

TOWN OF CHELMSFORD

ANNUAL TOWN REPORT • FISCAL 2022



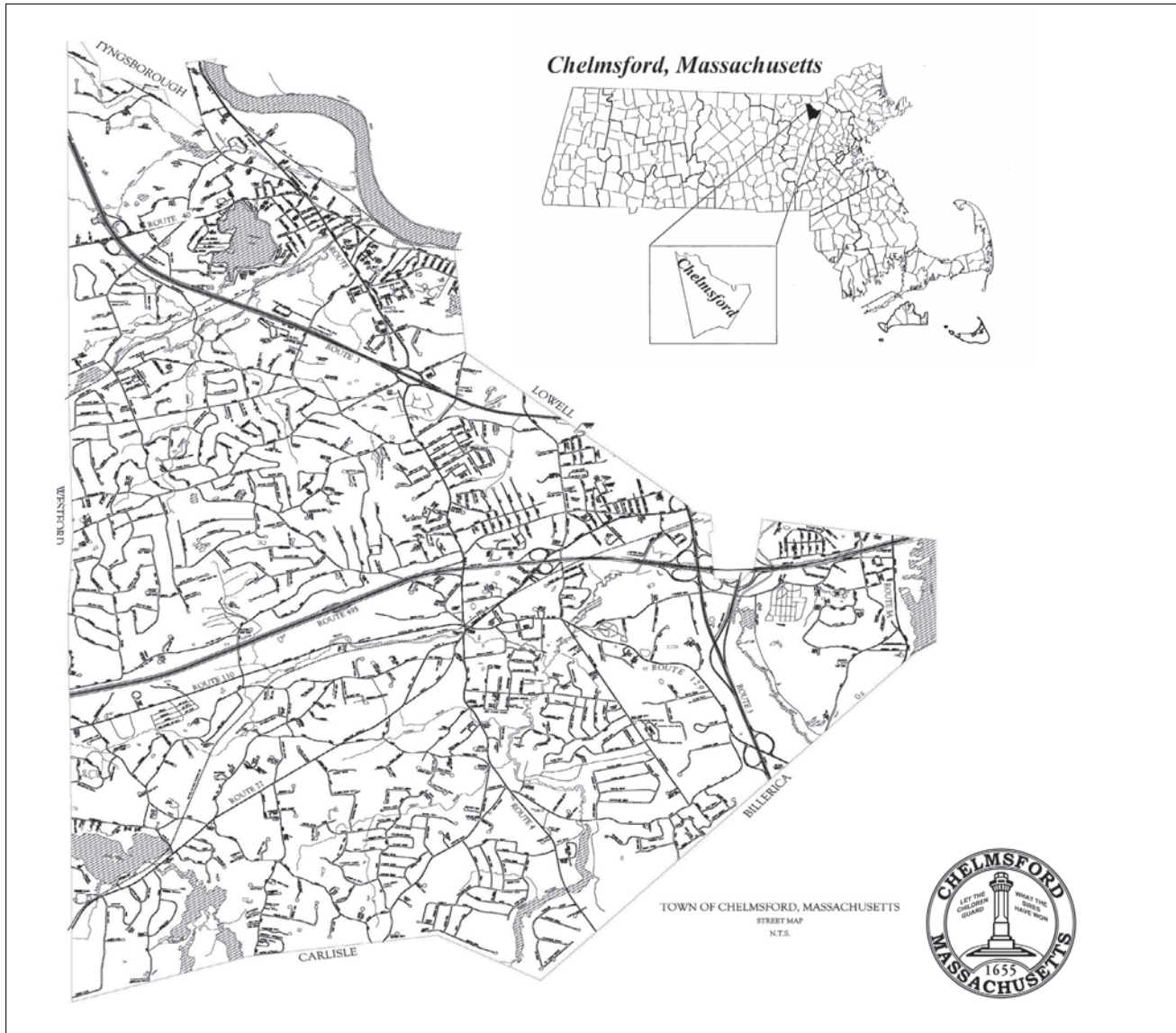


Community Profile & Map

2022 Quick Facts

Incorporated:May 1655
 Type of Government:.....Select Board
 Town Manager
 Representative Town Meeting
 County: Middlesex
 Land Area:..... 22.54 Sq. Miles
 Public Road Miles 230
 Total Population: 32,365
 Registered Voters as of 12/31/2019: 24,040

Total Single Family Units: 9,061
 Total Condo Units:2,752
 Total Households:13,810
 [1]Avg. Single Family Home Value:\$496,500
 Tax Rate Per \$1000: (split in FY 20)..... Res \$15.77
 CIP \$19.89
 (Business Personal Property) PP \$19.70
 [2]Avg. Single Family Tax Bill:\$7,830
 Original FY 2020 Operating Budget:\$144,497,677
 Websites: www.chelmsfordma.gov



TOWN OF CHELMSFORD



ANNUAL TOWN REPORT FISCAL 2022

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Meeting Schedules

Select Board, Town Offices, 6 PM - alt. Monday
School Committee, 230 North Road, 6 PM - alt. Tuesday
Planning Board, Town Offices, 7 PM - 2nd & 4th Wednesday

Schedules are subject to change. To confirm all meetings, visit the Town's Official website at www.chelmsfordma.gov or please call the Town Clerk's Office at (978) 250-5205.



In Memoriam



William R. Greenwood

William R. "Bob" Greenwood, a lifelong resident of Chelmsford and Navy veteran, went to be with our Lord on Saturday, June 5, 2021 at the age of 95.

Bob was born on June 13, 1925 and was the son of the late Raymond and Katherine (Shore) Greenwood. He was predeceased by his wife Joan (Kelly) Greenwood who passed away in 2013. Bob was a Navy veteran who proudly served his country in World War II and the Korean War. He was a local businessman and served the town in several capacities including the Board of Health and Conservation Commission.



Evelyn Louise Newman

Evelyn L. (McNulty) Newman, a longtime Chelmsford resident, passed away peacefully on Sunday, June 6, 2021 at her home. She was the beloved wife of the late Francis J. Newman, Jr.

She was born in Boston, MA, on August 19, 1927, and was a daughter of the late James and Helen (Lints) McNulty.

She grew up in West Roxbury and Dorchester but spending summers at Gregg Lake in Antrim, NH. Her first job was as a legal secretary at Casey & Casey and then later at the Department of Justice in Washington, DC while married to her first husband, Robert Lee. When she moved back to the South Shore she worked at the Old Mr Boston Distillery.

In 1965, when she married Frank, they moved to Chelmsford, MA. She became involved with the Cultural Society board and the Chelmsford Art Society, even

winning several awards for her oil paintings at the 4th of July Art Show over the years. She was also an avid reader of crime and mystery novels and could be seen frequenting the town libraries in the area looking for the next thing to read. Her family would enjoy several weeks each summer at the family cottage in Manomet.

She took a secretary position with the Recreation Commission giving her the ability to promote more arts and theater in town. She also worked for the Board of Selectman for several years prior to joining the Sewer Department for the initial undertaking of adding sewer and water to the town. She retired at 72.

In her retirement she was able to travel and take cruises and frequent Cushing, ME to visit her good friend Peter Karonis. Likely her most interesting journey was the fjords of Norway crossing into the Arctic Circle experiencing the tradition of having ice poured down your back.

She was a fan of jazz music and of Frank Sinatra, Tony Bennet, Billie Holiday and even Sting. She was an avid groupie of her son's band ironically named The Motherless Children often making them late night subs after gigs.



In Memoriam



Leonard Anthony Olenchak, Jr.

Leonard Anthony Olenchak Jr., 74, a longtime resident of Chelmsford, MA died Friday morning, October 29, 2021 surrounded by his loving family at his home.

He was married to Mary Ann (Proulx) Olenchak for 52 years.

Born in Boston, MA, he was the son of the late Leonard A. Olenchak, Sr. and Dorothy (Ryan) Olenchak. He graduated from Chelmsford High School with the class of 1964 and attended Merrimack College.

He retired from Ace Glass of Vineland, NJ in 2014.

He served on the Chelmsford Commission on Disabilities, as the Chelmsford ADA Coordinator, on the Council on Aging and as a Chelmsford Town Meeting Representative. Len was a member of the Chelmsford Lions Club, holding several offices in the club, including

Vice President and President. He received the Melvin Jones Fellowship Award for dedicated humanitarian services to the Lions Clubs International Foundation. He coached his son's team for many years in the Chelmsford Little League.

He was a communicant of St. John the Evangelist Church, North Chelmsford, MA.

Len enjoyed wood working and creating stone walls on his property in his spare time.



Stratos G. Dukakis

Stratos G. Dukakis, age 90, a longtime resident of Chelmsford, passed away peacefully on Monday, June 13, 2022 surrounded by his loving family. He was the beloved husband of the late Evanthis "Eva" (Karatassos) Dukakis with whom he enjoyed 62 years of marriage before her passing in January.

He was born in Boston on April 2, 1932 and was the

son of the late George and Aphrodite (Doukas) Dukakis.

Strat grew up in Lowell and graduated from Lowell High School, and from the University of Massachusetts Amherst.

Strat was proud of his service in the Navy and could frequently be seen wearing his USS K.D. Bailey hat. Additionally, he is honored for his service at the Chelmsford Veterans Memorial Park. His ship docked in Savannah, GA and there he met his lovely wife Eva. He worked as an engineer at Avco and Raytheon before venturing into his passion for vocational education. He served as Business manager for both Montachusett Regional Vocational Technical School (Monty Tech) in Fitchburg and Keefe Tech in Framingham before assuming the role of Superintendent of Monty Tech in 1986, where under his leadership, the school thrived and became a model for vocational education in the Commonwealth. While his name may be found outside the building on the Performing Arts Center, his impact lives on inside the school where students from 18 cities and towns continue to benefit from his vision and passion for vocational education. He remained involved in the school serving



In Memoriam

on the Monty Tech Foundation Board of Directors throughout his retirement.

Strat was active in Chelmsford politics, serving on the Democratic Town Committee, on the Town Finance Committee, and as a Town Meeting Representative for many years. He was a life member of the Massachusetts Association of School Committees, having served for many years as a member of Nashoba Valley Vocational Technical School. In addition to Chelmsford, Strat was actively involved in Fitchburg, serving as a member of the IC Federal Credit Union board of directors, and as an instructor at Fitchburg State College. Education was always at the forefront of Strat's life, and he instilled his passion for education in his children and grandchildren. In retirement he enjoyed his grandchildren who brought him much joy. He became the 'Papou chauffeur' driving the grandkids around town.

Strat was a lifelong member of the Transfiguration Greek Orthodox Church in Lowell.



Robert Noy

Beloved husband of Elsa (Martinson) Noy

Born in Somerville, MA on August 7, 1928 he was the son of the late Clarence and Jean (Hurd) Noy. He graduated from Arlington High School and received an associate of arts degree from Vallejo College in California and earned a bachelor's, master's degrees and a certificate of Advanced Graduate Study from Boston University.

Mr. Noy taught in the Lexington Public schools, and served as principal in the Chelmsford, Lexington, Westford, and Sudbury school systems in a career spanning 35 years.

He studied at Gordon-Conwell Theological seminary in South Hamilton, MA and was ordained to the Christian Ministry in 1992. Reverend Noy was a chaplain at Bethany houses in Haverhill, MA; pastored the Evangelical

Congregational Church in Tyngsborough for many years, and served as interim pastor of Trinity Baptist Church in Arlington. He was a long-time member of the Carlisle Congregational Church where he served as elder for several years. A veteran of the Korean War, he served in the US Air Force from 1950 to 1953 as a Staff Sergeant.

He was a member of Phi Delta Kappa, a three term trustee of the Chelmsford Library, past president of the Massachusetts Library Trustees Association, a trustee of New England Bible College in South Portland, Maine, and a member of the board of directors of the Boston University Alumni Association. He enjoyed his family, spending time with people, the Maine seacoast, traveling, and woodworking.



Roland Linstad

Roland E. "Roly" Linstad, 72, a longtime Chelmsford resident and retired Chelmsford



In Memoriam

Police Officer, recently of Dothan, Alabama, passed away on March 28, 2022 in Birmingham, Alabama. He was the beloved husband of Bethany Ann (Mullen) Linstad with whom he shared 21 years of marriage.

Roly was born in Chelmsford on October 15, 1949, and was the son of the late Russell H. and Claire E. (Rooney) Linstad Woodhead.

Roly served in Vietnam from 1970 to 1971 as an aircraft commander on a Huey helicopter gunship as Falcon 88. During which time he earned The Soldier's Medal for saving the lives of two crew mates, the Air Medal with "V" device, The National Defense Service Medal, Vietnam Service Medal, Vietnam Campaign Medal, Good Conduct Medal, and the Army Aviator Badge.

After his military service, Roly continued serving the public as Police Officer and later a detective in the Chelmsford MA Police Department for 32 years.

The simplest pleasures in life brought great joy to Roly. He had an uncanny ability to find happiness in his daily activities. His love of life was evident in the way he lived. His pleasant personality was contagious to everyone he met. He was beloved by everyone who ever met him,

a fantastic father, a great husband, grandfather, and a best friend to all walks of life.

He chose simple over flashy, and was deeply sentimental. With an enthusiastic spirit, determined grit, and a smile, he will be remembered as a brave warrior who embodied courage.



James M. Harrington

James M. Harrington, 82, Newburyport, MA formerly of Chelmsford, MA passed away peacefully in his home surrounded by his loving family on June 17, 2022. He was the beloved husband of Barbara Abreu Harrington for 36 years.

Jim was born on June 18, 1940 in Somerville, MA. He was the son of the late Walter and Dorothy Harrington. He graduated from Matignon High School in Cambridge, MA. He received his undergraduate degree from Northeastern University and,

after returning home from the Army, he received his J.D. from Suffolk Law School.

Jim was a Veteran of the United States Army (1963—1965), serving time in Korea with the XVIII Airborne Corps before returning home. Jim opened his private practice of general law in Chelmsford, MA and served as the Town Counsel in Chelmsford for 18 years, as well as representing the Chelmsford School Department, the Chelmsford Sewer Commission and the Chelmsford Water Districts. He also served on the Chelmsford Board of Library Trustees and the Nashoba Valley School Committee. He was an active member of the Chelmsford Democratic Town Committee for many years. Jim was always giving back to the community wherever he lived and remained very involved in organizations such as Good Friends in Chelmsford and volunteering at Rosie's Place in Boston.

He was a passionate photographer. In his free time he enjoyed golfing, reading and traveling with his wife, Barbara. Perhaps his favorite activity though, was spending time with his family especially his ten grandchildren. He enjoyed taking photos at their sporting events and all other special occasions.



Town Administration

Elected Officials *Town Clerk's Listing as of April 5, 2022*

BOARD OF HEALTH

Richard J Day	4/4/23
William P. Sinausky	4/2/24
Eric Andrew Meikle	4/1/25

CEMETERY COMMISSION

Thomas St Germain Sr	4/4/23
John B Sousa Jr	4/2/24
Jeffrey A Hardy	4/1/25

HOUSING AUTHORITY

Denise Marcaurelle	4/1/25
Wendy Mauriello	4/7/26
Georgiana C Mueller	4/6/27

LIBRARY TRUSTEES

Kevin Hamilton	4/4/23
Margaret E Marshall	4/4/23
Adam Lloyd Schertzer	4/4/23
David M Braslau	4/2/24
Phakdey Yous	4/2/24
Kathleen M Fox	4/1/25
Deborah Robson	4/1/25

MODERATOR

Jon H Kurland	4/4/23
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PERSONNEL BOARD

John A Roark	6/30/23
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PLANNING BOARD

Nancy K Araway	4/4/23
Erica Clifford	4/4/23
Michael N Raisbeck	4/4/23
Deirdre Connolly	4/2/24
Paul A. McDougall Jr.	4/2/24
Timothy Robert Shanahan	4/2/24
Annita Tanini	4/1/25
Michael S Walsh	4/1/25

PRECINCT 01-TMR

Deborah A Daley	4/4/23
Gerald N Daley	4/4/23
Kristen T Foti	4/4/23
Alison Horner	4/4/23
Patricia Ann Jamros	4/4/23
Karen L Allan	4/2/24
Jo-Ellen Carkin	4/2/24
Kevin J Goscila	4/2/24
Joseph H Tierney	4/2/24
John J Troisi Jr	4/2/24
Pamela L Armstrong	4/1/25
William John Gilet Jr	4/1/25
David W Hadley	4/1/25
Janet Odonnell	4/1/25
David E Rand	4/1/25

PRECINCT 02-TMR

Amanda Brooke Collison	4/4/23
Adam R. McCusker	4/4/23
Branden C Morris	4/4/23
Paul J Rigazio	4/4/23
Kenneth J Tassi	4/4/23
Colleen M Arrington	4/2/24
James E Clancy IV	4/2/24
Sarah Haven Davis	4/2/24
Jeffrey David Merrill	4/2/24
Soterios George Zaharoolis	4/2/24
Helen H Blasioli	4/1/25
Albert Glenn Diggs	4/1/25
Valerie B Diggs	4/1/25
Janet E Murphy	4/1/25
Susan Tanner	4/1/25



Elected Officials *Town Clerk's Listing as of April 5, 2022*

PRECINCT 03-TMR

Ferdinand Baez	4/4/23
Dean L Contover	4/4/23
Christopher T Garrahan III	4/4/23
Meredith A Moore	4/4/23
Eric Salerno	4/4/23
Tammy B Arena	4/2/24
Scott C Davidson	4/2/24
Jeffrey Alan Miller	4/2/24
Maria L Santos	4/2/24
William D Wagner	4/2/24
Virginia E Crocker Timmins	4/1/25
George R Dixon Jr	4/1/25
Michael F McCall	4/1/25
Ruth E Monahan	4/1/25
Michael S Walsh	4/1/25

PRECINCT 04-TMR

Maybelle Y DeViney	4/4/23
Gerald W Kaplan	4/4/23
Randy Scott Leach	4/4/23
Eric Lawrence Maase	4/4/23
Gail E Poulten	4/4/23
David P Goselin Sr	4/2/24
Katherine C Harbison	4/2/24
Thomas E Moran	4/2/24
Laura H. Napiorkowski	4/2/24
Glenn R Thoren Jr	4/2/24
Daniel Joseph Ahern	4/1/25
Karl F Bischoff	4/1/25
Clare L Jeannotte	4/1/25
James M Lane Jr	4/1/25
Samuel Poulten	4/1/25

PRECINCT 05-TMR

Jonathan L Couture	4/4/23
Kaitlin Anne Couture	4/4/23
Kihm Lattimore	4/4/23
Michael M Tully	4/4/23
Sean M McCreery	4/4/23
Thomas W. Amiro	4/2/24
Hana Barker	4/2/24
David A. Drayton	4/2/24
Linda M Lee	4/2/24
Kirk P. Pitta	4/2/24
Ginger Diane Carter Skoog	4/1/25
Katherine H Duffett	4/1/25
Helaine M Kaplan	4/1/25
Susan M Mackinnon	4/1/25
Philip Stanway	4/1/25

PRECINCT 06-TMR

Jennifer Battelle	4/4/23
Sean Kenny	4/4/23
Chris J. Oak	4/4/23
Susan Kathleen Schmitz	4/4/23
Matthew G Castle	4/4/23
Joanne M Anderson	4/2/24
Adam N. Brandow	4/2/24
Deborah L Dery	4/2/24
Sherman D Horton III	4/2/24
Virginia Lee Williams	4/2/24
Jeffrey J. Bernier	4/1/25
Edward J Buckley	4/1/25
Mary E Frantz	4/1/25
Kenneth M Lefebvre	4/1/25
Joshua Alexander Walsh	4/1/25



Town Administration

Elected Officials *Town Clerk's Listing as of April 5, 2022*

PRECINCT 07-TMR

Vacant	4/4/23
Vacant	4/4/23
Vacant	4/4/23
William James Murphy	4/4/23
Jasmine M Waddell	4/4/23
Alvin J Drehman	4/2/24
William R Rice	4/2/24
Evelyn S Thoren	4/2/24
Karen D Uttecht	4/2/24
Robert J Uttecht	4/2/24
Thomas R Fall	4/1/25
Sally Ruth Murphy	4/1/25
Glenn R Thoren	4/1/25
Patricia Wojtas	4/1/25
Anne E Worth	4/1/25

PRECINCT 08-TMR

Christine Enger McNamara	4/4/23
Stacey Ladd Mulholland	4/4/23
Michael N Raisbeck	4/4/23
Peter C Schulz	4/4/23
Cynthia A Goodland	4/4/23
Nancy K Araway	4/2/24
Kathryn Brough	4/2/24
Dennis Francis King II	4/2/24
Joseph D Ready	4/2/24
Patrick A Snow	4/2/24
Judith K Carven	4/1/25
Donna L. Ready	4/1/25
Kevin B Ready	4/1/25
John J Tubridy	4/1/25
Kathleen A Tubridy	4/1/25

PRECINCT 09-TMR

Curtis B Barton	4/4/23
Diane M. Baxter	4/4/23
Aaron D Cunningham	4/4/23
Carisa Dawn Pajak	4/4/23
Margaret N Bresnihan	4/4/23
Theresa R. Feely	4/2/24
Robert M Schneider	4/2/24
Johanna M Shaw	4/2/24
Colleen A Stansfield	4/2/24
Nicole Toomey	4/2/24
Tracy Ellen Cole	4/1/25
Deirdre Connolly	4/1/25
Richard B Fratus	4/1/25
Brian P Latina	4/1/25
Helen A Manahan	4/1/25

PRECINCT 10-TMR

Rodney E Cleaves	4/4/23
Erin E Drew	4/4/23
Dante Tanini Giles	4/4/23
Shawn P. Griffin	4/4/23
Karen I Kowalski	4/4/23
Christine E Bowman	4/2/24
Christopher R Lavallee	4/2/24
Katherine Melville	4/2/24
Denielle L Smith	4/2/24
Carl H Steiling Jr	4/2/24
Anthony F Coit	4/1/25
Sheila E Pichette	4/1/25
Kathleen M Sullivan	4/1/25
Daniel J Sullivan III	4/1/25
Annita Tanini	4/1/25



Elected Officials *Town Clerk's Listing as of April 5, 2022*

PRECINCT 11-TMR

Douglas Byron Bruce	4/4/23
Rebecca J Gore	4/4/23
Sara M. Hesselton	4/4/23
Elizabeth U. Hryniewich	4/4/23
Badhri Uppiliappan	4/4/23
John H. Byron, Jr	4/2/24
Susan E Carter	4/2/24
Diane L. Colucci	4/2/24
Emily S. Dilworth	4/2/24
Caroline Carrie Wetzel	4/2/24
Susan B Graves	4/1/25
Kevin Hamilton	4/1/25
Donna M Newcomb	4/1/25
Charles Wojtas	4/1/25
Michael S. Young	4/1/25

SCHOOL COMMITTEE

Jeffrey D Doherty	4/4/23
Dennis Francis King II	4/4/23
Donna M Newcomb	4/2/24
John W Moses	4/1/25
Maria L Santos	4/1/25

SELECT BOARD

Kenneth M Lefebvre	4/4/23
Mark C Carota	4/2/24
George R Dixon Jr	4/2/24
Virginia E Crocker Timmins	4/1/25
Patricia Wojtas	4/1/25



Appointed Officials

AGE-FRIENDLY IMPLEMENTATION COMMITTEE

Becky Herrmann	6/30/23
Lisa Marrone	6/30/23
Jennifer Melanson	6/30/23
John Bowles	6/30/24
Frederick G Brusseau	6/30/24
Debra M Siriani	6/30/24
Kathleen Canavan	6/30/25
Connie Donahue-Comtois	6/30/25
Colin Spence	6/30/25

AGRICULTURAL COMMISSION

Philip S Jones	6/30/23
John A Swenson Jr	6/30/23
James L Dergay	6/30/24
Michael N Raisbeck	6/30/24
Henry G Parlee Jr	6/30/25

ARTS & TECHNOLOGY EDUCATION FUND COMMITTEE (ATEF)

Beverly Barrett	6/30/23
Evelyn S Thoren	6/30/23
Hana Barker	6/30/24
Candace O Chase	6/30/24
VACANT	6/30/24
Theresa Ann Evans	6/30/25
Kirk D Marshall	6/30/25
Carrie Suzawa Meikle	6/30/25

BICYCLE & PEDESTRIAN ADVISORY COMMITTEE (BPAC)

Janet Haouchine	6/30/23
James E Kelsey	6/30/23
Robert M Schneider	6/30/23
David Antonelli	6/30/24
Thomas Gazda	6/30/24
Robert Klinkhammer	6/30/24
Michael J Carignan	6/30/25
Steven E Pustell	6/30/25
VACANT	6/30/25

BOARD OF APPEALS

Nancy Morency	6/30/23
Brian P Reidy	6/30/23
Peter Casserly	6/30/24
Erin E Drew	6/30/24
Jamie Leigh Outland-Brown	6/30/24
Albert Glenn Diggs	6/30/25
Steven A Mendez	6/30/25
Charles Wojtas	6/30/25

BOARD OF ASSESSORS

Kevin S Sullivan	6/30/23
John J Duffett	6/30/24
Samuel P Chase	6/30/25

BOARD OF REGISTRARS

James M Lane Jr	6/30/23
Thomas R Fall	6/30/24
Curtis B Barton	6/30/25

CAPITAL PLANNING COMMITTEE

Christopher R Lavallee	6/30/23
VACANT	6/30/23

CCA / TOWN HALL ADVISORY COMMITTEE

Sean Carnathan	6/30/23
Susan Julian Gates	6/30/23
Katherine C Harbison	6/30/23
Barbara L Reilly	6/30/23
Michael L Rigney	6/30/23
Laurie Simko	6/30/23
William Douglas Sparks	6/30/23
VACANT	6/30/23
Dacey Zouzas	6/30/23

CENTER VILLAGE MASTER PLAN IMPLEMENTATION COMMITTEE

Nancy K Araway	4/4/23
Janet L Askenburg	6/30/23
John Handley	6/30/23
Sheila E Pichette	6/30/23
Michael L Rigney	6/30/23

CLEAN ENERGY AND SUSTAINABILITY COMMITTEE

David A. Drayton	6/30/23
Bern Kosicki	6/30/23
Peter Spawn	6/30/23
Brittany L. Doherty	6/30/24
David A Sperry	6/30/24
Badhri Uppiliappan	6/30/24
Brendan Marshall	6/30/25
Sean McGuigan	6/30/25
Caeli C. Tegan	6/30/25

COMMISSION ON DISABILITIES

Jonathan R Tilley	6/30/22
John A Duggan	6/30/23
Maurice La-Garde	6/30/23
Katrina M Schmidt	6/30/23
Elaine M MacDonald	6/30/24
Sara Ward Medsger	6/30/24
Joanne E Stanway	6/30/24
Terence Doherty	6/30/25
VACANT	6/30/25

COMMUNITY ACTION PROGRAM COMMITTEE

Jim Callahan	6/30/23
Luke Ruter	6/30/23
David A Sperry	6/30/23
VACANT	6/30/23
VACANT	6/30/23
VACANT	6/30/23
VACANT	6/30/23

COMMUNITY PRESERVATION FUND COMMITTEE (CPC)

Robert C Morse	6/30/22
Deirdre Connolly	4/4/23
Kenneth M Lefebvre	4/4/23
Judith K Carven	6/30/23
Karl F Bischoff	6/30/25
Connie Donahue-Comtois	6/30/25
Linda V Prescott	6/30/25



Appointed Officials

CONSERVATION COMMISSION

John A Swenson Jr	6/30/23
Christopher Tymula	6/30/23
Karl F Bischoff	6/30/24
Christopher T Garrahan III	6/30/24
William R Vines	6/30/24
Marc A Gibbs	6/30/25
David J McLachlan	6/30/25

CONSTABLE

Edwin Paul Eriksen	6/30/23
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COUNCIL ON AGING BOARD

Peter F Giroux	6/30/23
Jennifer Hardy	6/30/23
Louise C Myers	6/30/23
Ami Ogrady	6/30/23
VACANT	6/30/23
Diana Louise Boisvert	6/30/24
Frederick G Brusseau	6/30/24
Carole Hunt	6/30/24
Ruth I Anson	6/30/25
VACANT	6/30/25
VACANT	6/30/25

CULTURAL COUNCIL

Timothy John Beary Jr	6/30/23
Joanne Carota	6/30/23
Charlie Smith	6/30/23
Cynthia Cantrell	6/30/24
VACANT	6/30/24
VACANT	6/30/24
Barbara L Reilly	6/30/25
William Douglas Sparks	6/30/25
VACANT	6/30/25

DIVERSITY, EQUITY, AND INCLUSION COMMITTEE (DEIC)

Rachel Donovan	6/30/23
Patricia E. Dzuris	6/30/23
Cherrice Lattimore	6/30/23
Lorena Betts	6/30/24
Susan M Mackinnon	6/30/24
Linda Morel	6/30/24
Lauren Cochran	6/30/25
Carly Connor Reim	6/30/25
Milo Ransdell	6/30/25

DOG PARK ADVISORY COMMITTEE

Arthur C. Corsino	6/30/23
Danielle Corsino	6/30/23
Erik E Merrill	6/30/23
Vivian W Merrill	6/30/23
Barbara L Reilly	6/30/23

ECONOMIC DEVELOPMENT COMMISSION

Thomas N Boucher	6/30/23
John A Wellman	6/30/23
Michael Kowalyk	6/30/24
Donald F Van Dyne	6/30/24
Samuel P Chase	6/30/25
Anthony T Grsruck	6/30/25
Laura B Smith	6/30/25

FINANCE COMMITTEE

James E Clancy IV	6/30/23
Katherine H Duffett	6/30/23
Samuel P Chase	6/30/24
Annita Tanini	6/30/24
John C Thibault	6/30/24
Cynthia A Goodland	6/30/25
David P Goselin Sr	6/30/25

FIRE STATION STUDY COMMITTEE

Robert Albon	6/30/23
Virginia E Crocker Timmins	6/30/23
Robert Destrempe	6/30/23
Sheryl O'Donnell	6/30/23
Gregory Segnini	6/30/23

HISTORIC DISTRICT COMMISSION

Janet L Askenburg	6/30/23
Debra L Belden	6/30/23
John Handley	6/30/23
Donna L. Ready	6/30/23
Lisa Grasso	6/30/24
Brenda J Lovering	6/30/25
Deborah A Taverna	6/30/25

HISTORICAL COMMISSION

Kelly Daniell	6/30/23
David Wayne Vigeant	6/30/23
Frederic S Merriam	6/30/24
Jeffrey David Merrill	6/30/24
Linda V Prescott	6/30/24
Pan Du	6/30/25
Deborah A Taverna	6/30/25

HOLIDAY DECORATING COMMITTEE

VACANT	12/31/22
VACANT	12/31/22
John A Floria Jr	12/31/22
Erik E Merrill	12/31/22
Vivian W Merrill	12/31/22
Sharon Marie Smith	12/31/22
Colleen A Stansfield	12/31/22

HOUSING ADVISORY BOARD

George R Dixon Jr	4/4/23
Timothy Robert Shanahan	4/4/23
Connie Donahue-Comtois	6/30/23
Valerie B Diggs	6/30/24
Deborah A Taverna	6/30/24

HOUSING AUTHORITY

Michael Murray	6/30/24
Judith E. O'Connor	4/4/23

MIDDLESEX CANAL COMMISSION

Lisa Grasso	6/30/23
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Town Administration

Appointed Officials

MILITARY COMMUNITY COVENANT TASK FORCE

Richard M Cockley	6/30/23
Pan Du	6/30/23
Brian E Fredriksson	6/30/23
Patricia Wojtas	6/30/23
Niles M. Cocanour	6/30/24
Steven J Miller	6/30/24
Charles G Fidler	6/30/25
Bradley C Panton	6/30/25

NASHOBA DISTRICT SCHOOL COMMITTEE

Lawrence J MacDonald	3/31/23
Samuel Poulten	3/31/24
Donald P Ayer	3/31/25
Clare L Jeannotte	3/31/25

NORTH TOWN HALL ADVISORY COMMITTEE

Laura A Lee	6/30/23
Donna Marie Salyards	6/30/23
John W Thompson	6/30/23
Karen A Thorp-Dussourd	6/30/23
Joseph H Tierney	6/30/23

PARADE COMMITTEE

Jeffrey A Hardy	7/31/22
Jennifer Hardy	7/31/22
Paul A Hardy Jr	7/21/22
Debora A Haywood	7/31/22
Charles Marcella	7/31/22
Lynn Marcella	7/31/22
John T Osborn	7/31/22
Brian P Reidy	7/31/22
Karen Reidy	7/31/22
Richard W Romano	7/31/22
Colleen A Stansfield	7/31/22

PERMANENT BUILDING COMMITTEE

Debra L Belden	6/30/23
Michael Donoghue	6/30/23
Timothy D Powderly	6/30/24
Evelyn S Thoren	6/30/24
Steven M Roberts	6/30/25
VACANT	6/30/25

PERSONNEL BOARD

Robert Crowley	6/30/23
Jessica Porter	6/30/23
Patrick James Lawlor	6/30/24
Ann E Wade	6/30/24

PUBLIC RECORDS ADVISORY COMMITTEE

Patricia E. Dzuris	ex-officio
Danny Lykansion	6/30/23
Linda V Prescott	6/30/23
John B Sousa Jr	6/30/23
VACANT	6/30/23

RECYCLING COMMITTEE

Kristin Champagne	6/30/23
Norman Eisenmann	6/30/23
Rebecca J Gore	6/30/23
Rebecca Soderman	6/30/23
VACANT	6/30/23
Virginia Lee Williams	6/30/23
Karen A Willis	6/30/23

ROBERTS FIELD ADVISORY COMMITTEE

William D Askenburg Jr	6/30/23
Elisabeth Chase Bobrow	6/30/23
Marcus C Bush	6/30/23
Barry Jefferson	6/30/23
Dan Leahy	6/30/23
Adelle D Stavis	6/30/23
Amanda von Zirpolo-Hall	6/30/23

TREE COMMITTEE

James F Martin	6/30/23
Ivan Orlinsky	6/30/23
Ian Farley	6/30/24
Peter Spawn	6/30/25
Brian Zuzelo	6/30/25

VINAL SQUARE STRATEGIC ACTION PLAN COMMITTEE

Brian Creamer	6/30/23
William John Gilet Jr	6/30/23
Laura A Lee	6/30/23
Janet E Murphy	6/30/23
Joseph H Tierney	6/30/23
Michael S Walsh	6/30/23
Joan Walters	6/30/23



Select Board *Virginia Crocker Timmins, Chair*

Reflecting on the last fiscal year, I am grateful for the continued efforts of our Town employees, volunteers, and citizens to realize the Town of Chelmsford's Vision, namely that:

"The Town of Chelmsford will be a livable, inclusive, diverse, welcoming, multigenerational community. Mindful of our historic past, we are adaptive and responsive to our dynamic environment. Our residents enjoy excellence in education, access to open space, and a vibrant, sustainable quality of life. "

Following the April 2021 elections, Select Board Members were Virginia Crocker Timmins (Chair), Kenneth Lefebvre (Vice Chair), Mark Carota (Clerk), George Dixon, and Pat Wojtas. Since the April 2022 elections it been my privilege to serve as Chair of the Select Board with Board Members Kenneth Lefebvre as Vice Chair, George Dixon as Clerk, Pat Wojtas, and Mark Carota.

The Town's financial teams kept the Board informed throughout the year, astutely navigating the economic climate dynamics. The town continued to maintain its AA+ rating with a stable outlook providing the opportunity for better debt service interest rates. Our financial team received another favorable independent audit outcome. In addition, the Board recognized reporting of significant grant funding and legislative earmarks for community enhancements, services, and infrastructure.

The Board, Town Manager, Finance Director, and Town Accountant worked across the town departments and Water Districts to review requests and allocations for our Federal American Rescue Plan Act (ARPA) COVID Relief funds. The Town of Chelmsford was given approximately \$10.5M in funding which must be allocated by December 2024. To date, approximately \$8.0M has been allocated to address areas including: HVAC and air purification in our school, town government, and public buildings; Sewer infrastructure failures and maintenance; Per- and Polyfluoroalkyl (PFAS) water contamination remediation; First responder health screening and equipment; Sustainment of the Chelmsford Center for the Arts which was severely impacted by the pandemic; Public health needs; and Food insecurity in our community.

The Board participated in regular efforts with Town Staff regarding economic and business development. The Town hosted several ribbon cutting ceremonies for new businesses in town. The Board provided many licenses for new and existing businesses. We welcomed several small businesses as well as new large businesses or expansion of existing large businesses in town.

During the Fall 2021 Tax Hearings, the Board adopted a Residential Tax Factor of 0.9603 which translates to a



Select Board

Commercial Industrial Property shift of 1.20. The Board left the small business commercial exemption intact. The 1.20 shift is the lowest CIP Shift among Northern Middlesex Communities with a shift greater than 1.00.

The Board continued to work with the Town Manager to address sewer infrastructure capacity and maintenance issues. The Department of Public Works (DPW) continued its sewer moratorium for the second fiscal year with options for septic systems and on-site sewer treatment plants. The DPW and Town leadership conducted a Lessons Learned analysis for discussion with the Board to better articulate what happened that caused the town to reach its sewer capacity and they are working on process improvements going forward. The Town contracted with Weston & Sampson to conduct the first phase of Inflow and Infiltration analyses for sewer system health diagnostics and capacity considerations and to provide considerations for short- medium- and long term timeframes. These efforts are expected to inform more definitive plans going forward. During FY22, Weston & Sampson assisted the Town and the Board in addressing the Massachusetts Department of Environmental Protection (DEP) consent order for violations cited resulting from the March 2020 Southwell Pump station failure. The Town has now satisfied the DEP requirements.

The second area of critical infrastructure that the Board addressed in FY22 was

Transportation. The Select Board hosted Traffic Listening Sessions for North Chelmsford and for the Rest of Town. The Board, Town Manager and Traffic Committee worked to disposition every input received during these meetings. We continued to receive other ongoing inputs through out the year and extend our appreciation to the Traffic Committee for their recommendations and monthly reporting. The DPW worked with Baden Consulting to evaluate the health of our road systems and provided the Board with an updated five-year set of recommendations for roadway pavement plans. These efforts are expected to inform plan refinement and infrastructure improvement implementation for roads and sidewalks in the next fiscal year.

FY21 had brought concerns with elevated levels of substances measured at the 54 Richardson Road DPW and Dog Park sites across the street from the North Chelmsford Water Department's (NCWD) wells. PFAS are a group of man-made Per- and Polyfluoroalkyl (PFAS) chemicals historically used for decades in a variety of manufactured products which have been discovered to contribute to adverse health conditions. In FY22, the Town worked with our Weston and Sampson Licensed Site Professional (LSP) to file a Response Action Plan and a Phase 1 Initial Site Investigation Report with the DEP. A pump and filter treatment system was installed and became operational at the



Select Board

end of FY22. The Board continued to review monitoring and sampling results with the Town and its LSP throughout the year and plans regular review during the next FY to include initial assessment of the treatment system effectiveness. This will be an ongoing effort for many years.

The Board remained actively engaged with Town Staff, the Planning Board, and others regarding the development of the former UMass West Campus 34-acre parcel at 255 Princeton Street. The Board facilitated the negotiation of and approved Development Agreements that will ensure the Town receives: Up to 394 multifamily housing units including both affordable units and up to 54 affordable senior housing units; Traffic calming and management assets (signage, crosswalks, etc.) along with pedestrian improvements; Developer funding toward the 25% design drawings for the Massachusetts Transportation Improvement Program project at the intersections of North Road & Princeton Street and Princeton Street & Richardson Road; Developer funded infrastructure, landscaping, and lighting peer reviews and related actions; Requested easements for the abutting neighborhoods; Developer funding for school purposes to be used at the school system's discretion; and a Conservation Restriction on at least 6.75 acres of the property.

The Board participated with our State Legislators, the Town Manager,

Clerk's Office, and Board of Registrars regarding the State Re districting and the Town Re precincting driven by the 2020 Census results. Following the November 2022 elections, Chelmsford will continue to have one Senator (Third Middlesex District 3) and will have reduced our number of House Representatives from four to three (2nd, 14th, and 16th Middlesex Districts). The Board approved the Clerk's and Registrars' recommended re-precincting plan which increased the Town's total number of precincts from 9 to 11.

With Town Meeting Approval, FY22 marked the inaugural appointment of the Clean Energy and Sustainability (CEAS) Committee. The CEAS Committee is studying and making recommendations for specific strategies and actions for Chelmsford to achieve a goal of net zero greenhouse gas emissions by 2050 along with recommending appropriate intermediate targets for consideration. The Board thanks this committee for its strong start and quick engagement with other committees and stakeholders while staying abreast of emergent developments and other relevant initiatives in the town.

In FY22 the Board also appointed the Fire Station Study Committee to evaluate and provide recommendations regarding the fire stations in Chelmsford. The Committee's work is ongoing as they consider trades and



Select Board

options around critical factors. These critical factors include the station conditions and locations, response times, public safety, firefighter staffing and safety, and apparatus.

Other FY22 efforts included establishing a Select Board Minutes Policy that has been shared with all boards and committees, conducting a joint LGBTQIA+ listening session with the Diversity, Equity & Inclusion Committee, and conducting a listening session to hear ideas for for Town Center Improvements. The Board reviewed and supported the Town Manager as needed regarding improving resident communications, succession planning, cyber security, COVID recurrence preparation, the in-process Warren-Pohl Conservation Restriction, the North Fire Station renovation, and planning with NMCOG for Vinal Square improvements.

I appreciate the countless town employees, volunteers, and residents who are serving our town and working together to achieve and sustain excellence for our community. I thank you for your dedication, resiliency, focus on constant improvement, assuring that stakeholder voices are heard, and providing strong leadership together amid our challenges and successes.

Respectfully Submitted,
Virginia Crocker Timmins
Chair, Chelmsford Select Board



Town Manager

Paul E. Cohen

The impacts of the COVID-19 pandemic heavily influenced the Town of Chelmsford's operations in Fiscal Year 2022. The ongoing public health concerns encouraged additional initial vaccinations and booster shots. Students wore masks while in school for the first half of the school year. A Special Town Meeting in February was held at the Chelmsford High School gymnasium in order to provide for social distancing. Hybrid virtual public meetings continued throughout the year. Once Spring arrived, the Memorial Day Parade returned after a two-year absence and the Spring Annual Town Meeting took place at its traditional location at the Senior Center.

Chelmsford received \$10.6M in American Rescue Plan Act (ARPA) funding from the federal government. The Select Board reviewed dozens of requests for eligible funding projects. The Town continued to fund projects to improve air quality in its school and other municipal buildings. Allocations were also made to support the operations at the Chelmsford Center for the Arts, reconstruct sewer pump stations, replace the Fire Department's rescue vehicle, and provide mental health services.

The monitoring and environmental permitting for the treatment of per- and polyfluoroalkyl substances (PFAS) in the groundwater at the former highway garage site at 54 Richardson Road continued throughout the fiscal year. The source of the contamination appears to be the discontinued drainage line from the former vehicle maintenance building. By the end of the fiscal year, a State-approved PFAS remediation system was installed on site.

The sewer moratorium remained in place. A consulting engineer presented a report to the Select Board in September. There were not any immediate or foreseeable options to provide additional sewer treatment capacity. The Lowell regional wastewater treatment plant is operating at capacity and does not have either the permit authority or physical space for expansion. Current federal regulations do not permit the construction of a treatment plant at Southwell adjacent to the Merrimack River in



North Chelmsford. The Town has not identified a suitable parcel within the community for an in-ground treatment plant. The Town of Billerica responded that it could not provide any treatment for Chelmsford sewerage. The DPW contracted for an inflow and infiltration investigation of areas of the sewer system that had the potential to yield expanded capacity. Unfortunately, no significant areas were located.

The renovation and expansion of the North Fire Station was completed in December. An open house for the public in December revealed the expanded living quarters and a second drive-through apparatus bay. The Select Board appointed a Fire Station Study Committee that has met to assess the condition of the remaining three fire sub-stations, consider alternative fire station configurations, and address the safety needs of the public and for the responding firefighters.

Traffic safety concerns remained as a priority across the community. The Select Board held two traffic listening sessions in October. The Town Manager's Traffic Safety Advisory Committee met monthly to address the concerns that were brought forward at the traffic listening sessions, as well as other issues that arose throughout the fiscal year. The Department of Public Works



Town Manager

completed an assessment of the condition of the 187 miles of Town-owned roadway across the community. Based upon this data, a five-year plan for roadway and sidewalk infrastructure improvements was presented to the Select Board in February and implemented during the Spring construction season.

The threat of cybersecurity breaches escalated for the Town of Chelmsford and other municipalities. To avoid the impacts of ransomware and data loss, Town employees participated in the Massachusetts cybersecurity training program. Multifactor authentication, email filtering, and other steps were instituted to secure the Town's data.

The COVID-19 pandemic has increased the rate of employee retirements and job switching. DPW Director Gary Persichetti retired and Susan Gates, who volunteered as the Executive Director of the Chelmsford Center for the Arts, stepped away after a dozen years in this role. The Town obtained a State grant to develop succession planning. Changes in employee training and departmental organization have begun to provide improved continuity in operations.

Massachusetts established new legislative districts based upon the United States 2020 Census data. As a result of population growth,

the number of Town voting precincts increased from 9 to 11. Chelmsford remained in the 3rd Congressional District, which was only slightly modified. The Town also remained as a member of the 3rd Middlesex State Senate District. For the Massachusetts House of Representatives, Chelmsford is now part of three districts. This is a reduction of one Representative district.

The Town's financial condition has continued to strengthen. Standard and Poor's Financial Services maintained the Town's AA+ bond rating. The credit rating agency noted the Town's very strong management, consistent budgetary performance, and strong debt position. Concerns were raised about the Town's pension and other post-employment benefits liabilities. The Town's financial auditors presented its FY21 audit report in November. The report did not contain any concerns about the Town's financial management.

The Town was able to secure earmarks in the FY22 State budget to restore the Vietnam Veterans Memorial in Vinal Square (\$50,000) and for the improvement of recreational fields (\$200,000). Chelmsford also secured a \$680,000 MassWorks grant to increase the size of the water main along a portion of Groton Road. The water main was needed to serve a multifamily housing development near the Westford town line.

The Town received the following additional grant funding during Fiscal Year 2022:

• MassDEP Sustainable Materials Recovery Program Grant Award:	\$30,000
• Massachusetts Interlocal Insurance Association (MIIA) Grant Award:	\$9,832
• Planning Assistance Grant for Climate Action:	\$30,000
• Blue Cross/Blue Shield of Massachusetts National Fitness Campaign:	\$50,000
• Firefighter Safety Equipment Grant:	\$14,969
• FEMA Assistance to Firefighters Program Grant:	\$45,357
• MIIA Risk Management Award:	\$16,237
• Green Communities Grant Award:	\$17,782
• Electric Vehicle Fast Charging Station:	\$84,152
• Electric Vehicle Incentive Program:	\$30,000
• Sewer Rate Relief Award:	\$5,645



Town Manager

Members of the Planning Board and the Select Board, assisted by the Town's management staff, facilitated the rezoning of the former UMass Lowell West Campus at 255 Princeton Street to allow for a 400-unit multi-family housing development. The project applicant, Trammell Crow Residential, undertook a series of group and individual meetings with the abutters to the property. The project includes the construction of 54 units of senior affordable housing. The zoning change was overwhelmingly voted at the February 24th Special Town Meeting and approved by the Massachusetts Attorney General's Office. The permitting process is scheduled to be completed by the end of this calendar year, with construction to follow.

The Town purchased the parking lot in the town center behind the Odd Fellows Building. For years, the Town had a license agreement for this parking area. The redevelopment of the Odd Fellows Building into a restaurant with housing units on the top floor, the sale of the Fiske House as a residential dwelling, and the sale of the bank parcel, left the municipal parking lot as the remaining piece of the property. After a permitting effort to construct housing units on the parcel was denied by the Planning Board, the Town purchased the property to preserve parking in the town center.

The Vinal Square Strategic Action Plan Committee conducted planning sessions for traffic improvements at the intersection of Tyngsborough Road, Groton Road, Dunstable Road, Middlesex Street, and Princeton Street. The Town has submitted a grant application to the State in the amount of \$250,000 for the 25% design of the redevelopment of this section of State-owned roadway.

During the last half of the fiscal year, the Town, nation, and the globe experienced a period of high inflation that had not occurred in over 40 years. Some economists expect that a recession may arrive soon. Regardless of what economic and other conditions may confront the Town,

Chelmsford is well-positioned to meet the challenges that are ahead.

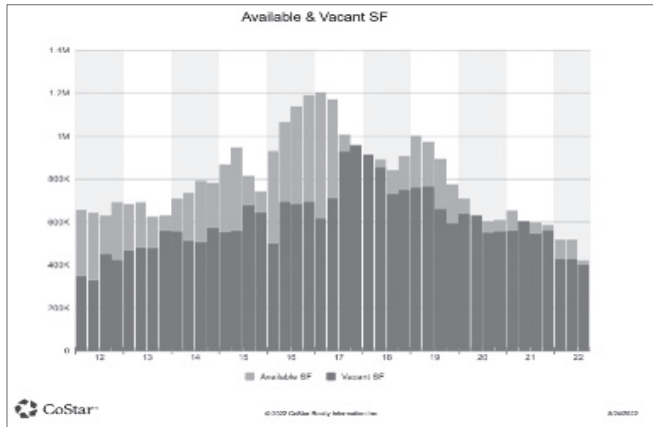
The cooperative efforts of the Select Board, other town committees, department heads, town employees, and the residents enabled the Town of Chelmsford to meet the challenges from the pandemic and to adapt to changes that have occurred as we emerged from the pandemic. Thank you for your assistance throughout the fiscal year. I look forward to working with you to continue to serve the community.



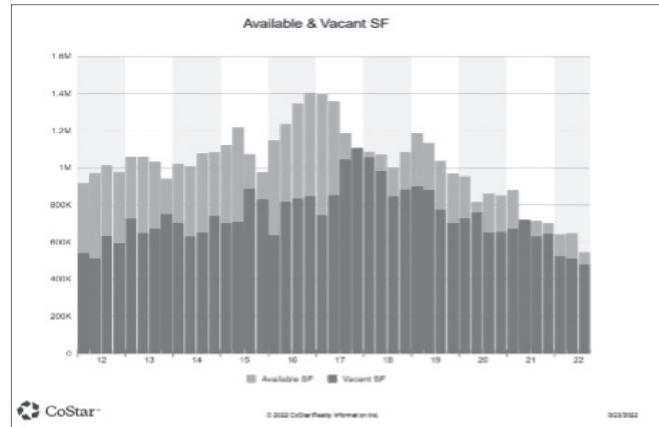
Business Development

Lisa L. Marrone, Director

2022 Cross Roads/Rt.129



Town-Wide 2022



From July 2021 to June 2022, the Town welcomed several business openings and expansions through the work of building engagement and partnerships with owners, brokers, and investors. Chelmsford continues to open businesses in a variety of industries. Those being, food and restaurant services, medical and dentistry, landscaping services, education, retail, and technology/manufacturing. The vacancy rate dropped overall due to properties taken off the market for sale or for lease. However, these properties (Riverneck Road and 270 Billerica Road) are working through permitting and approvals with pending action to begin development of the sites. The Town experiences strong positivity in filling up store front space, independently operated retail locations, privately owned food establishments and small/medium technology businesses moving in. Chelmsford has lost a few businesses as well, with a slow recovery from the pandemic and lessening grant programs, funding options, along with landlords working back to full rent/lease expectations.

In looking at year 2022 on data for Town-Wide vacancy conditions, reporting across all industries and categories (excluding single family residential) of existing square footage in the entire Town of Chelmsford, we are supporting 8.9M SF of space with 5.9% availability (noting of 8.6% availability in the Rt 129 corridor area). By this chart shown, definition of vacant space can be considered physically empty and available space could be upcoming expiring lease terms with keeping in mind both terms can also sometimes overlap reporting as per CoStar. <https://product.costar.com/search/all-properties/analytics/summary>



Business Development



Business development has taken on the assignment of the civic participation and employment domain for Age-Friendly Chelmsford. This effort highlights employment options for mature workers aged 50+ y/o and encourage involvement of older people with municipal efforts on volunteerism, events, interaction, and engagement. In FY22, this domain launched the Discovery Center Program to address these needs along with a first-time effort in planning an Age-Strong Chelmsford Job Fair in FY23.



The local economy displays more signs of stabilization from the pandemic with minimal empty store front space, increased ribbon cutting events and requests, increased demand for support on workforce development, and less outreach to Town Hall in search of grant funding. Future planning discussions include a new launch of Shop Local/Spend Local programming to coincide with Age-Friendly efforts and business training opportunities, cultural/networking events, and more.



Co-Star reporting a decreased in available space from 2021 of 602,230 SF to 443,843 in 2022 in the Cross Roads at Route 129. This in part due to properties removed from the database that are pending for permitting approvals with no development progress to date. New signage, branding, and marketing efforts are continual by the Town and supporters (realtors/investors/tenants) are also promoting by their efforts as well.



Finance Department

John Sousa, Jr., Finance Director, Treasurer, Collector



Left to right; Bonnie Steadman, Kim Pease, John Sousa, Christine Wedge, Lauren Halloran

The Town closed the fiscal year ending June 30, 2022 with solid financial results. Total assessed valuation (AV) increased by 5.2% in FY22 to \$6.81 billion, reflecting a robust Real Estate market for residential property. Market value increased 4.8% to \$188,211 per capita. Our tax base remained diverse with the 10 largest taxpayers accounting for only 4.1% of total AV. Chelmsford's average unemployment rate was 4.5% for 2021. By June 2022, the unemployment rate had declined further to 2.8%. At the same time, inflation emerged as a concern with the Consumer Price Index rising 9.1% for the 12 months ending June 2022.

Revenues

Receipts from many local sources of revenue exceeded expectations. The Town collected 99.0% of FY22 real estate and personal property taxes within the fiscal year. Total Local Receipts of \$11.69M exceeded budgeted revenue by \$1.54M or 15.3%. After reducing FY21 receipts by \$1.1M for a one-time commercial building permit fee, total FY22 receipts were essentially unchanged from the prior year indicating that economic growth may be slowing in some areas. Motor Vehicle Excise tax revenue collections totaled \$5.73M,

a 6.9% increase from the prior year. Meals tax revenue of \$722,591 increased 20% over the prior year. Permit fees (Building, Electrical, and Plumbing) of \$1.6M decreased 53% from a record level in FY21. Solar Renewable Energy Credit (SREC) revenue of \$902,807 decreased by \$96,229 or 9.6% from the prior year. Chelmsford received \$17.9M of State Aid during FY22.

Reserves

At the beginning of FY22, General Stabilization reserves equaled \$10.88M or 7.3% of budgeted operating revenues. Town Meeting voted in October 2021 to transfer \$2.0M of Free Cash into the fund. Under Article 3 at the Special Town Meeting in February 2022, a transfer of \$82,050 from Stabilization was approved to fund a collective bargaining agreement for Public Safety Dispatchers. Stabilization assets declined by (\$420,091) or 3.4% due to a difficult environment for both equity and fixed-income investments. For example, the S&P 500 Stock Index declined 12.4% and the Bloomberg U.S. Aggregate Bond Index declined 10.3% during FY22. The Stabilization Fund balance closed FY22 at \$12.38M, or approximately 8.3% of budgeted operating revenues.

Following the closeout of FY21, free cash was certified at \$5,670,685 as of July 1, 2021. In October, Town Meeting approved the following appropriations from Free Cash: \$2,000,000 transfer to General Stabilization, \$83,045 transfer to Sewer Construction Stabilization, \$1,987,640 for roadway and sidewalk improvements, \$600,000 for PFAS remediation at 54 Richardson Rd., and \$1.0M to reduce the FY22 tax levy.

Liabilities

The FY22 General Operating Budget included a \$1.1M contribution to the OPEB (Other Post-Employment Benefits) Liability Trust Fund. The Town's OPEB Trust assets are invested



Finance Department

in the Commonwealth of Massachusetts PRIT (Pension Reserves Investment Trust) Fund. Interested readers may access further information on PRIT at www.mapension.com. OPEB Trust assets experienced a loss of (\$746,330) or 4.3% due to a difficult environment for both domestic and global equity markets. At the end of FY22, the OPEB Liability Trust Fund balance was \$18,473,288.

Standard and Poor's considers the Town's overall long-term debt profile strong due to the rapid amortization of existing debt, with over 90% of principal being retired within 10 years. Debt service expenditures remain manageable with total general fund debt service charges of \$12.55M amounting to 8.4% of FY22 total budgeted expenditures or 6.9% of total expenditures net of betterment-funded sewer debt. During FY22, the Town reduced its outstanding long-term debt by \$5.49M to \$60.45M. Between FY17 – FY22, the Town reduced outstanding long-term debt by \$30.5M or 33.5%.

In October 2021, the Town issued \$4.61M of general obligation bonds for the following purposes: \$3,320,000 for FY22 capital improvements, \$815,000 for a Stormwater Enterprise vactor truck and culvert replacement on Dunshire Drive, and \$475,000 for Sewer Enterprise vactor and utility trucks.

In June 2022, the Town issued \$6,545,000 of general obligation bonds to finance the following: \$3,440,000 for FY23 capital improvements, \$1.1M to replace the High School outdoor tennis and basketball courts, \$1.475M to replace the ice refrigeration system at the Forum ice arena, and \$530,000 to acquire land located at 1 Billerica Rd./44 Central Sq. for public parking.

Bond Rating

Prior to the sale of our bonds in June, Standard and Poor's (S&P) reaffirmed the Town's bond rating at AA+ with a Stable Outlook on June 13, 2022. The AA+ rating is just one step below S&P's highest rating of AAA. Analysts noted that the rating reflects Chelmsford's consistent budgetary performance leading to improving reserves and very strong financial management. S&P considers our financial policies and practices very strong, which include multi-year revenue and expenditure forecasts, long-term capital improvement plan as well as formal policies for the management of investments, debt, and reserves.

American Rescue Plan Act (ARPA)

The Town received a county reallocation share of \$3,437,143 in August 2021 bringing total ARPA funds received under the first tranche to \$5,289,305. The Town expects to receive additional ARPA revenue during the first quarter of FY23.

A note of appreciation to our Treasurer/Collector's Office staff, which includes: Kim Pease, Assistant Treasurer, Christine Wedge, Assistant Collector, Bonnie Steadman, Principal Clerk, and Lauren Halloran, Principal Clerk for their dedication and efforts throughout the year.

John Sousa, Jr.
Finance Director/ Treasurer-Collector



Finance Committee

James E. Clancy IV, Chairman

The Finance Committee is composed of seven members who are appointed by the Town Moderator. Each appointment is for a three-year term and terms are staggered to maximize flow of information and continuity of experience. The chief responsibility of the Finance Committee is to provide recommendations on the Town's budget and proposed warrant articles which will be considered by Town Meeting Representatives at the Spring and Fall Town Meetings and at any Special Town Meetings.

Finance Committee members are assigned to town departments and other town boards and committees as liaisons to review and bring information back to the Committee for deliberation and recommendations concerning financial issues. Each liaison may schedule individual visits with department heads to review department budgets prior to meeting with the full Committee. Department heads are then asked to present their department's budget to the Committee and answer questions from Finance Committee members.

In addition to reviewing the budgets of town departments, the Finance Committee is presented the overall proposed budget and recommended capital plan. The Town Manager presents his proposed budget along with any additional information requested by the Finance Committee. The Capital Planning Committee Chair presents the capital plan to the Finance Committee for review. The Finance Committee may also invite others, including representatives from the CPC, proponents, petitioners, or other interested parties to attend Finance Committee meetings to answer questions with respect to all warrant articles which may have a financial impact on the town.

Once all the information needed to effectively deliberate is gathered, the Finance Committee makes informed recommendations to the Town Meeting Representatives on the budget and financial warrant articles and on any other

warrant article which may have financial implications now or in the future. The Finance Committee makes its recommendations to Town Meeting based upon its own review, but it also presents that same information to Town Meeting through our handbooks and during our public meetings. Agendas and meeting minutes are posted and preserved on the Town's website and meetings are recorded for future viewing through Chelmsford TeleMedia's efforts. While the Committee hopes that its insight is beneficial to Town Meeting, and while the Committee believes that its recommendations are both thoughtful and thorough, it is ultimately the responsibility of Town Meeting to review what proponents of the articles have presented, to weigh the arguments for and against each article, and to vote for the most beneficial course of action for the Town as a whole.

When not preparing for Town Meeting, the Committee monitors the Town's financial situation throughout the year and may ask representatives of departments to meet and explain financial projects. The Committee also has discretion over the use of the Finance Committee Reserve Fund, which can be used to address extraordinary or unforeseen expenditures at any time between town meetings, avoiding the need to call a Special Town Meeting which, when held, creates additional and sometimes unnecessary cost to the Town. The unexpended funds may be appropriated at Town Meeting to fund warrant articles and unused funds, once certified, are returned as Free Cash at the end of the Fiscal Year.

In the fall of 2021, the Town continued to implement the FY22 budgetary plan that was voted on in June 2021 at the Spring Town Meeting. The Town certified \$5,670,685 in Free Cash, which was significantly higher than the prior year's amount of \$1,721,550. The Committee supported the use of funds for the payment of a prior fiscal year invoice for a police detail payment to the Town of Dracut for work that was



Finance Committee

performed on June 8, 2016 and was invoiced to the Town of Chelmsford on October 31, 2016. The Committee also supported 1) transfer of \$1,987,640 from Free Cash to fund roadway and sidewalk construction to infuse much needed funds into construction and maintenance effort, 2) transfer \$600,000 from Free Cash to remediate PFAS in the soil and groundwater at the Town's highway yard located at 54 Richardson Road involving remediation under the regulatory authority of the Massachusetts Department of Environmental Protection and removal of PFAS through the installation of wells to pump, treat, and re-inject the groundwater over a number of years, 3) raising or appropriating \$65,000 to treat non-native, invasive aquatic plant species that are threatening the overall health of Freeman Lake, 4) the return of unexpended funds for a number of projects to the Community Preservation Reserve Fund, and 5) the request to rescind unissued borrowing authority for Warren-Pohl Property. The Finance Committee voted in favor of a number of Charter amendments including the addition of a tenant board member to the Housing Authority and changes to Town Meeting Member election process. The Committee also recommended approval of zoning bylaw amendments for stormwater regulations and the acquisition of temporary and permanent easements for the construction of culverts on Dunshire Drive to address water issues with Deep Brook. A majority of the Committee recommended against the use of one time Free Cash to reduce the tax levy for a variety of reasons, but primarily because Free Cash is one time funds, and adjustment to an annual requirement can lead to unintended consequences, while remaining members voted in favor to help ease the inevitable increase in property taxes for the citizens of Chelmsford, who received a \$2,000,000 adjustment in the previous year, and to help soften the inevitable increase in tax burden and property values continue to rise in the region. The proposed value of \$2,000,000 was reduced to \$1,000,000 by amendment at Town Meeting and eventually passed with the

new funding number. The remaining funds were recommended for the Stabilization Fund. The Fall Town Meeting was completed in one evening.

In the spring of 2021, the Finance Committee meetings continued to be conducted remotely, but, Town Meeting was returned to the end of April. All of the Committee's reviews and resulting recommendations were once again adjusted and tempered by the pandemic, but meetings did occur in person when appropriate. After thorough review with division and department heads, and further deliberation, the Committee unanimously recommended approval of the proposed budgets for the Town, Chelmsford Public School System, and Nashoba Valley Technical School District. All were passed by Town Meeting. An amendment of the FY22 budget was supported by the Committee and passed by Town Meeting. The Capital Budget continued at previous borrowing levels (borrowing in the amount of \$3,770,307, after transfer of \$15,054 from bond premiums) and was ultimately supported at Town Meeting. The Finance Committee supported borrowing \$1,400,000 for the reconstruction of the Chelmsford High School tennis and basketball courts and for the conversion of the McCarthy School tennis courts into an additional parking area. The high school portion of the funding was approved and passed at Town Meeting, but the work at McCarthy was excised through amendments and a committee was formed to address the use of those courts in the future. Annual Enterprise Funds were funded, with capital projects such as Parker Studio upgrades to replace unsupported and outdated software and equipment, and were supported by our Committee and approved at Town Meeting. Both the Finance Committee and the Town supported the use of Community Preservation Funds for 1) the purchase and installation of new playground equipment at Varney Playground, 2) the purchase and installation of new playground equipment at the Center Elementary School, 3) purchase and installation of outdoor fitness equipment at



Finance Committee

the corner of Wilson and Chelmsford Street, 4) the purchase and installation of enhancements to the HVAC system at the MacKay Library, 5) the purchase and installation of enhancements to the HVAC system at the North Town Hall, 6) the purchase and installation of enhancements to the HVAC system at the Center Town Hall. Easements for access at the Warren-Pohl property to the owners of 115 Parker Road for the purpose of passing and repassing over the driveway, which currently encroaches on the Warren-Pohl property, and to the owners of 43 Hall Road (1 Kate Lane) for the purpose of passing and repassing over the driveway, which currently encroaches on the Warren-Pohl property were similarly supported and approved. Easements at 15 Harvard Street for safety access and 240 Groton Road for sewer access were also supported and approved.

The Finance Committee expresses its sincere appreciation to Town Manager, Paul Cohen, Finance Director, John Sousa, Town Accountant, Darlene Lussier, Chelmsford Public School District Superintendent, Dr. Jay Lang, Nashoba Valley Technical School District Superintendent, Denise Pigeon, Town Clerk, Patricia Dzuris, and to all Chelmsford department and division heads and their staff for their wealth of information and assistance in helping the Finance Committee reach its decisions. The Committee extends its gratitude to Chelmsford TeleMedia for broadcasting and recording its meetings. The Finance Committee also thanks the boards and committees who appear before it yearly, the Citizen petitioners, and, as always, the Committee extends a huge "thank you" to Pam Morrison, its clerk, who helps the Finance Committee remain current, organized, and punctual in its reporting of information and decisions to Town Meeting.

At the end of FY22, the Finance Committee said goodbye to one of its Committee members, Eric Chambers. The remaining members of the Committee thank him for his service to our

Committee and will sorely miss his insight, expertise, and collegiality. The Finance Committee wishes him well in his future endeavors.

The Finance Committee as a body serves the taxpayers of Chelmsford and as such always welcomes comments and suggestions. Meetings are held on Thursday nights at 6:30 p.m. or 7:30 p.m., subject to time changes, during the budget season and leading up to both Fall and Spring Annual Town Meetings, and public comment is always on the agenda. The Finance Committee strives to improve our Town by overseeing the budget process throughout each Fiscal Year, making sure we are all guarding "what the sires have won."

The Finance Committee (Fiscal Year 2022):

Jim Clancy, Chair
Annita Tanini, Vice Chair
Kathy Duffett
David Goselin
Eric Chambers
Samuel Chase
John Thibault



Accounting

Combined Balance Sheet - All Fund Types and Account Groups as of June 30, 2022 (Unaudited)								
	Governmental Fund Types			Proprietary Fund Types		Fiduciary Fund Types	Account Groups	Totals
	General	Special Revenue	Capital Projects	Enterprise	Internal Services	Trust and Agency	Long-term Debt	(Memorandum Only)
ASSETS								
Cash and cash equivalents	13,619,867.56	35,773,471.18	5,457,263.73	3,288,957.63		38,469,850.87		96,609,410.97
Investments								0
Receivables:								
Personal property taxes	44,283.90							44,283.90
Real estate taxes	715,161.75							715,161.75
Allowance for abatements and exemptions	-1,149,637.26							-1,149,637.26
Tax liens	854,542.92							854,542.92
Deferred taxes	453,134.48							453,134.48
Motor vehicle excise	650,023.50							650,023.50
Other excises								0
User fees				718,792.19				718,792.19
Utility liens added to taxes	1,730.38			8,902.92				10,633.30
Departmental								0
Special assessments	4,250.00							4,250.00
Due from other governments		874,938.77						874,938.77
Other receivables	356.93	810,523.93				103,400.00		914,280.86
Foreclosures/Possessions	42,964.85							42,964.85
Prepays								0
Due to/from other funds								0
Working deposit								0
Inventory								0
Fixed assets, net of accumulated depreciation								0
Amounts to be provided - payment of bonds							60,453,455.25	60,453,455.25
Amounts to be provided - vacation/sick leave							1,729,126.45	1,729,126.45
Total Assets	15,236,679.01	37,458,933.88	5,457,263.73	4,016,652.74	0	38,573,250.87	62,182,581.70	162,925,361.93
LIABILITIES AND FUND EQUITY								
Liabilities:								
Warrants payable	4,999,606.52	607,633.33	577,519.03	167,424.25		4,619.08		6,356,802.21
Accounts payable								0
Accrued payroll	1,291,915.29							1,291,915.29
Withholdings	1,441,124.01							1,441,124.01
Accrued claims payable								0
Due to/from other funds								0
Due to other governments								0
Other liabilities	24,301.13							24,301.13
Deferred revenue:								
Real and personal property taxes	-390,191.61							-390,191.61
Tax liens	854,542.92							854,542.92
Deferred taxes	453,134.48							453,134.48
Foreclosures/Possessions	42,964.85							42,964.85
Motor vehicle excise	650,023.50							650,023.50
Other excises								0
User fees				718,792.19				718,792.19
Utility liens added to taxes	1,730.38			8,902.92				10,633.30
Departmental								0
Special assessments	4,250.00	810,523.93						814,773.93
Due from other governments		874,938.77						874,938.77
Other receivables								0
Deposits receivable								0
Prepaid taxes/fees								0
Tailings								0
IBNR								0
Agency Funds						784,108.31		784,108.31
Notes payable								0
Bonds payable							60,453,455.25	60,453,455.25
Vacation and sick leave liability							1,729,126.45	1,729,126.45
Total Liabilities	9,373,401.47	2,293,096.03	577,519.03	895,119.36	0	788,727.39	62,182,581.70	76,110,444.98
Fund Equity:								
Reserved for encumbrances	1,040,158.20							1,040,158.20
Reserved for expenditures		32,541,905.37	4,879,744.70	963,630.00		37,784,523.48		76,169,803.55
Reserved for continuing appropriations	212,516.39							212,516.39
Reserved for petty cash	2,295.00							2,295.00
Reserved for appropriation deficit								0
Reserved for snow and ice deficit								0
Reserved for COVID-19 deficit								0
Reserved for debt service								0
Reserved for premiums								0
Reserved for working deposit								0
Undesignated fund balance	4,608,307.95	2,623,932.48		2,157,903.38				9,390,143.81
Unreserved retained earnings								0
Investment in capital assets								0
Total Fund Equity	5,863,277.54	35,165,837.85	4,879,744.70	3,121,533.38	0	37,784,523.48	0	86,814,916.95
Total Liabilities and Fund Equity	15,236,679.01	37,458,933.88	5,457,263.73	4,016,652.74	0	38,573,250.87	62,182,581.70	162,925,361.93



Assessing Division

Frank Reen, Assessor



Rena Gagne, Michelle O'Hagan, Sue Taylor, Frank Reen

The Board is responsible for the full and fair market valuation of the approximate 13,900 real and personal property parcels within the community as of January 1st of the fiscal year. The real estate valuations through calendar year 2020 demonstrated that the residential real estate market was continuing to appreciate. The commercial/industrial market continued to grow as well although at a slower rate. For FY2022 the Residential Tax Rate is \$15.77 for Commercial Industrial \$19.89. For Personal Property 19.70. In accordance with Massachusetts State Law (M.G.L Ch.59 § 5) establishing all Real and Business Personal Property valuations for a municipality is the responsibility of the Assessor. All properties must be valued at Full and Fair Cash Value (FFCV) as of the assessment date, for FY22 that would be January 1, 2021. The valuations are reviewed and Certified by the Department of Revenue (DOR), Division of Local Services each year. Focusing on single family properties, which is the major class in Chelmsford, the process by which assessed values are determined is Mass Appraisal. Residential Mass appraisal is the practice of conducting an in-depth statistical analysis of single-family sales that sold in a given timeframe. For FY22 with an

assessment date of January 1, 2021, I utilized the prior 12 months of sales or January 1, 2020 through December 31, 2020. During 2020 there were approximately 320 arms-length-sales. An arm-length-sale is best described as a sale **with a willing seller, a willing buyer with separate interests in an open market transaction**. Each year there are about 310 to 350 sales that are arms-length and are considered to be a reasonable representation of the Chelmsford single family inventory. The following pages are an excerpt from **Certification Standards, Information Guideline Release (IGR)** issued by the **Bureau of Assessment** that detail the guidelines of an assessment program. Once the arms-length sales have been identified and verified, the assessors should undertake a statistical analysis to determine both the level and uniformity of existing assessments and to identify the source(s) of any existing inequities. The total number of arms-length sales used in the analysis submitted to the DOR of all major use classes should be at least 2% of all parcels in that use class or 10 sales in the class, whichever number is greater. If insufficient sales exist to meet the applicable requirement in the base calendar year, twenty-four months of sales for that class must be analyzed and submitted to the BLA for review, time adjusted as needed. A third year is not required. The major use classes referred to are listed on the next page. If a time-adjustment is performed an analysis must be presented for certification. The analysis of the various classes of property must use sales from the same time period when obtaining the required number of sales. The effective date of the analysis is the January 1st prior to the fiscal year. For example, the assessment date for FY2022 is January 1, 2021, and the base year sales to



Assessing Division

Frank Reen, Assessor

be analyzed are those occurring in calendar year 2020 (January 1, 2020 through December 31, 2020). Since the object of the valuation program is to estimate fair market value as of January 1st of a particular year, the ratio study used to evaluate that program should reflect market conditions as of that same January first. If two years of sales are needed, the addition of the sales from the previous calendar year can also be used or assessors may supplement their calendar year analysis with sales that occurred, 6 months previous and 6 months after the calendar year. It should be noted that the calendar year sales along with any supplemental sales must meet all statistical requirements and that the same time period be used for all classes requiring additional sales. The community-wide median assessment/sales ratio (ASR) and coefficient of dispersion (COD) about the median must be calculated first for the residential class of properties having the largest number of parcels. This is the predominant class. Then the ASR and COD for all other property classes should be calculated. For certification and interim review purposes. The difference in the median ASR of the predominant class and the median ASR of any other class should be 5% or less but may **not** go below 90% or above 110%. If a sufficient number of sales exist for any property class, the assessors should stratify the sales into subgroups, for example, date quartile (irregular quartile statistics may indicate a time adjustment is necessary), neighborhood (e.g. location), sales price quartile, style, grade, age, etc. The median ASR and COD must be computed for each group. The median ASR of the subgroups must be within 5% of the property class median. The COD should be no higher than

that indicated for the appropriate class in the preceding chart. These group statistics, if outside the parameters when compared with the overall median ASR and COD for each class of property, may indicate assessment inequities. For each property use class having 40 or more sales in the analysis period, the median ASR for each price quartile should be computed. Arraying the selling prices from low to high and dividing them into four groups having approximately equal numbers of sold properties establishes the price quartiles. The median for each price quartile should fall within a range of 5% of the median for the entire class. The date quartiles are established by arraying sale dates from the beginning to the end of the year and dividing them into four three-month groups. The Price –Related Differential (PRD) statistic may also assist the assessor with measuring assessment regressivity or progressivity. As a best practice, any group or subgroup with a sample size of less than five sales can be enlarged if the assessor desires to increase the reliability of statistical measures. Assessors can use sales that span a period of up to five years; however, adjusting the sale price for time may be necessary and significant property characteristics must not change. While these sales are not included in the submission to the DOR, they can be used as support. When market value indicators, other than vacant land sales, are used for the **development of land values** (i.e., residual or abstraction analyses), the analysis should also be done by neighborhood, lot size and zoning if applicable. It should be estimated from the analysis that typical sites in the neighborhoods indicate a range in value. Individual vacant land sales should correlate



Assessing Division

Frank Reen, Assessor

with the neighborhood indicated land value derived from the residual analysis. The same process detailed above applies when values decrease, as they inevitably will as you stated in your letter. What I have attempted to describe above is the assessment process; the other critical part of the equation is the **Levy** or the *amount to be raised* by property taxes and ultimately the certification of the Tax Rate. The budget is voted on at Town Meeting and certain tax policies are voted on by the Select Board. Both of these effects what the *amount to be raised* by property taxes will be. As was experienced in other departments there were still challenges to overcome in order to complete the projects on time and have the values and tax rates certified in order to issue the tax bills in a timely manner. This is critical to the financial stability of the Town. For their efforts I can't express adequately how appreciative I am of my staff Sue Taylor, Rena Gagne and Chelle O'Hagan. Additionally, and just as important is the support and confidence in this office shown by the Town Manager, Paul Cohen and Finance Director, John Sousa that we would complete the project. Again I, along with Board members, Samuel Chase, John Duffett, and Kevin Sullivan wish to thank the staff of the Assessor's office, for their hard work and dedication through the year. The work conducted by the staff was completed timely and accurately while maintaining the excellent service the public has come to expect. I would also like to take this opportunity to thank the residents and taxpayers of Chelmsford for their continued cooperation with this office while undertook this project.



Human Resources

Jeanne Parziale, Director of Human Resources

MISSION STATEMENT: To attract and retain a qualified workforce, to maintain fair and equitable personnel policies and to promote a safe, healthy work environment.

PERSONNEL BOARD: Jessica Porter, Chair, Patrick Lawlor, Anneke Wade, Robert Crowley, and John Roark, Employee Rep.

RECRUITMENT:
The Town of Chelmsford is committed to attracting, maintaining and retaining a knowledgeable and effective workforce. Human Resources processed 46 new employee hires, 5 retirements, and 39 terminations.

RETIREMENTS:

Kevin Clarke	Fire Dept.	7/28/2021
Daniel Ahern	Police Dept	1/20/2022
Catherine McArthur	DPW Facilities	2/2/2022
Gary Persichetti	DPW Director/ Facilities	5/31/2022

WORKERS' COMPENSATION:

Human Resources processed 34 claims of work-related injury. Breakdown as follows:
Total School Claims: 9 Total Town Claims: 25

**HEALTH INSURANCE – JUNE 2022
ENROLLMENT**

Blue Care Elect PPO			
	Town	School	Retirees
Individual	3	14	11
Family	4	17	4
Network Blue HMO			
Individual	69	114	42
Family	136	268	50
HMO Select			
Individual	3	23	2
Family	1	5	1
Managed Blue for Seniors		36	
Medex		780	

Submitted by:
Jeanne Parziale, Human Resources Director



Town Employee Payroll

TOWN MANAGER

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
BRUCE	KRISTINA	\$73,945.80	\$88.00	\$74,033.80
COHEN	PAUL	\$199,756.97	\$7,740.58	\$207,497.55
MAFFETONE	STEPHEN	\$109,963.43	\$0.00	\$109,963.43
MARRONE	LISA	\$99,537.96	\$0.00	\$99,537.96

FINANCE COMMITTEE

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
MORRISON	PAMELA	\$1,966.63	\$0.00	\$1,966.63

ACCOUNTING

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
DANAHY	NANCY	\$50,796.63	\$0.00	\$50,796.63
LUSSIER	DARLENE	\$121,408.94	\$7,323.50	\$128,732.44
MACLEOD	JOHN	\$75,862.75	\$0.00	\$75,862.75
MCCARTHY	KIMBERLY	\$81,695.73	\$4,928.84	\$86,624.57
MORGAN	DIANE	\$19,500.00	\$0.00	\$19,500.00

ASSESSORS

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
GAGNE	RENA	\$59,263.80	\$0.00	\$59,263.80
OHAGAN	MICHELLE	\$49,526.54	\$0.00	\$49,526.54
REEN	FRANK	\$114,490.91	\$6,901.08	\$121,391.99
TAYLOR	SUSAN	\$70,445.90	\$0.00	\$70,445.90
HALLORAN	LAUREN	\$50,457.84	\$0.00	\$50,457.84

TREASURER

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
LANG	AIDAN	\$2,205.00	\$0.00	\$2,205.00
PEASE	KIM	\$81,695.78	\$3,696.64	\$85,392.42
SOUSA	JOHN	\$148,049.04	\$6,321.05	\$154,370.09
STEADMAN	BONNIE	\$54,859.49	\$3,000.00	\$57,859.49
WEDGE	CHRISTINE	\$79,703.66	\$2,404.34	\$82,108.00

HUMAN RESOURCES

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
PARZIALE	JEANNE	\$107,290.48	\$6,467.06	\$113,757.54

MUNICIPAL SAFETY SPECIALIST

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
CERVEN	STEPHEN	\$83,738.20	\$0.00	\$83,738.20



Town Employee Payroll

COMMUNITY SERVICES COORDINATOR

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>REGULAR</u>	<u>OTHER</u>	<u>TOTAL</u>
MELANSON	JENNIFER	\$77,759.32	\$0.00	\$77,759.32

MIS/TECHNOLOGY

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>REGULAR</u>	<u>OTHER</u>	<u>TOTAL</u>
HALL	MATHEW	\$104,577.12	\$0.00	\$104,577.12
LUTTER	EDWARD	\$114,490.91	\$5,175.82	\$119,666.73

TOWN CLERK

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>REGULAR</u>	<u>OTHER</u>	<u>TOTAL</u>
ALMEIDA	JENNIFER	\$67,051.27	\$2,625.41	\$69,676.68
BARTON	CURTIS	\$500.00	\$0.00	\$500.00
CARNEY	MARYLOU	\$21,299.12	\$1,186.92	\$22,486.04
DZURIS	PATRICIA	\$100,209.17	\$6,041.52	\$106,250.69
GILCHREST	PAMELA	\$23,809.46	\$510.90	\$24,320.36
PERKINS	CHERYL	\$1,556.00	\$304.00	\$1,860.00
SOUSA	NANCY	\$23,054.04	\$0.00	\$23,054.04
VASQUEZ	MARIA	\$41,079.73	\$1,495.35	\$42,575.08
WALSH	JOSHUA	\$2,100.00	\$0.00	\$2,100.00

REGISTRAR

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>REGULAR</u>	<u>OTHER</u>	<u>TOTAL</u>
FALL	THOMAS	\$500.00	\$0.00	\$500.00
LANE	JAMES	\$500.00	\$0.00	\$500.00

CONSERVATION

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>REGULAR</u>	<u>OTHER</u>	<u>TOTAL</u>
GUERTIN	KATHARINE	\$9,472.83	\$3,048.84	\$12,521.67
KOONCE	DAVID	\$32,330.08	\$0.00	\$32,330.08

COMMUNITY DEVELOPMENT

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>REGULAR</u>	<u>OTHER</u>	<u>TOTAL</u>
BELANSKY	EVAN	\$114,490.91	\$3,450.54	\$117,941.45
MERRILL	VIVIAN	\$5,764.24	\$0.00	\$5,764.24

PLANNING BOARD

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>REGULAR</u>	<u>OTHER</u>	<u>TOTAL</u>
BELLEY	SHERYL	\$7,164.73	\$307.06	\$7,471.79
DASILVA-CONDE	BECKY	\$10,085.23	\$0.00	\$10,085.23
STANSFIELD	COLLEEN	\$27,953.09	\$9,471.46	\$37,424.55



Town Employee Payroll

POLICE

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
AHERN	DANIEL	\$76,826.10	\$65,888.33	\$142,714.43
AHERN	TODD	\$107,290.55	\$116,927.07	\$224,217.62
BARRY	TODD	\$63,272.88	\$4,692.44	\$67,965.32
BENNETT	KATHLEEN	\$57,383.03	\$2,484.38	\$59,867.41
BERNIER	JEFFREY	\$82,899.06	\$71,347.77	\$154,246.83
BILO	BARBARA	\$4,223.01	\$0.00	\$4,223.01
BLODGETT	JEFF	\$62,998.46	\$65,994.08	\$128,992.54
BOURKE	TIMOTHY	\$62,998.44	\$33,093.94	\$96,092.38
BOYLE	DAVID	\$55,921.97	\$11,413.18	\$67,335.15
BRADY	SHAWN	\$62,998.49	\$50,946.93	\$113,945.42
BREWER	SHAWN	\$53,239.16	\$30,913.00	\$84,152.16
BROWN	ROBERT	\$62,998.48	\$55,532.16	\$118,530.64
BUCKLEY	STEVEN	\$59,386.44	\$58,712.56	\$118,099.00
CAMERON	MARISSA	\$47,079.53	\$6,504.17	\$53,583.70
CARLO	WILLIAM	\$69,601.03	\$102,987.70	\$172,588.73
CHIPCHAK	CHRISTOPHER	\$47,574.55	\$77,810.14	\$125,384.69
CONKLIN	STEVEN	\$61,561.37	\$18,865.69	\$80,427.06
DEFREITAS	DAVID	\$0.00	\$3,598.50	\$3,598.50
DEMERS	LISA	\$53,239.15	\$26,329.34	\$79,568.49
DEMERS	RICHARD	\$53,239.10	\$21,111.26	\$74,350.36
DUBE	PHILIP	\$70,534.47	\$75,952.34	\$146,486.81
FERNALD	MATTHEW	\$62,998.51	\$38,666.00	\$101,664.51
FREDERICKS	STEPHEN	\$70,575.39	\$103,017.88	\$173,593.27
FREKER	ALEXANDER	\$37,002.36	\$8,205.76	\$45,208.12
GALLANT	ASHLEY	\$62,998.43	\$24,943.78	\$87,942.21
GILLIS	AIDAN	\$46,032.69	\$28,493.23	\$74,525.92
GOGUEN	DANIEL	\$63,839.83	\$32,292.71	\$96,132.54
GOODE	FRANCIS	\$71,098.37	\$92,048.82	\$163,147.19
GOODE	TIMOTHY	\$53,239.15	\$16,944.05	\$70,183.20
HANNAGAN	GARY	\$107,290.58	\$103,484.74	\$210,775.32
HANSCOM	JASON	\$107,290.52	\$105,903.85	\$213,194.37
HAWKINS	STEVEN	\$69,122.53	\$75,429.00	\$144,551.53
HAYDEN	ALEXANDRA	\$53,239.16	\$26,108.18	\$79,347.34
HILL	DEREK	\$61,561.46	\$62,824.02	\$124,385.48
HOUMILLER	ANDREW	\$44,642.94	\$33,576.68	\$78,219.62
KOCH	CARL	\$63,272.86	\$4,430.77	\$67,703.63
LECZYNSKI	KEITH	\$62,846.92	\$41,718.54	\$104,565.46



Town Employee Payroll

POLICE

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
LEO	DAVID	\$62,998.46	\$88,538.05	\$151,536.51
LINSTAD	DAVID	\$57,815.34	\$45,206.02	\$103,021.36
MARSHALL	KALEIGH	\$62,998.51	\$35,847.87	\$98,846.38
MAUTI	CHRISTOPHER	\$62,998.51	\$64,919.78	\$127,918.29
MCCARTHY	RYAN	\$62,998.48	\$17,613.62	\$80,612.10
MEAD	CRAIG	\$62,998.48	\$50,813.69	\$113,812.17
MEEHAN	KENNETH	\$62,998.45	\$50,676.92	\$113,675.37
MURPHY	ROBERT JAMES	\$62,998.39	\$59,587.06	\$122,585.45
NOLAN	MELISSA	\$55,894.78	\$0.00	\$55,894.78
OKEEFE	RILEY	\$62,998.52	\$44,704.98	\$107,703.50
PHILAPHANDETH	AARON	\$682.45	\$0.00	\$682.45
POOR	JASON	\$107,290.56	\$88,452.17	\$195,742.73
POOR	JOHN	\$53,239.16	\$25,459.78	\$78,698.94
PROULX	KEVIN	\$0.00	\$1,853.27	\$1,853.27
QUINN	EDWARD	\$107,290.50	\$78,122.83	\$185,413.33
QUINN	KEVIN	\$57,814.35	\$61,019.40	\$118,833.75
REEDY	BRANDON	\$57,814.28	\$38,390.13	\$96,204.41
REID	DANIEL	\$62,998.41	\$82,692.74	\$145,691.15
REID	JENNIFER	\$0.00	\$1,293.65	\$1,293.65
RICHARD	BRIAN	\$62,998.41	\$33,813.72	\$96,812.13
RIORDAN	ROBERT	\$53,031.83	\$47,612.81	\$100,644.64
ROARK	JOHN	\$107,290.52	\$68,285.92	\$175,576.44
ROBINSON	ANDREW	\$44,642.93	\$25,986.28	\$70,629.21
ROBINSON	CHRISTOPHER	\$57,814.31	\$60,352.64	\$118,166.95
ROKAS	ASHLEY	\$62,998.43	\$31,764.69	\$94,763.12
SECH	MATTHEW	\$61,561.42	\$48,447.10	\$110,008.52
SPENCE	COLIN	\$113,201.52	\$68,663.27	\$181,864.79
SPINAZOLA	ANTHONY	\$62,998.34	\$21,697.69	\$84,696.03
SPINNEY	JAMES	\$152,862.64	\$40,890.48	\$193,753.12
SULLIVAN	DANIEL	\$62,998.43	\$36,586.08	\$99,584.51
THAYER	NICHOLAS	\$62,998.45	\$61,816.63	\$124,815.08
TYROS	GEORGE	\$62,998.41	\$42,169.11	\$105,167.52
TYROS	REBECCA	\$62,998.40	\$20,873.11	\$83,871.51
UBELE	BRIAN	\$62,998.49	\$48,927.71	\$111,926.20
WALSH	CRAIG	\$72,363.55	\$44,884.16	\$117,247.71
ZAHER	CHRISTOPHER	\$62,998.39	\$41,653.66	\$104,652.05
ZIMINSKY	NICHOLAS	\$65,425.16	\$62,867.91	\$128,293.07



Town Employee Payroll

FIRE

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
ABBOTT	JOSHUA	\$63,526.19	\$40,365.07	\$103,891.26
ALBON	ROBERT	\$63,526.20	\$16,345.62	\$79,871.82
AMUNDSON	WILLIAM	\$63,526.18	\$48,947.09	\$112,473.27
AUBERT	JUSTIN	\$1,765.89	\$0.00	\$1,765.89
BACON	WILLIAM	\$63,526.19	\$17,417.79	\$80,943.98
BAKER	GARY	\$63,526.20	\$26,963.92	\$90,490.12
BENNETT	WILLIAM	\$63,526.20	\$35,919.73	\$99,445.93
BOISSEAU	EDWARD	\$63,526.16	\$28,291.13	\$91,817.29
BOUDREAU	A	\$63,526.21	\$43,831.41	\$107,357.62
BOWLER	MICHAEL	\$45,878.54	\$20,159.07	\$66,037.61
BROTHERS	CHRISTOPHER	\$63,526.21	\$12,478.36	\$76,004.57
BROTHERS	MICHAEL	\$63,526.21	\$53,586.69	\$117,112.90
BROTHERS	THOMAS	\$63,526.18	\$43,920.38	\$107,446.56
BRUNO	FRANCIS	\$7,558.69	\$9,542.58	\$17,101.27
BYAM	ERIK	\$63,526.20	\$24,515.36	\$88,041.56
CANCELLA	JEFFREY	\$63,526.20	\$72,512.66	\$136,038.86
CARKIN	JO ELLEN	\$21,251.09	\$0.00	\$21,251.09
CASEY	EDWARD	\$63,526.21	\$37,013.38	\$100,539.59
CHIASSON	MICHAEL	\$63,526.21	\$30,001.86	\$93,528.07
CLARKE	KEVIN	\$7,043.01	\$59,990.05	\$67,033.06
COREY	DANIEL	\$63,526.19	\$23,767.76	\$87,293.95
DALEY	PATRICK	\$63,526.20	\$24,854.68	\$88,380.88
DONOGHUE	MICHAEL	\$124,155.36	\$27,447.82	\$151,603.18
DUCHARME	MICHAEL	\$63,526.20	\$37,009.07	\$100,535.27
EVANS	TYLER	\$6,710.38	\$346.87	\$7,057.25
FADER	FRANK	\$73,377.20	\$21,196.24	\$94,573.44
FUNARO	DANIEL	\$82,662.85	\$36,313.14	\$118,975.99
GARDNER	ROBERT	\$63,526.17	\$24,714.34	\$88,240.51
GRIFFIN	ANNA	\$57,383.05	\$3,750.00	\$61,133.05
HAMILTON	DEREK	\$53,710.07	\$18,795.39	\$72,505.46
HAMILTON	NICHOLAS	\$61,570.04	\$62,241.43	\$123,811.47
HOULE	DAVID	\$63,770.70	\$27,209.32	\$90,980.02
HOULE	RYAN	\$87,622.51	\$37,095.97	\$124,718.48
KEOHANE	WILLIAM	\$0.00	\$2,568.44	\$2,568.44
KIVLAN	JOHN	\$82,662.85	\$62,040.20	\$144,703.05
KOHL	DONALD	\$63,526.20	\$36,687.12	\$100,213.32
KOUTSOUFIS	DANIELLE	\$87,622.46	\$25,347.09	\$112,969.55
LABRECQUE	KENNETH	\$58,984.67	\$37,164.14	\$96,148.81



Town Employee Payroll

FIRE

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
MAHER	DAVID	\$63,526.20	\$37,032.02	\$100,558.22
MAHER	MICHAEL	\$63,526.19	\$32,311.41	\$95,837.60
MANISCALCO	JAKE	\$46,013.65	\$9,996.92	\$56,010.57
MANLEY	DANIEL	\$82,662.88	\$36,416.10	\$119,078.98
MANLEY	LEO	\$63,526.19	\$21,883.84	\$85,410.03
MCGARRY	PATRICK	\$63,526.20	\$14,647.38	\$78,173.58
MCNIFF	TIMOTHY	\$63,526.21	\$29,406.18	\$92,932.39
MICU	ANDREW	\$63,526.20	\$58,665.44	\$122,191.64
NELSON	MICHAEL	\$63,526.20	\$63,105.38	\$126,631.58
NEVES	LUIS	\$27,018.12	\$5,720.70	\$32,738.82
NEWCOMB	SCOTT	\$53,710.07	\$18,281.56	\$71,991.63
OBRIEN	KEVIN	\$82,662.85	\$46,315.73	\$128,978.58
OXIER	CHRISTOPHER	\$48,365.07	\$13,830.34	\$62,195.41
PHELAN	CASEY	\$63,526.19	\$18,750.64	\$82,276.83
PICHARDO DOUGHTY	MELVIN	\$31,079.66	\$12,311.26	\$43,390.92
PINE	AUBREY	\$52,091.46	\$19,705.80	\$71,797.26
ROBINSON	JOHN	\$44,698.48	\$48,098.06	\$92,796.54
RYAN	GARY	\$147,728.81	\$32,729.86	\$180,458.67
RYAN	GEORGE	\$63,526.21	\$32,671.79	\$96,198.00
SACCO	MICHELLE	\$63,526.20	\$43,129.42	\$106,655.62
SCHELLBACH	WILLIAM	\$87,622.51	\$45,743.33	\$133,365.84
SEGNINI	GREGORY	\$63,526.20	\$30,292.39	\$93,818.59
SHANAHAN	TIMOTHY	\$63,526.20	\$22,082.48	\$85,608.68
SPARKS	GREGORY	\$63,526.19	\$31,963.47	\$95,489.66
TURNER	JASON	\$63,526.20	\$43,877.23	\$107,403.43
TURNER	JOSHUA	\$63,526.19	\$62,831.69	\$126,357.88
WALSH	GARRETT	\$65,971.37	\$31,659.06	\$97,630.43
YENCHO	CHELSEY	\$34,081.68	\$6,842.85	\$40,924.53
YOUNG	MICHAEL	\$63,526.18	\$31,451.65	\$94,977.83

BUILDING INSPECTION

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
ALLAN	MARTIN	\$9,144.45	\$6,855.54	\$15,999.99
BRUNELLE	ROBERT	\$35,648.42	\$2,675.54	\$38,323.96
CLAUSON	VERA	\$57,328.94	\$1,500.00	\$58,828.94
FAULKENHAM	DAVID	\$4,000.00	\$0.00	\$4,000.00
KANE	DENNIS	\$45,860.73	\$7,052.85	\$52,913.58
MORASH	DONALD	\$45,860.82	\$3,953.13	\$49,813.95



Town Employee Payroll

BUILDING INSPECTION

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
NEGRON	JOSE	\$87,977.38	\$0.00	\$87,977.38
SHANAHAN	SHAUN	\$25,992.65	\$0.00	\$25,992.65
WETHERBEE	PETER	\$5,694.62	\$0.00	\$5,694.62

ANIMAL CONTROL OFFICER

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
CIANCI	MARK	\$57,472.98	\$10,227.37	\$67,700.35

DPW DIRECTOR

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
CLANCY	CHRISTINE	\$19,620.54	\$0.00	\$19,620.54
PERSICHETTI	GARY	\$141,780.69	\$33,823.40	\$175,604.09

DPW BUSINESS MANAGER

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
COTE	JOYCE	\$78,917.72	\$5,186.17	\$84,103.89

DPW/ENGINEERING

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
JAHNLE	STEPHEN	\$73,352.13	\$23,884.99	\$97,237.12
LUDWIG	SCOTT	\$92,516.18	\$3,831.08	\$96,347.26
PAPADOPOULOS	CHRISTINA	\$76,391.81	\$11,375.00	\$87,766.81
REPPUCCI	ANTHONY	\$9,936.96	\$0.00	\$9,936.96

DPW/HIGHWAY

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
ALLARD	IVETA	\$28,794.64	\$10,727.64	\$39,522.28
BOMIL	KEITH	\$55,123.62	\$11,246.94	\$66,370.56
CIARDI	PETER	\$62,981.67	\$14,319.22	\$77,300.89
COTE	PAUL	\$56,302.25	\$10,855.17	\$67,157.42
ERIKSEN	JOSEPH	\$110,690.20	\$10,172.63	\$120,862.83
FERREIRA	LAWRENCE	\$4,378.94	\$64,711.03	\$69,089.97
GUILMETTE	JOHN	\$62,981.68	\$11,848.99	\$74,830.67
IRVINE	DAVID	\$65,830.40	\$26,526.86	\$92,357.26
JENSEN	RICHARD	\$71,163.86	\$33,408.67	\$104,572.53
LEMASURIER	ANDREW	\$62,981.68	\$14,066.34	\$77,048.02
MALONE	RICHARD	\$61,664.88	\$13,586.74	\$75,251.62
MALONE	TIMOTHY	\$58,713.60	\$16,556.55	\$75,270.15
MARTIN	DAVID	\$55,403.63	\$11,120.44	\$66,524.07



Town Employee Payroll

DPW/HIGHWAY

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>REGULAR</u>	<u>OTHER</u>	<u>TOTAL</u>
RYAN	THOMAS	\$65,550.42	\$20,850.23	\$86,400.65
SIMARD	DANIEL	\$57,499.20	\$16,935.31	\$74,434.51
SITTLER	DARRYL	\$63,928.64	\$11,681.03	\$75,609.67
ST JEAN	NICHOLAS	\$38,972.64	\$9,729.78	\$48,702.42
SWISSLER	TIMOTHY	\$13,650.20	\$2,106.58	\$15,756.78
THOMAS	MICHELLE	\$12,573.92	\$0.00	\$12,573.92
WALSH	TRAVIS	\$61,922.49	\$12,931.20	\$74,853.69
YOUNG	JOHN	\$56,302.23	\$10,421.15	\$66,723.38

DPW/PARKS

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>REGULAR</u>	<u>OTHER</u>	<u>TOTAL</u>
SCOMIS	BRIAN	\$73,377.19	\$3,890.88	\$77,268.07

DPW/SEWER

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>REGULAR</u>	<u>OTHER</u>	<u>TOTAL</u>
BELKAS	DANIEL	\$114,883.68	\$15,322.73	\$130,206.41
BOYER	SHARON	\$57,382.98	\$2,250.00	\$59,632.98
BRULE	CHRIS	\$53,778.05	\$3,171.67	\$56,949.72
DUPONT	MATTHEW	\$56,697.95	\$4,372.12	\$61,070.07
GARBARZ III	GABRIEL	\$53,180.15	\$3,028.41	\$56,208.56
GENDRON	SHANE	\$83,262.71	\$17,711.95	\$100,974.66
GEOFFROY	JUSTIN	\$64,854.33	\$2,262.25	\$67,116.58
LAURENCIO	ADAM	\$66,414.84	\$5,749.09	\$72,163.93
MORAN	NEIL	\$69,777.23	\$2,016.19	\$71,793.42
OCZKOWSKI	JOSEPH	\$98,593.10	\$11,740.86	\$110,333.96
SILVA	DAVID	\$71,521.34	\$5,623.83	\$77,145.17
SILVA	ROBERT	\$98,683.92	\$14,955.00	\$113,638.92
VOSNAKIS	MICHAEL	\$114,490.91	\$6,901.08	\$121,391.99

DPW/STORMWATER

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>REGULAR</u>	<u>OTHER</u>	<u>TOTAL</u>
ADONIOU	ANTHONY	\$2,130.00	\$0.00	\$2,130.00
ALTAVESTA	MICHAEL	\$27,301.23	\$2,271.25	\$29,572.48
BAGNI	CHARLES	\$42,575.09	\$6,058.95	\$48,634.04
DESTREMPE	SCOTT	\$61,672.84	\$7,251.96	\$68,924.80
EDWARDS	BRYAN	\$66,058.45	\$5,499.47	\$71,557.92
GREENWOOD	DENNIS	\$82,962.04	\$8,658.95	\$91,620.99
HAIGHT	RICHARD	\$5,227.50	\$0.00	\$5,227.50
KITCHENS	PATRICIA	\$2,137.50	\$0.00	\$2,137.50



Town Employee Payroll

DPW/STORMWATER

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
PACHECO	DAVID	\$28,057.13	\$9,865.78	\$37,922.91
RICE	STEPHEN	\$58,596.36	\$8,417.03	\$67,013.39
RUSSELL	EDDY	\$20,183.50	\$1,438.19	\$21,621.69
SILVA	ANDREW	\$52,136.38	\$5,189.10	\$57,325.48
THOMPSON	COURTNEY	\$77,759.31	\$0.00	\$77,759.31
VAILLANCOURT	TRACI	\$5,250.00	\$0.00	\$5,250.00
WALKER	NATHAN	\$68,727.79	\$0.00	\$68,727.79

DPW/MAINTENANCE

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
DOWD	JOSEPH	\$10,710.74	\$0.00	\$10,710.74
FERRANTE	AVERY	\$11,831.74	\$1,019.53	\$12,851.27

DPW/FACILITIES

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
CALLAGHAN	STEPHEN	\$52,380.65	\$2,202.55	\$54,583.20
CANAVAN	KATHLEEN	\$114,406.20	\$0.00	\$114,406.20
DIPERSIO	JASON	\$71,521.33	\$6,897.20	\$78,418.53
FAULKNER	ADAM	\$51,643.55	\$4,427.76	\$56,071.31
GIACCHETTO	ALEC	\$720.00	\$0.00	\$720.00
HALEY	CHRISTOPHER	\$10,550.18	\$0.00	\$10,550.18
IANNELLI	JOHN	\$47,003.54	\$5,482.02	\$52,485.56
JOYCE	MELISSA	\$62,129.30	\$6,806.64	\$68,935.94
LUTTER	DECLAN	\$2,304.00	\$0.00	\$2,304.00
MARTHUR	CATHERINE	\$34,799.55	\$5,405.63	\$40,205.18
MCDONOUGH	LYNN	\$55,841.67	\$2,164.54	\$58,006.21
MILOTTE	ROGER	\$42,667.42	\$3,630.08	\$46,297.50
MINER	MATTHEW	\$3,112.00	\$0.00	\$3,112.00
MISCOVITCH	RUSSELL	\$50,246.11	\$449.74	\$50,695.85
ORSO	BRIAN	\$68,958.31	\$11,526.51	\$80,484.82
PELKEY	RODNEY	\$60,168.75	\$11,822.97	\$71,991.72
PERRIN	NATHAN	\$5,552.00	\$192.00	\$5,744.00
RALLS	JOSEPH	\$71,521.33	\$16,553.31	\$88,074.64
RUGGIERO	DANIEL	\$57,269.82	\$6,763.94	\$64,033.76
TRAINOR	AIDAN	\$1,530.00	\$0.00	\$1,530.00
TRAINOR	LIAM	\$5,584.00	\$96.00	\$5,680.00
TRAINOR	RICHARD	\$58,700.62	\$2,353.37	\$61,053.99
TRAINOR	SHAUN	\$55,872.68	\$9,057.70	\$64,930.38



Town Employee Payroll

CEMETERY

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
BONNELL	BRANDON	\$21,987.13	\$1,049.38	\$23,036.51
BOYLE	DAVID	\$85,831.65	\$6,496.12	\$92,327.77
DEFREITAS	JORGE	\$69,777.23	\$16,089.21	\$85,866.44
FEDERICO	MARCO	\$3,564.00	\$310.50	\$3,874.50
MCCARTHY	CHRISTOPHER	\$6,732.00	\$243.00	\$6,975.00
MCLAUGHLIN	BRYCE	\$7,308.00	\$337.50	\$7,645.50
O'NEILL	KYLE	\$24,559.68	\$3,444.02	\$28,003.70
SILVA	MARYANN	\$22,884.79	\$1,299.32	\$24,184.11
ZGONIS	NICHOLAS	\$58,799.72	\$8,873.34	\$67,673.06

BOARD OF HEALTH

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
ANGEL	TARYN	\$17,309.53	\$0.00	\$17,309.53
BEALL	DARCY	\$72,360.83	\$0.00	\$72,360.83
DESTREMPE	CHARLENE	\$50,508.50	\$0.00	\$50,508.50
DUNN-GREENWOOD	DONNA	\$70,445.92	\$0.00	\$70,445.92
MASIELLO	MARK	\$79,703.69	\$3,606.50	\$83,310.19
MCINERNEY	AMY	\$21,735.26	\$0.00	\$21,735.26
ROSA	SUSAN	\$116,694.21	\$5,279.32	\$121,973.53
WRIGHT-GLASER	AMANDA	\$40,487.87	\$0.00	\$40,487.87

COUNCIL ON AGING

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
BARRY	DEBORAH	\$39,018.16	\$139.72	\$39,157.88
BERTOS	ANN	\$33,774.43	\$1,255.89	\$35,030.32
BISCHOFF	NICHOLINA	\$972.24	\$0.00	\$972.24
BLAIR	RUTH	\$3,834.15	\$0.00	\$3,834.15
BRAMAN DUSSAULT	NATALIE	\$59,263.79	\$1,117.34	\$60,381.13
CHAPUT	BETTY	\$3,493.99	\$0.00	\$3,493.99
COONEY	ANN	\$2,598.75	\$0.00	\$2,598.75
CURRAN	DEVIN	\$12,864.04	\$0.00	\$12,864.04
DALEY	TIMOTHY	\$13,445.42	\$0.00	\$13,445.42
DANAHY	THOMAS	\$41,544.32	\$1,275.46	\$42,819.78
DEAR	ELENA	\$53,180.18	\$3,208.46	\$56,388.64
FERNALD	NANCY	\$4,121.56	\$0.00	\$4,121.56
GRANT	LISA	\$30,777.61	\$1,066.16	\$31,843.77
GUERIN	JAMES	\$7,452.22	\$0.00	\$7,452.22
HUNT	APRIL	\$53,197.68	\$0.00	\$53,197.68



Town Administration

Town Employee Payroll

COUNCIL ON AGING

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>REGULAR</u>	<u>OTHER</u>	<u>TOTAL</u>
LAMY	TINA	\$2,739.51	\$2,631.79	\$5,371.30
LIAKOS	ARTHUR	\$8,741.20	\$0.00	\$8,741.20
MACPHERSON	JANET	\$42,510.00	\$1,068.80	\$43,578.80
MCINERNEY	MARIANNE	\$9,960.00	\$540.00	\$10,500.00
NORMANDY	COLLEEN	\$57,945.08	\$3,320.37	\$61,265.45
ONEIL	PATRICK	\$314.56	\$0.00	\$314.56
ONEIL	TRACY	\$27,097.20	\$1,935.56	\$29,032.76
PANNIELLO	CHRISTINE	\$945.00	\$0.00	\$945.00
SIRIANI	DEBRA	\$90,176.92	\$113.34	\$90,290.26
WALSH	PETER	\$42,264.75	\$0.00	\$42,264.75
WORTHEN	PAUL	\$8,064.18	\$0.00	\$8,064.18

VETERANS AGENT

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>REGULAR</u>	<u>OTHER</u>	<u>TOTAL</u>
JACKSON	REGINA	\$85,831.71	\$5,178.38	\$91,010.09

LIBRARY

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>REGULAR</u>	<u>OTHER</u>	<u>TOTAL</u>
COWGILL	MICHAEL	\$20,449.01	\$3,070.25	\$23,519.26
DEMPSTER	SARA	\$72,284.86	\$221.00	\$72,505.86
DENEHY	JOSEPH	\$4,928.51	\$222.69	\$5,151.20
EVANS	GLYNIS	\$52,570.96	\$4,006.67	\$56,577.63
FITZHANSO	JESSICA	\$72,545.83	\$2,015.73	\$74,561.56
FRANCINE	LISA	\$67,259.69	\$7,791.22	\$75,050.91
GADGIL	TRUPTI	\$50,034.46	\$3,205.34	\$53,239.80
GRANT	ANDREA	\$55,182.58	\$3,514.29	\$58,696.87
HARRADON	MICHAEL	\$85,831.76	\$0.00	\$85,831.76
HARTMAN	JEFFREY	\$63,386.35	\$1,287.52	\$64,673.87
HEON	TYLER	\$34,581.26	\$3,290.46	\$37,871.72
HERRMANN	ELIZABETH	\$128,935.52	\$7,771.74	\$136,707.26
JONES	WESLEY	\$24,223.03	\$408.00	\$24,631.03
JUDGE	LAURA	\$50,169.20	\$881.34	\$51,050.54
KENNY	JILLIAN	\$900.27	\$108.75	\$1,009.02
KERKHOVE	THOMAS	\$5,662.42	\$0.00	\$5,662.42
LEAL	ALDEVINO	\$63,272.89	\$5,979.30	\$69,252.19
LONGCHAMP	CHARLENE	\$52,665.25	\$4,480.04	\$57,145.29
LYKANSION	DANNY	\$56,326.93	\$4,654.32	\$60,981.25
MAFFETONE	DONNA	\$34,993.40	\$2,984.89	\$37,978.29



Town Employee Payroll

LIBRARY

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>REGULAR</u>	<u>OTHER</u>	<u>TOTAL</u>
MAGNANT	GRANT	\$491.63	\$0.00	\$491.63
MAGNANT	PIERCE	\$746.77	\$0.00	\$746.77
MANN	KATELYN	\$3,828.02	\$0.00	\$3,828.02
MASON	MARTHA	\$57,409.56	\$734.95	\$58,144.51
MCCARTHY	MELISSA	\$55,031.96	\$0.00	\$55,031.96
MCMENEMY MCCOLM	NANCY	\$26,062.07	\$112.50	\$26,174.57
MOORE	JOSHUA	\$708.75	\$0.00	\$708.75
MORRISSEY	DEBORAH	\$30,651.35	\$681.30	\$31,332.65
MUNSHI	DIYA	\$3,937.50	\$0.00	\$3,937.50
NELSON	STEPHANIE	\$24,347.19	\$1,689.14	\$26,036.33
PALACIO	MARIA	\$91,890.63	\$2,344.53	\$94,235.16
PARSI	DEANNA	\$28,230.61	\$269.00	\$28,499.61
PETRO-ROY	JENNIFER	\$507.21	\$1,907.35	\$2,414.56
PHILLIPS	JAMES	\$24,540.23	\$1,460.17	\$26,000.40
REIMANN	AMY	\$38,421.28	\$406.11	\$38,827.39
SHARON	AMY	\$611.73	\$326.25	\$937.98
SINGH	VANSHIKA	\$4,292.25	\$0.00	\$4,292.25
SMITH	SEAN	\$29,221.91	\$2,301.55	\$31,523.46
SPENCE	AMY	\$584.31	\$1,432.79	\$2,017.10
TAHA	AYSHA	\$2,743.89	\$0.00	\$2,743.89
TRAINOR	ERIN	\$14,310.69	\$3,833.96	\$18,144.65
TURCOTTE	VICKIE	\$97,110.42	\$5,858.84	\$102,969.26
VINOSKI	CYNTHIA	\$10,256.45	\$870.00	\$11,126.45
WALSH	EILEEN	\$48,842.01	\$3,269.49	\$52,111.50

NORTH TOWN HALL CUSTODIAN

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>REGULAR</u>	<u>OTHER</u>	<u>TOTAL</u>
SAVOIE	HENRY	\$2,862.00	\$0.00	\$2,862.00

CCA TECHNICAL DIRECTOR

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>REGULAR</u>	<u>OTHER</u>	<u>TOTAL</u>
ADAMSKY	DANIEL	\$30,000.00	\$0.00	\$30,000.00
SILVIA	ANTHONY	\$14,200.00	\$3,500.00	\$17,700.00



Town Employee Payroll

HISTORIC COMMISION CLERK

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
METZ	JUDY	\$812.63	\$0.00	\$812.63

PUBLIC ACCESS CABLE

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
HEINRICH	KURT	\$9,047.53	\$835.70	\$9,883.23
PAUL	JEFFREY	\$2,497.00	\$0.00	\$2,497.00
PEDULLA	PETER	\$107,191.72	\$6,467.06	\$113,658.78
PETERSON	THOMAS	\$92,516.18	\$21,921.14	\$114,437.32
STEIMEL	DIANNE	\$49,856.45	\$0.00	\$49,856.45
TARI	VILLU	\$79,777.18	\$4,808.66	\$84,585.84

POLICE/AUXILLARY

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
BARRY	JAMES	\$3,628.44	\$0.00	\$3,628.44
GOYETTE	RICHARD	\$2,738.31	\$638.05	\$3,376.36
HAMEL	CODY	\$1,143.18	\$2,392.70	\$3,535.88
HOLSTON	KEVIN	\$5,423.46	\$3,296.61	\$8,720.07
JUMPP	GREGORY	\$8,055.45	\$3,828.33	\$11,883.78
MACKENZIE	DAVID	\$40,400.92	\$11,892.92	\$52,293.84
MOORE	KENNETH	\$21,879.95	\$6,992.01	\$28,871.96
RAVANIS	PETER	\$13,721.78	\$4,838.55	\$18,560.33
RICHARDSON	PAUL	\$61,514.43	\$63,303.71	\$124,818.14
SMITH	EDWARD	\$38,230.11	\$14,179.30	\$52,409.41
TEEHAN	FRANCIS	\$42,547.03	\$14,409.41	\$56,956.44
TOUSIGNANT	LEO	\$15,177.58	\$9,570.80	\$24,748.38



School Employee Payroll

CENTRAL OFFICE

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
ARGENZIANO	JEFFREY	\$51,922.26	\$0.00	\$51,922.26
BARRETT	BEVERLY	\$6,775.00	\$0.00	\$6,775.00
BATOR	MARY	\$7,620.00	\$0.00	\$7,620.00
BATTLE	BERNARD	\$14,999.92	\$90.00	\$15,089.92
BERGLUND	KAREN	\$12,801.02	\$2,416.85	\$15,217.87
BRADSHAW	CHRISTINE	\$42,053.55	\$1,148.84	\$43,202.39
BREKALIS	PETER	\$48,709.44	\$0.00	\$48,709.44
CAIN	ROBERT	\$38,584.64	\$0.00	\$38,584.64
CORBETT	ROBYN	\$52,688.81	\$0.00	\$52,688.81
CURLEY	BRIAN	\$118,051.96	\$5,177.72	\$123,229.68
DANTAS	DONNA	\$51,783.59	\$0.00	\$51,783.59
DOUKSZEWICZ	ROBERTA	\$10,825.00	\$0.00	\$10,825.00
DREW	MICHAEL	\$64,456.17	\$823.85	\$65,280.02
FREDETTE	CAROL	\$2,961.54	\$0.00	\$2,961.54
FREELove	BRIDGET	\$15,079.48	\$0.00	\$15,079.48
GIGLIO	SHARON	\$4,400.00	\$0.00	\$4,400.00
GUILLEMETTE	TRACY	\$44,379.66	\$0.00	\$44,379.66
GUNTER	JORDAN	\$41,123.09	\$2,692.50	\$43,815.59
HEFFERNAN	LISA	\$1,427.93	\$271.99	\$1,699.92
HIRSCH	LINDA	\$156,060.06	\$18,244.74	\$174,304.80
JOHNSON-COLLINS	JOANNA	\$133,538.08	\$8,256.93	\$141,795.01
KIRKPATRICK	CHERYL	\$45,098.90	\$12,999.80	\$58,098.70
LANG	ROGER	\$204,283.04	\$31,039.67	\$235,322.71
LONG	SOKNY	\$2,950.00	\$0.00	\$2,950.00
MARCOUX	JASON	\$65,280.02	\$0.00	\$65,280.02
MCDONALD	JANE	\$60,017.62	\$0.00	\$60,017.62
MERCIER	KATHERINE	\$56,394.52	\$9,500.00	\$65,894.52
NEHME	DAVID	\$76,763.49	\$0.00	\$76,763.49
NORMANDIN	STEVEN	\$46,371.52	\$0.00	\$46,371.52
O'DONNELL	CHRISTOPHER	\$61,200.10	\$0.00	\$61,200.10
PACELLI	DONNA	\$41,132.52	\$0.00	\$41,132.52
PEREIRA	ANTONIO	\$2,477.16	\$0.00	\$2,477.16
PHILLIPS	DEBORAH	\$16,818.37	\$0.00	\$16,818.37
REESE	AMY	\$133,538.08	\$11,256.93	\$144,795.01
RIGOLI	PAMELA	\$77,329.46	\$0.00	\$77,329.46
ROSE	WIOLETTKA	\$60,724.56	\$4,500.00	\$65,224.56
SHIN	DONG	\$65,280.02	\$0.00	\$65,280.02
SILVER	WILLIAM	\$133,538.08	\$14,256.93	\$147,795.01
SOUSA	NANCY	\$32,236.96	\$1,203.78	\$33,440.74
WOODMAN	KAREN	\$41,132.52	\$0.00	\$41,132.52

HIGH SCHOOL

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
ABOELSAAD	DAWN	\$88,219.04	\$0.00	\$88,219.04
ACHESON	BRIAN	\$93,953.08	\$795.00	\$94,748.08
ALVES	MADALENA	\$93,953.08	\$0.00	\$93,953.08
ALVES-PIGEON	ALISON	\$108,256.62	\$0.00	\$108,256.62
ANTETOMASO	MARY	\$93,953.08	\$2,500.00	\$96,453.08
ARENA	NANCY	\$0.00	\$1,873.00	\$1,873.00



School Employee Payroll

HIGH SCHOOL

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>REGULAR</u>	<u>OTHER</u>	<u>TOTAL</u>
BAK	CARA	\$73,317.09	\$495.00	\$73,812.09
BARTOS	MATTHEW	\$93,953.08	\$1,944.00	\$95,897.08
BEATO	EDUARDO	\$80,493.92	\$6,279.00	\$86,772.92
BEYRANEVAND	MATTHEW	\$116,218.60	\$0.00	\$116,218.60
BISCHOFF	SHANNON	\$106,895.62	\$0.00	\$106,895.62
BLAGG	JOSHUA	\$114,890.62	\$691.00	\$115,581.62
BLAGG	KAREN	\$93,097.94	\$10,865.56	\$103,963.50
BRENNAN	JILL	\$4,744.72	\$0.00	\$4,744.72
BURLAND	JASON	\$88,219.04	\$2,451.00	\$90,670.04
CAFARELLI	JOHN	\$73,316.88	\$1,140.00	\$74,456.88
CARLSON	CHERYL	\$3,475.92	\$0.00	\$3,475.92
CARPENITO	SAMUEL	\$80,904.98	\$3,710.70	\$84,615.68
CHAGNON	KATHARINE	\$51,096.76	\$1,032.50	\$52,129.26
CHAGNON	MAIRIN	\$86,494.98	\$2,595.00	\$89,089.98
CHOWDHURY	SOMDATTA	\$78,056.94	\$1,356.00	\$79,412.94
COCHRAN	LAUREN	\$55,858.92	\$5,548.00	\$61,406.92
COGLIANO	DIANE	\$88,219.04	\$0.00	\$88,219.04
COLE	BENJAMIN	\$88,219.04	\$4,181.00	\$92,400.04
COLLINS	DEBRA	\$93,097.94	\$23,274.50	\$116,372.44
COMEAU	KATE	\$88,219.04	\$4,396.00	\$92,615.04
COURTEMANCHE	STEVEN	\$93,952.95	\$1,730.00	\$95,682.95
CUNNINGHAM	ALEXANDRA	\$47,976.78	\$87.50	\$48,064.28
DASCOLI	BRIDGET	\$23,399.04	\$0.00	\$23,399.04
DEGEN	DANA	\$79,622.97	\$6,238.50	\$85,861.47
DEMERS	JONATHAN	\$42,757.24	\$11,521.14	\$54,278.38
DERY	TARYN	\$110,895.62	\$0.00	\$110,895.62
DESCHENES	KATHRYN	\$88,219.04	\$3,512.93	\$91,731.97
DESILVIO	CHRISTINE	\$28,919.02	\$0.00	\$28,919.02
DIBBLE	MATTHEW	\$88,219.04	\$185.50	\$88,404.54
DICK	ABBEY	\$110,855.68	\$2,369.00	\$113,224.68
DISTASI	REBECCA	\$33,563.92	\$7,813.00	\$41,376.92
DOAK	JENNIFER	\$88,219.04	\$1,730.00	\$89,949.04
DOHERTY	JOHN	\$71,028.88	\$0.00	\$71,028.88
DOULAMIS	KATHERINE	\$88,218.90	\$1,296.00	\$89,514.90
DOWNEY	NICOLE	\$3,093.44	\$0.00	\$3,093.44
DRISCOLL	KELLEY	\$29,686.22	\$2,802.53	\$32,488.75
DURKIN	JULIE	\$92,217.06	\$0.00	\$92,217.06
DUSSAULT	JASON	\$88,219.04	\$0.00	\$88,219.04
EASTMAN	MARGARET	\$23,189.04	\$0.00	\$23,189.04
ELLIS	JAMIE	\$68,987.10	\$1,134.03	\$70,121.13
ELLIS	JEAN-MARIE	\$2,422.77	\$0.00	\$2,422.77
FALLON	SUSAN	\$30,996.00	\$0.00	\$30,996.00
FARRELL	COURTNEY	\$88,219.04	\$1,830.00	\$90,049.04
FERRONETTI	JESSICA	\$51,136.05	\$1,944.00	\$53,080.05
FITZGIBBONS	MEGHAN	\$51,136.05	\$4,218.00	\$55,354.05
FLORES	NICHOLE	\$23,188.88	\$0.00	\$23,188.88
GADBOIS	VERONICA	\$93,097.94	\$2,059.84	\$95,157.78
GAFFNEY	LEAH	\$88,219.04	\$1,296.00	\$89,515.04



School Employee Payroll

HIGH SCHOOL

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
GELINEAU	EMMA	\$21,669.34	\$4,059.00	\$25,728.34
GHAFOURIAN	FARANAK	\$3,182.86	\$0.00	\$3,182.86
GILBERT	STEPHANIE	\$78,766.08	\$2,451.00	\$81,217.08
GILL	CHRISTINE	\$62,871.90	\$2,021.00	\$64,892.90
GOVER	ALLISON	\$80,904.98	\$1,296.00	\$82,200.98
GRAHAM	REBECCA	\$88,219.04	\$120.00	\$88,339.04
GRAY-WILLIAMS	MANDY	\$88,219.04	\$0.00	\$88,219.04
GREENE	JEREMY	\$93,097.94	\$0.00	\$93,097.94
GREENWOOD	MEGAN	\$28,636.23	\$6,168.53	\$34,804.76
GUARENTE	MATTHEW	\$73,316.88	\$18,106.00	\$91,422.88
HALL	AMANDA	\$26,159.20	\$137.68	\$26,296.88
HARDY	MARY	\$7,508.97	\$0.00	\$7,508.97
HARRINGTON	CHRISTOPHER	\$0.00	\$1,000.00	\$1,000.00
HART	DANIEL	\$109,535.66	\$0.00	\$109,535.66
HARTERY	MARTHA	\$38,860.90	\$0.00	\$38,860.90
HIRSCH	ALLISON	\$2,538.00	\$0.00	\$2,538.00
HOLLERAN	JEFFREY	\$88,219.04	\$0.00	\$88,219.04
HUBBARD	MAUREEN	\$88,218.90	\$0.00	\$88,218.90
HUGHES	ANGELA	\$30,495.29	\$415.00	\$30,910.29
HUNT	ILYSSA	\$93,097.94	\$0.00	\$93,097.94
INGACIOLA	JULIE	\$62,699.64	\$2,967.30	\$65,666.94
JACK	PETER	\$21,429.00	\$0.00	\$21,429.00
KAIKAI	MOIJUE	\$67,489.18	\$0.00	\$67,489.18
KAMEL	NANCY	\$26,348.10	\$0.00	\$26,348.10
KAVERUD	KRISTINA	\$98,546.91	\$3,026.00	\$101,572.91
KEA	KRISTINA	\$70,163.08	\$6,483.10	\$76,646.18
KELLEY	KARA	\$72,046.00	\$1,854.92	\$73,900.92
KENDER	MICHELLE	\$93,097.94	\$0.00	\$93,097.94
KIERNAN-BELL	NANCY	\$88,219.04	\$6,873.00	\$95,092.04
KIMSOUNG	PAULINE	\$46,185.06	\$541.06	\$46,726.12
KING	JOHN	\$88,219.04	\$5,754.00	\$93,973.04
KOBRENSKI	REBECCA	\$88,219.04	\$0.00	\$88,219.04
LAFLAMME	KATHRYN	\$93,097.94	\$1,225.50	\$94,323.44
LAFORTUNE	JOSHUA	\$96,762.12	\$0.00	\$96,762.12
LAVIN	BRIANNA	\$14,436.98	\$2,222.75	\$16,659.73
LEARY	TAMMY	\$93,953.08	\$3,345.15	\$97,298.23
LEARY	VANESSA	\$90,276.94	\$0.00	\$90,276.94
LESLIE	KATHLEEN	\$23,519.04	\$10,253.63	\$33,772.67
LICHTENTHAL	VALERIE	\$78,312.00	\$2,585.00	\$80,897.00
LIMA	CHRISTINE	\$88,219.04	\$1,924.09	\$90,143.13
LINDSTROM	CAROLYN	\$23,638.02	\$1,372.50	\$25,010.52
LUBY	PAUL	\$21,901.95	\$0.00	\$21,901.95
LYONS	JAMES	\$21,399.00	\$0.00	\$21,399.00
MACISAAC	JOHN	\$113,494.68	\$1,200.00	\$114,694.68
MACNEIL	ERIN	\$97,850.43	\$0.00	\$97,850.43
MARSETTA	LAUREN	\$93,953.08	\$1,730.00	\$95,683.08
MARSHALL	ERIN	\$93,097.94	\$0.00	\$93,097.94
MARSHALL	MICHAEL	\$88,219.04	\$15,336.70	\$103,555.74



Town Administration

School Employee Payroll

HIGH SCHOOL

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
MARTIN-CARRACEDO	CARLOS	\$62,871.90	\$0.00	\$62,871.90
MARTINEZ	AXEL	\$62,750.94	\$0.00	\$62,750.94
MASON	MARCY	\$31,703.70	\$0.00	\$31,703.70
MATSON	AMY	\$116,706.98	\$0.00	\$116,706.98
MATTEUCCI	ANDREW	\$56,756.96	\$6,916.10	\$63,673.06
MCARDLE	MARY JANE	\$110,855.68	\$1,200.00	\$112,055.68
MCGARY	BRENNAN	\$20,287.80	\$1,825.60	\$22,113.40
MCGOWAN-GUMP	MARGARET	\$109,535.66	\$5,094.68	\$114,630.34
MCGRATH	DANIEL	\$59,814.04	\$6,594.30	\$66,408.34
MCINTYRE	ZACHARY	\$93,097.94	\$0.00	\$93,097.94
MCLAUGHLIN	RENEE	\$22,466.07	\$4,779.50	\$27,245.57
MCMANUS	JENNIFER	\$93,098.04	\$0.00	\$93,098.04
MCMENIMAN-PINHEIRO	AMY	\$31,296.91	\$1,515.00	\$32,811.91
MCSWIGGIN	LAURIE	\$13,408.32	\$180.00	\$13,588.32
MEEGAN	MEAGAN	\$78,312.00	\$2,992.50	\$81,304.50
MELANSON	JAMES	\$2,071.95	\$0.00	\$2,071.95
MERRILL	CONNOR	\$59,814.09	\$3,603.00	\$63,417.09
MIAN	AAMINA	\$23,248.88	\$1,965.00	\$25,213.88
MIKUS	KELLEY	\$68,987.10	\$7,776.00	\$76,763.10
MOHANRAJ	DEVIUMA	\$23,819.04	\$2,539.26	\$26,358.30
MOREAU	KELLEY	\$38,708.66	\$0.00	\$38,708.66
MORRIS	JONATHAN	\$109,535.66	\$0.00	\$109,535.66
MORRISSETTE	JENNA	\$82,778.02	\$0.00	\$82,778.02
MOTTRAM	SHAWNA	\$106,895.62	\$0.00	\$106,895.62
MULROONEY	MATTHEW	\$88,219.04	\$0.00	\$88,219.04
MURPHY	JOAN	\$88,219.04	\$1,315.00	\$89,534.04
MURRAY	STEPHEN	\$144,812.98	\$0.00	\$144,812.98
NOLLET	JESSICA	\$106,895.62	\$0.00	\$106,895.62
O'DONNELL	COLLEEN	\$68,987.10	\$324.94	\$69,312.04
O'KEEFE	MICHAEL	\$88,219.04	\$0.00	\$88,219.04
ONEAL	MARICLARE	\$0.00	\$1,587.74	\$1,587.74
ORSINI	JENNIFER	\$80,904.98	\$5,376.65	\$86,281.63
OSULLIVAN	JOHN	\$93,097.94	\$2,435.00	\$95,532.94
OTOOLE	DEBBIE	\$26,168.10	\$0.00	\$26,168.10
PAGONIS	CHRISTINA	\$0.00	\$22,155.00	\$22,155.00
PARATO	LISA	\$93,097.94	\$1,296.00	\$94,393.94
PARSONS	RYAN	\$82,274.96	\$4,000.00	\$86,274.96
PECORA	JOHN	\$88,219.04	\$0.00	\$88,219.04
PELLAND	DENISE	\$25,429.02	\$0.00	\$25,429.02
PEREZ	LEIRE	\$62,871.90	\$0.00	\$62,871.90
POISSON	RYAN	\$10,842.94	\$7,873.40	\$18,716.34
PREES	HOLLY	\$21,806.69	\$5,084.50	\$26,891.19
QUINN	STEPHANIE	\$115,218.60	\$4,300.00	\$119,518.60
REGAN	SUSAN	\$88,219.04	\$1,299.00	\$89,518.04
REILLY	CAROL	\$81,081.00	\$0.00	\$81,081.00
RICHTER	DANIEL	\$86,494.98	\$13,936.00	\$100,430.98
RIVARD	DONNA	\$23,189.04	\$0.00	\$23,189.04
ROBBINS	JOHNNA	\$9,878.96	\$0.00	\$9,878.96



School Employee Payroll

HIGH SCHOOL

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
ROBERTSON	CRAIG	\$0.00	\$3,491.00	\$3,491.00
ROBILLARD	SCOTT	\$93,097.94	\$0.00	\$93,097.94
ROEDER	AMANDA	\$88,219.04	\$9,801.00	\$98,020.04
ROGERS	KELLY	\$115,218.60	\$0.00	\$115,218.60
ROSA	DANIEL	\$98,547.02	\$2,605.00	\$101,152.02
RUGGIERO	MARGARET	\$22,083.55	\$0.00	\$22,083.55
RUSSO	ROBERT	\$88,219.04	\$9,230.00	\$97,449.04
SALOMAA	JOANNE FAGAN	\$72,046.00	\$1,850.00	\$73,896.00
SANCHEZ	PATRICIA	\$88,227.88	\$0.00	\$88,227.88
SANDERS	CLAYTON	\$83,465.98	\$1,274.00	\$84,739.98
SCARFO	KERRY ANN	\$26,928.70	\$1,470.00	\$28,398.70
SEXAUER	MATTHEW	\$88,219.04	\$8,393.00	\$96,612.04
SHEA	KAITLYN	\$22,184.07	\$0.00	\$22,184.07
SHEA	MICHAEL	\$93,097.94	\$0.00	\$93,097.94
SHEEHAN	JUDITH	\$98,547.02	\$0.00	\$98,547.02
SHEPPARD	LINDSEY	\$84,404.52	\$3,029.00	\$87,433.52
SHOLDS	KIMBERLY	\$79,622.92	\$0.00	\$79,622.92
SHUPE	ANDREW	\$88,218.90	\$2,451.00	\$90,669.90
SILVERI	ESTEFANIA	\$62,751.00	\$0.00	\$62,751.00
SIMES	KATHRYN	\$115,218.60	\$1,200.00	\$116,418.60
SLOAN	MICHELE	\$93,097.94	\$0.00	\$93,097.94
SMITH	MARIAN	\$93,097.94	\$3,026.00	\$96,123.94
SOARES	SHEALAGH	\$86,494.98	\$0.00	\$86,494.98
SOUSA	THOMAS	\$87,735.64	\$2,451.00	\$90,186.64
STEEVES	DAVID	\$93,097.94	\$2,488.00	\$95,585.94
SULLIVAN	KATELYN	\$73,116.01	\$2,136.00	\$75,252.01
SULLIVAN	KATHRYN	\$93,097.94	\$1,225.50	\$94,323.44
SULLIVAN	LAURA	\$68,987.10	\$0.00	\$68,987.10
SWEENEY	MARILYN	\$116,218.60	\$1,400.00	\$117,618.60
TANINI	LINDA	\$98,546.91	\$450.00	\$98,996.91
THOMPSON	AMY	\$11,588.81	\$0.00	\$11,588.81
TRAVERS	GWEYN	\$25,143.93	\$5,401.87	\$30,545.80
TRUE MELLO	KRISTEN	\$24,299.00	\$0.00	\$24,299.00
TYLENDIA	JESSICA	\$93,098.04	\$5,083.13	\$98,181.17
UPADHYAY	BINA	\$23,309.04	\$0.00	\$23,309.04
VALDEZ	EDGAR	\$22,950.06	\$13,012.36	\$35,962.42
VAN BLARCOM	IAN	\$87,735.64	\$3,099.00	\$90,834.64
VAN GELDER	JOSEPH	\$21,303.93	\$6,677.60	\$27,981.53
VARGA	ERIK	\$88,219.04	\$0.00	\$88,219.04
VITALE	CRAIG	\$88,219.04	\$4,806.04	\$93,025.08
VITALE	JACLYN	\$93,518.88	\$6,796.00	\$100,314.88
WARD	JASON	\$92,217.06	\$0.00	\$92,217.06
WHITE	THERESA	\$22,484.07	\$0.00	\$22,484.07
WHITTLESEY	CHRISTINA	\$116,218.60	\$0.00	\$116,218.60
WILLIAMS	DANIEL	\$89,092.90	\$1,560.00	\$90,652.90
WINDT	SANDRA	\$42,821.89	\$0.00	\$42,821.89
WITTE	MATTHEW	\$88,219.04	\$0.00	\$88,219.04
ZOPES	PETER	\$93,097.94	\$1,296.00	\$94,393.94
ZOUZAS	HARIKLIA	\$40,738.10	\$0.00	\$40,738.10



Town Administration

School Employee Payroll

MCCARTHY MIDDLE

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>REGULAR</u>	<u>OTHER</u>	<u>TOTAL</u>
ABARE	ROBERT	\$5,056.80	\$0.00	\$5,056.80
AJIKUTIRA	SANGEETHA	\$80,904.98	\$2,838.58	\$83,743.56
ATHANAS	DOROTHEA	\$93,953.08	\$0.00	\$93,953.08
AVILA	LINDA	\$22,945.64	\$1,772.50	\$24,718.14
BAILLARGEON	DANIELLE	\$88,219.04	\$648.00	\$88,867.04
BAKER	AMY	\$93,097.94	\$1,866.90	\$94,964.84
BEAUDOIN	MELISSA	\$62,871.90	\$0.00	\$62,871.90
BELANGER	NANCY	\$88,251.70	\$23,274.50	\$111,526.20
BERUBE	BENJAMIN	\$88,219.04	\$0.00	\$88,219.04
BIBBER-DELTRECCO	CAROLINE	\$93,097.94	\$5,210.00	\$98,307.94
BONNAR	ROSLYN	\$88,218.90	\$3,155.00	\$91,373.90
BOUCHER	SARA	\$0.00	\$7,020.00	\$7,020.00
BOWSER	KAREN	\$2,072.71	\$0.00	\$2,072.71
BRAZIL	KATHLEEN	\$68,987.10	\$1,004.60	\$69,991.70
BROCKMYRE-MARTIN	MARY	\$93,097.94	\$1,429.50	\$94,527.44
CALOBRISI	KERRY ANN	\$108,215.64	\$0.00	\$108,215.64
CHARIG	MOYA	\$68,987.10	\$601.50	\$69,588.60
CHEMALY	JEFFREY	\$22,926.96	\$0.00	\$22,926.96
CLANCY	REGINA	\$28,636.23	\$5,033.50	\$33,669.73
COE	PAMELA	\$6,892.43	\$0.00	\$6,892.43
CONNELLY	DARLENE	\$22,601.43	\$400.00	\$23,001.43
COURTNEY	DANA	\$86,494.98	\$2,500.00	\$88,994.98
CROCKER	CATHERINE	\$22,716.98	\$0.00	\$22,716.98
CURRAN	THERESA	\$7,590.51	\$0.00	\$7,590.51
DALY	VIRGINIA	\$22,437.45	\$1,303.87	\$23,741.32
DAVIS	AMELIA	\$9,473.19	\$0.00	\$9,473.19
DECKER	SHANNON	\$21,495.38	\$0.00	\$21,495.38
DENSON	MICHELE	\$93,953.08	\$1,299.00	\$95,252.08
DENTY	IRENE	\$22,314.99	\$0.00	\$22,314.99
DEVITO	KATHRYN	\$93,953.08	\$1,203.00	\$95,156.08
DIONNE	JOCELYN	\$56,756.96	\$3,240.00	\$59,996.96
DOHERTY	SEAN	\$20,758.05	\$0.00	\$20,758.05
EPSTEIN	SHELLEY LYNN	\$93,097.94	\$601.50	\$93,699.44
EVERETT	KELLY	\$20,013.74	\$0.00	\$20,013.74
FELZANI	ADAM	\$93,953.08	\$2,545.20	\$96,498.28
FINN	KATHLEEN	\$24,655.12	\$647.70	\$25,302.82
FLANAGAN	JENNIFER	\$93,097.94	\$4,636.50	\$97,734.44
GALLAGHER	THOMAS	\$81,081.00	\$0.00	\$81,081.00
GANGI	QUIRA	\$11,963.77	\$319.84	\$12,283.61
GERMAIN	TRACEY	\$88,219.04	\$0.00	\$88,219.04
GOSLIN	JULIE	\$56,943.90	\$0.00	\$56,943.90
GRAHAM	PATRICK	\$88,219.04	\$0.00	\$88,219.04
HANLON	NICOLE	\$64,962.03	\$1,461.00	\$66,423.03
HATFIELD	JOAN	\$31,435.95	\$0.00	\$31,435.95
HERLIHY	JODIE	\$34,266.74	\$475.07	\$34,741.81
HILL	KATHERINE	\$75,103.08	\$1,203.00	\$76,306.08
HOLLAND	KELLEY	\$22,818.57	\$400.00	\$23,218.57
HOLLAND	REBECCA	\$13,637.33	\$0.00	\$13,637.33



School Employee Payroll

MCCARTHY MIDDLE

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>REGULAR</u>	<u>OTHER</u>	<u>TOTAL</u>
KAZARIAN	LYNN	\$0.00	\$12,007.50	\$12,007.50
KILEY	SARAH	\$81,081.00	\$1,296.00	\$82,377.00
KLICK-MCHUGH	CAITLIN	\$93,098.04	\$0.00	\$93,098.04
KOMPERDA	JENNIFER	\$93,097.94	\$1,594.00	\$94,691.94
KOSCIOLEK	RAMONA	\$8,608.30	\$0.00	\$8,608.30
LANOUETTE	CATHERINE	\$88,219.04	\$2,428.50	\$90,647.54
LAROCHELLE	LISA	\$21,266.04	\$1,372.50	\$22,638.54
LARRABEE	TERRIE	\$78,312.00	\$1,671.00	\$79,983.00
LILJEGREN	STEVEN	\$98,547.02	\$0.00	\$98,547.02
LIVINGSTON	SHAUN	\$88,219.04	\$0.00	\$88,219.04
LOCOCO	KAREN	\$93,097.94	\$601.50	\$93,699.44
LUCENTE	KATHRYN	\$93,097.94	\$0.00	\$93,097.94
LYONS	KRISTEN	\$93,953.08	\$0.00	\$93,953.08
MACGREGOR	CAITLYN	\$62,871.90	\$270.00	\$63,141.90
MACPHEE	JENNIFER	\$88,219.04	\$0.00	\$88,219.04
MAHER	GLENN	\$88,219.04	\$0.00	\$88,219.04
MANNION	IDA	\$38,018.73	\$1,365.38	\$39,384.11
MANOLOPOULOS	MARISSA	\$78,312.00	\$675.00	\$78,987.00
MARSON	ELLEN	\$16,912.27	\$0.00	\$16,912.27
MARTIN	SANDRA	\$10,431.96	\$0.00	\$10,431.96
MARTINES	LAURIE	\$88,219.04	\$22,836.25	\$111,055.29
MAYER	SARAH	\$45,405.57	\$2,540.52	\$47,946.09
MCCARTHY	JACQUELINE	\$88,219.04	\$291.48	\$88,510.52
MCCORMICK	VIRGINIA	\$22,944.99	\$0.00	\$22,944.99
MCPMAHON	MELISSA	\$67,433.15	\$648.00	\$68,081.15
MCPHEE	KURT	\$127,929.24	\$27.70	\$127,956.94
MILLER	LUCAS	\$68,987.10	\$3,747.00	\$72,734.10
MURRAY	PAMELA	\$93,097.94	\$0.00	\$93,097.94
MYLLMAKI	ERICA	\$65,930.02	\$412.50	\$66,342.52
NUTT	TAMMIE	\$93,953.08	\$300.00	\$94,253.08
O'MEARA	PAMELA	\$75,103.08	\$2,436.00	\$77,539.08
OTTMAN	RACHEL	\$88,219.04	\$1,203.00	\$89,422.04
PALLAPOTHU	CHITRA	\$20,346.50	\$0.00	\$20,346.50
PANAGIOTAKOS	CHRISTINE	\$0.00	\$40,593.25	\$40,593.25
PANNETON	SHERRI	\$40,908.92	\$525.00	\$41,433.92
PINDARA	CHARLENE	\$25,144.08	\$0.00	\$25,144.08
PORTEN	EMILY	\$93,097.94	\$0.00	\$93,097.94
REYES	NATHANAEL	\$4,625.96	\$0.00	\$4,625.96
RICHARDSON	JODI	\$86,164.45	\$7,894.00	\$94,058.45
ROBBAT	LINDA	\$88,219.04	\$2,503.43	\$90,722.47
ROBERGE-HORNBAKER	DARLENE	\$7,546.88	\$0.00	\$7,546.88
ROCHWARG	CATHARINE	\$69,822.02	\$0.00	\$69,822.02
SCHEINBART	CAROL	\$93,953.08	\$3,789.00	\$97,742.08
SCHILLE	JAYNE	\$22,525.12	\$4,095.75	\$26,620.87
SCHWAMB	EUGENE	\$76,469.12	\$0.00	\$76,469.12
SEERO	ELYSE	\$80,904.98	\$0.00	\$80,904.98
SEMENTELLI	JULIA	\$20,817.85	\$3,360.00	\$24,177.85
SEMENTELLI	KATHLEEN	\$23,196.96	\$2,012.33	\$25,209.29



School Employee Payroll

MCCARTHY MIDDLE

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
SKAFF	LISA ANN	\$88,219.04	\$0.00	\$88,219.04
SORAGHAN	BRIAN	\$53,655.00	\$9,799.57	\$63,454.57
SORRENTINO	LINDA	\$93,953.08	\$1,203.00	\$95,156.08
SPINAZOLA	MARGARET	\$4,886.70	\$0.00	\$4,886.70
SULLIVAN	ERIC	\$86,494.98	\$0.00	\$86,494.98
SULLIVAN	KELLIE	\$88,219.04	\$0.00	\$88,219.04
SWEENEY	BRITNI	\$78,312.00	\$520.50	\$78,832.50
SZABLA	LINDA	\$88,218.90	\$0.00	\$88,218.90
TAHA	BARBARA	\$93,097.94	\$135.00	\$93,232.94
TERENZIO	MARY	\$7,765.03	\$0.00	\$7,765.03
TESTA	CYNTHIA	\$93,097.94	\$0.00	\$93,097.94
THORP-DUSSOURD	KAREN	\$62,750.94	\$5,126.61	\$67,877.55
VENUGOPAL	DEVI	\$91,351.00	\$4,932.00	\$96,283.00
WARNOCK	JAKE	\$51,573.52	\$1,296.00	\$52,869.52
WEAVER	JESSICA	\$93,953.08	\$3,799.00	\$97,752.08
WRIGHT	SEAN	\$86,494.98	\$15,414.50	\$101,909.48
WU-MARSHALL	JANNIS	\$22,314.99	\$0.00	\$22,314.99

PARKER MIDDLE

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
ADLER	ANITA	\$93,098.04	\$0.00	\$93,098.04
ADLEY	HANNAH	\$25,710.39	\$400.00	\$26,110.39
ANNUNZIATA	DAWNMARI	\$39,557.96	\$3,896.00	\$43,453.96
AVILA	LINDA	\$9,772.58	\$0.00	\$9,772.58
AYLWARD	JENNIFER	\$88,219.04	\$0.00	\$88,219.04
BAIN	JACLYN	\$88,219.04	\$0.00	\$88,219.04
BARO	EDITH	\$8,481.92	\$0.00	\$8,481.92
BARRICELLI	ROBERTA	\$88,219.04	\$0.00	\$88,219.04
BARTLEMAN	JENNIFER	\$1,441.31	\$0.00	\$1,441.31
BOUCHER	MARC	\$75,103.08	\$0.00	\$75,103.08
BRIAND	KIMBERLY	\$88,219.04	\$3,798.00	\$92,017.04
BUTLER	JALISA	\$68,987.10	\$389.70	\$69,376.80
CAPPELLA	KRISTENE	\$3,707.70	\$0.00	\$3,707.70
CARNEVALE	VICTORIA	\$51,912.60	\$3,645.00	\$55,557.60
CASEY	LAURA	\$88,219.04	\$0.00	\$88,219.04
CHAMBERS	SARAH	\$62,871.90	\$0.00	\$62,871.90
CODY	TRACEY	\$83,465.98	\$0.00	\$83,465.98
COHAN	MARCIA	\$24,666.96	\$0.00	\$24,666.96
COLON	MEGHAN	\$65,930.02	\$0.00	\$65,930.02
CONLEY	MARTIN	\$51,136.02	\$333.12	\$51,469.14
CORBO	STACY	\$88,219.04	\$0.00	\$88,219.04
COTE	ANDREA	\$46,189.26	\$0.00	\$46,189.26
COURTEMANCHE	KARA	\$78,312.00	\$0.00	\$78,312.00
CRANNEY	SARAH	\$56,756.96	\$0.00	\$56,756.96
CROWLEY	JENNIFER	\$25,908.96	\$400.00	\$26,308.96
CULVER	MOLLY	\$0.00	\$16,102.50	\$16,102.50
DEDINSKY	ELAINE	\$22,284.99	\$0.00	\$22,284.99



School Employee Payroll

PARKER MIDDLE

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
DENNY-BROWN	ANN	\$82,778.02	\$390.00	\$83,168.02
DESROSIERS	MELANIE	\$4,535.96	\$157.57	\$4,693.53
DILLMAN	SUSAN	\$40,563.90	\$1,140.00	\$41,703.90
DINGWELL	LORINDA	\$88,219.04	\$22,054.75	\$110,273.79
DOLAN	AUTUMN	\$93,953.08	\$2,499.00	\$96,452.08
DRAGOUMANOS	ELIZABETH	\$70,575.18	\$0.00	\$70,575.18
DUSSAULT	JENNIFER	\$80,904.98	\$0.00	\$80,904.98
EASTMAN	JENNIFER	\$88,219.04	\$0.00	\$88,219.04
EGAN	ASHLEY	\$59,814.04	\$0.00	\$59,814.04
EL-HADDAD	RIMA	\$15,746.35	\$0.00	\$15,746.35
ENGEL	SHANNON	\$93,097.94	\$1,203.00	\$94,300.94
FOLEY	DONNA	\$37,558.56	\$1,282.96	\$38,841.52
FRENETTE	MARY	\$22,956.96	\$4,490.68	\$27,447.64
FURTADO	JULIANNE	\$11,071.78	\$2,300.55	\$13,372.33
GARNON	GENEVIEVE	\$50,297.52	\$0.00	\$50,297.52
GIORDANO	LAUREN	\$85,103.98	\$0.00	\$85,103.98
HAVENER	LYNN	\$22,674.99	\$0.00	\$22,674.99
JEAN	ASHLEY	\$72,045.96	\$4,840.14	\$76,886.10
JOWETT	LINDA	\$0.00	\$19,872.75	\$19,872.75
KAMENIDES	LISA	\$88,219.04	\$1,070.43	\$89,289.47
KENNEDY	JEAN	\$93,098.04	\$0.00	\$93,098.04
KEOHANE	THERESE	\$93,097.94	\$4,002.32	\$97,100.26
KISH	SHEILA	\$93,953.08	\$3,637.20	\$97,590.28
KURTH	KRISTIANA	\$62,871.90	\$1,072.50	\$63,944.40
KUTUVA JAYARAM	RANIMAI	\$16,297.52	\$0.00	\$16,297.52
LANGDON	ABIGAIL	\$65,930.02	\$2,100.00	\$68,030.02
LAROCHELLE	NORMA	\$10,027.08	\$0.00	\$10,027.08
LAROSA	CHARLES	\$40,909.05	\$0.00	\$40,909.05
LEONARD	NICOLE	\$88,219.04	\$0.00	\$88,219.04
LINSNER	ERIC	\$81,081.00	\$4,902.00	\$85,983.00
LOISELLE	SUSAN	\$41,803.06	\$5,897.84	\$47,700.90
LOSSO	DEBORAH	\$17,257.08	\$6,064.75	\$23,321.83
MACISAAC	MELISSA	\$83,465.98	\$0.00	\$83,465.98
MAGNUSON	REBECCA	\$88,219.04	\$0.00	\$88,219.04
MAIER	DAVID	\$80,904.98	\$721.80	\$81,626.78
MAYOTTE	BARBARA	\$0.00	\$21,622.25	\$21,622.25
MCAULIFFE	DANIEL	\$88,218.90	\$0.00	\$88,218.90
MCCARTHY	GARRETT	\$88,219.04	\$805.04	\$89,024.08
MCCLURE	STEPHEN	\$93,097.94	\$0.00	\$93,097.94
MERRILL	SHANNON	\$88,219.04	\$0.00	\$88,219.04
MESITE	DAWN	\$88,219.04	\$0.00	\$88,219.04
MITRA	JALPA	\$21,140.85	\$1,296.00	\$22,436.85
MORTON	LISA	\$88,219.04	\$1,293.00	\$89,512.04
NEAK	ALYSIA	\$5,669.22	\$0.00	\$5,669.22
NOBLE	AMANDA	\$93,518.88	\$1,203.00	\$94,721.88
OBRIEN INZ	SUSAN	\$98,547.02	\$0.00	\$98,547.02
ONEILL	MYRIAM	\$23,538.06	\$0.00	\$23,538.06
PARKS	ANGELA	\$88,219.04	\$2,502.00	\$90,721.04



School Employee Payroll

PARKER MIDDLE

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
PAUL	LYNN	\$22,776.96	\$0.00	\$22,776.96
PIAZZA	SUSAN	\$93,953.08	\$0.00	\$93,953.08
PONTES	ANTHONY	\$25,620.00	\$1,593.68	\$27,213.68
RADHAKRISHNAN	PRAVEENA	\$16,176.96	\$200.00	\$16,376.96
RAJI	PATRICIA	\$25,072.06	\$400.00	\$25,472.06
RIOS	SINDY	\$6,820.12	\$0.00	\$6,820.12
ROBERTSON	MARTHA	\$59,814.04	\$5,984.00	\$65,798.04
ROBINSON	DEBORAH	\$36,890.91	\$135.00	\$37,025.91
ROBINSON	JESSICA	\$72,046.00	\$0.00	\$72,046.00
SAHOO	MAMATA	\$10,227.69	\$1,617.67	\$11,845.36
SCHREMS	PAIGE	\$54,041.00	\$2,406.40	\$56,447.40
SEGOOL	JORDAN	\$59,814.09	\$738.00	\$60,552.09
SHAFFER	KELLY	\$1,157.94	\$0.00	\$1,157.94
SHAH	KEJAL	\$20,578.05	\$0.00	\$20,578.05
SHEEHAN	SIOBHAN	\$54,041.00	\$738.00	\$54,779.00
SILVA	AMIE	\$24,817.36	\$2,583.76	\$27,401.12
SIMON	STEVEN	\$86,494.98	\$1,203.00	\$87,697.98
SOUZA	MARK	\$115,838.18	\$0.00	\$115,838.18
SUCHECKI	ERIN	\$73,316.88	\$0.00	\$73,316.88
SULESKI	MICHAEL	\$93,097.94	\$194.32	\$93,292.26
SULLIVAN	JULIE	\$88,227.88	\$1,338.00	\$89,565.88
SULLIVAN	MICHAEL	\$80,904.98	\$721.76	\$81,626.74
TAYLOR	DONNA	\$22,716.96	\$235.62	\$22,952.58
TIANO	LISA	\$88,219.04	\$3,747.00	\$91,966.04
VOGEL	JULIA	\$62,871.90	\$1,786.80	\$64,658.70
VORONOV	JULIA	\$82,778.01	\$30.00	\$82,808.01
WALSH	JANICE	\$10,431.96	\$13,718.75	\$24,150.71
WEICK	DENA	\$56,629.10	\$2,659.30	\$59,288.40
WHALEN	LILIE	\$20,988.03	\$0.00	\$20,988.03
WING	PAUL	\$93,097.94	\$1,203.00	\$94,300.94
WORTHEN	CAITLIN	\$52,713.82	\$0.00	\$52,713.82

BYAM ELEMENTARY

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
ARORA	ANUPAMA	\$91,567.55	\$0.00	\$91,567.55
ATKINSON	KIMBERLY	\$88,219.04	\$90.00	\$88,309.04
BABSON	KRISTIN	\$88,219.04	\$2,502.00	\$90,721.04
BADOLA	KIRAN	\$21,724.92	\$455.14	\$22,180.06
BEGIN	ROSEMARIE	\$59,814.09	\$0.00	\$59,814.09
BELLAVITA-SLATER	ALESSIA	\$202.50	\$14,850.00	\$15,052.50
BOUTIN	KANDACE	\$59,814.04	\$0.00	\$59,814.04
BOWER	DANIELLE	\$22,700.10	\$0.00	\$22,700.10
BROWN	AMY	\$67,007.98	\$0.00	\$67,007.98
BROWN	ERIN	\$59,814.04	\$0.00	\$59,814.04
BURGESS	CATHERINE	\$88,219.04	\$0.00	\$88,219.04
CAMIRE	ALYSSA	\$93,097.94	\$0.00	\$93,097.94
CAREY	JANET	\$88,219.04	\$1,203.00	\$89,422.04



School Employee Payroll

BYAM ELEMENTARY

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
CASABURRI	FAYE	\$72,046.00	\$0.00	\$72,046.00
CASTONGUAY	MARY	\$23,136.96	\$0.00	\$23,136.96
COLE	MAURA	\$81,331.95	\$0.00	\$81,331.95
CORMACK-ODONNELL	MARIE	\$88,219.04	\$0.00	\$88,219.04
DALEY	ALEXANDRA	\$23,671.00	\$458.44	\$24,129.44
DAVENPORT	KARLEE	\$19,986.66	\$456.94	\$20,443.60
DILWORTH	EMILY	\$8,419.52	\$0.00	\$8,419.52
DOLAN	ELIZABETH	\$108,215.64	\$0.00	\$108,215.64
DOSSIN	ANNE	\$39,482.94	\$0.00	\$39,482.94
DRISCOLL	BETSEY	\$40,909.05	\$0.00	\$40,909.05
DUDEVOIR	JENNIFER	\$62,871.90	\$0.00	\$62,871.90
DYNAN	DEBORAH	\$30,041.13	\$0.00	\$30,041.13
FARNPING	JENNIFER	\$21,803.30	\$4,501.76	\$26,305.06
FERRONETTI	SUSAN	\$79,622.92	\$2,406.00	\$82,028.92
FLAHERTY	BRENDAN	\$22,429.94	\$0.00	\$22,429.94
FREDETTE	JASON	\$121,951.96	\$4,200.00	\$126,151.96
GEAR	DIANE	\$0.00	\$11,472.60	\$11,472.60
GOFF	MICHAEL	\$23,491.02	\$5,605.75	\$29,096.77
GOLDSTEIN	JENNIFER	\$88,218.90	\$0.00	\$88,218.90
GRABER	MATTHEW	\$82,778.02	\$1,203.00	\$83,981.02
GROUT	KRISTI	\$40,909.05	\$0.00	\$40,909.05
HANAFIN	SHERRI	\$76,134.11	\$0.00	\$76,134.11
HANNON	KATHLEEN	\$8,594.04	\$0.00	\$8,594.04
HANS	ANSHUL	\$22,430.10	\$456.94	\$22,887.04
HARRIS	KATHERINE	\$93,953.08	\$0.00	\$93,953.08
HAYWARD	CHRISTOPHER	\$8,970.99	\$0.00	\$8,970.99
HICKS	MEGHANNE	\$88,219.04	\$0.00	\$88,219.04
HOGAN	MEGHAN	\$88,219.04	\$0.00	\$88,219.04
HOLMAN	MELISSA	\$93,097.94	\$180.00	\$93,277.94
HUNTER	MEGHEN	\$7,285.10	\$0.00	\$7,285.10
JACKSON	KATHRYN	\$59,814.09	\$0.00	\$59,814.09
KAPOPOULOS	CHRISTINE	\$8,594.04	\$0.00	\$8,594.04
KEANE	MARY-JANE	\$1,482.31	\$0.00	\$1,482.31
KEHOE	TERRY	\$22,345.12	\$0.00	\$22,345.12
KENNEDY	MEGHAN	\$93,953.08	\$2,800.00	\$96,753.08
KIVLAN	SARAH	\$10,388.91	\$0.00	\$10,388.91
LACAVA	JESSICA	\$56,756.91	\$0.00	\$56,756.91
LALLY	ERIN	\$93,098.04	\$0.00	\$93,098.04
LAMBERT	DONNA	\$23,374.15	\$438.96	\$23,813.11
LAROSE-YORK	RENEE	\$88,219.04	\$90.00	\$88,309.04
LOJZIM	KRISTIE	\$54,041.00	\$0.00	\$54,041.00
MACDONALD	CAROL	\$22,944.99	\$0.00	\$22,944.99
MAGUIRE	ELEN	\$88,219.04	\$1,203.00	\$89,422.04
MANIACHI	LAURIE	\$1,047.12	\$0.00	\$1,047.12
MANUPELLI	LISA	\$21,416.04	\$0.00	\$21,416.04
MARCHANT	KRISTINA	\$88,219.04	\$1,203.00	\$89,422.04
MARKHAM	JILL	\$22,764.99	\$0.00	\$22,764.99
MARTIN-LOEW	CATHERINE	\$83,465.98	\$205.00	\$83,670.98



School Employee Payroll

BYAM ELEMENTARY

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
MATSON-DURKIN	HOLLY	\$93,097.94	\$3,799.00	\$96,896.94
MCCALL	CARRIE	\$81,081.00	\$0.00	\$81,081.00
MCHUGH	LAUREN	\$8,310.47	\$0.00	\$8,310.47
MIGNEAULT	DEBORAH	\$22,207.92	\$0.00	\$22,207.92
MURPHY	DEBORAH	\$20,813.04	\$0.00	\$20,813.04
MURPHY	STELLA	\$20,552.41	\$4,211.07	\$24,763.48
O'NEIL	LYNDSEY	\$65,930.02	\$0.00	\$65,930.02
PARKER	JEANMARIE	\$0.00	\$8,542.50	\$8,542.50
PATIN-KOOKEN	KARLA	\$86,494.98	\$1,383.00	\$87,877.98
POTULA	RAMADEVI	\$0.00	\$17,460.00	\$17,460.00
PRES	EVAN	\$21,593.04	\$10,203.50	\$31,796.54
PROVOST	MARY	\$12,068.25	\$0.00	\$12,068.25
QUINN	CAROLYN	\$8,623.12	\$0.00	\$8,623.12
QUINN	COURTNEY	\$83,465.98	\$1,749.00	\$85,214.98
REESE	MATTHEW	\$18,038.90	\$1,564.80	\$19,603.70
REGAN	AMY	\$88,219.04	\$4,488.90	\$92,707.94
RILEY	MONICA	\$22,111.51	\$0.00	\$22,111.51
SANAM	SHEETHAL	\$23,641.00	\$458.44	\$24,099.44
SARAO	CATHERINE	\$22,019.91	\$455.74	\$22,475.65
SENKAL	CAROLINE	\$4,624.78	\$0.00	\$4,624.78
SEXAUER	ELIZABETH	\$83,465.98	\$0.00	\$83,465.98
SMITH	LAUREN	\$62,871.90	\$0.00	\$62,871.90
STREETER	KRISTY	\$88,219.04	\$180.00	\$88,399.04
SULLIVAN	LAUREN	\$88,219.04	\$0.00	\$88,219.04
TULLY	ALYCE	\$23,491.02	\$0.00	\$23,491.02
VARMA	MEERA	\$21,048.03	\$0.00	\$21,048.03
VASQUEZ	RUTH	\$20,230.52	\$437.16	\$20,667.68
WALSH	ASHLEY	\$78,312.00	\$180.00	\$78,492.00
WASZAK	ALISON	\$28,178.28	\$0.00	\$28,178.28
WEEKS	LARISSA	\$80,905.02	\$0.00	\$80,905.02
WYNN	DEBBIE	\$23,491.02	\$0.00	\$23,491.02

CENTER ELEMENTARY

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
ALVELO	JESSICA	\$21,608.01	\$0.00	\$21,608.01
ANDERSON	ELIZABETH	\$4,462.06	\$3,668.35	\$8,130.41
AYOTTE	JENNIFER	\$80,904.98	\$180.00	\$81,084.98
BARRETT	ERICA	\$79,525.94	\$2,317.50	\$81,843.44
BENTLEY	LAURA	\$72,046.00	\$0.00	\$72,046.00
BERGLUND	CATHARINA	\$20,855.61	\$400.00	\$21,255.61
BLAKE	ARLENE	\$8,594.04	\$0.00	\$8,594.04
BROOKS	HEATHER	\$75,103.08	\$0.00	\$75,103.08
COLBERT	JENNIFER	\$21,247.98	\$5,558.10	\$26,806.08
CORMIER	KRISTEN	\$2,004.12	\$16,470.00	\$18,474.12
COTTER	DIANNE	\$88,219.04	\$1,203.00	\$89,422.04



School Employee Payroll

CENTER ELEMENTARY

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
DANIZIO	NICOLE	\$62,871.90	\$0.00	\$62,871.90
DARWIN	LISA	\$23,226.96	\$14,548.63	\$37,775.59
DAY	ELLEN	\$16,235.16	\$967.05	\$17,202.21
DELETETSKY	ROBERTA	\$8,594.04	\$0.00	\$8,594.04
DOOLEY	SUSAN	\$88,219.04	\$0.00	\$88,219.04
DRISCOLL-DOWD	RENEE	\$56,756.96	\$0.00	\$56,756.96
ELY	CHRISTINE	\$18,361.60	\$0.00	\$18,361.60
ENGDAHL	MEAGHAN	\$53,655.00	\$1,203.00	\$54,858.00
FINNEGAN	MEGAN	\$56,756.96	\$5,200.00	\$61,956.96
FITZGERALD	MARIANNE	\$15,802.04	\$0.00	\$15,802.04
FULREADER	DIANNA	\$121,951.96	\$3,000.00	\$124,951.96
FULTZ	KIMBERLEY	\$0.01	\$2,520.00	\$2,520.01
FYTEN	ANN MARIE	\$8,970.99	\$0.00	\$8,970.99
GHELLA	RANIA	\$8,715.54	\$0.00	\$8,715.54
GHOBRIAL	MARY	\$8,594.04	\$4,012.00	\$12,606.04
GILMORE	MARSHA	\$0.00	\$16,987.80	\$16,987.80
GLENNON	ELIZABETH	\$62,871.90	\$0.00	\$62,871.90
GREGORY	KATHLEEN	\$69,440.02	\$1,203.00	\$70,643.02
GUERRA	MARY	\$58,436.31	\$0.00	\$58,436.31
HANEWICH	STACIE	\$83,704.99	\$2,242.50	\$85,947.49
HILL	KIMBERLY	\$23,466.96	\$0.00	\$23,466.96
HUGUET	ALESSANDRA	\$88,219.04	\$205.00	\$88,424.04
JOYCE	ALANA	\$54,041.00	\$4,870.50	\$58,911.50
KIELINEN	SARA	\$62,871.90	\$1,203.00	\$64,074.90
KINNEY	ALICIA	\$22,284.99	\$400.00	\$22,684.99
KIVI	TANYA	\$93,953.08	\$0.00	\$93,953.08
KNIGHT	BARBARA	\$88,219.04	\$180.00	\$88,399.04
KRAFSIG	JENNIFER	\$88,219.04	\$2,283.00	\$90,502.04
L'ABBE	JEFFREY	\$93,097.94	\$180.00	\$93,277.94
LABENSKI	LEEANNA	\$11,270.63	\$0.00	\$11,270.63
LALLAS	CATHERINE	\$88,219.04	\$0.00	\$88,219.04
LAROSE	SHAYLA	\$51,136.02	\$0.00	\$51,136.02
LEHMANN	MAUREEN	\$23,168.13	\$2,215.30	\$25,383.43
LOMICKA	BARBARA	\$23,256.96	\$690.00	\$23,946.96
MACKESSY	KRISTINE	\$43,230.98	\$0.00	\$43,230.98
MARA	KIMBERLY	\$93,097.94	\$0.00	\$93,097.94
MARCOTTE	SHARON	\$24,157.04	\$0.00	\$24,157.04
MARINO	COLLEEN	\$59,814.04	\$0.00	\$59,814.04
MCCARTHY	KRISTIN	\$8,594.04	\$0.00	\$8,594.04
MCCARTIN	SALLY	\$22,644.99	\$6,450.50	\$29,095.49
MCCLURE	CARAH	\$28,378.48	\$3,421.00	\$31,799.48
MCCONNELL	BRENDA	\$72,046.00	\$0.00	\$72,046.00
MCGILLICUDDY	CHRISTOPHER	\$51,136.05	\$601.00	\$51,737.05
OHEARN	CHERYL	\$32,899.10	\$0.00	\$32,899.10
OLSON	KRISTEN	\$88,219.04	\$0.00	\$88,219.04
OLSSON	MARYELLEN	\$88,219.04	\$0.00	\$88,219.04
OMOBONO	DONNA	\$106,896.66	\$0.00	\$106,896.66
ORTIZ	MATARA	\$8,594.04	\$0.00	\$8,594.04



School Employee Payroll

CENTER ELEMENTARY

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
PAPPERT	ALYSSA	\$20,868.03	\$0.00	\$20,868.03
PIERCE-CLARKE	KARI	\$88,219.04	\$3,703.00	\$91,922.04
PREVOST	SAMANTHA	\$5,902.82	\$0.00	\$5,902.82
REMICK	JESSICA	\$88,219.04	\$180.00	\$88,399.04
RICHERD GLADIUS	JUDITH GLADIUS	\$8,332.38	\$0.00	\$8,332.38
ROSE	LAUREN	\$59,814.09	\$1,383.00	\$61,197.09
ROSS-MYERS	DEBORAH	\$22,434.99	\$0.00	\$22,434.99
ROSSMAN	KATHRYN	\$81,081.00	\$1,237.67	\$82,318.67
SANTOS	STEPHANIE	\$75,103.08	\$0.00	\$75,103.08
SOLLENBERGER	JULIA	\$81,331.90	\$0.00	\$81,331.90
SRIVASTAVA	SHRUTI	\$20,308.05	\$1,372.50	\$21,680.55
STEVENSON	BETH	\$0.00	\$16,590.00	\$16,590.00
STUART	SARAH	\$86,494.98	\$1,203.00	\$87,697.98
STYS	CASSANDRA	\$51,321.61	\$0.00	\$51,321.61
WALKER	ANNAN	\$31,349.79	\$1,170.00	\$32,519.79
WILLIAMS	VIRGINIA	\$0.00	\$17,955.00	\$17,955.00
YANKOPOULOS	CLAIRE	\$78,312.00	\$0.00	\$78,312.00
YOST	SHANNEN	\$62,871.90	\$0.00	\$62,871.90
YOUNG	EILEEN	\$86,494.98	\$1,715.00	\$88,209.98

HARRINGTON ELEMENTARY

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
ABBOTT	KATHLEEN	\$22,746.96	\$0.00	\$22,746.96
ALBERT	LINDSAY	\$56,756.96	\$0.00	\$56,756.96
ASHDOWN	LISA	\$88,219.04	\$1,299.00	\$89,518.04
ASSELIN	ROBERT	\$121,951.96	\$3,000.00	\$124,951.96
ASSINI	SHEVAUN	\$28,365.91	\$0.00	\$28,365.91
AUTIO	JENNIFER	\$21,375.85	\$0.00	\$21,375.85
BAER	JENNIFER	\$62,871.90	\$0.00	\$62,871.90
BAKANOWSKY	ALLISON	\$65,930.02	\$1,203.00	\$67,133.02
BARRASSO	MARLANA	\$64,962.03	\$0.00	\$64,962.03
BORLETTO	TRACY	\$33,185.20	\$3,733.19	\$36,918.39
BOYNTON	JENNIFER	\$0.00	\$17,030.00	\$17,030.00
BUCKLEY	DENISE	\$53,654.90	\$0.00	\$53,654.90
BUONO	MATTHEW	\$62,871.90	\$0.00	\$62,871.90
CASSELS	KATHLEEN	\$22,314.99	\$0.00	\$22,314.99
CLIMO	KIMBERLY	\$21,338.01	\$843.50	\$22,181.51
CODDAIRE	ELIZABETH	\$88,219.04	\$0.00	\$88,219.04
COLE	IAN	\$63,854.96	\$0.00	\$63,854.96
CORMIER	KELLY	\$88,219.04	\$1,203.00	\$89,422.04
COTE	KRISTINA	\$78,312.00	\$0.00	\$78,312.00
DANIELI	ELIZABETH	\$80,904.98	\$0.00	\$80,904.98
DEFREITAS	BARBARA	\$53,654.90	\$0.00	\$53,654.90
DEROSA	AMANDA	\$62,871.90	\$0.00	\$62,871.90



School Employee Payroll

HARRINGTON ELEMENTARY

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>REGULAR</u>	<u>OTHER</u>	<u>TOTAL</u>
DODGE	PATRICIA	\$0.00	\$16,590.00	\$16,590.00
DUBE	ROBYN	\$88,219.04	\$0.00	\$88,219.04
EMERY	MELISSA	\$18,524.20	\$0.00	\$18,524.20
FIDLER	HEATHER	\$20,335.16	\$123.75	\$20,458.91
GAFFNEY	KATE	\$59,814.04	\$1,383.00	\$61,197.04
GILBERT	STACY	\$88,219.04	\$0.00	\$88,219.04
GOLDBERG	EMILY	\$47,197.06	\$0.00	\$47,197.06
GONYEA	ROBIN	\$8,594.04	\$0.00	\$8,594.04
GRABOWSKI	KAREN	\$106,896.66	\$0.00	\$106,896.66
GRAHAM	KRISTEN	\$88,219.04	\$180.00	\$88,399.04
GURAJALA	BHUVANESHWARI	\$6,456.13	\$0.00	\$6,456.13
HARDY	KELLY	\$59,814.04	\$0.00	\$59,814.04
HEMENWAY	DIANE	\$6,937.17	\$0.00	\$6,937.17
HOFFMAN	JANET	\$88,219.04	\$2,502.00	\$90,721.04
JOHANSON	NICOLE	\$3,269.53	\$0.00	\$3,269.53
KINGSTON	TAMMY LEE	\$22,344.99	\$0.00	\$22,344.99
KOLAKOWSKI	CATHERINE	\$79,622.92	\$350.00	\$79,972.92
KOWALIK	JESSICA	\$88,219.04	\$1,383.00	\$89,602.04
KUFFERT	JONATHON	\$59,814.04	\$1,203.00	\$61,017.04
LABOSSIERE	CAROLYN	\$0.00	\$19,872.75	\$19,872.75
LALWANI	DIVYA	\$0.00	\$17,190.00	\$17,190.00
LARIVEE	CAROLE	\$0.01	\$22,818.25	\$22,818.26
LESAFFRE	CAROLYN	\$68,987.10	\$0.00	\$68,987.10
LOCK	AMANDA	\$59,814.04	\$0.00	\$59,814.04
LOESCH	ELIZABETH	\$21,048.03	\$0.00	\$21,048.03
LOMBARDO	MELISSA	\$20,631.00	\$0.00	\$20,631.00
LOVETT	KAREN	\$8,594.04	\$0.00	\$8,594.04
MACALLISTER	MARYBETH	\$86,494.98	\$4,454.00	\$90,948.98
MAINE	LINDA	\$3,272.31	\$0.00	\$3,272.31
MALCOLM	COURTNEY	\$56,756.91	\$0.00	\$56,756.91
MARMO	ANDREA	\$88,219.04	\$205.00	\$88,424.04
MARVIN	MICHELLE	\$83,465.98	\$1,203.00	\$84,668.98
MAZZONE	KELLY	\$62,751.00	\$0.00	\$62,751.00
MCCORMACK	SUSAN	\$22,746.96	\$0.00	\$22,746.96
MCCUSKER	CHRISTALYN	\$20,308.08	\$0.00	\$20,308.08
MCMENIMAN	PAMELA	\$88,219.04	\$1,260.00	\$89,479.04
MENESES	ANGELA	\$59,848.10	\$0.00	\$59,848.10
MORRISON	JESSICA	\$65,930.02	\$0.00	\$65,930.02
NAGLE	KAITLYN	\$62,871.90	\$0.00	\$62,871.90
NEVES	KATHERINE	\$18,805.84	\$0.00	\$18,805.84
NIXON	MADELINE	\$54,041.00	\$0.00	\$54,041.00
OTTO	SUSAN	\$22,806.96	\$0.00	\$22,806.96
PAGE	MICHELLE	\$44,849.28	\$0.00	\$44,849.28
PAILES	THERESA	\$93,097.94	\$0.00	\$93,097.94
POTCNER	LEAH	\$68,987.10	\$5,522.00	\$74,509.10
PROIA	JOCELYNE	\$8,594.04	\$0.00	\$8,594.04
RALLS	KATHLEEN	\$0.00	\$12,426.30	\$12,426.30
SAPP	KATHRYN	\$24,605.44	\$1,750.00	\$26,355.44



School Employee Payroll

HARRINGTON ELEMENTARY

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
SAWYER	ELIZABETH	\$88,219.04	\$28,467.75	\$116,686.79
SHELDON	DOLORES	\$8,594.04	\$0.00	\$8,594.04
TASSINARI	JULIA	\$51,136.02	\$0.00	\$51,136.02
TERRELL	AMBER	\$6,063.46	\$0.00	\$6,063.46
TREDEAU	MARY	\$22,836.96	\$0.00	\$22,836.96
TROUP	ELIZABETH	\$75,103.08	\$0.00	\$75,103.08
WATTS	CATHERINE	\$7,215.57	\$0.00	\$7,215.57
WURTZLER	STEVE	\$88,219.04	\$0.00	\$88,219.04

SOUTH ROW ELEMENTARY

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
ABBOTT	TAMMY	\$80,904.98	\$0.00	\$80,904.98
BERARDI	FILOMENA	\$2,727.25	\$0.00	\$2,727.25
BOTT	MICHELLE	\$8,594.04	\$0.00	\$8,594.04
BOYD	TRICIA	\$72,046.00	\$0.00	\$72,046.00
BROGAN	DEIRDRE	\$98,547.02	\$0.00	\$98,547.02
BULLOCK	CARA	\$75,103.08	\$0.00	\$75,103.08
BURLAMACHI	ELIZABETH	\$22,314.99	\$0.00	\$22,314.99
COOK	HARRISON	\$6,281.61	\$0.00	\$6,281.61
COOPER	AMANDA	\$80,904.98	\$0.00	\$80,904.98
CRAIG	ANNE	\$88,219.04	\$0.00	\$88,219.04
CRISTANTIELLO	JANE	\$88,219.04	\$0.00	\$88,219.04
D'AMICO	ALLISON	\$56,756.96	\$0.00	\$56,756.96
DIXON-MASSON	PAMELA	\$8,594.04	\$0.00	\$8,594.04
DOSSIN	EMILY	\$72,046.00	\$1,203.00	\$73,249.00
DRISCOLL	TERRY	\$81,339.83	\$0.00	\$81,339.83
DUNCAN	JACLYN	\$75,103.08	\$3,703.00	\$78,806.08
ELDAKKACHE	SONYA	\$8,594.04	\$0.00	\$8,594.04
FRAM	ISAAC	\$0.00	\$4,035.00	\$4,035.00
FRASCA	STACY	\$88,219.04	\$2,502.00	\$90,721.04
GAMBLE-BROWN	REBECCA	\$78,312.00	\$0.00	\$78,312.00
GILBERT	THERESA	\$120,149.90	\$0.00	\$120,149.90
GRUNDY	ZACHARY	\$21,959.91	\$0.00	\$21,959.91
HAMM	MARIA	\$40,908.92	\$0.00	\$40,908.92
HAND	MICHELLE	\$21,581.90	\$0.00	\$21,581.90
HEATER	JENNIFER	\$21,278.01	\$0.00	\$21,278.01
HECTOR	TRACEY	\$8,594.04	\$0.00	\$8,594.04
HEVEY	ALLISON	\$88,219.04	\$0.00	\$88,219.04
HICKS	CATHERINE	\$88,219.04	\$915.00	\$89,134.04
HODGKINS	JUDY	\$88,219.04	\$22,054.75	\$110,273.79
HOGAN	SARAH	\$88,219.04	\$1,203.00	\$89,422.04
INMAN	TAYLOR	\$44,132.35	\$2,647.26	\$46,779.61
JENNINGS	KATHERINE	\$13,366.62	\$0.00	\$13,366.62
JIMENEZ	MARJOURIE	\$31,326.16	\$0.00	\$31,326.16
JUHOLA	PAIGE	\$8,594.04	\$0.00	\$8,594.04



School Employee Payroll

SOUTH ROW ELEMENTARY

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>REGULAR</u>	<u>OTHER</u>	<u>TOTAL</u>
KELLEY	DEIRDRE	\$91,351.00	\$1,203.00	\$92,554.00
KRASNOVSKY	SARAH	\$68,987.10	\$2,500.00	\$71,487.10
KRAUCH	MARTHA	\$88,219.04	\$180.00	\$88,399.04
LEFEBVRE	KIM	\$62,871.90	\$0.00	\$62,871.90
LITTLE	GEORGE	\$5,875.00	\$0.00	\$5,875.00
LOPEZ	CATHLEEN	\$22,614.99	\$0.00	\$22,614.99
LY	CHRISTINE	\$0.00	\$15,652.50	\$15,652.50
MAGRATH	ERICA	\$56,756.96	\$0.00	\$56,756.96
MARTIN	MICHELLE	\$68,987.10	\$90.00	\$69,077.10
MATHEWS	BETH-ANN	\$88,219.04	\$0.00	\$88,219.04
MCPMAHON	MOLLY	\$0.00	\$2,265.27	\$2,265.27
MILLER	CHERYL	\$4,092.40	\$0.00	\$4,092.40
MONAHAN	MEAGAN	\$20,878.05	\$0.00	\$20,878.05
MOORE	ELIZABETH	\$21,168.03	\$400.00	\$21,568.03
ONEILL	DEBORAH	\$38,633.91	\$0.00	\$38,633.91
PATRIQUIN	ABIGAIL	\$65,930.02	\$0.00	\$65,930.02
PINTAL	KATHLEEN	\$20,992.94	\$0.00	\$20,992.94
QUIGLEY	ELLEN	\$0.00	\$1,454.77	\$1,454.77
RAMALHO	JAYSON	\$108,215.64	\$0.00	\$108,215.64
REIDY	DIANE	\$23,256.96	\$0.00	\$23,256.96
RICH	LINDA	\$98,547.02	\$24,636.75	\$123,183.77
RIGBY	JENNIFER	\$58,143.88	\$0.00	\$58,143.88
RUHMANN	MICHELLE	\$88,219.04	\$7,959.62	\$96,178.66
SANBORN	JENNIFER	\$93,097.94	\$2,557.50	\$95,655.44
SBORDY	LAUREN	\$59,814.04	\$0.00	\$59,814.04
SECOR	ROSHEEN	\$20,428.05	\$0.00	\$20,428.05
SEMENZA	SHANNON	\$59,814.09	\$0.00	\$59,814.09
SEPE	KIMBERLY	\$18,982.55	\$0.00	\$18,982.55
SHANAHAN	SANDRA	\$22,344.99	\$0.00	\$22,344.99
SHAW	JOHANNA	\$8,594.04	\$0.00	\$8,594.04
STAGNONE	ANNE	\$88,219.04	\$180.00	\$88,399.04
SYLVESTER	CORINA	\$8,412.55	\$90.00	\$8,502.55
THOMPSON	SUSAN	\$88,219.04	\$27,264.75	\$115,483.79
THORNTON	ERICA	\$3,631.50	\$4,920.00	\$8,551.50
TICE	LISA	\$93,097.94	\$0.00	\$93,097.94
VANDEVOORDT	SHANNON	\$62,871.90	\$935.18	\$63,807.08
VASQUEZ	AUDRA	\$88,219.04	\$1,383.00	\$89,602.04
WALL	JENNIFER	\$16,757.46	\$0.00	\$16,757.46
WARREN	SALLY	\$53,655.00	\$1,203.00	\$54,858.00
WEBBER	JAMIE	\$54,099.91	\$0.00	\$54,099.91
WHITNEY-PERRY	AMY	\$17,715.20	\$0.00	\$17,715.20



School Employee Payroll

CUSTODIANS

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
ARIAS	PEDRO	\$44,815.18	\$18,490.57	\$63,305.75
BATOR	RONALD	\$370.00	\$0.00	\$370.00
BUFFUM	CHARLES	\$56,302.48	\$9,264.52	\$65,567.00
CUNHA	CHRISTOPHER	\$43,191.25	\$4,831.70	\$48,022.95
DALY	VINCENT	\$2,880.00	\$0.00	\$2,880.00
GAUTHIER	DANIEL	\$4,700.00	\$870.00	\$5,570.00
GOOR	JEFFERY	\$19,570.00	\$0.00	\$19,570.00
HIRSCH	ADAM	\$40,210.00	\$4,590.00	\$44,800.00
KELLY	SHAWN	\$43,388.00	\$8,235.23	\$51,623.23
MANNINEN	MATTHEW	\$42,972.16	\$7,910.53	\$50,882.69
OCASIO	GLORIVEE	\$45,829.62	\$4,421.68	\$50,251.30
ROMAC	THOMAS	\$45,840.60	\$9,145.53	\$54,986.13
SPAULDING	CHERYL	\$46,164.66	\$6,598.02	\$52,762.68
TRUJILLO	NICOLAS	\$45,664.84	\$10,650.19	\$56,315.03
WOODMAN	ALLEN	\$41,718.56	\$16,254.08	\$57,972.64

CHIPS PROGRAM

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
ANGADI	SOWMYA	\$22,259.26	\$1,867.00	\$24,126.26
BAILEY	SEAN	\$17,848.95	\$1,828.65	\$19,677.60
BARRETT	ELIZABETH	\$88,218.90	\$0.00	\$88,218.90
BERRY	ABBY	\$88,219.04	\$159.92	\$88,378.96
BURKE	GWENDOLYN	\$23,729.04	\$400.00	\$24,129.04
BURNS	CHRISTINA	\$62,871.90	\$0.00	\$62,871.90
CHHIM	SOKORNTEAR	\$24,594.94	\$3,460.00	\$28,054.94
DESILETS	OLIVIA	\$17,610.70	\$400.00	\$18,010.70
DOAK	ERICA	\$72,045.96	\$1,199.40	\$73,245.36
DONAHUE	BETHANN	\$25,348.05	\$0.00	\$25,348.05
FENN	KELSEY	\$23,513.97	\$400.00	\$23,913.97
FORTY	MARY ELLEN	\$88,219.04	\$180.00	\$88,399.04
GERARDI	STASIA	\$24,595.05	\$400.00	\$24,995.05
HENNIG	AMELIA	\$78,312.00	\$1,319.34	\$79,631.34
HOPKINS	JESSICA	\$13,752.24	\$3,730.90	\$17,483.14
LYNCH	KRISTEN	\$69,440.02	\$0.00	\$69,440.02
MARTIN	LISA	\$78,312.00	\$0.00	\$78,312.00
MATHEWS	ANJU	\$11,055.41	\$1,732.00	\$12,787.41
MAZARES	MELANIE	\$87,880.00	\$0.00	\$87,880.00
MBALIRO	SHAMIR	\$22,630.02	\$400.00	\$23,030.02
MCGUIRK	MEGAN	\$106,895.62	\$0.00	\$106,895.62
NADEAU	BETH	\$3,956.70	\$100.00	\$4,056.70
NEUMEIER	EDMUND	\$37,350.08	\$920.54	\$38,270.62
NICOLOSI	LAUREN	\$88,227.88	\$0.00	\$88,227.88
PANDA	PRANGYA	\$23,372.97	\$400.00	\$23,772.97
PONTES	TANYA	\$24,685.05	\$400.00	\$25,085.05
RANEY	LYNN	\$88,219.04	\$1,830.00	\$90,049.04



School Employee Payroll

CHIPS PROGRAM

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
REED	DIANE	\$22,079.26	\$400.00	\$22,479.26
RUSZKOWSKI	WENDY	\$23,669.04	\$4,246.94	\$27,915.98
SCOTT	LAUREN	\$44,450.65	\$0.00	\$44,450.65
SEXTON	HEATHER	\$21,674.07	\$400.00	\$22,074.07
SUNDBERG COELHO	JESSICA	\$60,700.90	\$135.00	\$60,835.90
SVENSON	NICOLE	\$24,198.53	\$3,127.50	\$27,326.03
WEAVER-MORRIS	LISA	\$59,814.04	\$3,577.11	\$63,391.15
WHEELER	ANN	\$37,723.14	\$0.00	\$37,723.14

DISTRIC WIDE

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
ADLEY	BREANNE	\$0.00	\$1,613.70	\$1,613.70
AGNE	THOMAS	\$0.00	\$5,115.00	\$5,115.00
AMENKOWICZ	MARYANNE	\$4,153.15	\$0.00	\$4,153.15
AMICO	JULIANA	\$202.50	\$0.00	\$202.50
ARENA	TAMMY	\$0.00	\$1,467.00	\$1,467.00
ARSENEAULT	MATTHEW	\$0.00	\$10,632.00	\$10,632.00
AVERY	AMY	\$0.00	\$8,625.00	\$8,625.00
AYOUB	ERICA	\$7,752.01	\$0.00	\$7,752.01
BAGNI	KERRIE	\$1,710.00	\$0.00	\$1,710.00
BEAN	CHERYL	\$1,350.00	\$0.00	\$1,350.00
BEAUCHESNE	GERALD	\$1,215.00	\$0.00	\$1,215.00
BEERS	RACHEL	\$0.00	\$3,515.40	\$3,515.40
BENJAMIN	KRISTEN	\$4,266.00	\$0.00	\$4,266.00
BENSON	NANCI	\$360.00	\$0.00	\$360.00
BERKE	LEEANN	\$648.00	\$0.00	\$648.00
BEVINGTON	DIANNE	\$202.50	\$0.00	\$202.50
BRETON	ALENA	\$0.00	\$5,226.00	\$5,226.00
BUCKLEY	OLIVIA	\$2,059.89	\$0.00	\$2,059.89
CALDEIRA PACHECO	ROSHELLE	\$1,620.00	\$0.00	\$1,620.00
CAMPBELL	ADAM	\$1,215.00	\$0.00	\$1,215.00
CARDOZO	MICAELA	\$3,500.00	\$0.00	\$3,500.00
CARON	ERIN	\$810.00	\$0.00	\$810.00
CARTAGLIA	DEBORAH	\$0.00	\$3,142.50	\$3,142.50
CARVEN	JUDITH	\$7,735.50	\$0.00	\$7,735.50
CHHUN	ORIEN	\$0.00	\$723.60	\$723.60
CIAMPA	JAMIE	\$4,725.00	\$0.00	\$4,725.00
COHEN-LAFFONT	CAROLINE	\$9,013.50	\$0.00	\$9,013.50
COLARUSSO	LUCIELLIA	\$492.50	\$0.00	\$492.50
COLSON	MICHAEL	\$0.00	\$2,715.00	\$2,715.00
CONNERS	LAUREN	\$3,330.00	\$0.00	\$3,330.00
CORMIER	MARGARET	\$4,753.51	\$0.00	\$4,753.51
COUTU	CHRIS	\$0.00	\$5,115.00	\$5,115.00
CRAFTS	THERESA	\$3,500.00	\$0.00	\$3,500.00
CRANNELL	MARTHA	\$4,140.00	\$0.00	\$4,140.00
CRAWFORD	DANI	\$90.00	\$6,255.38	\$6,345.38
CROWLEY	BRITTNEY	\$0.00	\$9,600.00	\$9,600.00



School Employee Payroll

DISTRIC WIDE

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>REGULAR</u>	<u>OTHER</u>	<u>TOTAL</u>
CROWLEY	MICHAEL	\$0.00	\$7,155.53	\$7,155.53
DAIGNEAULT	DAVID	\$0.00	\$4,229.40	\$4,229.40
DALEY	BRIAN	\$0.00	\$2,095.20	\$2,095.20
DANIELS	ADAM	\$0.00	\$7,009.70	\$7,009.70
DAVE	HEMAXI	\$15,210.00	\$0.00	\$15,210.00
DAWE	CAITLIN	\$4,005.00	\$0.00	\$4,005.00
DESHAIES	JOSEPHINE	\$1,533.77	\$0.00	\$1,533.77
DESOUSA	JESSICA	\$1,170.00	\$0.00	\$1,170.00
DESTEFANO	VINCENT	\$0.00	\$842.00	\$842.00
DISTASI	LOUIS	\$0.00	\$6,948.00	\$6,948.00
DOE	CHRISTINE	\$585.00	\$0.00	\$585.00
DOLAN	ABIGAIL	\$5,231.26	\$0.00	\$5,231.26
DRISCOLL	REBECCA	\$0.00	\$1,509.00	\$1,509.00
DUFFY	KATHLEEN	\$2,520.00	\$0.00	\$2,520.00
DUNLEA	JONATHAN	\$1,125.00	\$0.00	\$1,125.00
DUSSOURD	KALEIGH	\$0.00	\$1,467.00	\$1,467.00
ELLIOTT-MONTGOMERY	CYNTHIA	\$1,215.00	\$0.00	\$1,215.00
ERICKSON	JESSICA	\$21,835.00	\$2,520.00	\$24,355.00
ERVIN	THOMAS	\$0.00	\$4,964.70	\$4,964.70
FARMER	JULIE	\$3,960.00	\$0.00	\$3,960.00
FARNHAM D'AGOSTINO	SUSAN	\$0.00	\$5,177.00	\$5,177.00
FAVREAU	DANIEL	\$0.00	\$3,515.94	\$3,515.94
FEI	DAVID	\$0.00	\$2,664.90	\$2,664.90
FERREIRA	MEREDITH	\$10,548.00	\$0.00	\$10,548.00
FINNIGAN	REBECCA	\$0.00	\$1,433.56	\$1,433.56
FLANAGAN	CONNOR	\$3,483.00	\$0.00	\$3,483.00
FLOOD	MOLLY	\$1,440.00	\$0.00	\$1,440.00
FOLEY	DONNA	\$30,000.07	\$0.00	\$30,000.07
FULGHAM	ERIC	\$0.00	\$5,115.00	\$5,115.00
GAUVIN	KERRY	\$0.00	\$1,200.00	\$1,200.00
GENTILE	CAITLYN	\$0.00	\$2,730.00	\$2,730.00
GIBSON	ALICE	\$14,580.00	\$0.00	\$14,580.00
GIOUMBAKIS	ELIAS	\$0.00	\$2,255.00	\$2,255.00
GOUDREAULT	LINDA	\$437.50	\$0.00	\$437.50
GRANEY	SOPHIE	\$45.00	\$0.00	\$45.00
GROEBE	JANET	\$3,820.50	\$0.00	\$3,820.50
GUMP	JOHN	\$0.00	\$1,703.35	\$1,703.35
GUPTA	ABHILASHA	\$8,820.00	\$0.00	\$8,820.00
HAACK	DANIEL	\$2,115.00	\$0.00	\$2,115.00
HANSEL	JULIE	\$4,545.00	\$0.00	\$4,545.00
HARRISON	G. STEVEN	\$0.00	\$2,328.00	\$2,328.00
HARTSHORN	CURTIS	\$0.00	\$1,501.00	\$1,501.00
HAYWOOD	DEBORA	\$3,870.00	\$0.00	\$3,870.00
HEALD	ANNE	\$4,275.00	\$9,050.00	\$13,325.00
HOULD	LAUREN	\$1,800.00	\$0.00	\$1,800.00
HOUREAS	DANIELLE	\$2,244.58	\$0.00	\$2,244.58



School Employee Payroll

DISTRIC WIDE

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>REGULAR</u>	<u>OTHER</u>	<u>TOTAL</u>
HOUSTON	JASON	\$0.00	\$4,894.26	\$4,894.26
HOWES	JULIA	\$427.50	\$0.00	\$427.50
HUERTAS	RAFAEL	\$4,590.00	\$0.00	\$4,590.00
HUGHES	MAEGHAN	\$0.00	\$10,275.00	\$10,275.00
HUGHES	STEPHEN	\$0.00	\$4,452.00	\$4,452.00
HUNT	HALEY	\$0.00	\$3,060.00	\$3,060.00
HUSBY	TRISTAN	\$5,750.00	\$0.00	\$5,750.00
JACKSON	KERRIE	\$1,303.88	\$0.00	\$1,303.88
JOHNSON	STEPHANIE	\$1,710.00	\$0.00	\$1,710.00
KARTHIKEYAN	JEYARANI	\$1,667.25	\$0.00	\$1,667.25
KINNETT	HARRIET	\$0.00	\$5,176.00	\$5,176.00
KONITZER	MICHELE	\$1,985.17	\$0.00	\$1,985.17
KOWALYK	KATRINA	\$659.07	\$0.00	\$659.07
LABRECQUE	CHERYL	\$4,140.00	\$135.00	\$4,275.00
LEBLANC	ANGELA	\$5,220.00	\$0.00	\$5,220.00
LEE	ESTHER	\$495.00	\$0.00	\$495.00
LEECE	MATTHEW	\$7,125.00	\$62.50	\$7,187.50
LEONARD JR	KEVIN	\$0.00	\$7,339.00	\$7,339.00
LOMBARD-KREYMER	ELIZABETH	\$375.00	\$0.00	\$375.00
LOMBARDI	CATHERINE	\$3,360.00	\$0.00	\$3,360.00
LOPEZ	NATALIE	\$450.00	\$0.00	\$450.00
LUDLOW	ANNE	\$225.00	\$0.00	\$225.00
LYNAM	JILLIAN	\$1,575.00	\$0.00	\$1,575.00
MACKINNON	SUSAN	\$540.00	\$0.00	\$540.00
MALONEY	KATHLEEN	\$2,745.00	\$0.00	\$2,745.00
MANZANO	SOLIDA	\$7,353.05	\$0.00	\$7,353.05
MASTAS	JENNIFER	\$3,590.00	\$0.00	\$3,590.00
MATHUR	MONAL	\$1,530.00	\$0.00	\$1,530.00
MCELHINEY	KAILEY	\$0.00	\$3,292.50	\$3,292.50
MCGUIRE	JULIA	\$11,506.08	\$1,752.25	\$13,258.33
MCLEAN	KATHRYN	\$0.00	\$2,961.00	\$2,961.00
MENG	WEIJUN	\$3,330.00	\$0.00	\$3,330.00
MEYER	TABITHA	\$708.75	\$0.00	\$708.75
MICOL	CHARLES	\$0.00	\$7,339.00	\$7,339.00
MILLER	AMY	\$19,750.00	\$1,834.88	\$21,584.88
MILLER	HILARY	\$90.00	\$0.00	\$90.00
MONAHAN	MADELINE	\$2,475.00	\$1,703.35	\$4,178.35
MURRAY	JEFFREY	\$90.00	\$0.00	\$90.00
NEWCOMB	JOHN	\$0.00	\$2,967.30	\$2,967.30
NIKOLAYEV	PAVEL	\$0.00	\$3,275.10	\$3,275.10
O'SHEA	THOMAS	\$450.00	\$0.00	\$450.00
PADHY	SUNITA	\$5,175.00	\$0.00	\$5,175.00
PAINTER	THEODORE	\$6,690.00	\$0.00	\$6,690.00
PANDISCIO	CHRISTOPHER	\$4,230.00	\$0.00	\$4,230.00
PANNETON	LINDSEY	\$684.00	\$0.00	\$684.00
PAPULIS	PETER	\$3,240.00	\$0.00	\$3,240.00



School Employee Payroll

DISTRIC WIDE

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>REGULAR</u>	<u>OTHER</u>	<u>TOTAL</u>
PERRY	DANIELLE	\$0.00	\$300.00	\$300.00
PETERSON	GEORGE	\$0.00	\$10,193.00	\$10,193.00
PISCIONE	CHRIS	\$0.00	\$7,155.53	\$7,155.53
PORKOLA	JAMES	\$2,750.00	\$540.00	\$3,290.00
POST	NETTIE	\$202.50	\$0.00	\$202.50
PRABHU	POORNIMA	\$5,400.00	\$0.00	\$5,400.00
RANDOLPH	BREWSTER	\$5,250.00	\$0.00	\$5,250.00
REGA	ALLISON	\$0.00	\$11,940.48	\$11,940.48
RENZHOFFER	MARTIN	\$7,418.44	\$0.00	\$7,418.44
RICARD	GENEVIEVE	\$0.00	\$6,354.00	\$6,354.00
RICHARDS	CHRISTOPHER	\$135.00	\$0.00	\$135.00
RICHER	MATTHEW	\$2,210.00	\$0.00	\$2,210.00
ROSE	JUDITH	\$8,497.54	\$256.50	\$8,754.04
RUSSO	MARGARET	\$8,775.75	\$0.00	\$8,775.75
SCANLON	CHRISTOPHER	\$0.00	\$4,918.16	\$4,918.16
SETT	JAYATRI	\$0.00	\$5,924.50	\$5,924.50
SEVIGNY	ANN	\$2,407.50	\$0.00	\$2,407.50
SHAW	BRYAN	\$3,690.00	\$0.00	\$3,690.00
SHEEHAN	KELLY	\$375.00	\$0.00	\$375.00
SHEERAN	JOAN	\$15,255.00	\$135.00	\$15,390.00
SILVERMAN	JOEL	\$2,610.00	\$0.00	\$2,610.00
SINGH	SHIKHA	\$2,670.00	\$0.00	\$2,670.00
SIRIGNANO	CHRISTINA	\$375.00	\$0.00	\$375.00
SOKOLOV	PAVEL	\$720.00	\$0.00	\$720.00
SOUSA	ALLISON	\$17,193.76	\$0.00	\$17,193.76
SPRINGER	KRISTEN	\$81.00	\$0.00	\$81.00
STONE	KEITH	\$0.00	\$3,343.00	\$3,343.00
SWIATLOWSKI	GUY	\$1,170.00	\$0.00	\$1,170.00
SWIERZBIN	ANNA	\$30,000.07	\$0.00	\$30,000.07
TATARA	RYAN	\$312.50	\$0.00	\$312.50
TEDESCO	CATHERINE	\$6,937.08	\$177.86	\$7,114.94
THEOFILOPOULOS	ELENA	\$1,455.00	\$0.00	\$1,455.00
TOBON	DIANA	\$3,870.00	\$0.00	\$3,870.00
TOOMEY	MICHELLE	\$585.00	\$0.00	\$585.00
TRAVERS	RACHEL	\$0.00	\$1,783.35	\$1,783.35
TYROS	CASSIDY	\$2,250.00	\$145.00	\$2,395.00
VACCARO	PAMELA	\$5,355.00	\$135.00	\$5,490.00
VADAKATTU	ANITHA	\$4,792.50	\$2,715.75	\$7,508.25
VAJDA	JUDIT	\$585.00	\$0.00	\$585.00
VESEY	LYNN	\$0.00	\$1,098.00	\$1,098.00
WALSH	KRISTI	\$1,125.00	\$0.00	\$1,125.00
WAMNESS	CLAIRE	\$90.00	\$0.00	\$90.00
WELLS	HEATHER	\$437.50	\$0.00	\$437.50
WOOD	OLIVIA	\$2,160.00	\$0.00	\$2,160.00
YETTER	CORRIE	\$162.00	\$0.00	\$162.00
YUTKINS	RICHARD	\$0.00	\$4,510.00	\$4,510.00
ZEIDMAN	JULIA	\$45,393.60	\$2,519.94	\$47,913.54



School Employee Payroll

FOOD SERVICE

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
ABDI	SHAHEEN	\$7,439.89	\$58.00	\$7,497.89
ALTABALI	HANA	\$10,439.07	\$100.00	\$10,539.07
ANTOLINI	NANCY	\$96,248.88	\$0.00	\$96,248.88
BISHOP	LAURA	\$25,187.80	\$100.00	\$25,287.80
CHONAY	ESTER	\$17,828.08	\$100.00	\$17,928.08
CIANO	CAROL	\$11,273.15	\$100.00	\$11,373.15
CRAIG	CHARLES	\$5,262.63	\$100.00	\$5,362.63
DAPKAS	DEBORAH	\$9,975.89	\$100.00	\$10,075.89
DE YOUNG	LESLIE	\$27,812.08	\$4,643.25	\$32,455.33
ERICKSON	DAFNA	\$18,625.71	\$220.00	\$18,845.71
FENJAN	SUNDES	\$15,748.71	\$100.00	\$15,848.71
FREDERICKS	GEORGIA	\$31,497.89	\$220.00	\$31,717.89
GUMP	CASEY	\$2,672.74	\$19.00	\$2,691.74
HENDERSON	CYNTHIA	\$1,026.01	\$0.00	\$1,026.01
HEYER	HEATHER	\$4,743.71	\$87.00	\$4,830.71
IANUZZI	LAUREN	\$14,188.15	\$100.00	\$14,288.15
JIMENEZ VICENTE	GLADIS	\$7,045.24	\$60.00	\$7,105.24
KNOX	EDGAR	\$5,478.32	\$380.06	\$5,858.38
LAVOIE	JOSHUA	\$1,535.66	\$87.00	\$1,622.66
LUCONTONI	NORMA	\$16,204.51	\$100.00	\$16,304.51
LUPOLI	KERRY	\$11,601.38	\$85.00	\$11,686.38
MAKARA	HEATHER	\$22,036.92	\$100.00	\$22,136.92
MCLEAN	DEBORAH	\$19,755.00	\$0.00	\$19,755.00
MUNROE	JEFFREY	\$29,232.60	\$100.00	\$29,332.60
NEBALSKI	JOANNE	\$45,786.93	\$0.00	\$45,786.93
PAWL	JOHN	\$13,473.69	\$0.00	\$13,473.69
PERRY	LEAH	\$23,665.23	\$302.50	\$23,967.73
POISSON	CATHERINE	\$19,298.48	\$100.00	\$19,398.48
REIS	MARIA	\$11,625.42	\$100.00	\$11,725.42
ROBICHAUD	RANDY	\$21,487.78	\$90.00	\$21,577.78
SANTOSUOSSO	SUSAN	\$1,582.54	\$16.00	\$1,598.54
SILVA	PATRICIA	\$4,226.09	\$100.00	\$4,326.09
STRATOULY	CYNTHIA	\$1,824.80	\$87.00	\$1,911.80
WANG	XIAOPEI	\$13,691.89	\$100.00	\$13,791.89
YANG	YINGJIE	\$5,254.56	\$100.00	\$5,354.56

COMMUNITY EDUCATION

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
ADAMS	ROBYN	\$93,089.10	\$0.00	\$93,089.10
ASHRAF	AZAN	\$0.00	\$2,094.76	\$2,094.76
ASHRAF	SANI	\$0.00	\$4,590.00	\$4,590.00
BEAUREGARD	OLIVIA	\$11,520.00	\$2,710.00	\$14,230.00
BECKER	STELLA	\$0.00	\$2,682.59	\$2,682.59
BELLEZZA	GRACE	\$0.00	\$1,053.50	\$1,053.50
BHATTACHARYA	SHARMISTHA	\$0.00	\$365.50	\$365.50
BONVIE	MADISON	\$0.00	\$2,562.75	\$2,562.75
BOSSI	MAUREEN	\$29,595.66	\$1,670.00	\$31,265.66
BRENNAN	VICKI	\$0.00	\$19,919.50	\$19,919.50



School Employee Payroll

COMMUNITY EDUCATION

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>REGULAR</u>	<u>OTHER</u>	<u>TOTAL</u>
BROWN	MARIE	\$0.00	\$378.25	\$378.25
BRYANT	AARON	\$0.00	\$12,139.25	\$12,139.25
CARPINO	DOREEN	\$0.00	\$854.25	\$854.25
CASTINE	LINDA	\$0.00	\$8,903.75	\$8,903.75
CLARK	KAYLEE	\$0.00	\$452.45	\$452.45
CLARK	STEPHANIE	\$39,499.95	\$0.00	\$39,499.95
CLIMO	MIKAYLA	\$0.00	\$163.88	\$163.88
CONLEY	BRENDAN	\$0.00	\$1,975.00	\$1,975.00
COWGILL	JUDITH	\$0.00	\$10,548.50	\$10,548.50
COWGILL	OLIVIA	\$0.00	\$3,344.75	\$3,344.75
CZERNICKI	KENDRA	\$0.00	\$4,559.75	\$4,559.75
DEADY	AIDEN	\$0.00	\$2,945.00	\$2,945.00
DEMARCO	JENNIFER	\$36,999.90	\$0.00	\$36,999.90
DESALVO	FELICIA	\$12,283.12	\$0.00	\$12,283.12
DIFOLCO	KELLEY	\$14,779.81	\$0.00	\$14,779.81
ELMSTROM	OLIVIA	\$0.00	\$2,180.25	\$2,180.25
EVANS	CARYS	\$0.00	\$1,941.34	\$1,941.34
FALARDEAU	LAURA	\$0.00	\$1,632.00	\$1,632.00
FALCONE	KATHERINE	\$0.00	\$2,220.00	\$2,220.00
FANNON	LISA	\$0.00	\$19,486.25	\$19,486.25
FIELDS	BENJAMIN	\$0.00	\$3,094.88	\$3,094.88
FIELDS	STEFANIE	\$34,897.35	\$162.86	\$35,060.21
GARRIGAN	SKYLA	\$0.00	\$3,813.75	\$3,813.75
GEOFFROY	VIRGINIA	\$0.00	\$2,025.00	\$2,025.00
GREEN	KIMARA	\$33,222.45	\$1,769.00	\$34,991.45
GREENLEE	JANEE	\$0.00	\$89.25	\$89.25
GROVES	JEAN	\$39,490.71	\$0.00	\$39,490.71
HILL	JACOB	\$0.00	\$2,715.75	\$2,715.75
HOEY	BETH	\$37,454.34	\$3,631.00	\$41,085.34
HOOVER	MEGHAN	\$25,582.85	\$0.00	\$25,582.85
INANOGLU	SILA	\$0.00	\$127.50	\$127.50
KALABOKIS	BETHANY	\$35,521.50	\$0.00	\$35,521.50
KALABOKIS	GEORGE	\$0.00	\$5,712.00	\$5,712.00
KENNEDY	ALICIA	\$0.00	\$1,258.00	\$1,258.00
KNOX	ROBIN	\$0.00	\$7,008.25	\$7,008.25
KOETHE	DALE	\$0.00	\$348.00	\$348.00
LAFLAMME	KATHLEEN	\$0.00	\$7,701.00	\$7,701.00
LI	NICKY	\$0.00	\$3,134.00	\$3,134.00
LINDBERG	CARTER	\$0.00	\$1,200.50	\$1,200.50
LINDQUIST	JULIE	\$3,787.80	\$0.00	\$3,787.80
LOTTO	MARGERY	\$0.00	\$12,047.75	\$12,047.75
LYLE	CHELSEA	\$0.00	\$1,498.00	\$1,498.00
MATTSSEN	HANNAH	\$0.00	\$4,525.00	\$4,525.00
MATTSSEN	PAULA	\$27,893.40	\$0.00	\$27,893.40
MCCARTIN	JANICE	\$30,151.02	\$0.00	\$30,151.02
MCGUIGAN	LEA	\$0.00	\$3,562.99	\$3,562.99
MCKIN	JENNA	\$0.00	\$1,072.50	\$1,072.50
MELO	KATHERINE	\$5,380.39	\$298.69	\$5,679.08
MITCHELL	LORRAINE	\$0.00	\$5,814.00	\$5,814.00



School Employee Payroll

COMMUNITY EDUCATION

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
MONKE	LINDSAY	\$0.00	\$1,473.50	\$1,473.50
MORIN	MADELEINE	\$0.00	\$1,547.00	\$1,547.00
MORRILL	COLBY	\$2,636.00	\$3,104.00	\$5,740.00
MORTON	JENNIFER	\$0.00	\$11,472.88	\$11,472.88
MROUSE	CARISSA	\$0.00	\$2,401.25	\$2,401.25
NUTT	AMANDA	\$0.00	\$1,351.00	\$1,351.00
O'BRIEN	JESSICA	\$0.00	\$973.00	\$973.00
O'BRIEN	RACHEL	\$0.00	\$973.00	\$973.00
PATEL	KEVAL	\$0.00	\$907.88	\$907.88
PERRY	KORYN	\$0.00	\$2,438.40	\$2,438.40
PIELESKI	MICHELE	\$57,369.00	\$720.00	\$58,089.00
PLEVA	NICHOLAS	\$0.00	\$5,426.81	\$5,426.81
POOLE	RHONDA	\$25,500.00	\$637.50	\$26,137.50
PULLIAM	CHARLOTTE	\$0.00	\$2,103.75	\$2,103.75
RIGBY	WENDY	\$835.80	\$7,671.25	\$8,507.05
ROGERS	JUDITH	\$0.00	\$3,174.75	\$3,174.75
RUGGIERO	EMMA	\$0.00	\$4,371.09	\$4,371.09
SANDELLI	GINA	\$819.53	\$3,472.25	\$4,291.78
SAPIENZA	KIMBERLY	\$0.00	\$4,424.25	\$4,424.25
SCHIEFEN	DELANEY	\$0.00	\$2,652.00	\$2,652.00
SCIACCA	ASHLEY	\$0.00	\$3,241.50	\$3,241.50
SCIACCA	LINDSEY	\$0.00	\$1,965.78	\$1,965.78
SHALEK	ALLISON	\$0.00	\$1,550.71	\$1,550.71
SHAW	TRACY	\$24,978.24	\$263.50	\$25,241.74
SILVA	MARIE	\$22,794.15	\$4,148.00	\$26,942.15
SILVA	SARA	\$0.00	\$1,571.50	\$1,571.50
SMITH	COLLEEN	\$46,817.94	\$0.00	\$46,817.94
SMITH	KELLIE	\$0.00	\$208.25	\$208.25
SNEDEN	DAVID	\$0.00	\$93.50	\$93.50
SNEDEN	NICHOLAS	\$0.00	\$2,245.71	\$2,245.71
SOLIMAN	LARA	\$0.00	\$1,510.45	\$1,510.45
SPENGLER	CHARLES	\$0.00	\$1,237.65	\$1,237.65
SPOONER	MEGAN	\$0.00	\$3,874.84	\$3,874.84
SPOONER	TRACEY	\$27,936.28	\$0.00	\$27,936.28
SUNDARAM	NIKITA	\$0.00	\$2,870.37	\$2,870.37
TRUDEL	CYNTHIA	\$0.00	\$3,332.00	\$3,332.00
TUFFOUR	ELIZABETH	\$0.00	\$5,741.75	\$5,741.75
UPADHYAY	KEYA	\$0.00	\$2,624.15	\$2,624.15
VAN HAREN	ASTRID	\$0.00	\$6,211.75	\$6,211.75
VELAZQUEZ	ALEXA	\$0.00	\$4,194.87	\$4,194.87
WEINBECK	MICHAELLA	\$0.00	\$2,941.00	\$2,941.00
WESTLAND	LINDA	\$47,688.94	\$0.00	\$47,688.94
WINK	TEGAN	\$0.00	\$1,638.66	\$1,638.66
WOLMAN	HANNAH	\$0.00	\$1,295.00	\$1,295.00
WOOD	CHRISTINE	\$20,076.09	\$0.00	\$20,076.09
YADHAVAN	SATHYAPRIYA	\$12,425.46	\$23.90	\$12,449.36
YERASU	SRIYA	\$0.00	\$1,051.45	\$1,051.45



School Employee Payroll

INTERIM EMPLOYEES

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>REGULAR</u>	<u>OTHER</u>	<u>TOTAL</u>
AUFIERO	MARY	\$28,439.80	\$0.00	\$28,439.80
BOZEK	JAMES	\$20,348.40	\$375.00	\$20,723.40
BREEN	MACKENZIE	\$15,634.64	\$0.00	\$15,634.64
CHASE	TIMOTHY	\$14,328.78	\$2,851.00	\$17,179.78
FLEMING	WILLIAM	\$51,136.05	\$0.00	\$51,136.05
GROSSMAN	STEPHANIE	\$0.00	\$1,260.00	\$1,260.00
HALL-NOURSE	CANDACE	\$44,064.00	\$0.00	\$44,064.00
LEBEL	LINDA	\$20,378.00	\$400.00	\$20,778.00
MACLEAN	CORRIE	\$35,119.65	\$0.00	\$35,119.65
MCELROY	CAITLYN	\$26,758.60	\$0.00	\$26,758.60
RAND	NICHOLAS	\$40,428.22	\$5,623.40	\$46,051.62
RYAN	TIMOTHY	\$36,620.60	\$867.50	\$37,488.10
SIMARD	VANESSA	\$18,079.06	\$0.00	\$18,079.06



Municipal Safety Department

The Municipal Safety Department is responsible for developing and implementing a town-wide safety program including, but not limited to:

- Conducting safety inspections
- Completing accident investigations
- Developing and providing safety training
- Developing and writing safety programs
- Coordinating with the Insurance carrier representatives
- Coordinating on-site safety with outside contractors completing work for the Town and
- Maintaining compliance with State and Federal Safety Laws and Regulations.

Safety training was a focus this year including Distracted Driver and Defensive Driver Training, Scissor lift training, Personal protective equipment training, Snow removal training including snow blower safe use, Bloodborne Pathogens training, Fall protection training for the Performing Arts Center, and fire extinguisher monthly inspections.

The MIIA Rewards program was facilitated, and elements were submitted so the Town was able to receive the full credit amount of money back from the Insurance carrier. The Town completed specific training and other risk reduction initiatives. These funds were used for the purchase of safety equipment and reduction of the next year's insurance premiums.



Town Clerk

Patricia E. Dzuris, CMC, CMMC



(from left to right) Jennifer Almeida, Voter Registration Coordinator, Pamela Gilchrest, Departmental Assistant, Maria Vasquez, Assistant Town Clerk, Patricia Dzuris, CMC, CMMC, Town Clerk, Justice of the Peace, Public Records Compliance Officer

STAFF

The Town Clerk's Office said goodbye to MaryLou Carney in October of 2021 and Nancy Sousa in November of 2021. They left to pursue other opportunities. We thank them for their dedicated service to the residents of Chelmsford and wish them both the best in their future endeavors.

Maria Vasquez is the new Assistant Town Clerk. Maria comes from the City of Newton, MA where she served in the City Clerk's Office as the Census Coordinator. Maria came highly recommended due to her experience working elections, managing data and records, as well as her excellent communication and process management skills.

Departmental Assistant, Pamela Gilchrest is a UMass Lowell graduate and is currently working towards completing her MBA. She has over five years of experience as an Administrative Assistant. Pam is familiar with municipal work as she was a seasonal employee in her hometown for several years as she was going through school.

Jennifer Almeida continues to serve our Town in exemplary fashion as our Voter Registration Coordinator and beyond!! Jennifer has stepped up to share her extensive knowledge with Maria and Pam. Jennifer has a wealth of information and contributes greatly to the success of our office.



Town Clerk
Patricia E. Dzuris, CMC, CMMC

Jennifer and I are incredibly impressed and energized by the intellect, energy, commitment, and dedication shown by Maria and Pam. They both dove in headfirst and absorbed their roles and the processes of the office with enthusiasm, professionalism, and grace. The citizens of Chelmsford and the Town Clerk’s Office are extremely lucky to have them. Be sure to stop by and introduce yourself to them, you will not be sorry!

REVENUE

The Office of the Town Clerk turned over the following amounts to the Town and State Treasuries as of June 30, 2021:

Dog Licenses, late fees and citations	\$76,033.00
General Revenue ⁽¹⁾	\$56,410.00
Other Department Revenue ⁽²⁾	\$7,167.00
Permits ⁽³⁾	\$3540.00
Marihuana	\$00.00
Total revenue collected from July 1, 2021 to June 30, 2022	\$143,150.00

- (1) Birth, Marriage, Death & Business Certificates
- (2) Marriage Intentions, Street Listing, Violations
- (3) Burial Permits, Raffle Permits, Underground Storage Tanks Permits



ELECTIONS

During fiscal year 2022 the office executed one election: Annual Town Election, April 5, 2022

We spent this year fine tuning our processes for the next State Primary and State Election and incorporated best practices learned during the pandemic.

Our online election worker training videos, election worker tests and certificates of completion introduced before the 2020 election season have made it easier for interested parties to apply and get certified to work elections. We are so grateful to the pool of talented individuals that continue to execute our elections with precision, dedication, and pride.



Town Clerk

The office held voter registration sessions, where the office remained open from 8:30 AM to 8:00 PM in advance of the Annual Town Election. The office processed 1648 new voter registrations from July 1, 2021 to June 30, 2022.

SUMMARY OF ABSENTEE / EARLY / IN PERSON VOTING BY ELECTION							
ELECTION	ABSENTEE	% to total	EARLY	% to total	IN PERSON	% to total	TOTAL
SEPTEMBER 1, 2020	1,076	10%	8,337	80%	1,054	10%	10,467
NOVEMBER 3, 2020	1,140	5%	17,431	78%	3,915	17%	22,486
APRIL 6, 2021	149	4%	1,099	33%	2,128	63%	3,376
APRIL 5, 2022	185	6%	N/A	0%	2,994	94%	3,179



CENSUS

The mailing of the local census was delayed due to the State Re-Districting and the local Re-Precincting after the Federal Census that was conducted in 2020. The Commonwealth's Voter Registration System used to produce the Census needed to be updated with the required changes to voter's precincts. In February 2022, the office mailed the local census to nearly 15,000



Town Clerk

households utilizing the Commonwealth's Voter Registration Information System. It is through this system that the Jury List and Street List are produced, as required by law. The Town Clerk worked with the Town Manager the GIS Manager and the Board of Registrars to update precinct lines and maps. Due to a 7% population growth, an additional two precincts were added to keep the precinct populations below the mandated 4000 residents. All current Town Meeting Representatives had to run again in 2022 as is required after every decennial census.

TOWN MEETINGS

The 2021 Fall Annual Town Meeting commenced on Monday, October 18, 2021 at the Chelmsford Senior Center, and concluded in one session.

A Special Town Meeting was held on February 24, 2022 at the Chelmsford High School Gymnasium, and concluded in one session

The 2022 Spring Annual Town Meeting opened on Monday, April 25, 2022 at the Chelmsford Senior Center and concluded in one session.

The Town Clerk and Town Moderator extend gratitude to the 165 Town Meeting Representatives who give their time to ensure each of our eleven precincts is fully represented. A special thanks to Connie Silvia and Cheryl Perkins, for their assistance in ensuring all representatives are accurately checked in and provided with their badges and other pertinent materials.

ETHICS/CONFLICT OF INTEREST

The Office administers the Oath of Office and provides conflict-of-interest and open meeting law summaries, and ethics training information to all appointed and elected officials.

PUBLIC RECORDS REQUESTS

The Town Clerk acts as the Records Access Officer for the Town of Chelmsford per Massachusetts Public Records Law, G.L. c.66 and c.4, §7(26) These guidelines are intended to assist members of the public seeking access to public records in the custody of the Town of Chelmsford. Go to the Town website for more information: <https://www.townofchelmsford.us/641/Public-Records-Law>

PUBLIC RECORDS REQUESTS	2017	2018	2019	2020	2021	2022
# Requests logged	48	109	156	129	153	182



Town Clerk



DOG LICENSING

The Clerk's Office, in concert with the Animal Control Officer, continues to strengthen its outreach to dog owners to be law compliant. State law requires that all dogs have up-to-date rabies vaccinations and current licenses from the town. For the 2022 licensing year and as of the date of this report, we have licensed 4240 of the 4600 known dogs in town. We urge dog owners to please call the Town Clerk's Office if a dog has died or has moved from Town.

License Period 12/1 – 6/30	2015	2016	2017	2018	2019	2020	2021	2022
# Dogs Licensed	3866	4010	4092	4144	4170	4235	4345	4240

VITAL STATISTICS

The Town Clerk's office, acting as the Town's Register of Vital Records, recorded the following statistics for calendar year 2021 as of December 31, 2021:

VITAL STATISTICS	2013	2014	2015	2016	2017	2018	2019	2020 ¹	2021
Births	334	300	326	295	302	329	319	319	354
Marriage Intentions	122	157	134	158	132	147	124	165	160
Marriages	119	145	127	145	145	144	114	160	155
Deaths	356	367	372	391	391	376	399	456	407

¹ Revised information



Town Clerk

INITIATIVES

Through research and collaboration, the Clerk's Office continuously strives to meet the needs of citizens by embracing streamlined processes and technologies.

Over the last few years, we have been introducing the use of Poll Pads during elections. Voters have gotten used to seeing them at the Greeter's table and as they checked out after marking their ballot. The April 2022 Election was the first time that we used the Poll Pads to check voters in at the polls. The use of Poll Pads saves time, paper and helps to eliminate errors during the check-in process. The process was well received by the voters. Our plan going forward is to use the Poll Pad to check in the voter, print a date and time stamped receipt to provide a paper back up as required by the State, and to eliminate the check-out table. This will streamline the entire process for the voter and provide us with a more efficient way to update voter activity.

The online Marriage Intention Program was successfully introduced in January of 2021. This program provides a more convenient and efficient means for couples to file for their marriage license. It saves staff time as the forms are populated by the individuals using the program. The forms are reviewed in person when the couple comes in together to take their oath and pay for their Marriage Intention.

We continue our mission of restoring, preserving, protecting, and improving access for our historic records. Historic records continue to be digitized and we are working toward making public records easier to access for departmental staff and the public.



Colin DeLuca, 2021-2022 C.L.E.R.K. Intern

C.L.E.R.K. INTERNSHIP PROGRAM

The Community Leadership through Education, Responsibility, and Kindness (CLERK) Internship Program has had thirty enthusiastic individuals graduate from the program since its inception in 2012. The CLERK Internship Program is a year-round opportunity for high school students, college students, postgraduates, and professionals to gain valuable experience working in local government. The program is modeled on citizen and servant leadership, where interns gain professional skills while contributing to Chelmsford's local government as active participants and community representatives.

I am honored to serve as your Town Clerk and to continue the tradition of excellence in public service that has been a long-standing expectation in this office. It is a privilege to work alongside an inspirational and amazing team of dedicated people every day. Many thanks to Assistant Town Clerk Maria Vasquez, Voter Registration Coordinator Jennifer Almeida and Departmental Assistant, Pamela Gilchrest.

Respectfully Submitted:
 Patricia E. Dzuris, CMC, CMMC
 Town Clerk



Board of Registrars

The Board of Registrars, as directed by State and Federal Election Laws and by the Secretary of Commonwealth, provides voters in the Town of Chelmsford the opportunity to participate in their government through voting. The success of the democratic process requires the Board of Registrars to conduct fair, transparent elections that accurately reflect the intent of the electorate. To achieve this objective, the Registrars have two primary functions: register voters and conduct elections.

The Board of Registrars, through the Town Clerk's Office, offers a comprehensive year-round program of voter registration and voter outreach. Using the statewide Central Voter Registration System (VRIS) database, the Registrars, and the Office of the Town Clerk: determine the eligibility of voters; maintain the voter registration records and street file database; process absentee ballot applications; certify candidate nomination petitions and proposed town meeting articles; and provide public voter/census information, access to electronic lists of registered voters, and absentee applicants.

Election logistics also include recruiting and training election officers; testing election equipment; overseeing polling places and absentee voting; preparing ballots; providing information to the public; compiling election returns; and posting unofficial election results on the Town's website on election night. In addition, the Office of the Town Clerk receives and provides public access to candidates' campaign contribution and expenditure reports.

All Chelmsford voters who are US citizens, who attain the age of 18 by the election date, and register to vote by the voter registration deadline, are eligible to vote. Registering to

vote has become a very convenient process. Qualified individuals can now register to vote online by visiting the Secretary of Commonwealth's website. Eligible persons may also register to vote in person at the Town Clerk's Office during business hours, or a mail-in voter registration form may be requested by calling the Clerk's Office. Voter registration applications are also available online by visiting the Secretary of Commonwealth's website.

The Registrars and Town Clerk perform additional functions that include developing voter information lists; creating policies and procedures to comply with federal and state laws; responding to public inquiries; and receiving suggestions and feedback from voters, campaigns, candidates, elected officials, and the press.

As of 1/1/2022, Chelmsford is now comprised of eleven voting precincts, which are located at the following locations:

Precincts 1 and 2:

Chelmsford Senior Center
75 Groton Road North Chelmsford

Precincts 3, 4, 5, 6, 7, and 8:

McCarthy Middle School Gymnasium
250 North Rd.

Precincts 9, 10 and 11:

Town Offices, 50 Billerica Road

Respectfully submitted by the Board of Registrars,

Patricia E. Dzuris, CMC, CMMC, Town Clerk
Curtis B. Barton, Chairman
James M. Lane, Jr., Member
Thomas R. Fall, Member



Board of Registrars

LEGEND			
A - Conservative Party	J - Green Rainbow	R - Republican	AA - Pizza Party
B - Natural Law Party	K - Constitution Party	S - Socialist	BB - American Term Limits
C - New World Council	L - Libertarian	T - Interdependent 3rd Party	CC - United Independent Party
D - Democrat	M - Timesizing Not Downsizing	U - Unenrolled	DD - Twelve Visions Party
E - Reform Party	N - New Alliance Party	V - America First Party	EE - Latino-Vote Party
F - Rainbow Coalition	O - MA Independent Party	W - Veterans Party America	FF - The People's Party
G - Green Party USA	P - Prohibition Party	X - Pirate Party	
H - We the People	Q - American Independent Party	Y - World Citizens Party	

Voting Strength as of December 31, 2021 Enrolled Voters																					
Precinct	A	AA	CC	D	E	EE	G	H	J	K	L	O	Q	R	S	T	U	X	Y	Z	TOTALS
1	5	1	9	679					2		14	1	1	292			1977				2981
2	2		15	719							15	3	3	250	2	3	1781		1	2	2796
3			6	613			2		3	1	8	3	1	319		2	1904				2862
4	3	1	5	632		1		1	2		12	2	2	348	1	2	1959	2			2973
5	3		8	661					1		19	2	4	309	1	2	2002				3012
6	2	2	3	649			1		1		9	2		299	1	1	1998				2968
7	1		3	608					1		5	3	1	336		2	1925				2885
8			6	553	1	1					12	1		275		1	1898				2748
9			2	626			1		2		13	1	1	284			2074	1			3004
Totals	16	4	57	5740	1	2	3	1	12	1	107	18	13	2712	5	13	17518	3	1	2	26229

COUNT OF RESIDENTS AS OF 12/31/2021					
1		2525	456	625	3606
2		2208	588	549	3345
3		2459	403	588	3450
4		2446	527	769	3742
5		2595	417	629	3641
6		2524	444	723	3691
7		2619	266	679	3564
8		2410	338	651	3399
9		2627	377	596	3600
Total		22413	3816	5809	32038

Total Voters 26229



Fall 2021 Town Meeting Warrant Articles

ARTICLE	DESCRIPTION	TOWN MEETING VOTE
2	Cemetery Improvement and Development Fund	Carries by unanimous consent under consent agenda
3	Appropriate Commonwealth Transportation Infrastructure Fund Monies	Carries by unanimous consent under consent agenda
4	Sewer Construction Stabilization Fund	Carries by unanimous consent under consent agenda
5	Affordable Housing Stabilization Fund	Carries by unanimous consent under consent agenda
6	Funding for Collective Bargaining Agreements	No Action Taken
7	Unpaid Bills Prior Fiscal Year	Carries by unanimous consent under consent agenda
8	Amend Fiscal Year 2022 Operating Budget	No Action Taken
9	Roadway and Sidewalk Construction	Carries by two-thirds vote
10	Sewer Capital Improvements	No Action Taken
11	PFAS Remediation at 54 Richardson Road	Carries by unanimous consent
12	Freeman Lake Weed Control	Carries by unanimous consent
13	Transfer Free Cash to Reduce Fiscal Year 2022 Property Tax Levy	Carries by majority vote as amended
14	Transfer Free Cash to the General Stabilization Fund	Carries by majority vote
15	Community Preservation Fund – Rescind Unexpended Appropriations	Carries by unanimous consent under consent agenda
16	Community Preservation Fund – Rescind Unexpended Warren-Pohl Borrowing	Carries by unanimous consent under consent agenda
17	Charter Amendment - Housing Authority Tenant Board Member	Carries by two-thirds vote
18	Charter Amendment – Town Meeting Member Candidates for Re-Election	Carries by two-thirds vote
19	Charter Amendment – Town Meeting Member Election Process for Tie Votes	Carries by two-thirds vote
20	Charter Amendment – Town Meeting Member Vacancy Requirement of 10 Votes	Carries by two-thirds vote
21	General Bylaw Amendment – Prohibition of Meeting During Elections	Carries by majority vote



Fall 2021 Town Meeting Warrant Articles

ARTICLE	DESCRIPTION	TOWN MEETING VOTE
22	General Bylaw Amendment – Demolition Delay Bylaw Property Inventory	Carries by majority vote
23	Zoning Bylaw Amendment – Stormwater Design Guidelines - Purpose and Intent	Carries by two-thirds vote under consent agenda
24	Zoning Bylaw Amendment – Stormwater Design Guidelines – Parking and Loading Area	Carries by two-thirds vote under consent agenda
25	Zoning Bylaw Amendment – Stormwater Design Guidelines - Acreage	Carries by two-thirds vote under consent agenda
26	Zoning Bylaw Amendment – Stormwater Design Guidelines – New Subsection G	Carries by two-thirds vote under consent agenda
27	Zoning Bylaw Amendment – Stormwater Design Guidelines – Stormwater Handbook	Carries by two-thirds vote under consent agenda
28	Zoning Bylaw Amendment – Stormwater Design Guidelines – New Subsection 7	Carries by two-thirds vote under consent agenda
29	Zoning Bylaw Amendment – Stormwater Design Guidelines – Landscaping Definition	Carries by two-thirds vote under consent agenda
30	Easements for Dunshire Drive Culverts	Carries by two-thirds vote



Fall 2021 Annual Town Meeting October 18, 2021

The first session of the 2021 Fall Annual Town Meeting was opened at the Chelmsford Senior Center 75 Groton Road, Chelmsford, MA 01863, and called to order at 7:30 PM by Town Moderator Jon H. Kurland on Monday, October 18, 2021. Notice was sent to all Town Meeting Representatives on September 20, 2021. The Moderator called for a moment of silence to recognize the passing of precinct 8 Town Meeting Representative, Patricia Magnell. Town Clerk Patricia Dzuris swore in Town Meeting Representatives that were absent for the first session of the spring annual town meeting. There were 115 Town Meeting Representatives present which satisfied the quorum requirement of 82 Representatives. The Moderator reviewed the rules of decorum. This session of Town Meeting was recorded by Chelmsford Telemedia and can be viewed at the following link: https://youtu.be/mfutR_7ke_8

ARTICLE 1. To hear reports of the Town Officers and Committees; or act in relation thereto.

SUBMITTED BY: Select Board

MOTION UNDER ARTICLE 1. I move that the Town hear reports of the Town Officers and Committees.

SUBMITTED BY: Select Board

Fire Chief Gary Ryan gave an update on Engine #2 North Fire Station construction

Finance Director, John Sousa reviewed the five year financial forecast.

Town Manager Paul Cohen reviewed the proposed allocation of free cash.

CONSENT AGENDA

I move that the Town consider at this time, under a consent agenda, the following ten warrant articles:

Article 2: Cemetery Improvement and Development Fund;

Article 3: Commonwealth Transportation Infrastructure Fund;

Article 4: Sewer Construction Stabilization Fund;

Article 5: Affordable Housing Stabilization Fund;

Article 6: Funding for Collective Bargaining Agreements;

Article 7: Unpaid Bills from Prior Fiscal Year

Article 8: Amend Fiscal Year 2022 Operating Budget

Article 10: Sewer Capital Improvements

Article 15: Rescind Unexpended CPC Appropriations

Article 16: Rescind Unissued CPC Borrowing Authority

The Moderator asked for a motion to add Articles 2, 3, 4, 5, 6, 7, 8, 10, 15, and 16 to the consent agenda. Samuel Poulten of precinct 8 made the motion and the motion was seconded from the floor.

Recommendations:

Finance Committee: Unanimously recommends consideration of Articles 2, 3, 4, 5, 6, 7, 8, 10, 15 and 16 under a consent agenda.

Select Board: Unanimously recommends consideration of Articles 2, 3, 4, 5, 6, 7, 8, 10, 15 and 16 under a consent agenda.

The electronic voting devices registered the following votes:

YES: 114 NO: 3 Abstentions: 0

MOTION TO CONSIDER THE CONSENT AGENDA: Carries by majority vote.



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October 18, 2021

ARTICLE 2. To see if the Town will vote to transfer a sum of money from the Sale of Graves and Lots Account to the Cemetery Improvement and Development fund; or act in relation thereto.

SUBMITTED BY: Cemetery Commission

MOTION UNDER ARTICLE 2. I move that the Town transfer \$50,000 from the Sale of Graves and Lots Account to the Cemetery Improvement and Development Fund.

SUBMITTED BY: Cemetery Commission

ARTICLE 3. To see if the Town will vote to appropriate the sum of \$5,758.00, received by the Town from the Commonwealth Transportation Infrastructure Fund, to address the impact of transportation network services on municipal roads, bridges and other transportation infrastructure, or any other public purpose substantially related to the operation of transportation network services in the Town, including, but not limited to, the complete streets program established in Massachusetts General Laws Chapter 90I, Section 1, and other programs that support alternative modes of transportation; or act in relation thereto.

SUBMITTED BY: Town Manager

MOTION UNDER ARTICLE 3. I move that the Town appropriate \$5,758.00, that was received by the Town from the Commonwealth Transportation Infrastructure Fund, to fund traffic safety improvements.

SUBMITTED BY: Town Manager

ARTICLE 4. To see if the Town will vote to transfer from Free Cash a sum of money to the Sewer Construction Stabilization Fund; or act in relation thereto.

SUBMITTED BY: Town Manager

MOTION UNDER ARTICLE 4. I move that the Town transfer \$83,045 from Free Cash to the Sewer Construction Stabilization Fund.

SUBMITTED BY: Town Manager

ARTICLE 5. To see if the Town will vote to transfer a sum of money that has been received by the Town under the Town's inclusionary housing zoning bylaw to the Affordable Housing Stabilization Fund; or act in relation thereto.

SUBMITTED BY: Town Manager

MOTION UNDER ARTICLE 5. I move that the Town transfer \$16,250 that has been received by the Town under the Town's inclusionary housing zoning bylaw to the Affordable Housing Stabilization Fund.

SUBMITTED BY: Town Manager

ARTICLE 6. To see if the Town will vote to raise and appropriate, and/or transfer from available funds, a sum of money to be used to fund employee contract agreements between the Town and its collective bargaining units; or act in relation thereto.

SUBMITTED BY: Town Manager

MOTION UNDER ARTICLE 6. I move that the Town take no action under this Article.

SUBMITTED BY: Town Manager

ARTICLE 7. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money with which to pay bills of previous fiscal years; or act in relation thereto.

SUBMITTED BY: Town Manager

Four-Fifths Vote

MOTION UNDER ARTICLE 7. I move that the Town raise and appropriate \$200.60 for the payment of a prior fiscal year invoice for a police detail payment to the Town of Dracut for work that was performed on June 8, 2016 and was invoiced to the Town of Chelmsford on October 31, 2016.

SUBMITTED BY: Town Manager

Four-Fifths Vote



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ARTICLE 8. To see if the Town will vote to amend the Fiscal Year 2022 operating budget adopted under Articles 4, 5, and 6 of the Warrant for the Spring Annual Town Meeting held on June 17, 2021; or act in relation thereto.

SUBMITTED BY: Town Manager

MOTION UNDER ARTICLE 8. I move that the Town take no action under this Article.

SUBMITTED BY: Town Manager

ARTICLE 10. To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a sum of money to correct, remedy, repair, prevent and prohibit any and all forms of infiltration or inflow from groundwater and other sources of leakage into pipes, facilities and other components of the sewer system; or act in relation thereto.

SUBMITTED BY: Town Manager

MOTION UNDER ARTICLE 10. I move that the Town take no action under this Article.

SUBMITTED BY: Town Manager

ARTICLE 15. To see if the Town will vote to rescind excess appropriations from capital improvement funds and unexpended appropriations from completed projects whose source of funding is the Community Preservation Fund and to return said unexpended funds to the Community Preservation Fund; or act in relation thereto.

SUBMITTED BY: Community Preservation Committee

MOTION UNDER ARTICLE 15. I move that the Town rescind unexpended appropriations under the following Town Meeting warrant articles:

- **\$89,656** voted under Article 23 of the Warrant for the April 29, 2019, Spring Annual Town Meeting and Article 21 of the Warrant for the April 30, 2018, Spring Annual Town Meeting from the Community Preservation General Reserve for the rehabilitation

and restoration of land for recreational use.

- **\$46,630** voted under Article 23 of the Warrant for the April 29, 2019, Spring Annual Town Meeting from the Community Preservation General Reserve for the purpose of open space preservation activities.
- **\$6,000** voted under Article 26 of the Warrant for the April 29, 2019, Spring Annual Town Meeting from the Community Preservation General Reserve for the construction of Varney Playground Tennis and Pickleball Courts.
- **\$ 3,500** voted under Article 15 of the Warrant for the October 15, 2018, Fall Annual Town Meeting for the Community Preservation General Reserve for the Fairview Cemetery Wall Restoration.
- **\$200** voted under Article 22 of the Warrant for the April 30, 2018, Spring Annual Town Meeting from the Community Preservation General Reserve for the Restoration of the Stage at the Chelmsford Center for the Arts.

And to return unexpended funds to the Community Preservation Reserve Fund.

SUBMITTED BY: Community Preservation Committee

ARTICLE 16. To see if the Town will vote to rescind the \$75,000 authorized, but unissued, balance of the \$1,200,000 borrowing authorized under Article 1 at the August 24, 2020 Special Town Meeting for the acquisition of three parcels of land for open space pursuant to Chapters 44 and 44B of the General Laws, which amount is no longer needed to pay costs of completing the project for which it was approved; or act in relation thereto.

SUBMITTED BY: Community Preservation Committee

MOTION UNDER ARTICLE 16. I move that the Town rescind the \$75,000 authorized, but unissued, balance of the \$1,200,000 borrowing authorized under Article 1 at the August 24, 2020 Special Town Meeting for the acquisition



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of three parcels of land for open space pursuant to Chapters 44 and 44B of the General Laws, which amount is no longer needed to pay costs of completing the project for which it was approved.

SUBMITTED BY: Community Preservation Committee

Recommendations:

Finance Committee: Unanimously recommends consideration of Articles 2, 3, 4, 5, 7, 15 and 16 under the consent agenda no action under articles 6, 8 & 10

Select Board: Unanimously recommends consideration of Articles 2, 3, 4, 5, 7, 15 and 16 under the consent agenda no action under articles 6, 8 & 10

The electronic voting devices registered the following votes:

YES: 119 NO: 0 Abstentions: 0

MOTION UNDER THE CONSENT AGENDA: Carries by unanimous consent.

ARTICLE 9. To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a sum of money to fund roadway and sidewalk construction; or act in relation thereto.

SUBMITTED BY: Town Manager

Two-Thirds Vote

MOTION UNDER ARTICLE 9. I move that the Town transfer \$1,987,640 from Free Cash to fund roadway and sidewalk construction.

SUBMITTED BY: Town Manager

Two-Thirds Vote

Recommendations:

Finance Committee: Unanimously recommends approval of Article 9.

Select Board: Unanimously recommends approval of Article 9.

The electronic voting devices registered the following votes:

YES: 119 NO: 1 Abstentions: 0

MOTION UNDER ARTICLE 9: Carries by two-thirds vote.

Article 10 no action taken under the consent agenda

ARTICLE 11. To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a sum of money to remediate PFAS in the soil and groundwater at the Town's highway yard located at 54 Richardson Road; or act in relation thereto.

SUBMITTED BY: Town Manager

MOTION UNDER ARTICLE 11. I move that the Town transfer \$600,000 from Free Cash to remediate PFAS in the soil and groundwater at the Town's highway yard located at 54 Richardson Road.

SUBMITTED BY: Town Manager

Recommendations:

Finance Committee: Unanimously recommends approval of Article 11.

Select Board: Unanimously recommends approval of Article 11.

The electronic voting devices registered the following votes:

YES: 120 NO: 0 Abstentions: 0

MOTION UNDER ARTICLE 11: Carries by unanimous consent.

ARTICLE 12. To see if the Town will vote raise and appropriate, transfer from available funds and/or borrow a sum of money to treat non-native, invasive aquatic plant species that are threatening the overall health of Freeman Lake;



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or act in relation thereto.

SUBMITTED BY: Town Manager

MOTION UNDER ARTICLE 12. I move that the Town raise and appropriate \$65,000 to treat non-native, invasive aquatic plant species that are threatening the overall health of Freeman Lake.

SUBMITTED BY: Town Manager

Recommendations:

Finance Committee: Unanimously recommends approval of Article 12.

Select Board: Unanimously recommends approval of Article 12.

The electronic voting devices registered the following votes:

YES: 121 NO: 0 Abstentions: 0

MOTION UNDER ARTICLE 12: Carries by unanimous consent.

ARTICLE 13. To see if the Town will vote to transfer from Free Cash a sum of money to reduce the Fiscal Year 2022 property tax levy; or act in relation thereto.

SUBMITTED BY: Town Manager

MOTION UNDER ARTICLE 13. I move that the Town transfer from Free Cash \$2,000,000 to reduce the Fiscal Year 2022 property tax levy.

SUBMITTED BY: Town Manager

Katherine Duffett of precinct 7 submitted the following amendment to Article 13:

AMENDMENT UNDER ARTICLE 13: Strike \$2,000,000 add \$1,000,000.

The electronic voting devices registered the following votes:

YES: 57 NO: 64 Abstentions: 0

AMENDMENT UNDER ARTICLE 13: Fails to carry.

Katherine Duffett of precinct 7 made a motion to reconsider the previous amendment.

The electronic voting devices registered the following votes:

YES: 72 NO: 48 Abstentions: 0

MOTION TO RECONSIDER AMENDMENT UNDER ARTICLE 13: Carries by majority vote.

RECONSIDERED AMENDMENT UNDER ARTICLE 13: Strike \$2,000,000 add \$1,000,000.

The electronic voting devices registered the following votes:

YES: 78 NO: 40 Abstentions: 0

AMENDMENT UNDER ARTICLE 13: Carries by majority vote.

MOTION UNDER ARTICLE 13 AS AMENDED. I move that the Town transfer from Free Cash \$1,000,000 to reduce the Fiscal Year 2022 property tax levy.

SUBMITTED BY: Town Manager

Recommendations:

Finance Committee: Unanimously recommends approval of Article 13.

Select Board: Unanimously recommends approval of Article 13.

The electronic voting devices registered the following votes:

YES: 102 NO: 17 Abstentions: 0

MOTION UNDER ARTICLE 13: Carries by majority.

ARTICLE 14. To see if the Town will vote to transfer from Free Cash a sum of money to the General Stabilization Fund; or act in relation thereto.

SUBMITTED BY: Town Manager



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MOTION UNDER ARTICLE 14. I move that the Town transfer from Free Cash \$2,000,000 to the General Stabilization Fund.

SUBMITTED BY: Town Manager

Recommendations:

Finance Committee: Unanimously recommends approval of Article 14.

Select Board: Unanimously recommends approval of Article 14.

The electronic voting devices registered the following votes:

YES: 109 NO: 3 Abstentions: 4

MOTION UNDER ARTICLE 14: Carries by majority vote.

ARTICLE 17. To see if the Town will vote, pursuant to the provisions of Massachusetts General Laws Chapter 43B, Section 10 and Section 7-1 of the Town Charter, to amend the Town Charter, Part III, Section 3-11 Housing Authority, by amending the text in the paragraph (a) as follows:

(a) Composition, Term of Office. There shall be a housing authority composed of five members serving terms of five years each, so arranged that the term of one member expires each year. ~~Four~~ Three members shall be elected by the voters, the fourth member shall be a Town Appointed Tenant Board Member in accordance with the provisions of Chapter 121B of the Massachusetts General Laws, and the fifth member shall be appointed by the Secretary of Communities and Development of the Commonwealth.

; or act in relation thereto.

SUBMITTED BY: Town Manager

Two-Thirds Vote

MOTION UNDER ARTICLE 17. I move that the Town, pursuant to the provisions of Massachusetts General Laws Chapter 43B,

Section 10 and Section 7-1 of the Town Charter, amend the Town Charter, Part III, Section 3-11 Housing Authority, by amending the text in the paragraph (a) as follows:

(a) Composition, Term of Office. There shall be a housing authority composed of five members serving terms of five years each, so arranged that the term of one member expires each year. ~~Four~~ Three members shall be elected by the voters, the fourth member shall be a Town Appointed Tenant Board Member in accordance with the provisions of Chapter 121B of the Massachusetts General Laws, and the fifth member shall be appointed by the Massachusetts Department of Housing and Community Development.

SUBMITTED BY: Town Manager

Two-Thirds Vote

Recommendations:

Finance Committee: Unanimously recommends approval of Article 17.

Select Board: Unanimously recommends approval of Article 17.

The electronic voting devices registered the following votes:

YES: 102 NO: 2 Abstentions: 3

MOTION UNDER ARTICLE 17: Carries by two-thirds vote.

ARTICLE 18. To see if the Town will vote, pursuant to the provisions of Massachusetts General Laws Chapter 43B, Section 10 and Section 7-1 of the Town Charter, to amend the Town Charter, Part II, Section 2-3(c) relative to Town Meeting Membership, by inserting the underlined text as follows:

(c) Candidates for Re-election. Elected incumbent town meeting members may seek re-election within their current precincts by notifying the Town Clerk's office of their intent to do so by using the appropriate forms supplied by



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the Town Clerk.

; or act in relation thereto.

SUBMITTED BY: Board of Registrars

Two-Thirds Vote

MOTION UNDER ARTICLE 18. I move that the Town, pursuant to the provisions of Massachusetts General Laws Chapter 43B, Section 10 and Section 7-1 of the Town Charter, amend the Town Charter, Part II, Section 2-3(c) relative to Town Meeting Membership, by inserting the underlined text as follows:

(c) Candidates for Re-election. Elected incumbent town meeting members may seek re-election within their current precincts by notifying the Town Clerk's office of their intent to do so by using the appropriate forms supplied by the Town Clerk.

SUBMITTED BY: Board of Registrars

Two-Thirds Vote

Recommendations:

Finance Committee: Unanimously recommends approval of Article 18.

Select Board: Unanimously recommends approval of Article 18.

The electronic voting devices registered the following votes:

YES: 109 NO: 4 Abstentions: 0

MOTION UNDER ARTICLE 18: Carries by two-thirds vote.

ARTICLE 19. To see if the Town will vote, pursuant to the provisions of Massachusetts General Laws Chapter 43B, Section 10 and Section 7-1 of the Town Charter, to amend the Town Charter, Part II, Section 2-4 relative to Election, by amending the text in the second paragraph as follows:

In the event of a tie vote in the office of town

meeting member the town clerk shall, within seven days of the election, ~~call all of the town meeting members of that precinct together at a convenient place~~ notify elected town meeting members within that precinct of the vacancy. Under the supervision of the town clerk, any such tie shall ~~then and there~~ be broken by ballots cast by the elected town meeting members ~~present~~ participating.

; or act in relation thereto.

SUBMITTED BY: Board of Registrars

Two-Thirds Vote

MOTION UNDER ARTICLE 19. I move that the Town, pursuant to the provisions of Massachusetts General Laws Chapter 43B, Section 10 and Section 7-1 of the Town Charter, amend the Town Charter, Part II, Section 2-4 relative to Election, by amending the text in the second paragraph as follows:

In the event of a tie vote in the office of town meeting member the town clerk shall, within seven days of the election, ~~call all of the town meeting members of that precinct together at a convenient place~~ notify elected town meeting members within that precinct of the vacancy. Under the supervision of the town clerk, any such tie shall ~~then and there~~ be broken by ballots cast by the elected town meeting members ~~present~~ participating.

SUBMITTED BY: Board of Registrars

Two-Thirds Vote

Recommendations:

Finance Committee: Unanimously recommends approval of Article 19.

Select Board: Unanimously recommends approval of Article 19.

The electronic voting devices registered the following votes:

YES: 115 NO: 2 Abstentions: 0

MOTION UNDER ARTICLE 19: Carries by two-thirds vote.



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ARTICLE 20. To see if the Town will vote, pursuant to the provisions of Massachusetts General Laws Chapter 43B, Section 10 and Section 7-1 of the Town Charter, to amend the Town Charter, Part II, Section 2-5(d) relative to Vacancies, by inserting the underlined text as follows:

(d) Filling vacancies. Any vacancy in the full number of town meeting members from any precinct shall be filled by the person receiving the highest number of votes among the defeated candidates at the last election. In order to be eligible to fill a vacancy, a write-in candidate shall have received at least ten (10) votes in the most recent election. In the absence of such candidate, the vacancy shall be filled until the next annual town election by the remaining town meeting members from the precinct, from among the voters in said precinct. ; or act in relation thereto.

SUBMITTED BY: Board of Registrars
Two-Thirds Vote

MOTION UNDER ARTICLE 20. I move that the Town, pursuant to the provisions of Massachusetts General Laws Chapter 43B, Section 10 and Section 7-1 of the Town Charter, amend the Town Charter, Part II, Section 2-5(d) relative to Vacancies, by inserting the underlined text as follows:

(d) Filling vacancies. Any vacancy in the full number of town meeting members from any precinct shall be filled by the person receiving the highest number of votes among the defeated candidates at the last election. In order to be eligible to fill a vacancy, a write-in candidate shall have received at least ten (10) votes in the most recent election. In the absence of such candidate, the vacancy shall be filled until the next annual town election by the remaining town meeting members from the precinct, from among the voters in said precinct.

SUBMITTED BY: Board of Registrars
Two-Thirds Vote

Recommendations:

Finance Committee: Unanimously recommends approval of Article 20.

Select Board: Unanimously recommends approval of Article 20.

The electronic voting devices registered the following votes:

YES: 115 NO: 15 Abstentions: 0

MOTION UNDER ARTICLE 20: Carries by two-thirds vote.

ARTICLE 21. To see if the Town will vote to amend the Town Code by adding a new section to Chapter 106 Officers, Boards and Committees as follows:

Section 106-8 Prohibition of Meetings During Elections.

No multiple member body of the town shall conduct a meeting during the election hours of a municipal or state election that is occurring within the town.

; or act in relation thereto.

SUBMITTED BY: Town Manager

MOTION UNDER ARTICLE 21. I move that the Town amend the Town Code by adding a new section to Chapter 106 Officers, Boards and Committees as follows:

Section 106-8 Prohibition of Meetings During Elections.

No multiple member body of the town shall conduct a meeting during the election hours of a municipal or state election that is occurring within the town. For the purpose of this section, election hours of a municipal or state election shall include only the hours in which live voting is taking place on election day, and shall not



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count early voting prior to election day.

SUBMITTED BY: Town Manager

Recommendations:

Finance Committee: No action pending clarification of Article 21, which was received.

Select Board: Unanimously recommends approval of Article 21.

The electronic voting devices registered the following votes:

YES: 106 NO: 3 Abstentions: 0

MOTION UNDER ARTICLE 21: Carries by majority vote.

ARTICLE 22. To see if the Town will vote to amend Chapter 16, Buildings, Demolition of the Town Code by amending the text in Section 16.2, paragraph B (1) as follows:

Notice of intent to demolish: No demolition permit shall be issued for any building or structure that was constructed 75 or more years prior to the year of the application, other than in conformity with the provisions of this chapter. The property owner shall first file an application for a demolition permit with the Inspector of Buildings, and the Inspector of Buildings shall forward a copy of such application within one week to the Historical Commission, the Select Board, and the Planning Board. The application shall be reviewed by the Historical Commission at its next regular meeting. Such application shall be in the form provided and established by the Inspector of Buildings in consultation with the Historical Commission and shall include a copy of the demolition plan, a description of the building or structure to be demolished, the reasons for the demolition and the proposed reuse of the property, including a written description or concept plan describing the proposed reuse. ~~If the property owner is unable to specify the exact age of the building or structure, the application shall so state, and shall set forth the best-known~~

~~estimate of age and the basis for such estimate.~~

The property owner shall provide an inventory of the building or structure to be demolished.

The inventory is to be prepared by an historic preservation consultant, following approved state guidelines.

; or act in relation thereto.

SUBMITTED BY: Historical Commission

MOTION UNDER ARTICLE 22. I move that the Town amend Chapter 16, Buildings, Demolition of the Town Code by amending the text in Section 16.2, paragraph B (1) as follows:

Notice of intent to demolish: No demolition permit shall be issued for any building or structure that was constructed 75 or more years prior to the year of the application, other than in conformity with the provisions of this chapter. The property owner shall first file an application for a demolition permit with the Inspector of Buildings, and the Inspector of Buildings shall forward a copy of such application within one week to the Historical Commission, the Select Board, and the Planning Board. The application shall be reviewed by the Historical Commission at its next regular meeting. Such application shall be in the form provided and established by the Inspector of Buildings in consultation with the Historical Commission and shall include a copy of the demolition plan, a description of the building or structure to be demolished, the reasons for the demolition and the proposed reuse of the property, including a written description or concept plan describing the proposed reuse. ~~If the property owner is unable to specify the exact age of the building or structure, the application shall so state, and shall set forth the best-known estimate of age and the basis for such estimate.~~ The property owner shall provide an inventory of the building or structure to be demolished. The inventory is to be prepared by an historic preservation consultant, following approved state guidelines.

SUBMITTED BY: Historical Commission



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Recommendations:

Finance Committee: Majority recommends approval of Article 22.

Select Board: Unanimously recommends approval of Article 22.

The electronic voting devices registered the following votes:

YES: 98 NO: 12 Abstentions: 2

MOTION UNDER ARTICLE 22: Carries by majority vote.

CONSENT AGENDA

I move that the Town consider at this time, under a consent agenda, Warrant Articles 23 through 29 which pertain to proposed amendments to the Town zoning bylaws regarding stormwater design guidelines.

SUBMITTED BY: Town Manager

S. George Zaharoolis of precinct 3 made a motion to add articles 23, 24, 25, 26, 27, 28 & 29 to consent agenda #2. Motion seconded by Colleen Stansfield of precinct 1.

ARTICLE 23. To see if the Town will vote to amend the Town Code, Chapter 195 "Zoning Bylaw" by amending Article V, Purpose and Intent, Subsection (5) by adding the following underlined language:

5. Reduce impervious surfaces and stormwater runoff through sustainable design and encourage use of Low Impact Development (LID) or green infrastructure.

; or act in relation thereto.

SUBMITTED BY: Town Manager

Two-Thirds Vote

MOTION UNDER ARTICLE 23. I move that the Town to amend the Town Code, Chapter 195 "Zoning Bylaw" by amending Article V,

Purpose and Intent, Subsection (5) by adding the following underlined language:

5. Reduce impervious surfaces and stormwater runoff through sustainable design and encourage use of Low Impact Development (LID) or green infrastructure.

SUBMITTED BY: Town Manager

Two-Thirds Vote

ARTICLE 24. To see if the Town will vote to amend the Town Code, Chapter 195 "Zoning Bylaw" by revising Section 195-21 Parking and loading area design and location, by adding the following underlined language to the following subsections and by striking the language shown in strikethrough in the following subsections:

195-21(H): Continuous curbing shall be provided to control access, drainage and damage. Unless a portion of a project has been designed specifically as an LID stormwater management feature, curb only, saw tooth curb, and curb cut edge treatments are allowed.

195-21(J)(3): Street entrances shall be designed consistent with the Massachusetts Amendments to the Manual on Uniform Traffic Control Devices (MUTCD) and the Municipal Traffic Code Massachusetts Department of Public Works Traffic Regulations, Section 10A-9 or subsequent revisions.

195-21(K): Pervious parking materials. Turf grid systems, pervious pavers, gravel and similar parking materials are allowed for supplemental parking areas where excess parking is necessary on a temporary basis in addition to required parking. Some specific applications may include places of worship, parks and recreation facilities, or public and private schools. as part of a comprehensive stormwater management design, including LID and green infrastructure. Use of pervious materials is subject to the approval of the Town Engineer. Off-street parking facilities surfaced with pervious materials may be allowed



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by special permit from the Planning Board.
; or act in relation thereto.

SUBMITTED BY: Town Manager
Two-Thirds Vote

MOTION UNDER ARTICLE 24. I move that the Town amend the Town Code, Chapter 195 "Zoning Bylaw" by revising Section 195-21 Parking and loading area design and location, by adding the following underlined language to the following subsections and by striking the language shown in strikethrough in the following subsections:

195-21(H): Continuous curbing shall be provided to control access, drainage and damage. Unless a portion of a project has been designed specifically as an LID stormwater management feature, curb only, saw tooth curb, and curb cut edge treatments are allowed.

195-21(J)(3): Street entrances shall be designed consistent with the Massachusetts Amendments to the Manual on Uniform Traffic Control Devices (MUTCD) and the Municipal Traffic Code Massachusetts Department of Public Works Traffic Regulations, Section 10A-9 or subsequent revisions.

195-21(K): Pervious parking materials. Turf grid systems, pervious pavers, gravel and similar parking materials are allowed for supplemental parking areas where excess parking is necessary on a temporary basis in addition to required parking. Some specific applications may include places of worship, parks and recreation facilities, or public and private schools, as part of a comprehensive stormwater management design, including LID and green infrastructure. Use of pervious materials is subject to the approval of the Town Engineer. Off-street parking facilities surfaced with pervious materials may be allowed by special permit from the Planning Board.

SUBMITTED BY: Town Manager
Two-Thirds Vote

ARTICLE 25. To see if the Town will vote to amend the Town Code, Chapter 195 "Zoning Bylaw" by revising 195-40(C) by adding the following underlined language and striking the language shown in strikethrough:

No area or areas totaling two acres one acre or more on any parcel or contiguous parcels in the same ownership, or part of a larger development shall have existing vegetation clear-stripped or be filled six inches or more so as to destroy existing vegetation unless in conjunction with agricultural activity; or unless necessarily incidental to construction on the premises under a currently valid building permit; or unless within streets which are either public or designated on an approved subdivision plan; or unless a special permit is approved by the Planning Board on condition that runoff will be controlled, erosion avoided and either a constructed surface or cover vegetation will be provided not later than the first full spring season immediately following completion of the stripping operation. No stripped area or areas which are allowed by special permit shall remain through the winter without a temporary cover of winter rye or similar plant material being provided for soil control, except in the case of agricultural activity where such temporary cover would be infeasible.

; or act in relation thereto.

SUBMITTED BY: Town Manager
Two-Thirds Vote

MOTION UNDER ARTICLE 25. I move that the Town amend the Town Code, Chapter 195 "Zoning Bylaw" by revising 195-40(C) by adding the following underlined language and striking the language shown in strikethrough:

No area or areas totaling two acres one acre or more on any parcel or contiguous parcels in the same ownership, or part of a larger development shall have existing vegetation clear-stripped or be filled six inches or more so as to destroy existing vegetation unless in conjunction with agricultural activity; or unless necessarily incidental to construction on the premises under



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a currently valid building permit; or unless within streets which are either public or designated on an approved subdivision plan; or unless a special permit is approved by the Planning Board on condition that runoff will be controlled, erosion avoided and either a constructed surface or cover vegetation will be provided not later than the first full spring season immediately following completion of the stripping operation. No stripped area or areas which are allowed by special permit shall remain through the winter without a temporary cover of winter rye or similar plant material being provided for soil control, except in the case of agricultural activity where such temporary cover would be infeasible.

SUBMITTED BY: Town Manager

Two-Thirds Vote

ARTICLE 26. To see if the Town will vote to amend the Town Code, Chapter 195 "Zoning Bylaw" by revising Section 195-41 by adding a new subsection G as follows:

(G) To minimize runoff through green infrastructure and low impact design (LID).

; or act in relation thereto.

SUBMITTED BY: Town Manager

Two-Thirds Vote

MOTION UNDER ARTICLE 26. I move that the Town amend the Town Code, Chapter 195 "Zoning Bylaw" by revising Section 195-41 by adding a new subsection G as follows:

(G) To minimize runoff through green infrastructure and low impact design (LID).

SUBMITTED BY: Town Manager

Two-Thirds Vote

ARTICLE 27. To see if the Town will vote to amend the Town Code, Chapter 195 "Zoning Bylaw" by revising Section 195-104(E)(4) by adding the following underlined language and

striking the language shown in strikethrough:

The site plan shall be accompanied by drainage calculations stamped by a registered professional engineer. The stormwater system design shall conform to the current Mass Department of Environmental Protection Stormwater Management Standards and Stormwater Handbook Policy See Section 2.6 of the Planning Board Site Plan and Special Permit Regulations for further criteria. For a full list of design requirements, refer to the Chelmsford DPW Stormwater Management Regulations.

; or act in relation thereto.

SUBMITTED BY: Town Manager

Two-Thirds Vote

MOTION UNDER ARTICLE 27. I move that the Town amend the Town Code, Chapter 195 "Zoning Bylaw" by revising Section 195-104(E)(4) by adding the following underlined language and striking the language shown in strikethrough:

The site plan shall be accompanied by drainage calculations stamped by a registered professional engineer. The stormwater system design shall conform to the current Mass Department of Environmental Protection Stormwater Management Standards and Stormwater Handbook Policy See Section 2.6 of the Planning Board Site Plan and Special Permit Regulations for further criteria. For a full list of design requirements, refer to the Chelmsford DPW Stormwater Management Regulations.

SUBMITTED BY: Town Manager

Two-Thirds Vote

ARTICLE 28. To see if the Town will vote to amend the Town Code, Chapter 195 "Zoning Bylaws" by revising Section 195-104(E) by adding a new subsection (7) as follows:

(7) Low Impact Development (LID) site planning and design strategies must be utilized to the maximum extent feasible. These may include



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but are not limited to reduction of impervious surfaces, disconnection of impervious surfaces, bioretention (rain gardens), and infiltration systems.

; or act in relation thereto.

SUBMITTED BY: Town Manager

Two-Thirds Vote

MOTION UNDER ARTICLE 28. I move that the Town amend the Town Code, Chapter 195 "Zoning Bylaws" by revising Section 195-104(E) by adding a new subsection (7) as follows:

(7) Low Impact Development (LID) site planning and design strategies must be utilized to the maximum extent feasible. These may include but are not limited to reduction of impervious surfaces, disconnection of impervious surfaces, bioretention (rain gardens), and infiltration systems.

SUBMITTED BY: Town Manager

Two-Thirds Vote

ARTICLE 29. To see if the Town will vote to amend the Town Code, Chapter 195 "Zoning Bylaw" by revising Section 195-108 by adding the following definition of Landscaping:

Landscaping: The process of making a yard or other piece of land more attractive by altering the existing design, adding ornamental features, and planting trees and shrubs. This can include green infrastructure or Low Impact Design/Development (LID), bioretention areas, vegetated swales, planter boxes, rainwater harvesting systems, natural channel design and other vegetated practices.

; or act in relation thereto.

SUBMITTED BY: Town Manager

Two-Thirds Vote

MOTION UNDER ARTICLE 29. I move that the Town amend the Town Code, Chapter 195 "Zoning Bylaw" by revising Section 195-108 by

adding the following definition of Landscaping:

Landscaping: The process of making a yard or other piece of land more attractive by altering the existing design, adding ornamental features, and planting trees and shrubs. This can include green infrastructure or Low Impact Design/Development (LID), bioretention areas, vegetated swales, planter boxes, rainwater harvesting systems, natural channel design and other vegetated practices.

SUBMITTED BY: Town Manager

Two-Thirds Vote

Recommendations:

Finance Committee: Unanimously recommends approval of Articles 23, 24, 25, 26, 27, and 29, majority recommends Article 28 under the consent agenda.

Select Board: Unanimously recommends approval of Articles 23, 24, 25, 26, 27, 28, and 29 under the consent agenda.

Planning Board: Unanimously recommends approval of Articles 23, 24, 25, 26, 27, 28, and 29 under the consent agenda.

The electronic voting devices registered the following votes:

YES: 108 NO: 2 Abstentions: 0

MOTION UNDER CONSENT AGENDA: Carries by two-thirds vote.

ARTICLE 30. To see if the Town will vote to acquire the following easements, for the purpose of constructing culverts on Dunshire Drive and maintaining Deep Brook as depicted on a working plan by the Chelmsford DPW. A copy of said working plan is attached to this warrant and is available for viewing at the Town Clerk's Office:

8 Dunshire Drive, Assessor's ID: 8-10-31

10 Dunshire Drive, Assessor's ID: 8-14-7



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- 16 Dunshire Drive, Assessor's ID: 8-14-10
- 17 Dunshire Drive, Assessor's ID: 8-10-34
- 19 Dunshire Drive, Assessor's ID: 8-10-29
- 20 Dunshire Drive, Assessor's ID: 8-14-6
- 24 Dunshire Drive, Assessor's ID: 8-14-4
- 38 Dunshire Drive, Assessor's ID: 8-14-5

And further to authorize the Select Board to acquire these easements through any and all legal means available under the General Laws of the Commonwealth, including, without limitation, by donation, purchase, and/or eminent domain, and to authorize the Select Board to negotiate and execute all necessary and proper contracts and agreements; or act in relation thereto.

SUBMITTED BY: Town Manager

Two-Thirds Vote

MOTION UNDER ARTICLE 30. I move that the Town acquire the following easements, for the purpose of constructing culverts on Dunshire Drive and maintaining Deep Brook as depicted on a working plan by the Chelmsford DPW. A copy of said working plan is attached to this warrant and is available for viewing at the Town Clerk's Office:

- 8 Dunshire Drive, Assessor's ID: 8-10-31
- 10 Dunshire Drive, Assessor's ID: 8-14-7
- 16 Dunshire Drive, Assessor's ID: 8-14-10
- 17 Dunshire Drive, Assessor's ID: 8-10-34
- 19 Dunshire Drive, Assessor's ID: 8-10-29
- 20 Dunshire Drive, Assessor's ID: 8-14-6
- 24 Dunshire Drive, Assessor's ID: 8-14-4
- 38 Dunshire Drive, Assessor's ID: 8-14-5

And further to authorize the Select Board to acquire these easements through any and all legal means available under the General Laws of the Commonwealth, including, without limitation, by donation, purchase, and/or eminent domain, and to authorize the Select Board to negotiate

and execute all necessary and proper contracts and agreements.

SUBMITTED BY: Town Manager

Two-Thirds Vote

Recommendations:

Finance Committee: Unanimously recommends approval of Article 30.

Select Board: Unanimously recommends approval of Article 30.

The electronic voting devices registered the following votes:

YES: 106 NO: 2 Abstentions: 1

MOTION UNDER ARTICLE 30: Carries by two-thirds vote.

S. George Zaharoolis of precinct 3 made a motion to adjourn and the motion was seconded from the floor. The Town Moderator adjourned the 2021 Fall Annual Town at 10:54 PM.

Respectfully Submitted,

Patricia E. Dzuris

Town Clerk



Special Town Meeting February 24, 2022

The 2022 Special Town Meeting was opened at the Chelmsford High School Gymnasium, 200 Richardson Road, Chelmsford, MA 01863, and called to order at 7:30 PM by Town Moderator Jon H. Kurland on Thursday, February 24, 2022. Notice was sent to all Town Meeting Representatives via email on January 28, 2022. There were 89 Town Meeting Representatives present which satisfied the quorum requirement of 82 Representatives. The Moderator reviewed the rules of decorum. This session of Town Meeting was recorded by Chelmsford Telemedia and can be viewed at the following link: <https://www.youtube.com/watch?v=I6MX3o6xE7c>

Town Manager, Paul Cohen, presented Article 1.

ARTICLE 1. To see if the Town will vote to authorize the Select Board to acquire for the purpose of obtaining a secure and public right of way along Esther Drive containing 11,140 square feet as depicted on a plan of land entitled "Roadway Easement, Ledge Road – Esther Drive, Chelmsford, Massachusetts" prepared by Chelmsford Department of Public Works Engineering Division, dated October 2021. The subject parcel is identified by the town assessors' office as Map 7, Block 4, Lot 32. The subject parcel contains frontage on Ledge Road, Esther Drive and Oak Hill Road and contains 1.37 acres and shown as Lot 2 upon a plan recorded with the Middlesex North Registry of Deeds in Plan Book 171 Plan 145. The purpose of this taking is to allow for the construction and roadway safety improvements to provide safe access from the homes located on Esther Drive and Ledge Road as set forth in the right of way plan and to further permit school bus access to the dwellings on Esther Drive.

And further to authorize the Select Board to acquire these parcels or easements through any and all means available under the General Laws of the Commonwealth including without limitation by donation, purchase and/or eminent domain; or act in relation thereto.

SUBMITTED BY: **Select Board**
Two-Thirds Vote

MOTION ARTICLE 1. I move that the Town authorize the Select Board to acquire an easement for the purpose of obtaining a secure and public right of way along Esther Drive containing 11,140 square feet as depicted on a plan of land entitled "Roadway Easement, Ledge Road – Esther Drive, Chelmsford, Massachusetts" prepared by Chelmsford Department of Public Works Engineering Division, dated October 2021. The subject parcel is identified by the town assessors' office as Map 7, Block 4, Lot 32. The subject parcel contains frontage on Ledge Road, Esther Drive and Oak Hill Road and contains 1.37 acres and shown as Lot 2 upon a plan recorded with the Middlesex North Registry of Deeds in Plan Book 171 Plan 145. The purpose of this taking is to allow for the construction and roadway safety improvements to provide safe access from the homes located on Esther Drive and Ledge Road as set forth in the right of way plan and to further permit school bus access to the dwellings on Esther Drive.

And further to authorize the Select Board to acquire these parcels or easements through any and all means available under the General Laws of the Commonwealth including, without limitation, by donation, purchase and/or eminent domain.

SUBMITTED BY: **Select Board**
Two-Thirds Vote



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Recommendations:

Finance Committee: Unanimously recommends approval of Article 1.
 Select Board: Unanimously recommends approval of Article 1.
 The electronic voting devices registered the following votes:

YES: 90 NO: 0 Abstentions: 0

MOTION UNDER ARTICLE 1: Carries by unanimous consent

Town Manager Cohen introduced Finance Director, John Sousa, who presented Article 2.

ARTICLE 2. To see if the Town will vote to authorize the Select Board to acquire by purchase, gift, eminent domain, or otherwise, a parcel of land containing .04 acres, more or less, which is identified as Fourth Avenue, shown as Lot 4 on Assessor’s Map 18, Block 75, and more fully described in a deed recorded in the Middlesex North Registry of Deeds in Book 4976, Page 317, said parcel to be held under the care, custody, and control of the Select Board for general municipal purposes; and further to appropriate a sum of money to fund said acquisition, including related legal and other costs incidental and related thereto; and further authorize the Select Board and Town Manager to take all actions necessary to acquire said parcel; or act in relation thereto.

SUBMITTED BY: Town Manager
Two-Thirds Vote

MOTION ARTICLE 2. I move that the Town authorize the Select Board to acquire through any and all means available under the General Laws of the Commonwealth including, without limitation, by purchase, gift, eminent domain, or otherwise, a parcel of land containing .04 acres, more or less, which is identified as Fourth Avenue, shown as Lot 4 on Assessor’s Map 18,

Block 75, and more fully described in a deed recorded in the Middlesex North Registry of Deeds in Book 4976, Page 317, said parcel to be held under the care, custody, and control of the Select Board for general municipal purposes; and further authorize the Select Board and Town Manager to take all actions necessary to acquire said parcel.

SUBMITTED BY: Town Manager
Two-Thirds Vote

Recommendations:

Finance Committee: Unanimously recommends approval of Article 2.
 Select Board: Unanimously recommends approval of Article 2.
 The electronic voting devices registered the following votes:

YES: 94 NO: 1 Abstentions: 0

MOTION UNDER ARTICLE 2: Carries by two-thirds vote

Town Manager Cohen presented Article 3.

ARTICLE 3. To see if the Town will vote to transfer from available funds a sum of money to be used to fund employee contract agreements between the Town and its collective bargaining units; or act in relation thereto.

SUBMITTED BY: Town Manager
Two-Thirds Vote

MOTION ARTICLE 3. I move that the Town transfer \$82,050 from the General Stabilization Fund to fund an employee contract agreement between the Town and AFSCME Local 1703, Council 93 Dispatchers for the period of July 1, 2019 – June 30, 2022.

SUBMITTED BY: Town Manager
Two-Thirds Vote



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Recommendations:

Finance Committee: Unanimously recommends approval of Article 3.

Select Board: Unanimously recommends approval of Article 3.

The electronic voting devices registered the following votes:

YES: 93 NO: 0 Abstentions: 1

MOTION UNDER ARTICLE 3: Carries by unanimous consent

Town Manager Cohen presented Article 4

ARTICLE 4. To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a certain sum of money to install a new ice-rink refrigeration system, including the building transformer and other electrical upgrades, at the Town-owned building commonly known as the Chelmsford Forum, which is located on two parcels of land located at 123 Brick Kiln Road, Chelmsford and 2 Brick Kiln Road, North Billerica; and to authorize the Treasurer, with the approval of the Select Board, to borrow said funds under the provisions of G.L. c.44 and/or any other enabling authority and to issue bonds or notes of the Town therefore; or act in relation thereto.

**SUBMITTED BY: Town Manager
Two-Thirds Vote**

MOTION ARTICLE 4. I move that the Town appropriate \$1,530,000 for the purchase and installation of a new ice-rink refrigeration system, including the building transformer and other electrical upgrades, at the Town-owned building commonly known as the Chelmsford Forum, which is located on two parcels of land located at 123 Brick Kiln Road, Chelmsford and 2 Brick Kiln Road, North Billerica; and to meet this appropriation the Town authorize

the Treasurer, with the approval of the Select Board, to borrow \$1,530,000 under Chapter 44 of the General Laws or any other enabling authority; and authorize the Town Manager to take any other action necessary or convenient to carry out the project.

**SUBMITTED BY: Town Manager
Two-Thirds Vote**

Recommendations:

Finance Committee: Unanimously recommends approval of Article 4.

Select Board: Unanimously recommends approval of Article 4.

The electronic voting devices registered the following votes:

YES: 98 NO: 1 Abstentions: 1

MOTION UNDER ARTICLE 4: Carries by two-thirds vote

Town Moderator asked for vote to allow non-residents to present

YES: 91 NO: 5 Abstentions: 2

Motion to allow non-residents to present carries by majority vote.

Town Manager Cohen introduced Community Development Director, Evan Belansky, who presented Article 5.

ARTICLE 5. To see if the Town will vote to amend the Town Code, Chapter 195 "Zoning Bylaw" by inserting a new Article XXV, UMass West Multi-Family Housing Overlay District, which provides as follows:

UMASS WEST MULTI-FAMILY OVERLAY DISTRICT (UMW MFOD)

195-148: PURPOSE AND INTENT:

The Purpose of this overlay is to regulate the



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development of multifamily dwelling units by establishing eligibility requirements and reasonable conditions for construction, in conformance with Chapter 358 of The Acts of 2020 and G. L. c. 40A, §5.

195-149: ESTABLISHMENT AND APPLICABILITY:

The locations and boundaries of this overlay district are hereby established and made part of this bylaw as shown on the UMass West Multi-Family Housing Overlay District Map, dated 11/10/2021.

The Multi-Family Housing Overlay District regulations of this article shall be the sole regulation for properties in the UMW MFOD. Except as specifically incorporated herein, any other provisions of the Town of Chelmsford Zoning Bylaws ("Bylaws") shall not apply to a development of Multifamily Dwelling Units or Age Restricted Multifamily Dwelling Units under this Overlay. Any owner of property in this UMW MFOD may choose to develop their property under the underlying zoning without regard to the UMW MFOD. If not already specifically incorporated elsewhere in the UMW MFOD, the UMW MFOD specifically incorporates the following sections of the Bylaws:

Article III, §195-8, Nonconforming Uses and Structures,

Article IV, §195-10, Existing Nonconforming Lots

Article IV, §196-14, Height Restrictions on Certain Accessory Structures,

Article VI, Fairs, Carnivals and Similar Events,

Article VII, §195-34, Outdoor Illumination,

Article VIII, Environmental Protection Standards,

Article XIII, Wireless Communications Facilities,

Article XIII A, Commercial Solar Photovoltaic Facility

Article XIV, Aquifer Protection District,

Article XV, Floodplain District,

Article XIX, Administration and Enforcement, and

Article XX, Terminology.

195-150: DEFINITIONS:

Multifamily Dwelling: A multifamily dwelling designed for and occupied by three or more family dwelling units, in any configuration, in one building or multiple buildings (whether or not attached) on a single lot, and the buildings accessory thereto.

Affordable Housing Multifamily Dwelling: Multifamily dwellings featuring one hundred percent (100%) affordable housing units, with such units affordable to households making no more than eighty percent (80%) of Area Median Income.

195-151: ALLOWED USES:

BY RIGHT

Multifamily Dwellings, projects with a total of 2 dwelling units per acre or less

Affordable Housing Multifamily Dwellings, projects with a total of 2 dwelling units per acre or less

BY RIGHT, WITH SITE PLAN REVIEW (Per Section 15 of the UMW MFOD)

Multifamily Dwellings greater than 2 dwelling units per acre

Affordable Housing Multifamily Dwellings, greater than 2 dwelling units per acre

Uses permitted in the underlying zoning district are allowed as set forth in the Use Regulations Schedule of the Bylaw.



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195-152: DESIGN STANDARDS:

Multifamily Dwellings or Affordable Housing Multifamily Dwellings designed under the UMW MFOD shall meet the following standards:

Any development site proposed for Multifamily Dwellings shall have a minimum lot area of ten (10) acres and a minimum frontage of 50 feet on a public or private way that is open for public use. However, the Planning Board may waive the minimum lot frontage on a public or private way open to public use, provided that a substitute private access road into the site area will be constructed with the reduced frontage. Provided that a lot created pursuant to the UMW MFOD shall not be required to obtain access through the lot's legal frontage and projects may have shared driveways; or

Any development site proposed for Affordable Housing Multifamily Dwellings shall have a minimum lot area of two (2) acres and a minimum frontage of 20 feet on a public or private way that is open for public use or on a driveway. However, the Planning Board may waive the minimum lot frontage on a public way, private way open to public use, or on a driveway, provided that a suitable private access road into the site area can be constructed with the reduced frontage. Provided that a lot created pursuant to the UMW MFOD shall not be required to obtain access through the lot's legal frontage and projects and lots may have shared driveways.

Any roadway or access drive located within 50 feet of a property line shall be shielded from the property line by a buffer of vegetated screening satisfactory to the Building Commissioner for any "by right" project and the Planning Board, for projects requiring site plan approval, between the roadway and property line for the entire length of the roadway within the 50-foot area. Provided that

lots created pursuant to the UMW MFOD shall not be required to provide such buffer between lot lines shared with other lots in the UMW MFOD.

The required minimum distance between buildings that are structurally connected by roofing, fencing, or other means that is not enclosed or heated shall be determined by the Building Commissioner for "by right" projects and the Planning Board for projects requiring site plan approval. Other dimensional parameters shall be determined based on aesthetics, practicality of design, and the design's effect on the development.

Within the UMW MFOD all dwelling units shall comply with the following minimum net floor area requirements, measured as living area, unless the Planning Board authorizes a reduction by waiver during the Site Plan approval process:

- (1) Studio Unit: 500 Square feet
- (2) One-Bedroom Unit: 600 Square feet
- (3) Two-Bedroom Unit: 900 Square feet
- (4) Three-Bedroom Unit: 1,200 Square feet

195-153: DENSITY:

Maximum density shall be fifteen dwelling units per acre for Multifamily Dwellings and shall be thirty dwelling units per acre for Affordable Housing Multifamily Dwellings.

No more than 25% of the total site area within the wetlands and/or flood plain shall be used in calculating maximum density for the site.

195-154: BUILDING AND PARKING COVERAGE:

The maximum coverage of any lot with Multifamily Dwellings, including garages, carports, and surface parking areas, shall not exceed 45 percent of the site area. Notwithstanding the foregoing, any lot



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with only Affordable Housing Multifamily Dwellings may have up to 65 percent maximum coverage of its site available for use by all buildings, garages, carports, and surface parking areas.

195-155: SETBACKS:

Building and Structure Setbacks:

FRONT, SIDE AND REAR YARDS: No building or structure shall be erected within thirty feet (30') of any property line abutting a public or private street, existing as of the date of adoption of this by-law, or within twenty feet (20') of any other property boundary area, excluding any internal lot line or roadway created as part of a project within the UMW MFOD.

Parking Setbacks:

FRONT, SIDE AND REAR YARDS: No parking area shall be constructed within twenty-five feet (25') of any property line abutting a public or private street or within twenty-five feet (25') of any other property boundary area, excluding any internal lot line created as part of a project within the UMW MFOD.

195-156: BUILDING HEIGHT:

The maximum building height shall be fifty-six feet (56') unless waived by the Planning Board. The maximum number of stories shall be four (4) stories and there shall be no roof mounted equipment other than rooftop solar, which shall not be included in the calculation of building height.

195-157: UTILITIES:

Services. All utilities shall be installed underground unless otherwise approved by the Planning Board.

195-158: RECREATIONAL AND OPEN SPACE:

Fifty percent (50%) of the total lot area for Multifamily Dwellings (including wetlands) shall be set aside as recreational and open space. The open space shall remain free from structures, parking and drives, and such area shall be left either in its natural state, landscaped, or developed for outdoor recreational facilities. Outdoor recreational facilities may include incidental recreational structures such as boardwalks and pathways, and may also include swimming pools and decks, patio areas, grill stations, fire pits, hammocks, tables and seating, playground(s), bocce turf courts, landscaping and dog parks and other similar features. Thirty-five percent (35%) of the total lot area (including wetlands) shall be set aside as recreational and open space in any lot with Affordable Housing Multifamily Dwellings. Any area transferred to another entity by deed, easement or other similar document that includes criteria for preservation as open space shall continue to be included in the recreational and open space and density calculations for the developed site.

195-159: PARKING:

Multifamily Dwellings:

Off-Street Parking spaces shall be provided at a rate of not less than 1.6 parking spaces per unit, which shall include both resident and guest parking and the Planning Board shall have authority during site plan approval to require up to an additional 65 parking spaces which shall be banked and shall not be constructed unless warranted by demand.

Affordable Housing Multifamily Dwellings:

Off Street Parking provision shall be made for not less than nine-tenths (.9) of a parking space per unit, which shall include both resident and guest parking.



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The required parking spaces may be located on surface parking lots, in accessory garages, in a dedicated parking area on the lot. When the parking spaces are located outside, the area used for parking shall be graded and drained so as to prevent surface water accumulation within the parking area and to prevent surface water runoff to an adjoining property or the public way. During Site Plan review, the Planning Board may permit a reduction in the size of some parking spaces to allow compact parking spaces.

Dimensions of outdoor parking spaces shall be a minimum of 9 feet by 19 feet.

Dimensions of indoor parking garage spaces shall be a minimum of 9 feet by 18 feet.

195-160: LANDSCAPING:

Perimeter Buffer: Where existing dense plantings do not exist, the perimeter of the developed portion of a project site shall be supplemented with landscaping that will serve to reduce abutters' view of the project and enhance existing mature vegetative buffer where possible. A perimeter fence may be installed within required setbacks to provide additional physical barriers for security and/or additional screening.

Parking Buffer: There shall be plantings along the edge and interiors of the surface parking areas to mitigate the heat island effect caused by surface parking. Efforts will be made to ensure that any plantings within the parking area will visually connect the project with the existing mature vegetation buffer.

Landscaping Around Structures. There shall be plantings along the perimeter of the buildings where possible and consistent with the Massachusetts Fire Code.

195-161: ARCHITECTURAL DESIGN STANDARDS.

The material selections and detailing of the

proposed buildings will be consistent with New England architecture complimenting the surrounding neighborhood.

Residential Buildings shall be constructed with a minimum of two stories.

A lighting plan shall be required in conjunction with the site plan review. Lighting shall be designed to illuminate the subject property and shall not encroach onto abutting properties. All lighting shall be directed away from adjoining property with no light spillover and shall comply with Section 195-34 of the Bylaws.

195-162: SITE PLAN REVIEW:

Sections 195-104 C(1), D, E, F, G, H and J shall apply to projects within the UMW MFOD.

A site plan, as specified in § 195-104.

Narrative analyses of the consequences of the proposed development, including evaluation of the following concerns at a level of detail appropriate to the scale of development proposed, as determined by the Planning Board:

Natural environment. Groundwater and surface water quality, groundwater level, stream flows, erosion and siltation, vegetation removal (especially rare species and mature trees) and wildlife habitats.

Public services. Traffic safety and congestion, need for water system improvements and need for public sewerage.

Visual environment. Visibility of buildings and parking and visual consistency with existing development in the area.

195-163: VALIDITY OF DECISION:

Approval of a Site Plan shall remain valid and shall run with the land indefinitely, provided that a valid building permit has been issued and construction has commenced, including



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site work, within three years after the site plan approval decision issues, which time shall be extended by the time required to adjudicate any appeal from such approval. For purposes of Projects that are phased, the commencement of construction or substantial use on any Project phase shall constitute commencement of construction of all remaining phases of the Project. This three year period may also be extended for a specific period of time by majority vote of the Planning Board if it find the project proponent is actively pursuing other required permits for the project or that there is other good cause for the failure to commence construction within the three year period. Requests for extensions must be filed with the Planning Board prior to the expiration of the three-year period.

If submittal of a building permit application has not been made within three years after the decision is issued (or any Planning Board approved extension of the three-year period), then Site Plan Review approval shall be null and void, and no construction shall thereafter commenced unless a new Site Plan Review is approved in accordance with the provisions of this Section.

195-164: WAIVERS:

The Planning Board is specifically authorized to waive any requirements in the UMW MFOD. The Board shall base its decision upon findings that the waivers will provide for improved aesthetics created by the design, and practicality of design to lessen environmental, neighborhood, and public service impacts and provided that the Planning Board shall consider, as applicable to the proposed waivers:

Social, economic or community needs which are served by the proposal;

Traffic flow and safety, including parking and loading;

Adequacy of utilities and other public services;
 Neighborhood character and social structures;
 Impacts on the natural environment; and
 Potential fiscal impact, including impact on Town services, tax base and employment.

195:165: APPEALS:

Any decision issued by the Planning Board under this UMW MFOD may be appealed to a court of competent jurisdiction pursuant to G. L. c. 40A, § 17.

195-166: SEVERABILITY:

In the event that one or more of the provisions of this article are determined to be illegal or unenforceable by a court of competent jurisdiction, then the illegality or unenforceability of any such provision shall not affect the validity of any other provision of this article which remains in full force and effect.

; or act in relation thereto.

**SUBMITTED BY: Planning Board
 Majority Vote**

Christine Bowman of Precinct 4 made a motion to table Article 5.

The electronic voting devices registered the following votes:

YES: 12 NO: 86 Abstentions: 1
 Motion to table fails to carry

MOTION ARTICLE 5. I move that the Town amend the Town Code, Chapter 195 "Zoning Bylaw" by inserting a new Article XXV, UMass West Multi-Family Housing Overlay District, which provides as follows:

UMASS WEST MULTI-FAMILY OVERLAY DISTRICT (UMW MFOD)



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195-148: PURPOSE AND INTENT:

The Purpose of this overlay is to regulate the development of multifamily dwelling units by establishing eligibility requirements and reasonable conditions for construction, in conformance with Chapter 358 of The Acts of 2020 and G. L. c. 40A, §5.

195-149: ESTABLISHMENT AND APPLICABILITY:

The locations and boundaries of this overlay district are hereby established and made part of this bylaw as shown on the UMass West Multi-Family Housing Overlay District Map, dated 11/10/2021.

The Multi-Family Housing Overlay District regulations of this article shall be the sole regulation for properties in the UMW MFOD. Except as specifically incorporated herein, any other provisions of the Town of Chelmsford Zoning Bylaws ("Bylaws") shall not apply to a development of Multifamily Dwelling Units or Age Restricted Multifamily Dwelling Units under this Overlay. Any owner of property in this UMW MFOD may choose to develop their property under the underlying zoning without regard to the UMW MFOD. If not already specifically incorporated elsewhere in the UMW MFOD, the UMW MFOD specifically incorporates the following sections of the Bylaws:

Article III, §195-8, Nonconforming Uses and Structures,

Article IV, §195-10, Existing Nonconforming Lots

Article IV, §196-14, Height Restrictions on Certain Accessory Structures,

Article VI, Fairs, Carnivals and Similar Events,

Article VII, §195-34, Outdoor Illumination,

Article VIII, Environmental Protection Standards,

Article XIII, Wireless Communications Facilities,

Article XIII A, Commercial Solar Photovoltaic Facility

Article XIV, Aquifer Protection District,

Article XV, Floodplain District,

Article XIX, Administration and Enforcement, and

Article XX, Terminology.

195-150: DEFINITIONS:

Multifamily Dwelling: A multifamily dwelling designed for and occupied by three or more family dwelling units, in any configuration, in one building or multiple buildings (whether or not attached) on a single lot, and the buildings accessory thereto.

Affordable Housing Multifamily Dwelling: Multifamily dwellings featuring one hundred percent (100%) affordable housing units, with such units affordable to households making no more than eighty percent (80%) of Area Median Income.

195-151: ALLOWED USES:

BY RIGHT

Multifamily Dwellings, projects with a total of 2 dwelling units per acre or less

Affordable Housing Multifamily Dwellings, projects with a total of 2 dwelling units per acre or less

BY RIGHT, WITH SITE PLAN REVIEW (Per Section 15 of the UMW MFOD)

Multifamily Dwellings greater than 2 dwelling units per acre

Affordable Housing Multifamily Dwellings, greater than 2 dwelling units per acre

Uses permitted in the underlying zoning district are allowed as set forth in the Use



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Regulations Schedule of the Bylaw.

195-152: DESIGN STANDARDS:

Multifamily Dwellings or Affordable Housing Multifamily Dwellings designed under the UMW MFOD shall meet the following standards:

Any development site proposed for Multifamily Dwellings shall have a minimum lot area of ten (10) acres and a minimum frontage of 50 feet on a public or private way that is open for public use. However, the Planning Board may waive the minimum lot frontage on a public or private way open to public use, provided that a substitute private access road into the site area will be constructed with the reduced frontage. Provided that a lot created pursuant to the UMW MFOD shall not be required to obtain access through the lot's legal frontage and projects may have shared driveways; or

Any development site proposed for Affordable Housing Multifamily Dwellings shall have a minimum lot area of two (2) acres and a minimum frontage of 20 feet on a public or private way that is open for public use or on a driveway. However, the Planning Board may waive the minimum lot frontage on a public way, private way open to public use, or on a driveway, provided that a suitable private access road into the site area can be constructed with the reduced frontage. Provided that a lot created pursuant to the UMW MFOD shall not be required to obtain access through the lot's legal frontage and projects and lots may have shared driveways.

Any roadway or access drive located within 50 feet of a property line shall be shielded from the property line by a buffer of vegetated screening satisfactory to the Building Commissioner for any "by right" project and the Planning Board, for projects requiring site plan approval, between the roadway and property line for the entire length of the

roadway within the 50-foot area. Provided that lots created pursuant to the UMW MFOD shall not be required to provide such buffer between lot lines shared with other lots in the UMW MFOD.

The required minimum distance between buildings that are structurally connected by roofing, fencing, or other means that is not enclosed or heated shall be determined by the Building Commissioner for "by right" projects and the Planning Board for projects requiring site plan approval. Other dimensional parameters shall be determined based on aesthetics, practicality of design, and the design's effect on the development.

Within the UMW MFOD all dwelling units shall comply with the following minimum net floor area requirements, measured as living area, unless the Planning Board authorizes a reduction by waiver during the Site Plan approval process:

- (1) Studio Unit: 500 Square feet
- (2) One-Bedroom Unit: 600 Square feet
- (3) Two-Bedroom Unit: 900 Square feet
- (4) Three-Bedroom Unit: 1,200 Square feet

195-153: DENSITY:

Maximum density shall be fifteen dwelling units per acre for Multifamily Dwellings and shall be thirty dwelling units per acre for Affordable Housing Multifamily Dwellings.

No more than 25% of the total site area within the wetlands and/or flood plain shall be used in calculating maximum density for the site.

195-154: BUILDING AND PARKING COVERAGE:

The maximum coverage of any lot with Multifamily Dwellings, including garages, carports, and surface parking areas, shall not exceed 45 percent of the site area.



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Notwithstanding the foregoing, any lot with only Affordable Housing Multifamily Dwellings may have up to 65 percent maximum coverage of its site available for use by all buildings, garages, carports, and surface parking areas.

195-155: SETBACKS:

Building and Structure Setbacks:

FRONT, SIDE AND REAR YARDS: No building or structure shall be erected within thirty feet (30') of any property line abutting a public or private street, existing as of the date of adoption of this by-law, or within twenty feet (20') of any other property boundary area, excluding any internal lot line or roadway created as part of a project within the UMW MFOD.

Parking Setbacks:

FRONT, SIDE AND REAR YARDS: No parking area shall be constructed within twenty-five feet (25') of any property line abutting a public or private street or within twenty-five feet (25') of any other property boundary area, excluding any internal lot line created as part of a project within the UMW MFOD.

195-156: BUILDING HEIGHT:

The maximum building height shall be fifty-six feet (56') unless waived by the Planning Board. The maximum number of stories shall be four (4) stories and there shall be no roof mounted equipment other than rooftop solar, which shall not be included in the calculation of building height.

195-157: UTILITIES:

Services. All utilities shall be installed underground unless otherwise approved by the Planning Board.

195-158: RECREATIONAL AND OPEN SPACE:

Fifty percent (50%) of the total lot area for Multifamily Dwellings (including wetlands) shall be set aside as recreational and open space. The open space shall remain free from structures, parking and drives, and such area shall be left either in its natural state, landscaped, or developed for outdoor recreational facilities. Outdoor recreational facilities may include incidental recreational structures such as boardwalks and pathways, and may also include swimming pools and decks, patio areas, grill stations, fire pits, hammocks, tables and seating, playground(s), bocce turf courts, landscaping and dog parks and other similar features. Thirty-five percent (35%) of the total lot area (including wetlands) shall be set aside as recreational and open space in any lot with Affordable Housing Multifamily Dwellings. Any area transferred to another entity by deed, easement or other similar document that includes criteria for preservation as open space shall continue to be included in the recreational and open space and density calculations for the developed site.

195-159: PARKING:

Multifamily Dwellings:

Off-Street Parking spaces shall be provided at a rate of not less than 1.6 parking spaces per unit, which shall include both resident and guest parking and the Planning Board shall have authority during site plan approval to require up to an additional 65 parking spaces which shall be banked and shall not be constructed unless warranted by demand.

Affordable Housing Multifamily Dwellings:

Off Street Parking provision shall be made for not less than nine-tenths (.9) of a parking space per unit, which shall include both resident and guest parking.



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The required parking spaces may be located on surface parking lots, in accessory garages, in a dedicated parking area on the lot. When the parking spaces are located outside, the area used for parking shall be graded and drained so as to prevent surface water accumulation within the parking area and to prevent surface water runoff to an adjoining property or the public way. During Site Plan review, the Planning Board may permit a reduction in the size of some parking spaces to allow compact parking spaces.

Dimensions of outdoor parking spaces shall be a minimum of 9 feet by 19 feet.

Dimensions of indoor parking garage spaces shall be a minimum of 9 feet by 18 feet.

195-160: LANDSCAPING:

Perimeter Buffer: Where existing dense plantings do not exist, the perimeter of the developed portion of a project site shall be supplemented with landscaping that will serve to reduce abutters' view of the project and enhance existing mature vegetative buffer where possible. A perimeter fence may be installed within required setbacks to provide additional physical barriers for security and/or additional screening.

Parking Buffer: There shall be plantings along the edge and interiors of the surface parking areas to mitigate the heat island effect caused by surface parking. Efforts will be made to ensure that any plantings within the parking area will visually connect the project with the existing mature vegetation buffer.

Landscaping Around Structures. There shall be plantings along the perimeter of the buildings where possible and consistent with the Massachusetts Fire Code.

195-161: ARCHITECTURAL DESIGN STANDARDS.

The material selections and detailing of the proposed buildings will be consistent with New England architecture complimenting the surrounding neighborhood.

Residential Buildings shall be constructed with a minimum of two stories.

A lighting plan shall be required in conjunction with the site plan review. Lighting shall be designed to illuminate the subject property and shall not encroach onto abutting properties. All lighting shall be directed away from adjoining property with no light spillover and shall comply with Section 195-34 of the Bylaws.

195-162: SITE PLAN REVIEW:

Sections 195-104 C(1), D, E, F, G, H and J shall apply to projects within the UMW MFOD.

A site plan, as specified in § 195-104.

Narrative analyses of the consequences of the proposed development, including evaluation of the following concerns at a level of detail appropriate to the scale of development proposed, as determined by the Planning Board:

Natural environment. Groundwater and surface water quality, groundwater level, stream flows, erosion and siltation, vegetation removal (especially rare species and mature trees) and wildlife habitats.

Public services. Traffic safety and congestion, need for water system improvements and need for public sewerage.

Visual environment. Visibility of buildings and parking and visual consistency with existing development in the area.



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195-163: VALIDITY OF DECISION:

Approval of a Site Plan shall remain valid and shall run with the land indefinitely, provided that a valid building permit has been issued and construction has commenced, including site work, within three years after the site plan approval decision issues, which time shall be extended by the time required to adjudicate any appeal from such approval. For purposes of Projects that are phased, the commencement of construction or substantial use on any Project phase shall constitute commencement of construction of all remaining phases of the Project. This three year period may also be extended for a specific period of time by majority vote of the Planning Board if it find the project proponent is actively pursuing other required permits for the project or that there is other good cause for the failure to commence construction within the three year period. Requests for extensions must be filed with the Planning Board prior to the expiration of the three-year period.

If submittal of a building permit application has not been made within three years after the decision is issued (or any Planning Board approved extension of the three-year period), then Site Plan Review approval shall be null and void, and no construction shall thereafter commenced unless a new Site Plan Review is approved in accordance with the provisions of this Section.

195-164: WAIVERS:

The Planning Board is specifically authorized to waive any requirements in the UMW MFOD. The Board shall base its decision upon findings that the waivers will provide for improved aesthetics created by the design, and practicality of design to lessen environmental, neighborhood, and public service impacts and provided that the Planning Board shall consider, as applicable to the proposed waivers:

Social, economic or community needs which are served by the proposal;

Traffic flow and safety, including parking and loading;

Adequacy of utilities and other public services;

Neighborhood character and social structures;

Impacts on the natural environment; and

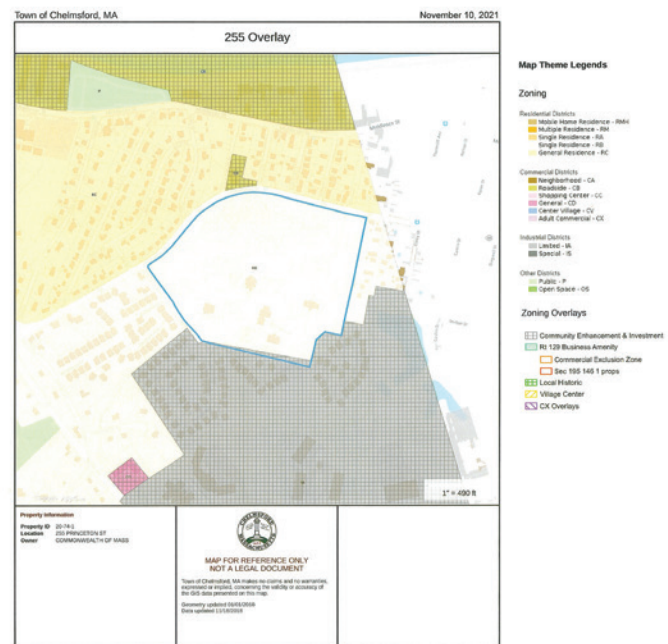
Potential fiscal impact, including impact on Town services, tax base and employment.

195:165: APPEALS:

Any decision issued by the Planning Board under this UMW MFOD may be appealed to a court of competent jurisdiction pursuant to G. L. c. 40A, § 17.

195-166: SEVERABILITY:

In the event that one or more of the provisions of this article are determined to be illegal or unenforceable by a court of competent jurisdiction, then the illegality or unenforceability of any such provision shall not affect the validity of any other provision of this article which remains in full force and effect.





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SUBMITTED BY: Planning Board
Majority Vote

Recommendations:

Finance Committee: Majority recommends approval of Article 5.
 Select Board: Majority recommends approval of Article 5.
 Planning Board: Majority recommends approval of Article 5.
 The electronic voting devices registered the following votes:

YES: 89 NO: 13 Abstentions: 0

MOTION UNDER ARTICLE 5: Carries by majority vote

ARTICLE 6. To see if the Town will vote to appropriate a sum of money from the Affordable Housing Stabilization Fund, the Community Preservation Fund Community Housing Reserve, and/or the Community Preservation Fund General Reserve for the construction of senior affordable housing at 255 Princeton Street, Chelmsford; or act in relation thereto.

SUBMITTED BY: Community Preservation Committee

Two-Thirds Vote

MOTION ARTICLE 6. I move that the Town appropriate \$635,000 from the Affordable Housing Stabilization Fund and \$600,000 from the Community Preservation Fund General Reserve for the construction of senior affordable housing at 255 Princeton Street, Chelmsford.

SUBMITTED BY: Community Preservation Committee

Two-Thirds Vote

Recommendations:

Finance Committee: Unanimously recommends approval of Article 6.
 Select Board: Unanimously recommends approval of Article 6.
 The electronic voting devices registered the following votes:

YES: 92 NO: 1 Abstentions: 0

MOTION UNDER ARTICLE 6: Carries by two-thirds vote

The Moderator recognized a motion and a second from the floor to adjourn. The Town Moderator adjourned the February 24, 2022 Special Town Meeting at 9:59 PM.

Respectfully Submitted,

Patricia E. Dzuris
Town Clerk





Spring 2022 Town Meeting Warrant Article Summary

ARTICLE	DESCRIPTION	TOWN MEETING VOTE
2	Amend Fiscal Year 2022 Operating Budget	Carries by unanimous consent
3	Funding for Collective Bargaining Agreements	No Action
4	Nashoba Valley Technical School FY2023 Assessment	Carries by unanimous consent
5	FY2023 Chelmsford Public Schools Operating Budget	Carries by majority vote
6	FY2023 General Government Operating Budget	Carries by majority vote
7	Finance Committee Reserve Fund	Carries by majority vote under consent agenda
8	FY2023 Capital Budget	Carries by unanimous consent
9	Fiske House Preservation Restriction	Carries by majority vote
10	Purchase of 1 Billerica Road/44 Central Square for Town Center Municipal Parking Lot	Carries by two thirds vote
11	Reconstruction of Chelmsford High School Tennis and Basketball Courts and the Conversion of the McCarthy Middle School Tennis Courts into Additional Parking	Carries by two-thirds vote
12	Citizen Petition - School Bus Tracking System	Withdrawn by proponent
13	Special Education - Chapter 40, Section 13E	Carries by majority vote under consent agenda
14	FY2023 Sewer Enterprise Fund Operating Budget	Carries by majority vote under consent agenda
15	FY2023 Stormwater Management Enterprise Fund Operating Budget	Carries by majority vote under consent agenda
16	FY2023 Forum Ice Rink Enterprise Fund Operating Budget	Carries by majority vote under consent agenda
17	FY2023 PEG Access and Cable Related Enterprise Fund Operating Budget	Carries by majority vote under consent agenda
18	Chelmsford Telemedia Parker School Studio Upgrade	Carries by majority vote under consent agenda
19	FY2023 Golf Course Enterprise Fund Operating Budget	Carries by majority vote under consent agenda
20	Annual Authorization of Departmental Revolving Funds	Carries by majority vote under consent agenda
21	Cemetery Improvement and Development Fund	Carries by majority vote under consent agenda



Spring 2022 Town Meeting

Warrant Article Summary

ARTICLE	DESCRIPTION	TOWN MEETING VOTE
22	Community Action Program Fund	Carries by majority vote under consent agenda
23	Affordable Housing Stabilization Fund	No Action
24	Community Preservation Fund-FY23 Debt Service, Admin. Expenses, & Reserves	Carries by unanimous consent
25	Varney Playground Equipment	Carries by majority vote
26	Center School Playground	Carries by unanimous consent
27	Outdoor Fitness Equipment at Wilson Street & Chelmsford Street – Town-owned Land	Carries by majority vote
28	MacKay Public Library HVAC System Enhancements	Carries by majority vote
29	North Town Hall HVAC System Enhancements	Carries by majority vote
30	Center Town Hall HVAC System Enhancements	Carries by majority vote
31	Grant Easement for Warren-Pohl Property – 115 Parker Road	Carries by majority vote
32	Grant Easement for Warren-Pohl Property – 43 Hall Road	Carries by majority vote
33	Accept Glenview Easement for Emergency Access	Carries by majority vote
34	Accept Northstar Easement for Sewer	Carries by majority vote
35	Authorize Disposition of Summer Street Wetland Parcel	Carries by two thirds vote



Spring Annual Town Meeting

April 25, 2022

The 2022 Spring Annual Town Meeting held at the Chelmsford Senior Center 75 Groton Road, Chelmsford, MA 01863, was called to order at 7:30 PM by Moderator Jon H. Kurland on Monday, April 25, 2022. All stood for the performance of the Star-Spangled Banner by the CHS Band and the Pledge of Allegiance. There were 123 Town Meeting Representatives present which satisfied the quorum requirement of 84 Representatives. Town Clerk, Patricia E. Dzuris swore in the newly Elected Town Meeting Members. Mr. Moderator determined the Warrant was duly and properly posted and reviewed the procedures for Town Meeting. The Town Manager's presentation can be found at the following link: <https://www.townofchelmsford.us/DocumentCenter/View/14141/2022-Spring-Annual-Town-Meeting-Presentation>

The Town Meeting was recorded by Chelmsford Telemedia and can be viewed at the following link: <https://youtu.be/Uv6SmrZ9WV0>

Town Resident, John Sousa in his capacity as Cemetery Commissioner recognized Gerald Hardy for his 48 plus years of service to the Town of Chelmsford as Cemetery Commissioner.

ARTICLE 1. To see if the Town will vote to hear reports of the Town Officers and Committees; or act in relation thereto.

SUBMITTED BY: **Select Board**

MOTION UNDER ARTICLE 1. I move that the Town hear reports of the Town Officers and Committees.

SUBMITTED BY: **Select Board**

Town Manager Paul Cohen introduced S. George Zaharoolis who delivered a report of the Master Plan Update Committee.

CONSENT AGENDA

I move that the Town consider at this time, under a consent agenda, the following 12 warrant articles:

- Article 03: Collective Bargaining Agreements
- Article 07: Finance Committee Reserve Fund
- Article 13: Special Education Reserve Fund
- Article 14: Sewer Enterprise Fund Operating Budget
- Article 15: Stormwater Management Enterprise Fund Operating Budget
- Article 16: Fiscal Year 2022 Forum Ice Rink Enterprise Fund Operating Budget
- Article 17: Fiscal Year 2022 PEG Access & Cable Related Enterprise Fund Operating Budget
- Article 18: Chelmsford Telemedia Parker School Studio Upgrades
- Article 19: Fiscal Year 2022 Golf Course Enterprise Fund Operating Budget
- Article 20: Annual Authorization of Departmental Revolving Funds
- Article 21: Cemetery Improvement and Development Fund
- Article 22: Community Action Program Fund
- Article 23: Affordable Housing Stabilization Fund

SUBMITTED BY: **Town Manager
Two-Thirds Vote**



Spring Annual Town Meeting

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The motion to consider the Consent Agenda made and seconded from the floor.

YES: 124 NO: 5 Abstentions: 1

MOTION TO CONSIDER THE CONSENT AGENDA: Carries by two thirds vote.

CONSENT AGENDA:

ARTICLE 3. To see if the Town will vote to raise and appropriate, and/or transfer from available funds a certain sum of money to be used to fund employee contract agreements between the Town and its collective bargaining units; or act in relation thereto.

SUBMITTED BY: **Town Manager**

MOTION UNDER ARTICLE 3. I move that the Town take no action on this article.

SUBMITTED BY: **Town Manager**

ARTICLE 7. To see if the Town will vote to raise and appropriate, or transfer from available funds such sums of money to be used as a Reserve Fund at the discretion of the Finance Committee for Fiscal Year 2023, as provided in General Laws Chapter 40, Section 6; or act in relation thereto.

SUBMITTED BY: **Town Manager**

MOTION UNDER ARTICLE 7. I move that the Town raise and appropriate \$400,000 to be used as a Reserve Fund at the discretion of the Finance Committee for Fiscal Year 2023, as provided in General Laws Chapter 40, Section 6.

SUBMITTED BY: **Town Manager**

ARTICLE 13. To see if the Town will vote to accept the provisions of Massachusetts General Laws Chapter 40, Section 13E to establish a Special Education Reserve Fund; or act in relation thereto.

SUBMITTED BY: **Town Manager**

MOTION UNDER ARTICLE 13. I move that the Town accept the provisions of Massachusetts General Laws Chapter 40, Section 13E to establish a Special Education Reserve Fund.

SUBMITTED BY: **Town Manager**

ARTICLE 14. To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a certain sum of money for the Fiscal Year 2023 budget to operate the Sewer Enterprise; or act in relation thereto.

SUBMITTED BY: **Town Manager**

MOTION UNDER ARTICLE 14. I move that the Town appropriate the following sums to operate the Sewer Enterprise for Fiscal Year 2023:

Personnel Services:	\$1,225,653
Expenses:	<u>\$3,269,403</u>
Total:	\$4,495,056

And that \$4,495,056 be raised from Sewer Enterprise revenues.

SUBMITTED BY: **Town Manager**



Spring Annual Town Meeting

April 25, 2022

ARTICLE 15. To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a certain sum of money for the Fiscal Year 2023 budget to operate the Stormwater Management Enterprise; or act in relation thereto.

SUBMITTED BY: **Town Manager**

MOTION UNDER ARTICLE 15. I move that the Town appropriate the following sums to operate the Stormwater Management Enterprise for Fiscal Year 2023:

Personnel Services:	\$768,806
Expenses:	<u>\$749,890</u>
Total:	\$1,518,696

And that \$1,518,696 be raised from Stormwater Management Enterprise revenues.

SUBMITTED BY: **Town Manager**

ARTICLE 16. To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a certain sum of money for the Fiscal Year 2023 budget to operate the Forum Ice Rink Enterprise; or act in relation thereto.

SUBMITTED BY: **Town Manager**

MOTION UNDER ARTICLE 16. I move that the Town appropriate \$60,000 in expenses to operate the Chelmsford Forum Ice Rink Enterprise Fund for the Fiscal Year 2023, and that \$60,000 be raised from Chelmsford

Forum Ice Rink Enterprise Fund revenues.

SUBMITTED BY: **Town Manager**

ARTICLE 17. To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a certain sum of money for the Fiscal Year 2023 budget to operate the Cable Television Public, Educational, and Governmental (PEG) Access Enterprise; or act in relation thereto.

SUBMITTED BY: **Town Manager**

MOTION UNDER ARTICLE 17. I move that the Town appropriate the following sums to operate the Cable Television Public, Educational, and Governmental (PEG) Access Enterprise for Fiscal Year 2023:

Personnel Services:	\$411,997
Expenses:	<u>\$193,675</u>
Total:	\$605,672

And that \$605,672 be raised from cable television licensing revenues.

SUBMITTED BY: **Town Manager**

ARTICLE 18. To see if the Town will vote to raise and appropriate or transfer from available funds a certain sum of money for the enhancement of the Chelmsford Telemedia cable access production studio that is located within the Parker Middle School; or act in relation thereto.



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SUBMITTED BY: **Town Manager**

MOTION UNDER ARTICLE 18. I move that the Town transfer \$90,000 from the Cable Television Public, Educational, and Governmental (PEG) Access Enterprise Fund Undesignated Fund Balance for the enhancement of the Chelmsford Telemedia cable access production studio that is located within the Parker Middle School.

SUBMITTED BY: **Town Manager**

ARTICLE 19. To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a certain sum of money for the Fiscal Year 2023 budget to operate the Golf Course Enterprise; or act in relation thereto.

SUBMITTED BY: **Town Manager**

MOTION UNDER ARTICLE 19. I move that the Town appropriate \$30,000 in expenses to operate the Golf Course Enterprise for Fiscal Year 2023 and that \$30,000 be raised from Golf Course Enterprise revenues.

SUBMITTED BY: **Town Manager**

ARTICLE 20. To see if the Town will vote to authorize the following total amount of expenditures for Departmental Revolving Funds for the Fiscal Year 2023 which have been established under the provisions of Chapter 35, Section 6 of the Code of the Town of Chelmsford:

- Dog Pound & Licensing: \$10,000;
- Senior Citizen Trip Program: \$75,000;

- Senior Citizen Respite Care Program: \$75,000;
- Police Cruiser Communications Equipment: \$20,000;
- Fire Life Safety Equipment: \$20,000;
- Sealer of Weights & Measures Inspections: \$40,000;
- Cemetery Wreath/Floral Decorations: \$10,000;
- Onsite Sewage Facility \$75,000;

or act in relation thereto.

SUBMITTED BY: **Town Manager**

MOTION UNDER ARTICLE 20. I move that the Town authorize the following total amount of expenditures for Departmental Revolving Funds for the Fiscal Year 2023 which have been established under the provisions of Chapter 35, Section 6 of the Code of the Town of Chelmsford:

- Dog Pound & Licensing: \$10,000;
- Senior Citizen Trip Program: \$75,000;
- Senior Citizen Respite Care Program: \$75,000;
- Police Cruiser Communications Equipment: \$20,000;
- Fire Life Safety Equipment: \$20,000;
- Sealer of Weights & Measures Inspections: \$40,000;
- Cemetery Wreath/Floral Decorations: \$10,000;
- Onsite Sewage Facility \$75,000;

SUBMITTED BY: **Town Manager**



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ARTICLE 21. To see if the Town will vote to transfer a certain sum of money from the Sale of Graves and Lots to the Cemetery Improvement and Development Fund; or act in relation thereto.

SUBMITTED BY: **Cemetery Commission**

MOTION UNDER ARTICLE 21. I move that the Town transfer \$40,000 from the Sale of Graves and Lots to the Cemetery Improvement and Development Fund.

SUBMITTED BY: **Cemetery Commission**

ARTICLE 22. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to fund the Community Action program established under Article 12 of the Warrant for the April 29, 1996 Spring Annual Town Meeting to provide matching funds to community improvement projects undertaken by individuals and/or organizations within the Town of Chelmsford; or act in relation thereto.

SUBMITTED BY: **Town Manager**

MOTION UNDER ARTICLE 22. I move that the Town raise and appropriate \$10,000 to fund the Community Action program established under Article 12 of the Warrant for the April 29, 1996 Spring Annual Town Meeting to provide matching funds to community improvement projects undertaken by individuals and/or organizations within the Town of Chelmsford.

SUBMITTED BY: **Town Manager**

ARTICLE 23. To see if the Town will vote to transfer a sum of money that has been received by the Town under the Town's inclusionary housing zoning bylaw to the Affordable Housing Stabilization Fund; or act in relation thereto.

SUBMITTED BY: **Town Manager**

MOTION UNDER ARTICLE 23. I move that the Town take no action under this Article.

SUBMITTED BY: **Town Manager**

Recommendations:

Finance Committee: Unanimously recommends approval of Articles 7,13,14,15,16,17,18, 19,20,21,22 and no action on Article 3 and Article 23.

Select Board: Unanimously recommends approval of Articles 7,13,14,15,16,17,18,19,20,21,22 and no action on Article 3 and Article 23. The electronic voting devices registered the following votes:

YES: 134 NO: 2 Abstentions: 1

MOTION UNDER CONSENT AGENDA:
Carries by majority vote.

ARTICLE 2. To see if the Town will vote to amend the Fiscal Year 2022 operating budget adopted under Articles 4, 5, and 6 of the Warrant for the Spring Annual Town Meeting held on June 17, 2021; or act in relation thereto.

SUBMITTED BY: **Town Manager**



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MOTION UNDER ARTICLE 2. I move that the Town amend the Fiscal Year 2022 operating budget adopted under Articles 4, 5, and 6 of the Warrant for the Spring Annual Town Meeting held on June 17, 2021 by transferring \$353,780 from Line Item #17 Benefits and Insurance Expenses to the following budget line items:

- Line Item #4 Public Safety Personnel Services \$145,000
- Line Item #5 Public Safety Expenses \$85,000
- Line Item #10 Municipal Facilities Expenses \$98,780
- Line Item #14 Community Services Expenses \$25,000

SUBMITTED BY: **Town Manager**

Recommendations:

Finance Committee: Unanimously recommends approval of Article 2.
 Select Board: Unanimously recommends approval of Article 2.
 The electronic voting devices registered the following votes:

YES: 135 NO: 0 Abstentions: 0

MOTION UNDER ARTICLE 2: Carries by unanimous consent.

Town Manager Paul Cohen introduced Lawrence MacDonald, Chelmsford

Representative of the Nashoba Valley Technical High School Committee, who delivered the presentation for Nashoba Tech Budget.

ARTICLE 4. To see it the Town will vote to raise and appropriate, or transfer from available funds a sum of money to fund the Town's Fiscal Year 2023 assessment to the Nashoba Valley Technical School District; or act in relation thereto.

SUBMITTED BY: **Town Manager**

MOTION UNDER ARTICLE 4. I move that the Town raise and appropriate \$3,729,524 to fund the Town's Fiscal Year 2023 assessment to the Nashoba Valley Technical School District.

SUBMITTED BY: **Town Manager**

Recommendations:

Finance Committee: Unanimously/Majority recommends approval of Article 4.
 Select Board: Unanimously recommends approval of Article 4.
 NVTHS School Committee: Unanimously recommends approval of Article 4.

The electronic voting devices registered the following votes:

YES: 135 NO: 0 Abstentions: 0

MOTION UNDER ARTICLE 4: Carries by unanimous consent.



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Town Manager Paul Cohen introduced Dr. Jay Lang, Superintendent of Schools, who made the presentation for the Chelmsford Public School Budget

ARTICLE 5. To see if the Town will vote to raise and appropriate, or transfer from available funds a sum of money as may be required to defray charges for the operations of the Chelmsford Public Schools for the fiscal period July 1, 2022 through June 30, 2023; or act in relation thereto.

SUBMITTED BY: **Town Manager**

MOTION UNDER ARTICLE 5. I move that the Town raise and appropriate \$67,500,000 to defray charges for the operations of the Chelmsford Public Schools for the fiscal period July 1, 2022 through June 30, 2023.

SUBMITTED BY: **Town Manager**

Recommendations:

Finance Committee: Unanimously/Majority recommends approval of Article 5

Select Board: Unanimously recommends approval of Article 5.

School Committee: Unanimously recommends approval of Article 5.

The electronic voting devices registered the following votes:

YES: 131 NO: 1 Abstentions: 0

MOTION UNDER ARTICLE 5: Carries by majority vote.

Town Manager Paul Cohen presented the FY 2023 Municipal Budget

ARTICLE 6. To see if the Town will vote to raise and appropriate, or transfer from available funds such sums of money as may be required to defray charges of the Town's General Government operations for the fiscal period July 1, 2022 through June 30, 2023; or act in relation thereto.

SUBMITTED BY: **Town Manager**

MOTION UNDER ARTICLE 6. I move that the Town raise and appropriate \$69,809,399; transfer \$6,000 from the Wetlands Protection Act Revolving Fund; transfer \$2,320,386 from the Sewer Capital Improvement Fund; transfer \$699,589 from Sewer User Revenue; transfer \$315,386 from Stormwater Management User Revenue; transfer \$77,660 from Cable Television License Revenue; transfer \$45,803 from Excluded Debt Bond Premium Reserve; and transfer \$180,815 from the Childcare Revolving Fund to defray charges of the Town's General Government operations for the fiscal period July 1, 2022 through June 30, 2023 according to the following line items:

- Municipal Administration
 1. Personnel Services: \$2,626,254
 2. Expenses: \$1,220,447
- Out of District Education
 3. Expenses \$65,000
- Public Safety
 4. Personnel Services: \$13,801,503
 5. Expenses: \$1,431,240



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- Public Works
 - 6. Personnel Services: \$2,222,613
 - 7. Expenses: \$4,754,912
 - 8. Snow and Ice Removal \$1,150,000

- Municipal Facilities
 - 9. Personnel Services: \$1,036,208
 - 10. Expenses: \$1,067,350

- Cemetery Commission
 - 11. Personnel Services: \$334,232
 - 12. Expenses: \$64,125

- Community Services
 - 13. Personnel Services: \$1,099,724
 - 14. Expenses: \$464,628

- Library
 - 15. Personnel Services: \$1,774,654
 - 16. Expenses: \$531,361

- Benefits and Insurance
 - 17. Expenses: \$28,269,717

- Debt & Interest
 - 18. Non-Excluded: \$7,140,974
 - 19. Betterment - Funded: \$2,320,386
 - 20. Excluded: \$2,079,710

SUBMITTED BY: **Town Manager**

Recommendations:

Finance Committee: Unanimously recommends approval of Article 6.

Select Board: Unanimously recommends approval of Article 6.

The electronic voting devices registered the following votes:

YES: 122 NO: 1 Abstentions: 1

MOTION UNDER ARTICLE 6: Carries by majority vote.

ARTICLE 7. CONSIDERED UNDER CONSENT AGENDA

Town Finance Director John Sousa presented the Capital budget



Town Administration

ARTICLE 8. To see if the Town will vote to: a.) appropriate a certain sum of money for the following capital projects:

FY2023 PROPOSED CAPITAL BUDGET				
Function	Department /Location	Project	Expenditure	
Administration/ Community Services	<u>Information Technology</u>	Network Switch Replacement	\$130,000	
		Door Security System	\$100,000	
	<i>Information Technology Subtotal</i>		\$230,000	
	<u>Administration/Library</u>	Town Clerk	Records Vault & Storage Upgrade	\$53,000
			Adams & MacKay Libraries	Masonry Repairs
		<i>Administration/ Library Subtotal</i>		\$113,000
Public Safety	<u>Fire</u>	Replace Engine 3	\$785,122	
		Staff Vehicle Replacement	\$57,750	
	<i>Public Safety Subtotal</i>		\$842,872	
Public Works	<u>Highway</u>	Sidewalk Construction	\$350,000	
		Roadway Improvements	\$400,000	
		Sander Truck Replacement	\$165,000	
	<i>Public Works Subtotal</i>		\$915,000	
Public Facilities	<u>Municipal Facilities</u>	Pickup Truck Replacement	\$55,000	
	<i>Municipal Facilities Subtotal</i>		\$55,000	
	<u>Byam, Harrington, Westlands & High School</u>	HVAC Ductwork Repairs & Service	\$156,354	
	<u>Byam, Harrington, Parker, Westlands</u>	Stair Treads - Safety Upgrade	\$135,218	
	<u>South Row & Center</u>	Restroom Upgrades	\$455,400	
	<u>McCarthy Middle School</u>	Gymnasium Walls	\$104,108	
	<u>High School</u>	Kitchen Renovation	\$438,355	
		Boiler Replacement	\$325,000	
	<i>School Facilities Subtotal</i>		\$1,614,435	
CAPITAL PROJECTS TOTAL			\$3,770,307	

; and b.) raise and appropriate, transfer and appropriate from available funds, transfer and appropriate from the General Stabilization Fund, and/or borrow a certain sum of money (or any combination thereof) to fund said projects, and to further authorize the Town Manager to enter into lease and/or purchase agreements, on such terms and conditions as the Town Manager deems appropriate in the best interests of the Town, in excess of three years; or act in relation thereto.

SUBMITTED BY: **Town Manager**
Capital Planning Committee
Two-Thirds Vote



MOTION UNDER ARTICLE 8. I move that the Town (a.) appropriate \$3,770,307 for the following capital projects:

FY2023 PROPOSED CAPITAL BUDGET			
Function	Department /Location	Project	Expenditure
Administration/ Community Services	<u>Information Technology</u>	Network Switch Replacement	\$130,000
		Door Security System	\$100,000
	<i>Information Technology Subtotal</i>		\$230,000
	<u>Administration/Library</u>		
	<u>Town Clerk</u>	Records Vault & Storage Upgrade	\$53,000
	<u>Adams & MacKay Libraries</u>	Masonry Repairs	\$60,000
	<i>Administration/ Library Subtotal</i>		\$113,000
Public Safety	<u>Fire</u>	Replace Engine 3	\$785,122
		Staff Vehicle Replacement	\$57,750
	<i>Public Safety Subtotal</i>		\$842,872
Public Works	<u>Highway</u>	Sidewalk Construction	\$350,000
		Roadway Improvements	\$400,000
		Sander Truck Replacement	\$165,000
	<i>Public Works Subtotal</i>		\$915,000
Public Facilities	<u>Municipal Facilities</u>	Pickup Truck Replacement	\$55,000
	<i>Municipal Facilities Subtotal</i>		\$55,000
	<u>Byam, Harrington, Westlands & High School</u>	HVAC Ductwork Repairs & Service	\$156,354
	<u>Byam, Harrington, Parker, Westlands</u>	Stair Treads - Safety Upgrade	\$135,218
	<u>South Row & Center</u>	Restroom Upgrades	\$455,400
	<u>McCarthy Middle School</u>	Gymnasium Walls	\$104,108
	<u>High School</u>	Kitchen Renovation	\$438,355
		Boiler Replacement	\$325,000
	<i>School Facilities Subtotal</i>		\$1,614,435
CAPITAL PROJECTS TOTAL			\$3,770,307

; and (b.) that to meet this appropriation, the Town transfer \$15,054 from bond premiums; and authorize the Treasurer, with the approval of the Select Board, to borrow \$3,755,253 under Chapter 44 of the General Laws or any other enabling authority; that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any premium applied to the payment of the cost of issuance of such bonds or notes, be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount; authorize the Select Board to contract for and expend any federal or state aid available for the projects; and authorize the Town Manager to take any other action necessary or convenient to carry out these projects.

SUBMITTED BY: **Town Manager**
Capital Planning Committee
Two-Thirds Vote



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Recommendations:

Finance Committee: Unanimously recommends approval of Article 8.

Select Board: Unanimously recommends approval of Article 8.

Badhri Uppiliappan of precinct 11 made a motion to amend article 8 to strike the High School Boiler \$325,000

The electronic voting devices registered the following votes:

YES: 7 NO: 120 ABS: 0

AMENDMENT UNDER ARTICLE 8: Fails to carry.

ARTICLE 8:

The electronic voting devices registered the following votes:

YES: 130 NO: 0 Abstentions: 1

MOTION UNDER ARTICLE 8: Carries by unanimous consent.

Paul Cohen recognized the retirement of Gary Persichetti and introduced Christine Clancy as the new DPW Director.

ARTICLE 9. To see if the Town will vote to accept a historic preservation restriction agreement from S-BNK Chelmsford Central, LLC to the Town of Chelmsford by and through its Historical Commission relating to the property located at 1 Billerica Road, Chelmsford, Massachusetts; and authorize the Select Board

to take any actions necessary to complete the acceptance of such historic preservation restriction; or act in relation thereto.

SUBMITTED BY: **Select Board**

MOTION UNDER ARTICLE 9. I move that the Town accept a historic preservation restriction agreement from S-BNK Chelmsford Central, LLC to the Town of Chelmsford by and through its Historic District Commission relating to the property located at 1 Billerica Road, Chelmsford, Massachusetts known as the Fiske House more specifically shown depicted as "Proposed Lot 2" on the plan of land entitled "Proposed Subdivision of Land 44 Central Square 1 Billerica Road Chelmsford MA 01824 Middlesex County", dated December 21, 2021 prepared by Howard Stein Hudson, and described in a deed dated June 30, 2000, recorded with Middlesex North Registry of Deeds, in Book 10978, at Page 259; and authorize the Select Board to take any actions necessary to complete the acceptance of such historic preservation restriction.

SUBMITTED BY: **Select Board**

Recommendations:

Finance Committee: Took no action under Article 9.

Select Board: Unanimously recommends approval of Article 9.

The electronic voting devices registered the following votes:

YES: 127 NO: 2 Abstentions: 4

MOTION UNDER ARTICLE 9: Carries by majority vote



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ARTICLE 10. To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a certain sum of money for the purchase of a 1.89-acre parcel of land located at 1 Billerica Road/44 Central Square, for a municipal parking area for the town center; or act in relation thereto.

SUBMITTED BY: **Town Manager**
Two-Thirds Vote

MOTION UNDER ARTICLE 10. I move that the Town appropriate \$575,000 for the purchase of a 1.89-acre parcel of land located at 1 Billerica Road/44 Central Square, for a municipal parking area for the town center as depicted as the area designated as "Proposed New Lot 4" on the Proposed Subdivision Plan and being a portion of Lot 2 on a plan entitled "Approval Not Required Subdivision Plan, 41-44 Central Square & 1 Billerica Road, Chelmsford, Massachusetts", prepared for Howard Stein Hudson by WSP USA Inc., which plan is dated August 3, 2021 and recorded with the Middlesex North District Registry of Deeds as Plan No. 54 in Plan Book 249 and being a portion of the premises described in the Deed recorded with said Registry in Book 10978, Page 259, together with the benefit of all easements and other rights appurtenant to the Vacant Lot or related thereto; and that to meet this appropriation, the Town authorize the Treasurer, with the approval of the Select Board, to borrow \$575,000 under Chapter 44 of the General Laws or any other enabling authority; that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any premium applied to the payment of the cost of issuance of such bonds or notes, be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount; authorize the Select Board and the Town

Manager to take any other action necessary or convenient to carry out this purchase.

SUBMITTED BY: **Town Manager**
Two-Thirds Vote

Recommendations:

Finance Committee: Took no action under Article 10.

Select Board: Unanimously recommends approval of Article 10.

The electronic voting devices registered the following votes:

YES: 129 NO: 3 Abstentions: 0

MOTION UNDER ARTICLE 10: Carries by two thirds vote.

ARTICLE 11. To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a certain sum of money for the reconstruction of the Chelmsford High School tennis and basketball courts and for the conversion of the McCarthy School tennis courts into an additional parking area; or act in relation thereto.

SUBMITTED BY: **Town Manager**
Two-Thirds Vote

MOTION UNDER ARTICLE 11. To see if the Town appropriate \$1,400,000 for the reconstruction of the Chelmsford High School tennis and basketball courts and for the conversion of the McCarthy School tennis courts into an additional parking area; and that to meet this appropriation, the Town authorize the Treasurer, with the approval of the Select Board,



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to borrow \$1,400,000 under Chapter 44 of the General Laws or any other enabling authority; that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any premium applied to the payment of the cost of issuance of such bonds or notes, be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount; authorize the Town Manager to take any other action necessary or convenient to carry out this project.

SUBMITTED BY: **Town Manager**
Two-Thirds Vote

Recommendations:

Finance Committee: Unanimously/Majority recommends approval of Article 11.

Select Board: Unanimously recommends approval of Article 11.

Joseph Ready of precinct 8 made a motion to amend article 11 by striking the words *and for the conversion of the McCarthy School tennis courts into an additional parking area... \$1,400,000* and substituting the words: *\$1,200,000*. Questions and debate on the amendment took place.

Paul Rigazio of precinct 2 made a motion to move the question.

MOTION TO MOVE THE QUESTION: The electronic voting devices registered the following votes:

YES: 120 NO: 10 Abstentions: 1

MOTION TO MOVE THE QUESTION: Carries

by majority vote

AMENDMENT UNDER ARTICLE 11:

The electronic voting devices registered the following votes:

YES: 118 NO: 6 Abstentions: 5

AMENDMENT UNDER ARTICLE 11: Carries by majority vote.

MOTION UNDER ARTICLE 11 AS AMENDED:

The electronic voting devices registered the following votes:

YES: 121 NO: 9 Abstentions: 2

MOTION UNDER ARTICLE 11 AS AMENDED: Carries by two thirds vote.

ARTICLE 12. WITHDRAWN BY PROPONENT

ARTICLES 13 - 23. CONSIDERED UNDER CONSENT AGENDA

ARTICLE 24. To see if the Town will vote to:

A. hear and act on the report of the Community Preservation Committee on the Fiscal Year 2023 Community Preservation budget;

B. appropriate a certain sum of money from Fiscal Year 2023 Community Preservation Fund revenues and/or from Community Preservation



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Fund reserves for the payment of Fiscal Year 2023 debt service;

C. appropriate from Fiscal Year 2023 Community Preservation Fund revenues a sum of money to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for Fiscal Year 2023; and

D. reserve for future appropriation amounts from Fiscal Year 2023 Community Preservation Fund revenues as recommended by the Community Preservation Committee:

- (1) a sum of money for the acquisition, creation and preservation of open space,
- (2) a sum of money for the acquisition and preservation of historic resources,
- (3) a sum of money for the creation, preservation and support of community housing; and
- (4) a sum of money for the Community Preservation Fund Fiscal Year 2023 Budgeted Reserve

; or act in relation thereto.

SUBMITTED BY: **Community Preservation Committee**

MOTION UNDER ARTICLE 24. I move that the Town:

B. hear and act on the report of the Community Preservation Committee on the Fiscal Year 2023 Community Preservation budget;

B. appropriate \$145,000 from Fiscal Year 2023 Community Preservation Fund Open

Space Reserve, \$145,000 from the Fiscal Year 2023 Community Preservation Fund Historic Preservation Reserve, \$145,000 from the Fiscal Year 2023 Community Preservation Fund Community Housing Reserve, and \$61,421 from the Community Preservation Fund General Reserve for the payment of Fiscal Year 2023 debt service;

C. appropriate from Fiscal Year 2023 Community Preservation Fund revenues \$50,000 to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for Fiscal Year 2023; and

D. reserve for future appropriation amounts from Fiscal Year 2023 Community Preservation Fund revenues as recommended by the Community Preservation Committee:

- (1) \$145,000 for the acquisition, creation and preservation of open space,
- (2) \$145,000 for the acquisition and preservation of historic resources,
- (3) \$145,000 for the creation, preservation and support of community housing; and
- (4) \$250,000 for the Community Preservation Fund Fiscal Year 2023 Budgeted Reserve

All other monies in the Community Preservation Fund shall remain undesignated until further recommendations by the Community Preservation Committee and action thereon by the Town Meeting.

SUBMITTED BY: **Community Preservation Committee**

Recommendations:



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Finance Committee: Unanimously recommends approval of Article 24.

Select Board: Unanimously recommends approval of Article 24.

The electronic voting devices registered the following votes:

YES: 120 NO: 0 Abstentions: 0

MOTION UNDER ARTICLE 24: Carries by unanimous consent.

ARTICLE 25. To see if the Town will vote to appropriate and transfer a certain sum of money from the

Community Preservation Fund General Reserve for the purchase and installation of new playground equipment

at Varney Playground; or act in relation thereto.

SUBMITTED BY: **Community Preservation Committee**

MOTION UNDER ARTICLE 25. I move that the Town transfer \$200,000 from the Community Preservation Fund General Reserve for the purchase and installation of new playground equipment at Varney Playground.

SUBMITTED BY: **Community Preservation Committee**

Recommendations:

Finance Committee: Unanimously recommends approval of Article 25.

Select Board: Unanimously recommends approval of Article 25.

The electronic voting devices registered the following votes:

YES: 127 NO: 3 Abstentions: 1

MOTION UNDER ARTICLE 25: Carries by majority vote.

ARTICLE 26. To see if the Town will vote to appropriate and transfer a certain sum of money from the

Community Preservation Fund General Reserve for the purchase and installation of new playground equipment

at the Center Elementary School; or act in relation thereto.

SUBMITTED BY: **Community Preservation Committee**

MOTION UNDER ARTICLE 26. I move that the Town transfer \$82,000 from the Community Preservation Fund General Reserve for the purchase and installation of new playground equipment at the Center Elementary School.

SUBMITTED BY: **Community Preservation Committee**

Recommendations:

Finance Committee: Unanimously recommends approval of Article 26.

Select Board: Unanimously recommends approval of Article 26.

The electronic voting devices registered the following votes:

YES: 130 NO: 0 Abstentions: 0

MOTION UNDER ARTICLE 26: Carries by unanimous consent.



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ARTICLE 27. To see if the Town will vote to appropriate and transfer a certain sum of money from the

Community Preservation Fund General Reserve for the purchase and installation of outdoor fitness equipment at the Town-owned land located at the corner of Wilson Street and Chelmsford Street; or act in relation thereto.

SUBMITTED BY: **Community Preservation Committee**

MOTION UNDER ARTICLE 27. I move that the Town transfer \$135,000 from the Community Preservation Fund General Reserve for the purchase and installation of outdoor fitness equipment at the Town-owned land located at the corner of Wilson Street and Chelmsford Street.

SUBMITTED BY: **Community Preservation Committee**

Recommendations:

Finance Committee: Majority recommends approval of Article 27.

Select Board: Unanimously recommends approval of Article 27.

The electronic voting devices registered the following votes:

YES: 91 NO: 35 Abstentions: 0

MOTION UNDER ARTICLE 27: Carries by majority vote.

ARTICLE 28. To see if the Town will vote to appropriate and transfer a certain sum of money

from the Community Preservation Fund General Reserve for the purchase and installation of enhancements to the HVAC system at the MacKay Public Library building; or act in relation thereto.

SUBMITTED BY: **Community Preservation Committee**

MOTION UNDER ARTICLE 28. I move that the Town transfer \$150,000 from the Community Preservation Fund General Reserve for the purchase and installation of enhancements to the HVAC system at the MacKay Public Library building.

SUBMITTED BY: **Community Preservation Committee**

Recommendations:

Finance Committee: Unanimously recommends approval of Article 28.

Select Board: Unanimously recommends approval of Article 28.

The electronic voting devices registered the following votes:

YES: 120 NO: 4 Abstentions: 0

MOTION UNDER ARTICLE 28: Carries by majority vote.

ARTICLE 29. To see if the Town will vote to appropriate and transfer a certain sum of money from the

Community Preservation Fund General Reserve for the purchase and installation of enhancements to the HVAC system at the North Town Hall; or act in relation thereto.



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SUBMITTED BY: **Community Preservation Committee**

MOTION UNDER ARTICLE 29. I move that the Town transfer \$74,900 from the Community Preservation Fund General Reserve for the purchase and installation of enhancements to the HVAC system at the North Town Hall.

SUBMITTED BY: **Community Preservation Committee**

Recommendations:

Finance Committee: Unanimously/Majority recommends approval of Article 29.

Select Board: Unanimously recommends approval of Article 29.

The electronic voting devices registered the following votes:

YES: 114 NO: 8 Abstentions: 4

MOTION UNDER ARTICLE 29: Carries by majority vote.

ARTICLE 30. To see if the Town will vote to appropriate and transfer a certain sum of money from the

Community Preservation Fund General Reserve for the purchase and installation of enhancements to the HVAC system at the Center Town Hall; or act in relation thereto.

SUBMITTED BY: **Community Preservation Committee**

MOTION UNDER ARTICLE 30. I move that the Town transfer \$144,450 from the Community Preservation Fund General Reserve for the purchase and installation of enhancements to the

HVAC system at the Center Town Hall.

SUBMITTED BY: **Community Preservation Committee**

Recommendations:

Finance Committee: Unanimously recommends approval of Article 30.

Select Board: Unanimously recommends approval of Article 30.

The electronic voting devices registered the following votes:

YES: 120 NO: 4 Abstentions: 1

MOTION UNDER ARTICLE 30: Carries by majority vote

ARTICLE 31. To see if the Town will vote to grant a non-exclusive easement located on a parcel of Town-owned land commonly known as the "Warren-Pohl property", identified by the Board of Assessors as Map 102, Block 348, Lot 8, to the owners of 115 Parker Road for the purpose of passing and repassing over the driveway as depicted on a plan of land entitled, "Encroachment: 115 Parker Road" attached hereto as Exhibit A; or act in relation thereto.

SUBMITTED BY: **Town Manager**

MOTION UNDER ARTICLE 31. I move that the Town grant a non-exclusive easement located on a parcel of Town-owned land commonly known as the "Warren-Pohl property", identified by the Board of Assessors as Map 102, Block 348, Lot 8, to the owners of 115 Parker Road for the purpose of passing and repassing over the driveway as depicted on a plan of land entitled, "Encroachment: 115 Parker Road".



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SUBMITTED BY: **Town Manager**
Two-Thirds Vote

Recommendations:

Finance Committee: Unanimously recommends approval of Article 31.
Select Board: Unanimously recommends approval of Article 31.
The electronic voting devices registered the following votes:

YES: 105 NO: 3 Abstentions: 1

MOTION UNDER ARTICLE 31: Carries by majority vote

ARTICLE 32. To see if the Town will vote to grant a non-exclusive easement located on a parcel of Town-owned land commonly known as the "Warren-Pohl property", identified by the Board of Assessors as Map 94, Block 348, Lot 14, to the owners of 43 Hall Road, also known as 1 Kate Lane, for the purpose of passing and repassing over the driveway as depicted on a plan of land entitled, "Encroachment: 43 Hall Road (aka Kate Lane)" attached hereto as Exhibit B; or act in relation thereto.

SUBMITTED BY: **Town Manager**

MOTION UNDER ARTICLE 32. I move that the Town grant a non-exclusive easement located on a parcel of Town-owned land commonly known as the "Warren-Pohl property", identified by the Board of Assessors as Map 94, Block 348, Lot 14, to the owners of 43 Hall Road for the purpose of passing and repassing over the driveway as depicted on a plan of land entitled, "Encroachment: 43 Hall Road".

SUBMITTED BY: **Town Manager**
Two-Thirds Vote

Recommendations:

Finance Committee: Unanimously recommends approval of Article 32.
Select Board: Unanimously recommends approval of Article 32.
The electronic voting devices registered the following votes:

YES: 99 NO: 3 Abstentions: 1

MOTION UNDER ARTICLE 32: Carries by majority vote.

ARTICLE 33. To see if the Town will vote to acquire an easement for the purpose of emergency access by the police and fire departments over the area shown as "Proposed Access Easement (Area = 250+/- S.F.) at 15 Harvard Street shown on a plan entitled: "Easement Plan in Chelmsford, Massachusetts" Prepared for Middlesex Land Holdings, LLC, Prepared by: Land Engineering & Environmental Services, Inc., dated April 8, 2021, which plan is attached hereto as Exhibit C; and to further authorize the Select Board to acquire said easement through any and all means available under the General Laws of the Commonwealth including, without limitation, by donation, purchase and/or eminent domain; or act in relation thereto.

SUBMITTED BY: **Town Manager**

MOTION UNDER ARTICLE 33. I move that the Town acquire an easement for the purpose of emergency access by the police



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and fire departments over the area shown as "Proposed Access Easement (Area = 250+/- S.F.) at 15 Harvard Street shown on a plan entitled: "Easement Plan in Chelmsford, Massachusetts" Prepared for Middlesex Land Holdings, LLC, Prepared by: Land Engineering & Environmental Services, Inc., dated April 8, 2021, which plan is attached hereto as Exhibit C; and to further authorize the Select Board to acquire said easement through any and all means available under the General Laws of the Commonwealth including, without limitation, by donation, purchase and/or eminent domain.

SUBMITTED BY: **Town Manager**
Two-Thirds Vote

Recommendations:

Finance Committee: Unanimously recommends approval of Article 33.

Select Board: Unanimously recommends approval of Article 33.

The electronic voting devices registered the following votes:

YES: 99 NO: 4 Abstentions: 0

MOTION UNDER ARTICLE 33: Carries by majority vote.

ARTICLE 34. To see if the Town will vote to accept an easement for the purpose of sewer maintenance by the public works department over the area depicted in "Detail 'A'" as "Proposed Sewer Easements A, B, and C at 240 Groton Road shown on a plan entitled: "Approval Not Required and Easement Plan, 240 Groton Road (Route 40) Chelmsford, Massachusetts" Prepared for Michael & Jennifer Walsh & Northstar Realty, LLC dated March 23, 2021, which plan is attached hereto as Exhibit D;

and to further authorize the Select Board to acquire said easement through any and all means available under the General Laws of the Commonwealth including, without limitation, by donation, purchase and/or eminent domain; or act in relation thereto.

SUBMITTED BY: **Town Manager**

MOTION UNDER ARTICLE 34. I move that the Town accept an easement for the purpose of sewer maintenance by the public works department over the area depicted in "Detail 'A'" as "Proposed Sewer Easements A, B, and C at 240 Groton Road shown on a plan entitled: "Approval Not Required and Easement Plan, 240 Groton Road (Route 40) Chelmsford, Massachusetts" Prepared for Michael & Jennifer Walsh & Northstar Realty, LLC dated March 23, 2021, which plan is attached hereto as Exhibit D; and to further authorize the Select Board to acquire said easement through any and all means available under the General Laws of the Commonwealth including, without limitation, by donation, purchase and/or eminent domain.

SUBMITTED BY: **Town Manager**
Two-Thirds Vote

Recommendations:

Finance Committee: Unanimously recommends approval of Article 34.

Select Board: Unanimously recommends approval of Article 34.

The electronic voting devices registered the following votes:

YES: 99 NO: 5 Abstentions: 2

MOTION UNDER ARTICLE 34: Carries by majority vote.



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ARTICLE 35. To see if the Town will vote to authorize the disposition of a .73 acre parcel of Town-owned land located off of Summer Street, identified by the Board of Assessors as Map 84, Block 334, Lot 3; and authorize the Select Board to sell said property under the provisions of Massachusetts General Laws Chapter 30B, the Uniform Procurement Act; or act in relation thereto.

SUBMITTED BY: **Town Manager**

MOTION UNDER ARTICLE 35. I move that the Town authorize the disposition of a .73 acre parcel of Town-owned land located off of Summer Street, identified by the Board of Assessors as Map 84, Block 334, Lot 3; and authorize the Select Board to sell said property under the provisions of Massachusetts General Laws Chapter 30B, the Uniform Procurement Act.

SUBMITTED BY: **Town Manager**
Two-Thirds Vote

Recommendations:

Finance Committee: Unanimously recommends approval of Article 35.

Select Board: Unanimously recommends approval of Article 35.

The electronic voting devices registered the following votes:

YES: 107 NO: 4 Abstentions: 0

MOTION UNDER ARTICLE 35: Carries by two thirds vote.

As called for by the Moderator, a motion to adjourn was made and seconded from the floor. The Moderator recognized a majority by a show of hands and adjourned the 2022 Spring Town Meeting at 11:22 PM.

Respectfully submitted,

Patricia E. Dzuris, CMC, CMMC
Town Clerk



Election Results

Annual Town Election

Tuesday, April 05, 2022 Official Results

PRECINCT	1	2	3	4	5	6	7	8	9	10	11	TOTAL
Registered voters	2208	2400	2285	2500	2573	2365	2329	2244	2652	2271	2568	26395
Voters	262	259	268	361	365	230	198	296	333	287	320	3179
% Voter Turnout	11.9%	10.8%	11.7%	14.4%	14.2%	9.7%	8.5%	13.2%	12.6%	12.6%	12.5%	12.0%
SELECT BOARD												
VIRGINIA E. CROCKER TIMMINS	175	168	177	236	215	172	111	181	216	152	197	2000
PATRICIA WOJTAS	140	116	143	199	232	100	122	164	183	147	188	1734
ERIN DREW	91	95	114	150	177	97	90	159	149	174	148	1444
Total number of write-ins	4	2	0	2	3	2	2	3	6	3	3	30
Times Blank Voted	99	109	102	135	103	89	69	83	111	96	104	1100
Total Ballots	255	246	268	361	365	230	197	296	333	287	320	3158
SCHOOL COMMITTEE												
MARIA LOURDES SANTOS	150	164	189	217	256	155	127	203	216	166	221	2064
JOHN W. MOSES	118	107	129	206	212	115	111	161	172	147	175	1653
RODNEY E. CLEAVES	87	116	99	98	82	71	72	84	120	114	92	1035
Total number of write-ins	1	2	0	2	2	0	0	1	3	2	1	14
Times Blank Voted	152	101	119	193	178	119	84	141	154	142	150	1533
Total Ballots	255	246	268	361	365	230	197	296	333	287	320	3158
PLANNING BOARD												
MICHAEL S. WALSH	192	186	209	222	239	162	134	199	216	157	192	2108
ANNITA TANINI	20	4	7	14	10	5	5	17	16	89	20	207
GLENN A KOHL	19	20	13	33	11	16	8	12	19	3	12	166
RODNEY E CLEAVES	2	3	3	4	0	2	3	0	14	20	2	53
Total number of write-ins	43	27	23	59	31	24	19	42	57	116	38	479
Times Blank Voted	275	277	304	441	460	274	241	349	392	301	404	3718
Total Ballots	255	246	268	361	365	230	197	296	333	287	320	3158
BOARD OF HEALTH												
ERIC A. MEIKLE	206	170	204	250	253	179	147	209	237	203	213	2271
Total number of write-ins	2	0	0	4	1	0	0	1	4	2	0	14
Times Blank Voted	47	74	64	105	111	51	50	85	92	80	107	866
Total Ballots	255	246	268	361	365	230	197	296	333	287	320	3158
TRUSTEES of PUBLIC LIBRARY 3 YRS												
KATHLEEN M. FOX	126	118	141	196	206	139	111	194	180	141	220	1772
DEBORAH ROBSON	119	131	115	134	141	74	75	116	133	139	105	1282
CYNTHIA A. GOODLAND	90	109	101	135	119	81	74	100	106	69	85	1069
Total number of write-ins	0	1	0	2	0	0	0	1	2	0	0	6
Times Blank Voted	173	131	179	251	264	166	134	179	245	219	230	2171
Total Ballots	255	246	268	361	365	230	197	296	333	287	320	3158
TRUSTEE of PUBLIC LIBRARY 1 YR												
KEVIN DANIEL HAMILTON	183	170	191	241	245	151	137	205	217	191	217	2148
Total number of write-ins	2	0	0	5	0	2	0	1	1	0	1	12
Times Blank Voted	69	74	77	113	120	77	60	89	114	93	102	988
Total Ballots	255	246	268	361	365	230	197	296	333	287	320	3158
CEMETERY COMMISSION												
JEFFREY A. HARDY	205	197	201	252	258	166	148	216	238	197	208	2286
Total number of write-ins	0	0	1	3	1	1	0	1	1	0	1	9
Times Blank Voted	50	48	66	104	106	63	49	78	94	88	111	857
Total Ballots	255	246	268	361	365	230	197	296	333	287	320	3158
HOUSING AUTHORITY												
GEORGIANA C MUELLER	4	1	2	1	2	2	4	0	11	8	5	40
Total number of write-ins	15	13	15	25	17	15	12	24	26	58	21	241
Times Blank Voted	234	220	251	333	348	215	184	271	300	227	296	2879
Total Ballots	255	246	268	361	365	230	197	296	333	287	320	3158



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REPRESENTATIVE TOWN MEETING MEMBERS PRECINCT 1										
WILLIAM JOHN GILET JR.	172									172
DAVID E. RAND	156									156
DAVID W. HADLEY	156									156
PAMELA ARMSTRONG	155									155
JANET O'DONNELL	150									150
JO-ELLEN CARKIN	149									149
JOHN J. TROISI JR.	146									146
KEVIN J. GOSCILA	142									142
KAREN L. ALLAN	5									5
JOSEPH H. TIERNEY	2									2
Total number of write-ins	22									22
Times Blank Voted	2577									2577
Total Ballots	255									255
REPRESENTATIVE TOWN MEETING MEMBERS PRECINCT 2										
SUSAN TANNER	139									139
HELEN H. BLASIOLI	136									136
VALERIE B. DIGGS	128									128
ALBERT GLENN DIGGS	120									120
JANET E. MURPHY	118									118
SARAH HAVEN DAVIS	111									111
COLLEEN M. ARRINGTON	110									110
JEFFREY DAVID MERRILL	109									109
SOTERIOS GEORGE ZAHAROOIS	106									106
JAMES E. CLANCY IV	105									105
AMANDA BROOKE COLLISON	104									104
KENNETH J. TASSI	103									103
PAUL J. RIGAZIO	103									103
BRANDEN CHRISTOPHER MORRIS	102									102
ADAM R. MCCUSKER	101									101
DELORES E. MILLER	100									100
Total number of write-ins	1									1
Times Blank Voted	1881									1881
Total Ballots	246									246
REPRESENTATIVE TOWN MEETING MEMBERS PRECINCT 3										
VIRGINIA E. CROCKER TIMMINS	166									166
MICHAEL F. MCCALL	165									165
MICHAEL S. WALSH	151									151
GEORGE R. DIXON JR.	150									150
RUTH E. MONAHAN	143									143
MARIA LOURDES SANTOS	142									142
TAMMY B. ARENA	140									140
JEFFREY ALAN MILLER	139									139
SCOTT CHRISTOPHER DAVIDSON	138									138
WILLIAM D. WAGNER	138									138
MEREDITH MOORE	134									134
CHRISTOPHER T. GARRAHAN III	132									132
ERIC JAMES SALERNO	132									132
DEAN L. CONTOVER	122									122
FERDINAND BAEZ	112									112
Total number of write-ins	3									3
Times Blank Voted	1913									1913
Total Ballots	268									268



Election Results

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REPRESENTATIVE TOWN MEETING MEMBERS PRECINCT 4										
CLARE L. JEANNOTTE				190						190
SAMUEL POULTEN				186						186
DANIEL J. AHERN				185						185
JAMES MICHAEL LANE JR.				180						180
KARL F. BISCHOFF				175						175
KATHERINE C. HARBISON				174						174
LAURA H. NAPIORKOWSKI				173						173
THOMAS E. MORAN				173						173
DAVID PAUL GOSELIN				172						172
GLENN R. THOREN JR.				171						171
MAYBELLE Y. DEVINEY				170						170
ERIC LAWRENCE MAASE				163						163
RANDY SCOTT LEACH				151						151
GAIL E POULTEN				14						14
GERALD W KAPLAN				6						6
Total number of write-ins				32						32
Times Blank Voted				3090						3090
Total Ballots				361						361
REPRESENTATIVE TOWN MEETING MEMBERS PRECINCT 5										
PHILIP STANWAY				225						225
KATHERINE H. DUFFETT				224						224
SUSAN M. MACKINNON				223						223
GINGER DIANE CARTER SKOOG				206						206
HELAINÉ MARCIA KAPLAN				199						199
KIRK PITTA				197						197
THOMAS WILLIAM AMIRO				194						194
HANA BARKER				190						190
DAVID A. DRAYTON				177						177
LINDA M. LEE				177						177
KIHM LATTIMORE				20						20
MICHAEL M TULLY				6						6
KAITLIN ANNE COUTURE				5						5
JONATHAN L COUTURE				3						3
Total number of write-ins				46						46
Times Blank Voted				3417						3417
Total Ballots				365						365
REPRESENTATIVE TOWN MEETING MEMBERS PRECINCT 6										
KENNETH M. LEFEBVRE				134						134
JEFFREY J. BERNIER				133						133
EDWARD J. BUCKLEY JR.				131						131
MARY E. FRANTZ				127						127
JOSHUA ALEXANDER WALSH				121						121
SHERMAN D. HORTON III				119						119
VIRGINIA L. WILLIAMS				118						118
JOANNE M. ANDERSON				118						118
DEBORAH L. DERY				117						117
ADAM N. BRANDOW				113						113
CHRISTOPHER J. OAK				111						111
JENNIFER BATTELLE				108						108
SEAN T KENNY				2						2
SUSAN KATHLEEN SCHMITZ				2						2
Total number of write-ins				14						14
Times Blank Voted				1986						1986
Total Ballots				230						230



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REPRESENTATIVE TOWN MEETING MEMBERS PRECINCT 7												
PATRICIA WOJTAS											135	135
ANNE E. WORTH											122	122
GLENN R. THOREN											108	108
SALLY RUTH MURPHY											107	107
THOMAS R. FALL											104	104
WILLIAM R. RICE											104	104
KAREN D. UTTECHT											101	101
ROBERT J. UTTECHT											94	94
ALVIN J. DREHMAN											89	89
EVELYN S THOREN											6	6
WILLIAM J MURPHY											3	3
KATHRYN A CONRAN											1	1
JASMINE M WADDELL											1	1
<i>Total number of write-ins</i>											16	16
Times Blank Voted											1975	1975
Total Ballots											197	197
REPRESENTATIVE TOWN MEETING MEMBERS PRECINCT 8												
DONNA L. READY											175	175
KATHLEEN A. TUBRIDY											174	174
KEVIN B. READY											167	167
JOHN J. TUBRIDY											166	166
JUDITH K. CARVEN											164	164
JOSEPH D. READY											162	162
KATHRYN BROUGH											161	161
DENNIS F. KING II											157	157
NANCY KAY ARAWAY											155	155
PATRICK A. SNOW											149	149
MICHAEL N. RAISBECK											148	148
STACEY LADD MULHOLLAND											144	144
PETER C SCHULZ											7	7
CHRISTINE ENGER MCNAMARA											2	2
<i>Total number of write-ins</i>											21	21
Times Blank Voted											2482	2482
Total Ballots											296	296
REPRESENTATIVE TOWN MEETING MEMBERS PRECINCT 9												
BRIAN P. LATINA											177	177
TRACY ELLEN COLE											176	176
DEIRDRE CONNOLLY											173	173
RICHARD B. FRATUS											169	169
HELEN A. MANAHAN											168	168
THERESA R. FEELY											167	167
ROBERT M. SCHNEIDER											167	167
JOHANNA M. SHAW											166	166
COLLEEN A. STANSFIELD											165	165
NICOLE MARIE TOOMEY											163	163
DIANE M. BAXTER											162	162
CARISA DAWN PAJAK											154	154
CURTIS B BARTON											3	3
AARON DAVID CUNNINGHAM											3	3
<i>Total number of write-ins</i>											18	18
Times Blank Voted											2969	2969
Total Ballots											333	333



Election Results

Annual Town Election

Tuesday, April 05, 2022 Official Results

REPRESENTATIVE TOWN MEETING MEMBERS PRECINCT 10											
ANNITA TANINI										177	177
SHEILA E. PICHETTE										163	163
KATHLEEN M. SULLIVAN										151	151
ANTHONY F. COIT										146	146
DANIEL J. SULLIVAN III										145	145
KATHERINE MELVILLE										142	142
CHRISTOPHER RICHARD LAVALLEE										142	142
DENIELLE L. SMITH										142	142
CARL H. STEILING JR.										141	141
CHRISTINE E. BOWMAN										139	139
SHAWN P. GRIFFIN										136	136
KAREN I. KOWALSKI										135	135
RODNEY E. CLEAVES										129	129
ERIN DREW										40	40
DANTE TANINI GILES										11	11
Total number of write-ins										70	70
Times Blank Voted										2347	2347
Total Ballots										287	287
REPRESENTATIVE TOWN MEETING MEMBERS PRECINCT 11											
DONNA M. NEWCOMB										200	200
CHARLES WOJTAS										167	167
KEVIN DANIEL HAMILTON										165	165
SUSAN B. GRAVES										156	156
SUSAN E. CARTER										155	155
MICHAEL S. YOUNG										155	155
CAROLINE CARRIE WETZEL										154	154
EMILY S. DILWORTH										154	154
JOHN H. BYRON JR.										151	151
DIANE L. COLUCCI										151	151
REBECCA J. GORE										150	150
SARA MONSON HESSELTON										146	146
DOUGLAS BYRON BRUCE										146	146
ELIZABETH U. HRYNIEWICH										132	132
BADHRI UPPILIAPPAN										130	130
Total number of write-ins										1	1
Times Blank Voted										2487	2487
Total Ballots										320	320



Annual Town Election Tuesday, April 05, 2022 Official Results

BALLOT QUESTIONS												
QUESTION 1												
YES	170	174	188	242	255	147	144	216	213	170	214	2133
NO	63	41	32	68	69	53	30	46	65	78	53	598
Times Blank Voted	22	30	47	50	41	30	23	34	54	39	50	420
Total Ballots	255	246	268	361	365	230	197	296	333	287	320	3158
QUESTION 2												
YES	164	155	165	234	245	152	126	209	221	183	220	2074
NO	66	55	52	65	86	55	45	53	60	67	53	657
Times Blank Voted	25	35	50	61	34	23	26	34	51	37	47	423
Total Ballots	255	246	268	361	365	230	197	296	333	287	320	3158
QUESTION 3												
YES	175	166	181	250	256	154	134	213	223	191	223	2166
NO	61	50	45	60	75	54	37	50	57	58	52	599
Times Blank Voted	19	29	41	50	34	22	26	33	52	38	45	389
Total Ballots	255	246	268	361	365	230	197	296	333	287	320	3158
QUESTION 4												
YES	175	172	172	237	242	143	128	203	213	166	208	2059
NO	60	53	55	77	91	69	47	63	72	86	71	744
Times Blank Voted	20	20	40	46	32	18	22	30	47	35	41	351
Total Ballots	255	246	268	361	365	230	197	296	333	287	320	3158



Community Development

Evan Belansky, Director



Fiscal Year 2022 was another busy year in the Community Development Department. Colleen Stansfield, Department Assistant, and Katie Guertin, Conservation Agent, both moved on to other opportunities. Becky DaSilva-Conde and David Koonce joined the Department.

The three-person Department provides full time administrative and technical staff support to the Planning Board, Conservation Commission, and Zoning Board of Appeals. The Department is also responsible for managing community and economic development projects, grant administration, coordinating improvements to conservation lands, and interfacing with residents, developers, and other municipal staff.

In addition the Department provided support to the following committees:

- Economic Development Commission
- North Village Strategic Master Planning Committee
- Center Village Master Planning Committee
- Housing Advisory Board
- Master Plan Update Committee

During this past year the Department was involved in a number of planning related activities: completed the 2020 Master Plan Update, awarded a \$680,000 MassWorks grant to upgrade a water main in Groton Road to support a private 12 duplex housing development, awarded a \$50,000 state planning grant to craft a Zoning Action plan for Climate Resiliency and Net Zero, obtained DLT A grant funding from NMCOG to conduct a public engagement and planning process for the Vinal square transportation improvement project and provided assistance to the Select Board and Planning Board with their engagement on the redevelopment on the former UMass West Campus and successful adoption of a zoning overlay at Town Meeting.

In addition the Department continued managing community and economic development projects, grant administration, and interfacing with residents, developers, and other municipal staff.



Planning Board

MEMBERS:

- Tim Shanahan
- Paul McDougall
- Mike Raisbeck
- Deirdre Connolly
- Nancy Araway
- Henry Parlee, Jr. (did not seek re-election)
- Mike Walsh
- Annita Tanini (elected in April 2022)
- Erica Clifford, Associate

STAFF MEMBERS:

- Evan Belansky, Community Development Director
- Colleen Stansfield, Planning Board Administrator (until December 2021)
- Becky DaSilva-Conde, Planning Board Administrator (January 2022)

The Planning Board is responsible for ensuring that the development of land in Chelmsford meets the criteria set forth in state and local land use regulations. The process involves the review of lot divisions, definitive and preliminary subdivisions, site plans, and special permits.

After the April Annual Elections, the Board Re-Organized with Mike Raisbeck voted Chair, Deirdre Connolly, Vice Chair, and Nancy Araway, Clerk.

Planning Activities

This past fiscal year the 2020 Master Plan Update Committee completed their work and the Planning Board reviewed the Plan and voted its endorsement. The Planning Board commenced the process of appointing the Master Plan Implementation Committee.

The Board spent significant time working with the Select Board and Trammell Crow Residential on developing a zoning overlay for the redevelopment of the former Umass West Campus at 255 Princeton Street. This overlay was adopted by Town Meeting at a Special Town Meeting in February 2022.

The Board conducted a number of zoning work sessions focused on the inclusionary housing PILO provision, Low Impact development standards and compliance with previously approved projects.

FY2022 Projects

Notable projects for which approval was granted in FY22 include the following:

133 Princeton Street – demolition of existing structure and construction of a new Liquor Store

61 Dunstable Road – approval of a residential duplex

1 Billerica / 44 Central Square – reuse of the Odd Fellows Hall into a 100 seat restaurant and 6 apartments / reuse of the Fisk House

240 Groton Road – definitive subdivision into 12 lots to be used for duplexes

99 Littleton Road – Site plan / special permits for parking lot expansion

10 Technology Dr – site plan / special permits for construction of a new 35K manufacturing facility

50 Drum Hill – site plan / special permits for the demolition of Applebee's and construction of a new Chase Bank with drive-thru

UPS Drive – site plan / special permits for the construction of a parking lot expansion

9 -13 Acton road – site plan / special permits for the demolition of the existing commercial structure and the construction of 18 new townhouses

47 Chelmsford Street – site plan / special permits for a convenience store and residence

Barnes Terrace – definitive subdivision for the creation of two new building lots

199-201 Riverneck Road – continued discussion with applicant on proposed demolition of existing office buildings and construction of a new 247K industrial / warehousing facility

270 Billerica Road - continued discussion with applicant on proposed demolition of existing office building and construction of a new 85K warehousing facility



Board of Appeals

MEMBERS:

Brian Reidy, Chair
 Jamie Outland-Brown, Member
 Charlie Wojtas, Vice Chair
 Erin Drew, Associate Member
 Nancy Morency, Member
 Peter Casserly, Associate Member
 Steve Mendez, Member
 Glenn Diggs, Associate Member

STAFF MEMBERS:

Jose Negrón, Building Commissioner
 Evan Belansky, Community Development Director
 Becky DaSilva-Conde, Community Development Administrative Assistant

The Board of Appeals hears petitions for Variances, Special Permits, Comprehensive Permits, and Appeals of the Building Commissioner's rulings.

During Fiscal Year 2021, the Board saw the following activity and acted upon the following:

Application	FY20	FY21	FY22
Special Permit	12	5	7
Variance	4	8	16
Sign Variance	2	0	0
Limited Accessory Apartment	9	8	7
Administrative Appeal	0	3	1
40B Comprehensive Permit	0	0	0
Administrative Amendments	0	0	2

Membership

Mr. Brian Reidy continues in the position of Chair. All other members remain the same since the previous year.

Comprehensive Permit, Chapter 40B

There were no 40B Applications in FY22.

FY2022 Board of Appeals

During FY2022 the Board saw an increase in the number of applications from FY2021. The number of Variance applications doubled. Limited Accessory Apartment applications remain steady as the housing market continues to increase in value. In the month of May, the Board discontinued the use of Zoom meetings since the COVID-19 Pandemic continued to improve and the public became more comfortable with in-person meetings.



Inspections Department

Jose W. Negrón, Building Commissioner, Building Department

Department Personnel:

Jose Negrón, Commissioner
 Vera Clauson, Dept Asst
 Martin Allan, Local Inspector
 Bob Brunelle, Local Inspector
 Dan Morin, Local Inspector
 Dennis Kane, Wiring Inspector
 Don Morash, Plumbing & Gas Inspector

The Chelmsford Building Department/Code Enforcement Division works to protect public safety through enforcement of the State Building, Plumbing, Electrical, Gas and Sanitation Codes. Combined with local ordinances, response to public nuisance complaints and potential code violations, we remain committed to protecting and preserving public safety, quiet enjoyment of residential properties, evaluation of land development/use proposals per the goal and objectives of the zoning board.

The following is a breakdown of new construction permits for FY 2022:

Single family Dwellings	13
Two family dwellings	10
Multifamily dwellings	2 (14 units)
Commercial	2

Type of Permit:	Number of Permits Issued	Total Fees
Commercial Building	98	\$374,229.00
Residential Building	1,417	822,704.00
Wiring	1,190	219,865.00
Plumbing & Gas	1,702	150,174.00
Mechanical & Sheet Metal	197	39,205.00
TOTAL:	4,604	\$ 1,593,268.00

In addition to the fees above, the total fees collected for yard sales and Certificates of Inspection/Occupancy amounted to \$7,120.

We would like to thank the personnel of other Town Departments for their cooperation, support and assistance throughout the year.



Community Development

Inspections Department

Fee Summary Report (07/01/21 to 06/30/22)										
Permits	Applications	Transactions	Issued	Cost	Fees	Cash	Check	Waived	Online Payment	Refund
Certificate Of Inspection	42	35	23	\$ 0.00	\$ 3150.00	\$ 150.00	\$ 2100.00	\$ 2100.00	\$ 900.00	(\$ 0.00)
Certificate Of Occupancy	26	24	34	\$ 0.00	\$ 3600.00	\$ 0.00	\$ 1650.00	\$ 0.00	\$ 1950.00	(\$ 0.00)
Certificate Of Occupancy (C)	5	4	4	\$ 0.00	\$ 300.00	\$ 0.00	\$ 150.00	\$ 2.00	\$ 150.00	(\$ 0.00)
Commercial Building Permit	94	156	88	\$ 25162093.44	\$ 366394.00	\$ 4590.00	\$ 213050.00	\$ 43115.00	\$ 148754.00	(\$ 0.00)
Commercial Short Permit	14	10	10	\$ 570696.00	\$ 7835.00	\$ 0.00	\$ 1505.00	\$ 0.00	\$ 6330.00	(\$ 0.00)
Demolition Permit	5	3	0	\$ 0.00	\$ 550.00	\$ 0.00	\$ 400.00	\$ 0.00	\$ 150.00	(\$ 0.00)
Electrical Permit	1241	1223	1190	\$ 0.00	\$ 219865.30	\$ 760.00	\$ 38068.68	\$ 2170.00	\$ 181036.62	(\$ 0.00)
Gas Permit	1011	1005	981	\$ 0.00	\$ 76548.00	\$ 200.00	\$ 2069.00	\$ 619.00	\$ 74279.00	(\$ 0.00)
Mechanical Permit	114	113	113	\$ 1621102.49	\$ 14852.00	\$ 0.00	\$ 1102.00	\$ 50.00	\$ 13750.00	(\$ 0.00)
Plumbing Permit	745	742	721	\$ 0.00	\$ 73626.00	\$ 326.00	\$ 4014.00	\$ 853.00	\$ 69286.00	(\$ 0.00)
Residential Building Permit	1166	1249	1082	\$ 47366158.38	\$ 742469.00	\$ 6580.00	\$ 228815.00	\$ 2100.00	\$ 507074.00	(\$ 0.00)
Residential Short Permit	353	340	335	\$ 4520181.58	\$ 80235.00	\$ 600.00	\$ 6375.00	\$ 150.00	\$ 73260.00	(\$ 0.00)
Shed Application	0	0	0	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	(\$ 0.00)
Sheet Metal Permit	85	89	84	\$ 1275004.00	\$ 11444.00	\$ 50.00	\$ 1024.00	\$ 48520.00	\$ 10370.00	(\$ 0.00)
Sign Permit	38	30	29	\$ 250615.52	\$ 5245.00	\$ 0.00	\$ 675.00	\$ 150.00	\$ 4570.00	(\$ 0.00)
Smoke And Co Modification Permit	10	1	0	\$ 0.00	\$ 50.00	\$ 0.00	\$ 50.00	\$ 0.00	\$ 0.00	(\$ 0.00)
Solid Fuel Appliance Permit	14	14	12	\$ 77547.00	\$ 911.00	\$ 75.00	\$ 0.00	\$ 75.00	\$ 836.00	(\$ 0.00)
Sprinkler And Fire Alarm Systems Application	22	9	9	\$ 0.00	\$ 75.00	\$ 0.00	\$ 0.00	\$ 31.00	\$ 75.00	(\$ 0.00)
Tent Permit	16	28	15	\$ 31633.25	\$ 2125.00	\$ 0.00	\$ 150.00	\$ 1.00	\$ 1975.00	(\$ 0.00)
Trench Permit	3	2	1	\$ 28935.00	\$ 100.00	\$ 0.00	\$ 50.00	\$ 0.00	\$ 50.00	(\$ 0.00)
TOTAL	5004	5077	4731	\$ 80903966.67	\$ 1609374.30	\$ 13331.00	\$ 501247.68	\$ 99936.00	\$ 1094795.62	(\$ 0.00)



Chelmsford Public Schools

Dr. Jay Lang, Superintendent



2021-2022 Year in Review

The members of the Chelmsford School Committee at the end of the 2021-2022 school year include the following: Ms. Donna Newcomb, Chair; Mr. Jeffrey Doherty, Vice Chair; Mr. Dennis King, Secretary; and Members at Large, Mr. John Moses and Ms. Maria Santos. Central administration for the Chelmsford Public Schools include the following: Dr. Jay Lang, Superintendent of Schools, Dr. Linda Hirsch, Assistant Superintendent of Curriculum and Instruction, Ms. Candace Hall, Interim Director of Personnel, Ms. Joanna Johnson-Collins, Director of Business and Finance, Mr. William Silver, Director of Information, Communication and Technology Services, Ms. Amy Reese, Director of Student Support Services, and Mr. Brian Curley, Director of Operations and Maintenance.

District Mission

The mission of the Chelmsford Public Schools is to educate, engage, prepare, and empower well-rounded and knowledgeable learners who PERSEVERE through challenges, demonstrate RESPECT and INTEGRITY

in their words and actions, are DEDICATED to their community, and display EMPATHY as global citizens while discovering and pursuing their full potential.

District Vision

The vision of the Chelmsford Public Schools is to provide all students with multiple pathways to optimize their own potential for academic excellence, leadership, and social and emotional wellness. We work from a rigorous curriculum that is aligned with state standards using multiple forms of data to inform innovative approaches to teaching. Our students' success is anchored in the high expectations of teachers who are part of a professional, collaborative culture that demands a continuous focus on instructional improvement. It is our responsibility that every student feels safe, cared for, appropriately challenged, and supported in our schools. Our students' successes are celebrated within and across schools as well as throughout the broader community. Parents and the Chelmsford community are connected to the daily life of our schools through consistent, multidirectional and multi-modal communication, which builds external support for and pride in the district, schools, teachers, and students. As a result of high-quality teaching, meaningful partnerships, and well-resourced schools, our students contribute to the Chelmsford community as self-directed, creative, and well-rounded learners who are ready to become the innovative leaders of tomorrow.

District Values

Academic Achievement for All Students
 Positive and Support School Cultures
 Excellence and Professionalism in Teaching
 Supportive and Stable Relationships
 Strong Fiscal and Facility Support

As I reflect on my seventh year leading the Chelmsford Public Schools (CPS), I am deeply grateful for the encouragement and support I have received from students, parents, staff, and community members; I feel privileged to work with you as superintendent. I do not take the opportunity to lead this district lightly. Your support for our students is truly remarkable, and I look forward to working with you and the greater Chelmsford community as we build on past successes in the district and work to make CPS the best public school system in the state.



Chelmsford Public Schools

We have accomplished much over this past year. I am very proud of our work, especially considering the pandemic, and I thank you for guiding and supporting me and the CPS staff as we strive to address students' academic, social, and emotional needs. I feel encouraged every day when I walk through schools, attend events, and witness firsthand the dedication to meeting student needs displayed by our teachers, paraprofessionals, administrators, and support staff.

After the 2020/21 school year with a combination of in-person and hybrid learning, we all hoped for a return to more normalcy in 2021/22. Much like the summer of 2020, the summer of 2021 was spent reviewing advisories from state agencies on what "school" would look like when students and staff returned to the buildings in the fall of 2021. While remote learning was not available in 2021/22, considerable effort and regulations governed the wearing of masks in and around schools, the development of protocols for COVID-19 positive students and staff, and identification of close contacts of COVID-19 positive individuals. Throughout the school year, our district stressed the importance of adhering to public health recommendations, practicing good hand hygiene, social distancing, and staying home when a student or staff member was experiencing COVID-19 related symptoms. We began the school year with a masking requirement for all students and staff, eventually transitioning to mask-optional following the February school vacation week in 2022. Our staff has never worked harder than they did this year, it challenged and pushed us as educators in ways we have not previously been challenged or pushed.

As we close the 2021/22 school year, I am thankful for the support we have received from our parent community and tremendous effort our staff placed on making the 2021/22 school year truly the best it could possibly be for the students of Chelmsford. As we bring the 2021/22 school year to a close, our COVID-19 numbers in the community remain on the decline, and within our schools remain incredibly low, due to the collective effort of our Chelmsford school communities.

I look forward to the 2022/23 school year and a return to more traditional "school" in September, 2022. This summer promises to be another busy one as we review and revise our practices and protocols from the last two years and prepare for a more normal return to school in the fall. Following are some highlights of our collective work this year:

FY2021 Massachusetts DESE Financial Audit

Every year, each school district in Massachusetts must submit an external audit of their end-of-year financial report to the Massachusetts Department of Elementary and Secondary Education (DESE). Powers & Sullivan, LLC performed the district's external financial audit for the year ending June 30, 2021. As noted in the audit report, the auditors had no financial findings or financial reporting recommendations. This outcome is desirable and significant, given the number of financial audits and reviews of CPS conducted in prior fiscal years, each with findings and recommendations for improvement of financial practices.

FY2022 Budget Administration

School Committee members received regular reports on the district's finances throughout FY2022, including the local operating budget, grant funds, and revolving funds. After reviewing the FY2022 budget, I am pleased to report the district has continued to make great strides in stabilizing its finances. By implementing strict financial practices, it has accrued several reserve fund balances for future budget needs. At the end of FY2022, the district can:

- reserve approximately \$ 2.5 million in the special education circuit breaker revolving fund to pay for future unanticipated/unfunded special education student tuition and/or transportation costs (by contrast, seven years ago in the fall of 2015, the school department had to request a supplemental appropriation of \$ 500,000 from the town to cover unanticipated special education tuition costs as no reserve fund balance was available).
- reserve \$ 750,000 in a new special education reserve fund in accordance with MGL Ch. 40 § 13E to offset unanticipated/unfunded special education student tuition and/or transportation costs in future fiscal years.





Chelmsford Public Schools

- carry over approximately \$ 2.9 million in food service/school nutrition funds. This is a significant achievement, given that many school districts find themselves operating their food service programs at a deficit. A portion of these funds has been allocated to an FY2022 capital improvement project.
- set aside approximately \$ 2.3 million in school choice funds as a reserve for future spending by the School Committee on educational programs and services to augment current program offerings in the schools, or a contingency in the event of an unanticipated budget shortfall. School choice funds are utilized annually to support the 1:1 student Chromebook initiative.

FY2023 Budget Presentation and Review

In February, the administration presented the FY2023 general fund operating budget to the School Committee, including net school spending compliance and comparable community analysis (demographic and financial). We highlighted the assumptions that underlie the FY2023 budget, including normal step and lane increases, a decrease in special education tuition costs, and funding to support a tutoring support service model at the elementary and middle school levels to augment grant funding that supports interventionist positions providing small group, Tier II instruction to students identified in need of targeted academic interventions and academic supports. The School Committee held public input sessions and reviewed district-level budget detail and a staff salary book that cross-walked salaries to the main budget document. The budget presented and reviewed was in-line with Town Manager Cohen's recommended budget increase of \$2.5 million, \$ 65 million to \$ 67.5 million, to support the Chelmsford Public Schools.

At the April 25, 2022 town meeting, representatives once again asked thoughtful questions, received straightforward answers, and approved (near unanimously: 131 - 1) the FY2023 funding request of \$67.5 million to support CPS.

Focus on Students and Staff: Mental Health Care and Counseling

The district has long partnered with families and staff to provide counseling and mental health services through INTERFACE referral service, a program of William James College. As the demand for mental health services increased post-pandemic, INTERFACE was experiencing a longer than usual response time matching students and staff with outside counseling

services. In January, the district initiated a new partnership with Care Solace, a company serving K-12 school districts to match students and staff with verified, local service providers in a matter of days, not weeks or months, when mental health services are requested. This 24/7/365 day support includes nights, weekends, holidays and school breaks. The service is anonymous, provides culturally and gender appropriate care, is multilingual (in 200+ languages), and connects students and staff with mental health care and counseling services regardless of insurance.

Focus on Students and Staff: Social Emotional Learning and Supports

The districts' investment in social emotional programming and supports leading up to, and during the pandemic was instrumental in maintaining momentum on district initiatives and providing a safe and support school community for students and staff. Investments in elementary, middle and high school social emotional curricula (Second Step and Character Strong) coupled with additional school and district counselors, psychologists and social workers were necessary and timely given the demands the pandemic placed on students and staff. The foresight and commitment to providing this additional layer of SEL services, supports and staff positively impacted our school communities as we returned to full-time in-person learning in 2021/22.

Focus on Students: Academics as we Return to Full-Time In-Learning

The district completed an extensive literacy curriculum review and adoption process in grades PreK-6 that provides a robust set of materials and tools to address the needs of all learners and provides a strong literacy education for the students of Chelmsford. At the beginning of the pandemic, our elementary schools





Chelmsford Public Schools



completed the curriculum adoption process after comparing reading and phonics programs to select a final product for the district. The adoption expanded to grades 5 and 6 at the middle school level in the 2021/22 school year. Currently, our PreK-3 teachers use *Fundations* by Wilson Learning for direct phonics instruction and *Heggerty* by Literacy Resources for direct phonological awareness instruction. We adopted the *Fountas and Pinnell Classroom* through Heinemann Publishing as the core reading program PreK-6. This year, the adoption process was completed with grade 3 implementing a full year with *Fundations* and grades 5 and 6 implementing a full year with the *Fountas and Pinnell Classroom* reading program. Professional development has been ongoing for all grade levels with Wilson Learning for *Fundations* and Lesley University for *Fountas and Pinnell Classroom*. We will continue with professional development in all grades for the 2022/23 school year and incorporate a combination of in-class coaching and professional development on half days to continue to support educators with the full literacy curriculum implementation.

To further support our primary curriculum, the district contracted with *Paper Learning* during the 2021/22 school year to provide 24/7 unlimited, on-demand live tutoring with trained instructors in all subject areas for students in grades 5-12. This partnership will continue in the 2022/23 school year to assist students as they make the final transition back to in-person learning post-pandemic. Additionally, the district will continue supporting other academic digital learning tools such as iReady, IXL, Lexia Reading, Raz-Kids, Brain Pop, Edgenuity, Overdrive, and Google G Suite to both identify students' academic needs and provide support beyond the general curriculum in the classroom.

COVID Health and Safety Practices and Protocols

Throughout the school year, district administrators worked closely with community and town partners, including the Chelmsford Board of Health, to use community level COVID data to review and refine COVID protocols for positive case management and the identification of close contacts. Further, the district refined its public communication of COVID cases within the Chelmsford Public School community to include a weekly COVID dashboard notification of positive student and staff cases within the district.

The district implemented a voluntary COVID pool testing program, providing weekly on-site COVID tests, free of charge, to any student or staff member that consented to be part of the pool testing initiative. Throughout the 2021/22 school year, a total of 40,145 tests were administered, yielding a total of 283 positive tests, a 0.7% positivity rate. This measure, along with enhancements to each school's HVAC system, the procurement and use of personal protective equipment (PPE), and social distancing measures (proper hand hygiene, spacing, etc.) were implemented to provide for the health, safety and well-being of our students and staff.

In February, the district implemented a voluntary at-home rapid antigen COVID test kit program, providing weekly COVID test kits, free of charge, to any student or staff member that consented to be part of the at-home rapid antigen COVID test kit program. Throughout the winter and spring months, a total of 3,237 students and staff registered and received weekly at-home rapid antigen COVID test kits and participated in the program.

As K-12 public school staff became eligible to receive the COVID vaccine in March of 2021, district and school administrators encouraged and worked to coordinate appointments for staff to receive the vaccine. Further, when vaccine eligibility was expanded to include school-age children, the district partnered with a local pharmacy to provide free, COVID vaccine doses on-site for interested individuals. We will continue to encourage and assist interested students and staff to receive the COVID vaccine as a measure to allow our schools to return to more traditional, pre-pandemic school operation. We are encouraged by the high level of student and staff vaccination rates compared to surrounding districts.

Chelmsford Public Schools

Diversity and Equity Professional Development

The Chelmsford Public Schools is committed to providing professional development for our school community in the areas of Diversity, Equity, and Inclusion (DEI). As a result, we contracted with the Initiatives for Developing Equity and Achievement (IDEAS) through the Massachusetts Association of School Superintendents (MASS) to provide professional learning opportunities that support equity and success for all. With the help of a small sub-committee made up of administration and union leadership, we developed a plan for the 2021/22 school year and designated dates for the school committee, administration, and staff through our professional development days to begin the work around DEI at all levels. We had a very successful year working with IDEAS and look forward to continuing building our capacity on the topic of DEI in future years.

Districtwide Facilities Master Plan & Short/Long Term Facilities Visioning

In July, the school committee authorized the issuance of an RFP to engage the services of a firm to review the status of and provide updates to our current 10-Year Capital Plan, our MSBA priority project and application for long-term MSBA funding consideration, and to consider short-term program and/or facility enhancements and realignments while our long-term capital project is pending. Dore & Whittier Architects, the author of the original districtwide master plan, was selected to return, update the short- and long-term capital plans, and host community visioning sessions to reassess and recommend a MSBA priority project. Dore & Whittier provided updates to the school committee throughout the fall and winter months. After careful consideration and much discussion, the school committee revised the MSBA priority project (from Chelmsford High School to Parker Middle School) and voted in April to advance Parker Middle School as the MSBA priority project in hopes of building a new middle school in Chelmsford in the years to come. Dore and Whittier also identified a potential short-term facilities enhancement and realignment of the middle school grade levels while our long-term capital project is pending. The potential for merging the McCarthy and Parker Middle School populations and creating a separate grade 5/6 middle school (Parker) and separate grade 7/8 middle school (McCarthy) was identified as a short-term measure to provide more equitable middle school programming in town.



Districtwide Strategic Planning

In November, the district contracted with District Management Group (DMGroup) to develop a multi-year strategic plan for the Chelmsford Public Schools. DMGroup worked with district administrators and a steering committee to assess our current performance and needs, and to clearly articulate priority areas to be the focus of our improvement efforts in the coming years to continue to advance education in Chelmsford. DMGroup hosted staff and community sessions to gather input for the plan and presented updates to the steering committee and school committee throughout the process. In June, a draft strategic plan was presented and final feedback was sought on the identified priority areas. The final strategic plan will guide our work in the Chelmsford Public Schools over the next 5-years: 2022/23 – 2026/27.

1:1 Technology Initiative

In FY2019, an *Information Communication and Technology Services Steering Committee* was convened to discuss and plan for a 1:1 Chromebook implementation in the district. The committee's 24 members represented all our stakeholder groups. The committee brought together district and building administrators, teachers, technology integration specialists, technicians, unions, and parents. It was a diverse mix of interested parties, and everyone worked very hard to make sure critical components for the roll-out were addressed.

The committee followed the International Society for Technology in Education (*ISTE*) recommended guidelines to address planning a 1:1 implementation. This gave the committee a good starting point to think about all the changes that teachers, students, and parents would experience as this initiative unfolds. Documentation was produced to serve as a guide



Chelmsford Public Schools

for the district as we begin this journey. The plan they developed requires constant revisiting based on administrator, teacher, student, and parent feedback. This is both expected and encouraged. We want the CPS 1:1 initiative to be successful, and it will be, because the approach taken is deliberate and grounded in best instructional practices. Funding to launch the 1:1 Chromebook initiative was approved and the CPS 1:1 Chromebook initiative launched in FY2020.

Funding for the fourth year of implementation of the 1:1 Chromebook initiative is incorporated in the FY2023 budget to provide all incoming 5th grade students at McCarthy and Parker Middle Schools and 9th grade students at Chelmsford High School with a district-provided computer (Chromebook) for use at home and in school. At the start of the 2022/23 school year, all grade 5, 6, 7, 8, 9, 10, 11 and 12 students will be provided with a district issued computer for use at home and in school.



Association Contract

On March 15, 2022, the School Committee ratified a three-year contract with the Chelmsford School Administrators' Association bargaining unit covering the period from July 1, 2022 to June 30, 2025.

Ratification of the Chelmsford Teachers and Nurses Contract

On June 29, 2022, the School Committee ratified a three-year contract with the Chelmsford Teachers and Nurses bargaining unit covering the period from July 1, 2022 to June 30, 2025.

Over this past year, we have accomplished much as we worked together. In addition to the aforementioned pandemic related actions of the past year, we continued to administer and manage the day-to-day operations of the school district, approved capital plans for FY2023, submitted an application for MSBA funding consideration of a future long-term school building project, developed new programming, such as the Innovation Pathways Program at Chelmsford High School, and began a review of diversity, equity and inclusiveness practices in our school system.

In addition to the developments already listed, we have taken steps to continue to rebuild both the school community's and the greater Chelmsford community's confidence in the school administration. I have worked closely with Town Manager Cohen and the members of his financial team to provide accurate and timely information on our budget to Chelmsford's boards. We will close the books on FY2022 with a positive fund balance and we will set aside remaining school choice funds as a reserve for School Committee use. Much work lies ahead, but I strongly feel we are continuing to move in the right direction. I am excited about our staffs' accomplishments in the district this past year and look forward to a successful 2022/23 school year.

Yours truly,

Jay Lang, Ed.D.
Superintendent of Schools

Ratification of the Chelmsford School Administrators'



Nashoba Valley Technical High School

Denise P. Pigeon, Superintendent

Nashoba Valley Technical High School
 100 Littleton Road, Westford, MA 01886
 (978) 692-4711 www.nashobatech.net

NVTHS - School Committee Members

Donald Ayer, Secretary
 Lawrence MacDonald
 Samuel Poulten
 Alternate - Clare Jeannotte

Nashoba Valley Technical High School is a regional technical high school established in 1969 to serve students grades 9–12 and also provides post-graduate programs for those between the ages of 18 and 25 years old in all career areas on a space available basis. Nashoba has earned an impressive reputation for producing community leaders as well as providing a vast amount of community projects for our district towns. Nashoba Valley Technical High School offers career preparation in 20 technical programs.



Accreditation: New England Association of Schools and Colleges.

The Learning Schedule: Three 12-week trimesters consisting of eight 45-minute periods set in a four block schedule, five days per week. The school schedule alternates one week of academic classes with a week in a career-technical area for grades 9 through 12.

The Year in Review

The core mission of a vocational-technical school is to offer practical training for skills-based careers, and impart to its students knowledge and skills that will be valuable for securing and having success in future employment. In order to achieve this goal, Nashoba Valley Technical High School must constantly look to the future in order to determine the necessary skills that will be valued in an economy yet to come. Since Nashoba Valley Technical High School opened its doors in September 1969, in-demand skills have changed along with career pathways and technology. Nashoba Tech’s history is one of near-constant adaptation; not just to keep pace with a rapidly-changing world but to anticipate those changes and keep learning relevant. These changes have come about both in the technical programs that Nashoba offers and in the facilities and equipment of the building. Nashoba Valley Technical High School’s enrollment continues to grow with

Administration	
Dr. Denise P. Pigeon	Superintendent
Mr. Jeremy Slotnick	Principal
Ms. Michelle Shepard	Business Manager
Mr. Paul Jussaume	Vocational Operations and Facilities Director
Ms. Jobee O’Sullivan	Postsecondary, Continuing & Community Education Director
Ms. Gabriella White	Curriculum Director
Ms. Michelle Valhouli	Special Education Director
Ms. Patricia Blackstock	Guidance and Admissions Coordinator
Mr. Jeff Scheminger	Vocational Technical Coordinator
Mr. James Creed	Dean of Students



Nashoba Valley Technical High School

the need for skilled labor for in-demand trades. The incoming class of 2026 is the largest in almost 40 years.

Connecting with our community is important for our students. This past year our Carpentry students provided community service by performing dugout rehab for Chelmsford Youth Baseball, and building a Kiosk for the Bicycle & Pedestrian Advisory Committee. Our students also used their skills throughout Nashoba Tech by building dugouts for Nashoba Tech's Girls Softball field, relamping the lighting in the Culinary area, and providing general repairs to the school and school vehicles.

Special Academic Programs

Advanced Placement, Honors and College Preparatory courses are available in all core subjects. Foreign language, music, theatre art and additional elective courses are offered for all four years to all interested students.

Dual Enrollment

The Dual Enrollment program is a state sponsored program that allows eligible NVTHS students the opportunity to enroll in courses at a local college while they are still in high school. The Dual Enrollment Program is available to any

junior or senior who meets the criteria adopted by both the State and the School District. Juniors who are eligible and recommended by teachers/administration may elect to enter the Dual Enrollment Program and take courses their junior and senior years at a two- or four-year public college or private institutions in Massachusetts or New Hampshire. The program allows a student to attend Middlesex Community College, Mt. Wachusett Community College, U Mass Lowell or Fitchburg State University on a full time basis, while still enrolled at NVTHS as a high school student. Credit for the courses applies to both the high school and college transcripts. Upon completion, students receive their high school diploma from Nashoba and one or two years of college credit. Many Nashoba students in recent years have graduated with an Associates degree from a college and their high school diploma at the same time. Also, individual study programs for talented students are directed to their area of excellence. Many of our students are accepted at such distinguished institutions as MIT, Ithaca College, Emerson College, Boston University, and University of Massachusetts, among others.

Vocational-Technical Programs (Secondary & Post Graduate)

Advanced Manufacturing	Electrical Technology
Auto Collision Repair & Refinishing	Engineering Academy: Robotics & Automation
Automotive Technology	Engineering Technology
Biotechnology	Health Assisting
Carpentry	Hospitality Management
Cosmetology	Marketing
Culinary Arts	Plumbing & Heating
Dental Assisting	Programming and Web Development
Design and Visual Communications	Television and Media Broadcasting/Theater Arts
Early Education and Care	Veterinary Assisting



Nashoba Valley Technical High School

Early College

In January of 2019, Nashoba became the first vocational school to be awarded the Early College designation from the Department of Elementary and Secondary Education. Students can apply to participate in the Early College at Nashoba program beginning in their junior year. This program allows students to remain at Nashoba Valley Technical High School, enroll in "concurrent" enrollment classes at NVTHS, and earn credit at both Nashoba and Middlesex Community College. Students would be expected to complete a minimum of 12 or more credits between their junior and senior year. These credits are offered at no cost to the student or their families. Additionally, beginning with the class of 2022, students will enter the program with one credit earned for Career Exploration. This course is taken by all students in grade 9 when they participate in their required Freshmen Exploratory of all Nashoba's technical programs. In future years, all students will earn one credit apiece for a First Year Seminar and a Service Learning course, both of which are currently in development. Early College at Nashoba students have all the resources of Middlesex Community College available to them. They become college students with access to libraries, technology centers, and support services available at the college. Nashoba's teachers work with a mentor from Middlesex to design the course and to help students get the most benefit from this unique experience.

Community Service Projects

Nashoba is unique in its approach to community service and its relationship to its district towns. Students and their instructors travel to various sites within our district to work on community service projects that have been approved and selected for their benefit to the community and the learning of our students. The students perform all necessary work for the district towns to complete their requested project. The Community Service Program educates students

in a real world setting and allows the towns the benefit of observing Nashoba students at work, creating a lasting tribute to their efforts and having a major project completed without over expending limited town resources for capital improvement.

Student Activities

Nashoba sponsors an extensive program in intra-scholastic sports including varsity teams in 16 current high school sports, with equal opportunities for both male and female students. Next year we hope to add tennis and crew as new team sports. Other extracurricular activities include Student Council, National Honor Society, Music Honor Society, Yearbook, Kick Off Mentors, Students Against Destructive Decisions (SADD), Skills USA, Student Leadership, Peer Mediation, Chorus, Drama, and many special interest clubs. No user fees are imposed on any sport, school sponsored club, or activity.

Continuing & Community Education

Nashoba Tech's Continuing Community Education Program offers many late afternoon and evening classes to our community, such as Electrical, Advanced Manufacturing, and Driver's Education. Additional information can be found on the NVTHS website.





Police Department

James M. Spinney, Chief of Police



I herein respectfully submit the Annual Report of the Police Department for FY 2022. The department's sworn complement remained at 54 permanent officers. The philosophy of the department continues to emphasize community policing strategies and initiatives that enhance the overall safety of the community. It is our goal to work in partnership with all the citizens of Chelmsford, to address and resolve issues of concern, and to improve the overall quality of life for those that live, work, or visit Chelmsford. Our top priorities continue to include traffic related complaints, as well as disturbance and nuisance calls. These quality-of-life issues are of paramount importance in maintaining order and providing an overall sense of safety and security throughout the town.

ADMINISTRATIVE DIVISION

CHIEF OF POLICE

James M. Spinney

DEPUTY CHIEF

Colin C. Spence

PATROL DIVISION SHIFT COMMANDERS

Lieutenant Edward Quinn

Lieutenant Gary Hannagan

Lieutenant Jason Hanscom

Lieutenant Jeffrey Bernier

PATROL DIVISION SUPERVISORS

Sergeant Francis Goode Jr.

Sergeant Stephen Fredericks

Sergeant Craig Walsh

Sergeant Steven Hawkins

Sergeant Nicholas Ziminsky

Sergeant Daniel Goguen

INVESTIGATIVE DIVISION

Lieutenant John Roark

Sergeant William Carlo

Detective Jeffrey Blodgett

Detective George Tyros

Detective Brian Ubele

Detective Robert Brown

SPECIAL SERVICES DIVISION

Lieutenant Jason Poor

Traffic Officer Matthew Fernald

Traffic Officer Shawn Brady

K-9 Officer David Leo

COMMUNITY WELLNESS DIVISION

Lieutenant Todd Ahern

School Resource Officer Rebecca Tyros

- High School

School Resource Officer Daniel Sullivan

- Parker Middle School

School Resource Officer T.B.D.

- McCarthy Middle School

Co-Response Clinician Racheal Beers

**DEPARTMENT CRIMINAL PROSECUTOR /
LOWELL DISTRICT COURT**

Sgt. Philip Dube

Police Department

PATROL DIVISION OFFICERS

Robert Murphy, Jr.
 Robert Riordan
 Anthony Spinazola
 Christopher Chipchak
 David Leo
 Aidan Gillis
 Timothy Bourke
 Christopher Zaher
 Daniel Reid
 Brian Richard
 Ryan McCarthy
 Kenneth Meehan
 Shawn Brady
 Ashley Gallant
 David Linstad
 Matthew Fernald
 Ashley Rokas
 Keith Lecyznski
 Craig Mead
 Christopher Mauti
 Riley O'Keefe
 Kaleigh Marshall
 Steven Conklin
 Matthew Sech
 Derek Hill
 Nicholas Thayer
 Shawn Lefebvre
 Steven Buckley
 Aaron Philaphandeth
 Kevin Quinn
 Brandon Reedy
 Christopher Robinson

PUBLIC SAFETY DISPATCHERS

Richard Demers
 Timothy Goode
 Lisa Demers
 John Poor
 Shawn Brewer
 Alexandra Hayden
 Andrew Houmiller
 Andrew Robinson
 Alex Freker

ADMIN ASSISTANT

Melissa Nolan

RECORDS

Marissa Cameron

ACCOUNTING

Katie Bennett

FACILITY MAINTENANCE

Carl Koch

FLEET MECHANIC

Todd Barry

RECEIPTS TURNED OVER TO THE TOWN

Permits, fines, and fees	\$11,230
Parking Tickets	\$ 2,450
Towing Receipts	\$46,256

BREAKDOWN OF ARRESTS

Adult Arrests	170
Juvenile Arrests	0
Total Arrests	170

Total Police Activity – Calls / Interactions	35,865
Summons Served	179
Accidents Reported	692
Fatal Accidents	1
Citations Issued	1,420
Motor Vehicle Stops	4,696
Parking Violations Issued	291
Restraining Orders Served	91
Alarm Calls	1,076
Clinician Response / Follow-Up	198
Medical Calls	2,969
Opioid Overdoses	16
Opioid OD Fatalities	3
Suspicious Activity Calls	864
Disturbance Calls	554
Domestic Calls	434
O.U.I. Alcohol	22
Robberies	4
Motor Vehicle Thefts	21
Fraud Reports	188
Hate / Bias Offenses	1
Well-Being Checks	595





Police Department

ACHIEVEMENTS

Over 35,000 Incidents / Interactions were handled by officers during FY 22. While our violent crime rate remained extremely low for a community the size of Chelmsford, we continue to see property crimes related to thefts from motor vehicles, shoplifting and vandalism. The police department is continuing in its efforts to reduce and deter these types of crimes.

The Chelmsford Police Department in collaboration with The Tewksbury Police Department, The Billerica Police Department, The Dracut Police Department, and The Tyngsboro Police Department have implemented a follow-up program to address the needs of residents who are suffering from substance use disorder issues, as well as mental health challenges. All five communities now have access to full-time medical clinicians. Through our Front-Line Initiative Program medical clinicians will work in our communities alongside officers to facilitate follow-up medical treatment. We have continued to expand this program which has resulted in the ability for the Police Department to deploy medical clinicians in the field to deal with persons in need. During these deployments, the clinician can examine persons in need and help decide as to the next steps to assist with proper care and treatment.

With the goal being to get dangerous narcotics off the street the Chelmsford Police Department has implemented a drug pickup program. Any Chelmsford resident or business owner who has unused or unwanted medication at their residence or business can drop off that medication at the Chelmsford Police Department main lobby. If someone has issues with transportation and cannot respond to the Chelmsford Police facility a detective can be contacted and will respond to the residence or business and take custody of the medication.

The Chelmsford Police Department has also implemented a Community Wellness Division.

The Wellness Division will collaborate with the Front-Line Initiative Clinician Program, as well as the Town's Community Services Department. The Wellness Division will also direct efforts towards community and department diversity issues, as well as community and police officer health and wellness concerns.

The Chelmsford Police Department is also pleased to announce our newest addition to the Police Department. In March 2022, the Police Department welcomed our new Community Resource Dog, Officer Ozzie. A trained Community Resource Dog will be a valuable addition to our community policing efforts here in Chelmsford. The functions of the community resource dog program will include providing interactions with members of our community to reduce anxiety and increase communication between police officers and members of the public. Officer Ozzie will provide comfort for people during times of crisis, and to provide comfort to individuals, groups and communities



impacted by violence, tragedy, or traumatic events. The Community Resource Dog Program will be a valuable tool in fostering dialog and communications between the Chelmsford Police Department and the community.

CRITICAL INCIDENT / SCHOOL AND WORKPLACE SAFETY

The Chelmsford Police Department continues to make school and workplace safety a top priority. During FY22 The Chelmsford Police Department conducted training sessions with local businesses and churches in the community. This training focuses on enabling stake holders to develop and implement safety plans to prepare for and respond to a critical incident.



Police Department

The Chelmsford Police Department also conducted several training exercises involving a reported active / critical incident. The focus of this training was to enhance coordination and communication between all first responder agencies that would respond to such an incident.

OFFICER AWARDS

This years' Police Foundation Awards honored thirteen members of the department for meritorious service. Officers receiving 2022 awards:

- Retired Deputy Chief Dan Ahern
- Sergeant Frank Goode
- Detective Robert Brown
- Patrol Officer Keith Leczynski
- Patrol Officer Riley O'Keefe
- Patrol Officer Derek Hill
- Patrol Officer Ashley Rokas
- Patrol Officer Ashley Gallant
- Patrol Officer Ryan McCarthy
- Patrol Officer Robert Murphy
- Patrol Officer Christopher Chipchak
- Dispatcher Richard Demers
- Dispatcher Shawn Brewer

RETIREMENTS

- Deputy Chief Dan Ahern retired after 28 years of service.
- Sergeant Paul Richardson retired after 37 years of service.

The Chelmsford Police Department wants to welcome back Officer Aaron Philaphandeth. Officer Philaphandeth was deployed to Afghanistan along with the rest of his National Guard Unit from April 2021 through April 2022. The Chelmsford Police Department is glad Officer Philaphandeth is safety back in the United States, and we thank him for his service.

GRANTS

The Police Department received the following Grants during Fiscal Year 2022:

State 911 Dispatching Grant	\$ 117,759
Emergency Medical Dispatch Training Grant	\$ 16,697

CHIEF'S STATEMENT

It is truly an honor and privilege to serve as the Town of Chelmsford's Police Chief. Having served on the Chelmsford Police Department for over 28 years I have come to know what the people of this community expect and demand from our Police Department. As Police Chief, I will ensure that the Chelmsford Police Department moves forward continuing to be a highly professional, ethical, and responsible agency, focusing on quality-of-life issues, and being proactive in the deterrence and prevention of crime. I will also make it a priority that the Chelmsford Police Department deploys resources towards community policing efforts while striving to be a responsive and adaptive agency to the needs of this community.

I look forward to working as a team with the other Departments and entities in town making sure that Chelmsford stays on track as a great community to live, work, and visit.

Respectfully submitted,
James M. Spinney
Police Chief



Police Department Animal Control



CALLS FOR SERVICE	531
INFORMATIONAL CALLS	1,800
DOG LICENSED IN FY2022	4,300
ANIMALS TAKEN TO POUND	31
ANIMALS RETURNED TO OWNERS	21
ANIMALS TO FOSTER FACILITIES/ADOPTION	9
ROAD KILLS DISPOSED OF	130
ANIMAL BITES	17
COURT SUMMONS/ACTION TAKEN	12
CALLS FOR SERVICE TO TYNGSBORO	38



Every year, Animal Control is tasked with keeping our residents, domestic animals, and wildlife safe and healthy through education and enforcement of state and local ordinances. Our goal has always been to promote the humane treatment of both domestic

and wild animals as we, as a society continue to expand into the habitat of our wild neighbors. We meet these challenges head on and embrace the constant fluidity working for the best outcome of all involved. 2022 has been no exception.

2022 has brought new opportunities to the animal control unit. As we return to a new normal, we have been able to be more engaging with our residents, one of my favorite parts of the job. Due to the lull in the early part of the year I took advantage of this to attend classes for my required continuing education credits. I attended classes on animal cruelty investigation and documentation. I also spent more time networking with other animal law enforcement units to broaden our ability to prosecute crimes against animals.

Chelmsford was asked to provide Animal Control support to the town of Tyngsborough MA. While they attempted to fill the vacant position of Animal Control Officer. A task that we were happy to assist them with. Initially this was an emergency only request. After several months of performing the duties of Animal Control for Tyngsborough with little to no interruption to Chelmsford's Animal Control program, an agreement was entered into for permanent support that is mutually beneficial to both towns.

As with any change in normal operating procedures there was a slight learning curve for all directly involved. My focus is and always has been to provide the highest quality service to the residents of Chelmsford. Because of the vast similarities in the makeup of the towns this was an easy transition. I hope to provide equal service to the town of Tyngsborough and continue to grow both programs in a positive direction.

I am greatly appreciative of the support of the town leadership, the police department command staff and its officers that help to make this a great place to work and grow professionally and to the residents for there donations through out the year. The Chelmsford Dog Kennel would not be as comfortable as it is with out such a generous and supportive community.

Sincerely,

ACO Mark A. Cianci CPD/TPD



Fire Department *Gary Ryan, Fire Chief*

Chief Gary Ryan
 Deputy Chief Michael Donoghue
 Fire Prevention Captain Ryan Houle
 Training Captain William Schellbach
 Fire Prevention Captain Danielle Koutsoufis
 Captain John Kivlan – Unit 1
 Captain Daniel Manley – Unit 2
 Captain Kevin O'Brien – Unit 3
 Captain Daniel Funaro – Unit 4

Firefighters

G. Ryan	Jo. Turner
L. Manley	A. Micu
Wm. Bacon	D. Houle
C. Brothers	G. Sparks
D. Corey	E. Byam
Wm. Amundson	D. Kohl
J. Cancellia	T. McNiff
T. Brothers	P. McGarry
R. Gardner	G. Baker
T. Shanahan	R. Albon
K. Lindsay	D. Hamilton
Wm. Bennett	S. Newcomb
C. Phelan	K. Labrecque
M. Chiasson	A. Pine
M. Maher	C. Oxier
M. Nelson	M. Bowler
M. Young	J. Maniscalco
M. Ducharme	C. Yencho
E. Boisseau	M. Pichardo
M. Brothers	L. Neves
J. Abbott	G. Walsh
E. Boudreau	M. Sacco
D. Maher	Ja. Turner
E. Casey	P. Daley
G. Segnini	

Clerical

Anna Griffin
 Jo-Ellen Carkin

Department mechanic

Frank Fader

Retirements

During the past fiscal year, two valued members retired. In July 2021, Firefighter Kevin Clarke and in February 2022, Firefighter John Robinson both retired after 34 years of service to the town. The retirement of trusted co-workers and the loss of experience and historical knowledge from the organization is challenging. We are extremely fortunate to have benefited from Kevin and John's service and will do our best to carry their sense of duty forward. We wish both members a long and enjoyable retirement.

New Hires

Within the past fiscal year, five new members have joined our ranks. Firefighter Chelsey Yencho (9/20/21), Firefighter Melvin Pichardo Doughty (10/12/21), and Firefighter Luis Neves (10/2021) graduated from the Massachusetts Fire Academy on March 4, 2022. Firefighter Tyler Evans (4/25/22) and Firefighter Justin Aubert (6/1/22) started the academy in July 2022 and scheduled to graduate in September. We wish them all well in their new positions and a long and successful career.

Chelmsford Firefighters complete Emergency vehicle training

During the week of April 11th, the Chelmsford Fire Department participated in Emergency Vehicle Operations (EVO) training. Each of the four shifts went through a classroom and practical training session conducted by Emergency Vehicle Operational Strategies, Inc. (EVOS) from Hyannis MA.

The training is offered by the town's insurance carrier, MIIA. The full day program provides firefighters an opportunity to hone their driving skills. Using their own apparatus, firefighters guided by MIIA's certified instructors, operate Chelmsford apparatus through several courses replicating conditions found in daily fire department operations. The course also consists of three hours of classroom instruction, focusing on emergency response, vehicle maintenance, and on-scene risk management.

The firefighters benefit by learning how to safely operate emergency vehicles in various situations, increasing their safety and other motorists' safety. The town benefits by receiving a credit on their insurance, up to 2 percent, for providing the training and reducing the risk of accidents. A special thanks to the town's Municipal Safety Specialist, Steve Cerven for coordinating the training along with Training Captain Bill Schellbach.

Fire Department *In Memory of those who served*



Brian J. Stanton

February 13, 2022: Brian J. Stanton, retired Firefighter who proudly served the Department from 1979 to 2008. Brian served his country with the U.S. Navy as an Interior Communications Electrician, Third Class on the USS Boxer. He was also a licensed electrician and a member of the Electric Union Local 103.



Peter R. Vennard

April 12, 2022: Peter R. Vennard, retired Firefighter who proudly served with the Chelmsford Fire Department as a Fire Fighter for 11 years, passed away at the age of 81 years old. After serving on the department, Peter then worked as a Graphics Arts high school teacher at North Reading High School and Picken Printing in N. Chelmsford, owned and operated Lite Printing, then retired from Red Mill Graphics.



Richard J. Miller

April 28, 2022: Richard J. Miller, retired Captain who proudly served the Department from 1980 to 2006. Prior to the requirement of sending members to the Massachusetts Fire Academy and before the creation of a Training Captain's position in 2011, Rich was often tasked with training members in essential firefighting skills. His thorough preparation and training kept members prepared for everyday emergency situations and ensured they went home safe. Captain Miller was also the driving force in purchasing the Department's first "rescue" boat, which was strong enough to navigate the currents of the Merrimack River. In 1979, Rich, along with his wife Karlene, and friend Mike Burke (retired CFD Captain) created Third Stone Christmas Tree Farm in Barnstead, NH. Rich's vision of building a sustainable farm, without the use of chemicals, allowed them to plant over 16,000 trees in their 34 years of ownership. In 2013, the group sold the farm, but continued to help guide the new owners.



Joseph E. Staveley

June 6, 2022: Joseph E. Staveley, retired Firefighter who proudly served the Department from 1970 to 1981. Joseph proudly served in the US Airforce from 1962-1969 and continued to serve his community for over 10 years as a Chelmsford Firefighter. He was self-employed for many years as a real estate appraiser and property owner, where he took great pride in the maintaining of his properties. He was a former member of the Tyngsboro Sportsman Club and a Bowling League in Lowell.



Fire Department



The North Fire Station has been the home of Engine#2 since it was built in 1956 and was severely in need of a renovation. The town commissioned a fire station study in 2019 that identified several concerns with the station; the station was built to accommodate only two personnel, the station was designed for a single gender workforce, the building had outdated electrical and plumbing utilities, the thermal envelope was inadequate, the station had shared sleeping quarters(an issue during the pandemic), only one restroom and shower, no exercise area, no decontamination area, a bunkroom located within the apparatus bays(exposing members to harmful carcinogens) and lacked many of the accommodations found in modern stations. In addition, the apparatus bay consisted of two garage doors at the front of the station and only one garage door at the back, so there was no way to drive straight through the bay without moving something out of the way. The \$3.4 million renovation project sought to address these pressing issues to align with today’s safety standards.

While the fire station was being renovated, the staff was temporarily relocated to a modular station at 54 Richardson Road. After demolishing the prior living quarters, Littleton, MA based Triumph Modular preserved and renovated the apparatus bay and added a two-story modular addition. The new building was designed to match the brick façade of the apparatus bay.

The expanded living space contains 2,100 square feet per floor and is protected with a sprinkler system. The new layout contains many of the amenities found in a modern fire station; individual bunk rooms to accommodate up to six members, a gear locker room with a separate ventilation system, personal lockers, three bathrooms with showers, a

fully equipped gym, and administrative space. The expanded apparatus bay now eases the movement of equipment and provides a healthier and safer environment for First Responders who spend long shifts at the fire station.

I would like to express my sincere appreciation to the members of the Fire Department, Deputy Chief Donoghue, Town Manager Paul Cohen, the Permanent Building Committee, Select Board, Finance Committee, Town Meeting representatives, and the residents of Chelmsford for supporting this project.

Skin Cancer Screening

On Tuesday, April 26, 2022, Board certified dermatologist, Dr. Christine Kannler, donated her valuable expertise and time to provide free, potentially life-saving skin cancer screenings at the Chelmsford Fire Department. Dr. Kannler of Northeast Dermatology Associates has performed over 3,000 free skin cancer screenings for firefighters after her brother, Chelsea Firefighter Peter Kannler, lost his fight with cancer in 2016.

Dr. Kannler's overall mission is to raise awareness about the increased risk of cancer in the fire service, as well as to highlight that skin cancer screenings can be easy, free, fast, and portable. Dr. Kannler's life saving message: "The earlier we can catch cancer, the better the chance we can beat it."

The Chelmsford Fire Department is thankful for her tireless dedication in detecting and eradicating skin cancer in the fire service.





Department of Public Works

Gary Persichetti, Director



The Department of Public Works (DPW) consists of eight divisions (Engineering, Facilities, Highway, Parks, Public Buildings, Solid Waste & Recycling, Sewer, and Stormwater)

All DPW Divisions are located at 9 Alpha Road with the exception of the Facilities Department which is located adjacent to the Chelmsford High School.

Engineering Division

The Engineering Division provides technical support to many Town departments and committees, including the Planning Board, Conservation Commission, Town Manager, Select Board, Zoning Board of Appeals, Assessors Department, Town Clerk, Stormwater Division and Sewer Division. Additionally, the Engineering Division provides design and construction layout and inspections for several projects constructed by the Highway Division and park related projects in the Facilities Division.

The Engineering Division assists the community with other right-of-way requests including evaluating the location of trees within the Town's right-of-way, providing plan record information, and providing drainage and sewer utility information as needed.

The Engineering Division participates along with the Town Manager's Office, Police Department, and Highway Department on traffic related matters as part of a Traffic Committee.

The Engineering Division issues permits for work within the public right-of-way and conducts inspections on the permitted work.

The Engineering Division maintains and updates

the Town's GIS database and updates the Town Assessor maps. The town worked with a consultant, Geospatial, Inc., to update planimetric mapping, digital orthoimagery and topographic mapping of the Town of Chelmsford.

The Engineering Division leads procurement of all DPW related projects and materials.

In FY2022, The Engineering Division provided design, layout, grades, technical assistance, and inspections for the following DPW- Highway Division projects:

- Various roadway resurfacing and sidewalk improvement projects
- Senior Center Parking Lot Improvements
- Bus Turnaround at Esther Drive

FY2022 Completed Site Plan Reviews

9 Turnpike (Bernard Lane)
 11 Cushing Place Site Plan
 Mary Ave Subdivision
 7 Gorham Street-Final occupancy
 59-65 Princeton Drive Site Plan
 50 Hunt Road Comprehensive Permit
 UPS Expansion Site Plan
 240 Groton Rd Subdivision
 9 Turnpike Road Subdivision
 248 Princeton Street Site Plan
 314 Dunstable Road Subdivision
 61 Dunstable Road Site Plan
 10 Technology Drive Site Plan
 330 Billerica Road
 270 Billerica Road
 Dulgarian Woodbine Subdivision

FY2022 Projects

Contracted with Baden Consulting Services, Inc. to perform a roadway pavement analysis and incorporate findings into a database. Sidewalk data was imported into the database as well. The updated database consisting of 188 miles of roadway and 73 miles of sidewalk was utilized to develop an updated 5-year roadway and sidewalk pavement improvement plan.

Construction on the intersection improvements at the Billerica Road/Riverneck Road and Concord Road/Boston Road/Parker Road intersections. These projects are part of MassDOT's Transportation Improvement Project cycle consisting of roadway,



Department of Public Works

pedestrian and drainage improvements and were substantially completed by the end of FY2022.

Working with consulting to advance the design for improvements to Chelmsford Street (Central Square to Alpine Lane) and Alpine Lane to Golden Cove Road. These two projects are in MassDOT's Transportation Improvement program. Construction is anticipated to begin in 2024.

Worked with consulting engineers to develop a preliminary concept for the Vinal Square intersection. The project is pre-25% design.

Worked with consulting engineers to evaluate the condition of the School Street over Stonybrook bridge and make recommendations for rehabilitation.

Worked with consultant engineers to design sidewalk replacement on Turnpike Road. This project is currently in the permitting phase and additional funding is needed to advance the project.

Evaluated various scenarios and potential traffic calming opportunities for Ledge Road and Swain Road in response to the increased truck traffic.

Coordinated with MassDOT on the preliminary design of the Chelmsford Street and Gorham Street over I-495 bridge replacement project. Design is anticipated to be completed by 2024.

Advanced the design of the Dunshire Culvert Replacement Project. Construction is anticipated to begin in Fall 2022.

Assisted Facilities, Highway, and the Roberts Field Improvement Committee on improvements to the Roberts Field.

Applied for state Bottleneck Reduction Grant for the intersection of Billerica Road and Golden Cove Road as well as the intersection of Princeton Street and Richardson Road. The Town of Chelmsford was selected for the intersection of Billerica Road and Golden Cove Road Project. Scope and formal award anticipated in FY2023.

Applied for a Shared Streets and Spaces Grant for the installation of a RRFB sidewalk at the intersection of Mill Road and Raymond Road.

Land Survey and necessary easements were completed to support various Town needs such as: Center School Playground, Fitness Court at the intersection of Wilson Road and Chelmsford Street, Warren Pohl Conservation land, Dunshire Culverts, and Ledge Road improvements.

Working with Weston and Sampson on the ongoing Sewer Capacity Alternatives Analysis and Infiltration Assessment.

Managing and assisting a Licensed Site Professional with remediation of PFAS contamination at 54 Richardson Road. Remediation system installed and quarterly sampling will proceed to monitor progress.

Coordinated with National Grid on various projects include main replacement along Rt 3a and pole replacement throughout the Town.

Coordinated with a consultant to have the Freeman Lake Dam inspected.

Stormwater Division

The Stormwater Division oversees the Stormwater Management Program. The Town of Chelmsford is required to maintain compliance (managing the runoff from rainstorms and snow melt) with the EPA Phase II National Pollutant Discharge Elimination System (NPDES) permit. This permit is in place to allow Towns to control water pollution by regulating the point sources that discharge pollutants into our water systems.

The EPA announced effective date of the General Permits for Stormwater Discharges from Small Municipal Separate Storm Sewer Systems (MS4) in Massachusetts to be July 1, 2018. In 2018, Fall Town Meeting approved the operating budget for the Enterprise Fund. The utility began collecting funds in January 2019.

The control measures in place are as follows:

Student education and outreach: The Town has presented stormwater lesson plans to over 200 students in Chelmsford public schools. The lessons included information on stormwater pollution, watersheds, and a demonstration of the Enviroscope Model which enables the students to receive a visual lesson about point-source and non-point-source stormwater pollution.

The Town performs ongoing reviews of construction site plans to assure that they meet the standard erosion and sedimentation protection requirements as well as the water quality standards. Proposed projects are reviewed for compliance with the MA Stormwater Standards. All redevelopment designs are required to show improvements to water quality runoff.

Post construction stormwater runoff control: Design engineers are required to submit asbuilt drawings and letters certifying construction has been conducted in accordance with the plans. Follow-up inspections



Department of Public Works

conducted by DPW staff ensure that facilities are working as proposed.

Street/Sidewalks/Lots/Catch Basins: All public streets, sidewalks and municipal parking lots were swept and all storm drains were inspected and cleaned utilizing town owned and operated equipment.

The Stormwater Division works closely with the Engineering and Highway Divisions to repair drain manholes and catch basins and address drainage issues across the Town and in particular in coordination with the Town Roadway paving program.

The Stormwater Division maintains Town owned detention basins and completed rip rap stabilization at various locations as well as located and uncovered buried outfalls in various locations.

The Town's GIS maps have been updated to show the latest stormwater infrastructure.

The Stormwater Division employed interns to contribute to updating drainage maps, performing outfall inspections, and beginning to inventory privately-owned stormwater best management practices (BMPs).

Weston and Sampson Engineers completed a Phosphorous Source Identification Report as part of the Town's Stormwater Master Plan.

A Stormwater Management Plan was developed for the MS4 Permit compliance. This plan outlines all the requirements in the MS4 Permit and how the requirements are being met. It also outlines the responsibilities of the various municipal departments in assuring the continued success of the plan. This plan was posted for public comment and then published to the Town website.

Various public outreach posts were added to the DPW Facebook page.

An Illicit Discharge Detection and Elimination (IDDE) program began in 2020 and continued this year, to systematically find and eliminate sources of non-stormwater discharges to its municipal separate storm sewer system and implement procedures to prevent such discharges. 56 outfalls were inspected during FY2022.

A Stormwater Land Disturbance Permit was developed.

Draft of Street Design & Parking Lot Report has been submitted for review.

Revised Site Plan and Special Permit Regulations and

Procedures, Subdivision of Land, and Zoning Bylaws to be in compliance with MS4 Permit requirements.

Worked with the Engineering Division and a consultant to advance the Dunshire Culvert Replacement Project.

Coordinated with a consultant for the implementation of weed treatment at both Heart Pond and Freeman Lake.

Facilities Division

The Division of Public Facilities oversees the operation and maintenance of the Chelmsford Public Schools and Public Buildings, twenty-eight in total. The primary goal is to manage a responsive, well planned and cost-effective maintenance operation. The Division provides in-house services by the Facilities Maintenance Shop including electrical, plumbing, painting, carpentry, small engine repair, asbestos/pesticides, truck driving, fields and grounds and general maintenance. The Division also manages the design and implementation of Capital and ARPA funded projects in municipal buildings and parks and playgrounds.

The two electricians are responsible for the maintenance of approximately 2,220 Town owned streetlights as well as removing abandoned overhead fire alarm throughout the Town. The fields and grounds staff groom and maintain approximately 80 acres of athletic turf and grass fields for all public-school sporting events and town recreational programs. The Facilities Division removes trash at all parks, playgrounds, beaches, and school athletic fields. During the winter months, staff provides snow removal at the school and public buildings.

The Facilities Manager directs the operation and maintenance of the HVAC systems in all public schools and public buildings. Every three years, the Town posts an invitation to bid for the maintenance and repair of HVAC systems. NB Kenney/Boston Mechanical Services is the Town's current service contractor.

The Facilities Manager hires and oversees work implemented by outside vendors to service and maintain building systems as needed. Examples of services contracted to outside vendors include, asbestos, building envelope repair, HVAC building system, roof assessments and repairs, energy controls, fire alarms, generators, HVAC building systems, pest management, security alarms, solar operations, and sprinkler systems.



Public Works

Facilities ARPA Projects

The Town allocated approximately \$5.8 million in American Rescue Plan Act (ARPA) funds to building and school HVAC system projects in the winter of 2022. In FY2022, the Facilities Division began to scope these projects and contract with consultants and vendors. Design and project implementation will continue into FY2023.

FY2022 Capital Projects at Municipal Facilities

Community Education – Kitchen Renovations. Design underway and kitchen equipment procured. Construction anticipated to be completed in FY2023.

Community Education – Restroom Renovations. Design completed. Construction anticipated to be completed in FY2023.

Chelmsford High School – Boiler Replacement. Design underway. Construction anticipated to be completed in summer 2023.

Chelmsford Forum Chiller Replacement. Construction underway and anticipated to be completed in FY2023. Scope included replacement of gas chillers with electric chillers.

Adams Library- Generator Replacement completed.

Chelmsford Public Schools Facilities OSHA Safety Ladders - installing roof access ladders at various schools. Overall completion anticipated FY2023.

School Door Hardware Replacement project at the Harrington, Byam, and Community Education. Scope of work and hardware specifications were identified in FY2022. Implementation will occur in FY2023.

Byam Boiler Replacement Project – Completed.

Parker Lift Replacement Project – Project designed and bid in FY2022. Construction to be completed in FY2023.

Parks & Playgrounds Coordinator

The Playground Coordinator began the design and coordination with consultants for the design of the playground renovation projects at Varney Park, Center School, and Southwell. Construction

of these playground renovation projects are anticipated to be completed in FY2023.

The Playground Coordinator coordinated with the Roberts Field Improvements Committee on the improvements to Roberts Field. This included the installation of four new equipment areas, field replacement, irrigation installation, bench installation and a walking path around the field.

The Playground Coordinator managed the replacement of outdoor exercise equipment at the Parker School.

The Playground Coordinator manages the maintenance and safety of all public playgrounds and conducts safety inspections on a monthly/annual basis to adhere to all compliance requirements.

The Playground Coordinator manages seasonal staff to maintain and clean the parks, beaches, and playgrounds in the spring and summer season. Additionally, the Playground Coordinator facilitates volunteerism by local partners including the Middlesex County Sheriff's Department and Valley High Collaborative who collaborate to complete small projects and help maintain Town property.

Energy Manager (Sustainability Manager)

The Sustainability Manager oversees the energy management systems for all municipal buildings on a daily basis, coordinates with the schools on energy control needs, manages daily work requests, and coordinates repairs with the controls contractor.

FY 21 Grant Funded Projects

Green Communities Grant – Massachusetts Department of Energy Resources awarded \$3,500 for steam trap repairs at the South Row Elementary School, \$7102 for a transformer replacement at the Chelmsford High School, \$5,000 towards hybrid vehicle procurement for the Fire Department, and \$2,180 for Building Operator Certification training for a DPW employee.

EVIP Grant –The Massachusetts Department of Environmental Protection and National Grid awarded funds to install two electric car fast charging stations at the Chelmsford Forum.



Installation is anticipated to be completed in FY2023.

The Town purchased 3 electric Ford Mach-e vehicles. Purchases were supplemented with grant funding.

Parks Division

The Parks Division maintains all traffic islands and commons in Town as well as the DPW building grounds. The grounds are groomed each spring and prepared for heavy use during the year. This Division also prepares and maintains the Town Common for the annual Fourth of July celebration and other events. The Parks Division assists with plowing in the winter.

The Parks Division procured a new maintenance truck which includes a leaf box in FY2022.

Public Building Division

The Town employs part-time Building Attendants at Town Offices to assist with various building maintenance needs, supervision with the Town's cleaning contractor, and opening and closing of the building as needed.

Recycling and Solid Waste Division

The Sustainability Manager oversees the solid waste, recycling, and all other diversion programs available to residents of Chelmsford. The Division works with the Town's recycling committee to encourage recycling and diversion, assuring that programs comply with state waste bans, local bylaws, and other relevant requirements. The Sustainability Manager assists residents with issues and inquiries related to recycling and solid waste, educates residents regarding the importance of recycling, reuse, diversion, and donation options while also monitoring the Town's waste and recycling contractor's tonnage and cost activity. Republic Services, the solid waste contractor, is responsible for picking up trash and transporting it to Covanta Haverhill for incineration. Waste Management, the recycling contractor and is responsible for transporting recyclables to their Material Recovery Facility in Billerica, where material is separated into commodities and sold.

Solid Waste and Recycling: Solid Waste tonnage totaled 11,016 tons while single stream recycling tonnage totaled approximately 3,314 tons. The pink bag textile recycling program operated by Simple Recycling collected 34,060 pounds of material curbside.

Electronics/Appliances/Tires: Republic Services continued to provide a for-fee pick-up of electronics, appliances and tires.

Leaf and Yard Waste: The Town held two leaf and yard waste drop-offs and one brush drop-off in FY22. The drop-offs were held at Community Tree and the DPW and were staffed by DPW employees and volunteers. Together, these events served over 700 cars.

Household Hazardous Waste: The Town held two hazardous waste events, staffed by DPW employees and volunteers. These events served 830 cars. Residents who were unable to attend these events had the option of attending other regional collection events available through DEP sponsored reciprocity agreements.

Batteries, Small Electronics and Mercury Containing Waste: The Sustainability Manager and volunteers from the Recycling Committee operate the Town's mercury abatement program which is funded by Covanta Haverhill. This program includes the collection of fluorescent light bulbs, thermometer exchanges, and thermostat and button cell battery collections programs.

Community Shredding: The Town held two community shredding events, staffed by DPW employees and volunteers. The event was held at the DPW and served over 300 cars.

Rain Barrels and Compost Bins: The Sustainability Manager organized the sale of 223 rain barrels and compost bins in partnership with MA DEP SMRP grants and Enviroworld, the vendor who supplied the equipment.

Town Wide Clean Up: The Sustainability Manager organized a cleanup that was sponsored by the Highway Department and Republic Services. Just shy of 300 bags were picked up from the DPW by residents who worked diligently in their community to pick up litter over the course of the week.



Public Works

Highway Division

Daily activities for the Highway Division consist of road and parking lot maintenance, pothole repairs, curb and berm installations, brush cutting, tree pruning and removal, traffic signal maintenance, fleet maintenance, permit review and issuance, community coordination with various right-of-way requests, street and traffic sign maintenance and coordination, various event coordination, snow and ice operations, and construction assistance with other various projects throughout the Town.

Road and Sidewalk Construction

The following roads have been rehabilitated in FY2022 by mill and overlay. As part of the rehabilitation efforts, drainage structures and drainage issues have been addressed, areas adjacent to the roadway have been loamed and seeded, and traffic markings were applied where applicable. A town wide crack sealing project was also completed in FY2022.

LIST of STREETS

Cross, Comanche, Dakota, Dobson, Eldorado, Freeman, Hall, Hart, Holmes, Hope, Katrina, Meehan, Purcell, Rio Grande, San Mateo, Thorton, Varney, and Wood.

The following sidewalks have been reconstructed in FY2022. As part of the reconstruction efforts, curbing is replaced or reset, areas adjacent to the sidewalk have been loaded and seeded, and necessary transitions have been made to driveways and walkways. ADA complaint concrete panels and crosswalks are also installed as part of these efforts.

LIST of SIDEWALKS

Billerica Road (anticipated to be completed in FY2023)
Central Square Brick Installation
Middlesex Street (between Town Line and Amherst Street)
Mill Road
Fletcher Street
Washington Street adjacent to North Fire Station
Wilson Street between Chelmsford Street and Town Offices

Other Miscellaneous Highway Projects

Senior Center parking lot rehabilitation which include pavement reclamation, grading, pavement installation, and pavement markings. A new parking area for the Chelmsford TV truck was installed. Curbing and walkways were replaced and installed. The Highway Division coordinated with a vendor the installation of irrigation at the Senior Center as part of this project.

Roberts Field Improvements included the removal of existing loam, importing of new material to level and grade fields, installation of two new baseball diamonds and backstops, installation of benches, construction of a walking path around the field, assistance with installation of fitness equipment, and coordination for the installation of a well and a field irrigation system.

Repair of the North Chelmsford Common Vietnam Veterans Monument which included excavating and pouring a new foundation for the monument, removal and placement of the monument on the new base. Other site features that were installed include lighting, new granite benches, a flower garden around the walkway, irrigation around the North Common. Sidewalk, curbing, and ADA pedestrian ramps were replaced around the perimeter of the North Common. Two dead trees were removed and pruning of other existing trees was completed.

Assisted with the installation of the PFAS remediation system piping and underground infrastructure at 54 Richardson Road.

Installed new flashing crosswalk sign on Mill Road by South Row school

Installed flashing speed signs on Dunstable Road and Main Street

Installed new crosswalk at Groton Rd. and Sharon Ave.

Installed flashing stop sign and more signage at Turnpike and Mill Rd.

Install temporary speed humps on Ledge Road

Coordination with the installation of the bus turnaround on Esther Drive

Installed parking spaces at the Chelmsford Forum for the installation of 2 fast electric vehicle charging stations.



Removed old fitness equipment, cut, and grade for new equipment at the Parker School

Prepped and installed concrete base for fitness court at Wilson St. Chelmsford Street. The fitness court is anticipated to be installed in FY2023.

Completed pruning and tree maintenance on Bruce Freeman Trail

Snow and Ice

Winter plowing operations are managed by the Highway Department and assisted by the Engineering Division, Parks Division, Cemetery Division, Sewer Division, Stormwater Division, and the Facilities Division. The Water Utility companies assist with plowing as well. The plowing is supplemented with private contractors. The Town contracted with 18 contractors and 30 pieces of equipment for the removal of snow and salting during the winter of 2021/2022. The total number of pieces of equipment deployed for storms between contractors and Town vehicles was 65 pieces of equipment. Snow plowing occurs within the 190 miles of streets, 28 municipal buildings and along 27 miles of sidewalk.

The DPW began the procurement process of a brining system in FY2022. A pilot brining system is anticipated to be deployed in FY2023.

Sewer Division

The daily activities of the Sewer Division Operations staff include: preventative maintenance and repair of 41 pump stations, 2 metering stations, and approximately 190 miles of sewer gravity mains, force mains and low pressure lines. In addition to the preventative maintenance tasks, the Operations Staff performs inspections, snow removal at the pump stations, & mark outs. The Division Staff also oversees and performs repairs and maintenance on all the Town's backup generators at the DPW, Schools, Police, Fire, Library and Town offices. In addition, the Staff assists the Highway Division with snow removal activities and other Divisions as needed.

FY2022 Projects

Vincent Pump Station building, new control equipment & upgrades - 100% completed.

Lord Rd Pump Station building, new control equipment & upgrades started. Anticipated completion in FY2023.

Miland Ave Pump Station conversion & upgrade design underway. Construction anticipated to begin 2023.

Upgrade of transducer level controls to remaining 6 pump stations.

Upgrade SCADA base station computer, software, and RTU equipment.

Rebuilt/repaired pumps, valves at over 15 pump stations.

Continued pipeline and manhole inspection program using acoustic main line and laser/video manhole rapid inspection equipment and mainline video inspection equipment. 45% complete Town wide.

Assisted contractor with I/I camera inspections on phase 1 areas for infiltration assessment. Approximately 12% of sewer system inspected.

Worked with consultant to update pump station capital improvement plan. This is anticipated to be completed in FY2023.

Added iData digital vehicle inspection checklist & monthly flow summary reports.

Began pump station cellular communication testing for conversion from radio.

Implemented new DEP required public notification system for SSOs.

The Sewer Division purchased a new utility truck (3500 Silverado) in 2022 for the division.

The Departmental Assistant is the primary interface with the public and handles billing, sewer betterments, phone inquiries, concerns and other related matters.



Cemetery Commission *David Boyle, Superintendent*



Members

Thomas A. St. Germain, Chair
John Sousa, Jr.
Jeff Hardy

Cemetery Department Personnel:

David J. Boyle	Superintendent
Jorge De Freitas	Foreman/Backhoe Operator
Nick Zgonis	Driver / Laborer
Brandon G. Bonnell	Driver/ Laborer
MaryAnn Silva	P. T. Clerk
Marco Frederico	Seasonal Laborer

The Cemetery Commission is pleased to report the following accomplishments for Fiscal Year 2022, to the citizens of Chelmsford.

In the Fiscal Year 2022, we once again recorded a record total of interments at 225 for the year, 140 full burials and 85 cremation interments. Cremations accounted for just over 38% of total interments. For FY 2022 there were 100 cemetery lots purchased. Fifty-four (54) lot owners participated in the Prepaid Interment Fee Program.

Even as the pandemic began to wane, it did continue to affect our operations throughout the year. I would again, like to take this opportunity to thank the entire staff for each one's contribution, between the continued increase in interments during FY 2022 and the continuous need to keep the cemeteries looking as well as possible, they have done an amazing job. We were prepared for both Mother's Day and Memorial Day just as we would be any other year. All interments were held within the guidelines issued to us, this once again caused many people to postpone the cremation interment of a loved one. In FY 2022, the Sale of Cemetery lots was above the average by approx. 65%. The way we interact with owners has also changed, prior to last year, all lots were sold in person, we continue offer in person, but also offer lot owners numerous options, be it by mail, email, phone or Zoom.

The seven-acre expansion at Pine Ridge Cemetery continues as funds allow. Paving around the new areas was completed in November of 2021. The 3.5 acres we have been focused on getting ready for sale was completed in May 2022 and we are actively selling cemetery lots in Section M & Section O. We are also preparing pricing, rules and regulations for the sale of 20 Family Mausoleum lots located in Section O.

Now that reconstruction of the bridge on Billerica Rd has been completed and the company using the cemetery's newly created Riverneck Rd



Cemetery Commission

entrance has left, we will begin working on installing fencing along with granite posts and wrought iron gates for the area, with expected completion in Fall / Winter 2022

Also in May of 2022, at Pine Ridge we installed the fourth of six Niche Walls and completed the installation of two granite benches for the flag side of the Niche Wall at Fairview Cemetery.

The restoration of the entire wrought iron fencing that surrounds Pine Ridge continues on, it was begun in 2018, with an approximate end date of 2024

As in years past and as time allows, we continue our program to safety prune any trees that need attention at the Towns six cemeteries Once again, this past year Cemetery personnel assisted the DPW in snowplowing operations throughout the winter season.

Please note, beginning November 14, 2022, Cemetery personnel and volunteers from the local Boy Scouts group will be removing all Veterans flags, for the winter season. A flag retirement ceremony will also take at a time to be determined. New Veteran flags will be placed on all Veterans graves on the third Saturday in May of 2023.

Wreathes Across America will take place in Chelmsford on Saturday December 17th, beginning at Pine Ridge, watch for further details to come. We are always looking for volunteers to place wreathes and flags for Memorial Day. If there are any questions, please direct them to the Superintendent at dboyle@chelmsfordma.gov

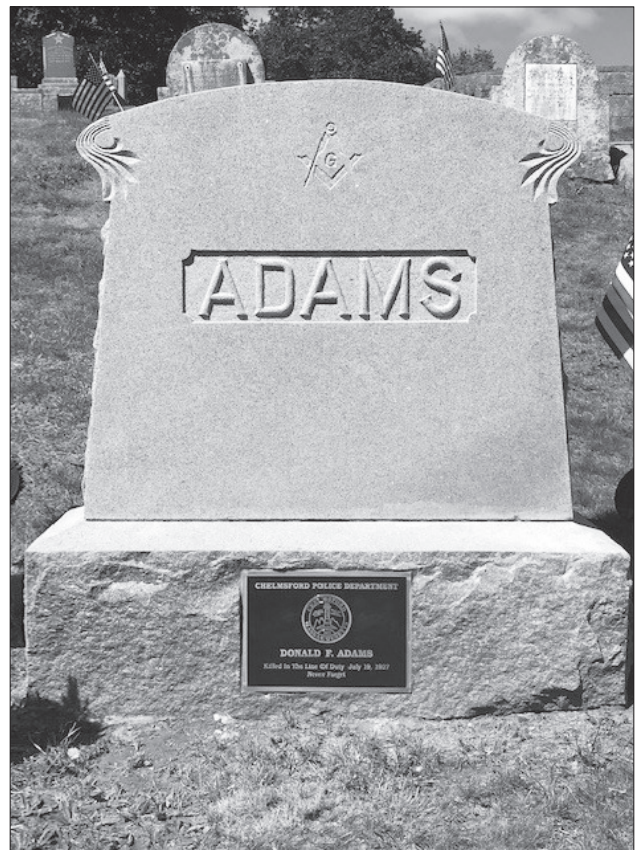
Cemetery Lots are available for sale at Pine Ridge Cemetery, Fairview Cemetery, Heart Pond Cemetery and West Chelmsford Cemetery.

Please check out the "Chelmsford Cemeteries" Smart Phone App, which works with both Android and the I-Phone, to download the

app, please go to our website, cemeteries.townofchelmsford.us and hit the "Search Burial Records tab" there you'll find the link to download the App. Our Facebook page, listed under Chelmsford Cemeteries, is continually updated with information regarding the Towns cemeteries.

Please visit the Cemetery web site, cemeteries.townofchelmsford.us or go on the Towns web site townofchelmsford.us and click on the Town Departments link; then to the Cemetery Department link, here you will find all information pertaining to the Cemeteries.

Respectfully submitted,
David J Boyle,
Superintendent of Cemeteries





Community Services Coordinator

Jen Melanson



The Community Services Coordinator is responsible for developing new and innovative programs which will support community members in times of crisis. The Coordinator has a preventive and reactive role working to connect individuals and families to the appropriate levels of care for wellness and prevention relating to social services. The Coordinator is accessible for confidential drop-in consultations and for family member and friend referrals.

The Coordinator reports directly to the Town Manager. The Coordinator is responsible for responding, assisting, and coordinating social service needs along with the Police Department, Fire Department, Health Department, School Department, Senior Services, and regional partners. The Coordinator is responsible for preparing and making public presentations, preparing informational and educational materials, and serving as a liaison to Town committees and regional civic groups.

Community Engagement

The Community Services Coordinator is committed to engaging with the residents of Chelmsford. The Coordinator regularly meets with individuals in the community to address needs such as housing, food insecurity, and financial assistance, and connecting to mental health services. The Coordinator is available to co-respond with Police and Fire on emergency calls where social service needs for individuals have been identified.

Under the direction of the Coordinator, and in collaboration with Chelmsford's Business Development Director, Chelmsford has enjoyed the return and expansion of a "farmer's market" on the town common. The new Market on the Common welcomes produce vendors as well as artisan bakers and makers every Saturday from 1pm-4pm, beginning Memorial Day weekend and running through Columbus Day weekend.

Community Collaboration

The Coordinator collaborates with agencies and community partners throughout Chelmsford and the Greater Lowell Area. The Coordinator represents the interests of Chelmsford residents on several task forces with the Greater Lowell Health Alliance. She works closely with Town Departments such as the Board of Health, Business Development, Assessor's office, Clerk's Office, Veteran's Agent, Chelmsford Public Schools, the Council on Aging, the faith-based community, and more. These important partnerships allow the Coordinator to identify and assess community needs and to develop programs to help meet those needs.

The Coordinator has also taken an active role within Chelmsford's Age-Friendly initiative, serving as the lead for the Community Supports and Health Services Domain. The Age-Friendly initiative draws upon the collaboration of various town departments, residents, agencies,



Community Services Coordinator

service providers, and more to help ensure that Chelmsford is a “livable community for all ages.” As part of the Age-Friendly Initiative, the Coordinator has increased community access to healthy foods through the Gardens for Good program. Gardens for Good provides fresh produce grown in raised garden beds located at the Town Offices to members of the Chelmsford Community. The Coordinator has also been heavily involved with securing ARPA funds to develop and implement a transportation program that will be accessible to all adult residents.

Community Programs and Services

The Coordinator has taken several steps to help address needs in the community. One such program – Gardens for Good – was created to help increase access to healthy foods for Chelmsford residents. Gardens for Good was established in 2020 with six raised-bed vegetable gardens which were installed in the parking lot behind the Town Offices, with all harvested produce distributed to Chelmsford residents. Gardens for Good received a grant through the Greater Lowell Health Alliance to add additional beds, increasing the garden size to 14 raised beds. A volunteer network was established to assist with maintenance and harvesting of vegetables. Priority was given to senior volunteers looking to accumulate hours towards the town’s senior tax credit program. All produce grown in the Gardens for Good is distributed to Chelmsford residents through community partners.

The Coordinator periodically organizes collection drives to help meet the needs of the community. Collections have included hygiene products, diapers, blankets and sleeping bags for the homeless, and produce from backyard gardeners to supplement the Gardens for Good program.

For the third year, the Coordinator was awarded a generous grant from Emerson Hospital and Impact Melanoma to install sunscreen dispensers at various town locations. Touchless sunscreen dispensers are located at Heart Pond, Freeman

Lake, and Roberts Field and provide free sunscreen to all visitors.

The Coordinator is available to assist residents with a variety of social service needs, including: applications for SNAP benefits and Social Security/Disability, connection to mental health and behavioral health services, elder services referrals, faith-based services, financial assistance, food resources, health services, legal assistance, school services, addiction treatment services, and more.

The Community Services Coordinator's office is located on the lower level of the Town Offices, room LL04. Weekly drop-in hours are Tuesdays from 4-6pm and Thursdays from 9-11am. Private consultations can also be scheduled as needed. The Coordinator can be reached at 978-254-0446 or jmelanson@chelmsfordma.gov. And be sure to follow the Coordinator on Facebook on the Chelmsford Community Services page at www.facebook.com/chelmsfordcommunityservices





Chelmsford Public Library

Becky Herrmann, Library Director



We are here for you!

We're here for you - through all the ups and downs, ins and outs, challenges and celebrations in your life. We are with you for your baby's first board book, first sentence read aloud, first story time or summer craft activity. We're here for your SAT prep, your Scout or Genealogy group meetings, your search for self. We teach you how to cook, use a telescope, write a resume, meditate.

We're here to help you set up a business, learn a new skill, build your own deck and we're with you when you pay your taxes, pick a new school, or lose a loved one. We are with you every step of the way---a constant in the community, a constant in your life.

Here, there, everywhere

FY2022 challenged us to find innovative ways to be here for our patrons both virtually and in person. With the softening of COVID restrictions, we began to offer some in-person programs and events but also developed creative solutions for our users to participate while at home.

In response to wishes to conduct meetings with participants both in-person and remote, the library created three (3) tiers of technology for these "hybrid" meetings to assist groups of varying sizes.

First, several "Meeting Owls" were purchased to facilitate small meetings anywhere in the building for groups of 8-12 participants. Several of these were also purchased for patrons to check out and take home for use at family and work gatherings. Remote participants can join the meeting with their own devices (computer, tablet, phone, etc.) using any meeting technology (Zoom, Teams, Facebook) the group prefers.

Second, the library has adapted the downstairs conference room into a dedicated "Zoom Room." The Zoom Room includes a large screen TV with a "Neat Bar" and controller pad. Groups can setup or join a Zoom meeting in minutes without the need for a separate computer. The Zoom Room can handle groups of 12-15.

Lastly, the library has upgraded the technology in the McCarthy Meeting Room to be able to stream meetings and programming live while seating up to 75 in-house participants. A streaming camera with visibility of the whole room has been installed, microphones have been upgraded and better integrated into the sound system, a new, larger movie screen has been added, a high-end Dell computer captures all the events and a new touch screen control panel now manages everything.

Our small groups (book groups, friends, trustees) have especially appreciated our new hybrid set-ups for meetings. With the new technology we have acquired, our patrons are able to have the choice to come in and meet face to face, or join the discussion from home. Whatever the future holds, we are here making it work for our community.

There have also been other technology upgrades to better serve our patrons. This year the library completed a nearly two-year project to replace servers and computers used by both staff and patrons alike. Capital funding requests received during the past two fiscal years have enabled the library to upgrade nearly 60 computers! The system upgrades include updates to Windows 11 and Microsoft Office. The library has moved



Community Services Coordinator

Programming Success

Library Events FY22

Programs	1,062
Attendance	14,607
Virtual	622 - 9,400 Attendees
In Person	440 - 5,207 Attendees

	Events	Attendance
Adult	592	6,952
Kids & All Ages	470	7,655

Hybrid Events ● Storytimes
 Online Crafts ● Book Groups
 Art and Travel Lectures

Community Library Use FY22

135,856 visits
 418 visits in a typical day!
 +87% over FY21

21,511 Reference Questions
 A question every 9 minutes

399,688 Items Circulated
 +11% from FY21

85,929 Digital and Streaming Checkouts
 +6% from FY21

Library Connections FY22

4,209 Facebook Followers
 +17% from FY21

17,619 Interactions

6,580 Newsletter Subscribers
 +9% from FY21

32,205 Registered Borrowers

836 New Borrowers
 +3% from FY21

78,653 Items Sent from Other Libraries
 +43% from FY21

its data file storage to the Microsoft cloud, enabling staff members to access their critical data remotely from any device on the Internet. Later this year the library will be replacing all the copiers and printers in the building with brand new machines for both staff and patron use. We keep pace and plan for our community's future.

The library's building technology is no exception to changing needs. This year, with Capital Improvement funding, the library installed a new, 150 KW Kohler natural gas generator to power the entire building in the event of an electrical outage. Within 10 seconds of the system detecting an outage, the generator will engage and provide all the power the building needs. This enables the building to not only remain open to serve the public, but in the event of a weather crisis it can be a safe place for people to come to get cool or warm, charge their devices and catch up on the latest book.

Here for each other – Teamwork!

FY2022 also was a year of staff transitions and we relied on a foundation of really strong teamwork, to keep everything running smoothly. Staffing changes were the result of promotions from within and opportunities for advancement.

Jill Kenny—previously long-time member of the Library Trustees—joined the Reference Department and her familiarity with the Chelmsford community and library procedures has been much appreciated. We also were fortunate to add Jianna Christopher to the department as she was familiar with our library system through her work at the Memorial Hall Library in Andover. Jianna was also the Interlibrary Loan Librarian for the Beverly Public Library, and worked at the Reading Public Library. Congratulations are in order for Lisa Francine, Reference Librarian who departed for the Memorial Hall Library to try her hand at cataloging and Danny Lykansion, Head of Reference who left for an Assistant Director position in Hooksett.

Laura Judge was named Supervisor of Reference and Technology Services and brings a wealth of library experience to the department. She has also been a research assistant at Harvard, a lecturer at Keene State College, a teacher, audio-visual archivist, and has spent time on the lecture circuit in Hungary. She loves gardening, cooking vegan food, skateboarding, and hanging out with her dog.

We also added new members to our front desk team in Borrower Services. Joe Denehy, library assistant, hails from the MetroWest area, previously worked at the Lexington



Chelmsford Public Library

Library and is a musician and writer in his spare time. Nancy McColm, Head of Borrower Services, came to us from the Winchester Public Library where she was the Head of Technology and Reference services. She is a native of central MA who spent nearly 15 years in information technology, testing and designing software before going back to school to become a librarian. She reads widely in fiction and nonfiction and loves few things more than a lively book discussion.

The library was also excited to hire Lesley Kimball, our new Assistant Director of Outreach Services at the tail end of FY22. She has been the Library Director in Stratham, New Hampshire for the past 23 years. She brings experience with budgeting, grant writing, civic engagement, reader's advisory, strategic planning, and outreach services. Lesley and her former library have been voted New Hampshire Library and New Hampshire Librarian of the year, and that library was one of 14 library finalists across the country that were recognized by the Institute of Museum and Library Services for the National Medal. She's been a children's librarian, teen services librarian, reference librarian and library director. She loves trying new (spicy!) recipes, is an avid reader, and a published poet.

Lesley's hiring follows the departure of Maria Palacio, who was offered a terrific opportunity to become the Director of the Acton Memorial Library. Her work with the Pop-Up Library and the town's Diversity, Equity, and Inclusion Committee was greatly appreciated and she will be missed!

DEIC - Here and now

Laura Judge, Supervisor of Reference and Technology Services, and Maria Palacio, our previous Assistant Director of Outreach Services, worked diligently over many months with members of the Town's Diversity, Equity, and Inclusion Committee (DEIC) and the Select Board to get a town-wide proclamation approved acknowledging that the land, upon which the government buildings, town common, and libraries are situated, is the traditional and

ancestral territory of many diverse Indigenous Nations. This land acknowledgement is in support of the Town's and Library's mission to honor the Indigenous peoples still connected to this land on which we live, work, and learn.

In relation to the land acknowledgement, library staff, alongside members of the DEIC and with support from the Board of Library Trustees, the Chelmsford Land Conservation Trust, the Friends of Roberts Field, the Chelmsford Conservation Commission, and the Chelmsford Council on Aging led the process of applying for a 2022 AARP Community Challenge Grant for which the library was selected. Receipt of this grant will allow for a multi-department initiative to install informational kiosks and freestanding mini libraries throughout the Town's public lands, plus host a program series focusing on local history and Indigenous sovereignty.

Do you come here often?

The Pop-up Library hit a good stride this year, reaching more people each trip, who tell us how much they love it. We visited 121 sites in FY22, and had over 1200 visitors. The Pop-up allows us to meet people where they are, when they can't come to us. It also introduces the Library to those who may not yet be users.

The Gang's all here - Working together with Library partners

This past year, our programming success blossomed with the collaboration of others – we worked together with libraries across the state to offer a shared author series, travel and art programs and social justice events. Over the course of the last fiscal year, we hosted 592 adult-oriented or all-ages programs, with a total audience of 6,952.

We also worked to promote programs and resources with town partners such as Chelmsford Telemedia, the Chelmsford Center for the Arts, the Board of Health, the Senior Center and the town's DEIC committee - the latter on a Watch it Wednesday Film program highlighting films featuring diversity.



Chelmsford Public Library

Our One Book Chelmsford program introduced Ocean Vuong’s deeply moving novel “On Earth We’re Briefly Gorgeous” to new and appreciative audiences and featured programs on everything from the Vietnamese refugee experience, memoir writing, Vietnam War veterans, and Vietnamese cooking. It culminated in a wonderful virtual conversation between Ocean Vuong and U-Mass Lowell professor Sandra Lim attended by library users across the state.

Here there be Dragons - Youth Services

Our programs for children and teens continued to be a highlight of the Youth Services Department, made possible by the dedication and flexibility of the staff. Rain or shine, at the library or virtually in families’ homes, the youth services staff offered more programs than ever before to bring art, music, crafts, STEM activities, and, of course, a love of reading and literacy to our patrons.

Want to learn about gardening, get ready for kindergarten, or plan a trip to New York? Check out our backpack collection, and you’ll find books, activities, and toys, each in a convenient themed backpack! Our librarians just completed a complete refresh of the collection, which included selecting brand new books, creating new activities for each backpack, and adding land acknowledgements to local travel backpacks.

We were also thrilled to reopen the Play Area at the Main Branch and welcome back our favorite toys: the play kitchen, a dollhouse, and of course, our special Chelmsford train table painted by local artist Alison Barnes. Thanks to the Friends of the Library, we were also able to give the Play Area a summer makeover! Visit the Children’s Room to play with a set of outdoor adventuring gear (including binoculars and a magnifying glass), tuck woodland creatures into their treehouse bed, and even roast marshmallows over our light-up campfire.



Youth Services Librarian Sara Dempster visits CPS English Learner Picnic with the Pop-Up Library, June 2022



Families take part in a construction-themed Playspace outside the library, October 2021



Jeff Snow performs Irish traditional music at the Chelmsford Center for the Arts, March 2022



Two girls recreate a favorite book cover as part of the 2021 Summer Reading Challenge



Chelmsford Public Library

Reference and Technical Services – Here's to all the hard work!

This year, the Technical Services Department added 9,787 new items to our collection, including books, DVDs, audiobooks, and of course, "things" for our Library of Things. New things include a cookie press, donut maker, photo scanner, portable DVD player, numerous board games, and two Meeting OWLS. We also added two more pressure washers, which are our top in-demand items in the warmer months. We also invested more money in our ebook and e-audio collections to meet growing demand

The Reference Department revamped our English language learning collection with new multilingual signage. Library staff also worked with CPS' ELL teachers to raise awareness of how parents/caretakers and students can utilize library resources in print and online to support language learning. We've also expanded our world language fiction collection to include Hindi and Spanish in addition to our pre-existing Chinese and French language collections.

We added a new language learning database, LingoLite that offers basic vocabulary training in 30 different languages, perfect for travelers and beginning language learners.

Reference staff began hosting a monthly program series entitled "Compelling Questions" which encourages community members to think and talk through complex topics from politics to gender and sexuality to space travel. The series features local organizers, advocates, and educators who speak to their expertise and help us unpack complicated issues around civic engagement.

A shout-out goes to Fred Merriam for his generous grant to the library making digitization of our Chelmsford newspapers possible. This project took about five months to complete and has proven extremely valuable to our patrons, especially genealogy buffs. Thanks so much to Fred for making this possible.

MacKay – Where do we go from here?

In the upcoming year, we are focusing on designing and adapting for the future. As the Community Preservation-funded HVAC project is projected to be complete in the fall, it is time to reimagine spaces and collections in our charming Anna C. MacKay Library branch. Our goal? To create a flexible, convenient, and comfortable place to enjoy the best reading experience. MacKay will become even more of a community spot with room for kids and families to have fun and learn through play, creativity, and reading. It will have, easy public internet access, comfortable seating where you can start reading a new book, and interesting, entertaining programs inside and out -- not to mention a friendly library staff who can help you find what you're looking for! We are excited about updating the MacKay branch's interior look, feel, and usability for the months and years to come.



Senior Center - Council on Aging & Elder Services

Debra Siriani, Director of Human Services

SENIOR CENTER – COUNCIL ON AGING & HUMAN SERVICES FY22

Debra Siriani, Director of Human Services

Council on Aging Board members July 2021-June 2022

Fred Brusseau, Chair	Ruth I'Anson, Secretary
Louise Myers	Paul Der Ananian
M. Dianne Sperry	Ami O'Grady
Jennifer Hardy	Diane Boisvert
Jan Mounsey	Tim Sherry
Peter Giroux	Carole Hunt

This past year, the town helped us complete two large projects to improve the Senior Center: the renovation of our new Kitchen, and the repaving and improvement of our parking lot! Both projects help to increase the accessibility of the Senior Center and support our programming to help seniors and their families.



FY '22 Chelmsford Senior Center Program Highlights

The Senior Center continued re-opening in-person programs and activities in the past year, after COVID-19 restrictions of the previous year. After completion of kitchen renovation in December 2021, congregate lunch, the Friends

Café, BINGO and Line Dancing resumed. Theme lunches and raffles started up again in December 2021 and included Holiday Ham dinner, Chinese New Year, Go Red Day, Valentine's Day, Mother's Day, Volunteer Appreciation and Ice Cream Social, St. Patrick's Day, Opening Day, Spring Holiday, Earth Day, Older American's Month, Cinco de Mayo, Memorial Day, Father's Day, Flag Day, and First Day of Summer. Served over 200 Grab & Go Turkey Dinner meals in November when our kitchen was still closed for renovation. Also hosted a Grab & Go Ice Cream Truck.



Live entertainment resumed December 2021 and included a Holiday Sing-along with Doug Kwartler, Father's Day entertainment by Bob Hand, and the Upbeats.



Senior Center - Council on Aging & Elder Services

We continued to offer some virtual programming on Zoom including Happy Hour social, AARP — Virtual Program Six Pillars of Brain Health, Zoom Crafts, Teatime Tales on Tuesdays with the Chelmsford Library, Prepare to Care, Armchair Travel St. Patty's Day with an Irishman and the Temple Mount in Jerusalem. Conference call BINGO continued weekly until BINGO in the hall returned December 2021.



Day Trippers returned September 2021 with trips to Seaglass Restaurant, Merrimac Outlets, Concord Museum, Wegmans, Christmas Tree Shops, Outlook Restaurant, Addison Gallery of American Art at Phillips Academy Andover, Parker's Maple Barn Mason, Day of Beauty with the students at Greater Lowell Vocational School Cosmetology, Holy Grail Restaurant, and Stevens-Coolidge House/Bertucci's Restaurant.

Program Highlights include Introduction to Medicare; Fall Prevention; Balance Program and Free Screening; Discovery Information Session with seminars covering Discover Your Purpose, Discover Your Encore and Thinking Beyond the Money; in-person crafts/Rock Painting, Flower Arranging with Country Lane Garden Club; monthly Elder Law series including Trusts, Housing Options, Estate Planning, Asset Protection, MassHealth; participated in the Mass Bar Association's 2022 Elder Law Education Program; Humor, Just for Laughs with Ed Alessi; Senior

Circuit Breaker Tax Credit info session; Tech Talk with the Chelmsford Library; Benefits of Early Detection for Memory Impairment; Downsize or Stay; Vladimir Putin; and Funeral Service Pre-planning with Blake Chelmsford Funeral Home.

We continued our popular Garden Plot lottery for a season's use of a half garden plot at the Senior Center and Pop-up Library partnership with the Chelmsford Library. Added Mexican Dominoes game to schedule of activities. Continued to offer Walking Group on the Freeman Trail. Introduced themed Scavenger Hunts around the Senior Center as a fun, month-long activity with prizes. Representatives from community resources Caption Call and Critical Home Repairs of Habitat for Humanity of Greater Lowell visited the Senior Center.

Because of the popularity of the game regionally, we offered free 2-hour Pickleball clinics at the Varney Playground Pickleball court with local pro Michael Messier. A Pickleball set for seniors is now available to reserve for the day for free.





Senior Center - Council on Aging & Elder Services

The Center hosted UMass Lowell Doctor of Physical Therapy Students for an 11-week service-learning project that offered a free, weekly one-hour exercise and wellness education program for seniors. This was an extremely popular and successful program, and we are planning to continue our partnership with UMass Lowell in the coming year.

A Blood Pressure Clinic is now being run monthly with the Chelmsford Board of Health on the last Thursday of the month to coincide with the Veterans Breakfast.

AARP tax volunteers completed another successful year providing FREE tax services at the Chelmsford Senior Center. Six volunteers completed over 325 tax returns and answered many, many tax-related questions. Ninety-three seniors filed for Circuit Breaker tax credit valued at more than \$120,000 (an average of over \$1,000 per file!)

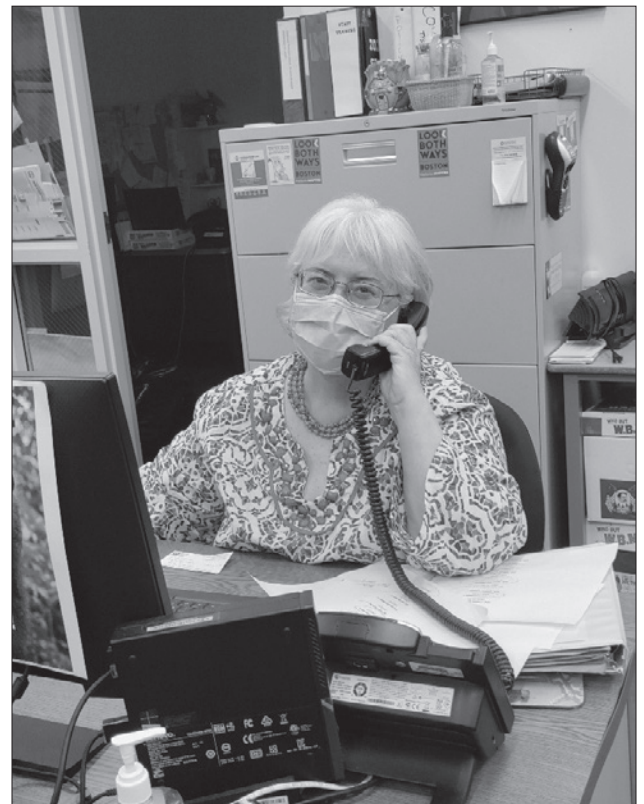
Adult Social Day Program

The Day Program reopened to full time programming June 1, 2021, after offering various modified services since the beginning of the pandemic. The number of clients was varied due to the existing fears of spreading illness. One year later, and the Day Program is now back to almost full capacity. Many other programs state-wide had to close for lack of staffing and funding to support measures that would further enhance safety, so we are grateful that we have been able to stay open with the help of a grant from the Executive Office of Elder Affairs in partnership with the Massachusetts Council on Aging. The Day Program has had a solid foundation of workers, volunteers, and family/caregiver support. When we reopened the doors and asked clients and caregivers to work alongside us to remain safe and in compliance with BOH regulations, the response was overwhelming. The task at hand is not always easy, but the clients and caregivers make it worth the effort. The program is thriving and on any given day, you can hear singing and laughing

that comes with joyful noise.

Companion Program

Our respite-based program to serve elders in their homes was challenged in the past year with restrictions and guidelines to keep both our companions and clients as safe as possible. With the retirement of our long-time wonderful Companion Program Coordinator, Betty Chaput, we had even more challenges, but the program is now growing back to its previous strength under the leadership of our new Elder Support Services Coordinator, April Hunt.





Senior Center - Council on Aging & Elder Services

Nutrition Program

32,447 meals on meals were delivered to homebound seniors in the past year, all by our wonderful volunteers and sometimes staff. These meals are made fresh each weekday by our Kitchen staff and volunteers, and are a no-added-salt, nutritiously balanced meal. Once our in-house lunch program reopened after our Kitchen renovation, we have had 3,936 meals served to 557 people.

We continue to partner with the Table of Plenty, a local nonprofit, to offer a full-service meal every Tuesday evening for people of all ages who would like to eat in a social, welcoming atmosphere. The Table of Plenty have been hosting over 100 people per week since their return to our Center!



Transportation Program

As seniors have reduced their visits outside of the home since the pandemic, our transportation numbers have not rebounded to their original pre-pandemic rides yet. We continue to provide weekday service to medical appointments, grocery stores, and other ride needs in Chelmsford, Westford, and Lowell. Lahey Clinic transportation in Burlington is offered depending on driver availability.



Senior Center - Council on Aging & Elder Services



Looking to the future!

In the coming year, our goal is to increase the number of multicultural and intergenerational programming, increase our popular day trips, and work with the Age-Friendly initiative to increase transportation options for seniors.





Board of Health

Susan M. Rosa, BSN, RN, CHO Public Health Director



Board Members from left to right:
William Sinausky, Clerk
Richard Day, Vice Chairman
Eric Meikle, MD, Chairman



Health Department Staff Given "Service Above Self Award" from Chelmsford Rotary Club

From left to right: Paul Cohen, *Town Manager*, Amanda Glaser, *Health Educator*, Darcy Beall, *Public Health Nurse*, Sue Rosa, *Public Health Director*, Gwen Paquette, *Rotary Club President*, Charlene Destrempe, *Department Assistant*, Donna Greenwood, *Health Inspector*, Mark Masiello, *Environmental Health Inspector*, and in rear Allen Thomas, *Rotary Club*.



Chelmsford Health Department Staff:
From left to right: Charlene Destrempe, *Department Assistant*, Darcy Beall, *BSN, RN, Public Health Nurse*, Susan Rosa, *BSN, RN, CHO, Public Health Director*, Amanda Glaser, *BS, Health Educator*, Donna Greenwood, *Health Inspector*, & Mark Masiello, *Environmental Health Inspector*

Updated Board of Health Regulations:

The Board of Health updated fourteen (14) regulations in FY 2022:

- Article III Lifeguard Variance Regulation 9/13/2021
- Article IV Emergency Lodging Programs 11/1/2021
- Article V Commercial Refuse/Dumpster* Collection Licensing and Operation 11/1/2021
- Article VI Subsurface Sewage & Wastewater Disposal Groundwater Protection 3/7/2022
- Article VII Groundwater Protection Zone 8/2/2021
- Article VIII Regulations for Private Wells 9/13/2021
- Article IX Food Service & Retail Food Establishment 3/7/2022
- Article X Model Floor Drains 10/4/2021
- Article XI Residential-Commercial Refuse Collection 11/1/2021
- Article XII Prohibiting Smoking in Smoking Bars & Prohibiting Hookah/Water Pipes 9/13/2021
- Article XIII Regulating the Sale of Medical Marijuana 3/7/2022
- Article XIV Restricting the Sale of Tobacco Products 10/4/2021



Public Health
Prevent. Promote. Protect.

Board of Health

- Article XVI Rules & Regulations for Body Art Establishments and Practitioners 3/7/2022
- Article XVII The Control & Permitting of Outdoor Wood Burning Boilers, Hydronic Heaters 10/4/2021

Services and Programs Offered

Permitting and Inspectional Services

Inspectional Services:

During FY22 inspections were issued for food establishments, school food service, mobile food and ice cream trucks, temporary food permits, retail food establishments, cottage kitchens, dumpsters, pools, summer camps, tanning facilities, wells, beaches, beaver trapping, lodging, emergency lodging, body art establishments, disposal works construction, and domestic animals.

The Board of Health performs beach testing weekly during the summer months checking ecoli levels as well as visual inspections for algae blooms and excessive weed growth, particularly in the swimming area.

Chelmsford had a total of one hundred and forty-three (143) Food Establishments/Food Retail Establishments that were open at the beginning of the fiscal year.

During the Fiscal Year, three (3) Food Establishments closed, and twelve (12) Food Establishments opened. One (1) Food Retail Store closed.

At the end of the Fiscal Year Chelmsford had a total of one hundred and fifty-two (152) Food Establishments/Food Retail Establishments opened and there were four (4) additional Mobile Food Trucks permitted during the fiscal year.

With the addition of a full time Health Inspector hired through ARPA funds in February 2022, the Health Department was able to markedly increase the number of food/retail establishment inspections.

July 2021 thru December 2021

January 2022 thru June 2022

Total Food Inspections: 61
Total Food Inspections: 131
Total Re-Inspections: 11
Total Re-Inspections: 64

The total number of Food/Retail Establishment inspections for FY22 was 192 in addition to a total of 75 re-inspections.

Additional Inspections completed: 57 animal inspections, 6 dumpster inspections, 32 pool inspections-with 7

Pool re-inspections, 9 mobile food truck inspections, 4 ice cream truck inspections, 2 summer camps for children, 2 cottage kitchen inspections, and 1 tattoo inspection.

With the enforcement of the Emergency Lodging regulation, the health department staff performed 70 hotel room inspections.

Weekly water testing for Heart Pond & Freeman Lake for E. coli levels are performed (weather permitting) when Heart Pond and Freeman Lake are officially open for the season (last Saturday after the Chelmsford Public School year ends through the last Sunday before Chelmsford Public Schools begins).

In addition to inspections, the health department reviews lab reports for beach testing, reports from ice cream testing, performs food plan reviews for new and renovating food/retail establishments which includes approving the plan reviews and the stamped architect plans, and new or renovating pool plan reviews.

Total Inspections completed in Fiscal Year 2022 by 3 Health Inspectors in Chelmsford was 387.

Permitting Services:

During FY22 permits were issued for food establishments, school food service, mobile food and ice cream trucks, temporary food permits, retail food establishments, cottage kitchens, dumpsters, pools, summer camps, tanning facilities, wells, beaches, beaver trapping, tobacco, lodging, body art establishments, septic pumpers, refuse haulers, septic installers, funeral directors, bio-safety compliance, farmers market, frozen dessert, and domestic animals.

Food Safety Class

The three Health Inspectors created and taught a class on the new Food Code and food inspection form. The class focused on changes made to the Food Code, the major problem areas that Inspectors were finding during inspections, and basic food safety protocols. The class was made available to all establishments that have a food permit in Town. The class was held at two separate sessions and a total of 32 attendees came representing 23 food establishments.



Board of Health

Complaints Addressed:

Numerous complaints come through the Board of Health regarding rental housing units (39), beaver dams (2), rats/animals/insects (4), food establishments (26), trash (1), noise (3), dumpsters (22), pools (2), gym (1), and environmental (46). Total number of complaints that were followed up on: 146.

Hazardous Household Waste

Household Hazardous Waste Collection Days (HHWCD) are held twice a year. The dates were Saturday, October 30, 2021, and Saturday, April 30, 2022, for Chelmsford residents. HHWCD was located at the Department of Public Works (DPW) located at 9 Alpha Road in Chelmsford.

Pre-registration may be required. Residents may call (978) 250-5203 with any questions or concerns including questions regarding items that are accepted.

West Nile/ EEE Virus /Mosquito Surveillance/Control Program

The Board of Health does aerial larvicide of our large wetland areas every spring. This is done in coordination with Central Massachusetts Mosquito Control Project (CMMCP). Mosquito pool collections and testing are performed routinely to monitor virus activity in the town. For information on CMMCP, please visit: www.cmmcp.org The Town did not have any positive mosquito pools in FY 2022.

William James College INTERFACE Referral Service

The INTERFACE Community Resource & Referral HELPLINE became available to parents and community members in Chelmsford beginning July 2011, to assist in finding appropriate mental health services for children, families, and adults. This service was provided to Chelmsford residents through June 30, 2022.

The Town of Chelmsford, the Chelmsford School Department, and the Chelmsford Board of Health generously provide funding for this service.

From June 2021 through June 30, 2022, 178 residents utilized this resource (112) children ages from 0-17 and 66 for those who are 18+). The number of referrals for this reporting period is significantly higher than the similar timeframe of June 1, 2020 -May 31, 2021 (126 vs. 178). The number of referrals received for this reporting period is the highest ever in Chelmsford.

Majority of callers were requesting support for Anxiety (51), Depression (22), and there were 13 callers seeking referrals for Family Related Issues.

The contract with INTERFACE ended on June 30, 2022, as the Town secured a new contract with Care Solace, a resource that will provide 24/7 assistance.

Healthy Chelmsford Coalition: (established in September 2009)

The Healthy Chelmsford Coalition has collaborated with other departments and community partners to provide health promotion and educational programs for the community.

Health Department staff are active participants on numerous committees including the High School Drug Task Force, LiveSmart, the School Department's Wellness Committee, Greater Lowell Health Alliance Substance Use Prevention Task Force and Marijuana Subcommittee, Wellness and Chronic Disease Task Force, Massachusetts Opiate Abuse Prevention Collaborative, Substance Abuse Prevention Collaborative, Massachusetts Association of Public Health Nurses, Mass Health Officers Association, and the Region 3C Emergency Preparedness Coalition.

Health Department Walking Group



The Board of Health acknowledges the importance of maintaining a healthy lifestyle. Walking 30 minutes a day can offer many health benefits. The summer walking group has been a great way to increase activity, while learning something new and socializing. We meet on the 2nd & 4th Tuesday of every month from May through September at 9:00am at the 110 Ballfields (110 Ballfields are right near the center of town, at the intersection of Fletcher St., & Chelmsford St.). All ability levels are welcome!



Board of Health

Some of the topics covered were - Sun safety & Heat related illness, Hypertension & Stroke, Food related illness, Ticks & Mosquitos, and Nutrition.

Unwanted Medication Drop Box:

LET'S KEEP UNUSED PRESCRIPTION MEDICATION OUT OF THE HANDS OF OUR YOUTH AND ANY OTHER OVER THE COUNTER MEDICINE OUT OF OUR WATER AND LANDFILLS!

There is an Unwanted Medication Drop Box located in the Chelmsford Police Station lobby (2 Olde North Rd., Chelmsford). It is available 24 hours per day. Any unwanted or expired medication (NO LIQUIDS or SHARPS) can be dropped into the slot.

Remove medication from the bottle and place it in a sandwich size zip lock baggie (do not overstuff the bag and make sure it properly closes as it will not fit inside of the kiosk). Dispose of the baggie in the slot located at the front of the drop box; no questions asked!

Medical Sharps Disposal for Chelmsford Residents

STATE BAN on the Disposal of Residential Medical Sharps

Residents are **NOT** permitted to dispose of any sharps into the town's curbside trash collection system. The Chelmsford Health Department has set up specific dates and times for residents to drop off their medical sharps (needles & syringes). This program provides a means for proper disposal of Medical Sharps for **CHELMSFORD RESIDENTS ONLY (NO BUSINESS, MEDICAL OFFICE, OR COMMERCIAL DISPOSAL IS ACCEPTED)**.

Requirements:

#1: **Pre-Registration:** Free to all town residents that pre-register with the Health Department. Please call the Health Department office at (978) 250-5241 to pre-register. *Please note, you only need to register once.

#2: Use of Proper Containers: The Board of Health is **ONLY** accepting FDA-cleared sharps disposal containers or coffee cans that securely shut. Please note, containers other than an FDA-cleared sharps disposal container or coffee can that is securely shut will **NOT** be accepted (e.g., laundry detergent bottles).

*For information on FDA-cleared sharps disposal containers, please visit <https://www.fda.gov/medical-devices/safely-using-sharps-needles-and-syringes-home-work-and-travel/sharps-disposal-containers>

The collection day is scheduled for the **SECOND MONDAY** of April, September, & December from 9:00 am-4:00 pm at the Chelmsford Health Department Office, Room 102 (next to elevator) 50 Billerica Road, Chelmsford, MA 01824.

Heartsaver® CPR AED Classes

The Public Health Nurse conducted a total of 4 Heartsaver® CPR AED Classes for town employees.

Influenza Vaccine Program

Board of Health sponsored several flu clinics this past year; 756 flu vaccine doses were administered at multiple clinics. Flu vaccines were provided to the general population, Senior Housing residents, and home-bound individuals.

Unfortunately, The Board of Health was unable to offer seasonal flu vaccine clinics this year for students at both middle schools as well as at Chelmsford High School due to supply constraints.

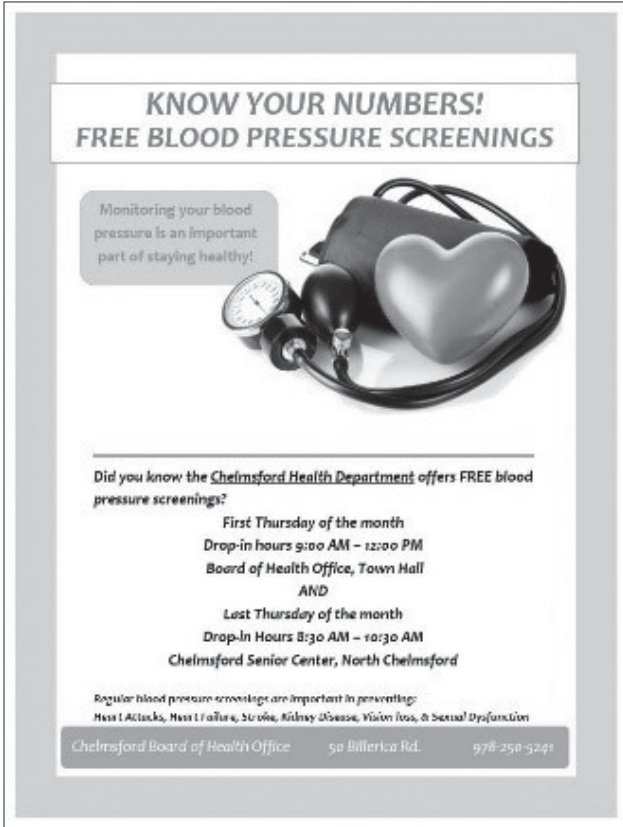
Immunization Program

The Chelmsford Board of Health provided 1,199 Moderna© COVID-19 vaccines that were allocated by the Massachusetts Department of Public Health to residents.



Board of Health

Hypertension Screening Program



In April 2022, the Public Health Nurse increased promotion efforts for hypertension screenings. Increased advertising and additional screenings at the Chelmsford Senior Center have increased participation. Blood pressure screenings for residents are now held twice a month. Residents may be screened the first Thursday of every month from 9:00 to 12:00 at the Board of Health, Town Offices, and the last Thursday of every month from

8:30 – 10:30 AM at the Chelmsford Senior Center. Seventeen (17) residents attended the screenings at the Town Offices, and 89 screenings took place at the Senior Center.

Cholesterol Screening Program

The Public Health Nurse offers cholesterol screenings throughout the year at the Health Department office in the Town Hall. Appointments are needed and there is a fee. These screenings are advertised in the local newspapers, local cable television and the Town of Chelmsford web page at www.chelmsfordma.gov. The Chelmsford Board of Health was not able to provide

Cholesterol screenings this past fiscal year due to the COVID-19 Pandemic.

Emergency Preparedness

There is ongoing recruitment for the Upper Merrimack Valley Medical Reserve Corp, a volunteer organization that is tapped into to obtain volunteers to help in a disaster situation.

The Health Department continues to promote emergency preparedness working through the Region 3C Coalition along with the UMVMRC (www.UMVMRC.org) to educate the public on the importance of being prepared for an emergency. Region 3 Public Health Coalitions have been working for the past year with the Regional Hospitals,

Long Term Care Facilities, EMS, and Community Health Centers to form a new joint Coalition to deliver a better coordinated service during emergencies.

Health Promotion and Education Programs
Coordinated with Other Partners

Communicable Disease Program

The Health Department received one report of an active extrapulmonary case of Tuberculosis (TB).

When necessary, TB testing is done at places of business if employees are exposed to an active case of TB. For those receiving medication treatment for LTBI the Public Health Nurse follows up to ensure medication compliance.

There was a total of 5,972 communicable diseases reported to the Health Department from July 1, 2021 – June 30, 2022. COVID-19 accounted for 5,766 of those cases. Influenza (7 cases), Lyme Disease (22 cases), and Hepatitis C (12 cases) were the three other significant non-COVID-19 diseases reported.

Severe Acute Respiratory Syndrome Coronavirus 2 (SARS-CoV-2)- COVID-19

Since the start of the Pandemic (March 2020), through June 30, 2022, there have been 8,873 lab confirmed and probable cases of Covid-19. With the increased use of at-home Antigen tests, the Health Department was unable to know exactly how many positive cases were in the community at any given time. The Health Department continued to monitor the weekly numbers reported from DPH, however, these numbers did not include the unreported at-home positive tests. Contact tracing requirements ceased shortly after the Contact Tracing



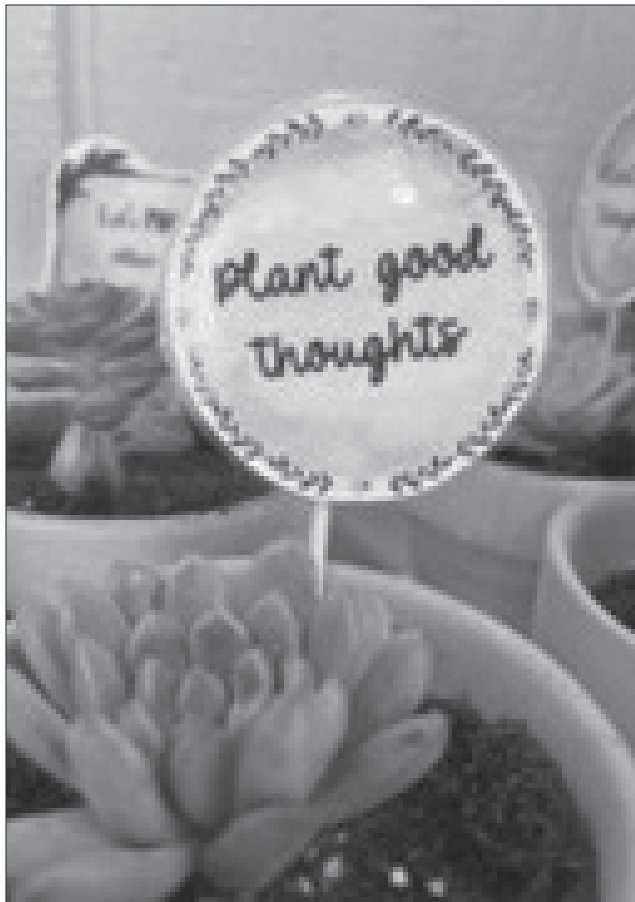
Board of Health

Collaborative (CTC) program ended in December 2021. The Chelmsford Health Department continued to provide our residents and businesses with guidance and education on the protocols for isolation and quarantine guidelines per the Massachusetts Department of Public Health (MDPH). The Health Department continues to make available to residents free at-home Antigen tests as they become available from the State Health Department.

Hoarding Task Force

Several members of the Health Department, including the Director, Health Educator, Human Services Associate, and Health Inspector, joined the Hoarding Task Force that was established by employees at the

Chelmsford Senior Center in May 2022. The Hoarding Task Force aims to address hoarding disorder in a way that reaches more individuals in the area and approaches alleviating the disorder in a nuanced, individualized way.



Human Services

(Position started March 2022)

The human services, public health associate, has assisted residents with food insecurity, housing issues including rental assistance and hoarding support, homelessness, as well as offering support for mental health. She created a mental health board for the town hall which was also displayed at the library. The board included resources for mental health, statistics, and information on mental health issues. The human services worker also assisted with the PRIDE event held on the town common on June 11th. She collaborated with the Frontline Initiative and Rainbow Chelmsford. The PRIDE event educated people on language, the importance of PRIDE month, and the history of PRIDE. The human services worker along with the Public Health nurse hosted a "plant positivity" event which gave youth the opportunity to paint small plant pots and attach uplifting quotes. These plants were then delivered to seniors at the senior center as well as put out at Town hall for seniors to take freely. The human services associate is part of the hoarding task force in town and created a reference document for relevant town employees and first responders to use to identify hoarding disorder while on a call. This book will be used to evaluate the severity of a potential hoarding situation so the appropriate people may offer support. She also serves on the Substance Use Prevention task force of the Greater Lowell Health Alliance and has been working to increase awareness and resources to people who have substance use disorder. The human services associate assisted with the opening of the Market on the Common Farmer's Market. She collaborated with other town employees to bring the market back so healthy food grown by local farmers could be offered to residents and bring the community together. The human services associate and the health educator are working to get a grant from the GLHA to provide residents with sexual assault prevention education programs. The human services, public health associate plays an active role in working with individuals and families that require assistance and resources around mental health, substance use, and any other social determinants of health. The Town has seen a significant increase in mental health issues since the pandemic.



Veterans' Services

Regina Jackson, Veterans' Agent

The Chelmsford Veterans' Services Office provides short-term financial assistance to eligible Veterans and their families as mandated by Massachusetts General Law Chapter 115. The Chapter 115 program is a public assistance program run by the State. We can assist eligible, needy Veterans with a monthly allowable grant and some medical coverage. The amount of assistance depends on the budget standards set by the Commonwealth of Massachusetts Department of Veterans Service. The State will reimburse Chelmsford for 75% of authorized benefits paid out.

FY2022 (July 1, 2021 – June 30, 2022) was a very busy time for Veteran Services. The office was fully opened, but the number of home visits remained constant. The transition year out of the COVID pandemic brought new challenges. The actual Chapter 115 financial support paid out this year increased by @\$20,000 over the past year. The overall number of Veterans/widows receiving Chapter 115 benefits remained constant, between 20 – 22 per month, however the actual recipients changed throughout the year. Several Chapter 115 recipients either died or moved to other communities. We gained new recipients through the referrals of Veterans Northeast Outreach Center (VNEOC) who place Veterans in several housing locations in Chelmsford. VNEOC manages the Chelmsford Veterans House at 9 Manahan Street, Chelmsford. We helped many Veterans who weren't eligible for the Chapter 115 assistance but needed assistance with basic needs: food, housing, medical access, transportation... We participated in numerous food drives and community support programs and events in Chelmsford and the greater Lowell area. We worked closely with the Bedford VA Medical Center, The Lowell VA clinic, The Lowell Vet Center, VNEOC, and multiple social service agencies.

In fiscal year 2022 Chelmsford paid out \$141,560.00 to Veterans and widows/surviving spouses eligible for the Chapter 115 assistance. The benefit is paid out on a monthly basis. We assisted an average of 35 benefit requests per month – paid out to @ 20+ Veterans & surviving spouses. The Town will get back \$106,560.00

of that amount. This is the maximum 75% reimbursement allowed by the State. The amount of Chapter 115 benefits paid out has increased this past year. The Chapter 115 program provides a limited safety net for Veterans.

Following a period of significant inflation, the Federal government implemented the largest COLA increase in more than four decades. To mitigate the impact of the significant COLA on the Chapter 115 recipient's payments, the Department of Veterans' Services issued a onetime supplemental payment. The one-time payment of \$474.00 each was to cover the months impacted between the Federal COLA increase and the MA DVS budget update, which by law occurs in July. We identified 21 eligible Chapter 115 recipients and received and distributed \$9,954.00 from the State.

The number of Veterans eligible for Federal VA benefits is always a small percentage of the total number of Veterans in the community. Almost all VA benefits must be applied for – they are not automatic. This office helps any Chelmsford Veteran dealing with the VA claims process. The claims may be an initial filing, reopen a disability claim for increase, appeals on denied claims, hearings with the Regional Office or hearings before the Board of Veterans Appeals, etc.... The VA periodically takes a 'snapshot' of the total amount of Federal Veterans benefits that flow into a community. The latest figures from 2019 are as follows: The amount of Federal VA money that flows annually into Chelmsford for Veterans / Beneficiaries is \$7,548,756.00 as disbursed to over 507 Veterans / surviving beneficiaries. The VA has not updated these figures this year.

Veterans Day 2021 (11/11/2021) was observed at the Chelmsford Veterans Memorial Park with a large and enthusiastic crowd. It was wonderful to return to an in-person event and the Chelmsford community showed up in force! We were honored to have Chelmsford resident Stacie Fredriksson, Lt Col, USAF Ret. as a guest speaker. The Chelmsford Veterans Memorial Park is run independently from the Town. The



Veterans' Services

Park Committee welcomes all community members to visit the Park, (North Road between McCarthy Middle School & School Dept Administration Building).

Memorial Day 2022 (5/30/22) The traditional Memorial Day parade returned! The American Legion Post 313, North Chelmsford was our host for a wonderful parade from the Post to Vinal Square. We then hosted the rededication of the Vietnam Veterans Memorial in Vinal square common with the original Committee members responsible for the monument. The restoration project involved: moving the stone, placing a new footing, refurbishing the stone, relandscaping with new benches, plantings and lighting. Huge thanks to our Town Manager, Paul Cohen and the awesome work done by Chelmsford DPW - especially Joe Eriksen. After the rededication the community gathered at North Town Hall for ice cream & cake. We had a wonderful turnout. We are also responsible to ensure that a flag is placed on the graves of all, deceased Veterans in our 6 public cemeteries. We start to place the flags in May - the Saturday prior to Memorial Day weekend (Armed Forces Day) and will pull the flags the week after Veterans Day (November 11). We are fortunate to have a robust Boy/Girl Scout volunteer group to assist with the flags.

This office processes applications for State Veterans Bonuses and Annuities. We also work closely with the Chelmsford Housing Authority to address the housing needs of our Veterans and to implement the VASH housing voucher program in conjunction with Bedford VA Medical Center. We work closely with the numerous Veterans groups and organizations throughout the Merrimack Valley. We collaborate with The Veterans Northeast Outreach Center (VNEOC) and Age Span (formerly Elder Services of Merrimack Valley) on many issues. There have been several exciting regional and local housing opportunities open for our homeless Veteran population. We work with the Assessor's office to identify eligible Veteran homeowners for the State Veteran tax exemptions.

Veterans Services is located at Town Offices, 50 Billerica Road. We are on the first floor, Room 109. The office is open Monday, Wednesday, Thursday 8:30AM- 4:00PM, and Tuesday 8:30AM – 7:00PM and Friday 8:30AM- 1:00PM. If you are unable to visit the office, please call and I would be happy to schedule a home visit. # 978-250-5238, rjackson@chelmsfordma.gov

Thank you.
Regina B. Jackson



Bob Casper, Dean Contover, John Harrington, David McAllister (Vinal square common).



Vietnam Monument project.



Veterans Day (11/11/2021) Frank Peabody, Harold Coughlin, MaryAlice Jackson, Tom Golden, Pat Wojtas, Dean Contover



Rededication of Vietnam Veterans Memorial (Memorial Day 2022).



Board & Committee Reports

Age-Friendly Chelmsford Implementation Committee



In May 2021, the Age-Friendly Chelmsford Implementation Committee was formed to address the goals and accomplish the actions in the Age-Friendly Chelmsford Action Plan that was approved by the Town and subsequently by AARP. The Age-Friendly Chelmsford Implementation Committee is chaired by Debi Siriani and Fred Brusseau. Subcommittees (or domains) are led by the following committee members: David Hedison (Housing), John Bowles (Transportation), Jen Melanson (Community Supports and Health Services), Kathleen Canavan (Outdoor Spaces and Buildings), Debi Siriani (Social Participation, Respect and Inclusion), Lisa Marrone (Civic Engagement and Employment), Becky Hermann and Vickie Turcotte (Communication and Information).

As a member of the AARP Network of Age-Friendly Communities, Chelmsford assessed its age-friendliness across several domains of livability. During FY22, these domains were very successful in making Chelmsford even more age-friendly. Domain accomplishments are listed as follows

Housing

Chelmsford was one of first communities to upload affordable housing availability data to a new website HousingNavigatorMassachusetts.org.

Chelmsford Housing Authority partnered with Habitat For Humanity of Greater Lowell program that offers assistance to qualified homeowners, seniors and veterans with homes in need of repair. The Community Supports & Health Services was also a partner in this program.

Transportation

A team was formed to plan and implement a supplementary (to the Senior Center's service) volunteer transportation service. The new service is expected to begin operating in the October 2022 timeframe.

Community Supports & Health Services

Chelmsford purchased several electronic lock boxes for qualified residents who may need to grant emergency access to their home by first responders.

"Gardens for Good" and "Grow-A-Row" volunteers provided fresh produce to senior housing units and other food-insecure residents.

Domain lead has collaborated with the transportation domain to institute a supplemental transportation services – Chelmsford RIDE – to provide service to all adult resident beginning Fall 2022.

Outdoor Spaces & Buildings

Town departments partnered with local sponsors to create a new "Pocket Park" at intersection of North Rd and Worthen St that provides a place for all to enjoy fresh air, beautiful plants and benches.

The DPW began efforts to renovate several playgrounds and athletic fields including those at Roberts Field, Varney, Center School, Southwell. DPW will partner with the Senior Center to promote use of these outside parks by older residents, as they are adaptable for people of all abilities.

Social Participation, Respect and Inclusion

Senior Center van drivers were provided dementia-friendly training.

Several intergenerational programs are being planned at the Senior Center.



Age-Friendly Chelmsford Implementation Committee

Civic Engagement and Employment

Public Pocket Park to advocate for Age-Friendly Chelmsford, sponsored by Trinity Ambulance, Blake Funeral Home, and Private Donations. This project was completed in July 2021 and transformed a blighted area into a vibrant outdoor space with beautification of public land to include seating, signage, perennial garden, and a small handicapped accessible walking path.

Launched Discovery Center to create a platform for civic participation from volunteers and ambassadors in the Chelmsford community. The goal is to enlist 'peer coaches' for deeper engagement of mature residents with meaningful work, volunteerism, education, and outreach.

Began collaboration with MassHire in planning Chelmsford's first Age-Strong job fair scheduled for August 18, 2022 (FY23).

Communication with Age-Friendly Institute of Waltham regarding Certified Age-Friendly Employers (C.A.F.E.) launch program in FY23

Communication & Information

The Chelmsford Public Library (CPL) began using its "Pop Up" library, a specially configured vehicle, that brings a mobile library to various community locations every week and offers many library services

The CPL began its evaluation of candidates for a centralized digital Town calendar.



Discovery Center kick off meeting.



AFC Pocket Park



Board & Committee Reports

Chelmsford Cultural Council

Barbara Reilly, John Mejia – Co-Chairs



Statistics:

Members : 6

Meetings: 1 per month on the second Wednesday at the CCA

Length of term: 3 years, rolling enrollment

Description of the Council

The Chelmsford Cultural Council awards grant funding annually to local artists and organizations that help build and contribute to Chelmsford's growing cultural community.

We support funding projects that:

- Support local artists, cultural organizations and community events.
- Promote collaboration among local artists, cultural groups and community organizations.
- Celebrate Chelmsford's cultural diversity and promote inclusiveness.
- Bring new artists and/or cultural opportunities to Chelmsford

This year, we were awarded generous grant monies from the Massachusetts Cultural Council. Among the grants awarded to local arts organizations, was a notable grant to the Chelmsford Community Band. This year, the band celebrates the 50th year Anniversary and applied to us for money to hire a gifted composer, Erika Svanoë, to write a piece commemorating the 50th Anniversary. This piece was played for the public by the Chelmsford Community Band on their annual July 3rd concert on the common. The composer was there to hear the debut! The band and Ms. Svanoë were warmly applauded by the listeners on the common. The Chelmsford Cultural Council is looking forward to another great year.

Council Members



Chelmsford Military Community Covenant

Once again this year, we were severely restricted by COVID-19 in the activities and outreach that we were able to perform for our military and veteran families.

For the upcoming year, we look forward to restarting our usual Armed Forces Day cookout, annually hosted by Maxwell's of Chelmsford, as well as luncheon outings for veterans living at local assisted living facilities and nursing homes.

One of our favorite traditions, however, did continue: our annual tradition of hosting a cookout to show appreciation to all Veterans, active military, and their families. Given that it is held outdoors, in August, we attracted a decent group of folks. Thanks go to the Chelmsford Lodge of Elks, who, once again, graciously donated the use of their pavilion for this event. Those who did show up enjoyed each others' company, as well as the delicious food prepared by members of our committee and generous volunteers. Look for notification of next year's event, which is scheduled for the second Tuesday in August.

Because this past year was the twentieth anniversary of the attacks of September 11, 2001, the Fire Department conducted a very moving, honorable ceremony of remembrance. We chose to attend that ceremony, along with many other residents. We will again conduct a public ceremony in the coming years, as we strive to be sure those who perished that day are never forgotten.

As always, please feel free to reach out to us for assistance with tasks for local veterans, active military, and their families. We have volunteers ready, willing, and able to help in many ways.

We are hoping to post more Welcome Home banners for returning troops; so let us know if you are aware of anyone that we can recognize in this manner.

We continue to be amazed and grateful for the extraordinary level of support we receive from

individuals, businesses, and organizations in the Town of Chelmsford, who are ready to step forward with financial aid and volunteer hours, as needed.

This year, one of our longest-serving members resigned from the committee, so that he could move closer to family in New Hampshire. We miss Jim Curley, and all that he did for us. In addition, we welcomed new member Niles Cocanour. He has already provided assistance with many of our activities. We look forward to a long tenure with Niles.

The members of the Chelmsford Military Community Covenant Task Force are:

Pat Wojtas
Brian Fredriksson
Steve Miller
Jim Curley
Brad Panton
Chuck Fidler
Niles Cocanour

The Chelmsford Military Community Covenant mission statement reads:

Together, we are committed to building strong communities. We, the Community, recognize:

The commitment Service Members and their families are making every day

The strength of Service Members comes from the strength of their families

The strength of their families comes from the strength of the Community

The strength of the Community comes from the support of Employees, Educators, Civic and Business Leaders, and its Citizens

We, the Community, are committed to:

Building partnerships that support the strength, resilience, and readiness of Service Members and their Families

Assisting in the implementation of the Military Covenant



Diversity, Equity, and Inclusion Committee

Latosha Dixon, Chair

Origins:

The Diversity, Equity, and Inclusion (DEI) Committee, formed in 2020 due to the overwhelming outcry from residents related to the Social Justice Movement, following the murder of George Floyd.

Mission Statement:

The Diversity, Equity, and Inclusion Committee supports Chelmsford's efforts to become a welcoming town that recognizes diversity, pursues racial equality, and fosters inclusion. We strive to identify and promote activities designed to further efforts of these core values, and to advocate for the human and civil rights of all.

The Committee will provide guidance to local governing bodies, municipal organizations, businesses, and residents on diversity-related issues, discourage prejudices and discrimination and encourage unity in our community.

Goals:

The DEI Committee continued to build on the initiatives from our inaugural year in the following three categories: Education, Town Culture, and/or Communication. In addition, the committee made strides to build our brand and raise funds to bring awareness that the committee's initiatives in the community.

EDUCATION

The committee focused on education initiatives to help broaden individuals understanding and importance of diversity-related matters. The Watch It Wednesday series, hosted by the Chelmsford Public Library, is an opportunity to watch a film related to a social justice and/or a diversity-related topic. This year, many films based on true stories were shared for free using a virtual platform for all residents. Post-viewing discussions provides an opportunity for individuals to engage in dialogue about what they learned and how they can implement the learnings in their daily lives.

"I'm not racist", a film by Point Made Learning, was screened at the Chelmsford Performance Arts Center. The film's director, Catherine Wigginton Greene, traveled to Chelmsford to lead the discussion about the film topics of systematic racism and how each individual can advocate for equity in this country.



The DEI Committee partnered with the Chelmsford Public Library to research the Indigenous Nations of this area. The outcome of our research was the creation of a Land Acknowledgement Proclamation, which was signed by the Select Board in February 2022. The Land Acknowledgement statement is read at public meeting to raise awareness of the Indigenous Peoples who once lived on and cared for the land we now call Chelmsford. The committee has shared a readable version of the



Diversity, Equity, and Inclusion Committee

proclamation and a frequently asked questions (FAQs) document are available for additional details about the Land Acknowledgement to all town committees and boards. Chelmsford Historical Society created a new webpage that shares the statement and many other resources, previously available, on their website. Special thanks to Laura Judge, Maria Palacio, and Becky Hermann of the Chelmsford Public Library for partnering with us on the Land Acknowledgement documents. Gratitude to Pat Wojtas, Select Board member, for providing guidance to the working group on the Proclamation and presentation to the Select Board. Much appreciation to Fred Merriam, Lisa Grasso, and Deanna Peterson of the Chelmsford Historical Society for publishing resources regarding Indigenous People on Chelmhist.org.

The recognition of Black History Month was celebrated all throughout the month of February both virtually and in-person. Each day, a short biography and photo of a notable African-American was shared on our Facebook page and on the town's website. Chelmsford Telemedia (Chelmsfordtv.org) aired a recording of "Lift Every Voice and Sing" and Dr. Maya Angelou's poem, "Still I Rise". A wide variety of paintings, drawings, and textiles created by local Black artists were on display in the Chelmsford Public Library for the month. Artists included Jillian Lattimore (Chelmsford), Andre Mills (Westford), Francellis Quinones (Lowell), Mercedes George (Haverhill), Darryl B. (Boston), and Dwight and Sheila Upchurch (Lawrence). The creations were both colorful, diverse, and enlightening. For the first time, we were able to gather in-person at the Chelmsford Center for the Arts for a Black History Program. The program included vocal performances by the Boston University Inner Strength Gospel Choir directed by Herbert Jones, a cello performance by Evan Martin, original poetry by Maghan Baptiste, Musical Solo by Henry McMillian, and a motivational speech by Joseph Devoe, President of the Merrimack Valley Chapter of the NAACP and some Black History facts were shared throughout the program.

March is Women's History Month and the DEI Committee celebrated Women of Chelmsford for a second year in a row! This year we spotlighted business owners, advocates for the older adult population, and community leaders. The women recognized this year are a sample of the courageous and hard-working females in our town. It was our honor to recognize their contributions.

Committee members have been actively educating themselves on different areas of diversity-related topics through courses, workshops, summits, and trainings; i.e., restorative justice practices, DEI efforts in other Massachusetts communities (Rotary Club), and Afghan Refugee Resettlement. By continuously educating ourselves, we are able to bring current knowledge and better understanding of the issues that are faced in our diverse community.

TOWN CULTURE:

The Town of Chelmsford's values and vision statement mention diversity; thus, the committee sought to proclaim racism, hatred, and discrimination are not welcome in Chelmsford. The Select Board signed and approved the Proclamation condemning Racism, Hatred and Discrimination in February 2021. This proclamation has been published into an Individual Pledge condemning Racism, Hatred and Discrimination. To date, more than 200 people have signed the pledge. Sign the Anti-Racism Pledge and be an active participant in creating a welcoming community, stand against racism, discrimination and hatred, and advocate on behalf of another person who is facing unfair treatment. Our community is strong because we are united in humanity.

During our second year as a committee, building partnerships with town department leaders was essential. Members of the committee met with Chief Jim Spinney for a tour of the Police Facility to learn more about the training and processes the police undergo to mitigate discrimination, de-escalate situations, and provide fair treatment of residents if they are apprehended by the police. In addition, the committee was invited to attend a



Diversity, Equity, and Inclusion Committee

department meeting with the police. Paul Cohen, Town Manager; Jen Melanson, Community Services Coordinator, Susan Rosa, Director of Board of Health, Jay Lang, School Superintendent met with the committee to share how they engage with the local residents and their on-going efforts to provide equitable services to the community-at-large.

The International Day of Peace was celebrated on September 25, 2021, as a joyous moment on the town's Common. The theme was "Recovering Better for a Sustainable and Equitable World". The International Day of Peace is observed around the world on September 21st. The United Nations has declared this as a day to strengthen ideals of peace, both within and among all nations and peoples. Our community gathered in large numbers to watch and participate the cultural dances, listen to speeches and songs for peace. The Revolutionary Monument was decorated with peace wreaths, rocks were hand painted with peace symbols or colorful images, and the community gathered in peace. Special thanks to Sheela Marston, Keystone Montessori School representative, for her assistance with organizing the event.



A LGBTQIA+ Listening Session was jointly hosted by the Chelmsford Select Board and the DEI Committee. Listening is a key component to understanding the needs of a community. Resi-

dents who identify as a member of the LGBTQIA + community or allies joined the in-person and virtual listening session. This was the first time a town-wide open dialogue has been coordinated. Many stories and suggestions were shared with the Select Board and the DEI Committee. Specifically, the youth who were in attendance mentioned their gratitude for the open discussion and hope to see more events like this one in their schools and in the community. As a result of this event, members of the DEI Committee participated in a Stand Up Parker Club meeting at Parker Middle School.

In celebration of Pride Month, the DEI Committee partnered with Rainbow Chelmsford for a fun, colorful, and exciting display of progress in our community. The "Come Fly a Kite" event was held on the Common on June 4th. Kites of all sizes and colors were flown effortlessly by the gentle breeze on a sunny day. Children and adults alike joined in this effort to celebrate the joy of being their authentic selves or showed support for a family member or friend who identifies as a member of the LGBTQIA + community.

On June 18th, the committee hosted the second Juneteenth celebration with performances, speeches, and exposition of Black-owned businesses in the Merrimack Valley. This event commemorated the end of legalized slavery in the United States. The DEI Committee was honored to host this event, educate the community on the importance of the day, and foster an inclusive community. The event's keynote speaker was Raquel Majeski, the Chair of Groton, MA Diversity Task Force and the Assistant Head of School for Equity and community Life at Lawrence Academy. In addition, Soul Food by Rima's Catering and refreshments by Graze Chelmsford was available for all to enjoy. Musical numbers were shared by Chelmsford High School "Thursday" Chorus, Cellist Evan Martin, and upbeat dance music was played by DJ Tony.

COMMUNICATION

Communication is essential to raising awareness and promoting understanding/recognition of issues. The committee adopted new ways of reaching Chelmsford community by using social



Diversity, Equity, and Inclusion Committee

media platforms. The social media platforms are used to share relevant diversity-related content and advertise events. Like our Facebook page Chelmsford Diversity, Equity, and Inclusion Committee and/or follow us on Instagram @ chelmsfordmadeicommitee.

In addition, the DEI Committee page on the Town of Chelmsford's website is a source for information and materials. There is a glossary of terms, a diversity calendar that includes various holidays and awareness announcements, links to the agendas and minutes for the committee, suggestions for What to Read, and What to Watch. If you have suggestions and/or comments, please visit the webpage to complete the Enlightenment Form.



BRANDING & RESOURCE BUILDING

As one of Chelmsford's newest established committees, the DEI Committee recognized the need to generate awareness and promote our efforts about the committee. This year, the committee sought to create a logo that would be used on promotional materials. With the assistance of the founder of Brand Graphics, the committee created a logo. The logo is an image

of a bird with the phrase "Chelmsford Together" at the top and "Diversity, Equity, and Inclusion" at the bottom. The bird's wings are images of one tan and one brown hands coming together in unison; which is the hope for our community. The blue color of the bird's body represents peace. This image will be applied to all of our promotional materials now and in the future.

Fund raising has been steady throughout this year. The committee has received financial donations from Benevity on behalf of Pfizer Employee's volunteer hours, Axis Communications, Greater Lowell Community Foundation, and individual contributors.

The combination of funding and promotional materials will help bring awareness that Chelmsford is striving to be a community hosting and/or promoting initiatives, events, and programs to foster a community that is knowledgeable about diversity-related matters, stand against racism, hatred, and discrimination, and inclusive of all.

Respectfully submitted,
Latosha Dixon
(she/her)

2021 – 2022 Committee Members

Lorena Betts, member since Apr 2022
Lauren Cochran
Rachel Donovan
Latosha Dixon, Chair
Patricia Dzuris
Cherrice Lattimore
Susan Mackinnon, Clerk
Joseph Mason, resigned Feb 2022
Carly Connor Reim, Vice Chair
Brian Petro-Roy, resigned Apr 2022

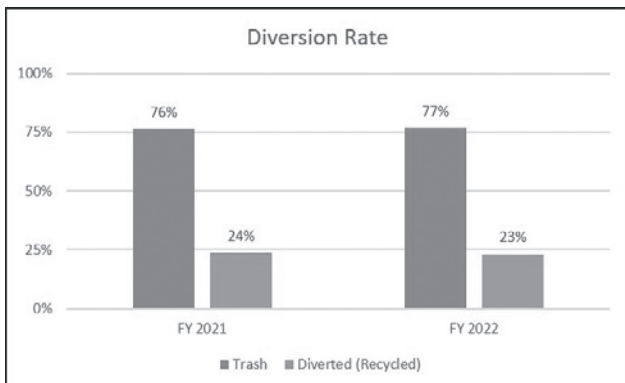


Chelmsford Recycling Committee

The Chelmsford Recycling Committee is dedicated to reducing the volume of solid waste generated in the town of Chelmsford. The committee strives to promote waste reduction, reuse, recycling, repairing, and composting among the residents, businesses, and institutions in the town of Chelmsford. The Recycling Committee is comprised of seven appointed town residents and the Chelmsford Sustainability Manager.

Waste Reduction

Each month, the committee tracks the amount of solid waste (both trash and recycling) our town generates, as shown in the attached chart. During the past year, approximately 23% of our total solid waste was diverted from incinerators and landfills through recycling, down from 24% the previous year. Our goal is to increase this percentage of waste that is diverted and to reduce the total amount of trash.



Kristin Champagne sets up a "Bags to Benches" collection box for recyclable plastic bags and film.

Bags to Benches

On Earth Day (April 22) 2022, the committee launched a Bags to Benches drive to collect recyclable plastic bags and film. If we collect 500 pounds within 6 months, the town will earn a Trex bench made with recycled plastic material. The broader goal is to educate residents on the types of plastic film that can be recycled (marked #2, #4 or "return to store") and where to take them (not the curbside collection, but to participating retail stores). Three special collection boxes were placed around the town for the drive: at the Chelmsford Public Library, Town Offices, and the Chelmsford Senior Center. Committee members volunteered to collect, sort, and weigh the material, then deliver it to a participating store. This has been no small task, as residents have responded enthusiastically. By then end of June, we had collected 284 pounds of recyclable plastic film.



Chelmsford Recycling Committee



Becky Soderman checks out sorted bales of recyclables at the Materials Recovery Facility (MRF) in Billerica.

Tour of Materials Recovery Facility

In April 2022, members of the committee visited the Materials Recovery Facility (MRF) run by our recycling contractor, Waste Management, in Billerica. The plant manager explained their sorting process (partly manual, mostly automated) and answered many questions as we walked through the facility. We learned that we all need to do our best to eliminate contamination from our recycling bins, since it can shut down the entire facility. Do not include:

Wrapables/tanglers like plastic bags, wraps, clothing, blankets, alum pie/roasting pans. These items tangle the equipment and must be removed manually.

Sterno cans, aerosol cans. May explode, even if you think they're empty. They get a baler fire once a week. If a sterno can explodes, it can be felt through the building.

Diapers/food. If something gets through into a bale, the entire load may be rejected at its destination.

Scrap metal. Lawnmower blades, shovels, pipes, etc. can damage equipment.

We learned that items in the bin must be empty and clean. Most items can be rinsed out and they're fine. If you can't clean the peanut butter jar, it's better to just toss it in trash. Pizza boxes: throw out the round insert with cheese on it and recycle the box (oil/grease is okay).

CHS Food Waste Audit

On March 24, 2022, members of the committee assisted the Chelmsford High School Eco Club as they conducted an audit of the trash generated from their school's lunch periods. The audit results were:

72.5% of the waste, by weight, was compostable. Approximately 178 pounds compostable waste and 68 pounds of "true" trash in one day.

These findings will help the Eco Club and the DPW move forward with a pilot composting plan at the high school. The committee has been impressed with the enthusiasm and dedication of the students in the Eco Club during this event and throughout the year.

Composting Survey

In July 2021, the Chelmsford Recycling Committee conducted a survey of Chelmsford residents and business owners to gauge interest in a curbside composting pickup service. A total of 575 people responded to the survey: 562 residents and 13 business owners. Of those, 335 expressed interest in a paid curbside pick-up service; 222 were interested in a free drop-off collection site. Many respondents already compost in their backyard, and some already participate in a curbside program. Others support the idea, but the cost of a curbside service is a barrier. Other than expense, the main concerns were about smell or attracting wildlife. Today's curbside programs provide a lined, sealed container to keep odors in and wildlife out. The committee was encouraged by the number of residents that expressed interest and a willingness to pay for a composting service. The Sustainability Manager and the committee will continue to explore various composting programs and options.



Chelmsford Recycling Committee

Education and Outreach

The committee resumed its engagement with Chelmsford residents by holding tables at the Chelmsford winter farmer's market. Members also participated in the Earth Day Fair at the Chelmsford Public Library. At these events, committee members strive to inform residents and answer their questions about recycling in Chelmsford. We used grant funds to order a new supply of cotton tote bags, so we can offer a reusable bag to residents that stop at our table. Emily Pacht, a graphic designer, worked with members to develop a logo for the committee and create a consistent color scheme and typeface to use in all committee materials. This will allow residents to recognize the products associated with the Recycling Committee. The new look can be seen in the committee's online presence at www.chelmsfordrecycles.org. The committee maintains this site with up-to-date information and resources on recycling topics.

Recycling Drop-off Events

The Chelmsford Department of Public Works provides numerous opportunities for residents to drop off items that are not suitable for trash or recycling, including Household Hazardous Waste, Paper Shredding, Leaf & Yard Waste, and Brush drop-offs. Throughout the year, members of the recycling committee volunteered at these events by checking for residency, collecting non-resident fees, providing instructions, and directing traffic.

Recycling committee volunteers also provide full staffing for the Chelmsford Bulb Shed, located behind the Town Offices. The Bulb Shed is open on the first Wednesday of each month from April through November. Chelmsford businesses and residents can drop off fluorescent bulbs, batteries, thermometers and other products containing mercury. Between July 2021 and June 2022, there were 503 visits to the Bulb Shed.

Future Projects

During the coming year, committee members will continue to work on our long-term goals to bring more recycling programs to Chelmsford. These plans include our first Zero Waste Day event on November 5, 2022 and a Repair Café event in the Spring of 2023.

The Recycling Committee would like to thank Melissa Joyce for her years of service as the Chelmsford Sustainability Manager and her exceptional support for this committee. The committee welcomes Christopher Haley, the new Sustainability Manager, and we look forward to working together in service for the town of Chelmsford. We would also like to thank the Chelmsford Department of Public Works, town officials, and all town residents for their support in our joint effort to reduce waste and make Chelmsford a more sustainable community.

Respectfully submitted,

Lee Williams, Chair
Recycling Committee

2021-2022 Recycling Committee Members:

- Kristin Champagne
- Norm Eisenmann, Secretary
- Rebecca Gore, Vice Chair
- Christopher Haley, Chelmsford Sustainability Manager
- Rebecca Soderman
- Lee Williams, Chair
- Karen Willis, Publicity



Chelmsford Recycling Committee



Rebecca Gore and Lee Williams meet residents at the Maxwell's Winter Farmers Market.



Credits

Cover Photographs:

Susan Mackinnon
14 Cathy Road

Other Photographs:

Tom Christiano
6 Drew Circle

Barry Jefferson
5 Bridle Road

Fred Merriam
8 Lovett Lane

Donald Miffitt
44 Thomas Drive

Chelmsford Public Library

Merrimack Valley Medical
Reserve Corps

Town of Chelmsford Website:

www.chelmsfordma.gov

Town Related Links:

Chelmsford Public Schools
www.chelmsford.k12.ma.us/

Chelmsford Public Library
www.chelmsfordlibrary.org/

Chelmsford Telemedia
www.chelmsfordtv.org/

Chelmsford Parade Committee
www.chelmsfordparade.com/

Merrimack Valley Medical
Reserve Corp.
www.merrimackvalleymrc.org/



The Town Clerk's Office is continuously seeking photographs of any events or places around Town. The cover of the Annual Town Report should reflect iconic images of our Town or historically significant events that took place within the fiscal year. If you would like any of your photographs to be considered for future Annual Town Reports or featured on the Town of Chelmsford website, please email them to: tdzuris@chelmsfordma.gov



Town Departments & Services 978-250-5200

Accounting	978-250-5215
Animal Control.....	978-256-0754
Assessors	978-250-5220
Appeals, Board of	978-250-5231
Auditor.....	978-250-5215
Building Inspector.....	978-250-5225
Cemeteries	978-250-5245
Clerk, Town.....	978-250-5205
Community Development	978-250-5231
Conservation Commission	978-250-5200 x5248
Community Education.....	978-251-5151
Council on Aging / Senior Center	978-251-0533
Emergencies (Police, Fire, EMS)	9-1-1
Engineers, Public Works	978-250-5228
Fire Department.....	978-250-5265
Fire Prevention.....	978-251-4288
Gas Inspector	978-250-5225
Health Department.....	978-250-5241
Highway Division, Public Works	978-250-5228
Housing Authority, Chelmsford.....	978-256-7425
Human Resources	978-250-5288
Libraries: Adams (Main).....	978-256-5521
McKay.....	978-251-3212
Municipal Facilities	978-250-5228
Permits, Building	978-250-5225
Planning Board	978-250-5231
Plumbing Inspector.....	978-250-5225
Police Department	978-256-2521
Public Buildings	978-250-5228
Public Works	978-250-5228
Recycling & Solid Waste.....	978-250-5203
Schools, Chelmsford Public.....	978-251-5100
Select Board	978-250-5202
Senior Center	978-251-0533
Sewer Office.....	978-250-5233
Solid Waste/Recycling.....	978-250-5203
Tax Collector/Treasurer.....	978-250-5210
Town Clerk & Registrars	978-250-5205
Town Engineer.....	978-250-5228
Town Manager.....	978-250-5202
Treasurer/Tax Collector.....	978-250-5210
Veterans' Agent	978-250-5238
Voter Registration	978-250-5205

Utilities & Other Useful Numbers

Cable Access/Telemedia	978-251-5143
Cable Television/Comcast	888-663-4266
Chelmsford Water Districts	
Center District	978-256-2381
East District	978-453-0121
North District	978-251-3931
Citizen Information (State).....	800-392-6090
Chelmsford Center for the Arts	978-250-3780
Chelmsford Community Center	978-656-1853
Chelmsford Country Club.....	978-256-1818
Chelmsford Forum Rink	978-670-3700
Fuel Assistance (CTI)	877-451-1082
National Grid (Gas)	800-548-8000
National Grid (Electric)	800-322-3223
Trash (Republic Services).....	800-442-9006
Trinity EMS, Inc	978-441-9999
Post Office (Center)	978-256-2670
Post Office (North)	978-251-3146
Recycling (Waste Management).....	800-972-4545
Registry of Motor Vehicles	800-858-3926
Verizon (Telephone, Internet)	800-922-0204

Federal and State Officials

U.S. Sen. Edward Markey.....	617-565-8519
U.S. Sen. Elizabeth Warren.....	617-565-3170
U.S. Congress Lori Trahan	202-225-3411
State Senator Michael Barrett.....	617-722-1572
State Representatives:	
Rep. Tami Gouveia	617-722-2011
(Precincts 1, 9)	
Rep. Thomas A. Golden Jr	617-722-2263
(Precincts 2, 3, 6)	
Rep. James Arciero	617-722-2012
(Precincts 5, 7, 8)	
Rep. Vanna Howard	617-722-2800 x 7302
(Precinct 4)	

Town of Chelmsford Official Website:

www.chelmsfordma.gov

Massachusetts State Government: www.mass.gov

United States Government: www.firstgov.gov



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