

**TOWN
OF
CHELMSFORD**

Annual Report



FOR THE YEAR ENDING DECEMBER 31

1995

IN MEMORIAM

1995

RUTH DELANEY

Assessor
Housing Authority
Town Meeting Representative

FREDERICK BURNE

Planning Board

CARL A. OLSSON

School Committee

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1995

GENERAL INFORMATION

Incorporated	May, 1655
Type of Government	Town Meeting
Location	Eastern Massachusetts, bordered by Lowell and Tyngsboro on the North, Billerica on the East, Carlisle on the South, and Westford on the West. It is 24 miles from Boston, 40 miles from Worcester, and 225 miles from New York City.
County	Middlesex
Land Area	22.54 Square Miles
Population 1995	32,107
Assessed Valuation Rate for 1995	\$1,897,997,000 (Real Estate) \$47,691,458 (Personal Property)
Tax Rate	Flat Rate \$19.27 (\$19.04 Residential - \$20.23 Commercial)
United States Senators in Congress:	
5th Congressional District	Martin Meehan, Lowell, MA
State Senator	Lucile C. Hicks, Wayland, MA
Representative in General Court	
16th Middlesex District	Carol C. Clevon, Chelmsford, MA
Accounting Department	Monday thru Friday 8:30 a.m. - 5:00 p.m.
Assessors Office	Monday 8:30 a.m. - 6:30 p.m.* Tuesday thru Friday 8:30 a.m. - 5:00 p.m.
Board of Health	Monday thru Friday 8:30 a.m. - 4:30 p.m.
Building Department	Monday thru Friday 8:30 a.m. - 4:30 p.m.
Highway Department	
Office	Monday thru Friday 8:00 a.m. - 4:30 p.m.
Garage	Monday thru Friday 7:00 a.m. - 3:30 p.m.
Public Libraries	
Adams Library	Monday, Tuesday & Wednesday 9:00 a.m. - 9:00 p.m. Thursday 1:00 p.m. - 9:00 p.m. Friday & Saturday 9:00 a.m. - 5:30 p.m.
Children's House	Monday, Tuesday & Wednesday 9:00 a.m. - 8:00 p.m. Thursday - Closed Friday & Saturday 9:00 a.m. - 5:30 p.m.
McKay Library	Monday & Wednesday 1:00 p.m. - 8:00 p.m. Tuesday 1:00 p.m. - 6:00 p.m. Thursday, Friday & Saturday. ... 9:00 a.m. - 1:00 p.m.
School Superintendent	Monday thru Friday 8:00 a.m. - 4:30 p.m.
Selectmen's Office	Monday thru Friday 8:30 a.m. - 5:00 p.m.
Town Clerk	Monday 8:30 a.m. - 6:30 p.m.* Tuesday thru Friday 8:30 a.m. - 5:00 p.m.
Tax Collector & Treasurer	Monday 8:30 a.m. - 6:30 p.m.* Tuesday thru Friday 8:30 a.m. - 5:00 p.m.
Veterans' Agent	Monday thru Friday 8:30 a.m. - 5:00 p.m.

*[Except June, July & August]

MEETINGS

Annual Town Election	First Tuesday in April	9 Precincts
Annual Town Meeting	Last Monday in April	McCarthy Middle Sch.
Annual Town Meeting	Third Monday in October	McCarthy Middle Sch.
Selectmen	7:00 p.m. - Every other Monday	Town Offices
School Committee	7:30 p.m. - Every other Tuesday	Parker School
Planning Board	7:30 p.m. - 2nd & 4th Wednesday	Town Offices
Appeals Board	7:30 p.m. - 2nd & 4th Thursday	Town Offices
Conservation Commission	8:00 p.m. - 1st & 3rd Tuesday	Town Offices
Board of Health	7:00 p.m. - 1st Tuesday of Month	Town Offices
Housing Authority	7:30 p.m. - 1st Tuesday of Month	10 Wilson Street

TOWN DIRECTORY

Accounting	250-5215
Assessor	250-5220
Board of Appeals	250-5247
Building Inspector	250-5225
Cemetery	250-5245
Conservation Commission	250-5247
Council on Aging	251-0533
Dog Officer	256-0754
Fire Department	256-2541
All Other Fire Business	250-5267
Gas Inspector	250-5225
Health Department	250-5241
Highway Department	250-5270
Garage	250-5271
Housing Authority	256-7425
Libraries: Adams	256-5521
McKay	251-3212
Planning Board	250-5231
Plumbing Inspector	250-5225
Police Department	256-2521
Post Office (Center)	256-2361
Recreation Commission	250-5262
School Administration	251-5100
Selectmen	250-5201
Sewer Commission	250-5233
Supt. of Public Bldgs.	250-5249
Town Clerk	250-5205
Town Engineer	250-5228
Town Manager	250-5201
Treasurer/Tax Collector	250-5210
Veterans' Agent	251-0123
Water Department	256-2381
Wiring Inspector	250-5225

POLL LOCATIONS FOR ELECTIONS

Precinct 1: Town Offices Gym
Precinct 2: Harrington School Gym
Precinct 3: Harrington School Gym
Precinct 4: Westlands School
Precinct 5: Byam School Cafetorium
Precinct 6: Westlands School
Precinct 7: McCarthy Middle School
Precinct 8: McCarthy Middle School
Precinct 9: Town Offices Gym

U.S. Senator Edward M. Kennedy
JFK Federal Bldg. Boston, MA 02202
431 Russell Office Building
Washington, DC 20510
1-202-224-4543

U.S. Senator John F. Kerry
10 Park Plaza
Boston, MA 02116
362 Russell Office Building
Washington, DC 20510

Congressman Martin T. Meehan
1429 Longworth House Bldg.
Washington, DC 20515
508-459-0101 (Lowell) Office

State Representative Carol Cleven
Room 167 State House
Boston, MA 02133
617-722-2692
Home: 4 Arbutus Avenue
Chelmsford, MA
508-256-5043

State Senator Lucile C. Hicks
Room 4136 State House
Boston, MA 02133
617-722-1572

Middlesex County Commission
Superior Courthouse
East Cambridge, MA 02141
617-494-4100

**TOWN OF CHELMSFORD
ELECTED OFFICIALS**

CEMETERY COMMISSION - 3 Yr Term

- 1997 Jean R. McCaffrey, **CHMN**
- 1996 James F. Dolan
- 1998 Gerald L. Hardy

CONSTABLE - 3 Yr Term

- 1998 William E. Spence

BOARD OF HEALTH - 3 Yr Term

- 1996 Peter Dulchinos, **CHMN**
- 1997 Paul E. McCarthy, **VCHMN**
- 1998 Paul J. Canniff, **CLK**

HOUSING AUTHORITY - 5 Yr Term

- 1997 Lynn M. Marcella, **CHMN**
- 1998 Robert L. Hughes, **VCHRM**
- 1996 William P. Keohane, **TREAS**
- 1998 Pamela Turnbull
(Governor Appointed)
- 2000 Mary E. (Lisa) Royce

LIBRARY TRUSTEES - 3 Yr Term

- 1997 Nancy Knight, **CHRM**
- 1997 Jaclyn Dolan Matzin, **VCHRM**
- 1996 Elizabeth A. McCarthy, **TREAS**
- 1996 D. Lorraine Lambert
- 1996 Lynda Reid Warren
- 1998 John W. Cutter, Jr.
- 1998 Sarah L. Warner

MODERATOR - 3 Yr Term

- 1996 Dennis E. McHugh

PLANNING BOARD - 3 Yr Term

- 1998 James M. Creegan , **CHRM**
- 1997 Kim J. MacKenzie, **VCHRM**
- 1997 Tracey Wallace Cody, **CLK**
- 1996 Eugene E. Gilet
- 1996 Thomas E. Firth
- 1997 James P. Good
- 1998 Kevin D. Clark

SCHOOL COMMITTEE - 3 Yr Term

- 1998 Wendy C. Marcks, **CHRM**
- 1996 Judith B. Mallette, **VCHRM**
- 1996 Mary E. Frantz, **CLK**
- 1997 Anthony V. Volpe
- 1998 Angelo J. Taranto

SELECTMEN - 3 Yr Term

- 1996 Robert P. Joyce, **CHRM**
- 1998 Peter V. Lawlor, **VCHRM**
- 1997 William F. Dalton, **CLK**
- 1997 Thomas J. Welch*
- *Roger Blomgrem resigned 7/28/95
- 1998 Susan J. Gates

SEWER COMMISSION - 3 Yr Term

- 1998 John P. Emerson, Jr., **CHRM**
- 1998 Barry B. Balan, **VCHRM**
- 1997 George Abely, **CLK**
- 1996 Richard J. Day
- 1996 Thomas E. Moran

APPOINTED TOWN OFFICIALS

TOWN MANAGER

Bernard F. Lynch

TOWN ACCOUNTANT

Jean D. Sullivan

BOARD OF ASSESSORS

Diane M. Phillips

Bruce Symms

Joseph B. Shanahan, Sr. (Ret.)

TOWN CLERK

Mary E. St. Hilaire

TREASURER/TAX COLLECTOR

Charles F. Mansfield

FINANCE DIRECTOR

Charles F. Mansfield

DPW DIRECTOR

James E. Pearson

FIRE CHIEF

John E. Parow

POLICE CHIEF

Armand J. Caron

BUILDING INSPECTOR

Anthony F. Zagzoug

FINANCE COMMITTEE

John Morrison, CHMN

Harold Matzkin, VCHMN

Marcia Dobroth

Dwight Hayward

Beverly Koltookian

Charles Piper

Barbara Skaar

Michael McCall - resigned 6/95

TOWN MEETING REPRESENTATIVES

PRECINCT 1

TERM	NAME
1998	William E. Spence
1998	Kathryn Brough
1998	Ronald W. Wetmore
1998	Linda M. Lee
1998	Michael A. Hazel
1998	Sandra B. Martinez
1997	James P. Good
1997	Jean B. Rook
1997	Frances T. McDougall
1997	Richard G. Allison
	Holly A. Kraiker RESIGNED 1/4/96
1997	Nina S. Lewin
	* Moved up from Reserve List 1/4/96
1997	Joseph P. Abate
1996	Elizabeth A. McCarthy
1996	Philip L. Currier
1996	Robert P. Joyce
1996	Marian D. Currier
1996	Sandra A. Kilburn
1996	Cynthia J. Kaplan

PRECINCT 2

TERM	NAME
1998	Mary Jo Welch
1998	Jeffrey W. Stallard
1998	Barry T. Bell
1998	Bonnie I. Foster
1998	Stanley W. Norkunas
1998	James F. O'Shea
1997	William F. Dalton
1997	Linda H. Dalton
1997	Jesse C. Foster
1997	Francis M. Conlin
	Timothy M. Carey RESIGNED 10/11/95
1997	George C. Greenman*
	* Moved up from Reserve List 10/11/95
1997	William P. Griffin
1996	Francis G. Miskell
1996	Bernard V. Clark
1996	George L. Merrill
1996	Patrick Mike Curran
1996	Bruce J. Harper, Sr.
1996	Richard E. Carkin

PRECINCT 3

TERM	NAME
1998	Nancy J. Knight
1998	John P. Emerson, Jr.
1998	Thomas J. Welch
1998	Carol W. Merriam
1998	Henry R. McEnany
1998	James P. Boermeester
1997	Thomas E. Moran
	Gerard J. Lyons REMOVED 1/17/96
1997	Harold I. Matzkin*
	* Moved up from Reserve List 1/17/96
1997	Douglas L. Wright
1997	Kathryn M. Fisher
1997	Christopher T. Garrahan
1997	Cathy A. Hutchinson
1996	D. Lorraine Lambert
	Michael F. McCall RESIGNED 8/15/95
1996	Adrienne M. Jerome*
	* Moved up from Reserve List 8/15/95
1996	Roy J. Perry
1996	Susan M. Olsen
1996	George F. Abely
1996	Michael F. Curran

TOWN MEETING REPRESENTATIVES

PRECINCT 4

TERM	NAME
1998	Helen A. Manahan
1998	John R. Hibbard
1998	Carl W. Seidel
1998	John B. Sousa Jr
1998	Joan D. Morrison
1998	Daniel J. Sullivan, III
1997	Dolores A. Blomgren
1997	Linda J. Allen
1997	George A. Ripsom, Sr.
1997	William D. Martin
1997	Cheryl L. O'Sullivan
1997	Gerald W. Pacht
1996	Henrick R. Johnson, Jr.
1996	Thomas E. Firth, Jr.
1996	Barry B. Balan
1996	Kathleen M. Redican
1996	Lynn M. Marcella
1996	John G. Coppinger

PRECINCT 5

TERM	NAME
1998	Patricia Wojtas
1998	Jonathan A. Stevens
1998	W. Allen Thomas, Jr.
1998	Dean Carmeris
1998	Steven J. Temple - moved to Pct. 1,
	Position to be filled at elec 4/2/96 unexp 2 yr
1998	Leonard R. Richards, Jr
1997	David P. McLaughlin
1997	Kathleen F. Hillman
1997	Glenn R. Thoren
1997	Evelyn S. Thoren
1997	Michael N. Sockol
1997	Robert D. Hall
1996	Stephen J. Mallette
1996	Bonnie G. Wilder
1996	John W. Wilder
1996	Wendy C. Marcks
1996	Denise A. Temple
1996	Barbara Ward

PRECINCT 6

TERM	NAME
1998	Janet G. Dubner
1998	Arthur J. Moores
1998	Margaret A. Johnson
1998	Martin A. Gruber
1998	Michael R. Parquette
1998	Edward S. Marshall
1997	Steven B. Hadley
1997	M. Elizabeth Marshall
1997	Earl C. Burt
1997	David J. McLachlan
1997	Daniel R. Frantz
1997	Marianne J. Paresky
	John W. Carson RESIGNED 12/20/95
1996	Christopher J. Driscoll*
	*Moved up from reserve list 12/20/95
1996	Cheryl M. Warshafsky
1996	Peter V. Lawlor
1996	Mary E. Frantz
1996	Howard J. Hall
1996	Ralph M. Nebalski

TOWN MEETING REPRESENTATIVES

PRECINCT 7		PRECINCT 8		PRECINCT 9	
TERM	NAME	TERM	NAME	TERM	NAME
1998	Karen D. Ready	1998	William C. Curry	1998	Margaret A. Fudge
1998	Paul F. Gleason	1998	Katherine C. Harbison	1998	Francis J. Barre
1998	Peter Dulchinos	1998	Peter G. Johnson	1998	James W. Young
1998	Linda G. Morabito	1998	Jacqueline A. Sheehy	1998	Robert J. Hawking
1998	Jonathan C. Stubbs	1998	John E. Abbott	1998	Eleanor D. Abbott
1998	Clare L. Jeannotte	1998	Cheryl Adkins Boss	1998**	Phyllis M. Elias
1997	Susan J. Gates	1997	Kathleen A. Neild		** see note below
1997	Dwight M. Hayward	1997	Deborah Villano	1997	Robert C. Morse
1997	Leonard W. Doolan, III	1997	Samuel Poulten	1997	Steven Arthur Consalvi
1997	Barbara J. Scavezze	1997	Gail E. Poulten	1997	C. Thomas Christiano
1997	Carol A. Stark	1997	Bernice F. Poulten		Henry T. Emmet RESIGNED 4/18/95
1997	David A. Carpenter		D. Maigread A. Dufour REMOVED 1/17/96	1997**	Frank R. Peterson
1996	Dennis J. Ready	1997	Alexander W. Gervais*		** see note below
1996	Bradford O. Emerson		*Moved up from Reserve List 1/17/96	1997	Edward A. Cady
1996	Judith Hass	1996	Walter A. Cleven	1997	Donald L. Elias
1996	Bernard A. Ready	1996	Stuart G. Weisfeldt	1996	Alan R. Pajak
1996	Francis J. Miethe	1996	Ralph J. Hulslander, Jr.	1996	John S. Fudge, Jr.
1996	Kathleen S. Fitzpatrick		James A. Sousa REMOVED 1/17/96	1996	Charles A. Piper
		1996	William P. Keohane*	1996	Alan L. Moyer
			*Moved up from Reserve List 1/17/96	1996	John G. Harrington
		1996	Richard J. Day	1996	Anne Lise Sexton
		1996	Marie M. Fitzgerald		

Note: Precinct 9

** There was a tie vote at the April 4th Annual Town Election. The remaining 16 representatives met on Apr 19th and attempted to break the tie. Another tie vote resulted therefor Frank Peterson volunteered to take the unexpired 2 yr term, which resulted in Phyllis Elias obtaining the 3yr term.

**TOWN OF CHELMSFORD, MASSACHUSETTS
COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUP
JUNE 30, 1995**

LIABILITIES:						
ACCOUNTS PAYABLE	\$891,986	\$159,419	\$28,222	\$200,396	-	\$1,280,023
PAYROLL WITHHOLDINGS	461,313	-	-	-	-	461,313
OTHER LIABILITIES	13,359	-	-	491,796	-	505,155
DEFERRED COMPENSATION PAYABLE	-	-	-	2,845,204	-	2,845,204
DEFERRED REVENUE	2,637,674	84,699	5,071	-	-	2,727,444
RESERVE FOR ABATEMENTS	560,165	-	-	-	-	560,165
COURT JUDGMENT PAYABLE	-	-	-	-	241,492	241,492
CAPITAL LEASE PAYABLE	-	-	-	-	37,312	37,312
BONDS AND NOTES PAYABLE	-	-	8,447,000	-	24,144,196	32,591,196
TOTAL LIABILITIES	4,564,497	244,118	8,480,293	3,537,396	24,423,000	41,249,304
FUND EQUITY:						
FUND BALANCES:						
RESERVED:						
ENCUMBRANCES:	667,047	-	-	-	-	667,047
ENDOWMENTS	-	-	-	665,998	-	665,998
UNRESERVED:						
DESIGNATED (NOTE 10)	1,055	2,054,132	(4,911,265)	2,020,793	-	(835,285)
UNDESIGNATED (NOTE 9)	2,701,971	-	-	-	-	2,701,971
TOTAL FUND EQUITY	3,370,073	2,054,132	(4,911,265)	2,686,791	-	3,199,731
TOTAL LIABILITIES AND FUND EQUITY	\$7,934,570	\$2,298,250	\$3,569,028	\$6,224,187	\$24,423,000	\$44,449,035

**TOWN OF CHELMSFORD, MASSACHUSETTS
COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUP
JUNE 30, 1995**

	GOVERNMENTAL FUND TYPES				FIDUCIARY FUND TYPES		ACCOUNT GROUP		TOTALS (MEMORANDUM ONLY) JUNE 30, 1995
	GENERAL	SPECIAL REVENUE	CAPITAL PROJECTS	TRUST & AGENCY	GENERAL	LONG-TERM OBLIGATION			
ASSETS:									
CASH	\$4,548,698	\$2,007,674	\$2,750,925	\$1,341,375	-	-	-	\$10,648,672	
INVESTMENTS	-	-	-	1,829,473	-	-	-	1,829,473	
INVESTMENT IN DEFERRED COMPENSATION PLAN	-	-	-	2,845,204	-	-	-	2,845,204	
PROPERTY TAXES RECEIVABLE:									
CURRENT YEAR	1,017,336	-	-	-	-	-	-	1,017,336	
PRIOR YEAR	164,400	-	-	-	-	-	-	164,400	
OTHER ACCOUNTS RECEIVABLE:									
MOTOR VEHICLE EXCISE	271,428	-	-	-	-	-	-	271,428	
TAX LIENS	1,776,728	-	-	-	-	-	-	1,776,728	
SEWER	59,616	-	-	-	-	-	-	59,616	
SPECIAL ASSESSMENTS	-	74,713	-	-	-	-	-	74,713	
DEPARTMENTAL	6,861	-	-	18,435	-	-	-	25,296	
INTERGOVERNMENTAL	-	215,863	818,103	-	-	-	-	1,033,966	
OTHER ASSETS:									
AMOUNTS TO BE PROVIDED FOR RETIREMENT OF LONG-TERM OBLIGATIONS	89,503	-	-	189,700	-	-	-	279,203	
TOTAL ASSETS:	\$7,934,570	\$2,298,250	\$3,569,028	\$6,224,187	\$24,423,000	\$24,423,000	\$24,423,000	\$44,449,035	

BOARD OF SELECTMEN



(Front Row l-r) Peter V. Lawlor, Vice Chairman;
Robert P. Joyce, Chairman; Susan J. Gates

(Back Row l-r) Thomas J. Welch; William F. Dalton,
Clerk

BOARD OF SELECTMEN

At the April 4th Town Election Selectmen Peter V. Lawlor was re-elected for a second term and Susan J. Gates was elected to fill the seat vacated by Jeffrey Brem, who did not seek re-election. The Board re-organized for the year on April 6th, with Robert P. Joyce as Chairman, Selectman Lawlor as Vice Chairman and William F. Dalton as Clerk. Ms. Gates took the fourth chair and Roger A. Blomgren the fifth.

At the end of July Selectman Blomgren unexpectedly resigned from the Board to take a job in Illinois. Board members will miss the knowledge and experience that he contributed during his years as a Selectmen.

The Board voted to call a Special Election in October to fill Mr. Blomgren's seat and Thomas J. Welch was elected on October 17, 1995. At the same election voters overwhelmingly turned down a \$6.7 million dollar exemption for the expansion of the Adams Library.

Discussions were held at many meetings with the Ambulance Study Committee and the Fire Chief and in June the Board voted to accept the recommendation that the Town stay with a private ambulance service at this time.

Also in June the Board voted not to extend town Counsel James Harrington's contract and went out with Requests for Proposals. The Boston firm of Kopelman and Paige was appointed interim Town Counsel. After interviews with many applicants on September 7, 1996

the Board voted to appoint Kopelman and Paige as the new Town Counsel for Chelmsford.

The Board voted to take the Apple Country Club by eminent domain for use as a Town golf course and recreational facility and at the October Town Meeting members voted to buy the property outright with the use of Free Cash.

The Board negotiated and signed two very noteworthy contracts during 1995. Town Manager Bernard Lynch was offered and accepted a three year contract, based on his excellent performance ratings. The Board also signed a ten year contract with Continental Cablevision which should prove very beneficial to the Town.

September saw the revocation of two All Alcoholic Common Victualer licenses by the Board for the first time in decades - The Princeton who violated several zoning by-laws and the Meadow Lounge for non-payment of taxes. Both establishments were sold at auction and will have new owners by the first of the year.

In November the Board heard the report of the Tax Classification Committee recommending a gradual elimination of tax classification for businesses. Selectmen voted to start the process by going from 105% to 104% this year.

Individual Selectmen served as liaisons between the Board of Selectmen and various Town and regional boards and commissions during the year. The Board of Selectmen also actively participated in the

Massachusetts' Selectmen's Association, the Northern Middlesex County of Governments, the Middlesex County Advisory Board and the Massachusetts Municipal Association.

Due to the fact that national and state legislative decisions have a great impact on Town affairs, the Board of Selectmen has maintained regular contact with Congressman Marty Meehan's office as well as with Senator Lucile Hicks and State Representative Carol Clevon. The Selectmen wish to express their gratitude to Congressman Meehan, Senator Hicks and Representative Clevon for their help and cooperation during the past year.

The Selectmen wish to take this opportunity to express their sincere gratitude to the various Town boards and commissions for their accomplishments during the past year. It should be remembered that these boards and committees are composed of unpaid volunteers who take many long hours out of their free time to work on issues and projects that benefit the Town of Chelmsford. In closing, the Board would also like to thank the Town Manager and the competent office staff of Judy Carter, Marian Currier, Diane Darling, Jeanne Parziale and Geoff Buswick, our intern for their support and cooperation.

Respectfully Submitted,

Robert P. Joyce, Chairman
Peter V. Lawlor, Vice Chairman
William F. Dalton, Clerk
Susan J. Gates
Thomas J. Welch

TOWN MANAGER

The year that ended on December 31, 1995 was a positive year for the Town of Chelmsford as we continued to experience favorable economic and fiscal conditions. We also moved forward in several areas to position ourselves for a bright future.

The fiscal highlight of the year was the \$2.1 million surplus at the end of FY94. This surplus occurred as a result of increased tax collections, greater than anticipated motor vehicle taxes, and various departmental savings. The surplus reflects the economic and managerial health of the Town and its government. The surplus was used to reduce property taxes, pay for one time collective bargaining buy-backs, avoid bonding the acquisition of the Apple Country Club, and add to the Town's financial reserves. The majority of these actions will benefit the Town over the long term and will enhance our financial stability. The one short term benefit is tax relief, resulting from solid waste savings.

In the Spring of 1995 the Town acted to purchase the Apple Country Club through eminent domain. The cost of this endeavor was approximately \$1.042 million including facility equipment. This action prevented any development of this site which would have generated a negative cash flow to the Town as service costs such as education, solid waste, and infrastructure maintenance would have exceeded potential tax revenues. Instead, the Town preserved open space and a recreational asset which should generate revenues that will ultimately pay

for the golf course and then provide needed funding for future recreational programs. Plans for the course include golf as well as a variety of winter activities.

In the late Summer of 1995 a new contract was settled with Colony/Continental Cable for another ten years of cable service. The contract included provision for a system upgrade, a \$300,000 equipment grant for our local cable channel, annual funding for local public, educational and governmental programming, additional local cable channels, and the installation of an Institutional Network which will link all municipal facilities for the transmission of data, audio and voice. Along with future enhancements to the residential and commercial cable connections the Town is poised to utilize the growing information technology of the Internet.

Economic expansion continued during 1995 with businesses leading or expanding in Chelmsford. These businesses provide employment opportunities, tax revenue, and assist in providing residential tax relief as business values rise and replace the burden currently carried by Chelmsford homeowners. This year's economic development successes include Cisco Systems, Kronos, Brooks Automation, Whistler, Catalog Ventures and Continental Cablevision.

In the Fall of 1995 voters rejected a Proposition 2 1/2 exemption for the Library Project. Such a vote would have increased property taxes for the life of the project indebtedness. The Library facility continues to require attention to its accessibility, its parking and its space needs. In response I have advised the Library

Trustees to reduce the scope of the Library project and live within the existing means of the Town. To this end we expect to bring a scaled down version of the project forward in the future. This project will not require additional revenues and will meet our immediate and mid-term needs while allowing for future expansion as deemed necessary.

The emphasis of Chelmsford Town Government during the early 1990's was maximization of services during a period of contracted revenues, and a restoration of financial stability. While an eye was kept on longer term needs and impacts the focus was clearly immediate. The Town's efforts were successful and in 1995 the Town found itself well poised to move forward and address an array of needs. In this regard our focus has shifted beyond the immediate to the future. Several 1995 efforts illustrate this change in focus. The Fall Town Meeting of 1995 appropriated \$50,000 to fund an update of the Town Mater Plan. This plan, which is typically updated every ten years, will consider an array of issues that will determine the type of community that Chelmsford will be in the year 2006 and beyond. These issues include land use patterns, economic development, traffic, public facilities, open space and recreation, demographics and utilities. When completed it will serve as a basis for future operational planning issues related to the provision of governmental services. The plan is scheduled to be completed in mid 1996.

In 1994 I submitted to the Board of Selectmen a Five Year Plan which elaborated upon the five year fiscal forecast which is required under the Chelmsford Home Rule Charter. Upon its completion I conducted a

community dialogue to elicit public input on the direction of the Town. This input along with the improved fiscal condition of the Town have allowed for an update and expansion of this five year blueprint.

The plan that was prepared at the end of 1995 for submission to the Board of Selectmen is more ambitious and robust; and continues the focus of moving the Town forward. While ambitious it is also realistic in its projections and expectations. Highlights of the plan include: expanded and improved library facility and police station, investment in parks and recreation facilities, enhanced capital investment in buildings, infrastructure and equipment, increased financial reserves and projected tax relief. This Five Year Plan does or can work hand in hand with annual and five year capital budgets, annual operational budgets, and the soon to be completed Master Plan.

Over the last several years we have made important strides in professionalizing our local government through the selection of department managers and the institutions of various management practices. These steps have produced efficiency and improved effectiveness. However, the quality of life within in the Town is also dependent upon volunteerism and community commitment. Two examples from 1995 reflect the importance of these efforts and they reflect the type of community that Chelmsford has been and continues to be as it moves to a new stage of development. In the Winter of 1995 the Town experienced the first annual WinterFest. Coordinated and produced almost entirely by volunteer groups this event brought the community together in a variety of activities and events. In the Fall of 1995 the long

awaited Friendship Park was built and opened to the excitement of youngsters throughout the Town. This project was coordinated and funded almost entirely through donations of money and time. Both of these projects attest to the commitment that residents have to the community. These types of efforts should be encouraged and promoted for the benefit of all.

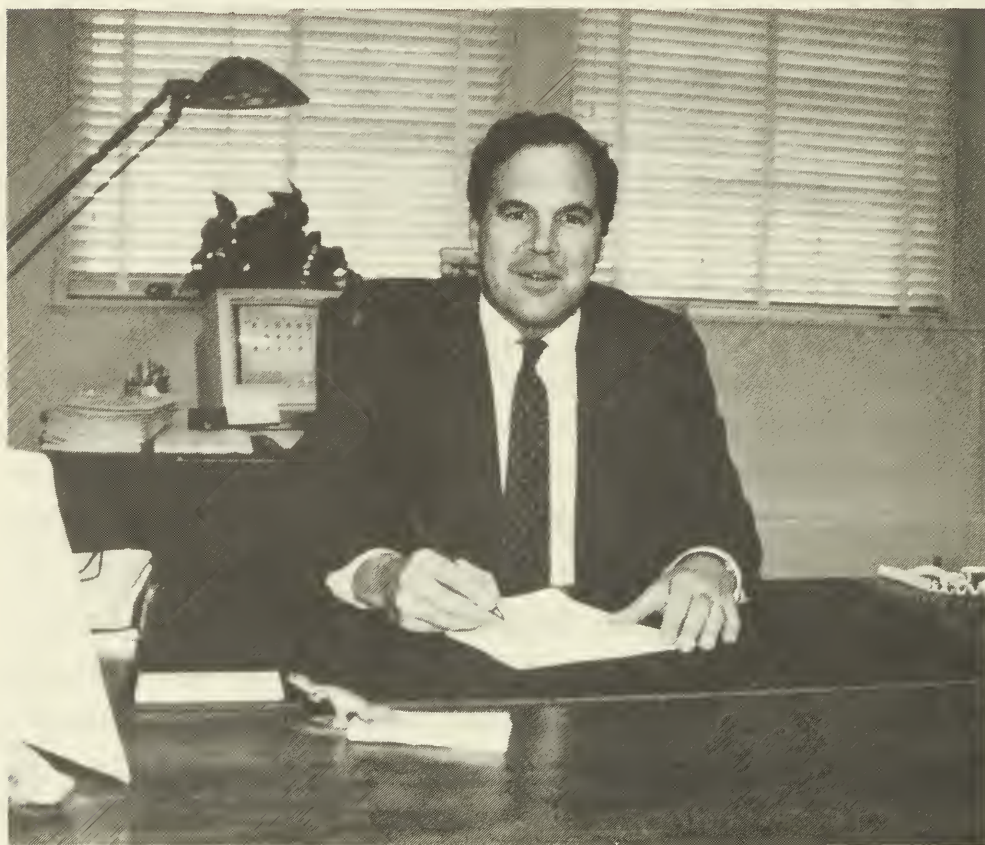
As I look to 1996 I expect further improvements in our Town finances and services. Major projects for the year will include plans for addressing traffic congestion in Central Square, an affordable improvement to the Adams Library, and greater utilization of information technology. I encourage the residents to provide me feedback on all of these efforts now or as more information becomes available.

I want to thank the members of the Board of Selectmen for their direction and support during 1995 including Roger Blomgren, Jeff Brem, Bill Dalton, Susan Gates, Bob Joyce, Peter Lawlor, and Tom Welch. I also want to thank the employees and Department Managers of the Town for their hard work and dedication. In particular I want to recognize the staff of the Executive Office including Judy Carter, Marian Currier, Diane Darling, Jeanne Parziale and Geoff Buswick who assisted me this year as an assistant and public management intern.

Finally and most importantly, I want to thank the residents for the opportunity to serve you as your Town Manager. I look forward to working with and for you in 1996 and beyond to make Chelmsford an even better community.

Sincerely,

Bernard F. Lynch
Town Manager



TOWN CLERK

Mary E. St. Hilaire, CMC, CMMC
Town Clerk

Elizabeth L. Delaney
Assistant Town Clerk

Janet M. Hart
Senior Clerk

Katherine M. Kalicki
Part-Time Clerk

Licenses:

Sporting	1,004
Dog	2,954
Kennel	9

Birth Inc.

416

Deaths

284

Marriages

206

Intentions

208

BOARD OF REGISTRARS

Richard F. Burt, Jr

Judith A. Olsson,
Chairman

John F. Ketcham

Sandra A. Kilburn,
Principal Clerk

Mary E. St.Hilaire,
Ex Officio

Voting Strength as of December 1995 Enrolled Voters:

VOTERS	PRECINCTS									TOTAL
	1	2	3	4	5	6	7	8	9	
Total Democrats	530	471	521	582	545	638	548	537	466	4,838
Total Republicans	406	230	282	293	363	389	365	315	374	3,017
Total Unenrolled	1,099	962	1,334	1,115	1,338	1,254	1,375	1,116	1,231	10,824
Total New Alliance	0	0	0	0	0	0	0	0	0	0
Total United We Stand	0	0	0	0	0	0	0	0	0	0
Total Int. 3rd Party	0	0	0	0	0	0	0	0	0	0
Total New World Council	0	0	0	0	0	0	0	0	0	0
Total Green Party USA	0	0	0	0	0	0	0	0	0	0
Total Socialist	0	0	0	0	0	0	0	0	0	0
Total Libertarians	1	2	1	1	3	1	0	1	0	10
Total Prohibitions	0	0	0	0	0	0	0	0	0	0
TOTAL VOTERS	2,036	1,665	2,138	1,991	2,249	2,282	2,288	1,969	2,071	18,689

BOARD OF HEALTH

Board of Health Members:

Peter Dulchinos, Chairman

Paul F. McCarthy, Vice-Chairman

Dr. Paul J. Canniff, Clerk

Health Department Personnel:

Richard J. Day, Director of Public Health

John P. Emerson, Asst. Director/Health Inspector

Diana L. Wright, Departmental Assistant

Judith Dunigan, R.N., Town Nurse

Eric P. Kaplan, M.D., Town Physician

Septage and Wastewater Abatement Program

In 1995 the Septage and Wastewater Abatement Program continued its effort to clean up our waterways. The Board of Health, with the advent of a central sewer system in the Town Chelmsford, is now embarking on certain enforcement activities to insure compliance with local By-Laws which will insure a safe water supply. Dye testing, water sampling and issuance of septic system permits will continue in all the non-sewered areas.

Administration and Management

Income for various services and permits is listed below:

Percolation Tests - 13	\$ 650
Deep Tests - 60	3,000
Sewage Repair Permits - 53	1,325

Sewage Construction Permits - 26	1,300
Miscellaneous Licenses & Fees	<u>18,392</u>
TOTAL	\$24,667

During 1995 five inspections were made at existing day care centers; two-hundred thirteen inspections were made for Chapter II Housing; eight school inspections; six-hundred twenty-three complaints received and checked; Camp Paul inspections; thirty bathing beaches inspections; five International Certificates of Vaccination, restaurants and retail food store inspections, one-hundred thirty establishments in town inspected twice a year.

Hazardous Waste and Industrial Wastewater Program

Richard J. Day (Director of Public Health) was reappointed by the Board of Selectmen as the Town's Hazardous Waste Coordinator and Municipal Coordinator to enforce the "Right-to-Know" law for this Town.

The Board of Health held two Household Hazardous Waste Collection Days this year which were held on April 22, 1995 and October 14, 1995. We properly disposed of the following quantities of materials:

1. 66 barrels of Hazardous Materials
2. 800+ Gallons of Automotive Waste Oil
3. 150 Car Batteries

New Protocols for the Protection of the Public Health

"Rabies" - 1995 was another productive year for the Board of Health. During this time frame the Board of Health continued its program to control the spread of Rabies. We held another rabies clinic to vaccinate the unprotected cat and dog population in Town. Dr. Gruber and Dr. Holub ran our clinic.

Communicable Disease Program

Reports of the following diseases were completed during 1995 for the Massachusetts Department of Public Health:

Campylobacter Enteritis	12
Cryptosporidiosis	1
E-Coli	1
Giardiasis	1
Hepatitis A	1
Hepatitis B	7
Hepatitis C	1
Kawasaki Syndrome	1
Legionella Disease	1
Lyme Disease	2
Pertusssis	8
Salmonella	9
Shigella	1
Tuberculosis - Active	2
Tuberculosis Control Pgm*	25
Yersinia	2

*Referrals received from Lowell Chest Clinic and Middlesex Community Hospital TB Clinic.

The testing of persons exposed to tuberculosis and those persons whose employment require certification of freedom from that disease is another responsibility of the Town Nurse. Two-hundred six Mantoux (TB) tests were given to persons as required for pre-employment and college and also to household contacts of active cases in compliance with the Massachusetts Department of Public Health regulations. Home visits and telephone calls are made to families of active and some inactive tuberculosis cases on a periodic basis to insure understanding of the illness and that adequate medical follow-up is achieved. Numerous medical records are kept and updated on residents who have a positive (TB) Mantoux test and are receiving medication prophylactically and being followed radiologically at the Lowell Chest Clinic and Middlesex TB Clinic. When necessary, TB testing is done at places of business if employees are exposed to an active case of TB.

Immunization Program

The Board of Health sponsored two flu clinics this year. One-hundred thirty-nine persons were immunized with pneumonia vaccine and one-thousand one-hundred twenty-five persons were immunized with flu vaccine at clinics. Additional doses were given to nursing homes, Adult Retarded Citizens, employees, ten home visits were made to handicapped or house-bound residents and fifty-five doses to McFarlin Manor and Chelmsford Arms residents. A total of one-thousand eight-hundred ninety-two doses of flu vaccine were administered in Town.

Two hundred forty-two immunizations were administered to adults and students in compliance with the Massachusetts Immunizations Laws and prophylactically to residents traveling to underdeveloped countries.

Hypertension Screening Program

Blood pressure screenings for residents are held the first Thursday of every month from 9:00 to 12:00 at the Board of Health, Town Offices, six-hundred forty-two residents attended the screenings.

Mammography Screening

A mobile mammography screening was held and twelve residents attended.

Lead Paint Screening Program

The Board of Health offers lead paint testing for children between the ages nine months and six years. Residents may call the Board of Health at 250-5243 and make an appointment with the nurse. Twenty-four children were screened for lead paint.

Other screenings offered by the Board of Health include cholesterol. Dates of these programs will be advertised in advance.

World AIDS Day Event

Each year around World AIDS Day, December 1st, an event is held in Chelmsford to promote education and generate discussion among family

members with regards to HIV/AIDS. It is the committee's hope to encourage compassion, understanding and support for those infected and affected by HIV/AIDS. The committee for World AIDS Day in Chelmsford is in need of volunteers. If interested, call Judy Dunigan, RN, Board of Health, 250-5243.

A Health Fair will be held in conjunction with Westford every other year, finances permitting. The Health Fair is in Chelmsford, Saturday, March 30, 1996 from 9:00 a.m. to 1:00 p.m. All Chelmsford residents eighteen years and older are welcome. It will be held at the Senior Center, Groton Road, N. Chelmsford.

CENTRAL MASSACHUSETTS MOSQUITO CONTROL PROJECT

The Central Massachusetts Mosquito Control Project (CMMCP) currently provides its services to 28 cities and towns throughout Middlesex and Worcester Counties. The town of Dracut became a member of the CMMCP as of July 1, 1995. We welcome them and look forward to providing our services.

The project's headquarters is located at 111 Otis Street, Northboro, MA. Tours of the headquarters or visits to field work sites may be arranged by calling the office in advance.

The CMMCP practices Integrated Mosquito Management (IMM), blending state of the art methods and techniques with expertise, experience, and scientific research to provide our member communities with modern, environmentally sound, cost effective mosquito control.

During 1995 the project conducted four hundred and fifty eight (458) adult mosquito spraying operations in residential and recreational areas, and four hundred and twenty seven (427) larviciding operations. Eight thousand nine hundred and thirty two (8,392) catch basins were treated with larvicidal briquettes to control the mosquitoes that seek out these cool dark wet areas to breed. One thousand four hundred and forty nine (1,449) culverts were cleaned in an attempt to eliminate unnecessary standing water. This work was done in conjunction with cleaning, clearing, and digging of ninety six thousand nine hundred and thirty seven (96,937) feet of streams, brooks, and ditches. This

represents over eighteen miles of waterways which were cleaned and improved.

Eight ponds were cleaned and redug during 1995 to make them once again suitable for native fish, frogs, and other wetlands wildlife and vegetation. Our pond clearing projects have been extremely successful at reducing the mosquito breeding in these areas, while at the same time restoring the pond's value for fire fighting, agriculture, recreation, and/or aesthetics.

The Mosquito Awareness program which we offer to elementary schools in our district has become very popular. Project staff meet with students and teachers to discuss mosquito biology, mosquito habitat, and control procedures. Much of the presentation is directed towards what the children and their families can do to prevent mosquitoes from breeding around their homes. Live samples of mosquito larvae are included with the presentation, and are left in the classrooms so that students can watch them develop. Slides, videos, handouts and coloring books help to make this an interesting program.

As part of our effort to reduce the need for pesticides we continue to expand our water management program. By cleaning clogged and overgrown waterways, mosquito breeding can be reduced, wetlands are restored, and water quality is improved. Last winter we acquired and refurbished a wood chipper to be used by our water management division. A new dump truck and utility trailer were purchased this fall to replace our 1975 truck and trailer.

Bti mosquito larvicide is used to treat areas where mosquito larvae are found. We routinely check known breeding sites, but also encourage the public to notify us of any areas they suspect could breed mosquitoes. Our field crews will investigate all such sites and treat if needed.

Our goal is to handle all mosquito problems with water management or larviciding but we recognize that there are times when adult mosquito spraying is the only viable solution. In such cases residential and recreational areas are treated with either handheld or pick-up truck mounted sprayers.

The project's surveillance program monitors adult mosquito and larval population density and is the backbone for prescribing various control techniques. Rain gauges are set out and data collected by our surveillance crews in an effort to predict when mosquito breeding will occur.

The project's video "Working for You" is available to anyone interested in learning about mosquito control and the services provided by the Central Massachusetts Mosquito Control Project.

We would like to thank you for the support you have rendered during 1995 and we look forward to helping you and your community with its mosquito problems in the future.

**DEPARTMENT OF
PUBLIC WORKS**

ENGINEERING DIVISION

Department Members:

James E. Pearson, P.E., Director & Town Engineer

George LeMasurier, Assistant Town Engineer

Gail Loiselle, Principal Clerk

The work of the Engineering Division can best be summarized by listing the engineering assistance given to other Town boards and departments. This year's projects included:

PLANNING BOARD:

- Reviewed seven (7) subdivisions and five (5) site plans
- Inspected new construction on sixteen (16) streets
- Prepared cost estimates for bonding new roadway construction and prepared bond reductions
- Attended all regular meetings
- Served on parking subcommittee
- Prepared proposed amendments to the Subdivision Rules and Regulations which were adopted by the Board

ASSESSORS:

- Regularly updated Assessor maps
- Calculated lot areas
- Assisted in property line determinations

TOWN MANAGER'S OFFICE:

- Inspected streets & reviewed plans & legal descriptions for street acceptances of Peders Place, Omni Way and Scotty Hollow Drive
- Inspected streets & prepared plans & legal descriptions for street acceptances of Adirondack Road, Boyd's Lane, Carter Drive, Burton Lane
- Prepared maps for town meeting articles
- Provided survey, layout, plan, and application for state curbcut at Vinal Square municipal parking lot
- Inspected & responded to pole location requests from utility companies.
- Prepared street light specifications
- Prepared descriptions for renaming of Old Stage Road, Pendleton Road, Farley Brook, & Park Place
- Provided research, survey & proposed easement plan at corner of Weide and Middlesex Street
- Calculated perimeter of Apple Country Club
- Inspected & responded to drainage, tree, and other miscellaneous complaints.

HIGHWAY DIVISION:

- Inspected and prepared cost estimates for the resurfacing of thirteen (13) streets
- Provided grades and drainage analysis for fifteen (15) drainage projects
- Provided layout & grades for Roberts Field playground and walkway
- Provided layout of stop lines at major intersections
- Inspected & responded to drainage and roadway complaints
- Provided parking space layout at Roberts Field
- Staked new curb cut for Vinal Square municipal parking lot construction
- Assisted with the snow and ice effort

The sidewalk improvement project this year consisted of the construction of sidewalks on Old Westford Road, Pilgrim Road, and Steadman Street where layout, inspections, grading, drainage analysis, and curb elevations were provided by the Engineering Division. Project Engineer Jim Stanford has been busy designing the sidewalk improvements, preparing the easement documents, bid documents and overseeing construction.

Payrolls, expense vouchers and budgeting for all divisions except Highway are performed in this office.

HIGHWAY DIVISION

Department Members:

John Long, Superintendent of Streets

Lawrence Ferreira, Foreman

Marie Burns, Principal Clerk

Drivers

Todd Chase

David Irvine

David Eacrett

David Palmer

Paul Winegar

Operators

Gary Beaulieu

Audie Boudreau

Joseph Eriksen

Dennis Greenwood

Raymond Maybury

Mechanics

John Ferreira, Lead Mech.

Richard Jensen

Laborer

Kenneth Burroughs

The Highway Division maintains and improves all the streets, culverts, catch basins and manholes, street signs, traffic signs and traffic signals for approximately 200 miles of roadway. Additionally, the Highway Division clears the streets and public lots of snow and ice, and assists other departments with the division's equipment and expertise of the crew. The office maintains all financial records needed for the reporting, tracking and payment of all vouchers connected with the highway budgets - including, general expenses, salaries, snow & ice, road reconstruction or repair, streetlighting, and Capital expenditures.

Streets re-surfaced this year include:

Amble Road	Hitchinpost Road
Burning Tree Lane	Locke Road
Canter Road	Mill Road
Country Club Drive	Proctor Road
Crooked Spring Road	Rack Road
DeWolf Drive	Swain Road
Draycoach Road	Tuttle Road
Footpath Road	Twiss Road
Graniteville Road	Wilson Lane

All drains on the re-surfaced streets were reconstructed prior to the resurfacing. In addition, drains in the Westlands Area were reconstructed prior to the pavement overlay by the Sewer Commission.

Handicapped ramps were installed at the Adams Library. Two handicapped parking places were installed at the beach area on Freeman Lake. The parking lot at Roberts Field was enlarged and paved and a handicapped ramp leading to the new playground area was constructed.

During the winter, the Town received approximately sixty (60) inches of snow from 9 (nine) snowstorms, which were handled by the dedicated highway employees, assisted by sewer, parks and engineering personnel, and hired contractors. For many of the storms, this meant working for extended periods without sleep in order to maintain safe road conditions. The mechanics kept the equipment in proper operating condition, with few extended mechanical failures.

PARKS DIVISION

Department Members:

Edward Jamros, Groundskeeper

Randy Boisvert, Part Time Laborer

The Parks Division maintains all the parks, traffic islands, ballfields, playgrounds, and commons under the control of the Town. The grounds are groomed each Spring and prepared for the heavy use each area is subjected to during the year. The Division employees perform an exceptional job each year preparing the Town Common area for the annual July 4th celebration. Equally important is the job of restoring the damaged areas resulting from the activities.

Special projects this year included the construction and installation of benches at the East Playground, new fencing and a new playground at Roberts Field, and reconstruction of the basketball equipment at the South Row School. This Division worked with the Sewer Division in connecting the Westlands School to the Town sewer system. The Parks Division also follows up on all tree complaints; determining ownership, pruning, chipping and the hiring of a private tree company for the cutting down and removal of problem trees.

Special recognition goes to Dick Codling, Red Wagon Landscaping, Dick Burkinshaw, Chelmsford Rotary, Chelmsford Garden Club, and Stott Landscaping for their continued participation in the "Adopt-a-Park" program.

PUBLIC BUILDINGS DIVISION

Department Members:

Theodore Godfroy, Superintendent

Gerald Johnson, Custodian

David Grimshaw, Custodian

This Division maintains all Public Buildings in the Town. Regular custodial duties, the updating of buildings to meet the ever-changing codes, and removal of snow during the winter months keep the staff very busy.

This year's special projects at the Town Offices included:

- The railing on the shipping dock was reconstructed
- Electrical lines and outlets were added to all offices to comply with safety codes
- An automatic door opener was installed at the handicap entrance to the elevator
- Retrofit door levers were added to all doors to comply with ADA regulations
- The walls of nine offices were painted
- Light fixtures were replaced with energy-saver units

and at the Old Town Hall:

- Lights were converted to energy savers by Massachusetts Electric
- The oil burner was converted to gas
- A new chairlift was installed
- The outside walls were insulated by Colonial Gas Co. as part of an energy savings program
- The exterior was painted by Homer Construction

Utilizing the Senior Citizen Program administered by Marty Walsh of the Senior Center, the banisters and railings at the Town Offices were painted. Interior painting of common areas at the Old Town Hall was also completed.

SEWER DIVISION

Department Members:

Joseph Witts, Operations Supervisor

James Casparro, Inspector

John Kobelenz, Safety Plumbing Inspector

Eric Newman, Maintenance Mechanic

Evelyn Newman, Department Assistant

Jacqueline Sheehy, Principal Clerk

Michael Vosnakis, Maintenance Mechanic

The Sewer Division continued to expand again this year with the addition of four (4) new pump stations located at Miland Avenue, Clinton Avenue, Fair Street and Brian Road. This brings the total number of pump stations to seventeen (17). On-line sewer users have increased by 660 over the past year for a total of 4,160.

With new sewer construction continuing to expand into additional areas of the Town the office staff keeps extremely busy preparing and processing the sewer betterment assessments, sewer user bills, safety plumbing permits, construction permits, the Sewer Commission agendas, meeting minutes, contracts, and general correspondence.

With the addition of the new pump stations, personnel changes and additions have been made to keep up with the increased work load. Joe Witts was named Operations Supervisor. This position has the overall responsibility for the proper operation of the sewer system. Eric Newman was added as a full time maintenance mechanic. Eric brings a background in

electronics to assist us with the automated facets of our system.

Thanks go to the three Water Districts, for their cooperation and assistance during the past year. Thanks also to the Fire and Police Departments for monitoring the pumping stations alarm system. Special thanks go to the Sewer Commission for their cooperation throughout the year.

I would like to thank the entire staff for their cooperation, help, and flexibility. It was greatly appreciated.

Respectfully Submitted,

James E. Pearson, P.E.
Director of Public Works

CEMETERY COMMISSION

Jean R. McCaffery, Chairman
James F. Dolan
Geraïd L. Hardy

The Cemetery Commission is pleased to report to the citizens of Chelmsford some major accomplishments and highlights of 1995. The Cemetery Department completed a number of improvements and beautification projects throughout the year including the following:

At Fairview Cemetery, the Department staff constructed and painted two pairs of wooden entrance gates to replace the existing gates which had seriously deteriorated due to weather. The third pair of gates is scheduled to be replaced in 1996.

At Pine Ridge Cemetery, the exterior of the garage and office building was completely repainted. In Section F, Pine Ridge, the staff took advantage of extremely dry summer weather and rehabilitated over 600 linear feet of flagstone walkways at a minimal cost. This project has greatly enhanced the appearance of the area surrounding the Pine Ridge monument and has resulted in many compliments from lot owners and visitors.

The Commission wishes to express its appreciation to the Middlesex County Sheriff's Department for their assistance in painting the fencing at Pine Ridge through their Community Work Program. During the early fall, inmates involved in the work release program scraped and painted over 800 linear

feet of iron fencing. This successful program resulted in a savings of over seven thousand dollars to the Department.

At Forefathers Burying Ground, the Commission completed a project to replace damaged or missing Veteran's flag holders. A total of seventy flag holders were replaced including 34 Revolutionary War and 33 Civil War veterans. Last September, approximately 400 daffodil bulbs were planted in Forefathers Burying Ground in concert with the Chelmsford Garden Club's "Daffodils for Chelmsford" project.

The Commission wishes to acknowledge Mr. Harry Mohla, Horticulture Dept. Head, Nashoba Valley Technical High School, and his students for doing an outstanding job planting the bulbs. Special thanks to Margaret Dunn for her assistance in coordinating the daffodil project and for volunteering to assist with the flag holder restoration project.

During the year there were 140 interments. Cremation interments totaled 27 and accounted for 19% of total interments. There were 69 lots sold in 1995. The Cemetery Commission commends the department staff for their hard work and for continuing to provide the Town with professional service at one to the most delicate times of need.

Cemetery Department Personnel:

John Sousa, Jr., Superintendent

Jorge Caires, Working Foreman

Kenneth Frazier, Backhoe Operator

Patrick Caires, Truck Driver

Eileen Johnson, P.T. Clerk

Jose Teixeira, Seasonal Landscaper

Claudio Caires, Seasonal Landscaper

Respectfully Submitted,

Jean R. McCaffery

Chairman

FINANCE DEPARTMENT

ACCOUNTING DEPARTMENT

Department Members:

Jean Sullivan, Town Accountant

Renee Young, Assistant Town Accountant

Patricia Tucker, Principal Clerk

Christine Dowd, Payroll Coordinator

Fiscal Year 1995 was the first full year the Accounting Department utilized the Munis computer system. This enabled the Accounting Department to issue timely and up-to-date financial information to Department Heads, Division Directors, Town Manager, Finance Committee and Board of Selectmen.

Along with the new computer system, the paper flow in the Accounting Department was organized to better retrieve and make accessible all accounting records for audit purposes.

During fiscal year 1996 the Accounting Department will be working with the School Department in converting the school to Munis. This will necessitate a changeover in program language in the Accounting Department from Cobol to 4GL. This will be completed by fiscal year end 1996.

Respectfully Submitted,

Jean Sullivan
Town Accountant

BOARD OF ASSESSORS

Board Members:

Diane M. Phillips, MAA, Chief Assessor

Bruce A. Symmes, CMA, RMA, MAA

Eric R. Josephson, MAA, Assistant Assessor

Nancy L. Maher, Administrative Assistant

Elaine McBride, Principal Clerk

Elaine Myers, Principal Clerk

This office was greatly saddened with the loss of Ruth K. Delaney who had been an Assessor from 1976 to 1992. Ruthie was an exceptional lady who left her mark wherever she went. She was a friend and a mentor to all of us. Ruthie was also the last elected Assessor in Chelmsford.

Assessor Joseph B. Shanahan, Sr. retired this year, Mr. Shanahan had been with our office since 1992. The office staff wishes Joe a happy, healthy retirement.

The year 1995 was a revaluation year. Although most of our values declined for this year, we are now starting to see a gradual increase in values, especially in the residential area. The commercial and industrial values have slowly started to stabilize, and our vacancy rate should show a marked improvement for 1996.

Respectfully Submitted,

Board of Assessors

DATA PROCESSING

During the year 1995, the Data Processing Department formed a Software Evaluation Team. This team evaluated two windows suites program that would be used Town-wide on all computers. After careful study the team choose Lotus SmartSuite to install onto the network for Town-wide use. Slowly individual departments are being upgraded to handle this new capacity of Windows and Suite work.

Another project completed was the transfer of the Assessor's database to the IBM RS/6000 (UNIX) machine. This allowed the Assessor's Department to be more productive in their work, they are experiencing faster response time and not having to worry about disk space any longer.

The Data Processing Department took on the task of printing the Sewer Department bills. This now frees up the Sewer Department's printer from an all day job to the Data Processing printer taking an hour for this same job.

Ongoing upgrade and maintenance to the networks were administered throughout the year.

Respectfully Submitted,

Judy Dunn
Data Processing Coordinator

TREASURER/TAX COLLECTOR BRANCH

Department Members:

Charles F. Mansfield, Finance Director &
Treasurer/Collector

Carol R. Lambert, Assistant Treasurer

Bettie A. Osborne, Departmental Assistant

Judith A. Olsson, Part-time, Legal Clerk

Joan L. Garland, Data Processing Clerk

Anna M. Griffin, Accts. Payable/Receivable Clerk

Aided by an improved economy and conservative budgeting practices, the Town's financial position has improved significantly in fiscal year 1995. Property taxes provide the majority of revenues and current collections have increased in the fiscal year due to a continued aggressive collection procedure. In fiscal year 1995, the percent of net tax levy collected was at a record of 98.2%.

As of the end of fiscal year 1995, the General Fund balance increased \$870,235. The General Fund budgetary revenue exceeded estimates by \$557,388. This in itself is an indication of very positive economic activity in the Town of Chelmsford.

The Town has made significant progress in building up reserves in fiscal 1995. Our strengthened financial position enables the Town to transfer \$830,000 in fiscal 1995, and \$431,097 in fiscal 1996 into the Stabilization Fund for future capital projects.

The Town has improved its long-term financial position through the preparation and adherence to five year fiscal forecasts and strategic plan. This plan addresses operating costs, debt, facility needs, and financial reserves.

Sincerely,

Charles F. Mansfield
Finance Director/Treasurer/Tax Collector

FIRE DEPARTMENT

This year has proven to be another busy year for the Chelmsford Fire Department. Emergency responses increased by 3.4% or 122 calls. Actual fire calls were up for the third year in a row, showing an increase of 12% or 318 calls. Two areas of decreased activity were in false alarms and service calls. Fire Prevention issued over 2,000 permits in 1995, of which 987 were smoke detector inspection certificates. In addition, 1,920 open burning permits were issued.

The Town of Chelmsford went on line, in June, with the Enhanced 911 (E-911) emergency calling system. This system has allowed for all residents of Chelmsford to utilize a three digit number for all public safety emergencies. Fire and Police dispatch were also consolidated this year in conjunction with E-911, relocating fire dispatch to the police station located at 230 North Road.

Improvements in the emergency medical capabilities of the department continued in 1995. Twenty (20) additional firefighters were trained to the Emergency Medical Technicians (EMT) level bringing the total number of EMTS' to forty-four (44).

The goals for the upcoming year are to complete the fire and police dispatch consolidation, increase our fire prevention effort, improve on firefighting and emergency medical in-house training and to institute the Student Awareness Fire Education (S.A.F.E.) program into the Chelmsford school system. The S.A.F.E. program is the fire safety version of the D.A.R.E.

program and will be taught by firefighters William Cady in Grades 1 and 2.

I would like to thank the Town Manager, the Board of Selectmen and all other town departments, along with the members of the Chelmsford Fire Department and my office staff for their help and cooperation over the past year.

Respectfully Submitted,

John E. Parow
Fire Chief

DEPARTMENTAL PERSONNEL

Fire Chief

John E. Parow

Deputy Chief

James A. Sousa

Captains

James M. Spinney

James P. Boermeester

W. Michael Burke

Charles A. Schramm

Michael F. Curran

Firefighters

Walter F. Adley

Martin Boermeester

William V. Cady

David Campbell

William Campbell

John Carroll

Anthony Cincevich

David Clancy

Kevin Clarke

Mark F. Conlin

James F. Curran

William Curran

William Dalton

John Depalma

Michael Donoghue

Bruce Donovan

Donald A. Drew

James J. Durkin

Jesse Foster

David Hadley

William Hadley

Paul D. Hayes

Henry A. Houle

William Jamer

Peter Johnson

Dennis Keohane

William Keohane

Raymond R. Kydd

Cynthia Leczynski

Emil Magiera

Leo F. Manley

Leo Martin

Michael McTeague

Leslie Merrill

Richard Miller

Edward J. Nolet

Kevin O'Brien

Donald E. Peterson

Daniel T. Reid

James F. Reid

John E. Reid

Michael Ridlon

Arthur Rivard

John Robinson

Gary Ryan

George E. Ryan

Kevin M. Sheehy

Joseph Spinazola

Brian Stanton

J. Daniel Ubele

Dennis Vargeletis

Department Assistant

Martha A. DeSaulnier

Senior Clerk

Patricia A. Britton

Mechanic

James Keeley

CHELMSFORD FIRE DEPARTMENT CALLS - 1995

	A	B	M	MA	I	O	S	F	P	TOTAL
JANUARY	4	3	113	1	57	3	11	3	51	246
FEBRUARY	11	5	103	2	68	0	7	1	73	270
MARCH	23	6	107	3	82	4	5	0	56	286
APRIL	13	2	101	0	86	27	7	0	46	282
MAY	5	5	131	6	59	21	10	0	40	277
JUNE	7	3	113	0	38	16	3	0	81	261
JULY	9	5	135	3	93	16	5	0	78	344
AUGUST	11	3	153	4	67	16	4	0	110	368
SEPTEMBER	6	5	113	1	79	10	4	0	97	315
OCTOBER	2	3	119	2	75	1	5	0	100	307
NOVEMBER	4	7	135	1	79	0	3	0	83	312
DECEMBER	5	5	122	5	69	0	5	0	69	280
Total Calls	100	52	1,445	28	852	114	69	4	884	3,548

WHERE: A=VEHICLE AUTO; B=BUILDING; M=MEDICAL ASSISTANCE;
 MA=MUTUAL AID; I=INVESTIGATIONS; O=OUTDOOR;
 S=SERVICE CALLS; F=FALSE ALARMS; P=PUBLIC ASSISTANCE

POLICE DEPARTMENT

I herein respectfully submit for your information and review the Annual Report of the Police Department for the year 1995.

At the present time, the Department is made up of 53 permanent Officers.

CHIEF OF POLICE

Armand J. Caron

LIEUTENANTS

Steven A. Burns

James F. Murphy

Raymond G. McCusker

Francis X. Roark

SERGEANTS

Paul E. Cooper

Timothy F. O'Connor

J. Ronald Gamache

E. Michael Rooney

Francis P. Kelly

John O. Walsh

DEPARTMENT CRIMINAL PROSECUTOR LOWELL DISTRICT COURT

Sergeant Robert M. Burns

INSPECTORS

James T. Finnegan

Peter C. McGeown

Jared S. Finnegan

Brian F. Mullen

CRIME PREVENTION OFFICER

Gail F. Hunter

D.A.R.E. OFFICER

Todd D. Ahern

JUVENILE OFFICER

Kenneth R. Duane

DOMESTIC VIOLENCE OFFICER

Daniel J. Ahern

TRAFFIC DIVISION

Sgt. Scott R. Ubele

Richard A. Adams
Daniel J. Ahern

Roland E. Linstad
Paul E. Richardson

COMMUNITY RESPONSE UNIT

Jeffrey A. Blodgett

Russell H. Linstad

Colin C. Spence

PATROL OFFICERS

Jeffrey J. Bernier
Bruce A. Darwin
John J. Donovan
Patrick W. Daley
Philip R. Dube, Jr.
Francis J. Goode, Jr.
Richard D. Hallion
Martin W. Krikorian
David F. MacKenzie, Jr.
John C. McGeown
Thomas A. Niemaszyk
Edward F. Quinn

John A. Roark
John E. Redican
Chandler J. Robinson
Anthony Spinazola
James M. Spinney, Jr.
Edward F. Smith
Michael M. Stott
Francis P. Teehan
David R. Tine
Robert J. Trudel
George A. Tyros
William R. Walsh

Ernest R. Woessner, Jr.

FULL-TIME CIVILIAN DISPATCHERS

William G. Amundson
Gloria Armstrong
David DeFreitas
Richard Demers
Federick F. Flynn, Jr.

Timothy Goode
Frank C. Lane
Michael L. Taplin
William Vaughn

PART-TIME CIVILIAN DISPATCHERS

Sandra Langley

Laura B. Raffaello

DEPARTMENTAL ASSISTANT

Mary Jane Grant

PRINCIPAL CLERKS

Marie K. DiRocco

Donna Fox

Lynne Tessier

JUNIOR CLERK

Margaret E. Greenhalgh

MATRONS

Donna Fox

Laura B. Raffaello

Sandra Langley

Carol Richardson

RECEIPTS TURNED OVER TO TOWN

	1994	1995
Photocopying Machines	\$ 3,352.00	3,358.00
Firearms Permits	3,780.00	2,814.00
Bicycle Registrations	1.50	1.50
Firearms Identification Cards	442.00	372.00
Court Fines Revenue	27,092.00	27,805.00
Registry of Motor Vehicles	136,749.00	234,371.50
Photographs	720.00	536.00
Police Details - Service Charge	28,003.38	27,057.54
False Alarm Fees	1,300.00	1,310.00
Alarm Permit Fees	8,525.00	9,155.00
Parking Fines	14,795.00	15,223.00
Restitution	1,273.00	798.00
Total Receipts Returned To The Town:	<hr/> \$226,032.88	<hr/> \$322,801.54

ARRESTS

	1994	1995
Males Arrested	562	612
Females Arrested	106	138
Total Arrests	668	750

BREAKDOWN OF ARRESTS

	1994	1995
Adult Arrests	619	698
Juvenile Arrests	49	46
Whites Arrested	561	592
Blacks Arrested	22	18
Asians Arrested	15	20
Unknowns Arrested	70	6
Charges logged against those arrests	1,218	1,396

CRIMES

	1994	1995
Crimes Against Persons	149	154
Crimes Against Property	186	141
Crimes Against Public Order	883	878

DISPOSITION OF CASES

	1994	1995
Placed on Probation	26	32
Suspended Sentence/Placed on File	26	21
Placed on File	11	11
Guilty Findings		232
Not Guilty Finding	2	6
Continued without a Finding		161
Dismissed with Probable Cause	30	98
Court Costs & Continued Without Finding	34	1
Committed to Youth Services Board	7	5
Committed to House of Correction, Billerica	34	21
Cases Pending & Continued In Court	879	785
Defaulted Appearances		151
Placed in Alcohol Safety Program (ASAP)	19	39

MISCELLANEOUS STATISTICS

Calls Answered by Cruisers	22,012	25,335
Summons Served	441	566
Licenses Suspended/Revoked	1,184	1,230
Accidents Reports	674	565
Fatal Accidents	3	1
Personal Injury Accidents	170	159
Mileage of Cruisers	471,996	568,350
Station Lockups	667	750
Citations Issued	3,634	6,201
Parking Violations Issued	530	534
Protective Custody	92	43
Restraining Orders Served	97	104
False Alarms Responded to by Cruisers	1,250	1,428

TRAINING AND SCHOOLS ATTENDED

	1994	1995
Patrol Officers Basic Police Acad.	7	5
Infrared Breath Test Oper. Re-cert.		40
Infrared Breath Test Re-cert. Instr.	1	1
Identi-kit School	1	1

	1994	1995
Vehicle Accident Investigations	3	3
Utilization of Technical Equipment in Police Investigations		2
Training Instructor	1	1
Occupant Protection Usage & Enforcement Training Instructor		9
D.A.R.E. Training		1
Due Process & Just Cause Employer/ Employee Rights		1
Re-empowerment of Management		1
Recreational Vehicle Laws		1
Emergency Communications' Instructor		1
Emergency Communications		2
Emergency Medical Dispatch		10
APCO Federal Dispatch Certification		10
E-911 Statewide Emergency Tele. Course		10
Oxygen Resuscitation		5

	1994	1995
Police Training on Clinic and Hospital Security and Access Issues		2
Re-evaluating the Infrastruct. of Internal Affairs		1
Commercial Motor Vehicle License Enforcement		4
Commercial Motor Vehicle Stops		4
Grant Writing for Policing		1
Nat'l Assoc. of Bunco Invest. Seminar Prosecutors and Advocates Conference on Domest Viol		1
Crime Watch Training Session		3
Internal Affairs Investigation Seminar		1
Dom. Violence Enforc. (Law,Practice,Theory)		3
Armorers Course		1
Impact of Recent Court Decisions on the Arrest and Prosecution of OUI Cases Seminar		2
How Good Police Work Leads to Good Results In Court Seminar		2

MISSION STATEMENT

The Mission of the Chelmsford Police Department is to enhance the quality of life in the Town of Chelmsford by working cooperatively with the public and within the framework of the United States Constitution to enforce the laws, preserve the peace, reduce fear and provide a safe environment.

ACHIEVEMENTS

The Chelmsford Police Department has realized impressive achievements in the past 12 months and are listed as follows:

1. As a result of the Department's Community Policing Program and its Traffic Safety Program, Chelmsford is a safer place to live. The overall crime rate has dropped by 27% from the previous year, while our major crime clearance rate has increased to 34%. The Traffic Safety Program has accomplished a 66% reduction in fatal motor vehicle/pedestrian accidents and personal injury accidents have been reduced by 7%. The Town of Chelmsford has experienced an overall decrease in motor vehicle/pedestrian accidents of 16%. It is our belief that the crime and accident statistical decrease can be attributed to community education and an aggressive enforcement policy.

2. The Chelmsford Police Department applied for and received the following Grants totaling \$564,135.88 for 1995.

1. U.S. Department of Justice Crime Bill (COPS) Grant \$450,000.
2. U.S. Department of Justice Community Policing Grant (COPS FAST) \$75,000.
3. D.A.R.E. (Drug Abuse Resistance Education) Grant \$17,678.73.
4. Governor's Highway Safety Bureau Community Policing Grant \$7,457.15.
5. Governor's Highway Safety Bureau Selective Enforcement Grant \$5,000.
6. Governor's Highway Safety Bureau Equipment Grant \$4,000.
7. Governor's Highway Safety Bureau Pedestrian Safety Grant \$3,500.
8. Governor's Highway Safety Bureau Safety Mini Grant \$1,500.

2. The D.A.R.E. Program is functioning and in full swing. The first two classes will graduate in January 1996.

3. One additional Patrol Officer was added under the COPS Fast Grant.

4. The Central Dispatching move was finalized in August of 1995.
5. All Dispatchers were trained and certified in Emergency Medical Dispatch, E-911 Statewide Telecommunications and APCO Federal Dispatch.
6. Formulated the Community Response Unit which includes the Community Bike and River Patrol.
7. Formed a Domestic Violence Unit and selected a Domestic Violence Officer.
8. A Domestic Violence Grant has been applied for and we are currently awaiting a response on this proposal.
9. A proposed project to formalize research collaboration between the UMASS-Lowell Criminal Justice Department and surrounding law enforcement Communities Policing Study has been applied for and we are currently awaiting a response on this proposal.

GOALS

1. Continue our fight against drugs, by expanding education with the help of the D.A.R.E. Program and coupled with a strong enforcement of the drug laws, to eradicate drug abuse.

2. Expand the Domestic Violence Unit. Domestic Violence will always be a priority with the Chelmsford Police Department realizing that the best efforts of the department are not enough to stop the pattern of abuse. Our department plans to reach out to other agencies to assist us with our efforts.

3. Expand the Community Policing Program by conducting a citizen's police academy. The goal of the academy will be to dispel negative misconceptions of the police while enhancing community understanding and mutual respect.

4. Police facility/renovation/addition. The first step in the planning of a new police facility is underway, this being a needs assessment study. When this is completed, it will take into consideration a new facility, its' square footage and available surrounding land, in defining our current and future needs. We will continue to work with the Engineering Group and the Needs Facility Consultants as well as all other committees appointed by the Town Manager and Board of Selectmen, to assist us in the completion of a building that will serve the current and future municipal needs of the Town of Chelmsford.

I would like to thank the Town Manager, the Board of Selectmen, and all Town Departments for the cooperation they have given to the Police Department during the past year.

I would also like to express my appreciation to all the Auxiliary Police for their continued dedication and support and to all the Members of the Police Department for the professionalism and dedication exhibited during the past 12 months.

Respectfully Submitted,

Chief Armand J. Caron

AUXILIARY POLICE REPORT

The Auxiliary Police Department Members assisted the Regular Force at a number of events this past year, such as WinterFest '95, Memorial Day Parade, Flag Day Ceremonies, Chelmsford Fire Department's Bike Race, Chelmsford High School Graduation security, July 3rd and 4th Festivities, Chelmsford Police Department's Bike Safety Rodeo, security for schools on Halloween, security at Chelmsford High School for the Thanksgiving Football Game, Veteran's Day Celebration, and the Holiday Prelude. The Auxiliary Officers also assisted the regulars with the search for a lost child in the Freeman Lake area. The Auxiliary also assisted with traffic and crowd control at fire scenes and at numerous motor vehicle accident scenes as well. The Officers of the Auxiliary donated a total of 8,803 man hours to the Town. Operation Property Check was a great success keeping vandalism to a minimum. The statistics were:

	1994	1995
Vacant House Checks	2,700	1,200
School Checks	14,652	15,265
Town Property Checks	<u>16,200</u>	<u>16,750</u>
Total	33,552	33,215

This preventative patrol by the Auxiliary prevents malicious destruction to Town property and saves property owners and the Town thousands of dollars annually. The Auxiliary Unit continues to sponsor the Law Enforcement Explorers Scout Post #370. Officers of Auxiliary train these young men and women in traffic control, search

techniques, firearms safety and other related law enforcement activities.

I would like to thank the members of the Auxiliary, the Scouts and their families for donating so much of their time. Your volunteer assistance continues to make Chelmsford a better place to live.

I would like to thank the Board of Selectmen and the Town Manager for their support, the Police Chief, the Superior Officers and the Patrol Officers of the Police Department for all their assistance and support over the past year.

Respectfully Submitted,

Lieutenant Raymond G. McCusker

AUXILIARY ROSTER

Director-Lieutenant Raymond G. McCusker
Chelmsford Police Department

William G. Amundson
Bernard Battle
Timothy B. Bourke
Mark Cianci
Paul Dean
Michael DiGiovani
Eric Gordon
Michael A. Houston
David Irvine
Vincent Kraft

David M. Leo
Peter D. LoPilato
Robert M. Outwater
Kevin Proulx
Ralph Roscoe
David Tyler
Craig E. Walsh
David W. Walsh
Gary R. White

**OFFICE OF THE DOG OFFICER
REPORT OF THE DOG OFFICER FOR 1995**

	1994	1995
Citizen complaints answered	855	1,153
Dogs picked up and taken to pound	46	84
Violation citations issued	15	13
Value of citation fines	\$475.00	\$450.00
Funds turned into the Town for boarding and other fees collected	\$300.00	\$290.00
Dead animals picked up from streets	66	85
Stray dogs disposed of	26	14
Dogs returned to owners	20	70
Animal bite reports	23	24
Total miles traveled	12,930	12,167

It is a pleasure to report for 1995, the problem of rabid raccoons in the area has been reduced considerably. However, all wild animals should still be considered dangerous and not kept as pets.

Two thousand, nine hundred fifteen dogs were licensed in Town. Overall, dog owners are doing an excellent job in keeping their pets under control and healthy.

Respectfully Submitted,

Franklin E. Warren
Animal Control Officer

INSPECTIONS DEPARTMENT

There were 75 new single family dwellings, and three commercial buildings. A total of 2,878 permits were issued which includes permits for single family dwellings, additions, renovations, alterations, tenant fit-ups, electrical, plumbing and gas permits only.

# of Permits	Type of Permit	Total Fees
605	Building	\$135,642.50
693	Electrical	30,110.00
1,580	Plumbing & Gas	<u>28,792.00</u>
	Sub Total	\$194,544.50
Plus Certificates of Inspection, Yard Sales, Signs, Weights & Seals		<u>8,525.00</u>
	Total	\$203,069.50

I would like to thank Elaine Casey, Principal Clerk, Joseph Shaw, Local Inspector, Kenneth Kleynen, Plumbing and Gas Inspector, and Dennis Kane, Electrical Inspector.

Respectfully Submitted,

Anthony F. Zagzoug
Inspector of Buildings

LIBRARY TRUSTEES



(Front Row l-r) Elizabeth McCarthy, Treasurer; Lynda Warren, Chairman; Sarah Warner

(Back Row l-r) D. Lorraine Lambert; John Cutter; Jaclyn Matzkin, Secretary; Nancy Knight, Vice-Chairman

CHELMSFORD PUBLIC LIBRARY

Adams Library and Children's House
25 Boston Road, Chelmsford Center

Anna C. MacKay Memorial Library
Newfield Street, North Chelmsford

Library Trustees:

Nancy Knight, Chairman
Jaclyn Matzkin, Vice-Chairman
Elizabeth McCarthy, Treasurer
Sarah Warner, Secretary
John Cutter
D. Lorraine Lambert
Lynda Warren

Circulation and Interlibrary Loan

During 1995, the library circulated 366,018 books, periodicals, videos, audiocassettes and compact disks - a 4% increase over 1994. In addition, there were 9,492 interlibrary loans - a 33% increase. The museum passes were borrowed 1,482 times. This demonstrates the cost effectiveness of public libraries. If residents purchased these items, they could have spent \$7,320,360!

Reference Department

Over 20,000 people used the Reference Department in 1995. Reference libraries answered 13,294 questions - a 29% increase. Several new CD-ROM titles were purchased and the library ventured out on the information highway by providing Internet access and an on-line magazine index. On a daily basis,

the reference staff worked to introduce and assist patrons with the new technologies and products.

The Children's Library

The Children's Library serves the library needs of children from pre-school through fifth grade. Approximately 1,500 children (and adults) attended 156 storytimes and special programs. School and group visits were welcomed throughout the year. There were 800 children who participated in the Children's Summer Reading Program.

Anna C. MacKay Library

The MacKay Library circulated 41,568 items - a 29% increase. The Friends of the Library supported a series of children's programs at MacKay including music, storytelling, and magic. MacKay's Mystery Book Discussion group met for its tenth year. MacKay also sponsored weekly storytimes, adult programs, introduced knitting circles.

Community Services Department

The Community Service Department brings people together to appreciate the existing resources in their library and community through library programming and collaborating with other community departments and groups. Working with the Schools, Police Department, Community Services Council and Cultural Council, it participated in the *Take a Pledge Campaign*, *World AIDS Day*, *the Annual Activities Fair*, *Health Fair*, *Common Threads*, and *WinterFest*. The Organizations Handbook and two booklets of poetry, written by community members, were published.

Volunteers

Twenty-six volunteers worked 3,038 hours assisting the library staff. The library staff is grateful for their help and looks forward to working with them during 1996. *The Friends of the Library* (Clifford Choquette, President) participated in the Fourth of July parade and festivities. The annual booksale in September netted record breaking sales. The Friends purchased computer equipment, museum passes, and books-on-tape. They sponsored a variety of programs for all library departments.

Library Facilities

On May 7, 1995, the Adams Library celebrated its centennial with an old-fashioned birthday party. Over 200 residents participated. As the library begins its second century serving residents, the Trustees will continue to work with the Town to develop a feasible solution to space and access needs.

Acknowledgment is given to the Board of Trustees, The Library Building Committee, Endowment Committee, Friends of the Library, Library Staff, and all our library volunteers and patrons for making 1995 successful.

Statistical Reports

Moneys deposited with the Town Treasurer from fines, lost materials, and fees:	\$ 17,093.95
Circulation	376,992
Added Materials	13,771

Personnel

Director: Mary E. Mahoney

Assistant Director: Nanette Eichell

Head of Reference: Beth Decristofaro

Head of Children's Library: Cheryl Zani

Head of Circulation: Linda Robinson

Head of Community Service: Katherine Cryan-Hicks

Head of Technical Service: Laura Kulik

Maintenance: John Reslow

Chelmsford Public Library Building Committee

Margaret Marshall, Chair

Roy Perry, Vice-Chair

John Cutter, Trustee

Sally Jo Bernard

Carol Gallozzi

Ralph Hickey

Nancy Knight, Trustee

Robert Kuehn

D. Lorraine Lambert, Trustee

Jaclyn Matzkin, Trustee

Elizabeth McCarthy, Trustee

Alfred Sidel

Sarah Warner, Trustee

Lynda Warren, Trustee

Library Endowment Committee

Elizabeth McCarthy, Chair

Jaclyn Matzkin, Vice Chair

Kathy-Cryan Hicks, Secretary

Clifford Choquette

John Cutter

James Decker

Richard DeFreitas

James Doukszewicz

Eileen Duffy
David Ferner
William Gilet
Gina Lynch
Jean McCaffery
Dorothy Morris
Kathy O'Brien
Shirley Pearlman
Glenn Thoren
Barbara Weisfeldt
Sandy Wilson

SCHOOL COMMITTEE



(Front Row l-r) Adam DeYoung; Wendy Marcks; Dr. Richard H. Moser, Supt. of Schools

(Back Row l-r) Judith B. Mallette; Anthony V. Volpe; Mary E. Frantz; Anthony Taranto

SCHOOL COMMITTEE

The Chelmsford School Committee at the end of the 1995 calendar year consisted of Mrs. Wendy Marcks, Chair; Mrs. Judy Mallette, Vice Chair; Mrs. Mary Frantz, Secretary; Mr. Tony Volpe, Member at Large; and Mr. Angelo Taranto, Member at Large. Central administration for the school department included Dr. Richard Moser, Superintendent of Schools, Dr. Karen Mazza, Assistant Superintendent for Curriculum and Instruction; Mr. Bernie DiNatale, Director of Educational Technology; and Mr. Bob Cruickshank, Business Manager.

The work of the Chelmsford School Committee during 1995 focused primarily on the development of a Chelmsford Citizen's Committee to assist in the development of a long range plan for the Chelmsford Schools. The Chelmsford Citizen's Committee has been comprised of eighty five teachers, administrators, parents, and community members organized around five planning subcommittees: Futures Subcommittee, District Instructional Council, Technology Subcommittee, Facilities Subcommittee and Finances Subcommittee. At the time of this writing the Chelmsford Citizen's Committee is nearing completion of its work. It is anticipated that a detailed long range plan will exist in key curricular, administrative and financial components of the school department. Strategies and action plans will guide our future in achieving the goal of providing the best possible educational program for our youth.

The State of Massachusetts has continued its program of education reform. The Chelmsford Schools had added time to the school day for the 1995-96 school year to meet the State's "Time and Learning" expectations. Curriculum frameworks have been developed in all academic disciplines. The purpose of the frameworks is to establish a direction for curriculum and instruction that provides standards for student success and, at the same time, flexibility for local school district initiatives. A major new initiative for 1995 has been the expectation that each school district will develop a revised set of performance standards for our professional staff. The standards will outline the expectations for performance and set the tone for the restructuring of a professional evaluation system for all professional employees.

Student enrollment in our schools has continued to grow at approximately one hundred students per year. Our elementary schools remain crowded in anticipation of Center School reorganization by 1999. The middle schools have completed their reorganization into two middle schools housing students in grades five through eight. Our high school has experienced minimal student growth, but it has become the new home of our central office.

School councils have continued to provide an avenue for parent and community input into the operation of each school. Councils have developed improvement plans for each school. Their goals have been coordinated with the direction set by building principals and the efforts of our central administration.

The Chelmsford School Committee has appreciated the on-going efforts of parents, staff and community members in supporting the educational programs of our school system. The success of our students in the classroom, on our athletic fields and in a variety of extra curricular activities is due to the combined effort of many individuals and groups. We are proud of our schools and look forward to the completion of a successful school year.

FROM THE PRINCIPAL OF CHELMSFORD HIGH SCHOOL

As both the state and nation initiate reforms for public education, Chelmsford High School continues to demonstrate leadership through the achievements of our students and faculty while continuing the research new strategies to help all our students experience their full potential. The support of our community has allowed such efforts to be effective.

In January, 1995, the Alternative Night School Program was initiated. This program allowed students who have continued to experience failure in our regular day program and some who had withdrawn from school to complete their academic program in smaller classes in the evenings while obtaining employment or undertaking community projects during the day. The program produced exceptional results with 80% of the enrolled students experiencing success, including five students completing the requirements needed to receive a diploma. The Alternative Night School, under the director of Mr. Thomas Sousa, provides a positive and effective education for these students at a fraction of the amount it would have cost to place one student in a similar program outside of our system.

The School Committee recognized the need for more administrative support and approved the reopening of Emerson House. The administrative team opening the academic year 95-96 included Stephen Meidell, newly appointed principal, Allen Thomas, Dean Hawthorne House, Bernard Battle, Dean Whittier House, and Jeffrey Doherty, Dean of the Emerson House.

Our students continued to demonstrate exceptional efforts and achievement in classes, activities and athletics. We had 4 Merit Scholar Semi Finalists from the class of 1996. In the Northeast District Senior Festival, twenty two CHS students were selected for the District Festival and twelve students were recommended to audition for the All-State Festival. In addition, we had five students receive the highest score on their respective instruments and awarded First Chair for Orchestra, Band and Jazz Band. Chelmsford High was distinguished by having two students recognized by the National Council Teachers of English for Achievements in Writing, a unique achievement with only 15% of all applicants nationally being recognized. A majority of our students have performed exceptionally well academically as demonstrated by our school's profile on SAT, AP, Metropolitan Achievement, and the state MEAP tests, and by the number of students achieving Dean's List, Honors or High Honors status each term.

During Spirit Week, the Class of 1996 placed first in all events, the first time a class has achieved "a sweep". In the competitive Penny Wars, our students raised over one thousand dollars for the Santa Fund. The Powder Puff game was expanded to include a JV game with the Class of 1998 defeating the Class of 1999 and the Class of 1997 defeating the senior class in the annual rivalry. This high level of school spirit is a trademark of our athletes in interscholastic competition even where it is not a championship season, a fact which is a further measure of the fine character of our students.

Our faculty continues to be involved in professional development through workshops, conferences and course work. Several members of our staff have published articles in professional journals or been invited to present at regional and national conferences. The most meaningful achievements of our professional staff are the letters of appreciation received by graduates and the recognition for "making a difference" from colleges where our post graduates are attending. Our activity advisors and coaches continue to provide opportunities for our students to explore their full potential and talents - and for this they are recognized. Allen Thomas was elected to the Swim Coaches Hall of Fame.

The future presents many changes for CHS. The School Management council developed a School Improvement Plan which has focused on studying alternative schedules. In looking at how learning time is divided during our academic day, the faculty and administration, with input from students and parents, hope to identify a schedule which will provide optimum conditions to serve all students with various learning styles. This will not only allow us to meet the state mandates on time and learning, but will also allow us to continue to develop effective teaching strategies to prepare our students for a changing world.

FROM THE PRINCIPALS OF THE CHELMSFORD MIDDLE SCHOOL

This year, both middle schools are housing students in grades five through eight. As part of the organizational structure of the middle schools, students at all grade levels are grouped into instructional teams. This structure allows the staff, working as a team, to modify curricula to meet the individual needs of the students.

Each school has completed the reorganization of the computer laboratory facilities. Each fifth and sixth grade classroom is scheduled into the computer lab during one-half of the year. Students receive instruction in word processing, databases and spreadsheets. At all grade levels, students are scheduled into the computer laboratory through their academic classes. Technology is utilized to support the classroom curriculum whenever appropriate. The students also utilize their technological skills to research information through the library centers for individual projects.

This year for the first time, in cooperation with the Chelmsford Police Department, the drug abuse resistance education program (DARE) is being taught to all fifth grade students. Once a week for seventeen weeks Officer Todd Ahern meets with the children in a classroom setting. The students are taught to resist drugs in their lives and to make good decisions. The program is one that is both important and well received by the students.

Each middle school continues to develop and strengthen their peer mediation program. In this program, students working with staff members help other students to resolve issues and conflicts. Both the students and staff members have received training in helping to mediate problems between students.

Throughout the year, staff members continue to work on committees to review and revise various curricula. Several staff members have been involved in portfolio and authentic assessment workshops. The administration and staff have worked to restructure the day to meet the new time and learning requirements.

The administration and staff of the middle schools would like to thank the PTO and the School Councils for their continued support of the schools and programs.

FROM THE OFFICE OF STUDENT/COMMUNITY SERVICES

The Office of Student/Community Services (now located next to the Main Office at Chelmsford High School, 251-5151) continues to be extremely busy. Student/Community Services oversees the Guidance Department K-12, all child care programs, Community Education Night School and Summer School.

Evening Community Programs run Tuesday and Thursday evenings three semesters per year, offering a variety of academic and special interest courses. Watch for our Fall brochure in late August and our Winter/Spring brochure in early January.

Child care programs are flourishing and we offer preschool for 3 and 4 year olds, full-day kindergarten/child care; before- and after-school extended day, vacation and snow day programs, as well as a nine-week summer camp.

Summer School continues to service the Greater Merrimack Valley and offers both enrichment and remedial programs to both students and adults during July and August.

All programs run on a self-supporting/tuition basis. Information on all programs can be obtained by calling the Office of Student/Community Services at 251-5151.

GUIDANCE DEPARTMENT

The Chelmsford High School Class of 1995 achieved many honors and awards, academically, in athletics, and in their extracurricular activities. The community should be proud of them.

For three years in a row, over 90% of our graduates continue on with higher education. Average SAT scores of verbal 461 and math 501 for this class are above both the state and national averages. During May, 235 Advanced Placement (AP) examinations were given and 72% will receive advanced college credit.

While we are proud of our students' success, we continue to work with all students' academic and personal concerns. Our dropout rate is less than 2% and we are instituting a variety of programs at both the middle school and high school. Student Assistance Programs, Alternative Night School and clinical psychologists have become part of our Student Services.

The Guidance Department, staff and administration continue to support the needs of all Chelmsford students.

FROM THE DIRECTOR OF DATA PROCESSING

The next couple of years represent a sizable investment in time, planning, testing, and implementation of a new computer platform to perform school administrative computer applications. This effort was seeded by a school capital improvement warrant of \$150k. Starting with the move of our Central Office to the High School, there will be a total revamp of our hardware and software platform. The DEC 11/44 (15 years old) and VAX (13 years old) minicomputers will run parallel to the new system for approximately one year. At the end of that time we will reuse some of the peripheral equipment and resell the minicomputers on the used computer market or make a donation to the Smithsonian.

Munis, the new financial system, will be implemented in the Spring of 1996. Munis is compatible with the Town financial software and will eliminate redundancy and increase our reporting capabilities. The financial package will require a parallel system until the Business Manager or Director of Data Processing signs off on the successful completion of each module.

With the passage of the Education Reform Law in 1993, the school district is required to develop district and individual school technology plans. The school system has been working on this formidable technology project since the Spring of 1995. By the Summer of 1996 we hope to have a workable administrative and school technology plan which will

better prepare our students for success in life and the workplace.

The administrative technology plan, although still in draft form, would lay out a scenario of a Novell local area network at each school with 486 or Pentium micro- computers with printer, fax, and modem capability. Each school will have a dedicated or a dial up line to communicate with the financial system on an IBM 6000. This UNIX based platform will interface to Novell and permit users to access a wide range of multi-vendor resources, such as work stations, LANs, applications, databases, printers, and other peripherals. A typical school would have a local area network with data and telecommunications which will enable administrative computing for:

- o financial management
- o electronic mail and/or fax
- o student information
- o personnel management
- o inventory and fixed assets
- o food service
- o transportation
- o special education
- o word processing
- o spreadsheet
- o databases
- o desktop publishing
- o schools information exchange
- o dedicated or dial up capability to:

Dept. of Ed.

Mass Ed. On-Line

Internet

Merrimac Education Center

Town Information Exchange

**FROM THE DEPARTMENT HEAD FOR
ENGLISH
(GRADES 6 - 8)**

During the past year the Language Arts Department has been active in many spheres. There have been many programs involving the students, and staff have been very busy as well.

We are still competing in the WordMaster program. Our eighth grade scored tops in the nation for the year; our McCarthy seventh graders scored seventh in the nation for the year. While the purpose of the program is to learn to deal with analogies more effectively, to learn about shades of meanings, and to tap the higher thinking skills, it's still exciting to know that our students scored as well.

In the spring, our sixth graders were treated to a visit from Sharon Wooding author of The Painter's Cat. The program, funded by the McCarthy PTO, acquainted students with the writing process as experienced by a published author. The students and teachers used Ms. Wooding's presentation as a source for writing their own stories.

Students at all grade levels and in both middle schools continue to attend various performances by different theater groups. These field trips proved very worthwhile in themselves but also because of the follow-up activities developed by the staff.

The seventh and eighth grade language arts staff completed comparing and contrasting and piloting the new composition based language text. Approved by the

School Committee, the text was implemented for the opening of school in September. We are currently learning to use the text and all of the supplementary materials available to support both teacher and students. We are quite pleased with the selection.

The department is also excited about having Macintosh computers in our classrooms at grades seven and eight. We look forward to developing several literary magazines of our students' works and to using computers to assist in instruction for enrichment and remediation.

The staff is currently exploring the curriculum frameworks developed on the state level and supported by the Chelmsford Public Schools. We are evaluating what we are currently doing in our classes and how our curricula reflect the frameworks.

Finally, we have been working with members of other departments to develop interdisciplinary units and to incorporate the teaming concept at all grade levels in the two middle schools.

**FROM THE DEPARTMENT HEAD FOR
ENGLISH
(GRADES 9 - 12)**

Two new members were added to the English Department for the 1995 - 1996 school year. Mary Deislinger, a Magna Cum Laude graduate of the University of Massachusetts, Lowell, received her Master's Degree in Curriculum and Instruction from the same institution in 1994. Christopher Dangel, a graduate of Trinity College spent his junior year at York University in England and earned his Master of Arts in Teaching from Tufts University. In addition to his classroom responsibilities, Mr. Dangel is coaching junior varsity soccer.

217 freshmen participated in the National Language Arts Olympiad, a test of achievement in reading, vocabulary, and English usage taken by students across the country. Chelmsford High School's overall score placed twelfth in the nation. In individual scoring Laura Burt was honored as one of our national student winners for 1995. Eight other freshmen received certificates and medals to mark their achievement.

Dimitri Varmazis and Melissa Eckhardt, both members of the Class of 1996, were selected from more than 3,000 students nominated as outstanding writers by the high school English departments in the 50 states, the District of Columbia, Canada, and American Schools abroad as recipients of the National Council of Teachers of English Achievement in Writing Awards. Chelmsford is one of only two Massachusetts high school represented by two winners.

**FROM THE DEPARTMENT HEAD
FOR FINE ARTS
(GRADES K-12)**

The Fine Arts Curriculum Review Committee was formed and then distributed a survey to parents to students in the schools as a basis for a report to be presented to the School Committee in early 1996. This analysis will provide the basis for the redesign of the entire curriculum which will be based upon the new Massachusetts Department of Education's "Arts" Frameworks document.

In the music area of the Fine Arts Department, the Town-wide Choral Festival drew a capacity crowd to the McCarthy Middle School Gymnasium in March to hear students from grades four through twelve display their performing abilities as vocalists. Each of the seven schools performed concerts for parents, relatives and friends in May and in December. These concerts featured bands, choruses, recorder ensembles, string orchestras and short musical and dramatic presentations. The high school musical, "Brigadoon", in May, once again drew "standing room only" crowds to the McCarthy Auditorium and the annual "pops" Concert at the Chelmsford Elks Hall was an outstanding display of the culmination of the entire year's work. The high school's marching band continued its growth in size and quality, performing at ten football games, as well as the annual Memorial Day and Fourth of July parades in Chelmsford. The marching band, through the cooperation of the School Department, the Chelmsford Friends of Music and donations from the community at large, received new marching uniforms in September. Additional performances of the band were

at the Hellenic College Graduation ceremonies in Brookline, as well as parades in Tewksbury and Salem, NH.

On the visual arts side of the department the annual "Youth Art Month" exhibition at the Page Gallery in the Parker Middle School/Administration Building had student art work from grades one through twelve on display for the entire month of March. The monthly exhibitions in the gallery continued as well.

Numerous individual arts students were honored through selection for various prestigious performing groups or exhibitions. Several visual arts students were chosen for the Boston Globe Scholastic Art Show and for Art All-State which is sponsored by the Massachusetts Art Educators Association. Additionally, two students had their work exhibited on the national level at the Scholastic Art Show in Washington, D.C. at the McCormack Gallery. Many music students were selected through rigorous audition processes for the All-State, Senior and Junior District Festivals sponsored by the Massachusetts Music Educators Association. One student from Chelmsford was chosen for the Eastern Division Music Educators National Conference (MENC) Chorus in Rochester, NY. That so many students from Chelmsford were among those selected for these prestigious awards and events speaks highly of the strength of the arts education programs in our schools. Through the Arts, students learn self-discipline and cooperation, two skills that will transfer to whatever vocation they choose to follow after completing their formal education.

**FROM THE DEPARTMENT HEAD
FOR FOREIGN LANGUAGES
(GRADES 7-12)**

Foreign languages and cultures were celebrated in the spring with activities at McCarthy, Parker and CHS. The middle school students participated in a variety of activities during Foreign Language week in March. Parents and staff at Parker were invited on Friday of that week to sample a variety of foods prepared by the French and Spanish classes. Several students participated in the poster contest sponsored by the Massachusetts Foreign Language Association; and two, Amy Meidell from Parker and Oliver MacLachlin from CHS, were awarded honorable mentions for their work. Mr. Tymowicz's students participated in his annual international food festival and Mrs. Deschene organized another successful exchange trip to Quebec. Foreign language students at CHS saved their enthusiasm and talents for Celebration of Learning in April. There were displays, video and live presentations, and all kinds of food items which were thoroughly enjoyed by all who attended.

In September, the full language program, including 8th grade Spanish and French and FLEX, was implemented at Parker. The new French text already being used last year in the 7th grade classes was introduced into the 8th grade classes. At CHS, the French series adopted last year was also extended to French 2.

More students than ever before took the French and Spanish Achievement Test with Listening. The College Board continues to offer this particular exam on

only one date in November. For the second year in a row, in September, Mrs. Davis' Latin 4 students participated in the Latin Contest sponsored by Boston University. Students who take this exam compete for substantial tuition scholarships to BU, ranging in value from \$20,000 to \$75,000.

In December, an organizational meeting was held to establish the Curriculum Review Committee for Foreign Language. The committee will begin the research phase of its work in January of 1996.

**FROM THE CURRICULUM SPECIALIST
FOR MATHEMATICS
(GRADES K-8)**

The nature of Mathematics is one of diversification in curriculum and aptitude. It is the mission of the Math Department to assist each student in achieving his/her individual potential. We have incorporated the use of hands-on math manipulatives and alternative assessments in the classroom in all grade levels. Students have been introduced to open ended and open response questions. Many students are keeping Math Portfolios. Chelmsford is participating in The Massachusetts Mathematics Portfolio Project, a state pilot which focuses on raising standards for all students and Mathematics Portfolios. Some of the students' portfolios in grades 4 and 8 will be submitted for state and national review.

The University of Chicago Mathematics Project, Everyday Mathematics, has been fully implemented in grades K-3. Grades 4, 5, and 6 have implemented a new Houghton Mifflin mathematics program which addresses the National Council of Teachers of Mathematics Standards.

Our teachers, in addition to teaching regular classes, are actively continuing their education in the areas of mainstreaming, updating curriculum, and researching new programs through the successful In-Service Workshop programs. Many teachers are attending portfolio training workshops. Teachers also attend various conferences including the National Council of Teachers of Mathematics Regional Conference and the National Conference which was

held in Boston, conference using math manipulatives, cooperative learning, heterogeneous grouping, integration, and alternative assessment.

With the emphasis on problem solving, we have successfully introduced several math competition programs at the Middle School level to challenge all students. Approximately 1,600 students compete in the Continental Math League and New England Math League Contests. The success of our program is evident in the accomplishments of several students who achieved perfect scores and received recognition for their participation in Continental Math League and New England Math League. Brad Sullivan an eighth grade student at McCarthy received national recognition for having all perfect scores on the five Continental Math League Competitions. Our Math counts team qualified for the state competition. Our results in National testing reinforces our belief that our goals are achievable and that our methods are productive.

**FROM THE DEPARTMENT HEAD
FOR MATHEMATICS
(GRADES 9-12)**

The Chelmsford High School Mathematics Department continues to strive to maintain the level of excellence that we expect of ourselves.

In order to address the recommendation of the National Council of Teachers of Mathematics and Massachusetts Curriculum Frameworks, the Mathematics Department is deeply involved with the process of reform.

Last year we piloted Reform Calculus in our Calculus A level class. This textbook was co-authored by Andrew Pasquale, a member of our department. We found this publication to be so challenging and exciting that we adopted this text in both our Calculus A and AP level classes. This year we are currently piloting three new texts in our A level classes. Merrell Algebra One, Merrell Algebra Two with Trigonometry and Merrell Geometry. Early evaluations from the piloting instructors have been very positive and we will probably move to adopt these textbooks over the next two years.

The Mathematics Teachers at Chelmsford High School continue to work toward professional development. Twelve of our sixteen teachers attended the National Convention of the National Council of Teachers of Mathematics which was held in Boston in April of 1995. Also, many of our department members have attended numerous and various workshops on Cooperative Learning. Using the TI-82 graphing

calculator in the classroom, Portfolio Assessment, Mathematics Framework Curriculum Revision, Alternative Scheduling and Grantwriting. Rebecca Nordengren and John Mosto co-authored an article published in *Computing teacher* which detailed a lesson that combined Mathematics and Physics applications. Also, John Ramalho, John Mosto, Rebecca Nordengren and Barry Ware co-wrote a CESAME Grant.

If approved, this grant would allocate \$15,000 to the Chelmsford High School Mathematics Department. This grant is renewable for up to four years. The purpose of this grant is to integrate technology and science into the Pre-Calculus classes at Chelmsford High School.

All of our extra curricular teams (Computer League, Mathematics League and Calculus League) continue to excel and achieve. Coaches Richard Olson and Joseph Ford are to be commended for their outstanding efforts.

The Mathematics Department also officially welcomed Thomas Gallagher to a permanent part-time position. Tom is currently teaching Algebra One classes, is teaching the Mathematics class the Alternative Night School Program, and is also the co-advisor of the class of 1998.

**FROM THE DEPARTMENT HEAD FOR
READING (GRADES K-12)
LANGUAGE ARTS (GRADES K-12)
CHAPTER I COORDINATOR**

The face of reading instruction has changed in many ways, yet the desired outcome remains the same. We have come to realize that fully integrated approach to reading, one which includes all the language arts - reading, writing, listening, speaking, spelling - allows the student to make the connections necessary for strong comprehension. The goal of the Reading Department is joyful literacy for all.

The school year 1994-1995 was a busy year for the Reading Department. Beginning in September 1994 through 1995 all kindergarten through grade 6 staff were involved in workshops, staff development seminars and curriculum development activities revolving around the implementation of the new reading / language arts program. The elementary schools participated in a variety of motivational outside-school-reading-programs such as "Parents as Reading partners" or "Book-It". Middle and high school students were immersed in reading and responding to the literature. The reading specialists were able to attend a number of events outside the school such as the annual conference sponsored by the Massachusetts Reading Association where they had the opportunity to listen and meet the authors of the literature that their children are experiencing as well as the professionals who were reporting on the current developments in literacy research. Classroom teachers and specialists have had the opportunity to visit other classes and other communities.

Nationally acclaimed experts in reading/language arts were invited to Chelmsford to report on the most current research findings around good literacy instruction. Dr. Jeanne Paratore and Dr. Richard Allington were guest speakers and visited some of our schools. Staff development around good literacy behaviors continues with workshops by Dr. Paratore and Dr. William Harp as well as other outstanding teachers and authors.

We are pleased to be able to offer supportive reading services to all of our students from the elementary grades through the high school. We have come to realize the value of continued instruction and emphasis in reading and that this should not stop at the end of the elementary grades. Children learn to read by reading and they improve their reading skills by reading more and more.

All Reading Specialists are certified as such. Depending on the school, grade level and needs of the students, the Specialist can be involved in 'in-class' support, 'pull-out' programs, literacy or book discussion groups, tutorials, testing, special projects, consulting with classroom teachers and the SPED team and conducting in-service meetings with their schools.

We are fortunate to have the ability to offer a full menu of assessment to our students. The reading department is currently reviewing our assessment program. Exploring a more authentic assessment package has led us to participate in workshops with leaders in that field as we begin to develop our own method of portfolio assessment.

Chapter I has been renamed Title I and continues to face the challenge of a decrease in its allotment. Most of the Grant allocation continues to be devoted to the acquisition of Computer Technology, and a CD-ROM reading program. Title I teachers and the Reading Specialists are working in tandem to meet the needs of students in reading. Students who are targeted for assistance receive support in both their classroom reading program texts and on a computer driven literacy program. Responding to what research says constitutes best educational practices in reading, good literature is at the heart of the program with interactive capabilities of CD-ROM. Books are sent home as part of a daily outline as home-school connections are vital. The program is highly individualized for the students. Part of the instruction time is spent in a small group situation. The program is primarily, but not totally, a pull-out model, determined by student needs and time constraints. Realizing that early intervention is the most effective way to prevent problems, it is at the early grades that the students are targeted. Title I tutors, reading specialists and the director attempt to provide a team effort incorporating all instructional services. The most important objective of Project Independence is to insure continuity between classroom instruction and Title I instruction. Conferences with classroom teachers, parents and Title I tutors continue to be a top priority.

We can assess, challenge and attempt to strengthen student's reading abilities but, in reality, the most important gift any of us can give to a student is the love and value of reading.

**FROM THE DEPARTMENT HEAD FOR
SCIENCE
(GRADES 5-8)**

The major goal of the middle school science program is to use hands-on curricula to teach the students how to think critically. In order to do this, the curriculum is designed to develop organizational, listening, note-taking, experimental, logical thinking and problem solving skills. The science program consists of General Science in grade five using the Smithsonian Science and Technology for Children Kits on *Electric Circuits* and *Ecosystems* and a unit on Oceanography. The sixth grade General Science curriculum uses the 1991 Macmillan Science in Your World science kit and text program. Both Life Science, in grade seven, and Earth Science, in grade eight, use the 1991-1994 D.C. Heath programs which involve activities written by our science staff and D.C. Heath.

Outside resources are used to enrich the science curriculum. Trips are taken to various science sites such as the Museum of Science, Plum Island, Owascoag Trail, the Whaling Museum, and the Stone Environmental Camp program at Cranes Beach. The science clubs are involved in the Merrimack Water Testing Program through the University of Massachusetts, Lowell and an environmental project in the McCarthy courtyard. The PTO has organized assemblies from many different scientific resources on such topics as the rain forest, electricity, and chemistry. Community input has come from Hewlett-Packard who has provided grant money for the installation of the WBZ Weathernet Computer Internet Equipment. In addition, Hewlett-Packard provides us with updated

science audio-visual materials through their Science Screen Report videos.

Science teachers have been reviewing and implementing the new state Science and Technology curriculum Frameworks. To support the new state guidelines, Merrimack Education Center training is being provided to middle school science teachers in the PALMS, GEMS and Science and Technology Kit programs. In addition, science teachers are participating in conferences/workshops, courses and in service programs on such topics as cooperative learning, inclusion, national and state standards, assessment and science curriculum development.

**FROM THE DEPARTMENT HEAD FOR
SCIENCE
(GRADES 9-12)**

This past years has been a very busy one for Chelmsford High and for the science department. We were quite fortunate to find a physics major to fill a part-time position. Mrs. Elizabeth Nahas is not only a physics major but also enjoys working with the younger students in the 9th grade physical science program.

Besides the in-house committees that have been formed to investigate the structuring of the high school, every member of the department has been involved in a project that directly affects what and how they teach. For a mature staff to realize that the status quo may not be good enough and be willing to investigate possible methodology alternatives is commendable. All of the biology, chemistry, and physical science teachers, along with Mrs. Nahas and Mr. Ford, have been to workshops specifically on cooperative learning in the teaching of science. Our own Mr. Dennis Hunt conducted a three day summer workshop for the chemistry and physical science teachers.

Many of us have been involved with the grades 6 through 12 science curriculum committee. Over the past school year we met several times, including four days during the summer, to review and enhance the curriculum. As a result of this review we have instituted an environmental science strand that is entwined in the science curriculum for grades 6 through 12. Our next project is to create an energy strand for the same grade levels. We hope to have as many as

four or five of these themes to make the science curriculum a cohesive one.

Mrs. Mower, Mrs. Steele, Mr. Luce and Mr. Turner, as members of the science curriculum committee, attended the National Science Teachers Convention in Philadelphia. Mr. Turner also attended a week long seminar, "Key Issues", in Keystone, Colorado. He was sponsored by the 3M company.

Mrs. Mamalis spent a week at MIT at a New England Science Teachers Workshop in technology and education. Mrs. Steele spent a week in Ohio as a presenter at the Institute for Teacher Development Through Ecology. She was a participant last year and was asked back as a teacher who had successfully implemented many of the concepts introduced in the workshop. Her classes were involved in the collection of pH of rainfall data for a nation wide project via the Internet.

Mr. Tate and Mrs. Swierzbin spent two weeks of the summer at the University of Massachusetts, Lowell with the REMS program. Chelmsford High School sent five students to participate in this unique electronic magnet science school for science and math.

Mr. Mosto and Mrs. Nordengren published an article in Learning and Leading with Technology magazine. The article is titled "A Preview of the 21st Century Mathematics Classroom", and is based on a math and science cooperative project that these two talented teachers authored and piloted during the past school year.

This is just a brief synopsis of how involved the staff is in attempting to stay current during this very exciting time in science education. We all thank you for your continued support and look forward to seeing you at the Celebration of Learning and the next open house.

FROM THE DEPARTMENT HEAD OF SOCIAL STUDIES (GRADES 5-8)

The Social Studies Department got off to a good beginning. The 3 year plan to provide tests for the 8th grade was completed. The new teachers were hired, Mr. Stephen Murray and Mr. Bradford Morgan both Chelmsford graduates. We are fortunate to have them. Deborah Monteforte, Mr. Morgan and Mr. Simorellis were ensconced at Parker, thus completing the 5-8 grade allocation for both schools.

The department is attempting to make certain that all social studies rooms have maps of the world and of the United States -also- the hope is to have maps in all core subject areas. The 5th and 6th grades continue to do exceptional projects with an interdisciplinary, hands on approach. Recently, all fourth grade parents were invited to an open house where examples of student work was available for parents to peruse. A good informative time was had by all.

The Social Studies Committee to study the curriculum K-12 is well under way. There was no shortage of volunteers for this committee as the department has always looked and continues to find better and more productive ways to meet the needs of our students.

FROM THE DEPARTMENT HEAD FOR SOCIAL STUDIES (GRADES 9-12)

The Social Studies Department at the High School presently consists of fourteen members who offer a broad selection of courses. Students may choose from Political Science, World History, United States History, Asian Studies, Legal Rights, Economics, Consumer Economics, International Relations, Psychology, Sociology, the Holocaust, American Studies, and Modern Problems. We also offer advanced placement courses in American History, European History, and American Government.

This year the department is focusing on planning the implementation of the new curriculum frameworks for Social Studies. All members of the department have participated in professional development workshops that include the following topics: learning styles, cooperative learning, alternative assessment techniques, the Social Studies Frameworks, integration of technology in Social Studies classes, and instructional techniques for large block classes. Donald Benson, Denise Coffey, Robert Lemire, and Richard O'Donnell have volunteered to work on the K-12 District-wide Social Studies Review Committee. The committee is analyzing the present Social Studies curriculum to see if it meets the goals of the new Social Studies Curriculum Frameworks.

Donald Benson advised a group of fifteen students who successfully participated at Model United Nations simulations at St. John's Prep, Bentley College, and Harvard University. Denise Coffey advised a group of thirteen students who compiled a 3-1 record in Mock

Trial Competitions. We were very fortunate to have Dennis McHugh and Brian Sullivan volunteer as Lawyer Coaches.

In September, our former Department Head, Bernard Battle, was appointed the new Dean of Whittier House and Richard O'Donnell became Department Head.

**FROM THE DEPARTMENT HEAD FOR
HEALTH
AND PHYSICAL EDUCATION (K-12)**

During the past year the Health and Physical Education Department has focused on promoting wellness by providing a variety of programs for students and teachers systemwide. At the elementary level, students were presented an educational and entertaining performance called "FOODPLAY" which promoted good eating habits. A nutrition workshop is currently being planned for teachers as a follow-up and a student safety program has been scheduled for this spring.

In the middle schools, tobacco education has been strongly emphasized through participation in the "Great American Smokeout" activities, performances of "Up In Smoke", and a student and parent presentation of "No Butts About It" -- both lively, interactive tobacco education programs. Additionally the peer mediation program is currently being expanded to include both middle schools and the "DARE" (Drug Abuse Resistance Education) program is in place in grade five.

At the high school level, students participated in a poster design project related to tobacco education. Their posters were professionally reproduced and will be displayed townwide over the next year. An optional tobacco education/cessation program has been designed as an alternative to disciplinary action for a student found in violation of the school's no smoking policy. The Improbable Players presented "Passing It On" a play about drug abuse and HIV/AIDS on World AIDS Day. Programs that emphasize alcohol education will

take place this spring including "10 Seconds" (a motivational speaker against driving drunk) and the annual staging of a mock drunk driving simulation before the senior prom.

FROM THE DIRECTOR OF EDUCATIONAL TECHNOLOGY

The Chelmsford Public Schools see the successful integration of technology into the educational process as a means to help achieve their mission. The application of appropriate technology will make possible the aligning of students' learning needs with curriculum objectives, instructional methodologies and educational resources. Technology will also provide the necessary tools to support the management of the educational process and continuous support for the improvement of instructional effectiveness, efficiency and productivity.

Student achievement is the primary focus of the application of technology in the Chelmsford Public Schools.

It is important to note that technology is a tool of the learning process. Technology integration will provide the means to better manage the instructional process and thus provide the student an increased capability to access the curriculum and increase the ability to control his own learning, to foster the ability to think critically, to communicate effectively and to analytically solve problems. More student control over the learning process will better match educational needs with learning styles and rates. New technology will make possible learning opportunities not previously possible.

Many educational technology initiatives were undertaken during FY96 to support the educational process in our schools. The following is a summary of some of the completed and/or ongoing projects:

- o Expand the academic informational network at CHS to include the interconnection of all academic file servers and the distribution of the library resources to all workstations on the network. This includes the addition and distribution tuition of resources from multiple CD-ROM towers and the interconnecting of the academic networks. The goal is to extend network resources to all classrooms and instructional areas. A portion of the resources for this project was made available by a partnership with Hewlett-Packard Corp. of Chelmsford. The results of this project will serve as a model for other schools in the district.

- o The installation of an academic network infrastructure in both the Parker and McCarthy Middle Schools made possible by FY96 capital planning funds. The networking of our schools will continue over the next few years with a goal of having the academic network infrastructure in place by April, 1998. Our efforts and the provisions of the Cable Contract renewal agreement intersect April, 1998 with the completion of the Institutional Network which will connect our Municipal buildings.

- o The implementation of a pilot Internet connectivity project as a result of a partnership with Merrimack Education Center, Bay Networks and the Chelmsford Public schools.

o The implementation of new multiple platform (Windows & Mac) security software to be used on all academic workstations. Chelmsford was selected as a beta test site for this new product.

o Additional multimedia computer workstations were added to all elementary schools as a result of the FY96 capital planning funds. Additional multimedia computer workstations were added to the Middle Schools made possible by a competitive state grant.

o Professional development programs continue to be a primary focus. These programs are consistent with the Chelmsford Public School technology competence matrix. All offerings were oversubscribed and produced a waiting list. Our goal for FY97 will be to provide additional programs for the staff.

o We are developing an integrated science application project by providing an on-line, real time weather station accessible from all schools in the district. This project is in collaboration with the Museum of Science, WBZ-TV and is sponsored in part by a partnership grant from Hewlett-Packard Corp. of Chelmsford.

FROM THE PROGRAM SUPERVISOR FOR ATHLETICS (GRADES 9-12)

The Chelmsford High School Athletic Department during the 1994-95 school year fielded 31 Varsity Programs, 24 Sub-Varsity Programs, and 3 Seasonal Trainer Programs. An overall record from 385 Varsity Contests was 241-129-15 with 1,076 Athletes, 11 Team Managers, and 4 Student Trainers. The Varsity Girls Volleyball, Football, Boys Soccer, Field Hockey, Girls Indoor Track, Boys Swim, Hockey, and Boys Skiing Teams were Merrimack Valley Conference Champions. The Girls Volleyball and Field Hockey Teams were Division I North Sectional Champions while the Football and Hockey Teams were State Champions.

FROM THE FACILITATOR FOR PRACTICAL ARTS (GRADES 9-12)

The Practical Arts Department at CHS consists of three unique areas; Business Education, Technology Education, and Family Consumer Education.

In the area of Business Education a number of exciting events took place this past year.

The Business Education Department introduced the use of computers in the Accounting classes. Preliminary work was done on Spreadsheets and relationship to Accounting problems.

In addition, the Distribution Education Club of America at CHS distinguished itself at District competitions by monopolizing District Five by winning eight of the 14 marketing categories. At the State Competition six students from CHS qualified for National Competitions by finishing in the top three in their categories. At National Competition one CHS student finished in the top 10 in the nation.

In the Industrial Technology Program the Engineering Drawing course is successfully using the Computer Aided Design system which will greatly benefit students who are planning to attend engineering programs in college.

In the Family and Consumer Technology Department, Chef's classes prepare a variety of foods using the Basic 5 Food Guide Pyramid. Healthy menus are planned increasing the foods from the bread, cereal,

fruits, and vegetable groups while decreasing foods from the fats and sweets group.

In the Family and Consumer Technology classes interior design and textiles and clothing construction are included as well. Decision making, value classification, cooperative learning, career exploration and individual expression are part of each course.

This year the Exploring Early Childhood students have access to a wide variety of experiences working with children in the preschool, nearby elementary school, 2 special needs preschool classes and an extended day kindergarten now located at the high school. Students taking these courses learn child development theory and are able to see the growth and development of the young child first hand. Students develop age appropriate activities for the young children and explore future careers and job opportunities in teaching and working with children.

FROM THE ADMINISTRATOR OF SPECIAL EDUCATION

Massachusetts' Chapter 66 and the Federal Government's Individuals with Disabilities Education Act (IDEA) were enacted to assure that all handicapped children have a free and appropriate education to be provided by the local community.

The Special Education Department in Chelmsford is responsible for providing effective programs and services for children, ages three through twenty-two, who are found to have special needs.

Part of this responsibility is to assure that each handicapped student receives an education designed to meet his or her unique learning needs and to receive the services in the least restrictive environment.

As of December 1, 1995, the Special Education Department had 850 students registered to receive special education services, which represents 15.9 percent of Chelmsford's total school enrollment.

A staff of 73 special education personnel develop and implement the individual educational plans for these students. For those students with severe learning and/or emotional needs, Chelmsford provides for placement in private day or residential schools as approved by the State Department of Education.

The department continues to expand and restructure its services in order to meet the diversified needs of the students. In partnership with the Merrimack Education Center, a Student Assistance

Program has been implemented at the McCarthy Middle School. This program is designed to assist students who require social/emotional support in order for them to progress effectively in their studies.

The state's mandated new Individualized Educational Plan (I.E.P.) for students has been fully implemented. To accomplish this, all staff (Regular and Special Education) have had workshops on the writing and implementation of the I.E.P.

Appropriate specialists at the middle school and high school levels have been involved in workshops to provide a specialized reading program for the students who require such a program.

Staff are constantly being updated on new and improved methods of assessment and instruction. The department is currently replacing its computers in order for staff and students to take advantage of the computer program available to them.

The Chelmsford Special Education Department has a budget of \$4,912,917 of which \$356,310 is provided through grants by the federal government.

The Special Education Department will continue its quest to provide effective and cost efficient programs and services for the children we serve.

IN MEMORIAM:

The Community and the School Department were grieved by the deaths of Allan Haley, Custodian at the Westlands School, and Carl A. Olsson, Chelmsford School Committee Member. They will long be remembered for their devotion to the children of the Town of Chelmsford.

Submitted by:

Richard H. Moser, Ph.D.
Superintendent of Schools

IN CONCLUSION:

The School Committee wishes to extend deep appreciation to the following staff members for their years of loyal and meritorious service and who have retired this past year:

TEACHERS:

Elizabeth Bastian	Gr. 5 Teacher, McCarthy School
Minni Collins	Gr. 5 Teacher, Parker School
Donald Eliasen	Engl. Teacher, McCarthy School
Barbara Hines	P.E. Teacher, Harrington School
Ann Mahan	Gr. 2 Teacher, Westlands School
Marianna Renzulli	Kinder. Teacher, Westlands

NURSES:

Lillian Cleary	L.P.N., Chelmsford High School
Maureen Perry	R.N., Chelmsford High School

SECRETARY:

Jeanette Spang	Executive Secretary to the Superintendent
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SUPPORT PERSONNEL:

Margaret Theroux	Instructional Support Personnel, Special Education Department, Chelmsford High School
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CUSTODIAN:

Ernest Brown	Head Custodian, Parker School
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NASHOBA VALLEY TECHNICAL HIGH SCHOOL

The NVTHS District serves the towns of Chelmsford, Groton, Littleton, Pepperell, Shirley, Townsend, and Westford.

District School Committee

Stratos Dukakis	Chelmsford
Charla Boles, CHMN	Groton
Irene Machemer	Townsend
Doug Morin	Westford
Samuel Polten	Chelmsford
Sharon Shanahan	Chelmsford
Robert Union, SEC	Westford
Augustine Kish, VCHMN	Littleton
Joan O'Brien	Westford
Garry Ricard	Pepperell
Benjamin Wales	Pepperell
Richard White	Shirley

Alternates

Mary Jo Griffin	Chelmsford
Leo Dunn	Westford
James Nugent	Littleton
Al Buckley	Pepperell
Heidi Shultz	Shirley
Barbara Sherritt	Townsend

Administration

Fred H. Green	Super-Director
David McLaughlin	Assistant Dir/Princ.
Victor Kiloski	Academic Curr. Coor.
Robert O'Meara	Special Ed/Student Service Coordinator
Ralph Dumas	Accounting Manager

Student Council

Nancy Antos	Parent
Richard Bye	Parent
Joseph Goldstein	Teacher
William Lekas	Teacher
Cindy Martin	Parent
David McLaughlin	Admin.
Len Olenchak	Business
Thomas Ryan	Teacher
Sharon Shanahan	Parent
Barbara Sherritt	Parent
Daniel Toombs	Community
Jessica Marcinkewicz	Student
Robin Smith	Student

MISSION STATEMENT

The mission of Nashoba Valley Technical High School is to provide the highest quality academic and technical education possible to prepare our students for their future success in a technical world.

Nashoba Valley Technical High School was founded in 1965 by the towns of Chelmsford, Groton, Littleton, and Westford to provide an opportunity for

vocational education for the students of this area. The school opened in 1969 with nine vocational areas (shops) and an enrollment of 255 students. By 1979, the Nashoba District expanded to incorporate the three additional towns of Shirley, Pepperell, and Townsend. Having outgrown the original facility, Nashoba expanded as well, and opened in 1980 with an enrollment of 771 students.

The Nashoba Valley Technical High School enrollment, as of October 1, 1995, is as follows:

Chelmsford	119
Groton	36
Littleton	16
Pepperell	101
Shirley	56
Townsend	78
Westford	54
Tuitioned	37
School Choice	43
<u>TOTAL</u>	540

Nashoba Valley Technical High School is accredited by the New England Association of Schools and Colleges, Inc. and provides its students with on-the-job training, saleable skills, a co-op program, a high school diploma, a trade certificate, an opportunity for further education, and job placement.

Each year, qualified seniors may elect to take advantage of our Cooperative Training Program which allows senior students to work in industry or business and receive valuable training in their chosen fields as well as wages.

The following programs are offered at Nashoba Valley Technical High School:

Technical Programs

Auto Body Repair	Graphic Arts
Automotive Technology	Horiculture/Landscaping
Carpentry	Machine Tool Technology
Culinary Arts & Baking	Medical Occupations
Data Processing	Metal Fabrication & Welding
Drafting Technology	Painting & Decorating
Electrical Technology	Plumbing & Heating
Electronics	

Freshmen explore all vocational areas before making a final vocation selection mid-way through their first year. This exploratory program enables students to make realistic choices, reflecting their needs, interests, and abilities. Students who remain in their selected shops for their remaining three years at Nashoba Tech and complete required core competencies receive a trade certificate in addition to their diploma.

Instruction is divided between the vocational and the academic areas. Students spend alternating weeks in academic and vocational classes. The academic areas consist of the following:

Academic Programs

MATHEMATICS

Algebra I & II
Computation I & II
Plane Geometry
Applied Math I & II

ENGLISH

Composition I,II,III,IV
Literature I,II,II,IV
Tech Prep
Applied Comm. I & II

Business Math
Trigonometry
Consumer Math
Special Education

SOCIAL STUDIES

Civics
Geography
U.S. History I,II
Entrepreneurship
Special Education

PHYSICAL EDUCATION

HEALTH EDUCATION

Special Education

COMPUTERS

Keyboard Skills
Computer Basics
Computer Apps I,II,III

SCIENCE

Biology
Applied Biology
Principles of Tech. I,II
Chemistry
Applied Chemistry
Environmental Science
Special Education

SCHOOL TO WORK TRANSITION

Supportive services are provided for those students entering Nashoba Tech with special needs. Remediation is also available for those who require learning on a more individual basis.

To qualify for a diploma from Nashoba Valley Technical High School all students must complete:

Four Years of
English Composition
English Literature
Mathematics
Physical Education
Vocational Program

Three Years of
Social Studies
Science

Two Years of
Health Education
Computer Apps

Tech Prep

The Tech Prep program parallels the College Prep course of study and presents an alternative to the existing educational programs. It prepares students for high skill technical occupations and allows either direct entry into the workplace after high school graduation or continuation of study which leads to an associate degree in a two year college. It presents a rigorous body of knowledge in a contextual setting and relates it to personal or social situations relevant to the workplace. The Tech Prep program integrates academic and occupational subjects, placing heavy emphasis on articulation from secondary to post secondary education. To date, Nashoba Tech has articulation agreements with Middlesex Community College, Johnson & Wales University, Essex Agricultural and Technological Institute, Wentworth Institute of Technology, Franklin Institute, Hesser College, and New Hampshire College.

Athletics

Athletics, as part of the overall high school program, includes the following:

Baseball	Basketball	Cheerleading
Cross Country	Football	Golf
Ice Hockey	Soccer	Softball
Track & Field	Weight Training	Wrestling

Varsity, junior varsity, and some freshmen teams are available for students participation. There are **NO USER FEES** required for any sport, thus insuring that cost does not exclude any student. Nashoba also has a no cut policy giving more students the opportunity to participate.

Nashoba provides an array of **extra curricular activities** in addition to our athletic program.

Annual Ski Trip	Open House
Class Activities	Sr. Trip/Banquet
Dances	Yearbook
Field Trips	Student Council
Homecoming	Student Against Drunk
Junior/Senior Prom	Driving (SADD)
Mentor Program	Student of the Month Recog.
National Honor Society	State Outstand. Student Prog.
National Vocational Honor Society	Vocational Industrial Clubs of America (VICA)

Adult and Community Education

Nashoba Valley Technical High School's Adult and Community Education Program is open to anyone of high school age or over. A variety of evening classes in technical, academic, and special interest courses are offered. This year approximately 1500 students will have enrolled in our Adult Education Programs.

Originally founded as a vocational education facility, Nashoba Valley Technical High School continues to provide the residents of the district an opportunity for technical training and educational advancement.

Philosophy

The philosophy of Nashoba Valley Technical High School is to provide an educational facility for residents of the district, where they will receive occupational training, academic education and cultural enrichment which will

assist them in developing their potential and contribute to their becoming productive members of society.

Our basic objective is to provide an education for all students with skills suitable for immediate employment. It is the aim of the school that students become self-reliant, responsible citizens, having pride in their vocations, showing concern for others and an awareness of the world in which they live.

The school provides the students with academic skills necessary for success in pursuing continuing and higher education. Students are encouraged to enroll in courses necessary for success in higher education.

Our philosophy provides educational opportunities for area adults seeking to change their vocation, to upgrade skills in their current field, and/or to pursue recreational activities.

Nashoba Tech provides for the individual concerns, abilities, and capabilities of all students by using various instructional methods, material, and programs.

Administration, staff, district residents, advisory committees, and students are involved both formally and informally in identifying the challenges and changes within the industrial technology field.

**Nashoba Valley Technical High School
1995-96 Required Academic Courses**

Pds	9th Grade			10th Grade			11th Grade			12th Grade		
	MATHEMATICS Algebra I Algebra II Applied Math I Computation I SPED	MATHEMATICS Algebra I Algebra II Applied Math I Applied Math II Computation II SPED II	HEALTH EDUCATION (1 Period)	MATHEMATICS Algebra I Algebra II Plane Geometry Applied Math I Applied Math II Business Math SPED	HEALTH EDUCATION (1 Period)	MATHEMATICS Algebra I Algebra II Plane Geometry Applied Math I Applied Math II Business Math SPED	HEALTH EDUCATION (1 Period)	MATHEMATICS Algebra I Algebra II Plane Geometry Applied Math I Applied Math II Trigonometry Consumer Math SPED	MATHEMATICS Algebra I Algebra II Plane Geometry Applied Math I Applied Math II Trigonometry Consumer Math SPED	HEALTH EDUCATION (1 Period)	MATHEMATICS Algebra I Algebra II Plane Geometry Applied Math I Applied Math II Trigonometry Consumer Math SPED	PHYSICAL EDUCATION (1 Period)
1	MATHEMATICS Algebra I Algebra II Applied Math I Computation I SPED	MATHEMATICS Algebra I Algebra II Applied Math I Applied Math II Computation II SPED II	HEALTH EDUCATION (1 Period)	MATHEMATICS Algebra I Algebra II Plane Geometry Applied Math I Applied Math II Business Math SPED	HEALTH EDUCATION (1 Period)	MATHEMATICS Algebra I Algebra II Plane Geometry Applied Math I Applied Math II Business Math SPED	MATHEMATICS Algebra I Algebra II Plane Geometry Applied Math I Applied Math II Trigonometry Consumer Math SPED	MATHEMATICS Algebra I Algebra II Plane Geometry Applied Math I Applied Math II Trigonometry Consumer Math SPED	HEALTH EDUCATION (1 Period)	MATHEMATICS Algebra I Algebra II Plane Geometry Applied Math I Applied Math II Trigonometry Consumer Math SPED	PHYSICAL EDUCATION (1 Period)	
2												
3	ENGLISH Composition I Tech Prep SPED Chapter One	ENGLISH Composition II Tech Prep SPED Chapter One		ENGLISH Composition III Applied Communications I SPED		ENGLISH Composition III Applied Communications I SPED	ENGLISH Composition IV Applied Communications II SPED	ENGLISH Composition IV Applied Communications II SPED		ENGLISH Composition IV Applied Communications II SPED		
4	ENGLISH Literature I Tech Prep SPED Chapter One	ENGLISH Literature II Tech Prep SPED Chapter One		ENGLISH Literature III Applied Communications I SPED		ENGLISH Literature III Applied Communications I SPED	ENGLISH Literature IV Applied Communications II SPED	ENGLISH Literature IV Applied Communications II SPED		ENGLISH Literature IV Applied Communications II SPED		
5	COMPUTER APPLICATIONS Keyboard Skills Computer Basics	COMPUTER APPLICATIONS Chapter One Applications I		COMPUTER APPLICATIONS Chapter One Applications I		COMPUTER APPLICATIONS Chapter One Applications I	COMPUTER APPLICATIONS Chapter One Applications I	COMPUTER APPLICATIONS Chapter One Applications I		COMPUTER APPLICATIONS Chapter One Applications I		
6	PHYSICAL EDUCATION (3 Periods) HEALTH EDUCATION (2 Periods)	SCIENCE Biology Applied Biology I SPED	PHYSICAL EDUCATION (2 Periods)	SCIENCE Biology Applied Biology I SPED	PHYSICAL EDUCATION (2 Periods)	SCIENCE Principles of Technology I Applied Biology II Physical Science SPED	SCIENCE Principles of Technology I Applied Biology II Physical Science SPED	SCIENCE Principles of Technology I Applied Biology II Physical Science SPED	PHYSICAL EDUCATION (2 Periods)	SCIENCE Principles of Technology I Applied Biology II Physical Science SPED	HEALTH EDUCATION (2 Periods)	
7	SOCIAL STUDIES Geography SPED											
8	SOCIAL STUDIES Civics SPED	SOCIAL STUDIES United States History I SPED		SOCIAL STUDIES United States History I SPED		SOCIAL STUDIES United States History II SPED	SOCIAL STUDIES United States History II SPED	SOCIAL STUDIES United States History II SPED		SOCIAL STUDIES United States History II SPED		

SPED - Special Education per Individual Education Plan (IEP).
NOTE 1: 300 hour instruction for electrical and plumbing will be provided during academic work.

BOARD OF APPEALS

Members:

Ronald Pare', Chairman
Harold Organ, Vice Chairman
Gustave Fallgren
Eileen Duffy
Karen Wharton
Leonard Richards, Alternate
Karen Karpawich, Alternate
John Coppinger, Alternate

The Board of Appeals in 1995 had a year similar to the previous year. The Board had 23 petitions for Variances and 19 petitions for Special Permits. Projects requiring Board of Appeals action ranged from small additions to existing buildings to approval of a 320 unit retirement facility in the Drum Hill area. The majority of hearings were for residential projects.

The Board also heard two Section 8 appeals. The Section 8 appeals were both requests that the Board overrule a decision of the Building Inspector. It was the first time any Board members could remember a Section 8 appeal being filed.

	Total	Granted	Denied	Withdrawn
Variances	23	19	4	0
Special Permits	19	15	4	0
Compre. Permit	0	0	0	0
Sect.8Appeals*	3**	1	1	1

* Under a Section 8 appeal a grant affirms the appeal and a denial sustains the Building Inspector's decision.

** One Section 8 appeal was withdrawn without prejudice and subsequently refiled.

CELEBRATIONS COMMITTEE

Walter R. Hedlund, Chairman
James K. Gifford
Robert Kelley
David Marderosian
Jeffrey W. Stallard

This past year was a very active year for the Committee, coordinating the 1995 Annual Fourth of July Celebration. Special thanks, for funding and organizing the Annual Parade to the Chelmsford Lodge of Elks No. 2310, the Chelmsford Lions Club for funding and organizing the Annual Country Fair, Chelmsford Art Society for the Art's Festival Fair, Chelmsford Community Band, Cultural Council for funding a Musical Event, other Volunteer Groups.

We thank the efforts and assistance received from Department Heads and their personnel of the Police, Fire, Highway, Parks and Public Works Department. Special thanks to the many volunteer hours by members of the Chelmsford Auxiliary Police and Explorers Troop. Appreciation was expressed to Steve Chinetti for his many years of Service with this Committee.

Celebration Committee is now in the process of planning for the 1996 Fourth of July Celebration, it's 29th, Annual Celebration.

Respectfully Submitted,

Walter R. Hedlund
Chairman

COMMISSION ON DISABILITIES

Members:

Suzanne Donahue, Chairman
Paul Logan, Vice Chairman
Mary St. Hilaire, Treasurer
Cathy Favreau, Secretary
Sue Books
Matt Caiazza
Ralph Hickey
Len Olenchak

Former Members:

Anne Donahue
Carol Miller

In 1995 the Commission elected a new Chairman, Suzanne Donahue, Former Chairman, Ralph Hickey was appointed to the position of Americans with Disabilities Act (ADA) coordinator. Working out of the Town Offices, Ralph has been better able to monitor access issues as well as the implementation of the 1994 common victualer's policy. The policy requires that common victualer license holders must provide access in accordance with the ADA.

This common victualer policy has become a model in the State as a means to promote access improvements. It has made both the Town of Chelmsford and the Chelmsford Commission on Disabilities leaders in creating sensible solutions to architectural barriers. Several towns have requested information on this policy as well as the Commission's work. In response, the Commission developed promotional packages and access brochures.

In addition, the Commission continues to monitor access in town at those sites not covered by the common victualer policy. The commission began in 1995 with 31 on-going access projects. 16 new projects were begun in 1995. Out of the 47 access projects worked on during 1995, 20 were closed. The necessary access modifications were made. 25 were progressing. Steps have been taken towards improving access. More work, however, needs to be done. 3 were closed without access modifications.

COMMUNITY SERVICE COUNCIL

Members:

Kathy Cryan-Hicks, Library

Kit Harbison, Cultural Council

Holly Rice, Recreation

Matt Scott, Cable Television

Jeff Stallard, Historic Commission

Marty Walsh, Council on Aging

The Chelmsford Community Services Council was formed by the Town Manager, Bernard Lynch to coordinate and expand Chelmsford's recreational and cultural opportunities. By improving and expanding the delivery of these services we hope to enrich the quality of life in the Town of Chelmsford as well as increase our sense of community.

The Chelmsford Community Services Council continues to deliver over 13,000 copies of the *Chelmsford Community Newsletter* to Chelmsford residents. The *Chelmsford Community Newsletter* was designed to increase the awareness of the programs and services that Chelmsford offers its citizens. These programs may be educational, cultural, recreational or all of the above. In addition to being a guide for seasonal activities, the *Chelmsford Community Newsletter* will provide information about the how and why of town services to better understand government operations.

The Chelmsford Community Services Council continues to sponsor the annual WinterFest events. This was an extremely successful and fun-filled weekend. A full slate of both indoor and outdoor

activities will be provided for the entire community for WinterFest 1996. Numerous organizations in town sponsored specific events at various locations throughout Chelmsford.

The Chelmsford Community Services Council also organized a Community Volunteer Board. Local business and organizations who have volunteer opportunities for Chelmsford residents can post positions on the Community Volunteer Board located on the second floor of the Town Offices. This was created to allow residents the opportunity to get involved in programs and organizations within the Town of Chelmsford.

The Chelmsford Community Services Council would like to thank all who supported the *Community Newsletter* and WinterFest event.

CONSERVATION COMMISSION

Members:

John Smaldone, Chairman
Lynn LeMaire, Vice Chairman
Bob Greenwood
David McLachlan
Christopher Garrahan
Susan Carter
Michael Jasinski
Andy Sheehan, Land Use Coordinator

The Conservation Commission had one of its busiest years in 1995. As has been the case for many years the majority of the Commission's time was spend administering the Wetlands Protection Act and Chelmsford Wetlands Bylaw. The Commission held hearings on 30 Notices of Intent, an increase of 50% over 1994. The Notices of Intent are primarily for larger projects and new construction. In addition, there were 27 Requests for Determination of Applicability filed. The latter were mostly for smaller projects such as additions to existing buildings. The number of applications to the Commission was the most since 1987. The Commission also continued to vigorously enforce the provisions of the Wetlands Protection Act and Bylaw, issuing fines and Enforcement Orders. The Commission also succeeded in winning Town Meeting approval of some changes to the Wetlands Bylaw to make it easier to understand. In keeping with past practice, the commissioners conducted sitewalks of proposed and on-going projects. The Commission was aided in its work by the appointment of Michael Jasinski, who filled a vacant seat.

The Commission also made progress in the area of reservation management. Three Boy Scouts completed projects related to Conservation to earn their Eagle Scout award. Nick Papadonis constructed a boardwalk at the Margaret Mills/Crooked Spring Brook Reservation; Dan Keegan built and installed 50 bluebird nesting boxes; and Ben Jhola constructed a message board and 7 wood duck boxes at the Lime Quarry Reservation. The Commission also received help in mapping the trails and boundaries of the Lime Quarry Reservation from local author and naturalist Tom Sileo and the Commission received assistance from the Massachusetts Highway Department in constructing a second fence to keep motorists from entering the Lime Quarry Reservation from the rest area on I-495.

COUNCIL ON AGING

In the course of a year, the Chelmsford Senior Center receives many visitors from across this state and country. They consistently praise the beauty of the facility, the energy and involvement of our seniors, the courteous and responsive attitude of staff and the wealth of caring that is manifest through our various programs. We appreciate the fact that it has been your financial support, understanding, commitment and enthusiasm that has brought us to where we are today. We realize, however, that the accurate measurement of any human service agency is its proactive plan for future challenges and positive growth.

Daily, the center bustles with activities that provide exercise enrichment, nutrition, stimulation and socialization. Last year, for example, the Congregate Lunch Program served an average of 230 people daily. The Meals-on-Wheels Program delivered over 22,000 lunches to shut-ins; and our transportation service, which received a new 16-passenger bus, provided over 7,000 trips. Adult Day Care gave compassionate and quality programming to 45 clients. Respite Care provided supervision and companionship for 43 elderly clients and 11,729 hours of service. The Senior Tax Rebate Program, which received an award from the Massachusetts Municipal Association and has gained national attention, placed 25 seniors in 11 municipal departments. Numbers are impressive in terms of understanding the scope of vitality of our programs, but the truest evaluation comes from the people we serve. Their appreciation, their involvement, their desire to give back, all contribute to the total effectiveness of providing meaningful and compassionate service.

Total funding for the Senior Center and services annually amount to over a half million dollars. The Town provides one-third, the remainder comes from a variety of sources including state and federal funds, program income and the consistent generosity of "The Friends of the Senior Center". In 1995 the "Friends" donated over \$80,000 to the Town for building maintenance, programs and services. Volunteers who number close to 250 people, also contributed significantly to the Center's day-to-day operations.

The Chelmsford Council on Aging will continue to work with the director to develop effective and responsive programming in meeting the needs of our older population. We also wish to extend our sincere appreciation to Town residents and officials for their continued support and cooperation.

Respectfully Submitted,

Martin J. Walsh, Director

Council on Aging Members:

Arlene Leman, Chairman

Maureen Evans, Vice-Chairman

Lilla Eaton, Clerk

Rose Arakelian

Walter Clevon

Madelon Clough

Elizabeth Marshall

Robert Monaco

Peter Pedula

Verne Woodward

CULTURAL COUNCIL

Members:

Susan Carmeris
Cathy Clark
Judy Fichtenbaum
Pat Fitzpatrick
Kit Harbison
Winnie Liakos
Jean McCaffery
Pat Pestana
Nancy Vinkels

Meetings: 1st Monday of the month, twice a month during Arts Lottery reviews

The Chelmsford Cultural Council is comprised of interested residents appointed to inform the public, qualify applicants and dispense funds allocated by the Massachusetts Cultural Council (MCC), a state agency. The budget of the MCC is determined on an annual basis by the state legislature. The Local Cultural Council's (LCC) primary purpose is to regrant state funds for local, community-based programs in the arts, humanities and interpretive sciences. Grant award decisions are subject to final approval by the MCC.

In 1995, the Chelmsford Cultural Council funded 25 grants totalling \$13,460. Students in the Chelmsford Public Schools directly benefited from 11 of these programs.

Accomplishments this year: In addition to granting state funds, LCC may choose to produce other cultural programs for the benefit of the community at large.

During the past four years the Chelmsford Cultural Council has taken an active role in enhancing the quality of life in the Town by promoting a variety of cultural events. Additional programs presented during 1995 included: Lottery distribution of 40 complimentary tickets to Merrimack Repertory Theatre. Produced Performing Arts Series, including opening night concert for the first annual WinterFest. Represented the Cultural Council on the Community Service Council. Held annual Community Input Meeting in March. Represented Chelmsford at a Regional LCC meeting in May. Hosted "Arts on the Common", weekly demonstrations by local artists, during July and August. Sponsored a Grant Writing Workshop in September to aid prospective applications preparing for FY96 state funding cycle. October was proclaimed "Cultural Month in Chelmsford" by the Board of Selectmen in conjunction with a national proclamation. The Cultural Council produced "Common Threads: Celebrating National Cultural Month in Chelmsford", a month-long series of participatory workshops and performance, in collaboration with the Council on Aging and Chelmsford Public Library. All programs were free to the public and funded through a Collaborative Assistance Grant from the MCC and Chelmsford Cultural Council funds raised at a December 1994 auction. A new annual award, "Angel for the Arts" was presented to Jones Farm and Laughton's Garden Center for their ongoing support of cultural programs in Chelmsford.

The resignation of Edie Copenhaver was regretfully accepted. Joyce McKenzie was recognized for six years of outstanding service to the Council.

New members Cathy Clark, Winnie Liakos, and Pat Pestana were welcomed.

Plans for 1996 include: Funding two performances for WinterFest 1996. Community Input Meeting on March 4, 1996. Continuation of Performing Arts Series. Continued representation on Community Service Council. "Arts on the Common" during the summer months. Ongoing efforts to maximize cultural resources and opportunities to Chelmsford residents.

OFFICE OF EMERGENCY MANAGEMENT

Walter R. Hedlund, Director
John Abbott
Walter J. Adley, Jr.
J. Bradford Cole
George R. Dixon

The Chelmsford Emergency Management Agency (CEMA) meets the first Monday of each month, preparing various reports for the Federal (FEMA) and Massachusetts (MEMA) Agencies.

Many volunteer hours were spent by members at FEMA and MEMA Seminars on Natural and Hazardous Materials Disasters.

CEMA personnel wish to thank the Town Manager, Board of Selectmen, all Department Heads and their Personnel for their continuing cooperation.

Respectfully Submitted,

Walter R. Hedlund
Emergency Coordinator

FINANCE COMMITTEE

Members:

John Morrison, Chairman

Hat Matzkin, Vice Chairman

Marcia Dobroth

Dwight Hayward

Bev Koltookian

Chuck Piper

Barbara Skaar

Susan Olsen, Clerk

The Finance Committee is composed of seven members who are appointed by the Town Moderator, Dennis McHugh, to terms of three years each. The Committee is the arm of the Town Meeting. As such its primary mission is to study and make recommendations on articles that are considered at town meetings. The Committee meets every Tuesday and Thursday from January through March to hear, analyze, and discuss departmental budgets presented by independent boards and various department heads. These budgets form the basis of the Town Manager's budget which is considered at the April Town Meeting. Based on its deliberations, the committee makes a recommendation to the Town Meeting representatives on each budget line item. Throughout the remainder of the year, the Committee meets about twice monthly.

The Committee also meets with petitioners, proponents and other interested parties with respect to warrant articles that are to be considered at April and October Town Meetings. After due deliberation, the Committee makes recommendations to the Town Meeting Representatives on these articles.

The Committee communicates with the Town Meeting Representatives and other citizens throughout its warrant books which are published for spring and fall Town Meetings. In addition to its recommendations, the Committee includes financial data and other useful information in its report. Susan Olsen, Clerk is responsible for the majority of the work in preparing this report.

Each of the members is a liaison to various town departments, committees, and boards on all of their budget matters. There is also a FinCom member (John Morrison) who is represented on the Capital Planning Committee.

There are periodic joint quarterly meetings with the Selectmen, School Committee, Town Manager and Superintendent of Schools to discuss financial matters of the Town and specific subjects which are of mutual concern to all three committees.

In October, the Committee attended the Annual Meeting of the Association of Town Finance Committees which is held in Framingham and consists of a range of seminars which vary from "Reorganization" to "Education Reform" to Revenue Sources". The 1994 Chelmsford Warrant Book was awarded the Best report of medium size Towns at this Annual Meeting.

HISTORIC DISTRICT COMMISSION

Members:

Margaret Dunn, Chairman
Steve Stowell, Vice Chairman
Robert LaPorte
Brenda Lovering
Joseph Marcotte
John Alden, Alternate
Bruce Foucar, Alternate
Clerk, (open)

The H.D.C. functions as a regulatory commission for the benefit of the Town. A small area of the Town's center section is under the Commission's authority. The objective of the H.D.C. is to provide an expeditious application and review process relative to the physical modification to the residences and businesses within the District. Regular meetings are held on the first Monday of each month at the Town Offices.

During the past year, the H.D.C. accepted 17 applications for review; held 4 public hearings and waived 13 public hearings. Fifteen Certificates of Appropriateness were issued and 2 Certificates of Non-Applicability were issued. No applications were denied.

Major accomplishments during the year include the recodification of the Review Standards and distribution of the Standards to all residences and businesses within the District; completion of photo-documentation project for the District; participated in the "Daffodil Project" by sponsoring the planting of 400 daffodil bulbs in

Forefather's Cemetery; and continuation of redesign of application forms and entering records on computer disk.

The members of the Commission wish to thank Mary Caffelle for her 16 years of dedicated service as Clerk.

HISTORICAL COMMISSION

The members of this Commission met with Jane Drury for a review of the procedures for inventorying houses. This is an on-going project of the historic documentation of a property and determines the qualification for a historic house sign that can be placed on the house if the owner so desires.

A report was sent to Historic Massachusetts, Inc. (HMI) for their Most Endangered Properties Program on the Old Mill House, the Scoboria House complex, the Paul Dutton House and the North Town Hall. A meeting was held with the representatives of the Adams Library to review the revised plans for their building addition.

Pictures were taken of two properties before the demolition of the buildings that were 100 or more years old in cooperation with the Building Inspector. A letter of support for a \$5,000 matching grant was sent to the Massachusetts Historical Commission Preservation projects Fund toward restoration work in the Forefathers Cemetery after a meeting with John Sousa, Superintendent of Cemeteries.

Permission to use the 1802 Schoolhouse by certain responsible groups was granted. One case involved three different groups of school children from the Westlands School and one from the Byam School in conjunction with a tour of the Forefathers Cemetery. Also the Middlesex Canal tollhouse was utilized by a responsible group for dispensing tourist information and the Community Band last summer.

The members of this Commission are: John A. Goodwin (Chairman), John C. Alden, Florence H. Gullion, George L. Merrill, Linda Prescott, Martha Sanders and Jeffrey Stallard.

Respectfully Submitted,

John A. Goodwin
Chairman

HOLIDAY DECORATING COMMITTEE

Committee Members:

Donna A. Johnson, Chairman
Ellen Donovan, Treasurer
Linda Emerson
Jean Kydd
Jacqueline Wenschel
Carrie Bacon
Marie Massota
Gloria Shoen
Iris Larssen
Tink Nussbum
Ruthann Burkinshaw
Karen Ready

Departmental Mission Statement:

The Holiday Decorating Committee is a group of volunteers who arrange and implement the Holiday Lighting and Prelude Ceremony in Chelmsford Center the first Sunday in December. The Committee, with the help of several interested individuals and groups, physically put up and take down all the lights on the shrubs and trees on Chelmsford Common, the Old Town Hall and the Chelmsford Business District. In addition to the lighting, we also arrange the hayride and assist "Santa" with the more than 500 children who come to see him.

Budget:

While the Committee is sanctioned by the Town, we receive no funds and work from donations

given to us by several groups and individuals. This year our fund raising chairman, Jacqueline Wenschel, did an outstanding job and raised enough money to purchase additional lighting, add a second hayride and pay all our lighting and electrical bills. We sincerely thank all those who gave so generously.

Goals and Objectives:

Our goal in 1996 is to have continued success with our event and draw more and more of our residents to the business district. We have received help and cooperation from our Police, Fire and Highway Departments and could not hold this event without them. We feel fortunate to have so many residents support our efforts and thank all those who give so freely of their time and talents to make this once a year event possible.

Respectfully Submitted,

Donna A. Johnson
Chairman

HOUSING AUTHORITY

The year of 1995 will surely be remembered as a year of great accomplishments and profound sadness. The Chelmsford Housing Authority received approval for an Asset Waiver on all State Aided Elderly units, allowing applicants to have \$40,000.00 in assets compared to the \$15,000.00 in 1994. In addition, Housing and Urban Development awarded the Authority an additional 13 Section 8 Vouchers. Mary "Lisa" Royce, the former Executive Director re-joined the Authority after the Spring elections as a Commissioner. With a deep sense of loss, the Authority mourned the loss of the Chairman, dear friend and mentor, Ruth K. Delaney in January. In June, the Authority rededicated Delaney Terrace remembering Ms. Delaney's commitment to the community of Chelmsford and erected a flagpole in her honor.

The Chelmsford Housing Authority programs as of December 31, 1995 provided a total of 419 units of low income housing: 198 elderly, 199 family, and 22 handicapped. Four of these programs are funded by the Commonwealth of Massachusetts through the Executive Offices of Communities and Development under Chapter 667, Chapter 705, Chapter 689, and the Massachusetts Rental Voucher Program. Chelmsford Arms completed in 1974, has 56 regular units and 8 handicapped units. The Middlesex Community residence for the mildly to moderately retarded was purchased in 1974 and has 6 units. Six, two bedroom condominiums in Pickwick Estates were purchased in 1981. McFarlin Manor, completed in 1981, has 43 regular units, 3 handicapped units, and a four bedroom congregate unit which serves the semi-independent

elderly. Delaney Terrace, finished in 1990, has 48 units, 3 of which are handicapped and one, 4 bedroom congregate unit for the frail elderly. These developments are funded under Chapter 667. Under the 705 Family Program, 11 units are scattered around Chelmsford. The Chapter 689 program is able to serve up to 8 individuals in the facility based respite care development located on Groton Road.

Members of the staff include David J. Hedison, Executive Director, Linda Dalton, Administrative Assistant, Nancy Harvey, Leased Housing Coordinator, Richard O'Neil, Part-Time Maintenance Laborer, Michael Harrington, Full-Time Grounds Keeper and Manuel Mendonca, Full-Time Grounds Keeper. Regular meetings are held at McFarlin Manor, 10 Wilson Street at 7:30 p.m., on the first Tuesday each month. The Annual Meeting is the first Tuesday in May. All meetings are open to the public. The Chelmsford Housing Authority Board of Commissioners would like to thank the residents of Chelmsford and Town Officials for their continued support and cooperation.

PERSONNEL BOARD

Members:

Angela Cosgrove

Joe Dyer

Charles Tewell

James Sousa

Jeanne Parziale, Personnel Coordinator

The Personnel Board meets on the second Wednesday of each month at the Town Offices. Special work sessions are scheduled as necessary. The Board consists of five members (four are appointed by the Town Manager and one is elected by non-union employees). In December, Will Perry, Chairman, resigned. His position remains vacant.

The Personnel Board completed job descriptions on all non-union positions with signed approval of Department Managers and the Town Manager.

During 1995, the Board completed and proposed a Classification and Compensation System to the Town Manager. This System is being reviewed for implementation. The Board adjourned its meeting until April 1996.

Respectfully Submitted,

Jeanne Parziale,
Personnel Coordinator

PLANNING BOARD



Front Row (l-r) Tracey Wallace-Cody, Clerk; James Creegan, Chairman; Kim MacKenzie, Vice-Chairman

Back Row (l-r) Eugene Gilet; Kevin Clark; Thomas Firth, Jr.; James P. Good

PLANNING BOARD

Committee Members:

James M. Creegan, Chairman

Kim J. MacKenzie, Vice-Chairman

Tracey Wallace-Cody, Clerk

Kevin D. Clark

Thomas E. Firth, Jr.

Eugene E. Gilet

James P. Good

Rayann E. Miethe, Principal Clerk

The Chelmsford Planning Board was faced with many challenges over the last year as economic conditions made it desirable to build, once again. In a balance act of preserving individual property rights against residents desire to preserve the character of their neighborhoods, the Board has taken a more proactive stance.

A number of subcommittees were formed to address areas of concern. The Master Plan Review Committee determined that the goals for the future growth in the town must be reviewed and new goals implemented through the towns By-Laws and rules and regulations. A subcommittee on Cluster Development reviewed the benefits and disadvantages of such developments and concluded the benefits far outweigh any disadvantages. It also determined that the name should be changed to clear up any misconceptions to "Residential Open Space Developments". A subcommittee on parking regulations has resolved many issues with respect to congested parking areas, as well as, excessive pavement in certain locations. The Road Bond Committee has successfully cleared up many

unfinished roads left by failed or negligent developers at little or no cost to the Town of Chelmsford. A recent subcommittee was formed to properly regulate Adult Entertainment and insure the character of our Town is preserved.

In 1995, we saw the departure of two long term members. Christine Gleason, following her marriage, moved to Seattle, WA and Jack McCarthy left to concentrate on his business concerns. The two new members include Tracey Wallace-Cody, a local attorney and a life-long resident of Chelmsford, as well as, Kevin Clark, a resident of North Chelmsford and a professional engineer at Textron in Lowell.

At the reorganization meeting of 1995, the Chelmsford Planning board elected their new officers. Mr. James Good was voted to continue as the Board's representative to the Northern Middlesex Council of Government. Mr. Kim MacKenzie continues to represent the Board on the Affordable Housing Committee. Mr. James Creegan represents the Board on the Traffic and Safety Committee.

At total of 36 Planning Board Meetings and Subcommittee meetings, and 4 (four) Site Walks were held. At these meetings, 18 (eighteen) Public Hearings were held, 5 (five) of these were hearings resulting in 5 (five) subdivisions approved and 6 (six) site plan permits issued. In addition, the Board approved (20) twenty Subdivision Control Law Not Required Plans.

RECREATION COMMISSION

Members:

Robert Hayes, Chairman

Michael Ablove, Vice Chairman

Harry Ayotte

Robert Charpentier

MaryJo Griffin

Paul Murphy

James Young

Holly Rice, Recreation Coordinator

Like all Town Departments, Recreation again was challenged by the budget crunch. Our goal to maintain our recreation programs on a self-supporting basis in 1995 was realized.

The Commission hired a very competent staff for the 1995 Summer season, with Dan Johnson as the Summer Director. Dan supervises an excellent program servicing children of all ages. Registrations for our 1995 Summer program has increased enabling the Summer program to remain self-supporting. The Commission also hired Kathleen Mulgrew as the Waterfront Director at Freeman Lake Beach. Kathleen oversees and instructs all swimming activities at the waterfront.

Our Summer program included swimming lessons, a water adjustment program for three and four year olds, tennis lessons, track and field, basketball, baseball, and volleyball camps, and a very successful day camp at Varney Park. Recreation again sponsored several other not-for-profit sports camps, including field

hockey, wrestling, football, basketball, softball, youth and high school age soccer.

The Fourth of July Pre-Parade Race was another successful project for 1995. Thanks to the continued financial support from Sully's Ice Cream, personnel supplied by The Courthouse, and help from local runners, we were able to preserve a long standing Chelmsford tradition.

Our workrecreation volunteer program was implemented in 1995 and again was a great success. These young volunteers assisted with beach maintenance, and also helped with children in the day camp and may of the other summer programs. They did an exceptional job and should be commended for their dedication.

The Recreation Department in 1995 offered several new programs during the Winter, Spring, and Fall seasons. Some of the successful programs organized for the Winter/Spring Season include Okemo ski trip, New York City shopping, Boston Pops, Line Dancing, Swimming Lessons, Nashoba Valley Ski Program, CPR Course, Aerobics, Penn Dutch, Rollerblading, Horseback Riding, Craft Classes, Boston Flower Show, and much more.

The 1995 Fall season was a great success for the Recreation Department. The programs planned during this past Fall include the Baby-sitting Course, Health and Wellness programs, Montreal, New York City Weekend, Pumpkin Carving, Art for Kids Programs, Acting Classes, Santa is Calling, and the very

successful Line Dancing Program. Several additional programs were planned and provided very successful.

New Recreation Commission members James Young and MaryJo Griffin were welcomed.

The Recreation Department will continue to develop programming in response to the growing and changing needs of all populations within the Town of Chelmsford. Programs organized by the Recreation Department will be advertised in the Chelmsford Community Newsletter which will be delivered three times per year during the months of January, May and September.

The Recreation Commission would like to thank all who helped to make 1995 such a great success.

SEWER COMMISSION



Front Row (l-r) Evelyn Newman, Departmental Assistant, John P. Emerson, Jr., Chairman

Back Row (l-r) Barry B. Balan, Vice Chairman, George Abely, Clerk, Commissioners Richard Day and Thomas Moran

SEWER COMMISSION

In 1995 sewer installation was completed in the Westlands and work began around Freeman Lake. Approximately 780 homes in the Westlands can now hook up to the sewer system. In 1996, work will be completed around Freeman lake and will begin in the North Road Area and in the Rainbow Avenue Area.

When the sewer project as envisioned in 1984 is completed, 7872 homes and businesses (68% of town) will receive municipal sewer service. The remaining area scheduled to be sewerred include:

- Northgate Road Area
- Westford Road Area
- Hart Pond Area
- East Chelmsford

In 1995, changes were enacted to the State's sanitary code (Title 5) that have forced us to look closely at a sewer plan for the remaining 32% of Chelmsford. We have been studying conditions in these areas of Chelmsford and have learned that:

Of the remaining 32% unsewered areas of Chelmsford, roughly 56% is within the town's aquifer protection district.

Chelmsford's ground water is the source for 100% of our drinking water.

Inadequate and failing septic systems pollute our ground water and threaten our drinking water supply.

The average trouble-free operational life of a Chelmsford septic system is 8 years.

The septic system failure rate in the remaining 32% of Chelmsford prior to the new Title 5 revisions enacted on March 31, 1995, was 25%.

Since March 31, 1995, the septic system failure rate has been 35%.

If we had not sewered the initial 68% of Chelmsford, we estimate that the failure rate in these areas would be as high as 85%.

The typical cost to repair a Chelmsford Septic System (after 3/31/95) has been between \$8,000 and \$25,000. The average cost has been \$12,000.

The Title 5 system inspection requirement at the time of home sale has effectively created two types of property values. If two similar Chelmsford homes in similar residential areas of Chelmsford were compared, the house connected to a public sewer will sell faster, and is worth more, than the house that is not.

If a community makes a local financial commitment to build sewers, the state will waive the Title 5 requirement for system repairs required as a result of a system inspection at the time of sale for those homes scheduled to be sewered.

As a result of our study, the Commission intends to sponsor an article at the spring 1996 town meeting to extend municipal sewers to the remaining 32% of Chelmsford. Prior to town meeting, we will also be sponsoring a ballot question exempting the funding from the limits of Proposition 2 1/2.

If you live in the 32% of Chelmsford that is currently not scheduled to be sewerred, you may ask why you should support further sewer extensions. Our response is as follows:

"Would you rather spend \$12,000 to repair your septic system, which is an up-front, lump sum cost, with no guarantee that the septic system won't fail again, or would you prefer to invest in sewers, which is a permanent solution, and whose costs can be apportioned over 20 years?"

If you live in the 68% of Chelmsford presently scheduled to receive sewers, you may ask why you should support further sewer extensions. Our response is as follows:

1. We all drink the same water and we all need to share the responsibility to protect it.
2. No one wants to see their taxes increase. We have developed a plan to sewer the remaining 32% of Chelmsford that does not increase taxes.
3. Cost control and reducing the impact on taxes have been our top priority since the project began. To date, we have successfully insured that all sewer betterment assessment and

privilege fee revenues were used to retire the sewer debt. You have our assurance that we will do everything within our authority to maintain this policy.

4. Those in the 32% unsewered areas must collectively pay \$20,250,000 in taxes over the life of the current sewer project to pay for the remaining 68% of Chelmsford to be sewerred. Please, do not turn your back on your neighbors. They have supported you. Now they need your support.

Also in 1995, the Chelmsford Sewer Commission and the Tyngsboro Sewer Commission signed a formal agreement permitting Tyngsboro to transmit sewerage through Chelmsford to Lowell for treatment. Both Commissions worked cooperatively to formulate and execute the agreement.

In 1995, Chelmsford purchased 3,010,000 gallons of sewer capacity from the City of Lowell with the option to re-sell part of that capacity to Tyngsboro. The North Chelmsford sewer system was designed and constructed with additional capacity to accommodate flows from areas in Tyngsboro west of the Merrimack River.

The agreement essentially sells Tyngsboro 350,000 gallons of sewage capacity at a cost of \$1,650,000 to Chelmsford. The \$1,650,000 includes both principal and interest payments for Tyngsboro's share of the capital costs to convey its wastewater through Chelmsford and treat it in Lowell. Chelmsford's sale of 350,000 gallons to Tyngsboro does

not leave Chelmsford with a shortfall of capacity to serve future needs.

The first partial payment by Tyngsboro of \$100,000 was received by Chelmsford shortly after the agreement was signed in mid-November. All payments received by Chelmsford from Tyngsboro will be used to retire Chelmsford's sewer debt and will further reduce the impact of the sewer project on the Chelmsford tax rate.

In 1995, the Commission completed negotiations with developers and commercial property owners in the Drum Hill Area to extend municipal sewerage to the area. The Dingwell Street Relief Interceptor was constructed in 1995 opening up the Drum Hill Area for sewerage flow. One hundred percent of all costs required to sewer the Drum Hill Area will be assigned to the commercial and industrial property owners, with no costs assigned to the residents of Chelmsford.

The Commission would like to acknowledge our support staff, Evelyn Newman and Jacqueline Sheehy for their hard work, professionalism and patience. Their multifaceted duties are shared by the Sewer Division of the Department of Public Works, and they are the individuals who interface with the public on a daily basis.

Respectfully Submitted

CHELMSFORD SEWER COMMISSION

John P. Emerson, Jr., Chairman

Barry B. Balan, Vice Chairman

George F. Abely, Clerk

Richard J. Day

Thomas F. Moran

SOLID WASTE ADVISORY COMMITTEE

Members:

Norma Eisenmann, Chairperson

Barbara Scavezze, Solid Waste Coordinator

Allen Beebe

Elizabeth Mattson

Robert McCallum

Peter Nelson

The Town awarded a 10 year contract to Ogden Martin for solid waste disposal, and a 5 year contract to Waste Management for the weekly collection of solid waste, the biweekly collection of recyclables, and curbside leaf collections (held once in the spring and twice in the fall). The recycling program expanded in July to include (in addition to bottles, cans and newspapers): plastics #1-7, aseptic containers (such as paper milk cartons), mixed paper, magazines, catalogs, phone books, and cardboard (such as cereal boxes and packing boxes).

The Solid Waste Advisory Committee held a brush drop-off (one in the spring and one in the fall), and instituted a drop-off for furniture, household goods, and metal items (one in the spring and one in the fall).

SWAC produced and mailed a yearly informational flyer to all residents. The yearly flyer included the recycling schedule, and detailed the proper methods, timing and places for disposal of various types of recyclable material and solid waste. This type of information was also prepared for inclusion in the Community Newsletter. SWAC also participated in the 4th of July activities with a float which highlighted the new recyclable materials.

VETERANS' SERVICES

Director: William L. Hahn

To the Honorable Board of Selectmen and residents of the Town of Chelmsford, the annual report of activities of the Department of Veterans's Services is submitted.

In accordance with Chapter 115, M.G.L., veterans benefits were provided to eligible needy veterans for FY1995 at a cost of \$83,276, of which 75% of that amount is reimbursed to the Town by the Commonwealth. Monthly caseloads averaged between 10-15 during this period. In addition, 28 federal claims for pensions and compensation through the US Dept. of Veterans Affairs were filed, resulting in awards totaling \$12,509.

The District Office, located in the Old Town Hall, Chelmsford Center, serves veterans of the Towns of Chelmsford and Westford. The Town of Westford shares 40% of the operating costs and an unpaid District Veterans Advisory Board represents the veterans of both towns.

This office has been greatly assisted by the membership of the Veterans of Foreign Wars, American Legion, DAV, Merrimack Valley Vietnam Veterans, Chelmsford Veterans Memorial Park Committee and the Chelmsford Community Exchange. In addition, the Board of Selectmen and Town Manager have been very supportive of the towns' veterans.

VETERANS' EMERGENCY FUND COMMITTEE

During the year of 1995 the committee did not receive any applications for assistance from Veterans of World War II. Applications for assistance usually comes from the Veterans' Agent of the Veterans' Benefits Department. Assistance is given in the form of Material Grants and no cash payments have been made in the past.

The fund now totals \$20,012.86. It was established in 1947 and may veterans of World War II have been helped. The fund is now approaching nearly fifty years of operation. Present income is derived from interest on bank savings and certificate accounts.

One of our longest serving members of the committee, Mr. George F. Waite, resigned due to ill health and later in the year passed on. Mr. Waite was an original appointee to the committee in 1947 and served faithfully until 1995. He attended every meeting during that long span of years. We now acknowledge his willingness to serve for nearly fifty years.

Present members, one from each voting precinct, are listed as follows:

- Precinct 1: Steven E.C. Belkakis, DDS
- Precinct 2: Carl Lebedzinski
- Precinct 3: James J. Walker
- Precinct 4: John J. McNulty
- Precinct 5: Frederick M. Reid
- Precinct 6: Alfred M. Coburn

Precinct 7: Alan E. Greehalgh
Precinct 8: Neal C. Stanley
Precinct 9: Lloyd C. Greene, Jr.

The committee extends its appreciation to the various town officials who have assisted the committee over past years.

Respectfully Submitted,

TOWN OF CHELMSFORD
VETERANS' EMERGENCY FUND COMMITTEE

Alfred H. Coburn
Chairman

VETERANS' EMERGENCY FUND

Treasurer's Report to the Board of Selectmen
and the Town Manager

January 1, 1995 through December 31, 1995

Balance on Hand as of 1/1/1995:	\$19,220.29
Add Receipts:	
The MassBank for Savings, Reading MA	
Interest	\$438.12
The MassBank for Savings, Reading MA	
Interest	<u>\$354.45</u>
Total Interest Received:	<u>\$792.57</u>
Balance on Hand as of 12/31/1995:	<u>\$20,012.86</u>

ASSETS

MassBank for Savings, Acct. #911287909	\$13,703.24
MassBank for Savings, Acct. #922055696	<u>\$6,309.62</u>
Total Assets	<u>\$20,012.86</u>

LIABILITIES

Total Liabilities	<u>\$ None</u>
Total Assets, less Liabilities, as of December 31, 1995	<u><u>\$20,012.86</u></u>

Respectfully Submitted:

TOWN OF CHELMSFORD
VETERANS' EMERGENCY FUND COMMITTEE

Alfred H. Coburn, Treasurer

**WARRANT FOR ANNUAL
TOWN ELECTION APRIL 4, 1995**

MIDDLESEX, SS.

To the Constable, or any other suitable person of the
Town of Chelmsford:

Greetings:

In the name of the Commonwealth aforesaid, you are
hereby requested to notify and warn the legal voters of
said Chelmsford to meet in their several polling places,
VIZ:

Precinct 1:

Town Office Building Gymnasium

Precinct 2:

Harrington Elementary School Gymnasium

Precinct 3:

Harrington Elementary School Gymnasium

Precinct 4:

Westlands School Cafetorium

Precinct 5:

Byam School Cafetorium

Precinct 6:

Westlands School Cafetorium

Precinct 7:

McCarthy Middle School, Small Gymnasium

Precinct 8:

McCarthy Middle School, Small Gymnasium

Precinct 9:

Town Office Building Gymnasium

On Tuesday, the 4th day of April 1995 being the first Tuesday in said month at 8:00 a.m. until 8:00 p.m. for the following purposes:

To bring in their votes for the following officers:

Two Selectmen for three years;

Two School Committee Members for three years;

Two Public Library Trustees for three years;

One Board of Health Member for three years;

Two Planning Board Members for three years;

One Planning Board Member for unexpired two year term;

Two Sewer Commissioners for three years;

One Housing Authority Member for five years;

One Cemetery Commissioner for three years;

One Constable for three years;

and to vote on the following question:

QUESTION 1

THIS QUESTION IS NOT BINDING

Shall the Town vote to amend the Chelmsford Home Rule Charter under part III, Section 3-2 (c), Board of Selectmen Appointment Powers such that the Board of

Selectmen shall have the power to appoint Policy Advisory Committees to assist their decision making process?

Yes/No

and to bring in their votes for the following:

Fifty-four Representative Town Meeting members; six representatives per precinct for a three year term.

Two Representative Town Meeting Members for an unexpired two year term in Precinct 1.

One Representative Town Meeting Member for an unexpired two year term in Precinct 2.

One Representative Town Meeting Member for an unexpired one year term in Precinct 9.

The polls will be open from 8:00 a.m. until 8:00 p.m.; and will meet in the Senior Center, Groton Road, North Chelmsford on Monday, the twenty-fourth day of April, at 7:30 p.m. in the evening, then and there to act upon the following articles, VIZ:

For complete warrant information see original documents on file in the Town Clerk's Office.

TOWN ELECTION APRIL 5, 1994

*Candidate for Re-election

	Prec 1	Prec 2	Prec 3	Prec 4	Prec 5	Prec 6	Prec 7	Prec 8	Prec 9	TOTAL
SELECTMEN 3 Year Terms (2)										
Blanks	148	121	155	123	150	150	158	139	134	1278
Roger A. Blomgren	275	260	362	344	266	381	376	324	288	2876
William F. Dalton	318	310	356	319	295	345	260	255	334	2792
Cheryl Adkins Boss	199	77	169	126	222	314	307	239	204	1857
Richard E. DeFreitas*	255	105	208	198	267	311	327	232	258	2161
Write-In	0	1	0	1	4	2	1	1	1	11
Misc	1	0	0	1	0	3	1	0	1	7
TOTAL	1196	874	1250	1112	1204	1506	1430	1190	1220	10982

SCHOOL COMMITTEE 3 Year Term (1)

Blanks	28	31	41	24	27	50	33	36	19	289
Anthony V. Volpe	267	196	221	294	246	297	277	238	267	2303
Joseph A. Balan	77	76	122	87	63	102	79	74	98	778
Barbara H. Ward*	225	133	238	151	266	303	325	246	223	2110
Write-In	0	0	0	0	0	0	0	0	2	2
Misc	1	1	3	0	0	1	1	1	1	9
TOTAL	598	437	625	556	602	753	715	595	610	5491

LIBRARY TRUSTEE 3 Year Terms (2)

Blanks	393	302	380	343	388	490	419	396	387	3498
James F. Murray	183	106	189	206	196	237	210	179	224	1730
Nancy J. Knight*	357	283	391	351	371	486	478	362	350	3429
Jaelyn Dolan Matzkin	257	179	289	211	249	290	320	250	255	2300
Write-In	1	0	0	1	0	1	0	1	3	7
Misc	5	4	1	0	0	2	3	2	1	18
TOTAL	1196	874	1250	1112	1204	1506	1430	1190	1220	10982

BOARD OF HEALTH 3 Year (1)

Blanks	176	125	171	163	200	219	212	184	210	1660
Paul F. McCarthy*	415	311	450	386	400	526	499	409	398	3794
Write-In	5	1	0	6	2	7	4	0	2	27
Misc	2	0	4	1	0	1	0	2	0	10
TOTAL	598	437	625	556	602	753	715	595	610	5491

BOARD OF HEALTH Unexp 2 Yr Term (1)

Blanks	193	129	184	168	212	219	191	187	221	1704
Peter Dulchinos	400	304	440	384	390	530	521	406	388	3763
Write-In	4	3	0	2	0	3	0	0	1	13
Misc	1	1	1	2	0	1	3	2	0	11
TOTAL	598	437	625	556	602	753	715	595	610	5491

TOWN ELECTION APRIL 5, 1994

*Candidate for Re-election

	Prec 1	Prec 2	Prec 3	Prec 4	Prec 5	Prec 6	Prec 7	Prec 8	Prec 9	TOTAL
PLANNING BOARD 3 Year Terms (3)										
Blanks	563	468	553	531	563	667	667	559	614	5185
Robert J. Galejs	229	149	257	251	222	304	286	240	347	2285
Christine A. Gleason*	308	260	421	325	347	474	440	366	315	3256
James P. Good*	341	218	314	298	334	404	375	315	286	2885
Kim J. MacKenzie*	348	216	325	259	337	406	374	298	265	2828
Write-In	3	0	3	2	1	0	2	0	2	13
Misc	2	0	2	2	2	4	1	7	1	21
TOTAL	1794	1311	1875	1668	1806	2259	2145	1785	1830	16473
SEWER COMMISSION 3 Year Term (1)										
Blanks	193	108	161	155	198	208	221	174	219	1637
George F. Abely*	402	328	462	397	401	542	490	417	388	3827
Write-In	1	0	1	2	3	1	3	2	3	16
Misc	2	1	1	2	0	2	1	2	0	11
TOTAL	598	437	625	556	602	753	715	595	610	5491
CEMETERY COMMISSION 3 Year Term (1)										
Blanks	177	125	178	159	193	212	202	167	206	1619
Jean R. McCaffery	415	311	444	397	409	539	511	425	404	3855
Write-In	1	0	3	0	0	1	1	1	0	7
Misc	5	1	0	0	0	1	1	2	0	10
TOTAL	598	437	625	556	602	753	715	595	610	5491
QUESTION 1										
Blanks	80	64	68	77	69	95	69	79	84	685
Yes	413	298	462	387	431	527	532	410	409	3869
No	105	75	95	92	102	131	114	106	117	937
TOTAL	598	437	625	556	602	753	715	595	610	5491

ANNUAL TOWN MEETING
APRIL 24, 1995

The Annual Town Meeting was called to order at 7:40 PM, at the Senior Citizen Center by the Moderator Dennis J. McHugh. The Moderator recognized the presence of a quorum, there were 155 Town Meeting Representatives present. The Moderator pointed out the fire exits. He went over the Town Meeting rules and procedures and made a few public announcements.

The Moderator then requested a moment of silence in honor of two former elected officials. Selectman and School Committee member, Daniel Hart, who passed away November 14, 1994. Assessor, Housing Authority Chairman, and Town Meeting Representative, Ruth Delaney, who passed away January 25, 1995. He also requested because of a bombing which had taken place on April 19th at the Oklahoma Federal Building in Oklahoma City, Oklahoma, a moment to remember those who died, and their families.

The Moderator then asked for permission to allow the following non residents and/or department heads to address the body when articles required their input. Mary Mahoney, Library Director and Philip Seibert, Architect for the Library, Bernie Di Natale and Robert Cruickshank, of the School Department. Motion carried.

Chairman of the Board of Selectmen Robert P. Joyce welcomed to the meeting newly elected Town Meeting Representatives and Selectman Susan Gates. The body responded with a round of applause.

Selectman Peter Lawlor then read two proclamations. This week April 24th to April 28th is to be known as Student Government Week. The week of May 1st to May 5th is to known as Government Week.

UNDER ARTICLE 1 Selectman Robert P. Joyce, moved that the Town vote to hear reports of the Town Officers and Committees.

The Moderator announced that Representative Carol Cleven and Senator Cecile Hicks were present and would each give a brief report on their activities.

Representative Carol Cleven came forward and gave a brief summary of two bills. One was concerning State aid for Education. The other was State funding for sewers. Now with the new title five being in effect, sewerage will be an important factor in the future.

Senator Cecile Hicks discussed the proposed Library funding and grant process being offered by the State. She said that Chelmsford's was in an excellent position for funding. She addressed briefly the Raytheon Company's issue concerning the requested tax breaks needed to maintain the Company in Massachusetts. The final item mentioned was an update on the State's budget.

Selectman Robert P. Joyce, moved to waive the reading of the Constable's return service and the posting of the warrant be waived. The Motion carried unanimously, by a show of hands. Selectman Robert P. Joyce moved that the reading of the warrant be waived. The Moderator asked for a show of hands, motion carried, unanimously.

The Moderator requested that Leonard Doolan III come forward and present to the body a report of the Voting Procedural Committee, which had been appointed at the 1994 Spring Annual Town Meeting, under article 16. Leonard Doolan gave his report. He explained that the Committee had been appointed and charged to recommend a solution to the present voting procedure presently being followed by the Town Meeting Representatives. Currently there is no means of accountability except through the present method of a roll call vote. The Committee sent surveys to the following surrounding cities/towns with representative style government: Adams, Amherst, Lexington, Natick, Reading, S. Hadley, Stoughton, Walpole, Webster, and Winchester. The results were the same, there was no actual method of recording individual votes. The voting methods used were hand counts or voice votes. As a result a debate took place among the Committee members. After a majority vote, it was decided that a tally card be designed and used during regular and special town meetings. A warrant article has been submitted and will be discussed and voted on at some point during this scheduled annual meeting. The Moderator asked that the body accept this report by way of show of hands, motion carried.

UNDER ARTICLE 2 The Moderator explained the procedure he would follow during this article. He was going to read the budget figures shown in the grey area of the warrant book first. These are the total figures for the departments listed. He would then read the departments and their budget figures, at which time questions and discussions would be entertained. A final vote would be taken at the end, which will be the figured needed to raise and appropriate.

Town Manager Bernard Lynch gave a presentation explaining certain increases within the departmental budgets and why the recommendations were made. The total budget has an increase of 2 1/2 % with an expected shortfall of \$90,000.00. This is due to a decrease in School Aid. He felt confident that the receipts were coming in at a good level, and would be able to close the gap by the time the tax rate budget certification is set in the fall. He felt that it is a good budget and that it reflects the progress that has been made over the years of maintaining a good quality of life for the Town.

The Moderator began reading the figure's under Municipal Administration. Under the Selectmen's Budget a question was asked by John Wilder, concerning an increase. The Town Manager explained that this was due to the increase in personnel services. Non-union personal and the increase in his compensation. The Moderator continued to read from Town Manager through the Conservation Commission. John Wilder asked for an explanation of the increase. The Town Manager explained that the position of Land Use Co-ordinator has increased hours to become a full-time position due to the use of Conservation Commission and the DPW. The Moderator continued to read from Board of Appeals through Planning Board. John Wilder asked what the increase was. The Town Manager explained that the personnel services have increased from part-time position to full time at the Planning Board's request. The position had been cut back previously but now due to the requirement of more plans etc an increase in hours is justifiable. The Moderator continue reading up to the School Department. Michael Sockol asked for Dr. Moser to come forward and give an explanation. Dr Richard Moser, School Superintendent, went over the handout that was made available, which

explained the requested additional funding. John Wilder questioned the status of the Center School Project. Robert Cruickshank, Business Manager explained that it will be at least another year before State funding will be made available. The Moderator read the Public Safety budget figures. John Wilder questioned the increase in the Police Department's personnel budget. The Manager explained that this increase is due to all the dispatchers now appearing under the Police Department's budget. The Moderator continued reading from the Dog Officer through the Town Engineer's budget. John Wilder questioned the increase. The Town Manager explained that a clerical position had been shifted from the Sewer Department to the Engineer's Department. The Moderator continue reading to the Board of Health where the Town Manager moved to increase the Budget by \$1,760.00 under Personnel Services, for a total line item figure of \$176,223. Which will reflect a total budget of \$191,723. The Moderator continue reading under the Library budget through the Total Budget line item.

The Moderator asked for the total budget figure. The Town Manger gave the total figure of \$52,173,202. He then explained that at the Special Town Meeting this figure would be reduced by \$1,150,000.00 with Sewer Betterment money and a \$2,000.00 transfer of Wetland Protection Act money to the Conservation budget. Bernard Lynch further explained that the total budget figured is \$54,470,272 minus the total nonappropriated expenses, minus the warrant articles to be voted on, and minus the sewer user fee offset. Barry Balan moved that the body accept the total budget as presented. The Moderator asked for a show of hands on the figure of \$52,173,202. motion carried, unanimously.

The budget article reads as follows:

Town Manager Bernard Lynch, moved that the Town vote to raise and appropriate the sum of \$52,173,202 to defray Town charges for the fiscal period July 1, 1995 to June 30, 1996.

MUNICIPAL ADMINISTRATION

1. Personnel Services	\$ 1,438,631
2. Expense	385,298
3. Out of State	4,500
4. Outlay	3,200
5. Legal Services	<u>18,000</u>
TOTAL	\$ 1,438,631

EDUCATION

CHELMSFORD SCHOOL DEPARTMENT

6. Total Budget	\$ 27,703,325
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NASHOBA VALLEY TECH SCHOOL

7. Total Budget	\$ 511,072
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PUBLIC SAFETY

8. Personnel Services	\$ 5,526,656
9. Expense	474,493
10. Out of State	4,100
11. Outlay	<u>47,250</u>
TOTAL	\$ 6,052,499

PUBLIC WORKS

12. Personnel Services	\$ 1,115,498
13. Expense	2,587,595
14. Out of State	1,500
15. Outlay	12,500
16. Snow and Ice	<u>350,000</u>
TOTAL	\$ 4,067,093

SEWER COMMISSION

17. Expense	\$ 15,000
18. Out of State	
TOTAL	\$ 17,500

CEMETERY DEPARTMENT

19. Personnel Services	\$ 169,136
20. Expense	14,925
21. Out of State	500
22. Outlay	<u>0</u>
TOTAL	\$ 184,561

COMMUNITY SERVICES

23. Personnel Services	\$ 351,865
24. Expense	<u>148,018</u>
TOTAL	\$ 499,883

LIBRARY

25. Personnel Services	\$ 641,439
26. Expense	214,332
27. Out of State	<u>1,500</u>
TOTAL	\$ 857,271

UNDISTRIBUTED EXPENSES

28. TOTAL \$ 5,392,620

DEBT & INTEREST

29. Principal \$ 4,242,826

30. Interest 1,889,805

TOTAL \$ 6,132,631

GROSS OPERATING BUDGET \$ 54,470,272

Warrant Articles 364,570

Art 21 Non Appropriations 1,248,616

(5/8/95 - defeated)

Sewer Offset Receipts 683,884

R & A \$ 52,173,202

See Art 15 STM 5/4/95 Wetld. Spec Rev 2,000

See Art 16 STM 5/4/95 Sewer Bents 1,150,000

R & A \$ 51,021,202

Plus: Art 21 Non Appropriations (+) 150,000

TOTAL R & A \$ 51,171,202

UNDER ARTICLE 3 Selectman Robert P. Joyce, moved that the Town vote to appropriate the sum of \$1,100,000.00 for the following capital projects:

<u>DEPART.</u>	<u>ITEM</u>	<u>BUDGET</u>
FIRE	Reburbish fire Truck	\$ 60,000
	Station roof repair	15,000

POLICE	Cruiser replacement	\$	100,000
	Police facility .plan/engin.. study		20,000
	Police facility security surveillance sys		12,000
DATA PROCESSING			
	Computer upgrades	\$	30,000
DPW	One ton truck - sewer	\$	30,000
	Old Town Hall repairs		35,000
	Drainage		50,000
	One ton truck		30,000
	Vehicle for highway Superintendent		25,000
DPW/SCHOOL SIDEWALK CONSTRUCTION			
	Sidewalk design & construction	\$	300,000
SCHOOL			
HIGH SCHOOL			
	Cafeteria tables	\$	7,000
	HVAC		28,000
	Microscopes		30,000
MCCARTHY			
	Cafeteria tables & chairs	\$	7,000
PARKER			
	Student desks & chairs	\$	20,000
	Library/computer furniture		20,000
	Intrusion alarm		15,000
	Telephone system		24,000
HARRINGTON			
	Intrusion alarm	\$	15,000

WESTLANDS

Intrusion alarm \$ 15,000

TECHNOLOGY

Work stations \$ 102,000

Network School System 100,000

MAINTENANCE

Backflow systems \$ 10,000

TOTAL: \$ 1,100,000

and to borrow the sum of \$1,100,000.00 to fund these obligations.

The Town Manager explained the article. The Moderator asked for any questions. Hearing none, he then asked for the Finance Committee's recommendation. The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Moderator asked for a vote by way of a show of hands, motion carried, unanimously.

UNDER ARTICLE 4 Town Manager Bernard Lynch, moved that the Town vote to raise and appropriate, the sum of \$150,000.00 to be used as a Reserve Fund at the discretion of the Finance Committee, as provided in General laws Chapter 40, Section 6.

The Town Manager explained that this is to be used by the Finance Committee in the need of emergency funds. This figure has been used for the last six years, and has proved adequate. The Finance Committee recommended the article. The Board of Selectmen

recommended the article. The Moderator asked for a vote by way of a show of hands, motion carried, unanimously.

UNDER ARTICLE 5 Town Manager Bernard Lynch, moved that the Town vote to transfer the sum of \$12,500.00 from the sale of the Graves and Lots to the Cemetery Improvement and Development Funds.

The Town Manager explained the article. The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Moderator asked for a vote by way of a show of hands, motion carried, unanimously.

UNDER ARTICLE 6 Town Manager Bernard Lynch, moved that the Town vote to raise and appropriate the sum of \$19,500.00 to engage a private accounting firm to prepare an audit of all accounts in all departments in the Town of Chelmsford.

The Town Manager explained that due to the Town receiving Federal Funds an audit must be done. The Town has a policy of annually conducting an audit of all its books. The cost of the service is by comparable bid, of \$19,500.00. The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Moderator asked for a vote by way of a show of hands, motion carried, unanimously.

UNDER ARTICLE 7 Town Manager Bernard Lynch, moved that the Town vote to raise and appropriate the sum of \$20,000.00 for the purpose of funding the sand lease approved by the Town under Article 12 of the 1989 Annual Town Meeting.

The Town Manager explained that this is the seventh year of a ten year lease of the land behind the Highway Department's garage on Richardson Road. It has been very beneficial to the town. The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Moderator asked for a vote by way of a show of hands, motion carried, unanimously.

UNDER ARTICLE 8 Town Manager Bernard Lynch, moved that the Town vote to authorize the Town Manager and the Board of Selectmen to sell pursuant to the provisions of Massachusetts General Laws Chapter 30B Police Cruisers and appropriate the sum of \$20,000.00 from funds received from said sales towards the purchase of communication radios for the police department.

Town Manager explained that in previous years the radios were kept and stripped for parts. Times have changed and the cost effective way is to sell these radio's at auction and use the funds to purchase new equipment. The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Moderator asked for a vote by way of a show of hands, motion carried, unanimously.

UNDER ARTICLE 9 Selectman Robert P. Joyce, moved that the Town vote to authorize the Board of Selectmen to convey in accordance with M.G.L. Chapter 30B, for consideration to be determined, all right, title and interest, if any held by the town in a certain parcel of land on Shore Drive, shown as lots 35 & 36 on Assessor's Map 45, containing 6700 square feet and 4638 square feet more or less respectively; and more fully described in a deed

recorded in the Middlesex North district Registry of Deeds in Book 6258, Page 149 and Book 3041, Page 53.

Rather than withdraw this article, The Town Manager requested that the article be defeated. The Moderator asked for the Finance Committee's recommendation. The Finance Committee supported the motion to defeat. The Board of Selectmen also supported the motion to defeat. The Moderator asked for a vote by way of a show of hands, motion defeated.

UNDER ARTICLE 10 Town Manager Bernard Lynch, moved that the Town vote to raise and appropriate \$40,000.00 for the purpose of paving Mallory Street to Town specifications and to assess betterments to the residents benefited by the paving of Mallory Street pursuant to M.G.L. Chapter 80 for a percentage of the amount expended under this article.

The Town Manager explained that this is a new program. Due to this being a public way, which is not accepted the Town would do the necessary work. The cost is \$40,000.00. and the provisions must be accepted by the four residences on Mallory Street before any work is to be done The Town would pay 25% which is \$10,000.00 and the residents pay 75%, which is \$30,000.00, which will be divided among them and attached to their taxes as a betterment fee. Due to the ongoing maintenance cost of grading the road over the years the Town will save \$10,000.00. Questions were asked. John Wilder wanted to know if this will set a precedent, and how many roads are like this throughout the town. The Town Manager explained that this is a new program and if all the residents on a street accept the provisions it may be used in the future. There are approximately fifteen streets. John

Emerson of the Sewer Commission added, that any of the dirt roads in the Freeman Lake area slated for sewage in the future will be paved after sewage is put in. The Town Manager explained that Mallory Street was not one of these roads. Discussion took place. Dennis Ready asked who owned the land if the road is not acceptable, the Town or residents? Town Counsel James Harrington came forward and explained that because it is a public way and a passable way the four landowners own the land up to the roadway. The Town does not own the legal title to the property. The Moderator asked for the Finance Committee's recommendation. Dwight Hayward, Chairman of the Finance Committee said that the Board did support the article, however, due to the cost being higher than originally anticipated, the Board will not make any recommendation at this time. The Board of Selectmen recommended the article. The Moderator asked for a show of hands, motion carried.

UNDER ARTICLE 11 Selectman Robert P. Joyce, moved that the Town vote to accept the following mentioned streets, as laid out by the Board of Selectmen and shown by their reports duly filed in the office of the Town Engineer:

1. Boyds Lane
2. Carter Drive
3. Adirondack Road
4. Omni Way
5. Peders Place

Providing all the construction of the same meets with the requirements of the Board of Selectmen, and subject to the withholding of any remaining bonds until such requirements have been met; vote to authorize the Board of Selectmen to acquire any and all temporary and/or permanent easements, and any property in fee simple, with

trees thereon, by purchase, eminent domain, or otherwise, road improvements, and to vote to raise and appropriate, the sum of \$5.00 to defray all necessary costs, fees and expenses in connection with the acquisition of said land and for paying any damages which may be awarded as a result of any such taking; and vote to authorize the Board of Selectmen to negotiate and execute all necessary and proper contracts and agreements thereto.

The Town Manager explained that these are roadways that have gone through the Planning Board's subdivision process and are now in the opinion of the Town Engineer and Board of Selectmen ready to be accepted. Burton Lane which was on the original motion has been dropped due to legal questions at this time. The five mentioned with the exception of Peders Place, which is a new subdivision, are from old subdivisions and for one reason or another have not been accepted until now. He said that all the roads meet the Town's standards. The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Moderator asked for a vote by way of a show of hands, motion carried.

UNDER ARTICLE 12 Leonard Doolan III, moved that the Town vote to adopt a means of recording the votes of Town Meeting Representatives on each Town Meeting Article. Said record will be in the form of a Town Meeting Representative Voting Record Card which shall be distributed, collected, and maintained by the Town Clerk. The Voting Record Card shall include precinct number, representative name, session and year, article numbers with yes, no or abstain voting boxes, and signature line declaring that the votes recorded are true and correct.

Leonard Doolan requested that a Representative from each table come forward and pick up enough of the samples of the voting card for each Representative at each table. Leonard Doolan then explain that this is the tally card/voting record that each Representative will receive when checking in. Each Representative is to mark their vote on each article. It will show a Representative's attendance and allow the voter's to view how a Representative voted. The card may stay on file for perhaps five years. It is a relative easy system to follow. The thoughts were that only actual votes be recorded and not the procedural votes. It would not be a mandatory system. Many questions were asked. Glenn Thoren questioned what method would be considered the legal vote count. The actual tally done by the Moderator or the count done after viewing the cards? What if there is a wide difference. The Committee didn't think that there would be a major difference. The Moderator explained that the actual count taken would be the official count, not what is recorded on the cards. Glenn Thoren asked for Town Counsel's opinion on what the legal ramifications could be. Town Counsel James Harrington said that the actual hand count would be the official controlling count. It could be questioned after viewing the cards, however the official count would be the one conducted by the Moderator at the time. Brad Emerson asked if this was to be a voluntary procedure. Leonard Doolan explained that there is nothing in the article nor is there a by-law that states that a official individual tally be kept. This would strictly be a volunteer effort. If a Representative didn't want to pass in a tally card that was his or her choice. Cheryl Warshafsky spoke in favor of the tally card for accountability purposes, would it be published? She also questioned why didn't the committee make it a mandatory process? Or just enforce the roll call procedure. Leonard

Doolan said that as far as publication, the records would be made available to whoever. Roll call votes could still be requested at any time, this would not eliminate them. More questions took place. Kathleen Fitzpatrick questioned the Town Clerk, Mary St.Hilaire as to how many requests had there been to view the previous roll call votes? Her response was none. How do other committee's record their votes. Selectman Joyce explained that different committee's record the individual member's votes in their minutes of there meeting. Dolores Blomgren questioned if the card had been shown to the Town Clerk, or if any input had been sought from her. The Town Clerk had not been consulted one way or the other. The Moderator asked for the Finance Committee's recommendation. The Finance Committee recommended the article. The Board of Selectmen did not recommend favorable action. A discussion took place. Michael Sockol wanted to amend the article. Town Counsel, James Harrington said that his motion was out of order. John Coppinger didn't like the Committee's recommendation at all. He felt that more should have been done for modifying the process. He felt that precinct captain's should be appointed and that Representatives sit together in precincts. He urged that this article be defeated and that another article be resubmitted which would address force actual organization and voting procedures of the Representatives. Town Clerk Mary St.Hilaire spoke against the article. It is to loosely written because it is not a mandated method of recording votes. She felt that it could put her office in a situation if a Representative chooses not to return the tally card and is later questioned for accountability on an article. The Moderator asked for a vote by way of a show of hands, motion defeated.

UNDER ARTICLE 13 Library Trustee, Elizabeth McCarthy, moved that the Town vote to authorize the design, construction and original equipping of a new library facility to be constructed as an addition to the existing Adams Library and appurtenant town owned properties, and further to authorize the Board of Library Trustees, Board of Selectmen, and/or Town manager to apply for any State and/or Town Manager to apply for any State and/or Federal funds which might be available to defray all or part of the cost of the design, construction and original equipping of the addition to the Adams Library to the Adams Library and to authorize the Board of Library Trustees to accept and expend any such funds when received without further appropriation under the supervision of the Town Manager.

The Town Manager explained that this article would allow the opportunity for the Library Trustee's to apply for a State grant in order to expand the Adams Library. This Library was last added onto thirty-five years ago. Satellite operations have been built up by purchasing adjacent properties, and other areas in Town. It is the second most utilized library in this region. It needs to expand. To create a larger space for selection, meeting rooms, make handicap accessible, and to meet the needs of the twentyfirst century in technology. Members from the Library Building Committee as well as the Architect of the proposed new Library expansion, were present for questions. Edward Cady asked how many personnel currently work at the Library, and how many new personnel would need to be hired. There are 22.1 full time employee's. Three more full time employees would be needed. What is the difference between an exemption and an over-ride. The Town Manager explained that an override is built into the tax base, where an exemption is

needed only for as long as it takes to pay the bond for a proposed project. David McLachlan questioned the language of the article. Bernard Lynch explained that the State provided the wording for the article. It was asked what the proposed cost for the project would be. For the average taxpayer it would be \$50.00 for the first year in a ten year bond. Working it's way down to approximately \$36.00 in the last year of the bond. The Moderator asked for the Finance Committee's recommendation. Chairman of the Finance Committee, Dwight Hayward explained that this would allow the Trustee's to go ahead and seek grant money that is available. A few years ago this body voted an extra \$950,000.00 for the School Budget. The Town is going to be paying \$950,000.00 plus 2 1/2 % each year indefinitely. This project if it goes ahead at maximum would be approximately \$800,000.00 down to \$0.00 in a ten year period. It should be a serious consideration and the Committee recommended the article. The Moderator asked for the Selectmen's recommendation. Selectmen Joyce said that the four who are present recommended favorable action. The Moderator asked for a vote by way of a show of hands, motion carried.

UNDER ARTICLE 14 Town Manager Bernard Lynch, moved that the Town vote to amend the Traffic Rules and Orders Article VI. STOPPING, STANDING AND PARKING by adding the following:

Section 27A All Night Parking Prohibited It shall be unlawful for the operator of any vehicle to park said vehicle on any street between the hours of midnight and 6 A.M. of any day from December 1st to March 31st.

The Town Manager explained that this had been a long standing by-law and had been discontinued about eight years ago. The problems cited were lack of available parking in certain neighborhood areas of North Chelmsford. It was felt that perhaps once sewage went through, driveways could be put in where the septic systems had been and the parking problems would be eliminated. Surrounding cities and towns have parking bans. Plows and emergency vehicles can not get by on certain roads and it has been requested by the Police and DPW that the overnight ban be reinstated. The Moderator asked for the Finance Committee's recommendation. The Finance Committee was in favor of the article. The Board of Selectmen did not recommend the article. Jeff Stallard spoke against the article. He said that this would have an significant impact on the village of North Chelmsford. There are many narrow roads and it would propose a hardship. Bernard Lynch said that it is because of the narrow roads that this is all the more reason that there be no parking in order to allow emergency vehicles can get through the streets. Tom Christiano questioned the Board of Selectmen on their vote on the article. Robert Joyce spoke against the article. Peter Lawlor said that he was the only Selectman in favor. He felt that safety was the main issue, no matter how inconvenience a parking situation is. Susan Gates spoke against the article. She viewed the Gay Street area and is aware of the lack of parking spaces adjacent to the properties. Roger Blomgren said that when the snow emergency ban is declared then use the tow trucks to remove any problem vehicles. Bill Dalton said that when he was a landlord in the area he did install a driveway, however, he know's first hand what the parking problems are. It would be hard on other landlord's who want to rent their property if an overnight parking ban is

put back into effect. John Emerson spoke in favor of the article. As a past Selectman he traveled with the drivers of the plows and it is a tremendous safety hazard when plows can not get down a blocked street. A lengthy discussion took place. James Pearson DPW Superintendent spoke in favor of the article. Many questioned the need for a full time ban from November till April if there is only an average of a few snow storms per year. Rather than create a hardship for people for four months, the snow emergency ban should be enforced. Jeffrey Stallard moved the question. The Moderator asked for a show of hands, motion carried, unanimously. He asked for a vote by way of a show of hands, motion defeated.

Selectman Robert Joyce, moved to adjourn the meeting until Monday May 1st at 7:30 PM. The Finance Committee did not recommend the article. They wanted to continue on with the meeting. Philip Currier felt that the meeting should adjourn until the night of the scheduled Special Town Meeting of Thursday May 4th. The Moderator asked for a show of hands on the motion to adjourn, motion defeated and the meeting continued.

UNDER ARTICLE 15 Town Manager Bernard Lynch, moved that the Town vote to authorize the Town Manager to appoint a Harbor Master whose duties shall include the regulation of navigation and recreational boating on the Merrimack River to insure the safety of the boating public. The Harbor Master subject to the approval of the Town Manager shall be responsible for establishing rules and regulations and fee schedules for the use of the public launching ramp on Wotton Lane. The Harbor Master or his designee as approved by the Chief of Police shall police the operation of the public launching ramp and Merrimack River with the Town of Chelmsford and shall

collect all fees and fines as provided in the rules and regulations. Subject to the approval of the Town Manager, the Harbor Master shall be authorized to apply for any State and/or Federal Funds or grants which might be available to defray all or part of the costs of establishing or maintaining this position and further to authorize the Harbor Master, under the supervision of the Town Manager to accept and expend any such funds without further appropriation.

Town Manager explained that the purpose of this article is to control the boat traffic on the Merrimack River. The Town would work with the City of Lowell and the Town of Tyngsboro. Patrols would be put into place that would make people abide by the rules and regulations established by the Commonwealth. Fee's could be collected at boat ramps. Due to public access regulations, the Town couldn't limit the public access. A fee could be charge pending approval from the Commonwealth. Town residents could be charged a different rate than non-residents. This would allow a mechanism for control. Currently people do not abide by the rules. The consumption of alcohol is a big factor while driving on the river. There have been accidents and deaths as a result of the abuse. Steve Hadley questioned the amount of fee to be charged. The Town Manager said perhaps \$4.00 or \$5.00 a launch. A discussion took place. Representatives spoke for and against the article. Chief Armand Caron spoke in favor of the article. The Moderator asked for the Finance Committee's recommendation. The Finance Committee supported the article due to public safety. The Board of Selectmen were in favor of the article. Steve Hadley wanted a sticker for Town residents to be established. Bernard Lynch and Armand Caron agreed. Both expressed that this proposal will be addressed and

pursued but must be approved by the State. Susan Gates spoke about the Quinn bill that had just been past by Legislation. It is a direct result of a fatal boating accident that had taken place within the last few years. She felt that the issue is public safety and urged for passage. George Ripsom spoke against the article. The Moderator asked for any further discussion. Hearing none he asked for a vote by way of a show of hands on the article. Motion carried.

Philip Currier moved to adjourn the meeting until the conclusion of the Special Town Meeting, scheduled for 7:30 PM Thursday May 4th, at the Senior Citizen Center. The Moderator asked for a show of hands, motion carried.

The meeting adjourned at 11:10 PM.

Dennis E. McHugh,
Moderator

Mary E. St.Hilaire,
Town Clerk

**WARRANT FOR
THE SPECIAL TOWN MEETING
MAY 4, 1995
COMMONWEALTH OF MASSACHUSETTS**

MIDDLESEX, SS.

To the Constable, or any other suitable person of the Town of Chelmsford.

Greetings:

In the name of the Commonwealth aforesaid, you are hereby requested to notify and warn the Town meeting representatives of said Chelmsford to meet in the Senior Center, Groton Road, North Chelmsford, on Thursday, the 4th day of May, at 7:30 p.m. o'clock in the evening, then and there to act upon the following articles, VIZ:

For complete warrant information see original documents on file in the Town Clerk's Office.

**SPECIAL TOWN MEETING
MAY 4, 1995**

The Special Town Meeting was called to order at 7:30 PM, at the Senior Citizen Center by the Moderator Dennis J. McHugh. The Moderator recognized the presence of a quorum, there were 155 Town Meeting Representatives present.

The Moderator made some public announcements. The Adams Library will be celebrating it's hundred year birthday on this Sunday May 7th from 2-4 PM., and invited the public to attend the celebration.

Friday, April 28th was Student Government Day in the Town. He read the list of the Students and the positions that they participated in. They are as follows.

State Senator	Scott Richard
State Representative	Debra Sheehan
Selectmen	James Rines Erik Olsson Michael Harrington Jason Hanscom Melissa Eisenmann
Board of Health	Matthew Gannon Matt Sager Tony Silvia
Sewer Commission	Tom Peal Jessica Loyer Brian Mycko

Cemetery Superintendent	Chris Wu
Cemetery Commission	Matthew Tevlin Mark Wahley
Housing Authority	Kerri Dixon
School Committee	Jeremy Davis Carolyn Bleck Kevin Curtin Lisa Gibson
Planning Board	Jennifer Pattison Rebecca Ann Morse Sean Scanlon
Library Trustee	Jonathan Quimby Dave Crow
Town Accountant	Kerri Dufresne
Police Chief	Danielle Demers
Ass't Police Chief	Tov Birke-Haveisen
Fire Chief	Chad McMurrer
Ass't Fire Chief	Nick Holleman
Superintendent of Streets	Barry Clegg
DPW Dir./Town Engineer	Koi Birke-Haveisen
Building Inspector	Connie Adams

Super. of Public Bldgs	Katrina Thompson
Superintendent of Schools	James Davis
Town Manager	Mike Jarasitis
Ass't Town Manager	Lisa Azzalina
Council on Aging Director	Jennifer Andrade
Finance Committee	Stephen Woodbury Jaime Tousignant Bill Allen
Town Clerk	Jennifer Fleming
Treasurer and Tax Collector	Dave Dickieson
Board of Assessors	Courtney Leary Michael Langtagne Christina Tsandikos
Land Use Coordinator	Chris Gennell
Recreation Coordinator	Katie Morrison
Data Processing	Jeff Stander

Selectman Robert P. Joyce moved to waive the reading of the Constable's return service and the posting of the warrant be waived. The Motion carried unanimously, by a show of hands. Selectman Robert P. Joyce moved that the reading of the warrant be waived. The Moderator asked for a show of hands, motion carried, unanimously by show of hands.

UNDER ARTICLE 1 Selectman Robert P. Joyce, moved that the Town vote to authorize the Board of Selectmen to convey in accordance with M.G.L. Chapter 30B for consideration to be determined, all right, title and interest, if any held by the Town in a certain parcel of land on Main Street, shown as Lot 33 on Assessor's Map 194, containing 4850 square feet more or less and more fully described in a deed recorded in the Middlesex North district Registry of Deeds in book 787, Page 328.

The Town Manager Bernard Lynch explained that this was the old fire station building located on Main Street in West Chelmsford. The minimal bid would be \$18,000. Jeff Stallard questioned if provisions would be made to provide storage for the groups who use the facility now. The Town Manager said provisions would be made. The Finance Committee recommended the article. The Board of Selectmen were in favor of the article. The Moderator asked for a show of hands, motion carried, unanimously.

UNDER ARTICLE 2 Selectman Robert P. Joyce, moved that the Town vote to authorize the Board of Selectmen to convey in accordance with M.G.L. Chapter 30B, for consideration to be determined, all right, title and interest, if any held by the town in a certain parcel of land on Bentley Lane, shown as Lot 49 on Assessor's Map 204, containing 39,000 square feet more or less and more fully described in a deed recorded in the Middlesex North District Registry of Deeds in Book 2153, Page 301.

The Town Manager explained that a resident was interested in purchasing this property from the Town. According to the Building Inspector the lot was left over from a subdivision that had been developed in 1959. At

that time the building lot requirements were 30,000 sq ft, therefor this is considered grandfather and is a buildable lot. There is a wetland issue which must be addressed prior to any building taking place. The lot had been assessed previously with a value of \$7,400. Now that it's been deemed a buildable lot it's value is \$60,000. A number of questions were asked. John Hickey who has been an resident on the street since the street was developed and is a abutter to the lot, questioned why after all these years is the lot considered buildable, even though there is a brook going through the property? The Town Manager explained that sewage will be coming into the area within the next three to five years. Once this happens, a septic system will not be required, which is part of the reasoning of why the lot was considered non-buildable. As for the brook running through the property, the wetland bylaw addresses the distance a building must be in order to comply with the bylaw. There is enough room on the property to build and stay within the law. Robert Troy an abutter who lives next to another lot that the brook runs through, and has no water problems now, asked what guarantee would the Town give him that he would not have a water problem even if everything is done correctly? Town Counsel James Harrington said that he could bring suit against the builder if he could prove that the problem was caused by the construction. Shirley Lindsey an abutter who's property is right next to the lot in question says the brook runs through the back part of her property, and was concerned about it flooding. During the spring the Brook does rise, and felt that it would all end up on her property. Leonard Doolan asked if the land could be sold but not built on? An amendment could be made specifying this request. The Moderator asked for the Finance Committee's recommendation. The Finance Committee supported the article. The Board of Selectmen

supported the article. The Moderator asked for a vote by way of a show of hands, motion defeated.

UNDER ARTICLE 3 Town Manager Bernard Lynch, moved that the Town vote to authorize the Town Manager and the Board of Selectmen to sell pursuant to the provisions of Massachusetts General Laws Chapter 30B self propelled asphalt paving machine and 1987 Ford Crown Victoria automobile and appropriate the sum of \$25,000.00 from funds received from said sales towards the purchase of a hydraulic catch basin cleaner for a Department of Public Works truck.

The Town Manager explained the article. The Finance Committee supported the article. The Board of Selectmen were in favor of the article. The Moderator asked for a show of hands, motion carried.

UNDER ARTICLE 4 Selectman Robert P. Joyce, moved that the Town vote to authorize the Board of Selectmen to acquire any and all temporary and/or permanent easements, and any property in fee simple with the trees thereon by purchase, eminent domain, or otherwise, for the property located in the town of Chelmsford Massachusetts and further described and shown on a set of plans entitled "Plan of Sidewalk Easements, Pilgrim Road, Chelmsford, Ma prepared for the Town of Chelmsford, April 1995." by Town of Chelmsford Engineering Division, and "Plan of Sidewalk Easements Old Westford Road, Chelmsford, Ma prepared for the Town of Chelmsford, April 1995," by Town of Chelmsford, Engineering Division, said plans to be presented at Town Meeting, for the purpose of constructing and maintaining sidewalks and all other appurtenances thereto.

The Town Manager explained that this was an annual article regarding the sidewalk project. Its funding is in the Capital Improvement article. The Moderator asked for the Finance Committee's recommendation. The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Moderator asked for a show of hands, motion carried unanimously.

UNDER ARTICLE 5 Peter Dulchinos moved to dismiss this article. The Town Manager explained that the Attorney representing the land owner requested that the article be dismissed. The Finance Committee supported the motion to dismiss. The Board of Selectmen supported the motion to dismiss. The Moderator asked for a show of hands, motion carried. A portion of the article appears below:

To see if the Town will vote to amend the existing town of Chelmsford Zoning Map by changing the following described property from a Special Industrial District (IS) to a Single Family Residential District (RB):

The land of Oak Hill Road, Chelmsford, containing 48.6 acres and further described as follows:

Legal Description of Proposed Re-Zoning of
Property Adjacent to Oak Hill Road, Chelmsford

A certain parcel of land situated in Chelmsford and being shown with a plan entitled "Definitive Subdivision Plan of Land" · Oak Hill Road, prepared for Altid Enterprises Limited Partnership, dated October 12, 1994 prepared by Land\Tech Consultant, Inc. and bounded and described as follows:

(note: **SEE ACTUAL WARRANT ARTICLE ON FILE IN TOWN CLERK'S OFFICE, TOWN MEETING RECORDS FOR DESCRIPTION**).

UNDER ARTICLE 6 Town Manager Bernard Lynch, moved that the Town vote to amend the vote passed under Article 3 at the 1994 Annual Town Meeting, authorizing the borrowing of \$6,093,399 for the Center School renovation project, by adding the following clause: "provided that the Town may incur debt for planning and other preliminary expenses at any time after the Town's application for a state construction grant has been included by the State Department of Education on its published list of project applications, showing the priority assigned to the project."

The Town Manager explained that the language that had been inserted into the article last year has restricted the process for submitting the necessary plans for obtaining funding. Bond Counsel has advised that the article be submitted as stated in article. The Finance Committee recommended the article. The Board of Selectmen recommended the article. A 2/3's vote is required. The Moderator asked for a show of hands, motion carried, unanimously.

UNDER ARTICLE 7 Town Manager Bernard Lynch, moved that the Town vote to amend the vote passed under Article 16 at the 1993 Annual Town Meeting authorizing the borrowing of \$281,254. for the library land acquisition, and to rescind the balance of the authorized but unissued debt in the amount of \$119,998.

The Town Manager explained the article. The Finance Committee recommended the article. The Board of Selectmen recommended the article. This article requires a 2/3's vote. The Moderator asked for a show of hands, motion carried, unanimously.

UNDER ARTICLE 8 Town Manager Bernard Lynch, moved that the Town vote to transfer the following sums within the fiscal year 1995 budget.

1. Line Item 28. Undistributed Expenses to be reduced by \$209,700.
2. Line Item 30. Interest to be reduced by \$90,300.
3. Line Item 8. Public Safety Salaries to be increased by \$290,000.
4. Line Item 19. Cemetery Salary to be increased by \$5,000.
5. Line Item 23. Community Service Salary to be increased by \$5,000.

The Town Manager explained that this was a modification to the FY95 budget. Monies will be transferred from surplus funds in budgets to be used in the budgets who need the money. Glenn Thoren questioned if these figures had been available prior to this meeting? Bernard Lynch said that they were at the forum he held two weeks ago.

UNDER ARTICLE 9 Selectman Robert P. Joyce, moved that the Town vote to amend the General By-laws Article VII MISCELLANEOUS by adding the following:

Section 13 Licensing of Fortune Tellers

1. No person shall tell fortunes for money unless a license therefore has been granted by the Board of Selectmen.
2. Licenses shall be granted only to applicants who have resided continuously in the Town for at least twelve months immediately proceeding the date of the application.
3. Licenses issued under this section may not be transferred or assigned.
4. The fee for each license granted under this section shall be fifty dollars.
5. Violation of this By-Law shall be punishable by a fine of \$100.00 for each offense. Each day that such violation continues shall constitute a separate offense.

Lieutenant Francis Roark from the Police Department came forward and explained the purpose of the article. There has been problems in the past with elderly people being taken advantage of. In order to be able to enforce a By-Law has to be on the books. David McLachlan questioned the reasoning. Lieutenant Roark said that the main purpose was to be able to enforce a twelve month residency requirement prior to receiving a license. Susan Gates asked wasn't it easier to prove a person guilty of not having a license rather than committing fraud? Lieutenant Roark said exactly. The Police would be able to enforce the By-Law if there was no

license. The Finance Committee supported the article. The Board of Selectmen recommended the article. The Moderator asked for a show of hands, motion carried.

UNDER ARTICLE 10 Dennis Ready moved that the reading of the article be waived. The Finance Committee and the Board of Selectmen were in favor of the motion. The Moderator asked for a show of hands, motion carried. Lieutenant Roark explained that the main purpose of this By-Law was to be able to enforce control and monitoring of the selling of jewelry to second hand dealers in precious and or old metals. By having the requirement of a license the licensee will be subject to abiding to all the provisions of the By-Law. Edward Cady questioned the need for this type of By-Law. Lieutenant Roark explained that due to the amount of housebreaks in the area, the requirement of lists being made available will enable the Police to identify stolen items. A number of Representatives asked questions concerning the fee, the lack of co-operation if any from shop owners, and the procedure required. The Moderator asked for the Finance Committee's recommendation. Dwight Hayward, Chairman of the Finance Committee said that they didn't want to make any recommendation on the article. The Selectman recommended the article. A lengthy discussion took place. Edward Cady felt that this would impose a hardship on the shop owners. Barbara Ward questioned if this would include antique or jewelry store owners where they deal in estate jewelry? These stores would also be required to be licensed. More discussion took place. James Good moved the question to stop debate. The Moderator asked for a show of hands. This left the Chair in doubt. The following tellers came forward, Lucy Simonian, Patricia Plank, Dorothy Frawley, John Maleski. The Moderator attempted a show of hands once again,

motion carried to stop debate. He asked for a show of hands on the article, which left the Chair in doubt. He asked the tellers to take a hand count. The result of the hand count was: Yes 73 No 65, motion carried. The article reads as follows:

Selectman Robert P. Joyce, moved that the Town will vote to amend the General By-laws Article VI Police Regulations by adding the following:

Section 24 Licensing and Regulation of
Second Hand Precious Metal Shopkeepers

1. The Board of Selectmen may, upon petition, license such person as they deem suitable to be second hand dealers in precious and/or old metals and keepers of shops for the purchase, sale or barter of such article, pursuant to the law within the Town. Such licenses shall be valid to protect the holders thereof in a building or place other than that designated in the license, unless consent to removal is granted by the Board of Selectmen. All licenses thus granted shall contain a clause that the person thus licensed agrees to abide by and be subject to all the provisions of this By-Law or any By-Law which may be adopted by the Board of Selectmen relating to dealers in or keepers of shops licensed for the above purposes.

2. Applications for such licenses shall be examined and reported upon by the Chief of Police or his designee (s). The Chief of Police shall report whether or not he is of good reputation, can read and write the English language intelligibly, (but inability to do so shall be grounds for denial of said

license) has ever held a similar license and if such license was revoked, suspended or surrendered, the reason therefore.

3. Applications for new licenses under this By-Law may be filed at any time. Applications for the reissue of licenses already existing should be filed at least thirty days before the expiration of such license. All licenses issued under the By-Law shall expire annually on the first day of May except that licenses may be issued in April to be valid for twelve months beginning the next succeeding first day of May. Persons whose licenses have expired and have not been reissued will be liable to prosecution for engaging in any business for which the license is required.
4. When a licensee has failed to use his license for a period of thirty days in the business and at the place for which he was licensed, the Chief of Police through his designee will so report with such reasons for the failure as the licensee may give.
5. As used in this By-Law, precious metals shall mean any object constructed of or electroplated with Gold, Silver, or Platinum, regardless of its form, weight or appearance.
6. Every such shopkeeper shall keep a book in which shall be written, at the time of every purchase of any such article, a particular description thereof and the name, date of birth, and residence of the person from whom, and the day and hour when, such purchase was made. The shopkeeper shall

also require positive (picture) identification to confirm that the above information is accurate. The shop of such shopkeeper, and all articles of merchandise therein, and such book shall at all times during business hours be open to inspection of the Board of Selectmen, Police Officer of the Town or any persons authorized by the Board.

Every such shopkeeper shall require a person from whom he makes a purchase to provide positive identification (positive identification shall mean any picture identification card issued by a governmental agency) and to sign his name, date of birth, and address on a card, the style and size of which shall be approved by the Police Department. In those transactions where precious metals and/or gems, regardless of form, weight or appearance, are purchased, said positive identification together with the items of precious metal and/or gems and each transaction sheet shall be photocopied. In the event that such person is unable to write, the shopkeeper shall fill in the name, date of birth and address obtained from the positive identification required above on such card, together with a notation stating that such person was unable to do so.

Such card shall be retained permanently in an alphabetical index filed by the licensed shopkeeper in precious and/or old metals. Every such shopkeeper shall, at the time of making any purchases, attach a number to EACH article bought, traded or bartered and shall make entry of such number in the book described above.

If the articles obtained by the second hand precious and/or old metal shopkeeper through purchase, trade, or barter are of precious metals or gems, the shopkeeper shall also list in said book as described above and on said card as described above, the weight and current market value of each article obtained.

7. Any Police Officer of the town, as a designee of the Board of Selectmen, may, during business hours, enter upon any premises used by a licensed second hand precious and/or old metals shopkeeper to ascertain how he conducts his business, and examine any and all article taken in trade or kept or stored in or upon said premises and all books and inventories relating thereto, and all such article, books and inventories shall be exhibited to any such Officer whenever a demand shall be made for such exhibition. Refusal to permit said viewing shall constitute a violation of this By-Law. The Officers actions shall at all times conform to the established Policy and Procedures of the Chelmsford Police Department pertaining to inspections of licensed premises.

Such book shall be of a size and style to be approved by the Chelmsford Police Department, shall be legibly written in the English language, and shall show the amount paid for each article and the number attached to each article in accordance with the above requirements. No entry in such book shall be erased, obliterated or defaced.

Every such shopkeeper shall make out and deliver to the commanding officer of the Bureau of Investigative Services, Chelmsford Police Department, every business day before the hour of 10 o'clock A.M. a legible and correct list containing an accurate and detailed description of all articles purchased during the preceding business day, the respective numbers of such articles as required above, the prices paid therefore, and the time when such articles were purchased, and with regards to the purchase of items containing precious metal, and/or gems, either the original photocopy or a copy thereof which shows the positive identification legibly, the items purchased and the transaction sheet, as described above.

The Commanding Officer of the Bureau of Investigative Services will designate an Officer of his command who will review each Police report received listing lost/stolen property and also ensure that a report is received from all precious and/or old metals shopkeepers for the purpose of identifying any article that is like or similar to one which has been reported lost or stolen. Should this situation occur, a "stop order" shall be issued by the Chief of Police or his designee, to the shopkeeper prohibiting the resale of the particular article (s) until it can be determined whether the particular piece (s) is in fact that which has been reported lost/stolen. If it is determined that the particular article is not reported lost/stolen, then the "stop order" shall be lifted forthwith.

8. Every such shopkeeper shall post in a conspicuous place in his shop a copy of the By-Laws relating to dealers in precious and/or old metals, to be furnished by the Police Department, and shall put in some suitable and conspicuous place on his shop a sign having his name and occupation legibly inscribed thereon in large letters.

No such shopkeeper shall have his shop open for the transaction of business, nor shall he purchase any precious and/or old metals, except between sunrise and 9 o'clock in the evening of any week day except Saturday, on which day such shop may be kept open and such articles purchased from sunrise until 10 o'clock in the evening.

9. No person licensed under this By-Law shall, directly or indirectly, either purchase or receive by way of barter or exchange any precious and/or old metals or gems from a minor, or apprentice knowing or having reasonable cause to believe him to be such.

No such shopkeeper holding a license as a dealer in precious and/or old metals or gems, shall permit to be sold any article purchased or receive by him until at least a period of thirty days from the date of its purchase or receipt has elapsed.

10. Any person who acts as a dealer in or keeper of a shop for the purchase, sale, or barter of precious and/or old metals without a license, or in any other place or manner than that designated in his license or after notice to him that his license has been

revoked, or violates any such rule, regulation or restriction of this By-Law, shall forfeit two hundred dollars for each such violation.

UNDER ARTICLE 11 Town Manager Bernard Lynch, moved that the Town vote to transfer and appropriate \$14,355. from the sale of Land Special Revenue Account for the purpose of purchasing playground equipment for Roberts Field under the supervision of the Town Manager as recommended by the Friends of the Park.

The Town Manager explained that this would be a joint effort by volunteers to replace existing playground equipment at the Roberts Field playground for a total cost of \$70,000. There has been \$40,000 raised already by the volunteers. He wanted to transfer the money from the sale of town owned land account to the project which will allow the project to be completed within the next six months. Jeffrey Stallard questioned what the maintenance costs would be within a five year period? The Town Manager thought \$1,000. The Town would go out on competitive bid for replacements. Christopher Garrahan requested that more equipment be provided for the Varney Playground. The Town Manager agreed that there is a need there and other area's in Town, East Chelmsford Field and the Mill Road Field all have requested equipment. The Finance Committee recommended the article. The Board of Selectmen are in favor of the article. The Moderator asked for a show of hands, motion carried, unanimously.

UNDER ARTICLE 12 Selectman Robert P. Joyce moved that the Town vote to authorize the Board of Selectmen to acquire in fee simple the land together with

any appurtenant rights or easements along with the buildings and trees thereon by purchase, eminent domain, or otherwise, for the property known as the Apple Country Club located at 66 Park Road in the Town of Chelmsford, Massachusetts; shown as lot 16 on Assessor's Map 164, containing 31.50 acres more or less and more fully described in a deed recorded in the Middlesex North District Registry of Deeds in Book 2399 Page 194; and shown as lot 18 on Assessor's Map 164, containing 9148 square feet more or less and more fully described in a deed recorded in the Middlesex North District Registry of Deeds in Book 2399 Page 194; and shown as lot 19 on Assessor's Map 164, containing 3,950 acres more or less and more fully described in a deed recorded in the Middlesex North District Registry of Deeds in Book 5602 Page 134; and move that the Town vote to borrow the sum of \$1,250,000 to defray all necessary costs, fees and expenses in connection with the acquisition of said land and for a paying any damages which may be awarded as a result of any such taking.

Selectman Robert Joyce said that the entire Board of Selectman supported the article. He had provided a slide presentation that showed the area. Selectman Peter Lawlor made a verbal presentation to the Body. He addressed the issues concerning the reasoning and cost of obtaining this track of land. It is a one time opportunity for the Town. In order to keep the land undeveloped the Town must take the land by eminent domain. The assessed value is \$1,700,000. The Town allowed the current owners to pay on an assessed value rate of \$1,1,000.00 provided that they keep the land as recreational use. The Board had the land appraised, the figure is \$1,250,000. It will take out a ten year bond which will cost \$166,000. per year and remain a golf course that would be town owned. If no

action is taken then the land will be sold to a developer. The total land in question could be subdivided into twenty-eight house lots. The Town Manager came forward and gave a financial analyst. This covered the debt, operation and lost tax revenue. Total Operational cost per year would be \$210,000. The total lost in tax revenue if twenty-eight homes were to be developed would be \$165,000. per year. The yearly estimated revenue is \$346,000., which includes plans for a possible added driving range and increase the fees. Most importantly there will be the protection of open space. If the proposed twenty-eight homes are built the potential costs with 1.5 students per home is \$223,400. He listed six other municipal owned courses and their revenue and expenses. The Moderator asked for questions. Karen Ready wanted to know if this site would be available for the annual winterfest activities? Yes it would be used in the winter and the recreation commission would take advantage of it during the rest of the year. Robert Hayes Chairman of the Recreation Commission stated that the Recreation Commission was in full support of this article and urged for the body to pass the article. A number of Representatives asked questions concerning the eminent domain process, the possibility of re-selling it in the future. The Manager said that the cost would be \$14.00 per year on a home assessed at \$177,000. The Finance Committee supported the article. The Board of Selectmen recommended the article. Joseph Shanahan who represented clients whose interests were in the development of the land. He had the land appraised and based on the proposed development of twenty-eight lots the value is \$1,800,000. If the Town wanted to amend the article to read up to \$1,530,000. his clients would sell the land and thus avoid a land damage claim. James Harrington, Town Counsel said that the Town's figure of

\$1,250.000 was a good and fair price. It's based on the current conditioned of the land, not what could happen in the future if developed. George Ripsom spoke in favor of the article. He reminded the Representatives about the Roberts Field property that the Town purchased over twenty years ago, and what the alternative results could have been if a development went in. Henrick Johnson moved the question to stop debate. Motion carried, unanimously, by a show of hands. The Moderator asked for a vote on the motion by a show of hands, motion carried, unanimously.

Michael Sockol moved to adjourn the meeting due to the lateness of the hour. The Moderator explained that the next two articles were going to be withdrawn and there were only a few more article to act upon. He requested that the business of the Special meeting be completed then a motion to adjourn be made. Michael Sockol withdrew his motion to adjourn.

UNDER ARTICLE 13 Wendy Marcks, Chairman of the School Committee moved to withdraw this article. The Finance Committee was in favor of the withdrawal. The Board of Selectmen supported the motion to withdraw. The Moderator asked for a show of hands, motion carried, unanimously.

The article read as follows:

Chairman of the School Committee Wendy Marcks moved that the Town vote to amend the General By-laws Article VII MISCELLANEOUS by adding the following:

Section 14 Town of Chelmsford Education Fund

A. PURPOSE

The Town of Chelmsford Education Fund is established in accordance with the provisions of M.G.L. Chapter 60, Section 3C as amended by the Acts of 1993 to provide supplemental educational funding for local educational needs.

B. DEFINITIONS

1. Local educational needs shall be defined as the needs of those schools and students which are under the jurisdiction of the Local Education Agency (LEA) which is the Chelmsford Public Schools.

2. Supplemental educational funding shall be defined as that which adds to or enhances the educational opportunities provided by the Local Educational Agency and funded by the Town of Chelmsford. Supplemental funding cannot
 - a) take the place of funds requested in the Chelmsford School Committee's annual budget request which support the essential curriculum and programs of the Chelmsford Public Schools;

 - b) create new ongoing programs which cannot be supported in the future by the Chelmsford Public Schools; or

 - c) provide for the continuation of programs which the Chelmsford Public Schools no longer support.

C. THE CHELMSFORD EDUCATION FUND COMMITTEE

1. There shall be established a Chelmsford Education Fund Committee to administer the Chelmsford Education fund and to authorize the expenditure of its funds.
2. Members of the Chelmsford Education Fund Committee shall be the Superintendent of Schools and five residents of the Town, appointed by the Selectmen.
3. Appointment of three year terms will be made in accordance with the statute. Upon initial formation of the Committee, terms of members will be arranged so that the terms of as nearly an equal number of members as is possible shall expire each year.

D. MEETINGS

1. The Chelmsford Education Fund Committee shall meet quarterly and at other times as are deemed necessary and appropriate for the conduct of Committee business.
2. A quorum for purpose of transacting business shall consist of four members, decisions shall be based upon the vote of a majority of the members present.
3. The Town Treasurer shall provide the Committee with quarterly financial reports on the status of the Chelmsford Education Fund.

E. PROCEDURES

1. Written proposals requesting supplemental funding from the Chelmsford Education Fund shall be submitted to the Chelmsford Education Fund Committee at least two weeks before a meeting and shall be presented according to the format specified by the committee.
2. Application for such funds may be made by the Chelmsford School Committee through the Superintendent of Schools, by a School Council (as established under M.G.L. Chapter 71, Section 59C) by members of the professional staff employed by the Chelmsford Public Schools.
3. All requests for supplemental funding must support the mission and beliefs of the Chelmsford Public Schools and be in accordance with Chelmsford School Committee policy.

Section 15 TOWN OF CHELMSFORD SCHOLARSHIP FUND

Prior to establishing a Scholarship Fund pursuant to M.G.L. Chapter 60, Section 3C the Town shall adopt a comprehensive By-Law governing its administration.

UNDER ARTICLE 14 Wendy Marcks, Chairman of the School Committee moved to withdraw this article. The Finance Committee was in favor of the withdrawal. The Board of Selectmen supported the motion to withdraw. The Moderator asked for a show of hands, motion carried, unanimously.

The article read as follows:

Chairman of the School Committee Wendy Marcks moved that the Town vote to accept the provisions of Massachusetts General Laws, Chapter 60, Section 3C as amended by the Acts of 1993 relative to providing for financial aid donations accompanying municipal or motor vehicle excise tax payments.

UNDER ARTICLE 15 Town Manager Bernard Lynch, moved that the Town vote to transfer \$2,000.00 from Conservation fees under Wetlands Special Reserve Fund to reduce the Conservation Commission Budget Fiscal Year 1996.

The Town Manager explain the article. The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Moderator asked for a vote by way of a show of hands, motion carried, unanimously.

UNDER ARTICLE 16 Town Manager Bernard Lynch, moved that the Town vote to transfer \$1,150,000. from Sewer Betterments, Special Revenue, to reduce the exempt portion of debt and interest in the Fiscal Year 1996 Budget.

The Town Manager explain the article. The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Moderator asked for a vote by way of a show of hands, motion carried, unanimously.

Seeing that there was no further business at hand, Michael Sockol moved to adjourn the Special Town Meeting. The Moderator asked for a show of hands, motion carried, unanimously. The meeting adjourned at 10:50 PM. The Moderator reconvened the Annual Town Meeting. Selectman Robert P. Joyce moved to adjourn the annual meeting until Monday, May 8th to the Senior Citizen Center on Groton Road. The Moderator asked for a show of hands on the motion to adjourn, motion carried, unanimously. The Meeting adjourned at 10:55 PM

Dennis E. McHugh,
Moderator

Mary E. St.Hilaire,
Town Clerk

**ADJOURNED ANNUAL TOWN MEETING
MAY 8, 1995**

The Adjourned Annual Town Meeting was called to order at 7:30 PM, at the Senior Citizen Center by the Moderator Dennis J. McHugh. The Moderator recognized the presence of a quorum, there were 132 Town Meeting Representatives present.

The Moderator asked that the Town Meeting Body have an moment of silence in honor of the fifty year V E Day celebrations that were going on all over the world. He asked that the body remember those who served and those who gave their lives. He thanked the body, and the meeting continued.

UNDER ARTICLE 16 Dennis Ready moved that the Town vote that the Town Manager under reports of the Town Officers and Committee shall give a brief report on the outcome or status of each article passed by Town Meeting at an Annual or Special meeting held ten or more months prior. The Manager will not be required to report on zoning or budget articles.

Dennis Ready explained that this would require that the Town Manager give a brief report on the articles that were past at the previous year's meeting. It should be brief, perhaps no longer than five to ten minutes, and it would be given under article 1, which is where all the reports if any are given.

He asked that the Town Manager come forward and give a quick report on the Senior Citizen rebate tax program. Bernard Lynch explained that this is a yearly article. It will be addressed under article 20 on this

warrant. It allows a one chance time for Senior Citizens to do a hundred hours of volunteer work and once completed receive a credit towards their tax bill. Chelmsford has been chosen as a model town with this project.

The Finance Committee recommended the article. The Board of Selectmen were in favor of the article. The Moderator asked for a show of hands on the article, motion carried.

UNDER ARTICLE 17 Selectman Robert P. Joyce, moved that the reading of this article be waived. The Moderator asked for a show of hands, motion carried. Town Counsel James Harrington, explained that the Town Clerk had requested this article in order to simplify the tracking of the write-in votes during the annual Town elections. At times, names are written in as candidates under the write-in section on a Town ballot. A record must be kept and in the event of an opening, if the next person in line is tied in votes with another person then the remaining representatives must meet and break the tie. By having a rule that only those names that receive ten votes will be considered actual candidates, and appear on the reserve list. It will end any confusion. The Finance Committee was in favor of the article. The Board of Selectmen were in favor of the article. The Moderator asked for a show of hands, motion carried, unanimously.

The article reads as follows:

Selectman Robert P. Joyce, moved that the Town vote to amend the Chelmsford Home Rule Charter under Part II Legislative Branch/Representative Town Meeting, Section 2.5(d) Filing Vacancies by deleting the following:
(d) Filling Vacancies

Any vacancy in the full number of town meeting members from any precinct shall be filled by the person receiving the highest number of votes among the defeated candidates at the last election. In the absence of such candidate, the vacancy shall be filled until the next annual town election by the remaining town meeting members from the precinct, from among the voters in said precinct.

(d) Filling Vacancies.

Any vacancy in the full number of town meeting members from any precinct shall be filled by the person receiving the highest number of votes among the defeated candidates at the last election. In order to be eligible to fill a vacancy as a defeated candidate a write-in Candidate shall have received at least TEN (10) votes in the most recent election. In the absence of such candidate, the vacancy shall be filled until the next annual town election by the remaining town meeting members from the precinct, from among the voters in said precinct.

UNDER ARTICLE 18 Christopher Garrahan of the Conservation Commission moved that the reading of this article be waived. The Moderator asked for a show of hands, motion carried, unanimously. Christopher Garrahan addressed the body. He explained that this was basically the same bylaw that is presently on the books. It was felt that the wording in certain areas needed to be user friendly, or clarified slightly more. It would be easier to understand, and he asked for support on the article. The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Moderator asked for a show of hands, motion carried, unanimously.

The article reads as follows:

Christopher Garrahan of the Conservation Commission moved that the Town vote to amend the General By-Laws Article XI General Wetlands By-Law by deleting the existing Article XI in its entirety and replacing it with the following article XI:

ARTICLE XI GENERAL WETLANDS BYLAW

SECTION 1 PURPOSE

The purpose of this Bylaw is to protect the wetlands of the Town of Chelmsford by controlling activities deemed to have a significant effect upon wetland values, including but not limited to the following: public or private water supply, groundwater supply, flood control, erosion control, storm damage prevention, water pollution prevention, fisheries, shellfish, wildlife, recreation and aesthetics (collectively, the "interests protected by this Bylaw").

SECTION 2 JURISDICTION

Except as permitted by the Conservation Commission or as provided in this Bylaw, no person shall commence to remove, fill, dredge, build upon, degrade, discharge into, or otherwise alter the following resource areas: any freshwater wetlands; marshes; wet meadows; bogs; swamps; vernal pools; banks; reservoirs; lakes; ponds of any size; rivers; streams; creeks; beaches; lands under water bodies; or lands within 100' of the aforesaid resource areas; lands within the 100 year floodplain, either

calculated or mapped; (collectively the "areas subject to protection by this bylaw"). Said resource areas shall be protected whether or not they border surface waters.

SECTION 3 PROVISIONS

The construction of any building, as defined herein on any lot having an area of 40,000 square feet or more, or any parking lot containing 10 or more parking spaces, shall be prohibited within 50 feet of any resource area.

Construction of a building shall not include any reconstruction, alteration, extension or structural change to a building existing on October 15, 1990.

The Commission shall be prohibited from issuing a permit for any parcel where at least eighty (80) percent of the lot area required by the Zoning By-Law Section 2600 Intensity of Use Schedule, Minimum Lot Requirements, is not contiguous land other than that under any water body or bog, swamp, wet meadow, marsh, or any other wetland as defined in MGL Chapter 131 Section 40;

If any provision of this bylaw shall be determined to be invalid, the validity of the remaining portion of the bylaw shall not be affected thereby. The commission may waive the 50 feet construction prohibition contained herein where the Commission specifically finds that literal enforcement of the prohibition would involve substantial hardship, financial or otherwise to an applicant and that desirable relief may be granted without substantial detriment to the public good and without nullifying or substantially derogating from the intent or purpose of this By-Law.

SECTION 4 CONDITIONAL EXEMPTIONS

This bylaw shall not apply to the following types of projects:

- A. Work required for the maintenance, repair or replacement, but not the substantial changing or enlarging, of an existing and lawfully located structure or facility used in the service of the public and used to provide electric, gas, water, telephone, telegraph and other telecommunications services;
- B. Emergency Projects as defined in MGL Ch. 131, s. 40 which are necessary for the protection of the health and safety of the citizens of the Commonwealth and to be performed or ordered to be performed by an agency of the Commonwealth or of the Town. An emergency project may be any project certified to be an emergency by the Commission or its authorized agent.
- C. Work performed for normal maintenance or improvement of lands in agricultural use at the time the work occurs.

SECTION 5 DETERMINATION OF APPLICABILITY

Any person may request the Conservation Commission to make a determination as to whether or not this Bylaw applies to a particular area of land.

This request shall be sent by certified mail or hand delivered to the Commission or its authorized representative. If the applicant is other than the owner, the

applicant shall send a copy of the request to the owner. If the applicant hand delivers the request to the Commission, he/she shall be given a dated receipt.

The Commission shall determine, within 21 days of receipt of such request, whether this Bylaw does apply to the particular area of land. The Commission will send to the applicant a Determination of Applicability.

The Determination of Applicability will be sent to the applicant by certified mail. If the applicant is other than the owner, the Commission will send a copy of the Determination to the owner by certified mail.

SECTION 6 NOTICE OF INTENT

If the particular area of land is subject to this Bylaw, then the applicant must file a Notice of Intent. This Notice will be on a form available from the Commission. Said Notice shall include plans and specifications as required of an applicant under G.L., Ch. 131, Section 40, as of July 28, 1978 and as amended, and such other information as the Commission may require. These plans will clearly show the location of wetland boundaries and numbered wetlands flags. Said numbered flags shall correspond to flags in the field.

The Notice of Intent may be filed before other permits, variances and approvals required under other Town Bylaws, Subdivision Control Law or regulations have been obtained.

The Notice of Intent shall be accompanied by a check for the amount of the filing fee (see Filing Fees). No filing fee is required when the Town of Chelmsford files a Notice of Intent.

Each Notice of Intent shall be sent by certified mail or shall be hand delivered to the Conservation Commission or its authorized representative. A person delivering a Notice of Intent by hand shall be given a dated receipt.

Notice of the public hearing shall be sent by the applicant by certified mail to all parties in interest. Parties in interest shall mean the petitioner, abutters, owners of land directly opposite on any public or private street or way, and abutters to abutters within 300 feet of the property line of the petitioner or the boundary of the wetland area under consideration, whichever is greater all as they appear on the most recent applicable tax list, notwithstanding that the land of any such owner is located in another city or town.

SECTION 7 PUBLIC HEARING

The Commission shall hold a public hearing on the application within 21 days of the filing of the Notice of Intent. Notice of the date, time and place of the hearing shall be given by the Commission, at the expense of the applicant, not less than five days prior to the hearing, by publication in a newspaper of general circulation in Chelmsford and by mailing a notice to the applicant, the Board of Health, Board of Appeals and Planning Board. Such hearing may be held at the same time and place as any public hearing required to be held under G.L., Ch. 131, Section 40. If the Commission determines that

additional data or information is necessary, the hearing may be continued to a future date.

SECTION 8 BURDEN OF PROOF

The applicant shall have the burden of proving by preponderance of the credible evidence that the work proposed in the application will not harm the interests protected by this Bylaw. Failure to provide adequate evidence to the Commission supporting a determination that the proposed work will not harm the interests protected by this Bylaw shall be sufficient cause for the Commission to deny a permit or grant a permit with conditions, or, in the Commission's discretion, to continue the hearing to another date to enable the applicant or others to present additional evidence upon such terms and conditions as seems to the Commission to be reasonable.

SECTION 9 ORDER OF CONDITIONS

If after said hearing, the Conservation Commission determines that the land on which the proposed work is to be done is significant to the interests protected by this Bylaw, it shall, by written order, within 21 days or such further time as the Commission and applicant shall agree upon, impose such conditions reasonably necessary for the protection of interests described herein and all work shall be done in accordance therewith. The Conservation Commission may impose such conditions on any proposed removing, dredging, filling or altering as it deems necessary to protect and preserve the interests covered by this Bylaw. Such Order of Conditions shall be in writing and may be subject to the same constraints as any such order issued by the Chelmsford Conservation Commission under the provisions of G.L. 131, Section 40, or successor

statutes, and shall be issued within 21 days after the Public Hearing. Such Order of Conditions shall expire 3 years from the date of issuance. The Conservation Commission may extend an Order of Conditions for one or more periods of up to three years each. The request for an extension shall be made to the Conservation Commission in writing at least thirty (30) days prior to expiration of the Order of Conditions. The Commission may deny the request for an extension and require the filing of a new Notice of Intent for the remaining work. No proposed work governed by an Order of Conditions shall be undertaken until all permits, approvals, and variances required by the local Bylaw have been obtained and all applicable appeal periods have expired.

If the Commission determines that the area which is the subject of the application is not significant to the interests protected by this Bylaw, or that the proposed activity does not require the imposition of conditions, it shall issue a permit without conditions within 21 days of the public hearing. The applicant and all others who have received notice of such hearing by mail shall be notified of such determination within 21 days after said hearing.

SECTION 10 DENIAL

The Commission is empowered to deny permission for any removal, dredging, filling, or altering, on subject lands within the Town, if, in its judgment such denial is necessary to protect the interest of this Bylaw.

SECTION 11 RELATIONSHIP TO CHAPTER 131,
SECTION 40 AND 310CMR

The Commission shall not impose additional or more stringent conditions pursuant to Chapter 131, Section 40 of the General Laws than it imposes pursuant to this Bylaw, nor shall it require a Notice of Intent pursuant to Ch. 131, Section 40 to provide materials or data in addition to those required pursuant to this Bylaw. All reference in the bylaw to Chapter 131, Section 40 shall include the provisions of regulations promulgated pursuant to said statute as codified in 310CMR 10.00.

SECTION 12 ADDITIONAL INFORMATION

At any time up to the closing of the hearing, the Commission may require such additional information from the applicant as the Commission reasonably deems necessary.

SECTION 13 ENTRY UPON LAND

The Commission, its agents, and employees may enter upon privately-owned land for the purpose of performing their duties under this Bylaw.

SECTION 14 RECORDING

Both the original Order of Conditions and a statement of compliance with this order shall be recorded with the Registry of Deeds in Lowell for the property defined in the order. Evidence certifying that recording has been done must be returned to the Commission before work begins.

SECTION 15 PRE-ACQUISITION VIOLATION

Any person who purchases, inherits or otherwise acquires real estate upon which work has been done in violation of the provisions of this Bylaw or in violation of any permit issued pursuant to this Bylaw shall forthwith comply with any such order to restore such land to its condition prior to any violation; provided, however, that no action, civil or criminal, shall be brought against such person unless commenced within three years following the date of acquisition of the real estate by such person.

SECTION 16 LEGAL ACTION

The Board of Selectmen shall, upon the request of the Conservation Commission, instruct Town Counsel to take such legal action as may be necessary to restrain a violation of this Bylaw, and enforce the orders of the Commission hereunder and the Town Counsel shall forthwith comply with such instructions.

SECTION 17 REGULATIONS

After due notice and public hearing, the Commission may promulgate rules and regulations to effectuate the purposes of this Bylaw. Failure by the Commission to promulgate such rules and regulations or a legal declaration of their invalidity by a court or law shall not act to suspend or invalidate the effect of this Bylaw.

SECTION 18 FEE SCHEDULE

Rules: 1.) Permit fees are payable at the time of application and are non-refundable.

2.) Town, County, State or Federal projects are exempt from fees.

Fees: The Commission may adopt and impose project review charges in accordance with regulations promulgated pursuant to its authority under Massachusetts General Laws.

In addition, if the Commission deems it necessary to obtain an independent engineering review, the cost of obtaining adequate engineering and environmental information shall be borne by the applicant. This cost must be paid by the applicant prior to the issuance of an Order of Conditions or the Commission will render the application incomplete.

SECTION 19 DEFINITIONS

The following definitions shall apply in the interpretation and implementation of this Bylaw:

- a) The term "person" shall include any individual, group of individuals, association, partnership, corporation, company, business organization, trust, estate, the Commonwealth or political subdivision thereof to the extent subject to town bylaws, administrative agencies, public or quasi-public corporations or bodies, the Town of Chelmsford, and any other legal entity, its legal representatives, agents or assigns.

- b) The term "applicant" as used in this Bylaw shall mean a person giving Notice of Intent to build, remove, fill, dredge or alter.
- c) The term "alter" shall include, without limitation, the following actions when undertaken in areas subject to this Bylaw:
1. Removal, excavation or dredging of soil, sand, gravel or aggregate material of any kind;
 2. Changing of pre-existing drainage characteristics, flushing characteristics, salinity distribution, sedimentation patterns, flow patterns and flood storage retention characteristics;
 3. Drainage or other disturbance of water level or water table;
 4. Dumping, discharging, filling with any material or other activity which may degrade water quality in or out of the Town of Chelmsford;
 5. Driving of piles, erection of buildings or structures of any kind;
 6. Placing of obstructions whether or not they interfere with the flow of water;
 7. Destruction of plant life, including cutting of trees;
 8. Changing of water temperature, biochemical oxygen demand or other physical or chemical characteristics of the water.

- d) The term "banks" shall mean that part of land adjoining any body of water which confines the water.
- e) The terms "marsh", "freshwater wetland", "swamp", "wet meadow", and "bog" as used in this Bylaw shall be defined as defined in G.L. Chapter 131, Section 40. The Commission may adopt additional definitions not inconsistent with this Section 16 of this Bylaw. The boundary of these wetlands is the line within which fifty (50) percent or more of the vegetation consists of wetland plant species as set forth in Massachusetts General Laws Chapter 131, Section 40 and in situations where a dispute exists the line within which the soil conditions meet the technical criterion of a hydric soil as defined by currently approved Army Corps of Engineers delineation manual.
- f) The term "building" as used in this By-Law shall mean a structure enclosed within exterior walls or firewalls, built, erected, and framed of a combination of any materials, whether portable or fixed, having a roof, to form a structure for the shelter of persons, animals, or property. For the purpose of this definition, "roof" shall include an awning or any similar covering, whether or not permanent in nature.
- g) The terms "land under water bodies or waterways", "vernal pool habitat", shall be defined as defined in 310 CMR 10.04.

- h) The term "lower floodplain" shall mean the area of land within the statistical 10 year flood or within 100 feet of the bank or boundary vegetated wetland, whichever is further from the waterbody or waterway.
- i) The term "wildlife" shall mean all mammals, birds, reptiles, amphibians and all vertebrate and invertebrate animal species, except domesticated species.
- j) The term "wildlife habitat" shall mean those areas subject to these "By-Laws" which due to the plant community composition and structure, hydrologic regime, or other characteristics provide important food, shelter, migratory travel or overwintering areas or breeding areas for wildlife.
- k) The term "rare species" shall mean those vertebrate and invertebrate animal species officially listed as endangered, threatened, or of special concern by the Massachusetts Division of Fisheries and Wildlife under 321 CMR 8.00 and those plant species listed as rare, threatened, or endangered by the Massachusetts Natural Heritage Program.
- l) The term "abutter" shall include owners of property immediately adjacent, across a road or water body, and in another municipality if within 300' of the boundary of the property where work is proposed.
- m) The term "areas subject to protection" shall include the resource areas described in Section 2 of this bylaw.

- n) The term "buffer zone" shall mean that area of uplands within 100' horizontally outward from the boundary of a resource area.
- o) The term "interests protected by this bylaw" shall include public or private water supply, groundwater supply, flood control, erosion control, storm damage prevention, water pollution prevention, fisheries, shellfish, wildlife habitat, recreation and aesthetics.
- p) The term "resource areas" shall mean the same as areas subject to protection.

The Commission may adopt additional definitions not inconsistent with this Section 19 of this bylaw.

SECTION 20 SECURITY

The Commission may require, as a permit condition that the performance and observance of other conditions be secured by one or both of the following methods:

- a) By a bond or deposit of money or negotiable securities in an amount determined by the commission to be sufficient to secure performance of conditions and observance of the safeguards of such Order of Conditions and payable to the Town of Chelmsford upon default;
- b) By conservation restriction, easement or by a covenant, executed and duly recorded by the owner of record, running with the land, whereby the

conditions and safeguards included in such Order of Conditions shall be performed before any lot may be conveyed other than by mortgage deed.

SECTION 21 ENFORCEMENT

Any person who violates any provision of this Bylaw or of any conditions of a permit issued pursuant to it shall be punished by a fine of not more than \$300.00. Each day or portion thereof during which a violation continues shall constitute a separate offense. This Bylaw may be enforced by a Town police officer or other officer having police powers. Upon request of the Commission, the Board of Selectmen and Town Counsel shall take such legal action as may be necessary to enforce this Bylaw and permits issued pursuant to it.

SECTION 22 INVALIDITY

The invalidity of any section or provision of this Bylaw shall not invalidate any other section or provision thereof, nor shall it invalidate any Order of Conditions which have previously become final.

SECTION 23 WILDLIFE HABITAT EVALUATION

1. Measuring Adverse Effects on Wildlife Habitat

a. To the extent that a proposed project will alter vernal pool habitat or will alter other wildlife habitat such alterations may be permitted only if they will have no adverse effects on wildlife or vernal habitat. Adverse effects on wildlife or vernal habitat shall mean the alteration of any habitat characteristic such as food, shelter,

migratory breeding and overwintering areas, insofar as such alteration will, follow 2 growing seasons of project completion and thereafter (or, if a project would eliminate trees, upon the maturity of replanted saplings) substantially reduce its capacity to provide important wildlife and vernal habitat functions. Such performance standards, however, shall not apply to the habitat of rare species. All projects that may impact on rare species must apply through the Massachusetts Natural Heritage and Endangered Species Program at least 90 days prior to the filing of a Notice of Intent.

b. An evaluation by the applicant of whether a proposed project will have an adverse effect on wildlife habitat beyond permissible thresholds shall be performed by an individual with at least a masters degree in wildlife biology or ecological science from an accredited college or university, or other competent professional with at least 2 years experience in wildlife habitat evaluation.

c. Any wildlife habitat management practices conducted by the Division of Fisheries and Wildlife, and any wildlife management practices of any individual or organization if reviewed and approved in writing by said Division, shall be presumed to have no adverse effect on wildlife habitat. Such presumption is rebuttal, and may be overcome by a clear showing to the contrary.

2. Wildlife Habitat Characteristics of Inland Resource Areas:

a. Banks. The topography, soil structure, and plant community composition and structure of banks can provide the following important wildlife habitat functions: food, shelter, migratory wildlife, breeding and overwintering areas of wildlife.

b. Land Under Water Bodies or Waterways. The plant community and soil composition and structure, hydrologic regime, topography and water quality of land under water bodies or waterways can provide the following important wildlife habitat functions: food, shelter, breeding areas and overwintering areas for wildlife.

c. Vernal Pool Habitat. The topography, soil structure, plant community composition and structure, and hydrologic regime of vernal pool habitat can provide the following important wildlife habitat functions: food, shelter, migratory, breeding, and overwintering areas for wildlife.

d. Lower Flood Plains. The hydrologic regime, plant community, and soil composition and structure, topography, and proximity to water bodies and waterways of lower floodplains can provide the following important wildlife habitat functions: food, shelter, migratory, overwintering and breeding areas for wildlife.

UNDER ARTICLE 19 Town Manager Bernard Lynch, moved that the Town vote to release all right, title and interest in a portion of a drainage easement date June

11, 1977 and recorded in the Middlesex North District Registry of Deeds Book 2312 Page 248. The easement area to be released contains approximately 1,118 square feet of land and is further described and shown as "Easement Area Released" on a Plan to be presented at Town Meeting, a copy of which is on file in the office of the Town Engineer and is incorporated by reference.

The Town Manager explained that a house had been built on an easement. The easement wasn't discovered until after the construction. This would allow the owner to obtain a clear title. The Finance Committee recommended the article. The Board of Selectmen supported the article. The Moderator asked for a show of hands on the article, motion carried, unanimously.

UNDER ARTICLE 20 Town Manager Bernard Lynch moved that the Town vote to raise and appropriate the sum of \$12,500.00 for the purpose of providing Senior Citizen Real Estate Tax Payment Vouchers for services rendered, pursuant to an agreement to be formulated by the Council on Aging and approved by the Town Manager.

The Town Manager said that he had explained this article previously, and asked for support. The Finance Committee recommended the article. The Board of Selectmen supported the article. The Moderator asked for a vote by way of a show of hands, motion carried, unanimously.

UNDER ARTICLE 21 Town Manager Bernard Lynch moved that the Town vote to raise and appropriate the sum of \$150,000.00 for labor contract settlements regarding collective bargaining matters.

The Town Manager explained that this was a new concept for the Town. This was suggested by bond counsel as a possible way to have monies available immediately when contracts are settled. By having this reserve account, other departments wouldn't have to cut back within their budgets when funding is needed. Questions were asked regarding the affect this would have on negotiations. Concerns were voiced on the lost of control and monitoring the funds. The Town Manager explained that the Town Meeting process would not be used until all the monies are gone from this account. He would use the money and settle the contract. If additional money is needed then a special town meeting would have to be called and the required additional amount would then be discussed and voted. The Finance Committee supported the article. A majority of the Board of Selectmen did not support the article. A discussion took place. Representatives spoke for and against the article. The Moderator asked for a show of hands on the motion, motion defeated.

UNDER ARTICLE 22 Town Manager Bernard Lynch moved that the Town vote to raise and appropriate the sum of \$1,410.00 with which to meet bills from previous years.

The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Moderator asked for a show of hands, motion carried, unanimously.

UNDER ARTICLE 23 Selectman Robert P. Joyce, moved that the reading of the article be waived. The Moderator asked for a show of hands, motion carried, unanimously. Jeffrey Stallard, member of the Celebration

Committee explained that the purpose of this article is to be able to enforce a safety issue. Along the fourth of July parade route, there is an area where the road narrows. This is where the crowd is highly packed. Vendors travel up and down the area, and when asked to leave they don't. Currently with no By-Law, because these vendors are licensed by the State they do not have to be licensed by the Town, so the Town cannot restrict them, its known as fair trade. He asked for support of the article. A number of Representatives asked questions. The Finance Committee did not recommend the article. The Board of Selectmen were in favor of the article. A discussion took place. The matter of safety vs trade was the topic. Karen Ready moved to amend the article under section one, d. Winter Prelude. She felt that this event should be included in the list. The Finance Committee supported the amendment. The Board of Selectmen supported the amendment. The Moderator asked for a show of hands, motion carried. Barry Balan moved to eliminate section two in its entirety and renumber the sections left beginning with number 2. The Finance Committee did not recommend the motion. The Board of Selectmen did not have a recommendation. The Moderator asked for a show of hands, motion carried, unanimously. More discussion took place. William Griffin moved to amend the article by adding at the beginning of the sentence under section one: For the purpose of public safety, no person etc etc. The Finance Committee supported the article to amend. The Board of Selectmen were in favor of the article. The Moderator asked for a show of hand, motion carried. The Moderator asked for a vote by way of a show of hands on the main motion as amended, motion carried. The article reads as follows:

Jeffrey Stallard moved that the Town vote to amend the General By-laws Article VII MISCELLANEOUS by adding the following:

Section 13 Restricted Vendor Areas

1. For the purpose of public safety, no person shall offer for sale or sell any articles on the public ways or Town Owned Property designated on plans approved by the Board of Selectmen, during the following periods:
 - a. The Annual Independence Day Celebration.
 - b. Veterans memorial services
 - c. The Annual Winterfest
 - d. Winter Prelude
 - e. Other events approved by the Board of Selectmen.
2. The Board of Selectmen shall review each special event seeking to fall under this By-Law with the sponsor (s) to determine whether a restricted area shall be designated for the event. Should a restricted area be needed, the plan of the proposed area shall be submitted to the Board of Selectmen for approval a minimum of one month prior to the event.
3. This By-Law shall not prohibit hawkers, peddlers, or vendors from selling their products on the public ways of the Town during any period not designated above or in any area outside the area designated on the plans referred to above.

Seeing that there was no further business at hand, the Moderator adjourned the meeting. Motion carried, unanimously. The meeting adjourned at 9:10 PM.

Dennis E. McHugh,
Moderator

Mary E. St.Hilaire,
Town Clerk

**WARRANT FOR
THE FALL SESSION OF
ANNUAL TOWN MEETING
OCTOBER 16, 1995
COMMONWEALTH OF MASSACHUSETTS**

MIDDLESEX, SS.

In the name of the Commonwealth aforesaid, you are hereby requested to notify and warn the Town Meeting representatives of said Chelmsford to meet in the Senior Center, Groton Road, North Chelmsford on Monday, the sixteenth of October, at 7:30 p.m. o'clock in the evening then and there to act upon the following articles, VIZ:

For complete warrant information see original documents in the Town Clerk's Office.

ANNUAL FALL TOWN MEETING
October 16, 1995

The Town by-law states that the Annual Fall meeting be held on the third Monday in October. The Annual Fall Town Meeting was posted for Monday October 16th, to begin at 7:30 PM, at the Senior Center on Groton Road. A Special Town Election was posted to be held on Tuesday October 17th. A few representatives were present and questioned why no attendance will be taken. Moderator Dennis E. McHugh stated that there was no quorum present, and asked for a motion to adjourn. Robert Joyce moved to adjourn the meeting to 7:30 PM on Thursday October 19, 1995, at the Senior Center on Groton Road. The first order of business will be article one. The meeting adjourned at 7:35 PM.

Dennis E. McHugh,
Moderator

Mary E. St.Hilaire,
Town Clerk

**WARRANT FOR SPECIAL TOWN ELECTION
OCTOBER 17, 1995**

MIDDLESEX, SS.

To the Constable, or any other suitable person of the
Town of Chelmsford.

Greetings:

In the name of the Commonwealth of aforesaid, you are
hereby requested to notify and warn the legal voters of
said Chelmsford to meeting their several polling places,
VIZ:

Precinct 1:

Town Office Building Gymnasium

Precinct 2:

Harrington Elementary School Gymnasium

Precinct 3:

Harrington Elementary School Gymnasium

Precinct 4:

Westlands School Cafetorium

Precinct 5:

Byam School Cafetorium

Precinct 6:

Westlands School Cafetorium

Precinct 7:

McCarthy Middle School, Small Gymnasium

Precinct 8:

McCarthy Middle School, Small Gymnasium

Precinct 9:

Town Office Building Gymnasium

On Tuesday, the 17th day of October, 1995 being the third Tuesday in said month at 12 noon until 8:00 p.m. for the following purposes:

To bring in their votes for the following officers:

One Selectman for Unexpired 18 months;

and to vote on the following question:

Shall the Town of Chelmsford be allowed to exempt from the provisions of Proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to design, construct and originally equip an addition to the Adam's Library?

The polls will be open from 12 noon until 8:00 p.m.

For complete warrant information see original documents on file in the Town Clerk's Office.

SPECIAL TOWN ELECTION OCTOBER 17, 1995

OFFICES and CANDIDATES

SELECTMAN UNEXPIRED 18 MO (1)

	Prec 1	Prec 2	Prec 3	Prec 4	Prec 5	Prec 6	Prec 7	Prec 8	Prec 9	TOTAL
Blanks	26	21	22	26	23	28	35	22	47	250
Thomas J. Welch	477	239	523	394	429	677	640	509	466	4354
Evelyn S. Thoren	360	294	355	337	363	381	322	293	353	3058
Write-In	1	1	3	1	2	2	0	2	5	15
Misc	3	4	1	5	1	8	1	4	3	30
TOTAL	867	559	904	763	816	1096	998	830	874	7707

QUESTION #1

	Prec 1	Prec 2	Prec 3	Prec 4	Prec 5	Prec 6	Prec 7	Prec 8	Prec 9	TOTAL
Blanks	6	3	1	2	2	4	2	3	5	28
YES	388	169	256	220	293	381	420	280	358	2765
NO	473	387	647	541	521	711	576	547	511	4914
TOTAL	867	559	904	763	816	1096	998	830	874	7707

ADJOURNED ANNUAL FALL MEETING
October 19, 1995

The Adjourned Annual Fall Meeting was called to order at the Senior Center on Groton Road, at 7:35 PM, by the Moderator Dennis E. McHugh. The Moderator recognized the presence of a quorum, there were 158 Town Meeting Representatives present.

The Moderator went over the town meeting procedures and pointed out the fire exits. He then asked for the Town Meeting Representatives to allow Robert A. Goober, who would be assisting the Sewer Commission with their articles, to speak from time to time during the articles. Motion carried, unanimously. The Moderator then welcomed newly elected Selectman Thomas Welch to the meeting.

Selectman Robert P. Joyce moved to waive the reading of the Constables posting of the warrant. Motion carried, unanimously. Selectman Robert P. Joyce moved to waive the reading of the entire warrant. Motion carried, unanimously.

UNDER ARTICLE 1 Selectman Robert P. Joyce moved that the Town vote to hear reports of the Town Officers and Committees.

John Emerson, Chairman of the Sewer Commission, gave a presentation to the Body about the on going sewer project, the future areas to be sewerred, the amount of money that has been spent so far. In some cases identical properties a few streets apart from each other have unequal value, because one has sewage and the other has a septic system. Under the current project that started

in 1989, 68% of the Town will be completely sewerred. The Sewer Commission will ask the Town next year to extend the project to the remaining 32 percent or 3,678 households. First by submitting a question at the spring election to allow the Town to raise taxes beyond the limits of Prop 2 1/2. Then by submitting an article on the warrant at the Annual Spring Town Meeting. The estimated cost will be \$49 million dollars. He explained that Massachusetts has a new septic system regulation called Title 5. This has caused many burdens and expenses for citizens. Particularly to anyone trying to sell their home. The restrictions are so strict that there has been a 35% failure rate since March. The average repair cost is \$12,000. Currently the cost to sewer a home is \$7,500. If the Town decides to complete the project he felt that some of the costs could be covered by state and federal grants. If the Town doesn't receive any grants then the most it could cost is \$49 million or \$13,500 per household. However, if 75% funding was to be granted, then the cost would be \$3,400 per household. If the Town does vote to complete the project, then the state has agreed to waive any Title 5 requirements. No other community has been offered this waiver. He thanked the Body for their attention.

Bernard Lynch, Town Manager, gave a presentation explaining the Fiscal condition of the Town.

UNDER ARTICLE 2 John P. Emerson Jr., Chairman of the Sewer Commission, moved that the Town vote to amend the Chelmsford Home Rule Charter under Part VIII Transitional Provisions, Section 8-5 (1) Time of Taking Effect, by deleting the following:

- (1) The Sewer Commission shall cease to exist and be dissolved on January 1, 2005 and all duties, powers, functions and assets shall be assigned to the department of public works or its successor agency.

and add the following as Part VIII, Section 8-5 (1)

- (1) The Sewer Commission shall cease to exist and be dissolved upon completion of the sewer project at which time all duties, powers, functions and assets shall be assigned to the department of public works or its successor agency.

John P. Emerson, Chairman of the Sewer Commission explained that this would allow the Sewer Commission to continue being the controlling body until the completion of the sewer project. This action had been previously voted on in the October of 1994 fall meeting. It did not go on the April of 1995 Town Ballot as a question, which is required by law. Once voted tonight a ballot question will be submitted to the voters in April of 1996. He asked for support of the article. The Finance Committee recommended the article. The Board of Selectmen were in favor of the article. The Moderator asked for a show of hands, motion carried, unanimously.

UNDER ARTICLE 3 John P. Emerson Jr., Chairman of the Sewer Commission, moved that the Town vote to authorize the Chelmsford Sewer Commission to acquire by purchase, eminent domain or otherwise any fee, easement or other interest in land necessary for the purpose of constructing and maintaining sewers, pumping stations, and all other appurtenances thereto, such land being described and shown on a set of plans entitled "Plan of

Sewer Easement in Chelmsford, Massachusetts Rainbow Avenue Lateral Sewers dated October 1995. Prepared for the Chelmsford Sewer Commission by Richard F. Kaminski & Associates, Inc". a copy of which is on file in the office of the Town Engineer and is incorporated herein by reference.

John P. Emerson, Chairman of the Sewer Commission, explained that this action is needed in order to proceed forward with the sewer project in the North Road and Rainbow Avenue area.

John Wilder requested the names of the property owners involved. Robert Goober, who represented Weston and Sampson, the engineering firm contracted to do the Sewer project, read the following names:

S. Corey, F. Rourke, E. & M. Seneta, W. & V. Poulis, S.& L. Prutzer, S.& S. Hartfield, V.& D. Vallano, M.& M DeMartino, J. & E. Turcotte, D. Soha, J. & M. Milisci, J. Kordash, D. Wood and C.W. Morgan, Trustee.

Hearing no further discussion the Moderator asked for the Finance Committee's recommendation. John Morrison, Chairman of the Finance Committee said that the Committee recommended the article. The Board of Selectmen were in favor of the article. The Moderator asked for a show of hand, motion carried, unanimously.

UNDER ARTICLE 4 Selectman Peter V. Lawlor explained that this article is to be withdrawn at this time. The Moderator asked for a show of hands, motion carried, unanimously. It read as follows:

Should the Town vote subject to enactment of enabling legislation to borrow a sum of money to assist

Chelmsford homeowners to install or upgrade Title 5 septic systems on their property. To authorize the Board of Selectmen to petition the General Court for an act to authorize the Town to borrow a sum of money for this purpose and impose upon the benefited homeowners assessments and personal liability for repayment of the debt incurred for their benefit?

UNDER ARTICLE 5 Selectman Robert P. Joyce moved that the Town vote to transfer the care, custody, management and control of the following described parcel of land to the Board of Selectmen to be held for the purpose of conveyance and to authorized the Board of Selectman to convey in accordance with Massachusetts General Law, Chapter 30B, for consideration to be determined, all right title and interest, if any, held by the Town in a certain parcel of land on Old Westford Road, shown as Lot 5 on Assessors Map 28, containing 40,000 square feet more or less; and more fully described in a deed recorded in the Middlesex North Registry of Deeds in Book 6433, Page 339.

Town Manager Bernard Lynch explained that this is a routine article in the case of selling Town owned land. The land will go out for competitive bid and all the abuters will be notified and the land will be awarded to the highest bidder. John Wilder questioned if the land was wet and is that the reason it is being sold? The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Moderator asked for a show of hands, motion carried, unanimously.

UNDER ARTICLE 6 John B. Sousa Jr, Cemetery Superintendent moved that the Town vote to accept the following Regulations for Cemeteries adopted by the

Board of Cemetery Commissioners for governance of all public cemeteries in the Town of Chelmsford pursuant to Massachusetts General Laws, Chapter 114, Section 23:

REGULATIONS FOR CEMETERIES

Town of Chelmsford

Board of Cemetery Commissioners

The following regulations have been adopted by the Board of Cemetery Commissioners for the governance of all public cemeteries in the Town of Chelmsford, control of which is entrusted to the said Board of Cemetery Commissioners.

I OWNERSHIP

1. The right granted to the owner of any lot or grave is a sole and exclusive right of burial and the erection of monuments or markers subject to the terms, conditions, and regulations of the board of Cemetery Commissioners as they may exist from time to time. The premises in which such rights are granted shall be used only for the purpose of a place of burial for the dead.
2. The owners of rights of burial in the cemeteries, or their heirs, shall not grant, sell, alienate or convey the said exclusive right of burial, to a person or person without having obtained the written approval and consent of the commissioners, but it shall be optional with the commissioners to grant or withhold such approval and consent. A statement should be filed with the cemetery office listing the names and addresses of all heirs and a majority of the heirs must designate one of their

number to be representative. If no such statement is filed, the Commissioners, after notice to the interested parties, may designate one of the heirs as representative.

3. Any owner of a right of burial who wishes to sell a lot, shall so advise the Commissioners who may repurchase the lot or unused portion of said lot for the same sum that was paid by the owner or for a proportional sum for the unused graves.
4. All burials in said graves or lots shall be under the personal charge of the Superintendent of Cemeteries. All work within the immediate vicinity of a funeral shall be suspended until the conclusion of the religious services.
5. No interments shall be made until the superintendent shall have been furnished with a permit such as may be required by the laws of the Commonwealth, together with an order from the owner of the right of burial in the lot, in which the interment is to be made, or from a legal representative. No interment shall be made until the fees provided for in the schedule adopted by the Commissioners shall have been paid.
6. Neither the Town nor the Cemetery Commissioners and the officers and employees thereof shall be held responsible for any order given, or mistakes occurring, due to the lack of precise and proper information or instructions from the owner of the rights of burial or a legal representative as to the particular space, size and locations in a plot where an interment or disinterment is desired.

7. The Cemetery Commissioners reserve the right to correct any errors that may be made in making interments, disinterments or removals and neither they nor the Town nor the respective officers and employees thereof shall be held liable on account of the failure of any devices to operate normally or conditions beyond their control.
8. Every earth interment shall be made in a concrete box or in an outer container of stone, concrete or a combination thereof, of sufficient strength and durability to constitute a reasonable permanent support for the weight above it.
9. All fees for opening or preparing a grave shall be paid at the office of the Cemetery Department. There will be an extra charge for Saturday or holiday interments and after the hour of four P.M. of any working day.
10. No grave shall be opened for interment by any person not in the employ of the Cemetery Department.

II PERPETUAL CARE

1. The owner of a right of burial must create a permanent fund according to the schedule adopted by the Commissioners, the income from which is to be used forever to fill, level, top dress, cut and take care of the grass on said lot or grave. Any remaining income from the fund is to be used by the Commissioners as they deem to be for the best interest of the lot or grave.

III MONUMENTS

1. No monuments shall be erected without the approval of the Superintendent and according to the specifications adopted by the Commissioners.
2. Only one central or family memorial shall be allowed on a family lot and only in that space reserved for it. All flat markers must be set flush with the ground. No corner boundary markers are permitted on lots. The Cemetery Commissioners reserve the right to remove corner posts and curbing deemed necessary for the benefit of the cemetery.
3. All foundations for monuments must be installed by Cemetery Department employees. A foundation for a memorial shall not be built on any lot for which there is a claim by the Town or Cemetery Commissioners against the owner for any indebtedness.
4. All foundation orders require a signed statement by the lot owner and memorial manufacturer and must be accompanied by the applicable fee for same.
5. If any monument, effigy or any structure whatever, or any inscription be placed in or upon any lot or grave, which shall be determined by Commissioners to be offensive or improper, the Cemetery Commissioners shall have the right to order its removal, and if the owner or legal representative fails to remove it, the Commissioners shall have the right to enter upon

such lot or grave and remove the said offensive or improper object.

6. When any memorial is to be removed or any inscription made thereon, or to be cleaned or repaired, a written request must be made to the Superintendent giving the owner's address and also giving the name and address of the person who is to do the work.

7. Monument restrictions and sizes are as follows:

FLAT MAKERS

<u>Lot Size</u>	<u>Length</u>	<u>Width</u>	<u>Thickness</u>
Single	2' ± 1"	1'2" ± 3/4"	4" Min.
Double	3' ± 1"	1'2" ± 3/4"	4" Min.

MONUMENTS

	<u>Length</u>	<u>Width</u>	<u>Total Height</u>
Double	3'1" ± 7"	1'6"Max.	3' ± 2"
Three/Four	4'3" ± 1'3"	1'6"Max.	3' ± 2"
Six/Eight	6'7" ± 1'7"	2'0"Max.	3' ± 2"

Exceptions may be made with the approval of the Superintendent and Commissioners.

Note: Monuments are not allowed on single grave lots

IV WORK ON LOTS

1. No other person than the owner, except the Superintendent or his employees, shall be allowed to perform any work on a lot or parcel of ground without a permit for the Superintendent, obtained upon application, and all persons so employed shall be under the control and supervision of the Superintendent.
2. The cemetery grounds must be left in good order upon the conclusion of any work on a lot. All work must be done during the work hours of the cemetery, and cease at the close of the working day.
3. Workmen employed in the construction of vaults, the erection of monuments, etc. shall be subject to the control and direction of the Superintendent, and any workman failing to conform with these regulations will not afterwards be permitted to work in the grounds.
4. The Superintendent is responsible for the care of the cemeteries and he is authorized to remove all persons who violate these regulations, and directed to cause violators of the law to be prosecuted.

V GENERAL CARE

1. On graves or lots where no monument has been erected, under no condition shall the sod be allowed to be broken or removed.

2. No tree within a lot or upon a grave shall be cut down or removed without the consent of the Cemetery Commissioners.
3. When owners perform any work on their lots or graves, they must remove all refuse material to such places as are provided by the Superintendent.
4. No person shall gather any flowers, either wild or cultivated, in a cemetery nor shall he remove, cut, break, or mark any tree, shrub or plant, or shall mark, deface or injure any monument, building rustic seat or other structure within a cemetery.
5. No person shall rest upon lots which do not belong to him, or walk upon or across lots or lawns to gain access to their lots or graves, other than by paths or avenues so designated.
6. Children are not allowed in the cemeteries, except when accompanied by a parent or some adult having them in charge.
7. Persons carrying refreshments or intoxicating beverages, will not be permitted in cemeteries, nor persons with firearms, except at military funerals. The use of all other implements calculated to annoy or destroy birds, squirrels or any other harmless animals found thereon is strictly forbidden.
8. No owner or other person shall be allowed to maintain a lot at any other grade, or cause the same to be graded in any other manner than that established by the Cemetery Commissioners.

9. No employee shall receive any fee or gratuity from any person except the standard fees prescribed by the Cemetery Commissioners and to be paid to the Town Treasurer. Any employee violating this rule shall be dismissed.
10. The Cemetery Commissioners shall have the authority to grant permission to owners to depart in special instances from the provisions of the foregoing regulations, in and only in cases where it clearly appears that the spirit and intent of the regulations will not thereby be violated.
11. Dogs, pets and recreational activities are prohibited.

VI PLANTING RULES

1. No urns, window boxes, markers, boxed wreaths, fences curbing, hedges, trees or other ornaments or memorials of a permanent nature shall be placed or planted upon the graves or lots without the approval of the Superintendent.
2. Autumn decorations and plants shall be removed by November 11th. Christmas decorations and wreaths shall be removed by April 1st.
3. One flower bed is allowed on each monument lot and shall not extend more than 14" from the base of the monument.
4. Flower beds may not be outlined with stones, marble chips, curbing, fencing, or edging made of metal, wood, or vinyl.

5. If any shrub situated in any lot, or upon any grave, shall by means of its roots or branches or otherwise become detrimental to said lots, or to the adjacent lots, avenues or paths, or dangerous or inconvenient, the commissioners or the Superintendent or his employees shall have the right to enter upon said lot or grave and remove said tree, shrub or bush or parts thereof as are thus detrimental, dangerous or inconvenient.
6. It is not allowable to outline a plot or grave with evergreens, curbings, flowers, etc.
7. Shrubs may be planted near monuments with the permission of the Cemetery Superintendent.
8. Rose bushes and other thorny plantings are not permitted.
9. Baskets or other containers, not of a permanent nature, must be removed by the owners if they wish to preserve them, otherwise they shall be removed by the Superintendent, when in his judgement the plants or flowers have decayed.
10. Decayed flowers or plants shall be removed by the Superintendent when deemed advisable. Artificial flowers and decorations are not permitted.
11. Flowers must not be brought into a cemetery except for decoration, and they must not be carried out under any pretense whatever, except by permission of the Superintendent.

12. The Cemetery Department is not responsible for any flowers or any other decorations placed on graves or lots by the owners.

VII MISCELLANEOUS

1. The Cemetery Commissioners may adopt a schedule of fees for interments and other services and privileges provided to owners, and may make such orders and take such actions as are necessary to implement these regulations.

John Sousa explained that these regulations have been in affect for the past forty-five years. Due to an oversight, they had never been brought forth to the Town for an official vote of approval. He said that the Cemetery Commissioner's approved of the regulations and asked for support. Barbara Ward asked a question about section 6. Plantings. Under line item 10. She wanted to know if the Cemetery Commissioner's were in fact really going to enforce not allowing artificial flowers and decorations? John Sousa explained that at this time the rule is there, and the Commissioner's allow for discretion. If any object is really offensive, then it is removed from the site. The Commissioners didn't want to change any of the actual regulations until they've been officially accepted. Before any new publication is produced some changes will be made. The Finance Committee was in favor of the article. The Board of Selectmen were in favor of the article. The Moderator asked for a show of hands, motion carried.

UNDER ARTICLE 7 Selectman Robert P. Joyce moved that the Town vote to accept the following mentioned streets, as laid out by the Board of Selectmen

and shown by their reports duly filed in the office of the Town Engineer:

1. Burton Lane
2. Scotty Hollow Drive

Providing all the construction of the same meets with the requirements of the Board of Selectmen, and subject to the withholding of any remaining bonds until such requirements have been met; and to authorize the Board of Selectmen to acquire any and all temporary and/or permanent easements, and any property in fee simple, with trees thereon, by purchase, eminent domain, or otherwise, for the purpose of securing traffic safety and road improvements; to authorize the Board of Selectmen to negotiate and execute all necessary and proper contracts and agreements thereto.

Town Manager Bernard Lynch explained the article. John Wilder questioned if there were any costs involved? No there were not. George Merrill questioned the length of acceptance Scotty Hollow Drive would be. James Pearson, DPW Superintendent, said that only 900 feet in from Groton Road was the accepted public distance, the rest was private. The Moderator asked for a show of hands, motion carried, unanimously.

UNDER ARTICLE 8 Town Manager Bernard Lynch, moved that the Town vote to appropriate from free cash the sum of \$7,899.00 to pay bills of previous fiscal years.

The Town Manager explained that bills were received after the books were closed in June, and they must be paid from the free cash. He presented the following list:

Office supplies	\$ 594.19
City of Lowell Sewage	3,542.60
Stablization Fund Fee	1,174.70
Legal Bills	1,389.27
Police/Fire Retires	<u>1,197.34</u>
TOTAL	\$ 7,898.10

The Finance Committee recommended the article. The Board of Selectmen were in favor of the article. The Moderator asked for a show of hands, motion carried, unanimously.

UNDER ARTICLE 9 Selectman Robert P. Joyce moved that this article be withdrawn. The Town Manager explained that the petitioner of the article asked to have the article withdrawn at this time. The Moderator asked for a show of hands, motion carried, unanimously. It read as follows:

Should the Town vote to amend the Zoning By-law, Section 2110 Official Zoning map as it pertains to certain parcels of land located northerly of Riverneck Road, easterly of Carter Drive and Cove Street, and southerly of Route 495, and being parcels of land shown on Assessors Map 107 Parcel 54, Map 108 Parcels 14 and 40, a portion of Map 109 Parcel 50, and Map 109 Parcels 53 and 54, and Map 110 Parcels 13 and 14 by changing the designation of those lots from IA to RB.

UNDER ARTICLE 10 Town Manager Bernard Lynch, explained that the petitioner of this article was not present and had submitted a letter requesting not to proceed with the action. The Moderator asked for a show of hands, motion carried, unanimously. The article read as follows: Should the Town vote to authorize or direct the Board of Selectmen to convey to Edward Fabbri, for consideration to be determined, all right, title and interest held by the Town in a certain parcel of land off Second Street known as lot 32 on Assessor's Map 130, containing 4,127 square feet more or less; and more fully described in a deed recorded in the Middlesex North Registry of Deeds in Book 6933, Page 38.

UNDER ARTICLE 11 The Moderator read to the body a letter submitted by Nancy Knight, Chairman of the Library Trustees dated October 19th:

"As a result of the defeat of the library exemption article on the October 17, 1995 Special Election, The Board of Library Trustees has voted to withdraw from consideration Article 11 from the Warrant for the Fall Session of the 1995 Annual Town Meeting. Respectfully, Nancy J. Knight, Chair Chelmsford Public Library Board of Library Trustees"

Town Manager Bernard Lynch, explained that he had met also with the Trustees and there are a few items that need to be addressed, regardless of the outcome of the vote. One being the handicap accessibility issue. The Trustees will come back in the future with plans and costs.

The Moderator asked for a show of hands on the motion to withdraw, motion carried, unanimously. The article read as follows: Should the Town vote to raise and

appropriate, a certain sum of money for the purpose of designing, constructing, and originally equipping an addition to the Adams Library.

UNDER ARTICLE 12 The Moderator read a motion by Selectman Robert Joyce, to amend the article by deleting the reference to Assessors' Map 81, Lot 12. Selectman Joyce explained that this was the area previously known as the Glenview Sand and Gravel site. It was the Board's concern that it was too close to an residential area. He said that Selectman Lawlor would give further explanation.

Selectman Lawlor said the main purpose of the article and the reasoning of the Board of Selectmen is to expand the present CX zone to include two more areas in a IA zone with an CX overlay. Presently the Town could have an establishment opened anywhere and have no grounds to prevent it, because the courts could find the present zoned areas too restrictive and in violation of first amendment rights. The Town must have realistic areas in order to be able to enforce control with by-laws of rules and regulations. By having actual zoned areas these are the only locations where adult entertainment business establishments could exist. The IA zone was chosen because these areas are primarily zoned for industrial purposes. Only certain items are allowed in this zone. With the CX overlay, it would require Planning Board recommendation, and Town Meeting action in order for the actual use to take place. John Wilder wanted to know who owned the properties in question? Selectman Lawlor said that Map 123 Lot 32 was owned by Joseph J. Balbonir Trust and B & L Realty Trust. Lot 33,34,35, are owned by Raymond A & Barbara F. Carye Trustees. Lot 37 is owned by Appleseed LTD Partnership. Map 242 Lot 1 is

owned by New Boston Chelmsford LTD Partnership. Lot 18 MGI Chelmsford Corp. John Wilder then wanted to know what exactly is allowed in a CX zone? Selectman Lawlor read the zoning by-law to the Body. Adult entertainment establishments, adult bookstore, adult motion picture theater, adult video stores, etc. Questions were asked concerning the sites chosen.

At this point Selectman Robert Joyce introduced the Town's newly appointed Town Counsel, John Giorgio, from the Law firm of Kopelman and Paige. John Giorgio re-confirmed everything that Selectman Lawlor said. He stressed that if the Representatives didn't vote for this zoning change it would open a window of opportunity for X-rated business to open in the Town. Bill Griffin questioned how many acres are involved. The Town Manager Bernard Lynch said that there were roughly sixteen acres per site. Linda Allen and Rodney Cleaves expressed the concerns from the neighborhood residents next to the Industrial Ave area. There are many homes that directly abut the land in question. In one section are no trees or buffers between these homes and the present buildings. She felt that the Board of Selectmen didn't take the neighborhood into consideration. John Giorgio explained that the Representatives could redefine the zone' at a later meeting.

The Moderator asked for a vote by way of a show of hands on Selectman Joyce's motion to amend by deleting the Glenview Sand and Gravel site. Motion carried. The Moderator then asked for the Finance Committee's recommendation. The Finance Committee supported the article. The Board of Selectmen recommended the article. The Moderator asked for the Planning Board's recommendation.

Chairman James M. Creegan read the Board's recommendation: "The Planning Board held a public hearing on October 11, 1995 on the above mentioned article. after advertising a legal notice in the Lowell Sun on September 20th and 27th, 1995, a minimum of 14 days before the hearing. A copy of the ad was sent to all abutting towns and the appropriate agencies, as required in the Massachusetts General Laws, Chapter 40A, Section 5. At the meetings of October 11 and October 19, 1995, the proponents, residents and the Planning Board discussed the merits of this zoning map change. It is the opinion of the Planning Board that the warrant article should be approved by Town Meeting contingent upon the removal of the Sand and Gravel pit which is 30 acres located in Drum Hill off Steadman Street. Therefore, in keeping consistent with the general intent of the Zoning By-laws in the development of the community, the Planning Board voted (4-1) to recommend with the above mentioned contingency an amendment to the Town of Chelmsford Zoning Map to establish additional Adult Entertainment (CX) Zoning District as overlay district in certain areas of the Town currently zoned Limited Industrial (IA).

James Creegan said that the Planning Board voted to further study this issue by way of forming a sub-committee. If need be the Committee will make further recommendations to the master plan committee, that is being addressed under article 17 of this warrant.

Dennis Ready spoke against the article. Other area's should be considered, such as historic buildings that are privately owned. He moved to defer article 12 to a committee to act as an ad hoc counsel in drafting articles for town meeting pertaining to adult entertainment in

Chelmsford. The Committee will be appointed by the Town Manager.

The Moderator asked for the Board's recommendation. Both the Finance Committee and the Board of Selectmen were against the motion to defer. Selectman Joyce asked for Town Counsel's opinion. John Giorgio recommended against deferring. He said that tabling would only allow six months delay on the two parcels shown tonight. It would not address the actual issue because it can be challenged in the meantime. A discussion took place. Many Representatives spoke against the motion to table and spoke in favor of the article. Allen Thomas moved the question to stop debate. The Moderator asked for a show of hands, motion carried, unanimously. The Moderator asked for a show of hands on the motion to table. Motion defeated. Richard Day moved to amend the article by deleting the reference to Assessor's map 242, Lots 1 and 18, and Assessors Map 123, lots 34 and 35. He explained that this would remove all vacant lots show on the two maps. Selectman Joyce said that the article should be passed as presented, the more it is amended the weaker it becomes. Selectman Susan Gates spoke against the motion to amend, and spoke in favor of the article as voted as amended by the Board. She felt that it was now the Representatives responsibility to act upon this issue tonight without further delay. If this isn't addressed and established then a business can open up anywhere in Town. Samuel Poulten spoke in favor of the motion to amend by deleting the vacant lots. Allen Thomas moved the question to stop debate. Motion carried, unanimously. The Moderator asked for a show of hands on the motion to amend. Motion defeated. Cheryl Warshafsky asked for a roll call. The Moderator said this was out of order. A roll call vote can only be done for the

vote taken on a main motion, not on a motion to amend. Michael Sockol moved the question to stop further debate. Motion carried, unanimously. The Moderator asked for a show of hands on the main motion as amended. This left the Chair in doubt. The following tellers came forward, Dorothy Frawley, Patricia Plank, Lucy Simonian, John Maleski and a hand count was taken: Yes 125 No 16 2/3's is 94, the motion carried. The article reads as follows:

Selectman Robert P. Joyce moved to amend the official zoning map of the Town of Chelmsford to establish, as overlay zoning districts, the following areas as adult entertainment districts (CX): Assessors' map 123, Lots 32, 33,34, 35 and 37; Assessors' map 242, Lots 1 and 18; and that the uses now permitted in the underlying zones shall not be affected by this zoning amendment.

Allan Thomas moved to adjourn the meeting until Monday October 23rd at 7:30 PM at the Senior Citizen Center. The Moderator asked for a show of hands, motion carried, unanimously.

The Meeting adjourned at 11:15 PM.

Dennis E. McHugh,
Moderator

Mary E. St.Hilaire,
Town Clerk

ADJOURNED ANNUAL TOWN MEETING

October 23, 1995

Moderator Dennis J. McHugh, recognized the presence of a quorum and called the meeting to order at 7:35 PM, at the Senior Center on Groton Road. There were 139 Town Meeting Representatives present. He made a few public announcements. One being that due to a conflict he was going to step down as Moderator for Article 13, and the Town Clerk, Mary E. St.Hilaire, would be the acting Moderator, for this article.

UNDER ARTICLE 13 Town Manager Bernard Lynch, moved that the Town vote to authorize the Town Manager to execute a contract with Ogden-Martin Inc. for solid waste disposal for a term not to exceed ten years.

Town Manager Bernard Lynch explained that the Town was looking for a long term contract that will guarantee a place to bring trash for ten years. Right now the Town pays \$45.00 a ton, which will definitely increase at the end of the contract. This new contract will not only guarantee a place for trash to go, it will guarantee a yearly cost for each of the ten years of the contract. The only way the costs can be increased is if the State or Federal government changes the law, or if there is an event of force majeure. Even if that happens the total additional cost is not to exceed a cumulative total of \$30/a ton. If that happens then the Town can cancel the contract. John Wilder wanted to know about the company. The Town Manager said that the Company is a subsidiary of the Ogden Corporation, which has been in existence for many years. The Ogden Projects Inc., has twenty-six waste to energy plants, and various other types of plants, including power, water and wastewater and construction. Ogden

Services business groups include, entertainment, aviation, environmental, technology, facility. The plant that would handle the Town's trash is located in Haverhill, which generates electricity. Richard Day wanted to know what the highest fee charged could be? The Town Manager said \$89.00. He showed a list of the proposed fees which would be contracted for the next ten years. This will allow for long-term financial planning and budgeting. He predicted that the solid waste budget will remain within the ceiling of the solid waste prop 2 1/2 override for all ten years of the contract. A discussion took place. The Finance Committee recommended the article. The Board of Selectmen were in favor of the article. The Acting Town Moderator asked for a vote by way of a show of hands, motion carried, unanimously.

Dennis McHugh returned to the podium as the Moderator.

UNDER ARTICLE 14 Selectman Robert P. Joyce moved that the Town vote to accept Massachusetts General Laws Chapter 138, Section 12B regarding the prohibition of nudity in any premises licensed to sell alcoholic beverages.

Town Manager Bernard Lynch, said that the Board of Selectmen will have the right to prohibit the selling of alcoholic beverages if there is nudity on premises of an establishment, if this article is passed. Questions were asked concerning the enforcement of this in other zoning districts in the Town. This would only apply to the IA zones which have the CX overlay zone, which are the adult entertainment zones in the Town. The Finance Committee recommended the article. The Board of

Selectmen were in favor of the article. The Moderator asked for a show of hands, motion carried, unanimously.

UNDER ARTICLE 15 Michael Sockol moved the to waive the reading of the article. The Moderator asked for a show of hands, motion carried, unanimously.

Town Manager Bernard Lynch explained at the time when petitions were to be filed, the Board of Selectmen were in the process of obtaining a new Town Counsel. The proponent had submitted the article, but didn't do it on the petition format. In all fairness the Town Manager felt he should submit the article, he was not endorsing it one way or the other. It was to be the decision of the Representatives to accept or not accept it. He then asked John Coppinger to explain the article.

John Coppinger read the following statement to the Body: "I feel that it is important for us as elected Town Reps and a separate part of the Town Government that we be organized and informed so that we are able to better control our own actions and not allow yourself to be managed by either the Moderator, selectmen, Town Manager or any one else. To accomplish this we need to set up a table of organization to manage our own precinct meetings. The election of a precinct Chairman, Assistant Chairman and Secretary should be the number one action item when we hold our first meeting. Another item of top concern that I am constantly hearing from the town people and that is that they don't mind giving up their personal right to vote, but they want to know in hard copy just how we are using this valuable privilege. If we are using their vote for items that they agree with they want to be able to know and cheer for us. But at the same time, if they feel we are not voting their views or the best interest of the

town, as they see them. They want to know this information so that the next Town election they can let us know their feelings when they vote for their Town Reps. I am sure that everyone here will agree that this is a reasonable request and the only thing we have to do is set up the easiest and less time consuming procedure that will make it happen. It is my opinion that the proposal I am presenting should not take any more that 5 minutes to complete and We would only do polling on the final vote on a Warrant Article where a roll call vote is requested and voted for by the Town Reps. With these few brief remarks I hope you will better understand my reasons for submitting this warrant article to amend the Charter to correct this accountability issue that I have been told is so important to ALL the Town voters that we represent."

A number of Town Meeting Representatives asked questions. Michael Sockol and Elizabeth Marshall questioned the need for having to sit together by precinct. They felt the Town needs to maintain diversity. Voting blocks may result if precincts stay together. Dean Carmaris wanted to know what the present tellers qualifications were. The Moderator explained that the present tellers are non-Town Meeting Representatives. This way there could be no controversy or any possible conflict. The same four people are used for every meeting. Sue Olsson asked if the Town Clerk, Mary St.Hilaire had been consulted about these possible changes? Mary St.Hilaire said that John Coppinger had met with her and she offered a few suggestions. However, she felt that the final decision was up to the Representatives concerning how they wanted to be monitored regarding their voting. Wendy Marcks of the School Committee questioned how would any Representative who is sitting with his or her committee

cast a vote, if not sitting with their precinct. Evelyn Thoren questioned the monitoring of attendance at the precinct meetings. Many of the Representatives must or do attend other committee meetings. Would this be an official requirement or volunteer? Strictly volunteer. Leonard Doolan question what type of manipulation has taken place? Bob Hawking said that he supported the spirit of the article but questioned if the proponent would be willing to withdraw it at this time and bring it back after further research. John Coppinger said that he would be willing to withdraw. The Moderator said that the article could only be withdrawn during debate. A few more questions were asked. The Moderator asked for the Finance Committee's recommendation. The Finance Committee was against the article. The Board of Selectmen did not recommend the article. The Moderator inquired if the proponent was in fact going to withdraw his article. John Coppinger said he decided not to withdraw the article. He wanted to have the Representatives vote one way or the other. Bernard Ready spoke against the article. He felt that the Representatives had already addressed accountability/record keeping issue by the Procedural Committee last year. The Committee made a report which contained suggestions and the Representatives voted it down then and urged them to do so again. Bradford Emerson moved the question to stop debate. The Moderator asked for a show of hands, which left the Chair in doubt, a 2/3's vote was needed. He asked for the tellers to come forward and conduct a hand count. The following tellers were present: Dorothy Frawley, Lucy Simonian, Patricia Plank, and John Maleski. The result of the hand count: Yes 89 No 43 2/3's 88 the motion carried. The Moderator asked for a show of hands on the main motion, motion defeated. The defeated article read as follows:

John Coppinger moved that the Town vote to amend its General Bylaws by inserting a new section Article II, to read as follows:

Section 5 Town Meeting Representatives

- 5.1 Within 30 days after the Annual Town Election, Town meeting Representatives in each precinct will meet, and elect a Precinct Chairman, Assistant Chairman, and Secretary for a term of one year. The Town Meeting Representatives will then confer on Town business and set a date for their next meeting.

- 5.2 Each precinct will meet a minimum of four times a year for discussion of Town business and any concerns constituents may have. Based upon these meetings, Town Meeting Representatives may submit petitions for consideration by the Town Meeting. All meeting will be subject to provisions of the Open Meeting Law.

- 5.3 All Town Meeting Representatives shall be seated by precinct and voting on each Warrant Article will be conducted by the Precinct Chairman polling each Town Representative. Each Precinct Chairman shall be sworn in by the Town Moderator as a teller. The Secretary will record the vote. After the polling is completed, the Chairman will report the total vote by the precinct to the Town Moderator.

- 5.4 A report of each member's recorded vote will be turned over by the Precinct Secretary to the Town Clerk at the end of each day's meeting. This voting

record will be filed in the Town Clerk's office for inspection by any interested citizen of the Town.

- 5.5 Because it is almost impossible for most Town Meeting Representatives to find the time to attend all of the Town Board Meetings, interested members may be appointed at Precinct Meetings to attend from time to time Town Board meetings and report back to their Precinct Meetings on any items of interest.

UNDER ARTICLE 16 Town Manager Bernard Lynch, explained that \$150,000.00 of this money is from the savings of the Solid Waste override voted a few years back. This represents \$12.00 per household. A discussion took place. Clare Jeannotte wanted to table the article until the conclusion of article 21, which has the expenditures of more free cash. The Finance Committee and the Board of Selectmen were both in favor of tabling the article. George Merrill spoke against the article. He felt that the money should be returned directly to the taxpayers. The Moderator asked for a show of hands on the motion to table, which left the Chair in doubt. The tellers came forward and a hand count was taken: Yes 78 No 51 motion carried to table.

UNDER ARTICLE 17 Bernard Lynch, Town Manager moved that the Town vote to appropriate from free cash the sum of \$50,000. for the purpose of updating the Town of Chelmsford Master Plan.

James Creegan, Chairman of the Planning Board explained the article, and the purpose of the Committee which was formed. The Committee is to review and to

update or replace the current Master Plan. This is a state law that the town is required to do every ten years.

There were fourteen members of the Committee besides himself, Anthony Zagzoug, Building Inspector; James Harrington, Town Counsel; Thomas Firth, Jr Planning Board; James Pearson, Town Engineer; Wendy Marcks, School Committee; Paul McCarthy, Board of Health; Thomas Moran, Sewer Commission; Kim MacKenzie, Planning Board; David McLachlan, Conservation Commission; Robert Joyce, Board of Selectmen; Karen Wharton, Board of Appeals; Patricia Saber, Representative At Large; and Rayann Miethe, Recording Secretary. One of the most major flaws that the committee found was the present master plan did not take into consideration any buildable land that maybe subdivided even though it already had a structure on it, when citing the total amount of buildable land left in Town. The Committee felt that the goals/topics which need to be addressed are those of Housing, Land Use, Environment, Traffic, Public Utilities, Economic Development. The Committee felt that a professional municipal planner is needed to help the Committee address these areas. Dennis Ready asked if there will be a vision statement? Yes it will be included in this new master plan. John Wilder question why \$50,000. is needed? The amount requested is the maximum what has been paid by surrounding towns. It is not necessary the amount that the Town will pay. The Committee has gone out on bid and hopes to have a planner by December 1st. The Finance Committee recommended the article. The Board of Selectmen were in favor of the article. David McLachlan of the Conservation Committee who was also a member of the Master Plan Committee asked for support of the

article. Richard Day and Dennis Ready both spoke in favor of the article. The Moderator asked for a vote by way of a show of hands, motion carried, unanimously.

UNDER ARTICLE 18 Town Manager Bernard Lynch, moved that the Town vote to appropriate from free cash the sum of \$100,000.00 for the purpose of purchasing equipment for the operation of the municipal golf course.

The Town Manager Bernard Lynch explained that this is needed for the investment for the Town. If the equipment can be purchased for a lower price it will be. Presently there are sixteen proponents interested in managing the golf course. Jeffrey Stallard wanted to know what type of equipment would be purchased? Tractors, backhoes, mowers, golf carts. David McLachlan wanted to know when the final plan will be shown? The Manager explained that bids will be due in November, then it will be determined what the full cost will be. Jeffrey Stallard wanted to know why couldn't the present Town owned equipment be used. The Manager explained that it will mostly be specialized equipment in size, nothing that the Town already uses. Henrick Johnson wanted to know why this couldn't wait until April. The Town Manager explained that everything has to be in place and ready for the season which starts in the Spring. Bob Hawking wanted to know what the fixed cost would be to make improvements to the course? This would be assessed professionally by whoever will be managing the grounds and the decision will be made by them on the needs and time frame involved. More discussion took place. The Finance Committee recommended the article. The Board of Selectmen recommend the article. The Moderator asked for a show of hands, motion carried.

UNDER ARTICLE 19 Town Manager Bernard Lynch, moved that the Town vote to appropriate from free cash the sum of \$1,000,000.00 to defray all necessary cost, fees and expenses in connection with the acquisition of the Apple Country Club and for paying any damages which may be awarded as a result of any such taking.

Town Manager Bernard Lynch, explained that the Town already authorized the purchasing of this land by borrowing under Article 12 of the May 4, 1995 Special Town Meeting. However, by paying for this acquisition with free cash, it would save the Town \$330,000.00 in interest by not having to float a bond for ten years. Also the Town would be restricted when borrowing. The Town would only be allowed to have two years of outside management. The Town wants to have an outside concern manage the property full time, which can be done because there will be no debt. The Finance Committee recommended the article. The Board of Selectmen recommended the article. George Merrill spoke against the article. He felt that the Town collected two million too much from the taxpayers, and all the money should go back to them. More discussion took place. Dennis Ready moved the question. The Moderator asked for a show of hands, motion carried, unanimously. The Moderator asked for a show of hands on the article, which left the Chair in doubt. The tellers came forward and a hand count was taken: Yes 120 No 14 2/3's was 89, the motion carried.

UNDER ARTICLE 20 Town Manager Bernard Lynch, moved that the Town vote to appropriate from free cash \$379,500.00 to fund negotiated collective bargaining agreements.

Town Manager Bernard Lynch gave a presentation that listed the following amounts:

\$370,000.00	School Department
2,500.00	Cemetery Department
<u>7,000.00</u>	Highway Department
\$379,500.00	TOTAL

He went on to further explain that this is a one time negotiated settlement amount by these three bargaining units. These unions forfeited certain items in return for this one time pay off. This will not effect the tax base because it is coming from free cash. Clare Jeannotte asked what would happen if this article was defeated? The Town Manager explained that re-negotiations would have to start again. Glenn Thoren asked what would have happened if there was no free cash available? The Manager explained that a different stricture in negotiating the contract would have taken place. Robert Hall wanted to know how much savings in the School Budget this would present. Wendy Marcks, Chairman of the School Committee explained that \$75,000 would be saved the first year of the contract and \$172,000.00 would be saved the second year of the contract, for a total savings of \$250,000.00. A Discussion took place. The Finance Committee recommended the article now that the figures were available. The Board of Selectmen recommended the article. The Moderator asked for a show of hands, motion carried.

UNDER ARTICLE 21 Town Manager Bernard Lynch, moved that the Town vote to appropriate from free cash the sum of \$431,097.00 to be added to the Stabilization Fund.

The Town Manager explained that he wants to rebuild the stabilization fund up to 5% of the budget. It makes the Town look like a well plan community. Which looks good for bond rating. With a good rating the Town can borrow for 1% less when it comes time to borrow for sewage and other projects. During the difficult times of 1991-1992 no reserve money was available. John Wilder questioned why this money wasn't set aside last April. This is money that was made available after the budget was passed. Estimates are made and projected figures are passed. There is no way to determine the actual amount of monies collected from real estate and excise taxes until it has been done. The Finance Committee supported the article. The Board of Selectmen were in favor of the article. The Moderator asked for a show of hands, motion carried. The Moderator explained that the Body was to return to article 16 which had been tabled.

UNDER ARTICLE 16 Town Manager Bernard Lynch, moved that the Town vote to appropriate from free cash the sum of \$200,000.00 for the reduction of the tax rate.

The Town Manager said that he had already explained the article previously and asked for support. The Moderator asked for a show of hands, motion carried, unanimously.

UNDER ARTICLE 22 Town Manager Bernard Lynch, moved that the Town vote to amend the Fiscal Year 1996 operating budget under Article 2 of the April 24, 1995 Annual Town Meeting.

	Change	Revised
1. Gen'l Govern. Salary	+\$ 4,924	\$ 1,032,557
2. Gen'l Govern. Expense	+ 7,000	392,298
6. Public Education	+516,084	28,219,409
7. Nashoba Assessment	- 14,455	496,617
8. Public Safety Salary	+ 48,933	5,575,589
12. Public Works Salary	+ 1,138	1,136,636
13. Public Works Expense	- 17,000	2,570,595
19. Cemetery Salary	+ 934	170,070
23. Comm. Service Salary	+ 1,481	353,346
25. Library Salary	+ 25,679	667,118

DEBT and INTEREST

29. Principal	- 79,316	4,163,510
30. Interest	- 25,396	1,864,409

The Town Manager explained the changes shown. The Finance Committee recommended the article. The Board of Selectmen were in favor of the article. The Moderator asked for a show of hands, motion carried, unanimously.

UNDER ARTICLE 23 Selectman Robert P. Joyce, moved that the Town vote to authorize the Board of Selectmen to acquire an easement for public or municipal parking purposes on a portion of the property at 40 Vinal Square shown on Assessors Map 7 as Lot 10, on such terms and conditions as the Board of Selectmen may determine, or in the alternative, to authorize the Board of Selectmen to enter in a lease for said parcel for a period in excess of three (3) years.

The Town Manager explained a lot of road work is being done presently within the square to improve the area. This article was needed in order to improve the parking conditions in Vinal Square. Jeffrey Stallard questioned if there was going to be a fence along the tree area located in the back part of the lot? Even though it will be lighted, the possibility of a fence should be looked into. The Moderator asked for the Finance Committee's recommendation. The Finance Committee recommended the article. The Board of Selectmen supported the article. The Moderator asked for a vote by way of a show of hands, motion carried, unanimously.

UNDER ARTICLE 24 Henrick Johnson moved to waive the reading of this article. Motion carried, unanimously by a show of hands.

Chairman of the School Committee, Wendy Marcks, explained that this money would go directly to programs not under the supervision of the School Committee. Anthony Volpe, member of the School Committee said that there are fifty communities in Massachusetts who already have this program in motion. This would be a chance for the public to support the school system if they so choose, over and above what they pay in real estate taxes. Michael Sockol questioned who would have the appointing powers to appoint the committee. Anthony Volpe said that it would be the Town Manager. Kit Harbison questioned the amount of money involved needed to start. It would be the cost of the lock box, one time printing fee to adjust the tax bill, and administration cost. Barbara Ward questioned what has happened to pass funding programs? Judith Hass of the Chelmsford Education Foundation said that their foundation was unsuccessful and dissolved. The Finance

Committee did not support the article. They felt that other departments would want the same privileged, and it would not be a good precedent to set. The Board of Selectmen supported the article. A discussion took place. Questions were asked concerning the flexibility of the banks allowing for these extra funds when people have escrow accounts for their taxes. It was felt that most people wouldn't want to give any more than what they already do. Why go into the expense of setting up an account and administering it, only to have it be closed up. Susan Gates moved to amend the article by adding to section E. number four (4) The Chelmsford Education Fund shall disburse all funds and dissolve at the end of FY 1998 unless renewed by a vote of Town Meeting. She explained that this would give the program a fair chance. If it didn't prove worth while then it could be dissolved. The Finance Committee did not support the motion to amend. The Board of Selectmen supported the motion. The Moderator asked for a show of hands on the motion to amend. Motion defeated. More discussion took place. John Wilder spoke in favor of the article. The Finance Committee members were polled for their vote of the article. All the members said they were against the article. More discussion took place. James Young moved the question to stop debate. The Moderator asked for a show of hands, motion carried, unanimously. The Moderator asked for a show of hands on the article. Motion defeated. Jeffrey Stallard moved to have a roll call conducted. The Moderator asked the tellers to come forward and take a hand count: 17 were in favor of a roll call vote. The By-law states that 40 representatives must be in favor. Roll call motion defeated. The defeated article read as follows:

Chairman of the School Committee, Wendy Marcks, moved that the Town vote to accept the provisions of General Laws Chapter 60, Section 3C, authorizing the establishment of the Chelmsford Education Fund, and to amend the General by-laws by adding a new section 13 to Article VII, to read as follows:

Section 13, Chelmsford Education Fund

A. PURPOSE

The Town of Chelmsford Education Fund is established in accordance with the provisions of M.G.L. Chap. 60, Section 3C as amended by the Acts of 1993 to provide supplemental educational funding for local educational needs.

B. DEFINITIONS

1. Local educational needs shall be defined as the needs of the schools and students which are under the jurisdiction of the Local Education Agency (LEA) which is the Chelmsford Public Schools.
2. Supplemental educational funding shall be defined as that which adds to or enhances the educational opportunities provided by the Local Educational Agency and funded by the Town of Chelmsford. Supplemental funding cannot a.) take the place of funds requested in the Chelmsford School Committee's annual budget request which support the essential curriculum and programs of the Chelmsford Public Schools; b.) create new ongoing programs which cannot be supported in the future by the Chelmsford Public Schools or c.) provide

for the continuation of programs which the Chelmsford Public Schools no longer support.

THE CHELMSFORD EDUCATION FUND COMMITTEE

1. There shall be established a Chelmsford Education Fund Committee to administer the Chelmsford Educational Fund and to authorize the expenditure of its funds.
2. Members of the Chelmsford Educational Fund Committee shall be the Superintendent of Schools or his designee and four residents of the Town, one of whom shall be a member of the Chelmsford School Committee (recommended by the Chairman), one of whom shall be the parent of a child enrolled in the Chelmsford Public Schools, one of whom shall be a member of the business community, and one at large member.
3. Appointment to three year terms will be made in accordance with the statute. Upon initial formation of the Committee, terms of members will be arranged so that the terms of as nearly an equal number of members as is possible shall expire each year.

D. MEETINGS

1. The Chelmsford Education Fund Committee shall meet quarterly and at other times are deemed necessary and appropriate for the conduct of Committee business.

2. A quorum for purposes of transacting business shall consist of four members. Decisions shall be based upon the vote of a majority of the members present.
3. The Town Treasurer shall provide the Committee with quarterly financial reports on the status of the Chelmsford Education Fund.

E. PROCEDURES

1. Written proposals requesting supplemental funding from the Chelmsford Education Fund shall be submitted to the Chelmsford Education Fund Committee at least two weeks before a meeting and shall be presented according to the format specified by the Committee.
2. Application for such funds may be made by the Chelmsford School Committee through the superintendent of Schools, by a School Committee (as established under M.G.L. Chap.71, Section 59C) and by members of the professional staff employed by the Chelmsford Public Schools.
3. All requests for supplemental funding must support the mission and beliefs of the Chelmsford Public Schools and be in accordance with Chelmsford School Committee policy.

Dennis Ready moved to adjourned the Town Meeting seeing that there was no further business at hand. The Moderator asked for a show of hands, motion carried, unanimously.

The Meeting adjourned at 11:00 PM.

Dennis E. McHugh,
Moderator

Mary E. St.Hilaire,
Town Clerk



OFFICE OF THE TOWN MANAGER
TOWN OFFICES
50 BILLERICA ROAD
CHELMSFORD, MA 01824-3193

CITIZENS ACTIVITY RECORD

"GOOD GOVERNMENT STARTS WITH YOU"

If you are interested in serving on an appointed town committee, please fill out this form and mail to: Office of the Town Manager, Town Offices, 50 Billerica Road, Chelmsford, MA 01824-3193. The filling out of this form in no way assures appointment. All committee vacancies will be filled by citizens deemed most qualified to serve in a particular capacity.

NAME: _____ DATE: _____

HOME PHONE: () _____ BUSINESS PHONE: () _____

ADDRESS: _____

AMOUNT OF TIME AVAILABLE: _____

INTEREST IN WHAT TOWN COMMITTEE: _____

PRESENT BUSINESS AFFILIATION AND WORK: _____

BUSINESS EXPERIENCE: _____

EDUCATION OR SPECIAL TRAINING: _____

DATE APPOINTED	TOWN OFFICES HELD	TERM EXPIRED

REMARKS: _____

FORM AVAILABLE IN TOWN MANAGER'S OFFICE

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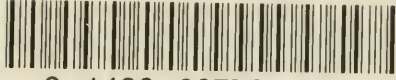
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