

# TOWN OF CHELMSFORD

ANNUAL TOWN REPORT • FISCAL 2023





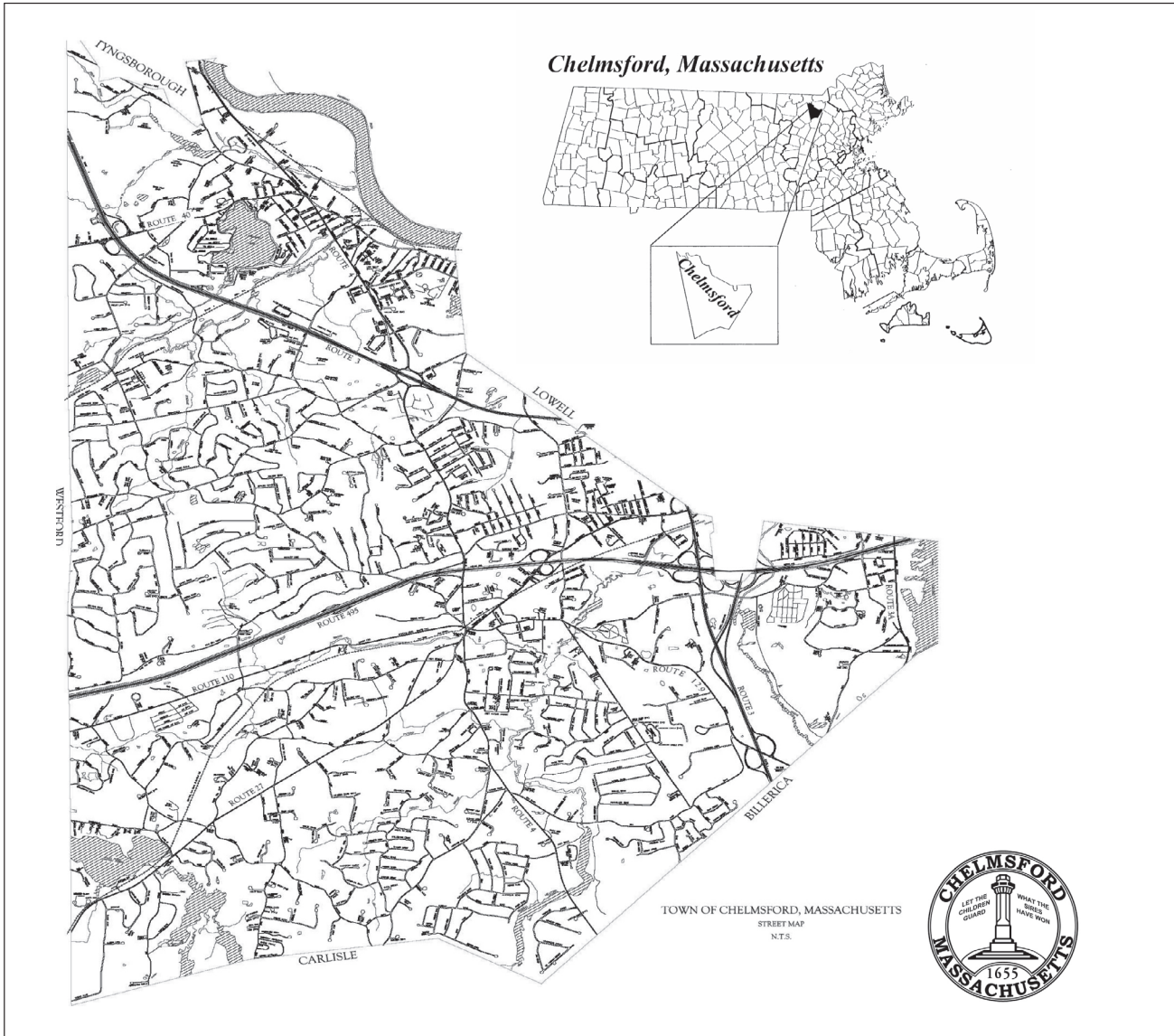


# Community Profile & Map

## 2023 Quick Facts

Incorporated: ..... May 1655  
 Type of Government:           Select Board  
   Town Manager  
   Representative Town Meeting  
 County: ..... Middlesex  
 Land Area: ..... 23.08 Sq. Miles  
 Public Road Miles ..... 225  
 Total Population: ..... 36,392  
 Registered Voters as of 12/31/2022: ..... 25730

Total Single Family Units: ..... 9,065  
 Total Condo Units: ..... 2,814  
 Total Households: ..... 13,835  
 [1]Avg. Single Family Home Value: ..... \$573,100  
 Tax Rate Per \$1000: (split in FY 20)..... Res \$14.37  
   CIP \$18.17  
 (Business Personal Property) ..... PP \$17.98  
 [2]Avg. Single Family Tax Bill: ..... \$8,235  
 Original FY 2023 Operating Budget: ..... \$149,040,196  
 Websites: ..... www.chelmsfordma.gov



# TOWN OF CHELMSFORD



## ANNUAL TOWN REPORT FISCAL 2023

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### Meeting Schedules

**Select Board**, Town Offices, 6 PM - alt. Monday  
**School Committee**, 230 North Road, 6 PM - alt. Tuesday  
**Planning Board**, Town Offices, 7 PM - 2nd & 4th Wednesday

Schedules are subject to change. To confirm all meetings, visit the Town's Official website at [www.chelmsfordma.gov](http://www.chelmsfordma.gov) or please call the Town Clerk's Office at (978) 250-5205.



## In Memoriam



### Donald Ayer

Donald P. Ayer, age 80, a longtime Chelmsford resident, passed away peacefully on Friday, October 28, 2022, at Sawtelle Family Hospice House, Reading, surrounded by his loving family. He was the beloved husband of Dorothy (Ahearn-McNulty) Ayer with whom he shared 26 years of marriage. He was born in Lowell on January 11, 1942 and was a son of the late Alvah and Evelyn (Smith) Ayer. Don lost his mother when he was a young boy and was raised by his sister, Esther Zabierek and her husband Emil. Don was raised in Lowell and following his graduation from Lowell High School, he proudly served in the United States Army during the Vietnam Era. After he was honorably discharged, Don furthered

his education at Salem State University and later Fitchburg State University, where he earned a Master's Degree in Education. He taught Business Technology at Shawsheen Valley Technical High School for 30 years. He taught computer skills classes at the Billerica House of Corrections, volunteered at My Brother's Table in Lynn, and volunteered at St. Mary's Table Ministry in Chelmsford. He was a lifelong Democrat and served as a Democratic State Delegate. He was a social member at Mount Pleasant Golf Club, played in multiple cribbage leagues, and was a member of the Chelmsford Elks Lodge. In 2021 Don was honored by the Massachusetts Association of School Committees with a Lifetime Achievement Award in recognition of his years of service as a strong advocate for children and his unselfish contributions to the Nashoba Valley Regional Vocational Technical School where he served as a School Committee member until his passing.

### Timothy Bourke

Officer Timothy Brian Bourke, 51, an active-duty Patrolman of the Chelmsford Police Department, and a lifelong resident of Chelmsford, passed away peacefully on Sunday, May 7, 2023, at Lowell General Hospital after a brief illness surrounded by his loving family. He



was the beloved husband of Colleen (Carragher) Bourke. He was born in Lowell on July 14, 1971, and was a son of Geraldine C. (McKenna) Bourke of Chelmsford and the late Paul F. Bourke. Tim was a graduate of Austin Preparatory School in Reading with the Class of 1990. He furthered his education at Middlesex Community College earning an Associate's Degree in Criminal Justice in 1993. Upon his college graduation he began his career as a Patrolman for the Chelmsford Police Department, where he served the community until his passing. As a member of the Chelmsford Police Department, Tim earned several awards including the Meritorious Service Award from the Irish American Police Officers Association, of which he was a member. Tim served on the motorcycle unit, spent





## In Memoriam

most of his career working the evening shift, and was known in the department to always have a good story at roll call. In his spare time, Tim enjoyed cheering on the Boston sport teams, especially the New England Patriots for which he held season tickets. He was well known as the "grill master", cooking for his family and friends. He enjoyed a good party, and time spent on his front porch 'watching the world go by.' Most of all, Tim cherished the time spent relaxing with family in Ossipee NH and Southwest Florida.



### Eleanor Gilroy

Eleanor A. (Safrine) Gilroy, 80, a longtime resident of Chelmsford, passed away peacefully on Thursday, December 15, 2022 at Lowell General Hospital surrounded by her adoring family. Ellie

was the beloved wife of the late Thomas M. Gilroy with whom she shared 52 years of marriage until his passing in 2016. Born in Stoneham on February 27, 1942, Ellie was the daughter of the late Edward M. and Eleanor Elizabeth (Rowe) Safrine. Ellie was a graduate of Lynn English High School and Fisher Junior College in Boston, MA. Early in her career she was a Real Estate Agent at Atherton Real Estate and Emerson Real Estate. In 1980 she led a team that organized a year-long birthday celebration for the city of Boston's 350th Jubilee. As an entrepreneur, Ellie established Alert Delivery Service and provided friendly airport transportation service for twenty-eight years until her retirement. Ellie also proudly worked for the town on Chelmsford Election Committee for over four decades. A voracious reader and life-long learner, Ellie had many varied interests including keeping up with the latest fashion trends. She was always up for an adventure especially if it involved a road trip, or even better her passport. Ellie was a member of the Chelmsford Garden Club, local bowling league and a Girl Scout Leader. Her deepest passion was her devotion to her family, children and grandchildren. Ellie was ever present at every grandchild's sporting

event, theater production and academic milestone, however near or far.



### Becky Herrmann

Elizabeth "Becky" L. (Legros) Herrmann, 62, passed away on December 22, 2022, in Concord, N.H., with her three daughters and loving husband, Michael, by her side. She attended the University of Massachusetts, Amherst, and Fitchburg State College from 1978 to 1981, graduating in three years instead of four. Later, as a full-time working mom, Becky went on to earn her Master's Degree in Library Science from Simmons College in Boston, Mass. While her work life began at age 17 as a library page, this was just the beginning of a 41-year professional career in libraries. Her tenures included



## In Memoriam

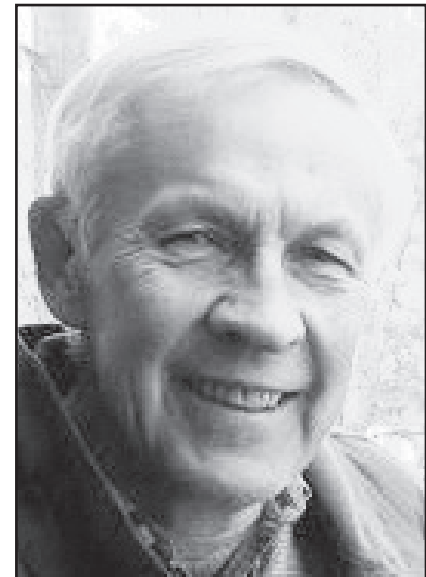
the Concord Public Library and Penacook Branch, the Providence Athenaeum, the Narragansett Public Library, the Bedford Public Library and the Hopkinton Town Library, where she oversaw the construction of an impressive new facility. During her time as the Hopkinton Library Director, she was named 1997 New Hampshire Librarian of Year, and throughout her career was a leading voice on several library boards representing New Hampshire, Massachusetts and New England. For the past 21 years, she served as the director of the Chelmsford Public Library, a community she embraced whole-heartedly. Becky brought many authors to Chelmsford as the architect of their community-wide "one book" program, including Richard Russo, Dennis Lehane and Chris Bohjalian. During the eight months of Becky's illness, she endured countless losses. Despite this, she laughed with her daughters, wore vibrant outfits (and earrings), snuggled babies, hosted holidays, vacationed with her husband and continued to work with hardly a pause. At times, she prepared for meetings from a hospital bed, and created dinner menus during her commutes to Boston for chemotherapy. She continued to mentor and connect with colleagues, which was a tremendous source of personal

and professional fulfillment. She checked in on her family members, speaking to her mother, sisters, children and friends nearly every day, as she always had. Two days before her passing, she rose from a wheelchair, walked to a podium and delivered a beautiful eulogy for her father at his memorial service. Her determination to honor her father, and accomplish this incredibly difficult task at such an advanced stage of illness, was an act of pure love true to her character.

### Andrew Silinsh

Andrew V. Silinsh, age 83, a longtime resident of Chelmsford, passed away at The Atrium at Drum Hill, North Chelmsford on Sunday, September 18, 2022 surrounded by his loving family. He was the beloved husband of Judith (Bailey) Silinsh with whom he enjoyed 59 years of marriage. He was born in Riga, Latvia on March 28, 1939 and was the son of the late Valdis and Vera (Brazavs) Silinsh. He was a war refugee, an immigrant, a loving son, a scholar, an artist, a gentleman-mountaineer, and a gardener. He was a better cook than musician, but he loved both. He was a loving husband, an amazing father, a gleeful brother, a "crazy uncle", and an adoring grandfather. He was a computer engineer who changed vacuum tubes

and wrote code, and he strove to be as joyful with his coworkers as with his family. He loved the community of Chelmsford, and served as a Town Meeting Representative, on the Chelmsford Library Board of Trustees, and the town's Tree Committee. He has given so many trees to family and friends it's hard to count them all. He was also part of the Chelmsford Rotary Club for many years. Outside of Chelmsford he was a member of the Alpha Tau Omega fraternity at Johns Hopkins University.



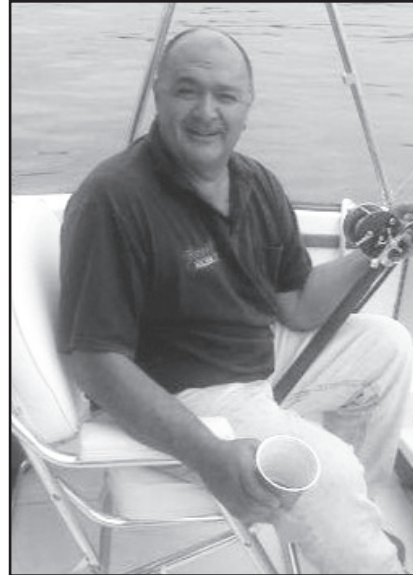




## In Memoriam

### Darryl Sittler

Darryl P. Sittler, 57, of Chelmsford, MA died unexpectedly on Saturday, March 4, 2023. He was married to Karen M. (Shine) Sittler with whom he would have celebrated their 35th wedding anniversary on May 21st. Born in Lowell, MA, he was the son of the late Carl Sittler. He graduated from Chelmsford High School with the class of 1983. He was employed by the Chelmsford Highway Department as a mechanic. He previously owned and operated V.K.D. Corp and Carl's Towing Service, both of Tewksbury. He was a member of several snowmobile and ATV clubs of Northern Maine. He enjoyed anything with a motor or anything that had wheels. He was an avid Red Sox and Patriots fan and enjoyed playing golf.



### Anthony F. Zagzoug

Anthony F. "Tony" Zagzoug, 75, of Westford, MA passed away unexpectedly on Friday, May 5, 2023 at his home. He was married to the late Lynne Woodward who passed away on April 20, 1992. Born in Boston, MA, he was the son of the late Assad and Lorraine "Hilda" (Travis) Zagzoug. He graduated from Lexington High School with the class of 1965. After high school he went on to proudly serve with the United States Army overseas in Vietnam where he earned the rank of Captain and his Bronze Star and Purple Heart awards for his courageous service. Tony retired as the Chelmsford Building Commissioner after over 25 years of employment. While serving the town of Chelmsford, he was awarded the prestigious Building Commissioner of

the Year Award in 2004 by the Massachusetts Building Inspectors and Commissioners Association. Tony was a longtime member and volunteer of the Chelmsford Elks Lodge No. 2310, the American Legion Post 313 of North Chelmsford and the Town River Yacht Club of Quincy, MA.



# Town Administration

## Elected Officials *Town Clerk's Listing as of April 4, 2023*

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**BOARD OF HEALTH**

---

William P Sinausky	4/2/24
Eric Andrew Meikle	4/1/25
Richard J Day	4/7/26

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**CEMETERY COMMISSION**

---

Candace O Chase	4/2/24
Jeffrey A Hardy	4/1/25
Nancy S Sousa	4/7/26

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**HOUSING AUTHORITY**

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Denise Marcaurelle	4/1/25
Wendy Mauriello	4/7/26
Georgiana C Mueller	4/6/27

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**LIBRARY TRUSTEES**

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David M Braslau	4/2/24
Phakdey Yous	4/2/24
Kathleen M Fox	4/1/25
Deborah Robson	4/1/25
Kevin Hamilton	4/7/26
Margaret E Marshall	4/7/26
Adam Lloyd Schertzer	4/7/26

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**MODERATOR**

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Jon H Kurland	4/7/26
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**PLANNING BOARD**

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Deirdre Connolly	4/2/24
Paul A McDougall Jr	4/2/24
Annita Tanini	4/1/25
Michael S Walsh	4/1/25
Michael N Raisbeck	4/7/26
John B Sousa Jr	4/7/26

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**PLANNING BOARD - Appointed**

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Joel J Luna	4/2/24
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**PRECINCT 01-TMR**

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Karen L Allan	4/2/24
Jo-Ellen Carkin	4/2/24
Liam Gilet	4/2/24
Kevin J Goscila	4/2/24
Joseph H Tierney	4/2/24
Pamela L Armstrong	4/1/25
William John Gilet Jr	4/1/25
David W Hadley	4/1/25
Janet O'Donnell	4/1/25
David E Rand	4/1/25
Deborah A Daley	4/7/26
Gerald N Daley	4/7/26
Jeffrey W Hoyt	4/7/26
Sean O'Connell	4/7/26
Scot C Pratt	4/7/26

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**PRECINCT 02-TMR**

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Colleen M Arrington	4/2/24
James E Clancy IV	4/2/24
Sarah Haven Davis	4/2/24
Jeffrey David Merrill	4/2/24
Soterios George Zaharoolis	4/2/24
Helen H Blasioli	4/1/25
Albert Glenn Diggs	4/1/25
Valerie B Diggs	4/1/25
Janet E Murphy	4/1/25
Susan Tanner	4/1/25
Amanda Brooke Collison	4/7/26
Adam R McCusker	4/7/26
Branden C Morris	4/7/26
Paul J Rigazio	4/7/26
Kenneth J Tassi	4/7/26





## Elected Officials *Town Clerk's Listing as of April 4, 2023*

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### PRECINCT 03-TMR

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Tammy B Arena	4/2/24
Scott C Davidson	4/2/24
Jeffrey Alan Miller	4/2/24
Maria L Santos	4/2/24
William D Wagner	4/2/24
Virginia E Crocker Timmins	4/1/25
George R Dixon Jr	4/1/25
Michael F McCall	4/1/25
Ruth E Monahan	4/1/25
Michael S Walsh	4/1/25
Ferdinand Baez	4/7/26
Dean L Contover	4/7/26
Diane Donovan	4/7/26
Christopher T Garrahan III	4/7/26
Eric Salerno	4/7/26

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### PRECINCT 04-TMR

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Mark C Carota	4/2/24
David P Goselin Sr	4/2/24
Laura H Napiorkowski	4/2/24
James Michael Potter	4/2/24
Glenn R Thoren Jr	4/2/24
Karin O Bischoff	4/1/25
Karl F Bischoff	4/1/25
Clare L Jeannotte	4/1/25
James M Lane Jr	4/1/25
Samuel Poulten	4/1/25
Maybelle Y DeViney	4/7/26
Gerald W Kaplan	4/7/26
Randy Scott Leach	4/7/26
Eric Lawrence Maase	4/7/26

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### PRECINCT 04-TMR - Appointed

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John J Troisi Jr	4/2/24
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### PRECINCT 05-TMR

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Thomas W Amiro	4/2/24
Hana Barker	4/2/24
Kirk P Pitta	4/2/24
Bruce Martin Rosen	4/2/24
Ginger Diane Carter Skoog	4/1/25
Katherine H Duffett	4/1/25
Helaine M Kaplan	4/1/25
Susan M MacKinnon	4/1/25
Philip Stanway	4/1/25
Kihm Lattimore	4/7/26
Zachary Thomas Phillips	4/7/26
Michael M Tully	4/7/26

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### PRECINCT 05-TMR - Appointed

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Thomas Jefferson Carey	4/2/24
Michael Joseph Moore	4/2/24
Sarah Jane Neal	4/2/24

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### PRECINCT 06-TMR

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Joanne M Anderson	4/2/24
Adam N Brandow	4/2/24
Deborah L Dery	4/2/24
Sherman D Horton III	4/2/24
Virginia Lee Williams	4/2/24
Jeffrey J Bernier	4/1/25
Edward J Buckley	4/1/25
Matthew G Castle	4/1/25
Kenneth M Lefebvre	4/1/25
Joshua Alexander Walsh	4/1/25
Sarah Marsh Barnett	4/7/26
Jennifer Battelle	4/7/26
Sean Kenny	4/7/26

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### PRECINCT 06-TMR - Appointed

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Stephen J Maher	4/2/24
Julie M Stewart	4/2/24



# Town Administration

## Elected Officials *Town Clerk's Listing as of April 4, 2023*

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**PRECINCT 07-TMR**

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Alvin J Drehman	4/2/24
William R Rice	4/2/24
Evelyn S Thoren	4/2/24
Karen D Uttecht	4/2/24
Robert J Uttecht	4/2/24
Thomas R Fall	4/1/25
Sally Ruth Murphy	4/1/25
Glenn R Thoren	4/1/25
Patricia Wojtas	4/1/25
Anne E Worth	4/1/25
William M Campbell	4/7/26
Harrison Mayotte	4/7/26
Robert Copley Mayotte	4/7/26

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**PRECINCT 07-TMR - Appointed**

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Rheanna Lanoie	4/2/24
William James Murphy	4/2/24

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**PRECINCT 08-TMR**

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Nancy K Araway	4/2/24
Kathryn Brough	4/2/24
Dennis Francis King II	4/2/24
Joseph D Ready	4/2/24
Patrick A Snow	4/2/24
Judith K Carven	4/1/25
Donna L Ready	4/1/25
Kevin B Ready	4/1/25
John J Tubridy	4/1/25
Kathleen A Tubridy	4/1/25
Cynthia A Goodland	4/7/26
Christine Enger McNamara	4/7/26
Stacey Ladd Mulholland	4/7/26
Michael N Raisbeck	4/7/26
Peter C Schulz	4/7/26

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**PRECINCT 09-TMR**

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Theresa R Feely	4/2/24
Robert M Schneider	4/2/24
Johanna M Shaw	4/2/24
Colleen A Stansfield	4/2/24
Nicole Toomey	4/2/24
Tracy Ellen Cole	4/1/25
Deirdre Connolly	4/1/25
Richard B Fratus	4/1/25
Brian P Latina	4/1/25
Helen A Manahan	4/1/25
Diane M Baxter	4/7/26
Aaron D Cunningham	4/7/26
Patrick J Maloney	4/7/26
Charles T Mooney	4/7/26
Carisa Dawn Pajak	4/7/26

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**PRECINCT 10-TMR**

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Christine E Bowman	4/2/24
Christopher R Lavallee	4/2/24
Katherine Melville	4/2/24
Denielle L Smith	4/2/24
Carl H Steiling Jr	4/2/24
Anthony F Coit	4/1/25
Sheila E Pichette	4/1/25
Kathleen M Sullivan	4/1/25
Daniel J Sullivan III	4/1/25
Annita Tanini	4/1/25
Erin E Drew	4/7/26
Dante Tanini Giles	4/7/26
Shawn P Griffin	4/7/26
Joel J Luna	4/7/26
Ruth E Luna	4/7/26





**Elected Officials** *Town Clerk's Listing as of April 4, 2023*

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**PRECINCT 11-TMR**

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John H Byron, Jr	4/2/24
Susan E Carter	4/2/24
Diane L Colucci	4/2/24
Emily S Dilworth	4/2/24
Caroline Carrie Wetzel	4/2/24
Susan B Graves	4/1/25
Donna M Newcomb	4/1/25
Charles Wojtas	4/1/25
Michael S Young	4/1/25
Douglas Byron Bruce	4/7/26
Rebecca J Gore	4/7/26
Sara M Hesselton	4/7/26
Elizabeth U Hryniewich	4/7/26
Richard L Lamontagne	4/7/26
Badhri Uppiliappan	4/7/26

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**SCHOOL COMMITTEE**

---

Dr Jay Lang	
Donna M Newcomb	4/2/24
John W Moses	4/1/25
Maria L Santos	4/1/25
Dennis Francis King II	4/7/26
Susan M MacKinnon	4/7/26

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**SELECT BOARD**

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Mark C Carota	4/2/24
George R Dixon Jr	4/2/24
Virginia E Crocker Timmins	4/1/25
Patricia Wojtas	4/1/25
Erin E Drew	4/7/26



## Appointed Officials

### ADA COORDINATOR

José Negron Ex-Officio

### AGE-FRIENDLY IMPLEMENTATION COMMITTEE

Steve Callaghan Ex-Officio  
Connie Donahue-Comtois Ex-Officio  
Lesley Kimball Ex-Officio  
Lisa Marrone Ex-Officio  
Jennifer Melanson Ex-Officio  
Debra M Siriani Ex-Officio  
Colin Spence Ex-Officio  
John Bowles 6/30/24  
Frederick G Brusseau 6/30/24

### AGRICULTURAL COMMISSION

James L Dergay 6/30/24  
Michael N Raisbeck 6/30/24  
Henry G Parlee Jr 6/30/25  
Philip S Jones 6/30/26  
John A Swenson Jr 6/30/26

### ARTS & TECHNOLOGY EDUCATION FUND COMMITTEE (ATEF)

Dr Jay Lang Ex-Officio  
Hana Barker 6/30/24  
Candace O Chase 6/30/24  
Elizabeth Hastie 6/30/24  
Theresa Ann Evans 6/30/25  
Kirk D Marshall 6/30/25  
Carrie Suzawa Meikle 6/30/25  
Beverly Barrett 6/30/26  
Evelyn S Thoren 6/30/26

### BICYCLE & PEDESTRIAN ADVISORY COMMITTEE (BPAC)

David Antonelli 6/30/24  
Thomas Gazda 6/30/24  
Robert Klinkhammer 6/30/24  
Michael J Carignan 6/30/25  
Steven E Pustell 6/30/25  
Joshua Warhurst 6/30/25  
Janet Haouchine 6/30/26  
Robert M Schneider 6/30/26  
VACANT 6/30/26

### BOARD OF APPEALS

Peter Casserly 6/30/24  
Rodney E Cleaves 6/30/24  
Jamie Leigh Outland-Brown 6/30/24  
Albert Glenn Diggs 6/30/25  
Steven A Mendez 6/30/25  
Charles Wojtas 6/30/25  
Nancy Morency 6/30/26  
Brian P Reidy 6/30/26

### BOARD OF ASSESSORS

Francis T Reen Jr Ex-Officio  
John J Duffett 6/30/24  
Samuel P Chase 6/30/25  
VACANT 6/30/26

### BOARD OF REGISTRARS

Patricia E Dzuris Ex-Officio  
Thomas R Fall 6/30/24  
Curtis B Barton 6/30/25  
James M Lane Jr 6/30/26

### CAPITAL PLANNING COMMITTEE

Darlene Lussier Ex-Officio  
John B Sousa Jr Ex-Officio  
Christopher R Lavallee 6/30/25  
Joseph H Tierney 6/30/26

### CCA / TOWN HALL ADVISORY COMMITTEE

Beth Bellone 6/30/24  
Dacey Zouzas 6/30/24  
Kellie A Dunn 6/30/25  
Maura Snow 6/30/25  
Barbara L Reilly 6/30/26  
Michael L Rigney 6/30/26

### CENTER VILLAGE MASTER PLAN IMPLEMENTATION COMMITTEE

Paul A McDougall Jr 4/2/24  
Janet L Askenburg 6/30/24  
John Handley 6/30/25  
Sheila E Pichette 6/30/26  
Michael L Rigney 6/30/26

### CLEAN ENERGY AND SUSTAINABILITY COMMITTEE

Brittany L Doherty 6/30/24  
David A Sperry 6/30/24  
Badhri Uppiliappan 6/30/24  
Jack Bergstrom 6/30/25  
Sean McGuigan 6/30/25  
Shrilatha Raajkumar 6/30/25  
James Walton 6/30/25  
Madalyn Adkins 6/30/26  
Bern Kosicki 6/30/26  
Peter Spawn 6/30/26

### COMMISSION ON DISABILITIES

Elaine M MacDonald 6/30/24  
Sara Ward Medsger 6/30/24  
Joanne E Stanway 6/30/24  
Terence Doherty 6/30/25  
Frankie Radgowski 6/30/25  
VACANT 6/30/25  
VACANT 6/30/25  
Katrina Marie Schmidt 6/30/26

### COMMUNITY ACTION PROGRAM COMMITTEE

VACANT 6/30/24  
Jim Callahan 6/30/26  
Luke Ruter 6/30/26

### COMMUNITY PRESERVATION FUND COMMITTEE (CPC)

Evan Belansky Ex-Officio  
Christine Clancy Ex-Officio  
Mark C Carota 4/2/24  
John B Sousa Jr 4/2/24  
Karl F Bischoff 6/30/25  
Connie Donahue-Comtois 6/30/25  
Ruth E Luna 6/30/25  
Linda V Prescott 6/30/25  
Judith K Carven 6/30/26



## Appointed Officials

### CONSERVATION COMMISSION

Karl F Bischoff	6/30/24
Christopher T Garrahan III	6/30/24
William R Vines	6/30/24
Marc A Gibbs	6/30/25
David J McLachlan	6/30/25
Peter Spawn	6/30/26
John A Swenson Jr	6/30/26

### CONSTABLE

Edwin Paul Eriksen	6/30/24
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### COUNCIL ON AGING BOARD

Diana Louise Boisvert	6/30/24
Frederick G Brusseau	6/30/24
Carole Hunt	6/30/24
Peter F Giroux	6/30/25
Sandra Hall	6/30/25
Ruth I'Anson	6/30/25
VACANT	6/30/25
Jennifer Hardy	6/30/26
Louise C Myers	6/30/26
Robert M Schneider	6/30/26
VACANT	6/30/26

### CULTURAL COUNCIL

Cynthia Cantrell	6/30/24
Michael L Rigney	6/30/24
Roberta Witts	6/30/24
Elaine D'Alessandro	6/30/25
Barbara L Reilly	6/30/25
William Douglas Sparks	6/30/25
VACANT	6/30/26
VACANT	6/30/26
VACANT	6/30/26

### DIVERSITY, EQUITY, AND INCLUSION COMMITTEE (DEIC)

William M Campbell	6/30/24
Susan M MacKinnon	6/30/24
Linda Morel	6/30/24
Carly Connor Reim	6/30/25
Milo Ransdell	6/30/25
VACANT	6/30/25
Sherry Lyle	6/30/26
Elizabeth A Piosos	6/30/26
Jennifer Melanson	6/30/26

### DOG PARK ADVISORY COMMITTEE

Arthur C Corsino	6/30/24
Danielle Corsino	6/30/25
Erik E Merrill	6/30/25
Vivian W Merrill	6/30/26
Barbara L Reilly	6/30/26

### FINANCE COMMITTEE

Samuel P Chase	6/30/24
Annita Tanini	6/30/24
John C Thibault	6/30/24
Cynthia A Goodland	6/30/25
David P Goselin Sr	6/30/25
James E Clancy IV	6/30/26
Katherine H Duffett	6/30/26

### FIRE STATION STUDY COMMITTEE

Robert Albon	Ex-Officio
Paul E Cohen	Ex-Officio
Virginia E Crocker Timmins	Ex-Officio
Gary Ryan	Ex-Officio
Gregory Segnini	Ex-Officio
Robert Destrempe	6/30/24
Sheryl O'Donnell	6/30/24

### HISTORIC DISTRICT COMMISSION

Lisa Grasso	6/30/24
John Handley	6/30/24
Brenda J Lovering	6/30/25
Deborah A Taverna	6/30/25
Janet L Askenburg	6/30/26
Debra L Belden	6/30/26
Donna L Ready	6/30/26

### HISTORICAL COMMISSION

Frederic S Merriam	6/30/24
Jeffrey David Merrill	6/30/24
Linda V Prescott	6/30/24
Pan Du	6/30/25
Deborah A Taverna	6/30/25
Kelly Daniell	6/30/26
David Wayne Vigeant	6/30/26

### HOLIDAY DECORATING COMMITTEE

John A Floria Jr	12/31/23
Erik E Merrill	12/31/23
Vivian W Merrill	12/31/23
Sally Ruth Murphy	12/31/23
Sharon Marie Smith	12/31/23
Colleen A Stansfield	12/31/23
VACANT	12/31/23

### HOUSING ADVISORY BOARD

Deirdre Connolly	4/2/24
George R Dixon Jr	4/2/24
Valerie B Diggs	6/30/24
Connie Donahue-Comtois	6/30/24
Deborah A Taverna	6/30/24

### HOUSING AUTHORITY

Connie Donahue-Comtois	Ex-Officio
David Hedison	Ex-Officio
Michael Murray	6/30/24
Judith E O'Connor	4/4/28

### LIBRARY TRUSTEES

Lesley Kimball	Ex-Officio
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### MIDDLESEX CANAL COMMISSION

Douglas N Chandler	6/30/26
Lisa Grasso	6/30/26

### MILITARY COMMUNITY COVENANT TASK FORCE

Niles M Cocanour	6/30/24
Steven J Miller	6/30/24
Patricia Wojtas	6/30/24
Charles G Fidler	6/30/25
Bradley C Pantone	6/30/25
Richard M Cockley	6/30/26
Pan Du	6/30/26
Brian E Fredriksson	6/30/26

### NASHOBA DISTRICT SCHOOL COMMITTEE

Samuel Poulten	3/31/24
Clare L Jeannotte	3/31/25
Patricia Wojtas	3/31/25
Lawrence J MacDonald	3/31/26





## Appointed Officials

### NORTH TOWN HALL ADVISORY COMMITTEE

Joseph H Tierney	6/30/24
Donna Marie Salyards	6/30/25
John W Thompson	6/30/25
Laura A Lee	6/30/26
Karen A Thorp-Dussourd	6/30/26

### PARADE COMMITTEE

Debora A Haywood	7/31/23
Kirk D Marshall	7/31/23
Richard W Romano	7/31/23
Colleen A Stansfield	7/31/23
Candace O Chase	7/31/24
Samuel P Chase	7/31/24
Paige Gilet	7/31/24
Jeffrey A Hardy	7/31/24
Eric Linstad	7/31/24
Charles Marcella	7/31/24
Lynn Marcella	7/31/24
Brian P Reidy	7/31/24
Karen Reidy	7/31/24

### PERMANENT BUILDING COMMITTEE

Christine Clancy	Ex-Officio
Timothy D Powderly	6/30/24
Evelyn S Thoren	6/30/24
Michael Joseph Moore	6/30/25
Steven M Roberts	6/30/25
Debra L Belden	6/30/26
Michael Donoghue	6/30/26

### PERSONNEL BOARD

Jeanne Parziale	Ex-Officio
Patrick James Lawlor	6/30/24
Ann E Wade	6/30/24
Robert Crowley	6/30/25
Jessica Porter	6/30/25

### PUBLIC RECORDS ADVISORY COMMITTEE

Patricia E Dzuris	Ex-Officio
Danny Lykansion	Ex-Officio
John B Sousa Jr	Ex-Officio
Harrison C Mayotte	6/30/25
Linda V Prescott	6/30/26

### RECYCLING COMMITTEE

Chris Haley	Ex-Officio
VACANT	6/30/24
VACANT	6/30/24
Norman Eisenmann	6/30/25
Rebecca J Gore	6/30/25
Rebecca Soderman	6/30/26
Virginia Lee Williams	6/30/26
Karen A Willis	6/30/26

### ROBERTS FIELD ADVISORY COMMITTEE

VACANT	6/30/24
VACANT	6/30/24
William D Askenburg Jr	6/30/25
Marcus C Bush	6/30/25
Elisabeth Chase Bobrow	6/30/26
Adelle D Stavis	6/30/26
Amanda von Zirpolo-Hall	6/30/26

### SCHOOL COMMITTEE

Dr Jay Lang	Ex-Officio
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### TREE COMMITTEE

Ian Farley	6/30/24
Peter Spawn	6/30/25
Brian Zuzelo	6/30/25
James F Martin	6/30/26
VACANT	6/30/26

### VINAL SQUARE STRATEGIC ACTION PLAN COMMITTEE

Michael S Walsh	4/2/24
Brian Creamer	6/30/24
Lauralynne Morey	6/30/24
William John Gilet Jr	6/30/25
Laura A Lee	6/30/25
Joseph H Tierney	6/30/26
Joan Walters	6/30/26



## Select Board *Mark C. Carota, Chair*

Fiscal Year 2023 has been a transitional year for the Town of Chelmsford. Our community and businesses are rebounding as we emerge from the Pandemic. We are grateful to all our Town Employees and their leaders who went above and beyond to support our residents during this extremely difficult time.

Our spring election saw a change in the Select Board as Erin Drew narrowly prevailed over incumbent Ken Lefebvre. After the Town elections, the Select Board held a reorganization meeting. It was an honor for me to be elected as the Chair of the Select Board along with Pat Wojtas as Vice Chair and Virginia Crocker Timmins as Clerk. We welcomed new board member, Erin Drew and honored Kenneth Lefebvre for his outstanding service as a former member and chair of the Select Board. George Dixon continues his service as the senior member of the Select Board.

Many goals and Town initiatives were advanced by the Select Board in FY2023.

A major focus in Chelmsford is traffic calming, specifically due to significant increases in truck traffic. This is particularly challenging in the Ledge Rd / Swain Rd areas. Several options have been investigated to address the situation. Speed bumps were installed on Ledge Rd to help keep the truck speed down. A new school bus turnaround, as an added safety measure for children, was installed with much help and input from the Ledge Rd neighborhood. But much more is needed. State Representative Rodney Elliot introduced a new idea by initiating a Home Rule Petition to restrict vehicles with a gross weight, including load, of over 26,000 pounds or more than a total of three axles along Ledge

Road. This petition has been filed and is a measure that directly addresses the concerns of the neighborhoods impacted by the truck traffic.

The majority of the American Rescue Plan Act (ARPA) funds have been allocated and many projects completed. Of the approximately \$10.5M in funds received, \$7.9M has been allocated. Most of the funding was targeted at infrastructure type projects which will benefit all taxpayers in our community. As part of this work, many public buildings have had the HVAC and air handlers upgraded to comply with the latest standards for filtration, air exchanges and efficiency. This will decrease power requirements while improving the environment within the facilities. The Select Board expects to start allocating the remainder of the funds during 2023 once the projects are complete and the remaining funding totals settle.

A ground water remediation system has been installed at the former Department of Public Works site on Richardson Road. The system was designed to treat high concentrations of PFAS found at the site. The system has been operational since the beginning of the fiscal year. The test results have indicated significant decreases in contaminants and periodic sampling and testing is on-going to monitor progress.

To address the towns limited remaining sewer capacity, which is a major impediment to development, the Board and Town Leadership completed a Sewer Bank Policy that allows for unused sewer flow to be banked and redistributed to areas such as the center village where it can be used for revitalization. DPW is also embarking on



## Select Board

a program to reduce storm water inflow from sump pumps and roof drains into the sewer system that reduces our overall sewer capacity. The Select Board has drafted FY24 goals to address more mid and long-range strategies that may further address the sewer limitations in Chelmsford.

An important and effective approach that was put in place by the Select Board in prior years was utilized for two important topics in Town. An LGBTQIA+ listening session was held at McCarthy Middle School as well as a session at the CCA to hear public input regarding ideas for the beautification of the Town Center.

The LGBTQIA+ listening session was very informative with several people providing ideas. Solid and actionable input came out of the meeting including the encouragement of the use of pronouns, celebration of Pride Month with an event in June, providing gender neutral restrooms in public buildings, and teacher training to help support the LGBTQIA+ community.

The Town Center beautification listening session was held at the Chelmsford Center for the Arts. Safe access from the CCA to the Town common was discussed as well as planting additional trees to improve the look and add shade for the common.

Succession Planning was an important initiative taken on as a goal by the Select Board. Succession planning is an important tool used to ensure that organizations continue to run smoothly and without interruption, after key employees move on to new opportunities, retire, etc. The Town Manager obtained a grant from UMass Boston Collins Center to support the Town in the development of such a plan. With the engagement of the Town Manager and the

department heads, a plan was developed and presented to the Select Board by the Collins Center. The plan was adopted and has been used and updated since its inception.

There has been great progress updating the road master plan and creating a sidewalk master plan. These important DPW documents set priorities for road and sidewalk work and allow these requirements to be assessed holistically to schedule the work in the most efficient fashion. This plan aided the Department of Public Works to complete over \$2M in priority roadways and sidewalk projects equating to approximately 5.63 miles of roadway along 22 different streets.

The Chelmsford Center for the Arts (CCA) leadership changed during the year with Susan Gates, our former Executive Director (ED), who volunteered and provided her leadership and passion for many years, retired after years of exhaustive work and dedication. Ms. Lexy Lattimore was hired as the CCA's new ED. She brought a revitalized mission, vision, and programming to the center. With this hire, and the addition of ARPA funding, the Select Board was looking to Ms. Lattimore to continue and expand the CCA programming to enrich the community and establish itself as a self-funding entity. This was a large ask, but Ms. Lattimore immediately accepted the challenge and began to build a staff, expand programming, and review and implement strategies that were previously identified in a consultant's report. Ms. Lattimore went on to establish financial reporting and a three-year plan for the CCA. Unfortunately, Ms. Lattimore's leadership ended in March 2023 due to a new opportunity she didn't expect, but also couldn't pass up. The Town Manager quickly responded to this





## Select Board

unexpected event and initiated the hiring process again. Ms. Lauren Cochran quickly became a candidate and was hired as the Executive Director. Ms. Cochran worked at the Chelmsford Public School System for 26 years as an accomplished music and theatre teacher. She studied acting, play production, musical theatre and more at Emerson College, American Repertory Theatre and Suffolk University. We look forward to Ms. Cochran's direction and leadership at the helm of the CCA.

Center Village revitalization is certainly underway with the acquisition and renovation by new ownership of the of the Odd Fellows building, the Fiske House, and the acquisition of the 15-22 block across from Odd Fellows in Central Square. The Odd Fellows redevelopment is progressing while keeping much of the original look while adding updates to support the first-floor restaurant and second and third floor apartments. The Fiske House looks amazing with renovations to the house, grounds and the fence that borders the property. The 15-22 Central Square new ownership has shared some building concepts and is working toward finalizing plans and soliciting tenants. Nine Acton Road is also progressing as the building was razed and the construction of Townhouse condominiums should be starting soon. The Town has also stepped in and acquired property for additional parking behind the Odd Fellows building to help support additional business in Center Village.

During this past year, a Fire Station Committee continued to assess the condition of existing fire stations, analyze response times, and consider alternative station configurations, apparatus requirements, staffing levels, and safety needs of the

community and responding firefighters. The Committee has met frequently over the year to complete an extensive review of options. The Committee will be making recommendations regarding this work during FY24.

In the Fall of 2022, the Annual Town Meeting convened in October where 26 articles were under consideration. The Town Meeting Representatives approved funding for roadway construction, increased funding for the Senior Tax Rebate/ Work Program, and Zoning By-law changes that have redefined zoning requirements for warehouse and distribution centers.

The Spring (2023) Town Meeting approved a \$155.3M operating budget and a \$4.4M capital improvement plan for FY24. The Town Meeting Representatives also supported Community Preservation funded projects to acquire a 1.34-acre parcel of land located off Wilson Lane to expand the conservation corridor along Stony Brook; preserve the Town's historic vital records; install new playground equipment at Highland Park; restore historic headstones at Forefather's Cemetery; install a handicapped-accessible brook walk in Town Center and relocate the School Street Freight House to The Garrison House site. Also approved was an article for two Tax Increment Financing Agreements to add jobs and investment at the Analog Devices facilities located at 20 Alpha Road and 2 Elizabeth Drive. This action helps to incentivize businesses to remain and grow here in Chelmsford.

One of our very active and organized committees, the Chelmsford Recycling Committee, conducted Chelmsford's first ever Zero Waste Day at McCarthy Middle School. The initiative provided Chelmsford



## Select Board

residents with an opportunity to donate items to multiple nonprofits at the same time and same place. This was very well organized and attended and significant donations were collected. Also, a hazardous waste day was held to help residents properly dispose of such items. This event will surely grow and expand in the coming years.

In May of 2023, The Chelmsford Police department saw a change in leadership as Chief James Spinney retired. Chief Spinney began his law enforcement career with the department in 1994. He moved through the ranks and was appointed Deputy Chief of the department in 2013 and then appointed Chief of the Department in October 2014. Chief Spinney was an excellent leader of the Police Department which only grew stronger during his tenure. The Chief was always available and visible in Town, which embodied who he was and how he wanted his police department to engage with the community. With Chief Spinney's departure, Colin Spence was named as his successor. Chief Spence is a 30-year veteran of the Chelmsford Police Department, having served in numerous roles within the department. We look forward to Chief Spence's leadership and commitment to community policing, accountability, and integrity.

In June of 2023, Standard & Poor's Financial Services updated the Town of Chelmsford's bond rating from AA+ to AAA. This is the highest credit rating that is assigned by Standard & Poor's, and it is unprecedented for Chelmsford to achieve this rating. This rating means the Town will receive the most favorable rates available when borrowing to support capital requirements and projects. This achievement is a testament to the hard work and dedication of the financial

leadership team headed by Town Manager Paul Cohen, Finance Director John Sousa, and Town Accountant Darlene Lussier. This team has worked closely together over the years and with the other department heads leadership, put strong fiscal policy and practices in place. Much credit for this also lies with the many boards and committees, as well as our Town Meeting Representatives, who diligently work to understand and challenge the details and recommendations presented to them, and ultimately voting to approve budgets they believe best represent and support the residents of the Town.

Mark C. Carota

Chair, Chelmsford Select Board



## Town Manager *Paul E. Cohen*

The Town of Chelmsford experienced another successful fiscal year. Standard & Poor's Financial Services updated the Town of Chelmsford's bond rating to AAA. This is the highest credit rating that is assigned by Standard & Poor's. This is the first time that the Town of Chelmsford has ever obtained a AAA credit rating.

Standard and Poor's noted the Town's "consistently strong financial performance" by its "forward-looking management team". The rating report reads that "the town has grown its reserve position over the past 10 years to strong levels, while placing a higher priority on reducing its debt position." The agency noted the Town's ongoing commitment to funding other post-employment benefits (OPEB) and "that the town has the flexibility to accommodate any necessary adjustments into its finances, given its track record of building reserves, proactive approach to long-term planning and continued economic growth." The ratings report was issued in advance of the Wednesday, June 21st sale of the Town's \$5.255M tax-exempt General Obligation bond offering to finance the Town's 2024 capital improvement plan. The credit rating upgrade will result in the Town receiving the most favorable market interest rates on its borrowing.

Town Meeting resumed its traditional schedule of the third Monday in October and the final Monday in April. Voters approved proposals to provide property tax relief to senior citizens by eliminating the \$100,000 funding cap for the senior citizen property tax work-off program. This allows more seniors to participate in the program at the \$1,500 annual abatement level. The property tax exemption for low-income



senior citizens was increased from \$500 per fiscal year to \$1,000. Town Meeting also enacted new zoning bylaws for warehouse and distribution centers.

The Town continued its concentrated investment on capital infrastructure. Throughout the fiscal year, the Department of Public Works (DPW) and the School Department leadership oversaw the ongoing \$7.9M commitment of American Rescue Plan Act (ARPA) funds to upgrade heating, ventilation, and air conditioning systems in the school and general government buildings. Other portions of the ARPA funds were expended by the Health Department and Police Department for mental health services, by the DPW for an assessment of infiltration and inflow into the Town's sewer system, and by the Fire Department for the purchase of a new rescue truck.

The Department of Public Works expended over \$2M in State Chapter 90 highway grant funding and Town appropriations





## Town Manager

to reconstruct roadways and improve sidewalks. A revised five-year roadway pavement plan for the 187 miles of local roadways was presented to the Select Board and released to the community. The DPW also worked with a consultant to complete an assessment of the Town's 46.5 miles of sidewalks and 922 curb ramp locations. The sidewalk plan identified \$19.9M in needed sidewalk repairs and replacement. The Town also submitted a request for federal funding through Congresswoman Lori Trahan to construct a new sidewalk along Parkerville Road adjacent to the Byam Elementary School.

The Town also continued its investment in green technology in an effort to meet the State's goals to reduce carbon emissions to protect the environment. The Town added two all-electric passenger vehicles to its fleet. The ice-surface refrigeration system at the Chelmsford Forum was converted from a power source of natural gas to electricity. The Town also secured a grant through the Northern Middlesex Council of Governments to develop a pathway for the future conversion of general government buildings and operations to net-zero emissions. The Town also submitted an earmark to State Senator Michael Barrett to develop a similar pathway for school buildings and operations.

**The Town received the following earmarks and grant funding during Fiscal Year 2023:**

• Vinal Square traffic safety improvements:	\$250,000
• PFAS remediation system:	\$250,000
• Chelmsford Center for the Arts operations:	\$200,000
• Varney Playground improvements:	\$150,000
• Excessive wastewater flow system:	\$150,000
• Insurance loss prevention:	\$36,186
• Pathway to clean energy:	\$28,620
• Technical assistance for MBTA zoning:	\$24,750
• Firefighter safety equipment grant:	\$18,429
• Sustainable materials recovery program:	\$16,800
• Electric vehicle incentive program:	\$15,000
• Clean energy planning services:	\$10,000
• Fall protection safety equipment:	\$9,987
• Housing production plan update:	\$3,000



## Town Manager

The Town's sewer moratorium was replaced with a sewer inflow policy. This allows residential property owners to continue to construct in-law apartments and typical additions. Commercial property owners may transfer excess sewer capacity or fund sewer inflow and infiltration projects to meet expansion needs. The Town's sewer flow during the past fiscal year fell within its permitted disposal limits at the Greater Lowell Wastewater Treatment Facility. The Town is offering a pilot program to eliminate residential sump pump flow into the sewer system. Longer-term solutions, such as a connection to the Massachusetts Water Resource Authority sewer system, remain under consideration.

Town Meeting approved Tax Increment Financing Agreements for two properties owned by Analog Devices at 20 Alpha Road and 2 Elizabeth Drive. The advanced semiconductor manufacturing company is seeking federal contracts to bring the critical component of defense technology back on United States soil. If successful, over \$60M would be invested in the two sites and over 125 well-paying jobs would be created.

New collective bargaining agreements were reached with all of the general government and school department union employees. The labor contracts expire at the end of June, 2025. Police Chief James Spinney retired after serving over seven years as the department head. Deputy Police Chief Colin Spence was appointed as the new police chief. Lieutenant Gary Hannagan serves as the new deputy police chief. Lexy Lattimore stepped down as Executive Director for the Chelmsford Center for the Arts (CCA). Chelmsford High School theatre director Lauren Cochran retired as a professional educator at the end of the school year and now leads the CCA.

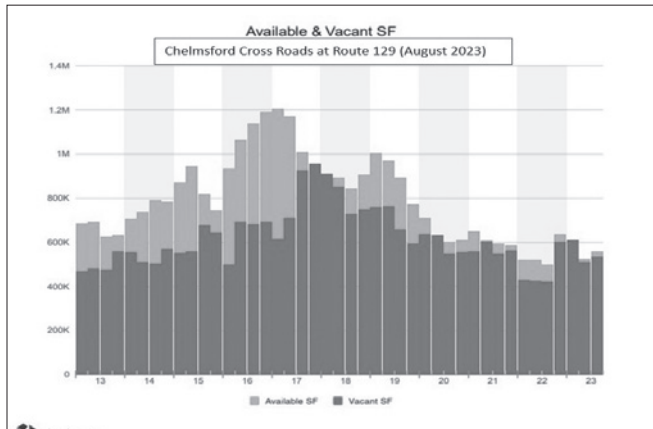
Thank you for the contributions of the Chelmsford residents, volunteers who serve on the Select Board and other town committees, and the dedicated employees of the Town of Chelmsford. Their efforts contribute to Chelmsford continuing to be a great place to live and to visit. We will continue to build upon our great past towards a better future.



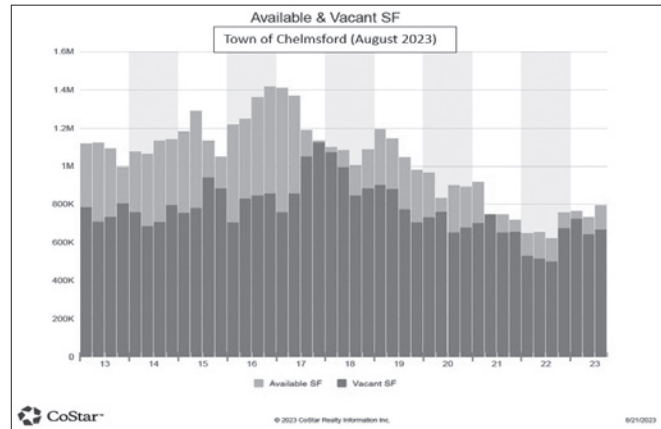
## Business Development

*Lisa L. Marrone, Director*

### 2023 Cross Roads/Rt.129



### Town-Wide 2023



From July 2022 to June 2023 the Town continued to secure tenants and owners in minimizing empty space in all business areas. Vinal Square, Drum Hill, Center Village, and the Cross Roads of Route 129 are the major concentrations of business density. The Town continues to attract a wide variety of industries in balancing the portfolio of business properties with strength in commercial and technology based companies. Business development interacts with multiple departments to utilize a municipal team effort and for the purpose of advocating towards business welcoming, ease of transition towards business permitting, setup, opening and full operation. Business development provides support throughout the process and more so after full operation to include awareness on grant opportunities, recruitment, training, community involvement and engagement, diversity interests, sponsorship, cultural events, and more.

Business development provided support to other small projects for economic initiatives, such as Center Village wayfinding and informational kiosk, creating a public

directory map, managing monthly info updates in the kiosk. Securing a sponsor for traffic island and open space beautification. Establishing Chelmsford Works program for monthly workforce development efforts, including two major annual job fairs. Creating a town-wide gift card program called Chelmsford Commerce.

### Town-Wide

Co-Star reports a town wide vacancy rate of 7.3%, which is an increase of +1.4% from FY22 and includes growth of available space by 200,000 square feet. The market cap rate increased slightly from 6.2% to 6.9%. With an overall inventory of 9.1M SF, the Town's economic stability remains very strong and shown by the highest achievable credit rating by Standard & Poor's of AAA in June 2023. As by the CoStar reporting, the Chelmsford business base is primarily 17% industrial, 26% office, 27% retail, and others in health care, hospitality, specialty, and multi-family. The vacant square footage measures at 665,000 SF amongst 359 business properties within 76 locations.





## Business Development

# C H E L M S F O R D

## CROSS / ROADS

AT ROUTE 129

### Cross Roads/Rt. 129

The Cross Roads at Rt. 129 includes an inventory of 4.8M square feet according to CoStar data. This area of Town is the largest density of office and technology tenants with notable major employers locating their global HQ in Chelmsford. With an overall vacancy rate of 11.1%, the area is nearing a more common level of empty space and standard turnover. Growth of 100,000 new SF, a slight increase in the market cap rate from 6.7% to 7.3% and empty square footage of 534,000. The last fully empty office building is now on deposit for a potential sale and change of ownership, that being 300 Billerica Road. <https://chelmsfordcrossroads129.com/>

### Age Friendly Chelmsford



In 2023 business development has elevated the domain of the civic participation and employment domain for Age-Friendly Chelmsford. The partnership with MassHire, the Age Strong Job Fair has expanded to double the number of Chelmsford based employers. We have also launched a

monthly program at Town Hall for additional recruitment and workforce development activities. The Business Development Office is producing a monthly talk show to discuss Age-Friendly topics with local guests for an effort to inform the community and gain more participation. <https://www.chelmsfordtv.org/shows/age-friendly-chelmsford/>



### Small Business

The small business community continues to receive strong support from area shoppers with spending locally. We have minimal empty store front spaces, 30 new openings in FY 23, and attracting a wide array of genres to include food, art, clothing, education, health, retail, and much more. Chelmsford Telemedia provides film coverage at all ribbon cuttings, which can be viewed on their website here <https://www.chelmsfordtv.org/shows/ribbon-cutting-ceremony/>



## Finance Department

*John Sousa, Jr., Finance Director, Treasurer, Collector*



*Lauren Halloran, Kim Pease, John Sousa, Christine Wedge and Jennifer Levesque*

The Town closed the fiscal year ending June 30, 2023 with positive financial results. Total assessed valuation (AV) increased by 14% in FY23 to \$7.76 billion, reflecting a flourishing Real Estate market for residential property. Market value increased to \$239,033 per capita. Our tax base remained diverse with the 10 largest taxpayers accounting for only 3.8% of total AV. Chelmsford's unemployment rate was 3.5% for July 2022. By June 2023, the unemployment rate had declined to 2.5%. The inflation rate moderated during FY23 with the Consumer Price Index rising 3.0% for the 12 months ending June 2023 versus 9.1% for the year ending June 2022.

### Revenues

Receipts from some local sources of revenue exceeded expectations. The Town collected 99.0% of FY23 real estate and personal property taxes within the fiscal year. Total Local Receipts of \$12.36M exceeded budgeted revenue by \$1.79M or 17%. Motor Vehicle Excise tax revenue collections totaled \$5.72M, essentially unchanged from the prior year. Meals tax revenue of \$805,865 increased 11.5% over the prior year. Permit fees (Building, Electrical, and Plumbing) of \$1.38M decreased

by 14.5% from FY22. Solar Renewable Energy Credit (SREC) revenue of \$1.13M increased by \$234,166 or 26% from the prior year. Investment earnings of \$513,253 exceeded budget revenue by \$418,253 due to significant increases in key market interest rates by the Federal Reserve. Chelmsford received \$18.49M of State Aid during FY23.

### Reserves

At the beginning of FY23, General Stabilization reserves equaled \$12.38M or 8.1% of budgeted operating revenues. Town Meeting voted in October 2022 to transfer \$1,089,782 of Free Cash into the fund. There were no transfers from Stabilization during FY23. Stabilization assets earned a net investment return of \$193,629 or 1.5%. For comparison, the Bloomberg U.S. Aggregate Bond Index declined (0.94%) over the same period. The Stabilization Fund balance closed FY23 at \$13.66M, or approximately 8.9% of budgeted operating revenues.

Following the closeout of FY22, free cash was certified at \$3,418,001 as of July 1, 2022. On October 3rd, Special Town Meeting appropriated \$335,487 from Free Cash to fund a Police Superior Officers contract settlement. On October 17th, Town Meeting approved the following appropriations from Free Cash: \$1,089,782 transfer to General Stabilization, \$73,719 transfer to Sewer Construction Stabilization, \$1,500,000 for roadway and sidewalk improvements, \$254,500 for PFAS remediation at 54 Richardson Rd., and \$164,513 to reduce the FY23 tax levy.

### Liabilities

The FY23 General Operating Budget included a \$1.2M contribution to the OPEB (Other Post-Employment Benefits) Liability Trust Fund. The Town's OPEB Trust assets are invested in the Commonwealth of Massachusetts PRIT (Pension Reserves Investment Trust)



## Finance Department

Fund. Interested readers may access further information on PRIT at [www.mapension.com](http://www.mapension.com). OPEB Trust assets earned a net investment return of \$546,112 or 3%. At the end of FY23, the OPEB Liability Trust Fund balance was \$21,439,002.

Standard and Poor's considers the Town's overall long-term debt profile strong due to the rapid amortization of existing debt, with over 97% of principal being retired within 10 years. Debt service expenditures remain manageable with total general fund debt service charges of \$11.54M amounting to 7.5% of FY23 total budgeted expenditures or 6% of total expenditures net of betterment-funded sewer debt. During FY23, the Town reduced its outstanding long-term debt by \$4.97M to \$55.47M. Between FY16 – FY23, the Town reduced outstanding long-term debt by \$44.3M or 44%.

In June 2023, the Town issued \$5.23M of general obligation bonds to finance the following: \$4,142,915 for FY24 capital improvements, \$550,000 to renovate the McCarthy School kitchen, and \$542,000 for Miland Ave. sewer system pump station upgrades.

### Bond Rating

Prior to the sale of our bonds in June, Standard and Poor's (S&P) upgraded the Town's bond rating to an unprecedented AAA with a Stable Outlook on June 15, 2023. The AAA rating is the highest credit rating assigned by Standard & Poor's. This is the first time that Chelmsford has ever obtained a triple A credit rating. Analysts noted the rating reflects "consistently strong financial performance" by its "forward-looking management team." Analysts also cited the Town's growth in reserves over the past 10 years, ongoing commitment to funding OPEB liabilities, placing a higher priority on reducing its debt position, and proactive approach to long-term planning and continued

economic growth.

### American Rescue Plan Act (ARPA)

During the first quarter of FY23, the Town received a \$5,289,305.85 second tranche ARPA funding distribution. The Town has received ARPA funds totaling \$10,578,611.69. After holding a series of public hearings to review and prioritize project funding requests, the Select Board approved funding commitments for projects totaling over \$7.9M. Over 80% of the approved funding involved capital projects in three categories: municipal and school facility HVAC system improvements, sewer system upgrades, and the replacement of a fire rescue truck.

A note of appreciation to our Treasurer/Collector's Office staff, which includes: Kim Pease, Assistant Treasurer, Christine Wedge, Assistant Collector, Bonnie Steadman, Principal Clerk, and Lauren Halloran, Principal Clerk for their dedication and efforts throughout the year. Congratulations to Bonnie Steadman on her retirement at the end of June after completing 13 years of employment with the Tax Collector's Office and 12 years with the Chelmsford Public Schools Business Office.

John Sousa, Jr.  
Finance Director/ Treasurer-Collector



## Finance Committee

*James E. Clancy IV, Chair*

The Finance Committee is composed of seven members who are appointed by the Town Moderator. Each appointment is for a three-year term and terms are staggered to maximize flow of information and continuity of experience. The chief responsibility of the Finance Committee is to provide recommendations on the Town's budget and proposed warrant articles which will be considered by Town Meeting Representatives at the Spring and Fall Town Meetings and at any Special Town Meetings.

Finance Committee members are assigned to town departments and other town boards and committees as liaisons to review and bring information back to the Committee for deliberation and recommendations concerning financial issues. Each liaison may schedule individual visits with department heads to review department budgets prior to meeting with the full Committee. Department heads are then asked to present their department's budget to the Committee and answer questions from Finance Committee members.

In addition to reviewing the budgets of town departments, the Finance Committee is presented the overall proposed budget and recommended capital plan. The Town Manager presents his proposed budget along with any additional information requested by the Finance Committee. The Capital Planning Committee Chair presents the capital plan to the Finance Committee for review. The Finance Committee may also invite others, including representatives from the CPC, proponents, petitioners, or other interested parties to attend Finance Committee meetings to answer questions with respect to all warrant articles which

may have a financial impact on the town.

Once all the information needed to effectively deliberate is gathered, the Finance Committee makes informed recommendations to the Town Meeting Representatives on the budget and financial warrant articles and on any other warrant article which may have financial implications now or in the future. The Finance Committee makes its recommendations to Town Meeting based upon its own review, but it also presents that same information to Town Meeting through our handbooks and during our public meetings. Agendas and meeting minutes are posted and preserved on the Town's website and meetings are recorded for future viewing through Chelmsford TeleMedia's efforts. While the Committee hopes that its insight is beneficial to Town Meeting, and while the Committee believes that its recommendations are both thoughtful and thorough, it is ultimately the responsibility of Town Meeting to review what proponents of the articles have presented, to weigh the arguments for and against each article, and to vote for the most beneficial course of action for the Town as a whole.

When not preparing for Town Meeting, the Committee monitors the Town's financial situation throughout the year and may ask representatives of departments to meet and explain financial projects and the status of Town funds. The Committee also has discretion over the use of the Finance Committee Reserve Fund, which can be used to address extraordinary or unforeseen expenditures at any time between town meetings, avoiding the need to call a Special Town Meeting which, when held, creates





## Finance Committee

additional and sometimes unnecessary cost to the Town. The unexpended funds may be appropriated at Town Meeting to fund warrant articles and unused funds, once certified, are returned as Free Cash at the end of the Fiscal Year.

In the fall of 2022, the Town continued to implement the FY23 budgetary plan that was voted on in April 2023 at the Spring Town Meeting. The Town certified \$3,418,001 in Free Cash, which was significantly lower than the prior year's amount of \$5,670,685. Unlike in previous years, Free Cash was utilized as a funding source as a result of an amendment made at the Special Town Meeting held on October 3, 2022. At that meeting, \$335,487 of certified Free Cash was designated as the funding source for a portion (all but \$85,000) of the Joint Labor Management Council Arbitration Award for the employee contract agreement between the Town and the Chelmsford Superior Officers, Local 20, of the New England Police Benevolent Association, Inc. Therefore, the remaining certified Free Cash available at Fall Town Meeting for allocation was \$3,082,514.

The Committee supported the use of funds to 1) transfer \$1,500,000 from Free Cash to fund roadway and sidewalk construction to infuse much needed funds into construction and maintenance effort, 2) transfer \$254,500 from Free Cash to continue to remediate PFAS in the soil and groundwater at the Town's highway yard located at 54 Richardson Road involving remediation under the regulatory authority of the Massachusetts Department of Environmental Protection and removal of PFAS through the installation of wells to pump, treat, and re-inject the groundwater over a number of years, 3) transfer \$154,523 from Free Cash to reduce the Tax Levy, and 4) transfer \$1,089,782 from Free Cash to the

General Stabilization Fund. The Finance Committee voted in favor of various yearly funds. The Committee supported the transfer of \$15,000 from the Community Preservation Fund General Reserve to contract with a professional preservationist to perform historic inventories of properties across the community, the increase of abatements under the Senior Citizen Property Tax Work-Off Abatement Program and an increase in the Senior Citizen Property Tax Exemption. A Charter amendment to decrease the frequency of auditor selection and the exemption of the Deputy Fire Chief From Civil Service were both supported by the Finance Committee. A majority of the Finance Committee supported Zoning Bylaw amendments regarding distributions centers and warehouses, and a number of easements and street acceptances were also supported.

In the spring of 2023, after thorough review with division and department heads, and further deliberation, the Committee unanimously recommended approval of the proposed budgets for the Town, Chelmsford Public School System, and Nashoba Valley Technical School District. All were passed by Town Meeting. An amendment of the FY23 budget was supported by the Committee and passed by Town Meeting. Five collective bargaining awards were reviewed and supported as well. The Capital Budget continued at slightly greater borrowing levels (borrowing in the amount of \$4,162,359, and \$224,848 in recaptured funds) and was ultimately supported at Town Meeting including projects for security upgrades, fire suppression, retaining wall reconstruction, public safety vehicle replacements, sidewalk and road construction, sander and brining equipment, Stony Brook bridge, elevator replacements, boiler replacements, HVAC upgrades, and kitchen upgrades.



## Finance Committee

Annual Enterprise Funds were funded and departmental revolving funds were supported. A general Bylaw amendment to update the fee schedule for inspections involving weights and measurements to meet the true cost of the service was fully recommended and a Zoning Bylaw amendment to correct a missing table was supported by the Finance Committee. A Zoning Bylaw amendment to reduce dimensional requirements, although support by the Committee was narrowly defeated at Town Meeting. Both the Finance Committee and the Town supported the use of Community Preservation Funds for 1) the acquisition of conservation land on Wilson Lane, 2) capital improvements on conservation land, 3) the grant of an easement to 2 Shore Drive, 4) the preservation of historic records, 5) the purchase and installation of playground equipment at Highland playground, 6) the preservation of Forefather's Cemetery headstones, 7) the construction of a Center Village Brook Walk, and 8) the School Street Freight House Relocation and Preservation. A Special Town Meeting held on April 27, 2023 included positive recommendations from the Finance Committee for the town to enter into Tax Increment Financing Agreements with Analog Devices, authorization for a Home Rule Petition to place motor vehicle weight restrictions on Ledge Road, funds to replace Center Elementary School boilers which unexpectedly failed, and additional funds for the McCarthy Middle School kitchen renovations.

The Finance Committee expresses its sincere appreciation to Town Manager, Paul Cohen, Finance Director, John Sousa, Town Accountant, Darlene Lussier, Chelmsford Public School District Superintendent, Dr. Jay Lang, Nashoba Valley Technical School District Superintendent, Denise Pigeon, Town Clerk, Patricia Dzuris, and to all Chelmsford

department and division heads and their staff for their wealth of information and assistance in helping the Finance Committee reach its decisions. The Committee extends its gratitude to Chelmsford TeleMedia for broadcasting and recording its meetings. The Finance Committee also thanks the boards and committees who appear before it yearly, the Citizen petitioners, and, as always, the Committee extends a huge "thank you" to Pam Morrison, its clerk, who helps the Finance Committee remain current, organized, and punctual in its reporting of information and decisions to Town Meeting.

The Finance Committee as a body serves the taxpayers of Chelmsford and as such always welcomes comments and suggestions. Meetings are held on Thursday nights at 6:30 p.m. or 7:30 p.m., subject to time changes, during the budget season and leading up to both Fall and Spring Annual Town Meetings, and public comment is always on the agenda. The Finance Committee strives to improve our Town by overseeing the budget process throughout each Fiscal Year, making sure we are all guarding "what the sires have won."

### **The Finance Committee (Fiscal Year 2023):**

Jim Clancy, Chair  
Annita Tanini, Vice Chair  
Samuel Chase  
Kathy Duffett  
Cindy Goodland  
David Goselin  
John Thibault



## Accounting

Combined Balance Sheet - All Fund Types and Account Groups as of June 30, 2023 (Unaudited)

	Governmental Fund Types			Proprietary Fund Types	Fiduciary Fund Types	Account Groups	Totals
	General	Special Revenue	Capital Projects	Enterprise	Trust and Agency	Long-term Debt	(Memorandum Only)
Cash and cash equivalents	11,027,424.53	40,215,887.13	7,676,455.35	2,945,517.81	43,132,182.89		104,997,467.71
Investments							0.00
<b>Receivables:</b>							
Personal property taxes	63,732.64						63,732.64
Real estate taxes	841,164.27						841,164.27
Allowance for abatements and exemptions	(1,233,814.98)						(1,233,814.98)
Tax liens	947,828.64						947,828.64
Deferred taxes	499,251.94						499,251.94
Motor vehicle excise	581,072.98						581,072.98
Other excises							0.00
User fees				822,427.42			822,427.42
Utility liens added to taxes	2,728.14			25,345.32			28,073.46
Departmental							0.00
Special assessments	3,000.00						3,000.00
Due from other governments		288,433.34	698,158.74				986,592.08
Other receivables	356.93	686,913.26			103,400.00		790,670.19
Foreclosures/Possessions	42,964.85						42,964.85
Prepays							0.00
Due to/from other funds							0.00
Working deposit							0.00
Inventory							0.00
Fixed assets, net of accumulated depreciation							0.00
Amounts to be provided - payment of bonds						55,478,321.52	55,478,321.52
Amounts to be provided - vacation/sick leave						1,773,822.16	1,773,822.16
<b>Total Assets</b>	<b>12,775,709.94</b>	<b>41,191,233.73</b>	<b>8,374,614.09</b>	<b>3,793,290.55</b>	<b>43,235,582.89</b>	<b>57,252,143.68</b>	<b>166,622,574.88</b>
<b>Liabilities:</b>							
Warrants payable	3,551,708.35	830,062.70	268,956.48	63,386.01	4,377.72		4,718,491.26
Accounts payable							0.00
Accrued payroll	384,561.69						384,561.69
Withholdings	1,535,324.88						1,535,324.88
Accrued claims payable							0.00
Due to/from other funds							0.00
Due to other governments			698,158.74				698,158.74
Other liabilities	17,747.62						17,747.62
<b>Deferred revenue:</b>							
Real and personal property taxes	(328,918.07)						(328,918.07)
Tax liens	947,828.64						947,828.64
Deferred taxes	499,251.94						499,251.94
Foreclosures/Possessions	42,964.85						42,964.85
Motor vehicle excise	581,072.98						581,072.98
Other excises							0.00
User fees				822,427.42			822,427.42
Utility liens added to taxes	2,728.14			25,345.32			28,073.46
Departmental							0.00
Special assessments	3,000.00	686,913.26					689,913.26
Due from other governments		288,433.34					288,433.34
Other receivables							0.00
Deposits receivable							0.00
IBNR							0.00
Agency Funds					1,045,073.26		1,045,073.26
Notes payable							0.00
Bonds payable						55,478,321.52	55,478,321.52
Vacation and sick leave liability						1,773,822.16	1,773,822.16
<b>Total Liabilities</b>	<b>7,237,271.02</b>	<b>1,805,409.30</b>	<b>967,115.22</b>	<b>911,158.75</b>	<b>1,049,450.98</b>	<b>57,252,143.68</b>	<b>69,222,548.95</b>
<b>Fund Equity:</b>							
Reserved for encumbrances	1,260,391.35						1,260,391.35
Reserved for expenditures		36,157,653.72	7,407,498.87	334,464.00	42,186,131.91		86,085,748.50
Reserved for continuing appropriations	134,861.98						134,861.98
Reserved for petty cash	2,295.00						2,295.00
Reserved for appropriation deficit							0.00
Reserved for snow and ice deficit							0.00
Reserved for COVID-19 deficit							0.00
Reserved for debt service							0.00
Reserved for premiums							0.00
Reserved for working deposit							0.00
Undesignated fund balance	4,140,890.59	3,228,170.71		2,547,667.80			9,916,729.10
Unreserved retained earnings							0.00
Investment in capital assets							0.00
<b>Total Fund Equity</b>	<b>5,538,438.92</b>	<b>39,385,824.43</b>	<b>7,407,498.87</b>	<b>2,882,131.80</b>	<b>42,186,131.91</b>	<b>0.00</b>	<b>97,400,025.93</b>
<b>Total Liabilities and Fund Equity</b>	<b>12,775,709.94</b>	<b>41,191,233.73</b>	<b>8,374,614.09</b>	<b>3,793,290.55</b>	<b>43,235,582.89</b>	<b>57,252,143.68</b>	<b>166,622,574.88</b>



## Assessing Division

Frank Reen, Assessor



Rena Gagne, Michelle O'Hagan, Sue Taylor, Frank Reen

### BOARD OF ASSESSORS

Samuel P. Chase

John J. Duffett

Kevin S. Sullivan

Telephone: (978) 250-5220

Fax: (978) 250-5223

Chelmsford Town Offices

Assessor's Office

50 Billerica Rd.

Chelmsford, MA 01824-2777

www.ChelmsfordMA.Gov

Chief Assessor

Frank T. Reen, M.A.A

Assistant Assessor/Data Collector

Rena E. Gagne

Assistant to the Assessor

Susan P. Taylor

Principal Clerk II

Michelle K. O'Hagan

In accordance with Massachusetts State Law (M.G.L Ch.59 § 5) establishing all Real and Business Personal Property valuations for a municipality is the responsibility of the Assessor. All properties must be valued at Full and Fair Cash Value (FFCV) as of the assessment date, for FY23 that would be January 1, 2022. The valuations are reviewed and Certified by the Department of Revenue (DOR), Division of Local Services each year. For FY2023, the Residential Tax Rate is \$14.37, for Commercial/Industrial \$18.17.

Focusing on single family properties, which is the major class in Chelmsford, the process by which assessed values are determined is Mass Appraisal. Residential Mass appraisal is the practice of conducting an in-depth statistical analysis of single-family sales that sold in a given timeframe. For FY23 with an assessment date of January 1, 2022, I utilized the prior 12 months of sales or January 1, 2021 through December 31, 2021. During 2021 there were approximately 334 arms-length-sales. An arm-length-sale is best described as a sale **with a willing seller, a willing buyer with separate interests in an open market transaction**. Each year there are about 310 to 350 sales that are arms-length and are considered to be a reasonable representation of the Chelmsford single family inventory.

The following pages are an excerpt from **Certification Standards, Information Guideline Release (IGR)** issued by the **Bureau of Assessment** that detail the guidelines of an assessment program. I've edited the document to address your question regarding the criteria for establishing assessments.

Once the arms-length sales have been identified and verified, the assessors should undertake a statistical analysis to determine both the level and uniformity of existing assessments and to identify the source(s) of any existing inequities.





# Assessing Division

The total number of arms-length sales used in the analysis submitted to the DOR of all major use classes should be at least 2% of all parcels in that use class or 10 sales in the class, whichever number is greater. If insufficient sales exist to meet the applicable requirement in the base calendar year, twenty-four months of sales for that class must be analyzed and submitted to the BLA for review, time-adjusted as needed. A third year is not required. The major use classes referred to are listed on the next column. If a time-adjustment is performed an analysis must be presented for certification. The analysis of the various classes of property must use sales from the same time period when obtaining the required number of sales.

Since the object of the valuation program is to estimate fair market value as of January 1st of a particular year, the ratio study used to evaluate that program should reflect market conditions as of that same January first. In the event that two years of sales are needed, the addition of the sales from the previous calendar year can also be used or assessors may supplement their calendar year analysis with sales that occurred, 6 months previous and 6 months after the calendar year. It should be noted that the calendar year sales along with any supplemental sales must meet all statistical requirements and that the same time period be used for all classes requiring additional sales.

The community-wide median assessment/sales ratio (ASR) and coefficient of dispersion (COD) about the median must be calculated first for the residential class of properties having the largest number of parcels. This is the predominant class. Then the ASR and COD for all other property classes should be calculated. For certification and interim review purposes, the following chart describes the range in which the median ASR must fall and the maximum COD for all classes of property.

### ASR = Assessment/Sale Price Ratio

TYPE	CLASS CODE	MEDIAN ASR	MAX COD
Single Family	101	90-110%	10.0%
Condominiums	102	90-110%	10.0%
Two Family	104	90-110%	12.0%
Three Family	105	90-110%	12.0%
Multiple Dwellings	109	90-110%	15.0%
Apartments	111-112	90-110%	15.0%
Vacant Land	130-132	90-110%	20.0%
Commercial	300's	90-110%	20.0%
Industrial	400's	90-110%	20.0%
Mixed Use	013-031	90-110%	20.0%

The difference in the median ASR of the predominant class and the median ASR of any other class should be 5% or less but may not go below 90% or above 110%.

If a sufficient number of sales exist for any property class, the assessors should stratify the sales into subgroups, for example, date quartile (irregular quartile statistics may indicate a time adjustment is necessary), neighborhood (e.g. location), sales price quartile, style, grade, age, etc. The median ASR and COD must be computed for each group. The median ASR of the subgroups must be within 5% of the property class median. The COD should be no higher than that indicated for the appropriate class in the preceding chart. These group statistics, if outside the parameters when compared with the overall median ASR and COD for each class of property, may indicate assessment inequities.

For each property use class having 40 or more sales in the analysis period, the median ASR for each price quartile should be computed. Arraying the selling prices from low to high, and dividing them into four groups having approximately equal numbers of sold



## Assessing Division

properties establishes the price quartiles. The median for each price quartile should fall within a range of 5% of the median for the entire class. The date quartiles are established by arraying sale dates from the beginning to the end of the year and dividing them into four three-month groups.

For each class of property having at least 20 but less than 40 sales, array the sales as directed for price analysis. However, analyze them in two rather than four groups.

The Price –Related Differential (PRD) statistic may also assist the assessor with measuring assessment regressivity or progressivity.

As a best practice, any group or sub group with a sample size of less than five sales can be enlarged if the assessor desires to increase the reliability of statistical measures. Assessors can use sales that span a period of up to five years; however, adjusting the sale price for time may be necessary and significant property characteristics must not change. While these sales are not included in the submission to the DOR, they can be used as support.

When market value indicators, other than vacant land sales, are used for the development of land values (i.e., residual or abstraction analyses), the analysis should also be done by neighborhood, lot size and zoning if applicable. It should be estimated from the analysis that typical sites in the neighborhoods indicate a range in value. Individual vacant land sales should correlate with the neighborhood indicated land value derived from the residual analysis.

The same process detailed above applies when values decrease, as they inevitably will as you stated in your letter. What I have attempted to describe above is the assessment process; the other critical part of the equation is the Levy or the amount to be raised by property taxes

and ultimately the certification of the Tax Rate. The budget is voted on at Town Meeting and certain tax policies are voted on by the Select Board. Both of these effect what the amount to be raised by property taxes will be.

As was experienced in other departments there were still challenges to overcome in order to complete these projects in a timely manner. For their efforts I can't express adequately how appreciative I am of my staff Sue Taylor, Rena Gagne and Michelle O'Hagan. The support and confidence shown in this office by the Town Manager, Paul Cohen and Finance Director, John Sousa enables us to complete the project. Board members, Samuel Chase, John Duffett, and Kevin Sullivan wish to thank the staff of the Assessor's Office for their dedication through the year.

Regards,

Frank Reen  
Chief Assessor  
Town of Chelmsford  
freen@chelmsfordma.gov



# Human Resources

*Jeanne Parziale, Director of Human Resources*



**MISSION STATEMENT:** To attract and retain a qualified workforce, to maintain fair and equitable personnel policies and to promote a safe, healthy work environment.

**PERSONNEL BOARD:** Jessica Porter, Chair, Patrick Lawlor, Anneke Wade, Robert Crowley, and Nancy Danahy, Employee Rep.

**RECRUITMENT:**

The Town of Chelmsford is committed to attracting, maintaining and retaining a knowledgeable and effective workforce. Human Resources processed 56 new employee hires, 5 retirements, 44 terminations, and 4 deaths.

**RETIREMENTS:**

Roger Milotte	DPW Facilities	7/29/2022
Bryan Edwards	DPW Stormwater	1/04/2023
Richard Jensen	DPW Highway	03/08/2023
Dennis Greenwood	DPW Stormwater	06/23/2023
Bonnie Steadman	Treasurer/Collector Office	06/30/2023

**WORKERS' COMPENSATION:**

Human Resources processed 31 claims of work-related injury. Breakdown as follows:  
 Total School Claims: 10  
 Total Town Claims: 21

**Unemployment Expenses:**

School: \$24,185.37      Town: \$32,974.10

**HEALTH INSURANCE - JUNE 2023 ENROLLMENT**

Blue Care Elect PPO			
	Town	School	Retirees
Individual	3	11	13
Family	5	20	3
Network Blue HMO			
Individual	79	126	49
Family	128	269	46
HMO Select			
Individual	3	20	2
Family	1	5	0
Medicare Advantage PPO	86		
Medex	759		

Submitted by: Jeanne Parziale, Human Resources Director



# Town Administration

## Town Employee Payroll

### TOWN MANAGER

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
BRUCE	KRISTINA	\$82,278.43	\$272.00	\$82,550.43
COHEN	PAUL	\$214,890.00	\$14,147.88	\$229,037.88
MAFFETONE	STEPHEN	\$118,795.90	\$0.00	\$118,795.90
MARRONE	LISA	\$108,059.29	\$0.00	\$108,059.29

### FINANCE COMMITTEE

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
MORRISON	PAMELA	\$4,190.30	\$0.00	\$4,190.30

### ACCOUNTING

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
DANAHY	NANCY	\$54,164.02	\$167.35	\$54,331.37
LUSSIER	DARLENE	\$131,074.78	\$7,705.24	\$138,780.02
MACLEOD	JOHN	\$82,356.84	\$0.00	\$82,356.84
MCCARTHY	KIMBERLY	\$88,689.41	\$5,153.12	\$93,842.53
MORGAN	DIANE	\$17,733.00	\$0.00	\$17,733.00

### ASSESSORS

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
GAGNE	RENA	\$64,336.64	\$0.00	\$64,336.64
OHAGAN	MICHELLE	\$52,841.93	\$0.00	\$52,841.93
REEN	FRANK	\$121,266.96	\$7,039.10	\$128,306.06
TAYLOR	SUSAN	\$76,476.07	\$0.00	\$76,476.07

### TREASURER

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
HALLORAN	LAUREN	\$49,329.40	\$0.00	\$49,329.40
LANG	AIDAN	\$7,339.50	\$0.00	\$7,339.50
PEASE	KIM	\$88,689.44	\$3,864.84	\$92,554.28
SOUSA	JOHN	\$156,811.11	\$6,826.74	\$163,637.85
STEADMAN	BONNIE	\$58,333.12	\$3,386.58	\$61,719.70
WEDGE	CHRISTINE	\$86,526.06	\$2,513.72	\$89,039.78

### HUMAN RESOURCES

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
PARZIALE	JEANNE	\$113,640.28	\$6,596.40	\$120,236.68

### COMMUNITY SERVICES COORDINATOR

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
MELANSON	JENNIFER	\$84,416.13	\$0.00	\$84,416.13
PERNETT	CINDY	\$16,522.00	\$0.00	\$16,522.00

### MIS/TECHNOLOGY

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
HALL	MATHEW	\$113,529.39	\$4,244.64	\$117,774.03
LUTTER	EDWARD	\$121,266.97	\$9,817.27	\$131,084.24





# Town Employee Payroll

## **TOWN CLERK**

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>REGULAR</u>	<u>OTHER</u>	<u>TOTAL</u>
ALMEIDA	JENNIFER	\$68,470.19	\$8,349.17	\$76,819.36
DZURIS	PATRICIA	\$110,760.33	\$6,326.64	\$117,086.97
GILCHREST	PAMELA	\$59,023.15	\$4,725.79	\$63,748.94
MURPHY	JANET	\$241.13	\$142.50	\$383.63
PERKINS	CHERYL	\$10,208.00	\$1,396.00	\$11,604.00
VASQUEZ	MARIA	\$71,015.88	\$9,020.09	\$80,035.97

## **REGISTRAR**

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>REGULAR</u>	<u>OTHER</u>	<u>TOTAL</u>
BARTON	CURTIS	\$500.00	\$0.00	\$500.00
FALL	THOMAS	\$500.00	\$0.00	\$500.00
LANE	JAMES	\$500.00	\$0.00	\$500.00

## **CONSERVATION**

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>REGULAR</u>	<u>OTHER</u>	<u>TOTAL</u>
KOONCE	DAVID	\$64,336.62	\$0.00	\$64,336.62

## **COMMUNITY DEVELOPMENT**

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>REGULAR</u>	<u>OTHER</u>	<u>TOTAL</u>
BELANSKY	EVAN	\$121,266.96	\$5,096.03	\$126,362.99
MERRILL	VIVIAN	\$6,152.09	\$60.00	\$6,212.09

## **PLANNING BOARD**

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>REGULAR</u>	<u>OTHER</u>	<u>TOTAL</u>
DASILVA-CONDE	BECKY	\$54,006.36	\$0.00	\$54,006.36

## **POLICE**

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>REGULAR</u>	<u>OTHER</u>	<u>TOTAL</u>
AHERN	TODD	\$113,640.24	\$135,794.81	\$249,435.05
ANDERSON	KEVIN	\$27,842.54	\$8,939.81	\$36,782.35
ANDERSON	NANCY	\$11,024.70	\$1,108.50	\$12,133.20
BARRY	TODD	\$67,017.66	\$4,227.34	\$71,245.00
BEERS	RACHEL	\$0.00	\$4,003.00	\$4,003.00
BENNETT	KATHLEEN	\$61,275.89	\$15,827.18	\$77,103.07
BERNIER	JEFFREY	\$113,640.22	\$147,988.23	\$261,628.45
BILO	BARBARA	\$376.87	\$0.00	\$376.87
BLODGETT	JEFF	\$66,183.94	\$75,008.73	\$141,192.67
BOURKE	TIMOTHY	\$56,427.57	\$40,551.85	\$96,979.42
BOYLE	DAVID	\$50,477.13	\$34,236.07	\$84,713.20
BRADY	SHAWN	\$66,183.94	\$62,505.03	\$128,688.97
BREWER	SHAWN	\$44,137.85	\$31,296.43	\$75,434.28
BROWN	ROBERT	\$74,799.26	\$71,103.31	\$145,902.57
BUCKLEY	STEVEN	\$66,184.01	\$67,249.43	\$133,433.44
CARLO	WILLIAM	\$78,874.59	\$193,507.71	\$272,382.30
CHIPCHAK	CHRISTOPHER	\$54,284.53	\$98,257.16	\$152,541.69



# Town Administration

## Town Employee Payroll

### POLICE

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
CONKLIN	STEVEN	\$66,183.99	\$22,745.83	\$88,929.82
DEMERS	LISA	\$58,247.69	\$33,164.25	\$91,411.94
DEMERS	RICHARD	\$58,247.67	\$31,050.32	\$89,297.99
DIPIETRO	GINA	\$11,477.74	\$809.27	\$12,287.01
DUBE	PHILIP	\$78,831.45	\$146,235.84	\$225,067.29
FERNALD	MATTHEW	\$66,183.99	\$41,717.54	\$107,901.53
FREDERICKS	STEPHEN	\$83,949.24	\$221,821.07	\$305,770.31
FREKER	ALEXANDER	\$49,466.90	\$14,316.09	\$63,782.99
GALLANT	ASHLEY	\$66,183.94	\$34,193.06	\$100,377.00
GILLIS	AIDAN	\$66,184.00	\$57,026.49	\$123,210.49
GOGUEN	DANIEL	\$81,053.92	\$77,394.05	\$158,447.97
GOODE	FRANCIS	\$101,201.90	\$176,983.69	\$278,185.59
GOODE	TIMOTHY	\$58,247.67	\$24,893.47	\$83,141.14
HANNAGAN	GARY	\$114,293.52	\$115,496.88	\$229,790.40
HANSCOM	JASON	\$113,640.26	\$100,954.11	\$214,594.37
HARTSHORN	JAMES	\$4,988.71	\$0.00	\$4,988.71
HAWKINS	STEVEN	\$79,831.26	\$114,820.88	\$194,652.14
HAYDEN	ALEXANDRA	\$56,212.79	\$32,866.64	\$89,079.43
HILL	DEREK	\$66,184.00	\$78,455.58	\$144,639.58
HOUMILLER	ANDREW	\$50,876.96	\$36,716.55	\$87,593.51
HUGHES	TRACY	\$16,537.05	\$2,740.40	\$19,277.45
KILMARTIN	MATTHEW	\$44,068.84	\$25,260.75	\$69,329.59
KOCH	CARL	\$67,017.67	\$4,495.73	\$71,513.40
LECZYNSKI	KEITH	\$66,183.97	\$56,924.79	\$123,108.76
LEFEBVRE	SHAWN	\$20,853.66	\$25,685.09	\$46,538.75
LEO	DAVID	\$66,183.96	\$113,896.92	\$180,080.88
LINSTAD	DAVID	\$66,183.95	\$75,418.04	\$141,601.99
MARSHALL	KALEIGH	\$66,183.98	\$48,858.61	\$115,042.59
MAUTI	CHRISTOPHER	\$66,184.00	\$88,125.85	\$154,309.85
MCCARTHY	RYAN	\$66,183.98	\$49,234.03	\$115,418.01
MEAD	CRAIG	\$66,183.97	\$75,090.90	\$141,274.87
MEEHAN	KENNETH	\$66,183.99	\$57,627.66	\$123,811.65
MURPHY	ROBERT JAMES	\$66,183.90	\$46,951.60	\$113,135.50
NOLAN	MELISSA	\$59,779.97	\$0.00	\$59,779.97
OBRIEN	PATRICK	\$14,922.96	\$1,520.55	\$16,443.51
OKEEFE	RILEY	\$66,184.01	\$65,802.33	\$131,986.34
PHILAPHANDETH	AARON	\$64,879.01	\$22,523.32	\$87,402.33
POOR	JASON	\$113,640.23	\$119,017.40	\$232,657.63
POOR	JOHN	\$47,418.26	\$17,051.73	\$64,469.99
QUINN	KEVIN	\$64,878.99	\$54,036.29	\$118,915.28
REEDY	BRANDON	\$64,879.03	\$51,895.67	\$116,774.70
REID	DANIEL	\$66,183.97	\$93,679.89	\$159,863.86
REIS	CARMEN	\$3,445.22	\$250.12	\$3,695.34
RICHARD	BRIAN	\$66,183.95	\$41,303.94	\$107,487.89



# Town Employee Payroll

**POLICE**

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>REGULAR</u>	<u>OTHER</u>	<u>TOTAL</u>
RIORDAN	ROBERT	\$59,925.10	\$52,000.66	\$111,925.76
ROARK	JOHN	\$113,640.25	\$57,539.96	\$171,180.21
ROBINSON	ANDREW	\$50,241.83	\$17,961.79	\$68,203.62
ROBINSON	CHRISTOPHER	\$64,879.01	\$75,991.54	\$140,870.55
ROKAS	ASHLEY	\$66,183.99	\$40,972.59	\$107,156.58
SECH	MATTHEW	\$66,183.93	\$61,410.67	\$127,594.60
SPENCE	COLIN	\$139,627.27	\$45,258.14	\$184,885.41
SPINAZOLA	ANTHONY	\$66,183.91	\$26,889.76	\$93,073.67
SULLIVAN	DANIEL	\$66,184.00	\$42,302.62	\$108,486.62
THAYER	NICHOLAS	\$66,184.05	\$86,345.00	\$152,529.05
TYROS	DEREK	\$44,068.86	\$18,322.08	\$62,390.94
TYROS	GEORGE	\$66,183.93	\$51,223.11	\$117,407.04
TYROS	REBECCA	\$66,183.98	\$26,504.89	\$92,688.87
UBELE	BRIAN	\$66,183.97	\$60,094.85	\$126,278.82
WALSH	CRAIG	\$80,346.43	\$125,894.87	\$206,241.30
ZAHER	CHRISTOPHER	\$66,183.95	\$45,266.39	\$111,450.34
ZIMINSKY	NICHOLAS	\$80,364.01	\$141,882.87	\$222,246.88

**FIRE**

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>REGULAR</u>	<u>OTHER</u>	<u>TOTAL</u>
ABBOTT	JOSHUA	\$66,019.31	\$42,771.46	\$108,790.77
ALBON	ROBERT	\$66,019.29	\$14,587.95	\$80,607.24
AMUNDSON	WILLIAM	\$66,019.29	\$23,782.22	\$89,801.51
AUBERT	JUSTIN	\$47,949.31	\$14,436.66	\$62,385.97
BACON	WILLIAM	\$66,019.32	\$17,868.59	\$83,887.91
BAKER	GARY	\$66,019.30	\$25,651.47	\$91,670.77
BENNETT	WILLIAM	\$66,019.32	\$36,859.62	\$102,878.94
BOISSEAU	EDWARD	\$66,019.30	\$28,506.66	\$94,525.96
BOUDREAU	A	\$66,019.31	\$36,757.62	\$102,776.93
BOWLER	MICHAEL	\$52,002.84	\$35,029.01	\$87,031.85
BROTHERS	CHRISTOPHER	\$66,019.32	\$12,614.90	\$78,634.22
BROTHERS	MICHAEL	\$66,019.30	\$52,620.74	\$118,640.04
BROTHERS	THOMAS	\$66,019.31	\$53,507.69	\$119,527.00
BYAM	ERIK	\$66,019.31	\$24,330.91	\$90,350.22
CANCELLA	JEFFREY	\$66,019.32	\$77,699.76	\$143,719.08
CARKIN	JO ELLEN	\$23,069.96	\$0.00	\$23,069.96
CASEY	EDWARD	\$66,019.32	\$31,207.08	\$97,226.40
CHIASSON	MICHAEL	\$66,019.32	\$22,335.92	\$88,355.24
COREY	DANIEL	\$66,019.30	\$23,277.07	\$89,296.37
DALEY	PATRICK	\$66,019.29	\$27,370.02	\$93,389.31
DONOGHUE	MICHAEL	\$133,783.63	\$27,284.36	\$161,067.99
DUCHARME	MICHAEL	\$66,019.31	\$32,794.90	\$98,814.21
EVANS	TYLER	\$48,314.21	\$17,442.08	\$65,756.29
FADER	FRANK	\$77,719.94	\$19,183.35	\$96,903.29



# Town Administration

## Town Employee Payroll

### FIRE

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>REGULAR</u>	<u>OTHER</u>	<u>TOTAL</u>
FUNARO	DANIEL	\$85,906.98	\$40,603.83	\$126,510.81
GARDNER	ROBERT	\$66,019.29	\$22,526.51	\$88,545.80
GRIFFIN	ANNA	\$61,275.92	\$3,558.04	\$64,833.96
HAMILTON	DEREK	\$61,362.55	\$16,450.30	\$77,812.85
HILLMAN	CHRISTOPHER	\$34,611.44	\$6,559.03	\$41,170.47
HOULE	DAVID	\$66,019.31	\$29,291.80	\$95,311.11
HOULE	RYAN	\$91,061.26	\$45,893.61	\$136,954.87
KIVLAN	JOHN	\$85,906.98	\$62,479.90	\$148,386.88
KOHL	DONALD	\$66,019.30	\$25,826.07	\$91,845.37
KOUTSOUFIS	DANIELLE	\$91,061.25	\$43,722.48	\$134,783.73
LABRECQUE	KENNETH	\$66,019.32	\$31,842.95	\$97,862.27
LINDSAY	KEITH	\$66,019.28	\$29,450.21	\$95,469.49
MAHER	DAVID	\$66,019.31	\$36,635.35	\$102,654.66
MAHER	MICHAEL	\$66,019.30	\$35,313.86	\$101,333.16
MANISCALCO	JAKE	\$26,994.64	\$18,539.68	\$45,534.32
MANLEY	DANIEL	\$85,906.97	\$49,339.77	\$135,246.74
MANLEY	LEO	\$66,019.32	\$25,313.72	\$91,333.04
MCGARRY	PATRICK	\$66,019.31	\$13,905.97	\$79,925.28
MCNIFF	TIMOTHY	\$66,019.30	\$22,656.51	\$88,675.81
MICU	ANDREW	\$66,019.32	\$60,580.28	\$126,599.60
NELSON	MICHAEL	\$66,019.31	\$48,115.97	\$114,135.28
NEVES	LUIS	\$49,868.30	\$23,941.85	\$73,810.15
NEWCOMB	SCOTT	\$61,362.52	\$17,512.61	\$78,875.13
OBRIEN	KEVIN	\$85,906.98	\$60,265.93	\$146,172.91
OXIER	CHRISTOPHER	\$53,894.73	\$11,411.47	\$65,306.20
PHELAN	CASEY	\$66,019.28	\$23,687.21	\$89,706.49
PICHARDO	MELVIN	\$50,111.55	\$37,206.88	\$87,318.43
DOUGHTY				
PINE	AUBREY	\$57,852.93	\$10,940.62	\$68,793.55
RYAN	GARY	\$157,586.06	\$35,487.48	\$193,073.54
RYAN	GEORGE	\$66,019.32	\$34,823.63	\$100,842.95
SACCO	MICHELLE	\$66,019.33	\$40,652.63	\$106,671.96
SCHELLBACH	WILLIAM	\$91,061.25	\$60,800.70	\$151,861.95
SEGNINI	GREGORY	\$66,019.30	\$25,731.22	\$91,750.52
SHANAHAN	TIMOTHY	\$66,019.31	\$20,408.40	\$86,427.71
SPARKS	GREGORY	\$66,019.32	\$29,462.78	\$95,482.10
TURNER	JASON	\$66,019.32	\$36,805.17	\$102,824.49
TURNER	JOSHUA	\$66,019.32	\$72,926.51	\$138,945.83
WALSH	GARRETT	\$66,019.31	\$35,142.07	\$101,161.38
YENCHO	CHELSEY	\$50,111.56	\$18,122.00	\$68,233.56
YOUNG	MICHAEL	\$66,019.31	\$24,843.97	\$90,863.28





# Town Employee Payroll

## BUILDING INSPECTION

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
BRUNELLE	ROBERT	\$5,542.31	\$3,348.95	\$8,891.26
CLAUSON	VERA	\$61,275.91	\$1,779.02	\$63,054.93
D'AMORE	PAUL	\$34,221.30	\$2,000.00	\$36,221.30
FAULKENHAM	DAVID	\$6,000.00	\$0.00	\$6,000.00
KANE	DENNIS	\$48,574.94	\$9,330.20	\$57,905.14
MEN	VANNAK	\$39,947.62	\$3,656.95	\$43,604.57
MORASH	DONALD	\$48,574.93	\$4,350.00	\$52,924.93
MORIN	DANIEL	\$3,707.78	\$7,172.64	\$10,880.42
NEGRON	JOSE	\$95,508.55	\$0.00	\$95,508.55
ROBERTS	ERIC	\$988.87	\$0.00	\$988.87
WETHERBEE	PETER	\$7,508.66	\$0.00	\$7,508.66

## ANIMAL CONTROL OFFICER

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
CIANCI	MARK	\$62,767.80	\$14,902.97	\$77,670.77

## DPW/ENGINEERING

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
BRANSON	JACK	\$11,430.70	\$220.00	\$11,650.70
COLLINS	TREVOR	\$85,313.00	\$3,323.49	\$88,636.49
JOYCE	SHEILA	\$19,715.62	\$0.00	\$19,715.62
KOCH	HELENA	\$1,110.00	\$0.00	\$1,110.00
LORA CRUZ	LEUDYBERT	\$3,000.00	\$0.00	\$3,000.00
LUDWIG	SCOTT	\$1,424.40	\$4,368.16	\$5,792.56
REPPUCCI	ANTHONY	\$121,171.92	\$0.00	\$121,171.92

## MUNICIPAL SAFETY SPECIALIST

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
CERVEN	STEPHEN	\$90,906.56	\$0.00	\$90,906.56

## DPW DIRECTOR

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
CLANCY	CHRISTINE	\$124,899.54	\$0.00	\$124,899.54

## DPW BUSINESS MANAGER

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
COTE	JOYCE	\$84,620.43	\$5,665.41	\$90,285.84



# Town Administration

## Town Employee Payroll

### DPW/HIGHWAY

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>REGULAR</u>	<u>OTHER</u>	<u>TOTAL</u>
ALLARD	IVETA	\$52,287.41	\$17,241.05	\$69,528.46
BAGNI	CHARLES	\$60,880.24	\$4,953.13	\$65,833.37
BLUM	BRANDEN	\$9,226.96	\$3,806.11	\$13,033.07
BOMIL	KEITH	\$60,655.79	\$14,853.01	\$75,508.80
CIARDI	PETER	\$25,849.44	\$10,347.15	\$36,196.59
COTE	PAUL	\$63,382.90	\$13,971.93	\$77,354.83
DONNELLY	TERENCE	\$20,487.72	\$7,073.72	\$27,561.44
ERIKSEN	JOSEPH	\$121,171.91	\$7,039.10	\$128,211.01
GUILMETTE	JOHN	\$69,022.27	\$12,920.74	\$81,943.01
IRVINE	DAVID	\$73,857.57	\$27,027.58	\$100,885.15
JARRY	DAVID	\$55,627.51	\$14,440.28	\$70,067.79
JENSEN	RICHARD	\$57,283.62	\$67,360.13	\$124,643.75
LEMASURIER	ANDREW	\$68,625.77	\$14,179.56	\$82,805.33
MALONE	RICHARD	\$67,091.33	\$17,575.63	\$84,666.96
MALONE	TIMOTHY	\$63,726.14	\$20,738.52	\$84,464.66
MARTIN	DAVID	\$62,006.15	\$11,586.21	\$73,592.36
MURRAY	DAVID	\$904.60	\$2,204.97	\$3,109.57
NOBLES	STEVEN	\$23,913.67	\$4,990.60	\$28,904.27
RYAN	THOMAS	\$72,099.94	\$25,905.04	\$98,004.98
SIMARD	DANIEL	\$63,726.16	\$22,964.75	\$86,690.91
SITTLER	DARRYL	\$48,679.81	\$18,114.54	\$66,794.35
SMITH	JACK	\$9,410.93	\$951.03	\$10,361.96
ST JEAN	NICHOLAS	\$60,509.72	\$18,003.69	\$78,513.41
SWISSLER	TIMOTHY	\$60,493.47	\$19,176.15	\$79,669.62
THOMAS	MICHELLE	\$55,507.48	\$1,790.79	\$57,298.27
WALSH	TRAVIS	\$62,831.89	\$16,630.87	\$79,462.76
YOUNG	JOHN	\$29,744.70	\$4,022.88	\$33,767.58

### DPW/SEWER

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>REGULAR</u>	<u>OTHER</u>	<u>TOTAL</u>
BELKAS	DANIEL	\$121,216.25	\$7,794.37	\$129,010.62
BOYER	SHARON	\$61,275.91	\$2,890.92	\$64,166.83
BRULE	CHRIS	\$62,171.54	\$2,436.49	\$64,608.03
DUPONT	MATTHEW	\$63,726.15	\$6,583.10	\$70,309.25
GARBARZ III	GABRIEL	\$57,732.31	\$5,423.48	\$63,155.79
GENDRON	SHANE	\$90,043.81	\$18,978.27	\$109,022.08
GEOFFROY	JUSTIN	\$70,341.81	\$5,986.41	\$76,328.22
LAURENCIO	ADAM	\$72,099.92	\$5,471.98	\$77,571.90
MORAN	NEIL	\$75,750.14	\$7,151.42	\$82,901.56
OCZKOWSKI	JOSEPH	\$104,524.39	\$13,519.74	\$118,044.13
SILVA	ROBERT	\$104,524.37	\$17,586.55	\$122,110.92
VOSNAKIS	MICHAEL	\$121,266.96	\$7,039.10	\$128,306.06



## Town Employee Payroll

### DPW/STORMWATER

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
ADONIOU	ANTHONY	\$4,995.00	\$0.00	\$4,995.00
ALTAVESTA	MICHAEL	\$60,880.17	\$5,762.71	\$66,642.88
DESTREMPE	SCOTT	\$66,952.32	\$13,177.71	\$80,130.03
EDWARDS	BRYAN	\$39,353.62	\$5,375.36	\$44,728.98
GREENWOOD	DENNIS	\$92,053.03	\$48,764.18	\$140,817.21
KEELEY	JAMES	\$42,032.48	\$5,943.46	\$47,975.94
KITCHENS	PATRICIA	\$4,387.50	\$0.00	\$4,387.50
LEVESQUE	JAMES	\$65,257.06	\$5,925.48	\$71,182.54
RICE	STEPHEN	\$63,726.14	\$7,060.81	\$70,786.95
RUSSELL	EDDY	\$10,557.83	\$1,121.34	\$11,679.17
SILVA	ANDREW	\$64,287.64	\$6,862.65	\$71,150.29
SILVA	DAVID	\$81,681.58	\$11,556.77	\$93,238.35
THOMPSON	COURTNEY	\$78,353.57	\$0.00	\$78,353.57
WALKER	NATHAN	\$73,780.55	\$0.00	\$73,780.55

### DPW/MAINTENANCE

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
DOWD	JOSEPH	\$4,155.16	\$0.00	\$4,155.16
FERRANTE	AVERY	\$14,514.19	\$82.56	\$14,596.75
RUTHERFORD	CLAYTON	\$3,806.91	\$0.00	\$3,806.91

### DPW/FACILITIES

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
CALLAGHAN	STEPHEN	\$73,251.32	\$2,562.07	\$75,813.39
CANAVAN	KATHLEEN	\$121,266.96	\$439.94	\$121,706.90
DIPERSIO	JASON	\$77,644.14	\$8,121.38	\$85,765.52
FAULKNER	ADAM	\$57,732.30	\$6,644.04	\$64,376.34
GIACCHETTO	ALEC	\$11,502.00	\$0.00	\$11,502.00
GRANT	KEVIN	\$51,432.88	\$7,483.09	\$58,915.97
HALEY	CHRISTOPHER	\$80,348.07	\$2,160.00	\$82,508.07
HARROW	STEPHEN	\$6,716.00	\$0.00	\$6,716.00
IANNELLI	JOHN	\$52,656.54	\$5,067.62	\$57,724.16
LUTTER	DECLAN	\$17,504.00	\$270.00	\$17,774.00
MCDONOUGH	LYNN	\$61,215.32	\$60.59	\$61,275.91
MILOTTE	ROGER	\$7,639.28	\$3,087.27	\$10,726.55
MISCOVITCH	RUSSELL	\$56,324.61	\$2,546.56	\$58,871.17
MURRAY	KYLE	\$598.50	\$0.00	\$598.50
ORSO	BRIAN	\$79,509.31	\$14,337.66	\$93,846.97
PELKEY	RODNEY	\$65,319.29	\$12,353.25	\$77,672.54
RALLS	JOSEPH	\$77,644.13	\$17,265.80	\$94,909.93
RUGGIERO	DANIEL	\$62,171.51	\$8,263.48	\$70,434.99
SCHWEITZER	MATTHEW	\$57,122.33	\$0.00	\$57,122.33
SCOMIS	BRIAN	\$77,719.88	\$5,625.16	\$83,345.04
TRAINOR	AIDAN	\$6,642.00	\$297.00	\$6,939.00
TRAINOR	RICHARD	\$63,726.13	\$1,728.99	\$65,455.12
TRAINOR	SHAUN	\$60,655.78	\$10,720.08	\$71,375.86



# Town Administration

## Town Employee Payroll

### CEMETERY

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
BONNELL	BRANDON	\$56,498.55	\$3,441.11	\$59,939.66
BOYLE	DAVID	\$93,178.91	\$7,621.39	\$100,800.30
DEFREITAS	JORGE	\$75,750.18	\$19,197.82	\$94,948.00
FEDERICO	MARCO	\$1,656.00	\$27.00	\$1,683.00
MCCARTHY	MATTHEW	\$3,744.00	\$0.00	\$3,744.00
ORLANDO	MICHAEL	\$7,443.00	\$0.00	\$7,443.00
SILVA	MARYANN	\$24,843.98	\$0.00	\$24,843.98
ZGONIS	NICHOLAS	\$63,793.27	\$9,265.07	\$73,058.34

### BOARD OF HEALTH

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
ANGEL	TARYN	\$67,659.55	\$543.39	\$68,202.94
BEALL	DARCY	\$86,526.07	\$1,252.04	\$87,778.11
CAMERON	MARISSA	\$52,843.07	\$5,332.93	\$58,176.00
DESTREMPE	CHARLENE	\$54,151.80	\$502.05	\$54,653.85
DUNN- GREENWOOD	DONNA	\$86,133.72	\$1,166.42	\$87,300.14
MASIELLO	MARK	\$84,498.57	\$4,649.56	\$89,148.13
MCINERNEY	AMY	\$66,656.56	\$451.43	\$67,107.99
ROSA	SUSAN	\$126,067.12	\$6,255.47	\$132,322.59
WRIGHT-GLASER	AMANDA	\$8,696.57	\$5,849.44	\$14,546.01

### COUNCIL ON AGING

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
BARRETT	SHARON	\$11,427.64	\$576.88	\$12,004.52
BARRY	DEBORAH	\$42,567.90	\$1,362.40	\$43,930.30
BISCHOFF	NICHOLINA	\$2,866.76	\$0.00	\$2,866.76
BLAIR	RUTH	\$4,072.97	\$0.00	\$4,072.97
BRAMAN DUSSAULT	NATALIE	\$64,336.67	\$1,869.08	\$66,205.75
COONEY	ANN	\$22,285.55	\$0.00	\$22,285.55
CURRAN	DEVIN	\$9,797.43	\$0.00	\$9,797.43
DALEY	TIMOTHY	\$14,868.07	\$0.00	\$14,868.07
DANAHY	THOMAS	\$45,101.12	\$1,239.34	\$46,340.46
DEAR	ELENA	\$57,732.32	\$3,354.42	\$61,086.74
FERNALD	NANCY	\$6,322.75	\$0.00	\$6,322.75
GRANT	LISA	\$33,631.83	\$909.28	\$34,541.11
GUERIN	JAMES	\$12,077.07	\$0.00	\$12,077.07
HENCKLER	CHARLES	\$1,687.01	\$0.00	\$1,687.01
HUNT	APRIL	\$56,920.39	\$745.49	\$57,665.88
JOHNSTON	SANDRA	\$2,312.86	\$0.00	\$2,312.86
LANGNER	GAIL	\$2,117.22	\$0.00	\$2,117.22
LIAKOS	ARTHUR	\$11,052.37	\$0.00	\$11,052.37
MACPHERSON	JANET	\$49,024.09	\$1,427.60	\$50,451.69





# Town Employee Payroll

## COUNCIL ON AGING

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
NORMANDY	COLLEEN	\$63,178.59	\$1,873.99	\$65,052.58
ONEIL	MEGAN	\$20,273.10	\$0.00	\$20,273.10
ONEIL	TRACY	\$32,662.34	\$1,597.10	\$34,259.44
PANNIELLO	CHRISTINE	\$620.25	\$0.00	\$620.25
SIRIANI	DEBRA	\$97,896.08	\$2,844.02	\$100,740.10
SPELLISSEY	JUDITH	\$2,129.86	\$0.00	\$2,129.86
WALSH	PETER	\$51,093.00	\$0.00	\$51,093.00
WORTHEN	PAUL	\$11,413.88	\$0.00	\$11,413.88

## VETERANS AGENT

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
BRONKEMA	AMY	\$28,187.52	\$0.00	\$28,187.52
JACKSON	REGINA	\$93,178.92	\$5,413.98	\$98,592.90

## LIBRARY

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
BOWSER	TODD	\$20,382.97	\$536.73	\$20,919.70
CHRISTOPHER	JIANNA	\$48,618.27	\$2,136.40	\$50,754.67
COOK	AIDAN	\$40,847.23	\$2,808.70	\$43,655.93
COWGILL	MICHAEL	\$21,729.55	\$2,770.64	\$24,500.19
DEHAAN	SARA	\$2,226.00	\$0.00	\$2,226.00
DEMPSTER	SARA	\$48,430.25	\$5,654.78	\$54,085.03
DENEHY	JOSEPH	\$20,273.18	\$2,985.63	\$23,258.81
EVANS	GLYNIS	\$54,802.49	\$4,926.70	\$59,729.19
FITZHANSO	JESSICA	\$80,429.94	\$5,434.65	\$85,864.59
GADGIL	TRUPTI	\$51,999.56	\$5,741.20	\$57,740.76
GRANT	ANDREA	\$57,869.31	\$6,540.48	\$64,409.79
HARRADON	MICHAEL	\$93,178.92	\$0.00	\$93,178.92
HARTMAN	JEFFREY	\$68,781.92	\$1,789.99	\$70,571.91
HERRMANN	ELIZABETH	\$68,734.85	\$11,984.59	\$80,719.44
HUSSAIN	ESHAL	\$3,114.75	\$0.00	\$3,114.75
JONES	WESLEY	\$29,901.27	\$1,186.17	\$31,087.44
JUDGE	LAURA	\$28,877.46	\$3,358.23	\$32,235.69
KENNY	JILLIAN	\$54,369.97	\$3,369.76	\$57,739.73
KERKHOVE	THOMAS	\$1,511.50	\$0.00	\$1,511.50
KHELA	KAREN	\$3,205.50	\$90.00	\$3,295.50
KIMBALL	LESLEY	\$102,804.47	\$0.00	\$102,804.47
LEAL	ALDEVINO	\$67,017.94	\$8,710.91	\$75,728.85
LONGCHAMP	CHARLENE	\$54,870.20	\$4,444.10	\$59,314.30
MAFFETONE	DONNA	\$36,534.97	\$3,207.17	\$39,742.14
MAGNANT	GRANT	\$3,564.78	\$0.00	\$3,564.78
MANDAVA	HAARIKA	\$2,835.75	\$0.00	\$2,835.75
MANN	KATELYN	\$3,687.77	\$0.00	\$3,687.77
MASON	MARTHA	\$51,558.06	\$1,411.05	\$52,969.11



# Town Administration

## Town Employee Payroll

### LIBRARY

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>REGULAR</u>	<u>OTHER</u>	<u>TOTAL</u>
MCCARTHY	MELISSA	\$59,336.95	\$144.08	\$59,481.03
MCMENEMY	NANCY	\$76,642.77	\$2,585.76	\$79,228.53
MCCOLM				
MORRIS	KRISTIN	\$512.85	\$0.00	\$512.85
MORRISSEY	DEBORAH	\$32,609.21	\$2,411.30	\$35,020.51
MUNSHI	DIYA	\$769.50	\$0.00	\$769.50
MURPHY	LINDA	\$692.20	\$221.86	\$914.06
NELSON	STEPHANIE	\$26,742.94	\$1,022.67	\$27,765.61
PARSI	DEANNA	\$2,237.56	\$1,900.12	\$4,137.68
PETRO-ROY	JENNIFER	\$1,029.82	\$1,774.64	\$2,804.46
PHILLIPS	JAMES	\$26,331.38	\$3,747.49	\$30,078.87
RANKIN	BONNIE	\$231.10	\$0.00	\$231.10
REIMANN	AMY	\$41,767.87	\$1,594.67	\$43,362.54
SINGH	VANSHIKA	\$983.25	\$0.00	\$983.25
SMITH	SUSAN	\$434.45	\$309.90	\$744.35
SPENCE	AMY	\$206.83	\$0.00	\$206.83
SULLIVAN	JULIA	\$24,234.94	\$4,682.71	\$28,917.65
TAHA	AYSHA	\$641.25	\$0.00	\$641.25
TRAINOR	ERIN	\$1,957.53	\$998.36	\$2,955.89
TURCOTTE	VICKIE	\$107,976.46	\$6,849.81	\$114,826.27
VINOSKI	CYNTHIA	\$10,379.34	\$1,137.00	\$11,516.34
WALSH	EILEEN	\$50,758.60	\$3,381.15	\$54,139.75
WOOD	CHARLOTTE	\$1,409.20	\$568.50	\$1,977.70

### NORTH TOWN HALL CUSTODIAN

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>REGULAR</u>	<u>OTHER</u>	<u>TOTAL</u>
SAVOIE	HENRY	\$5,670.00	\$0.00	\$5,670.00

### CCA TECHNICAL DIRECTOR

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>REGULAR</u>	<u>OTHER</u>	<u>TOTAL</u>
ADAMSKY	DANIEL	\$51,596.25	\$960.00	\$52,556.25
LATTIMORE	ALEXANDRIA	\$65,380.63	\$2,975.47	\$68,356.10

### HISTORIC COMMISION CLERK

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>REGULAR</u>	<u>OTHER</u>	<u>TOTAL</u>
METZ	JUDY	\$473.48	\$0.00	\$473.48



# Town Employee Payroll

## **PUBLIC ACCESS CABLE**

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>REGULAR</u>	<u>OTHER</u>	<u>TOTAL</u>
DEWS	PETER	\$3,194.86	\$0.00	\$3,194.86
HEINRICH	KURT	\$10,589.81	\$991.16	\$11,580.97
PEDULLA	PETER	\$113,640.22	\$6,596.40	\$120,236.62
PETERSON	THOMAS	\$97,991.60	\$21,400.55	\$119,392.15
STEIMEL	DIANNE	\$54,124.19	\$0.00	\$54,124.19
TARI	VILLU	\$84,498.61	\$4,904.84	\$89,403.45

## **POLICE/AUXILLARY**

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>REGULAR</u>	<u>OTHER</u>	<u>TOTAL</u>
ALBERT	JOHN	\$26,168.21	\$2,169.16	\$28,337.37
BARRY	JAMES	\$30,873.94	\$1,935.25	\$32,809.19
CALLAHAN	JOHN	\$14,192.18	\$3,179.15	\$17,371.33
FLEURY	MICHAEL	\$21,801.28	\$0.00	\$21,801.28
HOLSTON	KEVIN	\$1,402.98	\$0.00	\$1,402.98
JUMPP	GREGORY	\$1,488.79	\$0.00	\$1,488.79
MACKENZIE	DAVID	\$64,998.80	\$5,407.09	\$70,405.89
MARTELL	MICHAEL	\$232.52	\$0.00	\$232.52
MCPADDEN	JAMES	\$21,423.00	\$755.69	\$22,178.69
MIRABELLA	SALVATORE	\$37,801.33	\$2,246.27	\$40,047.60
MOORE	KENNETH	\$49,134.88	\$4,184.38	\$53,319.26
OBRIEN	DAVID	\$21,533.85	\$465.04	\$21,998.89
QUINN	EDWARD	\$51,328.27	\$42,955.06	\$94,283.33
RAVANIS	PETER	\$11,998.90	\$1,190.29	\$13,189.19
RICHARDSON	PAUL	\$0.00	\$47,535.60	\$47,535.60
RIVERA	JOSE	\$43,099.11	\$2,459.81	\$45,558.92
SMITH	EDWARD	\$56,639.25	\$5,330.05	\$61,969.30
SPINNEY	JAMES	\$153,854.28	\$72,844.35	\$226,698.63
TEEHAN	FRANCIS	\$73,229.80	\$13,110.67	\$86,340.47
TOUSIGNANT	LEO	\$30,245.67	\$1,169.77	\$31,415.44



# Town Administration

## School Employee Payroll

### CENTRAL OFFICE

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
ARGENZIANO	JEFFREY	\$53,220.51	\$0.00	\$53,220.51
BARRETT	BEVERLY	\$9,045.00	\$0.00	\$9,045.00
BATOR	MARY	\$12,680.00	\$0.00	\$12,680.00
BATTLE	BERNARD	\$15,000.12	\$0.00	\$15,000.12
BRADSHAW	CHRISTINE	\$61,185.19	\$1,847.08	\$63,032.27
BREKALIS	PETER	\$50,369.30	\$1,262.84	\$51,632.14
CAIN	ROBERT	\$45,099.99	\$0.00	\$45,099.99
CAREY	DIANE	\$130,280.94	\$8,114.08	\$138,395.02
CORBETT	ROBYN	\$58,942.26	\$1,477.78	\$60,420.04
CURLEY	BRIAN	\$124,025.04	\$5,439.69	\$129,464.73
DANTAS	DONNA	\$61,010.30	\$1,529.63	\$62,539.93
DOUKSZEWICZ	ROBERTA	\$9,970.00	\$0.00	\$9,970.00
DREW	MICHAEL	\$66,911.94	\$0.00	\$66,911.94
FREELove	BRIDGET	\$26,399.29	\$1,029.27	\$27,428.56
GIGLIO	SHARON	\$4,925.00	\$0.00	\$4,925.00
GUILLEMETTE	TRACY	\$45,891.97	\$1,150.59	\$47,042.56
GUNTER	JORDAN	\$59,537.04	\$0.00	\$59,537.04
HIRSCH	ABIGAIL	\$0.00	\$1,440.00	\$1,440.00
HIRSCH	LINDA	\$159,180.93	\$18,381.62	\$177,562.55
JOHNSON-COLLINS	JOANNA	\$139,614.03	\$8,523.42	\$148,137.45
LANG	ROGER	\$208,367.91	\$32,308.35	\$240,676.26
MARCOUX	JASON	\$66,911.94	\$0.00	\$66,911.94
MCDONALD	JANE	\$62,062.75	\$1,556.01	\$63,618.76
MERCIER	KATHERINE	\$58,316.07	\$11,462.08	\$69,778.15
NEHME	DAVID	\$91,737.63	\$0.00	\$91,737.63
NORMANDIN	STEVEN	\$47,530.80	\$0.00	\$47,530.80
O'DONNELL	CHRISTOPHER	\$62,729.91	\$0.00	\$62,729.91
PACELLI	DONNA	\$42,534.01	\$1,066.40	\$43,600.41
PHILLIPS	DEBORAH	\$27,344.07	\$0.00	\$27,344.07
REESE	AMY	\$139,614.03	\$11,523.42	\$151,137.45
RIGOLI	PAMELA	\$0.00	\$297.42	\$297.42
ROSE	WIOLETTKA	\$62,793.60	\$6,074.34	\$68,867.94
SHIN	DONG	\$89,999.91	\$0.00	\$89,999.91
SILVER	WILLIAM	\$139,614.03	\$14,523.42	\$154,137.45
SOUSA	NANCY	\$56,286.98	\$4,912.64	\$61,199.62
WOODMAN	KAREN	\$42,534.01	\$1,066.40	\$43,600.41
WOODMAN	TYLER	\$26,061.62	\$0.00	\$26,061.62





# School Employee Payroll

## HIGH SCHOOL

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
ABOELSAAD	DAWN	\$96,379.92	\$0.00	\$96,379.92
ACHESON	BRIAN	\$97,264.96	\$225.00	\$97,489.96
ALVES	MADALENA	\$97,264.96	\$1,329.00	\$98,593.96
ALVES-PIGEON	ALISON	\$111,936.87	\$0.00	\$111,936.87
AMENKOWICZ	MARYANNE	\$6,815.54	\$57.33	\$6,872.87
ANTETOMASO	MARY	\$97,264.96	\$0.00	\$97,264.96
ASHTON	REBECCA	\$6,121.07	\$48.60	\$6,169.67
AYLWARD	JAMES	\$91,328.12	\$0.00	\$91,328.12
BAK	CARA	\$74,945.12	\$30.00	\$74,975.12
BALLESTEROS ALEGRE	EVA	\$73,297.98	\$5,272.05	\$78,570.03
BARTOS	MATTHEW	\$97,264.96	\$4,898.50	\$102,163.46
BEATO	EDUARDO	\$0.00	\$1,410.00	\$1,410.00
BELLISSIMO	JENNIFER	\$73,297.90	\$0.00	\$73,297.90
BEYRANEVAND	MATTHEW	\$120,279.06	\$0.00	\$120,279.06
BISCHOFF	SHANNON	\$111,198.96	\$0.00	\$111,198.96
BLAGG	KAREN	\$96,379.92	\$10,898.00	\$107,277.92
BRODEUR	JAEPLITHE	\$73,846.92	\$0.00	\$73,846.92
BURLAND	JASON	\$91,328.12	\$2,512.00	\$93,840.12
CAFARELLI	JOHN	\$78,380.90	\$0.00	\$78,380.90
CALLAHAN	DELANA	\$25,028.06	\$275.51	\$25,303.57
CAMPBELL	SAMANTHA	\$61,309.04	\$0.00	\$61,309.04
CARPENITO	SAMUEL	\$85,553.00	\$4,003.00	\$89,556.00
CHAGNON	KATHARINE	\$52,837.74	\$3,267.23	\$56,104.97
CHAGNON	MAIRIN	\$90,424.10	\$5,341.00	\$95,765.10
CHOWDHURY	SOMDATTA	\$83,365.10	\$1,329.00	\$84,694.10
CLIMO	KIMBERLY	\$25,486.01	\$2,400.89	\$27,886.90
COCHRAN	LAUREN	\$57,827.90	\$14,457.00	\$72,284.90
COGLIANO	DIANE	\$91,328.12	\$0.00	\$91,328.12
COLE	BENJAMIN	\$91,328.12	\$4,285.00	\$95,613.12
COMEAU	KATE	\$91,328.12	\$3,175.00	\$94,503.12
COURTEMANCHE	STEVEN	\$97,265.07	\$1,773.00	\$99,038.07
CUNNINGHAM	ALEXANDRA	\$64,575.09	\$3,618.00	\$68,193.09
DANIELS	ADAM	\$64,444.12	\$11,277.00	\$75,721.12
DASCOLI	BRIDGET	\$24,681.14	\$2,041.70	\$26,722.84
DEGEN	DANA	\$84,846.93	\$9,198.50	\$94,045.43
DEMERS	JONATHAN	\$46,694.97	\$11,196.48	\$57,891.45
DENISEVICH	HAILEY	\$12,293.13	\$0.00	\$12,293.13
DERY	TARYN	\$115,199.01	\$1,200.00	\$116,399.01
DESCHENES	KATHRYN	\$91,328.12	\$4,611.32	\$95,939.44
DESILVIO	CHRISTINE	\$30,446.02	\$458.07	\$30,904.09
DIBBLE	MATTHEW	\$91,328.12	\$180.00	\$91,508.12
DICARLO	CHRISTOPHER	\$90,423.90	\$0.00	\$90,423.90
DICK	ABBEY	\$116,279.01	\$0.00	\$116,279.01
DISTASI	REBECCA	\$37,957.52	\$10,762.56	\$48,720.08
DOAK	JENNIFER	\$91,328.12	\$1,773.00	\$93,101.12
DOHERTY	JOHN	\$76,038.04	\$0.00	\$76,038.04
DOULAMIS	KATHERINE	\$91,327.95	\$1,329.00	\$92,656.95
DOWNEY	NICOLE	\$5,484.18	\$329.05	\$5,813.23



# Town Administration

## School Employee Payroll

### HIGH SCHOOL

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
DRISCOLL	KELLEY	\$30,147.63	\$3,545.98	\$33,693.61
DURKIN	JULIE	\$90,233.65	\$0.00	\$90,233.65
DUSSAULT	JASON	\$91,328.12	\$2,397.82	\$93,725.94
DUTCHER	SHAWN	\$71,917.02	\$0.00	\$71,917.02
EASTMAN	MARGARET	\$25,037.97	\$557.99	\$25,595.96
ELLIS	JAMIE	\$68,182.02	\$404.64	\$68,586.66
FARRELL	COURTNEY	\$91,328.12	\$4,005.33	\$95,333.45
FERRONETTI	JESSICA	\$55,391.91	\$2,658.00	\$58,049.91
FITZGIBBONS	MEGHAN	\$55,391.91	\$8,832.00	\$64,223.91
FURTADO	JULIANNE	\$58,176.04	\$2,508.90	\$60,684.94
GADBOIS	VERONICA	\$96,379.92	\$2,632.00	\$99,011.92
GADIRI	MERIEM	\$21,524.30	\$512.54	\$22,036.84
GAFFNEY	LEAH	\$91,328.12	\$1,329.00	\$92,657.12
GELINEAU	EMMA	\$23,566.49	\$4,498.30	\$28,064.79
GHAFOURIAN	FARANAK	\$23,418.39	\$1,560.63	\$24,979.02
GILBERT	STEPHANIE	\$97,264.96	\$2,512.00	\$99,776.96
GONSALVES	JULIE	\$67,577.90	\$5,249.00	\$72,826.90
GOVER	ALLISON	\$85,553.00	\$0.00	\$85,553.00
GRAHAM	REBECCA	\$91,328.12	\$340.00	\$91,668.12
GRAY-WILLIAMS	MANDY	\$91,328.12	\$0.00	\$91,328.12
GREENE	JEREMY	\$96,379.92	\$0.00	\$96,379.92
GREENWOOD	MEGAN	\$31,018.47	\$2,238.00	\$33,256.47
GUARENTE	MATTHEW	\$78,380.90	\$17,496.00	\$95,876.90
HARDY	MARY	\$7,902.57	\$157.44	\$8,060.01
HARRINGTON	CHRISTOPHER	\$0.00	\$1,500.00	\$1,500.00
HART	DANIEL	\$114,559.92	\$0.00	\$114,559.92
HARTERY	MARTHA	\$40,390.54	\$1,051.48	\$41,442.02
HENRICKSON	KENDRA	\$109,341.90	\$0.00	\$109,341.90
HOLLERAN	JEFFREY	\$91,328.12	\$0.00	\$91,328.12
HUBBARD	MAUREEN	\$91,327.95	\$0.00	\$91,327.95
HUGHES	ANGELA	\$33,602.73	\$1,302.38	\$34,905.11
HUNT	ILYSSA	\$96,379.92	\$0.00	\$96,379.92
JACK	PETER	\$9,295.14	\$371.04	\$9,666.18
KAMEL	NANCY	\$28,713.84	\$515.12	\$29,228.96
KAVERUD	KRISTINA	\$102,020.94	\$3,102.00	\$105,122.94
KEA	KRISTINA	\$75,149.88	\$12,816.00	\$87,965.88
KELLEY	KARA	\$76,980.02	\$2,925.62	\$79,905.64
KENDER	MICHELLE	\$96,379.92	\$0.00	\$96,379.92
KIERNAN-BELL	NANCY	\$91,328.12	\$6,260.00	\$97,588.12
KIMSOUNG	PAULINE	\$58,176.04	\$300.00	\$58,476.04
KING	JOHN	\$91,328.12	\$3,386.00	\$94,714.12
KOBRENSKI	REBECCA	\$96,379.92	\$0.00	\$96,379.92
LAFLAMME	KATHRYN	\$96,379.92	\$3,389.00	\$99,768.92
LAFORTUNE	JOSHUA	\$101,011.04	\$0.00	\$101,011.04
LEARY	TAMMY	\$97,264.96	\$5,041.57	\$102,306.53
LESLIE	KATHLEEN	\$24,721.14	\$11,202.10	\$35,923.24
LICHTENTHAL	VALERIE	\$49,756.80	\$886.50	\$50,643.30
LIMA	CHRISTINE	\$91,328.12	\$3,485.96	\$94,814.08



# School Employee Payroll

## HIGH SCHOOL

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
LINDSTROM	CAROLYN	\$25,007.97	\$2,585.16	\$27,593.13
LORING	ELISABETH	\$73,847.02	\$0.00	\$73,847.02
LUDWAR	CAYCE	\$28,579.60	\$336.44	\$28,916.04
LYONS	JAMES	\$22,571.22	\$371.04	\$22,942.26
MACISAAC	JOHN	\$119,222.01	\$0.00	\$119,222.01
MACNEIL	ERIN	\$110,668.95	\$0.00	\$110,668.95
MARSETTA	LAUREN	\$97,264.96	\$2,512.00	\$99,776.96
MARSHALL	ERIN	\$96,379.92	\$0.00	\$96,379.92
MARSHALL	MICHAEL	\$91,328.12	\$14,801.00	\$106,129.12
MARTINEZ	AXEL	\$73,846.92	\$0.00	\$73,846.92
MASON	MARCY	\$33,602.73	\$552.38	\$34,155.11
MATSON	AMY	\$119,041.11	\$0.00	\$119,041.11
MATTEUCCI	ANDREW	\$61,309.04	\$11,385.00	\$72,694.04
MCARDLE	MARY JANE	\$42,486.56	\$3,913.24	\$46,399.80
MCGOWAN-GUMP	MARGARET	\$114,559.92	\$0.00	\$114,559.92
MCGRATH	DANIEL	\$64,444.12	\$14,137.46	\$78,581.58
MCINTYRE	ZACHARY	\$96,379.92	\$0.00	\$96,379.92
MCLAUGHLIN	RENEE	\$24,941.14	\$4,258.79	\$29,199.93
MCMANUS	JENNIFER	\$96,379.92	\$0.00	\$96,379.92
MCMENIMAN-PINHEIRO	AMY	\$40,447.05	\$1,194.99	\$41,642.04
MEEGAN	MEAGAN	\$82,928.04	\$3,510.00	\$86,438.04
MERRILL	CONNOR	\$64,444.12	\$3,693.00	\$68,137.12
MIAN	AAMINA	\$22,845.35	\$1,239.30	\$24,084.65
MIKUS	KELLEY	\$73,847.02	\$5,904.86	\$79,751.88
MOHANRAJ	DEVIUMA	\$24,737.29	\$643.06	\$25,380.35
MOORE	COURTNEY	\$19,836.93	\$356.76	\$20,193.69
MOREAU	KELLEY	\$40,876.51	\$760.90	\$41,637.41
MORRIS	JONATHAN	\$114,559.92	\$0.00	\$114,559.92
MORRISSETTE	JENNA	\$87,232.08	\$180.00	\$87,412.08
MOTTRAM	SHAWNA	\$111,198.96	\$0.00	\$111,198.96
MULROONEY	MATTHEW	\$91,328.12	\$0.00	\$91,328.12
MURPHY	JOAN	\$91,328.12	\$1,830.00	\$93,158.12
MURRAY	STEPHEN	\$147,709.98	\$0.00	\$147,709.98
NOLLET	JESSICA	\$112,199.04	\$0.00	\$112,199.04
O'DONNELL	COLLEEN	\$73,847.02	\$205.00	\$74,052.02
O'KEEFE	MICHAEL	\$91,328.12	\$0.00	\$91,328.12
O'SULLIVAN	JOHN	\$96,379.92	\$3,000.00	\$99,379.92
O'TOOLE	DEBBIE	\$0.00	\$1,950.90	\$1,950.90
ORSINI	JENNIFER	\$85,553.00	\$10,037.83	\$95,590.83
PAGONIS	CHRISTINA	\$0.00	\$21,825.00	\$21,825.00
PARATO	LISA	\$96,379.92	\$1,329.00	\$97,708.92
PARSONS	RYAN	\$90,424.10	\$0.00	\$90,424.10
PECORA	JOHN	\$91,328.12	\$0.00	\$91,328.12
PELLAND	DENISE	\$26,818.27	\$591.71	\$27,409.98
POISSON	RYAN	\$12,231.78	\$10,003.70	\$22,235.48
PREES	HOLLY	\$22,902.77	\$4,924.45	\$27,827.22
QUINN	STEPHANIE	\$119,278.98	\$700.00	\$119,978.98
REGA	ALLISON	\$61,309.04	\$13,133.00	\$74,442.04



## School Employee Payroll

### HIGH SCHOOL

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
REGAN	SUSAN	\$91,328.12	\$1,332.00	\$92,660.12
REILLY	CAROL	\$83,938.92	\$591.39	\$84,530.31
RICHTER	DANIEL	\$90,424.10	\$14,277.00	\$104,701.10
RIVARD	DONNA	\$25,007.97	\$547.99	\$25,555.96
ROBERTS	PATRICIA	\$96,379.92	\$0.00	\$96,379.92
ROBERTSON	CRAIG	\$0.00	\$2,520.00	\$2,520.00
ROBILLARD	SCOTT	\$96,379.92	\$105.00	\$96,484.92
ROCHE	COURTNEY	\$9,696.18	\$0.00	\$9,696.18
ROEDER	AMANDA	\$91,328.12	\$8,126.00	\$99,454.12
ROGERS	KELLY	\$119,278.98	\$0.00	\$119,278.98
ROSA	DANIEL	\$102,020.88	\$5,210.00	\$107,230.88
RUGGIERO	MARGARET	\$23,311.90	\$375.46	\$23,687.36
RUSSO	ROBERT	\$91,328.12	\$7,623.00	\$98,951.12
SALMON	JENNIFER	\$0.00	\$27,770.52	\$27,770.52
SALOMAA	JOANNE FAGAN	\$76,980.02	\$360.00	\$77,340.02
SAMPSON	CAITLIN	\$22,061.13	\$435.48	\$22,496.61
SANCHEZ	PATRICIA	\$93,635.10	\$600.00	\$94,235.10
SANDERS	CLAYTON	\$88,656.88	\$1,306.00	\$89,962.88
SANTOS	ARTHUR	\$95,425.98	\$360.00	\$95,785.98
SCARFO	KERRY ANN	\$28,918.65	\$534.86	\$29,453.51
SEXAUER	MATTHEW	\$91,328.12	\$9,564.00	\$100,892.12
SHEA	KAITLYN	\$23,290.50	\$405.46	\$23,695.96
SHEA	MICHAEL	\$96,379.92	\$0.00	\$96,379.92
SHEEHAN	JUDITH	\$102,020.88	\$135.00	\$102,155.88
SHEPPARD	LINDSEY	\$90,433.98	\$1,773.00	\$92,206.98
SHUPE	ANDREW	\$91,327.95	\$2,812.00	\$94,139.95
SIMES	KATHRYN	\$119,278.98	\$0.00	\$119,278.98
SLOAN	MICHELE	\$96,379.92	\$0.00	\$96,379.92
SMITH	MARIAN	\$96,379.92	\$3,282.00	\$99,661.92
SOARES	SHEALAGH	\$90,424.10	\$0.00	\$90,424.10
SOUSA	THOMAS	\$91,328.12	\$2,812.00	\$94,140.12
STEEVES	DAVID	\$96,379.92	\$1,260.00	\$97,639.92
SULLIVAN	KATELYN	\$78,380.90	\$3,024.24	\$81,405.14
SULLIVAN	KATHRYN	\$96,379.92	\$3,709.00	\$100,088.92
SULLIVAN	LAURA	\$73,847.02	\$0.00	\$73,847.02
SWEENEY	MARILYN	\$120,279.06	\$0.00	\$120,279.06
TANINI	LINDA	\$102,020.94	\$2,650.00	\$104,670.94
THOMPSON	AMY	\$13,051.84	\$214.82	\$13,266.66
TOWER	ESTEFANIA	\$67,728.96	\$0.00	\$67,728.96
TRAVERS	GWEYN	\$26,880.63	\$2,566.89	\$29,447.52
TRUE MELLO	KRISTEN	\$41,131.45	\$3,024.66	\$44,156.11
TYLEND A	JESSICA	\$96,379.92	\$7,139.85	\$103,519.77
UPADHYAY	BINA	\$24,591.14	\$478.85	\$25,069.99
VALDEZ	EDGAR	\$0.00	\$10,672.00	\$10,672.00
VAN BLARCOM	IAN	\$90,827.69	\$4,869.50	\$95,697.19
VARGA	ERIK	\$91,328.12	\$0.00	\$91,328.12
VITALE	CRAIG	\$91,328.12	\$3,990.00	\$95,318.12
VITALE	JACLYN	\$99,180.90	\$8,929.10	\$108,110.00





# School Employee Payroll

## HIGH SCHOOL

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
WARD	JASON	\$96,301.92	\$0.00	\$96,301.92
WHITE	ALEXANDRA	\$0.00	\$960.00	\$960.00
WHITE	THERESA	\$23,304.80	\$671.16	\$23,975.96
WHITTLESEY	CHRISTINA	\$120,279.06	\$0.00	\$120,279.06
WILLIAMS	DANIEL	\$94,521.96	\$2,160.00	\$96,681.96
WINDT	SANDRA	\$43,969.85	\$1,349.68	\$45,319.53
WITTE	MATTHEW	\$91,328.12	\$0.00	\$91,328.12
ZOPES	PETER	\$96,379.92	\$1,329.00	\$97,708.92
ZOUZAS	HARIKLIA	\$43,969.85	\$1,038.10	\$45,007.95

## MCCARTHY MIDDLE

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
ABBASCIANO	MICHELLE	\$67,577.90	\$610.20	\$68,188.10
AJIKUTIRA	SANGEETHA	\$85,084.21	\$180.00	\$85,264.21
ALLEN	GREGORY	\$437.12	\$0.00	\$437.12
ATHANAS	DOROTHEA	\$77,279.00	\$45.00	\$77,324.00
AVILA	LINDA	\$24,149.98	\$1,784.18	\$25,934.16
BAILLARGEON	DANIELLE	\$91,328.12	\$1,454.70	\$92,782.82
BAKER	AMY	\$96,379.92	\$2,638.40	\$99,018.32
BARKER	EMILY	\$16,642.79	\$75.98	\$16,718.77
BEAUDOIN	MELISSA	\$67,577.90	\$1,692.00	\$69,269.90
BERUBE	BENJAMIN	\$91,328.12	\$0.00	\$91,328.12
BIBBER-DELTRECCO	CAROLINE	\$0.00	\$23,274.50	\$23,274.50
BONNAR	ROSLYN	\$91,327.95	\$4,566.00	\$95,893.95
BRAZIL	KATHLEEN	\$73,847.02	\$1,608.16	\$75,455.18
BROCKMYRE-MARTIN	MARY	\$96,379.92	\$1,813.20	\$98,193.12
CALOBRISI	KERRY ANN	\$112,867.02	\$0.00	\$112,867.02
CARFAGNA	MARISSA	\$14,077.11	\$332.70	\$14,409.81
CHARIG	MOYA	\$73,847.02	\$616.50	\$74,463.52
CHEMALY	JEFFREY	\$23,948.21	\$552.30	\$24,500.51
CLANCY	REGINA	\$31,018.47	\$824.50	\$31,842.97
COE	PAMELA	\$1,483.42	\$89.01	\$1,572.43
CONNELLY	DARLENE	\$23,498.54	\$1,810.42	\$25,308.96
COURTNEY	DANA	\$89,928.62	\$2,785.00	\$92,713.62
CROCKER	CATHERINE	\$24,061.62	\$554.32	\$24,615.94
CROWLEY	JENNIFER	\$41,931.96	\$2,540.76	\$44,472.72
CURRAN	THERESA	\$8,962.59	\$147.33	\$9,109.92
DALY	VIRGINIA	\$23,581.14	\$851.23	\$24,432.37
DECKER	SHANNON	\$22,605.72	\$400.86	\$23,006.58
DENSON	MICHELE	\$97,264.96	\$0.00	\$97,264.96
DENTY	IRENE	\$23,418.54	\$453.43	\$23,871.97
DEVITO	KATHRYN	\$97,264.96	\$1,518.00	\$98,782.96
DIONNE	JOCELYN	\$61,309.04	\$0.00	\$61,309.04
DOWNING	ERIKA	\$67,577.90	\$1,449.00	\$69,026.90
EDOUARD	MARIE	\$1,802.50	\$0.00	\$1,802.50
EPSTEIN	SHELLEY LYNN	\$96,379.92	\$1,216.50	\$97,596.42
EVERETT	KELLY	\$23,032.94	\$2,259.33	\$25,292.27
FELZANI	ADAM	\$97,264.96	\$2,185.00	\$99,449.96
FINN	KATHLEEN	\$24,905.72	\$5,447.58	\$30,353.30



## School Employee Payroll

### MCCARTHY MIDDLE

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>REGULAR</u>	<u>OTHER</u>	<u>TOTAL</u>
FLANAGAN	JENNIFER	\$96,379.92	\$3,175.00	\$99,554.92
GALLAGHER	THOMAS	\$83,938.92	\$0.00	\$83,938.92
GERMAIN	TRACEY	\$91,328.12	\$0.00	\$91,328.12
GIGUERE	NORMAND	\$7,730.43	\$84.50	\$7,814.93
GOSLIN	JULIE	\$61,343.88	\$0.00	\$61,343.88
GRAHAM	PATRICK	\$91,328.12	\$0.00	\$91,328.12
HANLON	NICOLE	\$69,943.02	\$1,329.00	\$71,272.02
HATFIELD	JOAN	\$33,789.00	\$0.00	\$33,789.00
HERLIHY	JODIE	\$37,817.43	\$1,145.45	\$38,962.88
HILL	KATHERINE	\$80,270.06	\$1,233.00	\$81,503.06
HOLLAND	KELLEY	\$25,596.83	\$458.73	\$26,055.56
KANTOR	MICHAEL	\$71,176.04	\$0.00	\$71,176.04
KARPE	APARNA	\$21,305.68	\$301.19	\$21,606.87
KAZARIAN	LYNN	\$0.00	\$14,970.00	\$14,970.00
KHARE	ANJALI	\$3,195.79	\$191.75	\$3,387.54
KILEY	SARAH	\$83,938.92	\$1,329.00	\$85,267.92
KLICK-MCHUGH	CAITLIN	\$86,087.56	\$471.92	\$86,559.48
KOMPERDA	JENNIFER	\$96,379.92	\$240.00	\$96,619.92
KOSCIOLEK	RAMONA	\$9,426.69	\$182.29	\$9,608.98
LANOUILLE	CATHERINE	\$91,328.12	\$4,208.00	\$95,536.12
LAROCHELLE	LISA	\$22,958.66	\$1,986.45	\$24,945.11
LARRABEE	TERRIE	\$82,928.04	\$2,438.00	\$85,366.04
LEHMANN	MAUREEN	\$24,613.53	\$1,063.68	\$25,677.21
LEMAY	LAUREN	\$21,325.68	\$281.19	\$21,606.87
LILJEGREN	STEVEN	\$102,020.88	\$0.00	\$102,020.88
LIVINGSTON	SHAUN	\$91,328.12	\$570.00	\$91,898.12
LOCOCO	KAREN	\$96,379.92	\$1,413.00	\$97,792.92
LUCENTE	KATHRYN	\$96,379.92	\$0.00	\$96,379.92
LYONS	KRISTEN	\$97,264.96	\$4,309.00	\$101,573.96
MACGREGOR	CAITLYN	\$67,577.90	\$0.00	\$67,577.90
MACPHEE	JENNIFER	\$91,328.12	\$465.00	\$91,793.12
MAHER	GLENN	\$91,328.12	\$195.00	\$91,523.12
MANNION	IDA	\$39,649.10	\$2,184.75	\$41,833.85
MANOLOPOULOS	MARISSA	\$82,473.64	\$570.00	\$83,043.64
MARSON	ELLEN	\$17,818.08	\$235.83	\$18,053.91
MAYER	SARAH	\$48,644.04	\$3,987.00	\$52,631.04
MCCORMICK	VIRGINIA	\$24,148.54	\$483.43	\$24,631.97
MCPMAHON	MELISSA	\$56,548.59	\$1,024.50	\$57,573.09
MCPHEE	KURT	\$131,822.10	\$12,675.19	\$144,497.29
MILLER	LUCAS	\$73,847.02	\$3,841.00	\$77,688.02
MURRAY	PAMELA	\$96,379.92	\$150.00	\$96,529.92
MURUGALINGAM	VIDHYA	\$11,801.08	\$0.00	\$11,801.08
MYLLMAKI	ERICA	\$70,711.94	\$0.00	\$70,711.94
NUTT	TAMMIE	\$97,264.96	\$0.00	\$97,264.96
O'GRADY	DESMOND	\$22,533.39	\$6,774.60	\$29,307.99
O'MEARA	PAMELA	\$80,270.06	\$1,050.00	\$81,320.06
OTTMAN	RACHEL	\$91,328.12	\$1,233.00	\$92,561.12
PALLAPOTHU	CHITRA	\$21,540.78	\$352.17	\$21,892.95



# School Employee Payroll

## MCCARTHY MIDDLE

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
PANAGIOTAKOS	CHRISTINE	\$0.00	\$17,140.00	\$17,140.00
PARKS	JEFFERY	\$131,822.10	\$7,730.00	\$139,552.10
PHELPS	KERRIE	\$5,354.72	\$0.00	\$5,354.72
PORTEN	EMILY	\$96,379.92	\$0.00	\$96,379.92
RAMU	KRITHIKA	\$20,560.94	\$1,631.47	\$22,192.41
RICHARDSON	JODI	\$91,327.95	\$9,590.45	\$100,918.40
ROBBAT	LINDA	\$65,055.57	\$500.43	\$65,556.00
ROBICHAUD	SYDNEY	\$14,642.36	\$45.53	\$14,687.89
ROBINSON	JESSICA	\$67,278.41	\$0.00	\$67,278.41
ROCHWARG	CATHARINE	\$85,553.00	\$120.00	\$85,673.00
SCHEINBART	CAROL	\$97,264.96	\$3,880.00	\$101,144.96
SCHILLE	JAYNE	\$24,205.72	\$500.20	\$24,705.92
SCHROTH	MACKENZIE	\$64,444.12	\$1,606.60	\$66,050.72
SCHWAMB	EUGENE	\$81,614.00	\$0.00	\$81,614.00
SEERO	ELYSE	\$85,553.00	\$616.50	\$86,169.50
SEMENTELLI	KATHLEEN	\$25,597.76	\$675.65	\$26,273.41
SHERLOCK	JOHN	\$95,082.00	\$0.00	\$95,082.00
SKAFF	LISA ANN	\$91,328.12	\$45.00	\$91,373.12
SORAGHAN	BRIAN	\$0.00	\$1,342.50	\$1,342.50
SORRENTINO	LINDA	\$97,264.96	\$616.50	\$97,881.46
SORROWS	ELISABETH	\$58,176.09	\$120.00	\$58,296.09
SULLIVAN	ERIC	\$89,433.14	\$1,110.00	\$90,543.14
SULLIVAN	KELLIE	\$91,328.12	\$372.08	\$91,700.20
SWEENEY	BRITNI	\$82,928.04	\$1,070.12	\$83,998.16
SZABLA	LINDA	\$91,327.95	\$0.00	\$91,327.95
TAHA	BARBARA	\$66,013.75	\$600.00	\$66,613.75
TERENZIO	MARY	\$8,990.84	\$118.99	\$9,109.83
TESTA	CYNTHIA	\$96,379.92	\$0.00	\$96,379.92
THORP-DUSSOURD	KAREN	\$73,846.92	\$5,650.34	\$79,497.26
VENUGOPAL	DEVI	\$95,425.98	\$1,593.00	\$97,018.98
WARNOCK	JAKE	\$55,391.96	\$1,329.00	\$56,720.96
WEAVER	JESSICA	\$97,264.96	\$3,832.00	\$101,096.96
WRIGHT	SEAN	\$90,424.10	\$15,183.00	\$105,607.10
WU-MARSHALL	JANNIS	\$23,448.54	\$463.43	\$23,911.97

## PARKER MIDDLE

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
ADLER	ANITA	\$96,379.92	\$0.00	\$96,379.92
ALAVALAPPIL	ANUPAMA	\$8,569.88	\$123.76	\$8,693.64
ANNUNZIATA	DAWNMARI	\$42,427.32	\$3,594.00	\$46,021.32
AVILA	LEO	\$7,541.99	\$107.64	\$7,649.63
AVILA	LINDA	\$10,253.51	\$171.89	\$10,425.40
AYLWARD	JENNIFER	\$91,328.12	\$0.00	\$91,328.12
AYOUB	ERICA	\$21,827.61	\$948.14	\$22,775.75
BAIN	JACLYN	\$91,328.12	\$0.00	\$91,328.12
BARO	EDITH	\$7,919.44	\$171.89	\$8,091.33
BARRICELLI	ROBERTA	\$91,328.12	\$0.00	\$91,328.12



## School Employee Payroll

### PARKER MIDDLE

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
BHARTI	PREETI	\$20,945.67	\$457.40	\$21,403.07
BLAGG	JOSHUA	\$119,222.01	\$1,056.00	\$120,278.01
BOUCHER	MARC	\$80,270.06	\$360.00	\$80,630.06
BRIAND	KIMBERLY	\$91,328.12	\$2,682.00	\$94,010.12
BUTLER	JALISA	\$64,540.25	\$1,332.00	\$65,872.25
CARNEVALE	VICTORIA	\$76,979.91	\$4,205.00	\$81,184.91
CARUSO	CHRISTINA	\$68,683.94	\$60.00	\$68,743.94
CASEY	LAURA	\$96,379.92	\$1,245.00	\$97,624.92
CHASE	TIMOTHY	\$26,373.15	\$10,081.28	\$36,454.43
CIFUENTES	ADA	\$5,742.65	\$226.85	\$5,969.50
CODY	TRACEY	\$88,656.88	\$720.00	\$89,376.88
COHAN	MARCIA	\$24,247.76	\$572.30	\$24,820.06
COLON	MEGHAN	\$70,711.94	\$1,233.00	\$71,944.94
CONLEY	MARTIN	\$61,309.04	\$180.00	\$61,489.04
CORBO	STACY	\$91,328.12	\$1,634.00	\$92,962.12
COURTEMANCHE	KARA	\$82,928.04	\$1,578.00	\$84,506.04
CRANNEY	SARAH	\$61,309.04	\$2,910.00	\$64,219.04
CULVER	MOLLY	\$0.00	\$15,895.00	\$15,895.00
DELUCA	NANCY	\$9,512.25	\$171.89	\$9,684.14
DENNY-BROWN	ANN	\$87,232.08	\$0.00	\$87,232.08
DESROSIERS	MELANIE	\$0.00	\$127.50	\$127.50
DOLAN	AUTUMN	\$97,264.96	\$3,894.00	\$101,158.96
DRAGOUMANOS	ELIZABETH	\$73,062.34	\$990.00	\$74,052.34
DUSSAULT	JENNIFER	\$85,553.00	\$1,383.00	\$86,936.00
EASTMAN	JENNIFER	\$91,328.12	\$0.00	\$91,328.12
EGAN	ASHLEY	\$64,444.12	\$1,233.00	\$65,677.12
EL-HADDAD	RIMA	\$41,931.12	\$180.00	\$42,111.12
ENGEL	SHANNON	\$96,379.92	\$1,233.00	\$97,612.92
FOLEY	DONNA	\$38,882.22	\$216.89	\$39,099.11
FRENETTE	MARY	\$24,827.76	\$4,576.24	\$29,404.00
GANNON	JULIA	\$71,917.02	\$5,807.62	\$77,724.64
GIORDANO	LAUREN	\$80,771.19	\$0.00	\$80,771.19
HAVENER	LYNN	\$24,068.54	\$483.43	\$24,551.97
HESLIN	JACKELYN	\$95,425.98	\$90.00	\$95,515.98
JEAN	ASHLEY	\$76,979.91	\$5,971.91	\$82,951.82
KAMENIDES	LISA	\$91,328.12	\$750.65	\$92,078.77
KENNEDY	JEAN	\$96,379.92	\$1,470.00	\$97,849.92
KEOHANE	THERESE	\$96,379.92	\$2,845.83	\$99,225.75
KISH	SHEILA	\$97,264.96	\$5,451.00	\$102,715.96
KURTH	KRISTIANA	\$67,578.00	\$2,340.00	\$69,918.00
KUTUVA JAYARAM	RANIMAI	\$11,048.43	\$491.19	\$11,539.62
LANGDON	ABIGAIL	\$70,711.94	\$2,917.50	\$73,629.44
LAROCHELLE	NORMA	\$10,402.43	\$225.84	\$10,628.27
LAROSA	CHARLES	\$44,312.10	\$2,858.37	\$47,170.47
LEONARD	NICOLE	\$90,327.26	\$0.00	\$90,327.26
LINSNER	ERIC	\$83,938.92	\$6,353.00	\$90,291.92
LOISELLE	SUSAN	\$43,437.42	\$9,235.62	\$52,673.04





## School Employee Payroll

### PARKER MIDDLE

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
LOSSO	DEBORAH	\$18,049.04	\$5,055.38	\$23,104.42
LYNCH	STEFANIE	\$58,176.04	\$0.00	\$58,176.04
MACALLISTER	MARYBETH	\$90,424.10	\$1,806.00	\$92,230.10
MACISAAC	MELISSA	\$88,656.88	\$0.00	\$88,656.88
MAGNUSON	REBECCA	\$91,328.12	\$1,634.00	\$92,962.12
MAIER	DAVID	\$85,553.00	\$616.50	\$86,169.50
MANGIARATTI	CATHERINE	\$70,711.94	\$0.00	\$70,711.94
MCAULIFFE	DANIEL	\$91,327.95	\$870.00	\$92,197.95
MCCARTHY	GARRETT	\$91,328.12	\$1,721.12	\$93,049.24
MCCLURE	STEPHEN	\$96,379.92	\$300.00	\$96,679.92
MENG	WEIJUN	\$20,527.66	\$1,744.63	\$22,272.29
MERRILL	SHANNON	\$91,328.12	\$0.00	\$91,328.12
MITRA	JALPA	\$997.83	\$194.87	\$1,192.70
MORTON	LISA	\$91,328.12	\$180.00	\$91,508.12
OBRIEN INZ	SUSAN	\$102,020.88	\$1,332.00	\$103,352.88
ONEILL	MYRIAM	\$24,918.32	\$329.80	\$25,248.12
ORFANEDES	MAURA	\$44,904.85	\$0.00	\$44,904.85
ORTIZ	MATARA	\$21,218.80	\$348.14	\$21,566.94
PANNETON	SHERRI	\$52,413.92	\$495.00	\$52,908.92
PARKS	ANGELA	\$91,328.12	\$105.00	\$91,433.12
PAUL	LYNN	\$25,067.76	\$672.30	\$25,740.06
PIAZZA	SUSAN	\$97,264.96	\$0.00	\$97,264.96
PONTES	ANTHONY	\$24,352.74	\$2,158.74	\$26,511.48
RAJI	PATRICIA	\$26,452.10	\$3,119.91	\$29,572.01
ROBERTSON	MARTHA	\$64,444.12	\$8,473.00	\$72,917.12
ROBINSON	DEBORAH	\$38,829.51	\$910.45	\$39,739.96
ROSSI	ANNA	\$61,309.04	\$0.00	\$61,309.04
SCHREMS	PAIGE	\$58,367.92	\$1,569.00	\$59,936.92
SEGOOL	JORDAN	\$64,444.12	\$934.50	\$65,378.62
SENKAL	CAROLINE	\$21,378.80	\$348.14	\$21,726.94
SHAH	KEJAL	\$18,390.43	\$20.00	\$18,410.43
SHEEHAN	SIOBHAN	\$64,444.12	\$889.50	\$65,333.62
SIDELINGER	GLORIA	\$8,601.79	\$134.24	\$8,736.03
SILVA	AMIE	\$26,373.15	\$2,543.72	\$28,916.87
SOUZA	MARK	\$119,278.98	\$0.00	\$119,278.98
SUCHECKI	ERIN	\$78,380.90	\$1,473.00	\$79,853.90
SULESKI	MICHAEL	\$96,379.92	\$1,080.00	\$97,459.92
SULLIVAN	JULIE	\$92,095.79	\$420.00	\$92,515.79
SULLIVAN	MICHAEL	\$85,553.00	\$555.20	\$86,108.20
TAYLOR	DONNA	\$10,259.60	\$532.30	\$10,791.90
TIANO	LISA	\$91,328.12	\$3,841.00	\$95,169.12
VARGHESE	JINCE	\$10,380.44	\$54.63	\$10,435.07
VORONOV	JULIA	\$87,231.90	\$540.00	\$87,771.90
WALSH	JANICE	\$10,950.51	\$14,465.44	\$25,415.95
WHALEN	LILIE	\$22,047.39	\$2,342.06	\$24,389.45
WING	PAUL	\$96,379.92	\$0.00	\$96,379.92
WORTHEN	CAITLIN	\$61,309.08	\$0.00	\$61,309.08



## School Employee Payroll

### BYAM ELEMENTARY

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
ARORA	ANUPAMA	\$96,379.92	\$0.00	\$96,379.92
ATKINSON	KIMBERLY	\$91,328.12	\$0.00	\$91,328.12
AUFIERO	MARY	\$61,309.08	\$0.00	\$61,309.08
AUGER-HUGHES	AMY	\$0.00	\$11,725.00	\$11,725.00
BABSON	KRISTIN	\$91,328.12	\$0.00	\$91,328.12
BADOLA	KIRAN	\$22,850.76	\$956.31	\$23,807.07
BEGIN	ROSEMARIE	\$64,443.96	\$0.00	\$64,443.96
BELLAVITA-SLATER	ALESSIA	\$0.00	\$16,255.00	\$16,255.00
BENEDETTI	CLAUDIA	\$9,672.24	\$146.44	\$9,818.68
BHUSANI	VIGNESHWARI	\$6,658.75	\$0.00	\$6,658.75
BOUTIN	KANDACE	\$68,683.94	\$0.00	\$68,683.94
BROWN	AMY	\$71,917.04	\$0.00	\$71,917.04
BURGESS	CATHERINE	\$91,328.12	\$0.00	\$91,328.12
CAMIRE	ALYSSA	\$96,379.92	\$0.00	\$96,379.92
CAREY	JANET	\$91,328.12	\$2,565.00	\$93,893.12
CARSON	SARAH	\$91,328.12	\$0.00	\$91,328.12
CASABURRI	FAYE	\$62,638.52	\$0.00	\$62,638.52
CASTONGUAY	MARY	\$24,677.76	\$582.30	\$25,260.06
CIAMPA	JAMIE	\$9,133.59	\$147.33	\$9,280.92
CORMACK-ODONNELL	MARIE	\$90,827.69	\$0.00	\$90,827.69
DALEY	ALEXANDRA	\$25,651.80	\$1,146.23	\$26,798.03
DAVENPORT	KARLEE	\$18,262.08	\$453.42	\$18,715.50
DESCHENES	EMILY	\$10,435.78	\$240.00	\$10,675.78
DILWORTH	EMILY	\$8,962.59	\$147.33	\$9,109.92
DOLAN	ELIZABETH	\$113,867.10	\$0.00	\$113,867.10
DOSSIN	ANNE	\$41,532.24	\$819.73	\$42,351.97
DRISCOLL	BETSEY	\$44,312.10	\$0.00	\$44,312.10
DUDEVOIR	JENNIFER	\$67,577.90	\$0.00	\$67,577.90
DYNAN	DEBORAH	\$32,107.95	\$2,947.50	\$35,055.45
FERRONETTI	SUSAN	\$84,847.10	\$2,466.00	\$87,313.10
FLAHERTY	BRENDAN	\$24,711.80	\$2,797.72	\$27,509.52
FREDETTE	JASON	\$126,257.13	\$3,250.00	\$129,507.13
GOFF	MICHAEL	\$25,237.76	\$650.30	\$25,888.06
GOLDSTEIN	JENNIFER	\$96,379.92	\$0.00	\$96,379.92
GRABER	MATTHEW	\$87,232.08	\$1,233.00	\$88,465.08
GROUT	KRISTI	\$44,312.10	\$137.50	\$44,449.60
HANAFIN	SHERRI	\$91,328.12	\$0.00	\$91,328.12
HANNON	KATHLEEN	\$8,962.59	\$147.33	\$9,109.92
HANS	ANSHUL	\$24,312.65	\$1,053.42	\$25,366.07
HARRIS	KATHERINE	\$97,264.96	\$0.00	\$97,264.96
HAYWARD	CHRISTOPHER	\$20,213.07	\$275.77	\$20,488.84
HEVEY	ERIN	\$0.00	\$14,860.00	\$14,860.00
HICKS	MEGHANNE	\$91,328.12	\$0.00	\$91,328.12
HILTZ	ERIC	\$51,555.14	\$0.00	\$51,555.14
HOGAN	MEGHAN	\$91,328.12	\$0.00	\$91,328.12
HOLMAN	MELISSA	\$96,379.92	\$0.00	\$96,379.92
HUNTER	MEGHEN	\$8,962.59	\$147.33	\$9,109.92
JACKSON	KATHRYN	\$64,443.96	\$1,833.00	\$66,276.96



## School Employee Payroll

### PARKER MIDDLE

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
KAPOPOULOS	CHRISTINE	\$9,426.69	\$182.29	\$9,608.98
KEANE	MARY-JANE	\$8,962.59	\$147.33	\$9,109.92
KENNEDY	MEGHAN	\$97,264.96	\$2,500.00	\$99,764.96
KREBS	KRISTIN	\$14,095.96	\$600.00	\$14,695.96
LACAVA	JESSICA	\$61,309.04	\$0.00	\$61,309.04
LALLY	ERIN	\$96,379.92	\$0.00	\$96,379.92
LAMBERT	DONNA	\$23,958.54	\$473.43	\$24,431.97
LAROSE-YORK	RENEE	\$91,328.12	\$15.00	\$91,343.12
LOJZIM	KRISTIE	\$58,367.92	\$0.00	\$58,367.92
MACDONALD	CAROL	\$24,437.76	\$582.30	\$25,020.06
MAGUIRE	ELEN	\$91,328.12	\$1,233.00	\$92,561.12
MAHER	MEAGHAN	\$0.00	\$15,490.00	\$15,490.00
MANUPELLI	LISA	\$22,618.66	\$384.25	\$23,002.91
MARCHANT	KRISTINA	\$91,328.12	\$1,233.00	\$92,561.12
MARKHAM	JILL	\$23,548.54	\$483.43	\$24,031.97
MARTIN-LOEW	CATHERINE	\$88,656.88	\$205.00	\$88,861.88
MATSON-DURKIN	HOLLY	\$96,379.92	\$655.68	\$97,035.60
MCCALL	CARRIE	\$83,938.92	\$0.00	\$83,938.92
MIGNEAULT	DEBORAH	\$11,428.08	\$364.26	\$11,792.34
MURPHY	DEBORAH	\$22,378.73	\$406.19	\$22,784.92
MURPHY	STELLA	\$21,303.63	\$4,865.77	\$26,169.40
NOVELLANO	DIANE	\$17,847.32	\$0.00	\$17,847.32
O'NEIL	LYNDSEY	\$70,711.94	\$2,500.00	\$73,211.94
PATIN-KOOKEN	KARLA	\$90,424.10	\$0.00	\$90,424.10
PORTER	ALCINDA	\$2,253.44	\$0.00	\$2,253.44
PREES	EVAN	\$21,958.73	\$9,286.69	\$31,245.42
QUINN	COURTNEY	\$88,656.88	\$1,108.75	\$89,765.63
REGAN	AMY	\$91,328.12	\$0.00	\$91,328.12
REINERT	JACQUELYN	\$86,720.97	\$0.00	\$86,720.97
RILEY	MONICA	\$23,518.54	\$473.43	\$23,991.97
RODRIGUEZ	NATASHA	\$1,649.44	\$98.97	\$1,748.41
SANAM	SHEETHAL	\$24,711.80	\$966.23	\$25,678.03
	HEMA	\$20,250.94	\$292.47	\$20,543.41
SARAO	CATHERINE	\$23,499.42	\$970.59	\$24,470.01
SEXAUER	ELIZABETH	\$88,656.88	\$0.00	\$88,656.88
SMITH	LAUREN	\$67,578.00	\$0.00	\$67,578.00
STREETER	KRISTY	\$91,328.12	\$1,233.00	\$92,561.12
SULLIVAN	LAUREN	\$91,328.12	\$0.00	\$91,328.12
TULLY	ALYCE	\$24,624.57	\$453.42	\$25,077.99
VARMA	MEERA	\$22,567.39	\$400.45	\$22,967.84
WALSH	ASHLEY	\$82,928.04	\$0.00	\$82,928.04
WEEKS	LARISSA	\$85,553.00	\$0.00	\$85,553.00
WRIGHT	THERESA	\$7,539.16	\$0.00	\$7,539.16
WYNN	DEBBIE	\$24,624.57	\$1,053.42	\$25,677.99



## School Employee Payroll

### CENTER ELEMENTARY

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>REGULAR</u>	<u>OTHER</u>	<u>TOTAL</u>
BEAUREGARD	OLIVIA	\$52,818.92	\$2,335.00	\$55,153.92
BENTLEY	LAURA	\$29,104.77	\$0.00	\$29,104.77
BERGLUND	CATHARINA	\$22,247.39	\$360.45	\$22,607.84
CAFFELLE	MARY	\$0.00	\$3,480.00	\$3,480.00
CAMPBELL	DAVID	\$7,261.00	\$0.00	\$7,261.00
COLBERT	JENNIFER	\$24,075.72	\$5,605.20	\$29,680.92
CONATSER	CHRISTINE	\$14,320.31	\$147.33	\$14,467.64
COTTER	DIANNE	\$91,328.12	\$0.00	\$91,328.12
CUNNINGHAM	ALICIA	\$91,328.12	\$0.00	\$91,328.12
DANIZIO	NICOLE	\$66,096.74	\$0.00	\$66,096.74
DARWIN	LISA	\$24,347.76	\$15,066.05	\$39,413.81
DELETETSKY	ROBERTA	\$8,962.59	\$147.33	\$9,109.92
DOOLEY	SUSAN	\$91,328.12	\$0.00	\$91,328.12
DRISCOLL-DOWD	RENEE	\$61,309.04	\$2,212.50	\$63,521.54
ELY	CHRISTINE	\$18,881.64	\$412.86	\$19,294.50
ENGDAHL	MEAGHAN	\$55,546.05	\$0.00	\$55,546.05
EXARCHOS	AMANDA	\$21,488.80	\$398.14	\$21,886.94
FITZGERALD	MARIANNE	\$21,353.15	\$952.17	\$22,305.32
FULREADER	DIANNA	\$126,257.13	\$3,000.00	\$129,257.13
FYTEN	ANN MARIE	\$9,608.58	\$185.41	\$9,793.99
GILMORE	MARSHA	\$0.00	\$16,592.50	\$16,592.50
GLENNON	ELIZABETH	\$67,207.71	\$0.00	\$67,207.71
GREGORY	KATHLEEN	\$74,618.96	\$1,233.00	\$75,851.96
HANEWICH	STACIE	\$90,433.98	\$0.00	\$90,433.98
HERON	JULIE	\$4,993.75	\$0.00	\$4,993.75
HILL	KIMBERLY	\$24,487.76	\$572.30	\$25,060.06
HUGUET	ALESSANDRA	\$91,328.12	\$205.00	\$91,533.12
IANNALFO	MEGAN	\$60,301.22	\$5,080.00	\$65,381.22
JOHNSON	ERICA	\$93,635.10	\$0.00	\$93,635.10
JOYCE	ALANA	\$58,367.92	\$357.00	\$58,724.92
KIELINEN	SARA	\$67,577.90	\$1,233.00	\$68,810.90
KIVI	TANYA	\$97,264.96	\$0.00	\$97,264.96
KNIGHT	BARBARA	\$91,328.12	\$1,233.00	\$92,561.12
KRAFSIG	JENNIFER	\$91,328.12	\$2,557.50	\$93,885.62
L'ABBE	JEFFREY	\$96,379.92	\$1,332.00	\$97,711.92
LALLAS	CATHERINE	\$91,328.12	\$1,332.00	\$92,660.12
LAROSE	SHAYLA	\$55,391.96	\$0.00	\$55,391.96
LEARY	RACHEL	\$30,696.16	\$0.00	\$30,696.16
LOMICKA	BARBARA	\$24,427.76	\$1,242.30	\$25,670.06
MACKESSY	KRISTINE	\$46,694.96	\$0.00	\$46,694.96
MACLEAN	CORRIE	\$67,578.00	\$0.00	\$67,578.00
MANSOUR	RANIA	\$8,962.59	\$147.33	\$9,109.92
MARA	KIMBERLY	\$96,379.92	\$1,233.00	\$97,612.92
MARCOTTE	SHARON	\$24,570.00	\$431.50	\$25,001.50
MARINO	COLLEEN	\$64,444.12	\$1,233.00	\$65,677.12
MCCARTIN	SALLY	\$24,417.76	\$8,136.70	\$32,554.46
MCCONNELL	BRENDA	\$76,980.02	\$1,837.50	\$78,817.52
MCGILLICUDDY	CHRISTOPHER	\$55,391.91	\$2,772.00	\$58,163.91



# School Employee Payroll

## CENTER ELEMENTARY

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
MCHUGH	LAUREN	\$21,448.64	\$378.14	\$21,826.78
O'SHEA	ALICIA	\$23,498.54	\$1,053.43	\$24,551.97
OHEARN	CHERYL	\$35,897.82	\$475.12	\$36,372.94
OLSON	KRISTEN	\$96,379.92	\$1,028.50	\$97,408.42
OLSSON	MARYELLEN	\$91,328.12	\$1,932.00	\$93,260.12
OMOBONO	DONNA	\$111,198.96	\$0.00	\$111,198.96
PANNIELLO	CHRISTINE	\$7,089.24	\$123.76	\$7,213.00
PAPPERT	ALYSSA	\$23,157.39	\$410.45	\$23,567.84
PIERCE-CLARKE	KARI	\$91,328.12	\$4,813.00	\$96,141.12
POOLEY	JESSICA	\$0.00	\$12,330.00	\$12,330.00
REMICK	JESSICA	\$91,328.12	\$0.00	\$91,328.12
RICHERD GLADIUS	JUDITH GLADIUS	\$21,538.80	\$388.14	\$21,926.94
ROSSMAN	KATHRYN	\$83,939.10	\$459.94	\$84,399.04
SANTOS	STEPHANIE	\$80,270.06	\$1,233.00	\$81,503.06
SAY	SARAH	\$600.00	\$0.00	\$600.00
SIGMAN	KARINA	\$2,451.08	\$0.00	\$2,451.08
SOLLENBERGER	JULIA	\$24,709.88	\$0.00	\$24,709.88
SOUSA	ALLISON	\$21,257.88	\$4,501.95	\$25,759.83
SRIVASTAVA	SHRUTI	\$21,463.69	\$352.17	\$21,815.86
STEVENSON	BETH	\$0.00	\$16,142.50	\$16,142.50
STUART	SARAH	\$57,227.24	\$0.00	\$57,227.24
STYS	CASSANDRA	\$70,711.94	\$0.00	\$70,711.94
TASSINARI	HEATHER	\$80,270.06	\$0.00	\$80,270.06
THOMPSON	PAMELA	\$5,672.10	\$0.00	\$5,672.10
WALKER	ANNAN	\$67,578.00	\$0.00	\$67,578.00
WELLS	HEATHER	\$55,391.96	\$0.00	\$55,391.96
WILLIAMS	VIRGINIA	\$0.00	\$17,237.50	\$17,237.50
YANKOPOULOS	CLAIRE	\$82,928.04	\$0.00	\$82,928.04
YOST	SHANNEN	\$50,544.64	\$0.00	\$50,544.64
YOUNG	EILEEN	\$0.00	\$21,623.75	\$21,623.75

## HARRINGTON ELEMENTARY

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
ABBOTT	KATHLEEN	\$24,087.76	\$532.30	\$24,620.06
ALBERT	LINDSAY	\$61,309.04	\$2,500.00	\$63,809.04
ASHDOWN	LISA	\$91,328.12	\$0.00	\$91,328.12
ASSELIN	ROBERT	\$126,257.13	\$3,000.00	\$129,257.13
ASSINI	SHEVAUN	\$64,319.06	\$0.00	\$64,319.06
AUTIO	JENNIFER	\$22,605.72	\$352.31	\$22,958.03
BAER	JENNIFER	\$67,577.90	\$360.00	\$67,937.90
BAKANOWSKY	ALLISON	\$70,711.94	\$1,593.00	\$72,304.94
BARRASSO	MARLANA	\$69,943.02	\$0.00	\$69,943.02
BORLETTO	TRACY	\$0.00	\$609.00	\$609.00
BOYNTON	JENNIFER	\$0.00	\$16,695.00	\$16,695.00
BUCKLEY	DENISE	\$55,391.96	\$360.00	\$55,751.96
BUONO	MATTHEW	\$67,577.90	\$0.00	\$67,577.90
CARRESI	ASHLEY	\$70,711.94	\$0.00	\$70,711.94
CASSELS	KATHLEEN	\$23,299.77	\$453.43	\$23,753.20





## School Employee Payroll

### HARRINGTON ELEMENTARY

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
CODDAIRE	ELIZABETH	\$91,328.12	\$1,233.00	\$92,561.12
COHEN-LAFFONT	CAROLINE	\$21,432.55	\$348.14	\$21,780.69
COLARUSSO	ASHLEY	\$58,176.04	\$0.00	\$58,176.04
COLE	IAN	\$68,683.94	\$0.00	\$68,683.94
CORMIER	KELLY	\$91,328.12	\$0.00	\$91,328.12
COTE	KRISTINA	\$80,656.04	\$600.00	\$81,256.04
DANIELI	ELIZABETH	\$85,553.00	\$0.00	\$85,553.00
DEFREITAS	BARBARA	\$51,284.94	\$15,119.50	\$66,404.44
DEROSA	AMANDA	\$67,577.90	\$0.00	\$67,577.90
DUBE	ROBYN	\$91,328.12	\$360.00	\$91,688.12
EMERY	MELISSA	\$16,454.24	\$191.88	\$16,646.12
FIDLER	HEATHER	\$41,931.96	\$5,034.38	\$46,966.34
GAFFNEY	KATE	\$64,444.12	\$5,748.00	\$70,192.12
GAUTHIER	SUSAN	\$562.50	\$15,900.00	\$16,462.50
GILBERT	STACY	\$91,328.12	\$1,233.00	\$92,561.12
GONYEA	ROBIN	\$8,962.59	\$147.33	\$9,109.92
GRABOWSKI	KAREN	\$112,199.04	\$0.00	\$112,199.04
GRAHAM	KRISTEN	\$91,328.12	\$1,332.00	\$92,660.12
GURAJALA	BHUVANESHWARI	\$8,823.84	\$147.33	\$8,971.17
HARDY	KELLY	\$64,444.12	\$1,332.00	\$65,776.12
HOFFMAN	JANET	\$91,328.12	\$0.00	\$91,328.12
JOACINE	CHRYSTELLE	\$20,703.30	\$317.21	\$21,020.51
KINGSTON	TAMMY LEE	\$23,418.54	\$453.43	\$23,871.97
KOLAKOWSKI	CATHERINE	\$84,847.10	\$700.00	\$85,547.10
KOWALIK	JESSICA	\$91,328.12	\$0.00	\$91,328.12
KUFFERT	JONATHON	\$64,444.12	\$1,593.00	\$66,037.12
LALWANI	DIVYA	\$0.00	\$14,950.00	\$14,950.00
LESAFFRE	CAROLYN	\$73,847.02	\$0.00	\$73,847.02
LOCK	AMANDA	\$64,444.12	\$2,430.00	\$66,874.12
LOVETT	KAREN	\$8,916.34	\$147.33	\$9,063.67
MALCOLM	COURTNEY	\$61,309.08	\$2,860.00	\$64,169.08
MANIKABARATHAN	NARMADHA	\$6,898.11	\$576.00	\$7,474.11
MARMO	ANDREA	\$91,328.12	\$565.00	\$91,893.12
MARVIN	MICHELLE	\$88,656.88	\$0.00	\$88,656.88
MAZZONE	KELLY	\$53,626.52	\$0.00	\$53,626.52
MCCORMACK	SUSAN	\$24,167.76	\$532.30	\$24,700.06
MCMENIMAN	PAMELA	\$91,328.12	\$2,865.00	\$94,193.12
MEIER	LINDSAY	\$8,687.71	\$144.71	\$8,832.42
MENESES	ANGELA	\$70,711.94	\$2,565.00	\$73,276.94
MORRISON	JESSICA	\$56,957.06	\$360.00	\$57,317.06
NAGLE	KAITLYN	\$67,577.90	\$360.00	\$67,937.90
NEVES	KATHERINE	\$21,571.52	\$284.44	\$21,855.96
OTTO	SUSAN	\$24,047.76	\$532.30	\$24,580.06
PAGE	MICHELLE	\$46,485.22	\$1,269.08	\$47,754.30
PAILES	THERESA	\$96,379.92	\$0.00	\$96,379.92
PIMENTEL	MEGHAN	\$500.00	\$0.00	\$500.00
PLOURDE	JENNIFER	\$8,526.31	\$121.15	\$8,647.46
POTCNER	LEAH	\$73,847.02	\$360.00	\$74,207.02



# School Employee Payroll

## HARRINGTON ELEMENTARY

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
RABBITT	KRISTA	\$29,087.94	\$0.00	\$29,087.94
RAJPAL	SHEFALI	\$0.00	\$13,320.00	\$13,320.00
SAART	KIMBERLY	\$19,182.77	\$563.28	\$19,746.05
SHELDON	DOLORES	\$8,962.59	\$147.33	\$9,109.92
TERRELL	AMBER	\$8,292.14	\$147.33	\$8,439.47
TREDEAU	MARY	\$24,047.76	\$532.30	\$24,580.06
TROUP	ELIZABETH	\$55,639.21	\$0.00	\$55,639.21
WURTZLER	STEVE	\$91,328.12	\$0.00	\$91,328.12
YADAV	DEEPTI	\$9,829.48	\$0.00	\$9,829.48
ZAIM	ERICA	\$4,506.01	\$118.99	\$4,625.00
ZILKA	COURTNEY	\$53,850.47	\$0.00	\$53,850.47

## SOUTH ROW ELEMENTARY

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
ABBOTT	TAMMY	\$85,553.00	\$1,233.00	\$86,786.00
ANDERSON	ELIZABETH	\$8,639.73	\$110.67	\$8,750.40
BOTT	MICHELLE	\$8,962.59	\$147.33	\$9,109.92
BOYD	TRICIA	\$76,980.02	\$510.00	\$77,490.02
BROGAN	DEIRDRE	\$102,020.88	\$1,483.00	\$103,503.88
BULLOCK	CARA	\$80,270.06	\$0.00	\$80,270.06
BURLAMACHI	ELIZABETH	\$23,458.54	\$453.43	\$23,911.97
CARON	ERIN	\$22,623.39	\$358.10	\$22,981.49
COOPER	AMANDA	\$84,849.81	\$0.00	\$84,849.81
CRAIG	ANNE	\$90,327.26	\$1,233.00	\$91,560.26
CRISTANTIELLO	JANE	\$91,328.12	\$1,233.00	\$92,561.12
D'AMICO	ALLISON	\$61,309.04	\$1,233.00	\$62,542.04
DIXON-MASSON	PAMELA	\$8,962.59	\$147.33	\$9,109.92
DOOLIN	EMILY	\$22,533.39	\$958.10	\$23,491.49
DUNCAN	JACLYN	\$76,751.32	\$2,500.00	\$79,251.32
ELDAKKACHE	SONYA	\$8,962.59	\$147.33	\$9,109.92
FRASCA	STACY	\$91,328.12	\$0.00	\$91,328.12
GAMBLE-BROWN	REBECCA	\$82,928.04	\$0.00	\$82,928.04
GILBERT	THERESA	\$124,390.89	\$0.00	\$124,390.89
HAMM	MARIA	\$44,312.06	\$0.00	\$44,312.06
HAND	MICHELLE	\$22,673.48	\$884.52	\$23,558.00
HEATER	JENNIFER	\$23,448.54	\$463.43	\$23,911.97
HECTOR	TRACEY	\$9,366.95	\$182.29	\$9,549.24
HEVEY	ALLISON	\$91,328.12	\$1,332.00	\$92,660.12
HICKS	CATHERINE	\$91,328.12	\$1,346.76	\$92,674.88
HOGAN	SARAH	\$91,328.12	\$0.00	\$91,328.12
HOUREAS	DANIELLE	\$8,314.38	\$128.78	\$8,443.16
INMAN	TAYLOR	\$61,309.04	\$2,516.00	\$63,825.04
KELLEY	DEIRDRE	\$95,425.98	\$0.00	\$95,425.98
KRASNOVSKY	SARAH	\$73,847.02	\$2,500.00	\$76,347.02
KRAUCH	MARTHA	\$91,328.12	\$0.00	\$91,328.12
LEFEBVRE	KIM	\$67,577.90	\$0.00	\$67,577.90
LIECHTY	JUSTIN	\$61,309.04	\$0.00	\$61,309.04
LY	CHRISTINE	\$0.00	\$17,100.00	\$17,100.00



# School Employee Payroll

## SOUTH ROW ELEMENTARY

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
MAGRATH	ERICA	\$61,309.04	\$0.00	\$61,309.04
MARTIN	MICHELLE	\$73,847.02	\$1,669.80	\$75,516.82
MARTIN	SANDRA	\$9,331.07	\$182.29	\$9,513.36
MATHEWS	BETH-ANN	\$91,328.12	\$0.00	\$91,328.12
MCLAUGHLIN	KATHRYN	\$21,605.68	\$281.19	\$21,886.87
MONAHAN	MEAGAN	\$61,309.08	\$0.00	\$61,309.08
MOORE	ELIZABETH	\$22,267.39	\$380.45	\$22,647.84
ONEILL	DEBORAH	\$40,468.26	\$733.74	\$41,202.00
PATRIQUIN	ABIGAIL	\$70,711.94	\$0.00	\$70,711.94
PINTAL	KATHLEEN	\$22,635.72	\$362.31	\$22,998.03
RAMALHO	JAYSON	\$112,867.02	\$0.00	\$112,867.02
REIDY	DIANE	\$24,487.76	\$612.30	\$25,100.06
RETICKER	COURTNEY	\$67,577.90	\$0.00	\$67,577.90
RICHMAN	EMILY	\$76,980.02	\$0.00	\$76,980.02
RIGBY	JENNIFER	\$82,928.04	\$0.00	\$82,928.04
RIPPETOE	KRISTEN	\$51,457.12	\$145.75	\$51,602.87
RUHMANN	MICHELLE	\$91,328.12	\$8,229.50	\$99,557.62
SANBORN	JENNIFER	\$96,379.92	\$3,633.00	\$100,012.92
SBORDY	LAUREN	\$64,444.12	\$1,233.00	\$65,677.12
SECOR	ROSHEEN	\$21,733.69	\$362.17	\$22,095.86
SEMENZA	SHANNON	\$64,443.96	\$112.50	\$64,556.46
SEPE	KIMBERLY	\$20,631.22	\$689.15	\$21,320.37
SHANAHAN	SANDRA	\$23,518.54	\$473.43	\$23,991.97
SHAW	JOHANNA	\$610.82	\$36.65	\$647.47
STAGNONE	ANNE	\$96,379.92	\$0.00	\$96,379.92
STANLEY	MACKENZIE	\$21,565.68	\$881.19	\$22,446.87
STOLLENWERK	CATHLEEN	\$23,668.54	\$483.43	\$24,151.97
SYLVESTER	CORINA	\$22,130.12	\$348.31	\$22,478.43
TASSINARI	JULIA	\$55,391.96	\$0.00	\$55,391.96
THORNTON	ERICA	\$0.00	\$15,615.00	\$15,615.00
TICE	LISA	\$96,379.92	\$1,233.00	\$97,612.92
VANDEVOORDT	SHANNON	\$67,577.90	\$392.79	\$67,970.69
VASQUEZ	AUDRA	\$91,328.12	\$0.00	\$91,328.12
WALL	JENNIFER	\$21,383.15	\$1,848.57	\$23,231.72
WARREN	SALLY	\$55,546.05	\$0.00	\$55,546.05
WEBBER	JAMIE	\$84,847.10	\$0.00	\$84,847.10
WHITNEY-PERRY	AMY	\$8,962.59	\$147.33	\$9,109.92

## CUSTODIANS

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
ARIAS	PEDRO	\$49,499.00	\$19,906.61	\$69,405.61
BATOR	RONALD	\$12,880.00	\$0.00	\$12,880.00
BUFFUM	CHARLES	\$60,015.04	\$13,923.37	\$73,938.41
CUNHA	CHRISTOPHER	\$47,590.43	\$6,495.33	\$54,085.76
DALY	VINCENT	\$3,120.00	\$0.00	\$3,120.00
GAUTHIER	DANIEL	\$4,300.00	\$1,645.00	\$5,945.00
GOOR	JEFFERY	\$29,420.00	\$0.00	\$29,420.00
HIRSCH	ADAM	\$43,187.34	\$4,441.47	\$47,628.81



# School Employee Payroll

## CUSTODIANS

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
KELLY	SHAWN	\$47,258.89	\$7,878.03	\$55,136.92
MANNINEN	MATTHEW	\$47,643.44	\$6,281.09	\$53,924.53
OCASIO	GLORIVÉE	\$48,796.64	\$1,766.75	\$50,563.39
ROMAC	THOMAS	\$48,761.76	\$2,914.03	\$51,675.79
SPAULDING	CHERYL	\$48,581.60	\$2,390.04	\$50,971.64
TRUJILLO	NICOLAS	\$48,581.60	\$3,775.01	\$52,356.61
WOODMAN	ALLEN	\$45,752.59	\$13,050.29	\$58,802.88

## CHIPS PROGRAM

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
ANGADI	SOWMYA	\$23,587.12	\$966.85	\$24,553.97
BARRETT	ELIZABETH	\$90,577.30	\$0.00	\$90,577.30
BERRY	ABBY	\$91,328.12	\$0.00	\$91,328.12
BURKE	GWENDOLYN	\$24,941.14	\$1,088.85	\$26,029.99
BURNS	CHRISTINA	\$67,577.90	\$0.00	\$67,577.90
CHHIM	SOKORNTÉAR	\$25,747.34	\$3,378.71	\$29,126.05
DESILETS	OLIVIA	\$23,657.68	\$2,791.50	\$26,449.18
DOAK	ERICA	\$76,979.91	\$2,266.18	\$79,246.09
DONAHUE	BETHANN	\$32,212.24	\$2,362.77	\$34,575.01
DOOLAN	MEGHAN	\$3,300.56	\$0.00	\$3,300.56
FENN	KELSEY	\$25,657.15	\$1,068.84	\$26,725.99
FORTY	MARY ELLEN	\$91,328.12	\$0.00	\$91,328.12
HENNIG	AMELIA	\$82,928.04	\$2,401.15	\$85,329.19
HOPKINS	JESSICA	\$0.00	\$3,793.00	\$3,793.00
KIVLAN	SARAH	\$23,806.04	\$975.61	\$24,781.65
LANDON	ALICIA	\$64,444.12	\$0.00	\$64,444.12
LYNCH	KRISTEN	\$74,618.96	\$0.00	\$74,618.96
MARTIN	LISA	\$82,928.04	\$0.00	\$82,928.04
MATHEWS	ANJU	\$19,670.93	\$962.64	\$20,633.57
MAZARES	MELANIE	\$92,534.00	\$0.00	\$92,534.00
MBALIRO	SHAMIR	\$20,763.24	\$2,332.67	\$23,095.91
MCGUIRK	MEGAN	\$111,198.96	\$0.00	\$111,198.96
NADEAU	BETH	\$23,332.45	\$962.57	\$24,295.02
NEUMEIER	EDMUND	\$25,570.75	\$4,046.85	\$29,617.60
NICOLOSI	LAUREN	\$93,635.10	\$0.00	\$93,635.10
PANDA	PRANGYA	\$24,312.57	\$979.44	\$25,292.01
RANEY	LYNN	\$96,379.92	\$3,057.00	\$99,436.92
RAU	SARAH	\$22,210.92	\$892.90	\$23,103.82
REED	DIANE	\$23,587.12	\$966.85	\$24,553.97
RUSZKOWSKI	WENDY	\$24,900.52	\$4,632.45	\$29,532.97
SCOTT	LAUREN	\$49,471.30	\$0.00	\$49,471.30
SEXTON	HEATHER	\$23,080.50	\$975.46	\$24,055.96
SUNDBERG COELHO	JESSICA	\$65,451.88	\$2,745.00	\$68,196.88
SVENSON	NICOLE	\$26,247.15	\$4,088.84	\$30,335.99
WEAVER-MORRIS	LISA	\$64,444.12	\$4,357.50	\$68,801.62
WHEELER	ANN	\$40,546.80	\$819.59	\$41,366.39



# Town Administration

## School Employee Payroll

### DISTRIC WIDE

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
AGNE	THOMAS	\$0.00	\$5,242.00	\$5,242.00
AKINS	COLLEEN	\$0.00	\$400.00	\$400.00
ARSENEAULT	MATTHEW	\$0.00	\$10,898.00	\$10,898.00
ASLANIAN	ITEA	\$250.00	\$0.00	\$250.00
AVERY	AMY	\$0.00	\$5,210.00	\$5,210.00
BAGNI	KERRIE	\$1,062.50	\$0.00	\$1,062.50
BARRY	KEVIN	\$8,812.50	\$500.00	\$9,312.50
BASTEK	ANNMARIE	\$6,687.50	\$0.00	\$6,687.50
BEAN	CHERYL	\$6,135.00	\$0.00	\$6,135.00
BIERWIRTH	MICHAEL	\$5,437.50	\$0.00	\$5,437.50
BLAKE	ARLENE	\$5,136.00	\$0.00	\$5,136.00
BOLDUC	PHILLIP	\$15,300.00	\$0.00	\$15,300.00
BOURDEAU	JENNIFER	\$0.00	\$600.00	\$600.00
BRETON	ALENA	\$0.00	\$5,357.00	\$5,357.00
BUCKLEY	OLIVIA	\$3,889.88	\$0.00	\$3,889.88
BURNS	DEVIN	\$3,000.00	\$0.00	\$3,000.00
CALDEIRA PACHECO	ROSHELLE	\$15,645.00	\$0.00	\$15,645.00
CALLAHAN	COLLEEN	\$0.00	\$1,972.50	\$1,972.50
CARDOZO	MICAELA	\$562.50	\$0.00	\$562.50
CARVEN	JUDITH	\$2,125.00	\$0.00	\$2,125.00
CHHUN	ORIEN	\$0.00	\$824.00	\$824.00
CLAFFEY	NEIL	\$5,850.00	\$0.00	\$5,850.00
COCHRAN	BRIANNA	\$15,104.16	\$0.00	\$15,104.16
COLLINS	STEVEN	\$23,800.00	\$625.00	\$24,425.00
CONNERS	LAUREN	\$90.00	\$0.00	\$90.00
CORMIER	MARGARET	\$7,056.25	\$0.00	\$7,056.25
COUTU	CHRIS	\$0.00	\$5,942.00	\$5,942.00
CRANNELL	MARTHA	\$12,062.50	\$0.00	\$12,062.50
CRAWFORD	DANI	\$0.00	\$7,298.61	\$7,298.61
CROWLEY	BRITTNEY	\$0.00	\$14,825.00	\$14,825.00
CROWLEY	MICHAEL	\$0.00	\$7,522.00	\$7,522.00
CULVER	MEGHAN	\$352.00	\$20.00	\$372.00
DAIGNEAULT	DAVID	\$0.00	\$4,563.00	\$4,563.00
DALEY	BRIAN	\$0.00	\$2,387.00	\$2,387.00
DAVE	HEMAXI	\$23,990.00	\$500.00	\$24,490.00
DERY	KAITLYN	\$0.00	\$1,504.98	\$1,504.98
DESOUSA	JESSICA	\$315.00	\$0.00	\$315.00
DINGWELL	LORINDA	\$8,400.00	\$0.00	\$8,400.00
DISTASI	LOUIS	\$0.00	\$7,256.00	\$7,256.00
DOE	CHRISTINE	\$2,062.50	\$0.00	\$2,062.50
DOHERTY	KATHRYN	\$672.00	\$0.00	\$672.00
DRISCOLL	REBECCA	\$0.00	\$3,092.00	\$3,092.00
DUFFY	KATHLEEN	\$2,687.50	\$3,911.25	\$6,598.75
DUSSOURD	KALEIGH	\$0.00	\$1,672.20	\$1,672.20
ELLIOTT-MONTGOMERY	CYNTHIA	\$900.00	\$0.00	\$900.00
ELUMALAI	HEMAMALINI	\$876.00	\$0.00	\$876.00
ERICKSON	JESSICA	\$0.00	\$2,415.00	\$2,415.00





## School Employee Payroll

### DISTRIC WIDE

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
ERVIN	THOMAS	\$0.00	\$5,357.00	\$5,357.00
FARMER	JULIE	\$11,504.81	\$0.00	\$11,504.81
FARNHAM D'AGOSTINO	SUSAN	\$0.00	\$5,306.00	\$5,306.00
FELZANI	ROSE	\$0.00	\$2,200.00	\$2,200.00
FERREIRA	MEREDITH	\$13,221.75	\$0.00	\$13,221.75
FLAHERTY	ANA CARLA	\$0.00	\$700.00	\$700.00
FLANAGAN	EMILY	\$0.00	\$2,970.00	\$2,970.00
FLOOD	MOLLY	\$2,457.50	\$0.00	\$2,457.50
FOLEY	DONNA	\$30,000.07	\$100.00	\$30,100.07
FORTIER	JOHN	\$7,448.00	\$0.00	\$7,448.00
FRACKLETON	JOHN	\$2,312.50	\$0.00	\$2,312.50
FRAM	ISAAC	\$9,750.00	\$0.00	\$9,750.00
FREELove	EMILY	\$1,056.00	\$0.00	\$1,056.00
FULGHAM	ERIC	\$0.00	\$5,242.00	\$5,242.00
GARRIGAN	MIRANDA	\$836.00	\$87.00	\$923.00
GARRIGAN	SKYLA	\$1,068.00	\$1,462.00	\$2,530.00
GAUVIN	KERRY	\$0.00	\$2,100.00	\$2,100.00
GEDDA	VAGDEVI	\$4,016.00	\$0.00	\$4,016.00
GENTILE	CAITLYN	\$0.00	\$3,292.50	\$3,292.50
GIBSON	ALICE	\$18,440.00	\$0.00	\$18,440.00
GILLIS	ELIZABETH	\$0.00	\$1,503.09	\$1,503.09
GIOUMBAKIS	ELIAS	\$0.00	\$2,311.00	\$2,311.00
GOFFIN	JUDITH	\$900.00	\$0.00	\$900.00
GRANEY	SOPHIE	\$7,875.00	\$0.00	\$7,875.00
GROEBE	JANET	\$242.50	\$0.00	\$242.50
GROVE	JOHN	\$500.00	\$0.00	\$500.00
GUPTA	ABHILASHA	\$13,312.50	\$0.00	\$13,312.50
GUPTA	ANUBHA	\$2,698.00	\$0.00	\$2,698.00
HANSEL	JULIE	\$937.50	\$0.00	\$937.50
HARTSHORN	CURTIS	\$0.00	\$863.00	\$863.00
HAYWARD	SOPHIA	\$812.00	\$0.00	\$812.00
HAYWOOD	DEBORA	\$12,125.00	\$1,905.10	\$14,030.10
HAYWOOD	INGRID	\$96.00	\$0.00	\$96.00
HENDERSON	DANIEL	\$8,200.00	\$0.00	\$8,200.00
HOULD	LAUREN	\$90.00	\$0.00	\$90.00
HOUSTON	JASON	\$0.00	\$5,342.00	\$5,342.00
HOWES	JULIA	\$85.50	\$0.00	\$85.50
HUGHES	MAEGHAN	\$0.00	\$2,800.00	\$2,800.00
HUSBY	TRISTAN	\$500.00	\$0.00	\$500.00
JACKSON	KATELYN	\$3,128.00	\$1,839.42	\$4,967.42
JACKSON	KERRIE	\$5,896.00	\$0.00	\$5,896.00
JOHNSON	STEPHANIE	\$902.50	\$0.00	\$902.50
JONES	JILLIAN	\$504.00	\$0.00	\$504.00
KARTHIKEYAN	JEYARANI	\$4,658.75	\$0.00	\$4,658.75
KELLY	KERRI	\$4,500.00	\$0.00	\$4,500.00
KHALAF	SOFIA	\$3,187.50	\$0.00	\$3,187.50
KINNETT	HARRIET	\$0.00	\$5,305.00	\$5,305.00



## School Employee Payroll

### DISTRIC WIDE

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
KONITZER	MICHELE	\$192.00	\$0.00	\$192.00
KOTELLY	HANNAH	\$9,600.00	\$0.00	\$9,600.00
KOWALYK	KATRINA	\$959.75	\$0.00	\$959.75
LABRECQUE	CHERYL	\$8,885.00	\$135.00	\$9,020.00
LAVIN	ALEXIS	\$220.00	\$0.00	\$220.00
LEBLANC	ANGELA	\$4,125.00	\$0.00	\$4,125.00
LEE	ESTHER	\$8,125.00	\$0.00	\$8,125.00
LEECE	MATTHEW	\$500.00	\$0.00	\$500.00
LEFEBVRE	SHAWN	\$0.00	\$364.00	\$364.00
LEONARD JR	KEVIN	\$0.00	\$7,522.00	\$7,522.00
LEVAR	EMMALINE	\$0.00	\$2,902.50	\$2,902.50
LOMBARDI	CATHERINE	\$3,192.00	\$0.00	\$3,192.00
MACKINNON	SUSAN	\$75.00	\$0.00	\$75.00
MAJOR	GEORGE	\$2,062.50	\$0.00	\$2,062.50
MALONEY	KATHLEEN	\$3,735.00	\$0.00	\$3,735.00
MANZANO	SOLIDA	\$213.75	\$0.00	\$213.75
MARTINES	LAURIE	\$9,675.00	\$0.00	\$9,675.00
MATHUR	MONAL	\$10,450.50	\$0.00	\$10,450.50
MAY	GABRIELA	\$3,850.00	\$0.00	\$3,850.00
MCGUIRE	JULIA	\$0.00	\$1,670.10	\$1,670.10
MCINTOSH	JASON	\$0.00	\$2,400.00	\$2,400.00
MCKENNA	KATHERINE	\$30,250.00	\$1,875.00	\$32,125.00
MCLEAN	KATHRYN	\$0.00	\$3,035.00	\$3,035.00
MCNAUGHT	COLLIN	\$8,600.00	\$0.00	\$8,600.00
MERCURI	RAYMOND	\$0.00	\$2,387.00	\$2,387.00
MERRILL	REBECCA	\$2,000.00	\$0.00	\$2,000.00
MICOL	CHARLES	\$0.00	\$7,522.00	\$7,522.00
MILLER	AMY	\$31,865.00	\$0.00	\$31,865.00
MILLER	JOELLE	\$1,680.00	\$0.00	\$1,680.00
MILLER	KARLA	\$96.00	\$0.00	\$96.00
MORRIS	NATHANIEL	\$0.00	\$2,043.80	\$2,043.80
MORSE	CEARA	\$750.00	\$0.00	\$750.00
MOSHER	LAUREN	\$250.00	\$0.00	\$250.00
NEWCOMB	JOHN	\$0.00	\$3,379.00	\$3,379.00
NIKOLAYEV	PAVEL	\$0.00	\$3,288.00	\$3,288.00
OLSZOWY	CATHERINE	\$0.00	\$2,700.00	\$2,700.00
PADHY	SUNITA	\$15,375.00	\$0.00	\$15,375.00
PANDISCIO	CHRISTOPHER	\$360.00	\$0.00	\$360.00
PANNETON	LINDSEY	\$3,227.25	\$2,155.28	\$5,382.53
PARKS	PAULA	\$6,406.25	\$0.00	\$6,406.25
PATEL	VIDITA	\$625.00	\$0.00	\$625.00
PEREZ	MICHAEL	\$0.00	\$639.54	\$639.54
PESSIN	KATHARINE	\$250.00	\$0.00	\$250.00
PETERSON	GEORGE	\$0.00	\$12,232.00	\$12,232.00
PETRO-ROY	JENNIFER	\$2,375.00	\$0.00	\$2,375.00
PIANOWSKI	BRANDEN	\$812.50	\$0.00	\$812.50
PISCIONE	CHRIS	\$0.00	\$7,522.00	\$7,522.00
PORKOLA	JAMES	\$562.50	\$0.00	\$562.50



## School Employee Payroll

### DISTRIC WIDE

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
POTENZA	JULIANNE	\$3,416.00	\$0.00	\$3,416.00
PULLEY	MARTHA	\$3,865.99	\$123.76	\$3,989.75
QUINN	CAROLYN	\$6,212.67	\$147.33	\$6,360.00
RENZHOFER	MARTIN	\$864.00	\$0.00	\$864.00
RIGAZIO	JACQUELINE	\$336.00	\$1,672.20	\$2,008.20
ROBERGE- HORNBAKER	DARLENE	\$9,293.42	\$147.33	\$9,440.75
RODRIGUEZ	KRISTOPHER	\$2,375.00	\$0.00	\$2,375.00
ROSE	JUDITH	\$11,650.13	\$836.10	\$12,486.23
ROSS-MYERS	DEBORAH	\$13,498.81	\$463.43	\$13,962.24
ROSSMAN	JON	\$0.00	\$1,680.00	\$1,680.00
RUSSO	MARGARET	\$10,926.00	\$100.00	\$11,026.00
SAXENA	PUJA	\$875.00	\$0.00	\$875.00
SCANLON	CHRISTOPHER	\$0.00	\$5,306.00	\$5,306.00
SCOMIS	COLLEEN	\$720.00	\$0.00	\$720.00
SETT	JAYATRI	\$0.00	\$7,076.25	\$7,076.25
SEVIGNY	ANN	\$6,937.50	\$0.00	\$6,937.50
SHAHAB	ANNE	\$14,562.50	\$0.00	\$14,562.50
SHARPE	ELLEN	\$0.00	\$1,900.00	\$1,900.00
SHAW	BRYAN	\$8,187.50	\$0.00	\$8,187.50
SHAW	MICHELLE	\$0.00	\$1,300.00	\$1,300.00
SHEERAN	JOAN	\$21,240.00	\$0.00	\$21,240.00
SILVERMAN	JOEL	\$11,117.50	\$0.00	\$11,117.50
SINGH	SHIKHA	\$6,287.50	\$0.00	\$6,287.50
SOUZA	JENNA	\$3,504.00	\$0.00	\$3,504.00
SPINAZOLA	MARGARET	\$576.00	\$0.00	\$576.00
STATHOPOULOS	NICK	\$27,262.50	\$125.00	\$27,387.50
STONE	KEITH	\$0.00	\$3,386.00	\$3,386.00
STONEHOUSE	JENNIFER	\$4,937.50	\$0.00	\$4,937.50
SWIERZBIN	ANNA	\$30,000.07	\$340.00	\$30,340.07
SZETO	TAYLOR	\$0.00	\$3,288.00	\$3,288.00
TERRANOVA	RACHEL	\$0.00	\$600.00	\$600.00
TOOHEY	MARGARET	\$596.00	\$0.00	\$596.00
TYROS	CASSIDY	\$562.50	\$150.00	\$712.50
VADAKATTU	ANITHA	\$7,270.00	\$2,395.00	\$9,665.00
VAJDA	JUDIT	\$45.00	\$0.00	\$45.00
VAN GELDER	JOSEPH	\$0.00	\$4,622.00	\$4,622.00
VECCHIONE	JOSEPH	\$0.00	\$4,563.00	\$4,563.00
VESEY	LYNN	\$0.00	\$1,243.79	\$1,243.79
WILKINSON	LAURA	\$4,840.00	\$0.00	\$4,840.00
WOLFE	AMANDA	\$0.00	\$4,200.00	\$4,200.00
WOOD	GRACIE	\$296.00	\$0.00	\$296.00
WOOD	OLIVIA	\$1,125.00	\$0.00	\$1,125.00
YASSEMEDIS	DAVID	\$1,050.00	\$0.00	\$1,050.00
YUTKINS	RICHARD	\$0.00	\$4,623.00	\$4,623.00
ZEIDMAN	JULIA	\$0.00	\$2,400.00	\$2,400.00



## School Employee Payroll

### FOOD SERVICE

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
ABDI	SHAHEEN	\$11,404.32	\$500.00	\$11,904.32
ALVAREZ VARELA	JOSE ANTONIO	\$15,211.46	\$500.00	\$15,711.46
ANTOLINI	NANCY	\$98,173.89	\$0.00	\$98,173.89
BISHOP	LAURA	\$52,077.61	\$2,392.86	\$54,470.47
BOURE	NICHOLAS	\$6,074.88	\$0.00	\$6,074.88
CHONAY	ESTER	\$23,660.86	\$1,415.00	\$25,075.86
CIANO	CAROL	\$14,230.73	\$500.00	\$14,730.73
CIEUZO	JOAN	\$179.87	\$0.00	\$179.87
CONLEY	JOHN	\$3,288.97	\$465.00	\$3,753.97
CURRAN	DEVIN	\$4,076.96	\$135.00	\$4,211.96
DAPKAS	DEBORAH	\$12,946.61	\$1,200.00	\$14,146.61
DE YOUNG	LESLIE	\$32,866.96	\$5,175.00	\$38,041.96
DEMERS	ASHLEY	\$7,061.85	\$240.00	\$7,301.85
FENJAN	SUNDES	\$21,836.88	\$800.00	\$22,636.88
FINNEGAN	TAMMY	\$9,117.46	\$305.00	\$9,422.46
FREDERICKS	GEORGIA	\$2,321.79	\$320.00	\$2,641.79
GETTINGS	RITA	\$2,220.00	\$0.00	\$2,220.00
GUMP	CASEY	\$14,001.15	\$900.00	\$14,901.15
HENDERSON	CYNTHIA	\$10,405.14	\$500.00	\$10,905.14
HUGHES	REBECKA	\$11,789.76	\$385.00	\$12,174.76
IANUZZI	LAUREN	\$21,499.21	\$500.00	\$21,999.21
JEAN	AMANDA	\$3,199.03	\$465.00	\$3,664.03
JIMENEZ VICENTE	GLADIS	\$289.16	\$0.00	\$289.16
LANE	DEANNA	\$33,859.69	\$900.00	\$34,759.69
LEBLANC	KELLY	\$6,804.92	\$500.00	\$7,304.92
LUCONTONI	NORMA	\$352.69	\$0.00	\$352.69
LUPOLI	KERRY	\$328.23	\$0.00	\$328.23
MAKARA	HEATHER	\$461.44	\$0.00	\$461.44
MCCULLEN	MIKAYLA	\$1,820.07	\$80.00	\$1,900.07
MCLEAN	DEBORAH	\$630.00	\$0.00	\$630.00
MUNROE	JEFFREY	\$36,216.67	\$1,580.00	\$37,796.67
NEBALSKI	JOANNE	\$1,198.09	\$4,000.00	\$5,198.09
NY	SAW	\$5,591.51	\$0.00	\$5,591.51
PATEL	AJITKUMAR	\$7,394.01	\$0.00	\$7,394.01
PAWL	JOHN	\$16,382.51	\$225.38	\$16,607.89
PERRY	LEAH	\$34,981.12	\$1,030.00	\$36,011.12
POISSON	CATHERINE	\$27,575.10	\$575.00	\$28,150.10
RAMOS	GENESIS	\$2,274.01	\$95.00	\$2,369.01
READY	HOLLEY	\$40,685.70	\$1,714.29	\$42,399.99
REIS	MARIA	\$13,722.36	\$900.00	\$14,622.36
ROBICHAUD	RANDY	\$28,948.39	\$1,100.00	\$30,048.39
SANTOSUOSSO	SUSAN	\$265.71	\$0.00	\$265.71
SARFRAZ	FARHANA	\$6,740.66	\$260.00	\$7,000.66
STANFORD	ANNETTE	\$145.61	\$0.00	\$145.61
WANG	XIAOPEI	\$16,020.59	\$500.00	\$16,520.59
ZOPES	MARIA	\$8,762.03	\$385.00	\$9,147.03



# School Employee Payroll

## COMMUNITY EDUCATION

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
ABRAHAM	AMANDA	\$0.00	\$323.00	\$323.00
ADAMS	ROBYN	\$94,950.90	\$0.00	\$94,950.90
AGARWAL	KAMINI	\$2,795.23	\$0.00	\$2,795.23
ASHRAF	ANA	\$0.00	\$1,908.63	\$1,908.63
ASHRAF	AZAN	\$0.00	\$2,284.50	\$2,284.50
ASHRAF	SANI	\$0.00	\$4,296.75	\$4,296.75
BAIG	SAMEEHA	\$0.00	\$2,847.50	\$2,847.50
BARRETT	JAMES	\$0.00	\$2,448.00	\$2,448.00
BECKER	JOLIE	\$0.00	\$1,247.50	\$1,247.50
BECKER	STELLA	\$0.00	\$3,612.19	\$3,612.19
BELLEZZA	GRACE	\$0.00	\$956.25	\$956.25
BORLETTO-MCCRAY	TORRENCE	\$0.00	\$87.00	\$87.00
BOSSI	MAUREEN	\$38,110.26	\$3,014.29	\$41,124.55
BRENNAN	VICKI	\$0.00	\$23,377.50	\$23,377.50
BROWN	MARIE	\$0.00	\$1,071.00	\$1,071.00
BRYANT	AARON	\$0.00	\$8,227.75	\$8,227.75
CARPINO	DOREEN	\$0.00	\$3,357.50	\$3,357.50
CASTINE	LINDA	\$0.00	\$10,705.75	\$10,705.75
CHRISTIANSON	BRENDA	\$0.00	\$2,698.75	\$2,698.75
CLARK	KAYLEE	\$0.00	\$4,456.63	\$4,456.63
CLARK	STEPHANIE	\$40,882.56	\$3,093.50	\$43,976.06
COLTON-MAHALIN	HONORA	\$0.00	\$1,715.01	\$1,715.01
CORMIER	KATHLEEN	\$0.00	\$896.25	\$896.25
COWGILL	JUDITH	\$0.00	\$986.00	\$986.00
CZERNICKI	KENDRA	\$0.00	\$5,600.50	\$5,600.50
DASGUPTA	MEDHA	\$0.00	\$2,107.50	\$2,107.50
DEMARCO	JENNIFER	\$38,294.97	\$4,880.50	\$43,175.47
DIFOLCO	KELLEY	\$63,078.47	\$1,581.48	\$64,659.95
DORMAN	WILLIAM	\$0.00	\$34.00	\$34.00
DOSHI	AASHVI	\$0.00	\$1,387.50	\$1,387.50
EL HAKIM	SOFIA	\$0.00	\$3,489.25	\$3,489.25
ERICKSON	DAFNA	\$4,422.05	\$4,495.00	\$8,917.05
EVANS	CARYS	\$0.00	\$3,039.38	\$3,039.38
FALCONE	KATHERINE	\$0.00	\$1,905.50	\$1,905.50
FANNON	LISA	\$0.00	\$17,681.25	\$17,681.25
FAUCHER	LILY	\$0.00	\$397.50	\$397.50
FERRER	JACOB	\$0.00	\$136.00	\$136.00
FIELDS	BENJAMIN	\$0.00	\$4,951.63	\$4,951.63
FIELDS	JULIA	\$0.00	\$1,497.13	\$1,497.13
FINKEL	MADELINE	\$0.00	\$236.25	\$236.25
FLAHERTY	CHRISTINE	\$0.00	\$4,170.00	\$4,170.00
GEOFFROY	VIRGINIA	\$0.00	\$1,815.00	\$1,815.00
GHOBRIAL	MARY	\$0.00	\$5,627.00	\$5,627.00
GREEN	KIMARA	\$37,363.72	\$907.50	\$38,271.22
GREENLEE	JANEE	\$0.00	\$136.00	\$136.00
GROVES	JEAN	\$40,872.84	\$987.27	\$41,860.11
HAVERTY	ALEXANDER	\$0.00	\$4,522.00	\$4,522.00
HEALEY	CAROLYN	\$23,023.44	\$1,082.88	\$24,106.32





## School Employee Payroll

### COMMUNITY EDUCATION

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
HILL	JACOB	\$0.00	\$2,367.25	\$2,367.25
HOEY	BETH	\$0.00	\$2,113.00	\$2,113.00
HOOVER	MEGHAN	\$28,420.13	\$3,076.64	\$31,496.77
HUYNH	JENNIFER	\$0.00	\$3,300.00	\$3,300.00
INANOGLU	SILA	\$0.00	\$1,870.00	\$1,870.00
KALABOKIS	BETHANY	\$36,764.79	\$888.04	\$37,652.83
KALABOKIS	GEORGE	\$0.00	\$1,139.00	\$1,139.00
KARRA	MADHAVI	\$27,705.12	\$1,522.24	\$29,227.36
KENNEDY	ALICIA	\$0.00	\$34.00	\$34.00
KENNEY	ALEXANDRA	\$0.00	\$1,151.00	\$1,151.00
KNOX	ROBIN	\$0.00	\$6,974.25	\$6,974.25
LAFLAMME	KATHLEEN	\$0.00	\$9,719.75	\$9,719.75
LATHAM	JOHN	\$0.00	\$859.14	\$859.14
LI	MAGGIE	\$0.00	\$5,788.50	\$5,788.50
LI	NICKY	\$0.00	\$7,624.50	\$7,624.50
LINDBERG	CARTER	\$0.00	\$1,098.75	\$1,098.75
LOTTO	MARGERY	\$0.00	\$21,622.00	\$21,622.00
MATTSSEN	HANNAH	\$0.00	\$2,165.00	\$2,165.00
MATTSSEN	PAULA	\$945.84	\$0.00	\$945.84
MCCARTIN	JANICE	\$32,326.96	\$3,712.13	\$36,039.09
MCGUIGAN	LEA	\$0.00	\$1,665.00	\$1,665.00
MCKAMIN	JENNA	\$0.00	\$1,525.50	\$1,525.50
MELTZER	SAMANTHA	\$0.00	\$1,515.75	\$1,515.75
MESSIER	DARRYL	\$0.00	\$2,188.75	\$2,188.75
MINER	MOLLIE	\$0.00	\$623.50	\$623.50
MITCHELL	LORRAINE	\$0.00	\$8,750.75	\$8,750.75
MONKE	LINDSAY	\$0.00	\$1,218.75	\$1,218.75
MORRILL	COLBY	\$0.00	\$2,455.00	\$2,455.00
MORTON	JENNIFER	\$0.00	\$3,017.50	\$3,017.50
MOSCATO	ZOEY	\$0.00	\$1,063.76	\$1,063.76
MOUCHAYLEH	BARBARA	\$0.00	\$2,108.00	\$2,108.00
MROUSE	CARISSA	\$0.00	\$3,374.50	\$3,374.50
NUTT	AMANDA	\$0.00	\$2,852.13	\$2,852.13
PAOLUCCI	RACHELE	\$35,592.11	\$1,466.57	\$37,058.68
PATEL	KEVAL	\$0.00	\$28.50	\$28.50
PERRY	ASHLEE	\$0.00	\$30.00	\$30.00
PERRY	KORYN	\$0.00	\$2,429.38	\$2,429.38
PIELESKI	MICHELE	\$59,323.62	\$1,487.34	\$60,810.96
PLEVA	BENJAMIN	\$0.00	\$6,221.88	\$6,221.88
PLEVA	NICHOLAS	\$0.00	\$1,278.06	\$1,278.06
POOLE	RHONDA	\$35,560.35	\$847.88	\$36,408.23
RIGBY	WENDY	\$0.00	\$6,795.75	\$6,795.75
ROGERS	JUDITH	\$0.00	\$5,563.25	\$5,563.25
ROUSE	CYNTHIA	\$0.00	\$408.00	\$408.00
RUGGIERO	EMMA	\$0.00	\$5,972.50	\$5,972.50
RYMAN	SARAH	\$0.00	\$11,477.00	\$11,477.00
SANDELLI	GINA	\$0.00	\$4,823.75	\$4,823.75
SAPIENZA	KIMBERLY	\$0.00	\$3,867.50	\$3,867.50



# School Employee Payroll

## COMMUNITY EDUCATION

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
SARDONE	LUCAS	\$0.00	\$30.00	\$30.00
SCHIEFEN	DELANEY	\$440.00	\$3,281.00	\$3,721.00
SCIACCA	LINDSEY	\$0.00	\$1,312.88	\$1,312.88
SHAW	TRACY	\$27,694.24	\$624.46	\$28,318.70
SILVA	MARIE	\$23,709.59	\$5,505.86	\$29,215.45
SIMARD	VANESSA	\$26,567.00	\$1,121.92	\$27,688.92
SMITH	COLLEEN	\$48,413.28	\$1,213.80	\$49,627.08
SNEDEN	NICHOLAS	\$0.00	\$7,847.63	\$7,847.63
SPEGLER	CHARLES	\$0.00	\$35.63	\$35.63
SPOONER	MEGAN	\$0.00	\$3,452.25	\$3,452.25
SPOONER	TRACEY	\$31,302.56	\$2,196.28	\$33,498.84
STOFFERS	CATHERINE	\$0.00	\$2,639.25	\$2,639.25
SUNDARAM	NIKITA	\$0.00	\$2,900.44	\$2,900.44
TRONCOSO	MIA	\$0.00	\$30.00	\$30.00
TRUDEL	CYNTHIA	\$0.00	\$4,896.00	\$4,896.00
TUFFOUR	ELIZABETH	\$0.00	\$6,396.25	\$6,396.25
UPADHYAY	KEYA	\$0.00	\$909.19	\$909.19
VALES	BERNADETTE	\$4,350.07	\$127.50	\$4,477.57
VAN HAREN	ASTRID	\$0.00	\$6,751.51	\$6,751.51
VELAZQUEZ	ALEXA	\$0.00	\$146.07	\$146.07
VOSNAKIS	GEORGE	\$0.00	\$2,902.38	\$2,902.38
VOSNAKIS	NICHOLAS	\$0.00	\$2,867.88	\$2,867.88
WAIRIMU	PATIENCE	\$0.00	\$1,190.00	\$1,190.00
WESTLAND	LINDA	\$49,532.54	\$1,267.44	\$50,799.98
WINK	TEGAN	\$0.00	\$204.25	\$204.25
YADHAVAN	SATHYAPRIYA	\$14,505.17	\$340.24	\$14,845.41
YERASU	SRIYA	\$0.00	\$2,388.75	\$2,388.75
YOFFE	EMILY	\$0.00	\$2,278.75	\$2,278.75

## INTERIM EMPLOYEES

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
BENNETT	CAROLYNN	\$5,463.58	\$137.29	\$5,600.87
DALY	MAUREEN	\$16,330.86	\$137.83	\$16,468.69
GAUDETTE	EMILY	\$6,647.17	\$0.00	\$6,647.17
HALL-NOURSE	CANDACE	\$7,200.00	\$0.00	\$7,200.00
HEALD	ANNE	\$58,356.04	\$1,260.00	\$59,616.04
LANTEIGNE	REBECCA	\$18,444.36	\$768.59	\$19,212.95
LEBEL	LINDA	\$22,106.99	\$2,467.19	\$24,574.18
MASTAS	JENNIFER	\$52,239.52	\$0.00	\$52,239.52
MCCARTHY	KRISTIN	\$21,760.86	\$948.14	\$22,709.00
MCCARTY	SARAH	\$52,039.52	\$0.00	\$52,039.52
PAINTER	THEODORE	\$49,410.87	\$187.50	\$49,598.37
PORZIO	ALEXIS	\$16,919.43	\$46.94	\$16,966.37
PROIA	JOCELYNE	\$21,178.80	\$348.14	\$21,526.94
RAND	NICHOLAS	\$0.00	\$75.00	\$75.00
SMITH	MARISSA	\$58,176.04	\$0.00	\$58,176.04
WAISNOR	MACKENZIE	\$52,706.50	\$250.00	\$52,956.50



## Town Clerk

*Patricia E. Dzuris, CMC, CMMC*



*(from left to right) Jennifer Almeida, Voter Registration Coordinator, Maria Vasquez, Assistant Town Clerk, Tricia Dzuris, Town Clerk, Pamela Vasquez, Departmental Assistant*

### MISSION STATEMENT

To promote public confidence, good will, and no compromise excellence by providing the highest level of courteous, efficient service to ensure transparent governance, and to uphold the highest degree of integrity of the Town of Chelmsford's election process through the fair, open and consistent administration of all federal, state, and local election laws.

### STAFF

The Town Clerk staff consists of four full-time positions. The Town Clerk's Office benefits from having many dedicated volunteers, election workers and a robust internship program to assist with the year-round functions of the office. The Town Clerk's Office thrives on mentorship, teamwork, and professional development.

Assistant Town Clerk, Maria Vasquez has attended two International Institute of Municipal Clerks Conferences and will

be attending her second year of training at the New England Municipal Clerk's Institute and Academy this July. Maria is expected to graduate from this program in July of 2024, which will be the first step in achieving a Certified Municipal Clerk (CMC) designation. She has demonstrated leadership, organization, efficiency, patience, and a spirit of support and fairness in all she does. We are proud to have her on our team!

Voter Registration Coordinator, Jennifer Almeida will be officially retiring in July 2023. It will be difficult not to have her helpful, kind, and compassionate presence in our office every day. However, Jennifer will continue to be available to assist on an as needed basis, especially during election season! We are grateful for her guidance, kindness, and unwavering dedication to the residents of Chelmsford and the Town Clerk's Office.

The Town Clerk's Office congratulates our Departmental Assistant, Pamela Gilcrest who completed her MBA in December 2022! She has proven herself to be committed and driven and has a genuine love for the work she performs as part of the Town Clerk's Office team! Pam's enthusiasm and creativity is reflected in the content of the Chelmsford Town Clerk Facebook and Instagram pages, be sure to check them out! Pam has taken advantage of every training opportunity and looks forward to beginning her journey toward CMC certification soon. Pam will be taking on new challenges and responsibilities in her new role as Special Services Coordinator in July 2023.



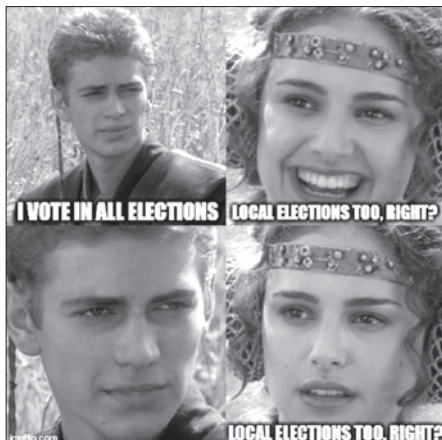
## Town Clerk

### REVENUE

The Office of the Town Clerk turned over the following amounts to the Town Treasuries as of June 30, 2023:

Dog Licenses, late fees and citations	\$72,920.00
General Revenue <sup>(1)</sup>	\$56,810.00
Other Department Revenue <sup>(2)</sup>	\$7,375.00
Permits <sup>(3)</sup>	\$3,590.00
Total revenue collected from July 1, 2022, to June 30, 2023	\$140,695.00

- (1) Birth, Marriage, Death & Business Certificates
- (2) Marriage Intentions, Street Listing, Violations
- (3) Burial Permits, Raffle Permits, Underground Storage Tanks Permits



### ELECTIONS

#### Chapter 92 of the Acts of 2022

AN ACT FOSTERING VOTER OPPORTUNITIES, TRUST EQUITY, AND SECURITY passed and enacted 6/22/2022.

During fiscal year 2023 the office executed three elections and one recount:

#### September Primary, September 6, 2022

Vote-by- Mail, applications available on the State and Town website, mailed to each voter by SOC Elections Division, and one week of in-person early voting.

#### November State Election, November 8, 2022

Vote-by-Mail, applications available on the State and Town website, mailed to each voter by SOC Elections Division, and two weeks of in-person early voting.

#### Annual Town Election, April 4, 2023,

no early voting in-person, Vote-by Mail, applications available on the State and Town website as well as Local Census Form.

#### Recount of Local Election, April 18, 2023,

Select Board seat.

### SUMMARY OF ABSENTEE / EARLY / IN PERSON VOTING BY ELECTION

ELECTION	ABSENTEE	% to total	EARLY	% to total	IN PERSON	% to total	TOTAL
SEPTEMBER 6, 2022	158	2%	3621	48%	3,692	49%	7,471
NOVEMBER 8, 2022	181	1%	7509	46%	8736	53%	16,426
APRIL 4, 2023	69	2%	1279	39%	1964	59%	3,312



## Town Clerk

### 2023 Local Election:

2683 Vote-by-Mail applications received, and ballots mailed out.

1279 Vote-by-Mail ballots accepted.

1328 Vote-by-Mail ballots not returned.

76 Vote-by-Mail ballots rejected.

(63) received late, (7) failed delivery, (4) other, i.e.: parties came in and voted absentee at the counter, (1) missing inner envelope, (1) spoiled ballot

Hand counting ballots during a recount takes into consideration determining voter intent versus the tabulator reading too many ovals filled in as an overvote and therefore reads it as a blank. Whether voting in person on election day or voting a mailed ballot, all voters can spoil a ballot and request another one up to two times if a mistake is made when filling out the ballot. The recount did not change the outcome of the race for Select Board.

We spent this year fine tuning our processes for Vote-by-Mail and Early Voting for the Presidential Primary and all the elections going forward. This included purchasing a digital addressing printer, a larger scale postage meter as well as a high-speed opener with date stamp capabilities. These tools will help cut down on overtime expenses as well as hundreds of paper cuts!

We have updated our online election worker training videos, election worker tests and certificates of completion introduced before the 2020 election season. This training format has made it easier for interested parties to apply and get certified to work elections. We are so grateful to the pool of talented individuals that continue to execute our elections with precision, dedication, and pride.

The office held voter registration sessions, where the office remained open from 8:30 AM to 5:00 PM in advance of the Annual Town Election. The office processed 1813 new voter registrations from July 1, 2022, to June 30, 2023.



Cheryl Perkins, Precinct 1 Warden





## Town Clerk

### CENSUS

Returning your local Census form annually ensures that registered voters in your household remain active on the Voting List. In January 2023, the office mailed the local census to nearly 15,000 households utilizing the Commonwealth's Voter Registration Information System. It is through this system that the Jury List and Street List are produced, as required by law. You will find other important information on the Census form such as upcoming election dates, Vote-by-Mail and Early Voting information, as well as dog licensing information.

### TOWN MEETINGS

The 2022 Fall Annual Town Meeting commenced on Monday, October 17, 2022, at the Chelmsford Senior Center, and continued to October 20, 2022.

A Special Town Meeting was held on October 20, 2022, at the Chelmsford Senior Center, and concluded in one session.

The 2023 Spring Annual Town Meeting opened on Monday, April 24, 2023, at the Chelmsford Senior Center and continued to April 27, 2023.

A Special Town Meeting was held on April 27, 2023, at the Chelmsford Senior Center and concluded in one session.

The Town Clerk and Town Moderator extend gratitude to the 165 Town Meeting Representatives who give their time to ensure each of our eleven precincts is fully represented. A special thanks to Connie Silvia and Cheryl Perkins, for their assistance in ensuring all representatives are accurately checked in and provided with their badges and other pertinent materials.

### ETHICS/CONFLICT OF INTEREST

The Office administers the Oath of Office and provides conflict-of-interest and open meeting law summaries, and ethics training information to all appointed and elected officials. The following notice was sent on January 12, 2023, to all Municipal Employees, including Board & Committee Members, concerning the Conflict-of-Interest Law Education Requirements:

The State Ethics Commission has launched a new conflict of interest law online training program. The new program, along with the summaries of the conflict-of-interest law, will be hosted on the Commission's new learning management system.

<https://massethicstraining.skillburst.com/>

You must register and log in to the State Ethics Commission Online Training Program to acknowledge receipt of the Yearly Conflict of Interest Law Summary and to comply with the State Ethics Conflict of Interest Law Education Requirements. As this is a NEW Conflict of Interest Training that is REQUIRED to complete every TWO Years, please take the time to complete the training this year even if you may be current with the old training. This will ensure that everyone has the most up to date information and the system will track certificates of completion going forward.

Recognizing and properly responding to a conflict of interest is a key element to maintaining the public's confidence in government and in the integrity of the work we do as public employees. Please complete your registration, Annual Conflict of Interest Law Summary and acknowledgment, AND the State Ethics Commission Conflict of Interest Law Training by March 31, 2023.



## Town Clerk

If you have questions, please review the Education and Training Guidelines available on the Commission’s website, [www.mass.gov/ethics](http://www.mass.gov/ethics) . The guidelines provide helpful information about who is required to comply with these statutory requirements, record-keeping requirements, and the process to exempt certain municipal positions from these requirements.

### PUBLIC RECORDS REQUESTS

The Town Clerk acts as the Records Access Officer for the Town of Chelmsford per Massachusetts Public Records Law, G.L. c.66 and c.4, §7(26) These guidelines are intended to assist members of the public seeking access to public records in the custody of the Town of Chelmsford. The Public Records Portal can be found here Go to the Town website for more information: <https://www.chelmsfordma.gov/641/Public-Records-Law>

<b>PUBLIC RECORDS REQUESTS</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
# Requests logged	48	109	156	129	153	182	270



### DOG LICENSING

The Clerk’s Office, in concert with the Animal Control Officer, continues to strengthen its outreach to dog owners to be law compliant. State law requires that all dogs have up-to-date rabies vaccinations and current licenses from the town. For the 2023 licensing year and as of the date of this report, we have licensed 4224 of the 4547 known dogs in town. We urge dog owners to please call the Town Clerk’s Office if a dog has died or has moved from town.

<b>License Period 12/1 – 6/30</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
# Dogs Licensed	3866	4010	4092	4144	4170	4235	4345	4240	4224



# Town Clerk

## VITAL STATISTICS

The Town Clerk's office, acting as the Town's Register of Vital Records, recorded the following statistics for calendar year 2022 as of December 31, 2022:

VITAL STATISTICS	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Births	334	300	326	295	302	329	319	319	355	<b>355</b>
Marriage Intentions	122	157	134	158	132	147	124	165	160	<b>143</b>
Marriages	119	145	127	145	145	144	114	160	155	<b>142</b>
Deaths	356	367	372	391	391	376	399	456	407	<b>384</b>

## INITIATIVES

Through research and collaboration, the Clerk's Office continuously strives to meet the needs of citizens by embracing streamlined processes and technologies.

Chapter 92 of the Acts of 2022 was passed and enacted on June 22, 2022, making many permanent changes to election law and election processes. Vote-by-Mail and In-person Early Voting is here to stay. The Town Clerk's Office invested in new equipment to streamline the receiving and processing of vote-by-mail applications, assembling and distributing ballots, receiving, date stamping and tracking returned ballots. Through a donation of repurposed materials and labor, we were able to create a more efficient workspace in the middle office.

We continue our mission of restoring, preserving, protecting, and improving access for our historic records. Historic records continue to be digitized and we are working toward making public records easier to access for departmental staff and the public.

## C.L.E.R.K. INTERNSHIP PROGRAM

The Community Leadership through Education, Responsibility, and Kindness (CLERK) Internship Program has had over thirty enthusiastic individuals graduate from the program since its inception in 2012. The CLERK Internship Program is a year-round opportunity for high school students, college students, postgraduates, and professionals to gain valuable experience working in local government. The program is modeled on citizen and servant leadership, where interns gain professional skills while contributing to Chelmsford's local government as active participants and community representatives.

I am honored to serve as your Town Clerk and to continue the tradition of excellence in public service that has been a long-standing expectation in this office. It is a privilege to work alongside an inspirational and amazing team of dedicated people every day. Please stop by the office and join me in expressing heartfelt thanks to Maria Vasquez, Jennifer Almeida, and Pamela Gilchrest for their exemplary service. Don't forget to bring your dogs!

Respectfully Submitted:  
 Patricia E. Dzuris, CMC, CMMC  
 Town Clerk



## Board of Registrars

The Board of Registrars, as directed by State and Federal Election Laws and by the Secretary of Commonwealth, provides voters in the Town of Chelmsford the opportunity to participate in their government through voting. The success of the democratic process requires the Board of Registrars to conduct fair, transparent elections that accurately reflect the intent of the electorate. To achieve this objective, the Registrars have two primary functions: register voters and conduct elections.

The Board of Registrars, through the Town Clerk's Office, offers a comprehensive year-round program of voter registration and voter outreach. Using the statewide Central Voter Registration System (VRIS) database, the Registrars, and the Office of the Town Clerk: determine the eligibility of voters; maintain the voter registration records and street file database; process absentee ballot applications; certify candidate nomination petitions and proposed town meeting articles; and provide public voter/census information, access to electronic lists of registered voters, and absentee applicants.

Election logistics also include recruiting and training election officers; testing election equipment; overseeing polling places and absentee voting; preparing ballots; providing information to the public; compiling election returns; and posting unofficial election results on the Town's website on election night. In addition, the Office of the Town Clerk receives and provides public access to candidates' campaign contribution and expenditure reports.

All Chelmsford residents who are US citizens, who attain the age of 18 by the election date, and register to vote by the voter registration deadline, are eligible to vote. Registering to vote has become a very convenient process. Qualified individuals can now register to vote online by visiting the Secretary of Commonwealth's website. Eligible persons may also register to vote in person at the Town Clerk's Office during business hours, or a mail-in voter registration form may be requested by calling the Clerk's Office. Voter registration applications are also available online by visiting the Secretary of Commonwealth's website.

The Registrars and Town Clerk perform additional functions that include developing voter information lists; creating policies and procedures to comply with federal and state laws; responding to public inquiries; and receiving suggestions and feedback from voters, campaigns, candidates, elected officials, and the press.

As of 1/1/2022, Chelmsford is now comprised of eleven voting precincts and two split precincts, which are located at the following locations:

Precincts 1 and 2:	Chelmsford Senior Center, 75 Groton Road North Chelmsford
Precincts 3A & 3B:	McCarthy Middle School Small Gymnasium 250 North Rd.
Precincts 4, 5A & 5B, 6, 7, and 8:	McCarthy Middle School Large Gymnasium 250 North Rd.
Precincts 9, 10 and 11:	Town Offices, 50 Billerica Road

Respectfully submitted by the Board of Registrars,

Patricia E. Dzuris, CMC, CMMC, Clerk  
James M. Lane, Jr., Chairman  
Curtis B. Barton, Member  
Thomas R. Fall, Member



# Board of Registrars

LEGEND			
A - Conservative Party	<b>J - Green Rainbow</b>	<b>R - Republican</b>	Z - Working Families
B - Natural Law Party	K - Constitution Party	S - Socialist	AA - Pizza Party
C - New World Council	<b>L - Libertarian</b>	T - Interdependent 3rd Party	BB - American Term Limits
<b>D - Democrat</b>	M - Timesizing Not Downsizing	U - Unenrolled	CC - United Independent Party
E - Reform Party	N - New Alliance Party	V - America First Party	DD - Twelve Visions Party
F - Rainbow Coalition	O - MA Independent Party	W - Veterans Party America	
G - Green Party USA	P - Prohibition Party	X - Pirate Party	
H - We the People	Q - American Independent Party	Y - World Citizens Party	

Voting Strength as of December 31, 2022 Enrolled Voters																				
Precinct	A	AA	CC	D	E	EE	G	J	K	L	O	Q	R	S	T	U	X	Y	Z	TOTALS
1	1		5	453			1	2		7	3	1	218	1	3	1422			1	2118
2	1		10	578				2	1	11	3	2	200	1	1	1507		1	1	2319
3A			3	212			1			3			97	1		780				1097
3B			3	227		1			1	6			82		1	808				1129
4			3	474	1					5	2		255		1	1704				2445
5A	1		2	382				1		3	2	1	214		1	1323				1930
5B	1			114			1			2			62		1	409				590
6	2		1	484						5	2		224			1629				2347
7	2		6	491				1		12	2	3	205	1	1	1579				2303
8	2	1	5	472						9	2	1	184			1499				2175
9	5	2	4	537				4		6			282			1723				2563
10	1		3	479		1				11		1	222	1	1	1499	1			2219
11	1		1	512				1		9		2	220	2	2	1747				2495
<b>Totals</b>	<b>17</b>	<b>3</b>	<b>46</b>	<b>5415</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>11</b>	<b>2</b>	<b>89</b>	<b>16</b>	<b>11</b>	<b>2465</b>	<b>4</b>	<b>12</b>	<b>17629</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>25730</b>

COUNT OF RESIDENTS AS OF 12/31/2022				
Precinct	Active Voters	Inactive Voters	Non-Voter	Grand Total
1	1852	332	385	2569
2	2009	338	398	2745
3A	957	166	249	1372
3B	998	150	249	1397
4	2290	198	557	3045
5A	1793	174	488	2455
5B	551	46	138	735
6	2101	289	560	2950
7	2051	298	659	3008
8	2000	228	434	2662
9	2273	364	570	3207
10	1898	365	619	2882
11	2314	228	524	3066
<b>Total</b>	<b>23087</b>	<b>3176</b>	<b>5830</b>	<b>32093</b>





## Fall 2022 Town Meeting *Warrant Article Summary*

ARTICLE	DESCRIPTION	TOWN MEETING VOTE
2	Cemetery Improvement and Development Fund	Carries by two-thirds vote under consent agenda
3	Appropriate Commonwealth Transportation Infrastructure Fund Monies	Carries by two-thirds vote under consent agenda
4	Sewer Construction Stabilization Fund	Carries by two-thirds vote under consent agenda
5	Affordable Housing Stabilization Fund	Carries by two-thirds vote under consent agenda
6	Funding for Collective Bargaining Agreements	Carries by two-thirds vote under consent agenda
7	Unpaid Bills Prior Fiscal Year	Carries by two-thirds vote under consent agenda
8	Amend Fiscal Year 2023 Operating Budget	Carries by two-thirds vote under consent agenda
9	Appropriation of Statewide Opioid Settlement Abatement Funds	Carries by two-thirds vote under consent agenda
10	Citizen Petition – Funding for School Department Professional Support Personnel	Carries by two-thirds vote under consent agenda
11	Roadway and Sidewalk Construction	Carries by two-thirds vote
12	Sewer Capital Improvements	Carries by majority vote
13	PFAS Remediation at 54 Richardson Road	Carries by majority vote
14	Transfer Free Cash to Reduce Fiscal Year 2023 Property Tax Levy	Fails to carry
15	Transfer Free Cash to the General Stabilization Fund	Carries by majority vote
16	Community Preservation Fund – Historical Commission Property Inventory Program	Carries by two-thirds vote under consent agenda
17	Increase Senior Property Tax Work Off Funding	Carries by unanimous consent



## Fall 2022 Town Meeting Warrant Article Summary

18	Increase Chapter 59, Section 5, Clause 41C Property Tax Exemption to Seniors	Carries by unanimous consent
19	Charter Amendment – Annual Audit	Carries by two-thirds vote
20	Removal of Deputy Fire Chief from Civil Service	Carries by majority vote
21	Zoning Bylaw Amendment – Warehouse	Carries by two-thirds vote

ARTICLE	DESCRIPTION	TOWN MEETING VOTE
22	Zoning Bylaw Amendment - Distribution Center	Carries by majority vote
23	Zoning Bylaw Amendment - Use Regulation Table	Carries by two-thirds vote
24	Odd Fellows Property Brook Walk Easement Acceptance	Carries by two-thirds vote
25	Charles Way – Authorization to Acquire Permanent Easement	Carries by two-thirds vote under consent agenda
26	Street Acceptance – Nabnasset Drive	Carries by two-thirds vote

ARTICLE	DESCRIPTION	TOWN MEETING VOTE
1	Street Acceptance – Charles Way	Carries by two-thirds vote
2	Extinguish Sewer Easement – 255 Princeton Street	Carries by two-thirds vote



## Fall 2022 Annual Town Meeting

October 17, 2022

The 2022 Fall Annual Town Meeting held at the Chelmsford Senior Center 75 Groton Road, Chelmsford, MA 01863, was called to order at 7:30 PM by Moderator Jon H. Kurland on Monday, October 17, 2022. All stood for the Pledge of Allegiance. There were 105 Town Meeting Representatives present which satisfied the quorum requirement of 84 Representatives. Mr. Moderator determined the Warrant was duly and properly posted and reviewed the procedures for Town Meeting. The Town Manager's presentation can be found at the following link: <https://www.townofchelmsford.us/DocumentCenter/View/14776/2022-Fall-Annual-Town-Meeting-Presentation>

The Town Meeting was recorded by Chelmsford Telemedia and can be viewed at the following link: <https://www.youtube.com/watch?v=bt8TJTxpF8Y>

Select Board Chair, Virginia Crocker Timmins recognized the following Town Meeting members for their 10 years of service:

- Deirdre Connolly
- Rebecca Gore
- Donna Ready

Town Manager Paul Cohen introduced Finance Director John Sousa who presented the Five-Year Financial Forecast.

**ARTICLE 1.** To hear reports of the Town Officers and Committees; or act in relation thereto.

**SUBMITTED BY: Select Board**

**MOTION UNDER ARTICLE 1.** I move that the Town hear reports of the Town Officers and Committees.

**SUBMITTED BY: Select Board**

### CONSENT AGENDA

I move that the Town consider at this time, under a consent agenda, the following 11 warrant articles:

- Article 2: Cemetery Improvement and Development Fund;
- Article 3: Commonwealth Transportation Infrastructure Fund;
- Article 4: Sewer Construction Stabilization Fund;
- Article 5: Affordable Housing Stabilization Fund;
- Article 6: Funding for Collective Bargaining Agreements;
- Article 7: Unpaid Bills from Prior Fiscal Year;
- Article 8: Amend Fiscal Year 2023 Operating Budget;
- Article 9: Statewide Opioid Settlement Abatement Funds;
- Article 10: School Department Professional Support Personnel;
- Article 16: Historical Property Inventory Program;
- Article 25: Charles Way Easement



# Fall 2022 Annual Town Meeting

## October 17, 2022

The motion to consider the Consent Agenda was made and seconded from the floor. The Town Moderator called for a show of hands and recognized a majority approval to consider the consent agenda.

**MOTION TO CONSIDER THE CONSENT AGENDA:** Carries by majority vote.

### **CONSENT AGENDA:**

**ARTICLE 2.** To see if the Town will vote to transfer a sum of money from the Sale of Graves and Lots Account to the Cemetery Improvement and Development fund; or act in relation thereto.

**SUBMITTED BY: Cemetery Commission**

**MOTION UNDER ARTICLE 2.** I move that the Town transfer \$40,000 from the Sale of Graves and Lots Account to the Cemetery Improvement and Development Fund.

**SUBMITTED BY: Cemetery Commission**

**ARTICLE 3.** To see if the Town will vote to appropriate the funding received by the Town from the Commonwealth Transportation Infrastructure Fund, to address the impact of transportation network services on municipal roads, bridges and other transportation infrastructure, or any other public purpose substantially related to the operation of transportation network services in the Town, including, but not limited to, the complete streets program established in Massachusetts General Laws Chapter 90I, Section 1, and other programs that support alternative modes of transportation; or act in relation thereto.

**SUBMITTED BY: Town Manager**

**MOTION UNDER ARTICLE 3.** I move that the Town appropriate \$7,229.10 received by the Town from the Commonwealth Transportation Infrastructure Fund to fund traffic safety improvements.

**SUBMITTED BY: Town Manager**

**ARTICLE 4.** To see if the Town will vote to transfer from Free Cash a sum of money to the Sewer Construction Stabilization Fund; or act in relation thereto.

**SUBMITTED BY: Town Manager**

**MOTION UNDER ARTICLE 4.** I move that the Town transfer \$73,719 from Free Cash to the Sewer Construction Stabilization Fund.

**SUBMITTED BY: Town Manager**

**ARTICLE 5.** To see if the Town will vote to transfer a sum of money that has been received by the Town under the Town's inclusionary housing zoning bylaw to the Affordable Housing Stabilization Fund; or act in relation thereto.

**SUBMITTED BY: Town Manager**

**MOTION UNDER ARTICLE 5.** I move that the Town transfer \$40,000 that has been received by the Town under the Town's inclusionary housing zoning bylaw to the Affordable Housing Stabilization Fund.

**SUBMITTED BY: Town Manager**

**ARTICLE 6.** To see if the Town will vote to raise and appropriate, and/or transfer



## Fall 2022 Annual Town Meeting

October 17, 2022

from available funds, a sum of money to be used to fund employee contract agreements between the Town and its collective bargaining units; or act in relation thereto.

**SUBMITTED BY: Town Manager**

**MOTION UNDER ARTICLE 6.** I move that the Town take no action under this Article.

**SUBMITTED BY: Town Manager**

**ARTICLE 7.** To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money with which to pay bills of previous fiscal years; or act in relation thereto.

**SUBMITTED BY: Town Manager  
Four-Fifths Vote**

**MOTION UNDER ARTICLE 7.** I move that the Town take no action under this Article.

**SUBMITTED BY: Town Manager**

**ARTICLE 8.** To see if the Town will vote to amend the Fiscal Year 2023 operating budget adopted under Articles 4, 5, and 6 of the Warrant for the Spring Annual Town Meeting held on April 25, 2022; or act in relation thereto.

**SUBMITTED BY: Town Manager**

**MOTION UNDER ARTICLE 8.** I move that the Town take no action under this Article.

**SUBMITTED BY: Town Manager**

**ARTICLE 9.** To see if the Town will vote to raise and appropriate or transfer

from available funds a sum of money to be expended by the Board of Health in accordance with the Massachusetts Attorney General's statewide opioid settlement abatement funds allocation agreement with certain Massachusetts political subdivisions; or act in relation thereto.

**SUBMITTED BY: Town Manager**

**MOTION UNDER ARTICLE 9.** I move that the Town raise and appropriate \$139,844 to be expended by the Board of Health in accordance with the Massachusetts Attorney General's statewide opioid settlement abatement funds allocation agreement with certain Massachusetts political subdivisions.

**SUBMITTED BY: Town Manager**

**ARTICLE 10.** To see if the Town will vote to amend the vote taken under Article 5 of the April 25, 2022 Spring Annual Town Meeting by raising and appropriating, or transferring from available funds, an additional sum of money to defray charges for the operations of the Chelmsford Public Schools for the fiscal year period of July 1, 2022 through June 30, 2023 for the purposes of providing a "livable wage" to the School Department's Professional Support Staff employees; or act in relation thereto.

**SUBMITTED BY: CITIZEN PETITION  
Kathleen Leslie Peluso**

**MOTION UNDER ARTICLE 10.** I move that the Town take no action under this Article.

**SUBMITTED BY: CITIZEN PETITION  
Kathleen Leslie Peluso**





# Fall 2022 Annual Town Meeting

## October 17, 2022

**ARTICLE 16.** To see if the Town will vote to transfer from the Community Preservation Fund General Reserve a sum of money to fund the Historical Commission Property Inventory Program; or act in relation thereto.

**SUBMITTED BY:**  
**Community Preservation Committee**  
*Two-Thirds Vote*

**MOTION UNDER ARTICLE 16.** I move that the Town transfer \$15,000 from the Community Preservation Fund General Reserve to contract with a professional preservationist to perform historic inventories of properties across the community.

**SUBMITTED BY:**  
**Community Preservation Committee**

**ARTICLE 25.** To see if the Town will vote to authorize the Select Board to acquire the following land parcels and/or rights in land parcels, known and identified as Charles Way, for the purpose of completing work on an approved subdivision roadway with the intent of eventual approval of such roadway as a public way.

Total # Parcels	Area (Square Feet)
In Fee	
Permanent Easement	66,000 SF
Temporary Easements	

And further to authorize the Select Board to acquire such permanent easement through any and all means available under the General Laws of the Commonwealth including without limitation by donation, purchase and/or eminent domain. The subject parcel is identified as Charles Way on a Definitive Subdivision Plan entitled

Longley Estates IV located in Chelmsford MA, dated July 20, 1984, with revisions through September 14, 1984, prepared by Richard F. Kaminski and Associates, Inc.; or act in relation thereto.

**SUBMITTED BY: Select Board**  
 Two-Thirds Vote

**MOTION UNDER ARTICLE 25.** I move that the Town take no action under this Article.

**SUBMITTED BY: Select Board**

**Recommendations:**

Finance Committee: Unanimously recommends approval of Articles 2, 3, 4, 5, 9 and 16 and no action on Articles 6, 7, 8, 10 & 25

Select Board: Unanimously recommends approval of Articles 2, 3, 4, 5, 9 and 16 and no action on Articles 6, 7, 8, 10 & 25.

The electronic voting devices registered the following votes:

**YES: 116    NO: 1    Abstentions: 0**

**MOTION UNDER CONSENT AGENDA:**  
 Carries by majority vote.

**ARTICLE 11.** To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a sum of money to fund roadway and sidewalk construction; or act in relation thereto.

**SUBMITTED BY: Town Manager**  
*Two-Thirds Vote*

**MOTION UNDER ARTICLE 11.** I move that the Town transfer \$1,500,000 from Free Cash



## Fall 2022 Annual Town Meeting October 17, 2022

to fund roadway and sidewalk construction.

**SUBMITTED BY: Town Manager**

**Recommendations:**

Finance Committee: Unanimously recommends approval of Article 11.

Select Board: Unanimously recommends approval of Article 11.

The electronic voting devices registered the following votes:

**YES: 117    NO: 1    Abstentions: 0**

MOTION UNDER ARTICLE 11: Carries by two thirds vote.

**ARTICLE 12.** To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a sum of money to correct, remedy, repair, prevent and prohibit any and all forms of infiltration or inflow from groundwater and other sources of leakage into pipes, facilities and other components of the sewer system; or act in relation thereto.

**SUBMITTED BY: Town Manager**

**MOTION UNDER ARTICLE 12.** I move that the Town transfer \$500,000 from the Sewer Enterprise Fund Retained Earnings to examine the condition of the oldest sections of the Town's sewer force mains.

**SUBMITTED BY: Town Manager**

**Recommendations:**

Finance Committee: Unanimously recommends approval of Article 12.

Select Board: Unanimously recommends approval of Article 12.

The electronic voting devices registered the following votes:

**YES: 110    NO: 2    Abstentions: 3**

MOTION UNDER ARTICLE 12: Carries by majority vote.

**ARTICLE 13.** To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a sum of money to remediate PFAS in the soil and groundwater at the Town's highway yard located at 54 Richardson Road; or act in relation thereto.

**SUBMITTED BY: Town Manager**

**MOTION UNDER ARTICLE 13.** I move that the Town transfer \$254,500 from Free Cash to remediate PFAS in the soil and groundwater at the Town's highway yard located at 54 Richardson Road.

**SUBMITTED BY: Town Manager**

**Recommendations:**

Finance Committee: Unanimously recommends approval of Article 13.

Select Board: Unanimously recommends approval of Article 13.

The electronic voting devices registered the following votes:

**YES: 114    NO: 1    Abstentions: 1**

MOTION UNDER ARTICLE 13: Carries by majority vote.

**ARTICLE 14.** I move that the Town transfer \$164,513 from Free Cash to reduce the Fiscal Year 2023 property tax levy.

**SUBMITTED BY: Town Manager**

**Recommendations:**

Finance Committee: Majority recommends



# Fall 2022 Annual Town Meeting

## October 17, 2022

approval of Article 14.  
 Select Board: Unanimously recommends approval of Article 14.

Paul Rigazio of Precinct 2 made a motion to amend Article 14 by striking "\$164,513" and substituting it with "\$630,000"  
 The electronic voting devices registered the following votes:

**YES: 27      NO: 81      Abstentions: 3**

AMENDMENT UNDER ARTICLE 14: Fails to carry.

**MOTION UNDER ARTICLE 14.** To see if the Town will vote to transfer from Free Cash a sum of money to reduce the Fiscal Year 2023 property tax levy; or act in relation thereto.

**SUBMITTED BY: Town Manager**

The electronic voting devices registered the following votes:

**YES: 101      NO: 16      Abstentions: 1**

MOTION UNDER ARTICLE 14: Carries by majority vote.

**ARTICLE 15.** To see if the Town will vote to transfer from Free Cash a sum of money to the General Stabilization Fund; or act in relation thereto.

**SUBMITTED BY: Town Manager**

**MOTION UNDER ARTICLE 15.** I move that the Town transfer \$1,089,782 from Free Cash to the General Stabilization Fund.

**SUBMITTED BY: Town Manager**

**Recommendations:**

Finance Committee: Unanimously recommends approval of Article 15.  
 Select Board: Unanimously recommends approval of Article 15.  
 The electronic voting devices registered the following votes:

**YES: 110      NO: 10      Abstentions: 0**

MOTION UNDER ARTICLE 15: Carries by majority vote.

**ARTICLE 16.** Considered under consent agenda

**ARTICLE 17.** To see if the Town will vote to amend its vote taken under Article 14 of the April 27, 2015 Spring Annual Town Meeting pertaining to the Town's acceptance of the provisions of Massachusetts General Laws Chapter 59, Section 5K which authorizes the Town to establish a senior citizens property tax work-off abatement program by eliminating the cap on the total amount of abatements that may be granted under this program of \$100,000 in any given year; or act in relation thereto.

**SUBMITTED BY: Town Manager**

**MOTION UNDER ARTICLE 17.** I move the Town amend its vote taken under Article 14 of the April 27, 2015 Spring Annual Town Meeting pertaining to the Town's acceptance of the provisions of Massachusetts General Laws Chapter 59, Section 5K which authorizes the Town to establish a senior citizens property tax work-off abatement program by eliminating the cap on the total amount of abatements that may be granted under this program of \$100,000 in any given year.



## Fall 2022 Annual Town Meeting October 17, 2022

**SUBMITTED BY:** Town Manager

**Recommendations:**

Finance Committee: Unanimously recommends approval of Article 17.

Select Board: Unanimously recommends approval of Article 17.

The electronic voting devices registered the following votes:

**YES: 113      NO: 0      Abstentions: 2**

**MOTION UNDER ARTICLE 17:** Carries by unanimous consent.

**ARTICLE 18.** To see if the Town will vote to increase the amount of the local property tax exemption for seniors provided for under the provisions of Massachusetts General Laws Chapter 59, Section 5, Clause 41C from \$500 per fiscal year to \$1,000 per fiscal year; or act in relation thereto.

**SUBMITTED BY:** Town Manager

**MOTION UNDER ARTICLE 18.** I move that the Town increase the amount of the local property tax exemption for seniors provided for under the provisions of Massachusetts General Laws Chapter 59, Section 5, Clause 41C from \$500 per fiscal year to \$1,000 per fiscal year.

**SUBMITTED BY:** Town Manager

**Recommendations:**

Finance Committee: Unanimously recommends approval of Article 18.

Select Board: Unanimously recommends approval of Article 18.

The electronic voting devices registered the following votes:

**YES: 115      NO: 0      Abstentions: 1**

**MOTION UNDER ARTICLE 18:** Carries by unanimous consent.

**ARTICLE 19.** To see if the Town will vote, pursuant to the provisions of Massachusetts General Laws Chapter 43B, Section 10 and Section 7-1 of the Town Charter, to amend the Town Charter, Part VI, Financial Provisions, Section 6-7 Annual Audit, by amending the text in the paragraph as follows:

Section 6-7. Annual Audit.

The Select Board shall provide for an annual audit of the books and accounts of the town to be made by a certified public accountant, or firm of accountants, who have no personal interest, direct or indirect, in fiscal affairs of the town government or any of its offices; provided, however, that any certified public accountant or firm of accountants that conducts said audit ~~for 3 consecutive years shall refrain from doing so for a minimum of 1 year before becoming eligible to conduct any future audits shall change the audit team that performs the audit at least every five years.~~

; or act in relation thereto.

**SUBMITTED BY:** Select Board

**MOTION UNDER ARTICLE 19.** I move that the Town, pursuant to the provisions of Massachusetts General Laws Chapter 43B, Section 10 and Section 7-1 of the Town Charter, amend the Town Charter, Part VI, Financial Provisions, Section 6-7 Annual Audit, by amending the text in the paragraph as follows:

Section 6-7. Annual Audit.

The Select Board shall provide for an annual audit of the books and accounts of the town to be made by a certified public accountant, or firm of accountants, who have no personal interest, direct or indirect, in fiscal affairs of



# Fall 2022 Annual Town Meeting

## October 17, 2022

the town government or any of its offices; provided, however, that any certified public accountant or firm of accountants that conducts said audit for ~~3 consecutive years shall refrain from doing so for a minimum of 1 year before becoming eligible to conduct any future audits shall change the audit team that performs the audit at least every five years.~~

**SUBMITTED BY:**      **Select Board**  
*Two-Thirds Vote*

**Recommendations:**

Finance Committee: Unanimously recommends approval of Article 19.

Select Board: Unanimously recommends approval of Article 19.

The electronic voting devices registered the following votes:

**YES: 109      NO: 7      Abstentions: 0**

MOTION UNDER ARTICLE 19: Carries by two-thirds vote.

**ARTICLE 20.** To see if the Town will vote to authorize the Select Board to file a petition the Massachusetts Great and General Court to exempt the position of Deputy Fire Chief from Chapter 31 of the Massachusetts General Laws; or act in relation thereto.

**SUBMITTED BY: Town Manager**

**MOTION UNDER ARTICLE 20.** I move that the Town authorize the Select Board to petition the General Court of the Commonwealth of Massachusetts to enact a special act to exempt the position of Deputy Fire Chief from Chapter 31 of the Massachusetts General Laws as set forth below:

AN ACT EXEMPTING THE POSITION OF DEPUTY FIRE CHIEF OF THE TOWN OF CHELMSFORD FROM THE CIVIL SERVICE

LAW.

Be it enacted, etc., as follows:

SECTION 1. The position of deputy fire chief in the town of Chelmsford shall be exempt from chapter 31 of the General Laws.

SECTION 2. Section 1 shall not impair the civil service status of any person holding the position of deputy fire chief in the town on the effective date of this act.

SECTION 3. This act shall take effect upon its passage.

**SUBMITTED BY: Town Manager**

**Recommendations:**

Finance Committee: Unanimously recommends approval of Article 20.

Select Board: Majority opposes Article 20 with a vote of 3 to 1 with 1 abstention.

The electronic voting devices registered the following votes:

**YES: 56      NO: 54      Abstentions: 4**

MOTION UNDER ARTICLE 20: Carries by majority vote.

Brian Latina of Precinct 9 made a motion to adjourn to Thursday, October 20, 2022 at 7:29 PM. The motion was seconded from the floor. The Moderator recognized a majority by a show of hands and adjourned the 2022 Fall Town Meeting at 10:37 PM.





## Special Town Meeting October 20, 2022

The 2022 Special Town Meeting held at the Chelmsford Senior Center 75 Groton Road, Chelmsford, MA 01863, was called to order at 7:29 PM by Moderator Jon H. Kurland on Thursday, October 20, 2022. All stood for the Pledge of Allegiance. There were 103 Town Meeting Representatives present which satisfied the quorum requirement of 84 Representatives. Mr. Moderator determined the Warrant was duly and properly posted and reviewed the procedures for Town Meeting. The Town Manager's presentation can be found at the following link: <https://www.townofchelmsford.us/DocumentCenter/View/14776/2022-Fall-Annual-Town-Meeting-Presentation>

The Town Meeting was recorded by Chelmsford Telemedia and can be viewed at the following link: <https://youtu.be/9CaHFUFxKs8>

Town Manager Paul Cohen presented Articles 1 & 2.

**ARTICLE 1.** To see if the Town will vote to a.) accept as a town way Charles Way, as shown on a Definitive Subdivision Plan entitled Longley Estates IV located in Chelmsford MA, dated July 20, 1984, with revisions through September 14, 1984, prepared by Richard F. Kaminski and Associates, Inc., as laid out by the Select Board and shown on reports and plans duly filed in the office of the Town Clerk, providing all the construction of the same meets with the requirements of the Select Board, and subject to the withholding of any remaining bonds and/or escrow funds until such requirements have been met; b.) authorize the Select Board to acquire any and all temporary and/or permanent easements, with the trees thereon, by purchase, eminent domain, gift or otherwise, for the purpose of securing traffic safety and road improvements; c.) raise and appropriate, transfer and appropriate from the Stabilization Fund, and/or borrow a certain sum of money to defray all necessary costs, fees and expenses in connection with

the acquisition of said land and for paying any damages which may be awarded as a result of any such taking; and d.) authorize the Select Board to negotiate and execute all necessary and proper contracts and agreements thereto; or act in relation thereto.

**SUBMITTED BY: Select Board  
Two-Thirds Vote**

**MOTION UNDER ARTICLE 1.** I move that the Town:

- (a.) accept as a town way Charles Way, as shown on a Definitive Subdivision Plan entitled Longley Estates IV located in Chelmsford MA, dated July 20, 1984, with revisions through September 14, 1984, prepared by Richard F. Kaminski and Associates, Inc., as laid out by the Select Board and shown on reports and plans duly filed in the office of the Town Clerk, providing all the construction of the same meets with the requirements of the Select Board, and subject to the withholding of any remaining bonds and/or escrow funds until such requirements have been met;
- (b.) authorize the Select Board to acquire any and all temporary and/or permanent easements, with the trees thereon, by purchase, eminent domain, gift or otherwise, for the purpose of securing traffic safety and road improvements; and
- (c.) authorize the Select Board to negotiate and execute all necessary and proper contracts and agreements thereto.

**SUBMITTED BY: Select Board  
Two-Thirds Vote**

**Recommendations:**  
Finance Committee: Unanimously recommends approval of Article 1.



# Fall Annual Town Meeting

## October 20, 2022, Session II

Select Board: Unanimously recommends approval of Article 1.

The electronic voting devices registered the following votes:

**YES: 115      NO: 3      Abstentions: 2**

MOTION UNDER ARTICLE 1: Carries by two-thirds vote.

**ARTICLE 2.** To see if the Town will vote to extinguish a sewer easement located on property at 255 Princeton Street, described in an instrument of taking recorded with the Middlesex North Registry of Deeds in Book 524, at Page 70; or act in relation thereto.

**SUBMITTED BY:      Select Board**  
*Two-Thirds Vote*

**MOTION UNDER ARTICLE 2.** I move that the Town extinguish a sewer easement located on property at 255 Princeton Street, described in an instrument of taking recorded with the Middlesex North Registry of Deeds in Book 524, at Page 70.

**SUBMITTED BY:      Select Board**  
*Two-Thirds Vote*

**Recommendations:**

Finance Committee: Unanimously recommends approval of Article 2.

Select Board: Unanimously recommends approval of Article 2.

The electronic voting devices registered the following votes:

**YES: 120      NO: 3      Abstentions: 0**

MOTION UNDER ARTICLE 2: Carries by two-thirds vote.

The Moderator dissolved the warrant of the Special Town Meeting at 7:47 PM

**TOWN OF CHELMSFORD**  
**TOWN CLERK RECORD**  
**FALL ANNUAL TOWN MEETING**  
**October 20, 2022**  
**SESSION II**

The second session of the 2022 Fall Annual Town Meeting resumed at 7:47 PM

Proponent, Christopher Lavallee of Precinct 10, presented Articles 21, 22 and 23.

Pat Wojtas of Precinct 7 made a motion to consider Articles 21, 22 & 23 as a consent agenda.

The electronic voting devices registered the following votes:

**YES: 21      NO: 103      Abstentions: 0**

MOTION TO CONSIDER ARTICLES 21, 22 & 23 AS CONSENT AGENDA: Fails to carry

**ARTICLE 21.** To see if the Town will vote to amend the Town code, Chapter 195: "Zoning Bylaw" Article XX, "Terminology" by deleting the definition of "warehouse" and replacing it with the following definition:

Warehouse: A BUILDING used primarily for the enclosed storage of goods, and materials for any length of time; including receiving, repackaging, and/or reshipping; and including office, administrative, and support facilities related to the foregoing, but not a Distribution Center as defined in Section XX; a personal self-storage facility or mini-warehouse; or act in relation thereto.

**SUBMITTED BY:      CITIZEN PETITION**  
**Christopher Lavallee**



# Fall 2022 Annual Town Meeting

October 20, 2022

**MOTION UNDER ARTICLE 21.** I move that the Town amend the Town code, Chapter 195: "Zoning Bylaw" Article XX, "Terminology", by deleting the definition of "warehouse" and replacing it with the following definition:

Warehousing: A facility, or part of a facility, used primarily for storing goods, wares, commodities, and merchandise, whether for the owner thereof or for others, and whether it is a public or private warehousing operation, or act in relation thereto. Warehousing shall include shipping and/or delivery to retailers and businesses (business to business and wholesalers). Warehousing shall exclude self-storage and Distribution Center as defined in Section XX.

**SUBMITTED BY: CITIZEN PETITION Christopher Lavallee**

**Recommendations:**

Finance Committee: Unanimously recommends approval of Article 21.  
Select Board: Majority recommends against Article 21 by a vote of 4 to 1.  
Planning Board: Majority recommends against Article 21 by a vote of 4 to 3.  
The electronic voting devices registered the following votes:

**YES: 114 NO: 11 Abstentions: 0**

MOTION UNDER ARTICLE 21: Carries by two-thirds vote.

**ARTICLE 22.** To see if the Town will vote to amend the Town Code, Chapter 195: "Zoning Bylaw" Article XX, "Terminology" by adding the following definition of

Distribution Center:

Distribution Center: An establishment with a BUILDING NET FLOOR AREA larger than 50,000 square feet used primarily for the receiving, short-term enclosed storage, repackaging, and/or reshipping or distribution of goods and materials to retail stores and other market outlets, or directly to the consumer via telephone or Internet remote sales. including office, administrative, and support facilities related to the foregoing; or act in relation thereto.

**SUBMITTED BY: CITIZEN PETITION Christopher Lavallee**

**MOTION UNDER ARTICLE 22.** I move that the Town amend the Town Code, Chapter 195: "Zoning Bylaw" Article XX, "Terminology", by adding the following definitions of Distribution and Fulfillment Centers:

Small Distribution Center: A facility, or part of a facility, less than 20,000 square feet (gross floor area) where goods or products are stored on-site temporarily for the primary purpose of shipping and/or delivery to a consumer. Such facilities may include automated systems, office space, and a pick and pack area to be used by employees for sorting and packaging goods and products for shipping and/or delivery from available, on-site inventory. Small Distribution Center includes fulfillment by third parties for the above stated purposes. Small Distribution Center excludes shipping and/or delivery to retailers and businesses (business to business and wholesalers). Small Distribution Center is not defined as Warehouse nor Transport Terminal, as defined in Section XX. Small Distribution Center is not defined as a Retail use that may have an accessory delivery component.



# Fall 2022 Annual Town Meeting

## October 20, 2022

Medium Distribution Center: A facility, or part of a facility, between 20,000 and 75,000 square feet (gross floor area) where goods or products are stored on-site temporarily for the primary purpose of shipping and/or delivery to a consumer. Such facilities may include automated systems, office space, and a pick and pack area to be used by employees for sorting and packaging goods and products for shipping and/or delivery from available, on-site inventory. Medium Distribution Center includes fulfillment by third parties for the above stated purposes. Medium Distribution Center excludes shipping and/or delivery to retailers and businesses (business to business and wholesalers). Medium Distribution Center is not defined as Warehouse nor Transport Terminal, as defined in Section XX. Medium Distribution Center is not defined as a Retail use that may have an accessory delivery component.

Large Distribution Center: A facility, or part of a facility, greater than 75,000 square feet (gross floor area) where goods or products are stored on-site temporarily for the primary purpose of shipping and/or delivery to a consumer. Such facilities may include automated systems, office space, and a pick and pack area to be used by employees for sorting and packaging goods and products for shipping and/or delivery from available, on-site inventory. Large Distribution Center includes fulfillment by third parties for the above stated purposes. Large Distribution Center excludes shipping and/or delivery to retailers and businesses (business to business and wholesalers). Large Distribution Center is not defined as Warehouse nor Transport Terminal, as defined in Section XX. Large Distribution Center is not defined as a Retail

use that may have an accessory delivery component.

**SUBMITTED BY: CITIZEN PETITION**  
**Christopher Lavallee**

**Recommendations:**

Finance Committee: Unanimously recommends approval of Article 22.  
Select Board: Majority recommends against Article 22 by a vote of 4 to 1.  
Planning Board: Majority recommends against Article 22 by a vote of 4 to 3.

Sam Poulten of Precinct 4 made a motion to move the question.  
The electronic voting devices registered the following votes:

**YES: 94      NO: 30      Abstentions: 0**

**MOTION TO MOVE THE QUESTION:**  
Carries by majority vote.

**ARTICLE 22:**  
The electronic voting devices registered the following votes:

**YES: 113      NO: 11      Abstentions: 0**

**MOTION UNDER ARTICLE 22:** Carries by two-thirds vote.

**ARTICLE 23.** To see if the Town will vote to amend the Town Code, Chapter 195: "Zoning Bylaw" Attachment 1, Use Regulation Schedule by adding the following use:

And add new Line E.19 to Chapter



# Fall 2022 Annual Town Meeting

October 20, 2022

195 Attachment 1 – Use Regulation Schedule

E. Industrial

Principal Use	RA	RB	RC	RM	CA	CB	CC	CD	CV	IA	IS	RMH	CX	P	OS
19. Distribution Center	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N

**SUBMITTED BY: CITIZEN PETITION**  
**Christopher Lavallee**

**MOTION UNDER ARTICLE 23.** I move that the Town amend the Town Code, Chapter 195: "Zoning Bylaw" Attachment 1, Use Regulation Schedule by adding the following use:

And add new Lines E.19, 20, and 21 to Chapter 195 Attachment 1 – Use Regulation Schedule

E. Industrial

Principal Use	RA	RB	RC	RM	CA	CB	CC	CD	CV	IA	IS	RMH	CX	P	OS
19. Small Distribution Center	N	N	N	N	N	N	PB	N	N	PB	N	N	N	N	N
20. Medium Distribution Center	N	N	N	N	N	N	N	N	N	PB	N	N	N	N	N
21. Large Distribution Center	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N

**SUBMITTED BY: CITIZEN PETITION**  
**Christopher Lavallee**

**Recommendations:**

Finance Committee: Majority recommends approval of Article 23.  
Select Board: Majority recommends against Article 23 by a vote of 4 to 1.  
Planning Board: Majority recommends against Article 23 by a vote of 4 to 3.  
The electronic voting devices registered the following votes:

**YES: 100    NO: 23    Abstentions: 1**

MOTION UNDER ARTICLE 23: Carries by two-thirds vote.





# Fall 2022 Annual Town Meeting

## October 20, 2022

**ARTICLE 24.** To see if the Town will vote to accept an easement to pass and repass by foot or by non-motorized vehicle for access to, and travel within, and to construct all necessary infrastructure to allow a walking area near the area known as "Beaver Brook" over the area shown as "Brook Walk Easement-1 5,000 +/- S.F." as shown on a plan entitled "Approval Not Required Subdivision Plan" dated August 3, 2021, prepared by Howard Stein Hudson and recorded at the Middlesex North Registry of Deeds in Plan Book 249, at Plan 54; a copy of said easement exhibit plan and the associated Easement Agreement is attached to this warrant; or act in relation thereto.

**SUBMITTED BY: Town Manager**

**MOTION UNDER ARTICLE 24.** I move that the Town accept an easement to pass and repass by foot or by non-motorized vehicle for access to, and travel within, and to construct all necessary infrastructure to allow a walking area near the area known as "Beaver Brook" over the area shown as "Brook Walk Easement-1 5,000 +/- S.F." as shown on a plan entitled "Approval Not Required Subdivision Plan" dated August 3, 2021, prepared by Howard Stein Hudson and recorded at the Middlesex North Registry of Deeds in Plan Book 249, at Plan 54; a copy of said easement exhibit plan and the associated Easement Agreement is attached to the Warrant for this Town Meeting.

**SUBMITTED BY: Town Manager**  
*Two-Thirds Vote*

**Recommendations:**

Finance Committee: Unanimously recommends approval of Article 24.  
Select Board: Unanimously recommends

approval of Article 24.

The electronic voting devices registered the following votes:

**YES: 113    NO: 1    Abstentions: 0**

MOTION UNDER ARTICLE 24: Carries by two-thirds vote.

**ARTICLE 25.** Considered under Consent Agenda

**ARTICLE 26.** To see if the Town will vote to a.) accept as a town way Nabnasset Drive, as laid out by the Select Board and shown by reports and plans duly filed in the office of the Town Clerk, providing all the construction of the same meets with the requirements of the Select Board, and subject to the withholding of any remaining bonds until such requirements have been met; b.) authorize the Select Board to acquire any and all temporary and/or permanent easements, and any property in fee simple, with the trees thereon, by purchase, eminent domain, gift or otherwise, for the purpose of securing traffic safety and road improvements; c.) raise and appropriate, transfer and appropriate from the Stabilization Fund, and/or borrow a certain sum of money to defray all necessary costs, fees and expenses in connection with the acquisition of said land and for paying any damages which may be awarded as a result of any such taking; and d.) authorize the Select Board to negotiate and execute all necessary and proper contracts and agreements thereto; or act in relation thereto.

**SUBMITTED BY: Select Board**  
**DPW Director**



## Fall 2022 Annual Town Meeting

October 20, 2022

**MOTION UNDER ARTICLE 26.** I move that the Town:

(a.) accept as a town way Nabnasset Drive, as laid out by the Select Board and shown by reports and plans duly filed in the office of the Town Clerk, providing all the construction of the same meets with the requirements of the Select Board, and subject to the withholding of any remaining bonds until such requirements have been met;

(b.) authorize the Select Board to acquire any and all temporary and/or permanent easements, and any property in fee simple, with the trees thereon, by purchase, eminent domain, gift or otherwise, for the purpose of securing traffic safety and road improvements;

(c.) authorize the Select Board to negotiate and execute all necessary and proper contracts and agreements thereto.

**SUBMITTED BY:   Select Board  
                          DPW Director**

**Recommendations:**

Finance Committee: Took no action on Article 26.

Select Board: Majority recommended approval of Article 26 with a vote of 3 to 1. The electronic voting devices registered the following votes:

**YES: 105    NO: 9    Abstentions: 2**

MOTION UNDER ARTICLE 26: Carries by two-thirds vote.

As called for by the Moderator, a motion to adjourn was made and seconded from the floor. The Moderator recognized a majority by a show of hands and adjourned the 2022 Fall Town Meeting at 9:44 PM.

Respectfully submitted,

Patricia E. Dzuris, CMC, CMMC  
Town Clerk



# Spring 2023 Town Meeting

## *Warrant Article Summary*

ARTICLE	DESCRIPTION	TOWN MEETING VOTE
2	Amend Fiscal Year 2022 Operating Budget	Carries by unanimous consent
3	Funding for Collective Bargaining Agreements	No Action
4	Nashoba Valley Technical School FY2023 Assessment	Carries by unanimous consent
5	FY2023 Chelmsford Public Schools Operating Budget	Carries by majority vote
6	FY2023 General Government Operating Budget	Carries by majority vote
7	Finance Committee Reserve Fund	Carries by majority vote under consent agenda
8	FY2023 Capital Budget	Carries by unanimous consent
9	Fiske House Preservation Restriction	Carries by majority vote
10	Purchase of 1 Billerica Road/44 Central Square for Town Center Municipal Parking Lot	Carries by two thirds vote
11	Reconstruction of Chelmsford High School Tennis and Basketball Courts and the Conversion of the McCarthy Middle School Tennis Courts into Additional Parking	Carries by two-thirds vote
12	Citizen Petition - School Bus Tracking System	Withdrawn by proponent
13	Special Education - Chapter 40, Section 13E	Carries by majority vote under consent agenda
14	FY2023 Sewer Enterprise Fund Operating Budget	Carries by majority vote under consent agenda
15	FY2023 Stormwater Management Enterprise Fund Operating Budget	Carries by majority vote under consent agenda
16	FY2023 Forum Ice Rink Enterprise Fund Operating Budget	Carries by majority vote under consent agenda
17	FY2023 PEG Access and Cable Related Enterprise Fund Operating Budget	Carries by majority vote under consent agenda
18	Chelmsford Telemedia Parker School Studio Upgrade	Carries by majority vote under consent agenda
19	FY2023 Golf Course Enterprise Fund Operating Budget	Carries by majority vote under consent agenda
20	Annual Authorization of Departmental Revolving Funds	Carries by majority vote under consent agenda
21	Cemetery Improvement and Development Fund	Carries by majority vote under consent agenda



# Spring 2023 Town Meeting

## Warrant Article Summary

ARTICLE	DESCRIPTION	TOWN MEETING VOTE
22	Community Action Program Fund	Carries by majority vote under consent agenda
23	Affordable Housing Stabilization Fund	No Action
24	Community Preservation Fund-FY23 Debt Service, Admin. Expenses, & Reserves	Carries by unanimous consent
25	Varney Playground Equipment	Carries by majority vote
26	Center School Playground	Carries by unanimous consent
27	Outdoor Fitness Equipment at Wilson Street & Chelmsford Street – Town-owned Land	Carries by majority vote
28	MacKay Public Library HVAC System Enhancements	Carries by majority vote
29	North Town Hall HVAC System Enhancements	Carries by majority vote
30	Center Town Hall HVAC System Enhancements	Carries by majority vote
31	Grant Easement for Warren-Pohl Property – 115 ParkerRoad	Carries by majority vote
32	Grant Easement for Warren-Pohl Property – 43 HallRoad	Carries by majority vote
33	Accept Glenview Easement for Emergency Access	Carries by majority vote
34	Accept Northstar Easement for Sewer	Carries by majority vote
35	Authorize Disposition of Summer Street WetlandParcel	Carries by two thirds vote



# Spring 2023 Annual Town Meeting

April 24, 2023

The 2023 Spring Annual Town Meeting held at the Chelmsford Senior Center 75 Groton Road, Chelmsford, MA 01863, was called to order at 7:30 PM by Moderator Jon H. Kurland on Monday, April 24, 2023. All stood for the performance of the Star-Spangled Banner by the CHS Band and the Pledge of Allegiance. There were 113 Town Meeting Representatives present which satisfied the quorum requirement of 84 Representatives. Assistant Town Clerk, Maria T. Vasquez, swore in the newly Elected Town Meeting Members. Mr. Moderator determined the Warrant was duly and properly posted and reviewed the procedures for Town Meeting. The Town Manager's presentation can be found at the following link: <https://www.townofchelmsford.us/DocumentCenter/Index/1607>

The Town Meeting was recorded by Chelmsford Telemedia and can be viewed at the following link: <https://www.youtube.com/watch?v=0t32iQwIjw>

**ARTICLE 1.** To see if the Town will vote to hear reports of the Town Officers and Committees; or act in relation thereto.

SUBMITTED BY: **Select Board**

**MOTION UNDER ARTICLE 1.** I move that the Town hear reports of the Town Officers and Committees

SUBMITTED BY: **Select Board**

Town Manager Paul Cohen introduced Fred Brusseau who delivered a report of the Age Friendly Implementation Committee.

Town Manager Paul Cohen reviewed the financial components for the Town of Chelmsford.

**CONSENT AGENDA.**

I move that the Town consider at this time, under a consent agenda, the following 10 warrant articles:

Article 07: Finance Committee Reserve Fund

Article 09: Sewer Enterprise Fund Operating Budget

Article 11: Stormwater Management Enterprise Fund Operating Budget

Article 12: Fiscal Year 2022 Forum Ice Rink Enterprise Fund Operating Budget

Article 13: Fiscal Year 2022 PEG Access & Cable Related Enterprise Fund Operating Budget

Article 14: Fiscal Year 2022 Golf Course Enterprise Fund Operating Budget

Article 15: Annual Authorization of Departmental Revolving Funds

Article 16: Cemetery Improvement and Development Fund

Article 17: Community Action Program Fund

Article 21: Enactment of a Specialized Energy Code

SUBMITTED BY: **Town Manager**  
**Two-Thirds Vote**





# Spring 2023 Annual Town Meeting

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**CONSENT AGENDA:**

**ARTICLE 7.** To see if the Town will vote to raise and appropriate, or transfer from available funds such sums of money to be used as a Reserve Fund at the discretion of the Finance Committee for Fiscal Year 2024, as provided in General Laws Chapter 40, Section 6; or act in relation thereto.

SUBMITTED BY: **Town Manager**

**MOTION UNDER ARTICLE 7.** I move that the Town raise and appropriate \$400,000 to be used as a Reserve Fund at the discretion of the Finance Committee for Fiscal Year 2024, as provided in General Laws Chapter 40, Section 6.

SUBMITTED BY: **Town Manager**

**ARTICLE 9.** To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a certain sum of money for the Fiscal Year 2024 budget to operate the Sewer Enterprise; or act in relation thereto.

SUBMITTED BY: **Town Manager**

**MOTION UNDER ARTICLE 9.** I move that the Town appropriate the following sums to operate the Sewer Enterprise for Fiscal Year 2024:

Personnel Services:	\$1,224,019
Expenses:	<u>\$3,676,363</u>
Total	\$4,900,382

And that \$4,900,382 be raised from Sewer Enterprise revenues.

SUBMITTED BY: **Town Manager**

**ARTICLE 11.** To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a certain sum of money for the Fiscal Year 2024 budget to operate the Stormwater Management Enterprise; or act in relation thereto.

SUBMITTED BY: **Town Manager**

**MOTION UNDER ARTICLE 11.** I move that the Town appropriate the following sums to operate the Stormwater Management Enterprise for Fiscal Year 2024:

Personnel Services:	\$830,440
Expenses:	<u>\$732,573</u>
Total:	\$1,563,013

and that \$1,563,013 be raised from Stormwater Management Enterprise revenues.

SUBMITTED BY: **Town Manager**

**ARTICLE 12.** To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a certain sum of money for the Fiscal Year 2024 budget to operate the Forum Ice Rink Enterprise; or act in relation thereto.

SUBMITTED BY: **Town Manager**

**MOTION UNDER ARTICLE 12.** I move that the Town appropriate \$65,000 in expenses to operate the Chelmsford Forum Ice Rink Enterprise Fund for Fiscal Year 2024, and that \$65,000 be raised from Chelmsford Forum Ice Rink Enterprise Fund revenues.

SUBMITTED BY: **Town Manager**



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**ARTICLE 13.** To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a certain sum of money for the Fiscal Year 2024 budget to operate the Cable Television Public, Educational, and Governmental (PEG) Access Enterprise; or act in relation thereto.

SUBMITTED BY: **Town Manager**

**MOTION UNDER ARTICLE 13.** I move that the Town appropriate the following sums to operate the Cable Television Public, Educational, and Governmental (PEG) Access Enterprise for Fiscal Year 2024:

Personnel Services:	\$430,909
Expenses:	<u>\$149,721</u>
Total	\$580,630

and that \$580,630 be raised from cable television licensing revenues.

SUBMITTED BY: **Town Manager**

**ARTICLE 14.** To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a certain sum of money for the Fiscal Year 2024 budget to operate the Golf Course Enterprise; or act in relation thereto.

SUBMITTED BY: **Town Manager**

**MOTION UNDER ARTICLE 14.** I move that the Town appropriate \$30,000 in expenses to operate the Golf Course Enterprise for Fiscal Year 2024 and that \$30,000 be raised from Golf Course Enterprise revenues.

SUBMITTED BY: **Town Manager**

**ARTICLE 15.** To see if the Town will vote to authorize the following total amount of expenditures for Departmental Revolving Funds for the Fiscal Year 2024 which have been established under the provisions of Chapter 35, Section 6 of the Code of the Town of Chelmsford:

- Dog Pound & Licensing:  
\$10,000;
- Senior Citizen Trip Program:  
\$75,000;
- Senior Citizen Respite Care Program:  
\$75,000;
- Police Cruiser Communications Equipment:  
\$20,000;
- Fire Life Safety Equipment:  
\$20,000;
- Sealer of Weights & Measures Inspections:  
\$40,000;
- Cemetery Wreath/Floral Decorations:  
\$10,000;
- Onsite Sewage Facility  
\$75,000;

or act in relation thereto.

SUBMITTED BY: **Town Manager**

**MOTION UNDER ARTICLE 15.** I move that the Town authorize the following total amount of expenditures for Departmental Revolving Funds for the Fiscal Year 2024 which have been established under the provisions of Chapter 35, Section 6 of the Code of the Town of Chelmsford:



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Dog Pound & Licensing:  
\$10,000;

Senior Citizen Trip Program:  
\$75,000;

Senior Citizen Respite Care Program:  
\$75,000;

Police Cruiser Communications Equipment:  
\$20,000;

Fire Life Safety Equipment:  
\$20,000;

Sealer of Weights & Measures Inspections:  
\$40,000;

Cemetery Wreath/Floral Decorations:  
\$10,000;

Onsite Sewage Facility  
\$75,000;

SUBMITTED BY: **Town Manager**

**ARTICLE 16.** To see if the Town will vote to transfer a certain sum of money from the Sale of Graves and Lots to the Cemetery Improvement and Development Fund; or act in relation thereto.

SUBMITTED BY: **Cemetery Commission**

**MOTION UNDER ARTICLE 16.** I move that the Town transfer \$35,000 from the Sale of Graves and Lots to the Cemetery Improvement and Development Fund.

SUBMITTED BY: **Cemetery Commission**

**ARTICLE 17.** To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to fund the Community Action program established under Article 12 of the Warrant for the April 29, 1996 Spring Annual Town Meeting to provide matching funds to community

improvement projects undertaken by individuals and/or organizations within the Town of Chelmsford; or act in relation thereto.

SUBMITTED BY: **Town Manager**

**MOTION UNDER ARTICLE 17.** I move that the Town raise and appropriate \$10,000 to fund the Community Action program established under Article 12 of the Warrant for the April 29, 1996 Spring Annual Town Meeting to provide matching funds to community improvement projects undertaken by individuals and/or organizations within the Town of Chelmsford.

SUBMITTED BY: **Town Manager**

**ARTICLE 21.** To see if the Town will vote to enact Chapter 25, of the Town of Chelmsford Massachusetts General Bylaws, a "Specialized Energy Code" for the purpose of regulating the design and construction of buildings for the effective use of energy and reduction of greenhouse gas emissions, pursuant to the entirety of 225 CMR 22 and 23 including Appendices RC and CC, including future editions, amendments or modifications thereto, with an effective date of Jan 1, 2024, a copy of which is on file with the Town Clerk; or act in relation thereto.

SUBMITTED BY: **Clean Energy and Sustainability Committee**

**MOTION UNDER ARTICLE 21.** I move that Town take no action under this Article.

SUBMITTED BY: **Clean Energy and Sustainability Committee**



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**Recommendations:**

Finance Committee: Unanimously recommends approval of Articles 7,9,11,12,13,14,15,16, 17 and no action on Article 21.  
 Select Board: Unanimously recommends approval of Articles 7,9,11,12,13,14,15,16, 17 and no action on Article 21. The electronic voting devices registered the following votes:

**YES: 139    NO: 2    Abstentions: 0**

MOTION UNDER CONSENT AGENDA:  
 Carries by two-thirds vote.

**ARTICLE 2.** To see if the Town will vote to amend the Fiscal Year 2023 operating budget adopted under Articles 4, 5, and 6 of the Warrant for the Spring Annual Town Meeting held on April 25, 2022; or act in relation thereto.

SUBMITTED BY:    **Town Manager**

**MOTION UNDER ARTICLE 2.** I move that the Town amend the Fiscal Year 2023 operating budget adopted under Articles 4, 5, and 6 of the Warrant for the Spring Annual Town Meeting held on April 25, 2022, by transferring \$246,500 from the Finance Committee Reserve Fund to the following budget line items:

Line Item #5:  
 Public Safety Expenses  
 \$127,000

Line Item #9:  
 Municipal Facilities Personnel Services  
 \$41,500

Line Item #10:  
 Municipal Facilities Expenses  
 \$78,000

SUBMITTED BY:    **Town Manager**

**Recommendations:**

Finance Committee: Unanimously recommends approval of Article 2.  
 Select Board: Unanimously recommends approval of Article 2.  
 The electronic voting devices registered the following votes:

**YES: 138    NO: 1    Abstentions: 0**

MOTION UNDER ARTICLE 2: Carries by majority vote.

**ARTICLE 3.** To see if the Town will vote to raise and appropriate, and/or transfer from available funds a certain sum of money to be used to fund employee contract agreements between the Town and its collective bargaining units; or act in relation thereto.

SUBMITTED BY:    **Town Manager**

**MOTION UNDER ARTICLE 3.** I move that the Town raise and appropriate the following sums of money to fund employee contract agreements between the Town and the respective collective bargaining units:

- Police Superior Officers (FY20 – FY22):  
     \$155,000
- Police Superior Officers (FY23 – FY25):  
     \$195,000
- Police Patrol Officers (FY23 – FY25):  
     \$200,000
- Public Safety Dispatchers (FY23 – FY25):  
     \$33,000
- Library Employees (FY23 – FY25):  
     \$21,000

SUBMITTED BY:    **Town Manager**



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### Recommendations:

Finance Committee: Unanimously recommends approval of Article 3.  
Select Board: Unanimously recommends approval of Article 3.  
The electronic voting devices registered the following votes:

**YES: 137    NO: 1    Abstentions: 1**

MOTION UNDER ARTICLE 3: Carries by majority vote.

**ARTICLE 4.** To see if the Town will vote to raise and appropriate, or transfer from available funds a sum of money to fund the Town's Fiscal Year 2024 assessment to the Nashoba Valley Technical School District; or act in relation thereto.

SUBMITTED BY: **Town Manager**

**MOTION UNDER ARTICLE 4.** I move that the Town raise and appropriate \$3,859,704 to fund the Town's Fiscal Year 2024 assessment to the Nashoba Valley Technical School District.

SUBMITTED BY: **Town Manager**

### Recommendations:

Finance Committee: Unanimously recommends approval of Article 4.  
Select Board: Unanimously recommends approval of Article 4.  
NVTHS School Committee: Unanimously recommends approval of Article 4.  
The electronic voting devices registered the following votes:

**YES: 136    NO: 1    Abstentions: 0**

MOTION UNDER ARTICLE 4: Carries by majority vote.

**ARTICLE 5.** To see if the Town will vote to raise and appropriate, or transfer from available funds a sum of money as may be required to defray charges for the operations of the Chelmsford Public Schools for the fiscal period July 1, 2023 through June 30, 2024; or act in relation thereto.

SUBMITTED BY: **Town Manager**

**MOTION UNDER ARTICLE 5.** I move that the Town raise and appropriate \$70,700,000 to defray charges for the operations of the Chelmsford Public Schools for the fiscal period July 1, 2023 through June 30, 2024.

SUBMITTED BY: **Town Manager**

### Recommendations:

Finance Committee: Unanimously recommends approval of Article 5  
Select Board: Unanimously recommends approval of Article 5.  
School Committee: Unanimously recommends approval of Article 5.  
The electronic voting devices registered the following votes:

**YES: 139    NO: 2    Abstentions: 0**

MOTION UNDER ARTICLE 5: Carries by majority vote.

Town Manager Paul Cohen presented the FY 2024 Municipal Budget

**ARTICLE 6.** To see if the Town will vote to raise and appropriate, or transfer from available funds such sums of money as may





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be required to defray charges of the Town's General Government operations for the fiscal period July 1, 2023 through June 30, 2024; or act in relation thereto.

SUBMITTED BY: **Town Manager**

**MOTION UNDER ARTICLE 6.** I move that the Town raise and appropriate \$72,963,194; transfer \$6,000 from the Wetlands Protection Act Revolving Fund; transfer \$1,809,343 from the Sewer Capital Improvement Fund; transfer \$500,000 from the Sewer Betterment Fund; transfer \$725,692 from Sewer User Revenue; transfer \$336,243 from Stormwater Management User Revenue; transfer \$80,488 from Cable Television License Revenue; transfer \$45,803 from Excluded Debt Bond Premium Reserve; and transfer \$186,782 from the Childcare Revolving Fund to defray charges of the Town's General Government operations for the fiscal period July 1, 2023 through June 30, 2024 according to the following line items:

**Municipal Administration**

1. Personnel Services:	\$2,762,949
2. Expenses:	\$1,293,541

**Public Safety**

3. Personnel Services:	\$14,507,465
4. Expenses:	\$1,598,078

**Public Works**

5. Personnel Services:	\$2,293,542
6. Expenses:	\$5,369,330
7. Snow and Ice Removal	\$1,150,000

**Municipal Facilities**

8. Personnel Services:	\$1,113,871
9. Expenses:	\$1,106,954

**Cemetery Commission**

10. Personnel Services:	\$349,403
11. Expenses:	\$67,600

**Community Services**

12. Personnel Services:	\$1,159,362
13. Expenses:	\$458,148

**Library**

14. Personnel Services:	\$1,831,552
15. Expenses:	\$539,774

**Benefits and Insurance**

16. Expenses:	\$30,013,177
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**Debt & Interest**

17. Non-Excluded:	\$7,050,012
18. Betterment - Funded:	\$2,309,343
19. Excluded:	\$1,679,444

SUBMITTED BY: **Town Manager**

**Recommendations:**

Finance Committee: Unanimously recommends approval of Article 6.  
 Select Board: Unanimously recommends approval of Article 6.  
 The electronic voting devices registered the following votes:

**YES: 133    NO: 3    Abstentions: 2**

MOTION UNDER ARTICLE 6: Carries by majority vote.

ARTICLE 7. Considered under consent agenda.

Town Finance Director John Sousa presented the Capital budget.



# Town Administration

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**ARTICLE 8.** To see if the Town will vote to: a.) appropriate a certain sum of money for the following capital projects:

<b>FY2024 PROPOSED CAPITAL BUDGET</b>			
<b>Function</b>	<b>Department /Location</b>	<b>Project</b>	<b>Expenditure</b>
<b>Administration/ Community Services</b>	<u>Information Technology</u>	Security Camera Upgrade	\$118,000
		Door Security System	\$75,000
	<i>Information Technology Subtotal</i>		\$193,000
	<u>Administration/Library</u>		
	<u>Town Clerk</u>	Fire Suppression - Public Records	\$160,000
	<u>Adams Library</u>	Retaining Wall	\$100,000
	<i>Administration/ Library Subtotal</i>		\$260,000
<b>Public Safety</b>	<u>Fire</u>	Investigation Vehicle Replacement	\$68,352
		Service/ Rescue Truck Replacement	\$111,750
	<i>Public Safety Subtotal</i>		\$180,102
<b>Public Works</b>	<u>Highway</u>	Sidewalk Construction	\$350,000
		Roadway Improvements	\$400,000
		Sander Truck Body & Brining System	\$215,000
	<u>Engineering</u>	School St./Stony Brook Bridge Design	\$150,000
	<i>Public Works Subtotal</i>		\$1,115,000
<b>Public Facilities</b>	<u>Municipal Facilities</u>	Town Offices Elevator Replacement	\$480,000
	<i>Municipal Facilities Subtotal</i>		\$480,000
	<u>Harrington School</u>	Boiler Replacement	\$316,000
	<u>Westlands Comm. Ed. Center</u>	Elevator Replacement	\$325,000
	<u>Parker Middle School</u>	Floor Tile Replacement	\$100,000
	<u>McCarthy Middle School</u>	Floor Tile Replacement	\$89,750
	<u>High School</u>	Boiler Repl. - Suppl. Funding	\$207,000
		Elevator Replacement	\$480,000
		Kitchen Renovation	\$641,355
<i>School Facilities Subtotal</i>		\$2,159,105	
<b>CAPITAL PROJECTS TOTAL</b>			<b>\$4,387,207</b>



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; and b.) raise and appropriate, transfer and appropriate from available funds, transfer and appropriate from the General Stabilization Fund, and/or borrow a certain sum of money (or any combination thereof) to fund said projects, and to further authorize the Town Manager to enter into lease and/or purchase agreements, on such terms and conditions as the Town Manager deems appropriate in the best interests of the Town, in excess of three years; or act in relation thereto.

SUBMITTED BY: **Town Manager**  
**Capital Planning Committee**  
*Two-Thirds Vote*

**MOTION UNDER ARTICLE 8.** I move that the Town (a.) appropriate \$4,387,207 for the following capital projects:

IT – Security Camera Upgrade:	\$118,000
IT - Door Security System:	\$75,000
Town Clerk - Fire Suppression Public Records	\$160,000
Adams Library – Retaining Wall	\$100,000
Fire Dept – Investigation Vehicle Replacement:	\$68,352
Fire Dept. – Service/Rescue Truck Replacement:	\$111,750
Highway – Sidewalk Improvements:	\$350,000
Highway – Roadway Improvements:	\$400,000
Highway – Sander Truck & Brining System:	\$215,000
Engineering – School St./Stony Brook Bridge Design	\$150,000
Facilities – Town Offices Elevator Replacement:	\$480,000
Harrington School – Boiler Replacement:	\$316,000
Westlands/Comm. Ed – Elevator Replace:	\$325,000
Parker School - Floor Tile Replacement:	\$100,000
McCarthy School – Floor Tile Replace:	\$89,750
High School – Boilers Replacement:	\$207,000
High School – Elevator Replacement:	\$480,000
High School – Kitchen Renovation:	\$641,355



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; and (b.) that to meet this appropriation that the Town transfer \$94.83 from the unexpended appropriation under Article 2 of the Special Town Meeting of November 17, 2014 which is no longer needed to complete the project for which it was originally appropriated; transfer \$1,235.00 from the unexpended appropriation under Article 6 of the Annual Town Meeting of October 17, 2016 which is no longer needed to complete the project for which it was originally appropriated; transfer \$2,844.70 from unexpended bond proceeds under Article 8 of the Annual Town Meeting of April 24, 2017 which is no longer needed to complete the projects for which it was originally borrowed; transfer \$654.74 from unexpended bond proceeds under Article 9 of the Annual Town Meeting of April 30, 2018 which is no longer needed to complete the projects for which it was originally borrowed; transfer \$238,207.03 from unexpended appropriation under Article 10 of the Annual Town Meeting of October 21, 2019 which is no longer needed to complete the project for which it was originally appropriated; transfer \$627.67 from the unexpended appropriation under Article 11 of the Annual Town Meeting of October 21, 2019 which is no longer needed to complete the project for which it was originally appropriated; transfer \$586.27 from unexpended bond proceeds under Article 9 of the Annual Town Meeting of June 22, 2020 which is no longer needed to complete the projects for which it was originally borrowed; transfer \$42.30 from unexpended bond proceeds under Article 8 of the Annual Town Meeting of June 17, 2021 which is no longer needed to complete the projects for which it was originally borrowed; and authorize the Treasurer, with the approval of the Select Board, to borrow

\$4,142,915 under Chapter 44 of the General Laws or any other enabling authority; that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any premium applied to the payment of the cost of issuance of such bonds or notes, be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount; authorize the Select Board to contract for and expend any federal or state aid available for the projects; and authorize the Town Manager to take any other action necessary or convenient to carry out these projects.

SUBMITTED BY: **Town Manager**  
**Capital Planning Committee**  
*Two-Thirds Vote*

### Recommendations:

Finance Committee: Unanimously recommends approval of Article 8.

Select Board: Unanimously recommends approval of Article 8.

The electronic voting devices registered the following votes:

**YES: 136      NO: 3      Abstentions: 0**

MOTION UNDER ARTICLE 8: Carries by two-thirds vote.

ARTICLE 9. Considered under consent agenda.

**ARTICLE 10.** To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a sum of money to upgrade the Miland Avenue sewer pump station; or act in relation thereto.



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SUBMITTED BY: **Town Manager**  
*Two-Thirds Vote*

**MOTION UNDER ARTICLE 10.** I move that the Town appropriate \$542,000 for the reconstruction of the Miland Avenue sewer pump station; and that to meet this appropriation, the Town authorize the Treasurer, with the approval of the Select Board, to borrow \$542,000 under Chapter 44 of the General Laws or any other enabling authority; that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any premium applied to the payment of the cost of issuance of such bonds or notes, be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount; and authorize the Town Manager to take any other action necessary or convenient to carry out this project.

SUBMITTED BY: **Town Manager**  
*Two-Thirds Vote*

**Recommendations:**

Finance Committee: Unanimously recommends approval of Article 10.  
 Select Board: Unanimously recommends approval of Article 10.  
 The electronic voting devices registered the following votes:

**YES: 130    NO: 0    Abstentions: 0**

MOTION UNDER ARTICLE 10: Carries by unanimous consent.

ARTICLE 11- 17. Considered under consent agenda.

**ARTICLE 18.** To see if the Town will vote to amend the Code of the Town of Chelmsford by adding a new Chapter, Chapter 131 SEALER OF WEIGHTS AND MEASURES, that would provide as follows, and further to amend the Table of Contents to add Chapter 131, "Sealer of Weights and Measures":  
 Section 131.1 Sealer of Weights and Measures Fees:

Device/Inspection Type	Fee Per Device
Over 10,000 lbs.	\$225.00
5,000 to 10,000 lbs.	\$125.00
1,000 to 5,000 lbs.	\$100.00
100 to 1,000 lbs.	\$75.00
10 to 100 lbs.	\$50.00
10 lbs. or less	\$35.00
Avoirdupois	\$10.00
Gas Pumps	\$40.00
Oil Trucks/per truck	\$50.00

Device/Inspection Type	Fee Per Inspection
Price Verification - 1 - 3 electronic checkouts	\$100.00
Price Verification - 4 - 11 electronic checkouts	\$200.00
Price Verification - 12 or more electronic checkouts	\$300.00

; or act in relation thereto.

SUBMITTED BY: **Town Manager**

**MOTION UNDER ARTICLE 18.** I move that the Town amend the Code of the Town of Chelmsford by adding a new Chapter, Chapter 131 SEALER OF WEIGHTS AND





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MEASURES, that would provide as follows, and further to amend the Table of Contents to add Chapter 131, "Sealer of Weights and Measures":

Section 131.1 Sealer of Weights and Measures Fees:

Device/Inspection Type	Fee Per Device
Over 10,000 lbs.	\$225.00
5,000 to 10,000 lbs.	\$125.00
1,000 to 5,000 lbs.	\$100.00
100 to 1,000 lbs.	\$75.00
10 to 100 lbs.	\$50.00
10 lbs. or less	\$35.00
Avoirdupois	\$10.00
Gas Pumps	\$40.00
Oil Trucks/per truck	\$50.00
Device/Inspection Type	Fee Per Inspection
Price Verification - 1 - 3 electronic checkouts	\$100.00
Price Verification - 4 - 11 electronic checkouts	\$200.00
Price Verification - 12 or more electronic checkouts	\$300.00

SUBMITTED BY: **Town Manager**

**Recommendations:**

Finance Committee: Unanimously recommends approval of Article 18.  
Select Board: Unanimously recommends approval of Article 18.  
The electronic voting devices registered the following votes:

**YES: 131    NO: 0    Abstentions: 1**

MOTION UNDER ARTICLE 18: Carries by

unanimous consent.

Community Development Director Evan Belansky presented article 19.

**ARTICLE 19.** To see if the Town will vote to amend the Town Code, Chapter 195: "Zoning Bylaw" Article III, "Use Regulations" by amending section 195-8 "Nonconforming uses and structures" by adding the following subsection 2 under paragraph E:

(2) Special permit for nonconforming single- and two-family residential structures. In the event that the Building Commissioner determines that a by-right building permit can NOT be issued per section E, as the nonconforming nature of such structure would be increased by the proposed reconstruction, extension, alteration or change or a new nonconformity created, the Board of Appeals may, by special permit, allow such reconstruction, extension, alteration or change where it determines that the proposed modification will not be substantially more detrimental than the existing nonconforming structure to the neighborhood.

; or act in relation thereto.

SUBMITTED BY: **Planning Board**  
*Two-Thirds Vote*

**MOTION UNDER ARTICLE 19.** I move that the Town amend the Town Code, Chapter 195: "Zoning Bylaw" Article III, "Use Regulations" by amending section 195-8 "Nonconforming uses and structures" by adding the following subsection 2 under



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paragraph E:

(2) Special permit for nonconforming single- and two-family residential structures. In the event that the Building Commissioner determines that a by-right building permit can NOT be issued per section E, as the nonconforming nature of such structure would be increased by the proposed reconstruction, extension, alteration or change or a new nonconformity created, the Board of Appeals may, by special permit, allow such reconstruction, extension, alteration or change where it determines that the proposed modification will not be substantially more detrimental than the existing nonconforming structure to the neighborhood.

SUBMITTED BY: **Planning Board**  
*Two-Thirds Vote*

**Recommendations:**

Finance Committee: Unanimously recommends approval of Article 19.  
 Select Board: Unanimously recommends approval of Article 19.  
 Planning Board: Unanimously recommends approval of Article 19.  
 The electronic voting devices registered the following votes:

**YES: 126    NO: 4    Abstentions: 2**

MOTION UNDER ARTICLE 19: Carries by two-thirds vote.

Community Development Director, Evan Belansky, presented Article 20.

**ARTICLE 20.** To see if the Town will vote to amend the Town Code, Chapter 195: "Zoning Bylaw" Article IV, "Dimensional Regulations" by amending section 195-9 Conformity required; reduction of dimensional requirements." by deleting the existing paragraph B in its entirety and replacing it with the following paragraph B:

B. Reductions to dimensional requirements. For purposes of single- and two-family dwellings, the Zoning Board of Appeals may issue a special permit for

- 1) the reduction, of not more than 20% from front, side and rear yard dimensional requirements, within the Table of Dimensional Requirements (195 Attachment 2) for conforming lots and structures.
- 2) the reduction of not more than 20% per the table per 195-8.E (1) (a) for pre-existing nonconforming lots/ structures.
- 3) the increase to the required Maximum building coverage up to a maximum of 40% for single-family dwellings and up to a maximum of 30% for two-family dwellings per the Table of Dimensional Requirements (195 Attachment 2) for pre-existing nonconforming lots/structures. This provision shall not apply to lots containing more than two single-family structures or more than one two-family structure.
- 4) the increase to the Floor Area Ratio (FAR) per the Table of Dimensional Regulations (195 Attachment 2) for pre-existing nonconforming lots/structures. This provision shall not apply to lots containing



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more than two single-family structures or more than one two-family structure.

The above special permits may be granted if the Zoning Board of Appeals finds that the reduction meets the following criteria:

- (1) The lot or structure may not be developed without a reduction in the dimensional requirements or a site design is proposed which is more suitable for the lot than one which would be allowed under the permitted dimensional requirements.
- (2) Adjacent properties would not be adversely impacted.
- (3) The reduced dimensions would not be detrimental to the public good and would not substantially deviate from the intent or purpose of this Zoning Bylaw.
- (4) Any lot reduced under this section may not be further reduced or subdivided.

; or act in relation thereto.

SUBMITTED BY: **Planning Board**  
*Two-Thirds Vote*

**MOTION UNDER ARTICLE 20.** I move that the Town amend the Town Code, Chapter 195: "Zoning Bylaw" Article IV, "Dimensional Regulations" by amending section 195-9 Conformity required; reduction of dimensional requirements." by deleting the existing paragraph B in its entirety and replacing it with the following paragraph B:

B. Reductions to dimensional requirements. For purposes of single- and two-family dwellings, the Zoning Board of Appeals may

issue a special permit for

- (1) the reduction, of not more than 20% from front, side and rear yard dimensional requirements, within the Table of Dimensional Requirements (195 Attachment 2) for conforming lots and structures.
- (2) the reduction of not more than 20% per the table per 195-8.E (1) (a) for pre-existing nonconforming lots/ structures.
- (3) the increase to the required Maximum building coverage up to a maximum of 40% for single-family dwellings and up to a maximum of 30% for two-family dwellings per the Table of Dimensional Requirements (195 Attachment 2) for pre-existing nonconforming lots/structures. This provision shall not apply to lots containing more than two single-family structures or more than one two-family structure.
- (4) the increase to the Floor Area Ratio (FAR) per the Table of Dimensional Regulations (195 Attachment 2) for pre-existing nonconforming lots/structures. This provision shall not apply to lots containing more than two single-family structures or more than one two-family structure.

The above special permits may be granted if the Zoning Board of Appeals finds that the reduction meets the following criteria:

- (1) The lot or structure may not be developed without a reduction in the dimensional requirements or a site design is proposed which is more suitable for the lot than one which would be allowed under the permitted dimensional requirements.



# Special Town Meeting

## April 27, 2023

- (2) Adjacent properties would not be adversely impacted.
- (3) The reduced dimensions would not be detrimental to the public good and would not substantially deviate from the intent or purpose of this Zoning Bylaw.
- (4) Any lot reduced under this section may not be further reduced or subdivided.

SUBMITTED BY: **Planning Board**  
*Two-Thirds Vote*

**Recommendations:**

Finance Committee: Majority recommends approval of Article 20.  
 Select Board: Majority recommends approval of Article 20 with 3 in favor and 2 opposed.  
 Planning Board: Majority recommends approval of Article 20 with 5 in favor and 2 opposed.  
 The electronic voting devices registered the following votes:

**YES: 79      NO: 55      Abstentions: 2**

MOTION UNDER ARTICLE 20: Fails to carry.

ARTICLE 21. No action under Consent Agenda

As called for by the Moderator, a motion to adjourn was made and seconded from the floor. The Moderator recognized a majority by a show of hands and adjourned the first session of the 2023 Spring Town Meeting at 10:56 PM to be continued on Thursday, April 27 after the posted Special Town Meeting at 7:29 PM.

**TOWN OF CHELMSFORD  
 TOWN CLERK RECORD  
 SPECIAL TOWN MEETING  
 April 27, 2023**

The Special Town Meeting held at the Chelmsford Senior Center 75 Groton Road, Chelmsford, MA 01863, was called to order at 7:29 PM by Moderator Jon H. Kurland on Thursday, April 27, 2023. All stood for the Pledge of Allegiance. Town Manager Paul Cohen asked for a point of personal privilege to recognize Police Chief James Spinney on his upcoming retirement. The body honored Chief Spinney with a standing ovation. The program for the keypads malfunctioned prior to the quorum count. The Moderator recognized a quorum, and the tellers confirmed a check-in count of 136 Town Meeting Representatives present which satisfied the quorum requirement of 84 Representatives. Mr. Moderator determined the Warrant was duly and properly posted and reviewed the procedures for Town Meeting. The Town Manager's presentation can be found at the following link: <https://www.townofchelmsford.us/DocumentCenter/View/15611/April-27-2023-Special-Town-Meeting-Presentation>  
 The Town Meeting was recorded by Chelmsford Telemedia and can be viewed at the following link: <https://youtu.be/e2itPVx-1sA>

Town Manager Paul Cohen presented Articles 1 and 2.  
**ARTICLE 1.** To see if the Town will vote to approve a Tax Increment Financing Agreement between the Town and Analog Devices Federal, LLC, ("TIF Agreement"), pursuant to GL c. 40, §59, and to authorize the Select Board to submit a Tax Increment



## Special Town Meeting

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Financing Plan and Certified Project Application to the Massachusetts Economic Assistance Coordinating Council, all relating to the project as described in the TIF Agreement I, to be located at 20 Alpha Road, and to take such other actions as may be necessary to obtain approval of a Certified Project Application, a Tax Increment Financing Plan and to implement a TIF Agreement, or take any other action relative thereto.

SUBMITTED BY: **Select Board**

**MOTION UNDER ARTICLE 1.** I move that the Town approve a Tax Increment Financing Agreement between the Town and Analog Devices Federal, LLC, ("TIF Agreement"), pursuant to GL c. 40, §59, and authorize the Select Board to submit a Tax Increment Financing Plan and Certified Project Application to the Massachusetts Economic Assistance Coordinating Council, all relating to the project as described in the TIF Agreement I, to be located at 20 Alpha Road, and to take such other actions as may be necessary to obtain approval of a Certified Project Application, a Tax Increment Financing Plan and to implement a TIF Agreement.

SUBMITTED BY: **Select Board**

**Recommendations:**

Finance Committee: Unanimously recommends approval of Article 1.  
Select Board: Unanimously recommends approval of Article 1.  
The electronic voting devices registered the following votes:

**YES: 132      NO: 2      Abstentions: 2**

MOTION UNDER ARTICLE 1: Carries by majority vote.

**ARTICLE 2.** To see if the Town will vote to approve a Tax Increment Financing Agreement between the Town and Analog Devices, Inc., ("TIF Agreement") and Analog Devices Federal, LLC, pursuant to GL c. 40, §59, and to authorize the Select Board to submit a Tax Increment Financing Plan and Certified Project Application to the Massachusetts Economic Assistance Coordinating Council, all relating to the project as described in the TIF Agreement II, to be located at 2 Elizabeth Drive, and to take such other actions as may be necessary to obtain approval of a Certified Project Application, a Tax Increment Financing Plan and to implement a TIF Agreement, or take any other action relative thereto.

SUBMITTED BY: **Select Board**

**MOTION UNDER ARTICLE 2.** I move that the Town approve a Tax Increment Financing Agreement between the Town and Analog Devices, Inc., and Analog Devices Federal, LLC, ("TIF Agreement") pursuant to GL c. 40, §59, and authorize the Select Board to submit a Tax Increment Financing Plan and Certified Project Application to the Massachusetts Economic Assistance Coordinating Council, all relating to the project as described in the TIF Agreement II, to be located at 2 Elizabeth Drive, and to take such other actions as may be necessary to obtain approval of a Certified Project Application, a Tax Increment Financing Plan and to implement a TIF Agreement.

SUBMITTED BY: **Select Board**





# Special Town Meeting

April 27, 2023

**Recommendations:**

Finance Committee: Unanimously recommends approval of Article 2.  
Select Board: Unanimously recommends approval of Article 2.  
The electronic voting devices registered the following votes:

**YES: 131      NO: 2      Abstentions: 2**

MOTION UNDER ARTICLE 2: Carries by majority vote.

Town Manager Paul Cohen presented Article 3 the introduced State Representative Rodney Elliot who spoke in favor of the Home Rule Petition under Article 3.

**ARTICLE 3.** To see if the Town will vote to authorize the Select Board to file a petition with the Massachusetts Great and General Court to restrict the weight of commercial vehicles traveling along Ledge Road; or take any other action relative thereto.

SUBMITTED BY: **Select Board**

**MOTION UNDER ARTICLE 3.** I move that the Town authorize the Select Board to petition the General Court of the Commonwealth of Massachusetts to enact a special act to restrict commercial truck traffic along Ledge Road, notwithstanding the provisions of Section 2 of Chapter 85 and Section 18 of Chapter 90 of the Massachusetts General Laws as set forth below:

**AN ACT RESTRICTING THE WEIGHT OF MOTOR VEHICLES ALONG LEDGE ROAD IN THE TOWN OF CHELMSFORD.**

Be it enacted, etc., as follows:

SECTION 1. Notwithstanding the provisions of section 2 of chapter 85 and section 18 of chapter 90 of the General Laws, no motor vehicle with a gross weight, including load, of over 26,000 pounds or more than a total of three axles shall travel upon Ledge Road in the town of Chelmsford.

SECTION 2. Section 1 shall not restrict the passage of firefighting, public works, or other public safety motor vehicles along Ledge Road.

SECTION 3. This act shall take effect upon its passage.

SUBMITTED BY: **Select Board**

Residents Laura Amundson of 2 Swain Road, Susan Olsen of 140 Groton Road, and Valentine Pajer of 38 Ledge Road spoke in favor of Article 3.

**Recommendations:**

Finance Committee: Unanimously recommends approval of Article 3.  
Select Board: Unanimously recommends approval of Article 3.

A motion was made by S. George Zaharoolis of precinct 2 to move the question.  
The electronic voting devices registered the following votes:

**YES: 106      NO: 30      Abstentions: 0**

MOTION TO MOVE THE QUESTION:  
Carries by majority vote.

The electronic voting devices registered the following votes:

**YES: 118      NO: 15      Abstentions: 4**



## Special Town Meeting

April 27, 2023

MOTION UNDER ARTICLE 3: Carries by majority vote.

Town Manager introduced DPW Director Christine Clancy who presented Article 4

**ARTICLE 4.** To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a sum of money to replace the heating boilers at the Center Elementary School; or take any other action relative thereto.

SUBMITTED BY: **Town Manager**

**MOTION UNDER ARTICLE 4.** I move that Town transfer \$150,000 from the Finance Committee Reserve Fund and raise and appropriate \$60,000 to replace the heating boilers at the Center Elementary School.

SUBMITTED BY: **Town Manager**

**Recommendations:**

Finance Committee: Unanimously recommends approval of Article 4.

Select Board: Unanimously recommends approval of Article 4.

The electronic voting devices registered the following votes:

**YES: 130      NO: 1      Abstentions: 1**

MOTION UNDER ARTICLE 4: Carries by majority vote.

**ARTICLE 5.** To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a sum of money to renovate the kitchen at the McCarthy Middle School; or take any other action relative thereto.

SUBMITTED BY: **Town Manager**  
*Two-Thirds Vote*

**MOTION UNDER ARTICLE 5.** I move that the Town appropriate \$550,000 for the renovation of the McCarthy Middle School kitchen; and that to meet this appropriation, the Town authorize the Treasurer, with the approval of the Select Board, to borrow \$550,000 under Chapter 44 of the General Laws or any other enabling authority; that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any premium applied to the payment of the cost of issuance of such bonds or notes, be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount; and authorize the Town Manager to take any other action necessary or convenient to carry out this project.

SUBMITTED BY: **Town Manager**  
*Two-Thirds Vote*

**Recommendations:**

Finance Committee: Unanimously recommends approval of Article 5.

Select Board: Unanimously recommends approval of Article 5.

The electronic voting devices registered the following votes:

**YES: 133      NO: 2      Abstentions: 0**

MOTION UNDER ARTICLE 5: Carries by majority vote.

The Moderator dissolved the warrant of the Special Town Meeting at 8:58 PM



# Spring 2023 Annual Town Meeting

## *April 27, 2023, Session II*

**TOWN OF CHELMSFORD  
TOWN CLERK RECORD  
SPRING ANNUAL TOWN MEETING  
April 27, 2023  
SESSION II**

The continuation of the 2023 Spring Annual Town Meeting held at the Chelmsford Senior Center 75 Groton Road, Chelmsford, MA 01863, was called to order at 8:58 PM by Moderator Jon H. Kurland on Thursday, April 27, 2023. There were 135 Town Meeting Representatives present which satisfied the quorum requirement of 84 Representatives. The Town Manager's presentation can be found at the following link: <https://www.townofchelmsford.us/DocumentCenter/Index/1607>

The Town Meeting was recorded by Chelmsford Telemedia and can be viewed at the following link: <https://youtu.be/e2itPVx-1sA>

**ARTICLE 22.** To see if the Town will vote to:

- A. hear and act on the report of the Community Preservation Committee on the Fiscal Year 2024 Community Preservation budget;
- B. appropriate a certain sum of money from Fiscal Year 2024 Community Preservation Fund revenues and/or from Community Preservation Fund reserves for the payment of Fiscal Year 2024 debt service;
- C. appropriate from Fiscal Year 2024 Community Preservation Fund revenues a sum of money to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for Fiscal Year 2024; and

D. reserve for future appropriation amounts from Fiscal Year 2024 Community Preservation Fund revenues as recommended by the Community Preservation Committee:

- (1) a sum of money for the acquisition, creation and preservation of open space,
- (2) a sum of money for the acquisition and preservation of historic resources,
- (3) a sum of money for the creation, preservation and support of community housing; and
- (4) a sum of money for the Community Preservation Fund Fiscal Year 2024 Budgeted Reserve

; or act in relation thereto.

SUBMITTED BY:  
**Community Preservation Committee**

**MOTION UNDER ARTICLE 22.** I move that the Town:

- A. hear and act on the report of the Community Preservation Committee on the Fiscal Year 2024 Community Preservation budget;
- B. appropriate \$133,535 from Fiscal Year 2024 Community Preservation Fund Open Space Reserve, \$133,535 from the Fiscal Year 2024 Community Preservation Fund Historic Preservation Reserve, and \$133,535 from the Fiscal Year 2024 Community Preservation Fund Community Housing Reserve for the payment of Fiscal Year 2024 debt service;
- C. appropriate from Fiscal Year 2024 Community Preservation Fund revenues



## Spring 2023 Annual Town Meeting

April 27, 2023, Session II

\$50,000 to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for Fiscal Year 2024; and

D. reserve for future appropriation amounts from Fiscal Year 2024 Community Preservation Fund revenues as recommended by the Community Preservation Committee:

- (1) \$145,000 for the acquisition, creation and preservation of open space,
- (2) \$145,000 for the acquisition and preservation of historic resources,
- (3) \$145,000 for the creation, preservation and support of community housing; and
- (4) \$250,000 for the Community Preservation Fund Fiscal Year 2024 Budgeted Reserve

All other monies in the Community Preservation Fund shall remain undesignated until further recommendations by the Community Preservation Committee and action thereon by the Town Meeting.

SUBMITTED BY:  
**Community Preservation Committee**

**Recommendations:**

Finance Committee: Unanimously recommends approval of Article 22.  
Select Board: Unanimously recommends approval of Article 22.  
The electronic voting devices registered the following votes:

**YES: 127    NO: 0    Abstentions: 0**

MOTION UNDER ARTICLE 22: Carries by unanimous consent.

**ARTICLE 23.** To see if the Town will vote to authorize the Select Board to acquire by purchase, gift, eminent domain, or otherwise, a parcel of land located off of Wilson Lane containing 1.34 acres, more or less, bordered by Town-owned conservation land adjacent to Stony Brook, shown as Lot 18 on Assessors Map 29, Block 104, and more fully described in a deed recorded in the Middlesex North Registry of Deeds in Book 11363, Page 316, said parcel to be under the care, custody, and control of the Conservation Commission and held for open space purposes; to authorize the Select Board to convey a perpetual restriction in said parcel that meets the requirements of Massachusetts General Laws Chapter 184, Section 31, as required by Massachusetts General Laws Chapter 44B, Section 12 (a) as amended, and that said restriction may be granted to any organization qualified and willing to hold such a restriction in accordance with Massachusetts General Laws Chapter 44B; and further to raise and appropriate, transfer from available funds, and/or transfer from the Community Preservation Fund a certain sum of money to fund said acquisition, including related appraisal, survey, and legal costs, and other costs incidental and related thereto; and further to authorize the Select Board to take all actions necessary to acquire said parcel; or act in relation thereto.

SUBMITTED BY:  
**Community Preservation Committee  
Conservation Commission  
Two-Thirds Vote**



# Spring 2023 Annual Town Meeting

## April 27, 2023, Session II

**MOTION UNDER ARTICLE 23.** I move that upon the recommendation of the Community Preservation Committee, the Town appropriate \$35,000 from the Community Preservation Fund General Reserve for the acquisition by purchase, gift, eminent domain, or otherwise, a parcel of land located off of Wilson Lane containing 1.34 acres, more or less, bordered by Town-owned conservation land adjacent to Stony Brook, shown as Lot 18 on Assessors Map 29, Block 104, and more fully described in a deed recorded in the Middlesex North Registry of Deeds in Book 11363, Page 316, said parcel to be under the care, custody, and control of the Conservation Commission and held for the purpose of open space, including the payment of related appraisal, survey, and legal costs, and all other costs incidental or related to said acquisition; that the Select Board is authorized to convey a perpetual restriction in said parcel that meets the requirements of Massachusetts General Laws Chapter 184, Section 31, as required by Massachusetts General Laws Chapter 44B, Section 12 (a) as amended, and that said restriction may be granted to any organization qualified and willing to hold such a restriction in accordance with Massachusetts General Laws Chapter 44B; and further to authorize the Select Board and Town Manager to take all actions necessary or convenient to acquire said parcel.

SUBMITTED BY:  
**Community Preservation Committee  
 Conservation Commission**  
*Two-Thirds Vote*

**Recommendations:**  
 Finance Committee: Unanimously recommends approval of Article 23.

Select Board: Unanimously recommends approval of Article 23.  
 The electronic voting devices registered the following votes:

**YES: 125      NO: 2      Abstentions: 0**

MOTION UNDER ARTICLE 23: Carries by two-thirds vote.

**ARTICLE 24.** To see if the Town will vote to appropriate and transfer a certain sum of money from the Community Preservation Fund General Reserve for rehabilitation, restoration, and improvement of capital conservation lands which make the lands more functional for their intended conservational use; or act in relation thereto.

SUBMITTED BY:  
**Community Preservation Committee  
 Conservation Commission**

**MOTION UNDER ARTICLE 24.** I move that the Town transfer \$50,000 from the Community Preservation Fund General Reserve for the rehabilitation, restoration, and improvement of conservation lands which make the lands more functional for their intended conservational use.

SUBMITTED BY:  
**Community Preservation Committee  
 Conservation Commission**

**Recommendations:**  
 Finance Committee: Unanimously recommends approval of Article 24.  
 Select Board: Unanimously recommends approval of Article 24.





## Spring 2023 Annual Town Meeting

April 27, 2023, Session II

The electronic voting devices registered the following votes:

**YES: 131    NO: 0    Abstentions: 0**

MOTION UNDER ARTICLE 24: Carries by unanimous consent.

**ARTICLE 25.** To see if the Town will vote to grant an exclusive easement located on a parcel of Town-

owned land identified by the Board of Assessors as Map 19, Block 48, Lot 30 to the owner of 2 Shore Drive for

the purpose of passing and repassing over the driveway as depicted on a plan of land entitled "Mortgage

Inspection Plan, Name Donald Spencer, Location: 2 Shore Drive, North Chelmsford, MA" dated June 21,

2022 attached hereto as Exhibit A (the "Plan"); or act in relation thereto.

SUBMITTED BY:

**Conservation Commission**  
*Two-Thirds Vote*

**MOTION UNDER ARTICLE 25.** I move that the Town authorize the Conservation Commission to grant an exclusive easement located on a parcel of Town-owned land identified by the Board of Assessors as Map 19, Block 48, Lot 30 to the owner of 2 Shore Drive for the purpose of passing and repassing over the driveway as depicted on a plan of land entitled "Mortgage Inspection Plan, Name Donald Spencer, Location: 2 Shore Drive, North Chelmsford, MA" dated June 21, 2022, which was attached to the Warrant for this Spring Annual Town Meeting as Exhibit A (the "Plan").

SUBMITTED BY:

**Conservation Commission**  
*Two-Thirds Vote*

**Recommendations:**

Finance Committee: Unanimously recommends approval of Article 25.

Select Board: Unanimously recommends approval of Article 25.

The electronic voting devices registered the following votes:

**YES: 110    NO: 22    Abstentions: 1**

MOTION UNDER ARTICLE 25: Carries by two-thirds vote.

**ARTICLE 26.** To see if the Town will vote to appropriate and transfer a certain sum of money from the Community Preservation Fund General Reserve to be expended by the Town Clerk for the preservation of the Town's vital historic records; or act in relation thereto.

SUBMITTED BY:

**Community Preservation Committee**  
**Town Clerk**

**MOTION UNDER ARTICLE 26.** I move that the Town transfer \$275,000 from the Community Preservation Fund General Reserve to be expended by the Town Clerk for the preservation of the Town's vital historic records.

SUBMITTED BY:

**Community Preservation Committee**  
**Town Clerk**



**Spring 2023 Annual Town Meeting**  
*April 27, 2023, Session II*

**Recommendations:**

Finance Committee: Unanimously recommends approval of Article 26.  
 Select Board: Unanimously recommends approval of Article 26.  
 The electronic voting devices registered the following votes:

**YES: 127    NO: 4    Abstentions: 1**

MOTION UNDER ARTICLE 26: Carries by majority vote.

DPW Director Christine Clancy presented Article 27

**ARTICLE 27.** To see if the Town will vote to appropriate and transfer a certain sum of money from the Community Preservation Fund General Reserve for the purchase and installation of new playground equipment at the Highland Playground which is located off of John Street; or act in relation thereto.

SUBMITTED BY:  
**Community Preservation Committee  
 Department of Public Works**

**MOTION UNDER ARTICLE 27.** I move that the Town transfer \$50,000 from the Community Preservation Fund General Reserve for the purchase and installation of new playground equipment at the Highland Avenue Playground which is located off of John Street.

SUBMITTED BY:  
**Community Preservation Committee  
 Department of Public Works**

**Recommendations:**

Finance Committee: Unanimously recommends approval of Article 27.  
 Select Board: Unanimously recommends approval of Article 27.  
 The electronic voting devices registered the following votes:

**YES: 126    NO: 4    Abstentions: 0**

MOTION UNDER ARTICLE 27: Carries by majority vote.

**ARTICLE 28.** To see if the Town will vote to appropriate and transfer a certain sum of money from the Community Preservation Fund General Reserve for preservation of headstones at Forefathers Cemetery; or act in relation thereto.

SUBMITTED BY:  
**Community Preservation Committee  
 Cemetery Commission**

**MOTION UNDER ARTICLE 28.** I move that the Town transfer \$8,000 from the Community Preservation Fund General Reserve for the preservation of headstones at Forefathers Cemetery.

SUBMITTED BY:  
**Community Preservation Committee  
 Cemetery Commission**

**Recommendations:**

Finance Committee: Unanimously recommends approval of Article 28.  
 Select Board: Unanimously recommends approval of Article 28.  
 The electronic voting devices registered the following votes:



## Spring 2023 Annual Town Meeting

April 27, 2023, Session II

**YES: 128      NO: 1      Abstentions: 0**

MOTION UNDER ARTICLE 28: Carries by majority vote.

**ARTICLE 29.** To see if the Town will vote to appropriate and transfer a certain sum of money from the Community Preservation Fund General Reserve for creation of a walkway along Beaver Brook at 1 Billerica Road/44 Central Square; or act in relation thereto.

SUBMITTED BY:

**Community Preservation Committee  
Town Manager**

Philip Stanway of Precinct 5 made a motion to amend the original motion to add the words "an ADA compliant" before the word "walkway". This was accepted as a friendly amendment by the Town Manager. The amended language has been incorporated into the motion.

**MOTION UNDER ARTICLE 29.** I move that the Town transfer \$47,250 from the Community Preservation Fund General Reserve for the creation of an ADA compliant walkway along Beaver Brook at 1 Billerica Road/44 Central Square.

SUBMITTED BY:

**Community Preservation Committee  
Town Manager**

**Recommendations:**

Finance Committee: Unanimously recommends approval of Article 29.  
Select Board: Unanimously recommends approval of Article 29.  
The electronic voting devices registered the

following votes:

**YES: 130      NO: 2      Abstentions: 0**

MOTION UNDER ARTICLE 29: Carries by majority vote.

**ARTICLE 30.** To see if the Town will vote to appropriate and transfer a certain sum of money from the Community Preservation Fund General Reserve for the dismantling, transporting, and preservation of the School Street Freight House to the Garrison House property located at 105 Garrison Road; or act in relation thereto.

SUBMITTED BY:

**Community Preservation Committee**

**MOTION UNDER ARTICLE 30.** I move that the Town transfer \$50,000 from the Community Preservation Fund General Reserve for the dismantling, transporting, and preservation of the School Street Freight House to the Garrison House property located at 105 Garrison Road.

SUBMITTED BY:

**Community Preservation Committee**

**Recommendations:**

Finance Committee: Unanimously recommends approval of Article 30.  
Select Board: Unanimously recommends approval of Article 30.  
The electronic voting devices registered the following votes:

**YES: 118      NO: 10      Abstentions: 1**

MOTION UNDER ARTICLE 30: Carries by majority vote.



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# Spring 2023 Annual Town Meeting

*April 27, 2023, Session II*

Town Moderator Jon Kurland called for a motion to adjourn the 2023 Spring Annual Town Meeting. A motion was made and seconded from the floor and the Moderator recognized a majority in favor and adjourned the 2023 Spring Annual Town Meeting at 9:38 PM.

Respectfully Submitted,

Town Clerk



# Election Results

## State Primary Election September 6, 2022 Official Results

SEPTEMBER 6, 2022 STATE PRIMARY Town of Chelmsford OFFICIAL RESULTS														
In accordance with the warrant, the polls were opened at 7:00 am and closed at 8:00 pm. Registered Chelmsford voters cast their ballots in their respective precincts. The OFFICIAL results are as follows:														
CANDIDATE PRECINCT:	1	2	3A	3B	4	5A	5B	6	7	8	9	10	11	TOTAL
« « « DEMOCRATIC PARTY « « «														
<b>GOVERNOR</b>														
SONIA ROSA CHANG-DIAZ	58	50	28	34	49	41	10	50	57	60	74	73	67	<b>651</b>
MAURA HEALEY	337	389	161	187	419	345	112	416	364	464	466	289	446	<b>4395</b>
All Others	0	0	0	0	0	0	0	2	0	0	1	0	1	<b>4</b>
Blanks	19	14	7	4	7	5	2	11	7	16	19	11	20	<b>142</b>
<b>Totals</b>	<b>414</b>	<b>453</b>	<b>196</b>	<b>225</b>	<b>475</b>	<b>391</b>	<b>124</b>	<b>479</b>	<b>428</b>	<b>540</b>	<b>560</b>	<b>373</b>	<b>534</b>	<b>5192</b>
<b>LIEUTENANT GOVERNOR</b>														
KIMBERLY DRISCOLL	153	177	91	82	199	157	38	169	159	166	197	137	138	<b>1863</b>
TAMI GOUVEIA	130	153	61	81	134	133	50	172	168	246	217	143	270	<b>1958</b>
ERIC P. LESSER	95	103	35	51	104	88	25	116	75	96	104	70	91	<b>1053</b>
All Others	0	0	0	0	0	0	0	0	0	0	1	2	1	<b>4</b>
Blanks	36	20	9	11	38	13	11	22	26	32	41	21	34	<b>314</b>
<b>Totals</b>	<b>414</b>	<b>453</b>	<b>196</b>	<b>225</b>	<b>475</b>	<b>391</b>	<b>124</b>	<b>479</b>	<b>428</b>	<b>540</b>	<b>560</b>	<b>373</b>	<b>534</b>	<b>5192</b>
<b>ATTORNEY GENERAL</b>														
ANDERA JOY CAMPBELL	179	189	81	94	232	168	59	202	180	226	222	157	216	<b>2205</b>
SHANNON ERIKA LISS-RIORDAN	128	163	62	74	149	139	39	165	140	200	198	117	182	<b>1756</b>
QUENTIN PALFREY	73	78	40	48	72	72	18	85	85	82	110	78	101	<b>942</b>
All Others	0	0	0	0	0	0	0	0	0	1	0	0	0	<b>1</b>
Blanks	34	23	13	9	22	12	8	27	23	31	30	21	35	<b>288</b>
<b>Totals</b>	<b>414</b>	<b>453</b>	<b>196</b>	<b>225</b>	<b>475</b>	<b>391</b>	<b>124</b>	<b>479</b>	<b>428</b>	<b>540</b>	<b>560</b>	<b>373</b>	<b>534</b>	<b>5192</b>
<b>SECRETARY OF STATE</b>														
WILLIAM FRANCIS GALVIN	288	346	149	173	379	300	97	357	289	389	412	265	375	<b>3819</b>
TANISHA M. SULLIVAN	107	97	42	48	86	84	25	107	127	141	134	90	140	<b>1228</b>
All Others	0	0	0	0	0	0	0	1	0	0	1	0	0	<b>2</b>
Blanks	19	10	5	4	10	7	2	14	12	10	13	18	19	<b>143</b>
<b>Totals</b>	<b>414</b>	<b>453</b>	<b>196</b>	<b>225</b>	<b>475</b>	<b>391</b>	<b>124</b>	<b>479</b>	<b>428</b>	<b>540</b>	<b>560</b>	<b>373</b>	<b>534</b>	<b>5192</b>
<b>TREASURER</b>														
DEBORAH B. GOLDBERG	331	384	165	197	396	328	103	403	356	452	458	316	424	<b>4313</b>
All Others	3	0	0	1	2	0	0	0	2	4	0	2	0	<b>14</b>
Blanks	80	69	31	27	77	63	21	76	70	84	102	55	110	<b>865</b>
<b>Totals</b>	<b>414</b>	<b>453</b>	<b>196</b>	<b>225</b>	<b>475</b>	<b>391</b>	<b>124</b>	<b>479</b>	<b>428</b>	<b>540</b>	<b>560</b>	<b>373</b>	<b>534</b>	<b>5192</b>
<b>AUDITOR</b>														
CHRISTOPHER S. DEMPSEY	129	171	67	73	159	137	55	180	135	167	212	118	138	<b>1741</b>
DIANA DIZOGLIO	239	244	115	135	274	234	58	257	250	332	302	227	338	<b>3005</b>
All Others	0	0	0	0	2	0	0	0	1	0	0	0	0	<b>3</b>
Blanks	46	38	14	17	40	20	11	42	42	41	46	28	58	<b>443</b>
<b>Totals</b>	<b>414</b>	<b>453</b>	<b>196</b>	<b>225</b>	<b>475</b>	<b>391</b>	<b>124</b>	<b>479</b>	<b>428</b>	<b>540</b>	<b>560</b>	<b>373</b>	<b>534</b>	<b>5192</b>





## State Primary Election September 6, 2022 Official Results

CANDIDATE PRECINCT:	1	2	3A	3B	4	5A	5B	6	7	8	9	10	11	TOTAL
<b>REPRESENTATIVE IN CONGRESS THIRD DISTRICT</b>														
LORI LOURIERO TRAHAN	357	401	172	207	423	349	112	423	379	483	479	328	462	<b>4575</b>
All Others	1	1	0	2	1	1	0	4	0	0	3	1	2	<b>16</b>
Blanks	56	51	24	16	51	41	12	52	49	57	78	44	70	<b>601</b>
<b>Totals</b>	<b>414</b>	<b>453</b>	<b>196</b>	<b>225</b>	<b>475</b>	<b>391</b>	<b>124</b>	<b>479</b>	<b>428</b>	<b>540</b>	<b>560</b>	<b>373</b>	<b>534</b>	<b>5192</b>
<b>COUNCILLOR THIRD DISTRICT</b>														
MARILYN M. PETITTO DEVANEY	220	244	107	117	275	200	55	228	216	227	257	191	225	<b>2562</b>
MARA DOLAN	135	152	72	83	129	143	47	194	164	240	242	127	225	<b>1953</b>
All Others	0	0	0	0	0	0	0	0	0	0	0	0	1	<b>1</b>
Blanks	59	57	17	25	71	48	22	57	48	73	61	55	83	<b>676</b>
<b>Totals</b>	<b>414</b>	<b>453</b>	<b>196</b>	<b>225</b>	<b>475</b>	<b>391</b>	<b>124</b>	<b>479</b>	<b>428</b>	<b>540</b>	<b>560</b>	<b>373</b>	<b>534</b>	<b>5192</b>
<b>SENATOR IN GENERAL COURT THIRD MIDDLESEX DISTRICT</b>														
MICHAEL J. BARRETT	322	382	165	198	390	327	99	382	354	440	458	311	421	<b>4249</b>
All Others	1	0	0	2	1	3	0	1	0	2	1	1	1	<b>13</b>
Blanks	91	71	31	25	84	61	25	96	74	98	101	61	112	<b>930</b>
<b>Totals</b>	<b>414</b>	<b>453</b>	<b>196</b>	<b>225</b>	<b>475</b>	<b>391</b>	<b>124</b>	<b>479</b>	<b>428</b>	<b>540</b>	<b>560</b>	<b>373</b>	<b>534</b>	<b>5192</b>
<b>REPRESENTATIVE IN GENERAL COURT SIXTEENTH MIDDLESEX DISTRICT (Pcts 1, 2, 3A, 5B, 6)</b>														
ZOE F.DZINEKU	231	211	104				78	234						<b>858</b>
RODNEY M. ELLIOT	164	217	89				37	219						<b>726</b>
All Others	0	0	0				1	2						<b>3</b>
Blanks	19	25	3				8	24						<b>79</b>
<b>Totals</b>	<b>414</b>	<b>453</b>	<b>196</b>				<b>124</b>	<b>479</b>						<b>1666</b>
<b>REPRESENTATIVE IN GENERAL COURT SECOND MIDDLESEX DISTRICT (Pct 3B, 4, 5A)</b>														
JAMES ARCIERO				191	402	335								<b>928</b>
All Others				3	3	0								<b>6</b>
Blanks				31	70	56								<b>157</b>
<b>Totals</b>				<b>225</b>	<b>475</b>	<b>391</b>								<b>1091</b>
<b>REPRESENTATIVE IN GENERAL COURT FOURTEENTH MIDDLESEX DISTRICT (Pcts 7-11)</b>														
VIVIAN BIRCHALL									82	144	95	72	134	<b>527</b>
SIMON CATALDO									138	194	191	142	202	<b>867</b>
PATRICIA WOJTAS									194	188	259	145	185	<b>971</b>
All Others									0	0	0	0	2	<b>2</b>
Blanks									14	14	15	14	11	<b>68</b>
<b>Totals</b>									<b>428</b>	<b>540</b>	<b>560</b>	<b>373</b>	<b>534</b>	<b>2435</b>



# Election Results

## State Primary Election September 6, 2022 Official Results

CANDIDATE PRECINCT:	1	2	3A	3B	4	5A	5B	6	7	8	9	10	11	TOTAL
<b>DISTRICT ATTORNEY NORTHERN DISTRICT</b>														
MARIAN T. RYAN	337	389	171	197	400	332	103	400	357	466	468	311	422	<b>4353</b>
All Others	1	1	0	2	2	0	0	0	2	0	1	2	2	<b>13</b>
Blanks	76	63	25	26	73	59	21	79	69	74	91	60	110	<b>826</b>
<b>Totals</b>	<b>414</b>	<b>453</b>	<b>196</b>	<b>225</b>	<b>475</b>	<b>391</b>	<b>124</b>	<b>479</b>	<b>428</b>	<b>540</b>	<b>560</b>	<b>373</b>	<b>534</b>	<b>5192</b>
<b>SHERIFF MIDDLESEX COUNTY</b>														
PETER J. KOUTOUJIAN	328	376	162	187	381	313	98	389	348	449	452	318	418	<b>4219</b>
All Others	0	0	0	2	1	0	0	0	2	2	0	0	0	<b>7</b>
Blanks	86	77	34	36	93	78	26	90	78	89	108	55	116	<b>966</b>
<b>Totals</b>	<b>414</b>	<b>453</b>	<b>196</b>	<b>225</b>	<b>475</b>	<b>391</b>	<b>124</b>	<b>479</b>	<b>428</b>	<b>540</b>	<b>560</b>	<b>373</b>	<b>534</b>	<b>5192</b>

« « « REPUBLICAN PARTY « « «														
<b>GOVERNOR</b>														
GEOFF DIEHL	121	101	46	39	144	119	33	123	102	95	136	100	126	<b>1285</b>
CHRIS DOUGHTY	70	70	37	28	119	103	26	83	72	90	109	64	96	<b>967</b>
All Others	1	0	0	0	3	1	0	0	0	1	0	0	2	<b>8</b>
Blanks	2	4	1	2	2	0	0	3	3	0	0	1	1	<b>19</b>
<b>Totals</b>	<b>194</b>	<b>175</b>	<b>84</b>	<b>69</b>	<b>268</b>	<b>223</b>	<b>59</b>	<b>209</b>	<b>177</b>	<b>186</b>	<b>245</b>	<b>165</b>	<b>225</b>	<b>2279</b>
<b>LIEUTENANT GOVERNOR</b>														
LEAH V. ALLEN	109	76	46	31	150	96	28	97	80	91	126	85	113	<b>1128</b>
KATE CAMPANALE	78	76	28	30	98	96	25	85	80	84	93	70	98	<b>941</b>
All Others	2	0	0	0	1	0	0	0	0	0	0	0	1	<b>4</b>
Blanks	5	23	10	8	19	31	6	27	17	11	26	10	13	<b>206</b>
<b>Totals</b>	<b>194</b>	<b>175</b>	<b>84</b>	<b>69</b>	<b>268</b>	<b>223</b>	<b>59</b>	<b>209</b>	<b>177</b>	<b>186</b>	<b>245</b>	<b>165</b>	<b>225</b>	<b>2279</b>
<b>ATTORNEY GENERAL</b>														
JAMES R. McMAHON, III	159	136	64	57	201	161	43	147	128	145	187	137	161	<b>1726</b>
All Others	2	0	2	0	1	4	0	1	3	0	2	0	2	<b>17</b>
Blanks	33	39	18	12	66	58	16	61	46	41	56	28	62	<b>536</b>
<b>Totals</b>	<b>194</b>	<b>175</b>	<b>84</b>	<b>69</b>	<b>268</b>	<b>223</b>	<b>59</b>	<b>209</b>	<b>177</b>	<b>186</b>	<b>245</b>	<b>165</b>	<b>225</b>	<b>2279</b>
<b>SECRETARY OF STATE</b>														
RAYLA CAMPBELL	152	130	63	57	194	157	45	138	126	138	179	131	163	<b>1673</b>
All Others	1	0	2	0	2	3	0	1	1	0	3	1	2	<b>16</b>
Blanks	41	45	19	12	72	63	14	70	50	48	63	33	60	<b>590</b>
<b>Totals</b>	<b>194</b>	<b>175</b>	<b>84</b>	<b>69</b>	<b>268</b>	<b>223</b>	<b>59</b>	<b>209</b>	<b>177</b>	<b>186</b>	<b>245</b>	<b>165</b>	<b>225</b>	<b>2279</b>
<b>TREASURER</b>														
All Others	2	0	1	0	1	6	1	11	5	2	7	8	1	<b>45</b>
Blanks	192	175	83	69	267	217	58	198	172	184	238	157	224	<b>2234</b>
<b>Totals</b>	<b>194</b>	<b>175</b>	<b>84</b>	<b>69</b>	<b>268</b>	<b>223</b>	<b>59</b>	<b>209</b>	<b>177</b>	<b>186</b>	<b>245</b>	<b>165</b>	<b>225</b>	<b>2279</b>



## State Primary Election September 6, 2022 Official Results

CANDIDATE PRECINCT:	1	2	3A	3B	4	5A	5B	6	7	8	9	10	11	TOTAL
<b>AUDITOR</b>														
ANTHONY AMORE	156	125	61	53	193	158	42	136	127	138	174	127	160	<b>1650</b>
All Others	0	0	3	0	1	1	0	0	0	0	1	0	0	<b>6</b>
Blanks	38	50	20	16	74	64	17	73	50	48	70	38	65	<b>623</b>
<b>Totals</b>	<b>194</b>	<b>175</b>	<b>84</b>	<b>69</b>	<b>268</b>	<b>223</b>	<b>59</b>	<b>209</b>	<b>177</b>	<b>186</b>	<b>245</b>	<b>165</b>	<b>225</b>	<b>2279</b>
<b>REPRESENTATIVE IN CONGRESS THIRD DISTRICT</b>														
DEAN A. TRAN	149	128	62	55	196	161	40	141	127	144	174	131	155	<b>1663</b>
All Others	2	0	2	0	2	4	1	0	2	0	2	0	2	<b>17</b>
Blanks	43	47	20	14	70	58	18	68	48	42	69	34	68	<b>599</b>
<b>Totals</b>	<b>194</b>	<b>175</b>	<b>84</b>	<b>69</b>	<b>268</b>	<b>223</b>	<b>59</b>	<b>209</b>	<b>177</b>	<b>186</b>	<b>245</b>	<b>165</b>	<b>225</b>	<b>2279</b>
<b>COUNCILLOR THIRD DISTRICT</b>														
All Others	1	0	3	1	2	5	1	12	2	3	7	8	2	<b>47</b>
Blanks	193	175	81	68	266	218	58	197	175	183	238	157	223	<b>2232</b>
<b>Totals</b>	<b>194</b>	<b>175</b>	<b>84</b>	<b>69</b>	<b>268</b>	<b>223</b>	<b>59</b>	<b>209</b>	<b>177</b>	<b>186</b>	<b>245</b>	<b>165</b>	<b>225</b>	<b>2279</b>
<b>SENATOR IN GENERAL COURT THIRD MIDDLESEX DISTRICT</b>														
All Others	1	0	3	0	2	5	1	10	2	2	5	5	0	<b>36</b>
Blanks	193	175	81	69	266	218	58	199	175	184	240	160	225	<b>2243</b>
<b>Totals</b>	<b>194</b>	<b>175</b>	<b>84</b>	<b>69</b>	<b>268</b>	<b>223</b>	<b>59</b>	<b>209</b>	<b>177</b>	<b>186</b>	<b>245</b>	<b>165</b>	<b>225</b>	<b>2279</b>
<b>REPRESENTATIVE IN GENERAL COURT SIXTEENTH MIDDLESEX DISTRICT (Pcts 1, 2, 3A, 5B, 6)</b>														
KARLA JEAN MILLER	157	140	65				47	154						<b>563</b>
All Others	1	0	2				0	0						<b>3</b>
Blanks	36	35	17				12	55						<b>155</b>
<b>Totals</b>	<b>194</b>	<b>175</b>	<b>84</b>				<b>59</b>	<b>209</b>						<b>721</b>
<b>REPRESENTATIVE IN GENERAL COURT SECOND MIDDLESEX DISTRICT (Pct 3B, 4, 5A)</b>														
RAYMOND YINGGANG XIE				53	205	158								<b>416</b>
All Others				0	0	1								<b>1</b>
Blanks				16	63	64								<b>143</b>
<b>Totals</b>				<b>69</b>	<b>268</b>	<b>223</b>								<b>560</b>
<b>REPRESENTATIVE IN GENERAL COURT FOURTEENTH MIDDLESEX DISTRICT (Pcts 7-11)</b>														
RODNEY E. CLEAVES									133	142	175	132	160	<b>742</b>
All Others									0	0	2	0	2	<b>4</b>
Blanks									44	44	68	33	63	<b>252</b>
<b>Totals</b>									<b>177</b>	<b>186</b>	<b>245</b>	<b>165</b>	<b>225</b>	<b>998</b>



# Election Results

## State Primary Election September 6, 2022 Official Results

CANDIDATE PRECINCT:	1	2	3A	3B	4	5A	5B	6	7	8	9	10	11	TOTAL
<b>DISTRICT ATTORNEY NORTHERN DISTRICT</b>														
All Others	1	4	2	0	3	6	1	11	4	1	4	5	1	<b>43</b>
Blanks	193	171	82	69	265	217	58	198	173	185	241	160	224	<b>2236</b>
<b>Totals</b>	<b>194</b>	<b>175</b>	<b>84</b>	<b>69</b>	<b>268</b>	<b>223</b>	<b>59</b>	<b>209</b>	<b>177</b>	<b>186</b>	<b>245</b>	<b>165</b>	<b>225</b>	<b>2279</b>
<b>SHERIFF MIDDLESEX COUNTY</b>														
All Others	1	0	3	0	5	5	1	12	4	0	5	10	0	<b>46</b>
Blanks	193	175	81	69	263	218	58	197	173	186	240	155	225	<b>2233</b>
<b>Totals</b>	<b>194</b>	<b>175</b>	<b>84</b>	<b>69</b>	<b>268</b>	<b>223</b>	<b>59</b>	<b>209</b>	<b>177</b>	<b>186</b>	<b>245</b>	<b>165</b>	<b>225</b>	<b>2279</b>

<b>BALLOTS VOTED</b>														
Democratic Ballots	414	453	196	225	475	391	124	479	428	540	560	373	534	<b>5,192</b>
Republican Ballots	194	175	84	69	268	223	59	209	177	186	245	165	225	<b>2,279</b>
Total Ballots Voted	608	628	280	294	743	614	183	688	605	726	805	538	759	<b>7,471</b>
Total Registered	2,211	2,400	1,157	1,164	2,501	1,968	601	2,391	2,362	2,244	2,668	2,289	2,567	<b>26,523</b>
Percentage	27.5%	26.2%	24.2%	25.3%	29.7%	31.2%	30.4%	28.8%	25.6%	32.4%	30.2%	23.5%	29.6%	<b>28.2%</b>

<b>REGISTERED VOTERS</b>														
Precinct	1	2	3A	3B	4	5A	5B	6	7	8	9	10	11	<b>total</b>
Democrats	492	602	232	233	494	392	114	521	518	482	559	502	529	<b>5,670</b>
Republicans	238	209	103	92	267	234	64	230	226	203	297	240	239	<b>2,642</b>
Other Political Designations	27	36	9	15	13	12	7	12	34	22	22	23	21	<b>253</b>
Unenrolled	1454	1553	813	824	1727	1330	416	1628	1584	1537	1790	1524	1778	<b>17,958</b>
Total Registered Voters	2,211	2,400	1,157	1,164	2,501	1,968	601	2,391	2,362	2,244	2,668	2,289	2,567	<b>26,523</b>

<b>% OF BALLOTS VOTED BY PARTY</b>														
Democratic Ballots	68.1%	72.1%	70.0%	76.5%	63.9%	63.7%	67.8%	69.6%	70.7%	74.4%	69.6%	69.3%	70.4%	<b>69.5%</b>
Republican Ballots	31.9%	27.9%	30.0%	23.5%	36.1%	36.3%	32.2%	30.4%	29.3%	25.6%	30.4%	30.7%	29.6%	<b>30.5%</b>
Total Ballots Voted	27.5%	26.2%	24.2%	25.3%	29.7%	31.2%	30.4%	28.8%	25.6%	32.4%	30.2%	23.5%	29.6%	<b>28.2%</b>

A true copy attest:  
Patricia E. Dzuris



## State Election November 8, 2022 Official Results

NOVEMBER 8, 2022 STATE ELECTION Town of Chelmsford OFFICIAL RESULTS														
In accordance with the warrant, the polls were opened at 7:00 am and closed at 8:00 pm. Registered Chelmsford voters cast their ballots in their respective precincts. The OFFICIAL results are as follows:														
CANDIDATE PRECINCT:	1	2	3A	3B	4	5A	5B	6	7	8	9	10	11	TOTAL
<b>GOVERNOR and LIEUTENANT GOVERNOR</b>														
DIEHL and ALLEN	522	510	218	237	608	512	146	524	491	475	602	487	588	<b>5920</b>
HEALEY and DRISCOLL	725	885	394	441	1058	824	249	918	810	955	1002	739	1055	<b>10055</b>
REED and EVERETT	17	24	11	12	26	23	9	30	21	35	26	16	29	<b>279</b>
All Others	2	1	1	0	2	4	0	4	0	1	2	2	4	<b>23</b>
Blanks	8	10	11	7	18	16	2	17	14	8	17	8	13	<b>149</b>
<b>Totals</b>	<b>1274</b>	<b>1430</b>	<b>635</b>	<b>697</b>	<b>1712</b>	<b>1379</b>	<b>406</b>	<b>1493</b>	<b>1336</b>	<b>1474</b>	<b>1649</b>	<b>1252</b>	<b>1689</b>	<b>16426</b>
<b>ATTORNEY GENERAL</b>														
ANDREA JOY CAMPBELL	701	872	375	435	1008	794	234	897	788	910	960	716	1026	<b>9716</b>
JAMES R. McMAHON, III	537	531	233	246	654	550	166	552	513	520	636	516	612	<b>6266</b>
All Others	1	0	0	0	0	2	0	0	1	1	1	0	1	<b>7</b>
Blanks	35	27	27	16	50	33	6	44	34	43	52	20	50	<b>437</b>
<b>Totals</b>	<b>1274</b>	<b>1430</b>	<b>635</b>	<b>697</b>	<b>1712</b>	<b>1379</b>	<b>406</b>	<b>1493</b>	<b>1336</b>	<b>1474</b>	<b>1649</b>	<b>1252</b>	<b>1689</b>	<b>16426</b>
<b>SECRETARY OF STATE</b>														
WILLIAM FRANCIS GALVIN	801	945	426	491	1137	906	264	990	858	994	1068	784	1137	<b>10801</b>
RAYLA CAMPBELL	422	438	180	186	524	423	133	447	414	414	495	435	479	<b>4990</b>
JUAN SANCHEZ	25	27	17	6	27	21	4	29	30	40	44	24	48	<b>342</b>
All Others	0	0	0	0	0	1	0	0	0	0	1	0	0	<b>2</b>
Blanks	26	20	12	14	24	28	5	27	34	26	41	9	25	<b>291</b>
<b>Totals</b>	<b>1274</b>	<b>1430</b>	<b>635</b>	<b>697</b>	<b>1712</b>	<b>1379</b>	<b>406</b>	<b>1493</b>	<b>1336</b>	<b>1474</b>	<b>1649</b>	<b>1252</b>	<b>1689</b>	<b>16426</b>
<b>TREASURER</b>														
DEBORAH B. GOLDBERG	812	973	420	489	1138	902	263	1008	844	990	1073	814	1120	<b>10846</b>
CHRISTINA CRAWFORD	287	285	121	132	359	296	91	294	330	307	351	270	347	<b>3470</b>
All Others	1	3	0	1	3	3	1	1	3	6	5	3	2	<b>32</b>
Blanks	174	169	94	75	212	178	51	190	159	171	220	165	220	<b>2078</b>
<b>Totals</b>	<b>1274</b>	<b>1430</b>	<b>635</b>	<b>697</b>	<b>1712</b>	<b>1379</b>	<b>406</b>	<b>1493</b>	<b>1336</b>	<b>1474</b>	<b>1649</b>	<b>1252</b>	<b>1689</b>	<b>16426</b>
<b>AUDITOR</b>														
ANTHONY AMORE	514	515	218	242	683	572	169	547	508	515	649	512	651	<b>6295</b>
DIANA DIZOGLIO	607	771	332	381	865	665	185	782	654	759	802	616	851	<b>8270</b>
GLORIA A. CABALLERO-ROCA	29	23	19	10	36	23	6	28	36	44	31	26	44	<b>355</b>
DOMINIC GIANNONE, III	17	25	12	12	22	23	2	18	27	31	21	19	23	<b>252</b>
DANIEL RIEK	25	25	13	14	31	22	8	36	29	30	38	28	27	<b>326</b>
All Others	1	0	3	0	0	1	0	0	0	1	0	1	1	<b>8</b>
Blanks	81	71	38	38	75	73	36	82	82	94	108	50	92	<b>920</b>
<b>Totals</b>	<b>1274</b>	<b>1430</b>	<b>635</b>	<b>697</b>	<b>1712</b>	<b>1379</b>	<b>406</b>	<b>1493</b>	<b>1336</b>	<b>1474</b>	<b>1649</b>	<b>1252</b>	<b>1689</b>	<b>16426</b>



# Election Results

## State Election November 8, 2022 Official Results

CANDIDATE PRECINCT:	1	2	3A	3B	4	5A	5B	6	7	8	9	10	11	TOTAL
<b>REPRESENTATIVE IN CONGRESS THIRD DISTRICT</b>														
LORI LOURIERO TRAHAN	767	934	428	462	1088	875	258	970	838	978	1023	776	1090	<b>10487</b>
DEAN A. TRAN	468	464	187	218	571	472	140	476	464	440	551	449	552	<b>5452</b>
All Others	1	0	0	0	0	0	0	0	3	0	3	0	0	<b>7</b>
Blanks	38	32	20	17	53	32	8	47	31	56	72	27	47	<b>480</b>
<b>Totals</b>	<b>1274</b>	<b>1430</b>	<b>635</b>	<b>697</b>	<b>1712</b>	<b>1379</b>	<b>406</b>	<b>1493</b>	<b>1336</b>	<b>1474</b>	<b>1649</b>	<b>1252</b>	<b>1689</b>	<b>16426</b>
<b>COUNCILLOR THIRD DISTRICT</b>														
MARILYN M. PETITTO DEVANEY	829	1002	437	499	1135	887	270	1014	860	988	1095	853	1083	<b>10952</b>
Mara Dolan	0	0	0	0	0	0	0	1	0	1	7	0	2	<b>11</b>
All Others	8	7	3	3	11	6	2	7	18	3	16	13	11	<b>108</b>
Blanks	437	421	195	195	566	486	134	471	458	482	531	386	593	<b>5355</b>
<b>Totals</b>	<b>1274</b>	<b>1430</b>	<b>635</b>	<b>697</b>	<b>1712</b>	<b>1379</b>	<b>406</b>	<b>1493</b>	<b>1336</b>	<b>1474</b>	<b>1649</b>	<b>1252</b>	<b>1689</b>	<b>16426</b>
<b>SENATOR IN GENERAL COURT THIRD MIDDLESEX DISTRICT</b>														
MICHAEL J. BARRETT	833	1011	442	511	1142	891	277	1025	875	1001	1101	857	1100	<b>11066</b>
All Others	8	8	1	3	11	15	0	6	13	3	17	12	10	<b>107</b>
Blanks	433	411	192	183	559	473	129	462	448	470	531	383	579	<b>5253</b>
<b>Totals</b>	<b>1274</b>	<b>1430</b>	<b>635</b>	<b>697</b>	<b>1712</b>	<b>1379</b>	<b>406</b>	<b>1493</b>	<b>1336</b>	<b>1474</b>	<b>1649</b>	<b>1252</b>	<b>1689</b>	<b>16426</b>
<b>REPRESENTATIVE IN GENERAL COURT SIXTEENTH MIDDLESEX DISTRICT (Pcts 1, 2, 3A, 5B, 6)</b>														
RODNEY M. ELLIOT	728	874	393				227	881						<b>3103</b>
KARLA JEAN MILLER	490	494	207				160	534						<b>1885</b>
All Others	2	0	0				0	0						<b>2</b>
Blanks	54	62	35				19	78						<b>248</b>
<b>Totals</b>	<b>1274</b>	<b>1430</b>	<b>635</b>				<b>406</b>	<b>1493</b>						<b>5238</b>
<b>REPRESENTATIVE IN GENERAL COURT SECOND MIDDLESEX DISTRICT (Pct 3B, 4, 5A)</b>														
JAMES ARCIERO				437	1039	799								<b>2275</b>
RAYMOND YINGGANG XIE				230	609	512								<b>1351</b>
All Others				0	0	3								<b>3</b>
Blanks				30	64	65								<b>159</b>
<b>Totals</b>				<b>697</b>	<b>1712</b>	<b>1379</b>								<b>3788</b>
<b>REPRESENTATIVE IN GENERAL COURT FOURTEENTH MIDDLESEX DISTRICT (Pcts 7-11)</b>														
SIMON CATALDO									741	872	916	695	986	<b>4210</b>
RODNEY E. CLEAVES									524	513	645	515	620	<b>2817</b>
All Others									1	2	1	1	1	<b>6</b>
Blanks									70	87	87	41	82	<b>367</b>
<b>Totals</b>									<b>1336</b>	<b>1474</b>	<b>1649</b>	<b>1252</b>	<b>1689</b>	<b>7400</b>





## State Election November 8, 2022 Official Results

CANDIDATE PRECINCT:	1	2	3A	3B	4	5A	5B	6	7	8	9	10	11	TOTAL
<b>DISTRICT ATTORNEY NORTHERN DISTRICT</b>														
MARIAN T. RYAN	841	1024	449	517	1155	904	279	1042	880	1013	1135	855	1116	<b>11210</b>
All Others	9	8	0	2	11	8	0	5	13	2	14	13	11	<b>96</b>
Blanks	424	398	186	178	546	467	127	446	443	459	500	384	562	<b>5120</b>
<b>Totals</b>	<b>1274</b>	<b>1430</b>	<b>635</b>	<b>697</b>	<b>1712</b>	<b>1379</b>	<b>406</b>	<b>1493</b>	<b>1336</b>	<b>1474</b>	<b>1649</b>	<b>1252</b>	<b>1689</b>	<b>16426</b>
<b>SHERIFF MIDDLESEX COUNTY</b>														
PETER J. KOUTOUJIAN	857	1029	452	520	1156	917	279	1043	872	1010	1130	866	1113	<b>11244</b>
All Others	7	5	1	4	13	5	1	9	14	4	12	14	8	<b>97</b>
Blanks	410	396	182	173	543	457	126	441	450	460	507	372	568	<b>5085</b>
<b>Totals</b>	<b>1274</b>	<b>1430</b>	<b>635</b>	<b>697</b>	<b>1712</b>	<b>1379</b>	<b>406</b>	<b>1493</b>	<b>1336</b>	<b>1474</b>	<b>1649</b>	<b>1252</b>	<b>1689</b>	<b>16426</b>

<b>QUESTION 1 ADDITIONAL INCOME TAX</b>														
YES	589	745	330	359	791	640	169	750	679	726	796	601	818	<b>7993</b>
NO	665	665	296	313	902	728	229	716	615	730	819	627	854	<b>8159</b>
Blanks	20	20	9	25	19	11	8	27	42	18	34	24	17	<b>274</b>
<b>Totals</b>	<b>1274</b>	<b>1430</b>	<b>635</b>	<b>697</b>	<b>1712</b>	<b>1379</b>	<b>406</b>	<b>1493</b>	<b>1336</b>	<b>1474</b>	<b>1649</b>	<b>1252</b>	<b>1689</b>	<b>16426</b>

<b>QUESTION 2 REGULATION OF DENTAL INSURANCE</b>														
YES	862	1022	452	493	1151	958	290	1056	914	1046	1139	871	1181	<b>11435</b>
NO	392	383	170	186	531	398	113	418	368	389	487	362	471	<b>4668</b>
Blanks	20	25	13	18	30	23	3	19	54	39	23	19	37	<b>323</b>
<b>Totals</b>	<b>1274</b>	<b>1430</b>	<b>635</b>	<b>697</b>	<b>1712</b>	<b>1379</b>	<b>406</b>	<b>1493</b>	<b>1336</b>	<b>1474</b>	<b>1649</b>	<b>1252</b>	<b>1689</b>	<b>16426</b>

<b>QUESTION 3 EXPANDED LICENSES FOR ALCOHOLIC BEVERAGES</b>														
YES	483	642	260	275	781	576	184	641	550	666	682	508	768	<b>7016</b>
NO	756	746	353	396	883	760	205	817	731	754	919	713	860	<b>8893</b>
Blanks	35	42	22	26	48	43	17	35	55	54	48	31	61	<b>517</b>
<b>Totals</b>	<b>1274</b>	<b>1430</b>	<b>635</b>	<b>697</b>	<b>1712</b>	<b>1379</b>	<b>406</b>	<b>1493</b>	<b>1336</b>	<b>1474</b>	<b>1649</b>	<b>1252</b>	<b>1689</b>	<b>16426</b>

<b>QUESTION 4 REFERENDUM ON EXISTING LAW ELIGIBILITY FOR DRIVER'S LICENSE</b>														
YES	582	705	349	351	835	674	202	748	665	784	792	590	839	<b>8116</b>
NO	683	705	276	328	849	691	198	727	638	653	824	635	820	<b>8027</b>
Blanks	9	20	10	18	28	14	6	18	33	37	33	27	30	<b>283</b>
<b>Totals</b>	<b>1274</b>	<b>1430</b>	<b>635</b>	<b>697</b>	<b>1712</b>	<b>1379</b>	<b>406</b>	<b>1493</b>	<b>1336</b>	<b>1474</b>	<b>1649</b>	<b>1252</b>	<b>1689</b>	<b>16426</b>



# Election Results

## State Election

November 8, 2022 Official Results

CANDIDATE PRECINCT:	1	2	3A	3B	4	5A	5B	6	7	8	9	10	11	TOTAL
<b>QUESTION 5</b>														
<b>NOT BINDING -UNIVERSAL HEALTHCARE PCTS 7-11 ONLY</b>														
YES	0	0	0	0	0	0	0	0	712	773	839	606	843	<b>3773</b>
NO	0	0	0	0	0	0	0	0	450	521	606	486	624	<b>2687</b>
Blanks	0	0	0	0	0	0	0	0	174	180	204	160	222	<b>940</b>
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1336</b>	<b>1474</b>	<b>1649</b>	<b>1252</b>	<b>1689</b>	<b>7400</b>
<b>QUESTION 6</b>														
<b>NOT BINDING -VOTES AVAILABLE ON WEBSITE PCTS 7-11 ONLY</b>														
YES	0	0	0	0	0	0	0	0	1002	1149	1177	883	1302	<b>5513</b>
NO	0	0	0	0	0	0	0	0	171	164	255	199	198	<b>987</b>
Blanks	0	0	0	0	0	0	0	0	163	161	217	170	189	<b>900</b>
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1336</b>	<b>1474</b>	<b>1649</b>	<b>1252</b>	<b>1689</b>	<b>7400</b>

CANDIDATE PRECINCT:	1	2	3A	3B	4	5A	5B	6	7	8	9	10	11	TOTAL
<b>BALLOTS VOTED</b>														
Total Ballots Voted	1,274	1,430	635	697	1,712	1,379	406	1,493	1,336	1,474	1,649	1,252	1,689	<b>16,426</b>
Total Registered	2,237	2,407	1,151	1,173	2,500	1,982	606	2,429	2,389	2,262	2,693	2,308	2,586	<b>26,723</b>
Percentage	57.0%	59.4%	55.2%	59.4%	68.5%	69.6%	67.0%	61.5%	55.9%	65.2%	61.2%	54.2%	65.3%	<b>61.5%</b>

A true copy attest:  
Patricia E. Dzuris



## Local Election April 4, 2023 Official Results

Town of Chelmsford Election OFFICIAL Results of Local Election, April 4, 2023												
In accordance with the warrant, the polls were opened at 7:00 am and closed at 8:00 pm. Registered Chelmsford voters cast their ballots in their respective precincts. The official results are as follows:												
Registered Voters: 26,292												
CANDIDATE PRECINCT	1	2	3	4	5	6	7	8	9	10	11	TOTAL
« « « CHELMSFORD MASSACHUSETTS « « «												
<b>SELECT BOARD - One for three years</b>												
KENNETH M. LEFEBVRE Candidate for Re-election	111	131	133	174	171	148	76	143	116	99	131	<b>1433</b>
RODNEY E. CLEAVES	10	8	8	10	15	5	8	21	25	26	10	<b>146</b>
CHARLES T. MOONEY	19	7	17	11	10	13	10	9	40	15	16	<b>167</b>
<b>ERIN DREW</b>	94	85	106	149	165	99	81	162	155	206	137	<b>1439</b>
Write-ins	2	2	0	1	0	1	0	0	3	1	0	<b>10</b>
Blanks	11	6	7	12	15	14	7	12	15	10	8	<b>117</b>
Totals	247	239	271	357	376	280	182	347	354	357	302	<b>3312</b>
<b>SCHOOL COMMITTEE - Two for three years</b>												
DENNIS F. KING II Candidate for Re-election	145	153	178	211	222	172	122	237	228	211	195	<b>2074</b>
SUSAN M. MACKINNON	164	165	199	235	274	184	134	223	242	226	216	<b>2262</b>
Write-ins	4	3	5	3	2	2	1	3	5	2	2	<b>32</b>
Blanks	181	157	160	265	254	202	107	231	233	275	191	<b>2256</b>
Totals	494	478	542	714	752	560	364	694	708	714	604	<b>6624</b>
<b>MODERATOR - One for three years</b>												
JON H. KURLAND Candidate for Re-election	183	177	212	255	293	206	138	275	249	241	217	<b>2446</b>
Brian Latina Write-in	6	23	9	9	2	10	2	5	6	20	2	<b>94</b>
Write-ins	1	1	-5	3	0	3	1	2	6	1	0	<b>13</b>
Blanks	57	38	55	90	81	61	41	65	93	95	83	<b>759</b>
Totals	247	239	271	357	376	280	182	347	354	357	302	<b>3312</b>
<b>PLANNING BOARD - Two for three years</b>												
JOHN B. SOUSA JR.	163	154	179	216	236	196	126	221	237	298	205	<b>2231</b>
DOREEN A. DESHLER	99	98	100	137	125	108	72	131	164	156	125	<b>1315</b>
<b>MICHAEL N. RAISBECK</b> Candidate for Re-election	90	133	153	164	203	130	98	202	149	106	145	<b>1573</b>
Write-ins	1	1	0	1	0	1	2	0	2	1	0	<b>9</b>
Blanks	141	92	110	196	188	125	66	140	156	153	129	<b>1496</b>
Totals	494	478	542	714	752	560	364	694	708	714	604	<b>6624</b>



# Election Results

## Local Election

April 4, 2023 Official Results

CANDIDATE PRECINCT	1	2	3	4	5	6	7	8	9	10	11	TOTAL
<b>PLANNING BOARD ASSOCIATE - One for two years</b>												
<b>CHRISTOPHER RICHARD LAVALLEE</b>	179	182	206	247	278	207	133	251	254	277	215	<b>2429</b>
Write-ins	0	2	0	3	1	1	2	6	4	2	0	<b>21</b>
Blanks	68	55	65	107	97	72	47	90	96	78	87	<b>862</b>
<b>Totals</b>	<b>247</b>	<b>239</b>	<b>271</b>	<b>357</b>	<b>376</b>	<b>280</b>	<b>182</b>	<b>347</b>	<b>354</b>	<b>357</b>	<b>302</b>	<b>3312</b>
<b>BOARD OF HEALTH - One for three years</b>												
<b>RICHARD J. DAY Candidate for Re-election</b>	182	190	214	254	286	208	139	262	251	243	209	<b>2438</b>
Write-ins	1	0	0	1	0	1	0	3	4	3	2	<b>15</b>
Blanks	64	49	57	102	90	71	43	82	99	111	91	<b>859</b>
<b>Totals</b>	<b>247</b>	<b>239</b>	<b>271</b>	<b>357</b>	<b>376</b>	<b>280</b>	<b>182</b>	<b>347</b>	<b>354</b>	<b>357</b>	<b>302</b>	<b>3312</b>
<b>TRUSTEES OF THE PUBLIC LIBRARY - Three for three years</b>												
<b>MARGARET ELIZABETH MARSHALL Candidate for Re-election</b>	172	182	207	260	291	204	141	272	251	252	225	<b>2457</b>
<b>ADAM LLOYD SCHERTZER Candidate for Re-election</b>	132	162	180	227	253	185	122	245	222	224	203	<b>2155</b>
<b>KEVIN DANIEL HAMILTON Candidate for Re-election</b>	138	161	187	224	255	182	123	253	224	226	214	<b>2187</b>
Write-ins	3	5	0	0	2	1	0	4	7	3	1	<b>26</b>
Blanks	296	207	239	360	327	268	160	267	358	366	263	<b>3111</b>
<b>Totals</b>	<b>741</b>	<b>717</b>	<b>813</b>	<b>1071</b>	<b>1128</b>	<b>840</b>	<b>546</b>	<b>1041</b>	<b>1062</b>	<b>1071</b>	<b>906</b>	<b>9936</b>
<b>CEMETERY COMMISSION - One for three years</b>												
<b>NANCY S. SOUSA</b>	182	197	215	250	273	206	139	258	259	277	223	<b>2479</b>
Write-ins	1	0	0	1	0	1	0	2	4	1	0	<b>10</b>
Blanks	64	42	56	106	103	73	43	87	91	79	79	<b>823</b>
<b>Totals</b>	<b>247</b>	<b>239</b>	<b>271</b>	<b>357</b>	<b>376</b>	<b>280</b>	<b>182</b>	<b>347</b>	<b>354</b>	<b>357</b>	<b>302</b>	<b>3312</b>
<b>REPRESENTATIVE TOWN MEETING MEMBER - PRECINCT 1 - Five for three years</b>												
<b>GERALD N. DALEY</b>	175											<b>175</b>
<b>DEBORAH A. DALEY</b>	188											<b>188</b>
<b>Jeffrey W. Hoyt Write-in</b>	18											<b>18</b>
<b>Scot C. Pratt Write-in</b>	23											<b>23</b>
<b>Sean O'Connell Write-in</b>	2											<b>2</b>
Write-ins	11											<b>11</b>
Blanks	818											<b>818</b>
<b>Totals</b>	<b>1235</b>											<b>1235</b>
<b>REPRESENTATIVE TOWN MEETING MEMBER - PRECINCT 1 - One for one year</b>												
<b>Liam Gilet Write-in</b>	22											<b>22</b>
Write-ins	11											<b>11</b>
Blanks	214											<b>214</b>
<b>Totals</b>	<b>247</b>											<b>225</b>



## Local Election April 4, 2023 Official Results

CANDIDATE PRECINCT	1	2	3	4	5	6	7	8	9	10	11	TOTAL
<b>REPRESENTATIVE TOWN MEETING MEMBER - PRECINCT 2 - Five for three years</b>												
<b>PAUL J. RIGAZIO</b> Candidate for Re-election		172										172
<b>AMANDA BROOKE COLLISON</b> Candidate for Re-election		174										174
<b>ADAM R. MCCUSKER</b> Candidate for Re-election		168										168
<b>KENNETH J. TASSI</b> Candidate for Re-election		161										161
<b>BRANDEN CHRISTOPHER MORRIS</b> Candidate for Re-election		167										167
Write-ins		4										4
Blanks		349										349
<b>Totals</b>		<b>1195</b>										<b>1195</b>
<b>REPRESENTATIVE TOWN MEETING MEMBER - PRECINCT 3 - Five for three years</b>												
<b>DEAN L. CONTOVER</b> Candidate for Re-election			185									185
<b>ERIC JAMES SALERNO</b> Candidate for Re-election			200									200
<b>FERDINAND BAEZ</b> Candidate for Re-election			188									188
<b>CHRISTOPHER T. GARRAHAN III</b> Candidate for Re-election			190									190
<b>Diane Donovan</b> Write-in			3									3
Write-ins			6									6
Blanks			583									583
<b>Totals</b>			<b>1355</b>									<b>1355</b>
<b>REPRESENTATIVE TOWN MEETING MEMBER - PRECINCT 4 - Five for three years</b>												
<b>GERALD W. KAPLAN</b>				227								227
<b>RANDY SCOTT LEACH</b> Candidate for Re-election				219								219
<b>MAYBELLE Y. DEVINEY</b> Candidate for Re-election				226								226
<b>ERIC LAWRENCE MAASE</b> Candidate for Re-election				214								214
<b>Gail Poulten</b> Write-in				2								2
Write-ins				12								12
Blanks				885								885
<b>Totals</b>				<b>1785</b>								<b>1785</b>



# Election Results

## Local Election

*April 4, 2023 Official Results*

CANDIDATE PRECINCT	1	2	3	4	5	6	7	8	9	10	11	TOTAL
<b>REPRESENTATIVE TOWN MEETING MEMBER - PRECINCT 4 - Two for one year</b>												
Mark Carota Write-in				13								13
James Potter Write-in				9								9
Write-ins				10								10
Blanks				682								682
<b>Totals</b>				<b>714</b>								<b>714</b>
<b>REPRESENTATIVE TOWN MEETING MEMBER - PRECINCT 4 - One for two years</b>												
KARIN O. BISCHOFF				246								246
Write-ins				2								2
Blanks				109								109
<b>Totals</b>				<b>357</b>								<b>357</b>
<b>REPRESENTATIVE TOWN MEETING MEMBER - PRECINCT 5 - Five for three years</b>												
MICHAEL M. TULLY					272							272
KIHM LATTIMORE					276							276
Zachary Phillips Write-in					3							3
VACANT-TIE VOTE, FAILURE TO ELECT					0							0
VACANT-TIE VOTE, FAILURE TO ELECT					0							0
Write-ins					27							27
Blanks					1302							1302
<b>Totals</b>					<b>1880</b>							<b>1880</b>
<b>REPRESENTATIVE TOWN MEETING MEMBER - PRECINCT 5 - One for one years</b>												
Bruce Rosen Write-in					2							2
Write-ins					10							10
Blanks					364							364
<b>Totals</b>					<b>376</b>							<b>376</b>
<b>REPRESENTATIVE TOWN MEETING MEMBER - PRECINCT 6 - Five for three years</b>												
SARAH MARSH BARNETT						193						193
SEAN T. KENNY Candidate for Re-election						196						196
JENNIFER BATTELLE Candidate for Re-election						190						190
VACANT-TIE VOTE, FAILURE TO ELECT						0						0
VACANT-TIE VOTE, FAILURE TO ELECT						0						0
Write-ins						13						13
Blanks						808						808
<b>Totals</b>						<b>1400</b>						<b>1400</b>





## Local Election April 4, 2023 Official Results

CANDIDATE PRECINCT	1	2	3	4	5	6	7	8	9	10	11	TOTAL
<b>REPRESENTATIVE TOWN MEETING MEMBER - PRECINCT 6 - One for two years</b>												
<b>MATTHEW G. CASTLE</b>						213						<b>213</b>
Write-ins						0						<b>0</b>
Blanks						67						<b>67</b>
<b>Totals</b>						<b>280</b>						<b>280</b>
<b>REPRESENTATIVE TOWN MEETING MEMBER - PRECINCT 7 - Five for three years</b>												
<b>WILLIAM M. CAMPBELL</b>							137					<b>137</b>
<b>HARRISON COPLEY MAYOTTE</b>							127					<b>127</b>
<b>Robert Copley Mayotte Write-in</b>							3					<b>3</b>
<b>VACANT-TIE VOTE, FAILURE TO ELECT</b>							0					<b>0</b>
<b>VACANT-TIE VOTE, FAILURE TO ELECT</b>							0					<b>0</b>
Write-ins							4					<b>4</b>
Blanks							639					<b>639</b>
<b>Totals</b>							<b>910</b>					<b>910</b>
<b>REPRESENTATIVE TOWN MEETING MEMBER - PRECINCT 8 - Five for three years</b>												
<b>STACEY LADD MULHOLLAND Candidate for Re-election</b>								236				<b>236</b>
<b>PETER C. SCHULZ Candidate for Re-election</b>								221				<b>221</b>
<b>CYNTHIA A. GOODLAND Candidate for Re-election</b>								242				<b>242</b>
<b>MICHAEL N. RAISBECK Candidate for Re-election</b>								210				<b>210</b>
<b>CHRISTINE ENGER MCNAMARA Candidate for Re-election</b>								228				<b>228</b>
Write-ins								11				<b>11</b>
Blanks								587				<b>587</b>
<b>Totals</b>								<b>1735</b>				<b>1735</b>



# Election Results

## Local Election

April 4, 2023 Official Results

CANDIDATE PRECINCT	1	2	3	4	5	6	7	8	9	10	11	TOTAL
<b>REPRESENTATIVE TOWN MEETING MEMBER - PRECINCT 9 - Five for three years</b>												
CARISA DAWN PAJAK Candidate for Re-election									214			214
CHARLES T. MOONEY									172			172
DIANE MCKENNA BAXTER Candidate for Re-election									219			219
PATRICK J. MALONEY									214			214
AARON DAVID CUNNINGHAM Candidate for Re-election									184			184
CURTIS B. BARTON Candidate for Re-election									159			159
Write-ins									6			6
Blanks									602			602
<b>Totals</b>									<b>1770</b>			<b>1770</b>
<b>REPRESENTATIVE TOWN MEETING MEMBER - PRECINCT 10 - Five for three years</b>												
RODNEY E. CLEAVES Candidate for Re-election										164		164
RUTH E. LUNA										206		206
DANTE TANINI GILES Candidate for Re-election										193		193
JOEL J. LUNA Candidate for Re-election										182		182
ERIN DREW Candidate for Re-election										280		280
SHAWN P. GRIFFIN Candidate for Re-election										188		188
Write-ins										5		5
Blanks										567		567
<b>Totals</b>										<b>1785</b>		<b>1785</b>
<b>REPRESENTATIVE TOWN MEETING MEMBER - PRECINCT 11 - Five for three years</b>												
SARA MONSON HESSELTON Candidate for Re-election											209	209
DOUGLAS BRUCE Candidate for Re-election											213	213
REBECCA J. GORE Candidate for Re-election											205	205
ELIZABETH U. HRYNIEWICH Candidate for Re-election											201	201
BADHRI UPPILIAPPAN Candidate for Re-election											196	196
Write-ins											2	2
Blanks											484	484
<b>Totals</b>											<b>1510</b>	<b>1510</b>



## Local Election April 4, 2023 Official Results

CANDIDATE PRECINCT	1	2	3	4	5	6	7	8	9	10	11	TOTAL
<b>REPRESENTATIVE TOWN MEETING MEMBER - PRECINCT 11 - One for two years</b>												
Richard Lamontagne Write-in											2	2
Write-ins											9	9
Blanks											291	291
Totals											302	302
<b>Question 1</b>												
YES	201	193	232	310	307	240	143	297	288	287	263	2761
NO	28	28	26	21	26	23	25	28	34	30	21	290
Blanks	18	18	13	26	43	17	14	22	32	40	18	261
Totals	247	239	271	357	376	280	182	347	354	357	302	3312
<b>BALLOTS VOTED</b>												
Total Ballots Voted	247	239	271	357	376	280	182	347	354	357	302	3312
Total Registered Voters	2,177	2,374	2,280	2,476	2,550	2,394	2,361	2,227	2,639	2,283	2,531	26,292
Percentage	11%	10%	12%	14%	15%	12%	8%	16%	13%	16%	12%	13%



## Community Development

*Evan Belansky, Director*



Fiscal Year 2023 was another busy year in the Community Development Department. The three-person Department provides full-time administrative and technical staff support to the Planning Board, Conservation Commission, and Zoning Board of Appeals. The Department is also responsible for managing community and economic development projects, grant administration, coordinating improvements to conservation lands, and interfacing with residents, developers, and other municipal staff.

In addition, the Department collaborated with the following committees:

- North Village Strategic Planning Committee
- Center Village Master Planning Committee
- Housing Advisory Board
- Master Plan Update Implementation Committee
- Clean Energy and Sustainability Committee

During this past year the Department was involved in a number of planning related activities: received funding from NMCOG to work the North Village Strategic Planning Committee to develop a conceptual transportation improvement plan for Vinal Square, worked with DPW, Tree Committee and the Center Village Master Planning Committee to develop a portion of the Brook Walk, located behind the Odd Fellows building, and received approval of CPC funds for construction, worked with the Housing Advisory Board on researching Accessory Dwellings Units and begin the process of updating the Town's Housing Production Plan, completed the 2020 Master Plan Update and commenced the Master Plan Implementation Committee with quarterly meetings, worked with the Clean Energy and Sustainability Committee and Planning Board to complete a \$50,000 state planning grant to craft an Zoning Action plan for Climate Resiliency and Net Zero.

The Department applied for and received a \$250,000 Housing choice grant from the state for purposes of advancing the 25% Mass Dot design plans for the Vinal Square Transportation Improvement Plan and also received a \$95,000 Municipal Vulnerability Plan 2.0 grant that will assist the town in advancing its climate change and resiliency planning and preparedness.

In addition the Department continued managing community and economic development projects, grant administration, and interfacing with residents, developers, and other municipal staff.



## Planning Board

### MEMBERS:

Timothy Shanahan (resigned in May 2023)  
Michael Raisbeck  
Nancy Araway (did not seek re-election)  
Michael Walsh  
Paul McDougall  
Deirdre Connolly  
Annita Tanini  
John Sousa, Jr. (voted in April 2023)  
Erica Clifford, Associate member  
(did not seek re-election)  
Christopher Lavallee, Associate Member  
(elected in April 2023)

### STAFF MEMBERS:

Evan Belansky,  
Community Development Director  
Becky DaSilva-Conde,  
Planning Board Administrator

### Purpose

The Planning Board is responsible for ensuring that the development of land in Chelmsford meets the criteria set forth in state and local land use regulations. The process involves the review of lot divisions, definitive and preliminary subdivisions, site plans, and special permits.

### Membership

Nancy Araway did not seek re-election after serving on the Board for 12 years. The Board is very grateful for her years of service and contributions to the Board and Town.

During Annual April Elections, Town Treasurer John Sousa, Jr. was voted in as Member and Micheal Raisbeck was re-elected. Christopher Lavalee was voted as new Associate Member.

After the April Annual Elections, the Board re-organized with Deirdre Connolly as Chair, Michael Walsh as Vice Chair, and Micheal Raisbeck as Clerk.

During a Joint Board meeting with the Select Board on June 26, 2023, Associate Member Christopher Lavallee was voted in as new Member to fill the vacancy created by Timothy Shanahan's resignation.

### Planning Board Activities

The Planning Board was busy this year with a number of planning and zoning related activities. The Board conducted a series of work sessions regarding low impact development strategy related to roadways and parking lots, and zoning provisions related to net zero and climate resiliency, and adoption of new landscaping guidelines. The net zero and climate resiliency work was in collaboration with the Clean Energy and Sustainability Committee (CEAS) and culminated in the adoption of new regulations and a sustainability checklist to be used for all projects.

In the Fall the Board worked on a citizens petition to update the warehouse definition and create a new definition for "distribution center". These articles were passed by Town Meeting.

During the spring the Board worked with the Zoning Board to advance zoning amendments to address new additions to houses on undersized lots. These articles were not passed by Town Meeting.

During the Spring into the Summer the Board conducted zoning work sessions North Middlesex Council of Governments (NMCOG) regarding existing land use and zoning conflicts, the Massachusetts



## Planning Board

Bay Transportation Authority (MBTA) Communities Multi-Family Zoning requirements, and the development of a MBTA Communities action plan and overlay zoning district. This work is ongoing, and it is anticipated that a zoning article will be submitted for Spring Town Meeting 2024.

The Board also spent significant time reviewing Policies & Procedures.

### FY2023 Projects

Notable projects for which approval was granted in FY23 include the following:

- 255 Princeton Street / UMass West Multi-family Housing Overlay District – construction of a 394-unit multi-family development
- 270 Billerica Road – demolition of an existing office building and construction of a 85,000 square foot industrial warehouse building
- 23 Fletcher Street / The Lowell Five Cent Savings Bank – modification to a previously approved Site Plan
- 84 Turnpike Road – Special Permit for an Outdoor Contractor's Yard
- 15-22 Central Square – Village Center Overlay District (VCOD) applicability endorsement
- Charles Way – street acceptance endorsement
- Nabnasset Drive – street acceptance endorsement
- 250 Apollo Drive – for construction of a manufacturing and office space addition to an existing office building

- 264 Groton Road / Watertown Avenue – Definitive Subdivision approval
- 25 Wellman Avenue / The Lighthouse School – Site Plan approval for an addition to the school
- 18-20 Chelmsford Street – demolition of an existing building and construction of a mixed-use building within the Center Village District
- 11 School Street / Ellevate Med Spa – Special Permit for a change of use to an existing building

Notable projects that either withdrawn or denied in FY23 include the following:

- 195, 199-201 Riverneck Road warehouse- withdrawn
- 300 Apollo Drive – modification to a previously approved Stie Plan that would approve the use of a fire lane into a private way for use as a trucking road for the Riverneck Road warehouse proposal - withdrawn
- 200 Turnpike Road – outdoor contractors yard





## Inspections Department

*José W. Negrón, Building Commissioner, Building Department*

**José W. Negrón**  
**Building Commissioner**  
**Phone: (978) 250-5225**

**Department Personnel:**

José Negrón- Commissioner  
 Vera Clauson- Dept Asst  
 Dennis Kane-Wiring Inspector  
 Don Morash- Plumbing & Gas Inspector  
 Paul D'Amore- Sr Bldg Inspector  
 Eric Roberts- Local Bldg Inspector

The Chelmsford Building Department/Code Enforcement Division works to protect public safety through enforcement of the State Building, Plumbing, Electrical, Gas and Sanitation Codes. Combined with local ordinances, response to public nuisance complaints and potential code violations, we remain committed to protecting and preserving public safety, quiet enjoyment of residential properties, evaluation of land development/use proposals per the goal and objectives of the zoning board.

The following is a breakdown of new construction permits for FY 2023:

<b>Single family Dwellings</b>	<b>2</b>
<b>Two family dwellings</b>	<b>10</b>
<b>Multifamily dwellings</b>	<b>0</b>
<b>Commercial</b>	<b>0</b>

Type of Permit:	Number of Permits Issued	Total Fees
<b>Commercial Building</b>	<b>95</b>	<b>\$335,206.00</b>
<b>Residential Building</b>	<b>1,360</b>	<b>715,585.00</b>
<b>Wiring</b>	<b>1,050</b>	<b>158,266.00</b>
<b>Plumbing &amp; Gas</b>	<b>1,393</b>	<b>116,200.00</b>
<b>Mechanical &amp; Sheet Metal</b>	<b>138</b>	<b>22896.00</b>
<b>TOTAL:</b>	<b>4,036</b>	<b>\$ 1,348,153.00</b>

**In addition to the fees above, the total fees collected for yard sales and Certificates of Inspection/Occupancy amounted to \$6,150.**

We would like to thank the personnel of other Town Departments for their cooperation, support and assistance throughout the year.



# Community Development

## Inspections Department

Fee Summary Report ( 07/01/22 to 06/30/23 )									
Permits	Applications	Transactions	Issued	Cost	Fees	Cash	Check	Waived	Online Payment
Certificate Of Inspection	12	1	0	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00	\$0.00
Certificate Of Occupancy	14	12	12	\$0.00	\$600.00	\$0.00	\$600.00	\$1,200.00	\$0.00
Certificate Of Occupancy (C)	1	2	1	\$0.00	\$150.00	\$0.00	\$0.00	\$150.00	\$150.00
Commercial Building Permit	92	138	85	\$53,738,589.86	\$322,061.00	\$150.00	\$144,315.00	\$29,259.00	\$177,596.00
Commercial Short Permit	13	12	10	\$1,180,281.00	\$13,145.00	\$0.00	\$1,190.00	\$4,050.00	\$11,955.00
Demolition Permit	18	11	0	\$0.00	\$3,590.00	\$0.00	\$415.00	\$401.00	\$3,175.00
Electrical Permit	1097	1121	1050	\$0.00	\$158,266.07	\$310.00	\$12,536.90	\$2,120.00	\$145,419.17
Gas Permit	750	750	726	\$0.00	\$54,745.00	\$100.00	\$900.00	\$885.00	\$53,745.00
Mechanical Permit	78	74	71	\$0.00	\$9,316.00	\$0.00	\$0.00	\$0.00	\$9,316.00
Plumbing Permit	679	689	667	\$0.00	\$61,455.00	\$208.00	\$3,705.00	\$881.00	\$57,542.00
Residential Building Permit	915	1079	902	\$33,362,200.54	\$590,775.00	\$7,080.00	\$163,815.00	\$201.00	\$419,880.00
Residential Short Permit	470	460	458	\$7,422,718.22	\$124,810.00	\$150.00	\$5,550.00	\$0.00	\$119,110.00
Shed Application	0	0	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sheet Metal Permit	68	67	67	\$0.00	\$13,580.00	\$350.00	\$200.00	\$5,046.00	\$13,030.00
Sign Permit	40	43	43	\$312,682.54	\$7,707.50	\$150.00	\$875.00	\$0.00	\$6,682.50
Smoke And Co Modification Permit	4	0	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Solid Fuel Appliance Permit	21	17	18	\$103,500.00	\$1,275.00	\$0.00	\$300.00	\$0.00	\$975.00
Sprinkler And Fire Alarm Systems Application	13	4	4	\$0.00	\$0.00	\$0.00	\$0.00	\$4.00	\$0.00
Tent Permit	17	26	17	\$56,684.00	\$3,000.00	\$100.00	\$125.00	\$51.00	\$2,775.00
Trench Permit	0	0	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL</b>	<b>4302</b>	<b>4506</b>	<b>4131</b>	<b>\$96,176,656.16</b>	<b>\$1,364,475.57</b>	<b>\$8,598.00</b>	<b>\$334,526.90</b>	<b>\$44,398.00</b>	<b>\$1,021,350.67</b>



## Board of Appeals

### MEMBERS:

Brian Reidy, Chair  
 Charlie Wojtas, Vice Chair  
 Peter Casserly, Associate Member  
 Glenn Diggs, Associate Member  
 Jamie Outland-Brown, Member  
 Erin Drew, Associate Member  
 Nancy Morency, Member  
 Steve Mendez, Member

### STAFF MEMBERS:

José Negron,  
 Building Commissioner  
 Evan Belansky,  
 Community Development Director  
 Becky DaSilva-Conde,  
 Community Development  
 Administrative Assistant

### Membership

Mr. Brian Reidy continues in the position of Chair. Associate member Erin Drew resigned in May after being elected to the Select Board in April. In June, Rodney Cleaves was appointed by the Town Manager as the new associate member to fill Ms. Drew's unexpired three-year term which will expire on June 30, 2024.

The Board of Appeals hears petitions for Variances, Special Permits, Comprehensive Permits, and Appeals of the Building Commissioner's rulings.

During Fiscal Year 2023, the Board saw the following activity and acted upon the following:

Application	FY21	FY22	FY23
Special Permit	5	7	10
Variance	8	16	6
Sign Variance	0	0	0
Limited Accessory Apartment	8	7	4
Administrative Appeal	3	1	0
40B Comprehensive Permit	0	0	0
Administrative Amendments	0	2	6

Comprehensive Permit, Chapter 40B

There were no 40B Applications in FY23.

### FY2023 Board of Appeals

During FY2023 the Board saw a slight decrease in the number of applications from FY2022. The number of Variance applications decreased significantly. Limited Accessory Apartment (LAA) applications also decreased but the number of inquiries remain steady. There was an increase in Administrative Amendments which included three applications for Modifications to previously approved Special Permits for upgrades to wireless communications facilities.

For the annual spring Town Meeting, the Board proposed two warrant articles to amend the zoning bylaw. The first was to reinsert Section 195-8 (E)(2) Special Permits for nonconforming single and two family residential structures, which was inadvertently removed from the bylaw during a previous amendment insertion. This motion passed. The second warrant article was to increase the maximum allowable thresholds for percentage lot coverage and floor area ratio (FAR) to residential dwellings. This proposal resulted from Variance requests for residential additions to dwellings on nonconforming lot sizes, which were denied due to the proposals not meeting the legal definition of a zoning hardship to justify granting the Variances. However, the Board recognizes that the majority of properties in the RB and RC Districts are nonconforming in lot size, thus creating a challenge for residents to build additions to their homes without exceeding these two thresholds which were calculated based on conforming lot sizes. Nonetheless, this motion failed at Town Meeting.



## Chelmsford Public Schools

*Dr. Jay Lang, Superintendent*



### **2022-2023 Year in Review**

The members of the Chelmsford School Committee at the end of the 2022-2023 school year include the following: Ms. Donna Newcomb, Chair; Mr. Dennis King, Vice Chair; Ms. Susan Mackinnon, Secretary; and Members at Large, Mr. John Moses and Ms. Maria Santos. Central administration for the Chelmsford Public Schools include the following: Dr. Jay Lang, Superintendent of Schools, Dr. Linda Hirsch, Assistant Superintendent of Curriculum and Instruction, Ms. Joanna Johnson-Collins, Director of Business and Finance, Ms. Diane Carey, Director of Human Resources, Mr. William Silver, Director of Information, Communication and Technology Services, Ms. Amy Reese, Director of Student Support Services, and Mr. Brian Curley, Director of Operations and Maintenance.

### **District Mission**

The mission of the Chelmsford Public Schools is to educate, engage, prepare, and empower well-rounded and knowledgeable learners who PERSEVERE through challenges, demonstrate RESPECT and INTEGRITY in their words and actions, are DEDICATED to their community, and display EMPATHY as global citizens while discovering and pursuing their full potential.

### **District Vision**

The vision of the Chelmsford Public Schools is to provide all students with multiple pathways to optimize their own potential for academic excellence, leadership, and social and emotional wellness. We work from a rigorous curriculum that is aligned with state standards using multiple forms of data to inform innovative approaches to teaching. Our students' success is anchored in the high expectations of teachers who are part of a professional, collaborative culture that demands a continuous focus on instructional improvement. It is our responsibility that every student feels safe, cared for, appropriately challenged, and supported in our schools. Our students' successes are celebrated within and across schools as well as throughout the broader community. Parents and the Chelmsford community are connected to the daily life of our schools through consistent, multidirectional and multi-modal communication, which builds external support for and pride in the district, schools, teachers, and students. As a result of high-quality teaching, meaningful partnerships, and well-resourced schools, our students contribute to the Chelmsford community as self-directed, creative, and well-rounded learners who are ready to become the innovative leaders of tomorrow.



## Chelmsford Public Schools

### District Values

- ✓ Academic Achievement for All Students
- ✓ Positive and Support School Cultures
- ✓ Excellence and Professionalism in Teaching
- ✓ Supportive and Stable Relationships
- ✓ Strong Fiscal and Facility Support

As I reflect on my eighth year leading the Chelmsford Public Schools (CPS), I am deeply grateful for the encouragement and support I have received from students, parents, staff, and community members; I feel privileged to work with you as superintendent. I do not take the opportunity to lead this district lightly. Your support for our students is truly remarkable, and I look forward to working with you and the greater Chelmsford community as we build on past successes in the district and work to make CPS the best public school system in the state.

We have accomplished much over this past year. I am very proud of our work, especially coming out of the pandemic, and I thank you for guiding and supporting me and the CPS staff as we strive to address students' academic, social, and emotional needs. I feel encouraged every day when I walk through schools, attend events, and witness firsthand the dedication to meeting students' needs displayed by our teachers, paraprofessionals, administrators, and support staff. Following are some highlights of our collective work this year:

### FY2022 Massachusetts DESE Financial Audit

Every year, each school district in Massachusetts must submit an external audit of their end-of-year financial report to the Massachusetts Department of Elementary and Secondary Education (DESE). Powers & Sullivan, LLC performed the district's external financial audit for the year ending June 30, 2022. As noted in the audit report, the auditors had no financial findings or financial reporting recommendations. This outcome is desirable and significant, given the number of financial audits and reviews of CPS conducted in prior fiscal years, each with findings and recommendations for improvement of financial practices.

### FY2023 Budget Administration

School Committee members received regular reports on the district's finances throughout FY2023, including the local operating budget, grant funds, and revolving funds. After reviewing the FY2023 budget, I am pleased to report the district has continued to make great strides in stabilizing its finances. By implementing strict financial practices, it has accrued several reserve fund balances for future budget needs. At the end of FY2023, the district can:

- reserve approximately \$ 2.5 million in the special education circuit breaker revolving fund to pay for future unanticipated/unfunded special education student tuition and/or transportation costs (by contrast, eight years ago in the fall of 2015, the school department had to request a supplemental appropriation of \$ 500,000 from the town to cover unanticipated special education tuition costs as no reserve fund balance was available).





## Chelmsford Public Schools

- reserve \$ 760,000 in a new special education reserve fund in accordance with MGL Ch. 40 § 13E to offset unanticipated/unfunded special education student tuition and/or transportation costs in future fiscal years.
- carry over approximately \$ 3.3 million in food service/school nutrition funds. This is a significant achievement, given that many school districts find themselves operating their food service programs at a deficit. A portion of these funds has been allocated to an FY2024 capital improvement project.
- set aside approximately \$ 2.5 million in school choice funds as a reserve for future spending by the School Committee on educational programs and services to augment current program offerings in the schools, or a contingency in the event of an unanticipated budget shortfall. School choice funds are earmarked annually to support the 1:1 student Chromebook initiative.

### **FY2024 Budget Presentation and Review**

In February, the administration presented the FY2024 general fund operating budget to the School Committee, including net school spending compliance and comparable community analysis (demographic and financial). We highlighted the assumptions that underlie the FY2024 budget, including normal step and lane increases, funding to support the second phase implementation of the in-district Language Based Program at the middle school level, and funding to support the expansion of the ASD Program at the elementary level. The School Committee held public input sessions and reviewed district-level budget detail and a staff salary book that cross-walked salaries to the main

budget document. The budget presented and reviewed was in-line with Town Manager Cohen’s recommended budget increase of \$3.2 million, \$ 67.5 million to \$ 70.7 million, to support the Chelmsford Public Schools.

At the April 24, 2023 town meeting, representatives once again asked thoughtful questions, received straightforward answers, and approved (near unanimously: 139 - 2) the FY2024 funding request of \$70.7 million to support CPS.

### **Diversity and Equity Professional Development**

The Chelmsford Public Schools is committed to providing professional development for our school community in the areas of Diversity, Equity, and Inclusion (DEI). As a result, we contracted with the Initiatives for Developing Equity and Achievement (IDEAS) through the Massachusetts Association of School Superintendents (MASS) to provide professional learning opportunities that support equity and success for all. With the help of a small sub-committee made up of administration and union leadership, we developed a plan for the 2022/23 school year and designated dates for the school committee, administration, and staff through our professional development days to continue the work around DEI at all levels. We had







## Chelmsford Public Schools

a very successful year working with IDEAS and look forward to continuing to build our capacity on the topic of DEI in future years.

### **Districtwide Facilities Master Plan & Short/Long Term Facilities Visioning**

In July of 2021, the school committee authorized the issuance of an RFP to engage the services of a firm to review the status of and provide updates to our current 10-Year Capital Plan, our MSBA priority project and application for long-term MSBA funding consideration, and to consider short-term program and/or facility enhancements and realignments while our long-term capital project is pending. Dore & Whittier Architects, the author of the original districtwide master plan, was selected to return, update the short- and long-term capital plans, and host community visioning sessions to reassess and recommend a MSBA priority project. Dore & Whittier provided updates to the school committee throughout the fall of 2021 and winter of 2022. After careful consideration and much discussion, the school committee revised the MSBA priority project (from Chelmsford High School to Parker Middle School) and voted in April of 2022 and 2023 to advance Parker Middle School as the MSBA priority project in hopes of building a new middle school in Chelmsford in the years to come. Dore and Whittier also identified a potential short-term facilities enhancement and realignment of the middle school grade levels while our long-term capital project is pending. The potential for merging the McCarthy and Parker Middle School populations and creating a separate grade 5/6 middle school (Parker) and separate grade 7/8 middle school (McCarthy) was identified as a short-term measure to provide more equitable middle school programming in town. In August of 2022, the school committee voted

to realign the middle school grade level configuration beginning in the 2022/23 school year; the Parker Middle School will serve all grade 5/6 students and McCarthy Middle School will serve all grade 7/8 students in Chelmsford. A significant amount of planning and preparation for this important transition occurred throughout the 2022/23 school year.

### **Districtwide Strategic Planning**

In November of 2021, the district contracted with District Management Group (DMGroup) to develop a multi-year strategic plan for the Chelmsford Public Schools. DMGroup worked with district administrators and a steering committee to assess our current performance and needs, and to clearly articulate priority areas to be the focus of our improvement efforts in the coming years to continue to advance education in Chelmsford. DMGroup hosted staff and community sessions to gather input for the plan and presented updates to the steering committee and school committee throughout the process. In June of 2022, a draft strategic plan was presented and final feedback was sought on the identified priority areas. In July of 2022, the final strategic plan that will guide our work in the Chelmsford Public Schools over the next





## Chelmsford Public Schools



5-years: 2022/23 – 2026/27 was approved by the school committee. A steering committee met regularly over the 2022/23 school year to monitor the implementation of Year 1 of the strategic plan priority areas.

### **Special Education Opportunities Review**

In September, the district contracted with District Management Group (DMGroup) to develop an understanding of current practice related to special education and intervention in the district, explore alignment of current practice with best practice research in order to raise achievement of students with disabilities, and identify opportunities to align staff practices with best practices and effectively manage staffing in order to create sustained change in schools and classrooms and improve the work life of teachers. In May, the school committee received a report and recommendations detailing the project methodology, data analysis, commendations, and high leverage opportunity areas for CPS to consider implementing to improve supports for students with disabilities. The recommendations will be reviewed and aligned in the "equity" priority area of the Year 2 implementation of the strategic plan.

### **School Safety and Security Review**

In November, the district contracted with

the Edward Davis Company to conduct a security site assessment and policy review of all eight (8) CPS schools. The contract included a comprehensive physical security site assessment/threat vulnerability risk assessment of all eight (8) CPS school facilities. The scope included fact gathering and a technical walk through resulting in a report of identified threats relative to each schools' safety and prioritized recommendations for enhanced day-to-day security. School administration and our district security subcommittee have reviewed the report and are working to incorporate immediate, short- and long-term recommendations to CPS facilities and procedures.

### **1:1 Technology Initiative**

In FY2019, an *Information Communication and Technology Services Steering Committee* was convened to discuss and plan for a 1:1 Chromebook implementation in the district. The committee's 24 members represented all our stakeholder groups. The committee brought together district and building administrators, teachers, technology integration specialists, technicians, unions, and parents. It was a diverse mix of interested parties, and everyone worked very hard to make sure critical components for the roll-out were addressed.

The committee followed the International Society for Technology in Education ([ISTE](#)) recommended guidelines to address planning a 1:1 implementation. This gave the committee a good starting point to think about all the changes that teachers, students, and parents would experience as this initiative unfolds. Documentation was produced to serve as a guide for the district as we begin this journey. The plan they developed requires constant revisiting



## Chelmsford Public Schools

based on administrator, teacher, student, and parent feedback. This is both expected and encouraged. We want the CPS 1:1 initiative to be successful, and it will be, because the approach taken is deliberate and grounded in best instructional practices. Funding to launch the 1:1 Chromebook initiative was approved and the CPS 1:1 Chromebook initiative launched in FY2020.

Funding for the fourth year of implementation of the 1:1 Chromebook initiative was incorporated in the FY2023 budget to provide all incoming 5<sup>th</sup> grade students at McCarthy and Parker Middle Schools and 9<sup>th</sup> grade students at Chelmsford High School with a district-provided computer (Chromebook) for use at home and in school. At the start of the 2022/23 school year, all grade 5, 6, 7, 8, 9, 10, 11 and 12 students were provided with a district issued computer for use at home and in school.

### **Ratification of the Chelmsford Schools' Food Service Association Contract**

On August 2, 2022, the School Committee ratified a three-year contract with the Chelmsford Schools Food Service Association bargaining unit covering the period from July 1, 2022 to June 30, 2025.

### **Ratification of the Chelmsford Federation of Teachers – Professional Support Personnel Contract**

On November 21, 2022, the School Committee ratified a three-year contract with the Chelmsford Federation of Teachers – Professional Support Personnel bargaining unit covering the period from July 1, 2022 to June 30, 2025.

### **Ratification of the Chelmsford Federation of Teachers – Building Custodians Contract**

On April 11, 2023, the School Committee



ratified a three-year contract with the Chelmsford Federation of Teachers – Building Custodians bargaining unit covering the period from July 1, 2023 to June 30, 2026.

Over this past year, we have accomplished much as we worked together. In addition to the aforementioned actions of the past year, we continued to administer and manage the day-to-day operations of the school district, approved capital plans for FY2024, submitted an application for MSBA funding consideration of a future long-term school building project, expanded programming, such as the Innovation Pathways Program at Chelmsford High School, and continued an emphasis on diversity, equity and inclusiveness practices in our school system.

In addition to the developments already listed, we have taken steps to continue to rebuild both the school community's and the greater Chelmsford community's confidence in the school administration. I have worked closely with Town Manager Cohen and the members of his financial team to provide accurate and timely information on our budget to Chelmsford's boards. We will close the books on FY2023 with a positive fund balance and we will set aside remaining





## Chelmsford Public Schools

school choice funds as a reserve for School Committee use. Much work lies ahead, but I strongly feel we are continuing to move in the right direction. I am excited about our staffs' accomplishments in the district this past year and look forward to a successful 2023/24 school year.

Yours truly,

Jay Lang, Ed.D.  
Superintendent of Schools





# Nashoba Valley Technical High School

*Denise P. Pigeon, Superintendent*

NASHOBA VALLEY TECHNICAL HIGH SCHOOL  
 100 Littleton Road, Westford, MA 01886  
 (978) 692-4711 www.nashobatech.net

**NVTHS - School Committee Members**

Lawrence MacDonald  
 Samuel Poulten  
 Clare Jeannotte  
 Alternate - Pat Wojtas



<b>Administration</b>	
Dr. Denise P. Pigeon	Superintendent
Mr. Jeremy Slotnick	Principal
Ms. Michelle Shepard	Business Manager
Mr. Paul Jussaume	Vocational Operations and Facilities Director
Ms. Jobee O'Sullivan	Postsecondary, Continuing & Community Education Director
Ms. Gabriella White	Curriculum Director
Ms. Michelle Valhouli	Special Education Director
Ms. Patricia Blackstock	Guidance and Admissions Coordinator
Mr. Jeff Scheminger	Vocational Technical Coordinator
Mr. James Creed	Dean of Students
Ms. Jennifer Noponen	Dean of Students

**Mission Statement**

The Mission of Nashoba Valley Technical High School is to provide the highest quality academic and technical education possible to prepare our students for college and career paths leading to success in an ever-changing technological world. The school strives to promote citizenship through a safe and inclusive atmosphere encouraging a diverse population of students to become positive and productive members of the community.

Nashoba Valley Technical High School is a regional technical high school established in 1969 to serve students grades 9–12 and also provides post-graduate programs for those between the ages of 18 and 25 years old in all career areas on a space available basis. Nashoba has earned an impressive reputation for producing community leaders as well as providing a vast amount of community projects for our district towns. Nashoba Valley Technical High School offers career preparation in 20 technical programs.



## Nashoba Valley Technical High School

### **Accreditation:**

New England Association of Schools and Colleges.

### **The Learning Schedule:**

Three 12-week trimesters consisting of eight 45-minute periods set in a four block schedule, five days per week. The school schedule alternates one week of academic classes with a week in a career-technical area for grades 9 through 12.

### **The Year in Review:**

The core mission of a vocational-technical school is to offer practical training for skills-based careers, and impart to its students knowledge and skills that will be valuable for securing and having success in future employment. In order to achieve this goal, Nashoba Valley Technical High School must constantly look to the future in order to determine the necessary skills that will be valued in an economy yet to come. Since Nashoba Valley Technical High School opened its doors in September 1969, in-demand skills have changed along with career pathways and technology. Nashoba Tech's history is one of near-constant adaptation; not just to keep pace with a rapidly-changing world but to anticipate those changes and keep learning relevant. These changes have come about both in the technical programs that Nashoba offers and in the facilities and equipment of the building. Nashoba Valley Technical High School's enrollment continues to grow with the need for skilled labor for in-demand trades.

### **Workforce Skills Capital Grant Projects:**

Created by Governor Baker in 2015, the goals of the Skills Capital Grants Program has been to help high schools, colleges and other educational institutions invest in the most up-to-date training equipment to give students an advantage when they continue in their chosen field. Since 2015, Nashoba Valley Technical High School has been the honored recipient of \$8,575,000 in competitive state grant funds from the Workforce Skills Program. This has allowed us to continue to provide the most advanced technical education possible to our students, meeting the standards set by industry partners. The following programs have been renovated and received updated equipment as a result of these funds: Advanced Manufacturing, Engineering/Robotics, Health & Dental Assisting, Culinary/Hospitality, Cosmetology, Electrical/Veterinary Science, and Programming and Web Development.





## Nashoba Valley Technical High School

FY	Program	Amount	Plan
2016	Advanced Manufacturing	\$500,000	Program Renovation and Equipment Update
2017	Engineering/Robotics	\$500,000	Program Renovation and Equipment Update
2019	Health/Dental	\$500,000	Program Renovation and Equipment Update
2020	Culinary/Hospitality	\$125,000	Equipment Replacement
2022	Plumbing	\$250,000	Program Renovation and Equipment Update
2023	Cosmetology	\$500,000	Salon Renovation and Equipment Update
2024	Electrical/Veterinary Science	\$2,500,000	Program Renovation and Equipment Update - will also allow us to expand both programs physical space within the building to address student enrollment trends
2024/2025	Engineering/Robotics/ Programming and Web/ Advanced Manufacturing	\$3,750,000	Building Addition and Equipment Update - will allow us to create a "Manufacturing Production Center" addressing the growing needs of the manufacturing industry, a primary employer in our area.

### Technical Program Enrollment:

The NVTHS District in accordance with our mission continues to offer cost effective high quality Chapter 74 technical education programs to its member district towns of Ayer, Chelmsford, Groton, Littleton, Pepperell, Shirley, Townsend, and Westford. Below is an overview of student enrollment trends by technical program.

Technical Program Enrollment (All Students)	% of Students
<b>Construction &amp; Transportation Cluster</b> Automotive Collision Repair, Automotive Technology, Carpentry, Electrical Technology, and Plumbing Technology	41%
<b>Health and Services Cluster</b> Cosmetology, Culinary Arts, Hospitality Management, Marketing, Early Childhood Education, Health Assisting, Dental Assisting, and Veterinary Assisting	31%
<b>Arts and Technology Cluster</b> Programming and Web Development, Television and Media Production, Design and Visual Communications, Advanced Manufacturing, Engineering Technology, Robotics, and Biotechnology	28%



## Nashoba Valley Technical High School

### **Special Academic Programs:**

Advanced Placement, Honors and College Preparatory courses are available in all core subjects. Foreign language, music, theatre art and additional elective courses are offered for all four years to all interested students.

### **Dual Enrollment:**

The Dual Enrollment program is a state sponsored program that allows eligible NVTHS students the opportunity to enroll in courses at a local college while they are still in high school. The Dual Enrollment Program is available to any junior or senior who meets the criteria adopted by both the State and the School District. Juniors who are eligible and recommended by teachers/ administration may elect to enter the Dual Enrollment Program and take courses their junior and senior years at a two- or four-year public college or private institutions in Massachusetts or New Hampshire. The program allows a student to attend Middlesex Community College, Mt. Wachusett Community College, U Mass Lowell or Fitchburg State University on a full time basis, while still enrolled at NVTHS as a high school student. Credit for the courses applies to both the high school and college transcripts. Upon completion, students receive their high school diploma from Nashoba and one or two years of college credit. Many Nashoba students in recent years have graduated with an Associates degree from a college and their high school diploma at the same time. Also, individual study programs for talented students are directed to their area of excellence. Many of our students are accepted at such distinguished institutions as MIT, Ithaca College, Emerson College, Boston University, and University of Massachusetts, among others.

### **Early College:**

In January of 2019, Nashoba became the first vocational school to be awarded the Early College designation from the Department of Elementary and Secondary Education. Students can apply to participate in the Early College at Nashoba program beginning in their junior year. This program allows students to remain at Nashoba Valley Technical High School, enroll in "concurrent" enrollment classes at NVTHS, and earn credit at both Nashoba and Middlesex Community College. Students would be expected to complete a minimum of 12 or more credits between their junior and senior year. These credits are offered at no cost to the student or their families. Additionally, beginning with the class of 2022, students will enter the program with one credit earned for Career Exploration. This course is taken by all students in grade 9 when they participate in their required Freshmen Exploratory of all Nashoba's technical programs. In future years, all students will earn one credit apiece for a First Year Seminar and a Service Learning course, both of which are currently in development. Early College at Nashoba students have all the resources of Middlesex Community College available to them. They become college students with access to libraries, technology centers, and support services available at the college. Nashoba's teachers work with a mentor from Middlesex to design the course and to help students get the most benefit from this unique experience.



## Nashoba Valley Technical High School

### **Community Service Projects:**

Nashoba is unique in its approach to community service and its relationship to its district towns. Students and their instructors travel to various sites within our district to work on community service projects that have been approved and selected for their benefit to the community and the learning of our students. The students perform all necessary work for the district towns to complete their requested project. The Community Service Program educates students in a real world setting and allows the towns the benefit of observing Nashoba students at work, creating a lasting tribute to their efforts and having a major project completed without over expending limited town resources for capital improvement.

### **Student Activities:**

Nashoba sponsors an extensive program in intra-scholastic sports including varsity teams in 16 current high school sports, with equal opportunities for both male and female students. Next year we hope to add tennis and crew as new team sports. Other extracurricular activities include Student Council, National Honor Society, Music Honor Society, Yearbook, Kick Off Mentors, Students Against Destructive Decisions (SADD), Skills USA, Student Leadership, Peer Mediation, Chorus, Drama, and many special interest clubs. No user fees are imposed on any sport, school sponsored club, or activity.

### **Continuing & Community Education:**

Nashoba Tech's Continuing Community Education Program offers many late afternoon and evening classes to our community, such as Electrical, Advanced Manufacturing, and Driver's Education. Additional information can be found on the NVTHS website.





## Police Department *Colin Spence, Chief of Police*



I herein respectfully submit the Annual Report of the Police Department for FY 2023. The department's sworn complement remained at 54 permanent officers. In addition, the department employs 16 civilian support personnel. The Chelmsford Police Department is a professional, accredited organization committed to working in partnership with our community to ensure the Town of Chelmsford is a safe, welcoming, and inclusive community to live, work and visit. The philosophy of the department continues to emphasize community policing and community engagement strategies and initiatives that enhance the overall safety of the community. It is our mission to work in partnership with all the citizens of Chelmsford to provide high-quality, fair, inclusive, and equitable police services, to address and resolve issues

of concern, and to improve the overall quality of life for those that live, work, and visit Chelmsford. Our top priorities continue to include traffic related complaints, community engagement, community wellness, and disturbance calls. These quality-of-life issues are of paramount importance in maintaining order and providing an overall sense of safety and security throughout the town.

**ADMINISTRATIVE DIVISION**  
CHIEF OF POLICE - Colin C. Spence

DEPUTY CHIEF - Gary Hannagan

**PATROL DIVISION SHIFT COMMANDERS**  
Lieutenant Jason Hanscom  
Lieutenant Jeffrey Bernier  
Lieutenant Francis Goode Jr.

**PATROL DIVISION SUPERVISORS**  
Sergeant Stephen Fredericks  
Sergeant Craig Walsh  
Sergeant Steven Hawkins  
Sergeant Nicholas Ziminsky  
Sergeant Daniel Goguen  
Sergeant Robert Brown  
Sergeant Matthew Fernald

**INVESTIGATIVE DIVISION**  
Lieutenant John Roark  
Sergeant William Carlo  
Detective Jeffrey Blodgett  
Detective George Tyros  
Detective Christopher Mauti

**SPECIAL SERVICES DIVISION**  
Lieutenant Jason Poor  
Traffic Officer Shawn Brady  
Traffic Officer Riley O'Keefe  
K-9 Officer David Leo and K9 Alun

# Police Department

## COMMUNITY WELLNESS DIVISION

Lieutenant Todd Ahern  
School Resource Officer Rebecca Tyros –  
High School  
School Resource Officer Ashley Rokas –  
Parker Middle School  
School Resource Officer Daniel Sullivan -  
McCarthy Middle School  
Community Resource Dog Officer Ozzie –  
McCarthy Middle School  
Co-Response Clinician Rachel Beers

## DEPARTMENT CRIMINAL PROSECUTOR / LOWELL DISTRICT COURT

Sgt. Philip Dube

## PATROL DIVISION OFFICERS

Robert Murphy Jr.  
Robert Riordan  
Anthony Spinazola  
Christopher Chipchak  
Christopher Zaher  
Matthew Kilmartin  
Daniel Reid  
David Boyle  
Brian Richard  
Derek Tyros  
Ryan McCarthy  
Andrew Robinson  
Kenneth Meehan  
Alexander Freker  
Ashley Gallant  
Brian Ubele  
David Linstad  
Keith Lecyznski  
Aiden Gillis  
Craig Mead  
Kaleigh Marshall  
Steven Conklin  
Matthew Sech  
Derek Hill  
Nicholas Thayer  
Steven Buckley

Aaron Philaphandeth  
Kevin Quinn  
Brandon Reedy  
Christopher Robinson

## PUBLIC SAFETY DISPATCHERS

Richard Demers  
Timothy Goode  
Lisa Demers  
John Poor  
Andrew Houmiller  
Kevin Anderson  
Patrick O'Brien  
Gina Dipietro  
Jake Hartshorn  
Celinás Sepulveda

## ADMIN ASSISTANT

Melissa Nolan

## RECORDS

Alexandra Hayden

## ACCOUNTING

Katie Bennett

## FACILITY MAINTENANCE

Carl Koch

## FLEET MECHANIC

Todd Barry







## Police Department

### RECEIPTS TURNED OVER TO THE TOWN

Permits, fines, and fees	\$15,915
Parking Tickets	\$ 4,495
Towing Receipts	\$49,686

### BREAKDOWN OF ARRESTS

Adult Arrests	174
Juvenile Arrests	0
Total Arrests	174

### MISCELLANEOUS STATISTICS

Total Police Activity – Calls / Interactions	37083
Summons Served	190
Accidents Reported	959
Fatal Accidents	2
Citations Issued	1770
Motor Vehicle Stops	5,066
Parking Violations Issued	194
Restraining Orders Served	68
Alarm Calls	1,115
Clinician Response / Follow-Up	282
Medical Calls	3,587
Opioid Overdoses	25
Suspicious Activity Calls	884
Disturbance Calls	441
Domestic Calls	344
O.U.I. Alcohol	30
Motor Vehicle Thefts	13
Fraud Reports	244
Hate / Bias Offenses	1
Well-Being Checks	662



### ACHIEVEMENTS

Over 37,000 Incidents / Interactions were handled by officers during FY 23. While our violent crime rate remained extremely low for a community the size of Chelmsford, we continue to see property crimes related to thefts from motor vehicles, shoplifting and vandalism. The police department is continuing in its efforts to reduce and deter these types of crimes.

The Chelmsford Police Department is committed to Community Policing and Community Engagement. As part of this effort the Chelmsford Police Department has an extremely successful community policing and community engagement program which includes the Chelmsford Police Athletic League(CPAL), movie nights, flag football, floor hockey, youth police academies, Touch a Truck events, coffee with a cop, car seat installations, Cops for Kids with Cancer, Officer Feature Friday, birthday parades, internet safety nights, SoberFest, overdose vigils, athletic coaching and various other community events throughout the year.

The Chelmsford Police Department works in collaboration with The Tewksbury Police Department, The Billerica Police Department, The Dracut Police Department, and The Tyngsboro Police Department to implement a follow-up program to address the needs of residents who are suffering from substance use disorder issues, as well as mental health challenges. The Chelmsford Police Department has a full-time clinician and access to clinicians twenty-four hours a day. Through our Behavioral Health Unit Police Collaborative medical clinicians will work in our communities alongside officers to facilitate follow-up medical treatment. We have continued to expand this program



## Police Department

which has resulted in the ability for the Police Department to deploy medical clinicians in the field to deal with persons in need. During these deployments, the clinician can examine persons in need and help decide as to the next steps to assist with proper care and treatment.

The Chelmsford Police Departments Wellness Division collaborates with the Behavioral Health Unit Police Collaborative, as well as the Town's Community Services Department. The Wellness Division directs efforts towards mental health issues, opioid issues, homelessness, community, and department diversity issues, as well as various health and wellness concerns. The Chelmsford Police Department will continue to make officer wellness a priority. Early in 2023, the Chelmsford Police Department participated in the Sigma Tactical Wellness program which focused on identifying at-risk individuals, detecting early onset heart disease in younger populations of officers, and preventing the development of heart attacks in high-risk individuals. Sigma Tactical Wellness conducted comprehensive cardiac laboratory screening evaluations along with an individualized nutritional and exercise recommendations.

The Chelmsford Police Department's Community Resource Dog, Officer Ozzie is an integral part of the department. Officer Ozzie interacts with members of our community to reduce anxiety and increase communication between police officers and members of the public. Officer Ozzie will provide comfort for people during times of crisis, and to provide comfort to individuals, groups and communities impacted by violence, tragedy, or traumatic events. The

Community Resource Dog Program will be a valuable tool in fostering dialog and communications between the Chelmsford Police Department and the community.

### **CRITICAL INCIDENT / SCHOOL AND WORKPLACE SAFETY**

The Chelmsford Police Department continues to make school and workplace safety a top priority. During FY23 The Chelmsford Police Department conducted training sessions with local businesses and churches in the community. This training focuses on enabling stake holders to develop and implement safety plans to prepare for and respond to a critical incident.

The Chelmsford Police Department also conducted training exercises involving a reported active / critical incident. The focus of this training was to enhance coordination and communication between all first responder agencies that would respond to such an incident.

### **OFFICER AWARDS**

This years' Police Foundation Awards honored ten members of the department for meritorious service. Officers receiving 2023 awards:

Officer Matthew Fernald  
Officer Ryan McCarthy  
Sergeant Philip Dube  
Officer Ashley Rokas  
Officer Aiden Gillis  
Sergeant Stephen Fredericks  
Officer Christopher Chipchak  
Officer Steven Buckley  
Officer David Leo  
Sergeant Nicholas Ziminsky



# Police Department

### RETIREMENTS

Chief James M. Spinney retired after 30 years of service

Lieutenant Edward Quinn after 32 years of service

Officer Timothy Bourke a dedicated police officer for over 25 years passed away suddenly at the age of 51. The members of the Chelmsford Police Department were devastated by the loss. We will miss his laugh, smile, and constant willingness to put others before himself.

### GRANTS

The Police Department received the following Grants during Fiscal Year 2023:

State 911 Dispatching Grant	\$ 117,759
Emergency Medical Dispatch Training Grant	\$ 16,697



### CHIEF'S STATEMENT

It is truly an honor and privilege to lead such an exemplary group of officers and employees and to serve as the Town of Chelmsford's Police Chief. Having served on the Chelmsford Police Department for over 30 years I have come to recognize and acknowledge how the community wants to be policed through community input. I have come to know what the people of this community expect and demand from our Police Department. As a department we would like to thank the community for their continued support of our department. As Police Chief, I will ensure that the Chelmsford Police Department continues to be a prepared, highly professional, transparent, responsible, and ethical agency. We will continue focusing on quality-of-life issues and being proactive in the deterrence and prevention of crime. We will also make it a priority that the Chelmsford Police Department deploys resources towards community policing and community engagement efforts. The Chelmsford Police Department will continue to be a responsive, inclusive, and adaptive agency to the needs of this community. The Chelmsford Police Department will always treat everyone we encounter with dignity, respect, and fundamental fairness. We will continue to make integrity, accountability, and transparency the hallmark of the Chelmsford Police Department.

The dedicated men and women of the Chelmsford Police Department look forward to working as a team with the other Departments and entities in town making sure that Chelmsford continues to be a great community to live, work, and visit.

Respectfully submitted,

Colin C. Spence  
Police Chief

## Police Department *Animal Control*

CALLS FOR SERVICE	519
INFORMATIONAL CALLS	2,300
DOGS LICENSED IN FY2023	4,549
ANIMALS TAKEN TO POUND	27
ANIMALS RETURNED TO OWNERS	37
ANIMALS TO FOSTER FACILITIES/ ADOPTION	14
ROAD KILLS DISPOSED OF	120
ANIMAL BITES	21
COURT SUMMONS/ACTION TAKEN	10
CALLS FOR SERVICE TO TYNGSBORO	27



Every year, Animal Control is tasked with keeping our residents, domestic animals, and wildlife safe and healthy through education and enforcement of state and local ordinances. Our goal has always been to promote the humane treatment of both domestic and wild animals as we, as a society continue to expand into the habitat of our wild neighbors. We meet these challenges head on and embrace the constant fluidity working for the best outcome of all involved. 2023 has been no exception.

In 2023 we saw an increase in wildlife that required assistance for sickness or injury. Many of these animals were transported to Tufts Wildlife Hospital in North Grafton, MA while the others were sent to rehabilitators throughout the region.

We continued to provide service within Animal Control to our neighboring town, Tyngsboro. We've been able to accomplish this without any sacrifice to the quality of work within Chelmsford.

The number of animals unfortunately abandoned has increased over the course of the year. We strongly urge you to properly surrender your animal. We want the public to understand that it would be much easier for the town to assist in any manner necessary in the rehoming of a pet. We want to inform our residents of all options available to them: such as assisting with food or spay/neuter vouchers. We worked tirelessly this year to find homes for animals within our care.

I am greatly appreciative of the support of the town leadership, the police department command staff and its officers that help to make this a great place to work and grow professionally and to the residents for their donations throughout the year. The Chelmsford Dog Kennel would not be as comfortable as it is with out such a generous and supportive community.

Sincerely,

ACO Mark A. Cianci CPD/TPD



## Police Department Traffic Control Unit

### TRAFFIC CONTROL UNIT ORGANIZATIONAL CHART BREAKDOWN

Director Deputy  
Chief Hannagan

|

Lt Jason Poor

|

Special Traffic Retired Lieutenant Smith <b>(Chelmsford)</b>	Special Traffic Retired Sergeant Teehan <b>(Chelmsford)</b>	Special Traffic Retired Sergeant Richardson <b>(Chelmsford)</b>	Special Traffic Retired Officer Mackenzie <b>(Chelmsford)</b>
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|

Special Traffic Retired Chief Spinney <b>(Chelmsford)</b>	Special Traffic Retired Captain McPadden <b>(Lowell)</b>	Special Traffic Retired Officer Mirabella <b>(Lexington)</b>	Special Traffic Retired Officer Rivera <b>(Lowell)</b>
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Special Traffic Retired Lieutenant Barry <b>(Lexington)</b>	Special Traffic Retired Officer Moore <b>(Lowell)</b>	Special Traffic Retired Lieutenant Fleury <b>(Dracut)</b>	Special Traffic Retired Officer O'Brien <b>(Dracut)</b>
Special Traffic Retired Deputy Super Albert <b>(Cambridge)</b>	Special Traffic Retired Officer Callahan <b>(Lowell)</b>		

|

Special Traffic Officer Cianci	Special Traffic Sergeant Ravanis	Special Traffic Officer Tousignant
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## Police Department *Traffic Control Unit*

### **MONTHLY MEETINGS AND TRAINING**

Historically, the unit takes pride in its work and dedication to the members and stakeholders of the community in which they serve. We used to hold monthly meetings on the third Monday of every month; Meetings consist of Guest speakers and keeping its members apprised on legal updates and training. Moving forward the monthly meetings will be disbanded. The new unit will continue to meet all necessary Massachusetts Police Reform Regulations to maintain professionalism and accountability within the unit. ALL Traffic Officers will satisfy MPTC standards and complete yearly in-service training, firearms qualification training, conflict of interest training and maintain P.O.S.T. certification.

### **MISSION STATEMENT**

In partnership with our community, we, the Chelmsford Police Department, are committed to maintaining peace, protecting life and property, and providing professional law enforcement and crime prevention services. We accept the challenge of reducing the fear of crime by preventing criminal activity. We shall provide these services with compassion, dignity, and proficiency within the framework of the United States Constitution. To enhance the quality of life for all citizens, we will cooperate with other agencies and groups to resolve community concerns. To fulfill our mission, the Chelmsford Police Department will provide a supportive work environment that fosters the professional development of its members. Service will be our commitment...Honor and integrity are our mandates.

The Director of the Traffic Control Unit is Deputy Chief Hannagan, who oversees the Supervisor of the Traffic Control Unit, Lieutenant Jason Poor of the Special Services Division. The Traffic Control Unit comprises approximately 17 Traffic Officers. The unit is built on the chain of command. The sole purpose of the unit is to coordinate numerous special events, including but not limited to road races, bike path events, sports tournaments, parades, and other town-wide events. The unit is strictly on a volunteer basis.

As a bonus, Traffic Officers are allowed to work on paid traffic details during the year.

Deputy Chief Gary Hannagan # 32





## Police Department *Auxiliary Unit*

### CHANGING TIMES

The Massachusetts Volunteer Law Enforcement Officer Association (MA-VLEOA) and the Chelmsford Police Department would like to recognize the Chelmsford Police Department Auxiliary Unit officers for their years of service to their community as their unit faces an uncertain future.

New state regulations by the Massachusetts Police Training Committee as part of police reform efforts have made it difficult and impossible for most of the unit's members to continue serving in an Auxiliary Police role.

Auxiliary officers have been invaluable over the years, assisting the town with everything from community events, parades, road races, and special town events. In addition, all Unit members directed traffic and provided security, assisting full-time officers at some 30-plus events each year.

More than 19 members of the Auxiliary Unit met monthly to train for Use of Force, Firearms, CPR, and other essential elements of their role. They also trained with full-time officers on active shooter events and yearly training to keep their skills sharp. In addition, they consistently go on their own time to training sessions, both indoor and outdoor, so that when they arrive at a scene, they're not just bodies being there. The resource is at no cost for the town and is regularly done in addition to most holding full-time employment outside the unit. Historically the Auxiliary Unit also has been a great training tool, enabling police to get to know an auxiliary officer and the auxiliary officer to get to know the department before seeking a full-time position.





## Police Department *Auxiliary Unit*

The Town of Chelmsford has hired numerous officers from the auxiliary ranks. Three members of the Auxiliary Unit are current dispatchers for the town. These kinds of opportunities are invaluable for the Chelmsford Police Department because of volunteerism and as a recruitment tool. Unfortunately, we must work within the walls created by new state regulations.

MA-VLEOA is fully supportive of additional training requirements for reserve officers that were implemented as a result of the Massachusetts police reform law but is pushing for the state to make the hands-on training included in the requirements more widely available on nights and weekends to facilitate the needs of reserve officers who have other full-time careers. The organization is also concerned about the condition that reserve officers have at least 2,400 hours of experience with arrest powers by January 2024 because many of the state's reserve officers do not work enough hours to meet the requirement. If Reserve Officers do not meet that experience requirement, they must attend a full-time police academy under the new regulations. In addition, reserve and auxiliary officer units around the Commonwealth have begun to disband due to the new requirements. Unless changes are made to accommodate volunteer officers, many more unit closures are expected, with police departments, residents, and taxpayers expected to feel a financial impact due to the loss of the volunteer services provided by this unit.

Because of these changes, the Chelmsford Police Auxiliary Unit has been retitled to the Chelmsford Police Department Traffic Control Unit. We lost approximately 15

Auxiliary Unit members because of new state regulations. Because of the town's inherent expectations of resources, we have also pivoted to add retired officers from surrounding towns. As a result, we have added approximately 14 new retired officers to the Traffic Control Unit.

By 2024 we will have lost the remaining Special Traffic Officers because of the new state regulations. As of this annual report, we are in the process of adding an additional 3-4 proven retired officers, most are higher ranking officials from surrounding communities.



## Fire Department *Gary Ryan, Fire Chief*

- Chief Gary Ryan
- Deputy Michael Donoghue
- Captain John Kivlan – Unit 1
- Captain Daniel Manley – Unit 2
- Captain Kevin O’Brien – Unit 3
- Captain Daniel Funaro – Unit 4
- Captain Wm. Schellbach – Training Officer
- Captain Danielle Koutsoufis – Fire Prevention Officer
- Captain Ryan Houle – Fire Prevention Officer

### Firefighters

- |                     |                        |
|---------------------|------------------------|
| J. Abbott           | W. Amundson            |
| R. Albon            | J. Aubert              |
| Wm. Bacon           | G. Baker               |
| Wm. Bennett         | E. Boisseau            |
| A. Boudreau         | M. Bowler              |
| C. Brothers         | M. Brothers            |
| T. Brothers         | E. Byam                |
| J. Cancellà         | E. Casey               |
| M. Chiasson         | D. Corey               |
| P. Daley            | M. Ducharme            |
| T. Evans            | R. Gardner             |
| D. Hamilton         | C. Hillman             |
| D. Houle            | D. Kohl                |
| K. LaBrecque        | K. Lindsay             |
| D. Maher            | M. Maher               |
| L. Manley           | P. McGarry             |
| T. McNiff           | A. Micu                |
| M. Nelson           | L. Neves               |
| S. Newcomb          | C. Oxier               |
| C. Phelan           | M. Pichardo – S.A.F.E. |
| A. Pine             | G. Ryan                |
| M. Sacco – S.A.F.E. | G. Segnini             |
| T. Shanahan         | G. Sparks              |
| Ja. Turner          | Jo. Turner             |
| G. Walsh            | C. Yencho              |
| M. Young            |                        |

### Mechanic

Frank Fader

### Clerical

Anna Griffin  
Jo-Ellen Carkin

### New Firefighters

Chelmsford Firefighters Tyler Evans and Justin Aubert graduated from the 10-week Massachusetts Fire Academy on Friday, September 16, 2022. Chelmsford Firefighter Chris Hillman graduated on March 17, 2023. To graduate, recruits must demonstrate proficiency in life safety, search and rescue, ladder operations, water supply, pump operations, and fire attack. The three new Firefighters successfully met the national standards of the National Fire Protection Association standard 1001 and are certified to the level of Firefighter I and II, and Hazardous materials first responder operational level. The Massachusetts Fire Training Council oversees the certification process, which is accredited by the National Board on Fire Service Professional Qualifications. As they embark on their journey as Chelmsford firefighters, may their firefighting careers be filled with success, fulfillment, and countless opportunities to make a positive impact on the lives of those they are sworn to protect.



## Fire Department



Massachusetts Firefighting Academy  
Career Recruit Class #309 Graduation • March 17, 2023

### Departure

With best wishes, we bid farewell to Firefighter Jake Maniscalco, who is starting a fresh chapter in his professional journey by joining another respected fire department. From May 2021 to January 2023, Jake dutifully served the Chelmsford Fire Department, and we take great pride in his achievements during his tenure. As he ventures into his new role, we have complete confidence that he will carry forward his unwavering commitment, enthusiasm, and expertise, positively impacting the lives of the community he now serves. Our sincerest heartfelt wishes accompany him on his path, with hopes for ongoing success, fulfillment, and personal growth in this exciting endeavor.



### Chelmsford Fire Department Takes Health Precautions during Cancer Awareness Month

In recognition of the high prevalence of cancer among firefighters and their increased risk compared to the general population, the Chelmsford Fire Department prioritized the health of its members by conducting cancer screenings. These screenings were scheduled during January, which is designated as Firefighter Cancer Awareness Month. To carry out this initiative, the Department partnered with United Diagnostic Services LLC, a renowned medical service provider. The screenings were performed using ultrasound technology, which allowed for a non-invasive examination of vital organs such as the heart, carotid artery, kidney, liver, spleen, and bladder. Bladder cancer, in particular, poses a significant risk to firefighters.

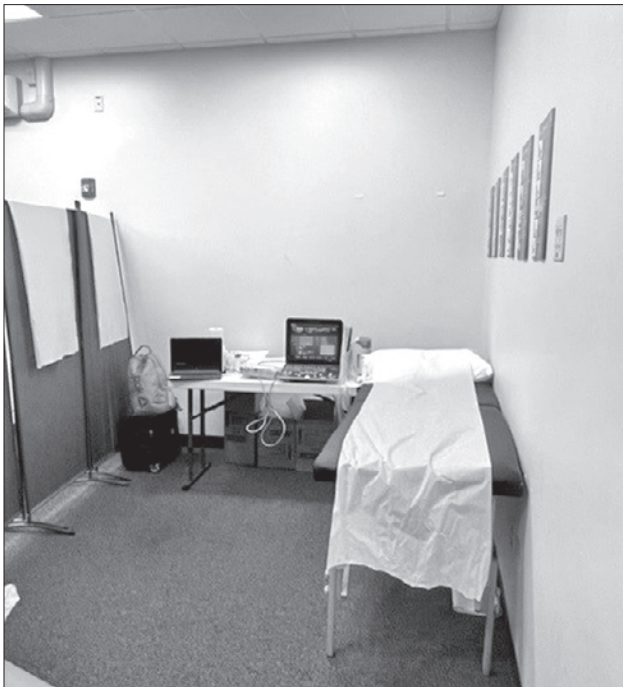
April Condell-Stark, the project coordinator and traveling medical assistant from United Diagnostic Services LLC, highlighted the importance of these screenings beyond detecting cancer. By identifying treatable diseases and actionable findings, the



## Fire Department

screenings empower firefighters to take necessary steps in addressing any potential health issues. Condell-Stark emphasized that the ultrasound scans can reveal abnormalities, including masses, in the listed organs, enabling patients to promptly consult with their physicians for appropriate follow-up and necessary treatment, whether the findings are benign or cancerous. She emphasized the power of knowledge in taking control of one's health.

Once the scans are read, the results become accessible to the firefighters. United Diagnostic Services LLC has conducted screenings for over 6,800 first responders, leading to more than 4,000 actionable findings. The Chelmsford Fire Department expresses gratitude to the Town for allocating funds from the American Rescue Plan Act (ARPA) to cover the expenses associated with this crucial health screening process.



### **New Pierce Rescue Truck Purchased with ARPA Funds Thank you, Chelmsford!**



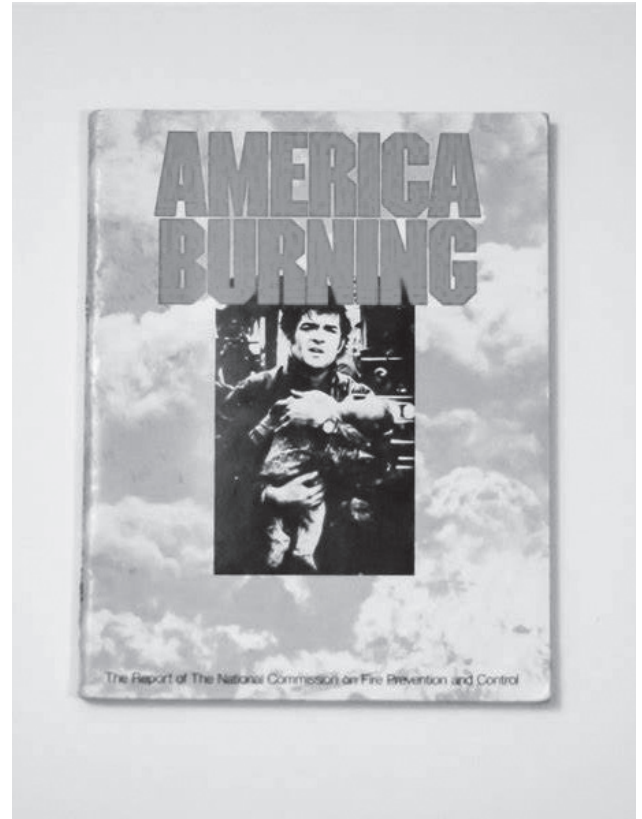
**August 2022-Breakheart Fire Saugus**  
When large-scale incidents like extensive fires occur, additional resources are often needed once the local resources have been used up. Coordinating, managing, and utilizing these external resources from various agencies and jurisdictions can be a complex process. If a local jurisdiction has exhausted or is close to exhausting the available assistance from their local or regional mutual aid systems, the Massachusetts Fire Mobilization Plan is put into action.

In August 2022, the Breakheart Reservation in Saugus faced a significant brushfire, and the Chelmsford Fire Department was mobilized as part of a regional task force to respond. The challenging brush fire season was characterized by dry conditions, high temperatures, and a lack of rainfall. In that month alone, Massachusetts experienced a total of 100 brushfires. The affected area encompassed over 240 acres, with a notable portion of the damage occurring in the Breakheart Reservation, where 79 acres were affected. The primary challenge faced by



## Fire Department

the fire crews was dealing with fires that had penetrated the ground, where decomposed material, root systems, and decaying logs acted as additional fuel. These conditions extended the operational period for the responding task forces.



**The 50th anniversary of the “America Burning”** report holds significant importance to the fire service for several reasons. Published in 1973, the report was a comprehensive study of fire safety in the United States, commissioned by President Richard Nixon in response to the increasing number of fire-related deaths and property losses. Here are some key reasons why the report and its anniversary remain relevant to the fire service:

Historical Significance: The “America Burning” report was a groundbreaking document that brought attention to the critical issues surrounding fire safety and prevention. It served as a catalyst for change and marked a turning point in how the fire service approached fire prevention and mitigation.



## Fire Department

**Professional Training and Standardization:** “America Burning” highlighted the significance of well-trained firefighters and standardized practices. Fire departments invested in professional training programs to enhance the skills and knowledge of their personnel. This focus on training helped improve firefighter effectiveness and safety during emergency response operations.

**Focus on Prevention:** The report emphasized the importance of fire prevention over fire suppression. It highlighted the need for proactive measures, such as public education, building codes, fire inspections, and enforcement, to reduce the occurrence of fires. This shift in focus influenced fire departments’ strategies and policies, leading to greater emphasis on prevention efforts.

**Stronger Building Codes and Fire Safety Measures:** The report brought attention to the need for improved building codes and fire-resistant materials. As a result, stricter building codes were implemented, ensuring that structures were constructed with fire safety in mind. This helped prevent the rapid spread of fires and provided occupants with more time to evacuate safely.

**Impact on Legislation:** The findings and recommendations of the “America Burning” report influenced the development of legislation and regulations related to fire safety. It played a crucial role in the creation of the United States Fire Administration (USFA) and the Federal Fire Prevention and Control Act of 1974. These initiatives provided resources, training, and support to fire departments across the country, helping them improve fire prevention and response capabilities.

**Community Awareness:** The “America Burning” report helped raise public awareness about fire safety and the importance of individual responsibility in preventing fires. It underscored the role of communities in adopting fire-safe practices, such as installing smoke detectors, practicing fire drills, and implementing fire-safe behaviors. This heightened awareness has contributed to a decrease in fire-related fatalities and property losses over the past 50 years.

**Reduction in Fire-related Fatalities and Injuries:** Since the release of “America Burning,” there has been a significant decline in fire-related fatalities and injuries in the United States. The implementation of the report’s recommendations, such as improved fire prevention measures and enhanced firefighting capabilities, has undoubtedly saved lives and reduced the devastating impact of fires on individuals and communities.

In summary, the 50th anniversary of the “America Burning” report is important to the fire service as it marked a pivotal moment in the history of fire safety in the United States. It prompted a shift towards prevention, influenced legislation, increased community awareness, and continues to inspire ongoing efforts to improve fire safety practices.



## Fire Department *In Memory of those who served*

### **In Memory Of Those Who Served**

As we reflect on the accomplishments and challenges of the past year, it is with heavy hearts that we also remember and honor the retired members of our fire department who have sadly passed away. These individuals dedicated a significant portion of their lives to serving and protecting our community, and their contributions will forever be cherished and remembered.

During the past fiscal year, we have bid farewell to two retired firefighters who left an indelible mark on our department and community. We take this opportunity to pay tribute to their years of service and the lasting impact they have had on the fire department and the lives of those they touched.



**Deputy Chief Charles Galloway**  
**US Navy Veteran**

Deputy Chief Charles Galloway devoted an unwavering 26 years of his life to the Chelmsford Fire Department, serving with unparalleled dedication and commitment from December 1966 to June 1993.

Throughout nearly three decades, he consistently demonstrated professionalism, exceptional leadership, and a profound sense of duty, earning the admiration of his colleagues and the community. He advanced in his career, ascending to the position of Fire Captain in 1987 and then to the role of Deputy Fire Chief in 1989. His extensive expertise and experience played a crucial role in shaping the department's operations and enhancing the capabilities of its members. On January 4, 2023, Deputy Chief Charles Galloway sadly passed away, leaving behind a lasting legacy in the countless lives he touched and the indelible mark he left on the department.



## Fire Department

*In Memory of those who served*



**Firefighter Bertrand E. Dixon, Jr.  
World War II Veteran**

Firefighter Bertrand E. Dixon, Jr., known as Bert by his friends, served with the Chelmsford Fire Department from July 1958 to July 1983. Bert's journey through life was one filled with valor and service to both his country and his community. In his early years, he learned the value of hard work and dedication, assisting his father in delivering milk by horse-drawn wagon before embarking on his school day. Later, he proudly served in the Marines during World War II, displaying unwavering bravery and devotion to his nation.

Following his honorable discharge, Bert continued his endeavors at the Ford Motor Co., displaying the same work ethic and commitment that defined his character.

He also lent his talents to the VA Hospital, where his compassion touched the lives of countless individuals in need.

However, it was in the firefighting service that Bert's legacy truly took root. Joining the Chelmsford Fire Department in July 1958, he fearlessly battled infernos, rescued lives, and safeguarded the community he held dear. Throughout his illustrious career spanning 25 years, Bert exemplified the true essence of a firefighter, demonstrating unparalleled courage, selflessness, and dedication in the face of adversity.

In 1983, Bert concluded his service with the Chelmsford Fire Department, leaving behind a profound impact on his colleagues and all who had the honor of knowing him. He sadly passed away peacefully on June 14, 2023. His commitment to the fire service and the safety of others served as an inspiration to generations of firefighters who followed in his footsteps.

These retired firefighters dedicated their lives to serving our community, often facing dangerous situations and selflessly putting others before themselves. Their commitment, sacrifice, and unwavering passion for the fire service will forever be remembered and honored. May the memories of Deputy Chief Charles Galloway and Firefighter Bert Dixon live on as a source of inspiration for our current and future firefighters. Their contributions to our department and community will forever be etched in our hearts and minds.



# Department of Public Works

*Christine Clancy, Director*

The Department of Public Works (DPW) maintains and improves the Town's infrastructure to provide a high quality, clean, and safe environment. The DPW has broad responsibilities including: maintenance and repair of the Town's roads, sidewalks, public buildings, parks and playgrounds; maintenance and repair of the Town's sewer and stormwater systems; management of collection and disposal of residential and public building solid waste and recycling; maintenance and planning of the Town's public shade trees; snow and ice operations and responding to other emergencies; festival and event support; and collaborating and supporting other Town Departments and committees for other Town opportunities and needs.



The DPW is comprised of the Engineering Division, Highway Division, Facilities/Parks Division, Sewer Division, Stormwater Division, and Solid Waste and Recycling Division. Across all divisions, there are 64 positions and additional intern or summer temporary staff that assist the Departments throughout the year. Divisions are located at 9 Alpha Road with the exception of the Facilities Department which is located adjacent to the Chelmsford High School.



### **Engineering Division**

The Engineering Division provides technical support to many Town departments and committees, including the Planning Board, Conservation Commission, Town Manager, Select Board, Zoning Board of Appeals, Assessors Department, Town Clerk, Stormwater Division and Sewer Division. Additionally, the Engineering Division provides design and construction layout and inspections for several projects constructed by the Highway Division and park related projects in the Facilities Division.

The Engineering Division assists the community with other right-of-way requests including evaluating the location of trees



## Department of Public Works

within the Town's right-of-way, providing plan record information, and providing drainage and sewer utility information as needed.

The Engineering Division participates along with the Town Manager's Office, Police Department, and Highway Department on traffic related matters as part of a Traffic Committee.

The Engineering Division issues permits for work within the public right-of-way and conducts inspections on the permitted work. A total of 252 road opening, trench, utility, and land disturbance permits were issued in FY2023.

The Engineering Division maintains and updates the Town's GIS database and updates the Town Assessor maps. The town worked with a consultant, Geospatial, Inc., to update planimetric mapping, digital orthoimagery and topographic mapping of the Town of Chelmsford.

The Engineering Division reviews tree locations and coordinates with the Town's Tree Warden, the DPW Director, and consultants for the assessment of town owned trees. A total of 93 tree requests were evaluated by the Engineering Division in FY2023.

The Engineering Division provides design, layout, grades, technical assistance, and/or contract administration for various infrastructure projects within the Town's right-of-way or within public properties. The Engineering Division leads procurement of all DPW related projects and materials. The Engineering Division applies for various infrastructure grants through state, federal, or other opportunities.

The Engineering Division completes Site Plan reviews for planning and development projects. The Engineering Division performs ongoing reviews of construction site plans to assure that they meet the standard erosion and sedimentation protection requirements as well as the water quality standards. Proposed projects are reviewed for compliance with the MA Stormwater Standards. In FY2023, the following site plan reviews were completed (total 14 reviews): 18-20 Chelmsford Street, 25 Wellman Ave, 23 Fletcher Street, 200 Turnpike Road (not approved by Planning Board), 250 Apollo Drive, 47 Chelmsford Street, 270 Billerica Road, 84 Turnpike Road (applicant withdrew after approval), 255 Princeton Street, 300 Apollo Drive (not approved by Planning Board), 191-201 Riverneck Road (not approved by Planning Board), 150-152 Dalton road, 11 School Street, and 264 Groton Road. The Engineering Division completed construction site inspections at Mary Ave, 23 Fletcher Street, 10/12 Technology Drive, Jackson Road, and 9/13 Action Road.

### FY2023 Notable Projects

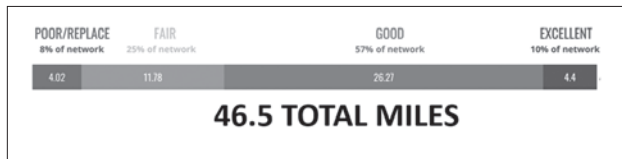
- Assisted the Highway Division with a Townwide Sidewalk Reconstruction Project which consisted of approximately 1.2 miles of sidewalk reconstruction
- Assisted the Highway Division with Mill and Overlay Project at various streets in Town
- Developed and implemented a Pavement Reclaim Contract at various streets in Town
- Developed and implemented a Pavement Microsealing Pilot Project at various streets in Town
- Designed Heart Pond Boat Ramp Replacement including submission to the Conservation Commission





# Department of Public Works

- Contracted with Environmental Partners. to perform a Townwide sidewalk inventory and assessment and incorporate findings into a database as well as develop a recommended prioritization replacement plan utilizing pedestrian heat maps to identify priority sidewalk locations. A total of 46.5 miles of sidewalks were inventoried and 922 pedestrian curb ramps.



- Worked with consulting engineers to evaluate the condition of School Street over Stonybrook bridge and make recommendations for rehabilitation.
- Continued coordination with MassDOT on the preliminary design of the Chelmsford Street and Gorham Street over I-495 bridge replacement project. Design is anticipated to be completed in 2024.
- Continued coordination with MassDOT on the pre-25% design of Vinal Square Improvements and Chelmsford Street,
- Advanced the design of the Dunshire Culvert Replacement Project. Construction is anticipated to Summer/Fall 2023.
- Coordinated design of CHS Tennis, Basketball, and Deck Hockey Court Renovations. Construction is anticipated in 2024.
- Assisted Parks on the design, procurement, and construction of the Varney Playground and Drainage Improvements

- Assisted Facilities/Parks on the design and procurement of Ayotte Field field improvements project.
- Working with the Sewer Division on the ongoing Sewer Capacity Alternatives Analysis and Infiltration Assessment.
- Developed for the Sewer Division the Sewer Capacity and Connection Restriction which replaced the Town's Sewer Moratorium and Developed the Sewer Capacity Credit Transfer Policy for the Sewer Division, which allows commercial developments to purchase capacity. The Engineering Division reviews each commercial development proposal including reviewing the 10 year existing sewer use.
- Continued with the managing and assisting a Licensed Site Professional with remediation of PFAS contamination at 54 Richardson Road.
- Coordinated with National Grid on various projects including pole replacement throughout Town.
- Coordinated with a consultant to have the Freeman Lake Dam inspected.

### Highway Division

Daily activities for the Highway Division consist of road and parking lot maintenance, pothole repairs, curb and berm installations, brush cutting, tree pruning and removal, traffic signal maintenance, fleet maintenance, permit review and issuance, community coordination with various right-of-way requests, street and traffic sign maintenance and coordination, various event coordination, snow and ice operations, and construction assistance with other various projects throughout the Town.





## Department of Public Works

### Road and Sidewalk Construction

The following roads have been rehabilitated in the calendar year 2022. As part of the rehabilitation efforts, drainage structures and drainage issues have been addressed, areas adjacent to the roadway have been loamed and seeded, and traffic markings were applied where applicable. A town wide crack sealing project was also completed in FY2023. A total of 6.95 miles were paved as part of this program.

NAME	FRSEGMNT	TOSEGMNT	TREATMENT
BOWL ROAD	STEDMAN ST	PRIVATE RD	Mill And Overlay
CHARLES GATE ROAD	BOSTON RD	FENWICK RD	Reclamation
CLIFF ROAD	OLD WESTFORD RD	CUL DE SAC	Mill And Overlay
CLINTON AVENUE	STEDMAN ST	PRIVATE DR	Mill And Overlay
EAST PUTNAM AVENUE	FIRST ST	THIRD ST	Mill And Overlay
FENWICK ROAD	CUL DE SAC (N)	CUL DE SAC (S)	Reclamation
FIRST STREET	WARREN AVE	GEORGE ST	Mill And Overlay
FIRST STREET	EAST PUTNAM AVE	WARREN AVE	Mill And Overlay
FLETCHER STREET	CHELMSFORD ST	NORTH RD	Mill And Overlay
FREEMAN ROAD	MILL RD	CUL DE SAC LOOP	Mill And Overlay
GEORGE STREET	FIRST ST	FIRST ST (LOOP)	Mill And Overlay
GRANITEVILLE ROAD	DAVIS RD	SCHOOL ST	Mill And Overlay
HALL ROAD	BOSTON RD	PARKER RD	Mill And Overlay
HART ROAD	ACTION RD	PURCELL DR	Mill And Overlay
KATRINA ROAD	GLEEN RD	PARKING LOT	Mill And Overlay
LAFAYETTE TERRACE	BERKELEY DRIVE	WINDSOR ROAD	Mill And Overlay
MEEHAN DRIVE	ACTION RD	PURCELL DR	Mill And Overlay
MONUMENT HILL ROAD	SPALDING ROAD	SCHOOL STREET	Mill And Overlay
PURCELL DRIVE	ACTION RD	CUL DE SAC LOOP	Mill And Overlay
RACK ROAD	JAMBLE RD	OLD WESTFORD RD	Mill And Overlay
THIRD STREET	EAST PUTNAM AVE	WARREN AVE	Mill And Overlay
THORNTON LANE	PURCELL DR	CUL DE SAC	Mill And Overlay
WINTER STREET	DEAD END	DEAD END	Mill And Overlay
WOODLAWN AVENUE	DALTON RD	DEAD END	Mill And Overlay

The following sidewalks have been reconstructed in FY2023. As part of the reconstruction efforts, curbing is replaced or reset, areas adjacent to the sidewalk have been loamed and seeded, and necessary transitions have been made to driveways and walkways. ADA complaint concrete panels and crosswalks are also installed as part of these efforts.

The Town completed a pilot microsealing contract in the spring 2023 on the following streets: Housatonic Ave, Howard Road, Lancaster Ave, Oak Knoll Ave, Saint Nicholas Ave, Sandra Drive, and Westland Ave. The overall project included 1.5 miles of roadway. Microsealing is a pavement maintenance application that is applied to pavement that is in good condition. The microsealing application consists of an asphalt and minor aggregate mixture that extends the life of sidewalk by approximately 5 to 10 years.

### LIST of SIDEWALKS completed in FY2023, 1.2 miles in total

- Billerica Road
- Middlesex Street (between Town Line and Amherst Street)
- Fletcher Street
- Washington Street adjacent to North Fire Station
- Wilson Street between Chelmsford Street and Town Offices
- Vinal Square around North Common

### Other Miscellaneous Highway Projects

- Worked with the Engineering Division and Conservation Commission in the improvement to the access to the Warren Pohl Reservation.
- Worked with the Engineering Division to install a boat ramp at Heart Pond.
- Assisted with demolition of CHS basketball and deck hockey courts.
- Assisted Facilities with demolition of Center School and Varney playgrounds.
- Continued to assist with Roberts Field Improvements Project included the installation of benches, irrigation, and outdoor exercise stations.



## Department of Public Works

- Completed 18 tree plantings in collaboration with the Tree Committee at the Town Common.
- Assisted with completion of the access and fencing installation at the fitness court installed at the intersection of Wilson Street and Chelmsford Street.
- Completed pruning and tree maintenance on Bruce Freeman Trail.
- Installed a new brining system at DPW for use for snow and ice operations.



### Snow and Ice

Winter plowing operations are managed by the Highway Department and assisted by the Engineering Division, Parks Division, Cemetery Division, Sewer Division, Stormwater Division, and the Facilities Division. The Water Utility companies assist with plowing as well. The plowing is supplemented with private contractors. The Town contracted with 18 contractors and 30 pieces of equipment for the removal of snow and salting during the winter of 2022/2023. The total number of pieces of equipment deployed for storms between contractors and Town vehicles was 65 pieces of equipment. Snow plowing occurs within the 188 miles of streets, 28 municipal buildings and along 27 miles of sidewalk.

In the 2022/2023 winter season, the DPW instituted a liquid brine pilot program to pretreat dry roadways twenty-four hours in advance of a snowstorm. DPW makes brine onsite which is a combination of 23% rock salt and water. The DPW has tanks that can store up to 18,000 gallons of brine in advance of a storm. DPW outfitted two existing trucks with 1,000-gallon tanks and a spray system to distribute the brine onto the roadway. One can notice brine being applied the day ahead of a storm with faded lines marking the street. This season, the DPW was able to brine limited areas of the Town, focusing on main roads and some secondary roads. The goal in future years is to be able to utilize brine to pretreat all Town owned roads and municipal parking lots prior to a storm. Brine application is more effective than salt application both environmentally and financially. The DPW conducted a brining pilot adjacent to the DPW on Alpha Road. See image below that highlights how well the roadway is cleared after brine is applied to it. When often brought down to bare pavement with





## Department of Public Works

plowing, significant less salt is applied to the road at the end of the storm as well. The DPW was able to apply brine to the roads 4 times this winter season and estimates that approximately \$30,000 savings due to the reduction in the volume of salt used.



### **Stormwater Division**

The Stormwater Division is the newest DPW Division, established in 2019. The Stormwater Division manages and maintains the Stormwater Management Program. The Town of Chelmsford is required to maintain compliance (managing the runoff from rainstorms and snow melt) with the EPA Phase II National Pollutant Discharge Elimination System (NPDES) permit. This permit is in place to allow Towns to control water pollution by regulating the point sources that discharge pollutants into our water systems. The Stormwater Division utilizes a Stormwater Masterplan to plan for annual maintenance and repair activities

and outlines the responsibilities of various municipal departments in assuring continued success of the plan. The Town's Stormwater system shown in the Town's GIS system is comprised of approximately 106 miles of stormwater pipe, 325 culverts, 5933 catch basins, and 667 outfalls.

*Student education and outreach:* The Stormwater Division has presented stormwater lesson plans to over 400 fifth grade students in Chelmsford public schools. The lessons included information on stormwater pollution, watersheds, and a demonstration of the Enviroscope Model which enables the students to receive a visual lesson about point-source and non-point-source stormwater pollution.

*Street/Municipal Lots/Catch Basins:* All public streets, and municipal parking lots were swept and all storm drains were inspected and cleaned utilizing town owned and operated equipment. The Stormwater Division responds to necessary stormwater flooding events and follows up after an event to sweep the area as necessary.



The Stormwater Division works closely with the Engineering and Highway Divisions to repair drain manholes and catch basins and address drainage issues across the Town and in particular in coordination with the Town Roadway paving program. Drainage culverts were repaired on North Road and Garland Road in FY2023. The Stormwater Division



## Department of Public Works

maintains Town owned detention basins and completed riprap stabilization at various locations as well as located and uncovered buried outfalls in various locations.

The Stormwater Division employed interns to contribute to updating drainage maps, performing outfall inspections, and beginning to inventory privately-owned stormwater best management practices (BMPs). 16 privately-owned BMPs were inventoried in FY2023.

The Stormwater Division works with the Health Department and a Beaver consultant to address beaver dams throughout Town.

An Illicit Discharge Detection and Elimination (IDDE) program began in 2020 and continued this year, to systematically find and eliminate sources of non-stormwater discharges to its municipal separate storm sewer system and implement procedures to prevent such discharges. 263 outfalls were inspected during FY2023. No illicit discharges were found in FY2023.

The Town's Street Design & Parking Lot Report reviewed and approved by the Planning Board Bylaws have been updated. The report has been posted to the DPW website. Revised Site Plan and Special Permit Regulations and Procedures, Subdivision of Land, and Zoning Bylaws are in compliance with MS4 Permit requirements.

The Stormwater Division coordinated with the Engineering Division and a consultant for the implementation of weed treatment at Heart Pond. The Stormwater Division is coordinating with the Conservation Commission on the development of a comprehensive lake management plan of Freeman Lake.

### Facilities Division

The Facilities Division oversees the operation and maintenance of the Chelmsford Public Schools and Public Buildings, twenty-eight in total. The Facilities Division also oversees the operation and maintenance of all Town parks and playgrounds. The primary goal is to manage a responsive, well planned and cost-effective maintenance operation. Facilities assists with snow plowing operations in the winter.

The Division provides in-house services by the Facilities Maintenance Shop including electrical, plumbing, painting, carpentry, small engine repair, asbestos/pesticides, truck driving, fields and grounds and general maintenance. The Facilities Division employs part-time Building Attendants at Town Offices to assist with various building maintenance needs, supervision with the Town's cleaning contractor, and opening and closing of the buildings as needed. The Division also manages the design and implementation of Capital and ARPA funded projects in municipal buildings and parks and playgrounds.

The Town's two electricians within the Facilities Division are responsible for the maintenance of approximately 2,220 Town owned streetlights as well as removing abandoned overhead fire alarm wiring throughout the Town.

The Parks within the Facilities Division maintains all traffic islands and commons in Town as well as the DPW building grounds. The grounds are groomed each spring and prepared for heavy use during the year. Parks prepares and maintains the Town Common for the annual Fourth of July celebration and other events.



## Department of Public Works

The fields and grounds staff groom and maintain approximately 80 acres of athletic turf and grass fields for all public-school sporting events and town recreational programs. The Facilities Division removes trash at all parks, playgrounds, beaches, and school athletic fields. During the winter months, staff provides snow removal at the school and public buildings.

The Facilities Manager directs the operation and maintenance of the HVAC systems in all public schools and public buildings. Every three years, the Town posts an invitation to bid for the maintenance and repair of HVAC systems. NB Kenney/Boston Mechanical Services is the Town’s current service contractor.

The Facilities Manager hires and oversees work implemented by outside vendors to service and maintain building systems as needed. Examples of services contracted to outside vendors include, asbestos, building envelope repair, HVAC building system, roof assessments and repairs, energy controls, fire alarms, generators, pest management, security alarms, solar operations, and sprinkler systems.

The Town allocated approximately \$5.8 million in American Rescue Plan Act (ARPA) funds to building and school HVAC system projects in the winter of 2022. In FY2023, the Facilities Division procured 94% of allocated ARPA projects. Monthly reports were provided to the Select Board on the status of the ARPA Projects. The majority of the DPW related ARPA related projects were related to HVAC improvements.

### FY2023 Notable Facilities Projects

- Community Education – Kitchen Renovations completed fall 2022.
- Community Education – Restroom Renovations completed spring 2023.
- McCarthy School – Kitchen Renovations design completed and construction anticipated to be completed in fall 2023.
- Byam and Harrington – HVAC improvements completed summer 2023 (ARPA Project)
- CHS – Kitchen Renovations- design underway. Construction anticipated to be completed in 2024.
- MacKay Library Ventilation Project completed winter 2022/2023.
- Chelmsford Forum Chiller Replacement. Construction completed in fall 2022. Scope included replacement of gas chillers with electric chillers.
- School Door Hardware Replacement project at the Harrington, Byam, and Community Education. Projects scoped and procured in FY2023. Construction is anticipated to be completed summer/ winter 2023.
- Parker Lift Replacement Project completed in FY2023.







## Department of Public Works



### Playgrounds Coordinator

The Town's Playground Coordinator works within the Facilities Division and manages the maintenance and safety of all 14 public playgrounds and conducts safety inspections on a monthly/annual basis to adhere to all compliance requirements.

The Playground Coordinator coordinated with the Engineering Division on the design and installation of new playgrounds at Varney Park, Center School, and Southwell. Construction of these playground renovation projects were completed in FY2023. The Playground Coordinator lead the design on the playground replacement of Highland Park. The construction of this playground is anticipated to be completed in the fall of 2023.

The Playground Coordinator coordinated with the Roberts Field Improvements Committee on the improvements to Roberts Field. This included the installation of four new equipment areas, field replacement, irrigation installation, bench installation and a walking path around the field. This work began in FY2022 and was completed in FY2023.

The Playground Coordinator manages seasonal staff to maintain and clean the parks, beaches, and playgrounds in the spring and summer season. Additionally, the Playground Coordinator facilitates volunteerism by local partners including the Middlesex County Sheriff's Department and Valley High Collaborative who collaborate to complete small projects and help maintain Town property.



## Department of Public Works

### Energy Manager (Sustainability Manager)

The Town's Sustainability Manager works within the Facilities Division. The Sustainability Manager oversees the energy management systems for all municipal buildings on a daily basis, coordinates with the schools on energy control needs, manages daily work requests, and coordinates repairs with the controls contractor. The Energy Manager works with the Clean Energy Committee on various clean energy initiatives.

Two EVIP grants were obtained through the Massachusetts Department of Environmental Protection Department and National Grid. One grant was to install two electric car fast charging stations at the Chelmsford Forum. The second grant in the amount of \$7,500 was obtained to purchase an electric Volkswagen ID4, which replaced a gas-powered truck in the Engineering Department. The Town is seeking an additional \$7500 federal grant for reimbursement for the electric vehicle purchase.



Covanta Grant Funds- The Town was awarded \$4,741 in funding through Covanta Grant Funds to procure an additional shed that will be used for Bulb, battery, and mercury collection.

### Recycling and Solid Waste Division

The Sustainability Manager oversees the solid waste, recycling, and all other diversion programs available to residents of Chelmsford. The Division works with the Town's recycling committee to encourage recycling and diversion, assuring that programs comply with state waste bans, local bylaws, and other relevant requirements. The Sustainability Manager assists residents with issues and inquiries related to recycling and solid waste, educates residents regarding the importance of recycling, reuse, diversion, and donation options while also monitoring the Town's waste and recycling contractor's tonnage and cost activity. Republic Services, the solid waste contractor in FY2023, was responsible for picking up trash and transporting it to Covanta Haverhill for incineration. Waste Management, the recycling contractor in FY2023, was responsible for transporting recyclables to their Material Recovery Facility in Billerica, where material is separated into commodities and sold.

The following lists FY2023 program highlights for the Solid Waste and Recycling Division:

The Sustainability Manager developed a new RFP to solicit quotes for a new curbside waste, recycling, and yard waste collection program for FY2024.

The Sustainability Manager developed and launched an app available through phones where residents can receive updates about the curbside services and other solid waste and recycling program updates. In FY2023, 3213 users downloaded the app.

The Sustainability Manager worked with the School Department to develop a pilot composting program. A total of 22 tons of food





## Department of Public Works

was diverted from landfills and was able to be composted as part of this program.

Solid Waste tonnage totaled 9,356 tons, a 15% reduction from the 11,016 tons disposed of in FY2022. Single stream recycling tonnage totaled approximately 3,133 tons, which is slightly less than the 3,314 tons in FY2022.

The pink bag textile recycling program operated by Simple Recycling collected 25,506 pounds of material curbside.

Republic Services continued to provide a for-fee pick-up of electronics, appliances and tires.

The Town held two leaf and yard waste drop-offs and one brush drop-off in FY2023. The drop-offs were held at Community Tree and the DPW and were staffed by DPW employees and volunteers. Together, these events served over 900 cars. This program will be replaced in FY2024 with curbside leaf and yard waste pick up.

The Town held two hazardous waste events, staffed by DPW employees and volunteers. These events served 511 cars. Residents who were unable to attend these events had the option of attending other regional collection events available through DEP sponsored reciprocity agreements.

The Sustainability Manager and volunteers from the Recycling Committee operate the Town's mercury abatement program which is funded by Covanta Haverhill. This program includes the collection of fluorescent light bulbs, thermometer exchanges, and thermostat and button cell battery collections programs.

The Town held two community shredding events, staffed by DPW employees and volunteers. The event was held at the DPW and served over 360 cars.

The Sustainability Manager organized the sale of 93 rain barrels and 118 compost bins in partnership with MA DEP SMRP grants and Enviroworld, the vendor who supplied the equipment.

The town signed a 3-year lease agreement with UTEC. INC to keep disposal rates at \$30.00 per mattress. The Town and its residents diverted around 700 mattresses in FY 2023.

The Sustainability Manager organized a cleanup that was sponsored by the Highway Department and Republic Services during Earth Day. Just shy of 350 bags were picked up from the DPW by residents who worked diligently in their community to pick up litter over the course of the week.

### **Sewer Division**

The daily activities of the Sewer Division Operations staff include: preventative maintenance and repair of 41 pump stations, 2 metering stations, and approximately 190 miles of sewer gravity mains, force mains and low pressure lines. In addition to the preventative maintenance tasks, the Operations Staff performs, Pump Station building and grounds maintenance, snow removal, & emergency mark outs. The Division Staff also oversees and performs repairs and maintenance on all the Town's backup generators at the DPW, Schools, Police, Fire, Library and Town offices. In addition, the Staff assists the Highway Division with snow removal activities and other Divisions as needed.



## Department of Public Works

Major projects and work this year:

- Lord Rd Pump Station upgrade - 95% completed – tested and operational, awaiting final landscaping and electrical work by National Grid.
- Miland Ave Pump Station upgrade contract awarded to N. Granese & Sons.
- Kensington Pump Station upgrade - started design and engineering. Town provided upgrade equipment purchased.
- Completed transducer level control upgrades.
- Completed SCADA base station upgrades.
- Rebuilt/repaired pumps, valves at over 12 pump stations.
- Continued Pipeline and Manhole Inspection Program using acoustic main line and laser/video manhole rapid inspection equipment, mainline video inspection equipment.
- Continued Sewer line flushing program.
- Submitted Infiltration/Inflow abatement plan and schedule to MassDEP NERO.
- Completed Project #1 Sanitary Sewer Evaluation Survey (SSES) using CCTV and flow isolation covering approximately 90,000' of gravity lines and 510 manholes.
- Repaired 2 manhole structures and replaced 13 covers identified with excessive infiltration.
- Implemented a Pump Station and Force Main Evaluation Program.
- Replaced the Sewer Moratorium Policy with a Sewer Capacity Constraint Policy and developed a Sewer Credit Transfer Policy to allow for commercial users to purchase flow through an I/I removal process.
- Revised Sewer rates to a tiered rate structure

The Departmental Assistant is the primary interface with the public and handles billing, sewer betterments, phone inquiries, concerns and other related matters.



## Municipal Safety Department

### Municipal Safety Department

The Municipal Safety Department is responsible for developing and implementing a town-wide safety program including, but not limited to:

- Conducting safety inspections
- Completing accident investigations
- Developing and providing safety training
- Developing and writing safety programs
- Coordinating with the Insurance carrier representatives
- Coordinating on-site safety with outside contractors completing work for the Town and
- Maintaining compliance with State and Federal Safety Laws and Regulations.

Safety training was a continued focus this year including additional Distracted Driver and Defensive Driver Training, Scissor lift training, Ladder Safety training, Personal Protective Equipment training, Lawn Maintenance equipment safety, Bloodborne Pathogens training.

Steve Cerven, the Town's Safety Specialist, presented a session on Distracted Driver and Defensive Driver Training at the American Society of Safety Professionals Regional Professional Development Conference.

This year was the first year that the Town was required to submit an annual hazardous materials inventory to the State Department of Environmental Protection. The project included identifying and quantifying all hazardous materials on Town property. This large project was completed and submitted on time.

The MIIA Rewards program was facilitated, and elements were submitted so the Town was able to receive nearly the full credit amount of money back from the Insurance carrier of over \$30,000.00. The Town completed specific training and other risk reduction initiatives to achieve this goal. These funds were used for the purchase of various safety equipment including a new trench box and flashing "school zone" lights.

Two grants were applied for and were awarded. The first was from MIIA for the purchase of roof edge fall protection. The second was from the State for bucket truck safety training.





## Cemetery Commission

*David Boyle, Superintendent*



### Members:

Jeffrey A. Hardy, Chair  
Nancy Sousa  
Candace O. Chase

### Cemetery Department Personnel:

David J. Boyle Superintendent  
Jorge De Freitas Foreman/Backhoe  
Operator  
Nick Zgonis Driver / Laborer  
Brandon G. Bonnell Driver/ Laborer  
MaryAnn Silva P. T. Clerk  
Matthew Mc Carthy Seasonal Laborer

The Cemetery Commission is pleased to report the following accomplishments for Fiscal Year 2023, to the citizens of Chelmsford.

In the Fiscal Year 2023, we recorded a total of 185 interments for the year, 97 full burials and 65 cremation interments and 23 Niche Wall In-Urnments. Overall, cremation accounted for just over 47.5% of

total interments. For FY 2023 there were 101 cemetery lots purchased. Forty-one (41) lot owners participated in the Prepaid Interment Fee Program.

First, I would like to take this opportunity to thank the entire staff for each one's contribution, between the continued increase in interments and the continuous need to keep the cemeteries looking as well as possible, they have done an amazing job. We were prepared for both Mother's Day and Memorial Day just as we would be any other year. In FY 2023, the Sale of Cemetery lots stayed above average, we continue to offer lot owners numerous options to purchase a cemetery lot, be it by in person, email, or phone.

Of the seven-acres recently expanded at Pine Ridge Cemetery, approximately 3.5 acres are currently available for purchase in Section M & O. During the Fall of 2022 the staff planted



## Cemetery Commission

over 40 trees throughout Section M & O. The grading of Section K & L started along with roughing in a road through the new area. Chain link fencing was installed in June of 2023, we will be installing granite posts and a new wrought iron entrance gate also.

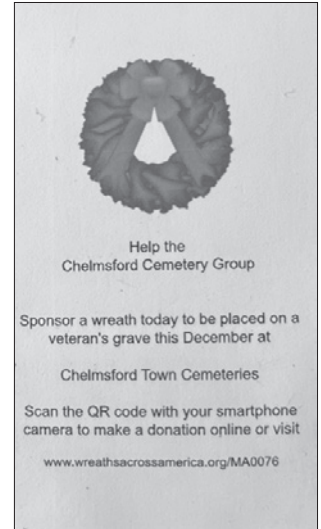
Restoration of the wrought iron fencing that surrounds Pine Ridge continues on, it was begun in 2018, with an approximate end date of 2024.

We continue our program to safety prune any trees that need attention at the Towns six cemeteries. Once again, this past year Cemetery personnel assisted the DPW in snowplowing operations throughout the winter season.

Please note, beginning November 13, 2023, Cemetery personnel and volunteers from the local Boy Scouts group will be removing all Veterans flags, for the winter season. A flag retirement ceremony will also take place at a time to be determined. New Veteran flags will be placed on all Veterans graves on Armed Forces Day, Saturday May 18, 2024.

Wreathes Across America will take place in Chelmsford on Saturday December 16, 2023, beginning at Pine Ridge, watch for further details to come. We are always looking for volunteers to place wreathes at Christmas and Veteran flags for Memorial Day. If there are any questions, please direct them to the Superintendent at [dboyle@chelmsfordma.gov](mailto:dboyle@chelmsfordma.gov)

Cemetery Lots are available for sale at Pine Ridge Cemetery, Fairview Cemetery, Heart Pond Cemetery and West Chelmsford Cemetery.



Please check out the "Chelmsford Cemeteries" Smart Phone App, which works with both Android and the I-Phone, to download the app, please go to our website, [cemeteries.townofchelmsford.us](http://cemeteries.townofchelmsford.us) and hit the "Search Burial Records tab" there you'll find the link to download the App. Our Facebook page, listed under Chelmsford Cemeteries, is continually updated with information regarding the Towns cemeteries.

Please visit the Cemetery web site, [cemeteries.townofchelmsford.us](http://cemeteries.townofchelmsford.us) or go on the Towns web site [chelmsfordma.gov](http://chelmsfordma.gov) and click on the Town Departments link; then to the Cemetery Department link, here you will find all information pertaining to the Cemeteries.

Respectfully submitted,

David J Boyle,  
Superintendent of Cemeteries



## Center for the Arts

*Executive Director, Lauren Cochran*



From July 2022 to June 2023, the Chelmsford Center for the Arts went through many changes. At the helm from July through March was a new Executive Director, Lexy Lattimore, who spearheaded the renovation of several of the offices and Cabaret Café and added new events. In the fall, a new community theatre group, The Playground, was formed. Since the group's inception, the CCA hosted a sold-out murder mystery, an alumni talent show entitled "Magic, Music and Mayhem." The Cabaret Café hosted open mic, trivia and other events. In the fall, the CCA held an open house to support the Board of Health fall festival and displayed our fall and winter arts education curriculum. It included a fall photo display and karaoke. In December, in conjunction with the Prelude on the Common, the CCA held a multi-cultural holiday open house with different activities on all 3 floors. The day was followed by a holiday concert by Gerry T's Big Band. In February, in conjunction with

the DEI committee, the CCA hosted its first Jazz Brunch in celebration of Black History Month along with a featured display of visual art by D'Wight Upchurch. The event was a sellout.

In February, a pipe burst flooding the Cabaret and ruining the walls and ceilings as well as destroying the floor in the upstairs gallery. With the help of the DPW and Facilities, after a few months of diligent work, the newly renovated Cabaret Café opened. The new paint colors, chosen by Ms. Lattimore to reflect the original historical period when the building was constructed, have breathed new life into this wonderful, significant town landmark. With the renovations, we anticipate the Cabaret Café will become a staple of social life in the town of Chelmsford. We are excited to resume regular art exhibitions in the gallery soon. In March, Ms. Lattimore resigned to pursue other interests. At the end of April, a new search for an executive director began. Lauren Cochran, a retiring theatre teacher from Chelmsford, was appointed by Mr. Cohen and the select board. With the technical director, Dan Adamsky, the CCA is continuing to flourish into a professional arts facility and community center.







## Center for the Arts

The CCA continues to grow. Completing several projects that had begun under both founding director, Ms. Gates, and Ms. Lattimore, events and activities have been steadily increasing. A Ten-Minute Play Festival in June proved that the new "Playground" is on its way to succeeding. Two nights of original one act plays made the Veterans Auditorium fill with laughter and reflection. The sold-out Drag Show, done in collaboration with Community Services, was a roaring success. A "Swing Dance Lesson and Dance" was fun for all and was accompanied by a live big band. In addition, in collaboration with a local church, the CCA hosted an educational event for the Transgender Day of Visibility. The CCA hopes these events become annual staples of our calendar.

The CCA has formed a new student advisory board from local high schools to seek input and create events for local youth. Teen trivia night and movie nights have started. Several new volunteers have helped with the transition. A weekly newsletter now is sent to over 1800 residents. The website has been brought "in house" and is updated weekly. Our subscription rate is soaring and the use of a variety of media sources to get the word out continues.

Upcoming events include Trivia Nights for teens and adults, open mic nights, comedy nights, Latin Dance night, newcomers' nights, game nights, writing group, seasonal crafting, acting classes, textile art classes, a new musical and more. In addition, facility rentals have increased. The CCA has hosted: mercy meals, birthday parties, business meetings, knitting clubs, art shows, garden clubs, the Chelmsford community bands and more. We encourage all residents to join us to see what this gem in Chelmsford has to offer. "The CCA is the place to play."





## Community Services Coordinator

*Jen Melanson*



The Community Services Coordinator is responsible for developing new and innovative programs which will support community members in times of crisis. The Coordinator has a preventive and reactive role working to connect individuals and families to the appropriate levels of care for wellness and prevention relating to social services. The Coordinator is accessible for confidential drop-in consultations and for family member and friend referrals.

The Coordinator reports directly to the Town Manager. The Coordinator is responsible for responding, assisting, and coordinating social service needs along with the Police Department, Fire Department, Health Department, School Department, Senior Services, and regional partners. The Coordinator is responsible for preparing and making public presentations, preparing informational and educational materials, and serving as a liaison to Town committees and regional civic groups.

### **Community Engagement**

The Community Services Coordinator is committed to engaging with the residents of Chelmsford. The Coordinator regularly meets with individuals in the community to address needs such as housing, food insecurity, and financial assistance, and connecting to mental health services. The Coordinator works collaboratively with Police and Fire on emergency calls where social service needs for individuals have been identified.

### **Community Collaboration**

The Coordinator collaborates with agencies and community partners throughout Chelmsford and the Greater Lowell Area. The Coordinator represents the interests of Chelmsford residents on several task forces with the Greater Lowell Health Alliance. She works closely with Town Departments such as the Board of Health, Building Department, Clerk's Office, Veteran's Agent, Chelmsford Public Schools, the Council on Aging, the faith-based community, and more. These important partnerships allow the Coordinator to identify and assess community needs and to develop programs to help meet those needs.



## Community Services Coordinator

The Coordinator has also taken an active role within Chelmsford's Age-Friendly initiative, serving as the lead for the Community Supports and Health Services Domain. The Age-Friendly initiative draws upon the collaboration of various town departments, residents, agencies, service providers, and more to help ensure that Chelmsford is a "livable community for all ages." One of the Coordinator's most successful programs through the Age-Friendly initiative has been Gardens for Good.

### Community Programs and Services

The Coordinator has taken several steps to help address needs in the community. One such program – Gardens for Good – was created to help increase access to healthy foods for Chelmsford residents. Gardens for Good was established in 2020 with six raised-bed vegetable gardens which were installed in the parking lot behind the Town Offices, with all harvested produce distributed to Chelmsford residents. Gardens for Good received a grant through the Greater Lowell Health Alliance to add additional beds, increasing the garden size to 14 raised beds. A volunteer network was established to assist with maintenance and harvesting of vegetables. Priority was given to senior volunteers looking to accumulate hours towards the town's senior tax credit program. All produce grown in the Gardens for Good is distributed to Chelmsford residents through community partners. Gardens for Good teamed up with the Chelmsford Grow-a-Row program for a second year, providing \$10,151.06 worth of produce at no cost to residents.



The Coordinator is the organizer of Chelmsford's Market on the Common – a farmers and artisans market which takes place weekly from late May-early October. The Market brings fresh, locally grown produce and other food products to the Town Common each week. The Market accepts WIC and Senior Discount coupons, which can be obtained through the State.

The Coordinator periodically organizes collection drives to help meet the needs of the community. Collections have included hygiene products, diapers, blankets and sleeping bags for the homeless, and produce from backyard gardeners to supplement the Gardens for Good program.

For the third year, the Coordinator was awarded a generous grant from Emerson Hospital and Impact Melanoma to install sunscreen dispensers at various town locations. Touchless sunscreen dispensers are located at Heart Pond, Freeman Lake, and Roberts Field and provide free sunscreen to all visitors.



## Community Services Coordinator

The Coordinator is available to assist residents with a variety of social service needs, including: applications for fuel assistance, SNAP benefits, and Social Security/Disability, connection to mental health and behavioral health services, elder services referrals, faith-based services, financial assistance, food resources, health services, legal assistance, school services, addiction treatment services, and more.

### **Commitment to Diversity, Equity, and Inclusion**

The Community Services Coordinator is committed to promoting the diversity, equity, and inclusion of all Chelmsford residents. She welcomes all individuals – regardless of race, ethnicity, sexual orientation, or gender identity – and strives to provide a safe, inclusive space where residents can turn towards for help.

The Coordinator held the 2<sup>nd</sup> annual PRIDE at the Market event this year, in conjunction with Chelmsford's Market on the Common. The purpose of the event was to provide awareness and education to the community concerning the LGBTQ+ population, and to provide those who identify as part of this population a safe space to feel welcomed. In addition, the Coordinator hosted Celebrate! A Drag Show in collaboration with the Chelmsford Center for the Arts.

The Community Services Coordinator's office is located on the lower level of the Town Offices, room LL04. Weekly drop-in hours are Tuesdays from 4-6pm and Thursdays from 9-11am. Private consultations can also be scheduled as needed. The Coordinator can be reached at 978-254-0446 or [jmelanson@chelmsfordma.gov](mailto:jmelanson@chelmsfordma.gov). And be sure to follow the Coordinator on Facebook on the Chelmsford Community Services page at [www.facebook.com/chelmsfordcommunityservices](http://www.facebook.com/chelmsfordcommunityservices)





## Public Library *Lesley Kimball, Library Director*



FY23 was a year of resilience and regrowth; we lived the library's values and embraced our mission to **Explore, Engage, and Enjoy** in all that we offered. It was not without its challenges of course; the most impactful being the loss of Library Director Becky Herrmann.



In December 2022 the library staff, the library trustees, and the community lost Becky Herrmann who led the Chelmsford Library through 21 years of success and growth. To list all of Becky's accomplishments would be impossible – nearly as impossible as describing her impact and legacy – but a few stand-outs:

**One Book Chelmsford:** Becky launched this annual celebration of reading, writers, and stories in 2007 and it has become *the* literary event in town. Becky believed that sharing stories transcends our differences and enriches our everyday lives. The 2023 One Book series was dedicated to Becky and her unflagging belief in the human spirit and the power of reading.



**MacKay Library Branch:** Becky had a vision of the MacKay Branch being a special resource for North Chelmsford and all parts of our community. Over the years she championed updates and services that enriched the neighborhood and the community.

**Library Team:** Becky knew libraries and she knew people – she knew how to bring together the best people – from staff to Trustees – to provide the very best services





## Public Library

to Chelmsford. Becky's "getting to yes" philosophy continues to drive the library's mission today.

**Joy:** Becky's joie de vivre, sense of humor, curiosity, and delight in the mundane and the sublime were the spirit of the library. She embraced people in their quirks, abilities, backgrounds, and time of life, and was generous with her time, attention, intelligence, and wit.

Without Becky's leadership, vision, grace, and optimism over the past two decades, the Chelmsford Public Library and the community would be a different place; missing something that we didn't even realize was possible. We love and miss her, and always will.

*As we look back on FY23:* The resilience of the staff, energy of library activities, and robust community support helped us deliver on our library promises; working together to create great experiences and accomplishments along the way.

**COME TOGETHER** The library remains a center of community life, a place to gather to learn new things, share experiences with friends and neighbors, study, work, and – of course – read.

Library programs took place online, in-person, and a bit of both (hybrid!) -- the community loves to come together and the library is the perfect place to do that. In FY2023 **more than 20,000** people attended events and programs like: the Earth Day Festival, "tech talks," historical reenactors, and hands-on art for the grown-ups. Kids and families enjoyed story times, STEM programs, the Teddy Bear concert, Gingerbread Festival, and a visit from some goats (yes, goats!). We also got to welcome Officer Ozzie, the Police Department's canine officer, at our popular Dads & Doughnuts program.

The Friends of the Chelmsford Public Library brought us back together for the **first in-person book sales since the start of the pandemic**. Each of the Fall and Spring book sales raised around \$16,000 to support library services like discount museum passes, new

### Community Library Use FY23

**150,853 visits**  
460 visits in a typical day!  
+11% over FY22

**382,653 Items Circulated**

**85,089 Digital and Streaming Checkouts**

**Pop-Up Library**  
125 stops  
1,623 visitors  
2,957 items checked out

### Programming Success

**Library Events FY23**

Programs	1,136
Attendance	20,740
Virtual	307 - 5,196 Attendees
In Person	694 - 15,292 Attendees

**Public Space Access**

Meeting & Study Rooms Used	5,913
Public Computer Sessions	17,557

**MacKay Concerts • Storytimes**  
**Online Crafts • Book Groups**  
**Art and Travel Lectures**

### Library Connections FY23

**4,887 Facebook Followers**  
+16% from FY22  
**16,617 Interactions**

**6,698 Newsletter Subscribers**

**33,197 Registered Borrowers**  
**992 New Borrowers**  
+3% from FY22

**70,757 Items Sent from Other Libraries**



## Public Library

digital scanning technology, and entertaining and educational programs; more than half of funding for library programs comes from the hard work of our generous Friends.

**Live concerts** at MacKay did not disappoint! Bringing a lawn chair to enjoy some great music is a tradition that shouts "Summer!" Every week saw 50-100 people doing just that, even during record heat.



### READ ALL ABOUT IT

Reading remains at the heart of what we do and share.

The **One Book Chelmsford** title was *Migrations*, by Charlotte McConaghy. The Friends of the Library purchased more than 500 copies of the book to distribute, and in April and May 2023 it was everywhere: being read around town, passed from person to person, discussed by all 10 of the library's book groups, and even inspired a birdwatching hike. When author Charlotte McConaghy visited us (virtually) in May, it was clear that the story – and the shared reading experience – resonated with our community.

We saw crowds of **future readers** at Baby Storytimes and summer had the children's room bursting at the seams. **Library book groups** read 89 titles and Bibliobites brought back their end-of-season potluck. There is a book group for everyone: history, mystery, social justice, fiction, cookbooks, and even "what to read next" (aka: Book Brunch).







## Public Library

### LOCATION, LOCATION, LOCATION

The library is not only on Boston Road, or on Newfield Street, it's all around town! The main library really got its mojo back in FY23 with meeting and study rooms fully open to the public (used 6,000 times!) and spaces filled with people.

**The Scoboria Greenway** continues to be THE spot to enjoy Sing-A-Long, story times, and a snack and a book with your family. You'll also find library activities in **Bartlett Park** and people getting work done or taking a break in the courtyard. Don't forget to visit the **Library StoryWalk® at Sunny Meadow Farm** too!



**The MacKay branch** (after a few years of providing curbside service) reopened its doors after a necessary HVAC installation. It was worth the wait: This neighborhood gem has a new feel: open, light, and all about the books.

The **pop-up library** got back on the road visiting old favorites and new locations, bringing books and library cards far and wide. At pop-up visits we registered 27 new patrons, and checked out 2,957 books.

**Mini-free libraries**, made possible by a Community Challenge Grant, started to be installed with one at Sunny Meadow Farm and one along the Bruce Freeman Trail at the Hope-Bovey Woodlot. When the Hope-Bovey library was damaged, local welder Mel Ciulla offered to make the only steel mini-free library we've ever heard of!

**MAKING IT HAPPEN** Those helpful, smiling folks you see every day in the library?

**Library staff** brought 110% (or more) to their work in FY23. During a year of challenge after challenge, library staff not only kept up the library's usual high level of service, but raised the bar even more.

The work of library staff led to **increases** in program attendance, new cardholders, items checked out, questions answered, and more.

Library staff completed **training and continuing education** in communications, coding, cybersecurity, diversity, and new technologies.

The re-opening of our MacKay branch would not have happened without the tireless efforts of the library's **Borrower Services staff, our facilities and maintenance team, the Town's DPW, and the vision and support of the library Trustees.**



Public Library



Change is inevitable and it can be positive!

Sara Dempster, Laura Judge, Deanna Parisi, and Lisa Francine set off for new adventures - we miss you and wish you well!

Jessica FitzHanso, Lesley Kimball, Jill Kenny, and Marty Mason all stepped up into new roles – *love keeping talent in-house!*

Joining the team: Todd Bowser, Jianna Christopher, Lesley Kimball, Julia Sullivan - welcome aboard!

**Ready, Set, Go!**

FY24 will be the best year yet; filled with new experiences, reaching new people, and celebrating community, reading, and what we can build together. See you at the library!

**We want to hear from you!**

Give us a shout over email, social media, or on the phone and let us know what you like about what the library is doing, and what you'd like us to do next!

[facebook.com/chelmsfordlibrary](https://facebook.com/chelmsfordlibrary) [askus@chelmsfordlibrary.org](mailto:askus@chelmsfordlibrary.org) 978-256-5521



## Library Trustees *Maggie Marshall, Chair*



The Board of Library Trustees consists of seven elected volunteers and works with the Library Director and the Friends of the Library to provide quality library services to all Chelmsford residents. One of our enhancements this past year was to formalize our Associate Board of Library Trustees - 3 appointed individuals who broaden our perspective and participate fully with the exception of voting.

This past year has been a year of transitions for us as our much loved library director of 22 years, Becky Herrmann, passed away in December. Thanks to Becky's impeccable leadership, our concern about daily library operations had been minimal. Lesley Kimball was hired as our second Assistant Library Director in July and the trustees formally appointed Lesley and Vickie Turcotte, our other Assistant Library Director as Acting Co-Library Directors when Becky became unavailable to serve fully in her role.

Currently, the Trustees and Associate Board are working on two outdoor projects that will be in memory of Becky. Both of these exciting projects are in the design stage, and once we have a vision to share and the budget needed, we will be asking for donations from the public.

One of the library's biggest accomplishments of the past year is the completion of the MacKay Library renovation project. Library trustee David Braslau was very much "in the weeds" on that project as engineer extraordinaire, and deserves

a general shoutout for his advice and expertise on all things related to the library buildings. The MacKay branch was shut down at the beginning of Covid due to an inadequate HVAC system. Thanks to coordinated efforts with the town and town meeting funding, we are finally back and refurbished as a North Chelmsford fixture.

The Trustees hosted a "getting to know you" event for staff, trustees, and Friends in November, which helped to put names and faces together and was an opportunity for the Trustees to show the staff how much they are appreciated.

A subset of the Trustees/ Associate Board along with several community members was created to make the Library Director Search Committee in early 2023. This committee worked hard and harmoniously in conducting a nationwide search for our next Library Director. The process was affirming and exciting and we were proud to offer Lesley Kimball, our Assistant Library Director the position in March 2023. Since Lesley had been with us for over eight months, and since she had many years of library experience, including twenty years as a public library director, she was able to transition easily to the role.

We are happy and proud to serve as your board and welcome your input at any time.

**MEMBERS:**

- Maggie Marshall, Chair
- Kevin Hamilton, Vice-Chair
- Deb Robson, Treasurer
- Kathy Fox, Corresponding Secretary
- David Braslau, Capital Planning Liaison
- Adam Schertzer
- Phakdey Yous

**Associate Board:**

- Michelle Fearon
- Wendy Segal
- Josh Wimble





## Senior Center - Council on Aging & Human Services

*Debra Siriani, Director of Human Services*

### Council on Aging Board members July 2022-June 2023

Fred Brusseau, Chair	
Ruth I'Anson, Secretary	
Louise Myers	Ami O'Grady
Jennifer Hardy	Diane Boisvert
Bob Schneider	Peter Giroux
Carole Hunt	Sandra Hall



### Aging Population

According to the 2020 U.S. Census, the senior population in Chelmsford over 60 was 9,814 and growing. 4,765 of those seniors are between the ages of 60-69. The number of seniors in Chelmsford is projected to increase by 30% by the year 2025. This growth will put a strain on the resources available to seniors, and the Chelmsford Senior Center is committed to meeting the needs of this growing population.

### Accomplishments

In the 2023 fiscal year, the Chelmsford Senior Center made significant progress in achieving its goals. Some of the center's accomplishments include:

- Increasing the number of meals served by 10%.
- Expanding the Companion Program to serve an additional 50 clients.
- Increasing the number of volunteers by 20%.
- Raising over \$100,000 in grants and government earmarks.

This year we added four pages to our Messenger newsletter to make room for expanding Center activities and news, and those pages filled up fast! We currently mail to over 1600 Chelmsford residents and over 1,000 email subscribers, and distribute to locations around town like Town Hall, the Housing Authority buildings, and the library, plus many seniors pick up the Messenger at the Senior Center.

We managed two regional grants, supporting 10 area towns to increase mental health support for seniors and to assist residents with clutter, organization, downsizing, and hoarding disorders.



## Senior Center - Council on Aging & Human Services



### Programs and Services

#### Social Services

Coordinated by Elena Dear, we offered 1,099 email, home, office and phone consultations to 287 seniors and their families. We have many younger seniors and other family members calling about older parents wanting to age in place and asking for resources. There has been an increase in the need for wellness checks, fuel assistance, home repair services, and in protective services.

We hosted Grief Support for General Loss groups with Tufts Medicine Care at Home, monthly podiatrist nail cutting service and SHINE Medicare counselling in partnership with AgeSpan.

#### Mental Health Support

Vincent Behavioral Health Agency facilitated two workshops per month to support mental wellness through a grant from Mass. Council on Aging and Executive Office of Elder Affairs.

People who were served in this project were seniors age 60+ attending the senior centers in the towns of Chelmsford, Billerica, Dracut, and Tewksbury. Many more towns are represented at these centers, for instance, 26 towns were represented at the Chelmsford Senior Center in FY23!

Below are some of the Mental Wellness Workshops offered at each of the four towns:  
Dealing with Family Conflicts  
Grief Around the Holidays  
Sleeping Well and Living Well  
No More Regrets  
Mindfulness and Relaxation Techniques

Another part of our goal was to break the stigma of mental illness. With four towns advertising in their newsletter, on Facebook and on Cable Television, we reached many more people with the idea of normalizing care for mental health.

#### Nutrition Program

33,381 meals on wheels were delivered to 241 homebound seniors (usually about 140-150 per day) in the past year, all by our amazing volunteers. These meals are made fresh each weekday by our Kitchen staff and volunteers and are overseen by a nutritionist from AgeSpan under our contract with them. Our on-site congregate meal had 6635 meals served to 642 people (between 50-160 people per luncheon). Theme lunches and raffles are offered at least two times each month to celebrate holidays and fun times.







## Senior Center - Council on Aging & Human Services



Spring Luncheon 4/5/2023

Ann, Joel, Carol, Erica, Connie, Louise



Our monthly free Veterans Breakfast has between 50-79 veterans of all ages each month, and is supported by the generosity of the Friends of the Senior Center and many other local donors.

### Companion Program

The Companion Program provides respite care for seniors who need supervised care and company in their homes. Under the leadership of our Elder Support Services Coordinator, April Hunt, the Companion Program has expanded to offer services to more people in need. In July 2022, the program was performing 214.50 service hours per month. In June of 2023, it grew to offer an average of 417 hours per month, making a total of 4,268.75 hours of assistance in the Fiscal Year.

### Adult Social Day Program

The Adult Social Day Program provides a safe and supportive environment for seniors to socialize and participate in activities under the supervision of our staff and volunteers. The Adult Social/Supportive Day Program has enjoyed a very busy year. Attendance has been full for most of this past year, and we received several substantial donations totaling almost twelve thousand dollars, which has been earmarked for special activities. We have had a "Zoo Guy" from Animal World Experience, and a Fun Yoga Instructor, an Art Instructor, along with increasing our exercise time with our friend, Marion Silk. The Day Program has also seen a surge in the number of clients from surrounding towns as well. We are increasing the technological aspects of the program in order to develop more playlists and trivia games for our clients. The Day Program has adopted a more "enjoy the here and now" philosophy adding more time with music and movement. We have found that the "keep it



## Senior Center - Council on Aging & Human Services

simple" concept has helped clients and staff maintain a lighter mood, with more joy and laughter. The Day Program wishes to thank those who make it possible for us to continue to do this "work".



### Transportation Program

Many seniors do not have reliable transportation, which can make it difficult for them to access the services they need. The Chelmsford Senior Center provides transportation to medical appointments, grocery stores, and other destinations Monday-Friday. In FY23, we averaged 27 rides per working day for a total of 6,846 rides to Chelmsford seniors. Due to the challenges of offering



transportation for residents of other towns to attend our Social Day Program, we have partnered with the surrounding towns and their Councils on Aging to provide these rides.

The Center hosted The Northern Middlesex Council of Governments Envision 2050 Transportation Meeting and has advocated for more options for senior transportation in the region.



Volunteers helped to coordinate trips to Sea glass Restaurant, The Old Mill Restaurant, Fenway Park Tour, The American Heritage Museum, Merrimack Outlets, Christmas Tree Shops, Reagle Music Theatre Christmas Show, Currier Museum, Outlook Restaurant, Wayside Inn, Parkers Maple Barn, Day of Beauty with the students at Greater Lowell Vocational School Cosmetology, Mill 77 Exchange; Newburyport Walking Tour, New England Botanic Garden at Tower Hill and bi-yearly trips to Encore Casino.





## Senior Center - Council on Aging & Human Services



### Volunteers

Volunteers play a vital role in the success of the Chelmsford Senior Center. Over 300 volunteers donated their time and talents to the center in 2023. We manage 150 Senior Tax Worker positions each year, placing seniors from Chelmsford in volunteer positions all over town in exchange for up to \$1,500 off their property tax each year.

### Social Engagement

Social engagement is essential for the health and well-being of seniors. The Chelmsford Senior Center offers a variety of programs and activities that help seniors stay connected to their community and each other.

Some Program Highlights include: Multi-Cultural Cooking classes; HomeFit seminar; monthly Elder Law series including Trusts, Normal Aging vs. Memory Loss, AARP programs Smart DriverTEK and Safe Driving Class; Roaring Twenties; Emergency Preparedness: Are You Ready? Home

Disaster Preparedness Class with Chelmsford Board of Health; Learn About Vinegar with Emily Makrez, Owner of F-Word Farm; Vertigo & Balance Seminar; Pro Active Brain Health; Smartphone Photography; Facebook class; Women's History month performance: Joint Care and Arthritis; Heading in the Right Direction During Life Transitions; and Modern Pronouns.

New classes: Chair Yoga class returned with new instructor. Muscle Conditioning returned with a new afternoon time. Volunteer ran Beginner Bridge series. We offer popular Arts and Crafts classes including Rock Painting, Card Making and seasonal crafts.





## Senior Center - Council on Aging & Human Services



The Center hosted Summer Socials in the Friends Café, ice cream social after lunch, re-started monthly movies with new AV equipment, offered afternoon Line Dance Social instructor Marcella Groulx, and continued some themed Scavenger Hunts around the Senior Center.

We continued our popular Garden Plot lottery for a season's use of a half garden plot at the Senior Center.

We continued twice a year Pickleball clinics at the Varney Playground Pickleball court with local pro Michael Messier.

### **PARTNERSHIPS WITH THE COMMUNITY**

AARP tax volunteers completed another successful year providing FREE tax services at the Chelmsford Senior Center. 6

volunteers completed over 325 tax returns and answered many, many tax-related questions. 93 seniors filed for Circuit Breaker tax credit valued at more than \$120,000 (an average of over \$1,000 per file!)

UMass Lowell Doctor of Physical Therapy Students offered a free 10-week in-service-learning project that offered a free, weekly one-hour exercise and wellness education program for seniors.

Blood Pressure Clinic with the Chelmsford Board of Health on the last Thursday of the month to coincide with the monthly Veterans Breakfast.

The Pop-up Library partnership with the Chelmsford Library continued twice monthly in the warmer months.



## Senior Center - Council on Aging & Human Services



We loved hosting the wonderful Chelmsford Police department with "Coffee with a Cop" in our Café! They were welcoming and informative, giving seniors tips on staying safe and avoiding scams.

In the past year we have been happy to work with the Chelmsford Business Association, helping to support local business, and having local businesses support us!

We partner with and support Table of Plenty to offer a full-service meal every Tuesday evening for people of all ages. The Table of Plenty has been hosting over 130 people per week with a delicious meal, dessert, and music!

### Future Plans

The Chelmsford Senior Center is committed to meeting the needs of its clients in the years to come. The center's future plans include:

- Updating the center's Main Hall to offer better acoustics.
- Working with the new Board and President of the Friends of the Senior Center
- Expanding our Trips program to offer more out of town trips for social enjoyment.
- Making the Center more welcoming to a growing diverse population and to all new visitors.

*Welcome!*

*May all who enter as guests leave as friends.*





## Board of Health

*Susan M. Rosa, BSN, RN, CHO Public Health Director*



*Board Members: From left to right: William Sinausky, Vice Chair; Richard Day, Chair; Eric Meikle, MD, Clerk*

### Updated Board of Health Regulations:

The Board of Health updated five (5) regulations in FY 2023:

- Article IV Emergency Lodging Programs 1/9/23, 2/6/23
- Article V Commercial Refuse/Dumpster Collection Licensing and Operation 2/6/23
- Article VII Groundwater Protection Zone 11/7/22, 4/3/23
- Article IX Food Service and Food Retail Establishment 1/9/23
- Article XI Residential Refuse Collection 2/6/23



*Chelmsford Health Department Staff: From left to right: Darcy Beall, Public Health Nurse, Amy McNerney, Public Health Inspector, Taryn Angel, Public Health & Wellness Coordinator, Susan Rosa, Public Health Director, Donna Greenwood, Assistant Public Health Director, Charlene Destrempe, Department Assistant, & Mark Masiello, Environmental Health Inspector, not pictured Marissa Cameron, Human Service Associate.*

### Services and Programs Offered

#### Permitting and Inspectional Services

##### Permitting Services:

During FY23 634 permits were issued for food establishments, school food service, mobile food and ice cream trucks, temporary food permits, retail food establishments, cottage kitchens, dumpsters, pools, summer camps, tanning facilities, wells, beaches, beaver trapping, tobacco, lodging, body art establishments, septic pumpers, refuse haulers, septic installers, soil percolation testing, disposal system construct, funeral directors, bio-safety compliance, farmers market, frozen dessert, and domestic animals.



**Public Health**  
Prevent. Promote. Protect.

## Board of Health

### Inspectional Services:

During FY23 inspections were issued for food establishments, school food service, mobile food and ice cream trucks, temporary food permits, retail food establishments, cottage kitchens, dumpsters, pools, summer camps, tanning facilities, wells, beaches, beaver trapping, lodging, emergency lodging, body art establishments, disposal works construction, housing, and domestic animals.

Chelmsford had a total of one hundred and fifty-two (152) food establishments/food retail establishments permitted during FY23. In addition, there were thirteen (13) mobile food trucks, three (3) ice cream establishments, two (2) ice cream trucks, and seven (7) cottage kitchens that were also permitted during FY23.

With the addition of a full time Health Inspector hired through American Rescue Plan Act (ARPA) funds in February 2022, the Health Department was able to markedly increase the number of food/retail establishment inspections.

July 2021 thru December 2021	January 2022 thru June 2022	July 2022 thru June 2023
Total Food Inspections: 61	Total Food Inspections: 131	Total Food Inspections: 328
Total Re-Inspections: 11	Total Re-Inspections: 64	Total Re-Inspections: 50

The total number of Food/Retail Establishment inspections for FY22 was 192, with the addition of the full-time Health Inspector for the entire fiscal year of 23 through ARPA funds the total Food/Retail Establishment inspections for FY23 was 328, with 50 re-inspections.

An additional 82 inspections were completed: 41 animal inspections with 1 re-inspection, 24 pool inspections with 9 reinspection's, 2 summer camps for children, 4 tanning salons, and 1 Body Art Establishment.

With the enforcement of the Emergency Lodging regulation, the health department staff performed 150 hotel room inspections.

Weekly water testing for Heart Pond & Freeman Lake for E. coli levels as well as visual inspections for Algae blooms, and excessive weed growth are performed (weather permitting) when Heart Pond and Freeman Lake are officially open for the season (last Saturday after the Chelmsford Public School year ends through the last Sunday before Chelmsford Public Schools begins).

In addition to inspections, the health department reviews lab reports for beach testing, reports from ice cream testing, performs food plan reviews for new and renovating food/retail establishments which includes approving the plan reviews and the stamped architect plans, and new or renovating pool plan reviews.



## Board of Health

*A Total of 715 inspections were completed in FY23 including those derived from complaints.*

### **Complaints Addressed:**

During FY 23 the Health department received 84 Complaints. There were 29 housing rental complaints which resulted in (29) inspections and (21) re-inspections. The following complaints resulted in at least one inspection: Asphalt (4), Animals/inspects (3), Food Establishments (10), Noise (3), Trash (10), Dumpsters (6), Environmental (8), Water (5), Odor (2), Well (1), Sanitation (3), and General (1). Total inspections that resulted from the complaints in FY23 was 106.

### **West Nile/ EEE Virus /Mosquito Surveillance/Control Program**

The Board of Health does aerial larvicide of our large wetland areas every spring. This is done in coordination with Central Massachusetts Mosquito Control Project (CMMCP). Mosquito pool collections and testing are performed routinely to monitor virus activity in the town. For information on CMMCP, please visit: [www.cmmcp.org](http://www.cmmcp.org) The Town did not have any positive mosquito pools in FY 2023.

### **Care Solace 2023**

Seeking assistance from a mental health provider is like seeing a physician if you are sick. We are committed to the well-being of all our residents to create a safe and healthy community. In support of our ongoing commitment, we partnered with Care Solace to provide an additional layer of care for our town. Care Solace helps individuals find mental health care providers and substance use treatment centers. Their Care Companion™ quickly connects you to carefully verified providers in our community. They will work with you to find the right provider to help you.

Chelmsford residents are encouraged to call Care Solace at (888) 515-7881 or visit [www.caresolace.com/chelmsford-ma](http://www.caresolace.com/chelmsford-ma) to search, video chat, or text. Support is available 24/7/365 in over 200 languages.

From July 1, 2022, to June 30, 2023 there were 738 inbound communications with Care Solace.

### **Health Department Memberships**

Health Department staff are active participants on numerous committees including the Greater Lowell Health Alliance Substance Use Prevention Task Force, Housing Task Force, Hoarding Task Force, Wellness and Chronic Disease Task Force, Office of Local Regional Health Interagency, Middlesex Opioid Task Force, Coalition for Non-Violence, Massachusetts Association of Public Health Nurses, Mass Health Officers Association, and the Region 3C Emergency Preparedness Coalition.

## Board of Health

### Awards Received



#### Michael D. Saraco Award

Chelmsford's Health Director, Sue Rosa, received the Michael D. Saraco Award at the Massachusetts Health Officers Association's 2022 Conference. This award is given to a member of the MHOA who exhibits enthusiasm and leadership. The award was developed to honor the late Michael D. Saraco, who was instrumental in the formation of the Board of Certification of Health Officers. He was dedicated to the Massachusetts Health Officers Association since its inception, was involved with many civic associations, and served on numerous health committees and task forces in Massachusetts.

Sue received this award for her exemplary work in the public health sector. Over the last few decades, she has worked tirelessly to make Chelmsford a healthier place, first as the Town's Public Health Nurse then later as Public Health Director. Throughout her many years in public health, she has used her passion for public health to create new programs and services that benefit Chelmsford and the surrounding communities.



#### Massachusetts Association of Public Health Nurses Presidential Award

Chelmsford's Public Health Nurse, Darcy Beall, received the Massachusetts Association of Public Health Nurses (MAPHN) Presidential Award in May 2023. The Mission of MAPHN is to strengthen the leadership role of public health nurses within the Commonwealth of Massachusetts. Through their many regional chapters, MAPHN provides educational programs, advocates for Public Health Nursing professionals, and strives to improve the health of all Massachusetts residents.

Darcy started her Public Health Nursing position at the onset of the Covid-19 pandemic. During that time, much of her work was centered around the pandemic response and vaccination efforts. However, in the last few years, she has worked to expand services to include health education, CPR training, Narcan training, hypertension screening, vaccination clinics, and mental health support initiatives. She recently became the MAPHN Northeast Chapter secretary and hopes to bring new ideas to the Chapter as well as to the Chelmsford community.





## Board of Health

### Fall Festival



The Health Department hosted their 1st Annual Fall Festival on October 1, 2022, on the Chelmsford Center Town Common. The event aimed to pair health education with fun for the whole family. There were fun autumn-themed activities, plenty of entertainment for kids, and 30+ health related vendors. There was a Princess performance and Princess and Superheroes meet-and-greet presented by Party Palace, Touch a Truck with Chelmsford's Department of Public Works, Chelmsford Police Department, Chelmsford Fire Department, and Trinity Ambulance, a petting zoo, face painting, and so much more. The event happened alongside the Market on the Common and the Chelmsford Center for the Arts Open House. The Fall Festival was very successful and had over 1500 attendees.

### Health Department Walking Group

The Health Department acknowledges the importance of maintaining a healthy lifestyle. Walking 30 minutes a day can offer many health benefits. The summer walking group has been a great way to increase activity, while learning something new and socializing. We meet on the 2<sup>nd</sup> & 4<sup>th</sup> Tuesday of every month from May through September at 9:00am at the 110 Ballfields (110 Ballfields are right near the center of town, at the intersection of Fletcher St., & Chelmsford St.). All ability levels are welcome!

Some of the topics covered were - Sun safety & Heat related illness, Hypertension & Stroke, Food related illness, Ticks & Mosquitos, and Nutrition.

### Unwanted Medication Drop Box:

LET'S KEEP UNUSED PRESCRIPTION MEDICATION OUT OF THE HANDS OF OUR YOUTH AND ANY OTHER OVER THE COUNTER MEDICINE OUT OF OUR WATER AND LANDFILLS!

There is an Unwanted Medication Drop Box located in the Chelmsford Police Station lobby (2 Olde North Rd., Chelmsford). It is available 24 hours per day. Any unwanted or expired medication (NO LIQUIDS or SHARPS) can be dropped into the slot.

Remove medication from the bottle and place it in a sandwich size zip lock baggie (do not overstuff the bag and make sure it properly closes as it will not fit inside of the kiosk). Dispose of the baggie in the slot located at the front of the drop box; no questions asked!





## Board of Health

### Medical Sharps Disposal for Chelmsford Residents

#### STATE BAN on the Disposal of Residential Medical Sharps

Residents are **NOT** permitted to dispose of any sharps into the town's curbside trash collection system. The Chelmsford Health Department has set up specific dates and times for residents to drop off their medical sharps (needles & syringes). This program provides a means for proper disposal of Medical Sharps for CHELMSFORD RESIDENTS ONLY (**No Business, Medical Office, or Commercial Disposal Accepted**)

Requirements:

**#1: Pre-Registration:** Free to all town residents that pre-register with the Health Department. Please call the Health Department office at (978) 250-5241 to pre-register. \*Please note, you only need to register once.

**#2: Use of Proper Containers:** The Board of Health is **ONLY** accepting FDA-cleared sharps disposal containers, coffee cans, or hard laundry detergent bottles that are securely shut. We cannot accept other containers.

\*For information on FDA-cleared sharps disposal containers, please visit <https://www.fda.gov/medical-devices/safely-using-sharps-needles-and-syringes-home-work-and-travel/sharps-disposal-containers>

The collection day is scheduled for the **SECOND MONDAY** of April, September, & December from 9:00 am-4:00 pm at the Chelmsford Health Department Office, Room 102 (next to elevator) 50 Billerica Road, Chelmsford, MA 01824.

### Heartsaver® CPR AED Classes

The Public Health Nurse conducted various CPR Classes throughout the community. A total of 148 participants were a part of either Basic Life Support, Heartsaver, Friends and Family, or Hands Only training.

### Influenza Vaccine Program

Board of Health sponsored several flu clinics this past year; 639 flu vaccine doses were administered at multiple clinics. Flu vaccines were provided to the general population, Senior Housing residents, and home-bound individuals.

### Hypertension Screening Program

Blood pressure screenings for residents are now held twice a month at a minimum. Residents may be screened the first Thursday of every month from 9:00 to 12:00 at the Board of Health, Town Offices, and the last Thursday of every month from 8:30 to 10:30 at the Chelmsford Senior Center during the monthly Veteran's breakfast. There was a total of 310 screenings performed during the fiscal year 2023.

### Emergency Preparedness

There is ongoing recruitment for the Upper Merrimack Valley Medical Reserve Corp, a volunteer organization that is tapped into to obtain volunteers to help in a disaster situation.

The Health Department continues to promote emergency preparedness working through the Region 3C Coalition along with the UMVMRC ([www.UMVMRC.org](http://www.UMVMRC.org)) to educate the public on the importance of being prepared for an emergency. Region 3 Public Health Coalitions have been working for the past year with the Regional Hospitals, Long Term Care Facilities, EMS, and Community Health Centers to form a new joint Coalition to deliver a better coordinated service during emergencies.



## Board of Health

### Communicable Disease Program

The Health Department received four Class B1 Tuberculosis (TB) individuals. No active TB cases during FY23.

For those receiving medication treatment for LTBI the Public Health Nurse follows up to ensure medication compliance.

There was a total of 1,959 communicable diseases reported to the Health Department from July 1, 2022 – June 30, 2023. COVID-19 accounted for 1,542 of those cases. Influenza (259 cases), Lyme Disease (52 cases), and Hepatitis C (11 cases) were the other significant non-COVID-19 diseases reported.

### Overdose Training: Using Narcan to reverse an opioid overdose.



The Public Health Nurse and the Public Health & Wellness Coordinator hosted Free Narcan Training to over 125 community members. Participants received overdose rescue kits which were assembled by the Chelmsford Health Department and included Narcan, CPR mask, gloves, and instruction book.

Free Narcan has been made available throughout Chelmsford in Naloxboxes. The boxes are located at all Chelmsford Fire stations, the Police Station, the Chelmsford Main Library, and the Chelmsford Center for the Arts (CCA).

Each unlocked Naloxbox contains several boxes of Narcan and information on how to use it for anyone to take.

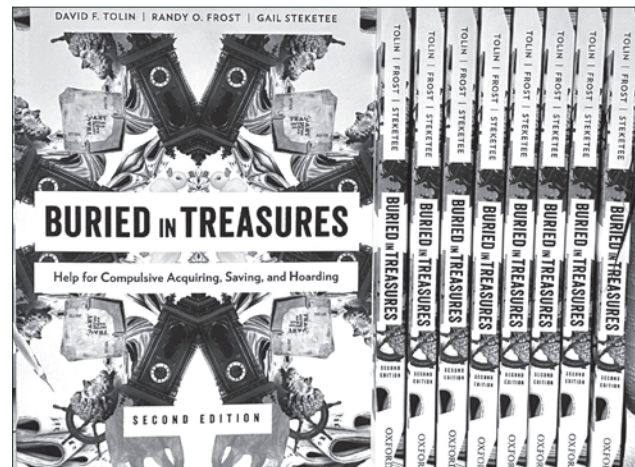
### Hoarding Task Force

Several members of the Health Department, including the Director, Assistant Health Director, Public Health and Wellness Coordinator, Human Services Associate, and Health Inspector, joined the Hoarding Task Force that was established by employees at the Senior Center.

The Hoarding Task Force aims to address hoarding disorder in a way that reaches more individuals in the area and approaches alleviating the disorder in a nuanced, individualized way.

### Buried in Treasures Workshop

The Public Health & Wellness Coordinator and Health Inspector facilitated a 15-week Buried in Treasures Workshop.





## Board of Health

Buried in Treasures (BIT) is designed to help participants with Hoarding Disorder or hoarding tendencies to work towards decreasing clutter in their home.

This session of BIT was comprised of 10 participants who were assigned weekly readings and projects that helped them to understand not only why they are prone to clutter, but to also build the skills and confidence needed to begin the process of cleaning out unnecessary items.

By the end of BIT, participants were assigned a Final Project in which they chose a room or area of their home that they wanted to declutter. All 10 participants completed their Final Project and successfully completed the 15 weeks. The workshop ended with a graduation for participants and will offer a monthly support group to those who completed the workshop.

In post-workshop feedback, participants described BIT as motivating, empowering, and life changing. The participant's feedback was positive and proved that the workshop will be an ongoing essential program for Chelmsford residents.

### **Public Health & Wellness Coordinator**

The Public Health & Wellness Coordinator assisted residents with mental health services, substance use prevention and education, clutter and hoarding issues, housing and food insecurity, hoarding support, homelessness, and other important public health concerns.

She has participated in creating monthly health information boards that are proudly displayed at the Town Hall and the Chelmsford Public Library. These boards

educate people on topics such as mental health, suicide, substance use, healthy eating a lifestyle, LGBTQIA+ history, and postpartum depression.

The Public Health & Wellness Coordinator, in collaboration with the American Foundation for Suicide Prevention, hosted a "Talk Saves Lives" presentation that educated people on suicide statistics, warning signs, and how to support those struggling with their mental health.

She participated in the 2<sup>nd</sup> Annual "Pride Table" event during the Market on the Common. The table offered information on the history of Pride month, health statistics for the LGBTQIA+ community, and resources for those who want to be an ally.

The Public Health & Wellness Coordinator and the Public Health Nurse hosted their second "Plant Positivity" event. This event gave the youth a chance to decorate pots and add a positive quote which were later delivered to the Senior Center during their Father's Day breakfast event.

She is an active member of the Greater Lowell Health Alliance's Substance Use Prevention task force and the Hoarding Task Force which consists of multiple towns in the greater Lowell area.

### **Human Services Associate**

With the addition of a full time Human Services Associate funded through ARPA funds and continues until the end of FY24, the Health Department has been able to develop programs and outreach that has been extremely effective in assisting with the Mental Health epidemic.



## Board of Health

The Human Services Associate has conducted a Domestic Violence series to bring awareness to the community and provide resources to those experiencing violence within their lives. The Human Services Associate created and presented a workshop to the community "Healthy Relationships: Understanding Abuse, Setting Boundaries, and Identifying Warning Signs" at the Chelmsford Library. Participants were provided with resources and a safety check list for victims of Domestic Violence to have when they are ready to leave.

She created a Chelmsford specific Domestic Violence pamphlet that touches upon forms of abuse, what to do if you are in an abusive relationship, legal avenues that can be taken, and community contacts that will guide victims to safety. Collaboration occurred with the Town of Westford's Coalition Against Non-Violence (WCNV). Mother's Day baskets were created for survivors temporarily placed at Alternative House, a domestic violence shelter in Lowell, filled with toiletries, gift cards, and self-care essentials as well.

The Human Services Associate also acts as a liaison for the Chelmsford Police Department. This position is also responsible for clinical outreach and additional follow-up for both police and community referrals and data collection to view trends in the community. Outreach includes individuals struggling with depression, anxiety, suicidal ideations, substance and alcohol use disorders, non-fatal overdoses, victim support for those suffering from abuse by a spouse or loved one, and/or grief support for those who have lost family members to suicide or an accidental overdose. Since January 2023, outreach occurred for 65 individuals in the community from all age groups

and various mental health and substance use issues. Outreach has been conducted through telephone, email, and in-home visits. The Human Services Associate attended Crisis Intervention Training (CIT) and is an active member on the Substance Use and Prevention and Hoarding task forces.





## Veterans' Services

*Regina Jackson, Veterans' Agent*

The Chelmsford Veterans' Services Office provides short-term financial assistance to eligible Veterans and their families as mandated by Massachusetts General Law Chapter 115. The Chapter 115 program is a public assistance program run by the State. We can assist eligible, needy Veterans with a monthly allowable grant and some medical coverage. The amount of assistance depends on the budget standards set by the Commonwealth of Massachusetts Executive Office of Veterans Services. The State will reimburse Chelmsford for 75% of authorized benefits paid out.

FY2023 (July 1, 2022 – June 30, 2023) was a year of exciting changes and service growth at the Federal, State and Town level. Our office was fully open, and we continue to offer home visits as needed. We continue to administer the Chapter 115 financial support program through the State. The actual Chapter 115 financial support paid out this year was level with the previous years. The overall number of Veterans/widows receiving Chapter 115 benefits has decreased - however the actual recipients changed throughout the year. Several Chapter 115 recipients either died or moved to other communities. We gained new recipients through the referrals of Veterans Northeast Outreach Center (VNEOC) who place Veterans in several housing locations in Chelmsford. VNEOC manages the Chelmsford Veterans House at 9 Manahan Street. We helped many Veterans who weren't eligible for the Chapter 115 assistance but needed assistance with basic needs such as; food, housing, medical access, transportation. We work closely with the Bedford VA Medical Center, the Lowell VA clinic, the Lowell Vet Center, VNEOC,

AgeSpan, and multiple social service agencies as well as other Chelmsford Town Departments.

In fiscal year 2023 Chelmsford paid out a total of \$132,900.00 to Veterans and widows/surviving spouses eligible for Chapter 115 assistance. The benefit is paid out monthly. We assisted an average of 31 benefit requests per month – paid out to about 17+ Veterans & surviving spouses. The Town will get back \$99,700.00 of that amount. This is the maximum 75% reimbursement allowed by the State. Chapter 115 program provides a limited but crucial safety net for Veterans.

FEDERAL: On the Federal level The PACT ACT is a new law that expands VA health care and benefits for Veterans exposed to burn pits and other toxic substances. This is one of the largest expansions of Veteran benefits and health care in VA's history and could impact up to several million Veterans. We are contacting and assisting local Veterans to initiate the claims process, submit Intent to File documents and get their claims filed. This is a coordinated effort from the Federal, State, and local level and has become the priority in local Veterans Services Offices.

The number of Veterans eligible for Federal VA benefits is always a small percentage of the total number of Veterans in the community. Almost all VA benefits must be applied for – they are not automatic. This office helps any Chelmsford Veteran dealing with the VA claims process. The claims may be an initial filing, reopen a disability claim for increase, appeals on denied claims, hearings with the Regional Office or hearings before the Board of Veterans Appeals, etc.... The VA periodically takes a 'snapshot' of the total amount of Federal Veterans benefits





## Veterans' Services

that flow into a community. The latest figures from 2022 are as follows: The amount of Federal VA money that flows annually into Chelmsford for Veterans / Beneficiaries is \$8,282,824.00 as disbursed to over 497 Veterans / surviving beneficiaries. Many of our Veterans are also enrolled in the VA Health Care system – which is also a financial benefit for the Veteran.

**STATE:** There have been major changes at the State level for Veteran Services this year. In March 2023 the Department of Veterans Services was elevated to Cabinet-level Secretariat and removed from the Executive Office of Health and Human Services, and renamed to Executive Office of Veterans Services, (EOVS). Jon Santiago was appointed the new Secretary by Governor Maura Healey. There will be many changes and possible service expansion expected in the next few years. How these changes affect the local administration of the Chapter 115 program is yet to be determined.

**LOCAL:** Chelmsford Veteran Services has added a part-time position to our department. The Veterans Services Assistant position will ensure the continuation of excellent services and support for all our Chelmsford Veterans. Amy Bronkema joined us in September 2022 and has been a wonderful, valuable addition as Veterans Services Assistant. Amy brings a fresh perspective – as a military spouse and an active member in the Veterans community. She is a welcome addition to our Veterans Department!

We hosted numerous Veterans Events throughout the year. In November 2022 we hosted the presentation of the Purple Heart to Mr. Fred Thumith, a Chelmsford Vietnam War Veteran. This ceremony was held with the collaboration of Representative Lori Trahan's office, the Military Order of The Purple Heart,

The Chelmsford Center for the Arts, The Merrimack Valley Vietnam Veterans, and many Chelmsford Community leaders. This was truly a special event for Fred Thumith and his Family.

The last Thursday of each month we have a Veterans Breakfast hosted by the Chelmsford Senior Center. We began this tradition over 20 years ago. The breakfast is well attended by our local Veterans with an average attendance of 65 Veterans every month. This year we were very fortunate to receive generous donations from various organizations and individuals. A huge Thank You to; The Greater Lowell Community Foundation, (Jay Linnehan President & CEO), The Chelmsford Community Fund, John & Linda Chemaly, and Representative Rodney Elliott. These monetary donations along with the wonderful, dedicated volunteers who serve breakfast, will help sustain this popular – and much appreciated Veteran community program.

Veterans Day Observance was held on Friday (11/11/2022) at 11:00am. The program was held at Chelmsford Veterans Memorial Park. It was a beautiful day with a large community turnout. Mr. John Moses was our guest speaker. John epitomizes "service after service" – with 23 years of military service with tours with Operation Iraqi and Operation Enduring Freedom, serving on the Chelmsford School Committee and volunteering to relocate and resettle the Afghan military allies who served alongside him.

We held a ceremony in March to recognize National Vietnam War Veterans Day. This was hosted by the Merrimack Valley Vietnam Veterans with the speaker the Commander of MVVV, Bob Cronin. State Representatives Rodney Elliot and Simon Cataldo also spoke at the ceremony.



## Veterans' Services



*Sam Poulten, Bob Cronin, Bill McCarthy, Bob Casper*



*Fred Thumith and Family*

In April 2023 we hosted a meeting of the Merrimack Valley Veterans Collaborative at Chelmsford Town Hall. This collaboration has grown from our AgeSpan partners. The speakers for this meeting were from Bedford VA with a very informative presentation about the PACT ACT and information about Toxic Screening for Veterans. Information about the changing requirements for Veterans enrollment in VA Healthcare system was also explained.

Also in April 2023 the common area at the intersection of Turnpike Road and Route 129, The John B. Gallagher Square, was updated and upgraded by our DPW. This project involved the repositioning of the two memorial stones, John B. Gallagher and the CPL Rudolph Harold Lefebvre, Jr. USMC. The area was redesigned; the stones were repositioned; walkway added; two benches added and the area beautifully landscaped. With greater public access we hope all will now enjoy this area of tribute. A special thank you to Joe Eriksen, Rick Malone, Tim Malone, Dan Simard, and David Jarry from our DPW/ Highway department. They went above and beyond, and their efforts are truly appreciated.

Memorial Day 2023 (5/29/2023) was held in the Center this year. The traditional parade returned albeit a shorter route – starting on route 4 – across from the library to the Town Common. The Merrimack Valley Vietnam Veterans were our host Veterans organization. We gathered on the Common for a Memorial Day Program after the parade. It was a beautiful day and very well attended by the community with lots of Boy & Girl Scouts participating. The Chelmsford High School marching band participated as well as the Chelmsford Police Honor Guard, Lt. Jeff Bernier, Commander.



## Veterans' Services

We are also responsible to ensure that a flag is placed on the graves of all deceased Veterans in our 6 public cemeteries. We start to place the flags in May - the Saturday prior to Memorial Day weekend (Armed Forces Day) and will pull the flags the week after Veterans Day (November 11). We are fortunate to have a robust Boy/Girl Scout volunteer group to assist with the flags.

This office processes applications for State Veterans Bonuses and Annuities. We also work closely with the Chelmsford Housing Authority to address the housing needs of our Veterans and to implement the VASH housing voucher program in conjunction with Bedford VA Medical Center. We work closely with the numerous Veterans groups and organizations throughout the Merrimack Valley. We collaborate with The Veterans Northeast Outreach Center (VNEOC) and Age Span (formerly Elder Services of Merrimack Valley) on many issues. There have been several exciting regional and local housing opportunities open for our homeless Veteran population. We work with the Assessor's office to identify eligible Veteran homeowners for the State Veteran tax exemptions.

Veterans Services is located at Town Offices, 50 Billerica Road. We are on the first floor, Room 109. The office is open Monday, Wednesday, Thursday 8:30AM- 4:00PM, and Tuesday 8:30AM – 7:00PM and Friday 8:30AM- 1:00PM. If you are unable to visit the office, please call and we would be happy to schedule a home visit. Thank you.

Regina B. Jackson #978-250-5238,  
[Rjackson@Chelmsfordma.gov](mailto:Rjackson@Chelmsfordma.gov)

Amy Bronkema #978-250-5238,  
[Abronkema@Chelmsfordma.gov](mailto:Abronkema@Chelmsfordma.gov)



*Regina Jackson, Amy Bronkema*



*Joe MacShane, Michael Kendrick*





## Board & Committee Descriptions

### **Agricultural Commission**

Serve as facilitators for encouraging the pursuit of agriculture in Chelmsford, promote agriculturally based economic opportunities in Town, act as mediators, advocates, educators, and/or negotiators on farming issues, work for preservation of prime agricultural lands and pursue all initiatives appropriate to creating a sustainable agricultural community.

Meeting Frequency: once monthly

Term Limit: 3-year terms, unlimited number of terms.

Appointed Positions: 5

### **Arts & Technology Education Fund Committee**

The Arts and Technology Education Fund consists of nine members appointed by the Town Manager including: the superintendent of schools or his/her designee thereof, eight residents of the Town of Chelmsford that will include at least three parents who presently have children in the Chelmsford public schools, a member of the business community, a senior citizen, and a member-at-large. The purpose of the fund is to provide supplemental funding to support educational initiatives and projects that enhance the curriculum of the Chelmsford public schools. Applicants for funds must be a school council or member of the professional teaching staff employed by the Chelmsford public schools. The school committee, as a body, may apply through the superintendent of schools who is a member of the ATEF Committee.

Meeting Frequency: once per month January – June

Term Limit: 3-year terms, unlimited number of terms.

Appointed Positions: 9

### **Bicycle & Pedestrian Advisory Committee**

BPAC works to improve bicycling and pedestrian conditions, coordinates maintenance, policing and enhancements to any bicycle/pedestrian paths. They facilitate coordination of activities that involve or affect non-motorized transportation.

Meeting Frequency: third Thursday of each month

Term Limit: 3-year terms, unlimited number of terms.

Appointed Positions: 9

### **Board of Appeals**

To interpret and apply the General Laws of the Commonwealth of Massachusetts and the Zoning Bylaws of the Town of Chelmsford to all matters which appear before it. In so doing, the Board follows its rules and regulations fairly and gives due deference to the reports of the Planning Board and the Building Commissioner, who is the Zoning Enforcement Officer for the Town of Chelmsford, as well as the decisional laws of the Commonwealth.

Meeting Frequency: first Thursday of each month

Term Limit: 3-year terms, unlimited number of terms.

Appointed Positions: 9

### **Board of Assessors**

The Board of Assessors is responsible for the full and fair market valuation of real and personal property for the purposes of levying the property tax as of January 1st every year. It is the responsibility of the assessor's office to maintain valuations at full and fair cash value and to meet the Commissioner of Revenue's re-certification requirements of property valuation every three years. The assessor's office collects and maintains a database on each parcel of property in town.

Meeting Frequency: every other week as needed.

Term Limit: 3-year terms, unlimited number of terms.

Appointed Positions: 3



## Board & Committee Descriptions

### **Board of Health**

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The Board works to protect the public health of the residents. It also has administrative, planning, and policy responsibility for health functions of the Board of Health Office.

Meeting Frequency: once monthly

Term Limit: 3-year terms, unlimited number of terms.

Elected Positions: 3

### **Board of Registrars**

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Registrars assist the Town Clerk's office in promoting voter registration, maintaining voter registration, certifying signatures on nomination papers and petitions, issuing party enrollment certificates, certifying absentee voter applications, investigating challenges to local nomination papers, conducting recounts, assisting in the preparation of the street list, and being present at all elections as part of the reporting process.

Affecting Legislation: M.G.L. ch. 51 §15

Term Limit: 3-year terms, unlimited number of terms.

Appointed Positions: 3

### **Capital Planning Committee**

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The committee studies proposed capital outlays having a useful life of at least five years. The committee promulgates rules and regulations, makes investigations, and holds public hearings as it deems appropriate. In conjuncture with the town manager, the committee develops an annual capital budget.

Meeting Frequency: once weekly as needed  
November - December

Term Limit: 1 year term, unlimited number of terms.

Appointed Positions: 2 citizen reps, School Committee, Library, Select Board, Treasurer and Accountant

### **Cemetery Commission**

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The three-member elected Board of Cemetery Commissioners is responsible for the governance of all town cemeteries. The Cemetery Commission appoints a superintendent to manage daily department operations.

Meeting Frequency: approximately 6 per year

Term Limit: 3-year terms, unlimited number of terms.

Elected Positions: 3

### **(CCA) Town Hall Advisory Committee**

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Meeting Frequency: once monthly

Term Limit: 1-year terms, unlimited number of terms.

Appointed Positions: 9

### **Center Village Master Plan Implementation Committee**

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Ad Hoc Committee to carry out the action items in the 2013 Center Village Master Plan.

Meeting Frequency: once monthly

Term Limit: 3-year terms, unlimited number of terms.

Positions: 5

### **Chelmsford Housing Authority**

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The Chelmsford Housing Authority is dedicated to meeting the needs of the elderly, disabled and families in need of affordable housing. Supportive services tailored to the needs of each group are considered of the utmost importance. Families will be offered support to continuously improve themselves, achieve self-sufficiency and eventually towards homeownership. The disabled will be directed to the appropriate local services to meet their individual needs. The elderly will be offered supportive services to maintain their highest level of independence in a community environment and age in place. Everyone that meets the Chelmsford Housing Authority will be treated with respect, dignity and understanding. The Chelmsford Housing Authority recognizes





## Board & Committee Descriptions

the importance of a compassionate and dedicated staff to meeting the needs of diverse populations. Together with the support of the Board of Commissioners, employees, residents and community members, the Chelmsford Housing Authority will strive to assist everyone in securing affordable housing and an environment in which they can continue to be valuable members of the community.

Meeting Frequency: once monthly

Term Limit: 5-year terms, unlimited number of terms.

Elected Positions: 3

Appointed Positions: 1 Governor appointee, 1 annual resident appointee.

### **Chelmsford Library Board of Trustees**

Trustees ensure that the library supports the needs of our community and reflects the community's values. The Trustees are authorized to set policies for the library.

Meeting Frequency: second Wednesday of each month

Term Limit: 3-year Terms, unlimited number of Terms.

Elected Positions: 7

### **Clean Energy and Sustainability Committee**

The Committee is charged with studying and making recommendations for specific strategies and actions for Chelmsford to achieve a goal of net-zero greenhouse gas emissions by 2050, and to recommend intermediate targets that are consistent with the overall final objective. The Committee will provide a report of findings and recommendations to the Select Board annually and will provide an overall assessment of Chelmsford's progress toward net-zero emissions to the Select Board every five years.

Meeting Frequency: once monthly

Term Limit: 3-year Terms, unlimited number of Terms.

Select Board Appointed Positions: 9

### **Commission on Disabilities**

The Commission works to deal with all disability issues and provide information, referral, guidance, coordination, and technical assistance to other public agencies and private persons, organizations, and institutions engaged in activities and programs intended to eliminate prejudice and discrimination against persons with disabilities.

Meeting Frequency: once monthly

Term Limit: 3-year terms, unlimited number of terms.

Appointed Positions: 9

### **Community Action Program Committee**

The Community Action Program Committee is appointed by the Town Manager annually. The Community Action Program provides a unique source of matching funds for projects that benefit the community. The Community Action Program was established for the purpose of encouraging community involvement by awarding cash grants to individuals and organizations that wish to develop civic projects for the benefit and enjoyment of the citizens of Chelmsford.

Meeting Frequency: once per quarter

Term Limit: 1-year terms, unlimited number of terms.

Appointed Positions: 7

### **Community Preservation Fund Committee**

The Community Preservation Act is administered by the Community Preservation Committee (CPC), a nine-member committee. The CPC holds an annual public hearing to receive comment on the proposed plan. The CPC then finalizes the plan for use of the funds and annually presents its plan in town meeting for approval. Town meeting then votes on the proposed recommendations.

Meeting Frequency: third Wednesday of each month

Affecting Legislation: M.G.L. ch. 44B §5 Town of



## Board & Committee Descriptions

Chelmsford Code ch. 19 §§ 1-6

Term Limit: 3-year terms, unlimited number of terms.

Appointed Positions: 7

### Conservation Commission

The Chelmsford Conservation Commission promotes the protection and management of the town's diverse natural resources. The Commission is the permitting authority specifically charged with the conservation and protection of wetland resource areas. The Commission also provides educational resources for residents to be actively involved in the use and enjoyment of Chelmsford's open spaces. The Commission manages more than 900 acres of town-owned open space, including nine reservations with public trail systems.

Meeting Frequency: First and third Tuesday of each month

Term Limit: 3-year terms, unlimited number of terms.

Appointed Positions: 7

### Council on Aging Board

Members serve in an advisory capacity and work with the Director of the Senior Center to develop policy, programs and services.

Meeting Frequency: once monthly

Term Limit: 3 year Terms, unlimited number of Terms.

Appointed Positions: 11, plus up to 5 associate positions

### Cultural Council

The council provides public funding for the arts, humanities, and interpretive sciences by granting funds to individuals and organizations in the community. Its duties also include soliciting community input and assessing local cultural needs. Membership consists of 9 - 21 members.

Meeting Frequency: once monthly

Affecting Legislation: M.G.L. c10 §58

Term Limit: 3-year terms, limited to 2 Consecutive Terms, then 1 year break.

Appointed Positions: 21

### Dog Park Advisory Committee

Meeting Frequency:

Term Limit: 3-year terms, unlimited number of terms.

Appointed Positions: 5

### Finance Committee

The Committee meets with each Town Department head, considers the merits of the individual budget in terms of the Town's total needs and the limits of the total monies available, and prepares the final budget recommendations for the Annual Town Meeting.

Meeting Frequency: once weekly September – May

Term Limit: 3-year terms, unlimited number of terms.

Moderator Appointed Positions: 7

### Fire Station Study Committee

This ad hoc committee will study the future capital and operational needs of the Chelmsford Fire Department related to buildings and apparatus and offer its recommendations to the Select Board by June 30, 2022.

The Committee shall consist of seven members as follows:

Fire Chief, Town Manager, (1) Select Board Member, (2) Firefighters' Union Members, (1) Chelmsford Resident appointed by the Select Board, (1) Chelmsford Resident appointed by the firefighters' union. Each member shall be appointed for a partial-year term expiring on June 30, 2022.



## Committee Descriptions

### **Historic District Commission**

The Commission works to preserve and protect the buildings and places within the Chelmsford Center Historic District.

Meeting Frequency: once monthly

Term Limit: 3-year terms, unlimited number of terms.

Appointed Positions: 7

### **Historical Commission**

The Commission works to promote the preservation, promotion, and development of the historical assets of the Town. It conducts research to identify places of historical value and actively urges other alternatives before destroying a historically important building or site.

Meeting Frequency: once per month

Term Limit: 3-year terms, unlimited number of terms.

Appointed Positions: 7.

### **Holiday Decorating Committee**

The Holiday Decorating Committee arrange and implement the Holiday Lighting and Prelude Ceremony in Chelmsford Center on the first Sunday in December. The Committee, with the help of several interested individuals and groups, physically put up and take down all the lights on the shrubs and trees on Chelmsford Common and the Chelmsford Center Village.

Meeting Frequency: seasonally as needed.

Term Limit: 1-year terms, unlimited number of terms.

Appointed Positions: 9

### **Housing Advisory Board**

This is a permanent standing committee, whose mission is: To conduct pre-application meetings, as requested by potential applicants, to ensure housing proposals are consistent with the housing goals stated in the adopted master plan and affordable housing master plan documents.

To provide advisory opinions, as requested by Town Boards during the permitting process, to ensure the proposals are consistent with the housing goals stated in the adopted master plan and affordable housing master plan documents. To work with the Community Development Department, Housing Authority, and applicants, to implement the actionable components of the Affordable Housing Plan in order to meet the desired levels of affordable housing units established in Chelmsford. Perform research as requested on new initiatives pertaining to housing.

Meeting Frequency: once monthly

Term Limit: 2 year Terms, unlimited number of Terms.

Positions: 4 in total. 2 occupied. 2 vacant.

### **Middlesex Canal Commission**

The Commission works to maintain the Middlesex Canal Heritage Park and to inform, inspire, and draw the public to this nationally significant landmark.

Meeting Frequency: annual meeting

Term Limit: 2-year terms, unlimited number of terms.

Appointed Positions: 1

### **Military Community Covenant Task Force**

The Task force has formalized a partnership between the Town and local military community, represented by Hanscom AFB. The Task Force represents the Town of Chelmsford in advocating for military families. Activities primarily consist of coordinating volunteers who wish to support military families in Chelmsford and approaching



## Board & Committee Descriptions

the business community in town to provide discounts or other gestures of appreciation to military families.

Meeting Frequency: once monthly

Term Limit: 3-year terms, unlimited number of terms.

Appointed Positions: 7

### **Nashoba Valley Technical High School District School Committee**

Nashoba Valley Technical High School serves our eight District towns of Ayer, Chelmsford, Groton, Littleton, Pepperell, Shirley, Townsend, and Westford. We are governed by the school committee members appointed by their individual towns: Nashoba Valley Technical High School District School Committee

Meeting Frequency: monthly

Term Limit: 3-year terms, unlimited number of terms.

Select Board Appointed Positions: 3, plus 1 alternate member.

### **North Town Hall Advisory Committee**

Term Limit: 3-year terms, unlimited number of terms.

Positions: 7

### **Parade Committee**

The Parade Committee plans and executes the annual Fourth of July Parade in Chelmsford

Meeting Frequency: once monthly

Term Limit: 1-year terms, unlimited number of terms.

Appointed Positions: unlimited.

### **Permanent Building Committee**

The Permanent Building Committee assists the Town Manager with the development of financial estimates, project design and supervision of construction of municipal building projects.

Meeting Frequency: once monthly.

Term Limit: 3-year terms, unlimited number of terms.

Appointed Positions: 7 in total. 5 occupied. 2 vacant.

### **Personnel Board**

The Personnel Board works in conjunction with the Town Manager in developing Personnel Rules and Regulations and the classification and compensation system of the town.

Meeting Frequency: as needed.

Term Limit: 2-year terms, unlimited number of terms.

Appointed Positions: 4, plus one elected employee representative.

### **Planning Board**

(a) Composition, Term of Office. There shall be a planning board composed of seven members elected for terms of three years each, so arranged that the terms of as nearly an equal number of members as is possible expire each year. There may be one associate member of the planning board when the board is designated a special permit granting authority under the town's zoning by-law. The associate member of the planning board shall be elected at the annual town election. If the position becomes vacant or is unfilled the position shall be jointly appointed by members of the Board of Selectmen and the Planning Board. The associate member of the Planning Board shall be elected for a term of two years. (b) Powers and Duties. The planning board shall have the responsibility to make studies of the resources, possibilities and needs of the town and to make plans for the development of the town. The board shall have the power to regulate



## Board & Committee Descriptions

the subdivision of land within the town by the adoption of rules and regulations governing such development. The planning board shall have all the powers and duties given to planning boards by the laws of the commonwealth, the charter, bylaw or other town meeting vote.

Meeting Frequency: Second and fourth Wednesday of each month

Term Limit: 3 year Terms, unlimited number of Terms.

Elected Positions: 7, plus 1 Associate Member

### **Public Records Advisory Committee**

Responsibilities of the Public Records Advisory Committee would include but would not be limited to:

- Help to establish a Records Management Program based on the MA Public Records Retention Schedule for Town Departments to follow.
- Providing advice, guidance, and support to the records program and Records Management Administrator (Town Clerk).
- Work with local government officials and their professional associations promoting an understanding of the program's goals and the value of the program.
- Promote public awareness of the program.
- Advise the Records Management Administrator on records management problems or issues that might arise.
- Provide advice or appraisal on archival records.
- Review disposition of records where there are questions or the historical value needs review.
- This committee would be represented by the Town Clerk as chairman, either the Town Finance

Director or Town Accountant, a member of the Historical Commission, a Library Representative, and one citizen representative.

- This committee would assist the Town Clerk in prioritizing and resolving upcoming record management issues and to realize the goals of the records management program.

Meeting Frequency: Monthly

Term Limit: 3-year terms, unlimited number of terms.

Appointed Positions: 5

### **Recycling Committee**

The Committee works to reduce solid waste disposal costs by decreasing the quantity of solid waste disposed and increasing the quantity of recyclables collected. The committee also works to increase the number of recycling participants.

Meeting Frequency: once monthly

Term Limit: 3-year terms, unlimited number of terms.

Appointed Positions: 9

### **Roberts Field Advisory Committee**

Reporting to the Town Manager, the Roberts Field Advisory Committee shall provide citizen input towards the implementation of the Roberts Field Master Plan. The Department of Public Works (DPW) shall consult with the advisory board regarding the maintenance and capital improvements to Roberts Field, the planting and protection of trees, and the establishment of park rules and regulations. In cooperation with the DPW, the advisory board may explore grants, sponsorships, donations, and other revenue sources, as well as volunteer contributions for the enhancement of Roberts Field.

Meeting Frequency: monthly

Term Limit: 3-year terms, unlimited number of terms.

Appointed Positions: 7

### **School Committee**

The Chelmsford School Committee is a legislative body comprised of five members elected for three-year terms at the Town Election in April, whose primary responsibility is to:

- ~ oversee the annual school budget
- ~ develop school system policies
- ~ hire and review the performance of the Superintendent
- ~ advocate for the school system with citizens, town government, and state government.

The School Committee is responsible for setting priorities (through the budget) and for establishing local policy to ensure that the schools are properly run in accordance





## Board & Committee Descriptions

with state law and regulations.

Meeting Frequency: every other Tuesday

Term Limit: 3-year terms, unlimited number of terms.

Elected Positions: 5

### Select Board

(a) Composition, Term of Office. There shall be a select board composed of five members elected for terms of three years each, so arranged that the terms of as nearly an equal number of members as is possible shall expire each year.

(b) Powers and Duties. The executive authority of the town shall be vested in the select board which shall be deemed to be the chief executive office in the town. The select board shall be the chief policy making agency of the town and shall have all the powers and duties given to boards of selectmen or select boards as may be authorized by the laws of the commonwealth, the charter, bylaw or other town meeting vote, except those powers granted to the town manager under the charter. The select board shall prepare reports of town business and distribute such reports to all town meeting members. The select board shall act by the issuance of policy guidelines and directives. It is the intention of this provision that the select board shall act only through the adoption of policy directives and guidelines which are to be implemented by the officers and employees appointed by or under its authority. The town manager shall be the primary officer responsible for the implementation of policy directives and guidelines adopted by the select board. The daily administration of the affairs of the town shall be the exclusive responsibility of the town manager. (c) Appointment Powers. The select board shall appoint Town Manager, a Town Counsel, Town Accountant, Personnel Board, Public Celebrations Committee and a Board of Registrars of voters (but not including the Town Clerk). The select board shall also appoint all multiple member policy advisory committees and may appoint ad hoc committees not specifically provided by bylaw. (d) Licensing Authority. The

select board shall be the licensing authority of the town and shall have all the power to issue licenses as otherwise authorized by law, to make all necessary rules and regulations regarding the issuance of such licenses and to attach conditions and restrictions on any such license it may issue as it deems to be in the public interest, and to enforce all laws relating to all such businesses for which it issues any licenses.

Meeting Frequency: bimonthly

Term Limit: 3-year terms, unlimited number of terms.

Elected Positions: 5.

### Tree Committee

Facilitates and encourages the long-term health of Chelmsford's public trees. Charged with developing and administering a comprehensive tree management program.

Meeting Frequency: once monthly

Term Limit: 3-year terms, unlimited number of terms.

Appointed Positions: 5

### Vinal Square Strategic Action Plan Committee

Create an implementation strategy based on town policy documents, including: 2010 Master Plan 2011 Affordable Housing Plan 2012

NMCOG Vinal Square Traffic and Circulation Report 2013 Historic and Cultural Preservation Plan. The plan will address economic development, land use/zoning, traffic/circulation, open space, recreation, historic preservation, and housing. This plan will build on existing investments in Vinal Square, such as the renovation of the North Town Hall and Varney Park/Playground improvements.

Meeting Frequency: once monthly

Term Limit: 3-year terms, unlimited number of terms.

Appointed Positions: 7



## Board & Committee Descriptions

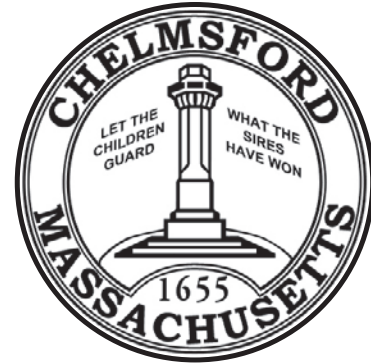
### **Town Meeting Representative – All Precincts**

The legislative body of the Town of Chelmsford is a Representative Town Meeting, consisting of 165 elected Town Meeting Representatives, 15 from each of 11 precincts. The April Town Meeting is expected to be primarily concerned with the determination of matters involving the expenditure and commitment of Town funds, including but not limited to the adoption of an annual operating budget for all Town agencies. All warrant articles shall be in the hands of the Select Board no later than the first Monday in January for the Town Meeting to be held in April and the first Monday in August for the Town Meeting to be held in October. The Select Board may waive this requirement if deemed in the best interest of the Town or as required by statute. The warrant article shall be included in the Finance Committee report which shall be made available to Town Meeting members and the public not less than one week before either Town Meeting. The warrant articles for any Special Town Meeting shall be made available to the Town Meeting Representatives not less than 14 days before the Special Town Meeting.

**Meeting Frequency:** Annual Town Meetings begin on the last Monday in April and the third Monday in October each year. Adjourned sessions of any Town Meeting shall be scheduled for only a Monday or Thursday, unless an alternate date is approved by a two-thirds vote of the Town Meeting representatives present and voting.

**Affecting Legislation:** Town Charter, Municipal Codes & Bylaws

**Term Limit:** 3-year terms, unlimited number of terms.





## Age-Friendly Chelmsford Implementation Committee



*The Age-Friendly Committee gathering at the Java Room*

*(L-R): Cindy Pernet, Debi Siriani, Regina Jackson, Capt. Danielle Koutsoufis, Chief Colin Spence, Virginia Crocker-Timmins, John Bowles, Fred Brusseau, Lesley Kimball, Town Manager Paul Cohen, Jen Melanson, Lisa Marrone*

In May 2021, the Age-Friendly Chelmsford Implementation Committee was formed to address the goals and accomplish the actions in the Age-Friendly Chelmsford Action Plan that was approved by the Town and subsequently by AARP. The Age-Friendly Chelmsford Implementation Committee is chaired by Debi Siriani and Fred Brusseau. Subcommittees (or domains) are led by the following committee members: Connie Donahue (Housing), John Bowles (Transportation), Jen Melanson (Community Supports and Health Services), Steve Callaghan (Outdoor Spaces and Buildings), Debi Siriani (Social Participation, Respect and Inclusion), Lisa Marrone (Civic Engagement and Employment), Lesley Kimball (Communication and Information). As a member of the AARP Network of Age-Friendly Communities, Chelmsford assessed its age-friendliness across several domains of livability. During FY23, these domains were very successful in making Chelmsford even more Age-Friendly.

Domain accomplishments are listed as follows:

### Housing

- Renovations at the Senior Housing complex on Smith St. were completed.
- Renovations at the Senior Housing Complex on Wilson St. are nearing completion.
- The North Village campus was repaved for ease of travel.

### Transportation

- ChelmsfordRIDE launched in May of 2023. This program provides low-cost rides for adults (18+) anywhere in Chelmsford and to/from medical appointments in Lowell, Tewksbury, Billerica, Carlisle, Westford, Tyngsboro, Lahey Clinic, Emerson Hospital, and the Bedford V.A. Clinic. The program operates from 2-6pm, Monday-Friday. ChelmsfordRIDE can accommodate mobility devices such as canes, walkers, and light, manual wheelchairs.

### Community Supports & Health Services

- The Chelmsford Police Department (CPD) began offering the Safety Net Program to residents at-risk for wandering through the use of bracelets that can be tracked via radio waves. The Safety Net bracelets allow CPD to locate individuals who have wandered off in a very timely manner, helping to avoid injury to the individual.
- CPD ran banking crime seminars with several Senior Housing complexes.
- Community Services Coordinator, Jen Melanson, has a major initiative to provide freshly grown vegetables and fruit to those in the community who are food insecure. The initiative includes 2 programs "Gardens for Good", which grows vegetables in 14 raised beds behind the Town Offices and "Chelmsford Grow-a-Row" which organizes Chelmsford residents with back-yard gardens to donate fresh produce to organizations including the Chelmsford Food Pantry, the Table of Plenty and seniors living in residences managed by the Chelmsford Housing Authority. Over 1500 residents are recipients of the generous produce donations. During the 2022 harvest, the programs distributed \$10,151.06 worth of produce at no cost to residents.
- CPD ran a banking crime seminar with Enterprise bank at the Housing Authority.



## Age-Friendly Chelmsford Implementation Committee

### Outdoor Spaces & Buildings

- With the recently-completed renovation of Roberts Field came the installation of Age-Friendly exercise equipment, complete with instruction sheets and a QR code that will provide exercise routines via phone. Also included in the renovation is a 1/3 mile walking track.
- A new sensory garden was installed at the Senior Center and is being enjoyed by both visitors to the center and residents who live in the area.

### Social Participation, Respect and Inclusion

- The Council on Aging offered a Buried in Treasures decluttering workshop, which helped participants at risk of losing their homes to hoarding-related behaviors gain and develop new insight and skills. This program has been expanded to include a Multi-Town Hoarding Disorder Resource Network (HDRN), which offers assistance to folks who qualify from 9 different towns. The HDRN secured a \$50,000 grant from the Greater Lowell Health Alliance (GLHA) to expand its efforts by providing training, materials, and financial assistance to residents in relation to hoarding behaviors.
- The Senior Center has collaborated with community partners to provide programs like a senior luau and other activities such as intergenerational programs, making cards and packets for Meals on Wheels.
- Workshops began in December that were funded by the Behavioral Health Regional Grant from the Mass Council on Aging and run by Vinfen, a mental health agency.
- The Senior Center bought some large print books for the library's One Book program.
- The Senior Center held a pronoun workshop where people were able to learn about choice of gender expression (her/she, he/him, they/them, etc.).

### Civic Engagement and Employment

- Business Development Director and domain lead, Lisa Marrone, started a site visit program and has been promoting Age-Friendly on her site visits.
- Chelmsford's first Age-Strong Job Fair was held at the Senior Center. The first hour of the fair gave priority to residents aged 50+ years.
- Chelmsford was the first community in the state to receive a \$50,000 grant given by Blue Cross/Blue Shield to fund the Fitness Court at the corner of Wilson St. and Chelmsford St. The court is walkable and free to access.
- A partnership with MassHire was forged to provide several job fairs throughout the year.

### Communication & Information

- Library Director and domain lead, Lesley Kimball, designed a page on the Town of Chelmsford website dedicated to the Age-Friendly Implementation Committee. The page features accomplishments and upcoming events associated with Age-Friendly, and provides access to meeting agendas and minutes.
- The Senior Center resource guide was updated by library staff to include hyperlinks. The website redesign included special attention to the Senior resources pages and ADA accessibility.
- A new ramp was installed for handicap access to the MacKay Library branch. The door was replaced with automated opener and a new HVAC system was installed so that ventilation will be safe and able to support visitors and programs.
- A new CTV show – Age-Friendly Chelmsford – began to air, highlighting the work of the Implementation Committee.
- The Library launched the AARP-funded Trails and Tails project. This project has been an intergenerational effort bringing mini-libraries to the community, which contain materials for people of all ages.
- A locked, weatherproof information kiosk has been installed alongside the Bruce Freeman Rail Trail near Brickhouse.



# Board & Committee Reports

## Cultural Council

*Barbara Reilly, John Mejia – Co-Chairs*



### Statistics:

Members: 6

Meetings: Typically once a month on the second Wednesday at the CCA

Length of term: 3 years, rolling enrollment

### Description of the Council

The Chelmsford Cultural Council awards grant funding annually to local artists and organizations that help build and contribute to Chelmsford's cultural community.

We support funding projects that:

- Support local artists, cultural organizations, and community events.
- Promote collaboration among local artists, cultural groups, and community organizations.
- Celebrate Chelmsford's cultural diversity and promote inclusiveness.
- Bring new artists and/or cultural opportunities to Chelmsford.

In 2023 the Chelmsford Cultural Council awarded \$19,942 in grants. Most of that money came from the Massachusetts Cultural Council to be spent locally. Awardees included the Chelmsford Community Band to support a series of concerts on the Common, the Chelmsford Art Society to support their annual 4<sup>th</sup> of July show, singer Matt Yorke who performed a summer concert at the MacKay library, the Chelmsford Center for the Arts to support local teen programs, the Discovery Museum in Acton to provide access for low income Chelmsford residents, and Clear Path for Veterans New England for a series of monthly events for veterans and their families.

### Council Members

Barbara Reilly — Co-Chair

Mike Rigney — Co-chair

Elaine D'Alessandro — Treasurer

Cindy Cantrell — Clerk

Roberta Witt

Timothy Beary

Douglas Sparks

Subroto Mukherjee





## Conservation Commission



### **Members (FY23) and Staff:**

Chris Garrahan (chair)

Karl Bischoff (vice-chair)

Dave McLachlan, Bill Vines, Marc Gibbs, John Swenson, Chris Tymula/Peter Spawn

Conservation Agent: David Koonce

Recording Secretary: Vivian Merrill

The commission had one personnel change in FY23 as Chris Tymula decided to resign after eight years serving on the commission. We all thank Chris for his dedicated service to Chelmsford. We welcomed new member Peter Spawn in February 2023. Peter brings a strong background of environmental engineering to the commission, and has already had a positive impact in protecting our natural resources.

### **Wetlands Regulation**

The commission held 23 meetings in FY23. Conservation issued 13 Orders of Conditions, and 17 Determinations of Applicability in FY23. This was a very busy year with many hearings, as well as a number of after-the-fact filings which required significant investigation and review. The commission would like to remind residents and property owners, that any planned disturbance of land (soil, trees, vegetation) within 100 feet of a wetland should be, at a minimum, discussed with our conservation agent prior to the activity commencing.

### **Education**

New member Peter Spawn is near completion of the "Fundamentals for Conservation Commissioners" certification from the Massachusetts Association of Conservation Commissions (MACC). Commission members are actively utilizing the great resources of the MACC, including technical and regulatory seminars, mosquito control presentations, land management workshops, and more.



## Conservation Commission



### **Open Space and Land Management**

The Warren-Pohl site on Boston Road opened to the public in September 2022 and has become a favorite site for many residents. The DPW did a fantastic job of upgrading the driveway and creating a parking area for visitors. The conservation commission is working with the Chelmsford Land Conservation Trust to complete the conservation restriction for this site, as it was acquired through Community Preservation Act funds (in 2020). We believe this site has extraordinary possibilities to provide recreation and education opportunities, as well as valuable habitat for plants and wildlife.

The commission visited conservation sites in town including most of the reservations through a monthly site visit initiative.

The purpose of these visits is to observe and monitor the conditions of the land overseen by the conservation commission. We are pleased with the work done on the Cranberry Bog Reservation dam, and the active maintenance being done in the past three years to ensure the pond remains intact.

The town voted at the spring 2023 town meeting (article 23) to acquire a parcel of land near Wilson Lane that abuts existing conservation property. The town also voted at the spring 2023 town meeting (article 25) to grant an easement on conservation land near 2 Shore Drive.

The open space in town is maintained by a combination of volunteers, including the Chelmsford Open Space Stewards, Friends of Roberts Field, New England Mountain Bike Association, CYSA, general volunteers, and the DPW. The commission is very grateful to all those who support keeping our open space usable for the public.

### **Joint Membership**

Members of the conservation commission also participate in the Community Preservation Fund Committee (CPC), the Master Plan Implementation Committee, and the Cranberry Bog Sub-committee (with the town of Carlisle).





## Dog Park Advisory Committee



The Chelmsford Dog Park is open to the public year round. The Park is located at 52 Richardson Rd., North Chelmsford.

The Dog Park Advisory Committee (DPAC) has five members, who are responsible for monitoring the maintenance needs of the Chelmsford Dog Park. The Committee oversees a grant program for Dog Park Capital Improvements. Funding for this program is available through proceeds from Rental of the Training Area of the Dog Park, other grant awards, and private gift donations. The Committee works with the Chelmsford Dog Association and other interested community groups to coordinate future programming and maintenance of the Chelmsford Dog Park. The Committee will work with community members interested in promoting the welfare of the Chelmsford Dog Park.

The Town of Chelmsford will accept private donations to fund dog park initiatives in the Town. The donated money is held in a special account that can be used for only that purpose. The DPAC makes recommendations to the town about projects to be funded from that account.

Donations can be made payable to:  
"Town of Chelmsford", with "Dog Park Improvements" written on the memo line.

Please send your donations to the Town Manager's Office at:  
Town of Chelmsford  
50 Billerica Rd.  
Chelmsford MA 01824



# Board & Committee Reports

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## Historic District Commission

The purpose of the Historic District is to preserve and protect the distinctive characteristics of buildings and places significant to the history of Chelmsford Center. The Commission encourages new designs to be compatible with existing structures.

The following are a few of the buildings that received approval for exterior improvements.

- The Odd Fellows Building will soon be home to eight apartment units and a new restaurant. The Historic District Commission has worked closely with the owner to preserve the significant character of the building.
- Fiske House exterior renovations are mostly complete with the guidance of the members of the District.
- Plans for a new residential Home at 20 Chelmsford Street have been approved by the Commission.
- St. Mary's Church received approval to install a handicap ramp in front of the church.
- Central Congregational Church received approval to make minor changes to their building and nursery school.
- Roof screening was added to a commercial building at 17 North Road.
- New signs for various businesses in the district were reviewed and approved.

## Historical Commission

The Historical Commission continues its mission to preserve and protect Chelmsford's historical assets. During the past year, inventories of historic properties has continued. The Commission has been researching and completing inventories as well as having professional inventories prepared for the oldest buildings in town. All buildings built prior to 1800 have been inventoried. The Commission continues to work with homeowners and developers to protect older buildings. We do understand that our older buildings must be functional today and offer advice on how to best do so. The Commission continues its program, "Meet Your Ancestors," in October with a changing cast of historical characters each year.



## Holiday Decorating Committee



The Holiday Decorating Committee is responsible for organizing the Town's Annual Holiday Prelude, which is held on the first Sunday of December every year, in the Town's Center Common.

Highlights of the event include a Tree lighting, roaming carolers, table displays by various local groups, an artisan fair hosted by Old Mill House Coffee, free food and activities sponsored by local businesses, a Visit with Santa, Horse-drawn carriage and tractor rides, and sometimes other surprises. Many families from the greater Chelmsford area attend this event as a kickoff to the December Holiday Season.

There is also a separate Tree Lighting Event hosted on the North Chelmsford Town Common. This event is organized by a different group of local residents, and offers many of the same activities.





# Board & Committee Reports

## Housing Authority

The Chelmsford Housing Authority (CHA), a municipal corporation, is committed to serving low- and moderate-income seniors, families, veterans and disabled individuals in need of affordable housing in the Town of Chelmsford. Our agency has been serving the community for over 50 years. As state and federal resources diminished for the creation of affordable housing opportunities and supportive services, our agency founded CHOICE Housing Opportunities for Intergenerational and Community Endeavors, Inc. (CHOICE, Inc.) a non-profit mirror of the Chelmsford Housing Authority in 2001. The CHA Board of Commissioners serves as the Board of Directors for all three non-profit boards. These non-profit operations are subject to the same rules, regulations and oversight as is the Chelmsford Housing Authority.

Over the past year, our agency has continued to secure additional resources and opportunities to expand affordable housing options for applicants on our waiting lists. Helena Crocker Residences in Westford is under construction and the lottery recently held for the 18 new affordable units. We secured funding for new housing developments in Taunton, MA and Sandwich, MA that will help families and seniors gain access to housing. We have another four projects in the pipeline awaiting funding that will bring new units to Chelmsford, Westford, and Sandwich. In addition, we refinanced North Village formally a HUD 202 development and had over \$4,000,000 of funding forgiven. This past year has been exciting, and we look forward to many new opportunities in building new units.

The Chelmsford Housing Authority's State Public Housing portfolio makes up a small percentage of our agency. However, the greatest need for state funding for modernization rests with this portfolio. McFarlin Manor had previously been awarded \$4 million for a major modernization. The project continues to grow in scope. Currently we are at about \$15 million to completely rehab the 50 senior units. In addition, Chelmsford Arms on Smith Street is in dire condition. We have submitted a request to the Executive Office of Housing and Livable Communities with the hope of replacing the 64 units with 96 units in two phases over the next five years. The Chelmsford Housing Authority will be looking to secure additional funding for the complete modernization of all State Public Housing as the current state funding of about \$250,000 a year does not address the \$20 million needed to update the 176 units. On a positive note, all of the residents at McFarlin Manor have been temporarily relocated to alternate housing and we have begun filling any remaining vacant units from the State Centralized Waiting List known as CHAMP.

Our agency also manages over 850 Section 8 Rental Vouchers. There are over 3,000 applicants on the waiting list, more than 1,000 of whom with a local preference based on where they live or where they work. We are currently making offers to people who applied back in 2014. There is clearly a significant backlog of people in need of housing assistance.



## Housing Authority

The Chelmsford Housing Authority continues to manage the Northeast Regional Capital Asset Team for the Massachusetts Department of Housing Community and Development. We are responsible for overseeing and providing technical assistance to 68 housing authorities with regard to their State Housing Capital Program. Our agency is now responsible for over 9,000 units in the northeast region of Massachusetts. With an additional team of employees, we have expanded our mission in serving agencies from Amesbury to Hopkinton. We are now in our eight year and anticipate that this program will increase in scope.

Each year, our organization strives to meet the needs of the residents waiting for affordable housing and those already residing in our housing. Overall, we have over 1,100 applicants on our waiting lists that either work or live in Chelmsford. Quite often, these applicants are our neighbors, former teachers and individuals who never anticipated needing our assistance. We remain committed to making progress in meeting the needs our community. With heartfelt appreciation to the residents of the Town of Chelmsford, its elected and appointed officials and the Commissioners and Staff of the Chelmsford Housing Authority, we look forward to continuing our mission over the next year.

Our Board of Commissioners and Staff are extremely appreciative of the community for the support and recognition of the need for affordable housing in our community. After over 35 years of work at the Chelmsford Housing Authority I am proud of the work we have been able to accomplish through partnerships and new applications for funding. Together we can all make a difference.

David J. Hedison, Executive Director  
Connie Donahue-Comtois, Deputy Director



## Board & Committee Reports

### Military Community Covenant

The Chelmsford Military Community Covenant mission statement reads:

**Together, we are committed to building strong communities. We, the Community, recognize:**

The commitment Service Members and their families are making every day

The strength of Service Members comes from the strength of their families

The strength of their families comes from the strength of the Community

The strength of the Community comes from the support of Employees, Educators, Civic and Business Leaders, and its Citizens

**We, the Community, are committed to:**

Building partnerships that support the strength, resilience, and readiness of Service Members and their Families

Assisting in the implementation of the Military Covenant



As COVID-19 recedes, we are beginning to resume some of our usual activities and outreach that we were unable to perform for our military and veteran families for the past two to three years.

For the upcoming year, we look forward to restarting our usual Armed Forces Day cookout, annually hosted by Maxwell's of Chelmsford, as well as luncheon outings for veterans living at local assisted living facilities and nursing homes.

One of our favorite traditions, however, did continue: our annual tradition of hosting a cookout to show appreciation to all Veterans, active military, and their families. Given that it is held outdoors, in August, we attracted a decent group of folks. Thanks go to the Chelmsford Lodge of Elks, who, once again, graciously donated the use of their pavilion for this event. Those who did show up enjoyed each others' company, as well as the delicious food prepared by members of our committee and generous volunteers. Look for notification of next year's event, which is scheduled for the second Tuesday in August.



## Military Community Covenant

This this past year we resumed our annual Remembrance Ceremony to acknowledge the attacks of September 11, 2001, with moving remarks by Colonel Robert King, USAF (Ret.). The Chelmsford Police Honor Guard was supplemented by local members of Scout Pack 45. We will continue to conduct a public ceremony each year, as we strive to be sure those who perished that day are never forgotten.

As always, please feel free to reach out to us for assistance with tasks for local veterans, active military, and their families. We have volunteers ready, willing, and able to help in many ways.

We are hoping to post more Welcome Home banners for returning troops; so let us know if you are aware of anyone that we can recognize in this manner.

We continue to be amazed and grateful for the extraordinary level of support we receive from individuals, businesses, and organizations in the Town of Chelmsford, who are ready to step forward with financial aid and volunteer hours, as needed.

This year, one of our most loyal members stepped down from the committee, so that he could spend more time with his family. We miss Steve Miller, and all that he did for us. To replace Steve, we welcomed new members Rick Cockley and Pan Du. They both bring new energy and ideas, as well as providing assistance with many of our activities.



The current members of the Chelmsford Military Community Covenant Task Force are:

Pat Wojtas  
Brian Fredriksson  
Brad Panton  
Chuck Fidler  
Niles Cocanour  
Rick Cockley  
Pan Du



## Parade Committee

### TOWN OF CHELMSFORD 2023 – 4<sup>TH</sup> of July Parade

The 55<sup>th</sup> Annual 4<sup>th</sup> of July Parade was held on Tuesday, July 4<sup>th</sup> in Chelmsford.

We were so lucky that Mother Nature cooperated and the rain held off until about an hour after the parade had finished!

This year's parade did not disappoint the many that came to see the great group of bands, marchers, fire trucks, antique cars, floats, politicians and a very impressive display of tractors from the many farmers in Chelmsford!

The Chelmsford Parade Committee members, who are appointed by the Select Board, include:

Candy Chase, Sam Chase, Paige Gilet, Jeff Hardy, Jennifer Hardy, Paul Hardy, Chuck Marcella, Lynn Marcella, Kirk Marshall, Eric Linstad, Brian Reidy, Karen Reidy and Rick Romano.

This committee works tirelessly year round to put together what we think is one of the best 4<sup>th</sup> of July parades in New England.

The parade committee would like to thank the following who help us with so many things that need to be taken care of to put this great event on:

Town Manager Paul Cohen who is always there to lend a helping hand with whatever we need; Select Board Member Pat Wojtas who is our liaison on the Select Board; Lieutenant Jason Poor from the Chelmsford Police Department who coordinates everything to ensure we have a safe parade; Chief Colin Spence and the members of the Chelmsford Police Department who work to be sure traffic and safety issues are handled as needed along with having a great group of participants from the department in the parade; Officer Kenny Meehan who sang the National Anthem at the start of the parade; Chelmsford Fire Department members Mike Donaghue and Ryan Houle who reviewed "Life Safety Planning" procedures for the parade and put together a great group of fire trucks from our town along with those from other communities – the kids just love the fire trucks!

Special thanks to Captain Koutsoofis from the Fire Department who sang the National Anthem at the Flag Raising Ceremony; the Department of Public Works, Christine Clancy and Joe Erickson, and their great team who assists us in so many ways including traffic issues, signage, putting together the reviewing stand and camera stand and hanging banners on the light poles around the town – the parade would not happen without their assistance!

Thanks also to Chelmsford Telemedia and the team headed by Tom Peterson and Pete Pedulla.





## Parade Committee

Thanks to Kelly Beatty for his broadcasting of the parade along with Jeff Hardy and Lynn Marcella.

The Telemedia team works for days prior to the parade to get things set up so you can view the parade live and then show it again on your local cable station.

Finally, thanks to Superintendent of Schools Jay Lang and his department for coordinating everything we need as far as using the schools for staging of the parade and accommodations for groups from Canada.

There are many more people involved and hopefully we have not missed anyone – please, just know everyone is so very much appreciated!

As they say “it takes a village” and we have a fabulous “village” in the Town of Chelmsford.

As you may know, the Chelmsford Parade Committee does not receive any funding from the town.

It is supported by local business and citizens who sponsor summer and winter banners and who are parade sponsors.

We had 65 summer banners purchased this year, wish we had room to name them all, and a great group of parade sponsors including:

### **Premium Sponsors:**

Blake Funeral Home and Enterprise Bank.

### **Red Sponsors:**

Aggregate Industries, C.A. Parlee Farm – Charlene Parlee, Dolan Funeral Home and Lowell Five.

### **White Sponsors:**

Chelmsford Business Association, John A. Hunnewell Trust, Pridestar Trinity EMS, and Sterling Office Systems.

### **Blue Sponsors:**

Bryan Boyle Electric, Chelmsford Lumber Company, Christ Embassy Church, Complete Game Physical Therapy, E.L. Harvey Waste Systems, Lamacchia Realty, Nissan of Merrimack Valley, Outdoor Pride and Waddington North America.

We are already planning for 2024 and hope you will join us as a participant or spectator!

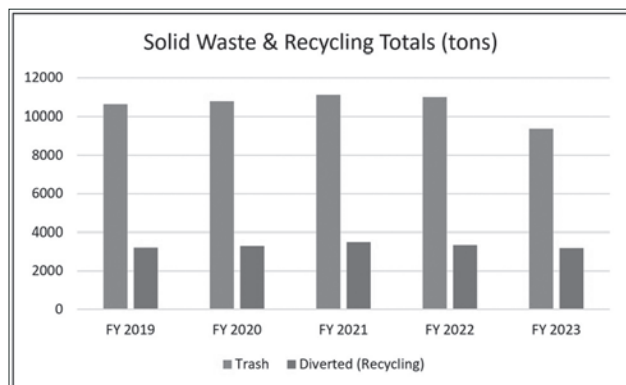
Again, thanks to all!!



## Recycling Committee

The Chelmsford Recycling Committee is dedicated to reducing the volume of solid waste generated in the town of Chelmsford. The committee strives to promote waste reduction, reuse, recycling, repairing, and composting among the residents, businesses, and institutions in the town of Chelmsford. The Recycling Committee is comprised of seven appointed town residents and the Chelmsford Sustainability Manager. We typically meet once per month; currently it is the first Thursday of the month starting at 6:00 p.m. with a remote connection option. We are always looking for new ideas and new members that want to become involved.

Event	Fall 2022	Spring 2023	FY2023 Total
Household Hazardous Waste	303	208	511
Paper Shredding	Included in ZWD	189	189
Leaf	389	183	572
Brush	136	216	352
Zero Waste Day (ZWD)	375	N/A	375



### Waste Reduction

Each month, the committee tracks the amount of solid waste (both trash and recycling) our town generates, as shown in the attached chart. During the past fiscal year, approximately 25% of our total solid waste was diverted from incinerators and landfills through recycling, up slightly from 23% the

previous fiscal year. Our goal is to increase this percentage and to reduce the total amount of trash by increasing the number of items that get recycled, repaired or composted; and by promoting reusables instead of disposables.

### Bags to Benches

On Earth Day (April 22) 2022, the committee launched a Bags to Benches drive to collect recyclable plastic bags and film. If we collected 500 pounds within 6 months, the town would earn a Trex bench made with recycled plastic material. The broader goal was to educate residents on the types of plastic film that can be recycled (marked #2, #4 or "return to store") and where to take them (not the curbside collection, but to participating retail stores). Three special collection boxes were placed around the town for the drive: at the Chelmsford Public Library, Town Offices, and the Chelmsford Senior Center. Committee members volunteered to collect, sort, and weigh the material, then deliver it to a participating store. This was no small task, as residents responded enthusiastically. In fact, we reached our goal early, collecting over 500 pounds of recyclable plastic film in just 4 months. We encourage residents to continue recycling their plastic film by taking it to any participating store in town (Stop & Shop, Market Basket, Hannaford) to keep plastic film out of our trash and curbside recycling. The new bench will be installed on Chelmsford town property.

### Zero Waste Day

The committee conducted Chelmsford's first Zero Waste Day event on Saturday, Nov 5, 2022, at McCarthy Middle School. Residents were invited to drive through the parking lot and drop off usable goods for donation to various organizations, in addition to paper shredding and bulb/battery collection. Ap-



## Recycling Committee



*At our first Zero Waste Day event, residents donated over 80 bicycles to the Lowell Bike Connector.*



*The Chelmsford Friends of the Library received many books for their next book sale at the Zero Waste Day event.*



*During the Zero Waste Day event, Chelmsford Recycling Committee members Norm and Kristin collected fluorescent bulbs and batteries from residents.*

proximately 375 cars participated. Residents donated 12 large boxes of food and \$510 in cash donations for the Chelmsford Food Pantry. The Bike Connector received over 80 bikes. Bay State Books filled 3 collection bins, and the Friends of the Library collected many books for their next sale. Habitat ReStore and Simple Recycling filled their trucks, too. All these items were diverted from the waste stream and are destined for reuse. The committee was thrilled with the community response and we plan to make this an annual event.

### Education and Outreach

The committee continued its engagement with Chelmsford residents by holding tables at the Chelmsford Maxwell's Winter Farmers Market, the Earth Day Fair at the Chelmsford Public Library, and the July 4 Country Fair. At these events, committee members strive to inform residents and answer their questions about recycling in Chelmsford.

"The Trouble with Tanglers!" presentation: The Chelmsford Public Library invited the committee to give a presentation on the Bags to Benches plastic film collection effort. Due to our past visit to the Waste Management's Material Recovery Facility (MRF) in Billerica, MA, the committee was aware that plastic film posed a breakage hazard to the MRF processing machinery so the topic of the presentation was to inform Chelmsford residents about the TREX plastic film recycling program as an alternative to placing plastic bags and films in the curbside recycling bins. The presentation was given over Zoom on July 25, 2022, and was moderated by Jessica FitzHanso. Information was presented about the Bags to Benches program, what types of plastic film could be deposited at the town drop-off sites (one of which was the Adams Library) and



## Recycling Committee

other places that plastic film could be taken once the Bags to Benches program ended (mostly various area grocery stores). There were about 20 attendees and many questions were addressed.

Chelmsford Telemedia (CTM) invited the committee to be interviewed about the Bags to Benches drive. Committee members presented an overview of the collection drive and explained which types of plastic film can be recycled and which cannot. The interview included a demonstration using common household examples. The interview appeared on the September 14, 2022 edition of CTM NewsBreak, available at [chelmsfordtv.org/episodes/ctm-newsbreak-september-14-2022](http://chelmsfordtv.org/episodes/ctm-newsbreak-september-14-2022).

"Where does my Trash go?" presentation: The Chelmsford Garden Club requested a presentation on recycling in Chelmsford for their annual meeting which expanded into trash and recycling destinations. The presentation was given on June 6, 2023, at Princeton Station in Chelmsford. There were approximately 30 attendees with many questions and a lively discussion ensued. The Waste to Energy plant in Haverhill, MA destination for solid waste surprised many of the attendees who thought the town trash went to a landfill. Recycling was the main topic of interest with many questions about the changing nature of what could and could not go in the recycling bin and whether the items really get recycled. A description of the commodity market in recycled materials was presented with current market pricing provided by Chris Haley the Chelmsford Sustainability Manager. Most attendees were enthusiastic about the weekly curbside recycling starting July 1, 2023. Finally, information on why, how and where to recycle plastic film was discussed.

The committee maintains an online presence at [www.chelmsfordrecycles.org](http://www.chelmsfordrecycles.org), which provides up-to-date, local information and resources on recycling topics. It also provides Chelmsford residents an ability to ask questions and get answers about recycling and trash. The committee replies to an average of 3 inquiries each month.

### Recycling Drop-off Events

The committee works hand-in-hand with the Chelmsford Sustainability Manager. We assist at various recycling drop-offs including Paper Shredding (two events), Household Hazardous Waste (two events), and Brush & Leaf (two events) by checking for residency, collecting non-resident fees, providing instructions, and directing traffic. The committee also staffs the Fluorescent Bulb Shed each month from April through November to help our fellow residents to responsibly dispose of fluorescent lights, batteries, mercury thermostats, and other products containing mercury. Between July 2022 and June 2023, there were 417 visits to the Bulb Shed. The committee also removes the bulbs, batteries, and mercury devices from the Town Hall Lower Level to the Bulb Shed for collection.

### Town-wide Cleanup

The 2023 Chelmsford Town-wide Cleanup was held April 17-23, the week of Earth Day, allowing volunteers flexibility. This year, 77 individuals and groups volunteered, collecting 330 bags of litter! The DPW provided bags and gloves for safety and yellow trash bags for easy curbside collection with the volunteers' regular weekly haul. The committee helped to promote the event and to register individuals, businesses, and scout groups. We surveyed the participants to receive feedback on the event and areas in town that need more attention. The





## Recycling Committee

most common items collected were bottles, especially mini alcohol bottles, and cigarette butts. Unusual items included, but certainly were not limited to: car parts, tools, circuit boards, a satellite dish, and a wheelbarrow. Town-wide Cleanup beautifies Chelmsford and protects our soil and water from contamination. Thank you to everyone who participated!

### CHS Eco Club Partnership

In September 2022, the Chelmsford High School Eco Club and the DPW launched a pilot composting program at the high school. Several committee members assisted by helping students sort their lunchtime food scraps from trash and monitoring the compost bins for contamination during the first two months of the program. This initial training for students was vital in keeping the contamination rate low and thus avoiding any fees through the entire school year. In turn, the Eco Club students assisted the committee at town recycling drop-off events. The committee has been impressed with the enthusiasm and dedication of the students during these events and throughout the year.

### Future Projects

During the coming year, committee members will continue to work on our long-term goals to bring more recycling programs to Chelmsford. These plans include holding our first Repair Café event in the Fall of 2023 and advocating for the Massachusetts Better Bottle Bill.



*Twenty-four volunteers from Azenta Life Sciences participated in Chelmsford's 2023 Town-wide Cleanup. After collecting 28 yellow bags of trash and a rusted wheelbarrow, they wrote: "Thank you for organizing this event, we'd love to participate in future volunteer efforts!"*

The Recycling Committee would like to thank Chris Haley, Chelmsford's Sustainability Manager, for his encouragement and ongoing support for this committee. We would also like to thank the Chelmsford Department of Public Works, town officials, and all town residents for their support in our joint effort to reduce waste and make Chelmsford a more sustainable community.

Respectfully submitted,

Chelmsford Recycling Committee

### 2022-2023 Recycling Committee Members:

Kristin Champagne  
Norm Eisenmann, Secretary  
Rebecca Gore, Vice Chair  
Christopher Haley, Chelmsford Sustainability Manager  
Rebecca Soderman  
Lee Williams, Chair  
Karen Willis, Publicity





## Roberts Field Advisory Committee



### CURRENT PROJECTS/PRIORITIES

#### **Juniper Dillon Memorial Playground (Junie's Place)**

- Additional 2-5 play area in memory of Juniper Dillon

#### **Pond Dredging**

- CHAPTER 209 Grant submitted: Should the application be denied this year, it will be eligible for resubmission next year.

#### **Additional granite and metal benches, picnic tables and shade trees at Friendship Park**

#### **Additional signage for the park entrance, natural play area in Friendship Park, Natural walking paths and ball fields.**

#### **Additional Park Security Camera's**

- Install new pole, security cameras and lighting

#### **Sandie Rainey Memorial**

- Memorial gardens in Friendship Park
- Memorial Bench donated by the Lions club

### CHALLENGES

- Raising money
- Finding and keeping committee members
- Availability of current committee members

### COMPLETED PROJECTS

#### **Sponsorship Rock and Plaque**

- Updated plaque with committee members new sponsors

#### **Little Free Library**

- Girls Scouts donated a little free library kiosk inside Friendship Park

#### **Installation of Granite and Metal Benches with donation placards**

- 23 additional granite and metal benches installed around walking path



# Roberts Field Advisory Committee

**BUY A BENCH AT ROBERTS FIELD**

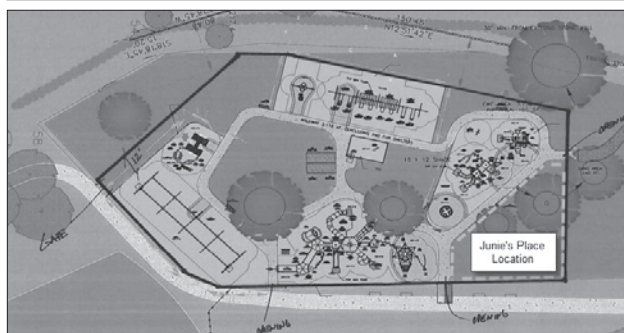
ROBERTS FIELD  
IN CHELMSFORD, MA

Choose your seating type and location. Includes a custom plaque message, and it's tax deductible. Summer 2022 Installation.

OLD OUT \$425	SOLD OUT \$1215	\$2400
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4'x7' custom plaque up to 3 lines (25 characters each)

FOR MORE INFORMATION PLEASE EMAIL:



Juniper Dillon Memorial Playground (Junie's Place)



Little Free Library



Additional granite and metal benches, picnic tables and shade trees at Friendship Park



Sponsorship Rock and Plaque



Additional Park Security Camera's



# Credits

**Cover Photographs:**

Officer Dan Sullivan

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Donald Miffitt  
44 Thomas Drive

Chelmsford Public Library

Merrimack Valley Medical Reserve Corps

**Town of Chelmsford Website:**

[www.chelmsfordma.gov](http://www.chelmsfordma.gov)

**Town Related Links:**

Chelmsford Public Schools  
[www.chelmsford.k12.ma.us/](http://www.chelmsford.k12.ma.us/)

Chelmsford Public Library  
[www.chelmsfordlibrary.org/](http://www.chelmsfordlibrary.org/)

Chelmsford Telemedia  
[www.chelmsfordtv.org/](http://www.chelmsfordtv.org/)

Chelmsford Parade Committee  
[www.chelmsfordparade.com/](http://www.chelmsfordparade.com/)

Merrimack Valley Medical Reserve Corp.  
[www.merrimackvalleymrc.org/](http://www.merrimackvalleymrc.org/)

The Town Clerk's Office is continuously seeking photographs of any events or places around Town. The cover of the Annual Town Report should reflect iconic images of our Town or historically significant events that took place within the fiscal year. If you would like any of your photographs to be considered for future Annual Town Reports or featured on the Town of Chelmsford website, please email them to:

[tdzuris@chelmsfordma.gov](mailto:tdzuris@chelmsfordma.gov)



I, Ozzie, will support my officer and my community with my whole heart, and soul.

I promise to comfort, encourage and sooth away sadness, fear, and confusion.

I offer a warm heart, tender companionship, and unconditional love.

I will serve my community throughout my days to the best of my ability.

Officer Ozzie, Community Support Dog





# Town Directory



## **Town Departments & Services ..... 978-250-5200**

Accounting .....	978-250-5215
Animal Control.....	978-256-0754
Assessors .....	978-250-5220
Appeals, Board of .....	978-250-5231
Auditor.....	978-250-5215
Building Inspector.....	978-250-5225
Business Development .....	978-244-3303
Cemeteries .....	978-250-5245
Center for the Arts.....	978-250-3780
Clerk, Town.....	978-250-5205
Community Development.....	978-250-5231
Conservation Commission .....	978-250-5200 x5248
Community Education.....	978-251-5151
Community Services.....	978-254-0446
Council on Aging / Senior Center.....	978-251-0533
Emergencies (Police, Fire, EMS) .....	9-1-1
Emergency Management.....	978-250-5280
Engineers, Public Works .....	978-250-5228
Fire Department.....	978-250-5265
Fire Prevention.....	978-251-4288
Gas Inspector .....	978-250-5225
Health Department.....	978-250-5241
Highway Division, Public Works .....	978-250-5228
Housing Authority, Chelmsford.....	978-256-7425
Human Resources.....	978-250-5288
Internet Technology.....	978-250-5204
Libraries: Adams (Main).....	978-256-5521
McKay.....	978-251-3212
Municipal Facilities .....	978-250-5228
Permits, Building .....	978-250-5225
Planning Board .....	978-250-5231
Plumbing Inspector.....	978-250-5225
Police Department .....	978-256-2521
Public Buildings.....	978-250-5228
Public Works .....	978-250-5228
Recycling & Solid Waste.....	978-250-5203
Schools, Chelmsford Public.....	978-251-5100
Select Board .....	978-250-5202
Senior Center .....	978-251-0533
Sewer Office.....	978-250-5233
Solid Waste/Recycling.....	978-250-5203
Stormwater .....	978-250-5228
Tax Collector/Treasurer.....	978-250-5210
Telemedia (CCTV).....	978-251-5143
Town Clerk & Registrars .....	978-250-5205
Town Engineer.....	978-250-5228
Town Manager.....	978-250-5202
Treasurer/Tax Collector.....	978-250-5210
Veterans' Agent .....	978-250-5238
Voter Registration .....	978-250-5205

## **Utilities & Other Useful Numbers**

Cable Access/Telemedia.....	978-251-5143
Cable Television/Comcast .....	888-663-4266
Chelmsford Water Districts	
Center District .....	978-256-2381
East District .....	978-453-0121
North District .....	978-251-3931
Citizen Information (State).....	800-392-6090
Chelmsford Center for the Arts .....	978-250-3780
Chelmsford Community Center .....	978-656-1853
Chelmsford Country Club.....	978-256-1818
Chelmsford Forum Rink .....	978-670-3700
Fuel Assistance (CTI) .....	877-451-1082
National Grid (Gas) .....	800-548-8000
National Grid (Electric) .....	800-322-3223
Trash & Recycling (EL Harvey).....	800-321-3002
Trinity EMS, Inc .....	978-441-9999
Post Office (Center) .....	978-256-2670
Post Office (North) .....	978-251-3146
Registry of Motor Vehicles.....	800-858-3926
Verizon (Telephone, Internet) .....	800-922-0204

## **Federal and State Officials**

U.S. Sen. Edward Markey.....	617-565-8519
U.S. Sen. Elizabeth Warren.....	617-565-3170
U.S. Congress Lori Trahan.....	202-225-3411
State Senator Michael Barrett.....	617-722-1572
State Representatives:	
Rep. Simon Cataldo .....	617-722-2000 x8676
(Precincts 7-11)	
Rep. Rodney Elliot .....	617-722-2080
(Precincts 1,2,3A,5B, 6)	
Rep. James Arciero .....	617-722-2575
(Precincts 3B,4 5A)	

## **Town of Chelmsford Official Website:**

[www.chelmsfordma.gov](http://www.chelmsfordma.gov)

Massachusetts State Government: [www.mass.gov](http://www.mass.gov)

United States Government: [www.firstgov.gov](http://www.firstgov.gov)



## TOWN OF CHELMSFORD

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