



Town of Chelmsford
Massachusetts

Annual Report

Fiscal Year
2005

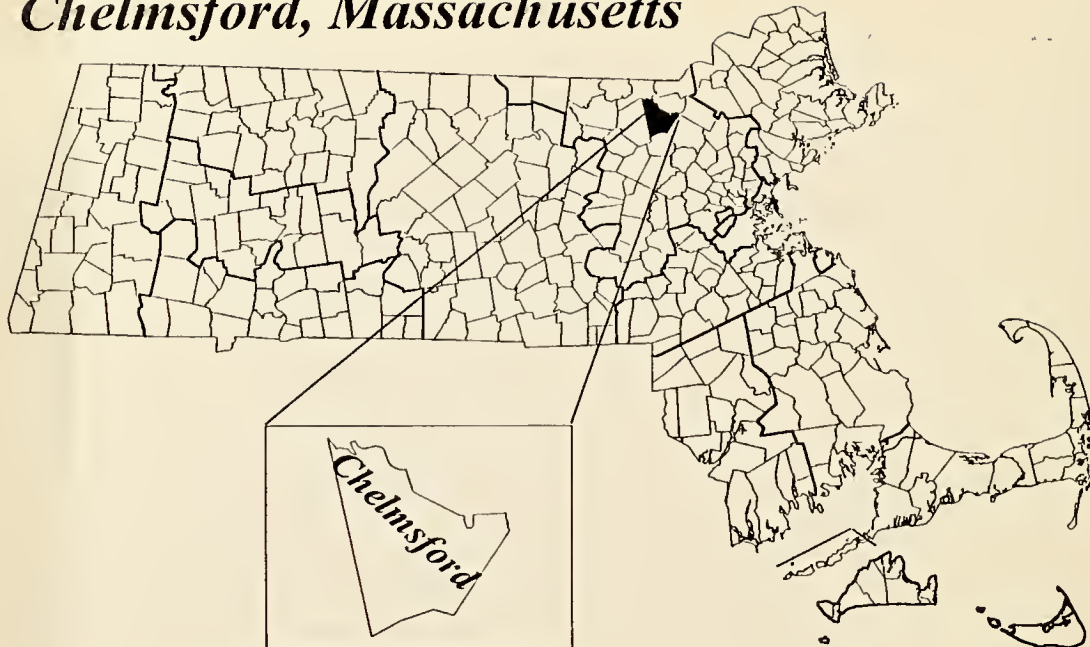


July 1, 2004 - June 30, 2005

Community Profile



Chelmsford, Massachusetts



Quick Facts

Incorporated.....	May 1655
Type of Government.....	Board of Selectmen, Town Manager, Representative Town Meeting
County.....	Middlesex
Land Area.....	22.54 Square Miles
Public Road Miles.....	186.99
Population 2005 Town Census.....	32,967
Median Family Income.....	\$82,676
Tax Rate FY2005.....	\$13.49 (Residential & Commercial)
Median Home Value FY2005.....	\$334,200
Median Tax Bill FY2005.....	\$4,508
Budget FY2005.....	\$86,708,135
Web Site.....	www.TownofChelmsford.us

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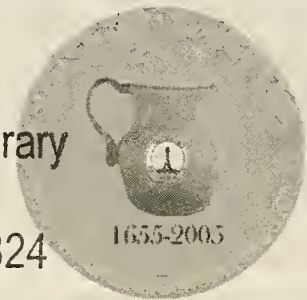
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TOWN PHONE DIRECTORY.....COVER

Chelmsford Public Library
 25 Boston Road
 Chelmsford, MA 01824



ON THE COVER

Our 350th Anniversary Logo

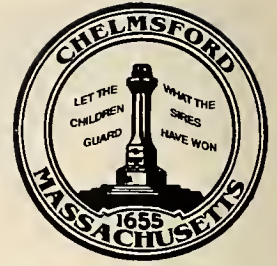
Many have heard of Chelmsford Ginger Ale and Chelmsford Granite, but did you know that Chelmsford is famous for its glass too? The pitcher in the logo is on display at the Barrett-Byam House on Byam Road along with other pitchers and objects made out of Chelmsford glass manufactured by Chelmsford Glass Works (1802-1839).

Meeting Schedules

Selectmen.....	Every other Monday Town Offices - 7:00 PM
School Committee.....	Every other Tuesday Parker School - 7:30 PM
Planning Board.....	2nd & 4th Wednesday Town Offices - 7:00 PM
Board of Appeals.....	2nd & 4th Thursday Town Offices - 7:00 PM
Conservation Commission.....	1st & 3rd Tuesday Town Offices - 7:30 PM
Board of Health.....	1st Monday Town Offices - 7:00 PM
Housing Authority.....	1st Tuesday 10 Wilson Street - 7:00 PM

Schedules are subject to change.
 To confirm all meetings, please call the
 Town Clerk's Office at 978-250-5205
 or visit the Town's website at
www.TownofChelmsford.us

Town Administration



Board of Selectmen

Philip Eliopoulos
Chairman



Board of Selectmen as of April 2005. L-R: Vice Chairman William Dalton, Samuel Chase, Chairman Philip Eliopoulos, Thomas Newcomb and Michael McCall

This year, the Town of Chelmsford is celebrating its 350th birthday. I want to begin by wishing all of the residents of the Town of Chelmsford a happy and healthy celebration of this auspicious occasion. Many people took part in the celebrations throughout the year and the sense of community was warmly felt in the many festivities that marked this ongoing event. I want to extend a sincere appreciation for those residents that helped plan the 350th events. Your hard work and efforts was enjoyed by all. Furthermore, without the many donations from individual and businesses in our community, this celebration would not have been possible.

I also want to extend my sincere appreciation to the Mayor of Chelmsford, England for honoring us with his presence during the Black Tie Ball and birthday cake celebration. Your country is not only our greatest ally, but also is truest friend, and for that we are thankful. I have always believed that we live in one of the finest towns in the Commonwealth. The most memorable and familiar quote "there is no place like home" resonates with heart warming truth. So, happy birthday Chelmsford, and may you continue to shine for generations to come.

Fiscal year 2005 was an active and productive period for the Town of Chelmsford. I would like to take this opportunity to highlight some notable accomplishments and update you on some of the activities of the Board of Selectmen. With a state grant of over \$1.5 million we completed the signalization of Chelmsford Center and are now ready to focus our efforts on the depression of the utilities as well as continued beatification efforts. With the completion of this project, we have made significant strides in improving the flow of traffic in and around the center of town as well as significantly improved pedestrian safety.

This past year also marked the opening of three lanes on the newly designed Route 3 highway. This project has lead to a significant decrease in commuter traffic in and around our community. Furthermore, the newly

designed highway will continue to insure the economic viability of our region for years to come. Although this project has had many successes, one area where it has fallen short is in protecting our residents that live along the highway. The entire Board of Selectman, as well as the Town Manager, continues to champion additional sound barriers and other means of relief for these residents. Through the efforts of the Board and the Town Manager, we did receive approval for an additional sound barrier for the McFarlin Road neighborhood scheduled to be constructed this year.

Improvements to our school facilities remain a major focus during FY06 with the implementation of this project. In April 2004, the Town approved a \$31 million school renovation proposal for a debt exemption. The project includes renovations to McCarthy and Parker Middle schools to create better classroom and library space. At the High School, science labs will be re-built and expanded as school administration central office vacates space and moves into the old police station. Furthermore, an auditorium will be built and added onto the existing structure. The committee that was established and appointed to execute this program has worked diligently to keep the project on schedule and under budget. The project is expected to be completed by the fall of 2007.

The Board of Selectmen also welcomed its newest member, Samuel Chase, following the April 2005 election. Sam originally served on the Town of Chelmsford's Finance Committee. His experience and expertise in budget matters has already proved to be a valuable asset to the town as well as the entire Board of Selectman. I have truly enjoyed his addition to the board. A special thank you is extended from the entire board to Stewart Weisfeldt for his service to the Town as a member of the Board of Selectmen.

I believe the goal of the Board of Selectman going forward should be the continued progress on our town's future. We will continue to use our experience to assist the town through this period of economic difficulty. With fiscal restraint, we will continue to maintain our superb bond rating, a critical objective especially in light of the slow down in the economy and cuts in state aid. We will continue to lobby the Commonwealth for increases in local aid, especially in light of recent surpluses in state revenue. We will work towards the completion of the Center Signalization and Beautification project and will continue to dedicate ourselves as the town's advocates on the Route 3 widening Project, both of which will have profound impacts on our town's future.

In closing, I want to express my sincere thank you to our Town Manager, Bernie Lynch and all of our employees who serve the public every day with professionalism and dedication. I would also be remiss if I did not extend my appreciation to all of the residents that serve on the many town boards and committees. It is through all of your combined efforts that the town of Chelmsford remains on of the finest communities in the Commonwealth. I feel truly blessed to have the privilege of being one of your Selectman and will continue to represent the town with dedication, commitment and integrity at all times.

Sincerely, Philip Eliopoulos

Town Administration



Town Manager

Bernard Lynch
Town Manager



Fiscal Year 2004 was once again a period of challenges due to limited financial resources and the continually rising costs required to deliver expected services. It was also a period of tackling major issues that affect the Town and its government. I will try to outline and describe these issues and the challenges confronted between July 1st 2004 and June 30th 2005.

The last half of the fiscal year covered by this report was also the beginning of Chelmsford's 350th Anniversary Year. All of 2005 was planned with a series of events that would provide us with opportunities to join together as a community, to celebrate the Town's achievements, to consider how we have grown and changed, and to look forward to a future of further endeavors. From January to June the Celebration included an opening ceremony of music and poetry which was coordinated by the clergy of the town and offered an opportunity for reflection and recognition of Town's diversity and sense of community. A special weekend Winterfest in February provided social activities and highlighted the Town's recreation and open spaces as well as various cultural assets. In May the Town celebrated the official incorporation with a Black Tie Ball at the Library and a Birthday Ceremony on the Town Common which was attended by several hundred people. Our guest of honor was the Mayor Duncan Lumley and his wife Edna the Mayoress of Chelmsford, England.

While these were the major events, there were numerous smaller events throughout the first six months of 2005 which highlighted the history and culture of Chelmsford. I expect that the second half of the year should be equally successful.

The 350th Celebration was a positive backdrop to the more difficult challenges faced by the Town during the fiscal year. Once again, the Town's finances were stretched as the rate of increasing costs exceeded revenue growth. Through careful management and good financial planning during the more prosperous 1990's, the Town was once again able to maintain services and provide a balanced budget. However, the Town's flexibility in achieving these goals is lessening with each year.

Unfortunately, various one-time revenues, which were identified

as such in the preparation of budgets, are disappearing. The Town's reserves have been managed to prevent total exhaustion but they have not been able to be grown at a more desirable rate. There was little new development to produce local tax revenues; and state aid to the Town was essentially flat to the prior year. Simultaneously, employee benefit costs have continued to increase at rates which use most of the allowable increases in local revenue. It is likely that FY07 will be the year in which these increases and the limited growth in revenue reach a point in which new revenues must be found or serious service cuts implemented. In the meantime the Town administration continued to seek savings in numerous areas including utilities, the disposal of solid waste and organizational consolidations. The Town also sought to increase revenues where possible including fees and interest on investments to help cover some of the increasing costs. We also lobbied the State for increased resources and changes in statutes so as to provide greater flexibility in local management. Unfortunately, these modifications are minor in the scope of the fiscal challenges facing the Town.

In the area of finances the year also saw the departure of two long-time members of the financial management team, Finance Director Charles Mansfield and Town Accountant Jean Sullivan. We were very fortunate to quickly fill these positions with two extremely capable and well respected experienced professionals that bring new skills and perspectives to the Town: Kerry Speidel as Finance Director and Sheryl Wright as Town Accountant.

One aspect of the current economy has been rapidly increasing residential values and relatively stable commercial values. The effect of this trend was a significant shift in tax burden to the residential sector with average tax bills increasing by 6-8% per year. Accordingly, a major focus of the year was analyzing the manner in which commercial values are ascertained to insure there was equity in such values. The work in this area was initially conducted by the Tax Classification Committee but subsequently undertaken by the Board of Selectmen and the Town administration staff. The final work in this area should be completed in FY06.

School facilities remained a major focus during FY05 with the continuation of ongoing efforts in the elementary schools and the beginning of the implementation of the \$31 million secondary school project that was approved in FY04. The School Building Committee was appointed to carry out this project beginning with the selection of an architect and project manager.

By December of 2004 both selections were made with Flansburgh Architectural and Turner Construction. Work began immediately on the design and specification for improvements to McCarthy Middle, Parker Middle and the High School. Components of the

Town Administration

Town Manager

overall project including heating systems, window replacements and roof work are scheduled to be underway in the summer of 2005. The more major elements including the High School auditorium and science wing, and the middle school libraries are scheduled to begin in early 2006.

The maintenance of the Town's facilities was also a point of attention during FY05 with the establishment of a consolidated Public Facilities Department that is responsible for the maintenance of all public buildings and grounds. This approach is intended to improve the overall management of these public assets so as to proactively protect and improve the Town's investment in these facilities. It is anticipated that savings will also be achieved through expected economies of scale in the use of manpower, equipment and procurement.

Despite the lack of major new private developments the Town is experiencing some growth and continued effects of prior developments. Specifically, during FY05 the Town continued to experience a boom in the area of multi-family affordable housing developments built under the state's Comprehensive Permit Law (Chapter40B). These projects are built outside of the Town's zoning by-law and require extensive staff review and implementation. With these projects the Town has witnessed more densely developed pieces of sensitive land than would ordinarily occur.

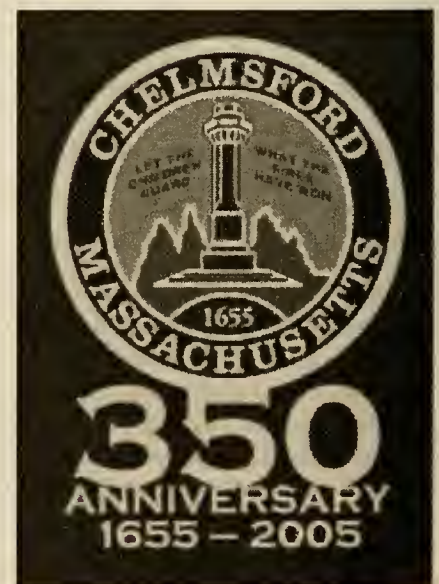
The Town also continues to experience traffic issues as a result of prior and ongoing developments, cut-through traffic and societal trends to more vehicles per household. Some of this problem has been rectified by the opening of a widened Route 3 which keeps more motorists on the highway as opposed to using secondary roadways. Likewise, traffic changes in Chelmsford Center in late FY04 have brought greater control to the use of this intersection. Future signals on North Road should further contribute to better mitigation of traffic impacts within the Town. However, speeding and high volumes of traffic on cut-through roads was determined to be an ongoing problem that required attention. Accordingly, the staff prepared and the Selectmen approved a Traffic Calming Policy in FY05 to govern the process of considering alternative means of traffic controls. The policy will likely be implemented in FY06 and reviewed for modification. However, it remains a viable means of addressing an identified quality of life issue within the Town.

Finally, another area of attention in FY05 was a review of the Town's governmental structure as set forth in the Chelmsford Home Rule Charter. Adopted in 1989, the Charter has been considered for amending on seventeen occasions with actual changes seven times. After nearly sixteen years and after a

couple of failed efforts to consider the election of a Charter Commission, the Selectmen asked me to appoint a review committee to conduct an analysis of the document to insure that it is meeting the needs of the Town in providing efficient and accountable government with opportunities for participation. A committee was appointed in June of 2005 with a report expected in January of 2006.

As always, I want to thank the members of the Board of Selectmen for their direction and support during the year including Sam Chase, Bill Dalton, Philip Eliopoulos, Michael McCall, Thomas Newcomb and Stuart Weisfeldt. I also want to recognize and thank the Department managers and town employees for their dedication and efforts. In particular, I want to thank the staff of the Executive Office, which has included Marian Currier, Donna McIntosh, Janet Murphy and Jeanne Parziale.

In closing, let me thank all of the citizens of Chelmsford for the opportunity to work on your behalf as your Town Manager. I look forward to continuing the direction in which we are heading to make Chelmsford an even better community.



Town Administration

Finance Department

Kerry Spiedel
Finance Manager/Treasurer-Collector

The town's financial position has tightened following four consecutive years of operating deficits and a drawdown of reserves in fiscal 2004. Fund balance levels, however, remain adequate. The town closed fiscal 2004 with a \$1 million operating deficit. Although the unreserved general fund balance remained at \$3 million, or close to 4% of expenditures, total fund equity was reduced by \$1 million as part of a budgeted draw down for operations.

The town also reduced its stabilization fund by roughly \$2.5 million, which was dedicated for debt service expenditures. The stabilization fund, which can be used for any legal purpose, closed the fiscal year with a \$4.4 million balance, or 5% of expenditures. The Town's fund balance policy is to maintain the stabilization fund between 5% and 10% of operating expenditures. For the three fiscal years before 2004, the town's stabilization fund maintained an average balance equal to 9% of expenditures.

The town's total available reserves in fiscal 2004 were an adequate 8.5%; this however, was the first time the town's total reserves declined below 10% of expenditures since fiscal 1997, reflecting a reduction in flexibility. The town's use of reserves for operations is in response to a non school state aid decline of nearly \$4 million in fiscal 2004, as well as double-digit growth in employee health and pension benefits that now account for 11% of the general fund budget.

Due to employment opportunities in and outside the town, unemployment has been historically below commonwealth and national levels; currently, unemployment is 4.5%. Assessed Valuation (AV) has been experiencing strong growth; AV grew by an average of 12% annually since 1998 to more than \$4.2 billion in fiscal 2004, which brought AV to a very high \$115,000 per capita. The property tax base is diverse. The 10 leading taxpayers account for just 4.2% of total AV. Wealth and income levels are high. Median household effective buying income is at 139% of the commonwealth's average and 174% of the nation's average.

The town's debt profile is neutral. The overall debt burden is a moderate \$2,171 per capital but a low 1.6% of market value. Debt service expenditures are moderate, and they accounted for 12% of total expenditures in fiscal 2004. Amortization of existing debt is rapid with 65% of principal being retired over 10 years.

The town is rated AA by Standard & Poor's, a municipal bond rating agency.



The town has continued to maintain its solid financial position, despite the tough economic times it has faced. A solid financial position is the result of preparation and adherence to a five-year financial forecast and strategic plan. These plans address operating costs, debt, facility needs and financial reserves.

Assessing Division

The Board of Assessors is responsible for the full and fair market valuation of the approximate 13,900 real and personal property parcels within the community as of January 1st of the fiscal year. Members of the Board of Assessor's in FY 2005 included the Town's Chief Assessor Frank Reen and Ms. Diane M. Phillips.

Fiscal 2004 was the tri-annual revaluation year for the town as mandated by the Department of Revenue. Valuations on single family homes increased 13 to 15% while condominiums and multi-family homes rose slightly higher. In recent years it has been the policy of the Assessors to review the valuations annually in order to maintain accurate and current assessments. The tax rate for the fiscal year increased to \$13.49 from the previous fiscal year of \$13.13. The real estate valuations through CY2004 still showed signs of appreciation however not as robust as in the past three years.

In addition, the Board is responsible for the administration and abatement of the approximate 30,000 excise bills that are issued through several commitments annually by the Registry of Motor Vehicles.

The Board wishes to take this opportunity to thank the staff of the Assessor's office for all their hard work and dedication through the year. As previously mentioned FY04 was a revaluation year for the town, requiring additional work while still maintaining the excellent service the public has come to expect. Particular thanks go to Nancy Maher, Elaine McBride and Kathryn Bianchi, all of whom are invaluable. The Board also wishes to acknowledge and thank Elaine Myers for her years of service to the town. Mrs. Myers retired in June 2005.

Accounting/Annual Audit

The Accounting Division is responsible for record keeping of all financial transactions of the Town; processing of all bills, warrants, receipts, payroll and ledgers; and supplies departments with financial reports and payroll information.

The Accounting Division ensures the Town is in compliance with Generally Accepted Accounting Principals, Federal and State laws, and Town Meeting authorizations.

Town Administration



Finance Department

In accordance with Section 6-7 of the Town Charter, the Board of Selectmen annually designated an independent public accountant or firm of accountants to audit the books and accounts of the town as provided for in Massachusetts General Laws. This requirement was completed in Fiscal 2004 by R. E. Brown & Company, P. C. of Mendon, Massachusetts.

Presented below, as generated from the annual audit, is the Combined Balance Sheet for the Fiscal Year ended June 30, 2004.

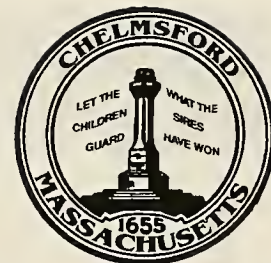
For a complete explanation of the Town's fund structure and how it differs from the "budgetary basis" presented above, readers may refer to Appendix C of the annual budget document.

In the coming year, the Finance Department will continue to promote the highest degree of public credibility and confidence in its operations by fostering fiscal accountability, efficiency, and integrity in all aspects of operations.

**TOWN OF CHELMSFORD, MASSACHUSETTS
COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS
JUNE 30, 2004**

	GOVERNMENTAL FUND TYPES				FIDUCIARY	ACCOUNT	TOTALS (MEMORANDUM ONLY)
	GENERAL	SPECIAL REVENUE	CAPITAL PROJECTS	INTERNAL SERVICE	FUND TYPES TRUST & AGENCY	GROUP GENERAL LONG TERM OBLIGATIONS	
ASSETS:							
CASH AND SHORT-TERM INVESTMENTS	\$ 6,164,175	\$ 9,072,708	\$ 3,533,225	\$ 483,527	\$ 7,666,407	\$ -	\$ 26,920,041
RECEIVABLES, NET OF UNCOLLECTIBLES:							
REAL ESTATE & PERSONAL PROPERTY TAXES	314,497	-	-	-	-	-	314,497
TAX LIENS	667,281	-	-	-	-	-	667,281
MOTOR VEHICLE EXCISE TAX	558,515	-	-	-	-	-	558,515
USER FEES	141,273	-	-	-	-	-	141,273
SPECIAL ASSESSMENTS	-	2,600,802	-	-	-	-	2,600,802
DEPARTMENTAL	3,897	1,350	-	-	-	-	5,247
INTERGOVERNMENTAL	-	418,457	1,226,630	1,860	-	-	1,646,948
OTHER ASSETS	1,902	-	-	-	-	-	1,902
AMOUNTS TO BE PROVIDED FOR RETIREMENT OF LONG-TERM OBLIGATIONS	-	-	-	-	-	85,228,373	85,228,373
TOTAL ASSETS	\$ 7,851,540	\$ 12,093,317	\$ 4,759,855	\$ 485,387	\$ 7,666,407	\$ 85,228,373	\$ 118,084,879
LIABILITIES AND FUND BALANCES:							
WARRANTS AND ACCOUNTS PAYABLE	\$ 1,456,333	\$ 323,571	\$ 122,892	\$ 25,000	\$ 49,618	\$ -	\$ 1,977,414
ACCRUED PAYROLL	550,708	-	-	-	-	-	550,708
OTHER LIABILITIES	140,359	-	-	-	748,620	-	888,979
DEFERRED REVENUE	709,686	2,602,152	-	-	-	-	3,311,838
RESERVE FOR ABATEMENTS	975,777	-	-	-	-	-	975,777
BONDS AND NOTES PAYABLE - CURRENT	-	-	-	-	-	4,340,000	4,340,000
BONDS AND NOTES PAYABLE - NON-CURRENT	-	-	2,589,550	-	-	80,888,373	83,477,923
TOTAL LIABILITIES	3,832,863	2,925,723	2,712,442	25,000	798,238	85,228,373	95,522,640
FUND BALANCES:							
FUND BALANCES RESERVED FOR:							
ENCUMBRANCES	860,524	-	-	-	-	-	860,524
ENDOWMENTS	-	-	-	-	802,345	-	802,345
UNRESERVED:							
DESIGNATED	187,558	9,167,594	2,047,413	460,387	6,065,824	-	17,928,776
UNDESIGNATED	2,970,594	-	-	-	-	-	2,970,594
TOTAL FUND BALANCES	4,018,677	9,167,594	2,047,413	460,387	6,868,168	-	22,562,240
TOTAL LIABILITIES & FUND BALANCES	\$ 7,851,540	\$ 12,093,317	\$ 4,759,855	\$ 485,387	\$ 7,666,407	\$ 85,228,373	\$ 118,084,879

Town Administration



Town Clerk & Registrars

Elizabeth L. Delaney
Town Clerk

The year 2004 was what is referred to among Town Clerks as an "election year." Beginning on March 2nd with the Presidential Primary and ending with the November 2nd Presidential Election. In between there was the Annual Town Election of April 6 the Annual Town Meeting of April 26th and a Special Town Meeting on April 29th and June 30th. Then there was the September 14th State Primary followed with the Annual October 18th Town Meeting.

The State created new election laws in order to meet the guidelines set forth by the Federal Government called The Help America Vote Act. These changes and laws were complied with in time for the November election.

In between elections and town meetings, the office services the



public daily by giving out vital records, licenses and a wealth of information.

Special thanks to my assistant Raymonde Legrand and staff members Bernadette Gilet, Mary Jane Comeau. Thanks also to all the election and census workers for assisting this office throughout the year.

VITAL STATISTICS

Births (Inc).....	386
Deaths.....	305
Marriages.....	159
Intentions.....	156
Sporting Licenses.....	458
Dog Licenses.....	3036
Kennel Licenses.....	4
Population.....	32,967
Registered Voters.....	20,601

BOARD OF REGISTRARS

Judith A. Olsson, Chairman
Matthew G. Dulchinos
Shaun F. Saber
Elizabeth L. Delaney, Ex Officio

Voting Strength as of December 31, 2004 Enrolled Voters

PRECINCTS	1	2	3	4	5	6	7	8	9	TOTAL
Democrats	551	607	548	582	555	640	598	667	552	5300
Republicans	358	261	269	298	355	371	396	338	388	3034
Unenrolled	1274	1072	1339	1225	1375	1426	1558	1358	1468	12095
Libertarian	7	12	17	13	15	16	12	12	12	116
Inter. 3rd Party	3	1	0	4	3	3	2	3	4	23
Reform	0	0	0	0	0	0	0	2	1	3
Grn/Rainbow	3	2	0	1	3	3	2	3	2	19
Socialist	0	0	0	0	0	0	0	0	1	1
Greenparty USA	0	3	0	1	2	0	0	0	2	8
Conservative	0	1	0	0	0	0	0	0	0	1
TOTAL	2196	1959	2173	2124	2308	2460	2568	2383	2430	20601

Community Development

Office of Community Development



Andrew Sheehan Community Development Coordinator

Fiscal Year 2005 saw a continuation of activity in the Community Development Department. The three-person department staffs the Planning Board, Conservation Commission, and Zoning Board of Appeals. The Department is also responsible for managing community and economic development projects, grant administration, coordinating improvements to conservation lands, and interfacing with residents, developers, and other municipal staff.

The department continued to develop the Town's Geographic Information System (GIS). Working with a consultant, the Department is developing data layers for the GIS. These data layers comprise the graphical features of the GIS. Data include zoning, wetlands, floodplains, and aquifer protection areas. The Department wrapped up the photogrammetry project begun in April 2004. The photogrammetry plotted all the physical features in Town, including roads, sidewalks, utility poles, manhole covers, catch basins, waterways, buildings, and parking lots, as well as the topography of the Town. The photogrammetry will be the foundation for our ongoing GIS development and refinement. The Town's GIS manager is Trillium Levine, who is also the Conservation Agent and Board of Appeals Administrator.

The Department provides project management for the Central Square Utility Conversion Project, in which all overhead utilities will be placed underground. This project was initiated in 1999 with the passage of a bylaw by Town Meeting. The Department works with the utility companies (Massachusetts Electric, Verizon, and Comcast) to coordinate the preparation of the construction plans, acquire easements from private property owners, and as a point of contact with residents, businesses, and others. The engineering design of the project was completed in 2005 and it is expected that construction will commence late 2005 or early 2006.

The Department coordinates the local effort to construct the Bruce N. Freeman Bike Path. The Path will run from the Lowell/Chelmsford line, through the center of Chelmsford, roughly parallel to Route 27, through South Chelmsford Center, into Westford, and terminating at Route 225 at the Westford/Carlisle

town line. The Massachusetts Highway Department, the project sponsor, put the project out to bid in 2004. It was expected that a contract would have been executed in 2005 to allow for commencement of construction in 2005. However, a last minute design change resulted in a postponement. Construction is now expected to begin in 2006 or 2007. The project has a two year construction schedule. Meantime, groups in Acton and Concord are working to extend the trail to the south. Eventually, it is hoped the trail will go all the way to Sudbury.

The Department worked with a number of Eagle Scout and Gold Scout candidates. The projects these young people did made improvements to various conservation lands. These volunteers are the primary source of labor for maintaining and improving conservation lands.

The Department provides primary staff support to the Board of Appeals for the review of affordable housing projects proposed under General Law c. 40B. These projects, in which the Board of Appeals can waive any local regulations for projects which set aside a portion of housing units as affordable (usually 20-25%), consume an enormous amount of staff and Board time. Community Development Staff reviews the projects for completeness, coordinates the review by other municipal departments, advises the Board, interfaces with the developers and residents, and prepares the final decisions for the Board. Six new 40B projects emerged in FY2005, while several other projects moved into the construction and occupancy stages.

The Department also staffed the Affordable Housing Master Plan Committee. The Committee was created to prepare an affordable housing master plan to be submitted to the State for approval. Once approved, an affordable housing plan gives communities greater control in dealing with affordable housing projects proposed under Massachusetts G. L. c. 40B. In the past five years 15 Chapter 40B projects have been submitted to the Town. As discussed above, the review of these projects takes a great deal of Community Development staff time. When a community reaches the State-mandated affordable housing production goals it can get a respite from further 40B projects.

In FY05, the Community Development Department staff included Andrew Sheehan, Community Development Coordinator, Trillium Levine, Conservation Agent & GIS Manager, and Kellie Hebert, Community Development Principal Clerk.



Chelmsford's 350th Anniversary

Community Development



Planning Board

The elected Planning Board is responsible for insuring that the development of land in Chelmsford meets the criteria set forth in state and local land use regulations. The process involves the review of lot divisions, definitive and preliminary subdivisions, site plans, and special permits. The Planning Board strives to maintain the character of Chelmsford and enforce the provisions of the 1997 Master Plan.

SITE PLAN REVIEWS

Site Plans.....	9
Minor Site Plans.....	7
Approval Not Required Plans.....	16
Definitive Subdivisions - 10 lots.....	5
Paper Street Construction Project.....	1
Decision Remand.....	1
Scenic Road Public Hearing.....	1

In FY2005, the Planning Board reviewed 40 applications, including site plan reviews of Sovereign Bank, High Tech Machinists, Community Tree Service, Blake Memorial Funeral Home, Worker's Credit Union, Applebee's Restaurant, Chelmsford Church of Christ and an Industrial Condominium at 121 Riverneck Road.

April 2005 Town Election, Member Robert Morse was reelected to the Planning Board. The Board welcomed new Member Ann McGuigan and a new Alternate Member George Zaharoolis. After 6 years of public service on the Planning Board, 2004 Chairman Christopher Garrahan chose not to pursue reelection. Also departing was Alternate Member Michael Pacitto who had served on the Board since April 2003.



Planning Board as of April 2005. Top L-R: Robert Morse, Alternate George Zaharoolis, Susan Carter Sullivan, Robert Joyce, Ann McGuigan. Bottom L-R: Vice Chairman Charles Wajtas, Chairman James Good, Clerk Pamela Armstrong.

Board of Appeals

The Board of Appeals hears petitions for variances, special permits, comprehensive permits, and appeals of the Building Inspector's rulings.

Staff support for the Board of Appeals includes Community Development Coordinator Andrew Sheehan, AICP and Trillium Levine, Community Development Clerk. Members of the Board of Appeals include Chairman John Blake, Vice Chairman Eileen Duffy, Members John Coppinger, Ronald Pare, William Gilet and Alternate Members Joel Luna, Len Richards and Judy Tavano. The Board recognized 20 years of service by member Gustave Fallgren. In 2005, William Gilet, who had served as an alternate for several years, was appointed as a full member of the Board, and Joel Luna was appointed as an Alternate Member.

In FY2005, the Board considered 50 applications for variances and special permits. The Board granted 29 variances and 12 special permits; and denied 7 variances and 1 special permit. The Board also reviewed various comprehensive permit applications filed under Chapter 40B. Two comprehensive permits were approved during the fiscal year and two were monitored for progress while under construction. Two projects were approved and then appealed to the courts. Hearings were opened on two new comprehensive permit projects. The Town's percentage of affordable housing units increased from 4.81% to 5.4%.

Conservation Commission

In FY2005, the Conservation Commission continued to make progress in the area of land management. The entrance to the Lime Quarry parking lot on Littleton Road was reconstructed and landscaped, thanks to a donation of labor and materials from Emanouil Brothers Landscaping.

Eagle Scouts Ben Westcott and Jeremy Williams planned and executed projects at the George B.B. Wright Reservation. Ben Westcott constructed a new trail linking a secondary entrance on Parker Road to an area of old ruins. Jeremy Williams rebuilt bridges and widened and improved an existing trail from the Parker Road Parking Lot.

The Commission also undertook a timber harvest in a portion of the Thanksgiving Forest off Janet Road. This logging operation involved selective removal of trees; placement of permanent erosion control dams; and improved access to the Forest. The increased sunlight that will enter the forest through the opened canopy is expected to significantly improve the overall health of the Forest.

Community Development



Conservation Commission, cont.

The Town's GIS capabilities continue to expand and a web-based viewer is now available to the public and town departments. Mr. Trillium Levine was appointed GIS Coordinator. The work for an expanded Conservation Commission Website continues. The website will include maps, history and other information on Commission properties.

As has been the case for several decades, the majority of the Conservation Commission's time was devoted to wetlands protection. The Commission also continues to monitor the widening of Route 3, the town-wide sewer project, and other construction projects. In FY 2005, the Commission reviewed a total of 64 permit applications under the Massachusetts Wetlands Protection Act and Chelmsford Wetlands Bylaw. Of these applications, 21 were Notices of Intent and 41 were Requests for Determination of Applicability.

WETLANDS PERMITS FY 2005

Requests for Determination.....	41
Notices of Intent.....	21
Denials.....	2
TOTAL.....	64

Members of the Commission include Chairman Brian Reidy, Vice Chairman Caroline Hampton, William R. (Bob) Greenwood, William Vines, Tony Omobono, Ruth Luna, Town Planner Andrew Sheehan and Town Conservation Agent Trillium Levine.

Community Preservation Committee

The Community Preservation Committee is responsible for making recommendations to Town Meeting on expenditures from the Town's Community Preservation Fund. The fund, comprised of a 1/2% property tax surcharge (after a \$100,000 property value exemption) raised approximately \$215,000 in FY05. This amount will be 100% matched by State co-funding. The fund is used for Open Space Preservation, Historic Preservation, and Affordable Housing projects as allowed by the State's Community Preservation Act. The following Preservation Committee Projects were funded at the April 2005 Town Meeting:

Affordable Housing:

- \$27,700 for water service permitting fees for the 50 Unit Senior Housing at 20 Sheila Avenue as requested by Chelmsford Housing Authority.

Historic Preservation:

- \$50,000 for the preservation of the "Hill Jock" House as requested by the Garrison House Association
- \$5,375 for Forefathers Burial Ground Headstone Preservation as requested by the Chelmsford Cemetery Commission.

The CPC extends its sincere appreciation to Bob Hall for his five years of service to the Committee as a Citizen Appointee, and to Bill Vines for his four plus years as the Conservation Commission Representative. We welcome new members Ruth Luna & Donna Newcomb to the CPC.



Pictured above: The Cranberry Bogs as photographed for the on-line Conservation Commission Picture Gallery.

Historic District Commission

The Historic District Commission functions as a regulatory commission for the benefit of the Town. A small area of the Town's center section is under the Commission's authority. The objective of the Historic District Commission is to provide an expeditious application and review relative to the physical modifications to the residences and businesses within the District.

Regular meetings are held on the first Monday of each month at the Town Offices. Members include Chairman Kathleen Howe, Vice Chairman Richard Burkinshaw, Cynthia Acheson, Jack Handley, Brenda Lovering, Alternate Dennis Ready and Clerk Debra Belden.

During fiscal year 2005, the Commission received thirteen applications for review and thirteen applications were accepted. Thirteen public hearings were waived. Four Certificates of Appropriateness and nine Certificates of Non-Applicability were issued.

COMMUNITY PRESERVATION COMMITTEE

Chairman Robert Morse, Planning Board
 Vice Chairman Michael McCall, Board of Selectmen
 Clerk Linda Prescott, Historic Commission
 David Hedison, Chelmsford Housing Authority
 Ruth Luna, Conservation Commission
 James Pearson, Public Works Director
 Andrew Sheehan, Community Development Coordinator
 Rebecca Markey, Citizen Appointee
 Bob Hall, Citizen Appointee

Public Education

Chelmsford Public Schools



Richard H Moser, Ph.D.
Superintendent of Schools

The membership of the Chelmsford School Committee at the end of the 2005 calendar year included Mr. Angie Taranto Chair; Mrs. Evelyn Thoren, Vice Chair; Mr. Kevin Porter, Secretary; Mrs. Sheila Pichette, Member at Large; Mr. Tom Mills Member at Large; and Ryan Donaher, Student Representative. Central administration for the Chelmsford School Department included Dr. Richard Moser, Superintendent of Schools; Dr. Karen Mazza, Assistant Superintendent for Curriculum and Instruction; Mr. Robert Cruickshank, Business Manager; Mrs. Dory Toppan, Director of Personnel; and Mr. Bruce Forster, Director of Educational Technology and Information Services.

The most salient issue for 2004 was again a continued focus on the secondary schools facilities projects. A Building Committee was formed to facilitate all projects at Parker Middle School, McCarthy Middle School, and Chelmsford High School. The initial tasks of the Building Committee were to develop a schematic design for all three schools, construction documents, and a timeline for implementation. The major goal has been to complete all planning activities within a budget of \$31,000,000. Construction is scheduled to begin in the fall of the 2005-06 school year.

A related issue has been the relocation of Central Administration to the Old Police Station on North Road. A decision was reached to renovate the existing building and construct a modest addition to accommodate all space needs for the work of Central Administration. Relocation of Central Administration has been a top priority in an effort to provide additional classroom space at CHS for new science classrooms

A second issue important to the future of the Chelmsford Public Schools is our increasing enrollment. Illustrated below for this report is a chart detailing our actual K-12 enrollment for FY 04 and FY 05, and projected enrollment for FY 06.

While enrollment is increasing at a modest pace system-wide, the increase at Chelmsford High School will further stress the use of the facility.



School Committee Members. Top L-R: Angelo J. Taranto, Kevin Porter, Vice Chair Thomas E. Mills, Bottom L-R: Secretary Katherine Duffett, Chairwoman Evelyn S. Thoren. Seated last is Schools Superintendent Richard H. Moser, Ph.D.

A final issue worthy of attention includes the status of our current and future budgets. Declining local resources, coupled with minimum Chapter 70 increases has resulted budgetary increase for FY 06 of approximately \$800,000. With annual fixed cost increases of approximately \$200,000,000, the Chelmsford School Department will need to manage budgetary shortfalls for FY 06, FY 07 and beyond.

The Members of the Chelmsford School Committee include Chairman Evelyn S. Thoren, Vice Chair Thomas E. Mills, Secretary Katherine Duffett, Angelo J. Taranto and Kevin Porter. The Committee continues to commit to the mission of our school system for all students....."to cultivate the development of students into self-confident, lifelong learners and responsible citizens who possess personal integrity and the ability to succeed in a global society."

The Chelmsford School Committee welcomes input from our community on school programs and looks forward to a positive future for our school district.

ENROLLMENT

SCHOOL	FY 04 Actual	FY 05 Actual	FY 06 Projected
ELEMENTARY	2,228	2,178	2,170
MIDDLE	1,790	1,769	1,731
HIGH SCHOOL	1,724	1,754	1,823
TOTALS:	5,742	5,701	5,733

MISSION STATEMENT

The mission of the Chelmsford Public Schools is to cultivate the development of students into educated, self-confident, lifelong learners and responsible citizens who possess personal integrity and the ability to succeed in a global society.

Public Education



Nashoba Valley Technical High School

Judith L. Klimkiewicz, Ph.D.

NASHOBA Superintendent

Nashoba is proud to announce that TV MediaProduction/Theatre Arts is the newest program for the 2005/06 school year.

Nashoba Valley Technical High School is a regional technical high school established in 1969 to serve high school-aged students grades 9 – 12. With a mission to provide the highest quality academic and technical education possible to prepare our students for their future success in a technology world, Nashoba has earned an impressive reputation for producing community leaders as well as providing community service.

With an enrollment of approximately 600 students from seven communities, Nashoba Valley Technical High School offers career preparation in 20 technical programs including-but not limited to – pre-engineering, electronics/robotics, dental assisting, cosmetology, and TV media production/theatre arts.

Chelmsford representatives on the Nashoba School Committee include: Samuel Poulten, Secretary, Robert Joyce, Ralph Hulslander and Alternate Donald Ayer.

Special Academic Programs

Honors and college preparatory courses are available in all core subjects. Foreign language is offered all four years for college bound & other interested students.

Dual Enrollment

Juniors who are eligible may elect to enter the Dual Enrollment Program and take their junior and senior years at a two or four-year college or private institution located in Massachusetts or New Hampshire. Upon completion, they receive their high school diplomas from Nashoba and one or two years of college credit. Over twenty students in recent years have graduated with an Associates Degrees from college and their high school diplomas at the same time. Also, individual study programs for talented students are directed to their areas of excellence and higher pace for those students desiring it. Over the past five years many of our students have been accepted at such distinguished universities as MIT, Ithaca, Emerson, Boston University, University of Massachusetts and others with partial or full scholarships assistance.

Student Activities

Nashoba sponsors an extensive program in intra-scholastic sports including varsity teams in ten high school sports with equal opportunities for both male and female students.

SCHOOL DATA

Type.....	Public, regional, four-year vocational-technical high school
Accreditation.....	New England Association of Schools and Colleges
Faculty.....	55 certified teachers
Pupil/Teacher Ratio.....	18:1

Other extracurricular activities include Student Council, National Honor Society, Yearbook, Students Against Destructive Decisions, Skills USA, Student Leadership, peer mediation, and many special interest clubs. Nashoba does not charge user fees. No user fees are imposed on any sport or school sponsored club.

Continuing & Community Education

Approximately 1,500 adult students a year attend the Continuing Community Education Program in late afternoon and evenings at Nashoba.

Community Service Projects

Nashoba is unique in its approach to community service and its relationship to its district communities. Students are expected to go out with their instructors to district towns to work on community service projects. Rather than building a single home for one individual per year, the students perform needed projects for the district towns. This program educates students in a real world setting, allows the towns the benefit of viewing Nashoba students at work and having a major work project completed without expending limited town resources for capital improvement.

There are a variety of opportunities offered at Nashoba Valley Technical High School for every student.



Public Safety

Police Department

Raymond G. McCusker
Chief of Police

I herein respectfully submit for your information and review the Annual Report of the Police Department for FY2005. At the present time, the Department is made up of 54 permanent Officers.

Achievements

The Department appointed Daniel P. Goguen to the position of Patrolman. Patrolman Goguen attended a 22 week training program and graduated from the Boylston Police Academy in March 2005.

Grants

The Police Department received the following grants for FY 2005:

- Byrne Regional Drug Investigation Grant \$7,000
- State Community Policing Grant \$35,952
- State Highway Safety Traffic Grant \$12,000

Retirements

The Police Department announces the retirement of the following:

- Dispatcher Frederick Flynn retired on July 23, 2004 after 15 years of service
- Inspector Roland Linstad retired on March 1, 2005 after 30 years of service

I would like to express my sincere appreciation to the Town Manager, the Board of Selectmen, and all sworn officials, departments and committees for the excellent cooperation given to the Police Department. I would also congratulate both sworn and non-sworn personnel of this Department for outstanding performance of duty.

Respectfully submitted,
Chief Raymond G. McCusker

MISSION STATEMENT

We, the Chelmsford Police Department, in partnership with our community are committed to maintaining the peace, protecting life and property, and providing professional law enforcement and crime prevention services. We accept the challenge of reducing the fear of crime by the prevention of criminal activity. We shall provide these services with compassion, dignity, and a proficiency within the framework of the United States Constitution. To enhance the quality of life for all citizens, we will cooperate with other agencies and groups to resolve community concerns. To fulfill our mission, the Chelmsford Police Department will provide a supportive work environment that fosters the professional development of its members.

Service will be our commitment...Honor and Integrity our mandate.



OBJECTIVE

To provide the citizens of Chelmsford the safest community within the Commonwealth by education, enforcing the laws and eliciting community participation and cooperation.

RECEIPTS

Total Receipts Turned Over to the Town:

Permits, Fines, and Fees.....	\$33,591.85
Lowell District Court Revenue.....	\$ 12,347.50
Registry of Motor Vehicles Disbursements.....	\$174,847.50
TOTAL.....	\$220,786.85

MISCELLANEOUS STATISTICS

Calls Answered by Cruisers.....	24,747
Summons Served.....	355
Accidents Reported.....	1,246
Fatal Accidents.....	1
Personal Injury Accidents.....	169
Citations Issued.....	4,751
Parking Violations Issued.....	207
Restraining Orders Served.....	92
Protective Custody.....	15
Alarm Calls Responded to by Cruisers.....	1,710
Medical Calls.....	2,143
Suspicious Activity Calls.....	1,607
Disturbance Calls.....	748
Domestic Calls.....	361
O.U.I.....	46

BREAKDOWN OF ARRESTS

Adult Arrests.....	426
Juvenile Arrests.....	32
TOTAL ARRESTS.....	458

Public Safety

Police Department



CHIEF OF POLICE:

Raymond G. McCusker

DEPUTY CHIEFS:

James F. Murphy-Administration
Francis X. Roark-Operations

SERGEANTS:

Todd D. Ahern
Paul E. Cooper
Philip R. Dube
J. Ronald Gamache
Edward F. Quinn
E. Michael Rooney
James M. Spinney, Jr.

LIEUTENANTS:

Daniel J. Ahern
John A. Roark
Edward F. Smith
Scott R. Ubele

INSPECTORS:

Bureau of Investigative Services:

Inspector Jeffrey A. Blodgett
Inspector Gail F. Hunter
Inspector James T. Finnegan
Inspector George A. Tyros
Inspector Gary A. Hannagan
Inspector Craig E. Walsh

Domestic Violence Officer:

Inspector Rebecca A. Tyros

Juvenile Officer:

Inspector Kenneth R. Duane

Crime Prevention Officer:

Inspector Jennifer L. Fay

DEPARTMENT CRIMINAL PROSECUTOR/

LOWELL DISTRICT COURT:

Lieutenant Colin C. Spence

TRAFFIC DIVISION/ COMMUNITY RESPONSE UNIT/ MOTORCYCLE UNIT:

Sgt. Francis P. Kelly
David R. Tine
Stephen M. Fredericks
David M. Leo, K-9
Paul E. Richardson

PATROL OFFICERS:

Jeffrey J. Bernier
Timothy B. Bourke
Joseph P. Crowley
Bruce A. Darwin
Steven J. Doole
John R. Goffin
Daniel P. Goguen
Francis J. Goode, Jr.
Richard D. Hallion
Jason P. Hanscom
Andrew N. LoPilato
David F. MacKenzie
John J. McGeown
Peter C. McGeown
Brian F. Mullen
Robert J. Murphy, Jr.
Daniel T. Reid, Jr.
Brian R. Richard
Anthony Spinazola
Daniel J. Sullivan
Sean F. Swift
Jonathan P. Tays
Francis P. Teehan
Gary R. White
Christopher D. Zaher

FULL TIME

CIVILIAN DISPATCHERS:

Kathleen A. Bennett
David J. DeFreitas
Richard A. Demers
Timothy A. Goode
Michael C. Pearse
Jason M. Poor
Kevin R. Proulx
Christian W. Seminatore
William H. Vaughan

DEPARTMENTAL ASSISTANT:

Mary Jane Grant

PRINCIPAL CLERKS:

Donna A. Fox
Sandra A. Hall
Diane M. Morgan

ANIMAL CONTROL:

Franklin E. Warren

MAINTENANCE:

Norberto Melendez

MECHANIC:

Franklyn R. Fader, Jr.

AUXILIARY UNIT:

Capt. Ralph Roscoe
Capt. Kevin Proulx
Sgt. Peter Ravanis
Sgt. David Tyler
Sgt. Peter Kulisich
Sgt. Leo Tousignant
Sgt. Kathleen Bennett
Ptl. Paul Barton
Ptl. Jason Callahan (Military duty)
Ptl. Mark Cianci
Ptl. Richard A. Demers
Ptl. Allison M. Kearney
Ptl. Kimberly J. MacKenzie
Ptl. Michael G. Martell
Ptl. Norberto Melendez
Ptl. Roy W. Philbrick
Ptl. Christian W. Seminatore
Ptl. Marina L. Silvio
Ptl. Daniel Simard

AUXILIARY TRAINING OFFICERS:

Tracey Callahan
Steven J. Orr
Jeremy C. Pare'
Meghan L. Roark
Thomas Sampson
Kimberly Sandberg

DISPOSITION OF CASES

No Finding.....	1
To be Dismissed.....	56
Nolle Prosecution.....	36
Filed Without Change of Plea.....	20
Continued at Hearing/Dismissed.....	55
Dismissed/Victim's Request.....	12
Adjudicated Delinquent.....	0
Child In Need of Services.....	0
Dismissed.....	221
Default.....	2
Guilty.....	198
Placed on File.....	3
No Disposition Need.....	141
Pre-Trial Probation.....	50
Request Denied.....	16
Responsible/File.....	152
Not Responsible.....	7
Not Guilty.....	32
No Complaint to Issue.....	4
Continued Without a Finding....	163
Juvenile Continued without a Finding....	44
Juvenile Dismissed.....	72
TOTAL FINDINGS:.....	1,335

Public Safety

Police Department

Auxiliary Police
Sergeant Francis P. Kelly

For the year 2005 the Auxiliary Police Unit assisted the regular force at many motor vehicle crash scenes and other traffic control incidents. They also assisted with town sponsored events. The men and women of the Auxiliary Police Unit donated 4,629 hours performing their assigned duties, which include:

AUXILIARY SERVICES

House Checks.....	1,232
School Property Checks.....	1,411
Town Property Checks.....	<u>1,986</u>
TOTAL.....	4,629

In addition, several Auxiliary Officers took advantage of EMT classes offered by the Police Department along with other available professional training. Many more hours were dedicated to this training. I would like to thank all members of the Auxiliary Unit for a great effort this past year.

Respectfully submitted,
 Sergeant Francil P. Kelly



Animal Control

Franklin E. Warren
Animal Control Officer

The Animal Control Officer receives numerous calls regarding removal of animals from chimneys, under porches, or inside attics. This function, however, must be performed by a private organization such as Pest Control Services.

I would remind all pet owners that it is their responsibility to insure that their pets are properly vaccinated. If you own a dog, it must be leashed or under your control at all times.

I would like to thank the Town Manager, Board of Selectmen, and all the members of the Police Department for all their support.

Respectfully,
 Franklin E. Warren

ANIMAL CONTROL STATISTICS

Citizen complaints answered.....	585
Total miles traveled.....	10,500
Dogs licensed for FY2005.....	2,996
Dogs picked up and taken to pound.....	50
Dogs returned to owners.....	45
Dogs adopted after 10 days.....	2
Stray dogs to Lowell Humane Society.....	5
Road kills disposed of at the Lowell Humane Society....	93
Violation citations issued.....	6
Animal bite reports.....	15
Value of citation fines.....	\$175
Other funds turned into the town.....	\$425

Public Safety

Fire Department

John E. Parow
Fire Chief

Fiscal Year 2005 proved to be a very busy year for the Chelmsford Fire Department. Total emergency calls for the year were 4,278. Medical emergency calls accounted for over half the calls at 2,324. Actual fire calls were down over this period. However, the fires we did have were larger in nature and required more mutual aid request from surrounding communities than in recent years.

The concern of terrorism has forced the Department to prepare itself as the first line of defense against incidents of this type. Specialized equipment has been purchased and put into service. In addition, anti-terrorism training has been conducted for all Department members and a terrorism annex has been added to the Town's emergency plan.

The Department applied for and received three State grants during this fiscal year. One was used to improve the communication system for the Chelmsford Emergency Management Agency and another was used to purchase an emergency rescue boat and equipment to improve the Department's confined space and trench rescue capabilities. Additionally, the Department received a grant from the State to conduct required emergency preparedness training for all necessary Town employees. At this point in time this training is ongoing. These grants will go a long way in improving the many services the department and its workers provide to the Town of Chelmsford during these difficult fiscal times.

A new Command vehicle was put into service this past year and will offer the Department greater coordination at all emergency scenes. This new unit will operate out of the Center Fire Station and offer command and control support, communication capabilities and improve overall emergency scene safety.



Pictured below from L-R: Firefighters Gary Ryan, Captain James Durkin, William Bennett, Donald Peterson & Michael Young



Structural problems were identified with the apparatus floor at the Center Fire Station over the past few years. During the last few months work has been completed to stabilize it. Although the floor has been stabilized this is only a temporary fix buying us two to three years. Within this time period we must come up with and institute a permanent solution. Currently, we are exploring various options to replace or completely rebuild the out dated and aging station.

Two new fire fighters, Jason Moody and Michael Brothers, were hired this year to fill to the two remaining vacancies created from retirements during the last fiscal year. I would like to wish them well on their new careers.

I would like to thank all members of the department, my staff, the Town Manager, and the Board of Selectmen for their support over the past year.

Respectfully submitted,
John E. Parow, Fire Chief

FIRE DEPARTMENT CALLS

CALLS IN CALENDAR YEAR 2004:

Auto Fire.....	41
Building Fire.....	59
Outside Fire.....	66
Mutual Aid.....	23
Investigation.....	809
Service.....	955
False Alarm.....	1
Medical Aid.....	2,324
TOTAL 2004.....	4,278

Public Safety



Fire Department

FIRE CHIEF

John E. Parow

DEPUTY CHIEFS

James A. Sousa
Michael F. Curran

CAPTAINS

James Boermeester
Richard Miller
James J. Durkin
Rick Rivard
Michael R. Donoghue

FIREFIGHTERS

William Amundson
William Bacon
William Bennett
Edward Boisseau
Christopher Brothers
Michael Brothers
Thomas Brothers
William Campbell

Jeffrey Cancellia
Jack Carroll
Michael Chiasson
Kevin Clarke
F. Mark Conlin
Daniel Corey
Bruce Donovan
Michael Ducharme
Jesse Foster
Daniel Funaro
Robert Gardner
David Hadley
Henry Houle
William Keohane
John Kivlan
Danial Koutsoufis
Cynthia Leczynski
David Lefebvre
Keith Lindsay
Michael Maher
Daniel Manley
Leo Manley
Leslie Merrill

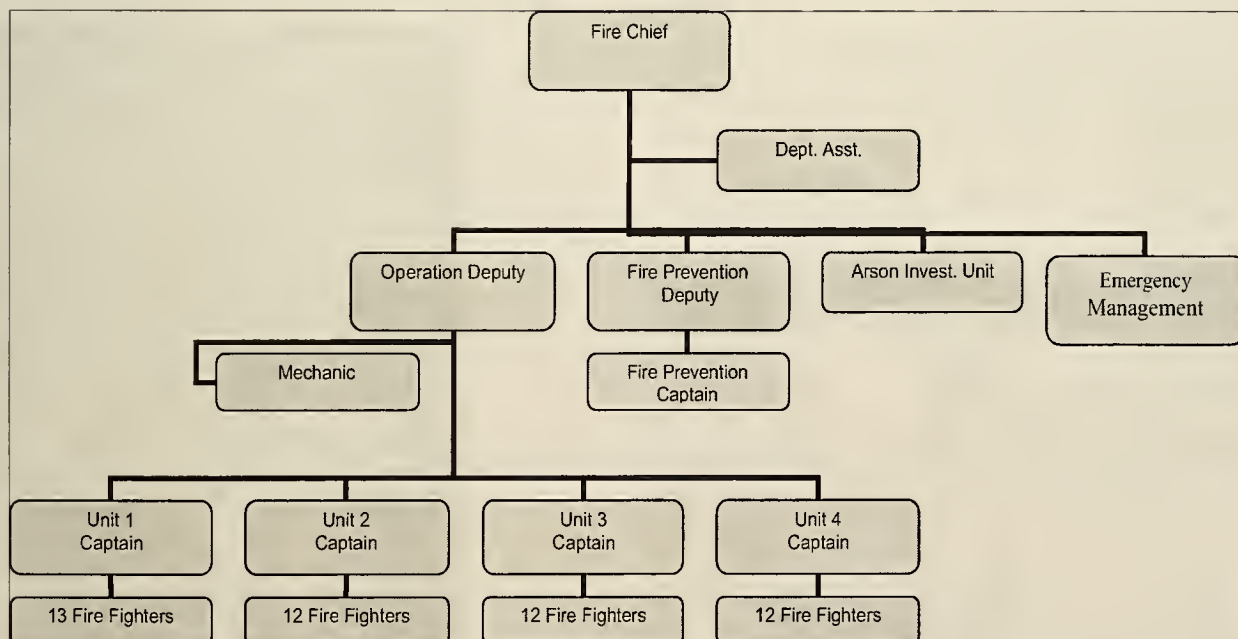
Jason Moody
Michael Nelson
Kevin O'Brien
Marc Pare
Donnie Peterson
Casey Phelan
John Reid
Michael Ridlon
John Robinson
Gary Ryan
George Ryan
Wm. Schellbach
Timothy Shanahan
Kevin Sheehy
Brian Stanton
Daniel Ubele
Michael Young

DEPARTMENT ASSISTANT

Martha A. DeSaulnier

MECHANIC

James F. Keeley, Sr.



Public Safety

Building Department

Anthony Zagzoug,
Inspector of Buildings

The Inspections Department has been very active this year enforcing state building codes and local zoning regulations.

I would like to thank my staff for their hard work in maintaining timely and professional service.

Department personnel include:

- Anthony F. Zagzoug, Inspector of Buildings
- Scott D. Hammond, Local Inspector
- Kenneth W. Kleynen, Plumbing & Gas Inspector
- Dennis P. Kane, Wiring Inspector
- Denise Cote, Departmental Assistant

The attached charts show breakdowns of new construction permits this year.

In addition to the fees above, the total fees collected for sign permits, yard sales, and Certificates of Inspection amounted to \$9,160.00.

I would also like to thank the personnel of other Town Departments for their cooperation, support, and assistance throughout the year.

Respectfully submitted,
Anthony Zagzoug

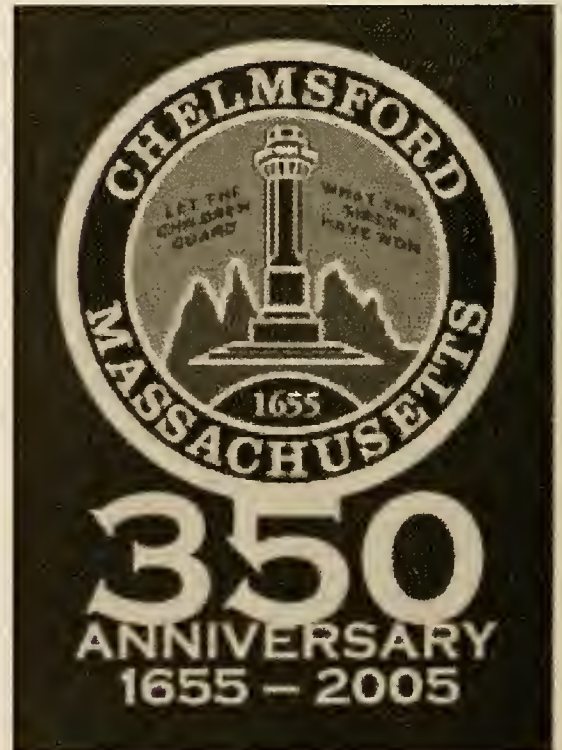


PERMIT FEES

TYPE OF PERMIT:	NO.	FEES:
BUILDING	928	\$578,449
WIRING	1,020	\$94,945
PLUMBING & GAS	<u>1,630</u>	<u>\$78,248</u>
TOTALS:	3,578	\$751,642

NEW CONSTRUCTION PERMITS

Single Family Dwellings.....	41
Two Family Dwellings.....	1
Multifamily Dwellings.....(60 Units).....	6
Commercial.....	1
Industrial.....	2
Agricultural.....	1



Public Works



Department of Public Works

James E. Pearson
Town Engineer/Director of Public Works

Engineering Division

The Engineering Division provides technical support to the Planning Board, Conservation Commission, Town Manager, Board of Selectmen, Assessors Department, Town Clerk and Sewer Commission. Additionally, the engineers design several projects for construction by the Highway Division such as sidewalk improvements, drainage repairs, upgrades and park improvements.

The engineers provided layout, grades, technical assistance, and inspections for the following projects:

- Culvert replacement on Mill Road
- Drainage improvements on Buckman Drive/Larssen Circle
- Sidewalk construction on Golden Cove Road, Mill Road, and Westford Street
- Stream cleaning at various locations

The engineers provided site plan reviews and/or inspections on the following projects:

- Applebee's at Drum Hill
- Center Water Treatment Plant (Crooked Spring Road)
- Chelmsford High School Auditorium
- Church of Christ (North Road)
- Countryside Veterinary Hospital (Littleton Road)
- Gustavo Preston (Industrial Drive)
- Moore's Lumber (Boston Road)
- Worker's Credit Union (Tumpike Road)
- 75 North Road
- 121 Riverneck Road

The engineers also provided subdivision reviews and/or inspections on the following projects:

- Alexandria Way
- Daisy Meadows
- Holly Drive
- Lady Slipper Lane
- Lynch Way
- Bittersweet Lane
- Newfield Estates
- Park Place
- Talbot Estates
- Woodlot Lane

The staff also assists residents with particular requests on an as-needed basis (i.e., providing maps, drainage expertise, and performing tree inspections).

The office staff processes all expenditures, payroll and oversees the monthly budget for the Engineering, Sewer, Public Buildings and Parks Divisions.

Highway Division

The Highway Division maintains and improves all the streets, culverts, catch basins and manholes, street signs, traffic signs and traffic signals for approximately 230 miles of roadway. Additionally, the Highway Division clears the streets and public lots of snow and ice.

The Highway Department reconstructed the intersection of Golden Cove Road, Turnpike Road and Billerica Road in preparation for traffic signals. New drainage was installed on Mill Road and Westford Street. Sidewalks were constructed on Westford Street, Mill Road and Raymond Road.

The Highway Division conducted a brook cleaning program during the winter months. Work was completed in the following areas: Littleton Road, North Road, Pilgrim Road, Robin Hill Road, Parkhurst Road, Groton Road, Thomas Drive, Lisa Lane, Mansfield Drive and Mill Road.

The office staff maintains all financial records needed for the reporting, tracking, payments of all vouchers connected with the highway budgets – including General Expenses, Salaries, Snow and Ice, Massachusetts Chapter 90 Funding (road construction or repair), Street Lighting and Capital Expenditures.

The Highway Division sends well wishes to Irene Oczkowski who retired during the past year and also welcomes Julie Dean who joined our department.



Public Works

Sewer Division

The Sewer Division continued to expand this year with the addition of approximately 700 new sewer connections, bringing the total of on-line sewer users to 9,933. Major work items this year include:

- Phase III of SCADA remote monitoring installation
- Upgrades at Wiede and Progress Pump Stations
- Moved Sewer Operations from the old Police Station to a temporary location on Kidder Road.
- Pump rebuilds for nine pump stations

The office staff handles all sewer betterments, sewer billing, phone inquiries, complaints and other related correspondence. They also perform clerical support work for the Sewer Commission.

Public Buildings

The Public Buildings Division staff maintains the Town Hall and the Old Town Hall. Typical duties include furniture and mechanical repair, repair of ceilings, walls, and woodwork. General "handy work" around the various buildings may include trash removal, cleaning, and painting. The staff also removes snow during the winter months.

This year's special projects include:

- Town Offices window replacement
- Town Offices carpet replacement
- Town Offices security improvements

The Public Building staff is also involved in numerous projects throughout the year. These include Winterfest; Student Government Day; Recycle Drop-Off; Friends-of-the-Library Book Sale; and the Fourth of July Celebration.

Parks Division

The Parks Division maintains all parks, traffic islands, ballfields, playgrounds, and commons in town. The grounds are groomed each Spring and prepared for the heavy use each area receives during the year. This Division also prepares the Town Common for the annual Fourth of July celebration as well as the cleanup and restoration of damaged areas resulting from an abundance of activities throughout the year. Special projects this year included the clubhouse expansion of the Chelmsford Country Club.

The Parks Division acknowledges the many volunteer groups and individuals for their time, donations and help. Also, thanks to all that participated in the Adopt-a-Park program.

Retirements

The Department would like to acknowledge the dedication and hard work of Ted Godfroy, Gail Hartwell, Irene Oczkowski, Jackie Sheehy, and Mary Lou Landry and wishes them the best in their retirement years.



Sewer Commission

**John P. Emerson, Jr.,
Chairman**

Members of the Sewer Commission include: Chairman John P. Emerson, Jr., Vice Chairman Barry B. Balan, Clerk George F. Abely, Richard J. Day and John F. Souza.

Site restoration was completed this year in both Phase 4D (Berkeley Drive Area Lateral Sewer Project) and the first segment of Phase 4E (Livery Road Lateral Sewer Project). Construction on the second segment of Phase 4E (Chestnut Hill Road Area Lateral Sewer Project) is on schedule, as pipeline installation and paving continues through 2005 with an anticipated completion of final paving during the spring of 2006.

The next phase (4F) is made up of two contracts, High Street Area and Hunt Road Area. Design of the Phase 4F Lateral Sewer Project was completed during 2004. Construction for the High Street Area Lateral Sewer Project commenced in the spring of 2005. There is an anticipated completion of final paving in the High Street Area in the fall of 2006. The Hunt Road Area Lateral Sewer Project (Contract 05-2) will be bid in the fall of 2005 with construction to commence thereafter. The Phase 4G Lateral Sewer Project (Robin Hill Road and Parker Road Areas) is currently under design.

The CSC would like to acknowledge Amy Baron for her hard work, professionalism and patience. She is the one who interfaces with the public on a daily basis, and her multifaceted duties are shared by the Sewer Division of the Department of Public Works.

Cemetery Commission

Jean R. McCaffery, Chairman

Members of the Commission include: Chairman Jean R. McCaffery, Gerald Hardy and Peter Pedulla. Cemetery Department Personnel include David J. Boyle, Jorge Caires, Patrick Caires, Richard Malone and Shawn Bettencourt.

The Cemetery Department has been very busy over the past year, at the Riverside Cemetery, monument and granite curb lot restoration has been completed, at Forefathers Burial Ground, some much needed restoration work was completed, over 40 gravestones were either up righted or repaired and new foundations installed where needed to ensure these stones will survive the elements. All of this restoration was funded through the Community Preservation Act.

Public Works

Cemetery Commission, cont.

The Cemetery Department has taken delivery of a 2005 F-350 Ford Dump Truck, which was approved at 2004 Spring Town Meeting, necessary to keep the six cemeteries in town in excellent condition. Construction of the new garage at Pine Ridge Cemetery is underway, beginning in September the students from Nashoba Valley Technical School will begin construction.

As the Town celebrates its 350 Anniversary Celebration, at Forefathers Burying Ground, there is a Self-Guided walking tour this tour includes a map of the oldest section of the Cemetery and biographies on ten people, prominent and important residents of Chelmsford, the Cemetery Commission would ask anyone who enters Forefathers Burying Ground to please respect its rich history and fragile nature of the gravestones, while in the Cemetery.

There were 148 interments during the year including 26 cremation interments which accounted for nearly 18% of total interments. During Fiscal Year 2005, there were 89 cemetery lots sold throughout the town. Eighteen residents participated in the Prepaid Interment Fee Program. The Cemetery Commission appreciates our staff's efforts to keep Chelmsford's six public cemeteries well-maintained and attractive burial places.

Recycling/Solid Waste

Jennifer Almeida
Recycling/Solid Waste Coordinator

The Town of Chelmsford funded the following services for residents in FY 2005: weekly collection of trash; bi-weekly collection of recyclables; four curbside yard waste collections; nine months of leaf/yard waste composting at Laughton's Nursery; and six special drop-off events throughout the year – two for scrap metal and household goods, two for electronics and tires, and two for brush at Community Tree. In FY 2005 the Town negotiated new contracts for FY 2006 with its trash and recycling hauler and with a waste to energy trash disposal facility.

In FY 2005 the Town generated 16,061 tons of solid waste that was sent to the incinerator. During that same time the Town recycled 2200 tons of mixed paper, 774 tons of commingled containers (bottles, cans and other plastic, glass and metal recyclables) and 143 tons of corrugated cardboard collected at cardboard dumpsters. At the scrap metal drop-off events residents recycled 59 tons of scrap metal, and at the electronics and tires drop off events residents recycled 42 tons of electronics and 13 tons of tires.

Several truck-loads of household goods and clothing for donation



to Household Goods Recycling Ministry, the Boy Scouts and Planet Aid were also collected at two of our drop-off events.

The Town sold over 50 compost bins to residents at below cost to encourage composting of yard waste and kitchen scraps. The Town also received a grant from the state for 50 kitchen scrap compost buckets which are being sold to residents in a further effort to encourage composting of kitchen waste to reduce the Town's solid waste tonnage. The Town maintains a Universal Waste Shed which is open one day a month from April through November for residents to bring mercury containing devices such as fluorescent bulbs, thermostats and mercury switches for safe disposal. The Town also collects mercury fever thermometers at the Town Hall and provides residents with a free digital thermometer in exchange for the mercury thermometers.

The Recycling Committee sponsored the Annual Town-Wide clean up in May. Over 300 volunteers and 25 businesses and local organizations helped with the event by donating their time, money, raffle prizes and/or supplies to clean litter from over 35 sites around town. The Recycling Committee also operated a booth at the Country Fair in July at which composting education and recycling information were provided. The Committee arranged for bottle and can recycling during the Country Fair and the deposit bottles collected during the event were donated to Chelmsford Friends of Music.

The Town's Recycling/Solid Waste office updated and mailed to all households copies of the annual "Chelmsford Recycles" flyer. In addition the Town received a grant from DEP for a public education postcard which was included in advertising supplements distributed to residents in the spring. The Recycling/Solid Waste Office has updated the Town's website, www.townofchelmsford.us, with information about recycling, composting and upcoming recycling events.



Human Services



Council on Aging

Martin J. Walsh
Director

American society is evolving, changing and realizing that aging is a complicated process not simply defined by a number. Even the very definition of "senior" is undergoing analysis and change with adjectives such as "mature" and "experienced" being used with greater frequency to describe older Americans. Tomorrow's challenges will vary in response but the defining constant will remain compassionate caring, which will bring benefit for all generations. Last year our department provided over thirty programs and services in response to human need. The following statistics give some indication of our efforts and commitment to service.

Council on Aging Members include: Chairperson John LaTourneau, Vice Chair John Cody, Clerk Ann Warburton, Diana Boisvert, John Clancy, Richard Condike, Catherine Goodwin, Robert Grippo, Louise Myers, Paul Sweeney and Thomas Turner.

In Genuine Appreciation:

Consistently the Chelmsford Senior Center is recognized across the State as one of the best. It is an honorable tradition maintained because of many caring and supporting factions working together in a common cause.

SERVICES & STATISTICS

Adult Social Day Program.....	2,123 client days/37 participants
Congregate Lunch.....	32,859 meals/134 daily
Home Delivered Meals.....	21,809/89 daily 54,668 to date
Health Benefits Counseling.....	1,224
FluClinic with Board of Health.....	520 serviced
Blood Pressure Screenings.....	225 participants
Home visits, shopping assistance for elders.....	954
Transportation.....	4,828 trips/272 clients
Respite Companion Care.....	81 clients/17,628 hours service
Tax & Fuel Assistance.....	315

PROGRAMS & SUCCESSES

- Monthly support groups for Alzheimer's & care-givers
- Grant approved for a new maxivan - 80% funding from the State
- "Volunteer Recognition Brunch" held to honor 220 active volunteers
- Monthly newsletter to senior households in Chelmsford—2,400 in total
- Hosted "Chowder Fest" for Chelmsford's 350th Anniversary—325 people
- Provided free medical equipment to needy residents
- Offered over 50 recreational trips to all areas of New England
- Participated in a variety of intergenerational programs
- Helped secure 51 units of senior housing at "Northern Village"



First and foremost, the Center's staff must be recognized for their dedication, compassion, and professionalism.

It is the members of the Council on Aging who work constantly with the Director to bring about responsive programming and quality services.

It is the "Friends of the Senior Center" who through numerous fundraising events and hard work contributed \$104,000 toward the Center's operational costs and upkeep in 2005.

It's the 225 active volunteers who give their time, effort and love to make the Senior Center such a meaningful experience.

And lastly, though profoundly, it is this proud Town, it is our supportive residents who believe and support—it is Community in the true sense of the word. It is vision and purpose working in unison for common good.



Human Services

Veterans' Services

Veterans' Services

Regina B. Jackson, Assistant Veterans Agent

The Chelmsford Veterans' Services Office provides short-term financial assistance to eligible veterans and their families as mandated by Massachusetts General Law Chapter 115. We can assist eligible, needy veterans with a monthly allowable grant and some medical coverage. The amount of assistance depends on the budget standards set by the Commonwealth of Massachusetts Department of Veterans' Service. The State will reimburse Chelmsford for 75% of authorized benefits paid.

In fiscal year 2005, we averaged \$2,500 per month in benefits paid out. We averaged 6 active State cases. Our reimbursement from the State is paid quarterly, and runs approximately 10 months behind the authorizations. We also process State annuities for 100% disabled veterans and State Annuities for certain eligible widows.

The VA periodically takes a "snapshot" of the total amount of Federal Veterans benefits that flow into a community. The last look was in late 2004. The amount of Federal VA money that flows annually into Chelmsford is at least \$3,186,000. These benefits went to 370 veterans and 57 widows, all in Chelmsford. The number of veterans eligible for Federal benefits is always a small percentage of the total number of veterans living in a community. Our office helps any Chelmsford veteran dealing with the VA. As of March, 2005 we have 175 open files and 40+ claims in process. The 40+ claims in process are all in some stage with the VA. These claims may be an initial filing, reopen a claim for increase, appeals on denied claims, pending hearings with the Regional Office, or Board of Veterans Appeals. The 40+ pending cases do not include the State Chapter 115 cases. These are separate from the Federal cases, as they only involve State and Town funds.

We coordinate the Chelmsford Veterans' Day Observance, which is held at Veterans' Memorial Park on the 11th of November at 11:00 AM. We were also honored to coordinate the Lance Corporal Andrew J. Zabierek Memorial Bridge dedication.

Our office is located in the Community Center (Old Town Hall) in Chelmsford Center. This office is open M/W/F 8:30-4:00 and Monday and/or Wednesday evening 7:00-9:00. Our phone number is (978) 250-5238. If you need help when the office is closed, call Marty Walsh at the Senior Center, (978) 251-8692. If you are unable to visit our office and need a home visit, please call and we will be happy to schedule a convenient time. Thank you.



VETERANS' EMERGENCY FUND TREASURER'S REPORT TO THE BOARD OF SELECTMEN

Balance as of January 1, 2004.....\$25,942.26

Add Receipts:

The MassBank for Savings:

Interest.....\$161.75

Balance on Hand as of June 30, 2004.....\$26,104.01

Assets:

MassBank for Savings, Savings Account:.....\$26,104.01

Liabilities:

Total Liabilities: None.....0

Total Assets, Less Liabilities.....\$26,104.01



Human Services

Housing Authority

Chelmsford Housing Authority
David Hedison, Executive Director

Over the past year, the Chelmsford Housing Authority has made progress in meeting the needs of families, seniors and the disabled requiring affordable housing. North Village was finally completed in February 2005 and is now home to over 50 seniors. This new development has provided some short term relief to the people on our senior housing waiting lists.

Currently, the waiting period for state aided elderly/disabled housing is as follows: Local/Veterans 0 to six months, Local Residents 1 to 3 years, non-residents 7 years or more. The Section 8 Program continues to assist over 430 families/elderly/disabled in the area with rental assistance to live in a private apartment. Our Family Self Sufficiency Program is helping over 30 families improve their education and skills with the hopes of moving them towards homeownership.

The Authority serves as the Management Agent to the Town for monitoring the Affordable Homeownership Units located in Chelmsford. We have had over 12 re-sales over the past year and have sold over 20 new affordable units to families and seniors. We continue to play a significant role in making sure any proposed 40B projects are truly affordable to the residents of Chelmsford.

The Chelmsford Housing Authority Board of Commissioners would like to thank the residents of Chelmsford and Town Officials for their continued support and cooperation.



All CHA meetings are open to the public. Regular meetings are held at McFarlin Manor, 10 Wilson Street at 4:00 p.m., on the first Tuesday each month. The annual meeting is the first Tuesday in May.

COMMISSION MEMBERS & STAFF

Members of the Chelmsford Housing Authority Board of Commissioners include: Chairman Denise Marcaurrelle, Vice Chairman Leonard Westgate, Treasurer Gail Hunter, Assistant Treasurer Mary St. Hilaire and Governor's Appointee Andrea MacMillan. Staff includes David J. Hedison, Executive Director, Finance Manager Kristin Roberts, Director of Public Housing Linda Dalton, Federal Housing Manager Carole Chakarian, Richard O'Neil, Maintenance Manager and 12 additional support staff.



Recreation Department



Holly Hamilton
Recreation Director

The Recreation Commission is composed of seven members appointed by the Town Manager. The primary reason of the commission is to support and make recommendations to continuously improve and expand the recreational opportunities offered to the Chelmsford community.

The Recreation Department offered over 400 self-supporting programs throughout the year. Some of the successful programs organized in the Fiscal Year 2005 include day trips, ski programs, dance lessons, art lessons, science programs and much more. The Recreation Department will continue to develop programming in response to the growing and changing needs of all populations within the Town of Chelmsford.

Recreation programs are advertised in the *Chelmsford Community Newsletter* and on the Town web page at www.TownofChelmsford.us. We are most thankful to all residents whose support, dedication and involvement contributed to the success of the 2004/2005 programs.

Human Services

Chelmsford Library

Becky Legros Herrmann
Library Director



During Fiscal Year 2005, we began the process of writing a new long-range plan for the Chelmsford Public Library. This plan, worked on by library staff, library trustees, Friends of the Library and members of the community, is submitted to the Board of Library Commissioners and enables the library to be eligible for federal grants. In writing the plan, we compiled some statistics to see how things have changed since the new building was completed. It is striking how far we have come. In the last five years, circulation of materials at the main library went up almost 200,000 items, while MacKay circulation remained stable. Inter-library loan transactions went from 9,462 to 96,153 – and reserves placed for books went from 11,683 to 93,857.

Despite all of these incredible increases, our book budget has barely risen, our total budget is down from what it was in 2002 and for FY05 — the staff size is smaller than what it was before the new library opened. And we wonder why the library seems so busy!

Business was not just booming at the circulation desk. Our reference desk fielded 18,107 reference questions and there were 2,996,625 uses of our library web site.

Programs at the library included: “Turning Books into Movies” with screenwriter Kathy Mackel, stand-up poetry with Jack McCarthy, our popular poetry slams, cinema nights, art receptions, and the Music on the Lawn series at the MacKay Branch Library. Book groups continued to be popular with both morning and evening groups at both the main library and at Mackay. Ken Gloss of the Brattle Bookshop talked about treasures in your attic. We held a Wednesday Wellness series, a True Crime book group, First Sunday concerts, genealogy workshops, “Bubblemania” – a one-man bubble comedy hour, knitting circles at MacKay, origami workshops, and a teddy bear concert.

During FY05 the children’s staff offered 332 programs that were attended by 7910 library patrons. Our summer reading program “Explore New Worlds” focused on the rainforest and 1,300 kids signed up for the program. Children were challenged to read for 9 hours during the summer. When they met that challenge, the Friends of the Library donated \$750 to the Arbor Day foundation’s Save the Rainforest campaign. We had a Cinderella Ball, built fairy houses, hosted a reader’s theater, did storytelling at the parks, celebrated Harry Potter’s birthday, made ice cream, conducted teen book discussion groups, and held workshops on getting your child to sleep.



Story times became so popular with parents of 2 year olds, we added an additional drop-in story time for this age each week. The story times for children less than 2 years old attract more than 45 children each week. As a result, our early literacy work with families begins much earlier in each child’s life.

The Dads and Donuts Program grew in popularity with over 35 people attending each month. This monthly story time attracts a regular group of dads who enjoy the stories, spending time with their children, and having a cup of coffee with a donut at the end. The Family Foundation Network was impressed enough to sponsor the program beginning in FY06.

Lastly, we also had the honor of hosting the town’s 350th Celebrations Ball. Four hundred people spent the night dancing to the sounds of Dick De Freitas and John Mansfield while eating terrific food prepared by Bianco & Sons Catering. Our thanks go out to the 350th committee members, volunteers, library staff and community members who attended and made the evening a great success. Congratulations to the Town of Chelmsford on its 350th birthday!



Human Services

Health Department



Richard J. Day
Health Director

Septage and Wastewater Abatement Program

In 2005 the Septage and Wastewater Abatement Program continued its efforts to clean up our waterways. The Board of Health, with the advent of a central sewer system in Chelmsford is now embarking on enforcement activities to insure compliance with local by-laws which will insure a safe water supply. Dye testing, water sampling and issuance of septic system permits will continue in all the non-sewered areas until the completion of the project.

Administration and Management

Income for various services and permits was collected. During 2005 in addition to inspections of restaurants, septic systems, swimming pools and beaver complaints the department made inspections of day care centers, rental housing units, public schools, recreational camps, bathing beaches, tanning facilities, massage establishments, International Certificates of Vaccination and all retail food stores.

Hazardous Waste and Industrial Wastewater Program

Richard J. Day, Director of Public Health, was reappointed Hazardous Waste Coordinator and Municipal Coordinator to enforce the "Right-To-Know" law for Chelmsford. The Board of Health held two Household Hazardous Waste Collection Days this year which were held on November 4, 2004 and April 30, 2005. This program has consistently collected significant volumes of hazardous waste.

Title V

The Board of Health is continuing to work on developing programs to control the effects of the new Title V regulation on the residents still on septic systems.

REPORTED CASES OF INFECTIOUS DISEASES	
Campylobacter Enteritis.....	6
Invasive Haemophilus Influenza.....	1
Chicken Pox.....	2
Lyme.....	18
E Coli	157
H7.....	1
Pertussis.....	4
Group A Strep	2
Rubella.....	14
Hepatitis B.....	5
Salmonella	12
Hepatitis C.....	6
Shiga Toxin.....	1

West Nile Virus EEE /Mosquito Surveillance Program

The Board of Health office is the collection center for handling of dead birds for the West Nile Virus Surveillance Program. A half dozen dead birds were reported. The state limited the type and number of birds collected this year but increased the testing of mosquito pools in the area.

Communicable Disease Program

The testing of persons exposed to tuberculosis and those persons whose employment require certification of freedom from disease is another responsibility of the Public Health Nurse. Twenty-six Mantoux (TB) tests were administered to persons as required for pre-employment, college and also to household contacts of active cases in compliance with the Massachusetts Department of Public Health regulations. Home visits and telephone calls are made to families of active and some inactive cases on a periodic basis to insure understanding of the illness and that adequate medical follow-up is achieved. Seventy-eight medical records were kept and updated on residents who have a positive mantoux (TB) test and are receiving medication prophylactically and being followed radiologically at the Lowell Chest Clinic and other chest clinics. When necessary, TB testing is done at places of business if employees are exposed to an active case of TB.

Immunization Program

The Board of Health sponsored several flu clinics this year: 1,390 flu vaccine doses were administered at clinics and 38 persons were immunized with pneumonia vaccine. An additional 2,280 doses were dispensed to nursing homes and physicians' offices. Four visits were made to handicapped or house-bound residents. A combined total of 3,670 flu doses were allocated to the Chelmsford Board of Health by the Massachusetts Department of Public Health.

Three-hundred twenty-seven immunizations were administered to adults and students in compliance with the Massachusetts Immunization Laws and prophylactically to residents traveling to underdeveloped countries. Fifty-six doses of the meningitis vaccine were administered to high school seniors entering college. Immunizations and other health services offered are listed on Town of Chelmsford web page.

Hypertension Screening Program

Blood pressure screening for residents are held the first Thursday of every month from 9:00 to 12:00 at the Board of Health, Town Offices. Five-hundred twenty-three residents attended the screenings.

Lead Paint Screening Program

The Board of Health offers lead paint testing for children between the ages nine months and six years. Residents may call the Board of Health at 250-5243 and make an appointment with the nurse. Eight children were screened for lead paint. Other screenings offered by the Board of Health will be advertised in advance in the newspaper.

Boards & Committees



350th Celebration Committees



Special Thanks

Our Town's 350th Anniversary Celebration, while still in progress, has been made possible by the hard work, planning, dedication and commitment of many dedicated community volunteers and supporters.

Throughout the last fiscal year, a tremendous effort was put forth in the planning of many great community events to recognize our Town's history and to demonstrate our Town's continued strength and sense of community pride.

It seems only fitting that a special note of thanks should be extended to all those volunteers and supporters who have contributed their time, efforts and resources to make our 350th Anniversary a celebration to remember for years and generations to come.

Thank you!

Steering Committee

Stuart G. Weisfeldt
John Chemaly
Linda Chemaly
Kathy Cryan-Hicks
William F. Dalton
Eileen M Duffy
Holly Hamilton
Jeff Hardy
Becky Herrmann
Donna A Johnson
Rhodes Johnson
Mark Magiera
Susan Carter Sullivan

Cultural Activities

Judy Buswick
Linda Carney
Kathy Cryan-Hicks
Paula Eliopoulos
Kathleen S. Fitzpatrick
Pat Fitzpatrick
Shirley Lavoie
Brenda Lovering
Jean R. McCaffery
Carol W. Merriam
Donna Thoene

Fundraising

Carol C. Cleven
Jeff Hardy
John G. Harrington
Joyce E. Johnson
Scott E. Johnson
Richard W. Main
Judith B. Mallette
Denise Marcaurette
Lynn M Marcella
Jaclyn D. Matzkin
Gail Murray
Karen Murray
Dennis J. Ready
Donna L. Ready

History Committee

Judy Buswick
Richard M. Johnson
Barbara Mackey
Robert P. Mackey
Mark Magiera
Deanna Peterson
Robert Peterson
Paul Windt

Parade Committee

George R. Dixon, Jr
John Chemaly
Ellen Day
James Gifford
Walter Hedlund
Robert Joyce
Marie Massota
Elizabeth A. McCarthy
Frances T. McDougall
Karen Murray
Paul Stevens

Publicity Committee

Kathy Cryan-Hicks
Katherine H. Duffet
Jean Kydd
Cheryl Ostrowski
Matt Scott
Mary E. Tiano

Social Activities Committees

Eileen M Duffy
Paula Eliopoulos
Philip M Eliopoulos
Donna A Johnson, Chairman
Joyce E. Johnson
Jean Kydd
Brenda Lovering
Jean R. McCaffery
Avis Mello
Thomas E. Moran
Jodi L. O'Neill
Dennis J. Ready
Donna L. Ready
Barbara A. Weisfeldt



Chelmsford's 350th Anniversary

Boards & Committees



Arts & Technology Education Fund

Arts & Technology Education Fund (ATEF) Glenn Doherty, Chairman

The 1996 Spring Town Meeting approved an amendment to their General By-Laws be adding Section 13 to Article VII entitled Chelmsford Arts and Technology Education Funds (ATEF) through the combined efforts of Evelyn Thoren and George Ripsom. The purpose of this fund is to provide supplemental funding to support local educational initiatives and projects. Thanks to your generosity and support the ATEF has received over \$60,000 since its inception in November 1996. There has been \$37,350 in grants awarded to date. Through investment strategies The committee is currently working on investment strategies and researching other financial resources in order to create a lasting fund and insure continued and consistent awards. The ATEF has developed a website that makes all our applications and information available at the Town of Chelmsford website.

Chelmsford is the first town to have a By-Law in place that specifies the application process, committee make-up and limitations. The Spring 2005 Applications and copies of the applications along with the By-Law were distributed in January 2005 to each school through hard copy and email.

The committee received completed applications by March 31, 2005. Teachers and School Councils apply for these funds. Project Summary forms are required from current and previous awardees prior to consideration for any additional future new projects. Awards were announced at the Board of Selectmen's Meeting in May 2005. And this year, Ed Morassi announced his resignation from the committee. He was instrumental in organizing financial information and leading the committee as its Chair for seven of his nine year membership. The next applications will be distributed in January 2006 and the deadline for the next academic year is March 31, 2006.

The concept of using tax check-offs for an alternative funding source for education was initiated by Arlington's veteran Town Treasurer, John Bilafer, under a Home Rule Petition many years ago. Since this was accepted, numerous towns in Massachusetts have adopted the statute Chapter 60. Chelmsford became involved in the process of adopting Chapter 60 through the efforts of Anthony Volpe, a past member of the Chelmsford School Committee.

Chelmsford uses a separate tear-off sheet in the excise and real estate tax bills as the method to elicit voluntary contributions to enhance the education of Chelmsford Public School students. The collected money does not become part of the school budget. The Town Treasurer disperses the funds under the direction of the ATEF Committee. Information sheets are available in the Town Offices.

The contributions that you give have and will continue to make a difference in the education of our children ... our future taxpayers.

ATEF MEMBERS

Glenn Doherty, Chairman
Beverly Barrett, Secretary
Evelyn S. Thoren, Financial Liaison
George Ripsom
Angelo Taranto
Superintendent of Schools Richard Moser
Former Chairman Ed Morassi (Resigned in 2005)

AWARDS DISTRIBUTED

"Enhancing Reading Comprehension and Vocabulary Development"

Carol Comins
Parker Middle School

"Enhancing Our Students' Learning"

Claire Briand, Martha Coolidge, Anne O'Shea,
Andrea Marmo, Brenda O'Brien
Harrington School

CD Recorder Purchase

Jennifer Erdody
Parker Middle School

Home Reading Program

Jane Blumberg
Byam School

Digital Camera

Joan Monahan
Chelmsford High School

"Using Intellitools Technology to Enhance Learning and Communication"

Joan Strodel
McCarthy Middle School

"Browse Boxes" (Guided Reading)

Lori McDermott & Barbara Wilshire
South Row School

"Spellcheckers: Electronic Help for Poor Spellers"

Donna Peterson
South Row School

Boards & Committees

Historical Commission

Linda Prescott
Chairman

During the past year, the Historical Commission has continued with its Sign Project. This project includes creating historic inventories of structures and sites over 75 years old and placing a plaque on the structure or site identifying the age and original owner. These surveys include a site visit, an architectural survey, a footprint map, photos and a deed, tax, vital statistics and media search. Finished surveys are placed on file with the Town and the State Listing. The Commission has petitioned to place Red Wing Farm on the National Register and continues to work with the Middlesex Canal Association and the Community Preservation Committee.

The Commission continues to be very involved with preservation. We continue to work toward the preservation of the North Town Hall. The Commission is becoming an information resource for contractors and citizens as they rehabilitate their homes and businesses. This past spring, Town Meeting passed the Demolition Delay By-law, which became law on July 21st. The Commission has received its first demolition request on August 9th.

For the Town's 350th Anniversary, the 200+ inventories the Commission have on file have been scanned and are accessible through the Town's Web Site along with a copy of the Demolition Delay By-Law and other articles of interest.

Any resident interested in history and historic preservation is invited to participate. Commission meetings are open to all and are generally held the second Tuesday of the month.

Pictured below: 1802 Brick School House on Westford Street



Commission on Disabilities

Leonard Olenchak
Chairman

The Chelmsford Commission on Disabilities held ten meetings during the past year. Meetings are held in the Town Offices on the third Tuesday of each month (excluding August and December) at 7:00 P.M. We may be contacted at 978-250-9689 or through our Email address : seccod@comcast.net/ In addition Access Feedback Forms are located in the Town Offices, Senior Center, and both Libraries.

The Commission on Disabilities actively participated in a variety of programs this past year:

- Awarded scholarships to disabled students in conjunction with SPEDPAC
- Funded voice over program at Chelmsford Telemedia, allowing sight impaired citizens to audibly receive the listings on the Chelmsford Bulletinboard
- Provided technical expertise to help ensure that the Route 495 rest area is handicap accessible
- Participated with the Massachusetts Secretary of State program to determine the most appropriate model of voting machine for handicapped citizens

Along with these accomplishments, we sustained our efforts to address buildings, grounds, and parking access issues in town. It is our goal to seek all opportunities to make Chelmsford more accessible for our disabled citizens.



Boards & Committees



Holiday Decorating

Holiday Decorating Committee
Linda Harrington, Chairman

Mission Statement

The Holiday Decorating Committee is a group of volunteers who arrange and implement the Holiday Lighting and Prelude Ceremony in Chelmsford Center the first Sunday in December. The committee, with the help of several interested individuals and groups, physically puts up and takes down all the lights on the shrubs and trees on the Chelmsford Common, the Old Town Hall and the Chelmsford business district. In addition to the lighting, the committee also organizes musical talent who volunteer their time, arrange the hay rides, assist "Piney the Talking Tree" and "Santa" with more than 750 children who come to see them.

Budget

While the Town sanctions the Committee, we receive no funds and work from donations given to us by several groups and individuals. We are especially grateful this year to the Chelmsford Business Association, the Chelmsford Rotary Club, the Chelmsford Fire Union, the Chelmsford Fire Union, the Lowell Five Cents Savings Bank, Enterprise Bank, Northern Bank & Trust and Jeanne D'Arc Credit Union.

Goals and Objectives

Our goal for the coming year is to increase and improve on the lights in the new Chelmsford Center. If possible we would like to have additional wagons for the hayrides to make the waiting time less for our increasing number of participants waiting in the Center Business District. We will have to secure the necessary funds to do this but feel we will be able to attain our goal. We have increased our number of musical and vocal groups over the years and hope to continue receiving their much-appreciated talents for the upcoming year. We thank the Police Department, Police Auxiliary, Fire Department and Highway Departments for their continued help and cooperation, which has made our event possible and a huge success. We feel fortunate to have so many residents support our efforts and thank all those who give so freely of their time and talents for this once a year event.

COMMITTEE MEMBERS

Chairman Linda Harrington
Treasurer Ellen Donovan
Iris Larssen
Donna Ready
Jay Cahill
Rick Ferullo
Mary Bennett
Kathy Greenwood
Jim Young

Celebrations Committee

Walter R. Hedlund
Chairman

The 38th Annual Fourth of July Celebrations were held in conjunction with the Town's 350th Anniversary on Friday, July 1st and Saturday, July 2nd.

Thanks to the Chelmsford Lions Club for their 19th year of the Annual Country Fair at Center Common, also a Laser Show Friday evening, the 350th Anniversary Parade Committee, Chelmsford Community Band, Chelmsford Art Society, Rotary Club and many other volunteer organizations.

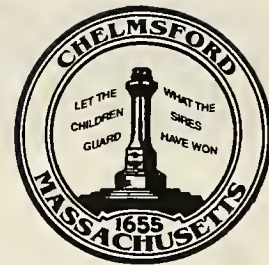
We are grateful for the efforts and assistance of the Department Heads and personnel of the Highway Department, Parks, Police, Fire, Board of Selectmen and the Town Manager.

A special thanks to the Chelmsford Police Auxiliary and Explorers Troop for their many volunteer hours.

Walter R. Hedlund, Chairman
James Gifford
Robert Kelley
David Malderosian
Jeff Stallard



Committee Descriptions



LEGEND

(A) Appointed – Complete an application form at the Town Manager's Office, Town Offices, 50 Billerica Road (978-250-5201) 8:30 AM to 5:00 PM Monday - Friday

(E) Elected – Obtain election information at the Town Clerk's Office, Town Offices, 50 Billerica Road (978-250-5205) 8:30 AM to 5:00 PM Monday - Friday

Art and Technology Education Fund (A)

Members: 7

Average Meetings: 1 per month

Terms Begin: June

Length of Term: 3 Years

The committee works to provide supplemental funding to support educational initiatives and projects that enhance the curriculum of the Chelmsford Public Schools.

Board of Health (E)

Members: 3

Average Meetings: 1 per month

Term Begins: April

Length of Term: 3 Years

The Board works to protect the public health of the residents. It also has administrative, planning, and policy responsibility for health functions of the Board of Health Office.

Board of Registrars (A)

Members: 3

Average Meetings: TBD according to number of elections in year

Length of Term: 3 Years

The Board is in charge of administering the town census, voters' registration, and elections.

Board of Selectmen (E)

Members: 5

Average Meetings: 1 per month

Length of Term: 3 Years

The Board is the Town's body of chief elected officials. The powers and duties include appointing the Town Manager and many committees, issuing certain licenses, enforcing special sections of the by-laws, and regulating the public ways.

Capital Planning Committee (A)

Members: 7

Length of Term: 2 Years

The Committee studies proposed capital outlay, declares rules and regulations, makes investigations, and holds public hearings as it deems appropriate.

Cemetery Commission (E)

Members: 3

Average Meetings: 6 per year

Term Begins: April

Length of Term: 3 Years

The Commission plans, operates, and maintains the six Town cemeteries as attractive, dignified, and appropriate public burial grounds. Commission on Disabilities (A)

Members: 10

Average Meetings: 1 per month

Term Begins: June

Length of Term: 3 Years

The Commission works to deal with all disability issues and provide information, referral, guidance, coordination, and technical assistance to other public agencies and private persons, organizations, and institutions engaged in activities and programs intended to eliminate prejudice and discrimination against persons with disabilities.

Conservation Commission (A)

Members: 7

Average Meetings: 2 per Month

Term Begins: June

Length of Term: 3 Years

The commission is responsible for ensuring protection of wetlands and acquiring, managing, and maintaining over 750 acres of conservation and Town Forest Land.

Cultural Council (A)

Members: 9

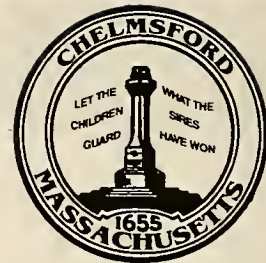
Average Meetings: 1 per month

Term Begins: June

Length of Term: 2 Years

The Council provides public funding for the arts, humanities, and interpretive sciences by granting funds to individuals and organizations in the community. Its duties also include soliciting community input and assessing local cultural needs.

Committee Descriptions



Finance Committee (A)

Members: 7
Average Meetings: 1 per week (Sep to May)
Term Begins: June
Length of Term: 3 Years
The Committee meets with each Town Department head, considers the merits of the individual budget in terms of the Town's total needs and the limits of the total monies available, and prepares the final budget recommendations for the Annual Town Meeting.

Historical Commission (A)

Members: 7
Average Meetings: 1 per month
Term Begins: June
Length of Term: 3 Years
The Commission works to promote the preservation, promotion, and development of the historical assets of the Town. It conducts research to identify places of historical value and actively urges other alternatives before destroying a historically important building or site.

Historic District Commission (A)

Members: 5
Average Meetings: 1 per month
Term Begins: June
Length of Term: 3 Years
The Commission works to preserve and protect the buildings and places within the Chelmsford Center Historic District.

Housing Authority (E)

Members: 5
Average Meetings: 1 per month
Term Begins: TBD
Length of Term: 5 Years
The Housing Authority works to provide an adequate supply of low and moderate income housing for Town Residents.

Middlesex Canal Commission (A)

Members: 1
Average Meetings: TBD
Term Begins: June
Length of Term: 2 Years
The Commission works to maintain the Middlesex Canal Heritage Park and to inform, inspire, and draw the public to this nationally significant landmark.

Personnel Board (A)

Members: 5
Average Meetings: TBD
Term Begins: June
Length of Term: 2 Years
The Personnel Board works in conjunction with the Town Manager in developing Personnel Rules and Regulations and the classification and compensation system of the town.

Planning Board (E)

Members: 7
Average Meetings: 2 per month
Term Begins: April
Length of Term: 3 Years
The Board is the regulatory agency most responsible for ensuring that development occurs in a manner that is beneficial to the Town. It enforces several acts and reviews all subdivisions, site plans, and the creation of lots on existing ways.

Recycling Committee (A)

Members: 9
Average Meetings: TBD
Term Begins: TBD
Length of Term: 3 Years
The Committee works to reduce solid waste disposal costs by decreasing the quantity of solid waste disposed and increasing the quantity of recyclables collected. The committee also works to increase the number of recycling participants.

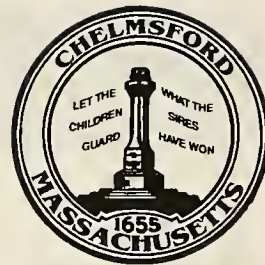
School Committee (E)

Members: 5
Average Meetings: 1 per month
Term Begins: TBD
Length of Term: 3 Years
The Committee has general charge of the public schools of the Town. The powers include appointing a superintendent and all other officers and employees of the school, and making rules and regulations.

Sewer Commission (E)

Members: 5
Average Meetings: TBD
Length of Term: 3 Years
The Commission's objective is to supervise, manage, and control the construction of sewer lines in town. It also works to complete the sewerage program that the residents of Chelmsford voted for in 1995.

Committee Descriptions



Sign Advisory Committee (A)

Members: 7
Average Meetings: TBD
Term Begins: June
Length of Term: 3 Years
The Committee reviews and comments on sign permits and applications for other special permits.

Telecommunications Advisory Committee (A)

Members: 4
Average Meetings: TBD
Term Begins: June
Length of Term: 3 Years
The Committee monitors the terms and conditions of the current cable contract. The members also work to assist in the licensing of additional cable service providers to enhance the service options available to the residents.

Town Celebration Committee/4th of July Committee (A)

Members: 5
Term Begins: June
Length of Term: 1 Year
The Committee plans and carries out the annual three-day Fourth of July celebration in Chelmsford.

Town Meeting Representatives (E)

Members: 162
Average Meetings: 2 Town Meetings & as needed
Terms Begin: April
Length of Term: 3 Years
The representatives work to keep abreast of town business and review materials forwarded to members by the Board of Selectmen and the Town Manager.

Veterans Emergency Fund Committee (A)

Members: 9
Average Meetings: TBD
Term Begins: June
Length of Term: 3 Years
The Committee works to provide WWII veterans with financial need in the form of material grants for food, housing, utilities, etc.

Water (Chelmsford Center) Commission (E)

Members: 3
Average Meetings: TBD
Term Begins: April
Length of Term: 3 Years
The Commission oversees the water takers of the Center District and regulates the bylaws as it deems necessary.

Water (North) Commission (E)

Members: 3
Average Meetings: TBD
Term Begins: April
Length of Term: 3 Years
The Commission oversees the water takers of North Chelmsford and regulates the bylaws as it deems necessary.

Water (East) Commission (E)

Members: 3
Average Meetings: TBD
Term Begins: April
Length of Term: 3 Years
The Commission oversees the water takers of East Chelmsford and regulates the bylaws as it deems necessary.

Zoning Board of Appeals (A)

Members: 5
Average Meetings: 2 per month
Term Begins: June
Length of Term: 3 Years
The board hears petitions and applications for variances, special permits, comprehensive permits, and several other appeals. The Board also decides, upon appeal, the application of the zoning, subdivision, sign, and building bylaws.

**You can volunteer your time
as a town official:**

**Contact the Town Clerk's Office
or the Town Manager's Office
for more information:**

**Town of Chelmsford
50 Billerica Road
Chelmsford, MA 01824-2777
(978) 250-5201
Fax: (978) 250-5252
www.TownofChelmsford.us**

Town Government



Town Meeting Representatives

The Legislative body of the Town of Chelmsford is a Representative Town Meeting consisting of 162 elected representatives from 9 precincts. Representatives are elected for a three-year term. Following is a listing of all Town Meeting Representatives as of the April 2005 election with the year indicating when their terms expire.

PRECINCT 1

2008

Elizabeth A. McCarthy.....48 Bartlett St
 Marian D. Currier.....181 Littleton Rd #404
 William E. Spence.....91 Billerica Rd
 Cynthia J. Kaplan.....22 Bartlett St
 Karen I. Kowalski.....18 Carter Dr
 Ann B. McGuigan.....5 Anns Way

2007

Brad M. Morgan.....2 Chatham Rd
 Nancy H. Robinson.....45 Billerica Rd
 Kathryn Brough.....14 High St
 Barry B. Balan.....54 Boston Rd
 Peggy Dunn.....2 Bridge St
 Kathleen A. Tubridy.....45 High St

2006

Samuel P. Chase.....5 Rivermeadow Dr
 Stephanie J. Levell.....189 Acton Rd
 James P. Lynch.....189 Acton Rd
 Frances T. McDougall.....11 Dawn Dr
 Michael N. Raisbeck.....85 High St
 Laura C. McGuigan.....9 Brush Hill Rd

RESERVE LIST:

Anthony V. Volpe
 Robert P. Joyce
 Ruth E. Luna

PRECINCT 2

2008

Bruce J. Harper Sr.....9 Harvard St
 Mary Jo Welch.....31 Kennedy Dr
 George L. Merrill.....108 Dunstable Rd
 Patricia E. Kahl.....47 Gay St
 Thomas F. Shea.....32 Ripley St
 Kevin A. Goddu.....402 Wellman Ave

2007

Terence M. O'Neil.....873 Wellman Ave
 Linda H. Dalton.....12 Dartmouth St
 M. Janice Spence.....816 Wellman Ave
 Phyllis H. Clark.....11 Sharon Ave
 Francis M. Conlin.....14 John St
 John R. Scott.....34 Ripley St

William F. Dalton.....12 Dartmouth St
 Janet E. Murphy.....348 Wellman Ave
 Jeffrey Stallard.....103 Tyngsboro Rd
 Stanley W. Norkunas.....58 Church St
 John W. Thompson.....14 Arbor Rd
 Charles D. Mullen.....65 Newfield St 348

PRECINCT 3

2008

John P. Emerson, Jr.....8 Loisselle Ln
 Michael F. McCall.....151 Main St
 D. Lorraine Lambert.....91 Main St
 Thomas E. Moran.....19 Dennison Rd
 Michael F. Curran.....58 Crooked Spring Rd
 George R. Dixon, Jr.....15 Edgelawn Ave

2007

Robert M. Leavitt.....18 Main St
 Jodie L. Murphy.....70 Jordan Rd
 David W. Hadley.....40 Campers Trail
 H. Steve Flynn.....13 Dayton St
 Carol W. Memiam.....8 Lovett Ln
 Nancy J. Knight.....29 Stonehill Rd

2006

James F. Dolan, II.....37 Drexel Dr
 Harold I. Matzkin.....E24 Scotty Hollow Dr
 James P. Spiller.....96 Meadowbrook Rd
 Alan N. Cote.....12 Doral Dr
 Christopher T. Garrahan III.....4 Maynard Circle
 Judith A. Straeffer.....5 Barry Dr

PRECINCT 4

2008

Scott E. Johnson.....5 Mission Rd #306
 Brian P. Latina.....15 Jessie Rd
 John G. Coppinger.....20 Ansie Rd
 Henry A. Houle.....1 Pearson St
 Marlene Cote.....28 Sprague Ave
 Joel M. Karp.....8 Derringer Rd

2007

Cathleen H. Latina.....15 Jessie Rd
 Daniel J. Sullivan, III.....4 Shedd Lane
 Helen A. Manahan.....26 Muriel Rd
 Raymonde R. Legrand.....20 Oak Knoll Ave
 Robert O. Gardner.....4 McFarlin Rd
 James H. Comeau.....29 Robert Bigelow St

2006

George A. Ripsom, Sr.....33 Porter Rd
 Dennis P. Sheehan.....61 Moore St
 Sheila E. Pichette.....26 Shedd Ln
 Linda A. Jones.....242 Riveneck Rd
 Billy L. Martin.....9 Vincent St
 Elizabeth M. Ripsom.....33 Porter Rd

PRECINCT 5

2008

Mary C. Amirault.....360 Littleton Rd B4
 Stacey Wojtas.....126 Proctor Rd
 Jon H. Kurland.....17 Mansfield Dr
 Cheryl M. Perkins.....10 Warwick Dr
 Evelyn S. Thoren.....18 Pinewood Rd
 Glenn R. Thoren.....18 Pinewood Rd

2007

Philip M. Eliopoulos.....161 Proctor Rd
 Susan Carter Sullivan.....16 Country Club Dr
 Carol A. Kelly-Suleski.....8 Buttercup Ln
 Charles Wojtas.....24 Elm St
 Dean Carmeris.....20 Higate Rd
 Beverly A. Barrett.....3 Delpha Ln

2006

W. Allen Thomas, Jr.....374 Littleton Rd
 Kathryn A. Torres.....77 Hunt Rd
 Judith A. Tavano.....7 Lambda Ln
 Patricia Wojtas.....24 Elm St
 Chris L. Perkins.....10 Warwick Dr
 David P. McLaughlin.....110 Garrison Rd

Town Government



Town Meeting Representatives

PRECINCT 6

2008

John P. Kivian.....123 Dalton Rd
 Alexander E. Buck.....6 Bellevue St
 Mary E. Frantz.....34 Miland Ave
 Howard J. Hall.....5 Hillcrest Dr
 Ralph M. Nebalski.....10 Sunset Ave
 Norman J. Aubert, Jr.....14 Hidden Way

2007

Susan Kupor McHugh.....63 Dalton Rd
 Janet G. Dubner.....46 Dalton Rd
 Pamela H. McKenna..60 Hornbeam Hill Rd
 Nancy W. Kaelin.....22 Fairbanks Rd
 Donald F. VanDyne.....29 Brentwood Rd
 Edmund N. Roux.....4 Wiggan St

2006

Judith A. Olsson.....8 Scott Dr
 David J. McLachlan.....51 Brentwood Rd
 Glenn L. Doherty.....8 Hillcrest Dr
 Stuart G. Weisfeldt.....8 Leintrim Ln
 Marianne J. Paresky.....10 Smith St
 M. Elizabeth Marshall.....16 Colonial Dr

PRECINCT 7

2008

Pamela L. Armstrong.....15 Amble Rd
 Stratos G. Dukakis.....10 Galloway RD
 Peter Dulchinos.....17 Spaulding Rd
 Joyce E. Johnson.....8 Cliff Rd
 Clare L. Jeannotte.....3 Hawthorne LN
 Paul F. Gleason.....30 Pine Hill Rd

2007

Kevin E. Porter.....48 Abbott Lane
 Bernard A. Ready.....31 Clover Hill Dr
 Leonard W. Doolan, III.....52 Amble Rd
 John S. Goffin.....19 Cathy Rd
 R. Kenley Freeman.....67 Amble Rd
 Linda J. Fall.....25 Littleton Rd #10-111

2006

Katherine H. Duffett.....47 Thomas Dr
 Gail F. McCall.....8 Chestnut Hill Rd
 Dwight M. Hayward.....59 Amble Rd
 Thomas E. Mills.....21 Wagontrail Rd
 Joan D. Morrison.....85 Westford St
 Thomas R. Fall.....225 Littleton Rd #10-111

PRECINCT 8

2008

Angelo J. Taranto.....8 Charlemont Ct
 Walter A. Cleven.....4 Arbutus Ave
 Dennis J. Ready.....16 Parkhurst Rd
 William C. Curry.....15 Overlook Dr
 Jennifer C. Connor.....2 Sycamore St
 Gail T. Zaharoolis.....191 Princeton St

2007

Karen M. DeDonato.....4 Archambault Way
 Christine H. Walsh.....17 Old Farm Way
 Richard J. Day.....6 Merilda Ave
 Rachael A. Haded.....6 Sycamore St
 Ralph J. Hulslander, Jr.....74 Smith St
 S. George Zaharoolis.....191 Princeton St

2006

Carol C. Cleven.....4 Arbutus Ave
 Jodi L. O'Neill.....12 Walnut Rd
 Alexander W. Gervais.....5 Arbutus Ave
 Mary E. Tiano.....1 Spruce St
 Samuel Poulten.....16 Berkeley Dr
 John E. Abbott.....384 North Rd

RESERVE LIST:

Deborah Villano

PRECINCT 9

2008

Susan B. Graves.....17 Clarissa Rd
 John G. Harrington.....149 Boston Rd
 James L. Hickey.....104 Kristin Dr Ext
 Teresa S. Conrad.....5 Nadine Rd
 Leonard E. Westgate.....7 Wildes Rd
 Will L. Perry.....42 Concord Rd

2007

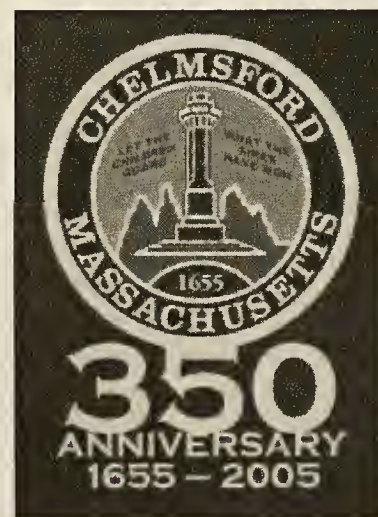
Robert P. Mackey.....47 Old Stage Rd
 Barry K. Hamill.....55 Clarissa Rd
 Francis J. Barre.....3 Sandra Dr
 Donald Philip-S. Elias.....28 Regina Dr
 Ednah C. Copenhagen.....2 Waco Circle
 James W. Young.....39 Cambridge St

2006

John M. Shaw, Jr.....2 Peders Pl
 Doris M. Briggs.....26 Clarissa Rd
 Arthur Carmen.....6 Howard Rd
 J. Stephen Clark.....11 Smokerise Dr
 Matthew X. O'Brien.....21 Regina Dr
 Gary A. Mathews.....19 Clarissa Rd

RESERVE LIST:

Mary A. Gregoire



Town Government



Elected Officials

Chelmsford Elected Officials As of April 5, 2005

CEMETERY COMMISSION

(3 yr Term - elected)

2006

Jean R. McCaffery, Chairman
201 Old Westford Rd

2007

Gerald L. Hardy
11 Meehan Drive

2008

Peter S. Pedulla
31 Brentwood Rd

CONSTABLE

(3 yr Term - elected)

2007

William E. Spence
91 Billerica Road

BOARD OF HEALTH

(3 yr Term - elected)

2006

Ann Marie Roark
9 Natalie Rd

2007

Earnest Wu
255 North Rd #28

2008

Peter Dulchinos
17 Spaulding Rd

MODERATOR

(3 yr Term - elected)

2008

Dennis E. McHugh
63 Dalton Rd
2 Chelmsford Street (office)

HOUSING AUTHORITY

(5 yr Term - elected)

2006

Leonard E. Westgate
7 Wildes Rd

2007

Gail F. Hunter
8 Buckman Dr, 256-4058

2008

Mary E. St. Hilaire
212 Dalton Rd

2010

Denise Marcaurelle
7 Whippetree Rd

7/16/2008

Andrea MacMillan (Govnr Appt)
28 Warren Ave

LIBRARY TRUSTEES

(3 yr Term - elected)

2006

Carol L. Sneden
4 Laredo Dr

2007

Linda K. Hubbard (Appt 7/04)
7 Ranch Rd

2007

Patricia Wojtas
24 Elm St

2007

Steven P.L. Maloney
10 King St

2008

Margaret E. Marshall
2 Draycoach Drive

2008

Elizabeth A. McCarthy
48 Bartlett Street

2008

Eric G. Groves
2 Wedgewood Dr

Town Government



Elected Officials

PLANNING BOARD

(3 yr Term - elected)
(Alternate elected 2 yr term)

2006

Pamela Armstrong
15 Amble Rd

James P. Good, **Chairman**
4 Burning Tree Lane

2007

Robert P. Joyce
103 Turnpike Rd

2007

Charles Wojtas
24 Elm Street

2007

Susan C Sullivan
16 Country Club Dr.

2008

Robert C. Morse
45 Clarissa Road

2008

Ann B. McGuigan
5 Anns Way,

2006

S. George Zaharoolis, **Alternate**
191 Princeton St

SCHOOL COMMITTEE

(3 yr Term - elected)

2008

Angelo J. Taranto
8 Charlemont Ct

2008

Katherine H. Duffett
47 Thomas Dr

2006

Thomas E. Mills
21 Wagontrail Road

2007

Kevin E. Porter
48 Abbott Ln, 250-7478

2007

Evelyn S. Thoren
18 Pinewood Road

SELECTMEN

(3 yr Term - elected)

2006

Philip M. Eliopoulos, **Chairman**
161 Proctor Rd

2006

William F. Dalton, **Vice Chairman**
12 Dartmouth Street

2007

Thomas A. Newcomb
9 Clarissa Rd

2007

Michael F. McCall, **Clerk**
151 Main Street

2008

Samuel P. Chase
5 Rivermeadow Dr

SEWER COMMISSION

(3 yr Term - elected)

2008

John F. Souza
123 Stedman Street

2008

Richard J. Day
6 Merilda Avenue

2006

George F. Abely
87 Swain Road

2007

John P. Emerson, Jr.
8 Loiselle Lane

2007

Barry B. Balan
54 Boston Road #10



Town Government



Appointed Officials

TOWN OFFICES
50 BILLERICA ROAD, CHELMSFORD, MA 01824
www.TownofChelmsford.us

APPOINTED TOWN OFFICIALS

TOWN MANAGER

Bernard F. Lynch
250-5201

TOWN CLERK

Elizabeth L. Delaney
250-5205

FINANCE DIRECTOR/TREASURER/TAX COLLECTOR

Kerry A. Speidel
250-5210

TOWN ACCOUNTANT

Sheryl L. Wright
250-5215

BOARD OF ASSESSORS

Francis Reen
250-5220
Diane Philips

BUILDING INSPECTOR

Anthony F. Zagzoug
250-5225

DPW DIRECTOR

James E. Pearson
250-5228

POLICE CHIEF

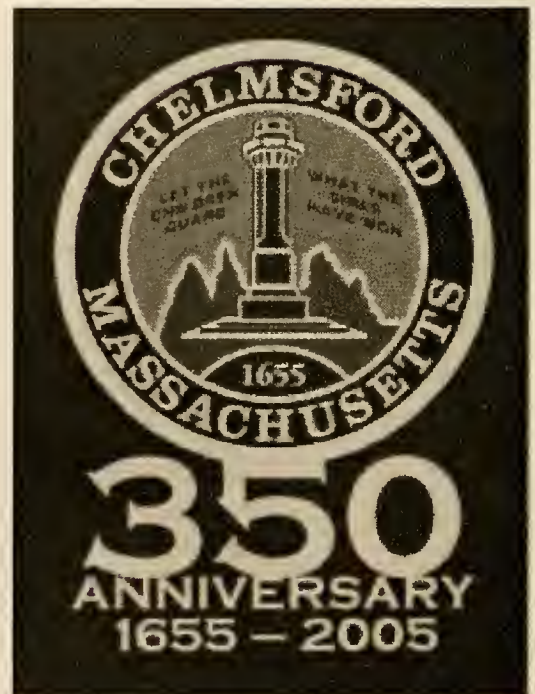
Raymond G. McCusker Jr
250-5255

FIRE CHIEF

John E. Parow
250-5267

FINANCE COMMITTEE

Jon Kurland, Chr
David Turocy, V, Chr
John C. Thibault
Dwight M. Hayward
Mary E. Frantz
William D. Fulton
Derek Donegan
Samuel P. Chase, resigned 4-8-05





Town Directory



TOWN DEPARTMENTS & SERVICES

Accounting.....	250-5215
Assessor.....	250-5220
Board of Appeals.....	250-5231
Building Inspector.....	250-5225
Cemetery.....	250-5245
Clerk, Town.....	250-5205
Community Development.....	250-5231
Conservation Commission.....	250-5247
Council on Aging / Senior Center.....	251-0533
Dog Officer.....	256-0754
Engineers, Public Works.....	250-5228
Fire Department.....	256-2541
All Other Fire Business.....	250-5267
Gas Inspector.....	250-5225
Health Department.....	250-5241
Highway Department.....	250-5270
Highway Department Garage.....	250-5271
Housing Authority.....	256-7425
Libraries: Adams.....	256-5521
McKay.....	251-3212
Municipal Facilities.....	244-3379
Personnel.....	250-5288
Planning Board.....	250-5231
Plumbing Inspector.....	250-5225
Police Department.....	256-2521
Public Works.....	250-5228
Recreation Commission.....	250-5262
Recycling Office.....	250-5203
School Administration.....	251-5100
Selectmen.....	250-5201
Senior Center.....	251-0533
Sewer Commission.....	250-5233
Town Clerk.....	250-5205
Town Engineer / Dir. Public Works.....	250-5228
Town Manager.....	250-5201
Treasurer/Tax Collector.....	250-5210
Veterans' Agent.....	250-5238
Waste/Recycling.....	250-5203

UTILITIES & OTHER USEFUL NUMBERS

Cable TV/ComCast.....	888-663-4266
Cable Local Access/ Chelmsford TeleMedia Corp.....	978-251-5143
Chelmsford Water Districts:	
Center District.....	978-256-2381
East District.....	978-453-0121
North District.....	978-251-3931
Citizen Info Service (Sec. of State).....	800-392-6090
Chelmsford Forum Ice Skating Rink.....	978-670-3700
Keyspan Gas.....	800-548-8000
Massachusetts Electric.....	800-322-3223
Post Office (Center Chelmsford).....	978-256-2670
Post Office (North Chelmsford).....	978-251-3146
Registry of Motor Vehicles.....	800-858-3926
Trash—Russell Disposal.....	888-870-8882
Verizon Phone Service.....	800-870-9999

FEDERAL & STATE OFFICIALS

U.S. Senator John Kerry.....	617-223-2742
U.S. Senator Edward M. Kennedy.....	617-223-2826
U.S. Congressman Martin Meehan.....	978-459-0101
State Senator Susan Fargo.....	617-722-1572
State Representatives:	
Representative Cory Atkins.....	617-722-2040 (Precincts 1,9)
Representative Thomas A. Golden Jr.....	617-722-2575 (Precincts 2,6,8)
Representative Geoffrey D. Hall.....	617-722-2320 (Precincts 3,5,7)
Representative David Nangle.....	617-722-2230 (Precinct 4)

WEBSITES

For more information, visit the town's website at:

www.TownofChelmsford.us

For State Government Information: www.mass.gov

COMMUNITY VISION STATEMENT

The Town of Chelmsford strives to be a fiscally stable urban community providing the residents and businesses with a clean environment and a high quality of living.

The Town will plan, construct and maintain all public facilities or public works infrastructure to provide for the health, safety, and welfare of all persons.

The Town strives to offer an equitable tax structure to residents and businesses alike.

The Town places a high value on the educational curriculum.

The Town will foster an atmosphere conducive to the development and promotion of cultural, recreational, and educational opportunities to all the residents of the community.

Adopted,
Board of Selectmen
July 1993

1655



2005

Town of Chelmsford
50 Billerica Road
Chelmsford, MA 01824

Website: www.TownofChelmsford.us

