONNEL

Fire Chief

Acting Chief James A. Sousa

Deputy Chief

Acting Deputy Wm Michael Burke

Captains

James M. Spinney	Charles A. Schramm
James P. Boormeester	Michael F. Curran
Walter F. Adley	David W. Hadley

Firefighters

Martin Boormeester	William Keohane
William F. Cady	Raymond R. Kydd
David Campbell	Emil Magiera
William Campbell	Leo F. Manley
John Carroll	Leo Martin
Anthony Cincevich	Michael McTeague
David Clancy	Leslie Merrill
Kevin Clarke	Richard Miller
Mark F. Conlin	Edward J. Nolet
James F. Curran	Kevin O'Brien
William Curran	Donald E. Peterson
William Dalton	Daniel T. Reid
John Depalma	James F. Reid
Michael Donoghue	John E. Reid
Bruce Donovan	Michael Ridlon
Donald Drew	Arthur Rivard
James J. Durkin	John Robinson
Jesse Foster	Gary Ryan
Ernest Frobese	George E. Ryan
William Hadley	Kevin M. Sheehy
Paul D. Hayes	Joseph Spinazola
Henry A. Houle	Brian Stanton
William Jamer	J. Daniel Ubele
Peter Johnson	Dennis Vargeletis
Dennis Keohane	

Principal Clerk

Martha A. DeSaulnier

Senior Clerk

Patricia A. Britton

Mechanic

James Keeley

Civilian Dispatchers

David DeFreitas	Michael Cassella
Richard Demers	Edward Overn
William Vaughan	James P. Flaherty
Richard Marchand	Terrance A. Goode

CHELMSFORD FIRE DEPARTMENT CALLS - 1993

	A	B	M	MA	I	O	S	F	P	TOTAL
JANUARY	5	3	56	2	59	9	61	3		198
FEBRUARY	1	3	66	0	79	3	74	6		232
MARCH	5	2	84	3	59	0	125	3		281
APRIL	5	1	61	2	74	16	111	9		279
MAY	3	3	77	2	85	13	125	10		318
JUNE	12	3	77	1	63	8	118	5		287
JULY	8	0	74	9	79	15	92	6		283
AUGUST	6	5	80	2	59	7	121	11		291
SEPTEMBER	2	2	63	0	52	10	89	9		227
OCTOBER	0	3	76	4	54	7	92	20		256
NOVEMBER	9	0	76	1	56	11	80	17	7	257
DECEMBER	3	4	95	3	39	4	91	29	7	275
Total Calls	59	29	885	29	758	103	1,179	128	14	3,184

WHERE: A = VEHICLE AUTO; B = BUILDING; M = MEDICAL ASSISTANCE;
 MA = MUTUAL AID; I = INVESTIGATIONS; O = OUTDOOR;
 S = SERVICE CALLS; F = FALSE ALARMS; P = PUBLIC ASSISTANCE

POLICE DEPARTMENT

I herein respectfully submit for your information and review the Annual Report of the Police Department for the year 1993.

At the present time, the Department is made up of 39 permanent Officers.

CHIEF OF POLICE

Armand J. Caron

LIEUTENANTS

Raymond G. McCusker

Francis X. Roark

SERGEANTS

Steven A. Burns

James F. Murphy

Paul E. Cooper

Timothy F. O'Connor

J. Ronald Gamache

John O. Walsh

DEPARTMENT CRIMINAL PROSECUTOR LOWELL DISTRICT COURT

Sergeant Robert M. Burns

INSPECTORS

James T. Finnegan

Brian F. Mullen

Peter C. McGeown

COMMUNITY SERVICES AND SAFETY OFFICERS

Patrick W. Daley

PATROL OFFICERS

Richard A. Adams

Thomas A. Niemaszyk

Thomas J. Daly, Jr.

David A. O'Brien

Bruce A. Darwin

John E. Redican

John J. Donovan

Paul E. Richardson

Kenneth R. Duane

Chandler J. Robinson

Jared S. Finnegan

E. Michael Rooney

Gail F. Hunter

Michael W. Stott

Francis P. Kelly

Francis P. Teehan

Martin W. Krikorian

Robert J. Trudel

Roland E. Linstad

Scott R. Ubele

Russell H. Linstad

William R. Walsh

David F. MacKenzie

Ernest R. Woessner, Jr.

John C. McGeown

FULL-TIME CIVILIAN DISPATCHERS

Gloria Armstrong

Barbara J. Ducharme

Frederick F. Flynn, Jr.

Frank C. Lane

PART-TIME CIVILIAN DISPATCHERS

Mary Jo Fitton

Laura Raffaello

Colin C. Spence

PRINCIPAL CLERKS

Marie K. DiRocco

Donn Fox

Mary Jane Grant

SENIOR CLERK

Elizabeth A. Ripaldi

FULL-TIME TEMPORARY CLERK

Margaret E. Greenhalgh

MATRONS

Mary Jo Fitton

Cynthia Katsikas

Carol Ann Tabor

RECEIPTS TURNED OVER TO TOWN

	1993	1993
Photocopying Machines	\$ 3,107.00	3,047.50
Firearms Permits	3,044.00	3,255.00
Bicycle Registrations	4.50	5.00
Firearms Identification Cards	366.00	486.00
Court Fines Revenue	41,186.00	28,414.00
Registry of Motor Vehicles	91,903.30	79,322.50
Photographs	492.00	580.00
Police Details - Service Charge	32,908.41	51,507.87

False Alarm Fees	5,875.00	5,225.00
Parking Fines	7,730.00	9,980.00
Restitution	1,265.00	1,245.00
Total Receipts Returned To The Town:	\$187,881.21	\$183,067.87

ARRESTS

	1992	1993
Crimes Against Persons	62	84
Crimes Against Property	202	145
Crimes Against Public Order	183	182

DISPOSITION OF CASES

	1992	1993
Fines	45	40
Placed on Probation	24	32
Suspended Sentence/Placed on File	26	26
Placed on File	6	6
Not Guilty Finding	10	2
Dismissed with Probable Cause	16	44
Court Costs & Continued Without Finding	6	4
Committed to Youth Services Board	3	1
Committed to M.C.I. Cedar Junction	2	1
Committed to M.C.I. Concord	0	1

Committed to M.C.I. Framingham	0	3
Committed to House of Correction, Billerica	56	23
Turned Over to Other Courts/ Police Departments	209	93
Cases Pending & Continued In Court	76	124
Placed in Alcohol Safety Program (ASAP)	23	11

MISCELLANEOUS STATISTICS

Calls Answered by Cruisers	18,633	19,773
Summons Served	553	467
Licenses Suspended/Revoked	1,176	941
Accidents Reports	1,153	1,100
Fatal Accidents	2	8
Personal Injury Accidents	302	336
Mileage of Cruisers	426,447	432,700
Station Lockups	502	411
Citations Issued	2,365	1,629
Parking Violations Issued	417	506
Doors/Windows Found Open	68	74
Protective Custody	53	50
Restraining Orders Served	84	107
False Alarms Responded to by Cruisers	1,119	1,073

RETIREMENTS

The year 1993 was highlighted by the unprecedented retirement in June of not only the Police Chief, but also the Deputy Chief and two Captains. All took advantage of the early retirement bill, offered by the Commonwealth.

Chief Raymond P. McKeon retired after 31 years of service to the Town, 14 of which he served as Police Chief. Deputy Chief James C. Greska retired after 28 years of service, Captain John J. Mack retired after 27 years of service and Captain John N. Molleur retired after 23 years of service.

In addition to the above, Patrol Officer Alan N. Cote retired from police work to pursue a career as an Attorney. Sergeant Lance Cunningham transferred to the Lowell Police Department.

COMPUTER SYSTEM

The long-awaited computerization of the Police Department was achieved in December, allowing more efficient and timely access to records and statistical data. This computerization was funded in part by a grant of \$20,000.00 from the Massachusetts Committee on Criminal Justice.

TRAINING

As part of the Departments' Emergency Medical Training Program, the entire Department was certified in the handling of Blood-Borne Pathogens, as required by OSHA.

ALARM BY-LAW

An alarm by-law, was passed at the fall Town Meeting requiring that all business and residential property owners owning alarms, register annually with the Police Department. This registration will enable the Police Department to expedite service and response when needed.

REVENUE

As itemized in the above chart, the Police Department generated total receipts of \$183,067.87, which reverted back to the General Fund of the Town.

GOALS

One of the main goals of the Chelmsford Police Department in the next 12 months, will be the centralized dispatch of the Police and Fire Departments. This centralized dispatch will set the stage for Enhanced 911, which will be operational in the Fall of 1994.

I would like to thank the Town Manager, the Board of Selectmen, and all Town Departments for the cooperation they have given to the Police Department during the past year. I would also like to express my appreciation to all the members of the Police Department, for the professionalism and dedication exhibited during the past 12 months.

Respectfully Submitted,

Chief Armand J. Caron

AUXILIARY POLICE REPORT

The Auxiliary Officers assisted the regular Police Department at numerous events such as the Memorial Day Parade, Flag Day Ceremonies, Veterans' Park Dedications, Chelmsford High School Graduation exercises, July 3rd and 4th festivities, Veteran's Day celebration, Halloween security for the schools and also Thanksgiving football security for the High School. The Auxiliary Officers assisted the regulars at numerous motor vehicle accident scenes as well. The Officers of the Auxiliary donated a total of 10,325 man hours to the Town.

Operation property check continued. The statistics were: vacant house checks 3000; school checks 14,200; town property checks 15,500; for a total of 32,700. There is no question that the Auxiliary Patrol prevents the malicious destruction of property to these valuable Town buildings and resources. The Auxiliary Unit continues to sponsor the Law Enforcement Explorers Scout Post #370. Officers of the Auxiliary train these young men and women in traffic control, search techniques, firearms safety and other related law enforcement activities.

I would like to thank the members of the Auxiliary, the Scouts and their families for donating so much of their time. Your volunteer assistance continues to make Chelmsford a better place to live.

I would like to thank the Board of Selectmen and the Town Manager for their support, the Police Chief, the Superior Officers and the Patrol Officers of the Police Department for all their assistance and support over the past year.

Respectfully submitted,

Lieutenant Raymond G. McCusker

AUXILIARY ROSTER

Director-Lieutenant Raymond G. McCusker
Chelmsford Police Department

William G. Amundson
Jeffrey A. Blodgett
Timothy B. Bourke
Joseph M. Eriksen
Eric Gordon
Richard D. Hallion
Michael A. Houston
David Irvine
David M. Leo
Peter D. LoPilato
Steven Manning

Erik Merrill
Robert J. Murphy
Robin Clark Outridge
Robert M. Outwater
Bradford Poole
Ralph Roscoe
Keven A. Ross
Colin C. Spence
Craig E. Walsh
David W. Walsh
Gary R. White

**OFFICE OF THE DOG OFFICER
REPORT OF THE DOG OFFICER FOR 1993**

Citizen complaints answered	1,335
Dogs picked up and taken to pound	69
Violation citations issued	7
Value of citation fines	\$300.00
Funds turned into the Town for boarding and other fees collected	\$545.00
Dead animals picked up from streets	289
Stray dogs disposed of	22
Dogs returned to owners	47
Animal bite reports	22
Total miles traveled	12,573

In the year 1993, not only the Town, but also the New England area experienced an epidemic of rabies in the raccoon population. A sample testing of an infected raccoon has confirmed that rabies is present in the Town. The epidemic has reduced the over-population of the raccoon species in great number. I would also like to remind all pet owners that the law requires, that all domesticated pets, cats as well as dogs, be inoculated against rabies.

Respectfully Submitted,

Franklin E. Warren
Dog Officer

INSPECTIONS DEPARTMENT

The Building Inspections Department has seen many transitions during 1993. There were 66 new single family dwellings, 3 duplexes, and 2 multi family dwellings. Most permits were for additions, renovations, alterations, remodeling, and tenant fit-ups.

	PERMITS	
#	Type	Total Fees
590	Building	\$104,216.10
579	Electrical	\$ 25,048.00
1,350	Plumbing & Gas	<u>\$ 43,086.00</u>
	Sub Total	\$172,350.10
	Plus Certificates of Inspection, Yard Sales, Weights & Sales, Signs	<u>\$ 15,460.00</u>
	Total	\$187,810.10

The installation of Town sewerage has had an impact on the usage of buildable lots; this has been reflected during the last two months of 1993. We have had an increase of approved proposed subdivisions and/or cluster housing to be started in 1994 (63 new single family dwellings, and 98 new single family dwellings for Affordable Housing). Plans have also been submitted for a 110 unit retirement home.

I would like to thank Elaine Casey, Senior Clerk, Joseph Shaw, Local Inspector, Kenneth Kleynan, Plumbing and Gas Inspector, and Dennis Kane, Electrical Inspector, for their cooperation, professionalism, and expertise.

Respectfully Submitted:

Anthony F. Zagzoug
Inspector of Buildings

LIBRARY TRUSTEES



Front (L to R) D. Lorraine Lambert, Vice-Chair; Elizabeth McCarthy, Chair; Susan Koeckhoven. Back (L to R) Nancy Knight, Treasurer; Kay Roberts; Secretary; Sarah Warner and Lynda Warren.

CHELMSFORD PUBLIC LIBRARY

Adams Library, 25 Boston Road,
Chelmsford Center

Anna C. MacKay Memorial Branch Library,
Newfield St., North Chelmsford

Library Trustees:

D. Lorraine Lambert, Chair
Kay Roberts, Vice-Chair
Elizabeth McCarthy, Treasurer
Susan Koeckhoven, Secretary
Nancy Knight
Sarah Warner
Lynda Warren

In 1993 the Library circulated 347,563 items -- an 8.6% increase from 1992. Increase use was reflected in long lists for popular items, increased interlibrary borrowing, and reference service. For the first time in three years, the Adams Library and Children's House opened on Sunday afternoons from September through May.

The Library completed a Long Range Development Plan as a result of a three month needs analysis by the Library Planning Committee to assess library needs. The Development Plan recommended goals for future service. These goals, voted and approved by the Board of Library Trustees in February, 1993, are: (1) to provide an accessible and expanded main library facility; (2) to improve the library collections; (3) to provide qualified and trained staff to support library services; (4) to improve community awareness of library services and needs; (5) to provide library hours 7 days a week. In March 1993 the goals were presented to the community in a town-wide forum on the Library sponsored by the League of Women Voters.

The Town of Chelmsford purchased the property at 10 Bartlett St. for future Library purposes. The cost of the property was partially offset with money from the Library Endowment Fund and the auction of a painting of Amos Adams by Arthur Fitzwilliam Tait. The property which is contiguous with the Adams Library property makes possible the future expansion of the Adams Library.

Programs

The Library sponsored Adult and Children's programs throughout the year. These included storytellers, magicians, and educational workshops for Children. The Children's Library and MacKay Branch participated in the Statewide Summer Reading Program -- Sail on a Sea of Books. An average of 8 "storyhours" were held each week. A Young Writers Program was formed for Children in grades 5 and up. Participants enjoy guest lecturers speaking on the craft of writing at their monthly meetings and have the opportunity to be published in C.P.L.'s Young Writers' Newsletter.

Adult programs included a book discussion series, workshops on finance, gardening, genealogy, health issues, and AIDS. Income tax assistance was provided by a library volunteer.

The MacKay Branch Library continued the Tea for Tuesdays (discussion) programs and its successful mystery writers discussion group.

Personnel

The Library said "good-bye" to Judith Buswick who resigned as the Head of the Library Community Services Department, Sandra Yensen, the Head of the Reference Department and Nancy Vinkels, the Library's Acquisition Specialist. These staff members were replaced by Katherine Cryan-Hicks in Community Services, by Nanette Eichell in Reference, and by Diane Yallabandi in Acquisitions.

Volunteers

The Library benefited throughout the year from the work and efforts of many volunteers. Volunteers assisted with storyhours, booklists, and the Organization's Handbook. Our volunteers typed, filed, shelved and shelf-read, gardened, and assisted in equipment maintenance. The Country Lane Garden Club sponsored a special Arbor Day Program for Children.

The Friends of the Library booksale (Jaci Matzkin, President) was held in September. The book sale attracts bibliophiles from around New England. Revenues from the 1993 Sale broke records and provided the Library

with museum passes, new furniture for the MacKay Branch, funding for programming, and computer equipment. The Friends donated \$10,000 to the Library's Endowment Fund.

Library Facilities

Adams Library Building: The 1993 Library Needs Analysis identified major building needs of the Library. These include: handicapped access, space for users and collections, parking, heating, plumbing, and electrical systems. At the same time the acquisition of additional land at the Adams Library Site made feasible the expansion of the Adams Library. The Board of Library Trustees appointed a Library Building Committee to manage the project of renovation and expansion of the Adams Library. Margaret Marshall was voted Chair of the 15 member committee. Conceptual designs and cost estimates will be completed in the Fall of 1994.

MacKay Branch Library: Money was appropriated to provide a handicap ramp and bathroom at the MacKay Branch Library. This project will be completed in the Spring of 1994 and will make the main level of the library wheelchair accessible.

Goals

In 1994, the library will continue to work and plan for the expansion and renovation of the Adams Library; improve the quality, quantity, variety, and scope of the library materials -including electronic information sources; to continue to promote the value of library services to the community; and to provide hours at the Adams Library and MacKay Branch which will meet the varying lifestyles and needs of residents. The Library Endowment Committee plans a year of special fund raising activities.

As we look forward to new goals for 1994, special acknowledgment is given to the Library Staff, Board of Trustees, the Friends of the Library, the Library Planning Committee, Endowment Committee, the Library Building Committee, and all our library volunteers and patrons for making 1992 a successful year.

Statistical Reports

Monies deposited with the Town Treasurer from fines, lost materials and fees:	12,464
Circulation:	347,562
Reference Questions:	23,192
Staff:	
Full Time:	10
Part Time (F.T.E.):	11.4

Departments

Director: Mary E. Mahoney

Children's Library: Cheryl Zani

Head of Circulation: Linda Robinson

Community Service: Katherine Cryan-Hicks

MacKay Branch: Rona Call

Maintenance: John Reslow

Reference: Nanette Eichell

Technical Service: Laura Kulik

SCHOOL COMMITTEE



Front (L to R) Christina Egan, Student Rep.; Barbara H. Ward, Chairman; Dr. Richard H. Moser, Supt. of Schools. Rear (L to R) Wendy C. Marcks; Carl A. Olsson, Vice Chairman; Mary E. Frantz and Judith B. Mallette.

SCHOOL COMMITTEE

Mrs. Barbara Ward has served as Chairman of the Chelmsford School Committee for the 1993-94 school year. She was supported by Mr. Carl Olsson, Vice Chairman; Mrs. Mary Frantz, Secretary; Mrs. Judith Mallette and Mrs. Wendy Marcks, Members at Large. Central administration for the school department has included Dr. Richard Moser, Superintendent of Schools; Dr. David Troughton, Assistant Superintendent for Curriculum and Instruction; Mr. Robert Cruickshank, Business Manager; and Mr. Bernard DiNatale, Director of Educational Technology.

The work of the Chelmsford School Committee and Central Office Management Team over the past year has centered on issues on continuing reorganization of the school system, implementation of recent changes in State Law as they apply to the operation of our schools, strategic planning to facilitate improved educational environments for students, and the increasing challenge of school finance.

The Education Reform Law of 1993 resulted in a number of organizational and operational changes within the Chelmsford School Department. Each school has organized a school council for the purpose of assisting the building principal with issues of school management. Councils have been concentrating on the development of school improvement plans, reviewing budget decisions, assessing the needs of each school, and identifying alternatives for parent involvement. Council members include parents, community members, teachers and building principals. The goal of school councils, supported by the Chelmsford School Committee, is to provide an arena for participatory decision making. We have high hopes for the development of school councils and their ability to support school improvement initiatives.

Council members have been instrumental in the development of system-wide learner outcomes as part of our on-going strategic planning process. Outcomes have been grouped into three areas: students as educated learners, responsible citizens, and productive workers.

The development of outcomes has been driven by our interest in identifying those areas of learning that will contribute to students' success upon graduation from Chelmsford High School. The identification of outcomes will assist administrators and staff in the development of curriculum and guide our long range plans for school improvement.

The new Educational Foundation Formula has had an impact on our State Aid revenue projections for the Chelmsford Public Schools. The formula is designed to assist towns in meeting "foundation level" spending expectations. Aid has been categorized into various types depending upon the financial status of the Town; Minimum Aid, Foundation Aid, Overburden Aid, Equity Aid and School Choice Aid. While Chelmsford is targeted to receive an increase in State Aid for 194-95, the increase falls short of meeting the financial needs of our school system.

Projected revenue for the School Department in 1994-95 is approximately \$26,000,000. Our proposed budget for next year, following several years of cutbacks and restructuring, is approximately \$27,000,000. At the time of this writing, school officials are planning a budget that matches the available funds for next year.

Part of the need for additional revenue is the continued growth of our student population. Enrollment of 1994-95 is expected to be in excess of 5,420 students. During the 1993-94 school year sixth grade students have been reorganized for attendance at Parker and McCarthy Schools. In 1994-95 reorganization will continue with the development of four K-4 elementary schools at Harrington, Byam, Westlands, and South Row Schools. Parker School will house students from grades 5-7, and McCarthy students from grade 5-8. Reorganization will conclude in 1995-96 with four K-4 elementary schools, two 5-8 middle schools and one 9-12 high school.

The Chelmsford School Committee has appreciated the efforts of parents, staff and community members in educating our students at home, in school, and within our community. We continue to commit to the concept that our children are our future; we believe our entire community has a vested interest in the future of our schools; and we invite everyone to participate in the growth and development of our youth.

IN CONCLUSION:

The School Committee wishes to extend their deep appreciation to the following staff members for their years of loyal and meritorious service and who have retired this past year:

Byam School:

Helen Doyle	School Nurse
Claire McCrady	Elementary Teacher

Harrington School:

Geraldine Anderson	Special Education Teacher
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High School:

William Gullage	Custodian
Betty Holmes	Career Education Support Staff
Mariko House	Food Service Staff
Martha Kinneen	English Teacher
Joan Merrill	House Secretary
Elaine Murphy	House Secretary
Nancy Ovitt	Home Economics Teachers
Marilyn Welch	Food Service Manager

McCarthy School:

Joan Clement	Instructional Support Staff
Thaddeus Dulski	Social Studies Teacher
Nair Lima	Food Service Staff
Patricia Rienstra	Food Service Staff
Joan Sparks	Instructional Support Staff
Mary Jean Wilson	English Teacher

Senior Center:

Mildred Donovan	Food Service Cook
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South Row School:

Betty Jane Skriyanek	School Nurse
Thelma Stallard	Library Assistant

Systemwide:

Donald Butler	Attendance Counselor
Ernest Coulouras	School Psychologist
Robert McCrady	Maintenance Employee
Jan Piper	Food Service Secretary
Lorraine Small	Director of Food Service

Westlands:

Dorothea Connolly	Elementary Teacher
Harold Gilpatrick	Head Custodian

Submitted by:

Richard H. Moser, Ph.D.
Superintendent of Schools

FROM THE PRINCIPAL OF CHELMSFORD HIGH SCHOOL

Chelmsford High School has experienced very positive growth in a variety of program areas for the 1993-94 school year, based upon programs created in the 1992-93 school year, and I would like to take this opportunity to provide an update as to the progress of these programs.

The Student Assistance Program, which targets at risk youth who have experienced a variety of difficulties in school in the past, has been an outstanding success. Students assigned to the program since September (14) have shown significant improvement academically and socially, and their average daily attendance has improved dramatically.

The new school-wide attendance policy has helped to increase student attendance this year by 3%, up to 95% for the first half of the year; and, the ancillary Student Support Program, an after school, extra-help program designed to reduce the number of student failures, has been equally successful, reducing the number of F's among student athletes, for example, from 54 to 11 during the first marking term.

Learning Centers have been created in order to afford one on one tutoring sessions for students who are having difficulty in a particular class, and numerous committees are in the process of studying our policies regarding class rank, weighted grades, National Honor Society regulations, etc.

In retrospect, the 92-93 school year was wonderfully productive and, most importantly, the programs that have been created are impacting kids in a positive manner. I hope and expect that the future will hold even more and expanded opportunities for our kids to succeed.

FROM THE PRINCIPAL OF McCARTHY MIDDLE SCHOOL

The 1993-1994 school year has seen the continuation of the teaming structure at the sixth and seventh grade levels. Our experience at these grades will help us in introducing the team concept to the eighth grade staff next year. The enrollment has been as high as 1,039 students this year. We add one or two students each month to the school. The staff has been cooperative in that there are very few rooms that are not utilized during the entire day. The teaching staff utilizes the library and small storages areas as staff planning rooms. Also we currently use the cafeteria as a large study hall area during the early morning and late afternoon.

While most teaching staff are assigned solely to the McCarthy Middle School, we continue to share some staff members with the High School, the Parker, and the Harrington. This sharing of staff will hopefully be reduced or eliminated in the future as it places additional constraints on our ability to be flexible in our scheduling of students and staff.

Several of our staff members have involved their classes in cooperative learning groups. The staff has seen these students making significant gains in their ability to analyze a problem, collect significant data, and make appropriate conclusions.

In the 1994-1995 school year we will be housing nine classrooms of fifth grade students. We are looking forward to working with these young students and their teachers. While the curriculum for the students will remain the same, we will be working with teachers and parents to make a smooth transition for these children.

With the eighth grade moving into a teaming structure, all rooms will be utilized and several additional staff members (floaters) will not have a room for a home base next year.

We are about to acquire seven new MacIntosh computers for our computer center. Three new computers and a CD-Rom are being placed in the library. We are also anticipating the purchase of additional computers from the

1994-1995 budget to complete our computer lab. Hopefully in preparation for the 1995-1996 school year, we will be able to connect some existing classrooms and the libraries to form a large information and technology center.

The intramural and activity program has been made available to the current sixth grade students at the Parker School. These students are brought to the McCarthy at the end of the school day and join with the McCarthy students in activities such as band, science club etc.

The 1992-1993 school year saw the retirement of several long time staff members: Mr. Ted Dulski, Social Studies, Mrs. Mary Jean Wilson, English. The administration, staff, and students of the McCarthy Middle School would like to thank them for their commitment to the education of the students of Chelmsford and wish them health and happiness in their retirement.

FROM THE OFFICE OF STUDENT/ COMMUNITY SERVICES

During 1993 Community Education/Student Services continued overseeing guidance and support staff K- 12 as well as managing Adult Education, Summer School, School Aged Childcare and the ABC's enrichment program.

Evening programs including our own Adult Education, Northeastern University and Middlesex Community College offer over 1,200 courses during Fall, Winter and Spring semesters.

Childcare programs for school-age children are offered from 7:00AM to 6:00PM for 50 weeks of the year. After school enrichment courses for our students in the ABC's program continue to be a success in all elementary buildings.

Our Summer School program offered almost 500 students both enrichment and remedial programs during July and August.

All programs continue to be offered to the public on a self supporting basis. Please look for the Community Education brochure which is mailed to all residents during August, December and March.

Highlights from the Guidance Report are:

- o 91 % of 1993 graduates went on to post-secondary education
- o Class of 1993 drop out rate was less than 1 %
- o SAT/College Board scores continued to be above both the state and national averages.

We are proud of our accomplishments and wish to thank the town for their continued support.

FROM THE GUIDANCE DEPARTMENT

Post Secondary Education Placements

In 1993, there were 367 graduates, Of those graduates, 334 went on to post-secondary education which represents 91%.

4 year colleges	289	(79%)
2 year colleges	35	(10%)
technical schools	10	(2%)
	<hr/> 334	<hr/> 91%

In terms of non-educational placements, 234 students elected employment, seven joined the military, one student was a foreign exchange student and one student was undecided.

Advanced Placement Program

In May of 1993, 123 students took 194 Advanced Placement Examinations at Chelmsford High School, with 77% of the grades falling in the 3-5 range. The program grades on a five-point college-level scale:

- 5 - extremely well qualified
- 4 - well qualified
- 3 - qualified
- 2 - possibly qualified
- 1 - no recommendation

Generally, AP grades of 4 and 5 are comparable to college grades of A, and grades 3 and 2 most comparable to college grades of B and C, respectively. Many colleges will award a third to a full year of placement and credit to successful AP candidates.

Drop Out Rate

The drop out rate at Chelmsford High School continues to be low. During the 1992-93 academic year, CHS had a total student enrollment of 1,463. The number of drop outs was 13, which represents a drop out rate of .9%.

ACADEMIC YEAR 1992-93

	Employ/ Ment	Leave	With/ Drawal	Total
Boys	2	1	8	11
Girls	0	0	2	2
Total	2	1	10	13

Scholastic Aptitude Test Scores (SAT)

Chelmsford High School average scores for the Class of 1993 continue to be higher than the average Massachusetts and National scores. In the verbal area, Chelmsford's average score was 453 which is 26 points higher than the State average (427) and 29 points higher than the National average (424).

In the math area, Chelmsford scored 507 which is 31 points higher than the State average (476) and 29 points higher than the National average (478).

Service Study and Career Exploration Program

In the 1992-93 academic year, 114 students enrolled in eight Service Study and Career Exploration programs.

The Service Study Program is a voluntary elective designed to combine practical experience with the students' academic studies as they use their free time to pursue an area similar to their chosen field. There is an opportunity for students to assist our athletic trainer, and there are several programs designed for students who are interested in working with special needs children.

The Career Exploration Program gives a unique opportunity to all students to supplement their schedule and gain insight and experience as they volunteer to assist in our offices, library, science lab and television studio.

Scheduling for these programs is flexible, and the electives may be taken for one semester or the entire year. All students are placed in their preferred area and credits are distributed according to the number of periods they work, their performance and attendance.

Career Center

The Chelmsford High School Career Center is a facility utilized by our students and members of the community to research colleges, occupations, and vocational schools. Part of the research is accomplished through the use of computers which give available information on colleges (two year through graduate school), occupations, and financial aid. For students who do not know that line of endeavor they wish to pursue, there is a specific file which will give helpful suggestions. In addition, there is an infinite variety of books available for research.

College catalogues, applications, and financial aid information, as well as registration information for the S.A.T. and Achievement tests are housed in the Career Center. A VCR is available with a wide assortment of more than 135 tapes in our library.

During 1992-93, 123 college representatives visited the high school, as well as speakers from business, industry, colleges, and business schools. These speakers give informative presentations to various classes. Military personnel visit for recruiting purposes and scholarship information.

During the school year, our juniors as well as various classes are introduced to the Career Center with an orientation presentation.

For students interested in immediate employment, positions on a part-time and permanent basis are posted and employment counseling is available.

FROM THE DIRECTOR OF DATA PROCESSING

The School Department has operated its own in-house computer service bureau since 1981. During this time all major business and student applications have been automated on our own computer system. The "workhorse" for this computerization effort has been a Digital VAX/750 and a PDP 11/44 minicomputer.

Many of the computer systems used are over 10 years old. The hardware and software are approaching the end of its cost effective life. Older computer technologies are more expensive to maintain and do not take advantage of the ability to reduce our operating costs with newer electronic technology.

The development of software and information systems for the town and schools must be focused on maximizing the value and utility of information while minimizing the cost and effort to the user. There are many applications that are shared by both town and school offices. A good example of this school and town collaboration is the Town Clerk computerization effect. Also the schools and town have embarked on a common long distance carrier venture which has saved the town up to 20% on our long distance calls.

With these objectives in mind, the school and town offices have started to implement LAN's (Local Area Networks) at each specific location. The complete range of distributed and network computing will be utilized to develop an in-house electronic highway in each local town and school building. In the near future, these LAN's will be bridged to various other networks in town to share relevant data. This is a critical phase since our common financial systems are inter-related and require redundancy at both the school and the town end.

Other future involvement will revolve around data communications and telecommunications. Technical obstacles to these formidable endeavors are being evaluated and have the potential to significantly decrease operating costs to the town. This electronic highway promises to bring the town and schools out of the "trailing edge computer technology" mode into the real computer business world.

**FROM THE DEPARTMENT HEAD
FOR ENGLISH**

(GRADES 6-8)

During the last year the Language Arts Department at the middle school level has been working with the Reading Department in a curriculum review in grades K-12. We are examining the strengths and weaknesses of our curriculum as it exists in the K-12 continuum. We are exploring the research to ascertain possible changes we need to make.

We have also been participating in the WordMaster vocabulary program, a national competition dealing with vocabulary and its use in analogies. We have done consistently well at all levels but have placed first in the nation in two of the competitions.

FROM THE DEPARTMENT HEAD FOR ENGLISH

(GRADES 9-12)

The English Department and our students have many achievements of which to be proud in the academic year 1992-93. The high level of performance by our students in their course work and on standardized testing, particularly on the AP English examination, is rewarding to our most dedicated teachers of English. The recognition received by our students in the area of writing is most reassuring. Jeffrey Cantara, Class of 1993, received the Bard College Prize for Critical Writing, Victoria Groves, Class of 1996, placed first locally and second in the regional competition of the Voice of Democracy speech writing contest sponsored by the Veterans of Foreign Wars. Paul Butler, Louise Chen, and Adam Needles, all from the Class of 1994, were chosen semi-finalists as juniors in the National Council Teachers of English Achievements in Writing program. This commitment toward developing writing done in social studies and science courses, for our Writings On the Wall program. Students so recognized this year by the WOW program: Ainez Baez, Seth Brooks, Tony Brown, Jessica Dechane, Joshua Friedman, Mike Freitas, Nicole Gelinis, John Guarnieri, John Hiltz, Maral Jaknavorian, Gary Koltookian, Melissa Lemkin, Martha Seneta, Mai Tuyet Pho, and Melanie Weir.

Chelmsford High School placed first in the state and fifth in the nation in the Language Arts Olympiad competition. Over 200 ninth grade students participated in this year's competition in May. This test, which measures skills in reading, vocabulary, and grammar, allows our top ten performers to be compared nationally with students in participating public and private schools. The top ten performers in order of performance are Maureen Long, first place, Melissa Eisenman, second place, Sarah Dubner, third place, Julie Waszczak, Jessica Peters, Kevin Papenfuss, Brian Petro-Roy, Charlton Chen, Patrick Harrington, and Chris Price.

The English Department continues to be successful due to the efforts of our teachers toward continued professional growth. Members of our department attended and presented at both national and regional conferences. Liz Foster, a teacher of English 12 and writing courses, had a manuscript titled "The Power of Persona in Shakespeare," which she developed with Rebecca Burnett, a former member of our department, accepted for publication in the English Journal. Stephen Meidell, Department Head for English, was selected for inclusion in Who's Who Among America's Teachers for the second consecutive year. With a positive attitude toward continued development of successful strategies for developing student potential, representatives of teachers of Language Arts, K-12 have joined with administrators and parents to embark on a process of program evaluation. Under the guidance of Dr. David Troughton, Assistant Superintendent, this committee will review recent research on the teaching of language arts and conduct a needs assessment of our present curriculum.

FROM THE DEPARTMENT HEAD FOR FINE ARTS

This year the Chelmsford Public Schools' Fine Arts Department continues to do its best to educate the students of Chelmsford in art and music. With the support of the administration, the Cultural Council, and the Chelmsford Friends of Music, the Fine Arts Department offers a wide variety of experiences for students.

The monthly art shows in the Administration Building's Frank Page Gallery continued in 1992-93, drawing rave reviews from visitors. In addition, each school showcased student work during "Youth Art Month" in March at the annual Town-Wide Art show. Approximately 300 works (from grades one through twelve) were on exhibit. The formal opening night included performances by music students from grades four through twelve, as well as delicious refreshments provided by the Food Service Department. The level of accomplishment by the student artists (both visual and musical) was indeed impressive. Chelmsford students also received awards at the Boston Globe Scholastic Art Competition and at Art All-State.

In the music area of the Fine Arts Department, the popular Town-wide Choral Festival in March and the Town-Wide String Festival in May drew large audiences to these showcases for the vocal and string students of Chelmsford. Of course, schools held winter and spring concerts, either in their own buildings or in the McCarthy Middle School Auditorium. The high school musical, "Fiddler on the Roof," was once again an unqualified success in May, selling out nearly every available seat at each of three performances. Instrumentally, the rejuvenated high school band received high praise from parents, faculty and students for their performances at the ten home and away football games. In addition, band members from grades five through twelve marched in the annual Memorial Day and Fourth of July parades. At the regional and state levels, Chelmsford's music students were well represented at the Junior and Senior Northeast District Music Festivals as well as at the All-State Concert.

The successes of these secondary art and music students are the result of careful preparation and training that begins at the earliest grade levels of elementary school art and music classes. In these classes students learn the basic skills and concepts fundamental to Fine Arts success in the upper grades. Also, students learn self-discipline and cooperation, skills which will assist them throughout their lives in whatever their chosen vocations.

In 1993-94, the Fine Arts Department will begin a curriculum review process as part of the school system's curriculum review and evaluation sequence. Another undertaking will be the Chelmsford High School Band and Orchestra's planned ten-day concert tour of Austria, France, Germany and Switzerland.

FROM THE DEPARTMENT HEAD FOR FOREIGN LANGUAGES

(GRADES 7-12)

Students studying foreign language at CHS and McCarthy participated in a variety of activities this past year. In March, the department observed Foreign Language Week. At McCarthy there was a field trip to see a program of French and Spanish singing and dancing, a poster contest, a food festival, films and games. At CHS, there was a poster contest, T-shirt day and a trivia contest. ESL students joined in the celebration by helping to decorate the front hall and the showcase outside their classroom. Second-year students saw a film promoting foreign language study. even the cafeteria menu for the week was presented in a different language each day.

Other important events and activities throughout the year included the first French Achievement exam with listening taken in November by approximately 20 students. French AP and Spanish IVA students participated in the interactive television program broadcast through MCET (MA Corp. for Ed. Communications). French students traveled to UMASS Amherst for Foreign Language Day. Forty two students were inducted into the French and Spanish Honor Societies.

Several members of the Foreign Language staff participated in a variety of workshops and conferences, in particular, the annual Massachusetts Foreign Language Conference in Sturbridge. Mrs. Flight and Mrs. Tonrey attended a cooperative learning workshop, and Ms. Pelletier participated in an AP workshop. Ms. Michopoulos was awarded a Fulbright Scholarship to study in Morocco next fall, and Mrs. Flight participated in a multi cultural program during April vacation in Puerto Rico sponsored by North Adams State College.

FROM THE DEPARTMENT HEAD FOR MATHEMATICS

(GRADES 6-8)

The nature of Mathematics in the Middle School is one of diversification in curriculum and aptitude. It is the mission of the McCarthy Middle School Math Department to assist each student in achieving his/her individual potential within one of the five levels offered, including accelerated programs in Algebra and Geometry. With the emphasis on problem solving, we have successfully introduced several math competition programs to challenge all students. We have incorporated the use of hands-on math manipulatives and alternative assessments in the classroom. Approximately 1,200 students continue to compete in the Continental Math League and New England Math League Contests.

Some initiatives this year include the Math Counts National Competition Program, a Portfolio pilot in grade 8 and a Pre-algebra program in grades seven and eight. Our teachers, in addition to teaching regular classes, are actively continuing their education in the area of new programs, mainstreaming and are updating curriculum through the successful In-Service Workshop programs. Teachers also attend various conferences including the National Council of Teachers of Mathematics Regional Conference, conferences using math manipulatives, cooperative learning, integration and alternative assessment.

The success of our program is evident in the accomplishments of several students who achieved perfect scores and received recognition for their participation in Continental Math League. Our results in National testing reinforces our belief that our goals are achievable and our methods are productive.

This year the Robert McCullough Mathematics Award was awarded to Vivian Hsu.

FROM THE DEPARTMENT HEAD FOR MATHEMATICS

(GRADES 9-12)

The Chelmsford High School Mathematics Department continues to incorporate the recommendations contained in the Professional and Curricular Standards published by the National Council of Teachers of Mathematics.

Many of our teachers have attended workshops and seminars on a variety of topics. John Ramalho attended the Annual Conference of the National Council of Teachers of Mathematics held in Seattle, Washington. Richard Olson and Ann Swierzbina attended Inside Windows at Mastering Computers, Inc. Linda Geohegan and Rebecca Nordengren attended a Cooperative Learning Workshop at the Institute for Educational Development. Barry Ware and John Lang attended a seminar on the new P.S.A.T. and S.A.T. sponsored by the New England Regional Office of the College Board. Ann Swierzbina and John Lang also attended numerous workshops and training sessions involving the Regular Education Initiative of Special Education.

There was one major curricular revision in our level three program. A new textbook, Holt Algebra and Trigonometry was adopted for use in both our Algebra Two and Algebra Three / Trigonometry courses. This revision should help to provide better continuity and diversity of topics in both classes. We are also piloting Mathematical Corrections and Gateways to Algebra and Geometry in our Pre-Algebra classes.

I am pleased to report that Richard Olson was appointed to coach the Math League Team and we are anticipating continued success in their competitions.

FROM THE READING DEPARTMENT HEAD

(GRADES K-12)

The face of reading instruction has changed in many ways, yet the desired outcome remains the same - joyful literacy for all. The school year was a busy one for the Reading Department. A curriculum review was completed in grades 7 and 8, the culmination of which was the adoption of a new reading program. The McCarthy Reading Specialists spend the 1992-1993 year previewing and piloting the materials under consideration.

This year grades kindergarten through six are undergoing the same process. Nationally acclaimed experts in reading and language arts provided workshops and seminars. Three groups of teachers volunteered to assist in the curriculum review process. First, a Reading/English/Language Arts Review (RELAX) Committee was formed to investigate current research, look at exemplary programs and conduct a needs assessment. This committee consists of approximately twenty-five teachers, administrators and parents and is still exploring the vast amount of information available. Another group, made up of approximately forty teachers and specialists, formed a Basal/Anthology review (BAR) Committee to investigate the current best programs which would meet the criteria established for the reading program. Narrowing the choices down to three programs, another forty teachers volunteered to become pilot teachers for the remainder of the year. This is currently underway.

As an outgrowth of the teachers' involvement in workshops, in-service, course offerings and program review we have come to realize the importance of a fully integrated approach to reading, rather as language arts. We have examined and embraced emergent literacy and writing in response to reading, utilizing journals and portfolios. Continuous emphasis on responding to open-ended questions in written form is evident. Additional methods of assessment, including portfolio assessment, are being studied. Attention is given to 'test readiness' as this is a year when our 4th, 8th, and 10th grade students will be tested on the MEAP, the Massachusetts Educational Assessment Program. Fourth grade students at two schools are taking part in a national sample by the Massachusetts Department of Education for the National Assessment of Educational Progress.

We are fortunate to be able to offer supportive reading services to our students at Chelmsford High School. There are a variety of classes and meeting times to fit the needs of the students. Again the focus is on literacy, but ultimately on the strengthening of the reading abilities of all students which will enable them to meet success in their classes and in future endeavors. Comprehension, rate and vocabulary are stressed in the context of reading good literature. These activities are tailored to fit the student who is learning English as well as the college bound student.

The Reading Department is responsible for conducting testing and assessment in reading, either as a diagnostic service or informally. All Reading Specialists have Masters Degree and are certified as reading specialists. Depending on the school, grade level and needs of the students, the Specialist can be involved in 'in-class' support, 'pull-out' programs, literacy or book discussion groups, tutorials, testing, special projects, consulting with classroom teachers and the SPED team and conducting in-service meetings with their schools. It is the policy of the reading department, at all schools, to do pre and post testing for all the students in its program. These results are sent home and decisions and recommendations for educational needs are made to parents.

We have come to realize the value of continued instruction and emphasis in reading and that this should not stop at the end of the elementary grades. Children learn to read by reading and they improve their reading skills by reading more and more.

FROM THE DEPARTMENT HEAD FOR SCIENCE

(GRADES 6-8)

Over the three years of middle school science, the students cover general science and the environment in the sixth grade; life science in the seventh grade; and the earth sciences in the eight grade.

The major goal of the middle school science curricula is to teach the students the skills that they will need to think logically in order to make wise decisions to solve real life problems or situations. The students are trained in organization, listening, note taking, logical thinking, and concept formation skills. As the three years progress, students become more involved in problem solving situations where they must form hypotheses, experiment, observe, record measured and collected data, analyze results, form conclusions and report upon the findings.

To enrich the science curriculum, the sixth grade Environmental Program will have the students going to a forest and a shore location as Great Meadows, or Blue Hills, and Plum Island or Seabrook. Also, Hewlett-Packard funding has provided additional opportunities for students to participate in the Science By Mail Program, the computer lab and in the use of the Science Screen Report materials.

During the 1993-1994 academic year, the teachers in the science department, in addition to teaching their classes, have been busy taking graduate courses, revising curriculum guides, planning science field experiences, designing new lessons and labs, and learning to use new technology. Also, they have been attending inservice programs, conferences and workshops on such topics as middle school education, cooperative learning, heterogeneous grouping, outcome based education, inclusion and other current educational topics.

FROM THE DEPARTMENT HEAD FOR SCIENCE

(GRADES 9-12)

The Chelmsford High School science department continues to make progress in updating its curriculum and methods of instruction. We owe a tremendous thank you to Hewlett-Packard for investing in the future of CHS students with the donation of twelve networked computers.

The computer lab is up and operating thanks to the cooperation and efforts of Mr. Andy Sorenson, of our staff, and the support staff of Hewlett-Packard. The lab sees consistent use on a daily basis. Thanks to the support of the Town of Chelmsford we have been able to purchase, over the past three years, state of the art IBM interfacing devices of which we have made constant use at all grade and educational levels. Thanks to these cooperative efforts, the students get a true feel for what it means to be a scientist or technician in today's laboratory.

While we are on the subject of modern technology in the classroom, it's important to point out that the chemistry teachers are still active with two-way television. They have just finished the synthesis and half-life determination of aluminium. It is always a pleasure to work with the staff at UMASS Lowell. By the time you read this, the AP chemistry class will have completed the caffeine analysis of several brands of sodas utilizing high performance liquid chromatography (HPLC) over the two way television network.

We continue to search for ways to utilize the resources beyond the walls of our school. We try to do this with minimum disruption to the school day of the students. The school is a member of (REMS)2, a regional electronic magnet school for students interested in science and math. This program is a result of a grant received by the Merrimack Education Center. Presently we have four sophomores in the program and will induct four more this year. Science teachers and the students from the 13 area schools involved in the project spent two weeks at UMASS Lowell this past summer preparing for the project work involved.

Students from the honors biology classes have gone to Boston University to participate in the CITY LAB program. The students get hands on experience in areas of bio-technology. Some of the same students get a chance to work with an electron microscope at the Museum of Science. These students are transported by parents. Mr. Bernard Queenan coordinates both programs.

Thanks to DUPONT for sending Mr. Michael Tate to Anaheim for the 1994 National Science Teachers Association National Convention. We hope it is still then when he arrives.

**FROM THE DEPARTMENT HEAD
FOR SOCIAL STUDIES**

(GRADES 6-8)

The Social Studies Department has had a productive year thus far. The transition of some 6th grade teachers to the Parker School has gone well as all books and materials were in place. The geography bee was again a success and our winner was chosen to participate in the state finals. The teachers are reviewing materials, such as maps, videos, that need to be updated as the world has changed so dramatically in the past five years. The 6th grade teachers will be looking at new texts for the future. Teachers in grade 6 and 7 will assess the value of the newly written curriculum guides. Social Studies teachers have attended more conferences and workshops this year in order to ascertain new and varied ways to teach the subject. All in all, it has been a very active year.

FROM THE DEPARTMENT HEAD FOR SOCIAL STUDIES

(GRADES 9-12)

The Chelmsford High School Social Studies Department offers a challenging and diverse program designed to meet the challenges of citizenship in an increasingly interconnected global community. The department teaches social studies to encourage the development of analytical reasoning, to develop essential academic skills, and to engender an appreciation of the rights and responsibilities of an informed politically active citizenry.

Students take required courses in Political Science and United States History. They can fill out their academic programs with a myriad of offerings such as: World History, Economics, Psychology, Modern Problems, The Holocaust, Asian History and others. Course offerings are supplemented with field trips, the News Quiz competition, Model United Nations, the mock trial competition, History Day programs, Student Government Day, and guest speakers.

The social studies faculty has kept stride with changes in course content, teaching techniques, and academic technology. Attendance at conferences and workshops is but one of the many ways the department discharges its obligation to continue professional development. The faculty is also actively involved in evaluating and selecting new United States History texts for fall 1994 as part of the department's five-year textbook rotation.

Finally, the Social Studies Department is grateful to W. Allen Thomas for his nine years of dedicated leadership as department head. Robert C. Lemire, Jr., because department head in September 1993.

FROM THE DEPARTMENT HEAD FOR HEALTH AND PHYSICAL EDUCATION

(GRADES K-12)

A variety of initiatives were accomplished over the past year. The "Growing Healthy" K-5 curriculum workshops, phase in, and coring were completed. A new health curriculum called "Into Adolescence" was adopted for grade six. A sixth grade parent HIV/AIDS/Maturation program was held which included a guest speaker, a curriculum review, and the loan of TLC "Talk, Listen, Care" Kits to parents. The middle school CPR staff continued to certify 8th grade students and began annual recertification of all physical educators and nurses. Various AIDS Task Force recommendations were acted on including the yearly update of the entire health education staff on HIV/AIDS. High school seniors were presented the "Chaulk Shock" program which depicted a drunk driving accident in order to discourage drinking and driving. Through the Drug Free Schools and Communities and the Comprehensive Health and Human Services Grants programs were provided for students, parents, teachers, and staff. Membership in Project Alliance provided additional programs for staff on sexual harassment and violence prevention. Peer mediation/conflict resolution programs are currently being explored for the high school and middle schools. Working in cooperation with the Chelmsford Community AIDS Task Force, an HIV/AIDS program was planned for high school students which centered around the display of the NAMES Project AIDS Memorial Quilt. The display was also scheduled for public viewing.

**FROM THE PROGRAM SUPERVISOR
FOR ATHLETICS**

(GRADES 9-12)

The Chelmsford High School Athletic Department during the 1992-1993 school year fielded 29 Varsity Programs, 22 Sub-Varsity Programs, and 3 Seasonal Trainer Programs. An overall record from 350 Varsity Contests was 215-120-18 with 1,067 Athletes, 24 Team Managers and 7 Student Trainers involved in the program. The Varsity Football, Golf, Girls Volleyball, Boys Swimming, Girls Track and Wrestling Teams were Conference Champions, with the Boys Cross Country and Golf Teams Northern Area Champions, and the Wrestling Team Dual Meet State Champions.

FROM THE ADMINISTRATOR OF SPECIAL EDUCATION

Massachusetts' Chapter 766 and the Federal Government's Public Law 94-142, the Education of Handicapped Children Action, were enacted to assure that all handicapped children have a free and appropriate education to be provided by the local community.

The Special Education Department in Chelmsford is responsible for providing effective programs and services for children, ages three through twenty-two, who are found to have special needs.

Part of this responsibility is to assure that each handicapped student receives an education designed to meet his or her unique learning needs and to receive the services in the least restrictive environment.

As of December 1, 1993, the Special Education Department had 858 students registered to receive special education services, which represents 16 percent of Chelmsford's total school enrollment.

A staff of seventy-three special education personnel develop and implement the individual educational plans for these students. For those students with severe learning and/or emotional needs. Chelmsford provides for placement in private day or residential schools as approved by the State Department of Education.

Chelmsford High School, in partnership with The Merrimack Special Education Collaborative, developed a Student Assistance Program for those students returning from private special education schools, hospital placements, or currently attending the high school who require intensive social, emotional, and/or academic intervention in order to maximize their educational experience.

For the 199-31994 school year, Teacher Assistant Teams (TATs) have been implemented for the purpose of providing intervention strategies for students experiencing any difficulties before a referral is initiated for a Special Education Team Evaluation.

The Chelmsford Special Education Department has a budget of \$4,429,728 of which \$329,965 is provided through grants by the federal government.

The Special Education Department will continue its quest to provide effective and cost efficient programs and services for the children we serve.

NASHOBA VALLEY TECHNICAL HIGH SCHOOL

The NVTHS District serves the towns of Chelmsford, Groton, Littleton, Pepperell, Shirley, Townsend, and Westford.

District School Committee

Stratos Dukakis, CHMN	Chelmsford
Charla Boles, VCHMN	Groton
Irene Macheimer, SEC	Townsend
Charlotte Scott	Westford
Samual Poulten	Chelmsford
Susan Carr	Chelmsford
Robert Union	Westford
Augustine Kish	Littleton
Karen Johnson	Shirley
Joan O'Brien	Westford
Jerrilyn Bozicas	Pepperell
Howard Burns	Pepperell

Alternates

Al Buckley	Pepperell
Thomas Carey	Chelmsford
Robert Carlo	Westford
Harvey Atkins, Jr.	Littleton
Stephen Dunbar	Townsend
Jordan Waugh	Groton
L. Peter Noddin	Shirley

Administration

Fred H. Green	Super-Director
David McLaughlin	Assistant Dir/Princ.
Victor Kiloski	Academic Curr. Coord.
Paula Page	Special Needs Coord.
Ralph Dumas	Business Manager

The Nashoba Valley Technical High School enrollment, as of October 1, 1993, is as follows:

Chelmsford	96
Groton	36
Littleton	18
Pepperell	76
Shirley	69
Townsend	51
Westford	42
Tuitioned	50
TOTAL	438

Nashoba Valley Technical High School is accredited by the New England Association of Schools and Colleges, Inc. and provides its students with on-the-job training, saleable skills, a co-op program, a high school diploma, a trade certificate, an opportunity for further education, and job placement.

Each year, Qualified seniors may elect to take advantage of our Cooperative Training Program which allows senior students to work in industry or business and receive valuable training in their chosen fields as well as wages.

The following programs are offered at Nashoba Valley Technical High School.

Technical Programs

Auto Body Repair	Graphic Arts
Automotive Technology	Horticulture/Landscaping
Carpentry	Machine Tool Technology
Culinary Arts & Baking	Medical Occupations
Data Processing	Metal Fabrications & Welding
Drafting Technology	Painting & Decorating
Electrical Technology	Plumbing & Heating
Electronics	Building & Grounds (Special Needs)

Academic Programs

MATHEMATICS

Algebra I, II
Computation I,II
Plane Geometry
Applied Math I,II
Business Math
Trigonometry
Consumer Math
Special Education

PHYSICAL EDUCATION

Health Education

SOCIAL STUDIES

Civics
Geography
U.S. History I,II
How to Start Your Own
 Business
Special Education

ENGLISH

Composition I,II,III,IV
Literature I,II,III,IV
Tech Prep
Applied Communications
Special Education

COMPUTERS

Keyboard Skills
Computer Basics
Computer Apps I,II,III

SCIENCE

Applied Biology
Princ. of Techn. I,II
Applied Chemistry
Environmental Science
Special Education

In addition to the technical and academic programs, a full Inter Scholastic Athletic Program is offered to all students.

Adult and Community Education

Nashoba Valley Technical High School's Adult and Community Education Program is open to anyone of high school age or over. Residents from all courses which are offered during both the fall and spring semesters. This year 531 students enrolled in our Adult Education Program during the fall semester.

Adult Day Classes

This year, to accommodate District citizens who are unemployed or under employed. Nashoba Tech is accepting adults into some of the technical programs where space is available. This program helps adults position or become better qualified in their present positions, thereby offering the under employee a better change at promotions.

BOARD OF APPEALS

Members:

Eileen M. Duffy - Chairperson
Harold Organ, Jr.
Gustave H. Fallgren
Robert Kydd
Ronald Pare
Leonard Richards, Alternate
Karen Wharton, Alternate
Karen Karpawich, Alternate

The Board of Appeals conducts public hearings for those applicants requesting a variance or special permit from the zoning bylaws of the Town of Chelmsford. Forty-one public hearings were held in 1993, with the following statistics.

	V	SP	CP	TOTAL
Total	30	15	0	45
Granted	25	13	0	38
Denied	5	2	0	7
Withdrawn	2	1	0	3

Where: V=Variances; SP=Special Permits; and CP=Comprehensive Permits

We would like to thank Karen Karpawich, who was appointed this year, for her interest in serving as an alternate for the Board. The assistance and cooperation from the Board of Health, Sign Advisory Committee, Conservation Commission, Planning Board and Board of Selectmen is also greatly appreciated.

CELEBRATIONS COMMITTEE

Walter R. Hedlund, Chairman
Steve Chinetti
James K. Gifford
Charles Marderosian
Jeffrey W. Stallard

The Celebrations Committee has been most active this past year planning, preparing and coordinating the 1993 Annual Fourth of July Celebration. Many thanks to the Chelmsford Lodge of Elks, No. 2310, for their funding and organizing. Also thanks to the Lions Club for their funding and organizing of the Annual Country Fair. The Chelmsford Art Society for the Arts Festival Fair, Chelmsford Community Bank, Alpine Square Dancing Club and all the volunteers from the various Chelmsford organizations who assisted and participated to make the 26th Annual Celebration a huge success. A great thanks to all. Special thanks to the many volunteer hours provided by members of the Chelmsford Auxiliary Police and their Explorers Troop.

We thank the efforts and assistance received from the department heads and personnel of the Police, Fire, Highway, Parks and Public Works Departments, during the long weekend days of the Celebration.

The Towns Celebration Committee, is now in the process of planning for the 1994 Annual Fourth of July Celebration.

Respectfully Submitted,

Walter Hedlund
Chairman

COMMISSION ON DISABILITIES

The Chelmsford Commission on Disabilities is a nine member board. In 1993 those members were Chairman Ralph Hickey, Treasurer Paul Logan, and Secretary Catherine Favreau. Other members were Sue Brooks, Anne Donahue, Carol Miller, and Mary St.Hilaire. The Commission will greatly miss the work of former Vice Chairman Bruce Knowles. Bruce died in July.

In 1993 the Commission continued to educate and enforce the laws of the Americans with Disabilities Act. In addition, the Commission:

1. Raised the handicapped parking fines to \$100 with the process being used to fund various projects for the disabled.
2. Formed a social group that meets monthly.
3. Expanded membership and added associative members.

In addition, in 1993, the Commission continued to be very active in accessibilities issues. The Commission began 1993 with 13 on-going access projects in Chelmsford. In addition, 27 new access projects were begun in 1993. Out of the 40 access projects worked on during 1993, 10 were closed. The necessary access modifications were made. 23 were progressing. Steps have been taken towards improving access. More work, however, needs to be done. 3 were closed without access modifications. The Commission does not have the power to enforce such changes. Finally, 4 remain on hold, Access modifications are required, however no progress has been made.

The Commission meets on the first Tuesday of the month and welcomes any and all public input.

CONSERVATION COMMISSION

Members:

Christopher Garrahan, Chairperson
Lynn LeMaire, Clerk
W. Robert Greenwood
David J. McLachlan
Susan Carter
Cheryl Deshaies

The Conservation Commission's primary purpose is to administer the Massachusetts Wetlands Protection Act and the General Wetlands bylaw of the town. Wetlands are important to public, private and ground water supply; flood control, prevention of storm damage and pollution, land containing shellfish, fisheries and protection of wildlife habitat and these bylaws control the activities which may pose a threat to these ecosystems.

The Commission meets regularly every first and third Tuesday of the month with site walks on the Saturday before or after the meetings. In 1993 54 public hearings were held within 100 feet of wetlands, must be conducted in order to minimize possible negative effects to the wetlands. Another wetlands bylaws were held. Twenty-one determinations were on the wetlands and 8 positive determinations indicated that the wetlands bylaws were applicable. Additionally, 6 cease and desist orders were issued to stop all work which was adversely effecting the wetlands and in violation of the state and town regulations.

The 6 reservations in town are another focus of attention for the Conservation Commission, recognizing the need to maintain these valuable parcels of land. The Conservation Volunteers are to be thanked for their outstanding efforts and hard work at the Crooked Springs Reservation in North Chelmsford. This volunteer group has to re-establish a great deal of time to clean the reservation and to re-establish and map the trail system. We look forward to working with them in the future.

A long standing and dedicated number of the Conservation Commission resigned this year. We thank Dr. John Droscher for his 13 years of public service. A vacant seat is now open to any interested applicants.

Environmental issues have a direct impact on our quality of life, with wetlands playing a more noticeable role. Citizen involvement to advise the Commission when damage to the wetlands is occurring is key to protecting these valuable assets. We would also like to thank those individuals who have worked with the Commission early in their development plans so that proper execution of construction can occur.

COUNCIL ON AGING

Director of Elder Affairs, Martin J. Walsh
Chairman, William MacDonald
Vice Chairman, Charles Pechulis
Clerk, Maureen Evans

Rose Arakelian
Lilla Eaton
Robert Monaco

Howard Mooney
Gene Raby
Eleanor Woodward

GOAL:

The primary goal of the Chelmsford Council on Aging is to provide numerous quality programs and services so that the daily lives of our older citizens may be positively affected throughout the year. Additional emphasis is given to reaching the frail and homebound elders so that they may continue to live with independence and integrity.

PROGRAMS:

Congregate Lunch -- Serve approximately 200 a day.

Meals on Wheels -- Deliver 90+ meals to shut-ins 5 days a week.

Respite Care -- Serve over 22 families each month.

Friendly Visitor Program -- Provides volunteer visitors for 21 elderly residents each week.

Fuel & Tax Assistance -- Assist over 150 seniors with tax & fuel applications.

Adult Day Program -- Presently have 24 people enrolled, and we provide service for an average of 12, 4 days a week from 9 to 3.

Transportation -- Provide bus service for 700 trips each month. Priority is in meeting medical and social day care needs with shopping, recreation and lunches following.

Outreach -- Visit approximately 30 seniors each week to coordinate services with needs.

Medical -- Blood pressure & sugar testing at the Senior Center twice a month. Hearing tests, foot care, with flu clinics, cholesterol and mammogram screening schedule periodically.

Elderly Home Repair Service -- Provide free minor home repair service for two elders each week.

Exercise Classes - 3 different exercise classes are held at the Senior Center each week and one aquacise class is held at the Radisson.

Information & Referral -- Provide information and related assistance for 50 seniors and their families each week, i.e., housing, legal assistance, homemaking, health care, etc.

Recreational Activities & Educational Seminars -- are always well attended and probably brings almost 800-1,000 people into the Senior Center each week.

Senior Tax Rebate Program -- is going along very well and I hope to place 30 seniors to wisely expend the amount that was approved for this program.

GOALS FOR '94:

- 1) Take over administrative responsibility for the nutrition program and continue with the same high quality food and service.
- 2) Develop more intergenerational programming between the Chelmsford School System and our Senior Center.
- 3) Expand the Elderly Home Repair Service so that even more minor repairs may be accomplished.
- 4) Increase the Senior Tax Rebate Program to \$15,000 based on the progress made in FY'94.
- 5) Improve the level of human services through interdepartmental coordination and cooperation.
- 6) Continue to develop programming in response to the growing and changing needs of our senior community, i.e., caregiver support groups, investment club and Elder Hostel Education trips.

COMMENTARY:

The Chelmsford Senior Center is certainly one of the best, and it is directly attributable to the excellent staff, the generous support and assistance from our "Friends" and the dedication and commitment of over 200 volunteers who contribute countless hours throughout the year. Chelmsford residents can indeed take pride in having such a fine Senior Center, and we are most thankful for your continuing support.

CULTURAL COUNCIL

Members:

Susan Carmeris
Eliane Consalvo
Edie Copenhaver
Judy Fichtenbaum
Pat Fitzpatrick

Kit Harbison
Karen Leonard
Jean McCaffery
Joyce McKenzie

Meetings: 1st Monday of the month
Twice a month during Arts
Lottery reviews

The Chelmsford Cultural Council is comprised of interested residents, appointed to inform the public, qualify applicants and dispense funds allocated by the Massachusetts Cultural Council (MCC), a state agency. The budget of the MCC is determined by the state legislature and the MCC's source of funds is the Megabucks lottery game. The Council's purpose is to regrant state funds for community-based arts, humanities and interpretive sciences projects and activities to benefit the residents of Chelmsford. Grant decisions are subject to final approval by the MCC.

In 1993, 16 grant proposals were either partially or fully funded, totaling \$7,358. The Chelmsford school system directly benefited from 7 of these proposals.

Accomplishments this year - Plans formulated for a Performing Arts Series and Open Competition. Attended first meeting of the Community Services Board. Formulated 1-3-5 year plan. Distributed Community Input Questionnaire and held Community Input Meeting. Established a database for a cultural mailing list.

New Members Charlene Creegan, Susan Carmeris and Judy Fichtenbaum were welcomed. The resignation of Jeff Brem and Charlene Creegan were regretfully accepted. Appreciation was expressed to Margrit Mason who left the Council after serving a 3-year term.

Future projects include - Community Input Meeting, March 7, 1994. Continuation of Performing Arts Series. Member of Community Service Board. Fundraising opportunities to benefit cultural programs.

OFFICE OF EMERGENCY MANAGEMENT

Walter R. Hedlund, Emergency Coordinator
John Abbott
J. Bradford Cole
George R. Dixon

The Chelmsford Emergency Management Agency (CEMA) has been very active during the year of 1993, with a State of Emergency being declared by the Town, State and Federal Governments due to the March 13, 1993 blizzard. Many volunteer hours were spent by CEMA personnel and other volunteer residents of the Town at the Emergency Operating Center at the Town Offices. Federal Emergency Management Agency (FEMA), Mass. Emergency Agency (MEMA) conducted surveys of various damage and overtime costs, and the Town became eligible for Federal and State funding of which some funds have been received and other funding pending.

The CEMA volunteers meet once a month, preparing various reports for Federal and State Emergency Agencies, this office responded on March 30, 1993, to various sections of Town due to heavy rains with many small streams overflowing their banks due to the Merrimack River flooding. We also responded to the earthquake tremor of July 27, 1993 in the West Chelmsford Area of 2.3 on the Richter Scale according to the Weston Observatory. The Emergency Coordinator and members have spent many volunteer hours at FEMA & MEMA Agencies Seminars on Hazardous Materials and Natural Disasters. The CEMA personnel wish to thank the Town Manager, Board of Selectmen, all department heads and their personnel for the outstanding cooperation received by them during a most trying year.

Respectfully submitted,

Walter R. Hedlund
Emergency Coordinator

FINANCE COMMITTEE

Members:

Dwight Hayward, Chairman
Hal Matzkin, Vice Chairman
Bev Koltookian
Mike McCall
John Morrison
Chuck Piper
Barbara Skaar

Susan Olsen, Committee Clerk

The Finance Committee is composed of seven members who are appointed by the Town Moderator, Dennis McHugh, to terms of three years each. The Committee is the arm of the Town Meeting. As such it's primary mission is to study and make recommendations on articles that are considered at town meetings. The Committee meets every Tuesday and Thursday from January through March to hear, analyze, and discuss departmental budgets presented by independent boards and various department heads. These budgets form the basis of the Town Manager's budget which is considered at the April Town Meeting. Based on it's deliberations, the committee makes a recommendation to the Town Meeting Representatives on each budget line item. Throughout the remainder of the year, the Committee meets about twice monthly.

The Committee also meets with petitioners, proponents and other interested parties with respect to warrant articles that are to be considered at April and October Town Meetings. After due deliberation, the Committee makes recommendations to the Town Meeting Representatives on these articles.

The Committee communicates with the Town Meeting Representatives and other citizens throughout its warrant books which are published for the spring and fall Town Meetings. In addition to it's recommendations, the Committee includes financial data and other useful information in it's report. Susan Olsen, Committee Clerk, is responsible for the majority of the work in preparing this report.

Each of the members is a liaison to various town departments, committees, and boards on all of their budget matters. There is also a FinCom member (John Morrison) who is represented on the Capital Planning Committee.

There are periodic joint quarterly meetings with the Selectmen, School Committee, Town Manager and Superintendent of Schools to discuss financial matters of the Town and specific subjects which are of mutual concern to all three committees.

In October, the Committee attended the Annual Meeting of the Association of Town Finance Committees which is held in Framingham and consists of a range of seminars which vary from "Reorganization" to "Education Reform" to "Revenue Sources". The 1992 Chelmsford Warrant Book was awarded the Best report of medium size Towns at this Annual Meeting.

HISTORIC DISTRICT COMMISSION

Members:

Harold J. Linnerud, Chairman
Stephen Stowell, Vice Chairman
Margaret Dunn
Susan Gates
Robert LaPorte

Bruce Foucar, Alternate
Brenda Lovering, Alternate

Mary Caffelle, Clerk

The H.D.C. functions as a regulatory commission for the benefit of the town. A small area of the town's center section is under the H.D.C.'s authority. The objective of the H.D.C. is to provide an expeditious application and review process relative to physical modification to the residences and businesses within the district. Regular meetings are held on the first Monday of each month at the 1802 Schoolhouse.

During the past year, the H.D.C. has accepted 22 applications for review. The H.D.C. felt it necessary to conduct public hearings on 7 of these applications, with the remaining 15 being acted upon after waiving the use of public hearings. For these 22 applications, 18 Certificates of Applicability were issued, with the remaining 4 applications being granted Certificates of Non-Applicability. No applications were denied.

Major accomplishments during the past year include continuing progress on the completion of the Sargent and Krasnecki properties, the issue of the first edition of a Newsletter distributed to H.D.C. residents and others, and the initiation of a photo documentation project to record the physical appearance of all major properties within the H.D.C.

The members of the commission wish to thank Harold Davis and Paul Canniff for their dedication as long term members of this commission. Both men contributed a great deal of time and energy during their many years of service on this board to help make the Historic District area of Chelmsford what it is today. They will be missed.

HOLIDAY DECORATING COMMITTEE

Committee Members:

Donna A. Johnson, Chairman
Ellen Donovan, Treasurer
Linda Emerson
Jean Kydd
Dawn Siphol
Patricia Saber
Carolee Hill
Jacqueline Wenschel
Carrie Bacon
Marie Massota
Dennis Ready/Karen Ready

Departmental Mission Statement:

The Holiday Decorating Committee is a group of volunteers who meet when requested by its chairman to discuss, arrange and implement the Holiday Lighting Ceremony on Chelmsford Common the first weekend in December. The Committee, with the help of several interested individuals and groups, physically put up and take down all the tree lights. In addition the Committee organizes "Santa's" visit and the hayride which are available for all who attend the ceremony. The Committee also co-ordinates the business community in the Center to sponsor the Holiday Prelude which is free to the public.

Budget:

The Holiday Decorating Committee is funded by voluntary donations from individuals and groups in Chelmsford. The Town has no money, at this point, to fund the event and the Committee has been most thankful to those who have given funds to continue to make this event a success. We have funds in an account at the Enterprise Bank in Chelmsford.

Goals and Objectives:

Our goal for 1993 was to have the Holiday Prelude and Lighting Ceremony on Sunday, December 5, from 4 to 6 p.m. We had arranged for musicians, vocal groups, "Santa", the hayride, a "talking" tree, as well as the Prelude. We had also been fortunate to have one of our town local businessman agree to have his staff take pictures of all the children with Santa at no cost to our committee or the recipient. Unfortunately, due to the terrible weather we were forced to cancel the entire program. Our goal for 1994 will be to arrange the same program and hope we will have good weather.

Respectfully Submitted,

Donna A. Johnson
Chairman

HOUSING AUTHORITY

The Chelmsford Housing Authority Board of Commissioners worked diligently over the past year to complete the new mentally retarded respite car home to be located on Groton Road in North Chelmsford. The authority received approval in 1987 to do this development along with Delaney Terrace and its scattered family developments. MGIA Architects, Inc., from Boston was selected to design the one story, 8 bedroom duplex. Construction is anticipated to be completed in the Fall of 1993.

The Authority completed a modernization project at Chelmsford Arms in May 1993. The Authority has upgraded the fire alarm system with the assistance of the Fire Department. The Architect was ASI Engineers of Burlington, MA, and the Contractor was Crowe Electric and Sons, Inc.

The Chelmsford Housing Authority programs as of June 30, 1993 provide a total of 353 units of low income housing, 198 elderly, 14 handicapped and 141 family. Four of these programs are funded by the Commonwealth of Massachusetts through the Executive Office of Communities and Development under Chapter 667, Chapter 705, Chapter 689 and the new MRVP. Chelmsford Arms, completed in 1974, has 56 regular units and 8 handicapped units. The Community Residence for the mildly to moderately retarded was purchased in 1974 and has 6 units. Six, 2 bedroom condominiums in Pickwick estates were purchased in 1981. McFarlin Manor, completed in 1981, has 43 regular units, 3 handicapped units and one, 4 bedroom congregate unit which serves the semi-independent elderly. Delaney Terrace, finished in 1990, has 48 units, 3 of which are handicapped and a one, 4 bedroom congregate unit for the frail elderly. These developments are funded under the Chapter 667. The State eliminated the Chapter 707 Program and replaced it with the Massachusetts Rental Voucher Program. Regulations on eligibility changed and applicants were allowed to go mobile to other communities on the program. The Authority, due to these program changes, went from 33 units down to 12. Under the 705 Family Program, 11 units are scattered around Chelmsford. The Chapter 689 development is currently under construction.

The Section 8 Programs are funded by the Federal Government through the Department of Housing and Urban Development. The Section 8 Existing Housing Program presently has 58 certificates under lease in the private market throughout Chelmsford and other communities and 84 vouchers under the Section 8 Voucher Program.

The Chelmsford Housing Authority fiscal year ending of June 30, 1993 lists assets at \$4,599,857, liabilities at \$4,599,857, for all programs. All developments are inspected annually by maintenance and administrative staff. The Authority is especially grateful to those organizations which express special concern for the Chelmsford Housing Authority residents and to the Chelmsford Garden Club for their assistance in the beautification of the developments every year.

Members of the staff include Lisa Royce, Executive Director, Linda Dalton, Administrative Assistant, Nancy Harvey, Leased Housing Coordinator, Richard O'Neil, Part-Time Maintenance Laborer, Michael Harrington, Full-Time Grounds Keeper and Manuel Mendonca, Full-Time Grounds Keeper.

Regular meetings are held at McFarlin Manor, 10 Wilson Street at 7:30 p.m., on the first Tuesday each month. The Annual Meeting is first Tuesday in May. All meetings are open to the public. The Chelmsford Housing Authority Board of Commissioners would like to thank the residents of Chelmsford and Town Officials for their continued support and cooperation.

Respectfully Submitted,

Ruth K. Delaney, Chairman
Robert L. Hughes, Vice-Chairman
William P. Keohane, Treasurer
Lynn M. Marcella, Asst. Treasurer
Pamela A. Turnbull, State Appointee

PERSONNEL BOARD

Members:

Will Perry, Chairman
Angela Cosgrove
Joe Dyer
Peg Fudge
James Sousa

Mary Casali, Personnel Coordinator

The Personnel Board meets on the second Wednesday of each month at the Town Offices. Special work sessions are scheduled when necessary. The Board consists of five members (four are appointed by the Town Manager and one is elected by non-union employees).

In the past year the Personnel Board concurrently conducted a job classification and compensation survey among 12 participating communities. It is anticipated that the Job Evaluation system will be completed in the near future as well as an Employee Performance Appraisal system.

In its role the Personnel Board supports fair and equitable personnel practices affecting current town employees and it perpetuates Chelmsford's reputation for attracting and retaining highly skilled and motivated employees.

PLANNING BOARD



(Front row l-r) Thomas Firth, Jr.; Kim MacKenzie-Vice-Chairman; Christine Gleason-Chairman
(Back row l-r) Eugene Gilet-Clerk; James Cregan; James Good; John McCarthy

PLANNING BOARD

Committee Members:

Christine A. Gleason, Chairman
Kim J. MacKenzie, Vice-Chairman
Eugene E. Gilet, Clerk
James M. Creegan
Thomas E. Firth, Jr.
James P. Good
John F. McCarthy

Rayann E. Mieth, Principal Clerk

The Planning Board was fortunate to have two of their members, with the longest longevity, be re-elected. Mr. Gilet's and Mr. Firth's experience and wisdom has been a valued asset to this Board. At the reorganization meeting of 1993, the Chelmsford Planning Board elected the above-named officers. Mr. Eugene Gilet was chosen to continue to represent the Board at the Northern Middlesex Council of Government. Mr. Kim MacKenzie continues to represent the Board on the Affordable Housing Committee. Mr. James Good represents the Board on the Traffic and Safety Committee.

the Planning Board office is open to the public on a part-time basis with office hours 8:30 a.m. to 12:30 p.m. daily.

When the Planning Board function was created by the Massachusetts General Laws, Chapter 40, Section 70, its' function was to oversee the development of the Town. They are also responsible for a careful study of the Town resources, keeping in mind the needs and conditions required to maintain the health and welfare of the citizenship. The Board's primary function is the approval of any construction plans for the development of the Town, both residential and commercial. The Board must strictly comply with all Zoning Regulations, Town By-Laws, Town Rules and Regulations and any State Laws and Mandates. Additional functions include, but are not limited to, the subdividing of property, reviewing any proposed changes to the Town's regulations and by-laws through a public hearing process. The Board is responsible for recommendations and reports to Town Meeting and producing an official town map.

In the year 1993, the Board has experienced an increase in construction and development plans. The Board has been involved in some controversial and complex issues. Working closely with the Town Engineer and the various other Town Boards and Commissions, the Planning Board has carefully considered all factors to reach the best decision for the Town and it's residents. While this may not always be the most popular decision, it is based upon cautious study and much deliberation. On last year's objective, the Board has had success. The Board has been able to have many unapproved streets brought up to conditions acceptable by the Town or at least get the work back in progress. Also, the Board is continuing to review the Aquifer Protection District, with the hopes of strengthening the regulations to bring them into compliance with the Massachusetts Department of Environmental Protection. A total of twenty-four (24) meetings were held.

At these meetings, the Board held twenty-two (22) public hearings. Two of these were rezoning of land issues. The remaining twenty (20) hearings resulted in eight (8) subdivisions approved, seven (7) preliminary subdivisions processed, three (3) site plans revised, and two (2) sites plans approved. In addition, the Board approved eighteen (18) Form A Subdivision Control Law Not Required Plans.

RECREATION COMMISSION

Members:

Michael Ablove, Chairman
Robert Hayes, Vice Chairman
Robert Charpentier
Paul Murphy
Evelyn Newman
Jeff Stallard
Ron Zylich
Holly Rice, Recreation Coordinator

Like all Town Departments, Recreation again was challenged by the budget crunch. Our goal to maintain our summer programs on a self-supporting basis in 1993 was realized.

The Commission hired a very competent staff, with Steven Kelts and Dan Johnson as the summer directors. Steven and Dan supervised an excellent program and included a new project: a trip to a Boston Red Sox baseball game.

Program fees remained the same in 1993, as they have in 1992 and 1991. As a result, registration for our summer programs were slightly higher than 1992, and enabled the summer program to remain self-supporting. The only area that is not self-supporting is the free swim at Freeman Lake. It is necessary to have two guards present seven days a week throughout the summer.

Our summer program included swimming lessons, a water adjustment program for three and four year olds, tennis lessons, track and field, juggling camp, basketball, baseball and volleyball camps, and a very successful day camp program at Varney playground. An advanced tennis program for teenagers depends on the number of registrations. Recreation again sponsored many other not-for-profit sports camps, including field hockey, wrestling, football, girls basketball, youth and high school age soccer.

Other summer activities included a summer basketball tournament, a trip to water country, as well as the previously mentioned trip to the Boston Red Sox baseball game. In 1994 we hope to introduce several new programs to be offered throughout the entire year.

Some of these programs may include Junior Ballroom Dancing, Gymnastics, trips to the North Shore Music Theater, Yoga, CPR, Mountain Climbing, Boston Bruins, and much more. Look for these trips and programs on channel 43 and in the Chelmsford Independent.

Registration for all of our summer programs can be done at our Annual Activities Fair, held in June. The cost of the Activities Fair is absorbed by a grant from CADAC (Community Alcohol and Drug Awareness Committee).

The Fourth of July Pre-Parade Race was another successful project for 1993. Thanks to continued financial support from Sully's Ice Cream, personnel supplied by The Courthouse, and help from a few local runners we were able to preserve a long standing Chelmsford tradition.

Our workrecreation volunteer program was again implemented in 1993 and was very helpful. These young volunteers helped in beach maintenance, and also helped with children in the day camp and many of the other camps. They did a great job and should be commended for their dedication.

Early this winter, the Recreation Commission began its initial winter program with a trip to the Nutcracker and the New England Patriots football game. The six week ski school program at Nashoba Valley celebrated its second season. Over one hundred Chelmsford youngsters in grades three through eight participated in this very successful after-school activity. Bob Hayes developed the program and Holly Rice was responsible for the organization and implementation of this years ski activity.

Ms. Lorraine Murphy, our former clerk, passed away this year. Her efforts and dedication to the Recreation Department are surely missed. However, the combined devotion, effort, and time demonstrated by our Summer Directors, Recreation Coordinator, and the entire summer staff enabled us to run successful programs. The Recreation Commission would like to thank all who helped to make 1993 a true success.

SEWER COMMISSION



DEDICATION OF MILL ROAD PUMP STATION
June 4, 1993

SEWER COMMISSION

In 1993 sewer service became available in the Domenic Drive Area, Farms I Area, and portions of the Warren Avenue Area. These areas have historically suffered from severe on-site septic system problems due to shallow bedrock and/or high ground water conditions.

To date, the Chelmsford Sewer Project has:

Installed over 62 miles of main
line sewer;

Built 10 pump stations; and

Serviced 4,835 homes and
businesses (43% of
the town).

The homes and businesses of Chelmsford have not been the only direct beneficiaries of sewer service. Numerous municipal properties have been, or will be, connected to the system, including:

EXISTING

Town Hall
High School
Harrington
School
Parker School
Center Fire
House
North Fire
House
Adams Library
McKay Library
Highway Garage
Old Town Hall
McFarlin Manor
(Elderly Housing)
Delaney Manor
(Elderly Housing)
Handicap Housing
(Groton Road)
Retarded Adult Housing
(Middlesex St)

FUTURE

McCarthy Middle School
South Row School
Westlands School
Chelmsford Police
Department
Simonian Stadium
Smith St. Elderly
Housing

EXISTING

FUTURE

Senior Center
Highland Avenue
Affordable Housing
Mill Road
Affordable Housing
Chelmsford Little
League Fields
Southwell Field
Varney Playground

Sewer service for these properties will eliminate older town-owned septic systems, and in the case of Chelmsford High School, eliminate their wastewater treatment plant.

The Sewer Commission continues to concentrate its efforts on extending lateral sewers to those residential areas identified in the 1984 Wastewater Facilities Plan as having the greatest need for municipal sewers. The remaining areas to be sewerred include:

The Westlands (contracts awarded,
construction commencement: April, 1994);
Freeman Lake Area;
North Road Area;
Westford Street Area;
Hart Pond;
East Chelmsford;
And approved Petition Areas.

These areas include approximately 2,841 homes in neighborhoods with failing septic systems; septic systems which cannot be repaired due to poor soils and/or high groundwater; and those within the drinking water aquifer. Of the remaining 2,841 individual lots to be sewerred, over 42% have experienced septic system problems. This figure is staggering considering the amount of inadequately treated sewage still reaching our ground water supply and our surface waters.

Perhaps most troubling, will be the ramifications for those homeowners who will not be able to repair their septic systems to meet the new code because of existing limitations on their property. In light of the severity and extent of problems that still exist, and in light of the pending changes in the state's sanitary code, it is critical that the project continue uninterrupted.

Upon completion of the program as outlined in the 1984 Facilities Plan, we will be providing service to 68% of the Town.

It is anticipated that the state will ratify the pending sanitary code changes in 1994. When these regulations are in place, the Commission must consider the resulting impacts on the remaining 32% of the Town. Therefore, in the immediate future, the Sewer Commission will seek Town meeting approval to:

Extend the life of the Sewer Commission beyond the year 2005, and

Prepare an updated Wastewater Facilities Plan that evaluates changes in the state sanitary code as they relate to the remaining 32% of the Town (approximately 3,700 homes) not presently scheduled for sewers.

We are pleased to report that the sewer program to date, in excess of \$40,000,000 of construction, has remained within budget. We continue to experience the cost advantages of constructing at a time when the bid climate of the construction industry is extremely competitive. Also, we are proud of our accomplishments in minimizing local project costs by aggressively securing maximum available federal and state financial assistance.

In 1993 the Governor and the Legislature enacted legislation establishing the Commonwealth Sewer Rate Relief Fund. The Town of Chelmsford was the recipient of \$38,453 in grants from this fund for Fiscal Year 1994. The purpose of the fund is to help mitigate sewer rate increases due to debt service obligations for sewer construction projects. This legislation was supported by legislators (such as Chelmsford's Carol Clevon) who were seeking equity in state subsidies for communities outside of the jurisdiction of the Massachusetts Water Resources Authority.

The Commission would like to acknowledge our support staff, Evelyn Newman, Jacqueline Sheehy, and Gail Loiselle, for their hard work, professionalism and patience. Their multifaceted duties are shared by the Sewer Division of the Department of Public Works, and they are the individuals who interface with the public on a daily basis.

Respectfully Submitted,

CHELMSFORD SEWER COMMISSION

John P. Emerson, Jr., Chairman
Barry B. Balan, Vice Chairman
George F. Abely, Clerk
Richard J. Day
Thomas E. Moran

SOLID WASTE ADVISORY COMMITTEE

Members:

Barbara Scavezze, Chairperson & Solid
Waste Coordinator
Allen Beebe
Catherine Brown
Norman Eisenmann
Robert McCallum

The Town of Chelmsford contracted for the following services for residents, funded by taxes:

- Solid waste collection
- Recycling collection
biweekly curbside collection for residents with
curbside solid waste collection
central drop-off within complexes which have
dumpsters for solid waste
- Curbside leaf collections, one in spring, two in fall
- Leaf drop-off in the fall at the Town Offices
- Yard waste drop-off at Laughton's Nursery in Westford

The major accomplishments of the SWAC and Solid Waste Coordinator during the past year include:

- Instituted a corrugated and white paper recycling program in the schools
- Instituted a drop-off program for yard waste at Laughton's Nursery in Westford.
- Produced and mailed three informational flyers to all residents communicating the proper methods, timing, and places for disposal of various types of recyclable material and solid waste.
- Maintained our on-going emphasis on recycling and solid waste reduction programs through our weekly column in the Chelmsford Independent and periodic information announcements on Cable 43.

- Continued to staff (along with other volunteers) the bimonthly Polystyrene drop-off.
- Continued to work with other towns on pooling of information and resources.

The SWAC goals for the next year include:

- Prepare bid specifications for the collection and disposal of solid waste, and the collection and marketing of recyclables.
- Institute a new program to manage brush and woody waste, to replace the drop-off at Laughton's. Laughton will continue the leaf and grass composting program.
- Institute a drop-off for metal items and other recyclables not currently collected at the curb, to reduce trash disposal costs.
- Increase participation in the recycling program to reduce trash disposal costs.
- Continue to keep residents informed of solid waste and recycling issues through weekly articles, Cable 43 announcements and informational flyers.
- Continue the Polystyrene drop-off.

VETERANS' SERVICES

To the Honorable Board of Selectmen and residents of the Town of Chelmsford, the annual report of activities of the Department of Veterans' Services is submitted.

Chapter 115 of the General Laws of the Commonwealth of Massachusetts provides for mandated services and benefits to veterans and their dependents. The local Department of Veterans' Services administers financial and medical assistance to eligible needy veterans as authorized by the State Office of the Commissioner of Veterans' Services. Federal programs and benefits provided by the U.S. Department of Veterans' Affairs (VA) are also administered through this office.

For FY 1993, \$77,856.15 was expended in Ordinary Benefits and Medical Assistance, of which 75% of that amount is reimbursed to the Town by the Commonwealth. Currently, there are 19 open cases of Chelmsford veterans receiving State benefits. The caseload has varied from 20-30 cases in the past year. There are over 50 cases receiving Federal benefits directly from the VA. The Town of Westford shares 40% of the expenses in the operation of the new District Office of Veterans' Services with the Town of Chelmsford.

In addition to providing financial and medical assistance to veterans of the Town, the Department of Veterans' Services provides burial assistance, employment counseling and direction to state and federally funded jobs programs, family and substance abuse counseling and crisis intervention, and housing, food and fuel assistance. The Director of Veterans' Services Agents' Association, the Middlesex County Veterans' Services Agents' Association, and serves as liaison between the towns and the Chelmsford-Westford Veterans' Council, who represent the veterans' service organization in the towns, i.e., the American Legion, VFW, DAV, etc.

The newly-formed District Office of the Department of Veterans' Services serves both towns of Westford and Chelmsford. William Hahn is the Director of Veterans' Services and can be reached in either town by calling 251-0123.

Respectfully Submitted,

William L. Hahn
Director, Veterans' Services

VETERANS' EMERGENCY FUND COMMITTEE

The Committee did not receive any applications for assistance from Veterans of World War II during the year 1993.

The total funds on deposit in a local bank were \$18,557.05. Interest in the amount of \$708.18 was earned during the year.

Applications for assistance usually come from the Veterans' Agent of the Veterans' Benefits Department.

Since the fund was established during 1947 many Veterans of World War II have been assisted. Assistance is always given in the form of Material Grants. The Committee has not approved the payment of Cash Grants.

One member of the Committee, Mr. Thomas F. Balfrey, did resign due to illness. We do want to acknowledge his part willingness to serve on the Committee.

Present members; one from each voting precinct, are listed as follows:

PRECINCT:

- | | |
|---|---------------------------|
| 1 | Steven E.C. Belkakis, DDS |
| 2 | Carl Lebedzinski |
| 3 | James J. Walker |
| 4 | John J. McNulty |
| 5 | George F. Waite |
| 6 | Alfred H. Coburn |
| 7 | Robert T. Clough |
| 8 | Neal C. Stanley |
| 9 | Lloyd C. Greene, Jr. |

The Committee members extend their appreciation to the various town officials who have assisted the Committee in the past.

Respectfully Submitted,

TOWN OF CHELMSFORD
VETERANS' EMERGENCY FUND COMMITTEE

Alfred H. Coburn
Chairman

VETERANS' EMERGENCY FUND

Treasurer's Report to the Board of Selectmen and the Town Manager

January 1, 1993 through December 31, 1993 \$17,848.87

Balance on Hand as of 1/1/1993:

Add Receipts:

The MassBank for Savings, Reading MA

Interest \$459.30

The MassBank for Savings, Reading MA

Interest \$248.88

Total Interest Received: \$708.18

Balance on Hand as of 12/31/1883: \$18,557.05

ASSETS

MassBank for Savings, Acct. #911287909 \$12,841.01

MassBank for Savings, Acct. #2055696 \$5,716.04

Total Assets \$18,557.05

LIABILITIES

Total Liabilities \$ None

Total Assets, less Liabilities, as of
December 31, 1993 \$18,557.05

Respectfully Submitted:

TOWN OF CHELMSFORD
VETERANS' EMERGENCY FUND COMMITTEE

Alfred H. Coburn, Treasurer

**WARRANT FOR ANNUAL
TOWN ELECTION APRIL 6, 1993**

MIDDLESEX, SS.

To the Constable, or any other suitable person of the Town of Chelmsford:

Greeting:

In the name of the Commonwealth aforesaid, you are hereby requested to notify and warn the legal voters of said Chelmsford to meet in their several polling places, VIZ:

Precinct 1:

Town Office Building Gymnasium

Precinct 2:

Harrington Elementary School Gym

Precinct 3:

Harrington Elementary School Gym

Precinct 4:

Westlands School Cafetorium

Precinct 5:

Byam School Cafetorium

Precinct 6:

Westlands School Cafetorium

Precinct 7:

McCarthy Middle School, Small Gym

Precinct 8:

McCarthy Middle School, Small Gym

Precinct 9:

Town Office Building Gymnasium

On Tuesday, the 6th day of April, 1993 being the first Tuesday in said month at 10:00 a.m. until 8:00 p.m. for the following purposes:

To bring their votes for the following officers:

One Town Moderator for three years

One Selectman for three years

Two Members of School Committee for three years

Three members of Public Library Trustees for three years

Two Planning Board Members for three years

One Member of Housing Authority for five years

One Cemetery Commissioner for three years

One Member of Board of Health for three years

Two Sewer Commissioners for three years

To bring in their vote for the election of 162 Town Meeting Members, 18 representatives per precinct, for terms based on election results as stated in the charter as follows:

The first third in order of votes received shall serve for three years; the second third of such order shall serve for two years and the remaining third in such order shall server for one year from the date of the annual town election.

The polls will be open from 10:00 a.m. until 8:00 p.m.; and to meet in the McCarthy School Gymnasium on Monday, the twenty-sixth day of April, at 7:30 p.m. in the evening, then and there to act upon the following articles, VIZ:

TOWN ELECTION APRIL 6, 1993

***Candidate for Re-election**

	Prec 1	Prec 2	Prec 3	Prec 4	Prec 5	Prec 6	Prec 7	Prec 8	Prec 9	TOTAL
MODERATOR 3 years										
Blanks	117	78	124	106	102	109	101	90	94	921
Dennis E. McHugh*	408	269	394	341	284	466	458	301	281	3,202
Write-In	6	0	3	1	0	0	6	1	2	19
Misc	0	0	2	1	1	2	0	2	1	9
TOTAL	531	347	523	449	387	577	565	394	378	4,151

SELECTIONMAN for 3 Years

Blanks	25	22	28	9	20	32	21	16	19	192
Roger A. Blomgren*	224	117	256	149	173	278	303	182	148	1,830
Robert P. Joyce	277	207	237	290	193	267	240	195	211	2,117
Write-In	4	0	2	0	1	0	1	1	0	9
Misc	1	1	0	1	0	0	0	0	0	3
TOTAL	531	347	523	449	387	577	565	394	378	4,151

SCHOOL COMMITTEE (2) for 3 Years

Blanks	178	158	218	184	116	168	153	146	145	1,466
George E. Ballweg Jr	204	154	211	177	133	187	198	133	146	1,543
Mary E. Frenitz*	343	172	305	262	245	391	375	253	214	2,560
Judith B. Mallette*	336	208	309	271	278	404	402	256	250	2,714
Write-In	1	1	2	1	2	3	2	0	1	13
Misc	0	1	1	3	0	1	0	0	0	6
TOTAL	1,062	694	1,046	898	774	1,154	1,130	788	756	8,302

LIBRARY TRUSTEE (3) for 3 years

Blanks	523	385	570	481	388	544	510	431	423	4,255
D. Lorraine Lambert*	351	246	374	293	257	405	393	268	239	2,826
Elizabeth A. McCarthy*	388	195	312	304	264	418	407	255	247	2,790
Lynda Reid Warren*	327	215	313	268	252	362	383	227	222	2,569
Write-In	3	0	0	0	0	0	1	0	1	5
Misc	1	0	0	1	0	2	1	1	2	8
TOTAL	1,593	1,041	1,569	1,347	1,161	1,731	1,695	1,182	1,134	12,453

PLANNING BOARD (2) for 3 years

Blanks	389	250	402	309	312	405	376	291	305	3,039
Thomas E. Firth Jr.*	337	222	319	328	231	367	371	235	226	2,636
Eugene E. Gilet*	334	221	322	260	230	382	380	261	223	2,613
Write-In	2	0	1	1	1	0	3	1	1	10
Misc	0	1	2	0	0	0	0	0	1	4
TOTAL	1,062	694	1,046	898	774	1,154	1,130	788	756	8,302

TOWN ELECTION APRIL 6, 1993

*Candidate for Re-election

	Prec 1	Prec 2	Prec 3	Prec 4	Prec 5	Prec 6	Prec 7	Prec 8	Prec 9	TOTAL
HOUSING AUTHORITY for 5 years										
Blanks	100	48	88	85	81	94	103	77	79	755
Robert L. Hughes*	234	107	230	193	155	302	238	176	138	1,773
Daniel J. Sadkowski	197	192	205	170	151	180	223	140	161	1,619
Write-In	0	0	0	0	0	0	1	1	0	2
Misc	0	0	0	1	0	1	0	0	0	2
TOTAL	531	347	523	449	387	577	565	394	378	4,151

CEMETERY COMMISSION for 3 years

Blanks	54	28	51	44	59	53	43	30	53	415
James F. Dolan	245	255	327	229	173	306	279	230	146	2,190
Charlotte P. DeWolf*	232	64	145	176	154	218	242	133	179	1,543
Write-In	0	0	0	0	0	0	1	1	0	2
Misc	0	0	0	0	1	0	0	0	0	1
TOTAL	531	347	523	449	387	577	565	394	378	4,151

BOARD OF HEALTH for 3 years

Blanks	143	112	158	124	124	160	168	111	127	1,227
Mark W. Gauthier*	387	235	364	323	261	417	394	281	250	2,912
Write-In	1	0	1	0	1	0	2	1	1	7
Misc	0	0	0	2	1	0	1	1	0	5
TOTAL	531	347	523	449	387	577	565	394	378	4,151

SEWER COMMISSION (2) for 3 years

Blanks	437	300	460	350	345	476	463	324	343	3,498
Thomas L. Moran	292	180	279	275	218	330	318	220	206	2,318
Richard J. Day*	331	214	307	273	210	348	348	244	206	2,481
Write-In	2	0	0	0	0	0	1	0	1	5
Misc	0	0	0	0	0	0	0	0	0	0
TOTAL	1,062	694	1,046	898	774	1,154	1,130	788	756	8,302

TOWN ELECTION APRIL 6, 1993

* Candidate for Re-election
(18 Reps elected per precinct)

TOWN MEETING REPRESENTATIVES PRECINCT 1	TOWN MEETING REPRESENTATIVES PRECINCT 2	TOWN MEETING REPRESENTATIVES PRECINCT 3
NAME	NAME	NAME
Blanks 4,758	Blanks 3,334	Blanks 4,756
Richard G. Allison 129	Patrick Mike Curran 172	Adrienne M. Jerome* 199
Ronald W. Wetmore* 199	Bernard V. Clark 194	George F. Abely* 257
Jean B. Rook* 162	William F. Dalton* 133	Thomas E. Moran* 207
Nina S. Lewin 186	Francis G. Miskell* 194	Nancy J. Knight 248
Mark W. Gauthier* 206	Mary Jo Welch* 160	Douglas L. Wright* 182
Marian D. Currier* 225	Loreita A. Gelenium* 132	Henny R. McEnany 235
Kathryn Brough 192	Jeffrey W. Stallard* 164	Susan M. Oisen* 257
William L. Harvey III 149	Linda H. Dalton 130	D. Lorraine Lambert* 315
William E. Spence* 200	Marc A. Vanderbuijcke* 104	Harold I. Matzkin* 161
Elizabeth A. McCarthy* 231	Francis M. Conlin* 111	Michael F. McCall* 275
Sandra A. Kilburn* 218	Bruce J. Harper Sr.* 168	Christine A. Gleason* 259
Scott J. McCaig* 178	Bonnie I. Foster* 134	John P. Emerson Jr.* 235
Beyla V. Makovsky* 84	Jesse C. Foster* 129	Christopher T. Garrahan* 158
Susan G. Koeckhoven* 174	Catherine L. Turley 108	Robert J. Scharr* 230
Frances T. McDougall 150	Christopher J. Luppi* 80	Thomas J. Mahanna 158
Fontaine Alexis McCarthy* 97	George L. Merrill* 174	Thomas J. Welch* 229
Jocelyn G. T. Anthony* 113	Harry A. Foster* 162	Carol W. Merriam 247
Martha McClure* 139	Barry T. Bell* 144	Michael F. Curran* 248
Michael P. Anthony 129	Richard E. Carkin 165	Gerard J. Lyons 178
Richard P. McClure* 116	Stanley W. Norkunas* 152	Robert D. Marazzi* 179
Joan M. Gauthier* 186	Write-In 1	Kathryn M. Fisher* 192
Catherine R. Brown* 149	Misc 1	Write-In 4
Robert M. Schneider* 66	TOTAL 6,246	Misc 5
Cynthia J. Kaplan* 138		TOTAL 9,414
Robert P. Joyce* 227		
Paul F. McCarthy* 110		
Sandra B. Martinez 142		
James P. Good 148		
Phillip L. Currier* 231		
Karen I. Braunschweiger* 121		
Write-In 3		
Misc 2		
TOTAL 9,556		

TOWN ELECTION APRIL 6, 1993

* Candidate for Re-election
(18 Reps elected per precinct)

TOWN MEETING REPRESENTATIVES
PRECINCT 4

NAME	
Blanks	4,465
William D. Martin	172
Helen A. Manahan*	181
Joel M. Kap*	141
Daniel J. Sullivan III*	190
Linda J. Allen*	175
Henrick R. Johnson Jr.	233
Kay E. Roberts*	177
Kathleen M. Redican	218
Barry B. Balan*	222
Beverly A. Koltookian*	154
Arthur W. Blomgren*	171
John R. Hbbard	184
Jacob P. Sartz III	187
Gerald W. Pacht*	175
John G. O'Sullivan Sr.	181
Thomas E. Firth Jr.	226
Lynn M. Marcella*	210
John G. Coppinger*	218
Carl W. Seidel*	199
Write-In	1
Misc	2
TOTAL	8,082

TOWN MEETING REPRESENTATIVES
PRECINCT 5

NAME	
Blanks	4,125
Robert E. Brooks*	171
Glenn R. Thoren*	145
Denise A. Temple	165
Steven J. Temple*	161
Stephen J. Mallette*	184
John W. Wilder	176
Michael N. Sockol	132
Matthew J. Doyle	156
Jonathan A. Stevens*	160
Dean Carmeris*	152
Bonnie G. Wilder	182
Evelyn S. Thoren*	130
W. Allen Thomas Jr.*	155
Barbara H. Ward*	182
Patricia Wojtas*	157
David P. McLaughlin*	142
Kathleen F. Hillman*	147
James M. Creegan*	140
Write-In	1
Misc	3
TOTAL	6,966

TOWN MEETING REPRESENTATIVES
PRECINCT 6

NAME	
Blanks	5,307
Ruth K. Delaney*	324
Michael R. Parquette*	239
Edward S. Marshall*	212
Steven B. Hadley*	187
Jeffrey A. Brem*	272
Michael R. Donoghue	201
David W. Foner*	112
John W. Carson*	337
Robert L. Hughes*	200
Martin A. Gruber*	226
Arthur J. Moores*	243
Howard J. Hall*	163
Mary E. Frantz*	302
Cheryl M. Warshatsky*	185
Raymond P. McKeon*	272
Margaret A. Johnson*	266
Earl C. Burt*	196
Janet G. Dubner*	264
Ralph M. Nebalski*	168
M. Elizabeth Marshall*	200
Peter V. Lawlor	314
David J. McLachlan*	192
Write-In	0
Misc	4
TOTAL	10,386

TOWN ELECTION APRIL 6, 1993

* Candidate for Re-election
(18 Reps elected per precinct)

TOWN MEETING REPRESENTATIVES PRECINCT 7		TOWN MEETING REPRESENTATIVES PRECINCT 8		TOWN MEETING REPRESENTATIVES PRECINCT 9	
NAME		NAME		NAME	
Blanks	4,977	Blanks	4,544	Blanks	4,162
Thomas E. Mills*	224	Samuel Poulsen*	110	Alan R. Pajak*	174
Paul F. Gleason*	245	Bernice F. Poulsen	90	Michael E. Bahia	144
Brian S. Deshates	228	Ralph J. Hulslander Jr.	166	C. Thomas Christiano*	139
William F. Tucker*	153	Walter A. Cleven*	207	Allan T. Gopin Jr.*	143
Peter Dulichinos*	232	Alexander W. Gervais*	150	Eleanor D. Abbott	148
David A. Carpenter	219	Stuart G. Weisfeldt*	201	Frank R. Peterson*	142
Stephen P. Leo	229	Robert P. Mackey*	124	Francis J. Barre	151
Dwight M. Hayward*	218	Diane Lewis*	118	Paul J. Tower	126
Roger A. Blomgren*	266	Marie M. Fitzgerald	152	Alan L. Moyer*	152
Kathleen S. Fitzpatrick*	266	Doris J. Mahoney*	122	Daniel F. Mahoney Jr.	157
Susan J. Gates*	255	Gail E. Poulsen	95	Joseph M. Erbacher*	118
Judith Hass*	274	James A. Sousa*	159	John S. Fudge Jr.*	171
Andrew V. Slinish*	150	William P. Keohane*	150	Henry T. Emmet*	132
Bradford O. Emerson*	293	John E. Abbott	143	John G. Harrington	167
Linda G. Morabito*	231	Peter G. Johnson*	148	Phyllis M. Elias*	146
Dennis J. Ready*	342	Richard J. Day*	152	Charles A. Piper*	164
Leonard W. Doolan III*	220	Katherine C. Harbison*	130	Donald L. Elias*	130
Edward H. Hilliard*	76	Shawn M. Kraft*	119	Edward A. Cady*	125
Jonathan C. Stubbs*	171	Write-In	8	Write-In	7
Carol A. Stark*	193	Misc	4	Misc	6
Francis J. Miethes*	176	TOTAL	7,092	TOTAL	6,804
Frederick W. Wikander*	251				
Bernard A. Ready*	273				
Write-In	6				
Misc	2				
TOTAL	10,170				

**ANNUAL TOWN MEETING
APRIL 26, 1993**

The Annual Town Meeting was called to order at 7:35 PM at the McCarthy Middle School Gymnasium, by the Moderator Dennis E. McHugh, who recognized the presence of a quorum. There were 155 Representative Town Meeting Members present.

The Moderator then asked for a moment of silence for two former Town Employees who had passed away. Warren C. Lahue who had been a longtime member and Chairman of the Finance Committee died March 22, 1993. Also James F. Dunigan Sr., who had been the Town Highway Superintendent, died April 13, 1993.

Selectman Peter V. Lawlor moved that the reading of the Constable's return of service and posting of the warrant be waived. The Moderator asked for a show of hands, it was so voted unanimously.

Selectman Peter V. Lawlor moved that the reading of the entire warrant be waived. The Moderator asked for a show of hands, it was so voted unanimously.

The Moderator then asked permission from the Body to allow Mary Mahoney, Director of the Library, who is a non resident to speak concerning the Library article. The Moderator asked for a show of hands, it was so voted unanimously.

The Moderator opened the meeting by showing where all the exits were within the gym and briefly explained the procedures used during the meeting, and pointed out the non voting section.

UNDER ARTICLE 1 Selectman Peter V. Lawlor moved to hear reports of the Town Officers and Committees.

The Town Manager Bernard Lynch stated that there were no reports to be heard at this time.

UNDER ARTICLE 2 Selectman Peter V. Lawlor moved that the town vote to instruct its representatives to the General Court to support an amendment to the FY '94 State budget to guarantee that Cities and Towns receive the full \$47 million growth in lottery revenues.

Bernard Lynch, Town Manager, explained that this was Legislation filed by the Mass Municipal Association regarding all cities and towns in Massachusetts receiving their full portion of money due from the sale of lottery revenues.

The Board of Selectmen was in favor of the article. The Finance Committee was in favor of the article. The Moderator asked for a show of hands on the motion, motion carried unanimously.

UNDER ARTICLE 3 Selectman Peter V. Lawlor moved that the town vote to instruct its representatives to the General Court to support legislation filed by the Massachusetts Municipal Association that would establish in state law a Local Roads Fund in order to ensure a fair and predictable share of state gas tax collections for distribution to cities and towns for use on local roads.

Bernard Lynch, Town Manager, explained that this was an amendment to the state budget filed by the Mass Municipal Association.

The Board of Selectmen were in favor of the article. The Finance Committee was in favor of the article. The Moderator asked for a show of hands on the motion, motion carried unanimously.

UNDER ARTICLE 4 Selectman Peter V. Lawlor moved that the town vote to authorize the Board of Selectmen to convey in accordance with M.G.L. Chapter 30B, for consideration to be determined, all right, title and interest, if any held by the Town in a certain parcel of land on Mallory Street, shown as Lots 17 and 23 on Assessor's Map 45, containing 4250 and 5000 square feet more or less respectively.

Bernard Lynch, Town Manager, explained that this article as well as articles five and six pertains to Town owned land. Different people have expressed interest in purchasing the land mentioned in these articles. All of the land will be put out for competitive bid. The assessed value of lot 17 is \$3,100.00 and for lot 23 \$3900.00. The Board of Selectmen was in favor of the article. The Finance Committee was in favor of the article. The Moderator asked for a show of hands on the motion, a 2/3's vote is needed. The following tellers came forward and a hand count was taken:

Dorothy Frawley, Patricia Plank, Lucy Simonian, Jean Horgan. The result of the hand count Yes 139 No 1 94 is 2/3's the motion carried.

UNDER ARTICLE 5 Selectman Peter V. Lawlor moved that the town vote to authorize the Board of Selectmen to convey in accordance with M.G.L. Chapter 30B, for consideration to be determined, all right, title and interest, if any held by the Town, in a certain parcel of land on Mallory Street shown as Lot 15 on Assessor's Map 45 containing 5,000 square feet more or less.

Town Manager Bernard Lynch explained the article. The assessed value is \$4,048.00. This too will be put out for bid. The Board of Selectmen was in favor of the article. The Finance Committee was in favor of the article. The Moderator asked for a show of hands on the motion, motion carried unanimously.

UNDER ARTICLE 6 Selectman Peter V. Lawlor, moved that the town vote to authorize the Board of Selectmen to convey in accordance with M.G.L. Chapter 30B, for consideration to be determined, all right, title and interest, if any held by the Town, in a certain parcel of land off Maple Road as set forth in a plan to be filed in the Town Engineer's Office, containing 26,548 square feet more or less and more particularly described as follows:

Beginning at an (I.P.) at the most Easterly point of land of Tech Ridge Inc., abutting the Town of Chelmsford, as shown on M.N.R.D. Book of Plans 89, Plan 102A and thence;

NORTHEASTERLY by land of the Town of Chelmsford, (90.36') to an (I.P.) thence;

By an interior angle, of ($65^{\circ}-13'-30''$) by land of the Town of Chelmsford, (56.94') to an (I.P.) thence;

By an interior angle, of ($265^{\circ}-54'-50''$) by land of the Town of Chelmsford, (142.47') to an (I.P.) thence;

By an interior angle of ($220^{\circ}-42'-30'$) by land of the Town of Chelmsford (140.74') to an (I.P.) thence;

By an interior angle of (103⁰-17'50") by land of the Town Chelmsford (50.00') to a point thence;

By an interior angle of (105⁰) (180') to a point thence;

By an interior angle of (89⁰-55'-05") (330.42') to an (I.P.) and the point of beginning; containing 26,548 square feet of land more or less.

This vote authorizing the Board of Selectmen to convey said parcel is contingent upon a favorable vote of the School Committee pursuant to Chapter 40 Section 15 and further contingent upon the acquisition of an easement for access to remaining Town property by emergency vehicles over said parcel and adjacent land fronting on Maple Avenue.

Town Manager Bernard Lynch explained the article. The estimated value of the land at this time is between \$5,000 to \$7,000. An actual assessment will be made available for the bidding process. A Question was asked regarding the type of business located near the Byam School and what would the land be used for. The Town Manger said it would be used for future parking which would then enable the business to expand their front portion of their building. The Board of Selectmen was in favor of the article. The Finance Committee was in favor of the article. The Moderator asked for a show of hands on the motion, motion carried unanimously.

UNDER ARTICLE 7 Dennis Ready moved to waive the detail reading of the article. The Moderator asked for a show of hands on the motion. Motion carried, unanimously. William Dalton then came forward and explained the article. This would allow in the event of a layoff that only the actual time accrued while working only in Chelmsford would be counted towards seniority. It doesn't matter where the firefighter lives. He gave an example that if a firefighter who worked for ten years in the Town of Westford was laid off then came to work in Chelmsford for five years, according to the present Civil Service Law that firefighter would have a total of fifteen years in seniority. If a layoff occurred in Chelmsford and the choice came down to the firefighter with the total Civil Service years of fifteen (ten from Westford and five from

Chelmsford) vs the firefighter who only had a total of seven years (all seven years worked in Chelmsford) of Civil Service, then the firefighter with the higher amount of years of service regardless of where they were earned would maintain the position. The union members felt that the firefighter who worked the most number of years in Chelmsford should have the seniority. The total years in Civil Service shouldn't be taken into consideration. It should be the amount of years worked for the Town of Chelmsford as a firefighter. Selectman Lawlor questioned what was the difference between the wording that appears on the warrant vs the wording of this motion. William Dalton explained that this will protect any disabled Veteran who applies. This is according to state law that was passed in 1991 and the wording was not included in the original article. A question was asked why this was not part of the wording in contract negotiations. Due to the Civil Service Law being a state law any city or town which accepts the Civil Service Law must abide by it. This would only apply to the Firefighters and not the Police Department. If the Police want the same type of protection then they would have to petition the Legislation and amend the wording to include them. Selectmen Brem moved to reconsideration the motion to waive the reading of the article. The Moderator asked for a vote on the motion to reconsider. Motion carried by a show of hands. The Moderator asked for a vote on the motion to waive the reading of the article. Motion defeated by a show of hands, he then read the article in its entirety. More questions were asked. One issue was the possibility that this would limit the work force to only Chelmsford residents. It didn't matter where a firefighter lived, only the years of service with the Town not the Civil Service system was the issue. Selectmen were in favor of the article. The Finance Committee was not in favor. More discussion took place. William Keohane spoke in favor of the article citing another example of the Civil Service Law process. If a person worked as a clerk typist under Civil Service for five years, then took the firefighter's exam and qualified and became a firefighter and worked for two years in Chelmsford, the following could happen. If a layoff was to take place according to seniority, then that person would be able to add the five years as a clerk typist along with the two years employed as

a firefighter and have a total of seven years of seniority. The person who worked for three years as a firefighter in Chelmsford with no other Civil Service would then be laid off. The members of the Firefighter Association want to keep the seniority within their organization. He then moved to amend the article by rewording the title of the Act: Relative to Reduction In Force for Employees of the Fire Force of the Town of Chelmsford. The Moderator asked for a vote on the motion to amend by a show of hands, motion carried. Michael Bahia moved to amend section one of the article by substituting the following after the words "inserting in place thereof" the following words: and for the purpose of separating of permanent employees from service on said fire force, seniority shall be based on length of service by title in the fire force of any city or Town with the Commonwealth of Massachusetts.....subject to the Civil Service Law Chapter 31, excluding service in any other departmental unit of the Town of Chelmsford, any other Town or city, or the Commonwealth, and shall be reinstated in said fire force according to such seniority. The Moderator asked for the Selectmen's recommendation. The Board of Selectmen did not recommend the motion to amend. The Finance Committee was not in favor of the motion to amend. The Moderator asked for a show of hands on the motion to amend, Motion defeated. The Moderator then asked for a show of hands of the article as amended, motion carried and the article reads as follows:

William F. Dalton moved that the town vote to petition the Great and General Court of the Commonwealth of Massachusetts to amend the following Massachusetts General Laws, pertaining to Civil Service Law Chapter 31, as follows:

AN ACT RELATIVE TO REDUCTION IN FORCE FOR EMPLOYEES OF THE FIRE FORCE OF THE TOWN OF CHELMSFORD.

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

SECTION 1. Section 1 of chapter 47 of the acts of 1990 is hereby amended by inserting after the words "Notwithstanding the provisions of any general or special law or rule to the contrary," the following words "and subject to paragraph six of section 26 of Chapter 31,"

SECTION 2. said chapter 47 is hereby further amended striking out, in lines three through ten, the words "provided, however, that this section shall apply only to reductions in force resulting in demotions from above the lowest title on such force to the next lowest title or titles in succession and shall not affect the seniority of any employee in service for any other purpose, including, but not limited to," and inserting in place thereof the following words: "and for the purposes of separation of permanent employees from service on such fire force, seniority shall be based on length of service by title in the fire force of the town of Chelmsford, excluding service in any other departmental unit of the Town of Chelmsford or any other town or city or the Commonwealth, and shall be reinstated in said fire force according to such seniority."

SECTION 3. This act shall take effect upon its passage.

UNDER ARTICLE 8 Evelyn Thoren moved that the town vote to adopt the following resolution relative to the current acting being undertaken by the Chelmsford Public School System to formulate an HIV/AIDS Prevention Program to become an integral part of the Kindergarten through Twelfth Grade curriculum:

WHEREAS the HIV/AIDS virus is acknowledged to be a life-threatening infectious disease and as such, can be accorded objective, academic instruction to inform students as to its nature and danger, and

WHEREAS the HIV/AIDS virus is generally recognized as falling under the category of a social disease, and

WHEREAS the mechanics of actually disseminating the medical facts relating to the infection are subject to the originator's subjective, personal system of moral and ethical values, therefore

BE IT RESOLVED that:

any HIV/AIDS Prevention Program as may be proposed and/or adopted by leadership of the Chelmsford Public School System shall:

1. be implemented as a specific, structured course of instruction, i.e. as opposed to being carried on as a comprehensive program with HIV/AIDS information dispersed throughout the entire curriculum of the Chelmsford School System, and

BE IT FURTHER RESOLVED that:

2. the citizenry of the Town of Chelmsford shall have ready access to a detailed scope and sequence of the program to be offered for its examination and study, and
3. any such program shall not set forth a mandatory requirement for students to successfully complete it as a prerequisite for promotion or final graduation, and finally
4. any such program shall only be attended by students who produce a letter of approval to attend, signed by their respective legal parents (s) or guardian (s) , i.e. a failure to receive such written communication from a parent or guardian shall not be understood to be tacit approval for the student in question to be required to attend;

George Ballweg spoke about the article. He explained that this article is a civil rights issue, not an educational issue. This is being put forth as a non binding resolution by the Concern Citizens of Chelmsford. Parents historically had the right to determine the moral and ethical guidance of their children when it comes to choosing certain programs. A discussion took place. The Board of Selectmen were not in favor of the article, they felt that it infringed on the jurisdiction of the School Committee. The Finance Committee was not in favor of the article. More discussion took place. John Emerson asked if this article passes does the School Committee have any type of obligation to follow it. Town Counsel James Harrington explained that this is a resolution that is non-binding policy. The School Committee is not legally obligated to follow it. Bradford Emerson moved the question to stop debate. The Moderator asked for a show of hands which left the chair in doubt. The tellers came forward and a hand count was taken.

The result of the count was: Yes 135 No 5 2/3's is 93 motion carried to stop debate. The Moderator asked for a show of hands on the article, motion defeated.

UNDER ARTICLE 9 Finance Committee member Dwight Hayward, moved that the town vote to amend the General By-Laws Article II Section 2.2 PUBLICATIONS by deleting section 2.2 which reads as follows in its entirety:

2.2 PUBLICATIONS - The warrant article shall be included in the Finance committee report which shall be made available to Town Meeting Members and the public not less than two (2) weeks before either Town Meeting. The warrant articles for any Special Town Meeting shall be made available to the Town Meeting Members not less than fourteen (14) days before the Special Town Meeting.

And add the following Section 2.2:

2.2 PUBLICATIONS - The warrant article shall be included in the Finance Committee report which shall be made available to Town Meeting Members and the public not less than one (1) week before either Annual Town Meeting. The warrant articles for any Special Town Meeting shall be made available to the Town Meeting Members not less than fourteen (14) days before the Special Town Meeting.

Cheryl Boss, Chairman of the Finance Committee, explained that the purpose of this article was to give the Finance Committee more time in order to have all the correct information needed before the book went to press. Right now the Committee must have the book published two weeks prior to the Town Meeting. Sometimes all the information isn't available and when corrections have to be made it looks like found money. The Committee felt that given the extra week of time, a more up to date book would be produced. She went on to explain that once it is published, the book is available at the Town Office Building. The cost for mailing the book out is almost \$2.00 per book, which would be an unnecessary expense of \$400.00 per year because of the two Town Meetings each year. The Finance Committee meetings and the School Committee meetings are all opened to the public. Any representative can attend these meetings if they feel that more information is needed prior to the publishing of the

book. Also rough drafts are made available upon requests, of any budget. The Board of Selectmen were in favor of the article. A discussion took place. A number of representatives spoke against the article. The Moderator asked for a show of hands, the article was defeated.

UNDER ARTICLE 10 Chairman of the Sewer Commission, John P. Emerson moved that the town vote to authorize the Board of Selectmen and/or the Sewer Commissioners to acquire any and all temporary and/or permanent easements, and any property in fee simple with the buildings and trees thereon by purchase, eminent domain, or otherwise, for the property located in the Town of Chelmsford, Massachusetts, and further described and shown on a set of plans entitled "Plan of Sewer Easements in Chelmsford, Massachusetts, Phase IIIA Sewers, prepared for the Chelmsford Sewer Commission by Richard F. Kaminski & Associates, Inc.," a copy of which is on file in the office of the Town Engineer and is incorporated herein by references, for the purpose of constructing and maintaining sewers, pumping stations, and all other appurtenances thereto.

Chairman of the Sewer Commission, John P. Emerson Jr., explained that this is a standard article and asked for support. The Selectmen were in favor of the article. The Finance Committee was in favor of the article. The Moderator asked for a show of hands, motion carried, unanimously.

UNDER ARTICLE 11 Selectman Peter V. Lawlor, moved that the Town vote to amend the Chelmsford Home Rule Charter Under Part II Legislative Branch/
Representative Town Meeting Section 2.5 Vacancies (c) forfeiture of Office by adding the following paragraph:

Any town meeting member who shall fail to attend more than one-half of the sessions of the town meeting held in a calendar year, may appeal the declaration of vacancy by requesting a hearing on removal. A request for hearing shall be in writing and shall be filed with the Town Clerk on or before January 15th of the following calendar year. A hearing shall be held before a committee consisting of the Town Clerk, Town Moderator and Town Counsel to be held no later than January 25th of said year. Upon the showing of good cause by the

member, the committee may excuse one or more absences and may rescind the Declaration of Vacancy provided the Town meeting member has attended at least one-half of the unexcused sessions of the Town Meeting during said calendar year.

Town Counsel James Harrington explained the article. This would allow an representative who is removed from the position due to lack of attendance a chance to appeal. Presently, according to the Charter, a representative must attend more than one half of the meetings held in a calendar year. If there are six meetings held, then representatives must attend four out of six meetings. Rather than allow the remaining representatives in a precinct conduct a hearing and vote on a decision, it was felt that the positions mentioned in the article, were the most non-political. Nothing would be gained or lost by these three people reviewing the appeal. If the representatives were allowed, there is a possibility that a decision wouldn't necessary be a fair one, because the person involved may not be popular among the representatives, or the next person on the reserve list may be more qualified in some opinions. Therefore the Moderator, Town Counsel and the Town Clerk would make the decision. The Board of Selectmen were in favor of the article. The Finance Committee was not. Nobody should make a decision one way or the other. They felt that the representative could always run again at the next election and in reality only be out of office for four months. A discussion took place. A Number of representatives spoke in favor of the article. Catherine Brown submitted a motion to amend which was declared out of order by Town Counsel. William Dalton moved the question to stop debate. The Moderator asked for a show of hands on the motion, motion carried, unanimously. The Moderator then asked for a show of hands, motion carried, unanimously.

UNDER ARTICLE 12 The Moderator read the article then feeling that he may have a conflict stepped down as Moderator, and Town Counsel James Harrington presided over the meeting as the Acting Moderator.

Selectman Peter V. Lawlor moved that the Town vote to amend the Chelmsford Home Rule Charter under Part II Legislative Branch/ Representative Town Meeting Section 2.9 Participations

by Non-Town Meeting Members Subsection (b) Representatives of Town Agencies by adding the following paragraph:

"Any Elected or appointed Town Official may submit a motion under any warrant article pertaining to matters within their purview".

Chairman of the Board of Selectmen, Richard DeFreitas explained the purpose of the article, and also stated that Selectman Lawlor was making a motion to amend the article on his behalf, which was the point of this whole article. The Acting Moderator read the motion to amend. Any Elected or appointed Board or The Town Manager may submit He went on and explained that it could be possible that at some point a board or committee may not have a member who also is a representative town meeting member, therefore that board would not be able to submit any motions on their behalf. A Discussion followed. It was asked why this was not addressed in the Charter. The intent was to keep the separation of executive and legislation powers. The Finance Committee was not in favor of the motion or the article. The Board of Selectmen were in favor. More discussion took place. Barry Balan moved the question to stop debate. The Acting Moderator asked for a show of hands, motion carried, unanimously. The Acting Moderator asked for a show of hands on the main motion, motion defeated.

Moderator Dennis McHugh returned to the podium and presided over the meeting.

UNDER ARTICLE 13 Selectman Peter V. Lawlor moved that the Town vote to accept the provisions of Section 48 of Chapter 399 of the Acts of 1992, an Act concerning Early Retirement Incentive.

Town Manager Bernard Lynch explained that is a piece of state legislation that is being used throughout the state. It had been previously approved last October by the representatives, however, at that time the Middlesex County Retirement System was deemed not in full compliance with the law. This will be a cost savings for the Town. It will reduce the total personnel and fill certain needed positions with a less expensive employee. It will also make way for the reorganization of departments.

The Board of Selectmen were in favor of the article. The Finance Committee was in favor of the article. The Moderator asked for a show of hands, motion carried, unanimously.

UNDER ARTICLE 14 Kathleen moved to postpone this article to Thursday April 29, 1993, and be the first article of business, after the posted special. Susan Olsen moved to adjourn the meeting until Thursday. She explained that she felt that the discussion may go over the 11:00 PM curfew. Tom Moran spoke against the motion to adjourn. He felt that the article shouldn't be postponed until another night, and he did not want to adjourn the meeting at this time as he felt that the article should be heard. John Coppinger stated that there has been enough discussion in the past on the subject of beavers and he wanted to vote on the article tonight. The Selectmen were in favor of continuing the meeting. The Finance Committee supported the Selectmen on wanting to continue the meeting. The Moderator asked for a show of hands on the motion to adjourn. Motion defeated. The Moderator asked for a show of hands on the motion to postpone the article. Adrienne Jerome spoke in favor of postponing the article. She explained that a Representative from the Friends of the Animals Association would be flying in Thursday night and be available at that time to answer any and all questions. Brad Emerson moved the question. The Moderator asked for a show of hands on stopping debate. The Chair was in doubt, the tellers came forward and conducted a hand count: Yes 131 No 1 2/3's is 88, motion carried.

Kathleen Hillman moved that the Town vote to amend the General Bylaws Article VI Police Regulations by adding the following:

Section 22 Prohibition of Trapping by means of the Leghold and conibear trap on private and public Lands without the written permission of the Property owner.

1. It shall be prohibited and unlawful for any person to set, trigger, activate, or otherwise cause to be set, triggered, activated or use any type or modification of any steel jawed leghold trap including the soft catch trapping system, or any form of jaw trap or conibear trap, for the capture of any animal without the written permission

of the property owner carried on the trapper's person. This written permission is to be renewed yearly. Public lands would require the written permission of the department head who oversees said land.

2. The definition set forth in general law chapter 131, section 1 of "to Trap", as said act applies to fur bearing mammals, are incorporated herewith.
3. The Police Department and or animal control officer of Chelmsford, shall be authorized to enforce this by-law pursuant to Article 1 of Town of Chelmsford General by-laws.
4. The Fine for each violation of this section shall be three hundred dollars (\$300.00), with each violation constituting a separate offense. Said violations shall be punishable as provided in Article 1 of Town of Chelmsford by-laws.

Kathleen Hillman explained the article. She explained that this a property rights not an animal rights by-law. This would allow her to say no trapping is allowed on her property, unless the trapper has written permission. Presently any trapper is allowed to trap on any land that is not posted during the trapping season of November to February. A discussion took place. Adrienne Jerome, Thomas Christiano and Eleanor Abbott spoke in favor of the article and jointly answered questions from the Body. A number of Representatives spoke against the article. Even though the proponents said it was a property right, the Representatives questioned why a person from the Friends of the Animals was willing to come before them and speak about the issue. It was asked if there were any reports of trappers causing damage or accidents with the trapping. No statistics could be given. It was stated that if any type of by-law is passed then the trappers will not come to Chelmsford and the beaver population will return. The Moderator asked for the Selectmen's recommendation. The Board of Selectmen were in favor of the motion. The Finance Committee was not in favor of the motion. Kathleen Hillman moved to amend the article by decreasing the fine of \$300.00 to read \$100.00. The Selectmen were in favor of the motion to amend. The Finance Committee

had no recommendation. The Moderator asked for a show of hands on the motion to amend. Motion carried. Dennis Ready moved the question to stop debate. Motion carried, unanimously. The Moderator asked for a show of hands on the main motion as amended, motion defeated.

Michael McCall moved to adjourn the meeting until Thursday night April 29, 1993, at the McCarthy Middle School Gymnasium. The meeting will continue after the conclusion of the posted Special Town Meeting. The Moderator asked for a show of hands, motion carried, unanimously. The meeting adjourned at 11:20 PM.

Dennis E. McHugh
Moderator

Mary E. St.Hilaire
Town Clerk

**SPECIAL TOWN MEETING
APRIL 29, 1993**

The Moderator Dennis E. McHugh, called the Special Town Meeting to order at 7:44 PM. At the McCarthy Middle School Gymnasium. He recognized the presence of a quorum. There were 149 Town Meeting Representatives present.

The Moderator pointed out the exits located within the Gym, and went over the procedures of Town Meeting.

Selectman Peter Lawlor moved that the reading of the Constable's return of service and the posting of the warrant be waived. It was so voted, unanimously by a show of hands. Selectman Peter Lawlor moved that the reading of the entire warrant be waived. It was so voted, unanimously, by a show of hands.

The Moderator made an announcement that Thursday May 6, 1993 was the Annual Student Government Day at Chelmsford High. The Students were here tonight and he read the list of students and their positions.

Selectman	Edward Kalpas Andrea Polychrones Karen Ready Tracy Sullivan Kenneth MacPhail, Chairman
Town Manger	Eric Karr
Town Clerk	Amy Shattuck
School Committee	Kathleen Ahern Shirazeh Tabibi Lee Ablove Mark Perriello, Chairman
Supt of Schools	Djwan Scott
Housing Authority	Matthew Metivier
Sewer Commission	Jeff Metivier Aaron Robinson Keith MacPhail

Planning Board	Colleen Gleason Kerry MacDonald Katrina Often
Board of Health	Joseph Balan Erin Littlefield Jaimie Russo
Cemetery Commission	Desiree Elias Marny White Tim McMaster
Cemetery Supt	Greg Marcks
Library Trustee	Kristen Kidder Julie Waszack
Treasurer/Tax Coll Finance Director	Kate Peterson
Board of Assessors	Mike Phillips Andy Rubenstein Chris Sanford
Town Accountant	Joe Lemay
Finance Committee	Kevin Scanlon Matthew Amerson Elizabeth Parker
Police Chief	Ryan Hirt
Deputy Police Chief	Jeff Saviano
Fire Chief	Jennifer Pattison
Deputy Fire Chief	Jen Durkin
DPW Dir Town Engin.	Jeremy Quimby
Supt of Streets	John Pollard
Building Inspector	Lindsay Wells
Wiring Inspector	Brian McKay
Town Constable	Chris Parke
Town Moderator	Steven Moore

Council on Aging

Jeremy Davis

Veteran's Agent

Steph Wagemaker

State Rep.

Christina Egan

State Senator

Aaron Bates

The Town Meeting body greeted the students with a round of applause.

UNDER ARTICLE 1 Selectman Robert Joyce moved that the Town vote to amend the zoning by-law under Article II District Regulations Section 2300 Use Regulation Schedule by adding under Business Uses the following use:

RA RB RC CA CB CC CD IA

IS RMH CX P OS

Food Catering Ser 0 0 0 0 P(4)P(4)P(4) 0 0 0 P(4) 0 0 and further to amend Article V. Definitions by adding the following definition:

Food Catering Services: An establishment which prepares and sells prepared foods to customers in bulk to serve a minimum of 20 people for consumption at a location off the premises.

Town Manager Bernard Lynch explained that the Old Town Hall is a building that the town leases space to businesses. He cited the annual cost for maintaining the building is why he felt that the catering service would be an asset as a tenant and that is why he wanted the CX zone amended to allow catering service, this would help make the building self sufficient. However, after talking with the proposed caterer it was decided that the amount required for rent could not be met. As a result the motion to rezone the site will be withdrawn. Selectman Robert P. Joyce moved to withdraw the article. The Board of Selectmen were in favor of the motion. The Finance Committee was in favor. The Moderator asked for a show of hands, motion carried, unanimously.

UNDER ARTICLE 2 Selectman Robert P. Joyce, moved that the Town vote to transfer and appropriate from Debt and Interest Line Item 33 of the FY93 Budget the sum of \$100,000.00 to Line Item 8 Public Safety Personnel Services.

Town Manager Lynch explained the article. This had been slated for the October Meeting last year, in order to fund the Fire Contract. The article was withdrawn with the idea that the Department would not need the money. A number of items have since come up therefore the money is still needed to avoid a shortfall in the budget. The Selectmen were in favor of the motion. The Finance Committee supported the motion with the understanding that the Town is not anticipating any borrowing between now and the new year. The Moderator asked for a show of hands, motion carried, unanimously.

UNDER ARTICLE 3 Selectman Robert P. Joyce moved that the Town vote to transfer and appropriate from the 1991 Transportation Bond Issue as set forth in Chapter 33 of the Acts of 1991, the sum of \$479,646.00 for the purpose of Chapter 90 Expenditures.

Town Manger Bernard Lynch explained that this is a requirement by the State in order to receive monies for Chapter 90 projects in FY94.

The Board of Selectmen recommended the article. The Finance Committee recommended the article. The Moderator asked for a show of hands, motion carried, unanimously.

Seeing that there was no other business at hand the Moderator declared the Special Town Meeting closed at 7:56 PM and moved immediately back into the annual.

The Moderator opened the Adjourned Annual Town Meeting at 7:57 PM. He announce that Cheryl Boss who was the Chairman of the Finance Committee will be leaving the committee after eleven years of service, and thanked her for her work. The Body gave her a round of applause.

UNDER ARTICLE 15 Library Trustee D. Lorraine Lambert moved that the Town vote to authorize the Board of Selectmen to sell pursuant to the provisions of Massachusetts General Laws Chapter 30B a painting known as "Amos Adams", and further to designate and restrict the use of any funds received from said sale to Public Library Building Needs.

Library Trustee Member Elizabeth McCarthy explained the history of the painting and what the trustees hoped to do with the proceeds obtained from the sale of the painting. The money would go into a separate fund for the Library Building Needs. The Trustees felt that they would be taking a cultural aspect of the Town and transferring it to another cultural aspect to be used by the Town.

The Board of Selectman recommended the article. The Finance Committee recommended the article. A question was asked concerning the painting decreasing or increasing in value. Elizabeth McCarthy said that the value has dropped since first appraised in 1985. Bernard Ready spoke against the motion. Mike Sockol spoke in favor of the article. The proceeds will be of greater use than the picture itself. Jeff Stallard moved to amend the article by adding: A condition of the sale shall be that a copy of the "Adams" Painting be made at or prior to the time of sale. The Board of Selectmen had no recommendation on the motion. The Finance Committee felt that an amendment was not needed. The Moderator asked for a show of hands on the motion to amend. Motion defeated. He then asked for a show of hands on the main motion, motion carried.

UNDER ARTICLE 16 Library Trustee D. Lorraine Lambert moved that the Town vote to transfer and appropriate the sum of \$41,671.00 from the Library Endowment Funds, transfer and appropriate the sum of \$37,075.00 from the Sale of Town Owned Land, and borrow the sum of \$281,254.00 for a total appropriation of \$360,000.00 and to authorize the Town Manager to negotiate the purchase price of the real property with the approval of the Board of Selectmen for the purpose of purchasing real property consisting of land with buildings thereon located at 10 Bartlett Street, Chelmsford, Massachusetts for Public Library purposes.

Library Trustee D. Lorraine Lambert explained the motion. She gave a history of the land in question. The Town had a opportunity to purchase this land in the past and was turned down by the Town Meeting Body. This would be used for the possibility of future expansion. Both the Library Trustees and the Site Committee agree that this is the best location. There is 1.44 of an acre involved, the Board is hoping to purchase two other parcels of land which would allow for the parking of one hundred cars.

The assessed value of the land is \$420,000.00. She asked for support of the article. Questions were asked about the site. Also if the Town decided to build at another site would the representatives have the chance to vote to do so or is the Town locked into this site? The Town Manager explained that wherever the site would be the Town Meeting Body would have to vote for the funding of the construction. Could the land be taken by eminent domain, if the seller didn't want to sell the property at the appraised price. That avenue would be explored if need be. What would happen to the "Pink House". The Town Manager explained that presently there is no buyer in mind for any of the houses on the site, but the houses would be moved if possible. The Moderator asked for the Board of Selectmen's recommendation. The Board of Selectmen were in favor of the article. The Finance Committee was in favor. The Moderator asked for a show of hands on the article. Motion carried, unanimously.

UNDER ARTICLE 17 Selectman Peter V. Lawlor moved that the Town vote to authorize the Town Treasurer, with the approval of the Board of Selectmen, to enter into compensatory balance agreements, during Fiscal Year 1994, as permitted by General Laws Chapter 44, Section 53F.

Town Manager Bernard Lynch explained that this is to allow the Town Treasurer to make arrangements to deposit the Town's money into certain banks in return for services. The Board of Selectmen were in favor of the article. The Finance Committee was in favor of the article. The Moderator asked for a show of hands, motion carried, unanimously.

UNDER ARTICLE 18 Selectman Peter V. Lawlor moved that the Town vote to transfer the sum of \$18,000.00 from the sale of the Graves and Lots to Cemetery Improvement and Development Fund.

Town Manager Bernard Lynch explained that this is an annual part of the Budget. The Board of Selectmen were in favor of the article. The Finance Committee supported the article. The Moderator asked for a show of hands, motion carried, unanimously.

UNDER ARTICLE 19 Selectman Peter V. Lawlor moved dismiss the article.

Town Manager Bernard Lynch explained that there were no late bills. The Moderator asked for a show of hands, motion carried, unanimously. UNDER ARTICLE 20 Samuel Poulten moved that the Town vote to accept the provisions of Section 12 of Chapter 188 of the Acts of 1985, the School Improvement Act, in relation to the Equal Educational Opportunity Grant in the amount of \$17,207.00 for the Nashoba Valley Technical High School for the 1993-94 School Year.

Samuel Poulten explained that this is a necessary item. The five other towns involved must also vote the same article. This maybe the last time, the Town has been voting on this since 1985. The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Moderator asked for a show of hands, motion carried, unanimously.

UNDER ARTICLE 21 Sewer Commission Chairman, John P. Emerson Jr., moved that the Town vote to transfer a sum of \$1,000,000.00 from Sewer Betterments, Special Revenue, to reduce the exempt portion of debt and interest in the Fiscal Year 1994 budget.

Sewer Commission Chairman, John P. Emerson explained the article. This is the third time that the Town has voted for this, its an annual item. The Board of Selectmen recommended the article. The Finance Committee recommended the article. The Moderator asked for a show of hands, motion carried, unanimously.

UNDER ARTICLE 22 Selectman Peter V. Lawlor moved that the Town vote to accept the provisions of Massachusetts General Laws Chapter 44, Section 53D "Recreation and Park Self-Supporting Service Revolving Funds"

Town Manager Bernard Lynch explained that this would allow the Recreation Department to be self sufficient. The Board of Selectmen recommended the article. The Finance Committee recommended the article. The Moderator asked for a show of hands, motion carried, unanimously.

UNDER ARTICLE 23 Conservation Member, David McLachlan moved that the Town vote to transfer the sum of \$2,500.00 from Conservation fees under wetlands Special Reserve Fund to reduce the Conservation Commission Budget Fiscal Year 1994.

The Town Manger Bernard Lynch explained that this would enable the Conservation Commission to reduce their FY94 budget by \$2,500.00 and put the monies towards Reservation Management. The Board of Selectmen were in favor of the article. The Finance Committee was in favor of the article. The Moderator asked for a show of hands, motion carried, unanimously.

UNDER ARTICLE 24 Selectman Peter V. Lawlor moved that the Town vote to raise and appropriate, the sum of \$21,500.00 to engage a private accounting firm to prepare an audit of all accounts in all departments in the Town of Chelmsford.

The Town Manager explained that because the Town receives alot of federal money it is required that an audit be done. The Town also includes all the Town budgets and this is done on a yearly basis. The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Moderator asked for a show of hands, motion carried, unanimously.

UNDER ARTICLE 25 Selectman Peter V. Lawlor moved that the Town vote to raise and appropriate the sum of \$20,000.00 for the purpose of funding the sand lease approved by the Town under Article 12 of the 1989 Annual Town Meeting.

The Town Manager explained that this is a yearly article. The Town has a ten year lease for the cost of sand. The price is half the cost of the market price. The Board of Selectmen were in favor of the article. The Finance Committee was in favor of the article. The Moderator asked for a show of hands, motion carried, unanimously.

Michale Sokol asked to take articles 27, 29, and 30 out of order and then return to Article 26 which is the budget. This would allow more time to be spent on the budget. The Board of Selectmen recommended the motion. The Finance Committtee was not in favor of taking any articles out of order. The Moderator asked for a show of hands, motion carried.

UNDER ARTICLE 27 Town Manager Bernard Lynch moved that the Town vote to raise and appropriate, the sum of \$12,500.00 for the purpose of providing Senior Citizen Real Estate Tax Payment Vouchers for services rendered, pursuant to an agreement to be formulated by the Council on Aging and approved by the Town Manager.

Town Manger Bernard Lynch explained that this was a program started last year that was successful. A lot of Senior Citizens took advantage of working for the Town and putting the money earned towards their taxes. However, the activity was not as high as anticipated, therefore not as much money is being requested for this year. The Board of Selectmen were in favor of the article. The Finance Committee recommend the article. The Moderator asked for a show of hands, motion carried, unanimously.

UNDER ARTICLE 29 Finance Committee Member Dwight Hayward moved that the Town vote to raise and appropriate, the sum of \$150,000.00 to be used as a Reserve Fund at the discretion of the Finance Committee, as provided in General Laws, Chapter 40, Section 6.

Chairman of the Finance Committee Cheryl Boss explained that this is money that is put aside and used for non-anticipated emergency items. The Board of Selectmen recommended the article. The Finance Committee recommended the article. The Moderator asked for a show of hands, motion carried, unanimously.

UNDER ARTICLE 30 John Emerson moved that the reading of the article be waived. The Moderator asked for a show of hands, motion carried, unanimously. Town Manager Bernard Lynch explained the article. There are three items that are changed from the current by-law. A fine of \$100.00 will be charged for unauthorized parking in a handicap spot. This fine is in accordance with state statute. The permit is to be issued for 180 days where presently the by-law reads sixty days. The final change is that the unauthorized use of the permit will be a fine of \$100.00 which is an increase of \$50.00. A discussion took place. Some Representatives felt that the Fine of \$100.00 for parking in a handicap space was high. What could be done if in fact a ticket was issued and there was a legitimate reason. Police Chief Raymond McKeon came forth and explained that there was a hearing process in which a

person could protest a ticket. If the reason was accepted then the fine would be waived. The Board of Selectmen were in favor of the article. The Finance Committee was in favor of the article. Harry Foster moved to amend the article to reflect a lower fine for parking in a handicap space. Amend the dollar amount from \$15.00 (current amount) to \$50.00. He felt that this was a fair amount. The Board of Selectmen were not in favor of the motion to amend. The Finance Committee was not in favor of the motion to amend. A number of Representatives spoke in favor of leaving the amount as original presented with the figure of \$100.00. The Moderator asked for a show of hands on the motion to amend. Motion defeated. He then asked for a show of hands on the main motion, motion carried. The article reads as follows:

Selectman Peter V. Lawlor moved that the Town vote to amend the General By-laws Article VI Section 20 Prohibition on Unauthorized Parking in Designated Handicapped Parking Spaces in private or Public Ways by deleting paragraphs 2,7, and 8 which read as follows in their entirety:

2. A fine of \$15.00 shall be imposed for the unauthorized parking of a motor vehicle in a space reserved and designated for use by vehicles of handicapped persons, pursuant to the authority of Chapter 90, Section 20C of the Massachusetts General Laws.

7. Any motor vehicle bearing a handicapped parking permit or motor vehicle registration plate designating the vehicle as one used by a handicapped person shall be authorized to park in a designated handicapped parking space. The Chief of Police, his designee, or the Town Clerk may issue a temporary handicapped Parking Permit to any person upon application with supporting medical affidavit signed by a licensed physician designating the applicant as physically handicapped. Said temporary permit shall be issued with an expiration date not to exceed sixty (60) days from the date of issue and shall be displayed in front right windshield of any vehicle parked in a designated handicapped parking space.

8. The unauthorized use of a temporary permit shall be punishable by a fine of \$50.00.

and add the following paragraphs 2,7, and 8:

2. A fine of \$100.00 shall be imposed for the unauthorized parking of a motor vehicle in a space reserved and designated for use by vehicles of handicapped persons, pursuant to the authority of Chapter 40, Section 21 of the Massachusetts General Laws.
7. Any motor vehicle bearing a handicapped parking permit or motor vehicle registration plate designating the vehicle as one used by a handicapped person shall be authorized to park in a designated handicapped parking space. The Chief of Police, his designee, or the Town Clerk may issue a temporary handicapped Parking Permit to any person upon application with supporting medical affidavit signed by a licensed physician designating the applicant as physically handicapped. Said temporary permit shall be issued with an expiration date not to exceed one hundred eighty (180) days from the date of issue and shall be displayed in front right windshield of any vehicle parked in a designated handicapped parking space.
8. The unauthorized use of a temporary permit shall be punishable by a fine of \$100.00.

UNDER ARTICLE 26 Town Manager Bernard Lynch moved that the Town vote to raise and appropriate such sums of money as may be required to defray Town charges for the fiscal period July 1, 1993 to June 30, 1994.

Town Manager Bernard Lynch gave an explanation of the budget and showed a chart which reflected the spending trends over the years. While other Towns are going through the problems of having to downsize their services, Chelmsford is starting to rightsize it's services.

One of the plans was to strive to provide the same level of service that was in 1990, beginning with the public safety area. He was working towards the re-opening of the West Fire station. Some of the areas like Community service is still down by 5% from the 1990 figures. He talked about the projected revenue increases which will be used for funding. The Debt and Interest Area is decreasing this year. The miscellaneous receipts are level this year, however, the excise revenue is down. He then went through the budget and addressed areas that showed increases and decreases and explained the highlights. He started with the Municipal Administration. He explained that increases in the personnel service was due to additional staffing in order to comply with the charter, or to bring a department if there was a justifiable need closer to what it had in 1990. This was the case in his office and the Town Clerk's. He went on to the Educational Area. Chelmsford's share of the Nashoba Technical High School budget increased. The Chelmsford School Department is increasing \$903,000.00 which is a 4% increase. He felt that additional State Aid will become available, if not then the School Committee will have to make decisions, and possibly come back to this body in the future requesting more money. Under Public Safety he indicated re-opening the West Fire Station and that the Police Budget does not include any raise for the Patrolman's union which is still under negotiations. David Carpenter questioned the concerns that the Finance Committee had about the availability of funds for re-opening the West Fire Station. The Town Manager explained it would require eight firefighters to staff the station and that there is \$200,000.00 in the budget which will be more than enough to cover the cost. Due to the early retirement program and additional staffing of the West Station, fifteen newly hired people will start at the lowest rate on the scale. When asked the time frame for the re-opening, he said hopefully by late summer. The Department of Public Works expenses include Chelmsford's share of the cost of the Duck Island Sewage Treatment Plant. The Sewer Commission needed more money to defray the cost of legal fees and engineering fees for the Phase III of the Sewer Program. The Library increase reflects additional hours and staffing for the library, and the union negotiations are still going on. The Board of Health increases are due to salary costs mainly for

the increase of hours for the Nurse. This is due to lead paint and aid awareness programs that are required under state statute. Also the expenses changed due to the Inspectors using a fleet of vehicles that are now available instead of their own vehicles, therefore no more mileage will be paid. He projected an 10% increase in the employee benefits due to the early retirement initiative. The Non Exempt Debt is lower due to the paying off of the Cranberry Bog bond and the 1987 Capital Planning Bond. The Snow and Ice Account is overdrawn by \$150,000.00, the last storm caused the budget to go out of balance by \$80,000.00. After the State sends out the cherry sheet figures an adjustment may have to be made to this account at the October meeting. He felt that this was a fair budget and offered to answer any questions from the floor. George Merrill questioned why his taxes have increased continuously since 1988. It was explained that due to the number of overrides and sewerage bonds and the cutback in state aid has made it necessary for the property taxes to be increased to cover the additional costs over the budget voted in a given year. John Coppinger questioned the employees contracts. He wanted to know if the Town was at the point that the contracts can be funded without causing cuts in service or personnel of a particular budget. The Town Manager explained that if the money is not in the department's budget then the Department will have to come back to the Town Meeting and ask for more money, or an over-ride vote may be required. Edward Cady questioned if a department's budget was not voted would the personnel be cut in order to fund the increase in order to comply with a contract. The Town Manager explained that negotiations would have to be done all over again. If the funding is based on the result of the Town Meeting vote, or an override vote, and doesn't pass, then there is an obligation to continue on with negotiations, until an agreement is met. David McLachlan questioned under the Revenues, how much in tax dollars is the Town delinquent in collecting, compared to one year ago? Fred Mansfield the Finance Director/Tax Collector explained that the collections stayed basically the same from 1990 to 1993. Collections are about 97% complete at this current time, which reflects a one point four million delinquent. Also the Town Manager explained that Chelmsford's share of state aid is down by four million. This is why the property taxes have been

having a steady increase in order to provide the same level of services. The Moderator asked if there were further questions. Hearing none he went on to explain that he was going to proceed through each of the shaded areas in the Finance Book and read the subtotal and total for each section then ask for any questions or discussion under the these areas. Barry Balan questioned if he could move the entire budget at this point. The Moderator explained that in order to avoid going through each line item, he would have to move the question, which would stop any further debate or discussion from taking place under this article. Therefore, Barry Balan moved the question. The Moderator again explained that no further questions would be allowed. The only questions that now could be asked were procedural ones questioning the motion to stop debate. He asked if there were any questions about stopping debate, hearing none he asked for a show of hands on the motion. This left the Chair in doubt, he asked for the following tellers to come forward and conduct an hand count: Dororthy Frawley, Patricia Plank, Lucy Simonian, Jean Horgan. The result was Yes 106 No 31 2/3's is 92, the motion carried. He then read the motion which included the figure needed to be raised and appropriated, and asked for a show of hands, motion carried. The budget reads as follows:

(Note: see the discussion prior to Article 28 concerning the Finance Committee's recommendation)

Town Manager Bernard Lynch moved that the Town vote to raise and appropriate the sum of \$45,996,159.00 to defray Town charges for the fiscal period July 1, 1993 to June 30, 1994.

MUNICIPAL ADMINISTRATION

1. Personnel Services	\$935,272
2. Expenses	\$354,269
3. Out-Of-State	\$4,500
4. Outlay	\$5,500
5. Legal Services	\$25,000

TOTAL

\$1,324,541

EDUCATION

CHELMSFORD SCHOOL DEPARTMENT

6. Total Budget \$23,961,222

NASHOBA VALLEY TECH HIGH SCHOOL

7. Total Budget \$490,129

PUBLIC SAFETY

8. Personnel Services \$5,410,326
9. Expense \$413,205
10. Out of State \$3,600
11. Outlay \$25,500

TOTAL \$5,852,631

DEPARTMENT OF PUBLIC WORKS

12. Personnel Services \$990,392
13. Expense \$2,604,622
14. Out of State \$1,500
15. Outlay \$0
16. Snow and Ice \$350,000

TOTAL \$3,946,514

SEWER COMMISSION

17. Expense \$60,000
18. Out of State \$0

TOTAL \$60,000

CEMETERY COMMISSION

19. Personnel Services \$157,093
20. Expense \$1,050
21. Out-Of-State \$500-
22. Outlay \$4,000

TOTAL \$162,643

COMMUNITY SERVICES

23. Personnel Services \$293,956
24. Expense \$134,876

TOTAL \$428,832

LIBRARY

25. Personnel Services	\$511,329
26. Expense	\$181,733
27. Out-Of-State	\$0
28. Outlay	\$0

TOTAL \$693,072

UNDISTRIBUTED EXPENSES

29. Total Budget	\$4,554,373
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DEBT AND INTEREST

30. Principal	\$4,020,000
31. Interest	\$1,989,671

TOTAL \$6,009,671

TOTAL OPERATING BUDGET \$47,483,628

Reduced by:

Sewer Offset Receipts - \$484,969

Art 21 Sewer Betterments -

\$1,000,000

Art 23 Conservation fees -

\$2,500

TOTAL RAISE AND APPROPRIATE-\$45,996,159

Samuel Poulten asked for a point of order. He wanted to know if there was any procedure for the recording of abstained voting during a required vote. He felt that it was obvious when a show of hands is asked that many representatives do not vote either way. The Moderator explained that there are three ways required when taking a vote under a motion. One is a majority, One is a 2/3's which would require a hand count if necessary, and the last is a roll call vote, which is where the abstention could be recorded.

The Moderator then read Article 28, and was informed by Town Counsel of a procedural point of order required for Article 26. He must ask the Finance Committee for their recommendation on the total budget figure of \$45,996,159.00. Cheryl Boss Chairman of the Finance Committee said that the Finance Committee recommended the figure.

UNDER ARTICLE 28 Town Manager Bernard Lynch explained the Capital Budget article. The Board of Selectmen and the Finance Committee recommended the article. The Moderator asked for a show of hands, motion carried, unanimously.
The article reads as follows:

Selectman Peter V. Lawlor moved that the Town vote to appropriate the sum of \$1,092,000.00 for the following capital projects.

<u>DEPARTMENT</u>	<u>ITEM BUDGET</u>
Library	McKay Handicap-\$10,000
School	Furniture-\$24,000 CHS Lockers-\$15,000 A/V - Computer-\$22,000 Byam Roof-\$200,000 CHS Exit Doors-\$75,000 McCarthy Locker-\$15,000 Lav Repair-\$10,000 HVAC Repair-\$20,000 Int. Painting-\$32,000
Data Processing	Equipment-\$100,000
DPW	Sidewalk Plow-\$53,000 Road Maint-\$200,000 Sidewalk-\$100,000 Truck w/Sander-\$60,000 Vehicles-\$42,000
Fire Department	Eng 1 Roof-\$15,000 Eng 3 Generator-\$15,000
Police	Cruisers (4)-\$64,000 Furnace-\$10,000 Facility Study-\$10,000
<hr/>	
\$1,092,000	

and to transfer the sum of \$31,909.35 from unexpended bond proceeds under Article 8 of the 1990 Annual Town Meeting, transfer the sum of \$16,830.57 from Article 9 of the 1991 Annual Town Meeting, transfer the sum of \$7,514.76 from Article 16 of the 1992 Annual Town Meeting and borrow the sum of \$1,035,744.40 to fund these obligations.

Mary Frantz, member of the School Committee moved for reconsideration of Article 26. The figure under the School Department's budget was the Town Manager's figure and not the figure that the School Committee wanted. She felt that the School Committee should have a chance to present their requested figure. The Board of Selectmen were in favor of reconsidering the article. The Finance Committee felt that the School Committee should be heard. The Moderator asked for a show of hands on the motion to reconsider, which left the chair in doubt. The tellers came forward and an hand count was taken Yes 64 No 67, the motion was defeated.

UNDER ARTICLE 31 Selectman Peter Lawlor moved to see if the Town will vote to instruct the Board of Assessors to issue the sum of \$167,072.00 from Free Cash in the Treasury for the reduction of the tax rate.

The Board of Selectmen were in favor of the article. The Finance Committee was in favor of the article. The Moderator asked for a show of hands, motion carried, unanimously.

Before the Moderator adjourned the meeting, he made an announcement to the Body that Myra Silver who had been a member of the Finance Committee for many years is also leaving the Finance Committee and he thanked her for all of her work.

Seeing that there was no further business at hand, the Moderator declared the meeting closed. The meeting adjourned at 10:20 PM.

Dennis E. McHugh
Moderator

Mary E. St.Hilaire
Town Clerk

ANNUAL FALL TOWN MEETING
October 18, 1993

The Annual Fall Town Meeting was called to order at the McCarthy Middle School Auditorium, at 7:40 PM, by the Moderator Dennis E. McHugh, who recognized the presence of a quorum. There were 156 Town Meeting Representatives present.

The Moderator went over and explained the Town Meeting procedures, and pointed out the emergency exits located within the Auditorium. He then asked for a moment of silence in memory of town officials who had passed away since the April meeting. Bruce Knowles, member of the Commission on Disabilities who passed away July 17th, Martin Ames, former member of the School Committee, 1971-1974, and the Finance Committee, he died May 24th. Kenton Wells, former member of the Sinking Fund, 1971-1977, who died July 8th.

Selectman Peter Lawlor moved that the reading of the Constable's return of service and the posting of the warrant be waived. It was so voted, unanimously, by show of hands. Selectman Lawlor moved that the reading of the warrant be waived. It was so voted, unanimously, by show of hands.

The Moderator announced that the following Non residents were present and with permission would address the Body if need be during the discussion of Article 5. James Hantzis, George Yannakopoulos, Ciro's Owners. John Sullivan, Architect, Robert Murphy, Traffic Consultant, Robert Gill, Engineer. The Moderator asked for a show of hands, motion carried, unanimously.

UNDER ARTICLE 1 Selectman Peter V. Lawlor, moved that the Town vote to hear reports of the Town Officers and Committees.

Selectman DeFreitas announced that at this time Senator Lucille Hicks and Representative Carol Clevon were present and wished to address the Body. Senator Hicks spoke about more money being made available from the State. Certain issues were being addressed and as a result programs were being created and funded. An example is the battered women issue, and how the Jane Doe Safety Fund program has received additional funding.

Representative Clevon spoke about the Motor Vehicle Registration Bill and the Re-Districting issue. Chelmsford is short about 3000 people which would be needed in order to keep the Town under one district, there is a chance that a division may be made, however Senator Hicks and herself are in agreement that the Town should remain whole and are fighting together to keep Chelmsford under one district.

UNDER ARTICLE 2 Town Manager Bernard Lynch, moved that the Town vote to raise and appropriate the sum of \$9,917.00 with which to meet bills from previous years.

Town Manager Bernard Lynch explained that this amount represented insurance bills and public building bills that had come in after the closing of the fiscal year. The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Moderator asked for a show of hands, motion carried, unanimously.

UNDER ARTICLE 3 Town Manager Bernard Lynch, moved that the Town vote to raise and appropriate the sum of \$1,230,733.00 in accordance with the Education Reform Act of 1993 to amend the FY 94 Budget by increasing Line Item 6, School Department.

Town Manager Bernard Lynch explained that the Town was receiving an additional \$1.28 million dollars in state aid. There was no local tax money involved at this point, it was all state aid. He asked School Superintendent, Dr Moser to come forward and explain. Dr Moser said the budget needed to be increased by \$1.6 million dollars and basically there will be no actual improvement. The total budget will be \$25,191,954. He gave a presentation listing the fixed cost increases of \$937,000, additional positions cost of \$547,000. The union personnel had settled with increases of 4%, 3%, and 2¹/₂%, over three years. \$711,000 was the retroactive amount due to those who didn't receive any raises.

The Finance Committee recommended the article. The Board of Selectmen recommended the article. Edward Cady and Henry Emmett asked questions. The Moderator asked if there was any need for further discussion, hearing none he asked for a vote by way of a show of hands. Motion carried, unanimously.

UNDER ARTICLE 4 Town Manager Bernard Lynch, moved that the Town vote to raise and appropriate the sum of \$9,513.00 to amend the FY94 Budget by increasing Line Item 7 Nashoba Valley Technical High School to comply with the Town of Chelmsford's Minimum Contribution Level as set forth by the Education Reform Act for school districts in the Commonwealth.

Town Manager Bernard Lynch explained that this is the increased amount in State aid due from the state. The Finance Committee recommended the article. The Board of Selectmen recommended the article. Motion carried, unanimously.

Michael Sokol moved to waive the reading of Article 5. The Moderator asked for a show of hands, motion defeated. The Moderator then read the article.

UNDER ARTICLE 5 Christine Gleason, moved that the Town vote to amend the existing Town of Chelmsford Zoning Map by removing the following described property on Chelmsford Street and Watt Terrace from Neighborhood Commercial District (CA) and placing all of said property in a Shopping Center District (CC):

PARCEL I

The property described in a deed to David E. Merrill dated July 3rd, 1968 and recorded at the Middlesex North District Registry of Deeds at Book 1849 Page 639. Said property, according of the above-described deed, contains 24,825 square feet.

The property is also identified as 285-287 Chelmsford Street and shown as Map 112, Lots 13, 14, 16 on the records of the Town of Chelmsford Board of Assessors.

PARCEL II

The property described in a deed to David E. Merrill and Helen M. Merrill dated October 1, 1987, and recorded at the Middlesex North District Registry of Deeds at Book 4261 Page 168. Said property, according to the above described deed, contains 25,834 square feet.

The property is also describe as 3 Watt Terrace and shown as Map 0012 Lot 15 on the records of the Town of Chelmsford Board of Assessors.

Attorney James Geary representing David Merrill explained that the property is presently zoned CA but it is surrounded by a CC zone and this would make it compatible to the area. Questions were asked concerning the traffic. Attorney Geary stated that a complete traffic study will be conducted. He was assured that curb cutting was possible. David McLachlan questioned if the prospective buyer was in fact Ciro's and not the Mall. Attorney Geary said that there was a pending purchase and sale agreement. David McLaughlin questioned if the property would be using town water and sewage. Yes it would be. John Carson questioned why the property next store was not included in the zoning change. This was due to different owners. The Finance Committee was in favor of the article. The Board of Selectmen were in favor of the article. The Moderator asked for the Planning Board's recommendation. Chairman Christine Gleason came forth and read the Board's recommendation:

"The Planning Board held a Public Hearing on October 13, 1993 on the above mentioned article after advertising a legal notice in the Chelmsford Independent on September 23 and 30, 1993, a minimum of 14 days before the hearing. A copy of the ad was sent to all abutting towns and the appropriate agencies, as required in the Massachusetts General Laws, Chapter 40A, Section 5. At that meeting, the proponents residents and the Planning Board discussed the merits of this zoning change. It is the opinion of the Planning Board that the area described in the legal ad is currently discrepant with the rest of the surrounding area of Chelmsford Street. Therefore, in keeping consistent with the general intention of the Zoning By-laws for continuity in the development of the community, the Planning Board voted (5-0) to recommend an amendment to the Town of Chelmsford Zoning Map to remove the property on Chelmsford Street and Watt Terrace from (CA) Neighborhood Commercial District and place all of said property in a (CC) Shopping Center Commercial District."

Steve Hadley asked to defeat the article until the actual traffic study is complete, then make a decision. The Moderator attempted for an unanimous vote which failed.

A 2/3's is needed because this is a change in zoning. The following tellers came forward and a hand count was conducted: Dorothy Frawley, Patricia Plank, Lucy Simonian, Jean Horgan. Result: Yes 136 No 13 99 is 2/3's the motion carried.

UNDER ARTICLE 6 Town Manager Bernard Lynch, moved that the Town vote to authorized the Town Manager and Board of Selectmen to convey in accordance with M.G.L. Chapter 30B, for consideration to be determined, all right, title and interest, if any held by the Town in a certain parcel of land on Monmouth Street shown as Lot 4 on Assessor's Map 114 containing 15,000 square feet more or less and more fully described in a deed recorded in the Middlesex North district Registry of Deeds in book 2539, Page 82.

Town Manager Bernard Lynch explained that this land will be put out for competitive bid, and will be sold for the maximum bid. The Finance Committee recommended the article. The Board of Selectmen were in favor of the article. The Moderator asked for a voted by way of a show of hands, motion carried, unanimously.

The Moderator, Dennis McHugh, made a point of order. At this time he was appointing Dwight Haywood of the Finance Committee as Acting Moderator for this article. The Moderator stated that he had a direct conflict because he represents the North Water District from time to time, and Town Counsel James Harrington, represents the Town. Dwight Haywood came forward, and Town Clerk Mary St.Hilaire swore him in and the meeting proceeded.

UNDER ARTICLE 7 The Acting Moderator noted that the wording of the article is not the same as what is printed in the warrant book. The second paragraph had been eliminated and the what appeared as the third paragraph is now the second paragraph with additional wording at the end of it. He read the motion to the body:

Selectman Peter V. Lawlor, moved that the Town vote to instruct the Board of Selectmen to place a non-binding referendum question on the April 1994 local election ballot asking the voters of the Town of Chelmsford if they support the filing of legislation in the State

Legislature to dissolved the three existing water districts in the Town of Chelmsford and to establish a water division within the Chelmsford Department of Public Works with water rates set by the Board of Selectmen, or their designee, provided that all water revenues including user fees be used for costs associated with the provision of water services or related construction and that any surplus of such revenue be utilized to reduce water rates.

And further, the Board of Selectmen shall request the Town Manager to prepare and provide a report to the Town Meeting outlining the transitional issues of establishing a water division within the Department of Public Works including, but not limited to, proposed staffing, potential capital improvements, projected costs, projected savings, anticipated water rates and alternative rate setting options.

Selectman Peter Lawlor noted that the Board of Selectmen unanimously voted to delete the second paragraph because this would force a time frame that they did not want to be bound to. He went on to explain that it was agreed with all the Water District Commissioners and the Board of Selectmen that the only way consolidation can take place is thru the process of petitioning the State Legislation. That Body is the only one who can create or dissolve water districts. The only real issue before the Body tonight, however, was not pro or con consolidation, but the decision to put this non-binding question on the ballot and it would not cost anything to do so. This would check the pulse of the Town. Everyone could vote their choice. He urged the Town Meeting Representatives to allow this process. Lorraine Lambert questioned the purpose of putting this issue on the ballot. She felt that this form of Government allowed the 162 Representatives to make decisions, that is why they are elected by the voters of their precincts, to represent them. Mary Frantz questioned what happened in 1988, wasn't this issued favorably voted? Selectman Lawlor explained that yes it was voted at the Town Election and at the Town Meeting to consolidate the water districts by way of petitioning legislation, however, for whatever the reason, the final step was never done to petition legislation. Numerous questions were asked about the effects and savings this would have on the Town as a whole.

It was questioned if the wording would be legal for a question on the ballot. James Harrington, Town Counsel confirmed that the wording was legal and could appear on the ballot. The Acting Moderator asked for the Finance Committee's recommendation. The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Acting Moderator opened the floor for discussion, and a lengthy discussion took place. Representatives spoke in favor of consolidation and to allow a question to appear on the April ballot. Questions were asked concerning the fact that the money received from the water fees could go towards other usages besides the water budget. Who would be responsible to making sure that the money raised in water rates would only be used to maintain the water service. Selectman Lawlor explained that this is the job of the Town Accountant. The Accountant makes sure that all money raised is accountable for. If accounts are only allowed to expend money for certain things then that is what will happen. Ronald Wetmore, Water Commissioner from the Center District gave a brief presentation showing the actual cost per gallon in each district and the expenses bore by each district. Dolores Blomgren expressed information regarding the survey done by the three districts. According to the survey the water takers did not want to be consolidated under the Town's DPW Department. A higher percentage of people responded to the survey than those who voted at the election when the issue was a ballot question. This should be an indication on how the Town's people felt. More discussion took place. Michael Sokol spoke against the Water Districts coming under the Town. He didn't want any money from the water fee's to be used down the road to supplement the school budget. He moved to amend the article by inserting between "to dissolved the three existing water districts in the Town of Chelmsford." and "within the Chelmsford Department of Public Works" the phrase "establish a consolidated municipal water district or to establish a water district" Insert after "to prepare and provide a report to the Town Meeting outlining the transitional issues of establishing" the phrase "a consolidated municipal water district or". And a second referendum question will be placed before the voters to establish one consolidated municipal water district.

He then explained the reasoning for his amendment. Michael McCall spoke in favor of the motion to amend. The Finance Committee recommended the amendment. The Board of Selectmen did not recommend the amendment. Bernard Lynch gave a brief history of the water consolidation issue. The Acting Moderator asked for a vote on the motion to amend. Motion defeated by a show of hands. Further discussion took place. Representatives spoke against the article. Tom Walsh questioned why after all this lengthy debate has no one really addressed the issue of putting the question on the ballot. He felt that the Representatives knew how they would vote personally, however the vote should be made based on placing the question on the ballot. Dennis Ready moved the question to stop debate. The Acting Moderator asked for a show of hands on the motion to stop debate, motion carried, unanimously. The Acting Moderator then asked for vote by way of a show of hands on the article. This left the Chair in doubt, the following tellers came forward and a hand count was taken:

Yes 68 No 74 The vote needed is a majority, the motion is defeated.

Dennis McHugh resumed the Chair as Moderator and thanked Dwight Haywood for his efforts.

Selectman Peter V. Lawlor moved to adjourned the Annual Town Meeting until 7:30 PM at the McCarthy Middle School Auditorium on Thursday October 21, 1993.

The Moderator asked for a vote by way of a show of hands, motion carried unanimously. The meeting adjourned at 10:55 PM.

Dennis E. McHugh
Moderator

Mary E. St.Hilaire
Town Clerk

**ADJOURNED ANNUAL FALL
TOWN MEETING
October 21, 1993**

The Adjourned Town Meeting was called to order at the McCarthy Middle School Auditorium, at 7:40 PM, by the Moderator Dennis E. McHugh, who recognized the presence of a quorum. There were 149 Town Meeting Representatives present.

Selectman Peter V. Lawlor moved to recess the Annual Town Meeting until the conclusion of the Special Town Meeting. The Moderator asked for a vote by a show of hands, motion carried, unanimously.

SPECIAL TOWN MEETING
October 21, 1993

The Special Town Meeting was called to order at the McCarthy Middle School Auditorium, at 7:41 PM, by the Moderator Dennis E. McHugh, who recognized the presence of a quorum.

Selectman Peter Lawlor moved that the reading of the Constable's return of service and the posting of the warrant be waived. It was so voted, unanimously, by show of hands. Selectman Lawlor moved that the reading of the warrant be waived. It was so voted, unanimously, by show of hands.

UNDER ARTICLE 1 Selectman Peter V. Lawlor moved that the Town vote to transfer the sum of \$12,500.00 from the sale of Graves and Lots to the Cemetery Improvement and Development Fund and vote to rescind Article 18 of the Spring Annual Town Meeting of 1993.

Town Manager, Bernard Lynch, explained that this is a standard article. The Finance Committee recommended the article. The Board of Selectmen recommended the article. The motion carried, unanimously, by way of a show of hands.

UNDER ARTICLE 2 Chairman of the Sewer Commission, John P. Emerson Jr., moved that the Town vote to authorize the Board of Selectmen and/or the Sewer Commissioners to acquire any and all temporary and/or permanent easements, and any property in fee simple with the buildings and trees thereon by purchase, eminent domain, or otherwise, for the property located in the Town of Chelmsford, Massachusetts, and further described and shown on a set of plans entitled "Plan of Sewer Easements in Chelmsford, Massachusetts, Phase IIIA Sewers, prepared for the Chelmsford Sewer Commission, October, 1993" by Richard F. Kaminski and Associates, Inc., said plan to be presented at Town Meeting, for the purpose of constructing and maintaining Sewers, pumping stations, and all other appurtenances thereto.

Chairman of the Sewer Commission, John Emerson explained that this is a standard article that is required in order to implement the ongoing Sewer project. The Finance Committee recommended the article.

The Board of Selectmen recommended the article. A 2/3's vote is needed. The Moderator asked for a show of hands, motion carried, unanimously.

UNDER ARTICLE 3 Selectman Peter V. Lawlor, moved that the town vote to authorize the Board of Selectmen to acquire any and all temporary and/or permanent easements, and any property in fee simple with the trees thereon by purchase, eminent domain, or otherwise, for the property located in the Town of Chelmsford Massachusetts, and further described and shown on a set of plans entitled "land of Sidewalk Easement Davis Road, Chelmsford Ma prepared for the Town of Chelmsford October 1993, by Land Tech Consultants Inc., and "Plan of Sidewalk Easements North Road, Chelmsford, Ma prepared for the Town of Chelmsford October 1993" by Land Tech Consultants Inc., and Plan of Sidewalk Easement Crooked Spring Road, Chelmsford Ma prepared for the Town of Chelmsford, October 1993:, by Land Tech Consultants Inc., and "Plan of Sidewalk Easements s Old Westford Road, Chelmsford Ma prepared for the town of Chelmsford, October 1993" by Land Tech Consultants Inc., said plans to be presented at Town Meeting, for the purpose of constructing and maintaining sidewalks and all other appurtenances thereto.

Town Manager Bernard Lynch explained that in the past Capital Planning Money had been spent in studying the need for sidewalks located in a certain area. Now the project will begin, and this article allows the necessary action needed to proceed.

The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Moderator asked for a vote, motion carried unanimously, by a show of hands.

The Moderator declared seeing that there was no further business the Special Town Meeting was closed, and that he would return to the recessed Annual Town Meeting. The Adjourned Annual Town Meeting resumed at 7:57 P.M.

UNDER ARTICLE 8 Town Manager Bernard Lynch, moved to withdraw this article. He explained that due to lack of communication on his part with the elected and appointed Town Boards on this article, he felt it was best to withdraw the article until detail explanation can be made regarding the purpose.

The Finance Committee was in favor of the motion to withdraw. The Board of Selectmen were also in favor. The Moderator asked for a vote, motion carried, unanimously, by a show of hands.

UNDER ARTICLE 9 Town Manager Bernard Lynch, moved that the Town vote to authorize the Town Manager and the Board of Selectmen to sell pursuant to the provisions of Massachusetts General Laws Chapter 30B Police Cruisers and Motorcycles and appropriate the sum of \$30,000.00 from funds received from said sales towards the purchase of communication radios for the police department.

Town Manager Lynch explained that presently there was scheduled to be sold seven cruisers and four motorcycles or dirt bikes.

John Coppinger expressed concern of selling the motorcycles or dirt bikes. His neighborhood has had problems in the past with motorcycles or dirt bikes. When he called in a problem, he was told that due to lack of equipment the situation could not be pursued. Once the Police Department had acquired these motorcycles/dirt bikes, the situation was able to be put under control. He felt if these items were sold, the problems would start again. Acting Police Chief Armand Caron came forth and explained that the reason for selling the equipment is due to lack of manpower. If the Manager would agree, one of the motorcycles could be kept and if the manpower is available, then the officer will be able to pursue the issue. The Town Manager agreed to look into the situation further, he was unaware that there was still a possibility of a need. He asked for permission to proceed with the passage of the article, and he and the Chief would certainly re-evaluate the need and see if it is justifiable, to keep one motorcycle. John Coppinger added that he would like to see the motorcycle manned. The Finance Committee recommended the article. The Board of Selectmen recommended the article. The motion carried, unanimously, by a show of hands.

UNDER ARTICLE 10 John Emerson moved to waive the reading of the article. Motion carried unanimously by a show of hands. Acting Chief Armand Caron, came forth and explained the article. He has a clerk who spends twenty-five hours a week working with the alarms.

There are over 500 house with alarms. This by-law is consistent with surrounding Cities and Towns. It will save time for the cruisers and will save money for the taxpayers. Dennis Ready asked if this list of alarm owners will be public. No it will not be. Sue Olsen asked if the position of Police Alarm Administrator will be a new position. No just a title given to the person already doing the work. Will this go into effect ninety days from tonight? No ninety days after the Attorney General approves the by-law. How will people know the by-law will be in effect. A mailing will go out to all the present alarm owners listed. Notices will be place in the daily and local paper. Questions were asked about what constitutes a false alarm. Acting Chief Caron explained that if the Police arrive at a home and cannot find any source of evidence that indicates break-in or forced entry then that will be considered a false alarm. After the third false alarm to the same address a fine will be issued because the homeowner must be made responsible to find the source of the false alarm. In most cases it has been found that after three false alarms the source is usually faulty wiring. Many questions took place regarding the term "Proprietary System"

Alarms that are directly tied into the Police Station are no longer allowed. The usual response is by way of a phone call from the alarm company to the switchboard after all the safeguards have been met that indicate the need for the Police. Car alarms are not covered under this by-law. The Finance Committee was in favor of the article. The Board of Selectmen were in favor of the article. The Moderator asked if there was any more need for questions, hearing none he opened the floor to hear debate. Bradford Emerson moved the question to stop debate. Motion carried, unanimously, by a show of hands. The Moderator asked for a vote by way of a show of hands, motion carried. The article reads as follows:

Selectman Peter V. Lawlor, moved that the Town vote to amend the General By-law Article VI POLICE REGULATIONS by adding Section 23 Alarm Rules and By-Law Regulations as follows:

SECTION 1 - DEFINITIONS

- A. Emergency Alarm System: The term "Emergency Alarm System" shall mean an assembly of equipment and devices, or a single device, arranged to signal a hazard or intrusion requiring urgent attention and to which police are expected to respond. In this By-Law, the term "Emergency Alarm System" shall include the terms, "Dial Alarm", "Direct Alarm", and "Local Alarm", as those terms are hereinafter defined.

Fire alarm systems and alarm systems which monitor temperature, humidity, and any other conditions not directly related to the detection of an unauthorized intrusion into a premises, robbery or attempted robbery at a premises, are specifically excluded from the provisions of this By-Law.

- B. Alarm Installation: The term "Alarm Installation" shall refer to the design, installation, repair, alterations and maintenance of systems designed to cause alarm to be sounded in the event of a burglary or robbery.
- C. Person: The term "Person" shall refer to any natural person, corporation, unincorporated association, or other legal entity.
- D. Alarm User: The term "Alarm User" shall refer to any person on whose premises an alarm system is maintained with the Town of Chelmsford, except for alarm systems on motor vehicles or proprietary alarm systems.
- E. Proprietary System: The term "Proprietary System" shall mean all **alarm** systems sounding and/or recording alarm and supervisory signals at a control center located within the protected premises; the control center being under the supervision of the proprietor of the protected premises or his employees or agents. If a proprietary alarm system includes a signal line

connected directly, or by means of a dialing device, to a central station or answering service, it thereby becomes an emergency alarm system as defined in this By-Law.

- F. Answering Service: The term "Answering Service" shall mean a telephone answering service which provides the service of receiving emergency signals from alarm systems, and thereafter immediately relaying the message by live voice to the Chelmsford Police Department.
- G. Central Alarm Station: The term "Central Alarm Station" shall mean any facility which is privately owned, that owns or leases alarm systems, whose facility is staffed by employees who receive, record, or validate alarm signals, and relay the information of such signals to the Chelmsford Police Department by any means.
- H. Dial Alarm: The term "Dial Alarm" shall mean an alarm system which automatically selects a telephone line connected to the Chelmsford Police Department and reproduces a prerecorded voice message or coded signal indicating the existence of an emergency situation that the alarm system is designed to detect.
- I. Direct Alarm: The term "Direct Alarm" shall mean any alarm system which is directly connected to the alarm processing unit within the police monitoring facility.
- J. Local Alarm: The term "Local Alarm" shall mean any alarm system which may, or may not be connected to a central station or answering service, which when activated, causes an audible and/or visual signaling device at the premises within which the alarm system is installed.
- K. Manual Alarm: The term "Manual Alarm" shall mean any alarm in which the activation of the alarm is initiated by the direct action of the alarm user, his agents, or employees, and is installed to elicit a police response to a burglary, attempted burglary, robbery or attempted robbery.

- L. False Alarm: The term "False Alarm" means (1) the activation of an alarm system through mechanical failure, malfunction, improper installation, or negligence of the user of an alarm system or of his employees or agents; (2) any signal or oral communication transmitted to the Police Department requesting, requiring or resulting in a response on the part of the Police Department when, in fact, there has been no unauthorized intrusion or attempted unauthorized intrusion into a premises and no attempted robbery at a premises. Excluded from this definition are activation of alarm systems caused by power outages, hurricanes, tornadoes, earthquakes, or an alarm user who has no other means of eliciting an emergency response by the Police Department for valid emergency reasons.
- M. Town: The term "Town" shall mean the Town of Chelmsford, Massachusetts.
- N. Police Department: The term "Police" or "Police Department" shall mean the Town of Chelmsford Police Department, or any authorized agent thereof.
- O. Police Chief: The term "Police Chief" shall mean the Chief of Police of the Town of Chelmsford or his designated representative.
- P. Public Nuisance: The term "Public Nuisance" shall mean anything which annoys, injures, or endangers the comfort, repose, health or safety of any persons or any community or neighborhood.
- Q. Permit: The term "Permit" shall mean written permission, duly granted to an applicant by the Town upon payment of the required fee.
- R. Permit Year: The term "Permit Year" means a 12-month period, beginning January 1 and ending December 31 of each year.
- S. Police Alarm Administrator: The term "Police Alarm Administrator" shall mean an employee of the Town whose responsibility is to coordinate the administration and documentation of alarm businesses and alarm systems as it relates to the effective enforcement of the provisions of this chapter.

SECTION 2 - ADMINISTRATIVE PROCEDURES

Within ninety (90) days from the effective date of this By-Law, every "Alarm User" shall make application for a permit which shall be required to maintain and/or operate an "Emergency Alarm System" within the Town of Chelmsford.

The Chief of Police is hereby authorized to issue a permit to any owner of property located within the Town of Chelmsford or the lesser thereof, to maintain, install and modify an alarm system upon application to him, and subject to the following provisions:

- A. The alarm user, applying for the permit, shall provide to the Chief of Police the name, address, and current telephone number of at least two persons for one family residences and three persons for all other property, who will be available at all times for the purpose of responding to alarms, by personally appearing at the building protected following an alarm of any kind.
- B. The Chief of Police, upon application to him for a permit, shall, in his sound judgement, determine whether the application conforms to the requirements of this By-Law, that the facts stated therein are true and accurate; and he may cause such system to be inspected, to determine whether such system is reasonably operational.
- C. All information obtained pursuant to this By-Law shall be kept confidential and shall be for the use of the Police Communications Center and the Police Alarm Administrator.
- D. It shall be the responsibility of the permit holder to keep all information necessary for proper notification, with the Police Communications Center/Police Alarm Administrator, current and up to date.
- E. A "Residential Permit" shall include all private dwellings, individual apartments, or condominium units, occupied primarily by the applicant, for which the applicant will pay to the Town of Chelmsford a permit fee of ten dollars (\$10.00). The effective date will be January 1, 1994. Said effective date does not exempt the payment of said fee for previously installed systems.

- F. A "Commercial Permit" shall include all businesses, corporations, or unincorporated associations for which the applicant will pay to the Town of Chelmsford a permit fee of fifteen dollars (\$15.00).
- G. All federal, state, county, or local government agencies who operate alarm systems shall be exempt from all permit fees and services charges, but shall comply with all other requirements of this By-Law, and with all requests of the Chief of Police, as shall concern the operation of their alarm systems.
- H. All persons 65 years of age or older who are the principal occupant of the private residence listed on the application, shall also be exempt from all permit fees, but shall comply with all other requirements of this By-Law.
- I. Applications for the renewal of an alarm user's permit shall be made every year within 30 days immediately preceding January 1, and shall be accompanied by a non-refundable fee of ten dollars (\$10.00) for each application in behalf of a residential building and fifteen dollars (\$15.00) for each application in behalf of a non-residential building.
- J. A twenty-five dollar (\$25.00) late charge will be charged in addition to the fees provided above, to an alarm user who is more than sixty (60) days delinquent in renewing a permit.
- K. All alarm users to whom a permit has been issued, shall keep the permit within the protected premises for which the permit was issued.
- L. Any alarm permit issued under this By-Law shall be made available for inspection, suspension, or revocation purposes, upon the demand of any authorized Chelmsford Police Officer.
- M. Failure to comply with any of the provisions of this By-Law may constitute grounds for the Chief of Police to deny the issuance of a permit, or suspend/revoke an existing permit.

SECTION 3 - CONTROL AND CURTAILMENT OF FALSE ALARMS

- A. No alarm system designed to transmit emergency messages through relay to the Police Department shall be worked on, tested or demonstrated without notifying and obtaining permission from the Police Chief. Permission is not required to test or demonstrate alarm devices not transmitting emergency messages through relay to the Police Department. An unauthorized test constitutes a false alarm.
- B. If in the event of any alarm, the Police Communications Center is unable to notify any listed representative of the alarm user, or if a representative of the alarm user fails to appear at the building protected within thirty (30) minutes after notification, the Police Communications Center shall not respond to any further alarms from that system until the alarm is reset by the alarm user or, in the case of a defective alarm system, until the alarm system has been repaired.

Whenever a representative of an alarm user fails to appear at the building protected, following an alarm within thirty (30) minutes after being notified by the Police Communications Center, the alarm user shall pay a charge of ten dollars (\$10.00) in addition to any service charge assessed, for every such event, to the Town of Chelmsford. Violation of the provisions of this sub-section is sufficient cause for suspension/revocation of the Emergency Alarm System Permit required by Section 2 of the code of the Town of Chelmsford.

- C. Any user of an alarm system, which transmits false alarms requiring a response from the Chelmsford Police Department, shall be assessed a service charge of twenty five dollars (\$25.00) for each false alarm in excess of three (3) occurring within a thirty (30) day period.

Fees:

Third false alarm within a 30 day period - \$25.00

Fourth

False alarm within a 30 day period -\$50.00

Fifth & subsequent false alarm within a 30 day period - \$100.00

All service charges assessed hereunder shall be paid through the Police Alarm Administrator to the Town of Chelmsford Treasurer for deposit into the General Fund. Upon failure of an alarm user to pay the assigned service charge within thirty (30) days, a five dollar (\$5.00) late fee shall be assessed and the total amount shall be payable within fifteen (15) days. Failure to remit payment due, within a total of forty-five (45) days from original notice shall result in the Chief of Police ordering the permit (for the premises recording the false alarm) revoked. Any such revocation shall be effectuate within ten (10) days from the date of mailing of the Police Chief's order.

- D. After the Police Department has recorded three (3) separate false alarms within a calendar year from a particular alarm system, the Police Chief shall notify the alarm user, in writing, of such fact and require said alarm user to submit, within ten (10) days after receipt of said notice, a report describing efforts to discover and eliminate the cause(s) of the false alarms. If the alarm user, on the basis of absence from the Town, or on any other reasonable basis, requests an extension of time for filing the report, the Police Chief may extend the ten (10) day period for a reasonable time. If the said alarm user fails to submit such a report within ten (10) days or within any such extended period, the Police Chief may order the alarm permit (for the premises recording the three (3) false alarms) suspended until the alarm system is made to function properly. Any such order of suspension shall be preceded by a written notice of intent to the alarm user by the Police Chief. Any such suspension shall be effectuated ten (10) days from the date of mailing of the Police Chief's notice, if no hearing is requested.
- E. In the event that the Police Chief determines that a report submitted is unsatisfactory or the alarm user has failed to show by the report that he has taken or will take reasonable steps to eliminate or reduce false alarms, then the Police Chief shall order the alarm

permit (for the premises recording the three (3) false alarms) suspended until the alarm system is made to function properly. Any such order of suspension shall be preceded by a written notice of intent to the alarm user by the Police Chief. Any such suspension shall be effectuated within ten (10) days from the date of mailing of the Chief's order.

- F. In the event that the Police Department records five (5) false alarms within a calendar year from a particular alarm system, the Police Chief may order the permit for said alarm system be suspended for a period of not less than six (6) months from the date the alarm system is disconnected. Any such order of suspension shall be preceded by a written notice of intent to the alarm user by the Police Chief. Any such suspension shall be effectuated within ten (10) days from the date of mailing of the Police Chief's order.
- G. Upon receipt of a notice of intent to revoke or suspend an alarm user's permit, pursuant to this By-Law, the alarm user may, within five (5) days of such receipt, submit a written request for a hearing before the Chief of Police or his designee, setting forth the reasons why the permit should not be revoked or suspended.
- H. At the hearing before the Chief of Police or his designee, the holder of the permit shall have the right to present evidence, cross-examine witnesses and to be represented by counsel. Such a hearing shall be informal and shall not be subject to the rules of evidence or formal courtroom procedure. After the hearing, the Chief of Police or his designee may either issue an order of revocation, withdraw the notice of revocation, or suspend the permit until such time that he is satisfied that the cause (or causes) of the false alarms has (or have) been eliminated.
- I. Any alarm user who has, in accordance with this section, had their alarm permit revoked/suspended by the Police Chief may appeal the order of revocation/suspension to the Board of Selectmen. An appeal shall be filed within five (5) days of the date of the order of revocation/suspension.

Thereafter, the Board shall consider the merits of the appeal, and in connection therewith shall hear evidence presented by all parties concerned. After hearing such evidence the Board may affirm, vacate, or modify the order of revocation/suspension.

- J. An alarm user whose permit has been revoked, is not precluded under this By-Law from applying for a new permit unless he is satisfied that the user's system has been properly serviced and its deficiencies corrected. The Chief of Police may also impose reasonable restrictions and conditions upon the user before issuing a new permit. (These restrictions and/or conditions shall appear on the permit and shall provide for automatic revocation occurrence of two (2) false alarms in the remaining permit year.)
- K. Any alarm user, central station, answering service or proprietary system, who does not possess an alarm user's permit, or whose permit has been suspended, revoked or denied, transmits by any means to the Chelmsford Police Department an alarm signal from their respective system, shall be charged a twenty-five dollar (\$25.00) service fee for each signal eliciting a response from the Police. This service fee shall be separate from any fines which may be assessed by the Court upon a finding of a violation of this By-Law.
- L. Any alarm user, owner, or lessee who possess an alarm user's permit may appeal false alarm service charges in writing to the Chief of Police within ten (10) days after receipt of the notice of penalty.
- M. The Chief of Police or his designee may waive assessment of the service charge, when, in his judgement, reasonable attempts are being taken to discover and eliminate the cause of the false alarm.
- N. Any alarm user who, after having a permit revoked and after exhausting his right to a hearing, fails to disconnect his alarm system, shall be guilty of a violation, and upon conviction, shall be fined not less than one hundred dollars (\$100.00).

SECTION 4 - ABATEMENT OF NUISANCE ALARMS

- A. All alarm systems as defined in this By-Law which make or sound an audible signal which may be heard outside of the protected premises, shall be equipped with a device which shall limit the duration of such audible signal to not more than twenty (20) minutes.
- B. Any alarm system emitting a continuous and uninterrupted audible signal for more than twenty (20) minutes between 7:00 P.M. and 7:00 A.M. which cannot be shut off, reset or otherwise curtailed due to the absence of unavailability of the alarm user or those persons designated by him and which disturb the peace, comfort or repose of a community, a neighborhood, or inhabitants of the area where the alarm system is located, shall constitute a public nuisance. Upon receiving complaints regarding such a continuous and uninterrupted audible signal, the Police Communications Center shall endeavor to contact the alarm user, or members of the alarm user's family, or those persons designated by the alarm user in an effort to abate the nuisance. The Police Chief shall cause to be recorded the names and addresses of all complainants and the time each complaint was made.
- C. In the event that the Police Chief is unable to contact the alarm user, or members of the alarm user's family, or those persons designated by the alarm user or if the aforesaid persons cannot or will not curtail the audible signal being emitted by the alarm system, and if the Police Chief is otherwise unable to abate the nuisance, he may direct a Police Officer or a Fire Fighter or a qualified alarm technician to enter upon the property, outside the home or building in which the alarm system is located and take any reasonable action necessary to abate the nuisance.
- D. If entry upon property outside the home or building in which the alarm system is located is made in accordance with this section, the person so entering upon such property: (1) shall be considered lawfully present but may not conduct any search, seizure,

inspection, or investigation while he is upon the property; and (2) shall not cause any unnecessary damage to the alarm system or to any part of the home or building; and (3) shall leave the property immediately after the audible signal has ceased. After an entry upon property has been made in accordance with this section, the Police Chief shall have the property secured, if necessary. The reasonable costs and expenses of abating a nuisance in accordance with this section may be assessed to the alarm user, said assessment not to exceed expenses incurred by the Town.

- E. Within ten (10) days after abatement of a nuisance in accordance with this section, the alarm user may request a hearing before the Chief of Police and may present evidence showing that the signal emitted by his alarm system was not public nuisance at the time of the abatement; that unnecessary damage was caused to his property in the course of the abatement; that the costs of the abatement should not be assessed to him; or that the requirements of this section were not fulfilled. The Chief shall hear all interested parties and may, in his discretion, reimburse the alarm user for the repairs to his property necessitated by the abatement, or excuse the alarm user from paying the costs of the abatement.

SECTION 5 - ADMINISTRATION OF PROGRAM

The Chief of Police shall establish a written procedure for the administration and enforcement of the provisions of this By-Law.

In January of each year the Chief of Police shall submit a report to the Town Manager regarding the effectiveness of this By-Law and any recommendations thereon.

The Police Department of the Town of Chelmsford shall take every reasonable precaution to assure that the alarm signals and alarm messages received by the Police Department are given appropriate attention and are acted upon with dispatch. Nevertheless, the Police Department shall not be liable for any defects in the operation of alarm devices, for any failure or neglect to respond appropriately

upon receipt of an alarm from such source, nor for the failure or neglect of any person or in connection with the installation and operation of alarm systems or their components, the transmission of alarm signals and prerecorded messages, or the relaying of such signals and messages. In the event that the Police Department finds it necessary to disconnect an alarm device after exhausting all other provisions of the By-Law, the Police Department shall incur no liability by such action.

SECTION 6 - ALARMS NOT ALLOWED

Dial alarms and direct alarms are not allowed.

SECTION 7 - PENALTIES

It shall be unlawful for any person or alarm user to maintain or operate an alarm system, as defined by the terms of this By-Law, without first obtaining a permit as provided.

Any person or alarm user who does maintain or operate an alarm system without a permit shall be guilty of a violation, and upon conviction, shall be fined not less than fifty dollars (\$50.00).

Any alarm user who, after having a permit suspended/revoked and after exhausting their right to a hearing, fails to disconnect the alarm system, shall be guilty of a violation, and upon conviction, shall be fined not less than one hundred dollars (\$100.00).

UNDER ARTICLE 11 Town Manager Bernard Lynch, moved that the Town vote to transfer and appropriate from the 1991 Transportation Bond Issue as set forth in Chapter 33 of the Acts of 1991, the sum of \$479,646.00 for the purpose of Chapter 90 expenditures.

Town Manager Bernard Lynch explained that Chapter 90 money is money received from the State for road reconstruction and resurfacing projects. This article is similar to the one that appeared on the spring warrant. This is the second installment from the 1991 Bond issue. This approval is needed in order to access the money at State level in order to comply with State and Federal laws. The Finance Committee recommended the article. The Board of Selectmen recommended the article.

The Moderator asked for a vote by way of a show of hands, motion carried, unanimously.

UNDER ARTICLE 12 Town Manager Lynch gave a presentation to the Town Meeting Body indicating the need to exempt the Chief of Police from Civil Service. The Town accepted Civil Service for its Police Chief and Police Department in 1944, and has been operating the same way since. In 1978 a management study of the Police Department was done. This was called the Sheehan Report. The Report looked at the Department's strengths and weaknesses and recommended changes to be made in order to make the Department more professional on it's law and order approach and crime prevention. It's purpose was to eliminate any possible problems in the future. The report indicated that once appointed through the Civil Service System, the Chief of Police maintains the position until death or retirement. The report recommended that once the incumbent Chief completes his service then a national search be conducted for his successor. The Town Manager explained that currently there is no removal process available. If this position was removed from the Civil Service System then the Town Manager would be allowed to appoint an individual when need be or dismiss an individual if an unsatisfactory job was being done. He would most likely follow many of the guidelines of the Civil Service process in his selection but he would expand the qualifications requirements, require assessment evaluation. He gave a list of forty-eight cities and towns that have exempted the Chief of Police from the Civil Service process. One hundred and eight communities out of three hundred and fifty-one cities and towns have Police Chiefs under Civil Service. According to some information he had, nation wide 2/3's of the Police Chiefs are under Civil Service, however, he feels that the percentage is really the Police Departments themselves not the Chief. He does not want to take the Police Department out of Civil Service, just the Manager of the Department, which is the Chief. He cited that there are a number of flaws in the current Civil Service process. Three years ago the system was scaled down. Once there were two hundred workers, now there is less than one hundred. There are only two people who are qualified and designated to deal with the

examination of all public safety personnel both in the Fire and Police Departments, plus the one hundred and eight Police Chiefs. Currently there are two types of exams, Promotional which allows those within the department to apply. And Open, which allows any one within the State of Ma to apply. In either case only the top three people are selected and put on a list from which the choice is made. Sometimes people receive higher marks by being allowed extra points due to being an veteran. It could take up to one year to fill the position through this process. He feels that the Civil Service way of choosing is not necessarily in the best interest of the Town. He asked for support of the article.

A number of questions were asked. How many other management positions are under Civil Service? This is the only one. Who would be responsible for the removal of a Chief? The Town Manager is, he appoints and removes. When the Town Manager makes this appointment or any other according to the Charter the Board of Selectmen have two weeks to veto the appointment, or they can approve it. What would the grounds be for dismissal? The Town Manger explained that the individual would have a contract, and within the contract would be the grounds for dismissal and the process for dismissal. Scott Ubele wanted to know of the forty eight town's shown that now have an appointed Police Chief, if any consultation had been made in regards to morale within the ranks of the Police Department. The Town Manager explained that he either spoke to the actual appointed Chief or the Manager. Dennis Ready wanted to know how the salary would be determined. The salary would be based on the present classification plan in effect based on the level of responsibilities etc. What would be the cost for the nation wide search. The Town Manager estimated that the cost for the advertisement would run between \$500.00 to \$1,000.00. The assessment evaluation could be \$3,000.00 to \$4,000.00. Plus if anyone comes in from out of Town there is the cost of hotel rooms. The Finance Committee recommended the article. The Board of Selectmen supported the article. Edward Marshall spoke in favor of the article, he felt that accountability was a big factor. John Emerson voted to amend the article by deleting 2 and insert the following:

Section 2. The provisions of Section One shall not impair the Civil Service status of any rank below the rank of Police Chief.

Add a new section 3 and 4 as follows:

Section 3. The Town Manager shall provide an employment contract with any person appointed to the Office of Police Chief for a period not to exceed three years.

Section 4. The Town Manager, prior to making a search for candidates for the office of Police Chief shall consider qualified applicants from the uniformed members of the Chelmsford Police Department who shall have served no less than three years.

Change the present section 3 to read section 5.

John Emerson then explained his reason for the amendments. The Finance Committee was not in favor of the motion to amend. The Board of Selectmen and Town Manager Bernard Lynch were in favor of the motion to amend. It was questioned if someone could hold Civil Service status and be Police Chief. Yes, however, there was a time factor of only five years on hold. After that the person has to start all over again. Bradford Emerson moved to amend the amendment by changing in John Emerson's section 4 the word three years to six years. He felt that the person should have six years of experience on the force in order to be considered. The Finance Committee recommended the motion to amend the motion. The Board of Selectmen recommended the motion to amend the motion. The Moderator asked for a show of hands, motion carried, unanimously. More discussion took place. Sergeant James Murphy expressed the Superior Officers view on the article, and asked that the position not be removed from Civil Service, he asked that the article be defeated. Jacob Sartz spoke against the article. Barry Balan moved to stop debate. The Moderator asked for a show of hands, motion carried, unanimously. He then asked for a show of hands on the motion as amended, motion carried, unanimously. More discussion took place on the main motion as amended. Dennis Ready spoke in favor of the article as amended. Scott Ubele, President of the Police Union spoke against the article, the morale of the union members should be considered.

The Officers will be affected the most. He asked the Body to vote against it. Paul Gleason spoke in favor. Selectman Richard DeFreitas spoke in favor. Samuel Poulten spoke against the article. Susan Gates questioned why did the union take a vote of confidence against the past Chief if they knew that under Civil Service he couldn't be dismissed? Wouldn't they've been better off if the Town Manager could have stepped in, maybe the situation could have been alleviated? Philip Currier moved the question to stop debate. The Moderator asked for a show of hands, motion carried. The Moderator asked for a show of hands on the article as amended. Motion carried, and the article reads as follows:

Town Manager Bernard Lynch, moved that the Town vote to authorize the filing of special legislation with the General Court of Massachusetts to exempt the positions of police chief from the provisions of chapter thirty-one of the General Laws as follows:

An Act Exempting the Position of Chief of Police of Chelmsford from Civil Service. Be it enacted by the General Court of Massachusetts,

Section 1. The position of police chief in the Town of Chelmsford shall be exempt from the provisions of chapter thirty-one of the General Laws.

Section 2. The provisions of Section One shall not impair the Civil Service status of any rank below the rank of Police Chief.

Section 3. The Town Manager shall provide an employment contract with any person appointed to the Office of Police Chief for a period not to exceed three years.

Section 4. The Town Manager, prior to making a search for candidates for the office of Police Chief shall consider qualified applicants from the uniformed members of the Chelmsford Police Department who shall have served no less than six years.

Section 5. This act shall take effect upon its passage.

Edward Cady moved to reconsider Article 10. He felt that more explanation was needed before passing the by-law.

The Finance Committee was not in favor of reconsideration. The Board of Selectmen were not in favor of reconsidering. The Moderator asked for a show of hands, motion defeated.

UNDER ARTICLE 13 John P. Emerson Jr, moved that the Town vote to amend the Chelmsford Sewer Commission Betterment Assessments and Sewer Privilege Fees dated September 8, 1986, revised April 1988 and April 23, 1990 by adding the following section:

5.4 Sewer Connection Charge

The Commission shall assess a sewer connection charge to the owners of land abutting a sewer line owned by the Town of Chelmsford for those properties that cannot be assessed a sewer betterment or privilege fee. This charge shall be made in lieu of a betterment assessment or privilege fee in an amount equal to the amount that would have been assessed under either Section 3 or Section 5, whichever is deemed appropriate by the Commission.

Sewer connection charges shall be levied at the time of connection to the public sewer system. Section 4.2 and 4.5 of these regulations shall govern a property owner's method of payment.

Chairman of the Sewer Commission, John P. Emerson explained that right now the State only allows the Sewer Commission to charge for privilege fees and betterment fees. This would allow the Sewer Commission to charge connection fees on privately installed sewer extension lines.

The Finance Committee recommended the article. The Board of Selectmen supported the article. The Moderator asked for the need of further discussion, hearing none, he asked for a vote by way of a show of hands, motion carried, unanimously.

UNDER ARTICLE 14 Thomas Firth moved that the Town vote to see if the Town of Chelmsford will accept Massachusetts General Laws Chapter 59, Section 5, Clause 41A which currently permits local assessors to grant total or partial deferrals from real estate taxes to persons 65 or older, providing they have signed a "tax deferral and recovery" agreement with the municipality, and have qualifying gross receipts from all sources of not more than \$40,000.00.

Sandra Hall petitioner of the article explained that currently the town allows for deferrals, however the income figure is \$20,000. She felt that \$40,000.00 was an reasonable income, but if the article would be amended to read \$30,000. or \$35,000. that would be acceptable. She felt that there was a definite need for some type of increase. Questions were asked concerning the effect this would have. It was explained that once a deferral is signed the property owner's would not have to pay any real estate taxes until the house is sold. A lien is placed on the property and there is an 8% interest charge for each year owed in back taxes. It is a State law that the accrued taxes due can not exceed 50% the value of the house. The Moderator asked for the Finance Committee's recommendation. Chairman Dwight Haywood stated that the Committee had no recommendation at this time. The Board of Selectmen were in favor of the article. The Moderator asked for a vote by way of a show of hands, motion carried, unanimously.

UNDER ARTICLE 15 (allow in-law apartments in all residential districts of Chelmsford.) The Moderator asked if the petitioner Catherine Vessie was present? No one came forward. He then explained that due to having no signed motion on this article, no action could be taken. The article was going to be dismissed. He also noted that Town Counsel had advise him even if the motion was signed, the article was contradictory and it would not be allowed to be acted on unless a re-draft was submitted. Selectmen Peter Lawlor moved to dismiss the article. Motion carried unanimously by a show of hands.

UNDER ARTICLE 16 Town Manager Bernard Lynch, moved that the Town vote to instruct the Board of Assessors to issue the sum of \$248,072.00 from Free Cash in the Treasury for the reduction of the tax rate.

Town Manager Lynch, explained that this reflects a savings in the Solid Waste Program from last year and will be used to reduce taxes. It represents a \$20.00 reduction in taxes. Bill Dalton question if the books are balanced and closed out, if not then how could this be done? The Town Manager said they were, and that the Town has a certified free cash number from the Department of Revenue.

Dwight Haywood, Chairman of the Finance Committee said that the Town couldn't be free cash certified unless the books are closed. The Moderator asked for the Finance Committee's recommendation. Chairman Dwight Haywood, stated that the Finance Committee was in favor of the article, however, people should be aware that the Town is not taxing up to it's levy limit, because of this, the State would regard the Town as being a wealthy community. The Board of Selectmen recommended the article. James Sousa stated perhaps the money could be used for an capital expenditure item, the Town is ducking the tax levy issue and that this issue should be looked at in the future. The Moderator asked for a vote by way of a show of hands, motion carried, unanimously.

Seeing that there was no further business at hand, the Moderator moved to adjourned the meeting sine die. Motion carried unanimously. The Meeting adjourned at 10:40 PM.

Dennis E. McHugh
Moderator

Mary E. St.Hilaire
Town Clerk



OFFICE OF THE TOWN MANAGER
TOWN OFFICES
50 BILLERICA ROAD
CHELMSFORD, MASS. 01824-2777

CITIZENS ACTIVITY RECORD

"GOOD GOVERNMENT STARTS WITH YOU"

If you are interested in serving on an appointed town committee, please fill out this form and mail to: Town Manager, Town Offices, 50 Billerica Road, Chelmsford, MA 01824. The filling out of this form in no way assures appointment. All committee vacancies will be filled by citizens deemed most qualified to serve in a particular capacity.

NAME HOME PHONE BUSINESS PHONE

ADDRESS AMOUNT OF TIME AVAILABLE

INTEREST IN WHAT TOWN COMMITTEES

PRESENT BUSINESS AFFILIATION AND WORK

BUSINESS EXPERIENCE

EDUCATION OR SPECIAL TRAINING

DATE APPOINTED TOWN OFFICES FIELD TERM DURATION

REMARKS

FORM AVAILABLE AT TOWN MANAGER'S OFFICE

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“Disabled individuals requiring auxiliary aides to fully benefit from the Town of Chelmsford’s programs should contact the Personnel Coordinator at 250-5201. It is necessary to give the request at least one week in advance.”